



**Port Aransas ISD**

**Regular Meeting**

**Tuesday, October 20, 2009 6:00 PM**

**NOTICE OF REGULAR CALLED MEETING OF THE BOARD OF TRUSTEES  
PORT ARANSAS INDEPENDENT SCHOOL DISTRICT  
Tuesday, October 20, 2009  
6:00 PM**

Notice is hereby given that a Regular Called Meeting of the Board of Trustees of the Port Aransas Independent School District will be held on Tuesday, October 20, 2009 at 6:00 PM. The Board will meet in the Board Room of the Port Aransas Independent School District Administration Building, 100 S. Station Street, Port Aransas, Texas.

I.	<b>CALL TO ORDER</b>	5
	A. Moment of Silence and Pledge of Allegiance	
II.	<b>COMMENTS</b>	
	A. Public Comments	6
	B. Board of Trustee's Acknowledgements	7
III.	<b>PRESENTATIONS/INFORMATION</b>	8
IV.	<b>REPORTS</b>	
	A. Business Reports	12
	1. Current Facility Projects - Irrigation, Wells, Wind Turbine and SFSF Funds	13
	2. September 2009 Expenditures	40
	3. Donations	46
	B. Superintendent's Reports	47
	1. Enrollment and Attendance	48
	2. Graduation Requirements	49
	3. TASB Policy Audit	62
	4. Roundtable Discussion with State Representative Todd Hunter	79
V.	<b>CONSENT AGENDA</b>	80
	A. Consider/Approve Minutes of the Regular Meeting on September 10, 2009 and Special Meeting on September 2, 2009.	81
	B. Consider/Approve September Investment Report.	84
	C. Consider/Approve the Certification of Tax Levy for the Tax Year 2009	86
	D. Consider/Approve Budget Amendments.	89
	E. Consider/Approve Adjunct Agreement with The Sheltered Sparrow Productions.	91
VI.	<b>DISCUSSION AND/OR ACTION ITEMS</b>	
	A. Discussion and Possible Action on the High School Renovation.	96
	B. Discussion and Possible Action on Property, Wind and Hail Insurance for the 2009-2010 School Year.	102
	C. Discussion and Possible Action to Update/Replace the District's Phone System with Representatives from CenturyTel.	106
	D. Presentation and Public Discussion of the Financial Integrity Rating System of Texas (FIRST Rating).	113
	E. Discussion and Possible Action on the Approval of the Construction of a Building for the Nueces County Appraisal District.	119

VII.	<b>CLOSED MEETING</b> <b>The Board will adjourn to Closed Meeting in accordance with the Texas Open Meetings Act, Texas Government Code 551.071 thru 551.083 to consider the following:</b> A. Personnel: Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, Dismissal of Employees.	126
VIII.	<b>RETURN TO OPEN MEETING</b> The Board will take no action on items discussed in Closed Session.	127
IX.	<b>ADJOURN</b>	128

If, during the course of the meeting covered by this Notice, the Board of Trustees should determine that a closed session of the Board of Trustees is required, then such closed session as authorized by the Texas Open Meetings, Act, Texas Government Coded Section 551.001 et seq., will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section

- 551.071 Private consultation with the board's attorney
- 551.072 Discussing purchase, exchange, lease, or value of real property.
- 771.073 Discussing negotiated contracts for prospective gifts or donations.
- 551.074 Discuss:
  - (1) To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or
  - (2) To hear a complaint or charge against an officer or employee.
- 551.076 Considering the deployment, specific occasions for, or implementation of security personnel or devices.
- 551.082 Considering discipline of a public school child, or complaint or charge against personnel.
- 551.083 Considering the standards, guidelines, terms, or conditions the board will follow, or will instruct its representatives to follow, in consultation with representatives of employee groups.

Should any final action, final decision, or final vote be required in the opinion of the school Board with regard to any matter considered in such closed session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon reconvening of the public meeting; or
- (b) at a subsequent public meeting of the School Board upon notice hereof, as the School Board shall determine pursuant to applicable laws and policies.

On this October 16, 2009, this notice was posted on a bulletin board located at a place readily accessible and convenient to the public at the Port Aransas Independent School District Administration Building, 100 S. Station Street, Port Aransas, Texas.

Respectfully submitted,

---

Dr. Sharon L. Doughty, Superintendent

**CALL TO ORDER**  
**Item # I. A.**

**Non-Action Item**

Board President, Chuck Borders, will call the meeting to order at 6:00 p.m.

- Moment of Silence and Pledge of Allegiance

**PUBLIC COMMENTS**  
**Item # II. A.**

**Non-Action Item:**

At regular meetings the Board shall allot up to thirty (30) minutes to hear persons who desire to make comments to the Board. Persons who wish to participate in this portion of the meeting shall complete a public comment card and present it to the Board President prior to the beginning of the meeting.

Public participation is limited to the designated public comment portion of the meeting. At all other times during the Board meetings, the audience shall not enter into discussion or debate on matters being considered by the Board. No presentation shall exceed three (3) minutes. Delegations of more than five persons shall appoint one person to present their view before the Board.

Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board may not deliberate, discuss, or make any decision on any subject not on the agenda.

**BOARD OF TRUSTEES' ACKNOWLEDGEMENTS  
ITEM # II. B.**

**Non-Action Item:**

At this time, Board members may make acknowledgements and/or receive Board committee reports.

**PRESENTATIONS/INFORMATION**  
**Item # III.**

**Information:**

A copy of the Boys and Girls Basketball and Cross Country Schedule.

# Port Aransas Lady Marlin Basketball

## 2009-2010 Schedule

Date	Opponent	Team	Location	Time
Oct. 31	Scrimmage (PA, Calallen, IWA, Miller, Robstown, West Oso)	JV/V	West Oso	TBA
Nov. 10	Bloomington	JV/V	Home	5:00
Nov. 12	Port Aransas JV Girls Tournament	JV	Home	TBA
Nov. 13	Odem	V	Away	4:00
Nov. 14	Port Aransas JV Girls Tournament	JV	Home	TBA
Nov. 17	IWA	V	Away	5:00
Nov. 19-21	Marlin Classic (PA, Banquete, Kenedy, McMullen, Sinton)	V	Home	TBA
Nov. 23	Aransas Pass	JV/V	Home	5:00
Dec. 1	Taft	JV/V	Away	5:00
Dec 3-5	Granger Tournament	V	Away	TBA
Dec. 8	Orange Grove	JV/V	Away	5:00
Dec. 10-12	Best of the Bay Tournament	V	Away	TBA
Dec. 15	Refugio	JV/V	Home	5:00
Dec. 18	Aransas Pass Highland Ave	V	Home	4:30
Dec. 29	Taft	JV/V	Home	11:00
Jan.1	IWA	JV/V	Home	11:00
Jan. 5	Skidmore-Tynan	JV/V	Home	5:00
Jan. 8	*Pettus	V	Away	5:00
Jan. 9	JV Marlin Classic	JV	Home	TBA
Jan. 12	*Woodsboro (Homecoming)	JV/V	Home	5:00
Jan. 15	*Yorktown	JV/V	Away	5:00
Jan. 19	*Falls City	JV/V	Home	5:00
Jan. 26	*Pettus	JV/V	Home	5:00
Jan. 29	*Woodsboro	JV/V	Away	5:00
Feb. 2	*Yorktown (Parent's Night)	JV/V	Home	5:00
Feb. 5	*Falls City	JV/V	Away	4:00
Feb. 9	Tentative Warm-Up Game	V	Home	5:00
Feb. 15-16	Bi-District	V	TBA	TBA
Feb. 18-20	Area	V	TBA	TBA
Feb. 22-23	Regional Quarterfinal	V	TBA	TBA
Feb. 26-27	Regional Tournament	V	TBA	TBA
Mar. 4-6	State Tournament	V	TBA	TBA

*\*Denotes District Games*

Head Girls' Coach: Stephanie Cowen 361-749-1200 ext 323

Assistant Coach: Javier Mendoza

Superintendent Dr. Sharon Doughty

Principal: Travis Longanecker

Athletic Director: Steve Reaves

Revised 10/12/09

# Port Aransas Marlins

## Basketball Schedule

2009-2010

Date	Opponent	Place	Time
Nov. 7	Scrimmage	<b>PA</b>	10 am
13	Scrimmage	<b>PA</b>	5
17	Taft	<b>PA</b>	5, 6:30
19-21	<b>MARLIN CLASSIC</b>	PA, TMI, Bloomington Moulton, McMullen County	
24	Orange Grove	Away	5, 6:30
Dec. 1	Skidmore Tynan	<b>PA</b>	5, 6:30
3-5	SCURRY ROSSER Tournament Varsity	Away	TBA
8	Victoria Faith Academy	Away	5, 6:30
10-12	INGLESIDE Tournament Varsity	Away	TBA
14	Aransas Pass	Away	5, 6:30
17 & 19	Sinton JV Tournament		TBA
18	Banquete	<b>PA</b>	5, 6:30
29	Karnes City	<b>PA</b>	1, 2:30
Jan. 2	Refugio	Away	1
5	Skidmore- Tynan	Away	5, 6:30
8	Mcmullen County	<b>PA</b>	5, 6:30
9	JV MARLIN CLASSIC		TBA
12	Industrial	<b>PA</b>	5, 6:30
<b>15</b>	<b>Yorktown</b>	<b>Away</b>	<b>5, 8</b>
<b>19</b>	<b>Falls City</b>	<b>PA</b>	<b>5, 8</b>
<b>22</b>	<b>Open</b>		
<b>26</b>	<b>Pettus</b>	<b>PA</b>	<b>5,8</b>
<b>29</b>	<b>Woodsboro</b>	<b>Away</b>	<b>5, 8</b>
Feb. 2	<b>Yorktown</b>	<b>PA</b>	<b>5, 8</b>
5	<b>Falls City</b>	<b>Away</b>	<b>5, 8</b>
9	<b>Open</b>		
12	<b>Pettus</b>	<b>Away</b>	<b>5, 6:30</b>
16	<b>Woodsboro</b>	<b>PA</b>	<b>5, 6:30</b>

Head Coach: Paul Patteson  
 Asst. Coach: Joe Kocurek  
 AD: Steve Reaves  
 Principal: Travis Longanecker

Bold Denotes District 31-a Game

## Cross Country Schedule 2009

August 29 <sup>th</sup>	Moody (Cole Park)	HS
<b>August 30<sup>th</sup></b>	<b>Bake Sale IGA</b>	<b>HS</b>
September 5 <sup>th</sup>	Miller (West Guth Park)	HS/MS
<b>September 6<sup>th</sup></b>	<b>Bake Sale IGA</b>	<b>HS</b>
September 12 <sup>th</sup>	Beeville (Veterans Memorial Park)	HS/MS
September 19 <sup>th</sup>	UTSA (Brooks City Base)	HS
September 26 <sup>th</sup>	Port Aransas	HS/MS
October 3 <sup>rd</sup>	Round Rock (Old Settlers Park)	HS
October 10 <sup>th</sup>	Calallen (High School)	HS/MS
October 17 <sup>th</sup>	Carroll (West Guth Park)	HS/MS
October 26 <sup>th</sup>	West Guth Park	HS/MS
November 7 <sup>th</sup>	Regional (Brooks City Base)	HS
November 14 <sup>th</sup>	State (Old Settlers Park)	HS

HS Coach: Steve Reaves 361-765-2364

MS Coach: Javier Mendoza

**REPORTS**  
**Item # IV. A.**

**A. Business Reports**

Olivia Mixon will present to the Board the following information:

1. Current Facility Projects – Irrigation, Wells, Wind Turbine and SFSF Funds
2. September 2009 Expenditures
3. Donations

**PORT ARANSAS ISD  
WATER WELL/IRRIGATION STATUS REPORT**

**WATER WELLS:**

Carter Water Well Drilling Company has submitted a proposal to drill a total of (12) water wells. It was determined that (6) wells were needed to irrigate the athletic areas east of Station Street and (6) would be needed to irrigate the campus and administration areas west of Station Street.

The cost for the Water Well Project would be approximately \$33,046.00 (See Attached)

**IRRIGATION:**

Rainman/Van Eaton Irrigation has submitted a proposal to irrigate the areas outlined above. The proposed cost submitted would be approximately \$221,960.00 (See Attached)

Third Coast Irrigation has also submitted a proposal for irrigation with an approximate cost of \$302,600.00 (See Attached)

**SUMMARY**

After reviewing the costs associated with the above proposals, it would not be cost effective for the district to undertake such a project at this time.

An alternative to addressing the irrigation needs of the district during times of extreme or severe drought conditions, would be to utilize the existing water taps that are currently installed in (2) locations. One tap is located at the north end of the track field along Beach Street; the other is located by the garage that houses the district vehicles at the end of Avenue "A", by the Bus Barn. The "one inch" taps would not be sufficient to supply the proposed irrigation systems. A "two inch" tap would be required to achieve the necessary 90 gpm. flow rate for the irrigation of such large areas.

After consultation with the Nueces County Water District, the cost estimate to upgrade each of the existing taps is as follows:

CIF Fee	\$12,171.00
Tap Fee	<u>\$ 2,115.52</u> (Credit has been given for the 1" meter)
	\$14,286.77

1 <sup>st</sup> 3000 Gallons.....	\$138.00
Each Additional 1000 Gallons.....	\$3.50

Based on the above water usage costs, and the installation of the irrigation systems, the estimated watering costs to irrigate the entire district is as follows:

Flow rate of 90 gpm. (Maximum) x 4 hours of irrigation per day = 21,600 gallons of water per day per meter.

Cost of water \$204.50 per day per meter

Watering schedule-3 days per week =156 watering days per year x \$204.50 = \$31,902.00  
x (2) meters = \$63,804.00 per year

Approximately eight years ago, the district purchased a "Rainmaker" watering system. This piece of equipment was used to irrigate the track field/athletic areas. After several months of irrigation, it was determined that the additional cost increase for water usage was an unnecessary expense.

This equipment is currently housed at the "Concession Garage". The operational condition of this equipment has not been determined. After remaining idle for so many years, it may not be cost effective to repair. Parts and replacement items for this equipment may no longer be available.

Bill Atkins  
Director of Operations  
Port Aransas ISD

Van Eaton  
Licensed Irrigator #LI427  
Licensed Backflow Tester #BP5357

P.O. Box 3283  
Corpus Christi, Texas 78463

Office: (361) 992-9791  
Cell: (361) 563-1185  
Fax: (361) 992-9791

### Estimate

To: \_\_\_\_\_ To be installed for/at: \_\_\_\_\_  
Name: Port Aransas School Dist. \_\_\_\_\_  
Address 1: \_\_\_\_\_ Address 1: \_\_\_\_\_  
Address 2: \_\_\_\_\_ Address 2: \_\_\_\_\_  
Phone: \_\_\_\_\_ Phone: \_\_\_\_\_

I propose to install an automatic irrigation system at the above address for \$221,960<sup>00</sup>

This is a firm price and includes all applicable taxes, fees, permits and project costs.

Proposed System Type:  Spray  Rotary  Rotary Spray  Drip/Xerigation

Automatic Controller to be:  Hunter SRC Series  Hunter Pro Series  Other ICC

Included with system: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Accepted By: \_\_\_\_\_ Date: \_\_\_\_\_

Irrigator: Van Eaton LI #427 Date: 10-7-09  
Johnny K. Williams LI #13051

Proudly Serving South Texas Since 1949

Provisions and Specifications:

- (1) Contractor shall obtain any and all permits.
- (2) Contractor shall install and test cross connection control device as required by law.
- (3) Major changes or additions to this proposal shall be subject to additional charges as agreed upon by contractor and purchaser.
- (4) Installation shall be done in a professional manner. All trenches shall be water flooded to prevent after-settling. Walks shall be cleaned at the end of each day and debris shall be promptly removed from the job site.
- (5) All material and work shall be fully guaranteed to be without defect for one full year from completion date and the systems shall be guaranteed to properly cover watered areas.
- (6) Contractor may draw 40% of contract price to cover the cost of materials with the balance due upon completion.
- (7) All areas not to be irrigated are to be listed on this contract.
- (8) Payment is due upon completion of project.

This proposal contains the complete agreement between the parties and no statement or representation not included in this written contract shall be binding or valid. One copy of this agreement must be signed and returned to the Licensed Irrigator before work shall commence. This estimate is valid for six (6) months from the date indicated at the bottom of this page.

Areas not irrigated/Notes:

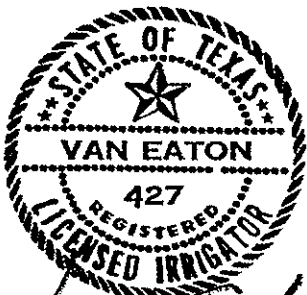
---

---

---

---

---



*Van Eaton*

Date: \_\_\_\_\_

*Irrigation in Texas is regulated by the  
Texas Commission on Environmental Quality  
(TCEQ) (MC-178)  
P.O. Box 13087, Austin, Texas 78711-3087  
The TCEQ's website is: [www.tceq.state.tx.us](http://www.tceq.state.tx.us)*

# THIRD COAST IRRIGATION

PO Box 1151 Rockport, TX 78381 361-790-8341

## IRRIGATION PROPOSAL

TO: Port Aransas Independent School District  
Attention: Bill Atkins

Third Coast Irrigation (also referred to as TCI/Contractor) P.O. Box 1151 Rockport, TX 78381 proposes to furnish all parts, labor and machinery necessary to install a 30 station fully automated sprinkler system on the East side of the PAISD property in Port Aransas, Texas consisting of the following:

- 40 Hunter 4" Pop-up heads\*
- 390 Hunter PGP Rotor heads\*
- 60 Hunter PGJ Rotor heads\*
- 30 Hunter 2" electric valves with flow control
- 1 Hunter ICC 800 PL Controller

\*may be more or less than number stated

The proposed system will deliver coverage to all area as discussed/outlined with Bill Atkins, under normal weather conditions. Third Coast Irrigation does not guarantee coverage during excessive winds.

In an attempt to avoid severing utility lines, TCI will have the property marked for all utilities prior to any work performed by TCI by an independent third party representing the utility companies. In the event a line is cut by TCI that was incorrectly marked or a line is cut that was unmarked due to the utility line being on the owners' property and therefore the owners' responsibility, TCI will not be responsible for repairs or for the cost of repairs to the severed line.

Third Coast Irrigation will provide all labor necessary to remove and clean up any debris created by TCI during the installation of the above system.

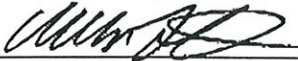
Third Coast Irrigation will provide a warranty for a period of twelve (12) months on all labor and twelve (12) months on all parts effective from the day of completion. Third Coast Irrigation agrees to make repairs on the system due to defective materials and installation. TCI will also make minor adjustments to the system within the first sixty (60) days of the warranty at no cost. This warranty does not cover repairs necessary due to negligence, vandalism, abuse weather, sand-related problems or factors other than those listed above. Third Coast Irrigation reserves the right to void this warranty if any party other than TCI makes or attempts to make adjustments or repairs to the system during the warranty period. TCI also reserves the right to void this warranty if PAISD is delinquent on payment for any work performed by contractor.

The cost for the proposed system is \$120,350.00 (One Hundred Twenty Thousand, Three Hundred Fifty Dollars). Payments will be made in the form of draws and will be determined at a later date. PAISD acknowledges that if changes are requested to the design of this proposal, the proposed amount may change.

**SPECIAL PROVISION:** (1) In addition to the above proposed amount, the cost for boring and cutting/patching concrete is \$6,000.00 (2) Proposal includes wiring for remote operation and remote device (3) Number of heads and valves is based on 50 GPM from water source

RESPECTIVELY SUBMITTED BY:

ON THIS 20<sup>th</sup> DAY OF SEPTEMBER 2009

  
William F. Smith  
Third Coast Irrigation  
TCEQ LI #3707, BP8376

TCI reserves the right to withdraw or modify this proposal if a contract is not entered into within 30 (thirty) days from the date of this proposal.

Irrigation in Texas is regulated by the Texas Commission on Environmental Quality, P.O. Box 13087 Austin, Texas 78711-3087. Any and all complaints against the licensed irrigator named on this contract should be directed to the TCEQ accordingly.

# THIRD COAST IRRIGATION

PO Box 1151 Rockport, TX 78381 361-790-8341

## IRRIGATION PROPOSAL

TO: Port Aransas Independent School District  
Attention: Bill Atkins

Third Coast Irrigation (also referred to as TCI/Contractor) P.O. Box 1151 Rockport, TX 78381 proposes to furnish all parts, labor and machinery necessary to install a 75 station fully automated sprinkler system on the West side of the PAISD property in Port Aransas, Texas consisting of the following:

- 590 Hunter 4" Pop-up heads\*
- 230 Hunter PGP Rotor heads\*
- 80 Hunter PGJ Rotor heads\*
- 75 Hunter 1 1/2 " electric valves with flow control  
Controller(s) to be determined by location of power source

\*may be more or less than number stated

The proposed system will deliver coverage to all area as discussed/outlined with Bill Atkins, under normal weather conditions. Third Coast Irrigation does not guarantee coverage during excessive winds.

In an attempt to avoid severing utility lines, TCI will have the property marked for all utilities prior to any work performed by TCI by an independent third party representing the utility companies. In the event a line is cut by TCI that was incorrectly marked or a line is cut that was unmarked due to the utility line being on the owners' property and therefore the owners' responsibility, TCI will not be responsible for repairs or for the cost of repairs to the severed line.


Third Coast Irrigation will provide all labor necessary to remove and clean up any debris created by TCI during the installation of the above system.

Third Coast Irrigation will provide a warranty for a period of twelve (12) months on all labor and twelve (12) months on all parts effective from the day of completion. Third Coast Irrigation agrees to make repairs on the system due to defective materials and installation. TCI will also make minor adjustments to the system within the first sixty (60) days of the warranty at no cost. This warranty does not cover repairs necessary due to negligence, vandalism, abuse weather, sand-related problems or factors other than those listed above. Third Coast Irrigation reserves the right to void this warranty if any party other than TCI makes or attempts to make adjustments or repairs to the system during the warranty period. TCI also reserves the right to void this warranty if PAISD is delinquent on payment for any work performed by contractor.

The cost for the proposed system is \$182,250.00 (One Hundred Eighty Two Thousand, Two Hundred Fifty Dollars). Payments will be made in the form of draws and will be determined at a later date. PAISD acknowledges that if changes are requested to the design of this proposal, the proposed amount may change.

**SPECIAL PROVISION:** (1) In addition to the above proposed amount, the cost for boring and cutting/patching concrete is \$100,000.00 (2) Proposal includes wiring for remote operation (3) Number of heads and valves is based on 25 GPM from water source

RESPECTIVELY SUBMITTED BY:

  
William F. Smith  
Third Coast Irrigation  
TCEQ LI #3707, BP8376

ON THIS 30<sup>th</sup> DAY OF SEPTEMBER 2009

TCI reserves the right to withdraw or modify this proposal if a contract is not entered into within 30 (thirty) days from the date of this proposal.

Irrigation in Texas is regulated by the Texas Commission on Environmental Quality, P.O. Box 13087 Austin, Texas 78711-3087. Any and all complaints against the licensed irrigator named on this contract should be directed to the TCEQ accordingly.

