

## **Regular Meeting of the Grand Island Board of Education**

The regular meeting of the Board of Education of Grand Island in the County of Hall in the State of Nebraska was convened and called to order by President Bonnie Hinkle in open and public session on Thursday, September 10, 2020 at 5:30 PM at the Kneale Administration Building - Board Room, 123 S Webb Road, Grand Island, NE 68802, the usual meeting place of said Board. Notice of the meeting was given in advance thereof by publication in the Grand Island Independent, the School District's designated method of giving notice. Notice of the meeting was also given in advance to all members of the Board of Education. All proceedings hereafter shown were recorded while the convened meeting was open to the attendance of the public.

### **ROLL CALL:**

Attendance Taken at 5:31 PM.

Lisa Albers:	Present
Carlos Bárcenas:	Present
Dan Brosz:	Present
Terry Brown:	Present
Kelly Enck:	Present
Julie Gortemaker:	Present
Bonnie Hinkle:	Present
Tim Mayfield:	Present
Erika Wolfe:	Present

### **AGENDA**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. MISSION STATEMENT**
- 4. CONSENT AGENDA**
  - 1. Minutes from the previous month's meeting**
  - 2. Claims as submitted**
  - 3. Staff Adjustments as submitted**
  - 4. Treasurer's Report as submitted**
  - 5. Change Order Number 111 - Memorial Stadium**

**6. Policy**

- 1. 1111 EQUITY IN GRAND ISLAND PUBLIC SCHOOLS Final Read**
- 2. 7850 ANIMALS IN THE SCHOOL Final Read**
- 3. 8650 PARTICIPATION IN EXTRA CURRICULAR ACTIVITIES Final Read**
- 4. 9211 District Annual Report Final Read**
- 5. 8415 MEDICATIONS IN SCHOOL First Read**
- 6. 8530 SAFETY AND GENERAL WELFARE First Read**
- 7. 8655 STUDENT CONCUSSIONS First Read**
- 7. Grant Report Update**
- 8. Contracts as Presented**
  - 1. Sixpence Child Care Partnership Agreement**
- 9. Approval of Agenda as submitted**
  - 5. Timothy Mayfield - Oath of Office for Newly Appointed Board Member**
  - 6. Kendall Bartling - Oath of Office for Newly Appointed Student Representative**
- 7. SPECIAL RECOGNITION**
  - 1. NSPRA Recognition**
- 8. PUBLIC FORUM**
- 9. INFORMATION ITEMS**
  - 1. Update from Pandemic Team**
  - 2. Attendance Update- August/September**
  - 3. Virtual School Update K-12**
  - 4. Early Childhood Learning Center at O'Connor Learning Center- Naming Gift Agreement**

**5. CPM Core Connections Resources**

**6. Kidwell/Mitel Hardware Proposals**

**7. TeamMates MOU**

**8. Construction Update**

**9. Student Representative Report**

**10. Superintendent Report**

**10. ACTION ITEMS**

**1. CPM Core Connections Resources**

**2. Kidwell/Mitel Hardware Proposals**

**3. TeamMates MOU**

**4. Proposed Budget Fiscal Year 2020-2021.**

**5. Proposed Tax Levy Fiscal Year 2020-2021**

**11. COMMITTEE REPORTS**

**1. Finance and Facilities Committee**

**2. Leading for Learning Committee**

**3. Personnel Committee**

**4. Policy Committee - No Report**

**5. Public Relations and Partnership Development Committee**

**6. Grand Island Public Schools Foundation Report**

**7. Governance Committee**

**8. GNSA / Legislative Committee**

**9. NASB Monthly Update**

**12. EXECUTIVE SESSION FOR THE PURPOSE OF REAL ESTATE BECAUSE IT IS IN THE BEST INTEREST OF THE PUBLIC TO DISCUSS THIS MATTER IN**

**CLOSED SESSION**

13. **RECONVENE FROM EXECUTIVE SESSION**

14. **APPROVAL OF ANY ACTION DEEMED NECESSARY AS A RESULT OF EXECUTIVE SESSION**

15. **NOTIFICATION OF UPCOMING BOARD MEETINGS**

16. **ADJOURNMENT**

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Michelle L Simmons, Recording Secretary

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Robin R. Dexter, Secretary to the Board

AFFIDAVIT OF PUBLICATION

THE STATE OF NEBRASKA  
HALL COUNTY

Grand Island Independent

GRAND ISLAND PUBLIC SCHOOL  
123 S WEBB RD  
PO BOX 4904  
GRAND ISLAND NE 68802

REFERENCE: 10016999  
20598023

mtg 9/10

Sherri Sheeks being first duly sworn on his/her oath, deposes and says that he/she is the Legals Clerk of the Grand Island Independent, a newspaper printed and published at Grand Island, in Hall County, Nebraska, and of general circulation in Hall County, Nebraska, and as such has charge of the records and files of the Grand Island Independent, and affiant knows of his/her own personal knowledge that said newspaper has a bona fide circulation of more than 500 copies of each issue, has been published at Grand Island, Nebraska, for more than 52 weeks successively prior to the first publication of the annexed printed notice, and is a legal newspaper under the statutes of the State of Nebraska; that the annexed printed notice was published in said newspaper.

*Sherri Sheeks*

PUBLISHED ON:  
08/30/20

TOTAL COST: 14.76  
AD SPACE:

Subscribed in my presence and sworn to before me this 31 st day of August, 2020.

My commission expires

*4-2-22*, 20

*Leann L Wilsey*

Notary Public

State of Nebraska - General Notary  
LEANN L WILSEY  
My Commission Expires  
April 2, 2022

NOTICE OF REGULAR  
BOARD MEETING  
HALL COUNTY SCHOOL  
DISTRICT 2  
GRAND ISLAND, NEBRASKA

Notice is hereby given that a meeting of the Board of Education of Hall County School District 2, A.K.A. Grand Island Public Schools, Grand Island, Nebraska, will be held on Thursday September 10, 2020 at 5:30 P.M., at the Kneale Administration Building, 123 S Webb Road, Grand Island, Nebraska, which meeting will be open to the public. An agenda for such meeting, kept continuously current, is available for inspection at the Office of the Superintendent.

Dr. Robin R. Dexter, Board  
Secretary  
30

RECEIVED SEP 2 2020

## **BUDGET HEARING OF THE GRAND ISLAND BOARD OF EDUCATION**

The budget hearing of the Board of Education of Grand Island in the County of Hall in the State of Nebraska was convened and called to order by President Bonnie Hinkle in open and public session on Thursday, September 3, 2020 at 6:35 P.M. at the Kneale Administration Building - Board Room, 123 S Webb Road, Grand Island, NE 68802, the usual meeting place of said Board. Notice of the meeting was given in advance thereof by publication in the Grand Island Independent, the School District's designated method of giving notice. Notice of the meeting was also given in advance to all members of the Board of Education. All proceedings hereafter shown were recorded while the convened meeting was open to the attendance of the public.

### **ROLL CALL:**

Attendance Taken at 6:36 PM.

Ward B Seat, Vacant:	Vacant
Lisa Albers:	Present
Carlos Barcenas:	Present
Dan Brosz:	Present
Terry Brown:	Present
Kelly Enck:	Present
Julie Gortemaker:	Present
Bonnie Hinkle:	Present
Erika Wolfe:	Present

### **AGENDA**

#### **1. CALL TO ORDER**

Meeting called to order at 6:35 P.M.

#### **2. ROLL CALL**

Ward B Board of Education member Heidi Schutz has resigned her position as of August 13, 2020 and the Ward B seat is currently vacant.

#### **3. Requests to Address the Board**

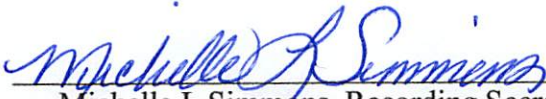
None


#### **4. Public Hearing on the proposed 2020-2021 Budget**

Mr. Harden presented the proposed 2020-2021 budget. This hearing is being held for the purpose of hearing support, opposition, criticism, suggestions, or observations of taxpayers relating to the following proposed budget and to consider amendments relative thereto.

#### **5. ADJOURNMENT**

The meeting was adjourned at 6:37 P.M.

  
\_\_\_\_\_  
Michelle L. Simmons, Recording Secretary

  
\_\_\_\_\_  
Robin R. Dexter, Secretary to the Board

## **BUDGET WORKSHOP OF THE GRAND ISLAND BOARD OF EDUCATION**

The budget workshop of the Board of Education of Grand Island in the County of Hall in the State of Nebraska started at 5:30 P.M. in open and public session on Thursday, September 3, 2020 at 5:30 PM at the Kneale Administration Building - Challenge Center, 123 S Webb Road, Grand Island, NE 68802, the usual workshop place of said Board. Notice of the meeting was given in advance thereof by publication in the *Grand Island Independent*, the School District's designated method of giving notice. Notice of the meeting was also given in advance to all members of the Board of Education. All proceedings hereafter shown were recorded while the convened budget workshop was open to the attendance of the public.

### **ATTENDANCE**

Bonnie Hinkle  
Dr. Brosz  
Carlos Barcenas  
Terry Brown  
Erika Wolfe  
Julie Gortemaker  
Kelly Enck  
Lisa Albers  
Stephanie Tomjack  
Virgil Harden  
Wayne Stelk  
Dan Petsch  
Dr. Grover  
Dr. Dexter  
Dr. Palmer  
Dr. Doll  
Austin Koeller, Grand Island Independent  
Jennifer Worthington

### **AGENDA**

#### **1. OPENING**

The budget workshop of the Board of Education of Grand Island in the County of Hall in the State of Nebraska started at 5:30 P.M. on September 3, 2020 in the Kneale Administration Building, Challenge Center room. Notice of the budget workshop was given in advance thereof by publication in the Grand Island Independent, the School District's designated method of giving notice. Notice of the budget workshop was also given in advance to all members of the Board of Education.

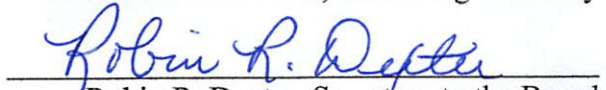
#### **3. TOPICS TO BE DISCUSSED: Budget Information**

Discussion for this workshop focused on Budget Information FY 2020-2021.

#### **5. ADJOURNMENT**

The budget workshop was completed at 6:30 p.m.

  
Michelle L. Simmons, Recording Secretary

  
Robin R. Dexter, Secretary to the Board

## LEVY HEARING OF THE GRAND ISLAND BOARD OF EDUCATION

The levy hearing of the Board of Education of Grand Island in the County of Hall in the State of Nebraska was convened and called to order by President Bonnie Hinkle in open and public session on Thursday, September 3, 2020 at 6:37 P.M. at the Kneale Administration Building - Board Room, 123 S Webb Road, Grand Island, NE 68802, the usual meeting place of said Board. Notice of the meeting was given in advance thereof by publication in the Grand Island Independent, the School District's designated method of giving notice. Notice of the meeting was also given in advance to all members of the Board of Education. All proceedings hereafter shown were recorded while the convened meeting was open to the attendance of the public.

### ROLL CALL:

Attendance Taken at 6:39 P.M.

Ward B Seat, Vacant:	Vacant
Lisa Albers:	Present
Carlos Barcenas:	Present
Dan Brosz:	Present
Terry Brown:	Present
Kelly Enck:	Present
Julie Gortemaker:	Present
Bonnie Hinkle:	Present
Erika Wolfe:	Present

### AGENDA

#### 1. CALL TO ORDER

Meeting was called to order at 6:37 P.M.

#### 2. ROLL CALL

On August 13, 2020, Ward B member, Heidi Schutz resigned her position and the current Ward B seat is vacant.

#### 3. Requests to Address the Board

None

#### 4. Public Hearing on 2020-2021 Levy Hearing

Mr. Harden presented the 2020-2021 tax levy. This hearing is being held for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to setting the final tax request.

#### 5. ADJOURNMENT

Meeting was adjourned at 6:40 P.M.

  
Michelle L Simmons, Recording Secretary

  
Robin R. Dexter, Secretary to the Board



## **BUDGET HEARING OF THE GRAND ISLAND BOARD OF EDUCATION**

The regular meeting of the Board of Education of Grand Island in the County of Hall in the State of Nebraska was convened and called to order by President Bonnie Hinkle in open and public session on Friday, August 28, 2020 at 7:34 AM at the Kneale Administration Building - Board Room, 123 S Webb Road, Grand Island, NE 68802, the usual meeting place of said Board. Notice of the meeting was given in advance thereof by publication in the Grand Island Independent, the School District's designated method of giving notice. Notice of the meeting was also given in advance to all members of the Board of Education. All proceedings hereafter shown were recorded while the convened meeting was open to the attendance of the public.

### **ROLL CALL:**

Attendance Taken at 7:34 AM.

Lisa Albers:	Present
Carlos Barcenas:	Present
Dan Brosz:	Present
Terry Brown:	Present
Kelly Enck:	Present
Julie Gortemaker:	Absent
Bonnie Hinkle:	Present
Erika Wolfe:	Present
Ward B Seat:	Vacant

### **AGENDA**

#### **1. CALL TO ORDER**

Meeting called to order at 7:34am

#### **2. ROLL CALL**

Julie Gortemaker has given notice and absence is excused.

Heidi Schutz resigned on August 13, 2020, ward B seat is vacant.

#### **3. Requests to Address the Board**

No requests

#### **4. Special Meeting to amend FY19-20 for the Bond and Qualified Funds due to refinancing**

Mr. Harden presented the need to amend the adopted budget is necessary in both the Bond and Qualified Funds. In both Funds the BOE authorized the refinancing of debt in order to save over \$1.1 million dollars in future tax levy due to favorable interest rates currently as compared to the time when the bonds were initially issued. This financial market condition was an unknown budget factor when the original budget was adopted. A public hearing was held earlier giving the public an opportunity to speak in support, opposition, criticism, and comments concerning the proposed fiscal year 2019 - 2020 budget amendment.

Approve the proposed fiscal year 2019 - 2020 budget amendment to the Bond and Qualified Funds as proposed. Passed with a motion by Dan Brosz and a second by Carlos Bárcenas.

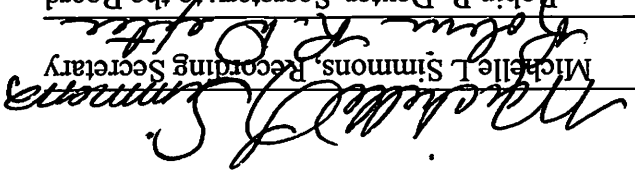
Lisa Albers: Yea, Carlos Bárcenas: Yea, Dan Brosz: Yea, Terry Brown: Yea, Kelly Enck: Yea, Bonnie Hinkle: Yea, Erika Wolfe: Yea

#### **5. ADJOURNMENT**

Meeting adjourned at 7:36am

Robin R. Dexter, Secretary to the Board

Michelle L. Simmons, Recording Secretary

A handwritten signature in black ink, appearing to read "Michelle L. Simmons", written over a horizontal line. The signature is written in a cursive style.

## **SPECIAL MEETING OF THE GRAND ISLAND BOARD OF EDUCATION**

The regular meeting of the Board of Education of Grand Island in the County of Hall in the State of Nebraska was convened and called to order by President Bonnie Hinkle in open and public session on Friday, August 28, 2020 at 7:30 AM at the Kneale Administration Building - Board Room, 123 S Webb Road, Grand Island, NE 68802, the usual meeting place of said Board. Notice of the meeting was given in advance thereof by publication in the Grand Island Independent, the School District's designated method of giving notice. Notice of the meeting was also given in advance to all members of the Board of Education. All proceedings hereafter shown were recorded while the convened meeting was open to the attendance of the public.

### **ROLL CALL:**

Attendance Taken at 7:30 AM.

Lisa Albers:	Present
Carlos BÃ¡rcenas:	Present
Dan Brosz:	Present
Terry Brown:	Present
Kelly Enck:	Present
Julie Gortemaker:	Absent
Bonnie Hinkle:	Present
Erika Wolfe:	Present
Ward B Seat:	Vacant

### **AGENDA**

#### **1. CALL TO ORDER**

Meeting called to order at 7:30 am

#### **2. ROLL CALL**

Julie Gortemaker has given notice and is excused

Heidi Schutz resigned on August 13, 2020, ward B seat is now vacant.

#### **3. Requests to Address the Board**

No requests

#### **4. Hearing to amend FY19-20 for the Bond and Qualified Funds due to refinancing**

Mr. Harden presented the need to amend the adopted budget is necessary in both the Bond and Qualified Funds. In both Funds the BOE authorized the refinancing of debt in order to save over \$1.1 million dollars in future tax levy due to favorable interest rates currently as compared to the time when the bonds were initially issued. This financial market condition was an unknown budget factor when the original budget was adopted. A public hearing was held earlier giving the public an opportunity to speak in support, opposition, criticism, and comments concerning the proposed fiscal year 2019 - 2020 budget amendment.

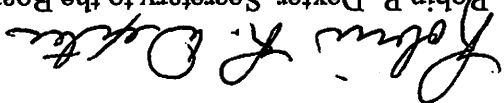
#### **5. ADJOURNMENT**

Meeting adjourned at 7:33 am

  
Michelle L. Simmons, Recording Secretary

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Robin R. Dexter, Secretary to the Board

A handwritten signature in cursive script, reading "Robin R. Dexter". The signature is written in black ink and is positioned below the printed name.

## **WORK SESSION OF THE GRAND ISLAND BOARD OF EDUCATION**

The work session of the Board of Education of Grand Island in the County of Hall in the State of Nebraska on Thursday, September 3, 2020 started at 6:45 PM at the Kneale Administration Building - Board Room, 123 S Webb Road, Grand Island, NE 68802, the usual meeting place of said Board. Notice of the work session was given in advance thereof by publication in the Grand Island Independent, the School District's designated method of giving notice. Notice of the work session was also given in advance to all members of the Board of Education.

### **ATTENDANCE:**

Ward B Seat, Vacant:	Vacant
Lisa Albers:	Present
Carlos Barcenas:	Present
Dan Brosz:	Present
Terry Brown:	Present
Kelly Enck:	Present
Julie Gortemaker:	Present
Bonnie Hinkle:	Present
Erika Wolfe:	Present

### **AGENDA**

#### **1. OPENING**

The work session of the Board of Education of Grand Island in the County of Hall in the State of Nebraska started at 6:45 P.M. on September 3, 2020 at The Kneale Administration Building - 123 South Webb Road, Grand Island, Nebraska, the usual meeting place of said Board. Notice of the work session was given in advance thereof by publication in the Grand Island Independent, the School District's designated method of giving notice. Notice of the work session was also given in advance to all members of the Board of Education.

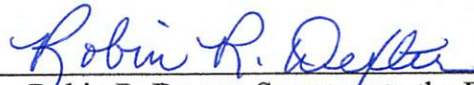
#### **3. BOARD APPLICATIONS REVIEW**

Discussion for this Work Session focused on Board of Education Ward B Vacancy Applications and Rubrics.

#### **5. ADJOURNMENT**

The work session was completed at 6:50 p.m.

  
Michelle L. Simmons, Recording Secretary

  
Robin R. Dexter, Secretary to the Board

# Grand Island Public Schools

## Claims Listing

September 10, 2020

<u>Check No</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
72951	Hiland Dairy Foods Company LLC	Milk	\$8,875.41
72952	Danny Oberg	Rentals of Land & Buildings	\$3,000.00
72953	Deborah Renae Meyer	Professional Education Services	\$50.00
72954	Emily Bienvenu	Professional Education Services	\$200.00
72955	Lucero Lozano	Professional Education Services	\$50.00
72956	Networkfleet Inc.	Repairs and Maintenance Services	\$1,861.43
72957	Shannon Crosby	Professional Education Services	\$100.00
72958	Sherry Wabs	Professional Education Services	\$50.00
72959	Almquist Maltzahn Galloway & Luth	Employee Benefits	\$769.50
72960	Bosselman Energy Inc	General Supplies	\$16.76
72961	City of Grand Island	Refuse Disposal	\$137.80
72962	Eakes Office Solutions	Furniture and Fixtures	\$48,990.33
72963	Educational Service Unit 10	Employee Training and Development Services	\$10.00
72964	First Bankcard Center/Visa	General Supplies	\$1,660.10
72965	First Bankcard Center/Visa	General Supplies	\$379.74
72966	First Bankcard Center/Visa	General Supplies	\$1,658.14
72967	First Bankcard Center/Visa	Advertising	\$2,021.60
72968	First Bankcard Center/Visa	General Supplies	\$915.59
72969	First Bankcard Center/Visa	Furniture and Fixtures	\$762.21
72970	First Bankcard Center/Visa	General Supplies	\$1,274.02
72971	First Bankcard Center/Visa	Audio-Visual Materials	\$1,495.00
72972	First Bankcard Center/Visa	General Supplies	\$397.79
72973	First Bankcard Center/Visa	General Supplies	\$43.92
72974	First Bankcard Center/Visa	Employee Training and Development Services	\$1,434.95
72975	First Bankcard Center/Visa	General Supplies	\$126.46
72976	First Bankcard Center/Visa	General Supplies	\$768.71
72977	First Bankcard Center/Visa	General Supplies	\$1,202.90
72978	First Bankcard Center/Visa	Employee Training and Development Services	\$60.00
72979	First Bankcard Center/Visa	General Supplies	\$14.95
72980	Grand Island Utilities Dept	Electricity	\$28,927.59
72981	University Of Nebr At Kearney	Professional Services	\$4,000.00
72982	Wex Bank	Gasoline	\$109.75
72983	Wex Bank	Gasoline	\$143.25
72984	Wex Bank	Gasoline	\$2,381.66
72985	Wex Bank	Gasoline	\$231.19
72986	Wells Fargo Bank Nebraska	Dues and Fees	\$1,327.10
72987	Century Lumber Center	General Supplies	\$260.17
72988	City of Grand Island	Refuse Disposal	\$81.87
72989	Office Depot	General Supplies	\$5,694.23
72990	Century Link	Distance Education and Telecommunications	\$782.88
72991	Century Link	Technical Services	\$610.13
72992	Century Link	Distance Education and Telecommunications	\$3,266.67
72993	Century Link	Distance Education and Telecommunications	\$145.32
72994	Century Link	Distance Education and Telecommunications	\$68.15
72995	DAS State Accounting - Central Finance	Distance Education and Telecommunications	\$229.32
72996	Matheson Tri Gas Inc	General Supplies	\$147.87
72997	Perry Guthery Haase & Gessford PC	Contracted Legal Services	\$2,175.00
72998	Quill Corporation	General Supplies	\$6,117.27
72999	Really Great Reading Company LLC	General Supplies	\$3,210.90
73000	Sams Club Direct	General Supplies	\$81.62
73001	Steele Law Office	Contracted Legal Services	\$8,708.50
73002	Super Saver Five Points	General Supplies	\$21.37

# Grand Island Public Schools

## Claims Listing

September 10, 2020

<u>Check No</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
73003	Unite Private Networks LLC	Distance Education and Telecommunications	\$25,743.95
73004	Consolidated Concrete Co	General Supplies	\$609.13
73005	Eakes Office Solutions	Technical Services	\$24,708.14
73006	First Bankcard Center/Visa	General Supplies	\$6,290.97
73007	First Bankcard Center/Visa	General Supplies	\$1,398.34
73008	First Bankcard Center/Visa	General Supplies	\$2,539.66
73009	First Bankcard Center/Visa	Professional Education Services	\$7,778.00
73010	First Bankcard Center/Visa	Audio-Visual Materials	\$716.81
73011	First Bankcard Center/Visa	General Supplies	\$2,630.81
73012	First Bankcard Center/Visa	General Supplies	\$34.85
73013	First Bankcard Center/Visa	General Supplies	\$8,363.37
73014	First Bankcard Center/Visa	Books & Periodicals	\$121.70
73015	First Bankcard Center/Visa	General Supplies	\$13.29
73016	First Bankcard Center/Visa	General Supplies	\$3,848.96
73017	First Bankcard Center/Visa	Employee Training and Development Services	\$568.52
73018	First Bankcard Center/Visa	General Supplies	\$504.50
73019	First Bankcard Center/Visa	General Supplies	\$1,869.53
73020	First Bankcard Center/Visa	General Supplies	\$717.73
73021	First Bankcard Center/Visa	General Supplies	\$141.21
73022	First Bankcard Center/Visa	Employee Training and Development Services	\$425.00
73023	First Bankcard Center/Visa	General Supplies	\$1,660.92
73024	First Bankcard Center/Visa	Web Based Software	\$552.88
73025	Grand Island Independent	Advertising	\$11,668.69
73026	Grand Island Utilities Dept	Electricity	\$35,589.91
73027	Grand Island Utilities Dept	Electricity	\$11,196.15
73028	Kelly Supply Co	General Supplies	\$1,478.48
73029	KHGI/KFXL - TV	Advertising	\$500.00
73030	Leadership Tomorrow	Employee Training and Development Services	\$900.00
73031	Peru State College	Employee Training and Development Services	\$2,239.50
73032	Steele Law Office	Contracted Legal Services	\$11,324.25
73033	Strobel Inc	Miscellaneous Expenditures	\$2,000.00
73034	The Home Depot Pro	General Supplies	\$39,200.00
73035	Verizon Wireless	Distance Education and Telecommunications	\$1,246.78
73036	Verizon Wireless	Distance Education and Telecommunications	\$384.03
73037	Verizon Wireless	Distance Education and Telecommunications	\$183.04
73038	Wholeness Healing Center PC	Professional Services	\$11,480.00
73039	Wiper Towel Service	Technical Services	\$303.75
73040	Brenmar Company Inc	Nutrition Services Warehouse	\$60.00
73041	Cash-Wa Distributing	Nutrition Services Warehouse	\$28,555.75
73042	Copycat Instant Printing	General Supplies	\$2,179.99
73043	Culligan of Grand Island	Food	\$166.70
73044	Greenberg Fruit Company	Produce	\$1,269.45
73045	HyVee	Food	\$156.71
73046	Lisa Moss	Paper Products or Chemicals	\$8.98
73047	Mid-Nebraska Disposal Inc	Refuse Disposal	\$327.30
73048	Midwest Restaurant Supply LLC	General Supplies	\$419.75
73049	Pamela L Morriss	Paper Products or Chemicals	\$17.96
73050	Peterson Farms Fresh Inc	Produce	\$3,651.80
73051	Preferred Packaging Sales & Service	Nutrition Services Warehouse	\$8,568.60
73052	US Foods - Grand Island	Nutrition Services Warehouse	\$8,027.66
73053	Carrie Leimser	Miscellaneous Expenditures	\$76.35
73054	Century Link	Distance Education and Telecommunications	\$609.97

# Grand Island Public Schools

## Claims Listing

September 10, 2020

<u>Check No</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
73055	DAS State Accounting - Central Finance	Distance Education and Telecommunications	\$232.49
73056	McGraw-Hill School Education	Web Based Software	\$14,154.90
73057	Nebraska Council of School Administrator	Distance Education and Telecommunications	\$300.00
73058	Office Depot	General Supplies	\$7,759.54
73059	Quill Corporation	General Supplies	\$1,535.90
73060	Samuel Trausch	Miscellaneous Expenditures	\$321.65
73061	Savvas Learning Company	Books & Periodicals	\$401.22
73062	Aaron Todd	Miscellaneous Expenditures	\$122.60
73063	Bosselman Energy Inc	General Supplies	\$83.27
73064	First Bankcard Center/Visa	General Supplies	\$217.60
73065	First Bankcard Center/Visa	General Supplies	\$715.02
73066	First Bankcard Center/Visa	Web Based Software	\$29.00
73067	Grand Island Independent	Advertising	\$1,026.00
73068	Grand Island Independent	Advertising	\$1,388.60
73069	Grand Island Utilities Dept	Electricity	\$11,305.68
73070	Grand Island Utilities Dept	Electricity	\$37,331.20
73071	Hooker Bros Sand & Gravel Inc	General Supplies	\$50.00
73072	Tom Dinsdale Chevrolet Cadillac	Repairs and Maintenance Services	\$763.19
73073	Verizon Wireless	Distance Education and Telecommunications	\$762.82
73074	Verizon Wireless	Technology Hardware	\$5,084.53
73075	Cline Williams Wright Johnson	Contracted Legal Services	\$165.00
73076	Father Flanagan's Boys' Home	Professional Education Services	\$336.00
73077	First Bankcard Center/Visa	General Supplies	\$65.96
73078	First Bankcard Center/Visa	General Supplies	\$948.87
73079	Grand Island Independent	Advertising	\$372.00
73080	Grand Island Utilities Dept	Electricity	\$23,478.68
73081	Hall County Election Commissioner	Professional Services	\$3,269.33
73082	April Sundberg	General Supplies	\$353.66
73083	Grand Island Public Schools Activity Fun	Miscellaneous Expenditures	\$2,369.64
73084	Tara Nettifee	Miscellaneous Expenditures	\$109.40
73085	Alpha Rehabilitation PC	Professional Education Services	\$1,726.86
73086	Beth Barlow	Professional Education Services	\$100.00
73087	Charter Communications Holdings LLC	Distance Education and Telecommunications	\$119.98
73088	Clearly Communications	Distance Education and Telecommunications	\$512.17
73089	Cornerstone Counseling PC	Technical Services	\$200.00
73090	DAS State Accounting - Central Finance	Distance Education and Telecommunications	\$229.32
73091	Eakes Office Solutions	Furniture and Fixtures	\$6,702.35
73092	Emily Bienvenu	Professional Education Services	\$100.00
73093	First Bankcard Center/Visa	General Supplies	\$228.68
73094	First Bankcard Center/Visa	General Supplies	\$122.80
73095	First Bankcard Center/Visa	General Supplies	\$93.85
73096	Follett School Solutions Inc	Books & Periodicals	\$85.52
73097	Grand Island Physical Therapy	Professional Education Services	\$27,298.87
73098	Grand Island Utilities Dept	Electricity	\$19,672.39
73099	Heidi Dahlke	Professional Education Services	\$100.00
73100	Jaycee Gentleman	Professional Education Services	\$100.00
73101	Jordan Burns	Professional Education Services	\$100.00
73102	Leisa Gracia	Professional Education Services	\$100.00
73103	Lrene Jo Braun	Professional Education Services	\$812.50
73104	Lucero Lozano	Professional Education Services	\$50.00
73105	McGraw-Hill School Education	Books & Periodicals	\$32,073.17
73106	Mid-Nebraska Disposal Inc	Refuse Disposal	\$5,160.57



# Grand Island Public Schools

## Claims Listing

September 10, 2020

<u>Check No</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
73107	Nebraska Council of School Administrator	Employee Training and Development Services	\$75.00
73108	Office Depot	General Supplies	\$15,537.87
73109	Perry Guthery Haase & Gessford PC	Contracted Legal Services	\$5,155.73
73110	Quadient Inc	Postage	\$828.00
73111	Quill Corporation	General Supplies	\$1,176.07
73112	Really Good Stuff Inc	General Supplies	\$47.97
73113	Sally Smith	Mileage Paid to Staff	\$17.02
73114	Scholastic Inc	Books & Periodicals	\$733.26
73115	School Mate	General Supplies	\$6,093.50
73116	Shannon Crosby	Professional Education Services	\$100.00
73117	Sherry Wabs	Professional Education Services	\$1,050.00
73118	Sherwin Williams Company	General Supplies	\$3,443.71
73119	Sterling Computers	Technology Hardware	\$45,003.32
73120	Super Saver	General Supplies	\$140.44
73121	Super Saver Five Points	Miscellaneous Expenditures	\$109.26
73122	Symmetry Energy Solutions LLC	Natural Gas	\$4,524.75
73123	Symmetry Energy Solutions LLC	Natural Gas	\$8,651.44
73124	Symmetry Energy Solutions LLC	Natural Gas	\$1,890.03
73125	Symmetry Energy Solutions LLC	Natural Gas	\$1,353.76
73126	Symmetry Energy Solutions LLC	Natural Gas	\$2,388.18
73127	Symmetry Energy Solutions LLC	Natural Gas	\$5,582.99
73128	Symmetry Energy Solutions LLC	Natural Gas	\$2,509.46
73129	Symmetry Energy Solutions LLC	Natural Gas	\$2,218.06
73130	Symmetry Energy Solutions LLC	Natural Gas	\$1,935.20
73131	Symmetry Energy Solutions LLC	Natural Gas	\$2,805.24
73132	Symmetry Energy Solutions LLC	Natural Gas	\$509.70
73133	Symmetry Energy Solutions LLC	Natural Gas	\$4,448.29
73134	Symmetry Energy Solutions LLC	Natural Gas	\$69.33
73135	Symmetry Energy Solutions LLC	Natural Gas	\$3,535.47
73136	Symmetry Energy Solutions LLC	Natural Gas	\$2,652.43
73137	Symmetry Energy Solutions LLC	Natural Gas	\$2,330.43
73138	Symmetry Energy Solutions LLC	Natural Gas	\$547.38
73139	Symmetry Energy Solutions LLC	Natural Gas	\$2,907.99
73140	Symmetry Energy Solutions LLC	Natural Gas	\$3,416.24
73141	Symmetry Energy Solutions LLC	Natural Gas	\$207.05
73142	Symmetry Energy Solutions LLC	Natural Gas	\$226.14
73143	Symmetry Energy Solutions LLC	Natural Gas	\$4,865.78
73144	United States Postal Service	Postage	\$25.00
73145	Abante Marketing	General Supplies	\$29,700.00
73146	Abby Elsbury	General Supplies	\$46.62
73147	Ace Hardware	General Supplies	\$2,430.73
73148	ACP Direct	General Supplies	\$349.10
73149	AcroMat	Custodial Supply Warehouse	\$1,146.11
73150	Ada Badminton & Tennis	General Supplies	\$389.89
73151	Agricultural Service	General Supplies	\$5,160.00
73152	AKRS Equipment Solutions Inc	Technical Services	\$480.17
73153	Aldridge Tesa L	General Supplies	\$726.72
73154	Alegent Health Education Department	Professional Services	\$45.00
73155	Allison Bailey	General Supplies	\$91.29
73156	American Alliance for Innovative Systems	Professional Education Services	\$35,195.00
73157	American Fence Co Western Ne	Technical Services	\$4,188.00
73158	Amplify Education Inc	Web Based Software	\$37,040.20

