



Melissa ISD

Regular

Monday, June 16, 2014 6:00 PM

Agenda of Regular Meeting

Melissa ISD

A Regular Meeting of Melissa ISD will be held June 16, 2014, beginning at 6:00 PM in the Professional Learning Center, 1904 Cooper Street, Melissa.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

1. Call to Order and Establish Quorum - Announcement by President that a quorum is present, that the meeting has been duly called, and that notice of the meeting has been duly posted for time and manner as required by law. *Please make sure your cell phones are on vibrate.*
2. Invocation
3. Pledges of Allegiance
(U.S.) I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.
(Texas) Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.
4. Adjust Order of Agenda, if necessary
5. Action Items
 - A. Reorganization (Installation) of Board Officers
(nominations do not require a second)
When there is more than one nominee for an office, candidates are voted on in the order nominated. The chair asks for all in favor of a particular nominee, then for all opposed, before moving on to the next nominee. If the first nominee does not receive a majority of "yes" votes, the second name is announced and the "yes" and "no" votes called for. Voting continues for each nominee until one receives a majority. When one has received a majority, the remaining nominees need not be announced and voted on.
 1. Election of President
To open nominations from the floor, the current president states:
"Nominations are now in order for the office of President."
"Mr.(Ms.) _____ is nominated for the office of President"

“Are there any further nominations for the office of President?”

The president restates each nomination until it appears there are no more. To be certain, repeat:

“Are there further nominations for President? Then if not, nominations are closed.”

Vote. Name _____ for # ___ against # ___ abstained # _____

2. Election of Vice President

To open nominations from the floor, the newly elected president states:

“Nominations are now in order for the office of vice-president.”

“Mr.(Mrs.) _____ is nominated for the office of vice-president”

“Are there any further nominations for the office of vice-president?”

The president restates each nomination until it appears there are no more. To be certain, repeat:

“Are there further nominations for vice-president? Then if not, nominations are closed.”

Vote. Name _____ for # ___ against # ___ abstained # _____

3. Election of Secretary

To open nominations from the floor, the newly elected president states:

“Nominations are now in order for the office of secretary.”

“Mr.(Mrs.) _____ is nominated for the office of secretary”

“Are there any further nominations for the office of secretary?”

The president restates each nomination until it appears there are no more. To be certain, repeat:

“Are there further nominations for secretary? Then if not, nominations are closed.”

Vote. Name _____ for # ___ against # ___ abstained # _____

B. Consent Agenda

Administration recommends approval of the consent agenda

- 1. Minutes of previous meeting 5
- 2. Finance 9

6. Dr. Brian Brown, Executive Director of Community Relations, Technology & Grants

A. Community Outreach

7. Dr. Robert Rich, Deputy Superintendent

A. Staff Absentee Policy Update

- B. Personnel Update
- 8. Christy Fiori - Executive Director of Curriculum, Instruction & Federal Programs
 - A. Curriculum and Instruction Update
 - 1. STAAR and EOC Scores
 - B. Professional Development Update
- 9. Kenny Deel, Executive Director of Operations
 - A. Construction Update
 - B. Maintenance Overview
- 10. Shelia Smith, Executive Director of Finance
 - A. Finance Update
- 11. Open Forum

If anyone signs up to speak, please address audience: **Citizens may make comments about existing policy, present commendations, or express areas of concern or need. Topics may not be specific to individual students or school personnel and should be limited to five minutes.**
- 12. Superintendent Reports
 - A. TASB Summer Leadership Institute in Fort Worth, June 25-28
 - B. Team of Eight Meeting, September 8
 - C. Visioning Group Meeting, October 7
 - D. Superintendent Evaluation Instrument
 - E. Discuss Possible Request for Demographer
- 13. Closed Session
 - A. Section 551.074 Personnel Issues
 - 1. Personnel discussion
 - 2. Personnel recommendations
- 14. Return to Open Session
- 15. Discussion and Possible Action on Matters Discussed in Closed Session
 - A. Consideration and possible action regarding recommendations

Motion:
“I move that the Board approve the recommendations of the Superintendent, as presented.”
“Any discussion?”
Vote. How many voted for # against # abstained #
- 16. Adjournment

DRAFT
MELISSA INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
May 19, 2014

The Board of Trustees of the Melissa Independent School District met in Regular Session on May 19, at 6:00 p.m. at Melissa Home Office Board Room, 1904 Cooper Street. Members present: Paul Anderson, Anthony Figueroa, Tina Helmberger, George James, Rickie Lafon, Bruce Minchey, and Carolyn Spurgin. Also present: Superintendent Keith Murphy and Lanza Coe.

Board President Bruce Minchey called the meeting to order at 6:01 p.m. with a quorum present.

George James gave the invocation.

The following Melissa Ridge Intermediate students led the Pledges of Allegiance: Jalen Little, Isaac Bertrand, and Cody Boyer.