# THIRD COAST IRRIGATION

PO Box 1151 Rockport, TX 78381 361-790-8341

## Reference List

### Installations

<p>Bill and Patsy Phemister 11 Bahama Rockport, TX 78382 Res. 361-790-7139 System installed 8/96</p>	<p>Don Kaminga 707 Waterwood Rockport, TX 78382 Res. 361-790-5844 System installed 9/96</p>	<p>Mrs. E.B. Lomax 207 Cherry Hills Rockport, TX 78382 Res. 361-790-7026 System installed 8/96</p>	<p>Robert Hill 2008 Baywood DR Rockport, TX 78382 Res. 361-729-8919 System installed 8/96</p>
<p>David Smith 262 Whispering Woods Tr. Rockport, TX 78382 Res. 361-790-5389 System installed 8/97 And 10/00</p>	<p>Jay Watkins 315 St. Francis Circle Rockport, TX 78382 Res. 361-729-6042 System installed 8/97</p>	<p>James Ragland 121 N. Santa Clara Rockport, TX 78382 Res. 361-790-8661 Systems installed 6/98, 2/02 &amp; 10/04</p>	<p>Mary Ann Peacock 31 Lauderdale Rockport, TX 78382 Res. 361-729-1629 System installed 6/98</p>
<p>Valerie Oates 203 Forest Trail Rockport, TX 78382 Res. 361-790-7026 System installed 4/98</p>	<p>Terry Lancaster 405 Cherry Hills Rockport, TX 78382 Res. 361-729-1232 System installed 5/98</p>	<p>Dave Colmer 106 Paso Madera DR Rockport, TX 78382 Res. 361-729-0727 System installed 7/98</p>	<p>Dr. Ronald Ramey, DDS 1508 N. Hwy. 35 Rockport, TX 78382 Res. 361-729-0595 System installed 8/98</p>
<p>Joe Stanfield 24 Mazatlan Rockport, TX 78382 Off 972-690-9881 System installed 2/99</p>	<p>John and Julie Pina 113 San Leanna DR Rockport, TX 78382 Res. 361-729-7807 System installed 2/99</p>	<p>Sam Ward 2006 Glass Ave. Rockport, TX 78382 Res. 281-499-8740 System installed 3/99</p>	<p>John Stafford 1519 Water ST Rockport, TX 78382 Res. 210-698-3358 System installed 3/99</p>
<p>Maxey Mayo 216 Champions Rockport, TX 78382 Off 361-729-2597 System installed 5/99, 8/05</p>	<p>Butch Shepard 22 Mazatlan Rockport, TX 78382 Res. 210-876-1747 System installed 7/99.</p>	<p>John and Margie McDavid 1006 E Orleans Rockport, TX 78382 Res. 361-729-7445 System installed 9/99</p>	<p>Dorothy Lyons 21 Lauderdale Rockport, TX 78382 Res. 361-729-0192 System installed 4/00</p>
<p>Rusty and Ingrid Little 4861 FM 1781 Rockport, TX 78382 Res. 361-729-6776 System installed 7/00</p>	<p>William Moore 126 McCampbel Aransas Pass, TX 78335 Res. 361-758-2902 System installed 7/00</p>	<p>Domingo Hernandez 205 Forest Hills Rockport, TX 78382 Res. 361-729-6498 System installed 1/01</p>	<p>Coastal Plains MFMR David Davila 200 Marietta Drive Portland, TX 78374 Off. 361-777-3991 Systems installed 4/01, 10/08, 7/09</p>

***Installations Continued***

Marty Marshall 316 Champions Rockport, TX 78382 Res. 361-729-1520 System installed 7/01	Alan and Julia Weber 107 Cypress Point Rockport, TX 78382 Res. 361-790-8056 System installed 8/01	Curtis Curry 1017 Hickory Ave. Rockport, TX 78382 Res. 361-727-9231 System installed 8/01	Winston Woellert 13 Bahama Rockport, TX 78382 Res. 361-729-7235 System installed 9/01
David and Chris Nesloney 3104 Henderson Rockport, TX 78382 Res. 361-729-9937 System installed 10/01	Fred and Marianne Beeler 1724 Sorenson Rockport, TX 78382 Res. 281-437-8859 System installed 11/01	Monty and Georgia Murray 1154 FM 1781 Rockport, TX 78382 Res. 361-729-8748 System installed 2/02	Michael Gann 102 Barcelona Rockport, TX 78382 Res. 361-729-8860 System installed 3/02
John McLain 204 Marion Drive Rockport, TX 78382 Res. 361-729-3591 System installed 4/02	Jim and Peggy Frieble 1105 W Market Rockport, TX 78382 Res. 361-729-5676 System installed 04/02	Larry Heidt 1032 N Austin Rockport, TX 78382 Res. 361-729-2304 System installed 5/02	Mike Whitliff 114 Champions Rockport, TX 78382 Res. 361-779-0618 System installed 08/02
Lowell and Deedee Odom 111 S Santa Clara Rockport, TX 78382 Res. 361-729-5564 System installed 09/02	Larry and Glenda Adams 112 Cherry Hills Rockport, TX 78382 System installed 10/02	Kenneth Callaway 2323 Harbor Drive Rockport, TX 78382 Res. 361-729-7475 System installed 10/02	Raymond Thompson 113 Barcelona Rockport, TX 78382 Res. 361-729-9725 System installed 12/02
Randy Nesloney 1903 Baywood Rockport, TX 78382 Res. 361-790-9695 System installed 02/03	John Mangham 1517 Royal Ave. Rockport, TX 78382 Res. 361-790-8601 System installed 03/03	Carlos and Cindy Klutts 31 Nassau Rockport, TX 78382 Res. 512-329-0898 System installed 5/03	Larry and Jackie Pasztor 17 Bee Circle(Lamar) Rockport, TX 78382 Res. 361-729-7912 System installed 5/03
Bruce Waggoner 101 Bay Hills Rockport, TX 78382 Res. 214-787-2009 System installed 7/03	William Greehey #7 Finisterre Rockport, TX 78382 Off. 210-370-2001 System installed 7/03	Tom and Anne Johnson 1861 Bay Shore Drive Rockport, TX 78382 Res. 510-795-9813 System installed 7/03	Sandy Swanson 17 Big Tree Circle (Lamar) Rockport, TX 78382 Res. 361-729-5298 System installed 7/03
Mike Pilley Pilley Construction West Lake Condos (Lamar) Rockport, TX 78382 1-800-200-0249 System installed 8/03	Dr. Rick Thompson, DVM 126 Marion Rockport, TX 78382 Res. 361-729-5879 System installed 10/03	Bob Cunningham 945 Hickory Rockport, TX 78382 Res. 361-729-5009 System installed 10/03	Craig Fraser 5060 FM 1781 Rockport, TX 78382 Off. 361-729-3909 Systems installed 8/98 & 2/04

## Installations Continued

Grant Douglas 53 Blue Heron Rockport, TX 78382 Off. 729-0646 System installed 3/04	Ed and Barbara Emery 502 Sierra Sound Rockport, TX 78382 Res. 361-790-5575 System installed 3/04	Keith Cruse 515 Copano Ridge Road Rockport, TX 783 Res. 512-899-1708 System installed 3/04	Mike and Diane Probst 114 Marion Drive Rockport, TX 78382 Res. 361-729-8331 System installed 6/04
Marty and Rhonda Cantu 109 San Leanna Rockport, TX 78382 Res. 361-790-7402 System installed 6/04	Randall Davis 88 Copano Ridge Road Rockport, TX 78382 Res. 512-930-5845 System installed 7/04	Michael Godfrey 3728 FM 1781 Rockport, TX 78382 Res. 361-790-7233 System installed 7/04	Brad Frome 939 Oak Ave. Rockport, TX 78382 Res. 361-790-7233 System installed 7/04
Jack Coleman #1 Circle Lake Circle Rockport, TX 78382 Res. 361-790-7444 System installed 10/04	Rod Summers 475 St. Francis Circle Rockport, TX 78382 Res. 361-729-2475 System installed 10-04	Ted Nelson 1917 Crescent Dr. Rockport, TX 78382 Res. 281-413-8411 System installed 10/04	Bill and Deanna Rhyne 716 Waterwood Rockport, TX 78382 Res. 361-727-0280 System installed 4/05
Brain Holden 322 Weeping Willow Rockport, TX 78382 Res. 361-729-0764 System installed 4/05	Johnny Gore 185 Port St. Claire Aransas Pass, TX 78336 Res. 940-733-0216 System installed 5/05	Al Johnson 911 S Water St. Rockport, TX 78382 Wk. 361-729-6677 System installed 5/05	Jayne Boyce 4240 Hwy 35 North Rockport, TX 78382 Res. 361-729-4476 System installed 6/05
Jay and Laura Adams 110 Cherry Hills Rockport, TX 78382 Res. 361-727-1025 System installed 10/05	Randy Kemper 64 Copano Ridge Rd Rockport, TX 78382 Res. 361-790-7121 System installed 12/05	John Robertson #8 Pelican Rockport, TX 78382 Off. 512-793-2811 System installed 12/05	Mary Beth Gililand 901 S Water Street Rockport, TX 78382 Res. 210-824-0935 System installed 1/06
Danny and Betty Adams 1521 Dana Drive Rockport, TX 78382 Res. 361-729-5866 System installed 3/06	Terry Delfaco 9321 S Magnolia Rockport, TX 78382 Res. 713-686-5879 System installed 4/06	Floyd and Barbara Appling 2402 Lakeway Drive Rockport, TX 78382 Res. 361-729-4849 System installed 4/06	Mark and Terri Williams 107 S Santa Clara Rockport, TX 78382 Res. 361-729-7680 System installed 5/06
Betty Gifford 1048 N Magnolia Rockport, TX 78382 Res. 361-729-1710 System installed 6/06	Charles Russell 110 Cardinal Drive Aransas Pass, TX 78336 Res. 361-776-5206 System installed 8/06	Aransas County Jail 301 N. Live Oak Rockport, TX 78382 System installed 9/06	Lilah Weber 13 Lauderdale Rockport, TX 78382 Res. 361-729-6623 System installed 9/06
Camp Aranzazu 5420 FM 1781 Rockport, TX 78382 Off. 361-727-0800 System installed 10/06	Steve Dufilho 1909 Bayshore Drive Rockport, TX 78382 System installed 1/08	Ronnie Jackson 1309 Mallard Rockport, TX 78382 Res. 361-790-2689 System installed 2/08	George Fleming 602 Pine Ave Rockport, TX 78382 Res. 361-790-9913 System installed 5/08
Charlie and Sandy Belair 1802 Baywood Rockport, TX 78382 Res. 361-729-2948 System installed 9/08	Schendel Estate - Tess Schendel 884 State Highway 239 W. Goliad, TX Contact 361-645-3099 System installed 1/09	Brad Holzman 2310 Park Wood Drive Portland, TX 78374 361-790-7449 System Installed 2/09	Bruce Rogers #3 Riviera Rockport, TX 78382 Res. 361-573-4855 System installed 2/09

## Installations Continued

Lou Oswald  
2517 Bay Vista  
Rockport, TX 78382  
Res. 303-887-5428  
System installed 3/09

Craig Russell  
4810 Hwy 35 North  
Rockport, TX 78382  
Res. 281-427-2674  
System installed 4/09

Episcopal Church of Our Savior  
822 S McCampbell  
Aransas Pass, TX 78336  
Off. 361-758-3479  
System installed 4/09

Bob and Judy Abbey  
11 Pelican  
Rockport, TX 78382  
System installed 6/09

## Other References

Mark Emery  
Mark Emery Building &  
Remolding  
Off. 361-386-0256

John Scheumack  
Scheumack Builders  
Off. 512-572-0201

Bay Construction  
Scott Adams  
Off. 361-790-3036

Al Johnson  
Al Johnson Builder  
Off. 361-729-6677

R & S Contracting  
Ron Dunagan  
PO Box 291  
Sandia, TX 78383  
361-438-0296

Custom Care  
2339 AI Hill Road  
Aransas Pass, TX 78336  
Off. 361-758-5612

Herb and Patti Jahn  
2 Spoonbill  
Rockport, TX 78382  
Res. 361-729-9441

Marjorie Greeson  
128 Front St. (Lamar)  
Rockport, TX 78382  
361-729-0506

Judge William Adams  
1101 N Maple  
Rockport, TX 78382  
Res. 361-729-3452

Less Moor  
4 Bimini  
Rockport, TX 78382  
Res. 361-790-5004

Mrs. Harold Byrd  
1311 Water St.  
Rockport, TX 78382  
Res. 214-361-1997

Gary Warner  
17 Curlew  
Rockport, TX 78382  
Res. 419-898-1978

Judge Burt Mills  
906 N. Austin  
Rockport, TX 78382  
Res. 361-729-6220

Tom and Arne Johnson  
1861 Bayshore Dr.  
Rockport, TX 78382  
Res. 510-795-9318

Don Hair  
302 E. Laurel  
Fulton, TX 78358  
Res. 361-729-8376

Stanley Crow  
51 Blue Heron  
Rockport, TX 78382  
Res. 361-790-9493

Marjorie Greeson  
128 Front St.  
Rockport, TX 78382  
Res. 361-729-0506

Alan Atha  
2 Malibu  
Rockport, TX 78382  
Res. 361-729-6376

Carolyn Jones  
106 Lee Circle  
Rockport, TX 78382  
Res. 210-620-3965

Floyd and Barbara Appling  
2402 Lakeview Drive  
Rockport, TX 78382  
Res. 361-729-4849

Dell and Wynell McLain  
115 Cherry Hills  
Rockport, TX 78382  
361-729-2320

Jackie Shaw  
3205 Traylor  
Rockport, TX 78382  
Res. 361-729-3691

Victor Tantalo  
1886 Bay shore Dr.  
Rockport, TX 78382  
Res. 361-729-5822

Lucille Rainwater  
61 Blue Heron  
Rockport, TX 78382  
361-791-7690

**ESTIMATE FOR PORT ARANSAS I.S.D.**

**CARTER WATER WELL DRILLING  
P.O. BOX 856  
WOODSBORO, TX 78393  
361-543-4039**

**10-01-2009**

**Estimate good for 30 days**

**PORT ARANSAS I.S.D. (well system for campus)**

**6 Wells \$5,100.00**

**Add \$850.00 for each additional well until 90 gpm is reached**

**6 Pumps with drop pipe in wells \$5,070.00**

**Add \$845.00 for each additional pump and drop pipe**

**Pressure Tanks & Plumbing w/SMP45 \$4,077.00**

**(Single phase power must be available)**

**Manifold and Wiring to Tanks for 6 wells @ 250 ft. \$2,276.00**

**Add \$365.00 to manifold in each additional well**

<b>6 Wells</b>	<b>\$5,100.00</b>
<b>Pump w/Drop Pipe</b>	<b>5,070.00</b>
<b>Manifold &amp; Wiring</b>	<b>2,276.00</b>
<b>Pressure Tanks &amp; Plumbing</b>	<b><u>4,077.00</u></b>
<b>Total for each system</b>	<b>\$16,523.00</b>

**Lower yield wells may require a dole flow control @ \$85.00 ea.**

11

**ESTIMATE FOR PORT ARANSAS I.S.D.**

**CARTER WATER WELL DRILLING  
P.O. BOX 856  
WOODSBORO, TX 78393  
361-543-4039**

**10-01-2009**

**Estimate good for 30 days**

**PORT ARANSAS I.S.D. (well system for sports)**

**6 Wells \$5,100.00**

**Add \$850.00 for each additional well until 90 gpm is reached**

**6 Pumps with drop pipe in wells \$5,070.00**

**Add \$845.00 for each additional pump and drop pipe**

**Pressure Tanks & Plumbing w/SMP45 \$4,077.00**

**(Single phase power must be available)**

**Manifold and Wiring to Tanks for 6 wells @ 250 ft. \$2,276.00**

**Add \$365.00 to manifold in each additional well**

<b>6 Wells</b>	<b>\$5,100.00</b>
<b>Pump w/Drop Pipe</b>	<b>5,070.00</b>
<b>Manifold &amp; Wiring</b>	<b>2,276.00</b>
<b>Pressure Tanks &amp; Plumbing</b>	<b><u>4,077.00</u></b>
<b>Total for each system</b>	<b>\$16,523.00</b>

**Lower yield wells may require a dose flow control @ \$85.00 ea.**

12

**ESTIMATE FOR PORT ARANSAS I.S.D.**

**CARTER WATER WELL DRILLING  
P.O. BOX 856  
WOODSBORO, TX 78393  
361-543-4039**

**10-01-2009**

**Estimate good for 30 days**

**Total for campus and sports well systems \$33,046.00**

**\*Hourly rate of \$80.00 per hour will be added if any interference of drilling occurs by manmade debris.**

**\*Before any work can begin, our contract must be signed, and a down payment of 1/2 of total amount or \$16,523.00 must be paid.**

**\*\* You are responsible for locating any and all utility lines.\*\***

13

# WIND TURBINE – ANALYSIS & RECOMMENDATION

- Manufacturer claims unit is engineered and constructed to withstand the most extreme weather and in the most severe environment, including wet, salty, corrosive and abrasive conditions.
- The “Robust Design” is such, to allow for and bear 365 grid outages per year.
- Exclusive lowering system provides maintenance and cleaning at ground level using the integrated winch. The entire machine can be lowered by 2 people in a safe and easy operation that requires less than an hour.
- WECC will provide on site training for operation and maintenance as part of the installation.
- PAISD CONSUMED 2,698 MWH of Electrical Energy in the Fiscal Year 07-08 and 2,220 MWH of Electrical Energy in the Fiscal Year 08-09, a testimony to your staff's efforts to conserve Electrical Energy.
- Cost for Electrical Energy in Fiscal 08-09 \$345,301.86.
- With the same 2,220 MWH usage and the turbine on line billable MWH would be 1,516 MWH.
- Cost for the 1,516 MWH should be approximately \$235,301.86 plus any increase in rate due to decrease in MWH usage.
- WECC estimate a simple payback period to be 7.6 years. However, if anything close to the 31.7% reduction in billable MWH is achieved the pay back could be as short as 6.5 years.
- Should the unit achieve the 20 year predicted life, assuming a 7-year payback at a conservative \$100,000 per year reduction in electricity cost PAISD would show a \$2,000,000 return on \$715,000 investment.
- Assuming the data provided in vendor's proposal is accurate, the marginal maintenance and operational cost would be offset by the anticipated increase in utility rates over the life of this project.
- After examining the provided literature, data and performing an analysis of the school districts past KW usage. The author of this document recommends PAISD proceed with this project as expeditiously as possible.

**Scope & Proposal**

**For**

**Port Aransas ISD**

**Port Aransas, Texas**

Date Prepared: October 13, 2009  
Prepared by: Sheree Lesch  
Proposal : 200991

Consultant: Mike Steinke  
[Steinke@FromBeginningToWind.com](mailto:Steinke@FromBeginningToWind.com)  
866-402-4208 x 301

This proposal expires in 30 days.

2

## INTRODUCTION

**Port Aransas ISD** has requested that Wind Energy Consulting and Contracting, Inc. (WECC) provide a **Preliminary Wildlife Assessment and Microwave Interference** study for a wind turbine installation.

The following is a description of the elements of the feasibility study, the information it provides and the benefit to **Port Aransas ISD**. These steps are separated for purposes of explanation and execution. Each step is to be performed in sequence to mitigate risk and provide a stop loss mechanism. In the case where a step reveals a circumstance that places the project's success at risk, such as identification of a possible negative impact on the environment, WECC will stop work, notify **Port Aransas ISD** and make appropriate recommendations. Should **Port Aransas ISD** decide not to move forward with the project, the fee will be adjusted to reflect materials and only that part of the work actually performed.

## SECTION I MAIN PROPOSAL SUMMARY

**Microwave Interference** – A microwave interference study must be performed to determine if the proposed wind turbine would disrupt any existing or planned microwave transmissions. If there is a potential for interference, then means of mitigating, including, a) listing of ownership and duration of licenses will be presented, and b) alternate locations for turbines. This study is necessary for each site. **(\$2,000)**

**Preliminary Wildlife Assessment** – This study predicts what, if any, affect the wind turbine will have on migratory or local bird populations; bats; endangered or non-endangered species; and wildlife in general. As part of this study, WECC will consult with the state department of natural resources regarding the proposed project and any required permits. This information can assist in specific siting to avoid sensitive areas that could have a negative effect on wildlife such as migratory birds, bats, prairie dogs or spotted owls. Should this preliminary assessment show a need for further examination, a full wildlife study may be necessary. The full wildlife study is performed by an associated third-party environmental consultant, at an additional cost. **(\$4,000)**

### Project Schedule and Deliverables

	Deliverables	Due Date
1	Microwave Interference and Preliminary Wildlife Assessment	Oct 28, 2009

3

**Point of Contact**

<b>Company</b>	<b>Contact</b>	<b>Designation</b>	<b>Email</b>	<b>Phone</b>
Port Aransas ISD Port Aransas Texas	Olivia Mixon	Executive Director of Business and Operations	<a href="mailto:mixon@paisd.net">mixon@paisd.net</a>	(361) 749-1204

---

**SECTION II – CONDITIONS, NOTES AND TERMS**

---

**General Conditions:**

Any additional work outside this scope of work document will require additional professional fees and will be completed only following written approval.

**Notes and Exclusions:**

This proposal does not include: Any services not described in the scope document; any exclusions per scope document; or any applicable taxes.

---

All payments to WECC are to be paid by check or wire, drawn on a U.S. bank.  
**Payment will be due upon delivery of study.**

---

4

---

### SECTION III – PROPOSAL SUMMARY

---

Summary

October 13, 2009

**Port Aransas ISD**

**Port Aransas, Texas**

To: **Olivia Mixon**  
**Port Aransas, Texas**

This proposal expires in 30 days.

---

We propose these costs to Port Aransas ISD per our scope of work document and terms & conditions enclosed with this proposal.

<b>Microwave Interference</b>	<b>\$2,000.00</b>
<b>Preliminary Wildlife Assessment</b>	<b>\$4,000.00</b>
<b>Total</b>	<b>\$6,000.00</b>

**This proposal does not include:**

Any services not described in scope document.  
Exclusions are as per scope document.  
Any applicable taxes.

Port Aransas ISD

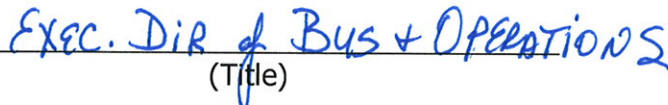
Wind Energy Consulting & Contracting



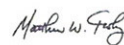
(Signature)



(Name)



(Title)



Matthew W. Tuohy  
2009.10.12 17:21:50 -04'00'

(Signature)

Matt Tuohy  
Vice President

This official certifies that they have the authority to obligate **Port Aransas ISD** funds and ensure invoice payment. Wind Energy Consulting & Contracting is authorized to commence with this proposal subject to credit approval, and acceptance of our terms & conditions.

5

**SFSF Funds**  
**(State Fiscal Stabilization Funds)**  
**2009 - 2010**  
**TEXAS "STEPS UP" INITIATIVE**  
**"21st Century Classrooms"**

			Sub Total	
Substitutes		\$3,000.00		
Staff Development Day Care		\$1,000.00		
	(4 days/\$100/2 staff) *		\$4,000.00	6100's
Contracted Services				
	Region 2 - WAN Contract	\$7,800.00		
	Region 2 - CBTN	\$500.00		
	UT - Add'l T-I Line	\$7,200.00		
	Service Lab	\$4,000.00		
			\$19,500.00	6200's
Supplies	C.T.E. H.S.	\$18,054.00		
	Tech - M.S.	\$5,000.00		
	Computer I Com	\$52,983.00		
			\$76,037.00	6300's
Training-Travel-Technology			\$9,200.00	6400's
Video Conferencing Lab			\$54,301.00	6600's
	Total		\$163,038.00	

\* October 12, January 4, January 18, & June 4



- Funding**  
education dollars & cents
- Testing / Accountability**  
student assessment & ratings
- Curriculum**  
standards, college prep & programs
- Reports**  
data, statistics & research
- News & Events**  
communications & calendars
- About TEA
- H1N1 Flu
- Commissioner
- State Board of Education
- State Board for Educator Certification
- Education Laws and Rules
- Fraud Hotline
- Enroll Your Child
- Alternative Schooling
- Health and Safety
- No Child Left Behind
- Educator Certification & Standards
- Fingerprinting
- State Initiatives
- Online Store
- Copyrights/Royalties

## Texas Steps Up Initiative

The Commissioner of Education is introducing a Texas-sized initiative, the Texas "Steps Up" Initiative, to improve student achievement through school improvement and strategic reform within the state. In alignment with the American Recovery and Reinvestment Act of 2009 (ARRA), the Texas Steps Up Initiative will reward school districts who elect to use funds awarded under the ARRA State Fiscal Stabilization Fund (SFSF) toward selected activities (listed below) that support the four educational reform areas of ARRA.