# Grand Island Public Schools

## Claims Listing

September 10, 2020

<u>Check No</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
73159	Amy Hanna	General Supplies	\$18.80
73160	Amy May	Employee Training and Development Services	\$143.76
73161	Amy Sjolholm	Professional Education Services	\$607.25
73162	Apple Computer Inc	Audio-Visual Materials	\$299.00
73163	April Franzen	General Supplies	\$86.57
73164	April Sundberg	Professional Education Services	\$506.25
73165	Aramark Uniform Services	Technical Services	\$1,028.88
73166	Arbor Scientific	General Supplies	\$7,448.43
73167	Audrey Reimers	Professional Education Services	\$100.00
73168	AV Associates of Nebraska	Technology Hardware	\$4,725.00
73169	Awards Plus	General Supplies	\$304.80
73170	B & H Photo-Video Inc	Technology Supplies	\$2,773.73
73171	B2 Environmental Inc	Technical Services	\$850.00
73172	Barbara Yager Wach	Employee Training and Development Services	\$143.76
73173	Best Buy Business Account	General Supplies	\$599.94
73174	Blick Art Materials	General Supplies	\$6,989.30
73175	Border States Industries Inc	General Supplies	\$5,678.42
73176	Bound To Stay Bound Books	Books & Periodicals	\$40.97
73177	Brand's	General Supplies	\$3,484.52
73178	Brenda Anderson	Mileage Paid to Staff	\$33.41
73179	Builders Warehouse	Equipment	\$1,606.07
73180	Buller Fixture Company	Professional Services	\$2,000.00
73181	Business Telecommunication	Technical Services	\$306.00
73182	Cannon Moss Brygger & Assoc	Buildings	\$11,104.09
73183	Carley Arndt	General Supplies	\$107.82
73184	Carlos Barcenas	Employee Training and Development Services	\$650.00
73185	Carolina Biological Supply	Furniture and Fixtures	\$5,749.35
73186	Carrie Whitcomb	General Supplies	\$37.95
73187	Catherine Tominson	General Supplies	\$413.14
73188	CDW Government	Equipment	\$4,143.33
73189	Central Confinement Service LLC	General Supplies	\$1,509.05
73190	Central Nebraska Bobcat	General Supplies	\$332.09
73191	Central Nebraska Sod Supply LLC	General Supplies	\$600.00
73192	Chandra Kosmicki	General Supplies	\$19.50
73193	Christina Mullins	Professional Education Services	\$100.00
73194	City of Grand Island	Refuse Disposal	\$61.60
73195	Cline Williams Wright Johnson	Contracted Legal Services	\$10,533.50
73196	Cloudburst Lawn and Sprinkler Co	Technical Services	\$1,928.02
73197	Colette Sorensen	General Supplies	\$203.92
73198	Colleen Childers	Employee Training and Development Services	\$143.76
73199	Communications Engineering	Equipment	\$45,691.50
73200	Communications Supply Corp	General Supplies	\$237.95
73201	Compulocks Brands Inc	Technology Supplies	\$2,908.80
73202	Construction Rental	General Supplies	\$406.73
73203	Control Services Inc	General Supplies	\$8,827.83
73204	CoolSpeak LLC	Employee Training and Development Services	\$6,963.00
73205	Copycat Instant Printing	Printing & Binding	\$6,264.73
73206	Cornerstone Masonry Inc	Equipment	\$5,075.00
73207	Cox Subscriptions Inc	Books & Periodicals	\$656.32
73208	Cpm Educational Program	Books & Periodicals	\$6,290.90
73209	Creative Cabinets Inc	Equipment	\$5,950.00
73210	Creative Sites LLC	General Supplies	\$400.00

# Grand Island Public Schools

## Claims Listing

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<u>Check No</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
73211	Crescent Electric Supply	General Supplies	\$3,304.20
73212	Culligan of Grand Island	Technical Services	\$135.90
73213	Dan Petsch	Mileage Paid to Staff	\$83.20
73214	Daniel Venables	Employee Training and Development Services	\$2,500.00
73215	Danny Oberg	Rentals of Land & Buildings	\$3,000.00
73216	David White	General Supplies	\$78.26
73217	Dawn Mungroo	General Supplies	\$200.99
73218	Dawn Zulkoski	Employee Training and Development Services	\$143.76
73219	Dawnell Glunz	Employee Training and Development Services	\$143.76
73220	Debora Houdek	Employee Training and Development Services	\$143.76
73221	Deborah Renae Meyer	Professional Education Services	\$100.00
73222	Dee Ann Hanssen	Employee Training and Development Services	\$143.76
73223	Deena Starman	Professional Education Services	\$100.00
73224	Dennis Supply Company	General Supplies	\$33.71
73225	Diane G Meyer	General Supplies	\$25.22
73226	Discount Magazine Sub Service	Books & Periodicals	\$275.78
73227	Discount School Supply Order Dept	General Supplies	\$3,954.53
73228	DocNetwork Inc	General Supplies	\$1,994.77
73229	Doreen Heitz	Professional Education Services	\$199.50
73230	DreamBox Learning Inc	Web Based Software	\$2,137.50
73231	Eakes Office Solutions	General Supplies	\$49,999.46
73232	Eberl Plumbing & Drain	Technical Services	\$5,850.06
73233	Educational Service Unit 10	Dues and Fees	\$1,000.00
73234	Edupoint Educational Systems LLC	Technical Services	\$3,000.00
73235	Erlinda Amen	General Supplies	\$180.91
73236	Fastenal	General Supplies	\$3,768.01
73237	First Bankcard Center/Visa	Nutrition Services Warehouse	\$2,842.11
73238	First Bankcard Center/Visa	General Supplies	\$633.88
73239	Flinn Scientific	General Supplies	\$41.95
73240	Floormatshop.com	General Supplies	\$68.45
73241	Floors Inc	Construction Services	\$9,479.59
73242	Follett School Solutions Inc	Web Based Software	\$40,262.28
73243	Gail Menard	General Supplies	\$117.74
73244	Galvan Construction	Technical Services	\$29,005.80
73245	George Ayoub	Employee Training and Development Services	\$143.76
73246	Gottlob Asphalt, LLC	Technical Services	\$8,524.00
73247	Grainger	General Supplies	\$1,458.00
73248	Grand Island Area Chamber Of Commerce	Dues and Fees	\$50.00
73249	Grand Island Express Inc	Repairs and Maintenance Services	\$23.26
73250	Grand Island Independent	Books & Periodicals	\$816.40
73251	Grand Island Public Schools	Miscellaneous Expenditures	\$1,389.60
73252	Grand Island Public Schools Activity Fun	Fund Transfers to Activities Fund	\$3,250.00
73253	Greater Nebraska Superintendent	Dues and Fees	\$250.00
73254	Grones Outdoor Power & Battery	General Supplies	\$784.84
73255	GT Fire & Security	Technical Services	\$760.00
73256	Gumdrop Books	Books & Periodicals	\$1,243.73
73257	Gustave A Larson Company	General Supplies	\$12,911.11
73258	H L Flake Co LTD	General Supplies	\$402.53
73259	H2I	Equipment	\$45,988.00
73260	Hall County Election Commissioner	Miscellaneous Expenditures	\$245.26
73261	hand2mind Inc	General Supplies	\$9,240.24
73262	Hayley Dubbs	General Supplies	\$99.92

# Grand Island Public Schools

## Claims Listing

September 10, 2020

<u>Check No</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
73263	Hesselgesser Electric	General Supplies	\$1,843.92
73264	High/Scope Press	General Supplies	\$210.00
73265	Hooker Bros Sand & Gravel Inc	General Supplies	\$164.34
73266	Hotsy Equipment Co	General Supplies	\$1,900.00
73267	Houghton Mifflin Harcourt Hm Receivables	Web Based Software	\$42,900.00
73268	Idea Bank Marketing	Professional Services	\$1,394.00
73269	Idea Express Group Inc	General Supplies	\$997.75
73270	Imagine Learning Inc	Web Based Software	\$8,233.36
73271	Instrumentalist Awards LLC	General Supplies	\$241.00
73272	Insulation Systems Inc	Technical Services	\$4,815.32
73273	Intermountain Lock & Supply Co	General Supplies	\$492.82
73274	Interstate All Battery Center	Repairs and Maintenance Services	\$474.05
73275	Island Indoor Climate	Technical Services	\$1,334.00
73276	Island Sprinkler Supply	General Supplies	\$4,964.69
73277	Jacqueline Juarez Meier	Mileage Paid to Staff	\$19.82
73278	Jacquelyn Dickschneider	Employee Training and Development Services	\$143.76
73279	James Lowry	Employee Training and Development Services	\$143.76
73280	Jennifer Koralewski	Employee Training and Development Services	\$143.76
73281	Jerrys Sheet Metal	General Supplies	\$288.00
73282	Jill Kimbrough	General Supplies	\$571.17
73283	John Howard	Employee Training and Development Services	\$143.76
73284	John Jacobs	Professional Services	\$2,500.00
73285	Johnson Hardware	General Supplies	\$1,563.00
73286	Johnson Service Company	Buildings	\$3,300.00
73287	Jolyne Smith	Travel	\$112.04
73288	Jordan Engle	Employee Training and Development Services	\$155.76
73289	Julie Gortemaker	Miscellaneous Expenditures	\$155.00
73290	Julie Hehnke	Employee Training and Development Services	\$143.76
73291	JW Pepper Son Inc	General Supplies	\$229.49
73292	Kate Schendt	Employee Training and Development Services	\$143.76
73293	Kathleen McFarland	Employee Training and Development Services	\$143.76
73294	Keith Kester	Employee Training and Development Services	\$143.76
73295	Kelly Supply Co	General Supplies	\$3,583.40
73296	Kens Appliance Inc	Furniture and Fixtures	\$1,098.90
73297	Kerry OConnor	Employee Training and Development Services	\$143.76
73298	Kevin Mayfield	Employee Training and Development Services	\$143.76
73299	Kidwell Inc	Technology Software	\$2,150.00
73300	Kimberly J Schlachter	Mileage Paid to Staff	\$24.15
73301	Knowledge Matters Inc	Web Based Software	\$5,385.00
73302	Kronos Inc	Web Based Software	\$20,286.34
73303	Krystal Spilger	General Supplies	\$163.98
73304	Lakeshore Learning Materials	General Supplies	\$9,274.32
73305	Laser Works	General Supplies	\$68.80
73306	Laura Gamboa Urrego	Mileage Paid to Staff	\$8.05
73307	Learning Sciences International LLC	Employee Training and Development Services	\$3,694.00
73308	Linda Woitaszewski	General Supplies	\$160.81
73309	Lockbox Services 856458	General Supplies	\$52.03
73310	Lucy Long	Employee Training and Development Services	\$143.76
73311	Makenzie Mudloff	Employee Training and Development Services	\$143.76
73312	Marcelline Ross	Employee Training and Development Services	\$143.76
73313	Maria Guerrero	General Supplies	\$159.30
73314	Marilyn Luther	Employee Training and Development Services	\$143.76

# Grand Island Public Schools

## Claims Listing

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<u>Check No</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
73315	Markerboard People	General Supplies	\$2,167.20
73316	Marks Plumbing Parts	General Supplies	\$649.48
73317	Mary Howard	Employee Training and Development Services	\$143.76
73318	Matheson Tri Gas Inc	Equipment	\$12,291.50
73319	McGraw-Hill School Education	Books & Periodicals	\$17,269.02
73320	Mead Lumber Company	Equipment	\$11,074.10
73321	Mechanical Sales Inc	General Supplies	\$7,186.95
73322	Megan L Jaixen	Professional Education Services	\$3,900.00
73323	Meghan Roeser	General Supplies	\$94.11
73324	Melanie Bruns	General Supplies	\$198.53
73325	Melissa McDonald	General Supplies	\$92.51
73326	Melsen Striping LLC	Technical Services	\$16,170.00
73327	Menards	General Supplies	\$6,210.81
73328	Mid-West 3D Solutions LLC	General Supplies	\$1,880.00
73329	MidAmerica Administrative & Retirement	Miscellaneous Expenditures	\$450.00
73330	Midamerica Books	Books & Periodicals	\$499.50
73331	Middleton Electric Inc	Buildings	\$2,737.00
73332	Midwest Alarm Services	Technical Services	\$4,080.38
73333	Midwest Floor Specialist	Technical Services	\$7,102.00
73334	Midwest Restaurant Supply LLC	Technology Hardware	\$2,100.00
73335	Mikhail S Happ	General Supplies	\$53.13
73336	Mindy Moyer	Professional Education Services	\$2,012.50
73337	Monika Peters	Employee Training and Development Services	\$143.76
73338	Morgan Cemper	General Supplies	\$129.75
73339	Mosaic at Bethphage Village	Professional Education Services	\$2,916.90
73340	Nancy Huber	General Supplies	\$203.61
73341	NAPA Auto Parts of Grand Island	General Supplies	\$681.37
73342	National Energy Control Corp	General Supplies	\$510.33
73343	Nebraska Assoc of Curriculum	Dues and Fees	\$30.00
73344	Nebraska Council of School Administrator	Dues and Fees	\$5,540.00
73345	Nebraska Fire Sprinkler Corp	Technical Services	\$8,220.00
73346	Networkfleet Inc.	Repairs and Maintenance Services	\$2,073.04
73347	Nichole Stoltenberg	Travel	\$18.41
73348	Northwest Evaluation Association	Web Based Software	\$9,540.00
73349	Officenet	General Supplies	\$43.92
73350	Olsson Associates	Buildings	\$6,777.25
73351	ORIGO Education Inc	General Supplies	\$2,843.53
73352	Pamela Jane Little	Audio-Visual Materials	\$54.96
73353	Parr Gloria J	General Supplies	\$42.00
73354	Pear Deck Inc	Web Based Software	\$299.98
73355	Personal Automotive Services	Technical Services	\$113.01
73356	Phouthasone Manivong	Employee Training and Development Services	\$155.76
73357	Platte Valley Communications	General Supplies	\$35.00
73358	Policy Studies Associates Inc	Professional Education Services	\$9,166.67
73359	Pomp's Tire Service Inc	Repairs and Maintenance Services	\$3,356.34
73360	Protex Central Inc	Technical Services	\$6,670.34
73361	Pyramid School Products	General Supplies	\$1,444.98
73362	Quality Logo Products Inc	General Supplies	\$536.75
73363	Rachel Jakob	General Supplies	\$104.93
73364	Really Good Stuff Inc	General Supplies	\$235.82
73365	Reams Sprinkler Supply Co	General Supplies	\$1,746.40
73366	Renaissance Learning Inc	Web Based Software	\$40,658.60

# Grand Island Public Schools

## Claims Listing

September 10, 2020

<u>Check No</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
73367	Rentokil North America Inc	Technical Services	\$1,835.72
73368	Riekas Equipment Company	General Supplies	\$735.00
73369	Riverside Insights	Miscellaneous Expenditures	\$2,246.24
73370	Riverside Technologies Inc	Technology Hardware	\$18,583.00
73371	Roberts Pump & Supply Co	General Supplies	\$93.44
73372	Rod Robinson Water Well Drilling Inc	Technical Services	\$8,908.85
73373	Rons Music	General Supplies	\$3,126.12
73374	Rose Zlomke	Mileage Paid to Staff	\$53.53
73375	Ryan Smith	Employee Training and Development Services	\$143.76
73376	Safety-Kleen Corporation	Technical Services	\$760.33
73377	Saffron Buettner	Technical Services	\$2,723.75
73378	Sapp Bros Petroleum Inc	General Supplies	\$2,245.45
73379	Savvas Learning Company	Employee Training and Development Services	\$17,704.38
73380	Scholastic Book Fairs	Books & Periodicals	\$94.87
73381	Scholastic Magazines	Books & Periodicals	\$2,489.21
73382	School Datebooks Inc	General Supplies	\$1,381.44
73383	School Health Corporation	General Supplies	\$1,616.24
73384	School Mate	General Supplies	\$520.00
73385	School Specialty Inc	General Supplies	\$1,141.76
73386	Scientific Learning Corporation	Web Based Software	\$5,913.75
73387	Scott Paulsen Painting Co	Technical Services	\$11,311.00
73388	Shar Products Company	General Supplies	\$1,115.65
73389	Sharon Zavala	Employee Training and Development Services	\$143.76
73390	Sheffield Tree Service	Technical Services	\$7,750.00
73391	Sherwin Williams Company	General Supplies	\$3,086.25
73392	Shiffler Equipment Sales Inc	General Supplies	\$2,723.53
73393	Siarra Vickinovac	General Supplies	\$206.39
73394	Solution Tree LLC	Employee Training and Development Services	\$27,599.00
73395	Sports Facility Maintenance LLC	Technical Services	\$7,435.00
73396	Sports Illustrated for Kids	Books & Periodicals	\$123.75
73397	Standard Battery Inc	General Supplies	\$1,341.65
73398	Staples Business Credit	General Supplies	\$1,425.69
73399	State Glass Inc	General Supplies	\$982.40
73400	Stelling Brass & Winds	Technical Services	\$8,455.00
73401	Sterling West	Equipment	\$7,700.00
73402	Studica Inc	General Supplies	\$41,723.15
73403	Surface Sealers Inc	Equipment	\$36,750.00
73404	Suyapa Gonzalez	Mileage Paid to Staff	\$146.68
73405	Swank Movie Licensing USA	Dues and Fees	\$1,739.00
73406	T C Ceilings Inc	General Supplies	\$126.72
73407	Tammy Verba	General Supplies	\$121.12
73408	Teacher Direct	General Supplies	\$31.28
73409	Teacher Innovations, INC	General Supplies	\$189.00
73410	Teacher Synergy LLC	General Supplies	\$46.93
73411	Teachers Paradise.Com Inc	General Supplies	\$63.26
73412	Tech4Learning	Books & Periodicals	\$14,742.00
73413	Terjak Construction Inc	Buildings	\$15,600.00
73414	The Home Depot Pro	Custodial Supply Warehouse	\$32,323.48
73415	The Prophet Corporation	General Supplies	\$2,856.02
73416	Therese Hulme	Mileage Paid to Staff	\$22.08
73417	Tiffany Keomysay	General Supplies	\$162.98
73418	Tilleys Sprinkler Systems	Buildings	\$4,584.00

# Grand Island Public Schools

## Claims Listing

September 10, 2020

<u>Check No</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
73419	Time For Kids	Books & Periodicals	\$198.00
73420	Timothy Dvorak	Employee Training and Development Services	\$143.76
73421	Tom Dinsdale Chevrolet Cadillac	Repairs and Maintenance Services	\$2,178.30
73422	Toofast Supply	General Supplies	\$915.21
73423	Tools 4 Reading LLC	General Supplies	\$315.00
73424	Travas G Wright	Mileage Paid to Staff	\$93.78
73425	Tri-Cities Group Inc.	Technical Services	\$930.25
73426	Tumbleweed Press Inc	Web Based Software	\$958.40
73427	Turnitin LLC	General Supplies	\$8,979.01
73428	Tyler Koepp	Employee Training and Development Services	\$143.76
73429	Uline	Custodial Supply Warehouse	\$7,891.85
73430	UniFirst Corporation	Technical Services	\$977.74
73431	United Distributors Inc	General Supplies	\$495.86
73432	University of Nebraska Lincoln.	Employee Training and Development Services	\$1,375.00
73433	Vernier Software & Technology	General Supplies	\$39,021.96
73434	Virco Inc	Furniture and Fixtures	\$11,247.73
73435	Voyager Sopris Learning Inc	Books & Periodicals	\$35.17
73436	Wendy Cremers	General Supplies	\$20.00
73437	West Music Co	General Supplies	\$143.74
73438	Winsupply of Grand Island	General Supplies	\$40,684.68
73439	Wolverine Brass	General Supplies	\$627.90
73440	Yandas Music	General Supplies	\$308.59
73441	Ziller Tile Center	Equipment	\$22,273.00
73442	Ace Hardware	General Supplies	\$98.98
73443	Cash-Wa Distributing	Nutrition Services Warehouse	\$59,642.91
73444	EMS Linq Inc	Technology Hardware	\$1,421.00
73445	Fisher Fixture Company	General Supplies	\$20,180.00
73446	Greenberg Fruit Company	Produce	\$1,551.33
73447	Hobart	Professional Services	\$153.28
73448	Lisa Moss	Mileage Paid to Staff	\$35.49
73449	Midwest Restaurant Supply LLC	Professional Services	\$616.41
73450	NAPA Auto Parts of Grand Island	General Supplies	\$35.84
73451	Pamela L Morriss	Mileage Paid to Staff	\$53.36
73452	Peterson Farms Fresh Inc	Produce	\$3,498.04
73453	Revere Packaging	Nutrition Services Warehouse	\$7,126.20
73454	Teresa Abuwisha	Mileage Paid to Staff	\$10.35
73455	Uline	General Supplies	\$69.96
73456	US Foods - Grand Island	Nutrition Services Warehouse	\$13,221.76
73457	Jenny Lynn Rother	Mileage Paid to Staff	\$48.24
73458	Catherine Davis	Mileage Paid to Staff	\$52.20
73459	Mark A Wortman	Mileage Paid to Staff	\$13.92
73460	Mark A Wortman	Mileage Paid to Staff	\$13.92
73461	Quill Corporation	General Supplies	\$108.73
73462	Quill Corporation	General Supplies	\$218.01
73463	Bruha Plumbing and Sprinkler Inc	Technical Services	\$100.00
73464	Renee Engel	Mileage Paid to Staff	\$42.39
73465	Renee Engel	Mileage Paid to Staff	\$37.52
73466	Renee Engel	Travel	\$76.27
73467	Renee Engel	Mileage Paid to Staff	\$25.12
73468	Alejandra Aguilar	Miscellaneous Expenditures	\$1.74
73469	Angela Myers	Miscellaneous Expenditures	\$13.19
73470	Douangchan Keomysay	Miscellaneous Expenditures	\$24.00

# Grand Island Public Schools

## Claims Listing

September 10, 2020

<u>Check No</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
73471	Gordon Bye	Miscellaneous Expenditures	\$106.71
73472	Heidi Dahlke	Miscellaneous Expenditures	\$18.00
73473	Pamela Kay Tunks	Miscellaneous Expenditures	\$43.95
73474	Peter G Kok	Miscellaneous Expenditures	\$72.66
73475	Regina Harpham	Miscellaneous Expenditures	\$10.00
73476	Shannon Crosby	Miscellaneous Expenditures	\$102.00
73477	State of Nebraska Treasurer	Miscellaneous Expenditures	\$11,407.35
73478	Tina Halm	Miscellaneous Expenditures	\$18.00
73479	Yandas Music	Miscellaneous Expenditures	\$240.96
73480	United States Treasury	Miscellaneous Expenditures	\$137.20
73481	Grand Island Public Schools Activity Fun	Miscellaneous Expenditures	\$6,254.73
73482	Abante Marketing	Printing & Binding	\$6,751.31
73483	Ace Hardware	General Supplies	\$377.42
73484	Ace Hardware	General Supplies	\$31.99
73485	Amanda Kelm	Professional Education Services	\$49.00
73486	Angela Runquist	Mileage Paid to Staff	\$15.29
73487	Aramark Uniform Services	Technical Services	\$180.63
73488	Blick Art Materials	General Supplies	\$839.24
73489	Central Institute For The Deaf	General Supplies	\$700.00
73490	City of Grand Island	Refuse Disposal	\$10.49
73491	Communications Supply Corp	General Supplies	\$1,960.00
73492	Connie Voss	General Supplies	\$15.18
73493	Constance L Palu	Mileage Paid to Staff	\$10.35
73494	Copycat Instant Printing	Printing & Binding	\$110.00
73495	Dawn Deuel-Rutt	Mileage Paid to Staff	\$43.06
73496	Eakes Office Solutions	General Supplies	\$3,166.43
73497	Easy Way Safety Services, Inc.	General Supplies	\$93.00
73498	Eberl Plumbing & Drain	Technical Services	\$147.50
73499	Elizabeth Lopez Rivas	Mileage Paid to Staff	\$3.68
73500	Flinn Scientific	General Supplies	\$1,034.97
73501	Global Equipment Company	General Supplies	\$2,036.00
73502	Gustave A Larson Company	General Supplies	\$524.55
73503	Heather Glause	General Supplies	\$16.94
73504	Hesselgesser Electric	General Supplies	\$140.00
73505	Interstate All Battery Center	General Supplies	\$1,036.56
73506	Jordyn Hubbard	Mileage Paid to Staff	\$12.70
73507	Karma L Lewandowski	Mileage Paid to Staff	\$11.73
73508	Katie Wollenburg	Mileage Paid to Staff	\$5.69
73509	Kenneth DeFrank	Mileage Paid to Staff	\$133.10
73510	Kristin Watson	Mileage Paid to Staff	\$3.56
73511	Legacy Outdoor Advertising LLC	Advertising	\$1,185.00
73512	Lynn Bender	Mileage Paid to Staff	\$10.29
73513	Madison Tibbetts	Mileage Paid to Staff	\$12.93
73514	Marty Markvicka	Mileage Paid to Staff	\$11.38
73515	Meredith Davis	Mileage Paid to Staff	\$5.75
73516	Morgan Armstrong	Employee Training and Development Services	\$150.00
73517	MSC Industrial Supply Co Inc	General Supplies	\$1,601.28
73518	Multi-Health Systems	General Supplies	\$159.00
73519	N2Y	Web Based Software	\$11,429.98
73520	Overland Trails Council - Boy Scouts	General Supplies	\$1,500.00
73521	Pearson Clinical Assessment	General Supplies	\$125.50
73522	Pro-Ed	General Supplies	\$2,790.70



# Grand Island Public Schools

## Claims Listing

September 10, 2020

<u>Check No</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
73523	Rachel Schiley	Mileage Paid to Staff	\$13.34
73524	Reams Sprinkler Supply Co	General Supplies	\$538.65
73525	State Glass Inc	Technical Services	\$130.25
73526	The Prophet Corporation	General Supplies	\$168.24
73527	Tobii Dynavox LLC	Web Based Software	\$5,100.00
73528	Western Psychological Services	General Supplies	\$193.60
73529	Cash-Wa Distributing	Nutrition Services Warehouse	\$16,321.09
73530	US Foods - Grand Island	Nutrition Services Warehouse	\$32,473.09
ACH	Holiday Express	Student Transportation	\$100,000.00
ACH	Wells Fargo Equipment Finance Inc	Technical Services	\$8,781.03
ACH	Tools of the Mind	General Supplies	\$88,375.00
ACH	Edmentum Inc	Web Based Software	\$147,748.51
ACH	Hausmann Construction Inc	Buildings	\$245,242.26
ACH	Sampson Construction Co Inc	Buildings	\$3,192.00
ACH	Midwest Floor Covering Inc	Construction Services	\$247,379.00
ACH	Tri-Cities Group Inc.	Construction Services	\$175,877.37
ACH	Hausmann Construction Inc	Buildings	\$506,656.23
ACH	Hausmann Construction Inc	Buildings	\$467,449.04
ACH	Ziemba Roofing Co	Construction Services	\$123,884.00
ACH	Optimum Foods LLC	Nutrition Services Warehouse	\$101,606.40
ACH	Amplify Education Inc	Books & Periodicals	\$197,346.00
ACH	Tri-Cities Group Inc.	Construction Services	\$56,773.53
ACH	Tri-Cities Group Inc.	Construction Services	\$41,415.00
ACH	Midwest Floor Covering Inc	Construction Services	\$17,711.00
ACH	Amplify Education Inc	Books & Periodicals	\$73,218.56
ACH	Floors Inc	Construction Services	\$102,439.06
ACH	Riverside Technologies Inc	Technology Hardware	\$346,368.00
ACH	Ameresco INC	Technical Services	\$137,500.00
ACH	Riverside Technologies Inc	Technology Hardware	\$164,112.00
ACH	Riverside Technologies Inc	Technology Hardware	\$56,727.00
ACH	Riverside Technologies Inc	Technology Hardware	\$43,890.00
ACH	Ameresco INC	Technical Services	\$5,141.87
ACH	Riverside Technologies Inc	Technology Hardware	\$224,650.00
ACH	ORIGO Education Inc	Books & Periodicals	\$110,160.00
ACH	ORIGO Education Inc	Books & Periodicals	\$8,284.60
ACH	ORIGO Education Inc	Books & Periodicals	\$5,255.20
ACH	ORIGO Education Inc	Books & Periodicals	\$2,225.80
ACH	ORIGO Education Inc	Books & Periodicals	\$26,216.00
ACH	ORIGO Education Inc	Books & Periodicals	\$9,799.30
ACH	ORIGO Education Inc	Books & Periodicals	\$22,400.00
ACH	Riverside Technologies Inc	Technology Hardware	\$67,710.00
ACH	Riverside Technologies Inc	Technology Hardware	\$9,990.00
ACH	Nasb Alicap	Insurance	\$1,134,814.00
ACH	Medsurety	Employee Benefits	\$332.00
		August Claims	<u>\$7,384,027.63</u>
		August 14, 2020 Payroll	<u>\$7,549,544.76</u>
			<u>\$14,933,572.39</u>

**GRAND ISLAND PUBLIC SCHOOLS  
Grand Island, Nebraska**

**STAFF ADJUSTMENT  
Addendum  
September 10, 2020**

**Certified Resignations**

<u>Name</u>	<u>Assignment/Building</u>	<u>Reason</u>	<u>Effective</u>
Heidi Hoegh	First Grade/1.0 FTE/Starr	Personal	08/21/20

**GRAND ISLAND PUBLIC SCHOOLS**  
**Grand Island, Nebraska**

**STAFF ADJUSTMENT**  
September 10, 2020

**Certified New Hires**

<u>Name</u>	<u>Assignment/Building</u>	<u>Effective</u>	<u>Degree/ Level</u>	<u>College/ University</u>	<u>Replaces/ Reason</u>
NONE					

**New Hire/Extra Standard Assignment**

<u>Name</u>	<u>Extra-Standard Assignment</u>	<u>Effective</u>	<u>Replaces/Reason</u>
Jared Bombeck	MS Assistant Boys Basketball/Westridge	08/06/20	K. Kluver
Shania Brown	MS Head Volleyball/Westridge	08/06/20	S. Tibbetts
Shania Brown	MS Assistant Girls Basketball/Westridge	08/06/20	A. Novak
Abigail Brummel	MS Head Volleyball/Westridge	08/06/20	P. Little
Roger Holsinger	Theater Assistant Spring/Senior	08/12/20	C. Kier
Joseph Morrison	Youth Sports Coordinator/.25 FTE/Senior	08/12/20	N. Kawata
William Root	MS Assistant Volleyball/Barr	08/12/20	N. Kasperbauer
William Root	MS Assistant Girls Basketball/Barr	08/12/20	N. Kasperbauer
Lauren Shepherd	MS Assistant Volleyball/Barr	08/12/20	A. Kohmetscher
Spencer Trout	MS Head Wrestling/Westridge	08/06/20	K. Watson
Kelley Ward	MS Head Volleyball/Barr	08/12/20	B. Wentzlaff
Cody Wheeler	Junior Varsity Football/Senior	08/12/20	D. Wademan

**Classified New Hires**

<u>Name</u>	<u>Assignment/Building</u>	<u>FTE</u>	<u>Starting Date</u>	<u>Replaces/Reason</u>
Nosiaba Ahmed	Nutrition Services Assistant/Senior	.50	08/05/20	D. Vazquez Berrera
Julissa Aranda	Paraeducator/Lincoln	.25	08/14/20	Part of F. Espinosa's FTE
	Noon Monitor/Lincoln	.06		
Rachel Atkins	Preschool Paraeducator/Early Learning Center	1.0	08/06/20	B. Smith
Brianna Benson	Technology Assistant/Walnut	1.0	08/05/20	M. Wetzel
Amanda Blackburn	Preschool Paraeducator/Early Learning Center	1.0	08/12/20	C. Eschliman
Charles Bluschke	Special Education Paraeducator/Westridge	.94	08/05/20	M. Ocker
Douglas Brown	Assistant Custodian/Senior	1.0	08/03/20	Approved by Board
Julissa Cardoza	ELL Preschool Paraeducator/Early Learning Center	1.0	08/06/20	E. Cabrera
Sandra Cauley	Satellite Clerk/Stolley Park	.54	08/05/20	B. Wilson
Keisha Carruth	Paraeducator/Starr	.94	08/24/20	L. Gonzalez
Violeta Garcia Cisneros	Nutrition Services Assistant/Walnut	.88	08/05/20	C. Gay
Gabriel Chavez	Campus Monitor/Senior	1.0	08/26/20	T. Aguilar
Carla Cloutier	Paraeducator/Stolley Park	.75	08/12/20	T. Harders
	Noon Monitor/Stolley Park	.19		
Paige Corr	Skills Academy Paraprofessional/Westridge	.94	08/19/20	D. Arres