On a motion by Tina Helmberger and second by Rickie Lafon, the Board unanimously approved the canvassing of the trustee elections.

Newly elected board members George James and Dr. Bill Gray were sworn in to Office of Board of Trustees.

On behalf of the Board of Trustees, Board President Bruce Minchey presented Tina Helmberger with a plaque, thanking her for her six years of service on the Board.

Christy Fiori presented Cardinal Commendations to the following Melissa Ridge Intermediate students:

- Cody Boyer
- Jacob Tanner
- Jalen Little
- Isaac Bertrand

Leanne Bush presented Cardinal Commendations to the following Harry McKillop Elementary students:

- Kayden Dean
- Justice Bryant

Jim Miller presented Cardinal Commendations to the following Melissa Middle School students:

- Allie Anderson
- Claire Miller
- Jackson Scribner
- Tate Whittington
- Jarriel Brown
- Cole McCraw

- Brendon Lansford

Boys Athletic Director Seth Stinton and Girls Athletic Director Claude Webb recognized several of our athletes who excelled in recent competitions:

- Girls Golf
- Girls Track and Field
- Boys Golf
- Boys Track and Field

Dr. Robert Rich presented Cardinal Commendations to the following:

- Camille Bogdan, Student Representative of Principal Interview Hiring Committee
- Shelia Smith, Executive Director of Finance
- Monica Caldwell, PEIMS Coordinator

Superintendent Murphy presented Cardinal Commendations for outstanding student attendance:

- Third Grade for Highest Grade Level Attendance at Harry McKillop Elementary
- Fourth Grade For Highest Grade Level Attendance At Melissa Ridge Intermediate
- Seventh Grade for Highest Grade Level Attendance at Melissa Middle School
- Ninth Grade for Highest Grade Level Attendance at Melissa High School
- Melissa Ridge Intermediate Campus for Highest District Attendance

The Board unanimously approved the consent agenda.

Christian Herr with PBK Architects provided a construction update.

Kenny provided maintenance, real estate, and transportation updates.

Principals Leanne Bush, Christy Fiori, Kim Boedeker, and Lance Rainey recognized successes at their respective campuses.

Staci Kalmbacher provided an overview of Policy Update 99 and how it affects our local Board policy.

Ms. Kalmbacher reported eight grade math in the district is moving forward with plans to move all of Algebra 1 to ninth grade so that students can have a strong foundation in eight grade math.

Ms. Kalmbacher provided an overview of the newest state testing model.

Ms. Kalmbacher reported she is working with Ms. Fiori, Mr. Rainey and Ms. Stover to continue working on a new GPA.

Dr. Brown provided a technology update.

Shelia Smith provided a budget overview of the district.

Brian Grubbs with Southwest Securities provided a District I&S (Interest and Sinking) Financial Update.

Dr. Robert Rich recognized the Girl Scouts of Northeast Texas \$200 donation for a tree at Harry McKillop Elementary.

Superintendent Murphy discussed upcoming important dates:

- TASB Summer Leadership Institute in Fort Worth, June 25-28
- Region 10 Superintendents' Academy Summer Retreat, June 29-July 2
- Melissa ISD closed June 30-July 4
- Superintendent out of office July 7-11

On a motion by Carolyn Spurgin and seconded by Rickie Lafon, the Board unanimously approved the second and final reading of Update 99, affecting local policies, with recommended changes to EIF (Local), as presented.

On a motion by Paul Anderson and seconded by Carolyn Spurgin, the Board unanimously approved first and final reading of Local District Update, affecting local policy EI as presented, as an emergency adoption.

On a motion by Carolyn Spurgin and seconded by Anthony Figueroa, the Board unanimously approved the Board unanimously approved first and final reading of Local District Update, affecting local policy FMH as presented, as emergency adoption.

On a motion by Rickie Lafon and seconded by Carolyn Spurgin, the Board unanimously approved the purchase of one activity bus.

On a motion by Carolyn Spurgin and seconded by Rickie Lafon, the Board unanimously approved the purchase of up to three vehicles. George James amended the motion on the floor which would allow purchase to exceed \$80,000, if necessary.

The Board went into closed session at 8:53 p.m.

Members present: Paul Anderson, Anthony Figueroa, Dr. Bill Gray, George James, Rickie Lafon, Bruce Minchey, and Carolyn Spurgin. Also present: Superintendent Keith Murphy and Dr. Robert Rich.

The Board returned to open session at 10:07 p.m.

On a motion by Paul Anderson and seconded by George James, the Board unanimously approved to reassign Tami Hayes from Assistant Principal at Harry McKillop Elementary to Principal at Melissa Ridge Intermediate, as recommended by Superintendent Murphy.

On a motion by Carolyn Spurgin and Anthony Figueroa, the Board unanimously approved Melissa Ridge Intermediate Committee's recommendation to hire Tammy Murphy as a Dyslexia Facilitator, as recommended by Dr. Robert Rich, Deputy Superintendent.