The availability of SFSF funds offers a great opportunity to increase student achievement through school improvement and strategic reform. TEA recognizes that the first step in planning for the most effective use of these funds is to conduct a comprehensive needs assessment. As districts analyze the priorities identified, TEA strongly encourages you to think strategically and creatively regarding programs, activities, and strategies that will be most effective in improving students' academic performance beyond state and federal standards – including how alignment and restructuring of the use of resources can significantly improve academic achievement.

With these goals in mind, TEA has identified 10 Steps Up activities within the four ARRA reforms that are of high priority to the state. Districts that invest their available SFSF funds in these activities will be considered to have "stepped up" to the challenge to effectively address education reform in Texas. The effectiveness of our state's reform efforts and the state's success among our peers will be based on your commitment and progress toward furthering the four ARRA reforms and TEA is encouraging you to consider these Steps Up activities in planning how to deploy SFSF funds.

A Steps Up LEA is one that invest its State Fiscal Stabilization Funds into one or more of the 10 Steps Up activities that would be a new program to the LEA, or the expansion or enhancement of an existing program. Specifically, this new, expanded or enhanced program would be slated for the 2009-2010 school year. Due to the allowed pre-award cost dating back to February 17, 2009 for SFSF funds, investments made from that day forward would be considered Stepping Up as long as it, too, is part of a new, expanded or enhanced activity under Texas Steps Up.

### Steps Up Activities

- ✓ Provide technology to create 21st century classrooms, Libraries and Schools.
- Reward demonstrated effectiveness.
- ✓ Provide resources necessary for Languages Other than English in the elementary grades.
- Develop or expand Pre-K or full day kindergarten.
- ✓ Establish comprehensive teacher evaluation systems.
- ✓ Establish and support a new professional development paradigm.
- Improve or replace human resources process and data systems.
- Build enhanced student information & assessment systems.
- ✓ Restructure the traditional school schedule and class size.
- ✓ Provide resources to establish and support online learning.

Through 2011, any LEA that Steps Up and uses their available SFSF allotment to invest in one or more of the 10 Steps Up activities will receive a "Steps Up" designation and be eligible for the benefits listed in the table below. Each benefit has a link to an additional document that explains what the benefits entail.

Benefits of Participation in Steps Up		
<u>First Step</u>	51% to 65% of your SFSF allotment	Additional priority points on any eligible TEA competitive discretionary grant
<u>Second Step</u>	66% to 80% of your SFSF allotment	Access to technical assistance resources to help with multiple program design and implementation
<u>Third Step</u>	81%+ of your SFSF allotment	Priority consideration for additional funding when ARRA funds lapse

\*Each step includes the benefits from the previous step.

\*\* A LEA may request for consideration of extenuating circumstances regarding the investment percentage of their allotment. LEAs will be required to submit corroborative evidence to support their request. In all cases the evidence supplied should clearly demonstrate significant budget constraints that adversely affect the district's ability to meet the expressed guidelines.

\*\*\* Following the closing date of September 30 for the SFSF application, the agency will create a process in which LEAs may request for consideration of extenuating circumstances regarding the investment percentage of their allotment. LEAs will be required to submit corroborative evidence to support their request. In all cases the evidence supplied should clearly demonstrate significant

**ADMINISTRATORS**  
school resources

**TEACHERS**  
teacher resources

**BUSINESS**  
work with TEA

**STIMULUS**  
track our funds

#### How Do I...

- Find TAKS released tests?
- Find curriculum standards (TEKS)?
- Find the old TEA site?
- Find student assessment information?
- Find TEA payments to districts?
- Find a school?
- Enroll my child in school?
- Become a teacher?
- Find graduation requirements?
- Find how my school is doing?

Stay up to date with TEA News Subscriptions

twitter

sign up for  
**TEASE**  
TEA Secure Environment

2

## Provide Technology to Create 21<sup>st</sup> Century Classrooms, Libraries, and Schools

---

### Statement of Need:

While 2008 STaR Chart data shows growth in the area of **Infrastructure for Technology**, overall in this key area there are only 7% of Texas campuses at the Target Tech level. Continued focus needs to be placed on ensuring access to technology, Internet connectivity, networks, and technical support.

Looking specifically at *Internet Access Connectivity/Speed*, more than half of the state's campuses, 53% are rated as Target Tech. This means the campus has direct connectivity to the Internet in all rooms with adequate bandwidth. In this Focus Area, 42% of campuses are rated at Advanced Tech, followed by 3% at Developing Tech and 2% at Early Tech.

In the Focus Area called *Other Classroom Technology*, more than half of campuses, 63% are rated at Developing Tech. This means there is a dedicated computer per educator with shared use of technologies such as digital cameras, classroom phones, flash drives, portable digital devices, probes, interactive white boards, projection systems and classroom sets of graphing calculators. The Campus chart also shows that 4% of campuses are at Target Tech, 22% are at Advanced Tech and 10.47% at Early Tech.

In the Focus Area *Local Area Network/Wide Area Network (LAN/WAN)*, slightly less than half of campuses, 46%, are at Advanced Tech. Advanced Tech means there is broadband access to the campus with most rooms connected to the LAN/WAN with access for teachers and students to print, for file sharing and for access to district-wide resources on the campus network. This Focus Area also shows that 24% of campuses are at Target Tech, 26% of are at Developing Tech, and 4% are Early Tech.

In summary, while there have been positive movement toward the Target Tech level, there are many schools that do not have access to technology or the Internet throughout the school to every classroom and library.

### Proposed Areas for Implementation:

These areas have been identified through the Focus Areas on the Texas STaR Charts ([www.tea.state.tx.us/starchart](http://www.tea.state.tx.us/starchart)). The Target Tech level of progress has been given for each of the Focus Areas.

Technology	Guidance
<b>Students per Classroom Computers:</b> Students have 1 to 1 access to Internet-connected multimedia computers when needed. (Target Tech Level of Progress)	<ul style="list-style-type: none"> <li>• <i>Long-Range Plan for Technology, 2006-2020</i> (Infrastructure for Technology and Leadership, Administration, &amp; Instructional Support)</li> <li>• <a href="http://www.tea.state.tx.us/technology">www.tea.state.tx.us/technology</a></li> <li>• Texas Campus and Teacher STaR Charts <a href="http://www.tea.state.tx.us/starchart">www.tea.state.tx.us/starchart</a></li> <li>• Technology Guidance Document</li> </ul>
<b>Internet Access Connectivity/ Speed:</b> Have direct Internet connectivity and can	<ul style="list-style-type: none"> <li>• <i>Long-Range Plan for Technology, 2006-2020</i></li> </ul>

3

<p>receive district-wide resources in the classroom with adequate bandwidth to access e-learning technologies and resources for all students. (Target Tech Level of Progress)</p>	<p>(Infrastructure for Technology and Leadership, Administration, &amp; Instructional Support)  <a href="http://www.tea.state.tx.us/technology">www.tea.state.tx.us/technology</a></p> <ul style="list-style-type: none"> <li>• Texas Campus and Teacher STaR Charts  <a href="http://www.tea.state.tx.us/starchart">www.tea.state.tx.us/starchart</a></li> <li>• Technology Guidance Document</li> </ul>
<p><b>Classroom Technology:</b>  Teacher has ready access to a designated computer and a fully equipped classroom to enhance student instruction. Technologies include products such as digital cameras, PDAs, MP3 players, probes, interactive white boards, projection systems, scanners, classroom sets of graphing calculators, as well as new and emerging technologies. (Target Tech Level of Progress)</p>	<ul style="list-style-type: none"> <li>• <i>Long-Range Plan for Technology, 2006-2020</i> (Infrastructure for Technology and Leadership, Administration, &amp; Instructional Support)  <a href="http://www.tea.state.tx.us/technology">www.tea.state.tx.us/technology</a></li> <li>• Texas Campus and Teacher STaR Charts  <a href="http://www.tea.state.tx.us/starchart">www.tea.state.tx.us/starchart</a></li> <li>• Technology Guidance Document</li> </ul>
<p><b>Technical Support:</b>  Have at least one technical staff to 350 or less computers with a technical support response time of less than 4 hours. (Target Tech Level of Progress)</p>	<ul style="list-style-type: none"> <li>• <i>Long-Range Plan for Technology, 2006-2020</i> (Infrastructure for Technology and Leadership, Administration, &amp; Instructional Support)  <a href="http://www.tea.state.tx.us/technology">www.tea.state.tx.us/technology</a></li> <li>• Texas Campus and Teacher STaR Charts  <a href="http://www.tea.state.tx.us/starchart">www.tea.state.tx.us/starchart</a></li> <li>• Technology Guidance Document</li> </ul>
<p><b>Local Area Network/Wide Area Network:</b>  All rooms are connected to a robust LAN/WAN that allows for easy access to multiple district-wide resources for students, teachers, and administrators, such as video streaming, desktop videoconferencing, online assessment, and data access. (Target Tech Level of Progress)</p>	<ul style="list-style-type: none"> <li>• <i>Long-Range Plan for Technology, 2006-2020</i> (Infrastructure for Technology and Leadership, Administration, &amp; Instructional Support)  <a href="http://www.tea.state.tx.us/technology">www.tea.state.tx.us/technology</a></li> <li>• Texas Campus and Teacher STaR Charts  <a href="http://www.tea.state.tx.us/starchart">www.tea.state.tx.us/starchart</a></li> <li>• Technology Guidance Document</li> </ul>
<p><b>Distance Learning Capacity:</b>  Have simultaneous access to online learning with rich media such as streaming video, podcasts, applets, and animation, and sufficient bandwidth and storage to customize online instruction. (Target Tech Level of Progress)</p>	<ul style="list-style-type: none"> <li>• <i>Long-Range Plan for Technology, 2006-2020</i> (Infrastructure for Technology and Leadership, Administration, &amp; Instructional Support)  <a href="http://www.tea.state.tx.us/technology">www.tea.state.tx.us/technology</a></li> <li>• Texas Campus and Teacher STaR Charts  <a href="http://www.tea.state.tx.us/starchart">www.tea.state.tx.us/starchart</a></li> <li>• Technology Guidance Document</li> </ul>

4

## **Additional Information Provided through the State Educational Technology Directors Association (SETDA)**

### **▪ Definition of 21<sup>st</sup> Century Technology Rich Classroom Environment**

Classrooms with technology rich learning environments are well-equipped with computer hardware, software, electronic whiteboards, and rich digital and online curricular resources. When you enter a technology rich learning environment, you quickly see that interactive learning, higher level thinking skills, and student engagement are pervasive, whether students are learning math, science, reading, or history. Using digital cameras, interactive white boards, robust courseware, digital content, and computers provides students with opportunities to collaborate and connect to the rich and relevant content that would not usually be available to the highest need students being served by these programs. Collaborative planning, investment in core components for technology, intensive professional development – training teachers not only how to use technology but also how to integrate technology into the curriculum and IT support are some of the key elements necessary to transform schools.

#### **Examples of Technology Components**

- Teacher Laptop & Productivity Tools
- Presentation Device - Collaborative Learning System (Interactive Whiteboard), LCD or Plasma TV
- Projector (if needed for the presentation device or collaborative learning system)
- Learner Response Devices for Formative Assessment & Individualized Instruction
- Document Camera
- Digital Camera
- Video Camera
- Robust Software & Digital Content
- Printer
- Handhelds
- Calculators to be used for End of Course Exams

#### **Examples of Additional Elements to Consider Based Upon Location and Curricular Goals**

- Mobile Learning Lab or Centralized Computing Stations
- Webcam for Teacher Computer
- Flashdrives for each Student
- Audio System
- Courseware and Content Aligned to Standards and Curricular goals
- Safe and Secure Communication & Community Building Tools with Web 2.0 Functionality for Teacher and Administrator Cadres as well as Home/School Connections
- Formative Assessment for Individualization of Learning
- Student, Classroom & School Data Collection, Management & Reporting

Retrieved online from [http://www.setda.org/c/document\\_library/get\\_file?folderId=281&name=DLFE-424.pdf](http://www.setda.org/c/document_library/get_file?folderId=281&name=DLFE-424.pdf)

## **Technology Resources**

- **Texas Education Agency Educational Technology Website**  
[www.tea.state.tx.us/technology](http://www.tea.state.tx.us/technology)
- *Long-Range Plan for Technology, 2006-2020* [www.tea.state.tx.us/technology](http://www.tea.state.tx.us/technology)

- **Texas Regional Education Service Centers (ESCs)** – [www.tea.state.tx.us/ESC](http://www.tea.state.tx.us/ESC)
- **Texas Computer Education Association (TCEA) State Convention and Exposition** – [www.tcea.org](http://www.tcea.org)
- **Texas Department of Informational Technology Resources** – [www.dir.state.tx.us/](http://www.dir.state.tx.us/)

**\*To learn more, please contact Instructional Materials and Educational Technology at 512-463-9400**

**\*The information provided in this document is as an overview of recommendations and research. This list of acceptable activities is not exhaustive.**

## **Establish and support a new professional development paradigm**

### **Statement of Need:**

As the Texas Essential Knowledge and Skills (TEKS) for the different content areas go through the review and revision process, they are being aligned and correlated to the College and Career Readiness. These standards will prepare Texas high school graduates for post-secondary success and aid in diminishing the number of students leaving high school in need of developmental education.

Beginning with the incoming freshman class of 2011-2012, high school graduates will be required to pass End of Course assessments in the four core content areas. The End of Course assessments coupled with the adoption of high standards require a shift in the approach to professional development in order to most successfully serve educators and students in classroom instruction.

### **Recommendations and long term planning:**

Much of the professional development (PD) completed in prior years used a traditional approach with a teacher attending a session for a day or more outside of the classroom. While this type of professional development is useful, there haven't been ways to ensure teachers implement the ideas learned in the PD back in the classroom.

#### ***Classroom or Campus-Based***

Other venues for professional development have been created in recent years to provide educators with professional development that is **classroom or campus-based**. Training would highlight instructional strategies that could be modeled in the classroom with students in order to short cycle the implementation process.

Classroom or campus-based training differs from traditional PD because it is designed to focus on the instructional needs of teachers in the context of teaching. During these year-long sessions, a coach might co-teach a lesson, lead the lesson with teacher(s) as observers, interject additional questions, and help the teacher modify the lesson based on the responses students are providing at different stages of the lesson. This type of training allows the coach to individualize the content of the training based on different needs the teacher might have.

**For example**, if a teacher is struggling with vocabulary development of English Language Learners, a lesson modeling language development might be used. The coach might model the first lesson, and then support the teacher as he/she implements the lesson with another group of students.

Ideally, teachers would become comfortable with external support during the course of this work. Leaders should begin to emerge during this process that can lead and coach other teachers in future years.

#### ***Lesson Study***

Additional professional development models have been created to assist teachers in the planning process through the use of **lesson study**. Teachers work collaboratively to design lessons based on the needs of the students they serve. This learning environment enables teachers to share strategies they are using in their classrooms with others, discuss the TEKS, and share resources. Teachers are encouraged to team

teach lessons and debrief the outcomes of the lesson with the collaborative group. This process will also allow teachers to evaluate student work as anecdotal evidence of mastery of the student expectations learned in the lesson.

As districts begin to modify the type of professional development models used to develop the skills of educators, they must also determine how to ensure sustainability beyond the funded project. For this reason, planning must be completed to assess how campus leaders will communicate with the coach, conduct walk-through evaluations in classrooms, and facilitate the professional growth of staff members served. Flexible methods of delivery must be considered outside of the initial year to support new teachers (or teachers new to a campus).

### ***Elearning or Online Professional Development***

Elearning or online professional development has become more prevalent in the last five years. Teachers engaging in Elearning are given access to learning modules that typically include research, videos, and learning materials to support the content. Teachers are given some type of assignment to validate learning and sometimes have access to an online facilitator. Most recently, virtual learning communities have been developed in order to provide a way for teachers to communicate with one another about the content they have learned as well as share the results of activities and strategies they have used in the classroom.

To move education into the 21<sup>st</sup> century, we need to use a more comprehensive approach to teaching and learning with a strong commitment to rethinking traditional professional development.

## **Proposed Areas for Implementation:**

### ***Professional Development***

- Implement strategies and activities learned from Texas Adolescent Literacy Academies that provides professional development to middle school teachers in order to increase adolescent literacy.
- Implement strategies and activities learned from Middle-school Students in Texas: Algebra Ready (MSTAR) professional development provided by the Educational Service Centers (ESCs), Texas Science, Technology, Engineering, and Math (T-STEM) Centers or Texas Regional Collaboratives (TRC), in order to increase mathematics achievement by focusing on critical areas for mathematics instruction and implementing intervention strategies for students in Grades 5-8 who are identified as needing math intervention (Tier 1 Response to Intervention (RtI))
  - Texas Response to Curriculum Focal Points (K-8) –clear consistent focused grade-level priorities to be taught in-depth , thus providing the foundation for connections across grade levels.
  - Addressing the Needs of Struggling Students-design and implementation of intervention strategies for students in Grades 5-8 who are identified as needing math intervention (Tier 1 RtI)

- Implement strategies and activities learned from T-STEM Center professional development provided to K-12 teachers in order to improve student achievement in math and science and incorporate engineering design principles into instruction.
- Implement instructional coaching similar to the Mathematics Instructional Coaching (MIC) grant. Mathematic Coaches may be selected from the approved service provider list or an Educational Service Center to provide classroom based mathematics coaching for teachers in grades 6-12 to improve teachers content knowledge and instruction practice
- Provide intensive professional development focused on the content standards including RtI, integration of technology and access points for students with disabilities (SWD), including teachers of SWD and English Language Learners (ELL)
- Develop distinct institutes to support K-12 TEKS and End of Course (EOC) assessments and College Readiness. All institutes may include the following components:
  - Use of appropriate data to drive instructional planning
  - Focus on diagnosis to drive instruction
  - Focus on the TEKS, lesson study
  - Increase teacher content knowledge
  - Focus on accelerating the curriculum
  - Appropriate use of technology
  - Use of ELL strategies to build academic language

## Resources

Middle-school Students in Texas: Algebra Ready (MSTAR)

<http://www.tea.state.tx.us/index3.aspx?id=5348>

Texas Adolescent Literacy Academies <http://ritter.tea.state.tx.us/tala/>

T-STEM Centers <http://www.tstem.org>

Mathematics Instructional Coaching Approved Service Provider list

<http://burleson.tea.state.tx.us/GrantOpportunities/forms/GrantProgramSearch.aspx>

**\*To learn more, please contact the Division of Curriculum 463-9581 or State Initiatives 936-6060.**

**\*The information provided in this document is as an overview of recommendations and research. This list of acceptable activities is not exhaustive.**

9

**September Expenditures 2009**

<b>LOCAL MAINTENANCE</b>	*	\$341,120.34
<b>PAYROLL</b>		\$379,745.10
<b>TEA Chapter 41</b>		\$0.00
<b>INTEREST &amp; SINKING-BOND PYTS</b>		\$0.00
<b>WORKER'S COMP</b>		\$2,219.25
		\$723,084.69

**\*Includes transfers made to Interest & Sinking and W.C.**

Transaction Report

9/1/09 Through 9/30/09

Date	Num	Description	Memo	Category	Clr	Amount
		BALANCE 8/31/09				4,293.86
9/8/09	7900	SYLVIA BUTTLER	TARGET	[325 PRINCIPAL]	R	33.36
9/22/09	331	Oriental Trading Company	LIBRARY	[131 TARGET]	R	-146.58
9/22/09	332	REALLY GOOD STUFF	POUCHES	[325 PRINCIPAL]		-161.15
9/29/09	333	NUECES MASTER GARDNE...	LEARNING TO GROW	[325 PRINCIPAL]		-205.00
9/30/09		Interest Earned		[114 INTEREST]	R	0.32
		TOTAL 9/1/09 - 9/30/09				<b>-479.05</b>
		BALANCE 9/30/09				3,814.81
<b>TOTAL INFLOWS</b>						33.68
<b>TOTAL OUTFLOWS</b>						-512.73
<b>NET TOTAL</b>						<b>-479.05</b>

## Transaction Report

9/1/09 Through 9/30/09

Date	Num	Description	Memo	Category	Clr	Amount
		BALANCE 8/31/09				5,478.77
9/3/09	3705	MRS. K	BAKE SALE	[134 CHEERLEADERS]	R	411.00
9/3/09	3706	MS. K		[134 CHEERLEADERS]	R	80.00
9/8/09	3707	MS, K	UNIFORMS	[134 CHEERLEADERS]	R	95.00
9/11/09	3708	MS. K	UNIFORMS	[134 CHEERLEADERS]	R	75.00
9/11/09	3709	MS. K	UNIFORMS	[134 CHEERLEADERS]	R	40.00
9/25/09	330	CHEER ZONE	UNIFORMS	[134 CHEERLEADERS]		-958.20
9/25/09	331	BETTY SMITH	DANCE DECORATIONS	[123 BMS SC]	R	-100.00
9/30/09		Interest Earned		[114 PAYABLE TO GENER...]	R	0.45
		TOTAL 9/1/09 - 9/30/09				<b>-356.75</b>
		BALANCE 9/30/09				5,122.02
		<b>TOTAL INFLOWS</b>				701.45
		<b>TOTAL OUTFLOWS</b>				-1,058.20
		<b>NET TOTAL</b>				<b>-356.75</b>