**Classified New Hires (cont.)**

<u>Name</u>	<u>Assignment/Building</u>	<u>FTE</u>	<u>Starting Date</u>	<u>Replaces/Reason</u>
Nyamal Dak	Paraeducator/Jefferson	.94	08/21/20	Part of L. Weiser & A Hartley's FTE
Diane DeLeon	Head Food Server/Starr	.88	08/06/20	J. Kuta
Amy Dishman	Special Education Paraeducator/Jefferson	.94	08/18/20	A. Franks
Carla Eirick	Preschool Paraeducator/Early Learning Center	1.0	08/06/20	E. Cole
Brett Eitzmann	Yard Worker/Admin. Bldg.	1.0	08/24/20 -10/15/20	Seasonal/J. Carey
Heather Elsbernd	Satellite Clerk/Howard	.38	08/05/20	J. Nuncio
Tamra Geist	Food Server/Engleman	.44	08/05/20	M. Hall
Katherine Gutierrez Cruz	Satellite Clerk/West Lawn	.44	08/31/20	V. Witt
Robin Harmon	Head Food Server/Stolley Park	.69	08/19/20	J. Dreikosen
Geriann Headrick	Assistant Manager/CNC	1.0	08/03/20	L. Harlow
Samantha Hernandez	ELL Preschool Paraeducator/Howard	1.0	08/06/20	Approved by Board
Hannah Hiatt	Paraeducator/West Lawn	.94	08/31/20	A. Navarrete-Rivera
Cassie Kaspar	Nutrition Services Assistant/Senior	.50	08/05/20	W. Dickson
Stephanie Lewis	Special Education Paraeducator/Senior	.94	08/19/20	M. Murphy
Elvira Licon	Nutrition Services Assistant/Barr	.81	08/20/20	A. Aguilar Gonzalez

**Classified New Hires (cont.)**

<u>Name</u>	<u>Assignment/Building</u>	<u>FTE</u>	<u>Starting Date</u>	<u>Replaces/Reason</u>
Bradi Lohman	Special Education Paraeducator/Lincoln	.94	09/01/20	M. Gutsch
Viridiana Lopez-Chavez	Paraeducator/Starr	.94	08/31/20	A. Velasquez
Mary Macias	Nutrition Services Assistant/Walnut	.50	08/05/20	L. Lemburg
Vanessa Martinez	ELL Paraeducator/West Lawn	1.0	8/06/20	D. Palma Almanza
Yasmine Medina	Special Education Paraeducator/Gates	.94	08/24/20	S. Hester
Danialle McGee	Special Education Paraeducator/Stolley Park	.94	08/26/20	J. Pichler
Adrienne Messere	Special Education Paraeducator/Wasmer	.94	08/06/20	Stephanie Bockmann
Tristen Meyer	Assistant Custodian/Shoemaker	.25	08/04/20	E. Randolph
Jessica Nichols	Special Education Paraeducator/Howard	.94	09/01/20	R. Willmert
LaNette Niedfelt	Head Cook/Walnut	1.0	08/05/20	M. Guerrero Munoz
Dave Nuncio	Warehouse Technician/Admin. Bldg.	1.0	08/31/20	N. Petsch
Reva O'Brien	Head Food Server/Gates	.78	08/05/20	M. Martinez
Gina O'Neill	Special Education Paraeducator/Starr	.94	08/24/20	C. Borgheiinck
Victoria Ortega	Attendance Secretary/Lincoln	.38	08/17/20	F. Espinosa
Diana Paramo Ortiz	ELL Preschool Paraeducator/Starr	.94	08/06/20	E. Lopez
Melecia Parra	ELL Preschool Paraeducator/Early Learning Center	1.0	08/06/20	S. Guerrero

**Classified New Hires (cont.)**

<u>Name</u>	<u>Assignment/Building</u>	<u>FTE</u>	<u>Starting Date</u>	<u>Replaces/Reason</u>
Rebecca Paulson	Satellite Clerk/Stolley Park	.44	08/21/20	S. Cauley
Rocky Rowland	Crossing Guard/Newell	.31	08/17/20	D. Suganuma
Kelly Ruiz	Satellite Clerk/Howard	.19	08/31/20	T. Lorsung
	Nutrition Services Assistant/Walnut	.44	08/31/20	M. Macias
Brittney Salter	Skills Academy Paraprofessional/Dodge	.94	08/12/20	R. Martinez Aguilar & H. Medrano
Valerie Schaaf	Satellite Clerk/Starr	.50	08/31/20	M. Matzner
Christine Scholl	Preschool Paraeducator/Howard	1.0	08/05/20	Approved by Board
Dennis Shelton	Assistant Custodian/Senior	1.0	08/31/20	J. Moreno
Nora Sheridan	Special Education Paraeducator/Walnut	.94	08/24/20	L. Rieken
Matthew Smith	Assistant Custodian/West Lawn	1.0	07/28/20	J. Morgan Woode
Beverly Sommer	Crossing Guard/Engleman	.31	08/10/20	G. McMahan
Erica Stahl	Nutrition Services Assistant/Barr	.38	08/10/20	S. Benson
Alberta Sundberg	Assistant Secretary Middle School/Walnut	1.0	07/28/20	T. Dunning
Tyler Tomaszkiwicz	Study Tutor Discipline Room/Barr	1.0	08/12/20	W. Wells
Alexandra Williams	Paraeducator/Starr	.94	08/06/20	E. Wagerman
Taylor Williams	Special Education Paraeducator/Walnut	.94	08/17/20	L. Carmichael

**Classified New Hires (cont.)**

<u>Name</u>	<u>Assignment/Building</u>	<u>FTE</u>	<u>Starting Date</u>	<u>Replaces/Reason</u>
Manal Yousif	Nutrition Services Assistant/Barr	.81	08/18/20	R. Bartlett

**Certified Resignations**

<u>Name</u>	<u>Assignment/Building</u>	<u>Reason</u>	<u>Effective</u>
NONE			

**Certified Extra Standard Resignations**

<u>Name</u>	<u>Assignment/Building</u>	<u>Reason</u>	<u>Effective</u>
Nikole Kasperbauer	MS Assistant Girls Basketball/Barr	Personal	05/26/20
Nikole Kasperbauer	MS Assistant Volleyball/Barr	Personal	05/26/20
Nolan Kawata	Youth Sports Coordinator/.25 FTE/Senior	Personal	05/26/20
Kole Kluver	MS Assistant Boys Basketball/Westridge	New position	05/26/20
Kole Kluver	MS Assistant Girls Track/Westridge	New position	05/26/20
Elyssa Kohmetscher	MS Assistant Volleyball/Barr	Personal	05/26/20
Pamela Little	MS Head Volleyball/Westridge	Personal	05/26/20



**Certified Extra Standard Resignations (cont.)**

<u>Name</u>	<u>Assignment/Building</u>	<u>Reason</u>	<u>Effective</u>
Amanda Novak	MS Assistant Girls Basketball/Westridge	Relocation	05/26/20
Shayla Tibbetts	MS Head Volleyball/Westridge	Personal	05/26/20
Kevin Watson	MS Head Wrestling/Westridge	Personal	05/26/20
Brooke Wentzlaff	MS Head Volleyball/Barr	Personal	05/26/20

**Classified Resignations**

<u>Name</u>	<u>Assignment/FTE/Building</u>	<u>Reason</u>	<u>Effective</u>
Teresa Aguilar	Campus Monitor/1.0 FTE/Senior	Personal	05/22/20
Alondra Argueta Perez	Special Education Paraeducator/.94 FTE/Success Academy	New Position	05/22/20
Steven Arrants	Assistant Custodian/1.0 FTE/Senior	Personal	07/13/20
Danika Barr	Preschool Paraeducator/1.0 FTE/Early Learning Center	New Position	08/06/20
Rebecca Bartlett	Nutrition Services Assistant/.75 FTE/Barr	Personal	05/22/20
Charles Bluschke	Special Education Paraeducator/.94 FTE/Westridge	Personal	08/25/20
April Borgmann	Special Education Paraeducator/.94 FTE/Starr	Personal	05/22/20
Joseph Carey	Yard Worker/1.0 FTE/Admin. Bldg.	Personal	08/04/20

**Classified Resignations (cont.)**

<u>Name</u>	<u>Assignment/FTE/Building</u>	<u>Reason</u>	<u>Effective</u>
Sandra Cauley	Satellite Clerk/.53 FTE/Stolley Park	Personal	08/14/20
Elizabeth Cole	Preschool Paraeducator/1.0 FTE/Early Learning Center	Personal	08/06/20
Pamela Dean	Head Food Server/.66 FTE/Knickrehm	Personal	05/21/20
Michaela Gutschow	Special Education Paraeducator/.94 FTE/Shoemaker	Personal	05/22/20
Kathia Haro	ELL Paraeducator/.44 FTE/Paraeducator/.44 FTE/ Noon Monitor/.12 FTE/Jefferson	Personal	05/22/20
Samantha Hester	Special Education Paraeducator/.94 FTE/Gates	New Position	05/22/20
Kevin Hinds	Food Server/.50 FTE/Starr/Dishwasher/.31 FTE/CNC	Relocation	09/04/20
Gayla Hotchkiss	Paraeducator/1.0 FTE/Seedling Mile	Personal	05/22/20
Hailey Jones	Special Education Paraeducator/CBI/.94 FTE/Senior	Personal	05/22/20
Peggy Kovar	Nutrition Services Assistant/.91 FTE/Barr	Personal	05/22/20
Elizabeth Largen	Signing Paraeducator/.94 FTE/Stolley Park	Personal	08/28/20
Patricia Martinez Solorio	Nutrition Services Assistant/.75 FTE/Barr	Personal	08/03/20
Mieke Matzner	Satellite Clerk/.75 FTE/Starr	Personal	05/21/20
Adrienne Messere	Special Education Paraeducator/.94 FTE/Wasmer	Personal	08/14/20
Jennifer Molina	Assistant Custodian/1.0 FTE/Jefferson	New Position	08/28/20
Anabell Navarrete -Rivera	Paraeducator/.94 FTE/West Lawn	Personal	05/22/20

**Classified Resignations (cont.)**

<u>Name</u>	<u>Assignment/FTE/Building</u>	<u>Reason</u>	<u>Effective</u>
LaNette Niedfelt	Head Cook/1.0 FTE/Walnut	Personal	08/13/20
Denis Palma Almanza	ELL Paraeducator/1.0 FTE/West Lawn	Personal	06/25/20
Jenna Pichler	Special Education Paraeducator/.94 FTE/Stolley Park	Personal	05/21/20
Reesa Real	Head Custodian/1.0 FTE/Shoemaker	Personal	07/21/20
Michael Ruzicka	Yard Worker/1.0 FTE/Admin. Bldg.	Personal	07/31/20
Lexi Sadd	Paraeducator/.94 FTE/Westridge	New Position	05/22/20
Fran Sanders	Head Food Server Elementary/.44 FTE/Newell	Personal	05/21/20
Kyle Sextro	Yard Worker/1.0 FTE/Admin. Bldg.	Personal	07/31/20
Barbara Smith	Preschool Paraeducator/1.0 FTE/Early Learning Center	Personal	05/22/20
Cora Thompson	Special Education Paraeducator/.94 FTE/Newell	Personal	05/22/20
Angela Velasquez	Paraeducator/.94 FTE/Starr	Personal	05/22/20
Dustin Velasquez	Skills Academy Paraprofessional/.94 FTE/Wyandotte	Personal	07/22/20
Dennis Wagoner	Yard Worker/1.0 FTE/Admin. Bldg.	Personal	08/07/20
Wendy Wells	Study Tutor Discipline Room/1.0 FTE/Barr	Personal	07/28/20
Debra Winter	Paraeducator/.38 FTE/Noon Monitor/.31 FTE/Gates	Personal	08/06/20

**Certified Changes**

<u>Name</u>	<u>Former Assignment</u>	<u>New Assignment</u>	<u>Effective</u>	<u>Replaces/Reason</u>
Karmyn Barnes	Speech Language Pathologist/1.0 FTE/Newell	Speech Language Pathologist/.60 FTE/Newell/.40 FTE Starr	08/11/20	Student need
Megan Barnett	Second Grade/.53 FTE/Newell	First Grade/1.0 FTE/Virtual	08/06/20	Change in assignment
Emily Bieck	Third Grade/1.0 FTE/Jefferson	First Grade/1.0 FTE/Jefferson	08/06/20	C. Felton
Bergen Carraher	Speech Language Pathologist/.60 FTE/West Lawn/.40 FTE/Dodge	Speech Language Pathologist/.80 FTE/West Lawn/.20 FTE/Non Public	08/11/20	Student need
Michaela Ellis	Third Grade/1.0 FTE/Newell	Third Grade/1.0 FTE/Virtual	08/06/20	Change in assignment
Cheri Felton	First Grade/1.0 FTE/Jefferson	Second Grade/1.0 FTE/Jefferson	08/06/20	Repurposed E. Bieck's FTE/ Enrollment
Debora Glover	Elementary Counselor/1.0 FTE/Howard	Elementary Counselor/.95 FTE/Howard/.05 FTE/Jefferson	08/13/20	Change in assignment
Angela Harder	Title I Specialist/1.0 FTE/Dodge	Title I Specialist/1.0 FTE/Jefferson	08/06/20	S. Sell
Kelly Herlick	Special Education Deaf Educator/1.0 FTE/Newell	Special Education Deaf Educator/1.0 FTE/Stolley Park	08/06/20	Change in location

**Certified Changes (cont.)**

<u>Name</u>	<u>Former Assignment</u>	<u>New Assignment</u>	<u>Effective</u>	<u>Replaces/Reason</u>
Amber High	Gifted Education Specialist/ .50 FTE/Dodge/.50 FTE/ Seedling Mile	Gifted Education Specialist/ .40 FTE/Starr/.40 FTE/ Seedling Mile/.03 FTE/Dodge/ .03 FTE/Howard/.03 FTE/ Jefferson/.03 FTE/Knickrehm/ .04 FTE/Lincoln/.04 FTE/ West Lawn/Virtual	08/06/20	Change in assignment
Joann Jaros	Gifted Education Specialist/ .50 FTE/Gates/.50 FTE/ Newell	Gifted Education Specialist/ .40 FTE/Gates/.40 FTE/ Newell/.03 FTE/Dodge/ .03 FTE/Howard/.03 FTE/ Jefferson/.03 FTE/Knickrehm/ .04 FTE/Lincoln/.04 FTE/ West Lawn/Virtual	08/06/20	Change in assignment
Janel Keyes	Integration Specialist/ 1.0 FTE/Howard	Integration Specialist/ .95 FTE/Howard/.05 FTE/ Jefferson	08/13/20	Change in assignment
Marcy Krolikowski	Speech Language Pathologist/.74 FTE/ Wasmer/.26 FTE/Non Public	Speech Language Pathologist/ .90 FTE/Wasmer/.10 FTE/ Non Public	08/06/20	Student need
Mindy Littlejohn	Speech Language Pathologist/ 1.0 FTE/Starr	Speech Language Pathologist/ 1.0 FTE/Virtual (Starr/Newell)	08/06/20	Student Need
Kylie Mohling	Second Grade/1.0 FTE/ West Lawn	First Grade/1.0 FTE/ West Lawn	08/06/20	Enrollment
Sarah Nedrig	Vocal Music/1.0 FTE/Howard	Vocal Music/.95 FTE/Howard/ .05 FTE/Jefferson	08/13/20	Change in assignment

**Certified Changes (cont.)**

<u>Name</u>	<u>Former Assignment</u>	<u>New Assignment</u>	<u>Effective</u>	<u>Replaces/Reason</u>
Nicole O'Hara	Gifted Education Specialist/ .60 FTE/Engleman/ .40 FTE/Stolley Park	Gifted Education Specialist/ .40 FTE/Engleman/.40 FTE/ Stolley Park/.03 FTE/Dodge/ .03 FTE/Howard/.03 FTE/ Jefferson/.03 FTE/Knickrehm/ .04 FTE/Lincoln/.04 FTE/ West Lawn/Virtual	08/06/20	Change in assignment
Michele Pittman	Skills Academy Middle Grades/ 1.0 FTE/Westridge	Special Education Resource/ 1.0 FTE/Westridge	08/06/20	A. Jones
Michelle Putnam	Fifth Grade/1.0 FTE/ Jefferson	Fourth Grade/1.0 FTE/ Jefferson	08/06/20	Enrollment
Christi Rademacher	Special Education Resource/ 1.0 FTE/Newell	Special Education Resource/ 1.0 FTE/Virtual	08/06/20	Change in assignment
William Root	Physical Education/1.0 FTE/ Howard	Physical Education/ .95 FTE/Howard/.05 FTE/ Jefferson	08/13/20	Change in assignment
Melody Sharman	Fifth Grade/1.0 FTE/ Newell	Fifth Grade/1.0 FTE/ Virtual	08/06/20	Change in assignment
Ashley Splattstoesser	Second Grade/.53 FTE/ Newell	ELL/.53 FTE/Virtual	08/06/20	Change in assignment
Renee Sutherland	First Grade/1.0 FTE/ Newell	First Grade/1.0 FTE/ Virtual	08/06/20	Change in assignment

**Certified Changes (cont.)**

<u>Name</u>	<u>Former Assignment</u>	<u>New Assignment</u>	<u>Effective</u>	<u>Replaces/Reason</u>
Loria Lei Thunker	Gifted Education Specialist/ .60 FTE/Shoemaker/ .40 FTE/Wasmer	Gifted Education Specialist/ .40 FTE/Shoemaker/.40 FTE/ Wasmer/.03 FTE/Dodge/ .03 FTE/Howard/.03 FTE/ Jefferson/.03 FTE/Knickrehm/ .04 FTE/Lincoln/.04 FTE/ West Lawn/Virtual	08/06/20	Change in assignment

**Certified Changes/Extra Standard Assignments**

<u>Name</u>	<u>Former Assignment</u>	<u>New Assignment</u>	<u>Effective</u>	<u>Replaces/Reason</u>
Grant Boyer	Head 9th Grade Football/ Senior	Reserve Football/Senior	08/12/20	J. McQuinn
Jeff McQuinn	Reserve Football/Senior	Reserve Football/Senior	08/12/20	K. Wells
Sydne Sims	MS Assistant Volleyball/Barr	MS Head Volleyball/Barr	08/12/20	A. Friedel

**Classified Changes**

<u>Name</u>	<u>Former Assignment</u>	<u>New Assignment</u>	<u>Effective</u>	<u>Replaces/Reason</u>
Leticia Acosta	Paraeducator/.75 FTE/Lincoln	Paraeducator/.81 FTE/Noon Monitor/.19 FTE/Lincoln	08/12/20	Part of F. Espinosa's FTE
Alejandra Aguilar Gonzalez	Nutrition Services Assistant/.75 FTE/Barr	Nutrition Services Assistant/.91 FTE/Barr	08/05/20	P. Kovar
Blanca Almaguer	Food Server/.69 FTE/Starr	Food Server/.56 FTE/Dodge	8/06/20	Return to prior position
Antonio Avila	Assistant Custodian/.50 FTE/Engleman	Skills Academy Paraprofessional/.94 FTE/Senior/Wyandotte	08/13/20	R. Brewer
Connie Bolte	Satellite Clerk/.65 FTE/ Knickrehm	Satellite Clerk/.50 FTE/ Knickrehm	08/05/20	Change in hours
Raelyn Brewer	Skills Academy Paraprofessional/.94 FTE/Senior/Wyandotte	Skills Academy Paraprofessional/.94 FTE/ Westridge	08/05/20	A. Urbanski
Brenda Bykerk	Paraeducator/.69 FTE/ Noon Monitor/.19 FTE/ Engleman	Paraeducator/.94 FTE/ West Lawn	08/05/20	S. Fila
Erica Contreras	Special Education Paraeducator/.94 FTE/Jefferson	Secretary-Principal/1.0 FTE/ Virtual	08/05/20	New position
Cynthia Dearth	Paraeducator/.59 FTE/ Jefferson	Paraeducator/.72 FTE/ Jefferson	08/06/20	Part of C. Danek's FTE
Wilma Dickson	Nutrition Services Assistant/.50 FTE/Senior	Nutrition Services Assistant/.75 FTE/Senior	08/05/20	A. Tiew



**Classified Changes (cont.)**

<u>Name</u>	<u>Former Assignment</u>	<u>New Assignment</u>	<u>Effective</u>	<u>Replaces/Reason</u>
Violeta Garcia Cisneros	Nutrition Services Assistant/ .88 FTE/Walnut	Head Cook/1.0 FTE/Walnut	08/18/20	L. Niedfelt
Liliana Gonzalez	Paraeducator/.94 FTE/Starr	ELL Paraeducator/.94 FTE/ Noon Monitor/.06 FTE/Starr	08/05/20	P. Alarcon
Silvia Guerrero	ELL Preschool Paraeducator/ 1.0 FTE/Early Learning Center	ELL Preschool Paraeducator/ 1.0 FTE/Howard	08/06/20	New position
Janet Kuta	Head Food Server/.88 FTE/ Starr	Nutrition Services Assistant/ .94 FTE/CNC/Westridge	08/05/20	P. Rivera
Elizabeth Largen	Signing Interpreter/.94 FTE/ Newell	Signing Interpreter/.94 FTE/ Stolley Park	08/06/20	Change in location
Tisha Lee	Head Food Server/.22 FTE/ Food Server/.44 FTE/Newell	Head Food Server/.72 FTE/ Newell	08/05/20	F. Sanders
Lori Lemburg	Nutrition Services Assistant/ .50 FTE/Walnut	Nutrition Services Assistant/ .75 FTE/Walnut	08/05/20	J. Ortega
Teresa Lorsung	Head Food Server/.44 FTE/ Howard	Head Food Server/.44 FTE/ Satellite Clerk/.13 FTE/Howard	08/05/20	J. Nuncio
Teresa Lorsung	Head Food Server/.44 FTE/ Satellite Clerk/.13 FTE/ Howard	Head Food Server/.44 FTE/ Howard	08/24/20	Employee request
Mary Macias	Nutrition Services Assistant/ .50 FTE/Walnut	Nutrition Services Assistant/ .88 FTE/Walnut	08/18/20	V. Garcia Cisneros
Joachim Moreno	Assistant Custodian/1.0 FTE/ Senior	Assistant Custodian/1.0 FTE/ Senior	08/12/20	S. Arrants

**Classified Changes (cont.)**

<u>Name</u>	<u>Former Assignment</u>	<u>New Assignment</u>	<u>Effective</u>	<u>Replaces/Reason</u>
Jo Nuncio	Satellite Clerk/.50 FTE/Howard	ELL Preschool Paraeducator/ 1.0 FTE/Howard	08/06/20	New position
Christina Olena	Signing Interpreter/.94 FTE/ Newell	Certified Deaf Interpreter/ .94 FTE/Stolley Park	08/05/20	EIPA score received & Change in location
Justin Patrick	Assistant Custodian/1.0 FTE/ Westridge	Head Custodian/1.0 FTE/ Career Pathways	08/24/20	F. Martinez
Elsy Ramos	Food Server/.16 FTE/Newell	Food Server/.56 FTE/ Knickrehm	08/05/20	S. Schneiderheinz
Kathryne Reeves	Paraeducator/.75 FTE/ Wasmer	Paraeducator/.88 FTE/ Wasmer	08/12/20	Student need
Marlo Reyes	ELL Paraeducator/.81 FTE/ Noon Monitor/.06 FTE/ Knickrehm	ELL Paraeducator/Family Communication/.94 FTE/ Noon Monitor/.06 FTE/ Knickrehm	08/12/20	Student need
Micheal Thompson	Certified Deaf Interpreter/ .94 FTE/Early Learning Center	Certified Deaf Interpreter/ .94 FTE/Stolley Park	08/05/20	Change in location
Micheal Thompson	Certified Deaf Interpreter/ .94 FTE/Stolley Park	Certified Deaf Interpreter/ .94 FTE/Walnut	08/11/20	Student need
Kathleen Williams	Assistant Custodian/1.0 FTE/ Shoemaker	Head Custodian/1.0 FTE/ Shoemaker	08/24/20	R. Real

**Certified Special Assignment**

<u>Name</u>	<u>Additional Assignment</u>	<u>Effective</u>	<u>Replaces/Reason</u>
Pamela Little	MS Team Leader Stipend-Exploratory/ Westridge	08/06/20	A. High

**Certified Special Assignment Resignations**

<u>Name</u>	<u>Assignment/Building</u>	<u>Reason</u>	<u>Effective</u>
Amber High	MS Team Leader Stipend-Exploratory/ Westridge	New position	05/26/20
Richard Kissack	Social Studies Department Chair/Senior	Personal	05/26/20

**Certified Requests for Leave of Absence**

<u>Name</u>	<u>Assignment/School</u>	<u>Date of Leave</u>	<u>Reason</u>
Amy Moyer	Fifth Grade/1.0 FTE/Dodge	05/26/20-05/24/21 (2020-2021 school year)	Personal

**Salary Schedule Movement for the 2020-2021 School Year**

<u>Name</u>	<u>Assignment/Building</u>	<u>Salary Schedule Movement</u>
Kelly Allan	Vocal Music/Newell	MA+36 to MA+45
Amy Almquist	English/Senior	MA+27 to MA+36
Laurie Anderson	ELL/Jefferson	MA+36 to MA+45
Ryan Anderson	Physical Education/Jefferson/West Lawn	BA+09 to MA
Tonya Appel	Third Grade/Newell	MA to MA+09
Jenifer Ashby	Kindergarten/Howard	BA+18 to BA+27
Bianca Ayala	ELL/Howard	MA+09 to MA+18
Emily Bailey	First Grade/Gates	BA+09 to BA+18
Alyssa Bair	English Language Arts/Barr	BA to BA+09
Brianna Bankson	Second Grade/Gates	BA+09 to BA+18
Amy Bombeck	ELL/Wasmer	BA+09 to BA+18
Elizabeth Boyle	English Language Arts/Walnut	MA+27 to MA+36
Catherine Breuer	Middle School/Success Academy	BA+36 to MA
Kristin Briggs	Fifth Grade/Starr	MA to MA+09
Andrea Brunk	Third Grade/Engleman	MA+09 to MA+18
Marleen Burkhart	Special Education Resource/Walnut	MA+09 to MA+18

**Salary Schedule Movement for the 2020-2021 School Year (cont.)**

<u>Name</u>	<u>Assignment/Building</u>	<u>Salary Schedule Movement</u>
Kevin Butters	Fifth Grade/Lincoln	BA+09 to BA+18
Katelyn Caauwe	English Language Arts/Social Studies/Walnut	BA+18 to MA
Brenda Carlson	Fourth Grade/Lincoln	BA+18 to BA+27
Jennifer Carr	Fourth Grade/Dodge	MA+27 to MA +36
Bergen Carraher	Speech Language Pathologist/West Lawn	MA to MA+09
Morgan Cemper	Fourth Grade/Shoemaker	MA+27 to MA+36
Amber Clausen	Mathematics/Barr	MA to MA+09
Emily Crow	First Grade/Engleman	BA to BA+09
Meredith Davis	Speech Language Pathologist/Admin. Bldg.	MA+09 to MA+18
Alyssa Doggett	Kindergarten/Engleman	BA+27 to MA
Mark Edge	Social Studies/Senior	MA+27 to MA+36
Whitney Ehrman	Counselor/Starr/Stolley Park	BA+36 to MA
Meredy Ernstmeyer	Spanish/Senior	MA+18 to MA+27
Stephanie Finnegan	Fourth Grade/Newell	BA+27 to MA
Jenifer Fischer	Speech Language Pathologist/Westridge/ Stolley Park	MA+36 to MA+45
Alexus Fleharty	Special Education Resource/West Lawn	BA to BA+09

**Salary Schedule Movement for the 2020-2021 School Year (cont.)**

<u>Name</u>	<u>Assignment/Building</u>	<u>Salary Schedule Movement</u>
Brett Forsman	Construction Pathway/Career Pathways Institute	MA+18 to MA+27
Heather Fucile	First Grade/Gates	MA+36 to MA+45
Kayla Geiger	Mathematics/Westridge	BA+09 to BA+18
Gustavo Gonzales	ELL/Senior	BA+09 to BA+18
Rebecca Green	Second Grade/Howard	BA to BA+09
Keri Gruntorad	Second Grade/Stolley Park	MA+09 to MA+18
Patrick Gunther	Social Studies/Senior	BA+27 to MA
Melanie Hansen	First Grade/Lincoln	MA+36 to MA+45
Kendra Harders	Fourth Grade/Gates	MA+09 to MA+18
Eric Hartel	Business Education/Senior	MA+36 to MA+45
Brent Heikes	Fifth Grade/Engleman	BA+09 to BA+18
Kaitlyn Hesman	Special Education Resource/Newell	BA to BA+09
Sydney Hespe	Title 1 Specialist/Knickrehm	BA+18 to MA
Grant Hiebner	Social Studies/Westridge	MA+18 to MA+27
Clarissa Hostler	Fourth Grade/Dodge	BA+09 to MA
Cade Huncovsky	Second Grade/Virtual	BA to BA+09

**Salary Schedule Movement for the 2020-2021 School Year (cont.)**

<u>Name</u>	<u>Assignment/Building</u>	<u>Salary Schedule Movement</u>
Mariah Huncovsky	Kindergarten/Newell	BA to BA+09
Joann Jaros	Gifted Education Specialist/Newell/Gates	MA+27 to MA+36
Caitlin Jensen	Fourth Grade/Dodge	MA+36 to MA+45
Krystal Jepsen	Special Education Resource/Shoemaker	BA to BA+09
Amanda Julesgard	Kindergarten/Seedling Mile	MA+27 to MA+36
Stacy Karr	Nurse Supervisor/Westridge	BA+09 to MA
Catherine Klanecky	First Grade/Engleman	BA+27 to MA
Holly Kor	Second Grade/Dodge	BA to BA+09
Chandra Kosmicki	Integration Specialist/Jefferson/West Lawn	MA+36 to MA+45
Jennifer Kramer	Social Studies/Westridge	BA+09 to MA
Abbi Kush	Mathematics/Walnut	BA to BA+09
Chelsey Liess	Physical Education/Walnut	MA+36 to MA+45
Mindy Littlejohn	Speech Language Pathologist/Starr	MA+18 to MA+27
Wendy Louder	Business Education/Senior	BA to BA+09
Holly Love	Mathematics/Walnut	MA to MA+09
Pamela Lux	Third Grade/Engleman	BA+27 to MA

**Salary Schedule Movement for the 2020-2021 School Year (cont.)**

<u>Name</u>	<u>Assignment/Building</u>	<u>Salary Schedule Movement</u>
Micheal Lynn	Freshman Seminar/Senior	BA+09 to BA+18
Tyler Madison	Social Studies/Walnut	MA+18 to MA+27
Whitney Martin	Fourth Grade/Gates	BA+09 to BA+18
Heath McClellan	Mathematics/Senior/Career Pathways Institute	BA to BA+09
Grayce McDowell	Kindergarten/Jefferson	BA+27 to MA
Emily McPherson	Special Education Resource/Senior	MA+36 to MA+45
Laura McQuinn	English/Senior	MA+09 to MA+18
Jamie Menagh	ELL/Wasmer	MA to MA+09
Kaitlyn Meyer	Vocal Music/Gates	BA to BA+09
Jacob Morrow	English Language Arts/Westridge	BA+09 to BA+18
McClain Narber	Second Grade/Wasmer	BA to BA+09
Jenny Nelson	Fourth Grade/Gates	MA to MA+09
Nichole Nesvara	Social Worker/Starr/Stolley Park	MA+18 to MA+27
Kay Niebuhr	Science/Walnut	MA+36 to MA+45
Alex Niederklein	Counselor/Senior	BA+36 to MA
Kathryn Olson	Physical Education/Shoemaker	MA+36 to MA+45



**Salary Schedule Movement for the 2020-2021 School Year (cont.)**

<u>Name</u>	<u>Assignment/Building</u>	<u>Salary Schedule Movement</u>
Kathryn Patten	Second Grade/Wasmer	BA+27 to MA
Ellie Petersen	Mathematics/Westridge	MA to MA+09
Andrea Poltack	Fourth Grade/Newell	MA+27 to MA+36
Julie Schlachter	Social Worker/Walnut	MA+36 to MA+45
Brittany Schroder	Third Grade/Lincoln	BA+18 to MA
Jessica Schroeder	Instructional Coach/Stolley Park	BA+27 to MA
John Schultz	Instrumental Music/Walnut	MA+36 to MA+45
Kathryn Shafer	Speech Language Pathologist/Gates	MA to MA+09
Chantel Silva	Special Education Resource/Wyandotte	BA+18 to MA
Bailey Simonson	Second Grade/Stolley Park	BA+09 to BA+18
Sally Smith	Social Worker/Wasmer/Shoemaker	MA+09 to MA+18
Alexis Stockton	Mathematics/Senior	BA to BA+09
Thomas Sullivan	Science/Westridge	BA+27 to MA
Jimena Taylor	ELL/Dodge	BA to BA+09
Michelle Thorne	Title 1 Specialist/Wasmer	MA+36 to MA+45
Kari Thornton	Second Grade/Engleman	MA+18 to MA+27