On a motion by Paul Anderson and seconded by Anthony Figueroa, the Board adjourned at 10:14 p.m.

Date Approved

Bruce Minchey, President

Rickie Lafon, Secretary

Board Report
 Recap Comparison of Revenue to Budget
 Melissa ISD
 As of May

	EstimatedRevenue (Budget)	Revenue Realized Current	Revenue Realized To Date	Revenue Balance	Percent Realized
181 / 4 ATHLETIC FUND	.00	-5,259.52	-41,071.74	-41,071.74	.00%
197 / 4 MEF GRANTS	5,000.00	.00	.00	5,000.00	.00%
198 / 4 ACADEMY/SUMMER CAMP	95,000.00	-11,933.00	-103,269.82	-8,269.82	108.71%
199 / 4 GENERAL FUND	14,086,700.00	-1,363,924.86	-11,467,834.38	2,618,865.62	81.41%
211 / 4 TITLE I PART A	96,577.64	.00	.00	96,577.64	.00%
224 / 4 IDEA B FORMULA (224)	204,467.00	.00	-101,058.98	103,408.02	49.43%
225 / 4 IDEA B PRESCHOOL (225)	7,348.00	.00	.00	7,348.00	.00%
240 / 4 FOOD SERVICE	583,600.00	-46,015.74	-475,249.94	108,350.06	81.43%
255 / 4 TITLE II PART A	15,293.75	.00	-195.00	15,098.75	1.28%
263 / 4 TITLE III PART A: LEP	8,497.00	.00	.00	8,497.00	.00%
404 / 4 ACCELERATED READING	1,542.00	.00	.00	1,542.00	.00%
410 / 4 STATE TEXBOOK FUND	164,347.00	.00	-131,525.64	32,821.36	80.03%
461 / 4 CAMPUS ACTIVITY FUND	42,616.83	-3,155.43	-50,545.43	-7,928.60	118.60%
599 / 4 DEBT SERVICE FUND	3,416,295.00	-16,710.72	-2,321,488.44	1,094,806.56	67.95%
693 / 4 18.5 M Bond Sale	.00	.00	-1,195.32	-1,195.32	.00%
753 / 4 WORKMAN COMPENSATION INSURANCE	.00	.00	-13.67	-13.67	.00%
Grand Total Revenues	18,727,284.22	-1,446,999.27	-14,693,448.36	4,033,835.86	78.46%

Board Report
Recap Comparison of Expenditures and Encumbrances to Budget
Melissa ISD
As of May

	<u>Budget</u>	<u>Encumbrance YTD</u>	<u>Expenditure YTD</u>	<u>Current Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
181 / 4 ATHLETIC FUND	-603,827.00	57,515.51	376,046.95	30,788.36	-170,264.54	62.28%
197 / 4 MEF GRANTS	-5,000.00	.00	5,000.00	5,000.00	.00	100.00%
198 / 4 ACADEMY/SUMMER CAMP	-95,000.00	297.02	62,657.34	8,305.37	-32,045.64	65.96%
199 / 4 GENERAL FUND	-13,470,236.00	272,624.50	10,390,868.95	1,186,814.94	-2,806,742.55	77.14%
211 / 4 TITLE I PART A	-96,577.64	.00	75,042.14	26,375.18	-21,535.50	77.70%
224 / 4 IDEA B FORMULA (224)	-205,401.00	.00	154,730.99	16,144.56	-50,670.01	75.33%
225 / 4 IDEA B PRESCHOOL (225)	-7,348.00	250.00	3,536.13	3,536.13	-3,561.87	48.12%
240 / 4 FOOD SERVICE	-572,017.00	.00	443,081.61	56,339.24	-128,935.39	77.46%
255 / 4 TITLE II PART A	-15,293.75	2,228.20	12,868.11	.00	-197.44	84.14%
263 / 4 TITLE III PART A: LEP	-8,497.00	5,790.00	639.83	30.58	-2,067.17	7.53%
404 / 4 ACCELERATED READING	-1,542.00	.00	351.00	.00	-1,191.00	22.76%
410 / 4 STATE TEXBOOK FUND	-164,347.00	.00	131,588.99	.00	-32,758.01	80.07%
461 / 4 CAMPUS ACTIVITY FUND	-75,025.73	3,148.08	31,313.23	3,140.78	-40,564.42	41.74%
599 / 4 DEBT SERVICE FUND	-3,416,295.00	.00	1,000.00	.00	-3,415,295.00	.03%
693 / 4 18.5 M Bond Sale	-17,451,946.17	1,064,892.36	8,916,036.32	1,966,747.77	-7,471,017.49	51.09%
753 / 4 WORKMAN COMPENSATION INSURANCE	.00	.00	44,560.00	.00	44,560.00	.00%
Grand Total Expenditures	-36,188,353.29	1,406,745.67	20,649,321.59	3,303,222.91	-14,132,286.03	57.06%

End of Report