## Transaction Report

8/1/09 Through 9/30/09

Date	Num	Description	Memo	Category	Clr	Amount
		BALANCE 7/31/09				16,198.34
8/10/09	5529	CHEERLEADERS	DONNATION	[112 CHEERLEADERS]	R	10.00
8/12/09	5530	JUDY WRIGHT	BAKESALE	[112 CHEERLEADERS]	R	258.00
8/13/09	1163C	SOUTH JETTY	FOR THANK YOU IN PAPER	[116 JUNIORS]	R	-18.56
8/21/09	1164C	VARSITY SPIRIT FASHIONS	UNIFORMS/MIS	[112 CHEERLEADERS]	R	-1,834.00
8/21/09	5531	MARILEE MCFADDEN	FOR SHELBY FLORES	[112 CHEERLEADERS]	R	300.00
8/26/09	5532	JIM COLE	BAND SKI TRIP	[136 BAND]	R	1,250.00
8/27/09	1165C	HERFF JONES	YEARBOOK BALANCE FO...	[119 YEARBOOK]	R	-1,430.99
8/27/09	1166C	PAIGE PORTER	DECORATIONS FOR BEGI...	[112 CHEERLEADERS]	R	-75.33
8/31/09	TXFR	COUNSELOR	FOR AP TESTING	[138 PAHS COUNSELOR]	R	1.00
8/31/09		Interest Earned		[114 INTEREST]	R	1.81
8/31/09	TXFR	Principals Fund	FOR COUNSELORS FUND	[141 PRINCIPAL FUND]	R	-1.00
8/31/09	5533	MARILEE MCFADDEN	FOR SPIRIT T'S	[112 CHEERLEADERS]	R	229.00
9/2/09	1167C	LAPLAYA	FOR SHERRI BUJAN	[200 FACULTY FUND]		-70.00
9/2/09	5534	MONICA SONNIER	AD SALES	[119 YEARBOOK]	R	857.38
9/2/09	5535	MONICA SONNIER	AD SALES	[119 YEARBOOK]	R	140.00
9/3/09	1168C	MONICA SONNIER	CAMERA	[119 YEARBOOK]	R	-618.96
9/3/09	5536	PETER HAGEDORN	DONNATIONS	[200 FACULTY FUND]	R	59.00
9/3/09	5537	FACULTY FUND	DONNATION	[200 FACULTY FUND]	R	15.00
9/4/09	1169C	MARILEE MCFADDEN	CAKE	[112 CHEERLEADERS]	R	-7.99
9/9/09	5538	JIM COLE	SKI TRIP	[136 BAND]	R	60.00
9/9/09	5539	MARILEE MCFADDEN	BAKE SALE	[112 CHEERLEADERS]	R	310.40
9/9/09	5540	MONICA SONNIER	AD SALES	[119 YEARBOOK]	R	455.00
9/9/09	5541	MONICA SONNIER	AD SALES	[119 YEARBOOK]	R	190.00
9/10/09	5542	JIM COLE	SKI TRIP	[136 BAND]	R	120.00
9/11/09	5543	JIM COLE	SKI TRIP	[136 BAND]	R	260.00
9/11/09	5544	MARILEE MCFADDEN	T-S	[112 CHEERLEADERS]	R	52.00
9/14/09	1170c	VOID			R	0.00
9/14/09	1171C	UNITED AIR LINES	SKI TRIP AIRLINES DEPO...	[136 BAND]	R	-2,950.00
9/14/09	5545	JIM COLE	SKI TRIP	[136 BAND]	R	185.00
9/14/09	5546	JIM COLE	SKI TRIP	[136 BAND]	R	322.30
9/15/09	1172C	TMSCA	TEST FOR UIL MEET	[143 UIL Academic]	R	-305.00
9/15/09	1173C	A+ COMPUTER SCIENCE	UIL INVITATIONAL TEST	[143 UIL Academic]	R	-90.00
9/15/09	5547	JIM COLE	SKI TRIP	[136 BAND]	R	120.00
9/15/09	5548	MARILEE MCFADDEN	T-S	[112 CHEERLEADERS]	R	48.00
9/16/09	1174C	CUSTOM INK	T'S	[112 CHEERLEADERS]	R	-450.22
9/16/09	1175C	HEXCO ACADEMIC	UIL ACADEMIC TESTS ME...	[143 UIL Academic]		-628.00
9/16/09	1176C	ASW ENTERPRISES	SPELLING TESTS	[143 UIL Academic]	R	-50.00
9/16/09	1177C	IGA FAMILY CTR	CARD	[200 FACULTY FUND]	R	-4.29
9/16/09	5549	MARILEE MCFADDEN	T-S	[112 CHEERLEADERS]	R	25.00
9/16/09	5550	MARILEE MCFADDEN	T-S	[112 CHEERLEADERS]	R	20.00
9/16/09	5551	SHERRI BUJAN	TARGET	[141 PRINCIPAL FUND]	R	135.75
9/16/09	5552	MONICA SONNIER	AD SALES	[119 YEARBOOK]	R	175.00
9/17/09	5553	MONICA SONNIER	AD SALES	[119 YEARBOOK]	R	175.00
9/17/09	5554	MONICA SONNIER	AD SALES	[119 YEARBOOK]	R	356.88
9/21/09	5555	JIM COLE	SKI TRIP	[136 BAND]	R	280.00
9/22/09	1178C	JIM COLE	REIMBURSTMENT FOR AI...	[136 BAND]	R	-322.30
9/22/09	5556	JIM COLE	SKI TRIP	[136 BAND]	R	200.00
9/22/09	5557	GARY MOTT	TRIP	[127 DRAMA]	R	50.00
9/23/09	5558	MONICA SONNIER	AD SALES	[119 YEARBOOK]	R	744.38
9/24/09	1179C	COMMUNITY PRESBYTER...	BOOTH AT SANDSTOCK	[116 JUNIORS]	R	-50.00
9/25/09	5559	JIM COLE	SKI TRIP	[136 BAND]	R	200.00
9/25/09	5560	GARY MOTT	TRIP	[127 DRAMA]	R	75.00
9/28/09	1180C	BLUEBELL CREAMERIES	ICE CREAM FOR SANDST...	[116 JUNIORS]		-233.04
9/28/09	5561	BILL SLINGERLAND	ICE CREAM SALES	[116 JUNIORS]	R	218.57
9/29/09	5562	SAM MARKS	SKI TRIP	[136 BAND]	R	600.00
9/29/09	5563	LEIF JOHNSON	CAR WASH/BAKE SALE	[117 STUDENT COUNCIL]	R	339.80
9/30/09		Interest Earned		[114 INTEREST]	R	1.19
9/30/09	5564	JIM COLE	SKI TRIP	[136 BAND]	R	400.00
9/30/09	5565	GARY MOTT	TRIP	[127 DRAMA]	R	150.00

Transaction Report  
8/1/09 Through 9/30/09

Date	Num	Description	Memo	Category	Clr	Amount
TOTAL 8/1/09 - 9/30/09						<u>250.78</u>
BALANCE 9/30/09						16,449.12
TOTAL INFLOWS						9,390.46
TOTAL OUTFLOWS						-9,139.68
<b>NET TOTAL</b>						<b>250.78</b>

## Transaction Report

9/1/09 Through 9/30/09

Date	Num	Description	Memo	Category	Clr	Amount
		BALANCE 8/31/09				97,765.01
9/2/09	321899	Melissa Ramsden	DONNATION	[350 NURSE]	R	300.00
9/3/09	3208	ERIC SHANKLIN	TUITION	200:2621 ERIC SHANKLIN	R	-500.00
9/3/09	3209	CHARLOTTE LUCKE	TUITION	200:2916 CHARLOTTE LU...	R	-500.00
9/4/09	3210	NICOLE A. SANCHEZ	TUITION	200:2722 NICOLE SANCHEZ	R	-250.00
9/8/09	3211	UNIVERSITY OF THE INCA...	TUITION	200:2931CHLOE TUGWELL	R	-3,100.00
9/8/09	3212	CLAY HAGEDORN	BOOKS	200:2910 CLAY HAGEDORN	R	-159.16
9/9/09	321900	STEVE REAVES	CROSS COUNTRY BAKE ...	[143 CROSS COUNTRY]	R	610.02
9/14/09	3213C	STEVE REAVES	MEALS FOR ROUND ROCK	[143 CROSS COUNTRY]	R	-280.00
9/18/09	3214C	RONNIE RUSSELL	TUITION	200:2927 ANDREW RUSS...	R	-776.87
9/21/09	32901	STEVE REAVES	CHANGE FROM MEAL MO...	[143 CROSS COUNTRY]	R	140.27
9/22/09	3215C	STEPHANIE JONES	TUITION	200:2818 STEPHAINA ME...	R	-750.00
9/22/09	3216C	APPLE DENTAL	ALEXANDER PRUNEDA	[350 NURSE]	R	-36.00
9/23/09	3217C	STEVE REAVES	START UP BOX FOR POR...	[143 CROSS COUNTRY]	R	-100.00
9/24/09	3218C	TEXAS A & M CORPUS C...	TUITION	200:2927 ANDREW RUSS...	R	-973.13
9/25/09	3219C	MEGAN MARK	BOOKS/FOOD/SUPPLIES	200:2920 MEGAN PARK	R	-446.71
9/28/09	3223C	STEVE REAVES	MEALS FOR ROUND ROC...	[143 CROSS COUNTRY]		-1,036.00
9/28/09	3224C	HOLIDAY INN	ROOMS FOR ROUND ROC...	[143 CROSS COUNTRY]		-810.90
9/28/09	3220C	STEPHANIE JONES	BOOKS	200:2818 STEPHAINA ME...	R	-179.25
9/28/09	3221C	KENNEDY ISD	REFUND	[143 CROSS COUNTRY]		-49.00
9/28/09	321902	STEVE REAVES	PORT ARANSAS MEET	[143 CROSS COUNTRY]	R	1,335.00
9/29/09	3225c	PORT A PHARMCY	VIRIGINA CLOSS	[350 NURSE]		-101.70
9/29/09	3226C	DR. BRUCE RUSSELL M.D.	VIRIGINA CLOSS	[350 NURSE]	R	-160.00
9/29/09	3277C	ALYSSA CRAWFORD	TUITION	200:2808 ALYSSA CRAWF...	R	-794.12
9/29/09	3222C	ODEM EDROY ISD	REFUND	[143 CROSS COUNTRY]		-89.00
9/30/09		Interest Earned		[114 PAYABLE TO GENER...	R	7.08
		TOTAL 9/1/09 - 9/30/09				<b>-8,699.47</b>
		BALANCE 9/30/09				89,065.54
		<b>TOTAL INFLOWS</b>				2,392.37
		<b>TOTAL OUTFLOWS</b>				-11,091.84
		<b>NET TOTAL</b>				<b>-8,699.47</b>

## DONATIONS –

PAEF - \$245.00

KPAB - \$250.00

Total - \$495.00            For Dr. Eco Show (mother earth & recycle, reuse and repurpose)  
Julie Findley arranged this for the O.E.S.

Athletic Booster Club - \$1,200.00

Cheerleaders - \$200.00 donations for babysitting for Mardi Gras (PAEF)

Donations for welding supplies for Mr. Buttler's welding class

Mark Terry of Sinton and Wilton McClain of Falfurrias, former associates of Mr. Buttler.

Donation of several feet of 16" and 12" pipe to the welding program. The supplies will be used in projects, soon to be displayed!

**REPORTS**  
**Item # IV. B.**

**B. Superintendent's Report**

The Superintendent will present to the Board the following information:

1. Enrollment and Attendance
2. Graduation Requirements
3. TASB Policy Audit
4. Roundtable Discussion with State Representative Todd Hunter

Enrollment Report  
To  
Port Aransas ISD Board of Trustees

**District Update:**

PAISD Enrollment

*District - 10-09-09 = 545*

	<b>Olsen Elementary</b>	<b>Brundrett Middle School</b>	<b>Port Aransas High School</b>	<b>District Total</b>
<b>Total Enrollment</b>	<b>244</b>	<b>120</b>	<b>181</b>	<b>545</b>
% by grade level	<b>PK 24 / 95.58</b>	<b>6 38 / 96.40</b>	<b>9 57 / 96.68</b>	
	<b>K 35 / 96.97</b>	<b>7 41 / 97.54</b>	<b>10 49 / 96.70</b>	
	<b>1 35 / 97.95</b>	<b>8 41 / 97.65</b>	<b>11 38 / 96.36</b>	
	<b>2 34 / 98.23</b>		<b>12 37 / 97.52</b>	
	<b>3 41 / 97.05</b>			
	<b>4 40 / 97.79</b>			
	<b>5 35 / 98.19</b>			
<b>Total Campus % Attendance</b>	<b>97.58%</b>	<b>97.22%</b>	<b>96.79%</b>	<b>97.23%</b>

# Memorandum

**To:** Dr Doughty  
**CC:** PAISD School Board  
**From:** Travis Longanecker and Jennifer Miller  
**Date:** 10/14/2009  
**Re:** Proposed graduation requirements for PAHS

Dr Doughty:

Below you will find our recommendations for graduation requirements to begin in the 2010-2011 academic year. Specific amendment recommendations are indicated in red.

<b>RECOMMENDED GRADUATION PLAN</b> (27 credits)	
English:	4 credits
Math:	4 credits
Science:	4 credits
Social Studies:	4 credits
Foreign Lang:	2 credits
Speech:	.5 credits
<b>Technology:</b>	<b>2 credits (was 1)</b>
<b>Health:</b>	<b>0 credits (was .5)</b>
<b>PE:</b>	<b>1.0 credits (was 1.5)</b>
Fine Arts:	1 credit
Electives:	4.5 credits
<b>TOTAL</b>	<b>27 credits</b>

<b>MINIMUM GRADUATION PLAN</b> (25 credits)	
English:	4 credits
Math:	**4 credits
Science:	**4 credits
Social Studies:	4 credits
Speech:	.5 credits
Technology:	1 credit
Health:	.5 credits
<b>PE:</b>	<b>1.0 credits (was 1.5)</b>
<b>Electives:</b>	<b>6.0 credits (was 5.5)</b>
<b>TOTAL</b>	<b>25 credits</b>

We propose that the Distinguished Plan remain unchanged:

<b>DISTINGUISHED GRADUATION PLAN</b> (27 credits)
Successful completion of the <i>Recommended Graduation Plan</i>
Successful completion of four (4) advanced measures selected from the following categories: <ol style="list-style-type: none"> <li>1. Completion of faculty reviewed research project(s)</li> <li>2. Completion of approved college course(s) w/a minimum course grade of 80</li> <li>3. Sitting for AP Examination(s) w/a final score of "3" or better</li> </ol>

Per your request, Jennifer and I will present the rationale for these recommendations at the 10/20/2009 school board meeting. Let me know if I can answer any questions prior to the board meeting.

**Sharon Doughty**

---

**From:** "Amanda Hines" <Amanda.Hines@tasb.org>  
**To:** "'Sharon Doughty'" <doughty@paisd.net>  
**Cc:** "Penny Slingerland" <penny@paisd.net>; "Travis Longanecker" <travis@paisd.net>  
**Sent:** Wednesday, September 16, 2009 8:59 AM  
**Subject:** RE: Question  
 Sharon,

We will be including EIF(LOCAL) in your Update 86 packet. However, the only change that is being made is to remove the "1.5" credits of PE, to just say "required" credits of PE.

The changes to the graduation requirements don't necessitate a policy change, because in your EIF it only establishes the credits required to graduate, not the specific courses. Beginning with 2007-08, PAISD requires 5 additional credits for the Minimum Plan, and 1 additional credit for the Recommended and Advanced/Distinguished, so a total of 27 credits for each plan.

If the District wishes to continue requiring students to take Health in order to graduate under the Recommended plan, for example, you can just make that a required elective in the course catalog/student handbook (wherever you've been keeping that information) instead of having to add anything to policy. The Board can make a resolution reaffirming the district's current graduation requirements (if choosing to delay implementation of HB 3, or not implement it at all) so that decision is reflected in Board records.

I hope this helps. Let me know if you have any other questions. I'll be out working in a district through Friday, but will be sure to get back to you on Monday if you need anything else.

Have a great day!

Amanda Hines  
 Policy Consultant  
 Texas Association of School Boards  
 800.580.7529  
 Ph. 512.467.0222 x6437  
 Fax 512.467.3618

---

**From:** Sharon Doughty [mailto:doughty@paisd.net]  
**Sent:** Wednesday, September 16, 2009 7:51 AM  
**To:** Amanda Hines  
**Cc:** Penny Slingerland; Travis Longanecker  
**Subject:** Question

Good morning, Amanda.

Is TASB going to be providing any policy guidance, recommendations, and/or starting points for the new graduation requirements, or is this still under discussion at the SBOE and we just need to wait at the district level?

Thanks  
 Sharon

**Statute Amended or Added:** Amends §28.025(a), (b), and (b-1) and adds Subsections (b-3) through (b-10), Education Code

**Summary:** **General Graduation Requirements** - This legislation requires the State Board of Education (SBOE) to designate specific courses in the foundation curriculum required for a student participating in the minimum, recommended, or advanced high school program. The legislation does not permit the SBOE to designate a specific course or a specific number of credits in the enrichment curriculum as requirements for the recommended program, except as explicitly allowed in statute.

The SBOE, in coordination with the Texas Higher Education Coordinating Board, must adopt rules to ensure that a student may comply with the curriculum requirements under the minimum, recommended, or advanced high school program for each subject of the foundation curriculum and for languages other than English by successfully completing appropriate courses in the core curriculum of an institution of higher education.

**Minimum High School Program** - This legislation requires that a student be at least 16 years of age; have completed two credits required for graduation in each subject of the foundation curriculum; or have failed to be promoted to the tenth grade one or more times as determined by the school district in order to be permitted to take courses under the minimum high school program. The legislation also requires that a student, the student's parent or other person standing in parental relation to the student, and a school counselor or school administrator agree in writing signed by each party that a student should be allowed to take courses under the minimum high school program. A student agreeing to take courses under the minimum program may, upon request, resume taking courses under the recommended high school program.

Before a student's parent or other person standing in parental relation to the student may agree that the student be permitted to take courses under the minimum high school program, a school district must provide written notice developed by the agency explaining the benefits of the recommended high school program. The notice must be printed in English and Spanish and require that a student's parent or other person standing in parental relation to the student sign a confirmation of receipt and return the confirmation to the student's campus.

**Recommended and Advanced High School Program** - The legislation requires students taking courses under the recommended and advanced high school programs to successfully complete four credits in each subject of the foundation curriculum including at least one-half credit in government and at least one-half credit in economics to meet the social studies requirement. Students must also successfully complete two credits in the same language in a language other than English for the recommended high school program and three credits in the same language in a language other than English for the advanced high school program. In addition, students taking courses under the recommended high school program must successfully complete six elective credits and students taking courses under the advanced high school program must successfully complete five elective credits.

The SBOE is required to approve a variety of mathematics and science courses that may be taken after the completion of Algebra II and physics to comply with the recommended program requirements. A school district may offer a mathematics or science course to be taken by a student after the completion of Algebra II and physics to comply with the recommended program requirements. A course approved for this purpose must be endorsed by an institution of higher education as a course for which the institution would award course credit or as a prerequisite for a course for which the institution would award course credit.

A school district may offer the curriculum for the four foundation subjects in an applied manner. Courses delivered in an applied manner must cover the essential knowledge and skills, and students must be administered the applicable end-of-course assessment instruments.

**Fine Arts and Physical Education** - Students under all three high school programs will be required to complete one credit in fine arts and one credit in physical education. A school district, with the approval of the commissioner, may allow a student to comply with the curriculum requirements for the physical education credit by participating in a private or commercially sponsored physical activity program provided on or off a school campus and outside the regular school day.

**Change from current law:** This legislation provides more specific guidance about what the SBOE can and cannot require when adopting graduation requirements.

Currently, all that is required for a student to opt to take courses under the minimum high school program is an agreement among a student, the student's parent or other person standing in parental relation to the student, and a school counselor or school administrator. There is not a requirement that the agreement be made in writing. This legislation adds requirements that must be met in order for a student to take courses under the minimum high school program and requires that the agreement be made in writing. This legislation also requires a parent or person standing in parental relation to a student to receive written notice explaining the benefits of the recommended high school program prior to agreeing that a student should take courses under the minimum high school program.

Currently, students taking courses under the recommended and advanced high school programs must successfully complete one and one-half credits in physical education, one-half credit in health education, one-half credit in speech, one credit in technology applications, and three and one-half electives (recommended) or two and one-half electives (advanced). This legislation would remove the requirements that students earn credits in health education, speech, and technology applications and would reduce the physical education credit requirement from one and one-half to one. The legislation would also increase the total number of elective credits to six for the recommended program and five for the advanced program.

**Effective Date:** Effective immediately. Applies beginning with the 2009-2010 school year.

**Action required for 2009-2010 School Year:** None

**Outstanding Issues:** None

**Does this bill create a new program?** No

**Rulemaking Authority?** SBOE

**Does this expressly apply to charters?** Yes

**Does this bill contain a new reporting requirement for TEA/school districts?** No

**For further information, please contact:** Monica Martinez, Division of Curriculum, 512/463-9581

ACADEMIC ACHIEVEMENT  
GRADUATION

EIF  
(LEGAL)

A student may graduate and receive a diploma only if the student successfully completes:

1. The curriculum requirements identified by the State Board of Education [see STATE GRADUATION REQUIREMENTS, below] and has performed satisfactorily on the exit-level assessments [see EKB]; or
2. An individualized education program (IEP) developed under Education Code 29.005. [See EHBAB]

*Education Code 28.025(c); 19 TAC 101.4001(a)*

POSTHUMOUS  
DIPLOMA

Beginning with students enrolled in grade 12 during the 2005–06 school year, and on request of the student’s parent, the District shall issue a high school diploma posthumously to a student who died while enrolled in the District at grade level 12, provided that the student was academically on track at the time of death to receive a diploma at the end of the school year in which the student died. “School year” includes any summer session following the spring semester.

EXCEPTION

The District is not required to issue a posthumous diploma if the student was convicted of a felony offense under Title 5 or 6, Penal Code, or adjudicated as having engaged in conduct constituting a felony offense under Title 5 or 6, Penal Code.

*Education Code 28.0254*

DIPLOMA /  
TRANSCRIPT /  
CERTIFICATE OF  
COURSEWORK  
COMPLETION

Graduates of each high school are awarded the same type of diploma. The academic achievement record (transcript), rather than the diploma, records individual accomplishments, achievements, and courses completed and displays appropriate graduation seals. *19 TAC 74.41(a), 74.51(a), 74.61(a)* [See EI for provisions regarding certificate of coursework completion]

SPECIAL  
EDUCATION  
STUDENTS

A student receiving special education services who successfully completes the requirements of his or her IEP shall receive a high school diploma. *19 TAC 101.7(c)*

PERSONAL  
GRADUATION  
PLAN (PGP)

A principal shall designate a guidance counselor, teacher, or other appropriate individual to develop and administer a personal graduation plan (PGP) for each student enrolled in a junior high, middle, or high school who:

1. Does not perform satisfactorily on a state assessment instrument; or
2. Is not likely to receive a high school diploma before the fifth school year following the student’s enrollment in grade level nine, as determined by the District.

A PGP must:

1. Identify educational goals for the student;
2. Include diagnostic information, appropriate monitoring and intervention, and other evaluation strategies;
3. Include an intensive instruction program described in Education Code 28.0213 [see EHBC];
4. Address participation of the student's parent or guardian, including consideration of the parent's or guardian's educational expectations for the student; and
5. Provide innovative methods to promote the student's advancement, including flexible scheduling, alternative learning environments, online instruction, and other interventions that are proven to accelerate the learning process and have been scientifically validated to improve learning and cognitive ability.

A student's IEP developed under Education Code 29.005 [see EHBAB] may be used as the student's PGP.

In addition, the District is encouraged to establish for each student entering grade nine a PGP that identifies a course of study that:

1. Promotes college and workforce readiness;
2. Promotes career placement and advancement; and
3. Facilitates the student's transition from secondary to postsecondary education.