**Salary Schedule Movement for the 2020-2021 School Year (cont.)**

<u>Name</u>	<u>Assignment/Building</u>	<u>Salary Schedule Movement</u>
Shayla Tibbetts	Fourth Grade/Engleman	MA to MA+09
Katherine Toler	SPED Resource Room/Shoemaker	BA+18 to MA
Jeffery Tomlin	Soc Studies/Physical Education/Senior	MA+27 to MA+36
M Kathleen Townsend	Counselor/Senior	BA+36 to MA
Tracey Trampe	Counselor/Dodge	MA+18 to MA+27
Spencer Trout	Automotive Ind Tech/Career Pathways Institute	BA to BA+9
Kelsey Vanis	Kindergarten/Newell	MA+27 to MA+36
Debra Vitera	Kindergarten/Dodge	MA+36 to MA+45
Rebecca Waind	Kindergarten/Stolley Park	MA+27 to MA+36
Donald Webben	Fifth Grade/Shoemaker	BA to BA+09
Jason Weseman	Fifth Grade/Howard	MA+27 to MA+36
Jami White	Social Worker/Newell	MA+18 to MA+27
Jessica Whitmire	Business Ed/Senior	BA to BA+09
Kristen Wullschleger	Kindergarten/West Lawn	BA to BA+09

The Superintendent recommends adoption of the Staff Adjustment on the consent agenda

## Grand Island Public Schools

### Fund Balances

Fiscal Year: 2019-2020

Month: August

Year: 2020

Fund Type:

Include Cash Balance

FY End Report

<u>Fund</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Transfers</u>	<u>Fund Balance</u>
01	General	\$26,535,867.25	\$114,197,486.48	(\$114,730,668.41)	\$0.00	\$26,002,685.32
02	Depreciation	\$2,450,147.51	\$0.00	(\$1,795,590.93)	\$0.00	\$654,556.58
03	Employee Benefit	\$3,063,636.10	\$57,388.84	(\$11,193.00)	\$0.00	\$3,109,831.94
04	Contingency	\$1,048,171.74	\$8,035.64	\$0.00	\$0.00	\$1,056,207.38
05	Activities	\$1,797,110.91	\$2,908,169.40	(\$2,615,022.52)	\$0.00	\$2,090,257.79
06	School Nutrition	\$1,151,274.23	\$6,462,734.34	(\$6,489,586.77)	\$0.00	\$1,124,421.80
07	Bond	\$6,929,920.22	\$78,000,187.73	(\$77,904,650.43)	\$0.00	\$7,025,457.52
08	Special Building	\$4,621,564.98	\$7,749,267.24	(\$7,725,251.78)	\$0.00	\$4,645,580.44
09	Qualified Capitol Purpose Undertaking	\$2,108,003.74	\$4,693,604.61	(\$6,010,728.36)	\$0.00	\$790,879.99
10	Cooperative	\$807,128.39	\$0.00	\$0.00	\$0.00	\$807,128.39
Grand Total:		\$50,512,825.07	\$214,076,874.28	(\$217,282,692.20)	\$0.00	\$47,307,007.15

End of Report

GIPS Memorial Stadium  
Additions Renovations  
Change Order Listing

Change Order Number	Date	Change Order Explanation	Amount	Current Contract Amount	Date Approved Dir Bldgs & Grnds	Date Approved Fac/Fin Committee	Date Approved Board of Ed
		Original Contract Amount		14,012,100.00			
001	3/5/2019	Item 1: Door 130A changes	1,807.61	14,013,907.61			
001	3/5/2019	Item 2: Septic tank removal	3,047.25	14,016,954.86	4/2/2019	4/2/2019	4/11/2019
002	5/21/2019	Item 1: Changes to locker room game clocks	2,321.30	14,019,276.16			
002	5/21/2019	Item 2: Water service revisions	382.10	14,019,658.26			
002	5/21/2019	Item 3: Storm Line TV credit	(2,031.74)	14,017,626.52			
002	5/21/2019	Item 4: Hot chocolate machine changes	(624.00)	14,017,002.52	6/25/2019	6/25/2019	7/11/2019
003	6/17/2019	Item 1: Credit for using alternative signage products by Nebraska Sign Co.	(10,000.00)	14,007,002.52			
003	6/17/2019	Item 2: Irrigation pump changes	5,250.86	14,012,253.38			
003	6/17/2019	Item 3: Install polished concrete flooring system	18,183.50	14,030,436.88			
003	6/17/2019	Item 4: Option 1 - Finish line power and data	58,706.38	14,089,143.26	8/5/2019	7/30/2019	8/8/2019
004	9/10/2019	Item 1: Alt. No 1 - East side stadium permanent seating with locker room underneath	1,100,000.00	15,189,143.26	10/1/2019	10/10/2019	10/10/2019
005	9/12/2019	Item 1: Electrical changes to doors	5,088.64	15,194,231.90			
005	9/12/2019	Item 2: Attic Stock Materials	5,284.53	15,199,516.43			
005	9/12/2019	Item 3: Additional row of vinyl bleachers	2,482.50	15,201,998.93			
005	9/12/2019	Item 4: Delete Alternate 3 - storm pipe removal and replacement	(33,000.00)	15,168,998.93	10/1/2019	10/10/2019	10/10/2019
006	11/6/2019	Item 1: Changes to seating details	2,424.47	15,171,423.40			
006	11/6/2019	Item 2: Framing revisions	2,002.12	15,173,425.52			
006	11/6/2019	Item 3: Changes from a livetap to a tee and two valves at the City main line connection	537.34	15,173,962.86			
006	11/6/2019	Item 4: Revisions to ceiling tile and deleted ceiling tile	(529.50)	15,173,433.36			
006	11/6/2019	Item 5: Electrical changes to press box	856.56	15,174,289.92			

GIPS Memorial Stadium  
Additions Renovations  
Change Order Listing

006	11/6/2019	Item 6: Credit for removal of requirement to paint exterior galvanized handrails and guardrails	(13,120.00)	15,161,169.92	12/5/2019	12/5/2019	12/12/2019
007	1/27/2020	Item 1: Roof hatch changes	5,229.96	15,166,399.88			
007	1/27/2020	Item 2: Alternate flag pole	24,662.39	15,191,062.27			
007	1/27/2020	Item 3: Electrical & turf work required for Delay of Game Clocks	8,571.71	15,199,633.98			
007	1/27/2020	Item 4: Electrical & turf work required for Field Scoreboard Cameras	10,362.12	15,209,996.10			
007	1/27/2020	Item 5: Delete Fair Play Game Clocks for Locker Rooms and provide Daktronics Game Clock System	6,330.96	15,216,327.06	2/12/2020	2/4/2020	2/17/2020
008	3/23/2020	Item 1: Elevator infill	7,081.09	15,223,408.15			
008	3/23/2020	Item 2: New scoreboard electrical	25,307.73	15,248,715.88			
008	3/23/2020	Item 3: Front guardrails	26,209.37	15,274,925.25			
008	3/23/2020	Item 4: Exit Signs Room 520	1,032.25	15,275,957.50			
008	3/23/2020	Item 5: Precast lettering	3,093.02	15,279,050.52			
008	3/23/2020	Item 6: Soffit panels at ticket booth	2,504.56	15,281,555.08			
008	3/23/2020	Item 7: EPDM roof at ticket booth	(1,100.00)	15,280,455.08			
008	3/23/2020	Item 8: East Stadium Alternate #1 position	14,969.88	15,295,424.96			
008	3/23/2020	Item 9: Monument conduits	3,098.39	15,298,523.35			
008	3/23/2020	Item 10: East stadium floor drain	392.85	15,298,916.20	3/31/2020	3/31/2020	4/9/2020
009	6/15/2020	Item 1: Sand fill at sanitary line	7,037.88	15,305,954.08			
009	6/15/2020	Item 2: East stadium treads/risers	5,826.99	15,311,781.07			
009	6/15/2020	Item 3: Alt. #1 electrical changes to doors	2,316.02	15,314,097.09			
009	6/15/2020	Item 4: Eliminate paint	(3,500.00)	15,310,597.09			
009	6/15/2020	Item 5: Fluid applied flooring at West Stadium in polished concrete areas	9,693.83	15,320,290.92			
009	6/15/2020	Item 6: Storage 129 fire rated access door	476.70	15,320,767.62	8/4/2020	8/4/2020	8/13/2020
010	7/28/2020	Item 1: AHU-3 motorized damper	881.29	15,321,648.91			
010	7/28/2020	Item 2: Concessions 504 electrical rough-in	5,270.51	15,326,919.42			
010	7/28/2020	Item 3: Epoxy anchors for seating in east stadium existing	4,341.74	15,331,261.16			

GIPS Memorial Stadium  
Additions Renovations  
Change Order Listing

010	7/28/2020	Item 4: East alternate wing wall elevations	(1,545.00)	15,329,716.16			
010	7/28/2020	Item 5: Track asphalt work.	474,602.45	15,804,318.61			
010	7/28/2020	Item 6: East stadium condensing unit	3,642.08	15,807,960.69			
010	7/28/2020	Item 7: Mens 508 access panel	833.38	15,808,794.07			
010	7/28/2020	Item 8: RFP 032 - field turf patching	2,797.48	15,811,591.55	8/4/2020	8/4/2020	8/13/2020
011	8/20/2020	Item 1: East alternate ceilings	2,369.86	15,813,961.41			
011	8/20/2020	Item 2: East window blockouts	779.14	15,814,740.55			
011	8/20/2020	Item 3: Metal panel deduct for 100 sf of MP1	(10,000.00)	15,804,740.55			
011	8/20/2020	Item 4: East stadium track lighting	15,698.86	15,820,439.41			
011	8/20/2020	Item 5: West revised grades	2,860.94	15,823,300.35			
011	8/20/2020	Item 6: Crushed concrete for track compaction	2,149.35	15,825,449.70			
011	8/20/2020	Item 7: West stadium Knox box	703.92	15,826,153.62			
011	8/20/2020	Item 8: Vestibule 123 column infill	283.72	15,826,437.34			
011	8/20/2020	Item 9: SPR fine asphalt at track	1,244.48	15,827,681.82	9/1/2020	9/1/2020	
			Totals	% of Total			
		Original Contract	\$14,012,100	88.52907%			
		Total Change Orders Amount and as a % of Total Spending	\$1,815,582	11.47093%			
		<b>Grand Total</b>	<b>\$15,827,682</b>	<b>100.00000%</b>			
		<b>CHANGE ORDERS AS A PERCENTAGE OF ORIGINAL CONTRACT</b>		<b>12.95724%</b>			



# AIA<sup>®</sup> Document G701<sup>™</sup> – 2017

## Change Order

<b>PROJECT:</b> <i>(Name and address)</i> Grand Island Public Schools Memorial Stadium Additions & Renovations Grand Island, NE	<b>CONTRACT INFORMATION:</b> Contract For: General Construction  Date: November 12, 2018	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 11  Date: August 20, 2020
<b>OWNER:</b> <i>(Name and address)</i> Grand Island Public Schools P.O. Box 4904 Grand Island, NE 68802-4904	<b>ARCHITECT:</b> <i>(Name and address)</i> CMBA Architects 208 N. Pine St., Suite 301 Grand Island, NE 68801	<b>CONTRACTOR:</b> <i>(Name and address)</i> Hausmann Construction, Inc. 8885 Executive Woods Drive Lincoln, NE 68512

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Item 1: CR041 R1: East alternate ceilings	ADD \$ 2,369.86
Item 2: CR044: East window blockouts	ADD \$ 779.14
Item 3: CR055: Metal panel deduct for 100 sf of MP1	DEDUCT (\$ 10,000.00)
Item 4: CR057: East stadium track lighting	ADD \$ 15,698.86
Item 5: CR064: West revised grades	ADD \$ 2,860.94
Item 6: CR065: Crushed concrete for track compaction	ADD \$ 2,149.35
Item 7: CR068: West stadium Knox box	ADD \$ 703.92
Item 8: CR069: RFI 068 - Vestibule 123 column infill	ADD \$ 283.72
Item 9: CR072: SPR fine asphalt at track	ADD \$ 1,244.48

TOTAL ADD THIS CHANGE ORDER \$ 16,090.27

The original Contract Sum was	\$ 14,012,100.00
The net change by previously authorized Change Orders	\$ 1,799,491.55
The Contract Sum prior to this Change Order was	\$ 15,811,591.55
The Contract Sum will be increased by this Change Order in the amount of	\$ 16,090.27
The new Contract Sum including this Change Order will be	\$ 15,827,681.82

The Contract Time will be unchanged by zero (0) days.

The new date of Substantial Completion will be August 20, 2020.

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

CMBA Architects  
ARCHITECT *(Firm name)*

Hausmann Construction Inc.  
CONTRACTOR *(Firm name)*

Grand Island Public Schools  
OWNER *(Firm name)*

SIGNATURE

James R. Brisnehan

PRINTED NAME AND TITLE

DATE

8/20/2020

SIGNATURE

Matt Schendt

PRINTED NAME AND TITLE

DATE

SIGNATURE

Dan O. Petsch

PRINTED NAME AND TITLE

DATE



**Hausmann Construction Inc**

8885 Executive Woods Drive  
Lincoln , NE 68512  
Ph : (402)4383230

**Change Request**

**To:** HALL COUNTY SCHOOL DISTRICT 2  
123 S WEBB ROAD  
PO BOX 4904  
GRAND ISLAND, NE 68802

**Number:** 042 R1  
**Date:** 7/20/20  
**Job:** 18-015 GIPS MEMORIAL STADIUM  
**Phone:**

**Description:** East Alternate Ceilings

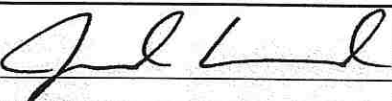
We are pleased to offer the following specifications and pricing to make the following changes:

The scope of work covered under this change order request is to incorporate the construction changes made, per CPR 024 (East Alternate Ceilings) dated 3/13/2020.

- Item #1: Drywall and ACT
- Item #2: Project Management (2 Hours)

The total amount to provide this work is .....	\$2,369.86
(Please refer to attached sheet for details.)	

If you have any questions, please contact me at .

Hausmann Construction Inc :   
 Date: 7/20/2020

Owner: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Architect: \_\_\_\_\_  
 Date: \_\_\_\_\_



Hi-Tech Interiors, Inc.  
5006 Skyway Drive  
Manhattan, KS 66503  
(785) 539-7266  
(785) 539-6110 Fax  
[hitech@hitechinteriors.com](mailto:hitech@hitechinteriors.com)

## ADDITIONAL WORK AUTHORIZATION #7R

To: Hausmann Construction  
ATTN: Josh Albright

July 20, 2020

JOB: GIPS Memorial Stadium

HTI job #5227

You are authorized to perform the following specifically described additional work:

### Material and labor to make changes per RFP 024

Add bulkhead in Rm 522	\$ 481
Add 1 layer of drywall to ceiling of Rm 507	\$ 2,021
Add ACT Rm 522	\$ 544
Delete Gyp Lid Rm 522	(\$ 1,027)

Breakdown attached

Price null and void after 10 days.

**ADDITIONAL COST FOR ABOVE WORK IS**

**\$ 2,019.00**

Payment will be made as follows:

Above additional work is to be performed under same conditions as specified in original contract unless otherwise stipulated.

Date \_\_\_\_\_ Authorizing Signature: \_\_\_\_\_

We hereby agree to furnish labor and materials – complete in accordance with the above specifications, at or above stated price.

Authorized signature Marcus Meeker Date 7-20-20  
Marcus Meeker- Project Manager

**THIS IS AWA NO. 7 (revised)**

NOTE: This Revision becomes part of, and in conformance with, the existing contract.

# HI-TECH INTERIORS, INC.

## Calculation Sheet

Bid Date:

Address: RFP 024 - Room 507 Ceiling

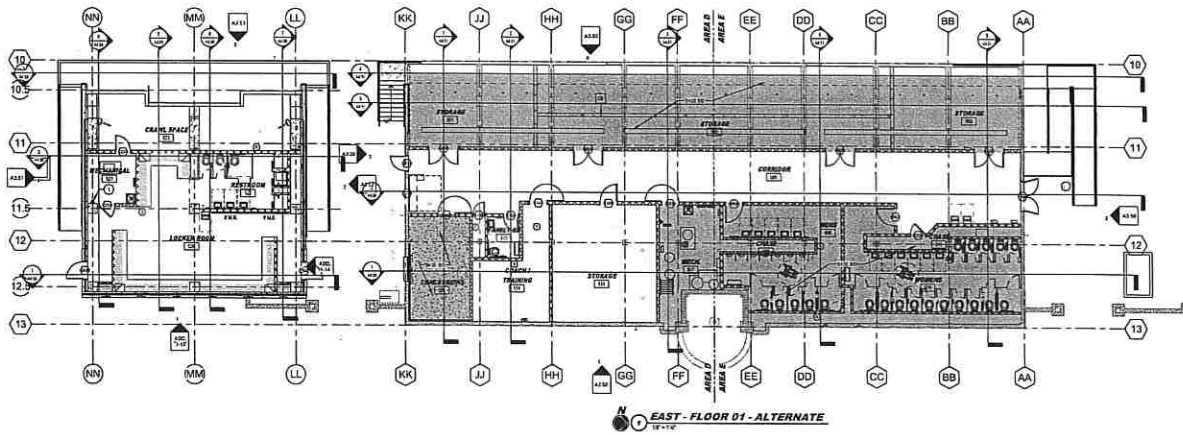
Estimated By: Marcus

Architect:

Date of Prints:

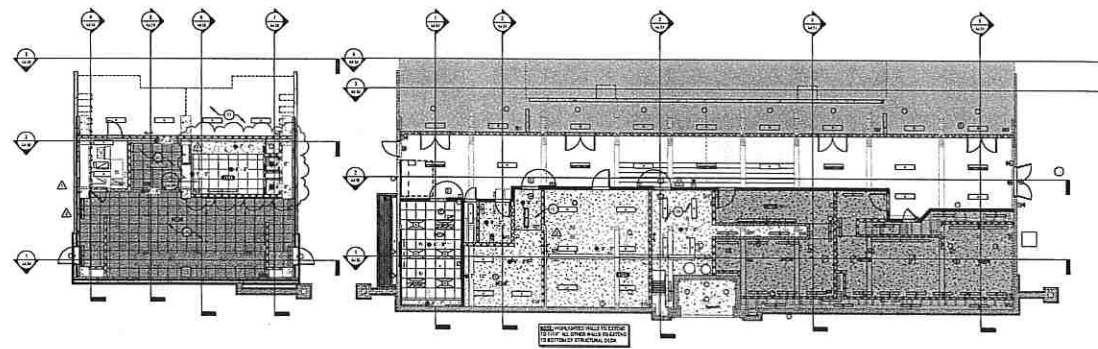
Phase	Description	Material Costs			Labor Costs		Man Hrs.	
		Qty.	Unit	Extension	Unit	Extension		
<b>Material</b>								
	6" Framing	LF	280	0.85	238			
	3 5/8" Framing	LF	-280	0.7	(196)			
	Drywall	SF	380	0.45	171			
	Mud and Tape	SF	60	0.15	9			
	Beads	LF	40	0.23	9			
	Fire Caulk	EA	8	20	160			
	Add Grid	SF	0	0.45	0			
	Add Tile	SF	0	0.92	0			
	Deduct DGL	SF	0	0.62	0			
	Deduct Drywall	SF	0	0.45	0			
<b>Labor</b>								
	Framing		2			65	130	
	Hanging		10			65	650	
	Finishing		2			65	130	
	Fire Caulking		4			65	260	
	DRYWALL SCREWS		1	30	30			
	FRAME SCREWS		0	30	0			
	HILTI PINS CONCRETE		0	30	0			
	STEEL			30	0			
<b>SUB TOTALS</b>					<b>421</b>		<b>1,170</b>	<b>18</b>
	Stock			0.05	21			
	Clean					0.05	69	
	Supervision					0.05	59	
<b>Miscellaneous Expenses</b>					<b>442</b>		<b>1,287</b>	
	Taxes			0	0	0	0	
MILEAGE	108							
LIFT	0							
CRANE	0							
FRIEGHT	0							
<b>Total Expenses</b>					<b>108</b>		<b>108</b>	
<b>TOTALS</b>					<b>442</b>		<b>1,287</b>	
<b>Total Material and Labor</b>							<b>1,729</b>	
<b>Miscellaneous Expenses</b>							<b>108</b>	
<b>Total</b>							<b>1,837</b>	
<b>Overhead and Profit</b>						0.1	<b>184</b>	
<b>TOTAL JOB</b>							<b>2,021</b>	
<b>Sales Tax</b>						0	<b>0</b>	
<b>GRAND TOTAL JOB</b>							<b>2,021</b>	





**EAST-FLOOR 01 - ALTERNATE**  
10-110

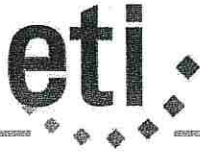
- GENERAL NOTES**
- A DIMENSIONS ARE TO FACE OF WALL, UNLESS OTHERWISE INDICATED
  - B ALL INTERIOR WALLS CONFORM TO THE FINISH AND QUALITY OF CONSTRUCTION AS SHOWN UNLESS OTHERWISE NOTED ON THE ARCHITECTURAL DRAWINGS
  - C CONSTRUCTION SHALL VERIFY ALL DIMENSIONS AND VERIFY ACCORDING TO THE DIMENSIONS SHOWN ON THE ARCHITECTURAL DRAWINGS
  - D VERIFY ALL DIMENSIONS, INCLUDING FINISHES
  - E INTERIOR CONCRETE FINISHED WALL CONSTRUCTION SHALL BE TO FACE
  - F ALL INTERIOR FINISHES SHALL BE AS SHOWN UNLESS OTHERWISE NOTED ON THE ARCHITECTURAL DRAWINGS
  - G ALL INTERIOR FINISHES SHALL BE AS SHOWN UNLESS OTHERWISE NOTED ON THE ARCHITECTURAL DRAWINGS
  - H INTERIOR FINISHES SHALL BE AS SHOWN UNLESS OTHERWISE NOTED ON THE ARCHITECTURAL DRAWINGS
  - I INTERIOR FINISHES SHALL BE AS SHOWN UNLESS OTHERWISE NOTED ON THE ARCHITECTURAL DRAWINGS
- KEYNOTES**
- 1 FLOOR FINISHES AS SHOWN
  - 2 FLOOR FINISHES AS SHOWN
  - 3 FLOOR FINISHES AS SHOWN
  - 4 FLOOR FINISHES AS SHOWN
  - 5 FLOOR FINISHES AS SHOWN
  - 6 FLOOR FINISHES AS SHOWN
  - 7 FLOOR FINISHES AS SHOWN
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  - 10 FLOOR FINISHES AS SHOWN
  - 11 FLOOR FINISHES AS SHOWN
  - 12 FLOOR FINISHES AS SHOWN
  - 13 FLOOR FINISHES AS SHOWN
  - 14 FLOOR FINISHES AS SHOWN
  - 15 FLOOR FINISHES AS SHOWN



**EAST-FLOOR 01 - ALTERNATE**  
10-110

- GENERAL NOTES**
- A DIMENSIONS ARE TO FACE OF WALL, UNLESS OTHERWISE INDICATED
  - B ALL INTERIOR WALLS CONFORM TO THE FINISH AND QUALITY OF CONSTRUCTION AS SHOWN UNLESS OTHERWISE NOTED ON THE ARCHITECTURAL DRAWINGS
  - C CONSTRUCTION SHALL VERIFY ALL DIMENSIONS AND VERIFY ACCORDING TO THE DIMENSIONS SHOWN ON THE ARCHITECTURAL DRAWINGS
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- KEYNOTES**
- 1 FLOOR FINISHES AS SHOWN
  - 2 FLOOR FINISHES AS SHOWN
  - 3 FLOOR FINISHES AS SHOWN
  - 4 FLOOR FINISHES AS SHOWN
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  - 11 FLOOR FINISHES AS SHOWN
  - 12 FLOOR FINISHES AS SHOWN
  - 13 FLOOR FINISHES AS SHOWN
  - 14 FLOOR FINISHES AS SHOWN
  - 15 FLOOR FINISHES AS SHOWN
- SEAL**
- NO SIGNATURE FOR APPROVAL REQUIRED UNLESS OTHERWISE INDICATED ON THE ARCHITECTURAL DRAWINGS
- REVISIONS**
- | NO. | DESCRIPTION       | DATE     |
|-----|-------------------|----------|
| 1   | ISSUED FOR PERMIT | 10/11/10 |
| 2   | ISSUED FOR PERMIT | 10/11/10 |
| 3   | ISSUED FOR PERMIT | 10/11/10 |
| 4   | ISSUED FOR PERMIT | 10/11/10 |
| 5   | ISSUED FOR PERMIT | 10/11/10 |
- IF THIS DRAWING IS NOT 24"X36" IT IS NOT TO SCALE**





# PROPOSAL REQUEST

DATE ISSUED

ETI PR #

TO

PROJECT

ETI PROJECT #

CC

PROPOSAL REQUEST BY

**Description of Proposed Changes: (This is not authorization to proceed with these changes.)**

Please request of the Contractor to submit a Price Quotation for the proposed change items below. A detailed breakout including deduct and/or additional items should be provided for our review:

**MECHANICAL**

- 1. **Sheet M3.06 – First Floor Plan – East – HVAC Alternat:**
  - a. Ceiling in Restroom 522 is changing from sloped to mostly flat, see Architectural plans for changes to ceiling. Change exhaust ductwork by locating the ductwork on the west side of the RR wall. Use the same exhaust air grilles and locate in the ceiling grid in lieu of sidewall as originally shown.

**ELECTRICAL**

- 1. **Sheet E2.03 – First Floor Plan – East – Lighting – Alternate #1**
  - a. Ceiling in Restroom 522 is changing from sloped to mostly flat, see Architectural plans for changes to ceiling. Light Fixture Type QE shall be located on the sloped area of the ceiling above the stalls.

**Hausmann Construction Inc**

8885 Executive Woods Drive  
Lincoln, NE 68512  
Ph : (402)4383230

**Change Request**

**To:** HALL COUNTY SCHOOL DISTRICT 2  
123 S WEBB ROAD  
PO BOX 4904  
GRAND ISLAND, NE 68802

**Number:** 044  
**Date:** 4/14/20  
**Job:** 18-015 GIPS MEMORIAL STADIUM  
**Phone:**


**Description:** East Window Blockouts

We are pleased to offer the following specifications and pricing to make the following changes:  
The scope of work covered under this change order request is to incorporate the construction changes made, per RFI 070 East Stadium Window Blockouts dated April 10, 2020.

- Item #1: Masonry
- Item #2: Demolition

The total amount to provide this work is ..... \$779.14  
(Please refer to attached sheet for details.)

If you have any questions, please contact me at .

Hausmann Construction Inc :   
Date: 7/8/2020

Owner: \_\_\_\_\_  
Date: \_\_\_\_\_  
Architect: \_\_\_\_\_  
Date: \_\_\_\_\_



306 E 6th Street - Kearney, NE 68847  
 PH: (308) 338-1078 FAX: (308)338-8156



Submitted by: Estimating Dept  
[office@masonryunlimitedllc.com](mailto:office@masonryunlimitedllc.com)

DATE: 4/13/2020  
 ATTENTION: Hausmann Construction  
 MASONRY PROPOSAL FOR: **Grand Island Public Schools - Memorial Stadium Additions & Renovations**

**Summary of work:** provide labor and material as required for (1) window infill

<b>Change Order ADD:</b>	\$	<b>550.00</b>
--------------------------	----	---------------

**Detailed Scope of Work**

General Scope of work items:											
Yes	No	N/A	Description	Yes	No	N/A	Description	Yes	No	N/A	Description
			Scaffolding				Engineering / Special inspections				Work due to unlevel foundations
			# of Addendums / BB Acknowledged				Surveying, wall layout				Patch existing walls
			Winterization / Sheltering				# of Mobilizations included				Joint sealants
			Temp Water & Power				Demolition				Control Joints
			Performance Bond				Backfill				Wood Blocking
			Sales Tax				Dewatering				Fire Safing
			Davis Bacon Wages				Cleaning of footings				Forklifts / Equipment

<b>Additional clarifications:</b>			
Breakdown:			
- Add (1) window infill			
Labor	\$	360.00	
Material	\$	100.00	
Admin	\$	40.00	
subtotal	\$	500.00	
10% overhead & profit	\$	50.00	
<b>Total</b>	<b>\$</b>	<b>550.00</b>	

NOTE: Proposal is valid for 30 days unless noted otherwise in the project specifications referenced above

Hausmann Construction, Inc.  
8885 Executive Woods Drive  
Lincoln, NE 68512  
Ph: 402-438-3230



**RFI**

**To:** Matt Kreutzer  
CMBA Architects  
208 N Pine Street  
Grand Island, NE 68801  
**Ph:** 308-384-4444

**RFI #:** 070  
**Date:** 4/8/2020  
**Job:** GIPS - Memorial Stadium Additions & Renovations  
**Job #:**

**Subject:** East Stadium Window Blockouts

**Drawing:** S1.51  
**Cost Impact:** Yes

**Spec Section:**  
**Schedule Impact:**

**Request:** **Date Required:** 4/22/2020  
Sheet A2.50 shows two windows being demoed out and S1.51 calls for those windows to be blocked out. In reviewing that area, there are actually three windows in that chase. Would you like the third window removed and patched back as well? See the attached photo

Please advise

**Requested By:** Hausmann Construction

**Requested For:**

**Response:**

YES.

**Answered By:** MATT KREUTZER

**Date:** 4/10/2020

**Company:** CMBA ARCHITECTS



**Hausmann Construction Inc**

8885 Executive Woods Drive  
Lincoln , NE 68512  
Ph : (402)4383230

**Change Request**

**To:** HALL COUNTY SCHOOL DISTRICT 2  
123 S WEBB ROAD  
PO BOX 4904  
GRAND ISLAND, NE 68802

**Number:** 057  
**Date:** 6/23/20  
**Job:** 18-015 GIPS MEMORIAL STADIUM  
**Phone:**

**Description:** East Stadium Track Lighting

We are pleased to offer the following specifications and pricing to make the following changes:

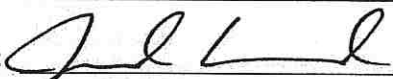
The scope of work covered under this change order request is to incorporate the construction changes made, per RFP 027 - East Stadium Track Lighting dated May 5, 2020.

Item #1 - Electrical

Clarification: Lead time for fixtures is currently 4-6 weeks from approval, this is subject to change and is based upon current information. Approval will be required on and/or before 7/3/2020 in order to have a chance to meet the current substantial completion date of 8/20/2020 for east stadium base bid. If approval extends out past 7/3/2020 or lead times are extended, it should be noted that either the date for east stadium base bid will be pushed back or that this work will be completed after substantial completion and certificate of occupancy have been received. If this work will hold up either of these items, HCI will need to review and revise costs to reflect that.

The total amount to provide this work is ..... \$15,698.86  
(Please refer to attached sheet for details.)

If you have any questions, please contact me at .

Hausmann Construction Inc :   
Date: 6/23/2020

Owner: \_\_\_\_\_  
Date: \_\_\_\_\_  
Architect: \_\_\_\_\_  
Date: \_\_\_\_\_

# Proposal



O'Hara Plumbing Co., Inc.  
P.O. Box 1038  
Grand Island, NE 68802-1038  
(308) 382-0765  
Fax (308) 382-5166  
Email: oharaplumbing@hamilton.net

PROPOSAL SUBMITTED TO HAUSMAN CONSTRUCTION		PHONE	DATE 6/22/2020
STREET		JOB NAME MEMORIAL STADIUM	
CITY, STATE, ZIP CODE		JOB LOCATION GRAND ISLAND NEBRASKA	
ARCHITECT	DATE OF PLANS		JOB PHONE

We hereby submit specifications and estimates for: **PR 27 ADD TRACK LIGHTING**

**MIDDLETON ELECTRIC**     \$13,912.04  
**OHARA PLUMBING 5%**     \$696.00  
**TOTAL CHANGE**             \$14,608.00

**WE PROPOSE** hereby to furnish material and labor – complete in accordance with above specifications, for the sum of:

**FOURTEEN THOUSAND SIX HUNDRED AND EIGHT AND NO 100** \_\_\_\_\_ Dollars (\$14,608.00).

Payment to be made as follows:

\_\_\_\_\_  
\_\_\_\_\_  
All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature: \_\_\_\_\_ **BJ OHARA**

Note: This proposal may be withdrawn by us if not accepted within 30 days.

**ACCEPTANCE OF PROPOSAL** – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

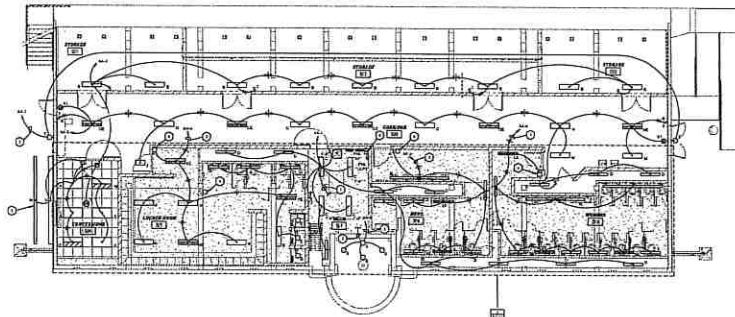
Date of Acceptance: \_\_\_\_\_

Signature: \_\_\_\_\_

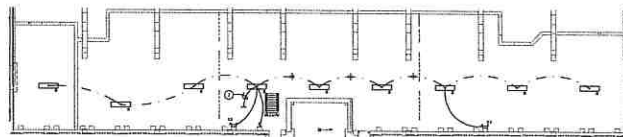
## GIPS Memorial Stadium : CPR # 27 Add Track Lighting

## Totals (Summary) - Bid Summary: Default

<b>Material</b>	
Non-Quoted	
Quotes	\$619.60
Sales Tax (0.00%)	\$9,269.62
<b>Total Material</b>	0.00
<b>Labor</b>	\$9,909.22
Direct (52.91 hours @ \$51.75)	
Non-Productive Labor	\$2,738.09
<b>Total Labor (52.91 hours)</b>	0.00
Direct Job Expenses	\$2,738.09
Tools and Miscellaneous Materials	\$0.00
Subcontracts	0.00
Job Subtotal (Prime Cost)	0.00
Overhead (0.00%)	\$12,647.31
Profit (10.00%)	0.00
<b>Job Total</b>	1,264.73
	\$13,912.04
<b>Actual Bid Price</b>	\$13,912.04
<b>Material to Direct Labor ratio: 0.78</b>	
Prime Cost per square foot	
Job Total per square foot	\$0.00
Actual Bid Price per square ft	\$0.00
Labor cost per square foot	\$0.00
Labor hours per square foot	\$0.00
Gross Profit %	0.00
Gross Profit \$	9.09
Net Profit %	\$1,264.73
	9.09



1 N 1 FIRST FLOOR PLAN - EAST - LIGHTING  
16-116



2 N 2 FIRST FLOOR PLAN - EAST - LIGHTING - MECHANICAL DECK  
16-116

**GENERAL NOTES**

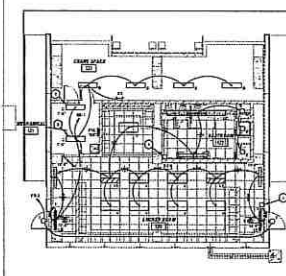
1. LIGHTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING:
2. LIGHTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING:

**GENERAL NOTES**

1. LIGHTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING:
2. LIGHTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING:

**NOTES**

1. LIGHTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING:
2. LIGHTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING:
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15. LIGHTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING:
16. LIGHTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING:
17. LIGHTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING:
18. LIGHTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING:
19. LIGHTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING:
20. LIGHTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING:



3 N 3 FIRST FLOOR PLAN - EAST - LIGHTING - ALTERNATE #1  
16-116

**SEAL**

THIS DOCUMENT HAS BEEN REVIEWED AND FOUND TO BE ACCURATE AND COMPLETE. THE DESIGNER'S SEAL AND LICENSE NUMBER ARE REQUIRED FOR ALL PROJECTS.

**REVISIONS**

NO.	DESCRIPTION	DATE
1		
2		

**IF THIS DRAWING IS NOT 24"X36" IT IS NOT TO SCALE**

**Hausmann Construction Inc**

8885 Executive Woods Drive  
Lincoln , NE 68512  
Ph : (402)4383230

**Change Request**

**To:** HALL COUNTY SCHOOL DISTRICT 2  
123 S WEBB ROAD  
PO BOX 4904  
GRAND ISLAND, NE 68802

**Number:** 064  
**Date:** 7/20/20  
**Job:** 18-015 GIPS MEMORIAL STADIUM  
**Phone:**

**Description:** West Revised Grades

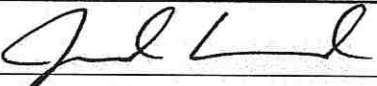
We are pleased to offer the following specifications and pricing to make the following changes:

The scope of work covered under this change order request is to incorporate the construction changes made, as itemized herein, as per ASI 032 - Est Revised Grades dated 7/6/2020.

- Item #1 - Concrete Curb
- Item #2 - Rebar Supply
- Item #3 - Project Management

The total amount to provide this work is ..... \$2,860.94  
 (Please refer to attached sheet for details.)

If you have any questions, please contact me at .

Hausmann Construction Inc :   
 Date: 7/20/2020

Owner: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Architect: \_\_\_\_\_  
 Date: \_\_\_\_\_



Bigzbys Concrete

121 Kaufman Ave  
Grand Island NE 68803

# Estimate

Date	Estimate #
7/8/2020	2128

Name / Address
HAUSMAN CONSTRUCTION

Ship To
ASI 032 WEST STADIUM PAVING

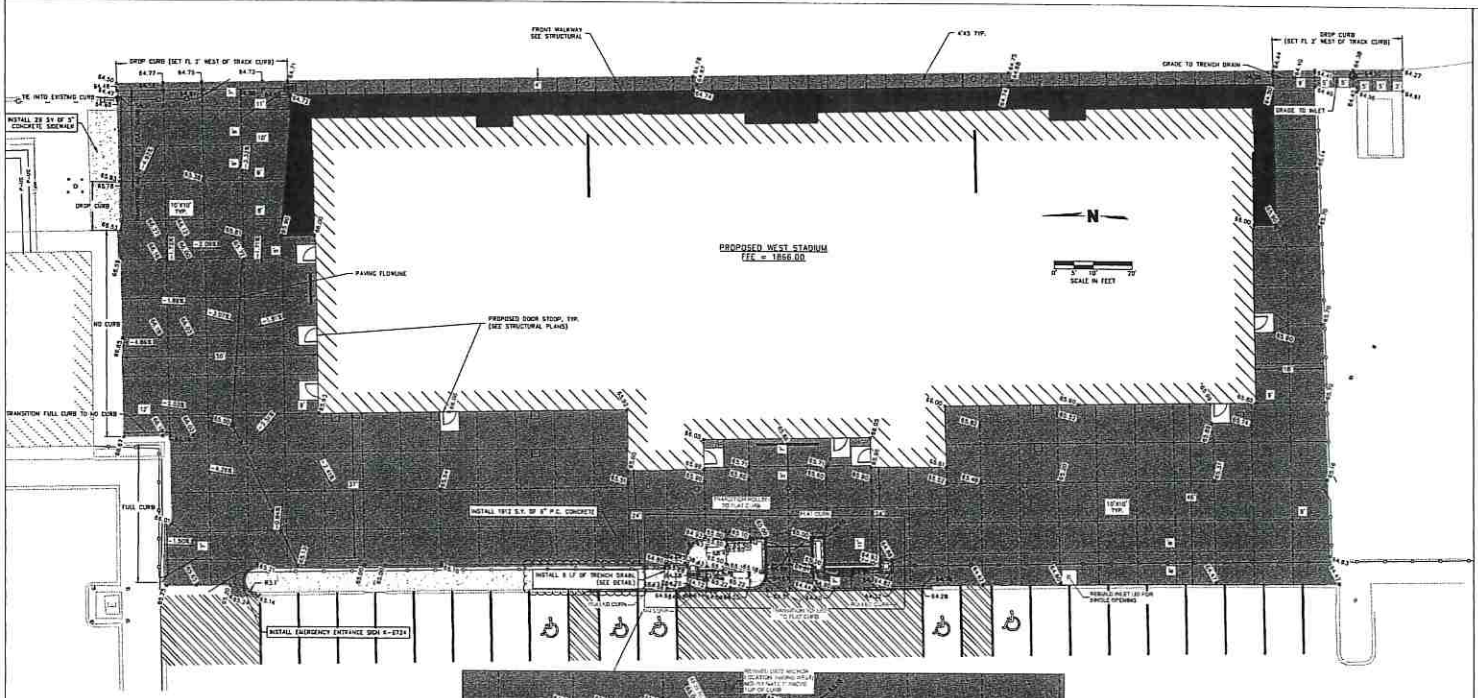
Terms	Project
Net 30	

Item	Description	Qty	Rate	Total
CURB	PLACED CURB AROUND TICKET BOOTH	94	25.00	2,350.00
			<b>Total</b>	\$2,350.00

Signature \_\_\_\_\_

Phone #
308-675-1769

E-mail
bigzbysconcrete@yahoo.com



**TESTING / STAKING NOTES:**

1. OWNER SHALL BE RESPONSIBLE FOR ALL CONCRETE TESTING AND SHALL TAKE FROM CONCRETE TEST SPECIMENS ONE DAY FOR EACH CLASS OF CONCRETE. TESTS FOR EVERY 100 OR LESS CUBIC YARDS OF EACH CLASS OF CONCRETE PLACED EACH DAY.
2. CONTRACTOR RESPONSIBLE FOR ALL CONSTRUCTION STAKING.

**NOTES:**

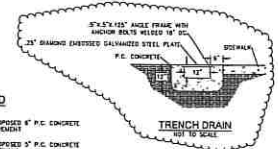
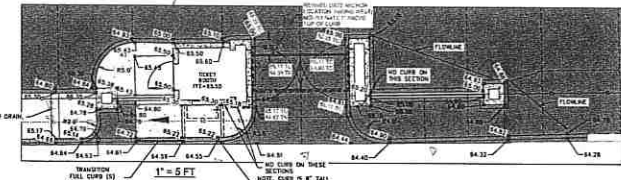
1. ALL SPOT ELEVATIONS ARE TO TOP OF SLAB UNLESS OTHERWISE NOTED.
2. CONTRACTOR SHALL VERIFY POSITIVE DRAINAGE FROM PAVING SURFACES FOR ALL MATERIAL, AND FINISH AS REQUIRED.
3. EXIST ELEVATION = 1080.00.

**PAVING NOTES:**

1. CONCRETE PAVEMENT SHALL BE NEBRASKA DEPARTMENT OF TRANSPORTATION 478-2200. ALL LEAVES SHALL BE 1/4\"/>

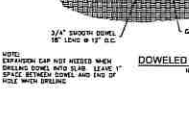
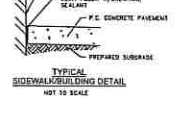
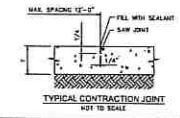
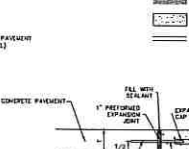
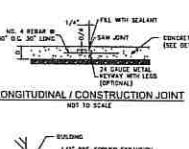
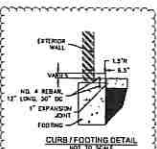
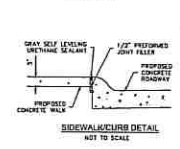
**PAVING NOTES (continued):**

2. CONTRACTOR SHALL PLACE CURB COMPANION ON ALL EXPOSED CONCRETE SURFACES IMMEDIATELY AFTER FINISHING.
3. CONSTRUCTION OF CURB RIMPS AND REINFORCING PLATES SHALL BE CONSIDERED SUBORDINARY TO CONCRETE NETWORK.
4. CONSTRUCTION OF ALL JOINTS INCLUDING CORNERS AND TE BARS SHALL BE CONSIDERED SUBORDINARY TO CONCRETE PAVEMENT.
5. ALL EXPANSION JOINTS SHALL BE FILLED WITH GRANULAR FILLER IN ACCORDANCE WITH LEIS & STEEL, PART 1.
6. TRAFFIC CONTROL SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR AND CONSIDERED SUBORDINARY.
7. PRIOR TO LEAVING OFF SITE THE CONTRACTOR SHALL NOTIFY THE ENGINEER IN WRITING REQUESTING A FINAL REVIEW OF THE PROJECT.



**LEGEND**

- PROPOSED 4\"/>



**REVISIONS**

NO.	DESCRIPTION	DATE
1	REVISED DOOR STOP	11/16/18
2	REVISED NORTH ARROWS	8/22/18
3	REVISED VERTICAL DIMENSIONS	4/1/18
4	REVISION TO CURB DIMENSIONS	6/22/18

IF THE DRAWING IS NOT 24\"/>

**Hausmann Construction Inc**

8885 Executive Woods Drive  
Lincoln , NE 68512  
Ph : (402)4383230

**Change Request**

**To:** HALL COUNTY SCHOOL DISTRICT 2  
123 S WEBB ROAD  
PO BOX 4904  
GRAND ISLAND, NE 68802

**Number:** 065  
**Date:** 7/24/20  
**Job:** 18-015 GIPS MEMORIAL STADIUM  
**Phone:**

**Description:** Crushed Concrete for Track Compaction


We are pleased to offer the following specifications and pricing to make the following changes:

The scope of work covered under this change order request is to incorporate the construction changes made, as itemized herein, as per Olsson and Associates dated 7/24/2020.

Item #1 - Crushed Concrete

The total amount to provide this work is ..... \$2,149.35  
(Please refer to attached sheet for details.)

If you have any questions, please contact me at .

Hausmann Construction Inc :   
Date: 7/24/2020

Owner: \_\_\_\_\_  
Date: \_\_\_\_\_  
Architect: \_\_\_\_\_  
Date: \_\_\_\_\_

## Jade Clement

---

**From:** Josh Albright  
**Sent:** Friday, July 24, 2020 12:34 PM  
**To:** Jade Clement  
**Subject:** FW: Track compaction

---

**From:** Brian Degen <bdegen@olsson.com>  
**Sent:** Friday, July 24, 2020 11:30 AM  
**To:** Pat O'Neill <pat@oneillwr.com>  
**Cc:** Josh Albright <JoshA@hausmannconstruction.com>; Nick Tripe <nicktr@hausmannconstruction.com>; Jim Brisnehan (brisnehan.j@cmbaarchitects.com) <brisnehan.j@cmbaarchitects.com>; Matthew Kreutzer <kreutzer.m@cmbaarchitects.com>; Dan Petsch <dpetsch@gips.org>  
**Subject:** RE: Track compaction

I talked to Dan, he said go with the rock for the extra \$2000.

-Brian

---

**From:** Pat O'Neill <pat@oneillwr.com>  
**Sent:** Thursday, July 23, 2020 11:44 AM  
**To:** Brian Degen <bdegen@olsson.com>  
**Cc:** Josh Albright <JoshA@hausmannconstruction.com>; Nick Tripe <nicktr@hausmannconstruction.com>  
**Subject:** Re: Track compaction

Honestly this rock would go below The one foot over excavation to give us something to drive on so it wouldn't really save us any rock in the long run but it would probably save us a week of waiting for things to dry since we have rain in the forecast for Sunday.

On Thu, Jul 23, 2020, 11:32 AM Brian Degen <bdegen@olsson.com> wrote:

Pat, what timeframe are we looking at if we wait? Is the wet spot in the track? Could we offset some crushed concrete price if we put the larger rock in?

---

**From:** Pat O'Neill <pat@oneillwr.com>  
**Sent:** Thursday, July 23, 2020 11:06 AM  
**To:** Josh Albright <JoshA@hausmannconstruction.com>; Nick Tripe <nicktr@hausmannconstruction.com>; Brian Degen <bdegen@olsson.com>  
**Subject:** Track compaction

We've got compaction on the west and south side of the track so that would be ready to place rock down. The problem is we've got a big wet spot at the north entrance that we can't get trucks through until it dries out and it won't dry out quickly because there is some surface area that drains on to it.

**Hausmann Construction Inc**

8885 Executive Woods Drive  
Lincoln , NE 68512  
Ph : (402)4383230

**Change Request**

**To:** HALL COUNTY SCHOOL DISTRICT 2  
123 S WEBB ROAD  
PO BOX 4904  
GRAND ISLAND, NE 68802

**Number:** 068  
**Date:** 8/3/20  
**Job:** 18-015 GIPS MEMORIAL STADIUM  
**Phone:**


**Description:** West Stadium Knox Box

We are pleased to offer the following specifications and pricing to make the following changes:  
The scope of work covered under this change order request is to incorporate the construction changes made, as itemized herein, per RFI 087 (West Stadium Knox Box) dated 7/31/2020.

- Item #1: Installation
- Item #2: Knox Box

The total amount to provide this work is ..... \$703.92  
 (Please refer to attached sheet for details.)

If you have any questions, please contact me at .

Hausmann Construction Inc :   
 Date: 8/7/2020

Owner: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Architect: \_\_\_\_\_  
 Date: \_\_\_\_\_



by any such change unless they first agree in writing, and then only upon such terms, as they shall make, to cover any additional cost caused by such changes.

When materials covered by this proposal are for the replacement of or additions to existing equipment, Protex shall in no way be responsible for the functioning of any part of the existing system on which changes are not made by Protex. The price of this proposal does not include duties, sales, use, excise, or other similar taxes, unless required by federal, state or local law. Purchaser shall pay, in addition to the stated price, all taxes not legally required to be paid by Protex, or alternatively, shall provide Protex with acceptable tax exception certificates. Protex shall provide Purchaser with any tax payment certificate upon request and after completion and acceptance of work. Protex shall not be responsible for any loss or damage occurring by reason of delay, or inability to perform caused by conditions beyond their control including but not limited to acts of God, act of government, fire, flood, war, riot, civil commotion, transportation embargoes or car shortages, malicious injury, inability to secure material or skilled labor, priority, allocations or other materials regulations, or any other cause, similar or dissimilar.

Should this proposal cover an item or items which are made to the customer's specifications, any warranty on the part of Protex shall be limited to cover latent defects in materials only and in no case shall be construed to warrant that said item or items shall provide satisfactory in type of length or service rendered. Acceptance by the customer shall be evidence that the customer's specifications have been compiled with and shall be conclusive that the terms of this proposal have been met. Claims for shortages or rejections must be made within ten days after receipt of goods. Claims for breakage, damaged, or loss should be presented directly to the transportation company upon receipt of merchandise. It is understood that the performance dates specified on this proposal are based upon conditions prevailing as of the date of this proposal and that Protex shall not be responsible for any delay in said performance dates, or any cancellation of this proposal which may be caused by conditions, either out of their control or by them at the time this proposal is made. Protex shall have the right to furnish substitutes for material which cannot be obtained due to existing shortages.

Protex reserves the right to restrict the terms of payment or to require payment prior to time of performance if in Protex's opinion the customer's financial condition or other circumstances do not warrant shipment or installation on the terms originally specified in this proposal. Interest will be added on overdue accounts at 1 ½% per month. This proposal supersedes all previous proposals, negotiations, statements, representations and promises. The Parties hereto agree to indemnify each other from any and all liabilities, claims, expenses, losses or damages, including attorney's fees, which may arise in connection with the execution of the work herein specified and which caused, in whole or in part, by the negligent act or omission of the indemnifying party. Purchaser agrees that he will pay and reimburse Protex for any and all reasonable attorney's fees which are incurred by Protex Central in the collection of amounts due and payable hereunder.

Under no circumstances will Protex be liable for re-procurement costs, lost revenue or profits, loss of data, or for any special, incidental or consequential damages, even if they were foreseeable the customer has informed Protex of their potential and Protex will not be liable for any damages claimed by customer based upon any third-party claims. Protex's total liability customer for customer's damages under this Agreement will not exceed the price customer paid to Protex for the unit of Products at issue in customer's claim. This limitation will apply regardless of the form of action (i.e., whether the lawsuit is in contract or in tort, including negligence). Because some states do not allow exclusion or limitation of liability for consequential or incidental damages, in such states Protex's entire liability is limited to the full extent permitted by law. Protex warrants that the equipment manufactured by it shall be free from defects in material and workmanship arising from normal usage for a period of one (1) year from delivery of said equipment. Work performed by Protex shall warranted for a period of ninety (90) days. Protex warrants that for equipment furnished and/or installed but not manufactured by Protex, Protex will extend the same warranty terms and conditions which Protex receives from the manufacturer of said equipment. Please refer to KNOX COMPANY LIMITED WARRANTY noted below which is incorporated into this agreement. All transportation charges incurred in connection with the warranty for equipment not installed by Protex shall be borne by Purchaser. These warranties do not extend to any equipment which has been repaired by others, abused, altered or misused,

**Quote**

No.: **22248**

Date: **8/7/2020**

Under no circumstances will Knox be liable for re-procurement costs, lost revenue or profits, loss of data, or for any special, incidental or consequential damages, even if they were foreseeable or Original User has informed Knox of their potential and Knox will not be liable for any damages claimed by Original User based upon any third-party claims. Knox's total liability to Original User for Original User's damages under this Agreement will not exceed the price Original User paid to Knox for the unit of Products at issue in Original User's claim. This limitation will apply regardless of the form of action (i.e., whether the lawsuit is in contract or in tort, including negligence). Because some states do not allow exclusion or limitation of liability for consequential or incidental damages, in such states Knox's entire liability is limited to the full extent permitted by law.

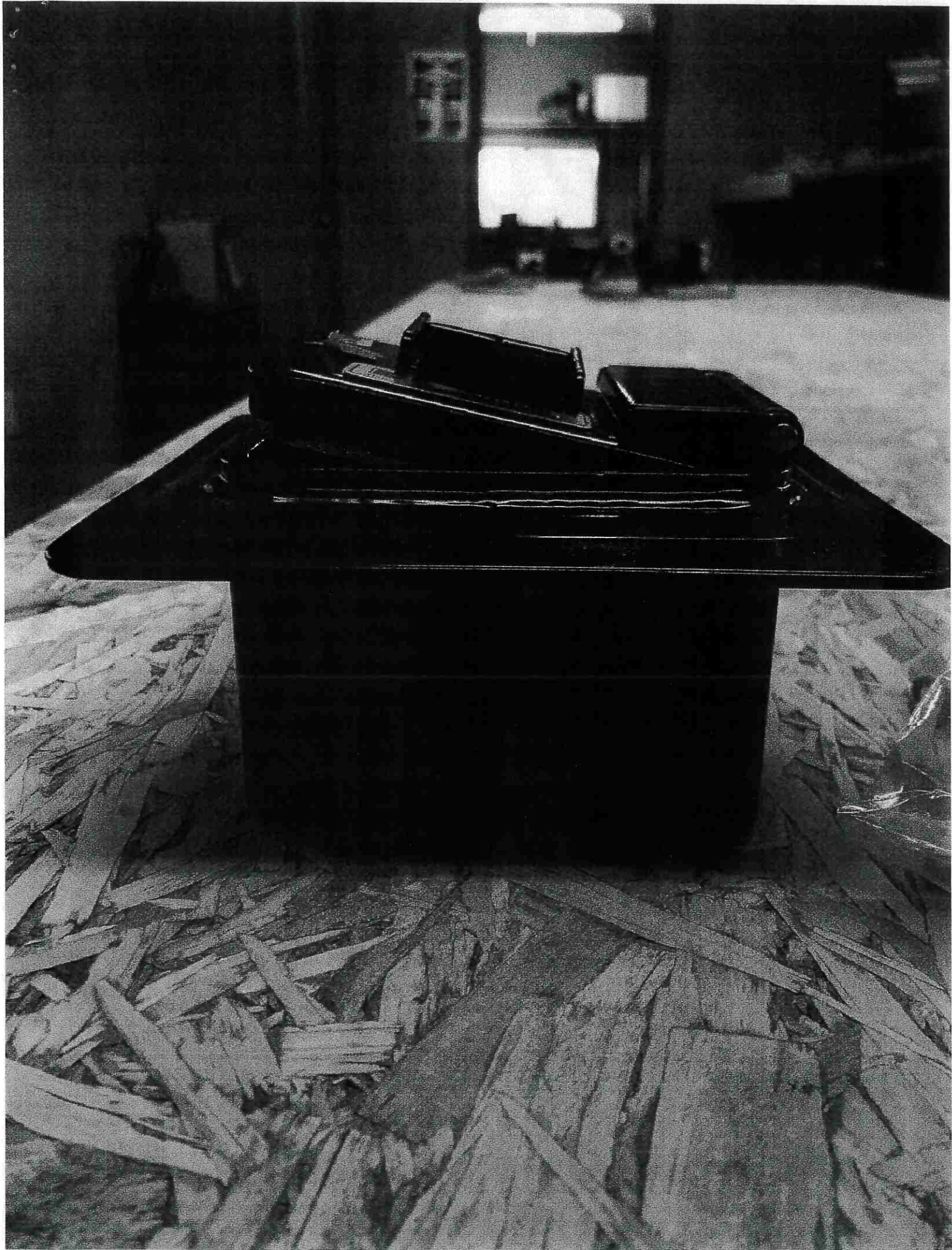
If Original User must return Original User's Product for any reason, please contact the Knox Customer Service Department by calling 800-552-5669 or Protex Central by calling 800-274-0888 for return procedures and shipping instructions.

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ACCEPTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

**Accepted by:** \_\_\_\_\_ **Date:** \_\_\_\_\_





**Hausmann Construction Inc**

8885 Executive Woods Drive  
Lincoln, NE 68512  
Ph: (402)4383230

**Change Request**

**To:** HALL COUNTY SCHOOL DISTRICT 2  
123 S WEBB ROAD  
PO BOX 4904  
GRAND ISLAND, NE 68802

**Number:** 069  
**Date:** 8/5/20  
**Job:** 18-015 GIPS MEMORIAL STADIUM  
**Phone:**

**Description:** RFI 068 - Vestibule 123 Column Infill

We are pleased to offer the following specifications and pricing to make the following changes:

The scope of work covered under this change order request is to incorporate the construction changes made, as itemized herein, as per RFI 068 - Vestibule 123 Column Infill dated April 10, 2020 and issued on April 10, 2020.

Item #1 - Supply and Install of Column Plate

The total amount to provide this work is ..... \$283.72  
(Please refer to attached sheet for details.)

If you have any questions, please contact me at (402)438-3230.

Hausmann Construction Inc : *Paul Ant*  
Date: August 5, 2020

Owner: \_\_\_\_\_  
Date: \_\_\_\_\_  
Architect: \_\_\_\_\_  
Date: \_\_\_\_\_





**Hausmann Construction Inc**

8885 Executive Woods Drive  
Lincoln , NE 68512  
Ph : (402)4383230

**Change Request**

**To:** HALL COUNTY SCHOOL DISTRICT 2  
123 S WEBB ROAD  
PO BOX 4904  
GRAND ISLAND, NE 68802

**Number:** 072  
**Date:** 8/7/20  
**Job:** 18-015 GIPS MEMORIAL STADIUM  
**Phone:**

**Description:** SPR Fine Asphalt at Track

We are pleased to offer the following specifications and pricing to make the following changes:  
The scope of work covered under this change order request is to incorporate the construction changes made, as itemized herein, as to change from a Type SPR to Type SPR-Fine mix for the top 2" of the track asphalt..

Item #1 - Asphalt

The total amount to provide this work is ..... \$1,244.48  
(Please refer to attached sheet for details.)

If you have any questions, please contact me at (402)438-3230.

Hausmann Construction Inc : *Paul Airt*  
Date: August 7, 2020

Owner: \_\_\_\_\_  
Date: \_\_\_\_\_

Architect: \_\_\_\_\_  
Date: \_\_\_\_\_

## **Josh Albright**

---

**From:** Ronald Baldwin <jilasphalt@gmail.com>  
**Sent:** Thursday, August 6, 2020 10:39 AM  
**To:** Josh Albright  
**Subject:** GISH Track

Josh,  
The additional cost to change the top 2" of asphalt from Type SPR to Type SPR-Fine is \$1158.00.

If you have any additional questions, please let me know.

Jerry Atkins  
President

*J.I.L. Asphalt Paving Co.*

308-384-9313 - office  
308-384-2256 - fax  
308-382-3313 - plant

## 1111 EQUITY IN GRAND ISLAND PUBLIC SCHOOLS

### **Equity Value Statement**

In the Grand Island Public Schools, equity is providing each individual what they need, when they need it, in an inclusive and anti-discriminatory environment.

### **Educational Equity Defined**

“Educational equity means that all students have access to the educational resources they need at the right moment, at the right level, and with the right intensity, to not only reach high expectations for learning, but also to discover and explore their passions and make meaningful connections within the context of their postsecondary interests. Equity requires that these opportunities and outcomes exist across race, gender, ethnicity, language, disability, sexual orientation, family background, adverse events, and/or family income. Equity efforts will ensure that all students are known, heard, and supported while having access to the opportunities and resources needed to be ready for success in their post-secondary learning experiences, careers, and civic lives.” Nebraska Department of Education, *Commitments for Equity in Education 2018-2019*

### **GIPS Equity Commitments**

We are committed to identifying, disrupting, and addressing our individual and district-wide biases so all students, staff and families are known, heard, connected, valued and supported. All stakeholders accept responsibility and hold themselves and each other accountable to cultivate an equitable district, free of racism and discrimination to ensure “Every Student, Every Day, A Success.”

#### ***We advocate for equity through:***

- **Access and Inclusion For All**
  - GIPS is committed to equitable access, treatment, and outcomes for all students and staff regardless of the dimensions of culture (e.g. race, gender, ethnicity, language, disability, sexual orientation, family background, adverse events, and/or family income). School, home, and community partnerships foster meaningful engagement to ensure access and inclusion to all. Policies and practices will be identified, addressed, and monitored for inequities, racism and discrimination at the classroom, school, and district level.
- **Positive Relationships and Interactions**
  - GIPS is committed to a meaningful culturally inclusive environment characterized by acceptance, respect, support, safety, and a sense of belonging for all stakeholders. Individuals are empowered with the skills, expertise, and a safe space to advocate and commit to eliminating injustice and inequity. Evidence of positive relationships and intercultural competence will be identified, addressed, and monitored at the classroom, school, and district level.
- **Maximizing Individual Potential**
  - GIPS is committed to providing personalized educational experiences to meet individual needs of students, staff, and families that will lead to success. We celebrate the strengths and assets of every student to create meaningful and relevant opportunities to eliminate gaps. Students develop self-advocacy and use their voice for positive change. Academic achievement and other student outcome data will be analyzed and monitored at the classroom, school, and district level.
- **Intentional Distribution of Resources**
  - GIPS is committed to the equitable use of funds, staff, and other resources. Based on student need and district priorities, the allocation of resources will be monitored and adjusted at the classroom, school, and district level.

The Board holds itself and all district and school site decision makers, faculty, support staff, students, parents, and community partners accountable for building a district-wide culture of equity. The Board directs the Superintendent to implement the GIPS Equity Plan with clear and measurable accountability standards and procedures that can be assessed and reported transparently to the public. The Grand Island Public Schools Equity Plan has been approved by the Board and its

GRAND ISLAND PUBLIC SCHOOLS

subsequent implementation by all departments and school sites will be reviewed by the Board at least semi-annually.

Policy Adopted: ???.???.??



GRAND ISLAND PUBLIC SCHOOLS

RESOLUTION #20200611\_02

A RESOLUTION TO TRULY COMMIT GIPS TO ELIMINATING RACIAL INJUSTICE WHEREVER IT EXISTS IN OUR DISTRICT WHILE CONTINUING TO PRIORITIZE EQUITY IN ALL ASPECTS OF OUR ACTIONS.

**Whereas** Grand Island Public School's mission of Every Student, Every Day, A Success - and its embedded student commitments - states we are working for EVERY student without exception;

and

**Whereas** GIPS has formally adopted a strategic plan with equity embedded throughout all objectives and student success measures, including one objective entirely devoted to equity;

and

**Whereas** GIPS believes education is the great equalizer for all students - of all races, from all socio-economic levels, from all cultural backgrounds and with all kinds of challenges - and because of this we are dedicated to eliminating racial injustice at all levels and in all areas of our district;

and

**Whereas** GIPS is dedicated to providing early learning experiences for all children, including the most vulnerable children in our community, because we know early childhood education can make the largest long-term impact on all students' education and life-long career success;

and

**Whereas** GIPS has invested in elementary education, both in and out of the classroom, to provide learning for all students, particularly those without access to before and after school learning opportunities, so as to offer enriching activities to all children;

and

**Whereas** GIPS helps middle school students and families acquire early awareness of post-secondary potential, with the assistance of our GEAR UP PROMISE program, to create highly effective learners motivated to graduate from high school and achieve success in college and career;

and

**Whereas** GIPS has launched the Academies of Grand Island Senior High to create small learning communities based on student interest where they are seen, supported and connected; creating a level playing field by giving students of all walks the same chance to earn scholarships, internships, apprenticeships and other college and career readiness experiences;

and

**Whereas** GIPS recognizes the value of training our staff on culturally responsive teaching practices and have implemented initiatives to diversify our staff, such as the PathBack Program to encourage our students to come back to GIPS to teach when they finish college;

and

**Whereas** GIPS, this past year, began the task of conducting empathy interviews with students, staff and community members to gain a better understanding of the unique perspective of different races in order to make better decisions from a district level on equity;

**Therefore**, we as a united Board of Education

**Resolve** to rededicate ourselves to the actions outlined above for Every Student, Every Day, A Success because we know they are the best defense we can provide our children against the racial injustice they face;

GRAND ISLAND PUBLIC SCHOOLS

and

**Reinforce** our belief ALL students can learn and deserve equitable access to high-quality learning experiences;

and

**Recognize**, even as we acknowledge all of these things, we must do more to address our individual and district-wide biases, to truly commit GIPS to anti-racism and eliminating racial injustice wherever it exists in our district while continuing to prioritize equity in all aspects of our actions.

Adopted by the Board of Education of Grand Island Public Schools, Grand Island, Nebraska, on the 11th day of June, 2020.

Bonnie Hinkle, President  
Dan Brosz, Vice President  
Heidi Schutz  
Terry Brown  
Carlos Barcenas  
Kelly Enck  
Erika Wolfe  
Julie Gortemaker  
Lisa Albers

7850 ANIMALS IN THE SCHOOL

Animals may be brought into the classroom for educational purposes. Animals must be properly housed, humanely cared for, and properly handled. Persons bringing animals into the school should receive prior permission from the supervising teacher.