*Education Code 28.0212*

EARLY GRADUATION

A parent is entitled to request, with the expectation that the request will not be unreasonably denied, that the parent's child be permitted to graduate from high school earlier than the child would normally graduate, if the child completes each course required for graduation. The decision of the Board concerning the request is final and may not be appealed. *Education Code 26.003(a)(3)(C), 26.003(b)* [See FMH, FNG]

STATE GRADUATION  
REQUIREMENTS

All credit for graduation must be earned no later than grade 12. *19 TAC 74.41(b), 74.51(b), 74.61(b)*

---

**Note:** For current state graduation requirements, see <http://www.tea.state.tx.us/rules/tac/chapter074/index.html>.

---

ACADEMIC ACHIEVEMENT  
GRADUATION

EIF  
(LEGAL)

NINTH GRADERS IN 2001–02 THROUGH 2003–04	A student entering grade 9 in the 2001–02, 2002–03, or 2003–04 school year must complete the requirements of the Minimum High School Program, the Recommended High School Program, or the Advanced/Distinguished Achievement High School Program. <i>19 TAC 74.41(c), 74.42–.44</i>
NINTH GRADERS IN 2004–05 AND THEREAFTER	The District shall ensure that each student entering the ninth grade in the 2004–05 school year and thereafter enrolls in the courses necessary to complete the Recommended or Advanced/Distinguished Achievement High School Program unless the student, the student’s parent or other person standing in parental relation to the student, and a school counselor or school administrator agree that the student should be permitted to take courses under the Minimum High School Program. <i>Education Code 28.025(b); 19 TAC 74.51(d), 74.52–.54, 74.61(c)</i>
MINIMUM HIGH SCHOOL PROGRAM	A student must earn at least 22 credits to complete the Minimum High School Program. A student must demonstrate proficiency in the program requirements listed at 19 TAC 74.11. <i>19 TAC 74.42, 74.52</i>
RECOMMENDED HIGH SCHOOL PROGRAM	A student entering grade 9 in the 2007–08 school year or thereafter must earn at least 26 credits to complete the Recommended High School Program. A student must demonstrate proficiency in the program requirements listed at 19 TAC 74.63. <i>19 TAC 74.63</i>
ADVANCED / DISTINGUISHED ACHIEVEMENT HIGH SCHOOL PROGRAM	A student entering grade 9 in the 2007–08 school year or thereafter must earn at least 26 credits to complete the Advanced/Distinguished Achievement High School Program. A student must demonstrate proficiency in the program requirements listed at 19 TAC 74.64. <i>19 TAC 74.64</i>
SUBSTITUTIONS	No substitutions are allowed for high school graduation requirements in the Recommended and Advanced/Distinguished Achievement High School Programs, except as provided by State Board rule. <i>19 TAC 74.43(d), 74.44(e), 74.53(d), 74.54(e)</i>
AP OR IB COURSES	College Board Advanced Placement and International Baccalaureate courses may be substituted for required courses in appropriate areas. These courses may be used as electives in all three high school graduation programs. <i>19 TAC 74.41(g), 74.51(h)</i>
READING	The District may offer a maximum of 3 credits of reading for state graduation elective credit for identified students if the District: <ol style="list-style-type: none"><li>1. Adopts policies to identify students in need of additional reading instruction;</li></ol>

ACADEMIC ACHIEVEMENT  
GRADUATION

EIF  
(LEGAL)

2. Has procedures that include assessment of individual student needs and ongoing evaluation of each student's progress; and
3. Monitors instructional activities to ensure that student needs are addressed.

Reading credits may be selected from Reading I, II, or III.

*19 TAC 74.41(d), 74.51(e), 74.61(e)*

PHYSICAL  
EDUCATION  
SUBSTITUTIONS

The Board may allow a student to substitute certain physical activities for the one and one-half required credits of physical education, including the one-half credit of Foundations of Personal Fitness. The substitutions must be based on the physical activity involved in drill team, marching band, and cheerleading during the fall semester; Junior Reserve Officer Training Corps (JROTC); athletics; Dance I-IV; and two- or three-credit career and technology work-based training courses. *19 TAC 74.11(d)(7)(A)*

PRIVATE OR  
COMMERCIALY  
SPONSORED  
PHYSICAL ACTIVITY  
PROGRAMS

In accordance with local District policy, the Board may award up to 2 credits for physical education for appropriate private or commercially sponsored physical activity programs conducted either on or off campus. The District must apply to the Commissioner for approval of such programs, which may be substituted for state graduation credit in physical education. *19 TAC 74.52(b)(7)(C), 74.53(b)(7)(C), 74.54(b)(7)(C), 74.63(b)(7), 74.64(b)(7)*

TRANSFERS FROM  
OUT-OF-STATE OR  
NONPUBLIC SCHOOLS

Out-of-state or out-of-country transfer students (including foreign exchange students) and transfer students from Texas nonpublic schools are eligible to receive Texas diplomas but shall complete all applicable high school graduation requirements. Any course credits required for graduation that are not completed before enrollment may be satisfied through credit by examination, correspondence courses, distance learning, or completing the course, according to the provisions of 19 TAC 74.26. *19 TAC 74.11(f), 74.51(f), 74.61(f)* [See EEJA, EEJB, EEJC, EHDE, and EI]

GRADUATION OF  
SPECIAL EDUCATION  
STUDENTS

A student receiving special education services may graduate and be awarded a regular high school diploma if:

COMPLETION OF  
GENERAL  
EDUCATION  
REQUIREMENTS

1. The student has satisfactorily completed the state's or District's (whichever is greater) minimum curriculum and credit requirements applicable to students in general education for graduation under the Recommend or Advanced/Distinguished Achievement Programs, including satisfactory performance on the exit-level assessment instrument; or
2. The student has satisfactorily completed the state's or District's (whichever is greater) minimum curriculum and credit

requirements applicable to students in general education for graduation under the Minimum High School Program, including participation in state assessments. The student's admission, review, and dismissal (ARD) committee shall determine whether satisfactory performance on a required state assessment shall also be required for graduation.

*19 TAC 89.1070(b)*

COMPLETION OF  
IEP

A student receiving special education services may also graduate and receive a regular high school diploma when the student's ARD committee has determined that the student has successfully completed:

1. The student's IEP;
2. One of the following conditions, consistent with the student's IEP:
  - a. Full-time employment, based on the student's abilities and local employment opportunities, in addition to sufficient self-help skills to enable the student to maintain the employment without direct and ongoing educational support of the District;
  - b. Demonstrated mastery of specific employability skills and self-help skills that do not require direct ongoing educational support of the District; or
  - c. Access to services that are not within the legal responsibility of public education, or employment or educational options for which the student has been prepared by the academic program;
3. The state's or District's (whichever is greater) minimum credit requirements for students without disabilities; and
4. The state's or District's minimum curriculum requirements to the extent possible with modifications/substitutions only when it is determined necessary by the ARD committee for the student to receive an appropriate education.

The ARD committee shall determine needed educational services upon the request of the student or parent to resume services, as long as the student meets the age eligibility requirements.

*19 TAC 89.1070(c), (h)*

AGING OUT

A student receiving special education services may also graduate and receive a regular high school diploma upon the ARD committee's determination that the student no longer meets age eligibility

ACADEMIC ACHIEVEMENT  
GRADUATION

EIF  
(LEGAL)

requirements and has completed the requirements specified in the IEP. *19 TAC 89.1070(d)*

EVALUATION

Special education students graduating under the above provisions shall be provided with a summary of academic achievement and functional performance as described at 34 CFR 300.305(e)(3). The summary shall consider, as appropriate, the views of the parent and student and written recommendations from adult service agencies on how to assist the student in meeting postsecondary goals. If the student is graduating based on completion of his or her IEP, the evaluation under 34 CFR 300.305(e) shall be included as part of the summary. Students who participate in graduation ceremonies but who are not graduating and who will remain in school to complete their education do not have to be evaluated. *19 TAC 89.1070(e), (f)*

ACADEMIC ACHIEVEMENT  
GRADUATION

EIF  
(LOCAL)

2004–05 THROUGH 2006–07 SCHOOL YEARS	The following graduation requirements apply to students who entered grade 9 in the 2004–05, 2005–06, and 2006–07 school years.
MINIMUM PROGRAM	The District requires completion of 3 credits in addition to those required by the state for graduation under the Minimum Program. The additional credits shall be electives.
RECOMMENDED PROGRAM	The District requires completion of 1 credit in addition to those required by the state for graduation under the Recommended Program. The additional credit shall be an elective.
ADVANCED / DISTINGUISHED ACHIEVEMENT PROGRAM	The District requires completion of 1 credit in addition to those required by the state for graduation under the Advanced/Distinguished Achievement Program. The additional credit shall be an elective.
BEGINNING WITH THE 2007–08 SCHOOL YEAR	The following graduation requirements apply to students who entered grade 9 in the 2007–08 school year and thereafter.
MINIMUM PROGRAM	The District requires completion of 5 credits in addition to those required by the state for graduation under the Minimum Program. The additional credits shall be electives.
RECOMMENDED PROGRAM	The District requires completion of 1 credit in addition to those required by the state for graduation under the Recommended Program. The additional credit shall be an elective.
ADVANCED / DISTINGUISHED ACHIEVEMENT PROGRAM	The District requires completion of 1 credit in addition to those required by the state for graduation under the Advanced/Distinguished Achievement Program. The additional credit shall be an elective.
PHYSICAL EDUCATION SUBSTITUTIONS	The District shall allow students to substitute certain physical activities for the 1.5 required credits of physical education. Such substitutions shall be based on the physical activity involved in: <ol style="list-style-type: none"><li>1. Drill team, marching band, and cheerleading during the fall semester.</li><li>2. Athletics.</li></ol>
OTHER PHYSICAL ACTIVITY PROGRAMS	The District shall award state graduation credit for physical education for appropriate private or commercially sponsored physical activity programs conducted either on or off campus, upon approval by the Commissioner of Education. [See also EHAC]
NO READING CREDITS	The District shall not offer state graduation credit for reading.

**Statute Amended or Added:** Amends §28.025(a), (b), and (b-1) and adds Subsections (b-3) through (b-10), Education Code

**Summary:** **General Graduation Requirements** - This legislation requires the State Board of Education (SBOE) to designate specific courses in the foundation curriculum required for a student participating in the minimum, recommended, or advanced high school program. The legislation does not permit the SBOE to designate a specific course or a specific number of credits in the enrichment curriculum as requirements for the recommended program, except as explicitly allowed in statute.

The SBOE, in coordination with the Texas Higher Education Coordinating Board, must adopt rules to ensure that a student may comply with the curriculum requirements under the minimum, recommended, or advanced high school program for each subject of the foundation curriculum and for languages other than English by successfully completing appropriate courses in the core curriculum of an institution of higher education.

**Minimum High School Program** - This legislation requires that a student be at least 16 years of age; have completed two credits required for graduation in each subject of the foundation curriculum; or have failed to be promoted to the tenth grade one or more times as determined by the school district in order to be permitted to take courses under the minimum high school program. The legislation also requires that a student, the student's parent or other person standing in parental relation to the student, and a school counselor or school administrator agree in writing signed by each party that a student should be allowed to take courses under the minimum high school program. A student agreeing to take courses under the minimum program may, upon request, resume taking courses under the recommended high school program.

Before a student's parent or other person standing in parental relation to the student may agree that the student be permitted to take courses under the minimum high school program, a school district must provide written notice developed by the agency explaining the benefits of the recommended high school program. The notice must be printed in English and Spanish and require that a student's parent or other person standing in parental relation to the student sign a confirmation of receipt and return the confirmation to the student's campus.

**Recommended and Advanced High School Program** - The legislation requires students taking courses under the recommended and advanced high school programs to successfully complete four credits in each subject of the foundation curriculum including at least one-half credit in government and at least one-half credit in economics to meet the social studies requirement. Students must also successfully complete two credits in the same language in a language other than English for the recommended high school program and three credits in the same language in a language other than English for the advanced high school program. In addition, students taking courses under the recommended high school program must successfully complete six elective credits and students taking courses under the advanced high school program must successfully complete five elective credits.

The SBOE is required to approve a variety of mathematics and science courses that may be taken after the completion of Algebra II and physics to comply with the recommended program requirements. A school district may offer a mathematics or science course to be taken by a student after the completion of Algebra II and physics to comply with the recommended program requirements. A course approved for this purpose must be endorsed by an institution of higher education as a course for which the institution would award course credit or as a prerequisite for a course for which the institution would award course credit.

A school district may offer the curriculum for the four foundation subjects in an applied manner. Courses delivered in an applied manner must cover the essential knowledge and skills, and students must be administered the applicable end-of-course assessment instruments.

**Fine Arts and Physical Education** - Students under all three high school programs will be required to complete one credit in fine arts and one credit in physical education. A school district, with the approval of the commissioner, may allow a student to comply with the curriculum requirements for the physical education credit by participating in a private or commercially sponsored physical activity program provided on or off a school campus and outside the regular school day.

**Change from current law:** This legislation provides more specific guidance about what the SBOE can and cannot require when adopting graduation requirements.

Currently, all that is required for a student to opt to take courses under the minimum high school program is an agreement among a student, the student's parent or other person standing in parental relation to the student, and a school counselor or school administrator. There is not a requirement that the agreement be made in writing. This legislation adds requirements that must be met in order for a student to take courses under the minimum high school program and requires that the agreement be made in writing. This legislation also requires a parent or person standing in parental relation to a student to receive written notice explaining the benefits of the recommended high school program prior to agreeing that a student should take courses under the minimum high school program.

Currently, students taking courses under the recommended and advanced high school programs must successfully complete one and one-half credits in physical education, one-half credit in health education, one-half credit in speech, one credit in technology applications, and three and one-half electives (recommended) or two and one-half electives (advanced). This legislation would remove the requirements that students earn credits in health education, speech, and technology applications and would reduce the physical education credit requirement from one and one-half to one. The legislation would also increase the total number of elective credits to six for the recommended program and five for the advanced program.

**Effective Date:** Effective immediately. Applies beginning with the 2009-2010 school year.

**Action required for 2009-2010 School Year:** None

**Outstanding Issues:** None

**Does this bill create a new program?** No

**Rulemaking Authority?** SBOE

**Does this expressly apply to charters?** Yes

**Does this bill contain a new reporting requirement for TEA/school districts?** No

**For further information, please contact:** Monica Martinez, Division of Curriculum, 512/463-9581



Texas Association of School Boards • Policy Service  
P.O. Box 400 • Austin, Texas 78767-0400 • 512.467.0222 • 800.580.7529

*Serving Texas Schools Since 1949*

September 23, 2009

Dr. Sharon L. Doughty  
Superintendent  
Port Aransas ISD  
100 South Station Street  
Port Aransas, TX 78373-5233

Dear Dr. Doughty:

I am pleased that your district is considering a Policy Review Session, which consists of a comprehensive audit and review of the district's local policy manual to restore the manual to optimal condition and reflect the uniqueness of your district.

A Policy Review Session benefits your district in several ways, such as:

- Ensuring that your manual clearly communicates requirements for local governance and management
- Resolving policy inconsistencies and addressing emerging policy needs
- Restoring confidence in the relevance of district policy and in the use and maintenance of manuals
- Increasing board members' and administrators' understanding of policy
- Identifying and clarifying board and administrative responsibilities

I have enclosed a Policy Review Session Agreement, questionnaire, and a description of the process. The basic cost for the Policy Review Session is \$1,400, plus the policy consultant's travel costs and the cost of review session copies. Policy changes resulting from the Session are billed separately as a Local District Update. The cost of the Local District Update will depend on the extent of policy changes necessary to bring the manual up to date and currently averages \$1,450, inclusive of printing charges.

With the return of your signed agreement, I will contact you to begin the project and work out time lines acceptable to the district. Due to the volume of requests for this service, we are currently scheduling review sessions for fall 2009 or later. I look forward to working with you and visiting your district. In the meantime, please call me if you have any questions.

Sincerely,

Amanda Hines  
Policy Consultant

Enclosure  
AH/jc



Texas Association of School Boards • Policy Service  
P.O. Box 400 • Austin, Texas 78767-0400 • 512.467.0222 • 800.580.7529

Serving Texas Schools Since 1949

### POLICY REVIEW SESSION AGREEMENT

TASB Policy Service and Port Aransas Independent School District agree that Policy Service will conduct a Policy Review Session for the District. A Policy Review Session consists of a comprehensive audit of the District's TASB Localized Policy Manual, review of the audit results with District officials, a written summary with an itemized list of the recommended policy revisions, annotated copies of local policy changes, and training of District officials regarding the contents and maintenance of the manual.

**COST/SCOPE**

The fee for a Policy Review Session is \$1,400 for auditing the District's Localized Policy Manual, preparing for and conducting workshops in the District with administrators and the Board, preparing a written summary of the review session, and training District officials on the policy manual. The Policy Review Session does not include a review of regulations or handbooks.

Additional charges will include the policy consultant's travel expenses to the District to conduct the review sessions, the cost of review session materials, and the cost to make policy changes resulting from the Policy Review Session. If actual workshop time exceeds eight hours, cumulatively, the excess hours will be billed at \$125 per hour. Policy changes will be billed separately as a Local District Update (LDU) at current rates. The cost of the LDU will depend on the extent of policy changes necessary to bring the manual up to date.

Rates quoted are valid for 90 days from the issued date of this agreement shown below.

**SCHEDULE**

To initiate scheduling, one copy of the signed agreement must be returned to our office (an extra copy is included for the District's files). The policy consultant assigned to the project will contact the District to tentatively schedule the Policy Review Session and to obtain necessary materials and information from the District. The District must provide these materials to the policy consultant at least 30 days prior to the tentatively scheduled date in order for the consultant to confirm a final date for the review session.

**USE OF DISTRICT RECORDS**

Participating school districts agree to allow TASB, Inc. limited use of the District's records for the purpose of preparing policy materials for the District and for use in statistical studies or projects furthering the objectives of TASB, Inc. in supporting public education in Texas. In no event may TASB, Inc. act as custodian of District records within the meaning of that term in the Public Information Chapter of the Government Code.

*Paul W Jackson*  
Assistant Director, Production Services

9/23/09  
Date Issued

\_\_\_\_\_  
Superintendent or Designee

\_\_\_\_\_  
Date Issued

Please sign one copy and return to TASB Policy Service at the address above; retain a copy for your records.

## The Policy Review Session Process

The Policy Review Session is a comprehensive audit and review of the district's local policy manual. This undertaking will ensure that your manual is a solid base that clearly communicates requirements for local district governance and management and reflects the uniqueness of your district.

The process takes several months from start to finish, depending on variables at each of the following steps:

1. Following receipt of the Policy Review Session Agreement from the district, the policy consultant schedules a tentative date and sends the district an extensive questionnaire. The questionnaire addresses current demographics, practices, and statutory options the district has exercised.
2. The district returns the completed questionnaire. The questionnaire must be received at least 30 days prior to the tentatively scheduled Policy Review Session or the date cannot be confirmed.
3. The consultant conducts a comprehensive manual audit, including:
  - An analysis of the completed questionnaire and the contents of the district's manual
  - A detailed review of (LOCAL) policies to assess the manual's internal consistency
4. The consultant visits the district to work with administrators and the board using the report produced by the audit as the basis for discussion.
  - The consultant meets with administrators for up to eight hours to explore and resolve any inconsistencies identified by the audit, to address other policy issues of importance to the administrators, and to train administrators in the use of the manual. Administrators receive training credit for this time.
  - The evening board Session begins with a training session in policy making and policy manual maintenance, for which the trustees receive approximately one hour of board training credit.
  - The training session is adjourned and, following the call to order of a special meeting, the consultant then reviews the governance section of the manual and other key policies of particular interest to the board.
5. Upon returning to the office, the consultant prepares and mails a summary of the work accomplished at the staff and board sessions. The summary includes an itemized list of the recommended policy revisions, along with annotated changes to the district's current policies.
6. The district staff carefully reviews the summary and supplies any missing documentation. The board reviews the recommendations, and the decisions are marked appropriately on the summary document.
7. The district returns the summary, along with any changes, to the consultant.
8. After the changes are made in TASB's internal system, all unique (LOCAL) policies are sent to TASB Legal Services for legal review.
9. A reprinted copy of the manual is sent to the district.
10. The board adopts all the (LOCAL) policies in the reprinted manual and repeals all previously adopted policies.
11. If using *Policy On Line*, the district notifies Policy Service when the adoption/repeal has been completed. TASB then installs or updates the online version of the district's localized policy manual on the TASB Web server.
12. After review of the district's unique local policies by TASB Legal Services, any legal concerns will be expressed in a letter to the superintendent from a TASB attorney.

Texas Association of School Boards  
**Policy Service Questionnaire**

Please call Policy Service if you need clarification of any questions, 800/580-7529 or 512/467-0222.

Official name of your District: \_\_\_\_\_

County-District number: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Shipping address: \_\_\_\_\_

Superintendent: \_\_\_\_\_ Phone: (    ) \_\_\_\_\_

Policy Contact (if other than Supt.): \_\_\_\_\_ Fax: (    ) \_\_\_\_\_

E-mail address: \_\_\_\_\_

**District Profile:**

Grade levels taught:      PreK/K through grade \_\_\_\_\_

Does the District have more than one campus at any grade level (e.g., two K-5 campuses)?

yes     no

Is the District considered a single-campus district by TEA?     yes       no

Number of students (ADA) currently enrolled: \_\_\_\_\_

Number of District employees: \_\_\_\_\_

The largest county in which the District is located is \_\_\_\_\_, which has a population of:

- less than 125,000 (as of the 2000 census)
- 125,000 or greater

The District is in ESC Region \_\_\_\_\_.

Your responses to the above questions and those on the following pages will allow your TASB Policy Consultant/Analyst to determine what provisions of law apply to your district and to prepare appropriate local policy drafts in critical policy areas.

**Board member elections**

a. How many trustees are on your Board? \_\_\_\_\_

b. Trustees are...

- elected annually to three-year terms
- elected biennially to four-year terms

c. Trustee elections are held on the...

- general election date in May
- general election date in November

d. Trustees are elected... (choose one)

- at large  
using cumulative voting? (i.e., a voter can give more than one vote to the same candidate)
  - yes
  - no

How many Board seats will be up for election in . . .

2010 \_\_\_\_\_ 2012 \_\_\_\_\_  
2011 \_\_\_\_\_ 2013 \_\_\_\_\_

\*\*\*\*\*

by position or place

Positions \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ will be up for election in 2010  
Positions \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ will be up for election in 2011  
Positions \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ will be up for election in 2012  
Positions \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ will be up for election in 2013

\*\*\*\*\*

by single-member districts only

Which positions will be up for election in . . .

2010 \_\_\_\_\_  
2011 \_\_\_\_\_  
2012 \_\_\_\_\_  
2013 \_\_\_\_\_

Under a court-ordered or other Justice Department-approved Voting Plan?

- yes
- no

\*\*\*\*\*

- by single-member districts and at-large combination, with \_\_\_\_\_  
from single-member districts and \_\_\_\_\_ elected at large

Which positions will be up for election in . . .

2010 \_\_\_\_\_

2011 \_\_\_\_\_

2012 \_\_\_\_\_

2013 \_\_\_\_\_

Under a court-ordered or other Justice Department-approved Voting Plan?