1. Teachers are to check with the school nurse regarding any known allergies existing among students in the classroom, prior to granting permission. If allergies exist, parents must be contacted for further direction.
2. Teachers must assume primary responsibility for the humane proper treatment of any animal in the classroom.
3. Only the teacher or students designated by the teacher are to handle the animals.
4. If animals are to be kept in the classroom on days when classes are not in session, the teacher must make arrangements for their care and safety.
5. Teachers with questions regarding proper care, feeding, and handling of animals should contact the science resource teacher or science department head.
6. Animals are not to be transported in school vehicles.
7. If a staff member or student has been bitten by an animal or skin has been pierced, the incident must be reported immediately to the school office by the supervising adult. Principals are to assume responsibility to notify proper authorities and to impound the animal for observation. Public health authorities will determine their appropriate term of confinement of the animal and method of observation.

Cross reference:        9510 SERVICE ANIMALS

Policy Adopted 3-5-84

Policy Reviewed: 10.13.2011

Policy Reviewed: ???.???.??

GRAND ISLAND PUBLIC SCHOOLS

8650 PARTICIPATION IN EXTRA-CURRICULAR ACTIVITIES

Participation in extra-curricular activities is a privilege extended to students by the Grand Island Public Schools. This participation is open to all students and shall be governed by the rules and regulations of the Nebraska Schools Activities Association.

Students in kindergarten through sixth grade may not participate in athletic contests between schools within a school system or between school systems. Annual field or play days are excluded from this restriction.

The primary mission and responsibility for each student is to establish a firm academic foundation. A student participating in extracurricular school activities must demonstrate evidence of sincere effort toward scholastic achievement.

Students in seventh and eighth grades may participate in interscholastic competitions subject to and in a manner consistent with the bylaws of the Nebraska School Activities Association (NSAA).

Students in high school must be enrolled in at least 20 credit hours in the semester of participation and have passed at least 20 semester hours the pervious semester, as per NSAA rules.

All rules regarding participation in extra-curricular activities, clubs, and not sanctioned activities will be included in the Student/Parent Handbook. In the event any restrictions of participation develop, the procedures utilized will follow appropriate constraints of procedural due process.

Legal Reference: NDE Rule 10.004.02C  
Nebraska School Activities Association Middle Level Activities Bylaws, Article 9

Policy Adopted - November 3, 1980  
Policy revised: 04.09.2015  
Policy revised: ???.???.??

See 8560.1 Participation in Activities Guidelines (attached)  
See **GIPS Student and Parent Consent Form**/Stays on File with GIPS

8650.1 Participation in Activities Guidelines

The Grand Island Public Schools (GIPS) hold students involved in activities to a higher standard, as they represent not only themselves, but their school and community. GIPS expects all athletes and activity participants to be drug, alcohol, and tobacco free, and to understand that it is a privilege to be involved in school activities. The following applies to all school activity participants.

A lifestyle free from the influence of drugs and alcohol is a responsible and healthy choice. Decisions related to this issue are extremely important and do have a direct correlation with student success. Students, parents, and the school all share responsibilities in the development of these important student choices. The Grand Island Public Schools continue to endorse and support a lifestyle for students that is free from the influence of alcohol, drugs, and tobacco. When students choose to use alcohol, drugs, and/or tobacco, their levels of performance are diminished. GIPS has established rules and consequences, with an emphasis on a program of education and support to foster a chemical-free lifestyle.

***Procedure for Rule Violation***

The student shall not be involved with drugs, alcohol, or tobacco. Whenever a student is representing GISH in an activity, a student shall not, regardless of quantity, use, consume, or have in their possession, drugs, alcohol, or tobacco (with exceptions as outlined by state statutes 53-168.06, 53-180.2). Students shall not buy, sell, or give away drug, alcohol, or tobacco products, or look-alikes. It is not a violation for a student to be in possession of or use a controlled substance specifically prescribed for the student by their doctor. Consequences will be documented regardless of the student's attendance center. Methods for verification of rule violation include: a) Ticketed by the police for drug/alcohol/tobacco related offense; b) Admission by the student involved; c) Violation witnessed by school personnel; d) Other evidence that the rule violation took place.

In the event that this policy is violated, the following process shall be initiated:

- 1) The student shall be notified of the alleged rule violation in a meeting with school officials. At that meeting, the student and the school officials will discuss the details of the alleged violation, and the ensuing consequences. The student shall have an opportunity to present information related to the incident. A student who "self-reports" will have an impact on consequences.
- 2) Parents of the student shall also be notified of the violation and consequences. School officials will summarize the details related to the incident and then advise the student and parents of the action that will be taken.
- 3) The student and parents shall be afforded full opportunity to make any statements or request explanations related to the incident.
- 4) The building principal shall issue a consequence.
- 5) This decision is final and binding on all parties. Appeals to the decision remain at the building administrative level.

After confirmation of the violation, in addition to established state statutes and local school policies, the student shall be required to receive support from a school approved drug/alcohol/tobacco support program and may be suspended from all school activities for a specified number of school calendar days starting from the date of the confirmation. Students involved in a school-sponsored activity will be required to attend and participate in all practice sessions during the time of suspension. They may also be required to attend, but not participate, at a scheduled performance/event.

**Consequences**

Consequences for drug, alcohol, and tobacco violations are as follows:

**First Violation** – A five (5) day or less suspension from school activities. In addition, the student will be required to attend and complete an educational program endorsed by the school;

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**Second Violation** – A seven (7) day or less suspension from school activities. In addition, the student will be required to show evidence that they have received counseling from a professional outside of the school (i.e. Central Nebraska Council on Alcohol and Addictions, drug and alcohol counselor, psychiatrist, psychologist, etc.). The school may require the student to participate in a drug/alcohol evaluation before they can participate in an activity;

**Third Violation** – Fourteen (14) day or less suspension from school activities and the student will be required to complete a professional evaluation and program for chemical dependency. Verification of completion of the chemical dependency treatment program must be provided in writing by the director or counselor of the chemical dependency program prior to reinstatement of the student.

9211 District Annual Report

The Superintendent shall prepare and distribute each year an Annual Report in accordance with Rule 10, Regulations and Procedures for the Legal Operation of Schools. The Annual Report shall be distributed to residents of the Grand Island Public Schools by the Superintendent distributing it to the members of the Board of Education and to the parents of students enrolled in the School District each school year and making it available to other residents. The report shall include information required by Rule 10. The results of the annual report shall be used to plan and make needed changes to improve instruction for all students. The report is to include:

- A. Student academic performance. The report shall include results of student success in achieving the state standards set forth in Appendices A through D of Rule 10 or local content standards approved by the Department, on a building basis. Individual test scores shall be kept confidential. If the school has fewer than ten students in the grades being reported, or if reporting would allow for the identification of students because they all had comparable scores, no public reports of student performance shall be provided for those grades.
- B. School system demographics.
- C. School improvement goals and progress.
- D. School system financial information.

The Superintendent shall further ensure that the School District implements a systematic on-going process that guides planning, implementation, and evaluation and renewal of school improvement activities to meet local and statewide goals and priorities. The school improvement process shall focus on improving student learning and include a periodic review by visiting educators who provide consultation to the local school/community in continued accomplishment of plans and goals. The school improvement process shall further include the following activities at least once within each five years:

- A. Review and update of the mission and vision statements.
- B. Collection and analysis of data about student performance, demographics, learning climate, and former high school students.
- C. Selection of improvement goals. At least one goal is directed toward improving student academic achievement.
- D. Development and implementation of an improvement plan which includes procedures, strategies, actions to achieve goals, and an aligned professional development plan.
- E. Evaluation of progress toward improvement goals.

The school improvement process shall further include a visitation by a team of external representatives to review progress and provide written recommendations. A copy of the school system's improvement plan and the written recommendations shall be provided to the Department. The external team visits shall be conducted at least once each five years.

Legal Reference: NDE Rule 10.01, 10.5.02, 10.9 and 10.10

Policy Adopted: ???.???.??

GRAND ISLAND PUBLIC SCHOOLS

8514 MEDICATIONS IN SCHOOL

The Grand Island Public Schools believes that the primary responsibility for administering medication lies with the parent and physician. The district also recognizes that certain situations may exist in which it is necessary for medicines to be administered during the school day. Medication means any prescription or nonprescription drug intended for treatment or prevention of disease or to affect body function in humans. As such, the following conditions will apply:

- 1) The school administrator or designee will dispense any medication that is approved by the Food and Drug Administration, and may lawfully be sold over the counter without a prescription only with the written consent and instruction of the student's parent or guardian. Such medication will not be supplied by the district. Such medication will be provided in the original container and be properly labeled. Medications that are not approved by the Food and Drug Administration, including but not limited to herbal remedies, essential oils, dietary supplements and naturopathic medicines, will not be administered by the school district. The use of essential oils or essential oil diffusers will not be permitted in district facilities by students, staff or visitors. Essential oils and/or diffusers may cause student and staff health problems.
- 2) The school administrator or designee will dispense prescription medication that is approved by the Food and Drug Administration only with the written consent of the parent or guardian *and* with instructions of the prescribing physician. Except as noted in item 3 below, district personnel will not administer prescription medication unless it is brought to school in the prescription container, properly labeled, with the student's name, the physician's name and directions for administering.
- 3) With appropriate control procedures, the District may provide and personnel may administer certain medications for emergency and life-threatening events.
- 4) Students with asthma, anaphylaxis, or diabetes will be permitted to self-manage such medical conditions upon:
  - Development of an asthma, anaphylaxis, or diabetes medical management plan (GIPS Individualized Healthcare Plan-IHP) for the student which includes:
    - Authorization of the student's physician or other health care professional who prescribed the medication for treatment of the student's condition.
    - Receipt of a signed no liability statement from the parent or guardianStudents with such a medical management plan may possess the necessary medication to manage their medical condition upon the conditions established in the plan and not be subject to discipline for such possession. If the student uses or allows the medication to be used for any reason other than as prescribed or as provided in the plan or possesses the medication other than as provided in the plan the student shall be subject to discipline in accordance with the student conduct and drug-free school policies.
- 5) With written consent of the parent or guardian, the physician may be contacted by administration if further information is necessary.

Staff members shall not refer students to physicians for the purpose of recommending that a student receive medication. In addition, staff members shall not make such recommendations to parents. In situations in which physical or emotional dysfunction seems to exist, staff may recommend only that parents consider a medical examination for the student.

Legal Reference: Neb. Rev. Stat. § 71-6721 Medication Act, Terms, defined



GRAND ISLAND PUBLIC SCHOOLS

Neb. Rev. Stat. §§ 79-224 and 79-225

Policy Adopted–November 3, 1980

Policy Revised–June 8, 1992

Policy Revised–1-10-02

Policy Revised-12-11-03

Policy Revised 6-10-04

Policy Revised 7-13-06

Policy Revised: 09.09.2016

Policy Revised: 05.1.2017

Policy Reviewed: ???.???.??

GRAND ISLAND PUBLIC SCHOOLS

**8514.1 Grand Island Public Schools  
Parental Consent for Medication**

In accordance with School District of Grand Island Board Policy 8514, I give permission to administer the medication described below.

I understand that over-the-counter medication (such as aspirin, non-aspirin, antacids, cough medication, or throat lozenges) must be provided by the parent, must be in the original container and must be accompanied with parent instructions for administration. Medications that are not FDA approved, including but not limited to, herbal remedies, essential oils, dietary supplements and naturopathic medicines, will not be dispensed by the school district.

Prescription medication must also be in the original container and properly labeled with the student's name, the name of the medication, the dosage and times to be given, and name of the prescribing physician. Prescribed treatments will be described on a written prescription from the physician. The school nurse will contact the physician listed below if there are medical concerns with the treatment prescription.

All medications to be administered shall be stored at the school nurse's office or other secure location throughout the day. Except under conditions specified in item three of policy 8514, no medication will be administered without the completion of this form and the signature of the parent or guardian.

I understand that the prescribing physician may be contacted for further information.

\_\_\_\_\_  
Student

\_\_\_\_\_  
Grade

\_\_\_\_\_  
Medication

\_\_\_\_\_  
Name of Physician

\_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_  
Date

Instructions for administering FDA approved over-the-counter medication:

Please list any allergy to medication or other concerns:

**8514.1 Escuelas Públicas de Grand Island  
Consentimiento de los Padres para el Medicamento**

De acuerdo con la Póliza del Comité Escolar del Distrito de Grand Island 8514, doy permiso de administrar el medicamento descrito a continuación.

Entiendo que los medicamentos de venta libre (tales como aspirina, no aspirina, antiácidos, medicamentos contra la tos o pastillas para la garganta) deben ser proporcionados por el padre, deben estar en el envase original y deben ir acompañados con las instrucciones de los padres para la administración. Los medicamentos que no están aprobados por FDA, incluyendo pero no se limitan a remedios herbales, aceites esenciales, suplementos dietéticos y medicamentos naturopáticos, no serán administrados por el distrito escolar.

El medicamento recetado también debe estar en el envase original y estar debidamente etiquetado con el nombre del estudiante, el nombre del medicamento, la dosis y la hora que se debe dar y el nombre del médico que lo receta. Los tratamientos prescritos se describirán en una receta escrita por el médico. La enfermera de la escuela se comunicará con el médico indicado abajo si hay preocupaciones médicas con la receta del tratamiento.

Todos los medicamentos que se administraran se aguardaran en la oficina de la enfermera de la escuela u otro lugar seguro durante todo el día. Excepto en las condiciones especificadas en el artículo tres de la póliza 8514, no se administrara ningún medicamento sin completar este formulario y la firma del padre o tutor.

Entiendo que el médico que prescribe puede ser contactado para obtener más información.

\_\_\_\_\_  
Estudiante

\_\_\_\_\_  
Grado

\_\_\_\_\_  
Medicamento

\_\_\_\_\_  
Nombre del Médico

\_\_\_\_\_  
Firma del Padre o Tutor

\_\_\_\_\_  
Fecha

Instrucciones para administrar medicamentos sin receta aprobados por FDA:

Por favor indique cualquier alergia a medicamentos u otras preocupaciones:

8530 SAFETY AND GENERAL WELFARE

The Grand Island Public Schools is committed to providing and maintaining a safe and healthy work environment. The administration is to make the safety of employees an integral part of the management function. Each employee is to make safety an integral part of their duties by following established safety regulations and procedures, assisting in accident prevention activities by reporting any job-related injury to the administration immediately, reporting unsafe conditions immediately, and providing suggestions to eliminate accidents and injuries. Failure to follow safety rules may lead to disciplinary action up to and including termination.

Safety and health management is the ultimate responsibility of the Board. Functional authority for continued development and implementation of health and safety is hereby delegated to the Superintendent or the Superintendent's designee.

The Superintendent, or designee, is designated as and shall serve as the primary liaison between emergency personnel and the District in the event of an incident. The Superintendent, or designee, shall designate individuals within each building to serve as a liaison between emergency personnel and the District in the event of an incident. The Superintendent, or designee, shall inform emergency personnel of the persons designated as liaisons.

The Superintendent, or designee, shall ensure that emergency drills are conducted at least as often as required by law, including fire drills conducted at least once a month with one additional drill being conducted during the first 30 days of school, tornado drills conducted at least once during the first two weeks of school and at least once during the month of March, and bus evacuation drills conducted at least two times during the school year involving all students and appropriate staff.

The Superintendent, or designee, shall ensure that, in the event of an emergency, the District has methods of communication to reach all internal and external stakeholders and that the District has a plan for public communication to gather, verify, coordinate, and disseminate information during an incident.

The Superintendent, or designee shall ensure that multi-hazard training is provided for specified employees in required areas to comply with local, state, and federal regulations, as well as non-required areas to improve safety within the District.

#### Safety Committee

A Safety Committee is hereby created. The Superintendent, or designee, shall coordinate and maintain the Safety Committee. The Safety Committee will be made up of community stakeholders willing to serve on the Committee. The following members of the community are asked to serve on the Safety Committee: parents, law enforcement and local first responder professionals, teachers, administrators, mental health professionals, custodians, school nurses, local emergency managers, IT managers, and school transportation personnel.

The Safety Committee shall meet at least annually to review safety standards and protocols. The Safety Committee may designate subcommittees to report to the Safety Committee.

The Safety Committee shall:

- Prepare and communicate with local authorities (e.g., fire, police, school resource officers, rescue, and emergency management personnel) at least annually. Such communications shall include collaborations with local authorities to identify and address safety and security issues.
- Consider, develop and implement guidelines for event and incident management. Such guidelines shall be reviewed and practiced by all employees, students and relevant stakeholders at least annually.
- Consider, develop and implement standard response and practice procedures for emergency situations, such as lock downs, lock outs, evacuations and shelter. Such procedures shall be reviewed and practiced by all employees, students and relevant stakeholders at least annually.

## GRAND ISLAND PUBLIC SCHOOLS

Such procedures shall include a plan to identify and document crisis communication procedures with the following stakeholder groups: emergency responders, employees, students, parents/guardians, media, and others as needed. Such procedures shall also provide information to staff to empower staff to initiate protection actions, when appropriate.

- Take any reasonably necessary steps to ensure that the District is in compliance with all applicable fire and life safety codes.
- Take any reasonably necessary steps to ensure that the District has standardized and visible interior and exterior signage for emergency responders.
- Consider, develop and implement strategies and processes to assess observable, positive relationships between students and employees and students and other students.
- Consider, develop and implement strategies and processes to create a respectful, positive, and safe environment conducive to learning.
- Consider, develop and implement procedures to monitor school safety and security protocols for off-campus school sponsored events.
- Consider, develop and implement a student assistance process where problem solving can occur and intervention strategies are recommended and implemented.
- Consider, develop and implement a plan for behavioral threat assessments and conducting threat assessment protocols using trained staff.
- Consider, develop and implement safety and security procedures to monitor before and after-school activities, including other facility users.
- Identify mental health resources and use such resources when appropriate.
- Ensure that procedures are in place that require all District employees to participate annually in at least one hour of suicide prevention training.
- Ensure that all school buildings have designated multiple evacuation assembly locations for each building, and that staff and students within each building are aware of said locations.
- Review the District's bullying policy and student dating violence policy at least annually and recommend to the Board any proposed changes to the District's bullying policy and/or student dating violence policy.
- Consider, develop and implement a protocol for an annual inventory of all chemicals (e.g., classrooms, custodial, buildings, and grounds), proper storage, and disposal of unused or outdated chemicals.
- Ensure that the District maintains immunization records for all students and uses the data for health and safety of students, when appropriate.
- Conduct a District-wide safety and security self-assessment for each building.
- Conduct a safety audit on an annual basis.
- Review at least annually the District's policies and protocols on active supervision throughout school buildings and campus, and recommend any changes in policies or protocols to the Board.
- Review at least annually the District's policies and protocols on security and visitors (including visitors in specialized areas, such as prekindergarten areas, playgrounds, science labs, and so forth) in school buildings, and compare the District's policies and protocols with guidance issued by the Readiness and Emergency Management for Schools Technical Assistance Center (REMS-TA), and recommend any changes in policies or protocols to the Board.
- Conduct a performance review of emergency drills and suggest any changes, when appropriate.
- For any safety and security procedures or protocols, review said procedures and protocols to ensure that such procedures and protocols accommodate individuals with special needs.
- Consider, develop and implement procedures supporting academic, physical, operational and psychological/emotional aspects of an incident, after an incident occurs. Such procedures shall ensure that students and employees are supported and given an opportunity to address psychological and emotional health needs after an incident. Such procedures shall also ensure that resource requests and management of the incident be conducted in a way that supports the psychological and emotional needs of students and staff after an incident. The Committee shall explore mutual aid agreements to address the academic, physical, operational, psychological, and emotional recovery areas, and make any recommendations to the Board.
- Adopt and maintain an effective written Injury Prevention Program for the District.

## GRAND ISLAND PUBLIC SCHOOLS

The Safety Committee shall maintain documentation of its compliance with this policy.

Legal Reference: Nebraska Department of Education Title 92 Nebraska Administrative Code, Chapter 10, Rule 10 Accreditation of Schools, 011.01b, c, d, e, f, g (Seclusion and Restraints, Bullying, Dating Violence); 79-2,137 (Bullying); 79-2,138 to 79-2,142 (Dating Violence); 79-2,146 (Suicide Awareness, 2015-2016); Criminal Code Sec. 28-318 (Sexual Harassment); Nebraska Department of Education Title 92 Nebraska Administrative Code, Chapter 11, Rule 11 Accreditation of Schools, 004.11g (Pre-K CPR and First Aid) Neb. Rev. Stat. §§ 48-443 to 48-445

### 8530.1 Safety and Security Precautions in Schools

Policy Adopted - November 3, 1980

Policy Revised: 2-2-98

Policy Revised: 11.08.2012

Policy Revised: 05.11.2017

Policy Revised: 06.14.2018

Policy Revised: ???.???.??

The Grand Island Public Schools does not discriminate on the basis of sex in any educational program or activity that it operates. The District is required by Title IX (20 U.S.C. § 1681) and 34 CFR Part 106 not to discriminate in such a manner. This requirement not to discriminate also applies to admission and employment. Any inquiries about the application of Title IX may be referred to the District Title IX Coordinator, to the Assistant Secretary of the Office of Civil Rights, or both. The GIPS Board of Education designates the following individuals to serve as GIPS Title IX Coordinators for students and staff and serve as Compliance Coordinator:

Title: Dr. Robin R. Dexter, Associate Superintendent  
Coordinator for Student Complaints and Compliance Coordinator  
Office address:  
Kneale Administration Building, 123 S. Webb Road, Grand Island, NE 68802  
Email: rdexter@gips.org  
Phone number: 308-385-5900

Title: Mr. Wayne Stelk, Chief of Human Capital Management  
Coordinator for Staff Complaints  
Office address:  
Kneale Administration Building, 123 S. Webb Road, Grand Island, NE 68802  
Email: wstelk@gips.org  
Phone number: 308-385-5900

For information regarding the Grand Island Public Schools procedure for complaints of sexual harassment including the complaint process, how to file a report or a complaint of sexual harassment, how to file a formal complaint of sexual harassment, and how the District will respond to such complaints see Board Policy, 6205 Staff and 8505 Student, located on the GIPS web site.

**8530.1 Safety and Security Precautions in Schools**

Revised April 9, 2019

**1. Classroom Doors:**

The classroom door shall remain locked and closed throughout the school day. All teachers, subs and para-educators shall have a school I.D. badge with a classroom key. A locked door is a proven deterrent to an intruder.

Classroom doors and doors of any room where staff work with students must have a window. The purpose of the window is for the safety and protection of students and staff. If your room does not have a window, notify your principal so one will be installed. Classroom door windows shall not be covered during classroom instruction.

Doors with self-closures are generally fire doors and are designed to be closed to prevent the spreading of a fire.

**2. Exterior doors:**

Exterior doors shall be locked during the school day. When an exterior door is locked, do not prop the door open with any object.

**3. Classroom Artwork and Teaching Material:**

Wall displays of child art and/or teaching aids attached to the wall surface cannot cover more than **20 percent** of usable space of that wall surface. The display must be flat on the wall using **Mavalus** tape and must not be three-dimensional.

**4. Hanging Teaching Aids, Child Prepared Artwork, etc. from the Ceiling:**

State Law prohibits the hanging anything from a ceiling light fixture, fire alarm sensors, fire strobe lamps, sprinkler heads or overhead pipes. Teaching Aids and child prepared art work may be hung from the ceiling, but they will be included in the **20 percent** of usable space of the ceiling, cannot hang any closer than **7 feet** to the floor and **24 inches** below the ceiling.

**5. Area "Play Tents" and Canopies in Classrooms:**

Play tents, canopies and tarps would likely block the fire sprinkler system in the event of a fire and are not allowed in the classroom.

**6. Personal Items, Fire Hazards and other Hazards:**

Personalized furniture must have approval from the building administrator.

Candles, the burning of incense or other types of flames is a fire hazard and may not be in the classroom. Plug-in scented oil warmers, candle warmers and wax melting devices create heat and create a burn risk, and are prohibited from being in the school building.

**The use of essential oils or essential oil diffusers will not be permitted in district facilities by students, staff or visitors. Essential oils and/or diffusers may cause student and staff health problems.**

Any alterations of devices, whether they be light switches, outlets, light fixtures, or electrical panels are to pass National Electric Code standard and the Life Safety Standard of the National Fire Code. The placing of a shield over a manufactured installed light fixture is an unapproved alteration under those codes and prohibited in the school building.

Cleaning supplies are provided to you through the school district and custodial staff is trained to use approved cleaning supplies. Please refrain from bringing cleaning chemicals from your home.

**7. School Identification badges:**

School identification badges are to be worn at all times when you are on duty. Wear the school identification badge on your upper body so the identification is visible.

**8. School owned and personally owned electronic equipment:**

The school district will provide you a safe extension cord with a surge protector. An extra extension cord added to the surge protector can cause the wire to overheat and defeats the purpose of the surge protector. Make sure the district issued extension cord is not a trip hazard. The school district will provide you with cord covers. Please do not use any extension cords from home.

## GRAND ISLAND PUBLIC SCHOOLS

Personal electronic equipment such as refrigerators, microwaves, toasters, heaters and coffee pots are not permitted in classrooms. Our primary concern is the safety of students and a secondary concern is energy savings. A group of staff may request permission from the principal to share a device when the break room is a distance from the classroom.

All computers and other electronic devices are to be shut off/down every day when the schoolroom is vacated.



## 8655 STUDENT CONCUSSIONS

The Grand Island Public Schools supports student participation in activities. This policy expects staff and parents to follow the procedures outlined below to ensure the safety of students who have experienced a concussion or who present possible symptoms for concussion. These procedures include students incurring a concussion while participating in a school sponsored activity or a student diagnosed by a physician as having a concussion.

### Training

The Superintendent or designee shall make available training approved by the chief medical officer of the State on how to recognize the symptoms of a concussion or brain injury and how to seek proper medical treatment for a concussion or brain injury to all coaches of school activity teams and nurse supervisors.

### Education

The Superintendent or designee shall require that concussion and brain injury information be provided on an annual basis to students and the students' parents or guardians prior to such students initiating practice or competition. The information provided to students and the students' parents or guardians shall include, but need not be limited to:

- a. the signs and symptoms of a concussion;
- b. the risks posed by sustaining a concussion;
- c. the actions a student should take in response to sustaining a concussion, including the notification of his or her coaches; and
- d. Impact Testing for middle school and high school students participating in high impact sports

### Response to Concussions

- a. **Removal.** A student who participates on a school athletic team shall be removed from a practice or game when he or she is reasonably suspected of having sustained a concussion or brain injury in such practice or game after observation by a coach or a licensed health care professional who is professionally affiliated with or contracted by the school. **Any parent or guardian who suspects a student has sustained a concussion is expected to immediately notify district coaches or administrators of the injury. Students who suspect they have sustained a concussion shall immediately make such notification.**
- b. **Return-to-Play.** A student who has been removed from a practice or game as a result of being reasonably suspected of having sustained a concussion or brain injury student shall not be permitted to participate in any school supervised team athletic activities involving physical exertion, including, but not limited to, practices or games, until the student: (i) has been evaluated by a licensed health care professional, (ii) has received written and signed clearance to resume participation in athletic activities from the licensed health care professional, and (iii) has submitted the written and signed clearance to resume participation in athletic activities to the school accompanied by written permission to resume participation from the student's parent or guardian.

The coach or administration may require that the student's return to full activities be on a stepwise progression back to full participation, or otherwise establish conditions for return to participation that are more restrictive than those defined by the licensed health care professional if the coach or an administrator reasonably deems such to be appropriate.

The signature of an individual who represents that he or she is a licensed health care professional on a written clearance to resume participation that is provided to the school shall be deemed to be conclusive and reliable evidence that the individual who signed the clearance is a licensed health care professional. The school is not required to determine or verify the individual's qualifications.

Grand Island Public Schools

- c. Parent Notification. If a student is reasonably suspected after observation of having sustained a concussion or brain injury and is removed from an athletic activity per the preceding paragraph, the parent or guardian of the student shall be notified by the Superintendent or designee of the date and approximate time of the injury suffered by the student, the signs and symptoms of a concussion or brain injury that were observed, and any actions taken to treat the student.
- d. Return to Learn Protocol  
Students who sustain a concussion and return to school may need informal or formal accommodations, modifications of curriculum, and monitoring by medical or academic staff until the student is fully recovered.

The Grand Island Public Schools adopts the NDE Guidance entitled "Bridging the Gap from Concussion to the Classroom and accompanying Appendix<sup>2</sup> (<http://www.education.ne.gov/sped/birsst/BRIDGING THE GAP Booklet plus Appendices.pdf>), as the return to learn protocol, with the recognition that each student who has sustained a concussion will require an individual response. (This resource is also located on the GISH Website and Intranet; and on the GIPS District Website and Intranet)

Responsibility of Coaches

Coaches shall comply with this policy and apply their safety and injury prevention training. A coach who fails to do is subject to disciplinary action, including but not limited to termination of employment.

Students and Parents

It is recognized that coaches cannot be aware of every incident in which a student has symptoms of a possible concussion or brain injury. As such, students and their parents have a responsibility to honestly report symptoms of a possible concussion or brain injury to the student's coaches on a timely basis.

Legal Reference: Neb. Rev. Stat. §§ 71-9102 to 71-9106

Policy Adopted: 11.14.2011

Policy Revised: 12.11.2014

Policy Revised: ???.???.??

**Kneale Administration Building**

**Jennifer Worthington**

Chief of Strategic Partnerships and Stakeholder Engagement



**Board of Education Grant Report  
September 2020**

**Grants Pending**

None

**Grants Approved**

**Communities For Kids, Nebraska Children and Families Foundation - \$16,000**

The additional funds will be used to fund collaborative work with early childhood providers.

**Grand Island Community Foundation Compassion Fund - \$27,000**

This grant is for TeamMates and will help replace fund raising revenue that was lost during COVID-19.

**NE DHHS Stabilization grant - \$6,000**

This grant is for TeamMates and will help replace fund raising revenue that was lost during COVID-19.

**Grants Denied**

None



***Students who thrive.***

123 South Webb Road • P O Box 4904 • Grand Island, NE 68802-4904  
308 385-5900 • Fax 308 385-5949 • [jworthingtonr@gips.org](mailto:jworthingtonr@gips.org) • [www.gips.org](http://www.gips.org)

**Every Student, Every Day, a Success**

**CONTRACT  
BETWEEN  
NEBRASKA CHILDREN AND FAMILIES FOUNDATION  
AND  
GRAND ISLAND PUBLIC SCHOOLS**

This Contract is entered into by and between the Nebraska Children and Families Foundation (hereinafter "Nebraska Children"), and Grand Island Public Schools (hereinafter "Contractor").

**PURPOSE:** The purpose of this Contract is as follows: Pursuant to Legislative Bill 547, allocating a three-percent reservation of Federal Child Care and Development Funds for activities relating to the quality of care for infants and toddlers described in Neb. Rev. Stat. 79-1104.02. "Early Childhood Education Endowment Cash Fund; use; grants; and program requirements." This Contract is specifically to support schools entering into agreements with child care providers.

**I. TERM AND TERMINATION**

**A. TERM.**

This Contract is in effect from **July 1, 2020** the effective date through **June 30, 2021**, the completion date.

**B. TERMINATION.**

This Contract may be terminated at any time upon mutual written consent or by either Party for any reason upon submission of written notice to the other Party at least thirty (30) days prior to the effective date of termination. Nebraska Children may also terminate this Contract in accord with the provisions designated "BANKRUPTCY PROCEEDING OR TRUSTEESHIP," "FUNDING AVAILABILITY," and "BREACH OF CONTRACT." In the event either Party terminates this Contract, the Contractor shall provide to Nebraska Children all work in progress, work completed, and materials provided to it by Nebraska Children in connection with this Contract immediately.

**II. CONSIDERATION**

**A. TOTAL PAYMENT.**

Nebraska Children shall pay the Contractor a total amount, not to exceed **\$250,000.00** (two hundred fifty thousand dollars) for the activities specified herein **Attachment A**.

**B. PAYMENT STRUCTURE.**

Payment shall be structured as follows:

1. As consistent with all applicable federal statutes, regulations, and policies, Nebraska Children shall make payment to the Contractor for

its actual, allowable, reasonable, and allocable costs. Refer to **Attachment B** for further guidance.

2. Contractor shall submit invoices to Nebraska Children on a monthly basis from the start date of this Contract. Once invoices have been approved, please allow 30 days from date of approval for payment processing.
3. **Final invoices must be submitted no later than September 30, 2021.**
4. Nebraska Children will only make payment to the Contractor for approved activities that are between July 1, 2020 and June 30, 2021. All costs must be obligated and incurred by June 30, 2021.
5. Contractor shall be liable for audit exceptions, that upon appeal are sustained by Nebraska DHHS, and shall return to Nebraska Children all payments made under this Contract for which an exception has been taken or that has been disallowed because of such an exception, upon demand from Nebraska Children.
6. Payment is contingent upon the receipt and appropriation of Federal Child Care and Development Funds.

C. **BUDGET CHANGES.**

Amendments to an approved budget are required when:

1. The scope of the program is expected to change, either to remove or add a major component of the approved model; or
2. The Contractor requests a revision to the budget that is at or above 10% of the overall total approved budget.

When an amendment to an approved budget is required, the Contractor must submit a budget modification request form to Nebraska Children for approval. Refer to **Attachment C** for a copy of the budget modification request form.

D. **PAYMENT REQUESTS.**

1. All invoices submitted by the Contractor, whether for reimbursement or otherwise, shall contain sufficient detail to support payment. Additional guidance on expenditure reporting is found in **Attachment D** and incorporated herein.
  - a. All receipts require a payment confirmation that shows the date of purchase, the vendor it was purchased from, vendor contact information (if it is not already listed on the receipt), the amount of the full purchase, as well as an itemized list of what was purchased.
  - b. Receipts cannot have changes made to them after the purchase is complete. If there is a change or revision to a receipt, a new receipt will need to be provided to the Contractor by the vendor.

- c. Requests for reimbursement must match the receipts to the penny (do not round up or down) or they will not be reimbursed.
2. Contractor is required to provide source documentation or other verification of all claimed costs provided with its request for payment.
3. All activities and costs must be consistent with federal and state statutes and regulations.
4. Invoices shall be submitted via Contractor's portal on the Sixpence website: [www.singasongofsixpence.org](http://www.singasongofsixpence.org).
  - a. The Contractor shall submit monthly invoicing that includes the submission of the monthly budget expenditure report along with an invoice for actual, reasonable, and necessary expenditures in accordance with the Contract and approved budget.

### III. SCOPE OF SERVICES

- A. The Contractor shall provide the following deliverables:
  1. Provide Sixpence Child Care Partnership Contract activities as approved by the Sixpence Early Childhood Endowment Fund Board of Trustees, meeting the Sixpence Quality Criteria as found in **Attachment E** and the Supplemental Guide for Sixpence Child Care Partnerships Participating in Step Up to Quality as found in **Attachment F**;
  2. Submit Continuous Quality Improvement Guide in tandem with Contractor's Sixpence Administrative Educational Specialist's visit;
  3. Submit End of the Year Report/Continuation Request and Continuation Budget;
  4. Identify sources of other funding leveraged to support half (½) of the costs of the operating budget of this project. This is identified in **Attachment A** and will need to be reported on annually and submitted with Contractor's final reimbursement request that is due on or before September 30, 2021;
  5. Submit Renewed Partnership Agreements and Contractual Agreements annually;
  6. Submit monthly progress reports (Monthly Coaching Reports) that include measurable indicators of progress in accordance with Nebraska Children guidance and through the established protocol of the Early Childhood Endowment Fund Board of Trustees;
  7. Submit monthly requests for reimbursement as described in Section II. D.;
  8. Monitor and ensure activities/services are in accordance with Nebraska Children guidance and all other applicable law, specifically

- that all expenses are limited to those that are reasonable and applicable to improving the quality of care of infants and toddlers;
9. The Contractor is responsible for ensuring the adherence of all Contract requirements. This includes verifying that all child care partners are enrolled in Step Up to Quality, in good standing with licensing, and that a detailed partnership agreement is signed by both the contractor/sub-contractor and child care partners prior to federal funded activities being provided. This includes, but is not limited to, baseline ERS observations performed by UNMC and coaching. Detailed letter of agreements (**Attachment G**) should cover roles and responsibilities of all parties as well as federal funds-use guidelines, to include procedure for tracking and use of federally-funded purchases, expectations of participation, and if the partnership terminates prior to the established term. These guidelines should be established and agreed upon by Contractors, sub-contractors (if applicable) and child care partners. Contractors are responsible for reporting any known Contract non-compliance issues and changes to partners' licensing status to the Sixpence CCP TA Specialist, Deb Reiman at dreiman@nebraskachildren.org or 402-274-8846. Continued funding is contingent upon meeting all *Quality Criteria*. If Contractor is having difficulty maintaining any of the quality indicators, the Sixpence CCP TA Specialist may be of assistance.
  10. Contractor agrees to attend and participate in program visits with the Sixpence TA Specialist. Additional program visits may be requested or required based upon staff turnover or need. The Contractor's district representative must participate in the visit, even if a sub-contractor is providing the services;
  11. The Contractor and its partners are required to participate in the evaluation protocol and agree to release the data to the Sixpence Board of Trustees, Sixpence Administrator, and the Sixpence CCP TA Specialist. The Sixpence Evaluation Guidebook, which describes the evaluation protocol, is available at [www.singasongofsixpence.org](http://www.singasongofsixpence.org);
  12. The Contractor is required to, and so shall assign an NDE Individual Student Identifier from the Nebraska UniQID System to each child served through the Sixpence CCP program, regardless of the child's anticipated home school enrollment. In Early Childhood Programs, children being served by the Sixpence CCP program should be identified using Participation Info Code EC0008 or 08. The district will need to assign just one building code for all Child Care Partners into NDE's Consolidated Data Collections (CDC) for student data collection purposes. Program Coordinators for the Child Care Partnership program should be coded using the Special Program Indicators of P (Early Childhood) and the Position Assignment Code of -1160. For specific staffing reporting guidance visit

[www.education.ne.gov/dataservices/staff](http://www.education.ne.gov/dataservices/staff). For specific reporting guidance see Data Guidance “Who Reports What” document available at: <https://www.education.ne.gov/dataservices/adviser-resources/#1533221816265-b51e789f-abfc>. Additionally, the Contractor may contact Tammi Hicken from NDE Office of Early Childhood to answer specific questions about this process, [tammi.hicken@nebraska.gov](mailto:tammi.hicken@nebraska.gov) or 402-471-3184; and

13. Maintain continuous communication via email, phone calls, and/or in person meetings with Sixpence and other staff who may be supporting this project through Nebraska Children.

B. Nebraska Children shall do the following:

1. Review all reports received from Contractor. This includes Spring Continuous Quality Improvement (CQI): Contractor’s Sixpence TA Specialist will review the documentation that the Contractor collects throughout the year, as evidence of meeting the *Sixpence Quality Criteria*. Contractors and partners will participate in creating the CQI guide.
2. Be responsible for administrative guidance, policy, and monitoring of services performed by the Contractor under this Contract.
3. Provide on-going technical assistance to Contractor and/or approved Subcontractor in meeting Contract requirements and complete an annual Continuous Quality Improvement monitoring.
4. Maintain continuous communication with the Contractor and/or sub-contracted partners through emails, phone calls, and in person meetings.

C. REPORTING REQUIREMENTS:

All reporting templates are available on: [www.singasongofsixpence.org](http://www.singasongofsixpence.org). These reports MUST come from the Contractor, even if a partner has prepared the data.

1. The Contractor shall submit monthly coaching reports that include measurable indicators of progress in accordance with Nebraska Children guidance and through the established protocol of the Early Childhood Endowment Fund Board of Trustees according to the table below. Refer to **Attachment H** for the monthly coaching reporting template.
2. The Contractor shall submit monthly invoicing that is broken out monthly that includes the submission of a budget expenditure report along with an invoice for actual, allowable, and reasonable expenditures in accordance with the Contract and approved budget according to the schedule below. Refer to **Attachment D**, incorporated herein, for more detailed guidance on required documentation that must be submitted with each request for



reimbursement.

<b>Report Name</b>	<b>Due on or Before</b>	<b>Covering the Period of</b>
Monthly Coaching Report	August 1, 2020	July 1, 2020 – July 31, 20120
Monthly Request for Reimbursement	August 31, 2020	July 1, 2020 – July 31, 2020
Monthly Coaching Report	September 1, 2020	August 1, 2020 – August 31, 2020
Monthly Request for Reimbursement	September 30, 2020	August 1, 2020 – August 31, 2020
Monthly Coaching Report	October 1, 2020	September 1, 2020 – September 31, 2020
Monthly Request for Reimbursement	October 31, 2020	September 1, 2020 – September 31, 2020
Monthly Coaching Report	November 1, 2020	October 1, 2020 – October 31, 2020
Monthly Request for Reimbursement	November 30, 2020	October 1, 2020 – October 31, 2020
Monthly Coaching Report	December 1, 2020	November 1, 2020 – November 30, 2020
Monthly Request for Reimbursement	December 31, 2020	November 1, 2020 – November 30, 2020
Monthly Coaching Report	January 1, 2021	December 1, 2020 – December 31, 2020
Monthly Request for Reimbursement	January 31, 2021	December 1, 2020 – December 31, 2020
Monthly Coaching Report	February 1, 2021	January 1, 2021 – January 31, 2021
Monthly Request for Reimbursement	February 28, 2021	January 1, 2021 – January 31, 2021
Monthly Coaching Report	March 1, 2021	February 1, 2021 – February 28, 2021
Monthly Request for Reimbursement	March 31, 2021	February 1, 2021 – February 28, 2021
Monthly Coaching Report	April 1, 2021	March 1, 2021 – March 31, 2021
Monthly Request for Reimbursement	April 30, 2021	March 1, 2021 – March 31, 2021
Monthly Coaching Report	May 1, 2021	April 1, 2021 – April 30, 2021
Monthly Request for Reimbursement	May 31, 2021	April 1, 2021 – April 30, 2021
Monthly Coaching Report	June 1, 2021	May 1, 2021 – May 31, 2021
Monthly Request for Reimbursement	June 30, 2021	May 1, 2021 – May 31, 2021
Monthly Coaching Report	July 1, 2021	June 1, 2021 – June 30, 2021
Monthly Request for Reimbursement	July 31, 2021	June 1, 2021 – June 30, 2021
Continuous Quality Improvement Guide	TBD	Will be completed in tandem with Contractor's Sixpence TA Specialist's visit
Status Report and Application for Continuation	May 2021 – specific date TBD	Will be uploaded onto Contractor's private portal on the Sixpence website. Districts will need to collect the data from their partners if applicable
Year-End Leveraged Funding	September 30, 2021	Will be uploaded onto Contractor's

Report		private portal on the Sixpence website. Districts will need to collect the data from their partners if applicable. These reports reflect the state statutory requirement of Sixpence [9-1104.02(3)], that programs selected for funding are funded at ½ of the total budget of such program per year. The leveraged funds report should be equal to or greater than the amount received in this contract. Refer to <b>Attachment I</b> for the leveraged funds report template. The leveraged funds report is due prior to the final disbursement made, no later than <b>September 30, 2021</b> .
Partnership Agreements with ancillary partners and Letters of Agreement with Child Care Provider Partners		These are updated annually and should be uploaded onto Contractor's private portal on the Sixpence website.

#### IV. GENERAL PROVISIONS

##### A. ACCESS TO RECORDS AND AUDIT RESPONSIBILITIES.

1. All Contractor books, records, and documents regardless of physical form, including data maintained in computer files or on magnetic, optical or other media, relating to work performed or monies received under this Contract shall be subject to audit at any reasonable time upon the provision of reasonable notice by Nebraska Children. Contractor shall maintain all records for five (5) years from the date of final payment, except that records that fall under the provisions of the Health Insurance Portability and Accountability Act (HIPAA) shall be maintained for six (6) full years from the date of final payment. In addition to the foregoing retention periods, all records shall be maintained until all issues related to an audit, litigation or other action are resolved to the satisfaction of Nebraska Children. All records shall be maintained in accordance with generally accepted business practices and accounting principles.
  
2. The Contractor shall follow all federal audit requirements. Audits must be prepared and issued by an independent certified public accountant licensed to practice. A copy of the Contractor's audit is to be made electronically available or sent to:

***Nebraska Children and Families Foundation  
215 Centennial Mall South, Suite 200***

***Lincoln, NE 68508***

Contractor shall provide Nebraska Children any and all written communications received by Contractor from an auditor related to Contractor's internal control over financial reporting requirements and communication with those charged with governance including those in compliance with or related to Statement of Auditing Standards (SAS) 122. The Contractor agrees to provide Nebraska Children with a copy of all such written communications immediately upon receipt or instruct any auditor it employs to deliver copies of such written communications to Nebraska Children at the same time copies are delivered to Contractor, in which case Contractor agrees to verify that Nebraska Children has received a copy.

In addition to, and in no way in limitation of any obligation in this Contract, the Contractor shall be liable for audit exceptions, and shall return to Nebraska Children all payments made under this Contract for which an exception has been taken or which has been disallowed because of such an exception, upon demand from Nebraska Children.

**B. ACKNOWLEDGEMENT OF FUNDING.**

For all publications that result from work under this Contract, the Contractor shall acknowledge the project was supported through the following sources of funds: Contractor shall use: "Funding received through Child Care and Development Fund, USDHHS, NDHHS, Nebraska Children and Families Foundation, and Sixpence."

**C. AMENDMENT.**

This Contract may be modified only by written amendment executed by both Parties. No alteration or variation of the terms and conditions of this Contract shall be valid unless made in writing and signed by the Parties.

**D. ANTI-DISCRIMINATION.**

The Contractor shall comply with all applicable local, state and federal statutes and regulations regarding civil rights and equal opportunity employment, including **but not limited to**: Title VI of the Civil Rights Act of 1964, 42 U.S.C. §§ 2000d et seq.; the Rehabilitation Act of 1973, 29 U.S.C. §§ 794 et seq.; the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 et seq.; the Age Discrimination in Employment Act, 29 U.S.C. § 621 and the Nebraska Fair Employment Practice Act, Neb. Rev. Stat. §§ 48-1101 to 48-1125. Violation of said statutes and regulations will constitute a material breach of this Contract. The Contractor shall insert a similar provision into all subcontracts.

E. ASSIGNMENT.

Unless previously approved, the Contractor shall not assign or transfer any interest, rights, or duties under this Contract to any person, firm, or corporation without prior written consent of Nebraska Children. In the absence of such written consent, any assignment or attempt to assign shall constitute a breach of this Contract.

F. ASSURANCE.

If Nebraska Children, in good faith, has reason to believe that Contractor does not intend to, is unable to, has refused to, or discontinues performing material obligations under this Contract, Nebraska Children may demand in writing that Contractor give a written assurance of intent to perform. Failure by Contractor to provide written assurance within the number of days specified in the demand may, at Nebraska Children's discretion, be the basis for terminating this Contract.

G. BANKRUPTCY PROCEEDING OR TRUSTEESHIP.

Nebraska Children may immediately terminate this Contract if:

1. A voluntary proceeding has been commenced by any party against the Contractor under 11 USC Chapter 9 and (i) the proceeding has been pending for at least sixty (60) calendar days; or (ii) the Contractor has consented, either expressly or by operation of law, to the entry of an order for relief; or (iii) the Contractor has been decreed or adjudged a debtor; or
2. A trustee or receiver of the Contractor or of any substantial part of the Contractor's assets has been appointed by a court.

H. BREACH OF CONTRACT.

Nebraska Children may terminate the Contract, in whole or in part, if the Contractor fails to perform its obligations under the Contract in a timely and proper manner. Nebraska Children may, by providing a written notice of default to the Contractor, allow the Contractor to cure a failure or breach of contract within a period of thirty (30) days or longer at Nebraska Children's discretion considering the gravity and nature of the default. Said notice shall be delivered by Certified Mail, Return Receipt Requested or in person with proof of delivery. Allowing the Contractor time to cure a failure or breach of contract does not waive Nebraska Children's right to immediately terminate the Contract for the same or different contract breach which may occur at a different time. Nebraska Children may, at its discretion, contract for any services required to complete this Contract and hold the Contractor liable for any excess cost caused by Contractor's default. This provision shall not preclude the pursuit of other remedies for breach of contract as allowed by law.

I. COMPLIANCE WITH LAW.

The Contractor shall comply with all applicable law, including but not limited to all applicable federal, state, county and municipal laws, ordinances, rules, and regulations in the performance of this Contract.

J. CONFIDENTIALITY.

Any and all confidential or proprietary information gathered in the performance of this Contract, either independently or through Nebraska Children, shall be held in the strictest confidence and shall be released to no one other than Nebraska Children without the prior written authorization of Nebraska Children, provided that contrary Contract provisions set forth herein shall be deemed to be authorized exceptions to this general confidentiality provision. This provision shall survive the termination of this Contract.

K. CONFLICTS OF INTEREST.

In the performance of this Contract, Contractor shall avoid all conflicts of interest and all appearances of conflicts of interest. Contractor shall not acquire an interest either directly or indirectly which will conflict in any manner or degree with performance and shall immediately notify Nebraska Children in writing of any such instances encountered.

L. DATA OWNERSHIP AND INTELLECTUAL PROPERTY.

To maintain compliance with Nebraska Children's agreement with state and federal funding organizations, the following provisions apply to the Contractor:

1. *Data.* Except as may be otherwise provided in the Federal Notice of Award, Nebraska Children and DHHS, as a funder, shall own all rights in data resulting from the Subaward. The Federal Funding Agency reserves the right to obtain, reproduce, publish, or otherwise use the data produced under the Subaward, and to authorize others to receive, reproduce, publish, or otherwise use such data for federal purposes.
2. *Copyright.* As consistent with federal law, Contractor may copyright any of the copyrightable material and may patent any of the patentable products produced in conjunction with the Scope of Services under this Contract without written consent from Nebraska Children. Nebraska Children, DHHS and any Federal Funding Agency hereby reserve a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use, and to authorize others to use, the copyrightable material for federal or state government purposes.
3. *Patent.* All patent rights under the Subaward shall be as set forth in the clause contained in 37 C.F.R. § 401.14, and consistent with all other applicable federal law. 11.4. This section shall survive

termination or expiration of this Contract. *Source:* Various statutes depending on information; 2 CFR § 200.315 or 45 CFR § 75.322; HHS Grants Policy Statement; 37 CFR §§ 401 et seq.; Federal Notices of Award (as applicable).

**M. RIGHTS TO INVENTIONS.**

Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

**N. DEBARMENT, SUSPENSION OR DECLARED INELIGIBLE.**

The Contractor certifies that neither it nor its principals are debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any state or federal department or agency.

**O. DOCUMENTS INCORPORATED BY REFERENCE.**

All references in this Contract to laws, rules, regulations, guidelines, directives, and attachments which set forth standards and procedures to be followed by Contractor in discharging its obligations under this Contract shall be deemed incorporated by reference and made a part of this Contract with the same force and effect as if set forth in full text, herein.

**P. DRUG-FREE WORKPLACE.**

Contractor certifies that it maintains a drug-free workplace environment to ensure worker safety and workplace integrity. Contractor shall provide a copy of its drug-free workplace policy at any time upon request by Nebraska Children.

**Q. FORCE MAJEURE.**

Neither party shall be liable for any costs or damages resulting from its inability to perform any of its obligations under this Contract due to a natural disaster, or other similar event outside the control and not the fault of the affected party (“Force Majeure Event”). A Force Majeure Event shall not constitute a breach of this Contract. The party so affected shall immediately give notice to the other party of the Force Majeure Event. Upon such notice, all obligations of the affected party under this Contract which are reasonably

related to the Force Majeure Event shall be suspended, and the affected party shall do everything reasonably necessary to resume performance as soon as possible. Labor disputes with the impacted party's own employees will not be considered a Force Majeure Event and will not suspend performance requirements under this Contract.

R. FRAUD OR MALFEASANCE.

Nebraska Children may immediately terminate this Contract for fraud, misappropriation, embezzlement, malfeasance, misfeasance, or illegal conduct pertaining to performance under the Contract by Contractor, its employees, officers, directors, volunteers, shareholders, or subcontractors.

S. FUNDING AVAILABILITY.

Nebraska Children may terminate the Contract, in whole or in part, in the event funding is no longer available. Should funds not be appropriated, Nebraska Children may terminate the Contract with respect to those payments for the fiscal years for which such funds are not appropriated. Nebraska Children shall give Contractor written notice thirty (30) days prior to the effective date of any termination. The Contractor shall be entitled to receive just and equitable compensation for any authorized work which has been satisfactorily completed as of the termination date. In no event, shall Contractor be paid for a loss of anticipated profit.

T. COMPLETION OF CONTRACT.

1. The Contractor shall not incur new obligations after the termination or completion of the Contract, and shall cancel as many outstanding obligations as possible. Nebraska Children shall give full credit to Contractor for the federal share of non-cancelable obligations properly incurred by Contractor prior to termination, and costs incurred on, or prior to, the termination or completion date.
  - a. **Funds must be obligated and incurred by June 30, 2021 and reimbursement submitted no later than September 30, 2021.** For example, the Contractor and any Subcontractors may order goods, but not services, on or before June 30, 2021 so long as they will be obligated and incurred by June 30, 2021. Services must be performed by June 30, 2021 to be considered for reimbursement. No services performed after June 30, 2021 will be eligible for reimbursement by the 2020-21 Contract. The Contractor may obligate personnel costs if employee is under a contract that extends beyond June 30, 2021. Any work *performed* after June 30, 2021 is considered outside of the Contract term. Any personnel costs paid in July for work *performed* on or before June 30, 2021 would be

considered an obligation of the current Contract period.

2. Contractor shall submit all financial, performance, and related reports required by Contractor Reporting Requirements no later than September 30, 2021. Nebraska Children reserves the right to extend the due date for any report and may waive, in writing, any report it considers to be unnecessary.
3. Nebraska Children shall make any necessary adjustments upward or downward in the federal share of costs.
4. The Contractor shall assist and cooperate in the orderly transition and transfer of Contract activities and operations with the objective of preventing disruption of services.
5. Completion of this Contract shall not affect the retention period for, or state or federal rights of access to, Contractor records, or Contractor's responsibilities regarding property or with respect to any program income for which Contractor is still accountable under this Contract.

**U. GOVERNING LAW.**

The Contract shall be governed in all respects by the laws and statutes of the United States and the State of Nebraska. Any legal proceedings against Nebraska Children or the State of Nebraska regarding this Contract shall be brought in Nebraska administrative or judicial forums as defined by Nebraska State law.

**V. HOLD HARMLESS.**

1. The Contractor shall defend, indemnify, hold, and save harmless Nebraska Children and its employees, volunteers, agents, and its elected and appointed officials ("the indemnified parties") from and against any and all claims, liens, demands, damages, liability, actions, causes of action, losses, judgments, costs, and expenses of every nature, including investigation costs and expenses, settlement costs, and attorney fees and expenses ("the claims"), sustained or asserted against Nebraska Children, arising out of, resulting from, or attributable to the willful misconduct, negligence, error, or omission of Contractor, its employees, subcontractors, consultants, representatives, and agents, except to the extent such Contractor's liability is attenuated by any action of Nebraska Children that directly and proximately contributed to the claims.
2. The Contractor shall, at its sole cost and expense, defend, indemnify, and hold harmless the indemnified parties from and against any and all claims, to the extent such claims arise out of, result from, or are attributable to, the actual or alleged infringement or misappropriation of any patent, copyright, trade secret, trademark, or



confidential information of any third party by the Contractor or its employees, subcontractors, consultants, representatives, and agents; provided, however, Nebraska Children gives the Contractor prompt notice in writing of the claim. The Contractor may not settle any infringement claim that will affect the Nebraska Children's use of the intellectual property used in the performance of this Contract without the Nebraska Children's prior written consent, which consent may be withheld for any reason. If a judgment or settlement is obtained or reasonably anticipated against Nebraska Children's use of any intellectual property for which the Contractor has indemnified Nebraska Children, the Contractor shall, at the Contractor's sole cost and expense, promptly modify the item or items which were determined to be infringing, acquire a license or licenses on Nebraska Children's behalf to provide the necessary rights to Nebraska Children to eliminate the infringement, or provide Nebraska Children with a non-infringing substitute that provides Nebraska Children the same functionality. At Nebraska Children's election, the actual or anticipated judgment may be treated as a breach of warranty by the Contractor, and Nebraska Children may receive the remedies provided under this Contract.

3. Nebraska Children's liability is limited to the extent provided by the Nebraska Tort Claims Act, the Nebraska Contract Claims Act, the Nebraska Miscellaneous Claims Act, and any other applicable provisions of law. Nebraska Children does not assume liability for the action of its Contractors.

**W. INDEPENDENT CONTRACTOR.**

The Contractor is an Independent Contractor and neither it nor any of its employees shall, for any purpose, be deemed employees of Nebraska Children. The Contractor shall employ and direct such personnel, as it requires, to perform its obligations under this Contract, exercise full authority over its personnel, and comply with all workers' compensation, employer's liability and other federal, state, county, and municipal laws, ordinances, rules and regulations required of an employer providing services as contemplated by this Contract.

**X. CONTRACT WORK HOURS AND SAFETY STANDARDS.**

Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the

wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

**Y. INTEGRATION.**

This written Contract represents the entire agreement between the Parties, and any prior or contemporaneous representations, promises, or statements by the Parties, that are not incorporated herein, shall not serve to vary or contradict the terms set forth in this Contract.

**Z. LOBBYING.**

Contractor certifies that no Federal or State appropriated funds shall be paid, by or on behalf of Contractor, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of U.S. Congress or State Legislature, an officer or employee of U.S. Congress or State Legislature, or an employee of a Member of U.S. Congress or State Legislature in connection with this Contract for: (a) the awarding of any Federal or State agreement; (b) the making of any Federal or State grant; (c) the entering into of any cooperative agreement; and (d) the extension, continuation, renewal, amendment, or modification of any Federal or State agreement, grant, loan, or cooperative agreement.

**AA. INSURANCE.**

1. *General Requirement.* The Contractor shall not commence work under this Contract until all the insurance required herein has been obtained. The Contractor shall maintain all required insurance for the life of this Contract and shall ensure that Nebraska Children has the most current certificate of insurance throughout the life of this Contract.
  - a. If by the terms of any insurance a mandatory deductible is required, or if the Contractor elects to increase the mandatory deductible amount, the Contractor shall be responsible for payment of the amount of the deductible in the event of a paid claim.
  - b. Insurance coverages shall function independent of all other clauses in the Contract, and in no instance shall the limits of recovery from the insurance be reduced below the limits

required by this paragraph.

2. **Workers' Compensation Required.** The Contractor shall take out and maintain during the life of this Contract the statutory Workers' Compensation and Employer's Liability Insurance for all of the contactors' employees to be engaged in work on the project under this Contract and, in case any such work is sublet, the Contractor shall require the subcontractor similarly to provide Worker's Compensation and Employer's Liability Insurance for all of the subcontractor's employees to be engaged in such work. This policy shall be written to meet the statutory requirements for the state in which the work is to be performed, including Occupational Disease. This policy shall include a waiver of subrogation in favor of Nebraska Children. The amounts of such insurance shall not be less than the following limits:

<b>WORKERS' COMPENSATION</b>	
Employers Liability Limits	\$500K/\$500K/\$500K
Statutory Limits – All States	Statutory – State of Nebraska
Voluntary Compensation	Statutory
<b>SUBROGATION WAIVER</b>	
"Workers' Compensation policy shall include a waiver of subrogation in favor of Nebraska Children."	

3. Any additional required coverages set forth in this Contract shall be subject to the same requirements of paragraph 1, subject to additional requirements contained therein.

A copy of the Contractor's certificate of insurance is to be made electronically available or sent to:

**Nebraska Children and Families Foundation  
215 Centennial Mall South, Suite 200  
Lincoln, NE 68508**

**BB. NEBRASKA NONRESIDENT INCOME TAX WITHHOLDING.**

Contractor acknowledges that Nebraska law requires Nebraska Children to withhold Nebraska income tax if payments for personal services are made in excess of six hundred dollars (\$600) to any Contractor who is not domiciled in Nebraska or has not maintained a permanent place of business or residence in Nebraska for a period of at least six months. This provision applies to: individuals; to a corporation, if 80% or more of the voting stock of the corporation is held by the shareholders who are performing personal services, and to a partnership or limited liability company, if 80% or more of

the capital interest or profits interest of the partnership or limited liability company is held by the partners or members who are performing personal services.

The Parties agree, when applicable, to properly complete the Nebraska Department of Revenue Nebraska Withholding Certificate for Nonresident Individuals Form W-4NA or its successor. The form is available at: [http://www.revenue.ne.gov/tax/current/fill-in/f\\_w-4na.pdf](http://www.revenue.ne.gov/tax/current/fill-in/f_w-4na.pdf).

**CC. CLEAN AIR ACT.**

Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251- 1387), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

**DD. NEBRASKA TECHNOLOGY ACCESS STANDARDS.**

The Contractor shall review the Nebraska Technology Access Standards, found at <http://www.nitc.nebraska.gov/standards/2-201.html> and ensure that products and/or services provided under the Contract comply with the applicable standards. In the event such standards change during Contractor's performance, Nebraska Children may create an amendment to the Contract to request that Contractor comply with the changed standard at a cost mutually acceptable to the Parties.

**EE. NEW EMPLOYEE WORK ELIGIBILITY STATUS.**

The Contractor shall use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska. A federal immigration verification system means the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 U.S.C. § 1324a, known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee.

If Contractor is an individual or sole proprietorship, the following applies:

1. The Contractor must complete the United States Citizenship Attestation Form, available on the Department of Administrative Services website at [www.das.state.ne.us](http://www.das.state.ne.us).

2. If Contractor indicates on such attestation form that he or she is a qualified alien, Contractor agrees to provide the U.S. Citizenship and Immigration Services documentation required to verify Contractor's lawful presence in the United States using the Systematic Alien Verification for Entitlements (SAVE) Program.
3. The Contractor understands and agrees that lawful presence in the United States is required and Contractor may be disqualified or the Contract terminated if such lawful presence cannot be verified as required by Neb. Rev. Stat. § 4-108.

**FF. PROGRAMMATIC CHANGES.**

The Contractor shall request in writing to Nebraska Children for approval of programmatic changes. Nebraska Children will work with the Board of Trustees to obtain approval and will notify the Contractor of such approval or disapproval.

**GG. RESEARCH.**

The Contractor shall not engage in research utilizing the information obtained through the performance of this Contract without the express written consent of Nebraska Children. The term "research" shall mean the investigation, analysis, or review of information, other than aggregate statistical information, which is used for purposes unconnected with this Contract.

**HH. SEVERABILITY.**

If any term or condition of this Contract is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and conditions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if this Contract did not contain the particular provision held to be invalid.

**II. SMOKE FREE.**

Public Law 103-227, also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, early childhood development services, education or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law also applies to children's services that are provided in indoor facilities that are constructed, operated, or maintained with such federal funds. The law does not apply to children's services provided in private residences; portions of facilities used for inpatient drug or alcohol treatment; service

providers whose sole source of applicable Federal funds in Medicare or Medicaid; or facilities where WIC coupons are redeemed. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1000 for each violation and/or the imposition of an administrative compliance order on the responsible entity. By signing, Contractor certifies that Contractor will comply with the requirements of the Act and will not allow smoking within any portion of any indoor facility used for the provision of services for children as defined by the Act.

**JJ. SUBCONTRACTORS.**

Unless previously approved, the Contractor may not subcontract any portion of this Contract without prior written consent of Nebraska Children. The Contractor shall ensure that all subcontractors comply with all requirements of this Contract and applicable federal, state, county and municipal laws, ordinances, rules, and regulations.

**KK. SURVIVAL.**

All provisions hereof that by their nature are to be performed or complied with following the expiration or termination of this Contract, including but not limited to those clauses that specifically state survival, survive the expiration or termination of this Contract.

**LL. TIME IS OF THE ESSENCE.**

Time is of the essence in this Contract. The acceptance of late performance with or without objection or reservation by Nebraska Children shall not waive any rights of Nebraska Children nor constitute a waiver of the requirement of timely performance of any obligations on the part of Contractor remaining to be performed.

**MM. WHISTLEBLOWER PROTECTIONS.**

The Contractor shall comply with the provisions of 41 U.S.C. § 4712, which states an employee of a contractor, subcontractor, grantee, or Contractor may not be discharged, demoted or otherwise discriminated against as a reprisal for "whistleblowing." In addition, whistleblower protections cannot be waived by any agreement, policy, form, or condition of employment.

1. The Contractor's employees are encouraged to report fraud, waste, and abuse. The Contractor shall inform their employees in writing they are subject to federal whistleblower rights and remedies. This notification must be in the predominant native language of the workforce.
2. The Contractor shall include this requirement in any agreement made with a subcontractor or Contractor.

NN. NOTICES.

Notices shall be in writing and shall be effective upon mailing. Unless otherwise set forth herein, all Contractor reporting under the Contract shall be sent to the Nebraska Children Contract Manager as identified below. Written notices regarding termination of this Contract or breach of this Contract shall also be sent to the Nebraska Children Contract Manager identified, and to the following addresses:

**NEBRASKA CHILDREN CONTRACT MANAGER:**

Stephanni Renn  
Vice President Early Childhood Programs  
Sixpence Administrator  
Nebraska Children and Families Foundation  
215 Centennial Mall South, Suite 200  
Lincoln, NE 68508  
(402) 239-5920  
srenn@nebraskachildren.org

**FOR CONTRACTOR:**

Dr. Tawana Grover  
Superintendent  
Grand Island Public Schools  
123 S. Webb Rd.  
Grand Island, NE 68802  
(402) 462-4187  
tgrover@gips.org

Nebraska Children may change the Nebraska Children Contract Manager to be notified under this section via letter to Contractor sent by U.S. Mail, postage prepaid, or via email.

IN WITNESS THEREOF, the Parties have duly executed this Contract hereto, and acknowledge that the individual signing below has authority to legally bind the Party to this Contract.