- yes
- no

**Board leadership**

- a. A vacancy in the presidency is filled by...
  - the vice-president
  - election
- b. The length of term serving as a board officer is . . .
  - 1 year
  - 2 years

**Board meetings**

- a. Regular meetings of the Board are held:  
where? \_\_\_\_\_  
usual day of month? \_\_\_\_\_ usual time? \_\_\_\_\_
- b. Special meetings may be called by the Board President or upon request from \_\_\_\_\_ members of the Board; emergency meetings, by the Board President or upon request from \_\_\_\_\_ members.
- c. How many **calendar** days before a regular board meeting is the deadline for submitting agenda items? \_\_\_\_\_ ; before a special meeting? \_\_\_\_\_
- d. Does the Board set aside a block of time during regular meetings for public comment?
  - yes, if so . . .
    - How much total time is reserved for public comment? \_\_\_\_\_
    - How much time is allowed for each speaker? \_\_\_\_\_
  - no

8/09 kll

- e. Regarding policy adoption...
- (one meeting) proposed policies **can** be recommended to the Board and adopted at the same meeting, if Trustees have advance written notice of the proposed action
  - (two meetings) proposed policies are recommended to the Board in one meeting but **cannot** be adopted until a subsequent meeting

### School taxes

- a. Does the District allow taxpayers to make split payment of taxes? *(Note: This question does not refer to partial payments, which must be permitted.)*
- no
  - yes
- b. Do taxpayers receive discounts for early payment of taxes?
- no
  - yes...
    - regardless of when tax bills are mailed
    - only when tax bills are mailed after September 30

### Business practices

- a. How often does the District monitor market prices for its investments?
- monthly
  - quarterly (the minimum required by law)
- b. The District operates under the following fiscal year:
- September 1 to August 31
  - July 1 to June 30
- c. The capitalization threshold for purposes of classifying capital assets in the District is \$\_\_\_\_\_.
- d. Any single budgeted purchase for more than \$\_\_\_\_\_ must be submitted to the Board for approval.
- e. Any construction contract for more than \$\_\_\_\_\_ must be submitted to the Board for approval.
- f. Who has the authority to declare out-dated District equipment to be unnecessary and to dispose of such property?
- Superintendent
  - Superintendent, but only if the property has a fair market value below \$\_\_\_\_\_; Board approval is required for values above that amount

8/09 kll

- g. Does the District require any employee (besides the Superintendent) to file the Ethics Commission's conflicts disclosure statement?
- no  
 yes (which employees? \_\_\_\_\_)
- h. Does the District receive special transportation funds from TEA for transportation of students who live within the two-mile limit but would be subject to hazardous traffic conditions if they walked to school?
- no  
 yes. If so, please submit with this questionnaire the board resolution identifying the specific hazardous areas for which the funds are requested.
- i. Does the District allow nonschool use of its school vehicles?
- yes  
 no
- j. The District purchases liability insurance for...
- Board members  
 employees  
 school-owned and -operated vehicles
- k. Does the District receive federal Impact Aid or any other **direct** federal grants (that don't flow through TEA)?
- yes  
 no
- l. Does the District **employ** commissioned peace officers as **regular employees**—not just as temporary security for special events?
- yes  
 no
- m. For purposes of compliance with the Fair Labor Standards Act (figuring overtime), the District's work week is 12:00 a.m. on \_\_\_\_\_ until 11:59 p.m. on \_\_\_\_\_.

### Technology issues

- a. For what purposes may the District's electronic communication system be used by employees and students?
- instructional and administrative purposes only  
 instructional and administrative purposes, as well as limited personal use
- b. Does the District permit use of its electronic communication system by members of the public?
- yes  
 no

8/09 kll

5

- c. Is the Superintendent allowed to authorize the disabling of Internet filters for bona fide research or other lawful purpose?
- yes
  - no

### Personnel practices

- a. Does the District require a TB test of employees?
- no
  - yes, prior to employment
- b. Hiring authority in the District is as follows:
- the Board hires contractual personnel; the Superintendent hires noncontractual (at-will) personnel
  - the Board hires ALL personnel, whether on contract or at-will
  - other: \_\_\_\_\_
- c. The District hires the following employees on **educator term contracts (as required by law and/or because SBEC rules require certification for those positions)**:
- principals
  - assistant principals
  - teachers
  - counselors
  - diagnosticians
  - librarians
  - athletic director
  - full-time nurses
- d. Does the **District require SBEC-certification** for any other positions (*such as assistant superintendent or curriculum director*), and therefore, hire those employees on **educator term contracts**? If so, please list:
- \_\_\_\_\_
- e. Does the District use **educator term contracts** for any other specific positions even though neither SBEC nor the District requires SBEC-certification for those positions? If so, please list:
- \_\_\_\_\_
- f. Does the District have any employees on **continuing contracts**?
- no, all eligible professional employees are on **term contracts**
  - yes, but we are no longer employing on that basis  
As of what date did the district stop using **continuing contracts**? \_\_\_\_\_

8/09 kll

6

- yes, new employees in the following categories are receiving **continuing contracts**:
  - principals
  - assistant principals
  - teachers
  - counselors
  - diagnosticians
  - librarians
  - athletic director
  - full-time nurses
  - others \_\_\_\_\_

g. Check categories of employees hired on an **at-will** basis:

- instructional aides
- clerical employees
- transportation employees
- maintenance and custodial employees
- food service employees
- technology specialists
- teachers with District-issued permit
- business manager
- List any others: \_\_\_\_\_

h. Does the Board employ any positions on a non-Chapter 21 contract? (These contracts are not governed by Chapter 21 of the Education Code.)

- yes (please list): \_\_\_\_\_
- no; the District **does not** use non-Chapter 21 contracts.

i. Hearings for nonrenewal of educators' contracts are conducted by (check one):

- the Board always.
- an independent hearing examiner always.
- The decision for an independent hearing examiner or the Board to conduct the hearing is made on a case-by-case basis.
- Other \_\_\_\_\_

j. Does the District employ bus drivers or any persons who operate commercial motor vehicles and are subject to commercial driver's license (CDL) requirements?

- no
- yes
  - A driver found to be in violation of the drug/alcohol prohibitions of federal law:
    - may be reinstated, but must first undergo follow-up testing
    - is not eligible for reinstatement

- k. The coordinator of the District's compliance with federal law prohibiting gender-based discrimination—Title IX—against **employees** is...

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**Physical Address:** \_\_\_\_\_

Phone: (    ) \_\_\_\_\_

- l. The coordinator of the District's compliance with federal law prohibiting disability-based discrimination—ADA and Section 504—against **employees** is...

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**Physical Address:** \_\_\_\_\_

Phone: (    ) \_\_\_\_\_

- m. Teacher appraisal will be in accordance with...

- the state PDAS process
- a local appraisal process using performance criteria developed by the District-level and campus-level planning and decision-making committees

- n. Are all teachers subject to formal appraisals annually?

- yes
- no; certain categories of teachers qualify for less frequent formal appraisals

- o. PDAS observations of teachers are...

For the formal appraisal:

- unscheduled
- scheduled by date and time
- scheduled within a \_\_\_\_\_-week window

For a second formal appraisal requested by a teacher:

- unscheduled
- scheduled by date and time
- scheduled within a \_\_\_\_\_-week window

- p. How many years of teaching experience must one have before employment/appointment as a principal in the District?

- Two years (the same as SBEC's minimum requirement for principal certification)
- \_\_\_\_\_ years

## Instruction issues

- a. Who appoints the textbook selection committee?
- Board
  - Superintendent
  - Other \_\_\_\_\_
- b. Is hunter education—using real (unloaded) firearms—taught on District property?
- yes
  - no
- c. Does the District give certificates of coursework completion to seniors who have met all credit requirements for graduation but have not passed all applicable exit-level testing?
- yes
  - no
- d. Does the District give credit for one semester if a student passes only one semester of a year-long course and the average for the year is lower than 70?
- yes
  - no
- e. Does the District receive federal funds for migrant education?
- yes
  - no
- f. How often does the District issue report cards?
- every six weeks
  - every nine weeks
  - other: \_\_\_\_\_
- g. How often are teachers required to issue interim progress reports and for whom?
- For **all** students every \_\_\_\_\_ week of each grading period
  - At the teacher's discretion and only so often as required by law
- h. Does the District permit a student to redo an assignment or retake a test for which the student has received a failing grade?
- yes
  - no
- i. Does the District impose a grade penalty for make-up work after an unexcused absence?
- no
  - yes, the grade for make-up work after an unexcused absence shall be \_\_\_\_\_.

8/09 kll

## Student issues

- a. The coordinator of the District's compliance with federal law prohibiting gender-based discrimination—Title IX—against **students** is...

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**Physical Address:** \_\_\_\_\_

Phone: (    ) \_\_\_\_\_

- b. The coordinator of the District's compliance with federal law prohibiting disability-based discrimination—Section 504—against **students** is...

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**Physical Address:** \_\_\_\_\_

Phone: (    ) \_\_\_\_\_

- c. Does the District admit students between the ages of 21 and 26 for the purpose of completing high school graduation requirements?

yes

no

- d. Is the District located on the border with Louisiana, Arkansas, Oklahoma, or New Mexico?

yes

no

- e. The District...

accepts transfer students

does not accept **any** transfer students

allows children of nonresident District employees to apply for transfers, but does **not** accept any other transfers. Which employees' children are eligible?

All

Professional only

Full-time only

- f. Does the District enforce compulsory attendance requirements for students 18 years of age and older?

yes

no

not applicable because the District does not have high school students

- g. How many days is a student excused for visits to an accredited institution of higher education?

\_\_\_\_\_ days in the junior year

\_\_\_\_\_ days in the senior year

- h. Who determines the steps a student must take to regain credit when the student's attendance is less than 90%, but more than 75%, of the days a course is offered?
- the principal, if between 75% and 90%, and the attendance committee below 75%
  - always the attendance committee, if below 90%
  - the attendance committee and principal together, if between 75% and 90%

Does the District **always** require students to submit medical verification after an extended absence for personal illness as a condition of classifying it as having extenuating circumstances?

- yes, after \_\_\_\_\_ consecutive absences
- no

- i. Does the District require TB screening for all new students?

- yes
- no

- j. For participants in UIL athletics, the District...

- adheres only to UIL physical exam requirements;
- requires an annual physical exam
- not applicable because the District does not participate in UIL athletics

- k. Are certain District employees allowed to administer **prescription** medication to students?

- no
- yes, if provided by the parent in the manner required by law
- yes, if provided by the parent in the manner required by law **and** with a doctor's written request if administration is to continue more than ten days

Are certain District employees allowed to administer **nonprescription** medications (over-the-counter medications) to students?

- no
- yes, if OTC medication is supplied by the parent and properly labeled

- l. The District's liaison for homeless students is...

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**Physical Address:** \_\_\_\_\_

Phone: (     ) \_\_\_\_\_

- m. Does the District receive funds specifically for a comprehensive guidance program for elementary school students?

- yes
- no

8/09 kil

11

n. All student fundraising projects must be approved by the \_\_\_\_\_.

Which students are allowed to participate in fundraising projects?

- students in all grades                       students in grades \_\_\_\_\_ only

Does the District allow students/student groups to represent the school in fundraising for charitable organizations, e.g., Jump Rope for Heart, Red Cross, etc.?

- yes  
 no

Does the District allow outside organizations to place collection boxes in schools (without sponsorship by the school or a school organization)?

- yes  
 no

o. Regarding student records...

for current students: the **(title)** \_\_\_\_\_ is the custodian of records

for former students: the **(title)** \_\_\_\_\_ is the custodian of records

the official responsible for ensuring the confidentiality of information regarding special education students is the **(title)** \_\_\_\_\_

a current listing of persons who have access to records of special education students is maintained at **(location)** \_\_\_\_\_

p. Does the District allow more absences for extracurricular activities than the **former state 10-5-2** rules?

- no  
 yes - If yes, fill in the correct number below:

**Additional** absences, to a maximum of \_\_\_\_\_, are permitted for \_\_\_\_\_ level of competition.

q. Does the District allow commercial advertising in student publications (performance programs, newspapers, yearbooks, etc.)?

- yes  
 no

r. Does the District pay travel expenses for students in UIL competition requiring an overnight trip?

- not applicable  
 no  
 yes, but only for UIL activities at the multi-district, regional, or state levels  
 yes, for all UIL activities

s. Does the District permit students (other than students in special education) to participate in commencement exercises if they have not met all applicable exit-level testing requirements?

- yes; a student can participate in the ceremony if the student has completed all credits but has NOT passed exit-level testing requirements.
- no; a student DOES NOT participate in the ceremony unless the student has completed all credits AND has passed applicable exit-level testing requirements.

t. Does the District charge the student/parent a fee to retrieve a telecommunications device confiscated because a student used it in violation of rules in the student handbook?

- yes
- no

If a student/parent does not retrieve a confiscated telecommunications device within a certain period of time, does the District dispose of the device?

- yes
- no

u. Does the District use trained dogs to detect prohibited items and substances on school premises?

- yes
- no

Under what circumstances does the District search an individual locker?

- only with reasonable cause to believe that it contains prohibited items
- on a blanket/random basis

Does the District use metal detectors to conduct random searches of students?

- yes
- no

v. Does the District permit corporal punishment?

- yes
- yes, except when parents request otherwise
- no

w. Does the District use audio/video recording equipment to monitor student conduct on school buses or in common areas of school campuses?

- yes
- no

---

## ***Next steps...***

---

Return this questionnaire, any attached *Starting Points* worksheets, and copies of your student handbooks and Student Code of Conduct to:

TASB Policy Service  
P.O. Box 400  
Austin, TX 78767-0400

or fax (512) 467-3618

Please call me if you have any questions about this questionnaire or the policy issues addressed: phone (800) 580-7529.

Put this email in the superintendent's report and title it exactly like the subject below.  
Thanks.  
sd

----- Original Message -----

**From:** [Teresa Flores](#)

**To:** [doughty@paisd.net](mailto:doughty@paisd.net)

**Sent:** Wednesday, October 14, 2009 12:15 PM

**Subject:** Roundtable Discussion with State Representative Todd Hunter

Dear Superintendents and Board Presidents:

You may recall that last December board members and superintendents within State Representative Todd Hunter's District 32 were invited to attend a roundtable discussion with him to address issues facing school districts as we continue to put all our efforts towards educating the children of Texas. At that time Representative Hunter had recently been re-elected and was headed off to the legislative session in January 2009. Even though the legislative session ended several months ago, the State Board of Education and various committees continue to meet on numerous educational topics including finance, graduation requirements and Texas Essential Knowledge and Skills requirements. Representative Hunter has asked that we again come together to give us the opportunity to voice our concerns and to allow him to share his observations and outcomes of the most recent legislative session.

**All board members and their superintendents are invited to attend this meeting:**

**Tuesday, October 27, at 6:30 pm**  
**Ingleside Independent School District Administration Building**  
**2664 San Angelo St.**  
**Ingleside, TX 78362**

TASB Legal has been consulted regarding any possible Texas Open Meetings Act issues and has determined that educational meetings of this type are acceptable as long as boards do not discuss their individual districts' specific business among themselves.

Again, we are honored to have Representative Hunter with us and hope this time spent together will benefit all. Please RSVP the number attending to Lillie Ladewig either by email at [lillie.ladewig@iisd.us](mailto:lillie.ladewig@iisd.us) or by telephone at 361-776-7631 option 5. For questions, I may be reached at [t\\_flores@ml.com](mailto:t_flores@ml.com) or 361-887-4389 during the day and 361-779-0012 during nights and weekends. I am looking forward to seeing you there to voice your district's needs.

Sincerely,  
Teresa Flores  
TASB Region 2 Director  
Ingleside ISD Board of Trustees President

If you would rather not receive future communications from Texas Association of School Boards, let us know by clicking [here](#).  
Texas Association of School Boards, P.O. Box 400, Austin, TX 78767-0400 United States

**CONSENT AGENDA**  
**Minutes of Previous Meetings**  
**Item # V. A.**

**Action Item:**

The Board will consider approval of the Minutes of the Regular meeting held on September 10, 2009 and Special meeting on September 2, 2009. The minutes of the board meetings listed are enclosed. If you believe there are errors, please notify Mrs. Slingerland before the meeting so that the necessary corrections can be made.

**RATIONALE:** According to BE (Local), minutes must be approved by the Board and entered as the legal record of Board action.

**BUDGET:** No Financial Impact

**RECOMMENDATION:** It is the recommendation of the Superintendent that the minutes of the Board Meeting be approved as presented.

# **The Board of Trustees Minutes**

Port Aransas Independent School District  
Port Aransas, Texas

## **Special Meeting**

Meeting date, time and place: Wednesday, September 2, 2009, at 6:00 P.M. in the Board Room at the Administration Building.

Members Present: Margaret Price, Rita Reed, Ann Appling, Chuck Borders, Ken Dunton

Members Absent: Rick Adams, Jay Jones

Administration: Dr. Doughty, Olivia Mixon



- I. Board President, Chuck Borders, called the meeting to order at 6:15 p.m.
- II. Board Workshop to discuss Board/Superintendent Team Goals and Objectives for the Superintendent.
- III. There being no further business the workshop adjourned at 8:50 p.m.

---

Chuck Borders, President

---

Rita Reed, Secretary

October  
Date approved

# **The Board of Trustees Minutes**

Port Aransas Independent School District  
Port Aransas, Texas

## **Regular Meeting**

Meeting date, time and place: Thursday, September 10, 2009, at 6:00 P.M. in the Board Room at the Administration Building.

Members Present: Rick Adams, Margaret Price, Ann Appling, Ken Dunton, Chuck Borders, Rita Reed, Jay Jones

Administration: Dr. Doughty, Sylvia Buttler, Dr. Jamison, Olivia Mixon

---

I. The meeting was called to Order by President, Chuck Borders at 6:00 p.m.

A. Moment of Silence and Pledge of Allegiance.

II. A. Public Comments – None

B. Board of Trustees' Acknowledgements – Rick Adams brought to the Board's attention that there is going to be a Christian Concert at the Presbyterian Church on 9/26 and they need to use our parking area. It had already been approved by the Superintendent.

III. PRESENTATIONS/INFORMATION

A. Jill Smith and Students: April Sutter, Reenie Reagan and Anne Martini  
"Flipping the Switch on Wasteful Energy Habits"

IV. Reports

A. Business Reports

1. Current Facility Project
2. August 2009 Expenditures
3. Summary of Investments

B. Superintendent Report

1. Enrollment and Attendance
2. H1N1 Flu Guidelines and Procedures

V. Rick Adams made a motion, seconded by Ann Appling to approve the consent Agenda as read. The motion carried unanimously.

- A. The Board approved the minutes for the August 13, 2009 Regular Meeting and Special Meeting on August 31, 2009.
- B. The Board approved the Investment Report.
- C. The Board approved the Texas Cooperative Extension Adjunct Faculty Agreement.
- D. The Board approved the Texas Cooperative Extension Resolution Regarding Extracurricular status of the 4H Organization.

VI. Discussion and/or Action items.

A. Margaret Price made a motion, seconded by Rick Adams to approve the TEA Waiver for Modified Schedule during TAKS Testing for 2009 – 2010, 2010-2011 and 2011-2012 school years. The motion carried unanimously.

- B. Rick Adams made a motion, seconded by Rita Reed to approve John Price as a Representative to the Nueces County Appraisal District Board of Directors. The motion carried unanimously.
- C. Rita Reed made a motion, seconded by Rick Adams to revise policy CNB(Local) as Presented. The motion carried unanimously.
- D. Margaret Price made a motion, seconded by Ken Dunton to approve the Band Trip to Colorado in March 2010. The motion carried unanimously.

The Board went into Executive Session beginning at 6:55 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code 551.074 the Board adjourned to closed session.

Return to Open Meeting at 7: 45 p.m. No Action was taken

VII There being no further business the meeting adjourned at 7:45 p.m.

---

Chuck Borders, President

---

Rita Reed, Secretary

October 20, 2009  
Date Approved

**CONSENT AGENDA**  
**Monthly Investment Report**  
**Item # V. B.**

**Action Item:**

The Board will consider approval of the Monthly Investment Report. A detailed report of the monthly investments is enclosed.

RATIONALE:           CDA (Local)

BUDGET:             No Financial Impact

RECOMMENDATION:    It is the recommendation of the Superintendent that the Board approve the monthly investment report as presented.

**PORT ARANSAS INDEPENDENT SCHOOL DISTRICT  
DEPOSITS AND INVESTMENTS BY TYPE AND FUND**

September-09

	9/1/2009	9/30/2009	General/ Special Revenue	Reserve Acct	Debt Service	Worker's Comp	Total
Beginning Balance			\$2,522,277.73	\$37,687.14	\$242,347.21	\$38,127.74	\$2,840,439.82
Receipts			\$1,167,138.74	\$0.00	\$2,903.86	\$0.00	\$1,170,042.60
Expenditures			\$602,111.59	\$0.00	\$0.00	\$2,227.20	\$604,338.79
Interest Earned			\$226.07	\$2.80	\$17.84	\$2.81	\$249.52
Ending Balance			\$3,087,530.95	\$37,689.94	\$245,268.91	\$35,903.35	\$3,406,393.15

American Bank Rate

0.09%

Investment Services	Investment Fund	Total
\$3,581,768.68	\$ 1,586,746.35	\$5,168,515.03
YTD Return 2.99%	0.04%	

**COMPLIANCE CERTIFICATION**

We hereby certify the the Monthly Investment Report represents the investment position of the district as of September 2009 and that all investments were purchased in compliance with the Board approved Cash management and investment policy.

  
Dr. Sharon Doughty, Superintendent

  
Olivia Mixon, Exec. Dir. of Business & Operations

**CONSENT AGENDA**  
**Certification of Tax Levy for 2009**  
**Item # V. C.**

**Action Item:**

The Nueces County Tax Assessor-Collector has sent us a letter requesting that the Board approve the 2009 Certification of Tax Levy for PAISD. A copy of the tax levy is enclosed.

RATIONALE: Required Action Item

BUDGET: No Financial Impact

RECOMMENDATION: The Superintendent recommends that the Board approve the 2009 Certification of Tax Levy for the Port Aransas ISD.



*Nueces County Courthouse  
901 Leopard, Suite 301  
Corpus Christi, TX 78401-3684*

*Ramiro "Ronnie" Canales  
Assessor and Collector  
Of Taxes*

*Voice: (361) 888-0307  
Fax: (361) 888-0218  
ronnie.canales@co.nueces.tx.us*

September 29, 2009

Mr. Billy Wiggins  
Superintendent  
Port Aransas I.S.D.  
100 Station St.  
Port Aransas, TX 78373

RE: Certification of 2009 Tax Levy

Dear Mr. Wiggins:

Enclosed please find the 2009 Certification of Tax Levy for the Port Aransas I.S.D..

Please return a signed copy of the certification upon the approval of the jurisdictions' tax levy.

If you have any questions regarding these calculations please feel free to call my office at 361-888-0307.

Sincerely,

Ramiro R. Canales, CTA  
Nueces County Tax Assessor-Collector

Enclosure



Nueces County Courthouse  
 901 Leopard, Suite 301  
 Corpus Christi, TX 78401-3684

Ramiro "Ronnie" Canales  
 Assessor and Collector  
 Of Taxes

Voice: (361) 888-0307  
 Fax: (361) 888-0218  
 ronnie.canales@co.nueces.tx.us

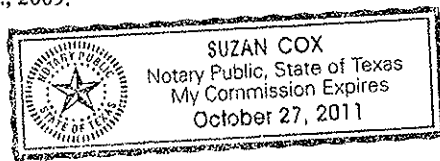
**CERTIFICATION OF TAX LEVY FOR THE TAX YEAR 2009  
 PORT ARANSAS INDEPENDENT SCHOOL DISTRICT**

Total Appraised Value @ 100% of Market Value	\$	1,985,387,085
Less: <i>Partial Exemptions</i>		
<i>Ag-Use account value loss and abatements</i>	\$	177,390,245
Total Net Appraised Value	\$	1,807,996,840
Assessment Ratio		100%
Total Taxable Value	\$	1,807,996,840
2009 Adopted Tax Rate		1.058300 /\$100
2009 Ad Valorem Tax Levy	\$	19,134,030.56
Less: <i>Over-65/Disabled Homestead Frozen Levy Loss</i>	\$	414,509.68
Plus: <i>Late Rendition Penalty - Personal Property Accounts</i>	\$	4,470.81
Less: <i>5% of Late Rendition Penalty to the Appraisal District</i>	\$	223.54
2009 Total Ad Valorem Tax Levy	\$	18,723,768.15

Submission of the Tax Levy for 2009 for approval by the Port Aransas ISD Board of Trustees in accordance with Section 26.09(e) of the Texas Property Tax Code.

Ramiro R. Canales, CTA  
 Nueces County  
 Tax Assessor-Collector

SWORN AND SUBSCRIBED TO before me at Corpus Christi, Texas this 29th day of September, A.D., 2009.



Suzan Cox  
 Notary Public, State of Texas

THE STATE OF TEXAS  
 COUNTY OF NUECES

The Tax Levy is hereby approved by the Port Aransas ISD Board of Trustees on this \_\_\_\_\_ day of \_\_\_\_\_, A.D., 2009.

\_\_\_\_\_  
 President,  
 Port Aransas ISD Board of Trustees

ATTEST:

\_\_\_\_\_  
 Secretary,  
 Port Aransas ISD Board of Trustees

**CONSENT AGENDA**  
**Budget Amendments**  
**Item # V. D.**

**Action Item:**

The Board will consider approving the budget amendments presented by the business office. A copy of the proposed budget amendments is enclosed.

RATONALE: CE(Legal), CE(Local), and CFA(Legal)

BUDGET: No Financial Impact:

RECOMMENDATION: The Superintendent recommends that the 2009-2010 budget amendments be approved as presented.

**Amendments 2009-2010**

**Oct-09**

		<b>Increase</b>	<b>Decrease</b>
266-11-6112-00-101-011000	Substitutes	\$1,000	
266-11-6112-00-041-011000	Substitutes	\$1,000	
266-11-6112-00-001-011000	Substitutes	\$1,000	
266-11-6219-00-001-011000	Professional Contracted Serv	\$7,200	
266-11-6239-00-998-011000	ESC Service Center	\$8,300	
266-11-6249-00-001-011000	Contracted Service	\$4,000	
266-11-6399-00-001-022000	General Supplies/CTE	\$18,054	
266-11-6399-00-041-011000	General Supplies	\$5,000	
266-11-6399-01-101-011000	General Supplies/Tech	\$7,605	
266-11-6399-01-041-011000	General Supplies/Tech	\$25,525	
266-11-6399-01-001-011000	General Supplies/Tech	\$11,000	
266-11-6399-01-998-011000	General Supplies/Tech	\$8,853	
266-13-6411-00-998-099000	Employee Travel	\$4,600	
266-13-6499-00-998-099000	Fees & Dues	\$4,600	
266-61-6129-00-101-099000	Para-Professionals	\$1,000	
266-81-6649-00-998-099000	Capital Improvements	\$54,301	
	<b>Total</b>	<b>\$163,038</b>	
	 Federal Revenue	 \$163,038	
266-00-5929-00-000-000000			
Amend SFSF Federal Funds			

**CONSENT AGENDA**  
**Sheltered Sparrow Production Request**  
**Item # V. E.**

**Action Item:**

The Sheltered Sparrow Productions has requested that the Board consider students involved in their productions as extracurricular and approve adjunct faculty members. We have one student involved in an upcoming production.

This request is much like the Texas A&M Cooperative Extension. This group meets all the requirements. A copy of the request is enclosed.

RATIONALE: No loss of funding for students who participate in activities

BUDGET: No financial Impact

RECOMMENDATION: The Superintendent recommends that the request of Sheltered Sparrow Productions be approved as presented.

SHELTERED SPARROW PRODUCTIONS   
The Rialto Theater, 327 Commercial St. Aransas Pass, Texas 78336  
361 547 2585 [pjcia@hotmail.com](mailto:pjcia@hotmail.com) [shelteredsparrow.com](http://shelteredsparrow.com)

October 14, 2009

Mr Billy Wiggins, Superintendent  
Port Aransas Independent School District

Dear Mr. Wiggins:

In compliance with the State Board of Education amendment to 19 TACS129.21. (k) (1). “Requirements for Student Attendance for State Funding Purposes”, we are proposing that our cast members who are students of your district be considered in attendance during our performances on December 10<sup>th</sup> and 11<sup>th</sup> 2009. We are prepared to provide adjunct staff members to be approved by your office and the Board of Education.

The rules to which we refer are as follows:

The student who is participating in an activity which is approved by the local board of education and is under the direction of a professional staff member of the school district or an adjunct staff member must have a minimum of a bachelor’s degree, and be eligible for participation in the Teacher Retirement System of Texas.

Students participating in any activity which is not approved by the local school board and/or without certified district personnel are counted absent. To qualify for funding purposes, the certified district member/adjunct staff member must be accompanying the students as an official of the school district for the specified purpose of supervising the students and must be approved by the school board to supervise the activity. For example; students participating in 4-H activities which are supervised solely by a County Extension Service Agent within the specified criteria are considered and reported as present.

These rules allow the local school board the opportunity to recognize live literature based theatre arts as an educational extension of school activities. We are requesting that you consider our student actors “in attendance for Foundation School Program purposes.” Sheltered Sparrow Productions requests adjunct staff member status for the teachers listed. The attached faculty is eligible for participation in the Teacher Retirement System of Texas and has a minimum of a Bachelor’s degree.

Sincerely,

Phyllis J.Brown, Director

**RESOLUTION**  
**Regarding**  
**EXTRACURRICULAR STATUS OF SHELTERED SPARROW PRODUCTIONS**

**Be it hereby resolved that upon this date the duly elected Board of Trustees of the  
PORT ARANSAS INDEPENDENT SCHOOL DISTRICT**

**Meeting in public with a quorum present and certified did adopt this resolution that recognizes the SHELTERED SPARROW PRODUCTIONS as approved for recognition and eligible for extracurricular status consideration under 19 Texas Administrative Code, Chapter 76.1, pertaining to extracurricular activities.**

**Participation by SHELTERED SPARROW PRODUCTION members under provisions of this resolution are subject to all rules and regulations set forth under the 19 Texas Administrative Code as interpreted by this Board and designated officials of this school district whose rulings shall be final.**

**Approved this \_\_\_\_\_ day of \_\_\_\_ 200 \_\_\_\_.**

\_\_\_\_\_  
**(For Board of Trustees)**

\_\_\_\_\_  
**(Superintendent)**

**ADJUNCT FACULTY AGREEMENT  
2008-2009**

THE STATE OF TEXAS  
COUNTY OF NUECES

On this date, at a regularly scheduled and posted meeting, came the Board of Trustees of the Port Aransas Independent School District, hereinafter referred to as "District." A quorum having been established, the Board proceeded to consider the appointment of the herein named individuals as adjunct faculty members of THE PORT ARANSAS INDEPENDENT SCHOOL DISTRICT.

Upon consideration and vote of the school board, the following individuals are hereby named as adjunct faculty members of PORT ARANSAS INDEPENDENT SCHOOL DISTRICT and subject to the following conditions and provisions of such appointment:

Ernest Chapa, Retired from Robstown ISD  
B.S. in Secondary Ed, and M.E. in School Admin. And Special Education  
From Texas A&I, Kingsville

Lamar Chapa, Retired from Robstown ISD  
B.S. in elem. Ed., M.E in Special education and Supervision  
From Texas A&I, Kingsville

Gayle H. Marshall, Retired Teacher from Aransas Pass ISD  
B.S. Education, University of Texas

Viki Portales, B.S. Interdisciplinary Studies, TAMUCC

To wit:

1. This appointment shall commence on the 15<sup>th</sup> DAY OF NOV, 2009 and end on the 25<sup>TH</sup> day of May, 2010, being the approximate end of the 2009-2010 academic year.
2. Adjunct faculty members will receive no compensation, salary, or remuneration from Port Aransas Independent School District.
3. Adjunct faculty members shall remain employees, in good standing, of SHELTERED SPARROW PRODUCTIONS.
4. Adjunct faculty members shall be under the direct supervision of SHELTERED SPARROW PRODUCTIONS.
5. Adjunct faculty members shall receive all compensation and benefits from SHELTERED SPARROW PRODUCTIONS. The District shall have no responsibility for any such benefits or plans.

Adjunct faculty members shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty members for which sufficient prior notice shall be given to School District administrative personnel. The District reserves the right to approve or disapprove the activity dates. Adjunct faculty members' activities and participation with the students of the School District are directed, supervised, and controlled by and through supervisory personnel of the SHELTERED SPARROW PRODUCTIONS. Adjunct

faculty members are not employees of the School District, and the School District does not nor shall not supervise, direct or control the activities and/or participation of Sheltered Sparrow Productions' employees who have been herein designated as adjunct faculty members for the purpose of student attendance.

This appointment is made by the District by and through the Board of Trustees of said District for the benefit of allowing voluntary student participation in programs conducted by SHELTERED SPARROW PRODUCTIONS in recognition of the educational benefits arising from such participation and activities and/or directed by SHELTERED SPARROW PRODUCTIONS. This appointment is made in accordance with the provisions of Section 129.21 (k)(1) of the Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named SHELTERED SPARROW PRODUCTIONS is not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by PORT ARANSAS INDEPENDENT SCHOOL DISTRICT or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed the \_\_\_ day of \_\_\_\_\_, 2009.

PORT ARANSAS INDEPENDENT SCHOOL DISTRICT

By: \_\_\_\_\_  
Its: Superintendent

Adjunct Faculty Appointment Accepted by: \_\_\_\_\_

\_\_\_\_\_  
Ernest Chapa

\_\_\_\_\_  
Lamar Chapa

\_\_\_\_\_  
Gayle Marshall

\_\_\_\_\_  
Viki Portales

Approved:

\_\_\_\_\_  
By: Sheltered Sparrow Productions, P.J. Brown

date: \_\_\_\_\_

**DISCUSSION AND/OR ACTION ITEMS**  
**High School Renovation**  
**Item VI. A.**

**Action Item:**

The Board will hear information on the selection of the engineering firm for the high school renovation. A copy of supporting information is enclosed.

RATIONALE: CH(Legal), CH(Local)

BUDGET: To be determined.

RECOMMENDATION: It is the recommendation of the Superintendent that the Board approve the contract with LNV Engineering and authorize the superintendent to solicit proposals for the PAHS renovation project.

## **HIGH SCHOOL MASONRY REPAIR ENGINEERING FIRM SELECTION**

LNV Engineering has been selected as the Architectural/Engineering (A/E) firm for this project. The total fee for their services is \$10,850.00 (See Attached)

Upon contract approval from our attorney, LNV will begin the initial phase of the Investigation Report. When this report is completed, LNV will then submit the Design/Construction Documents and begin with the Proposal/Negotiation Phase for this project.

The selection of LNV as the A/E firm was based upon several factors. This engineering firm has extensive experience working with various school districts in the Coastal Bend area and has an experienced team of professional engineers and architects. LNV has on staff several engineers that have professional affiliations with the American Concrete Institute (ACI). LNV currently retains on staff, a Certified (ACI) Technician Field Grade 1. This member will play an integral role in the masonry repair project.

### **SUMMARY**

After reviewing the statements of qualifications and experience submitted from additional engineering firms, it is on my recommendation that with the level of experience and qualifications LNV has in reference to masonry and concrete repair projects, makes this firm the most highly qualified to perform the A/E work that is required for the restoration of the high school masonry.


Bill Atkins  
Director of Operations  
Port Aransas ISD




**CONTRACT FOR SERVICES**  
**Page 2**

*This writing constitutes the full agreement of the parties and no oral statements or other writings shall be construed to be a part of this contract, executed by the parties. The client agrees that Provider's liability is limited to Provider's fee for this project or \$50,000 whichever is less. All drawings and specifications are the property of the Provider and are to be used for the specified project only.*

IN WITNESS WHEREOF, we have executed this contract on the date written above.

  
\_\_\_\_\_  
LNV ENGINEERING, V.P.  
Eric A. Trejo, P.E., Vice President

9-30-09  
Date

  
\_\_\_\_\_  
Representative  
Bill Atkins

10-13-09  
Date

## GENERAL TERMS AND CONDITIONS

**BILLING AND PAYMENT** – The Client agrees to compensate the Design Professional for services on an hourly basis per the attached rate sheet. Reimbursable expenses shall be marked up 10%. Services and expenses will be invoiced monthly. Invoice amounts are due within 30 days. Interest of 1 ½ percent per month compounded daily applies to all outstanding invoices. In the event any amount becomes past due, the design professional may give 7 days notice of intent to terminate the contract.

**CONSEQUENTIAL DAMAGES** – The Client and Design Professional both agree to waive any claims for consequential damages against each other.

**CONSTRUCTION PHASE SERVICES** – The Design Professional will observe the work as agreed for general compliance with the construction documents.

**DELAYS** – The Design Professional will not be liable for delays due to force majeure.

**DISPUTE RESOLUTION**- Any dispute under this contract shall be subject to mediation as a condition precedent to litigation.

**ENVIRONMENTAL** – The Design Professional assumes no responsibility for the detection or removal of any hazardous substances found at the job site.

**JOBSITE SAFETY** – The Design Professional is not responsible for job site safety or means and methods of construction. Job site safety and construction means and methods are the responsibility of the Contractor.

**LIMITATION OF LIABILITY** – The Client agrees, to the fullest extent possible, to limit the liability of the Design Professional so that the total aggregate liability of the Design Professional shall not exceed the Design Professional's fee for services rendered on the project. It is acknowledged that this limitation of liability applies to any cause of action, be it contract, tort or any other theory. The Client agrees to bring any claims against the Design Professional corporate entity, not any individual owners or employees of the Design Professional firm.

**OWNER PROVIDED INFORMATION** – The Design Professional shall have the right to rely on the accuracy of any information provided by the Client. The Design Professional will not review this information for accuracy.

**OWNERSHIP OF INSTRUMENTS OF SERVICE**- The Design Professional retains all intellectual property rights including common law, statutory, and other reserved rights in the instruments of service, including copyrights. The Owner agrees to limit use of the instruments of service to this site-specific project only.

**PERMITS AND APPROVALS** – It is the responsibility of the Owner to obtain all necessary permits and approvals. The Design Professional will assist the Owner as mutually agreed in writing.

**REJECTION OF NON-CONFORMING WORK** – The Design Professional shall have the authority, but not the responsibility, to reject nonconforming work. The Design Professional shall bring any known non-conforming work to the attention of the Client as soon as reasonably possible.

**RIGHT OF ACCESS** – The Design Professional shall have access to the job site whenever work is in preparation or in progress.

**STOP WORK AUTHORITY** – The Design Professional has no stop work authority.

**TERMINATION** – This contract may be terminated by either party for convenience with 30 days written notice, or for cause with 7 days written notice. The project may be suspended by the client with 30 days written notice. In the event of suspension or cancellation for convenience, the Client shall pay all expenses incurred prior to the date of notice.

4

**LNV ENGINEERING**  
**Engineers & Consultants**  
 801 Navigation, Suite 300  
 Corpus Christi, Texas 78408-2600

**SCHEDULE OF HOURLY CHARGES**  
**BY**  
**PERSONNEL CLASSIFICATION**  
**EFFECTIVE JANUARY 1, 2009**

The per diem and miscellaneous expense charges for Engineering, Drafting, Surveying, and Planning Services are based on the following hourly rates:

Engineering, Planning:

Principal.....	\$184.00/hr.
Project Manager.....	\$181.00/hr.
Senior Engineer.....	\$156.00/hr.
Project Engineer.....	\$139.00/hr.
Project Architect.....	\$139.00/hr.
Senior Designer.....	\$128.00/hr.
Engineer IV.....	\$113.00/hr.
Engineer III.....	\$113.00/hr.
Engineer II.....	\$95.00/hr.
Engineer I.....	\$88.00/hr.
Designer.....	\$88.00/hr.
Senior CADD Technician.....	\$82.00/hr.
CADD Technician.....	\$74.00/hr.
Construction Observer II.....	\$91.00/hr.
Construction Observer I.....	\$72.00/hr.
Environmental Specialist.....	\$110.00/hr.
Environmental Technician.....	\$65.00/hr.
Clerical.....	\$62.00/hr.

Survey :

Professional Surveyor.....	\$156.00/hr.
Director of Survey Parties.....	\$91.00/hr.
Field Crew (2-Man).....	\$162.00/hr.
Field Crew (3-Man).....	\$201.00/hr.

Reproduction work - Prevailing commercial rates; Subcontractors, Consultants, etc. - Cost plus 10%; All other expenses - Cost plus 10%.

Charges are due and payable within twenty (20) days after receipt of the invoice. Late payment may be charged an interest rate of 1.5% per month of the unpaid balance.

5 *Standard*

**DISCUSSION AND/OR ACTION ITEMS**  
**Property/Casualty Insurance Renewal**  
**Item # VI B**

**Action Item:**

Steve Neece will be at the meeting to discuss Texas Schools Cooperative's proposal for property/casualty renewal.

The TWIA quote and Rockhill quote are up due to a rate increase and an increase in coverage per building.

RATIONALE: The Texas School Cooperative is a governmental cooperative and works through an Inter-local Agreement with our district, therefore we do not have to go through the bid process. We are still getting a very competitive price for our insurance needs.

These amounts do not include Federal Flood Insurance, which will renew in December.

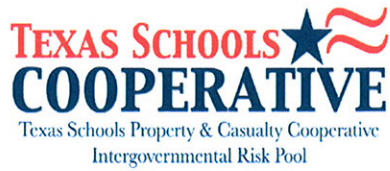
BUDGET: (See attachment)

RECOMMENDATION: That the Board approve the property/casualty insurance contract as discussed.

PORT ARANSAS ISD

PROPERTY/CASUALTY INSURANCE

2004		
	Texas Schools Cooperative	\$42,119
	TWIA Windstorm/Hail	\$36,212
	TWIA Excess Windstorm/Hail	<u>\$21,639</u>
		\$99,970
2005		
	Texas Schools Cooperative	\$41,362
	TWIA Windstorm/Hail	\$39,821
	TWIA Excess Windstorm/Hail	<u>\$20,900</u>
		\$102,083
2006		
	Texas Schools Cooperative	\$41,178
	TWIA Windstorm/Hail	\$61,871
	Rockhill Excess Windstorm/Hail	<u>\$52,999</u>
		\$156,048
2007		
	Texas Schools Cooperative	\$37,952
	TWIA Windstorm/Hail	\$65,363
	Rockhill Excess Windstorm/Hail	<u>\$37,380</u>
		\$140,695
2008		
	Texas Schools Cooperative	\$37,952
	TWIA Windstorm/Hail	\$72,292
	Rockhill Excess Windstorm/Hail	<u>\$24,218</u>
		\$134,462
2009 ((TIV increased to \$21,617,592))		
	Texas Schools Cooperative	\$37,952
	TWIA Windstorm/Hail	\$104,032
	Rockhill Excess Windstorm/Hail	<u>\$32,784</u>
		\$174,768



November 1, 2009

## INVOICE

This Invoice is provided as billing by Texas Schools Property & Casualty Cooperative in accordance with the coverage provided for:

Member: **PORT ARANSAS ISD**  
**100 Station Street**  
**Port Aransas, Texas 78373**

Attention: Olivia Mixon, Business Manager

Coverage Date: November 1, 2009

Amount Due:

Property	\$30,463
General Liability	855
Educators Legal Liability	2,850
Crime	140
Automobile	3,644
<b>Total</b>	<b>\$37,952</b>

Please make check payable to TSP&C  
TSP&C Cooperative  
P.O. Box 161568  
Austin, Texas 78716



**TEXAS SCHOOLS**   
**COOPERATIVE**  
Texas Schools Property & Casualty Cooperative  
Intergovernmental Risk Pool

September 30, 2009

Ms. Olivia Mixon, Business Manager  
Port Aransas ISD  
100 Station Street  
Port Aransas, Texas 78373

We are pleased to present the following renewal proposal for Port Aransas ISD. As a member of the Cooperative for the past five years we hope you have found the coverage and service exemplary. By focusing on only Public School Districts the Texas Schools Cooperative can provide your district with significant cost savings, coverage designed for rural schools, lower deductible options, and the security of A.M. Best 'A' rated insurance companies with over 2 Billion in reserves.

We look forward to the opportunity to discuss this proposal with you and explain the advantages of the Texas Schools Cooperative program. Please feel free to call our office with questions or to arrange a time for a representative to visit with you at your office. Additional information may also be obtained from our web site at [www.texaschoolscooperative.com](http://www.texaschoolscooperative.com)

Thank you for the opportunity to serve your district and the children you serve.



Steve Neece, Program Manager  
Texas Schools Cooperative  
P.O. Box 161568  
Austin, Texas 78716

877-676-3895 , ext 210 Toll-free  
512-901-0074 Austin Office  
512-901-0076 Austin Fax  
903-783-1400 Paris Office  
903-784-2895 Paris Fax

**DISCUSSION AND/OR ACTION ITEMS**  
**District Phone System**  
**Item VI. C.**

**Action Item:**

The Board will hear information on the selection of the provider for Port Aransas I.S.D.'s telephone system. A copy of supporting information is enclosed.

RATIONALE: CH(Legal), CH(Local

BUDGET: \$36,373.50

RECOMMENDATION: It is the recommendation of the Superintendent that the Board approve the selection of Centurytel to update/replace the district's phone system.



October 12, 2009

PORT ARANSAS ISD

Mr. Leif Johnson  
100 S. Station Street  
Port Aransas, TX 78373

Dear Mr. Johnson,

Thank you for allowing us the opportunity to present Port Aransas Independent School District with a complete telecommunications solution. As you know, we have talked recently about upgrading your current Nortel system, however, with the uncertainty surrounding Nortel in the market at this time we feel more confident with an Avaya solution. With Avaya, you don't have to give up on the idea of leading edge, converged technology, applications that can help you grow your business, rich telephony features and voice quality and reliability. All of the same world-class features of telephony solutions that have been engineered for many decades are offered by Avaya on traditional voice networks and on pure Internet Protocol (IP) networks, and on platforms specifically designed for small and medium businesses or branch offices of a large enterprise. Port Aransas ISD falls into this category and can be well-served with the Avaya solution.

Think how great it would be to have the full feature functionality of a large PBX *and* data networking *and* value-added applications all in one integrated system.

Our proposed total install price of \$36,373.50 is taking into consideration our re-using all the existing cable. This proposal does include replacing all phones on campus and in every teacher room. There are a total of 6 IP phone sets and 100 digital phone sets including in this pricing

The Avaya IP Office system provides world-leading solutions designed for small and medium-sized businesses in an integrated, modular and scalable package. Avaya's deep understanding of small business needs enables them to deliver the same capabilities that large companies enjoy, at an unmatched price and performance, in a simple-to-use and cost-effective system.

Let us show you what this "all-in-one" rack-mountable, cost-effective, intelligent communications solution can do for you and your campus environment. The attached information explains how the Avaya IP Office can deliver on the promise to help realize your goals. Please contact me at 512-754-5406 if questions arise. I look forward to talking with you soon.

Sincerely,

A handwritten signature in black ink that reads "Karen Thompson".

Karen Thompson  
Account Manager

			<b>Port Aransas ISD Avaya IP500 Quote</b>	
			<b>October 2, 2009</b>	
<b><u>IP Office 500 System</u></b>				<b>Prices thru 010/30/09</b>
<b><u>IP Office 500 Standard Edition:</u></b> (up to 32 users) Embedded VM, PhoneMgr Lite/Pro/PC SoftConsole, TAPI, SMDR & CBC are supported as well as SIP trunking & IP DECT. If using the IP500 as a branch location in SCN, Professional License is not needed to support Voice Networking or Advanced Networking Licenses. Standard Edition does support SCN without VMPRO or external modules.				
1092487	700417207	1	<b>IP500 Control Unit - 4 slots to house a mixture of extension cards &amp; VCM cards &amp; optional trunk daughter card support (max 96/120 trunks)</b>	<b>\$ 337.50</b>
1092388	700289770	1	<b>* Power Lead USA (one required for each IP500 base module)</b>	<b>\$ 7.50</b>
1092485	700417231	1	<b>IP500 Analog Phone 8 Card (max 4) - this card also accepts (1) 500 trunk daughter card</b>	<b>\$ 477.00</b>
1092489	700417330	2	<b>IP500 Digital Station 8 Card (max 3) - this card also accepts (1) 500 trunk daughter card - 4400 series are not supported on this card</b>	<b>\$ 531.00</b>
1092501	700417389	1	<b>IP500 VCM 32 Card (max 2) - 4 channels enabled by default. Further channels can be enabled by adding one or more licenses (available in 4, 8, 16, 28 increments). This card also accepts (1) 500 trunk daughter card (Professional Lic required when networking).</b>	<b>\$ 433.50</b>
1094253	700417405	3	<b>IP500 Trunk Daughter Analog 4 Uni - supports analog loop-start trunks &amp; 1 analog v.32 modem (max 4) - can be added to any 500 DS card, 500 Analog phone base card or 500 VCM card.</b>	<b>\$ 580.50</b>
1095673	700417439	1	<b>IP500 Trunk Daughter T1/PRI Uni Single (up to 24 T1 channels) 8 default channels</b>	<b>\$ 457.50</b>
1095674	700426216	5	<b>IP500 External Expansion Module Digital Station 30 (power lead req.)</b>	<b>\$ 7,248.00</b>
1092388	700289770	5	<b>* Power Lead USA (one required for each IP500 External Expansion Module)</b>	<b>\$ 37.50</b>
1092493	700417470	1	<b>IP500 Smart Card Feature Key (required for each IP500)</b>	<b>\$ 10.50</b>
1092497	700429202	6	<b>IP500 Rack Mounting Kit</b>	<b>\$ 180.00</b>

<b><i>IP Office 500 Professional Edition:</i></b> (up to 272 users) up to 8 external EXP Modules & advanced applications including VM Lite/PRO, Voice Networking, Advanced Networking, ContactStore, Conference Center, CCC & TAPIWAV. Professional is not required for SCN without VMPRO or external modules				
	<b>171991</b>	<b>1</b>	<b>IP500 Lic Standard upgrade to Proefssional</b> (required for VMPRO & external modules - also required at main site only when applications in a SCN).	<b>\$ 1,150.50</b>
	<b>215181</b>	<b>2</b>	<b>IP500 License T1 add 8 channels</b>	<b>\$ 702.00</b>
<b><i>CD's or Flash Drives required for installation &amp; programming</i></b>				
<b>1097968</b>		<b>1</b>	<b>User/Admin R4.2 on USB Flash Drive</b>	<b>\$ 37.50</b>
<b>1099710</b>		<b>1</b>	<b>VoiceMail Pro R4.2 on USB Flash Drive</b>	<b>\$ 22.50</b>

<b><i>VoiceMail Options</i></b>				
1092508	174460	1	VoiceMail Pro RFA 4- adds 4 ports	\$ 1,381.50
<b><i>5400 Series Digital Telephones - IPO</i></b>				
1094255	700381981	81	5402 Basic Digital DCP (Dark Gray) listen-only speakerphone (RoHS Compliant)	\$ 5,953.50
1092515	700381627	19	5420 High Performance Digital DCP (Dark Gray) 2-way speakerphone (RoHS Compliant)	\$ 3,562.50
<b><i>5600 Series IP Telephones - IPO (one patch cable comes with IP phones - 2 are required)</i></b>				
1092517	700381965	6	5610SW Mid-Range IP Hard Phone (RoHS Compliant) Dark Gray	\$ 972.00
<b><i>IP &amp; Digital Telephone Accessories</i></b>				
1095202	700434897	8	1151D1 Terminal Power Supply w/CAT5 (Required for 4625 & 5600 IP Sets, EU24 & EU24BL) - Power Lead (700289770) also required - must be purchased seperately	\$ 189.00
1092388	700289770	8	Power Lead - Required with 1151D1 or 1151D2 Terminal Power Supply	\$ 45.00
<b><i>Powerware UPS Systems</i></b>				
	103006428-6591	1	1500 VA UPS 120V (PW9130) Series 9 Online - Tower	\$ 1,189.50
<b><i>Other Items</i></b>				
		1	Dell Optiplex 360 PC Desktop & Keyboard with XP Pro SP3 built-in, (Manager & VMPro installed). Dell Dual Core Pentium E2180-2.0GHz, 800MHz, 1MB cache, 1GB DDR2 RAM at 677MHz (recommended for 200 users & less)	\$ 1,192.50
		1	17" PC Flat Panel Monitor	\$ 285.00

<b>EQUIPMENT PRICE</b>		<b>valid through 10-31-09 only</b>	<b>\$ 26,983.50</b>
<b>LABOR</b>			<b>\$ 7,950.00</b>
<b>AVAYA SUPPORT</b>			<b>\$ 1,440.00</b>
<b>TOTAL PRICE</b>		<b>Quote Valid through 10-31-09</b>	<b>\$ 36,373.50</b>
<b>GOOD NEWS ---AVAYA HAS EXTENDED THEIR PROMOTION TO DISPLACE NORTEL PHONE SYSTEMS AND WE ARE ABLE TO OFFER THIS EXTENDED PRICE TO YOU UNTIL OCTOBER 31, 2009</b>			

Port Aransas ISD

BAN #300020801

**Option 1 Current Charges 08-2009**

Qty		MRC	NRC	Total
9	MULTI LINE 1 PARTY BUS	\$11.35		\$102.15
5	PBX TRUNK RURAL	\$18.55		\$92.75
10	NATIONAL ACCESS FEE	\$2.99		\$29.90
28	SUBSCRIBER LINE CHARGE	\$9.20		\$257.60
5	ADDL LISTINGS - BUS	\$4.50		\$22.50
1	DID NUMBERS	\$27.50		\$27.50
14	DID TRUNK TERMINATION	\$6.00		\$84.00
14	DID TRUNKS	\$17.95		\$251.30
9	LOCAL NUMBER PORTABILITY	\$0.36		\$3.24
33	LOCAL NUMBER PORTABILITY	\$3.24		\$106.92
1	MAINT CONTRACT PBX	\$649.00		\$649.00
1	EASY TALK INTERNATIONAL	\$8.95		\$8.95
1	TOLL RESTRICTION	\$1.00		\$1.00
				\$0.00
	<b>TOTAL MONTHLY CHARGES</b>			<b>\$1,636.81</b>

**Option 1:** These rates are what is currently being paid. This includes the PBX Maint for the current Nortel system.

**Option 2 PRI and New System Pricing**

Qty		MRC	NRC	Total
9	MULTI LINE 1 PARTY BUS	\$11.35		\$102.15
5	ADDL LISTINGS - BUS	\$4.50		\$22.50
1	DID NUMBERS	\$27.50		\$27.50
1	PRI ON 36 MO CONTRACT	\$935.00		\$935.00
1	PRI ISDN PORT FEE	\$23.51		\$23.51
14	SUBSCRIBER LINE CHARGE	\$9.20		\$128.80
9	LOCAL NUMBER PORTABILITY	\$0.36		\$3.24
1	LOCAL NUMBER PORTABILITY	\$1.80		\$1.80
1	EASY TALK INTERNATIONAL	\$8.95		\$8.95
1	TOLL RESTRICTION	\$1.00		\$1.00
6	NATIONAL ACCESS FEE	\$2.99		\$17.94
5	CALLER ID FOR B1 LINES	\$8.00		\$40.00
1	DIRECTORY ADV SM, TX	\$131.00		\$131.00
	<b>TOTAL MONTHLY CHARGES</b>			<b>\$1,443.39</b>

**Option 2:** These rates are what would be the new monthly charges if a PRI circuit replaces your current DID trunks. There would be no change in your numbers. The current PBX Maint o will be discontinued. PRI will give you 23 channels to make calls in/out.



**DISCUSSION AND/OR ACTION ITEMS**  
**Financial Integrity Rating System of Texas**  
**Item # VI D**

**Non-Action Item:**

The Board will hear public comments on the (FIRST) Rating; Financial Integrity Rating System of Texas. Olivia Mixon will distribute a packet of information at the meeting. This opportunity for public discussion and input can be an item on the regular agenda and does not have to be a separate meeting.

A copy of the FIRST Rating for 2007 – 2008 follows.

RATIONALE: State law requires a public meeting to hear comments on the financial integrity of the district.

BUDGET: No Financial Impact

RECOMMENDATION: N/A

User: Olivia Mixon  
 User Role: District

YEAR **2007-2008**

Select An Option

Help

Home

Log Out



**Financial Integrity Rating System of Texas**

**2007-2008 DISTRICT STATUS DETAIL**

Name: **PORT ARANSAS ISD(178908)**

Publication Level 1: 6/8/2009 4:39:05 PM

Status: **Passed**

Publication Level 2: 8/25/2009 1:41:58 PM

Rating: Above Standard Achievement

Last Updated: 8/25/2009 1:41:58 PM

District Score: 67

Passing Score: 55

#	Indicator Description	Updated	Score
1	<u>Was The Total Fund Balance Less Reserved Fund Balance Greater Than Zero In The General Fund?</u>	5/13/2009 3:51:22 PM	Yes
2	<u>Was the Total Unrestricted Net Asset Balance (Net of Accretion of Interest on Capital Appreciation Bonds) In the Governmental Activities Column in the Statement of Net Assets Greater than Zero? (If the District's 5 Year % Change in Students was 10% more)</u>	5/13/2009 3:51:23 PM	Yes
3	<u>Were There No Disclosures In The Annual Financial Report And/Or Other Sources Of Information Concerning Default On Bonded Indebtedness Obligations?</u>	5/13/2009 3:51:23 PM	Yes
4	<u>Was The Annual Financial Report Filed Within One Month After November 27th or January 28th Deadline Depending Upon The District's Fiscal Year End Date (June 30th or August 31st)?</u>	5/13/2009 3:51:23 PM	Yes
5	<u>Was There An Unqualified Opinion in Annual Financial Report?</u>	5/13/2009 3:51:24 PM	Yes
6	<u>Did The Annual Financial Report Not Disclose Any</u>	5/13/2009	Yes

	<u>Instance(s) Of Material Weaknesses In Internal Controls?</u>	3:51:24 PM	1 Multiplier Sum
7	<u>Did the Districts Academic Rating Exceed Academically Unacceptable?</u>	5/13/2009 3:51:24 PM	5
8	<u>Was The Three-Year Average Percent Of Total Tax Collections (Including Delinquent) Greater Than 98%?</u>	5/13/2009 3:51:24 PM	4
9	<u>Did The Comparison Of PEIMS Data To Like Information In Annual Financial Report Result In An Aggregate Variance Of Less Than 3 Percent Of Expenditures Per Fund Type (Data Quality Measure)?</u>	5/13/2009 3:51:25 PM	5
10	<u>Were Debt Related Expenditures (Net Of IFA And/Or EDA Allotment) &lt; \$250.00 Per Student? (If The District's Five-Year Percent Change In Students = Or &gt; 7%, Or If Property Taxes Collected Per Penny Of Tax Effort &gt; \$200,000 Per Student)</u>	5/13/2009 3:51:25 PM	0
11	<u>Was There No Disclosure In The Annual Audit Report Of Material Noncompliance?</u>	5/13/2009 3:51:25 PM	5
12	<u>Did The District Have Full Accreditation Status In Relation To Financial Management Practices? (e.g. No Conservator Or Monitor Assigned)</u>	5/13/2009 3:51:26 PM	5
13	<u>Was The Percent Of Operating Expenditures Expended For Instruction More Than 65%? (Functions 11, 36, 93, 95) (Phased in over three years, 55% for 2006-2007; 60% for 2007-2008; and 65% for 2008-2009)</u>	5/13/2009 3:51:26 PM	1
14	<u>Was The Percent Of Operating Expenditures Expended For Instruction More Than or equal to 65%? (Functions 11, 12, 31, 33, 36, 93, 95)</u>	5/13/2009 3:51:26 PM	1
15	<u>Was The Aggregate Of Budgeted Expenditures And Other Uses Less Than The Aggregate Of Total Revenues, Other Resources and Fund Balance In General Fund?</u>	5/13/2009 3:51:27 PM	5

16	<u>If The District's Aggregate Fund Balance In The General Fund And Capital Projects Fund Was Less Than Zero, Were Construction Projects Adequately Financed? (To Avoid Creating Or Adding To The Fund Balance Deficit Situation)</u>	5/13/2009 3:51:27 PM	5
17	<u>Was The Ratio Of Cash And Investments To Deferred Revenues (Excluding Amount Equal To Net Delinquent Taxes Receivable) In The General Fund Greater Than Or Equal To 1:1? (If Deferred Revenues Are Less Than Net Delinquent Taxes Receivable)</u>	5/13/2009 3:51:27 PM	5
18	<u>Was The Administrative Cost Ratio Less Than The Threshold Ratio?</u>	5/13/2009 3:51:28 PM	0
19	<u>Was The Ratio Of Students To Teachers Within the Ranges Shown Below According To District Size?</u>	5/13/2009 3:51:28 PM	5
20	<u>Was The Ratio Of Students To Total Staff Within the Ranges Shown Below According To District Size?</u>	5/13/2009 3:51:28 PM	2
21	<u>Was The Total Fund Balance In The General Fund More Than 50% And Less Than 150% Of Optimum According To The Fund Balance And Cash Flow Calculation Worksheet In The Annual Financial Report?</u>	5/13/2009 3:51:28 PM	5
22	<u>Was The Decrease In Undesignated Unreserved Fund Balance &lt; 20% Over Two Fiscal Years?(If 1.5 Times Optimum Fund Balance &lt; Total Fund Balance In General Fund Or If Total Revenues &gt; Operating Expenditures In The General Fund,Then District Receives 5 Points)</u>	5/13/2009 3:51:29 PM	5
23	<u>Was The Aggregate Total Of Cash And Investments In The General Fund More Than \$0?</u>	5/13/2009 3:51:29 PM	5
24	<u>Were Investment Earnings In All Funds (Excluding Debt Service Fund and Capital Projects Fund) More Than \$20 Per Student?</u>	5/13/2009 3:51:29 PM	4
			67 Weighted Sum

1  
Multiplier  
Sum  
  
67 Score

### DETERMINATION OF RATING

- A.** Did The District Answer 'No' To Indicators 1, 2, 3 Or 4? **OR** Did The District Answer 'No' To Both 5 and 6? If So, The District's Rating Is **Substandard Achievement**.
- B.** Determine Rating By Applicable Range For summation of the indicator scores (Indicators 7-24)

<b>Superior Achievement</b>	75-85 and Yes to indicator 7
<b>Above Standard Achievement</b>	65-74 or $\geq 75$ and No to indicator 7
<b>Standard Achievement</b>	55-64
<b>Substandard Achievement</b>	<55 or No to one default indicator

### INDICATOR 19 & 20 RATIOS

Indicator 19	Ranges for Ratios		Indicator 20	Ranges for Ratios	
	Low	High		Low	High
District Size - Number of Students Between			District Size - Number of Students Between		
< 500	7	22	< 500	5	14
500-999	10	22	500-999	5.8	14
1000-4999	11.5	22	1000-4999	6.3	14
5000-9999	13	22	5000-9999	6.8	14
=> 10000	13.5	22	=> 10000	7.0	14

#### OPTIONS

Suspension Reason.

**Audit Home Page: [School Financial Audits](#) | Send comments or suggestions to [schoolaudits@tea.state.tx.us](mailto:schoolaudits@tea.state.tx.us)**

**THE TEXAS EDUCATION AGENCY**

**1701 NORTH CONGRESS AVENUE · AUSTIN, TEXAS, 78701 · (512) 463-9734**

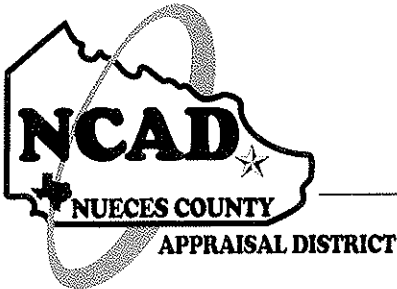
**CONSTRUCTION OF A BUILDING FOR NCAD**  
**Item # VI. E.**

This item was placed on the agenda by the Board President so the Board can consider this request by the NCAD.

IMPACT: N/A

RATIONALE: N/A

RECOMMENDATION:



201 N. Chaparral, Suite 206  
Corpus Christi, Texas 78401  
Telephone No. (361) 881-9978  
Fax No. (361) 887-6138

September 22, 2009

Mr. Chuck Borders, President  
Port Aransas ISD  
1221 Sea Secret  
Port Aransas, Texas 78373

Dear Mr. Borders:

The Nueces County Appraisal District is requesting that we be placed on the agenda of the next scheduled meeting of your governing body. After months of deliberations, and inquires to all our available options, the Board of Directors of the Nueces County Appraisal District recently took action to authorize the sale of its current building and to construct a new building.

The Texas Property Tax Code requires that three quarters of the participating taxing units eligible to vote for the members of the Board of Directors approve Board actions for the sale of real estate or for major renovations. The following paragraphs summarize the basis for the Board of Directors' actions regarding the sale of the Appraisal District's existing building and the construction of a new building. We are recommending you pass a resolution that may be used to approve the Board of Directors' actions. Attached is a sample resolution. You may modify the resolution as needed to fit the need of your organization.

**Background:**

The Appraisal District purchased its current facility and two adjoining parking lots in 1994. Since that time the District has spent almost \$1,000,000 to repair and maintain the building. In 2006 an analysis of the cost to replace the building's HVAC system revealed that it would cost in excess of \$600,000 to replace the air conditioning system. However, because the cost to accomplish the contemplated repairs was more than fifty percent of the value of the building, we would be required by the building codes to bring the entire building up to code as well as making it ADA compliant. The cost to accomplish this task totaled in excess of \$1.4 million.

When the Board of Directors was made aware of this they decided to explore all options available before making that magnitude of expenditure on a building that would never be worth the amount of money being spent given its age, location, and the lack of functionality.

## **Board Actions:**

The Board of Directors commissioned various studies to ascertain the status of the building. Below is a list of studies performed on the building.

(2006) GPM Engineering - analysis of all mechanical systems i.e. electrical, plumbing, structural, and HVAC

(2007) Richter Architectural Company - Preliminary cost of completely renovating the existing building

(2007) Facilities Programming - Space Utilization Study to determine the amount of space needed by the Appraisal District as well as the optimum layout for the most efficient workflow

(2009) CLK Architects & Associates - Detail cost comparison to completely renovate the existing building versus the cost to construct a new building

The GPM analysis confirmed what was already suspected, that the electrical system was not only maxed out, but did not meet current code requirements. Likewise, the HVAC system was inefficient, out dated, and also did not meet current code requirements.

The Richter Company provided a preliminary estimate of \$3.8 million to \$4 million to do a complete renovation of the existing building.

The Facilities Programming noted that the building layout was very inefficient and was conducive to the workflow needed to efficiently conduct our work. The study also noted that the weakness of having the Information System department and computer equipment room located on the first floor as the building is prone to flooding with any measurable rain.

In 2009 the Board authorized hiring Joe Adame and Associates to list the existing Appraisal District building for sale. Currently, we have a pending contract to sell the building.

At the same time the building was put up for sale, the architectural firm of CLK was hired to do a detail cost comparison of the various options available to the Appraisal District. The options examined were (1) complete renovation of the existing building, (2) construction of a new building, and (3) lease of another existing building.

On June 29, 2009 the Board of Directors received CLK's final report. After careful review and consideration of the report and the current state of the economy, the Board decided to construct a new building. The report indicated that a new 32,000 square foot building could be constructed for approximately \$7,350,000. The action taken was to make the wisest and most financially prudent use of taxpayer monies by stopping the continued drain of its limited resource by a

building that functionally does not meet the needs of the Appraisal District; does not provide sufficient parking for its employees, its tenants and more importantly the taxpayers we serve.

**Impact on Taxing Units:**

The Appraisal District has been committed from day one to posture the District such that when the final decision was made on the building issue, whatever the final decision was, it would have minimal, if any impact on the taxing units. Once the proceeds from the sale of the existing building and the reserves on hand, in the budget, are factored into the equation only about \$3.5 million would need to be financed. Based on preliminary figures, the debt service on the financed amount will be met by reallocating funds annually designated in the Appraisal District's budget for maintenance and repair on the current building. **The bottom line is that there will be no proposed increase to the taxing units' budget allocation as a result of the building transaction.**

**Requested Action:**

The Board of Directors respectfully requests that the Board of Trustees approve it's actions to (1) sale its existing building, (2) use the proceeds from the sale of its building along with other available funds in the Appraisal District budget to (3) purchase land and (4) construct a new building. The Board of Director believes these actions will benefit the participating taxing units by providing the Appraisal District a work environment where we can be as effective and efficient as possible and in the long run provide the best customer service to our mutual customers, the citizens of Nueces County.

Respectfully yours,



John Sendejar, Chairman  
Board of Directors  
Nueces County Appraisal District

Attachment

**RESOLUTION**

**APPROVAL OF THE CONSTRUCTION OF A BUILDING  
FOR THE NUECES COUNTY APPRAISAL DISTRICT**

**WHEREAS**, Section 6.051, *TEXAS PROPERTY TAX CODE* authorizes the Board of Directors of an appraisal district to purchase real property and construct improvements as necessary to establish and operate the appraisal district; and

**WHEREAS**, the Board of Directors of the Nueces County Appraisal District passed a resolution on [ date ] to sell its existing building and that proceeds from the sale are to be used for the purchase of land and the proposed construction of a new building; and

**WHEREAS**, the Board of Directors of the Nueces County Appraisal District passed a resolution on July 28, 2009 to purchase land and construct a new building; and

**WHEREAS**, the Board of Directors of the Nueces County Appraisal District has identified a tract of land on which to construct the new building; and

**WHEREAS**, the Board of Directors of the Nueces County Appraisal District has also delivered information showing the proposed cost of the building; and

**WHEREAS**, Section 6.051, *TEXAS PROPERTY TAX CODE* requires that an appraisal district's sale of existing building, purchase of land and construction of a building must be approved by three-fourths (3/4) of the taxing units entitled to vote on the appointment of vote members; and

**WHEREAS**, the referenced provisions of the *TEXAS PROPERTY TAX CODE* authorize the following action:

**NOW, THEREFORE, BE IT RESOLVED** by the [governing body] of the [taxing unit's name],

**THAT**, the Nueces County Appraisal District's proposal to sell its existing building; retention and application of retained funds; purchase of land and construction of a new building is hereby **APPROVED**.

**PASSED, APPROVED, AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

\_\_\_\_\_  
Presiding Officer  
Name of Taxing Unit

**ATTESTED:**

\_\_\_\_\_

# NUECES COUNTY APPRAISAL DISTRICT

SALE OF EXISTING BUILDING &  
CONSTRUCTION OF NEW  
FACILITY

# Over View of Current Status

- The Appraisal District purchased its current building in 1994
- Due to the age of the building, the costs of maintenance and repair continues to increase
- Building layout does not allow for efficiency in the appraisal process or the growing needs of the District
- Taxpayers hearings must be held in small office spaces to conduct ARB hearings

**CLOSED MEETING**  
**ITEM # VII.**

**CLOSED MEETING:**

The Board will adjourn to Closed Meeting in accordance with the Texas Open Meetings, Act, Texas Government Code 551.074 to consider the following:

- A. Personnel: Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, and Dismissal of Employees.

**RETURN TO OPEN MEETING**  
**Item # VIII.**

**Action Item:**

The Board will reconvene in regular session.

**ADJOURNMENT**  
**Item # IX.**

**Action Item**

There being no further business the board will adjourn.