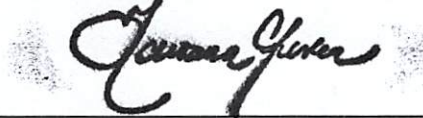
**FOR NEBRASKA CHILDREN:**



Mary Jo Pankoke  
President and CEO

DATE: Aug 24, 2020

**FOR CONTRACTOR:**



Dr. Tawana Grover  
Superintendent

DATE: August 25, 2020

**FEDERAL TAX ID NUMBER:**

47-6003169

Attachment A

**Nebraska Children and Families Foundation**  
**CONTRACT BUDGET FORM - CONTRACTUAL**

<b>Organization:</b>	Grand Island School District				
<b>Project Title:</b>	Grand Island Public Schools/Head Start C&FDP, Inc. Sixpence Child Care Partnership				
<b>Total Project Budget:</b>	\$	250,000.00	<b>Budget Period:</b>	7/1/20	through 6/30/21
				<i>Date</i>	<i>Date</i>

BUDGET ITEM	TOTAL PROGRAM BUDGET	CONTRACTUAL BUDGET		
<b>Personnel (100s):</b>				
<b>TOTAL</b>	\$ 77,702.00	\$ 77,702.00		
<b>Employee Benefit (200s):</b>				
<b>TOTAL</b>	\$ 17,090.00	\$ 17,090.00		
<b>Professional Services (300s):</b>				
<b>TOTAL</b>	\$ 40,114.00	\$ 40,114.00		
<b>Other Property Services (400s):</b>				
<b>TOTAL</b>	\$ 3,264.00	\$ 3,264.00		
<b>Other Purchased Services &amp; Travel (500s):</b>				
<b>TOTAL</b>	\$ 8,616.00	\$ 8,616.00		
<b>Supplies (600s):</b>				
<b>TOTAL</b>	\$ 98,714.00	\$ 98,714.00		
<b>Capital Assets/Furnishings (700s):</b>				
<b>TOTAL</b>	\$ -	\$ -		
<b>Administrative Expenses:</b>				
<b>TOTAL</b>	\$ 4,500.00	\$ 4,500.00		
<b>TOTAL BUDGET</b>	\$ 250,000.00	\$ 250,000.00		





Attachment A

Other Property Services (400s)	~Maintenance and Cleaning Services ~Rent ~Minor Facility Modifications	\$3,264.00	Rent (includes cost of space occupied & utilized by program staff and 3% of all property service charges for utilities, garbage removal, snow plowing, lawn care services) \$152/month for space + electric, water & gas \$50/month + garbage, snow plowing, lawn care services \$35/month = \$237 x 12 months per year = \$2,844 3% of Custodial/Maintenance Services \$35 x 12 months per year = \$420
Other Purchased Services & Travel (500s)	~Insurance (property) ~Communications (telephone & internet services) ~Postage ~Advertising ~Printing ~Travel	\$8,616.00	3% of phone, fax and internet charges will be paid for with Sixpence CCP funds. Liability insurance, property insurance = \$235/year Phone, Fax, Internet = \$70 x 12 months per year = \$840 Postage = \$18 x 12 months per year = \$216 Printing = \$100 x 12 month per year = \$1,200 Food for trainings/meetings that Coordinator/Coach hosts \$12.50 per person x 35 staff approximately x 14 meetings/trainings (some trainings may be broken into 2 – 3 hour trainings) = \$6,125
Supplies (600s)	~General Supplies ~Utilities ~Technology devices	\$98,714.00	Materials for Classrooms (multicultural toys, multicultural pictures, multicultural books, math materials, science/nature materials, storage containers, paint, diapers, wipes, crib and pack & play sheets, baskets/storage tubs, outlet covers, construction paper, crayons, diaper changing paper roll, etc.) that will meet Environmental Rating Scales or CLASS observation tools (not limited to) and enhance the quality of care provided to children through goal planning 2 classrooms in year 2 at Step 3 or higher x \$1,000 = \$2,000 + 4 classroom in year 2 at Step 1 or 2 x \$2,000 = \$8,000 + 3 classrooms in year 1 at Step 1 x \$3,000 = \$9,000 = \$19,000 Curriculum for 3 infant/toddler classrooms that meets Step Up to Quality approved list of curriculums \$2,500 x 3 = \$7,500 Office supplies for Coordinator/Coach and Program Support (post-it notes, paper clips, file folders, chart paper, pens, pencils, markers, binders, etc.) - \$1,000 Ready Rosie Subscriptions \$313 x 3 programs (3 centers) = \$939 Chamber of Commerce Membership \$815 x 3 programs = \$2,445 Books sent home with children monthly \$11 per book x 115 children x 12 months = \$15,180 Early Childhood Exchange Subscription for Coordinator/Coach \$250 per year Materials for Directors/Owners \$1,000 per year x 3 programs (3 centers), laminator, wipes, first aid kits, car seats, outlet covers, thermometers, smoke detectors, ASQ Kits, etc. = \$3,000 Scholarships to pay for tuition for infants \$160/week for infants (\$32 x 5 days) capped at \$640 a month x 12 months = \$7,680 x 3 programs = \$23,040 Scholarships to pay for tuition for infants \$155/week for toddlers (\$31 x 5 days) capped at \$620 a month x 12 months = \$7,440 x 3 programs = \$22,320 Stipend to assist with Software Costs \$75 average fee per month x 50% infant/toddler allocation average x 3 programs (3 centers) x 12 months = \$1,350 Federal Background Checks \$50 x 25 (25 infant/toddler center employees x \$50) = \$1,250 Family/Parent Education materials in English and Spanish for topics such as car seat safety, safe infant sleep practices, child medical needs, prenatal care, abstinence from smoking, alcohol & drugs while pregnant, breastfeeding, brain development, nutrition, physical activity/outdoor play, postpartum depression, child & parental mental health/stress & technology use. These materials will be used with parents to help them build their knowledge in caring for their children. \$30 average cost for a package of 50 brochures x 4 pkgs x 12 months = \$1,440
Capital Assets/Furnishings (700s)	~Furniture & Fixtures ~Other Equipment	\$0.00	
Administrative Expenses	~Administrative costs	\$4,500.00	Head Start C&FDP, Inc. cost allocation for all services provided to support the financial/administrative etc. at 2% of \$225,000 = \$4,500
<b>Total</b>		<b>\$0.00</b>	<b>\$250,000.00</b>
<b>Grand Total</b>		<b>\$250,000.00</b>	

Nebraska Children and Families Foundation  
LEVERAGED FUNDS

<b>Organization:</b>	Grand Island School District				
<b>Project Title:</b>	Grand Island Public Schools/Head Start C&FDP, Inc. Sixpence Child Care Partnership				
<b>Total Project Budget:</b>	\$ 250,000.00	<b>Budget Period:</b>	7/1/20	through	6/30/21
			<i>Date</i>		<i>Date</i>

BUDGET ITEM	IDEA Part C Base	IDEA Part C Enrollment/Poverty	Special Education Act Flex Funding (State)	Head Start	Title 1 Part A	Title 1 Part C	Title 1 Part C (Migrant)	Local District Funds	HHSS Child Care Assistance	Parent Fees (Sliding Fee Scale)	Other Partner-Provided Sources
<b>Personnel (100s):</b>											
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	\$ -	\$ 72,000.00	\$ -	\$ -	\$ 49,270.00
<b>Employee Benefit (200s):</b>											
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 32,368.00	\$ -	\$ -	\$ -
<b>Professional Services (300s):</b>											
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ 30,362.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Other Property Services (400s):</b>											
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000.00
<b>Other Purchased Services &amp; Travel (500s):</b>											
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Supplies (600s):</b>											
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Capital Assets/Furnishings (700s):</b>											
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Administrative Expenses:</b>											
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL BUDGET</b>	\$ -	\$ -	\$ -	\$ 31,362.00	\$ -	\$ 20,000.00	\$ -	\$ 104,368.00	\$ -	\$ -	\$ 94,270.00



## CHILD CARE PARTNERSHIP PROGRAMS BUDGET AND ALLOWABLE EXPENSES GUIDANCE EFFECTIVE JULY 1, 2020

NOTE: anything in **RED** is of utmost importance and includes guidance on non-allowable expenses

This project is 100% federally funded through a subaward from Nebraska DHHS to Nebraska Children and Families Foundation using Child Care Development Funds. All expenses must directly improve the quality of child care being offered for infants and toddlers. Any items that are purchased will only be allowable to use towards infants and toddlers alone. For items that are used in a child care setting where older children are also cared for, the child care partners will determine the percentage of use for increasing the quality of care for infants and toddlers. For example, a fence which is used by all children in a child care setting would be an allowable expense, up to the % of use by infants and toddlers; i.e., the fence estimate is \$1,000 and the child care partner has identified that infants and toddlers make up approximately 50% of the children in care who will be using the area where the fence is located. The child care partner can use \$500 of CCDF funding to pay for the fence. The provider or another funding source would then need to make up the difference in cost of the fence. If the items to be purchased are specifically being used for infants and toddlers and will not be used for or by any other aged children (like a crib) the total cost of the item may be used to purchase the item. **The Cost Allocation Ratio for each child care partner, documenting the % of infants and toddlers to be served, will be reflected in the Letter of Agreement signed annually and will be applied effective July 1, 2020.**

No funds shall be expended for the purchase or improvement of land, or for the purchase, construction, or permanent improvement of any building or facility, nor vehicles. However, funds may be expended for minor facilities modifications to assure that providers meet State and local child care standards, including applicable health and safety requirements. So long as costs are reasonable and applicable to the program it will be allowed. It is important to remember that any expense must prove to better the child care service delivery of Infants and Toddlers in Nebraska. If there are specific items in question, they can be sent via Sixpence Administrator or CCP TA Specialist to DHHS for review.

Any single item over \$1,000 must be justified (how configured) in the budget narrative. **Any single item over \$3,500 requires more than one bid.** Once the budget is approved, Coaches will work with child care partners to develop a written plan based on Environmental Rating Scale scores and other things that improve quality, such as professional development. The written plan provides the detail and rationale for expenditure requests. **Plans listing specific items and supporting documentation (bids, vendor information, etc.) that show items to be purchased must be approved by Sixpence CCP TA Specialist before purchasing.** TA Specialist may need to consult with the DHHS Program Specialist for approval.

All invoices submitted for reimbursement must include proof of payment and vendor/provider's full name, date, title and description of service, rate and total hours if applicable. See document entitled, **Guidance on Submitting CCP (CCDF) Monthly Expenditures and Supporting Documentation** for information on reimbursement process and requirements, especially for guidance on using these federal funds to pay for food, beverages and snacks. As a reminder, these costs must be reasonable and necessary and be accompanied by support documentation such as an agenda with time, location, purpose and attendees. Examples of non-allowable food expenses would be dinner for a "networking" session held from 2-5pm. However, dinner (within



## CHILD CARE PARTNERSHIP PROGRAMS BUDGET AND ALLOWABLE EXPENSES GUIDANCE EFFECTIVE JULY 1, 2020

NOTE: anything in **RED** is of utmost importance and includes guidance on non-allowable expenses

the per diem rate set forth by the General Services Administration) provided at a required training 6:30-8:30pm would be allowed considering travel time and the working schedules of the child care providers who are attending. In addition to itemized receipts, a narrative providing rationale of why such costs are applicable and necessary to improving the quality of child care for infants and toddlers would also be required. Alcoholic beverages are never allowable and should not be on any receipts/invoices. Additionally, gratuity should not exceed 20%. When in doubt, a written request should be submitted to the Sixpence CCP TA Specialist with the rationale prior to planning for the cost.

### **Personnel (100's) & Employee Benefits (200's)**

Program must maintain documentation of time and effort/performance and accountability reporting, related to the program activities performed by personnel funded by multiple sources. Any personnel who is less than full time must have a breakdown of their hours, i.e. a timesheet, submitted for reimbursement.

A one-time explanation of how payroll and fringe benefits are divided and charged to CCP needs to be submitted with first reimbursement request. There is no need to include pay and fringe benefit documentation (such as timesheets and medical insurances invoices...) with the reimbursement request. Payroll should be reported via the accounting general ledger.

**Professional Services (300's):** if school district sub-contracts programmatic services, those funds are included in this budget line and the Contractual Services Budget template is used for that entity's expenses. Any funds that the school district retains will be recorded on the Operating Budget template. All contractual services costs must be detailed and broken out into services provided utilizing the same budget categories. Describe the product or service to be procured by contract and provide an estimate of the cost.



## CHILD CARE PARTNERSHIP PROGRAMS BUDGET AND ALLOWABLE EXPENSES GUIDANCE EFFECTIVE JULY 1, 2020

NOTE: anything in **RED** is of utmost importance and includes guidance on non-allowable expenses

- **Professional Educational Services** (supporting the professional and technical development of personnel)
- **Training and Development** (may include dues, **not travel**)
  - Registration fees for workshops or trainings such as Circle of Security, Early Learning Guidelines, Safe with You, Go NAPP SAC, CPR/First Aid. Documentation must include registration receipt/invoice, agenda and certificate of completion (can be report from NECPRS.)
  - Child Care Providers: Hourly wages or stipends for attending trainings or meetings, stipends for receiving higher level of education or certification, hourly wages or stipends for substitute care while provider is at a training/meeting. Documentation must include full name of stipend recipient, date of event and proof of attendance – training certificate or sign in sheet.
  - Substitutes for Child Care Providers to attend trainings, etc. Documentation must include full name of stipend recipient, date of event, rate and total time.
  - Calculate costs separately (e.g., registration fees, training materials, meeting expenses, space rental fee) per each event
  - All training opportunities must be detailed with calculated costs per participant and event
  - It is allowable for each Coach/Program Coordinator and Child Care Provider to attend **one out-of-state training or conference per budget year. Additional out-of-state trainings and/or conferences and/or conferences out the Continental United States requires prior approval to be reimbursed. See Travel section below for additional guidance. Child Care Providers must have a detailed agreement outlining expectations and procedures in place and must have met program requirement of achieving a Step 3 in Step Up to Quality to qualify for this expense.**
- **Mileage** (not to exceed federal rate; **fuel for vehicles is not allowed**) Documentation must include beginning and ending addresses, and specific purpose of travel, i.e. more specific than “meeting.”
- **Other Professional Services** Examples:
  - Services supporting the instructional program and its administration. Examples include data entry personnel and secretarial support.
  - Trainers for professional development events or facilitators conducting workshops such as Circle of Security, Early Learning Guidelines, Safe With You, Go NAP SACC, CPR/First Aid. For each trainer/facilitator, enter the name, if known, service/programming to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Documentation must include full name, date of service, title of program or service provided and rate and total time.
  - Consultant Fees: For each consultant, enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project (e.g., Coaches, Presenters, Trainers)
  - Consultant Expenses: List all expenses to be paid to the individual consultant(s) in addition to their fees (e.g., travel, meals, and lodging)
- **Technical Services** (example: child care provided at a training for participants’ children.) Documentation must include full name of stipend recipient, date of event, rate and total time.



## CHILD CARE PARTNERSHIP PROGRAMS BUDGET AND ALLOWABLE EXPENSES GUIDANCE EFFECTIVE JULY 1, 2020

NOTE: anything in **RED** is of utmost importance and includes guidance on non-allowable expenses

**Property Services (400's)** Telephone and internet services are not included here (they are 500's.) Actual receipts/invoices and a narrative as to how the allocation was configured will be required to be reimbursed.

- **Maintenance and Cleaning Services** for space occupied or utilized by program staff, space for a training/meeting, equipment, and vehicles. Cost must be detailed with percentage of space used for programing. **Non-Allowable: Occupancy costs associated with district owned buildings**
- **Rent:** costs for renting or leasing office space occupied or utilized by program staff, space for a training/meeting, equipment, and vehicles. Cost must be detailed with percentage of space used for programing. **Non-Allowable: Occupancy costs associated with district owned buildings**
- **Minor Facility Modifications:** Any minor facilities modifications needed for the operations of program activities, excluding capital improvements, purchasing of buildings, land, or vehicles. Could include contracted construction/alterations if related to: floor covering installation, electrical work, ground work (NOT landscaping), fence installation, lead paint abatement and renovations of buildings. **Any minor facilities modifications requires prior approval from Sixpence CCP TA Specialist. Any single item over \$3,500 requires more than one bid.** Any flooring – apply the Infant/Toddler Cost Allocation up to \$25/sq.yd. Any fencing- apply the Infant/Toddler Cost Allocation up to \$30/ft. **Non-Allowable: Construction of buildings, decks and porches, excavation, ceilings, weight-bearing walls, roofs, tornado shelter or any work done to a building not owned by the child care partner. Exceptions could be granted if licensing or another state entity requires equipment/structure to be repaired or replaced for safety reasons, with proper documentation provided to the Sixpence CCP TA Specialist.**

### **Other Purchased Services & Travel (500's)**

- **Insurance** (property)
- **Communications** (telephone and internet service)
- **Postage**
- **Advertising**
- **Printing**
- **Travel:**
  - Calculate individual costs for transportation, meals, hotel, and other expenditure/expenses associated with travel, per each event. Identify the location of travel, if known. **Mileage reimbursement to staff is coded in 300's.**
  - It is allowable for each Coach/Program Coordinator and Child Care Provider to attend **one out-of-state training or conference per budget year.** **Additional out-of-state trainings and/or conferences and/or conferences out the Continental United States requires prior approval to be reimbursed.** Child Care Providers must have a detailed agreement outlining expectations and procedures in place and must have met program requirement of achieving a Step 3 in Step Up to Quality to qualify for this expense.



## CHILD CARE PARTNERSHIP PROGRAMS BUDGET AND ALLOWABLE EXPENSES GUIDANCE EFFECTIVE JULY 1, 2020

NOTE: anything in **RED** is of utmost importance and includes guidance on non-allowable expenses

- It is **NOT allowable** to pay a per diem rate to the coach, program coordinator or child care partner before the travel occurs. All travel expenses, including meals and transportation, must have itemized receipts to be reimbursed and may not exceed the General Services Administration (GSA) per diem rated for the location. <https://www.gsa.gov/travel/plan-book/per-diem-rates>.

**Supplies (600's) – below \$5000 for each individual item:** Infant/Toddler Cost Allocation, as documented in the Letter of Agreement with each child care provider will be applied for any supplies which are utilized by more than just infants/toddlers.

- **General Supplies** Any cost pertaining to the consumable materials and/or the materials used for enhancing the quality of infants and toddlers in Family Child Care Homes and/or Centers. Examples include: supplies for family engagement/involvement events which support child care-to-home connections/supports (i.e. Ready Rosie subscriptions and incentives to participate), curriculum for child care partners (see approved list by Step Up to Quality), assessment tools (ex: ASQ-3, ASQ-SE), cots and mats, cribs (federally approved), high chairs, cribs mobiles, child sized tables and chairs, strollers, books, nursing supplies, storage containers, tummy time mats, exer-saucers, riding toys, glider rockers, bulletin boards, copier, printer, laminator, tables for events, barriers surrounding furnace or water heater; paint, area rugs, toddler sized toilets and sinks, diapers, wipes, sheets, baskets and storage tubs, fans, baby monitors, first aid kits, car seats, safety gates, outlet covers, other safety tools, locks, locked or indoor storage, thermometers, sunscreen, smoke detectors, carbon monoxide detectors, filing cabinet and office supplies required to meet Sixpence CCP program requirements, art supplies, paper goods/serving items for meals, outdoor shades, window covering, ground covering.
  - Centers only: dishwasher, washing machine, dryer, oven, microwave, refrigerator, vacuum
  - Program Coordinator/Coach only: office furnishings such as desks, shelving, office supplies. **Non-allowable for child care providers.**
  - Computers – Apply the cost allocation, up to \$1,000 per groups of Infants/Toddlers. Technology-related supplies include supplies that are typically used in conjunction with technology-related hardware or software. Examples: monitor stands, iPads, and PC's that fall below capitalization thresholds of less than \$5,000.
  - **Non-Allowable expenses:** gift cards, infant: swings, walkers, jumpers, bouncy seats, and rock 'n plays; swimming pools, trampolines, portable sinks, air conditioners, air cleaners, (de)/humidifiers, furnaces, showers, sliding glass doors, water heaters, couches for adult use, recliners for adult use, outdoor storage, and Promotional Items.
  - **Non-Allowable for Family Child Care Homes (with dual private use/occupation/residence):** All of the above plus dishwasher, washing machine, dryer, oven, microwave, refrigerator, vacuum, furnishings available for dual usage (personal and business.)
- **Utilities:** actual receipts/invoices and a narrative as to how the allocation was configured will be required to be reimbursed.
- **Gasoline fuel for vehicles is not allowed**
- **Technology devices**





## CHILD CARE PARTNERSHIP PROGRAMS BUDGET AND ALLOWABLE EXPENSES GUIDANCE EFFECTIVE JULY 1, 2020

NOTE: anything in **RED** is of utmost importance and includes guidance on non-allowable expenses

**Capital Assets/Furnishings (700's) – above \$5000 for each individual item:** Infant/Toddler Cost Allocation, as documented in the Letter of Agreement with each child care provider will be applied for any furnishings which are utilized by more than just infants/toddlers. Any single item over \$3,500 requires more than one bid.

- **Furniture and Fixtures**

- Expenditures for equipment used for sitting, as a support for writing and work activities, and as storage space for material items. Example: office furnishings for Coach/Program Coordinator.
- List costs for each nonexpendable item to be purchased. Nonexpendable equipment is tangible property having a useful life of more than 2 years.
- Explain why the equipment is needed for the project to succeed.
- **Non-Allowable expenses: office furnishings for providers**

- **Other Equipment:** Expenditures for all other equipment not classified elsewhere; i.e., playground equipment. The Board of Trustees reserves the right to cap this amount.

### **Administrative Expenses:**

- **Administrative Expenses** When applicable, administrative costs as allowable to ensure outcomes are achieved, and is not to exceed the district's non-restricted allowable rate set by NDE. This rate shall be included in the budget narrative.

<https://fos.education.ne.gov/fos/ASPX/IndirectCost/Default.aspx>.

## Budget Modification Request Form

*This form is required to be completed when the Contractor has a revision to the budget that is at or above 10% of the overall total approved budget. The completed form must be submitted via the Contractor's portal at [www.SingASongOfSixpence.org](http://www.SingASongOfSixpence.org).*

Place an "X" in the correct budget type that this request applies to:

Operational                       Contractual                       Start-Up

Budget Category	Current Approved Budget	Amount to Decrease	Amount to Increase	New Budget Total	Description of Rationale
Personnel (100s)				\$0.00	
Employee Benefits (200s)				\$0.00	
Professional Services (300s)				\$0.00	
Other Property Services (400s)				\$0.00	
Other Purchased Services & Travel (500s)				\$0.00	
Supplies (600s)				\$0.00	
Capital Assets/Furnishings (700s)				\$0.00	
Administrative Expenses				\$0.00	
<b>Total</b>	\$0.00	\$0.00	\$0.00	\$0.00	

Prepared By (contractual services partner): *Jociana Glover*

Date: *August 25, 2020*

District Representative's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Sixpence Administrator's Signature Approval: \_\_\_\_\_

Date: \_\_\_\_\_



## Child Care Partnerships (CCDF)

### Guidance on Purchasing and Submitting for Reimbursement

*Per contract agreement, monthly submission is required*

**This project is 100% federally funded through a subaward from Nebraska DHHS to Nebraska Children and Families Foundation using Child Care Development Funds.**

All expenses must directly improve the quality of child care being offered for infants and toddlers. Any items that are purchased will ONLY be allowable to use towards infants and toddlers. For items that are used in a child care setting where older children are also cared for, the child care partner will determine the percentage of use for increasing the quality of care for infants and toddlers.

*For example: a fence which is used by all children in a child care setting would be an allowable expense, up to the % of use by infants and toddlers. If the fence estimate is \$1,000 and the child care partner has identified that infants and toddlers make up approximately 50% of the children in care who will be using the area where the fence is located, the child care partner can use \$500 of CCDF funds to pay for the fence. The provider or another funding source would then need to make up the difference in the cost of the fence.*

**The Cost Allocation Ratio for each child care partner, documenting the % of infants and toddlers to be served, will be reflected in the Letter of Agreement signed annually and will be applied effective July 1, 2020.**

To configure that cost allocation: divide total number infants/toddler slots to be served: \_\_\_\_\_ by total number of children slots to be served: \_\_\_\_\_ = \_\_\_\_\_%.

Coaches will work with child care partners to develop a written plan for all purchases based on Environmental Rating Scale scores and other quality improvement indicators, such as professional development. The written plan provides the detail and rationale for expenditure requests. Plans listing specific items and supporting documentation (bids, vendor information, etc.) that show items to be purchased must be approved by Sixpence CCP TA Specialist before purchasing. TA Specialist may need to consult with the DHHS Program Specialist for approval.

Deb Reiman, Sixpence CCP TA Specialist: [dreiman@nebraskachildren.org](mailto:dreiman@nebraskachildren.org) or 402-274-8846

PERSONNEL		
Allowable Expenses	Important Notes	Required Documentation
Personnel & Benefits	With your <b>FIRST</b> request of reimbursement, including an explanation of how payroll and fringe benefits are divided and charged to CCP	<ul style="list-style-type: none"> <li>With your <b>FIRST</b> request of reimbursement, including an</li> </ul>



**Attachment D**

	<p>Any personnel who is less than full time must submit time and effort log monthly</p> <p><i>There is no need to include pay and fringe benefit documentation, such as timesheets for full-time employees or medical insurance invoices in your reporting</i></p>	<p>explanation of how payroll and fringe benefits are divided and charged to CCP</p> <ul style="list-style-type: none"> <li>• Include payroll in the General Ledger</li> <li>• <b>Include Time Sheet each month for personnel that are NOT FULL TIME</b></li> </ul>
<b>PROFESSIONAL SERVICE</b>		
<b>Allowable Expenses</b>	<b>Important Notes</b>	<b>Required Documentation</b>
<b>Registration fees for workshops</b>	Make sure Sixpence TA has approved all workshops if you are unsure if they would be improving the quality of infants and toddlers	<ul style="list-style-type: none"> <li>• Registration receipt</li> <li>• Proof of paid Invoice</li> <li>• Certificate of Completion</li> </ul>
<b>Training Materials</b>	Include a narrative on the invoice page or receipt that tells us what training the materials are for ex: materials for ELG Social Emotional Training	<ul style="list-style-type: none"> <li>• Receipt or proof of paid Invoice</li> </ul>
<b>Hourly wage or stipend for Child Care Providers to attend a training</b>	Make sure Invoice includes providers name, the date and description of the training, hourly wage or stipend	<ul style="list-style-type: none"> <li>• Proof of attendance</li> <li>• Proof of paid Invoice</li> <li>• Certificate or sign-in sheet for training or meeting.</li> </ul>
<b>Hourly wage or stipend for substitute Child Care Providers</b>	Make sure Invoice includes providers name, date, and description of reason substitute care was needed, hourly wage or stipend	<ul style="list-style-type: none"> <li>• Proof of need for substitute (flyer, certificate or sign-in sheet of training provider attended)</li> <li>• Proof of paid Invoice</li> </ul>
<b>Mileage</b>	<p>Fuel is NOT ALLOWABLE</p> <p>Make sure you are using a form that includes beginning and ending addresses, the reason for travel, total miles &amp; federal rate <b>and a supervisor signature</b></p>	<ul style="list-style-type: none"> <li>• Proof of travel: the form that includes beginning and ending addresses, the reason for travel, total miles &amp; federal rate <b>and a supervisor signature</b></li> </ul>
<b>Trainers, Facilitators, Coaches, Consultants,</b>	Make sure Invoice includes name, date, service provided, hourly rate or fee	<ul style="list-style-type: none"> <li>• Proof of paid Invoice</li> <li>• Proof of</li> </ul>



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<b>Presenters</b>		service/training ex: flyer, sign in sheet
<b>Meetings/Professional Development hosted by CCP</b>	Make sure to include a narrative that must prove that food costs are necessary for improving the quality of Child Care for Infants and Toddlers	<ul style="list-style-type: none"> <li>• Receipt or proof of paid Invoice</li> <li>• Proof of need for food purchases</li> <li>• Agenda from meeting/training</li> <li>• Sign-in sheet</li> </ul>
<b>Technical Services</b> (can include Child Care that is provided during a professional development opportunity)	Make sure Invoice includes name, date of service, the reason for service, hourly rate or stipend	<ul style="list-style-type: none"> <li>• Proof of paid Invoice</li> <li>• Proof of service training ex: flyer, sign in sheet</li> </ul>
<b>PROPERTY SERVICES</b>		
<b>Allowable Expenses</b>	<b>Important Notes</b>	<b>Required Documentation</b>
<b>Rent for space occupied by CCP program, staff, meeting or training space, equipment and vehicles</b>	<p>Make sure Invoice includes name, dates of rental (making sure it is with the contract year) and rate</p> <p><i>The cost associated with district-owned buildings is not allowed</i></p>	<ul style="list-style-type: none"> <li>• Proof of paid Invoice</li> </ul>
<b>Maintenance and cleaning</b>	<p>Make sure Invoice includes name, date, service provided, hourly rate or fee</p> <p><i>If applicable, the cost must be detailed with % of infant/toddlers (see Letter of Agreement for cost allocation)</i></p>	<ul style="list-style-type: none"> <li>• Proof of paid Invoice</li> </ul>
<b>Minor facilities modification needed for the operations of program activities</b> (excluding capital improvements, purchasing of buildings, land, or vehicles)	<p>Make sure Invoice includes name, date, service provided, hourly rate or fee.</p> <p><i>Any single item over \$3,500 requires approval from CCP TA and also requires two or more bids</i></p> <p><i>If applicable, the cost must be detailed with % of infant/toddlers (see Letter of Agreement for cost allocation)</i></p> <p><i>No funds shall be expended for the purchase or improvement of land, or for the purchase, construction, or</i></p>	<ul style="list-style-type: none"> <li>• Proof of paid Invoice</li> <li>• A narrative providing the necessity of facility modifications</li> <li>• If applicable, include coaching action plans, licensing or sanitation inspections</li> <li>• If applicable, attach bids and reason for selection</li> </ul>



Attachment D

	<i>permanent improvement of any building or facility, or vehicles.</i>	
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OTHER PURCHASED SERVICES & TRAVEL		
Allowable Expenses	Important Notes	Required Documentation
<b>Property Insurance</b> <b>Communications – telephone &amp; internet</b> <b>Advertising</b> <b>Printing</b>	<p>Highlighters can be used to select what was used by your CCP program.</p> <p>Writing out calculations directly on documents is okay. If you are in a shared space and you only pay a portion of the phone bill, we need to know HOW you figured out your portion.</p> <p>Do you have a copier code specific to your program? Attach the snapshot for that code and include it in with your request.</p>	<ul style="list-style-type: none"> <li>• Proof of paid Invoice or bill</li> </ul>
<b>Travel (calculate the cost for transportation, meals, hotel and other expenses per person per event)</b>	<p>Detailed invoices that include the date, time and location or itemized receipts</p> <p><b><i>Non-itemized credit card receipts will not suffice</i></b></p> <p><b><i>It is NOT allowable to pay a per diem rate to the coach, program coordinator or child care partner before the travel occurs.</i></b></p> <p><b><i>Rates may not exceed the General Services Administration (GSA) per diem rated for the location.</i></b>  <a href="https://www.gsa.gov/travel/plan-book/per-diem-rates">https://www.gsa.gov/travel/plan-book/per-diem-rates</a></p>	<ul style="list-style-type: none"> <li>• Agenda, certificate or sign in sheet</li> <li>• Proof of paid Invoice or bill</li> </ul>
<b>Supplies (each individual item must be below \$5,000)</b>	<p><b><i>Any single item over \$3,500 requires approval from CCP TA and also requires two or more bids</i></b></p> <p>The following expenses are ONLY allowed for Child Care Centers: <i>Washing</i></p>	<ul style="list-style-type: none"> <li>• Proof of paid Invoice or bill</li> <li>• If applicable, include coaching action plans, licensing or sanitation</li> </ul>



Attachment D

	<p><i>machines, dryer, oven, microwave, refrigerator, vacuum</i></p> <p>Office Supplies/furniture may be purchased for coaches/program coordinators, NOT Child Care Providers.</p> <p><b>Non-Allowable expenses:</b> gift cards, infant: swings, walkers, jumpers, bouncy seats, and rock 'n plays; swimming pools, trampolines, portable sinks, air conditioners, air cleaners, (de)/humidifiers, furnaces, showers, sliding glass doors, water heaters, couches for adult use, recliners for adult use, outdoor storage, and Promotional Items.</p> <p><i>Computers are allowable for Coaches/Program Coordinators. For Child Care Programs, the cost must be \$1,000 or less using the Infant/Toddler cost allocation for each item.</i></p> <p><i>If applicable, the cost must be detailed with % of infant/toddlers (see Letter of Agreement for cost allocation)</i></p>	<p>inspections</p> <ul style="list-style-type: none"> <li>• If applicable, attach bids and reason for selection</li> <li>• If applicable, attach documentation (LOA) that reflects infant/toddler cost allocation</li> </ul>
<p><b>Utilities</b></p>	<p><b>With your FIRST request of reimbursement, including an explanation of how utilities are divided and charged to CCP</b></p> <p>Highlighters can be used to select what was used by your CCP program.</p> <p>Writing out calculations directly on documents is okay. If you are in a shared space and you only pay a portion of the phone bill, we need to know HOW you figured out your portion.</p>	<ul style="list-style-type: none"> <li>• Proof of paid Invoice or bill</li> </ul>



Attachment D

CAPITAL ASSETS/FURNISHINGS		
Allowable Expenses	Important Notes	Required Documentation
<p><b>Furniture &amp; Fixtures – storage materials</b> (<i>each individual item must be over \$5,000</i>)</p> <p><b>Other equipment</b> (<i>equipment not classified elsewhere such as playground equipment</i>)</p>	<p><b>Capital Assets/Furnishings are individual items that are ABOVE \$5,000 for each item.</b></p> <p>Office Supplies/furniture may be purchased for coaches/program coordinators, NOT Child Care Providers.</p> <p><b>Any item over \$3,500 requires more than one bid. Prior to purchase, the item must be approved by Sixpence CCP TA Specialist. TA Specialist may need to consult with the DHHS Program Specialist for approval.</b></p> <p><b><i>If applicable, cost must be detailed with % of infant/toddlers (see Letter of Agreement for cost allocation)</i></b></p>	<ul style="list-style-type: none"> <li>• Proof of paid Invoice or bill</li> <li>• If applicable, include coaching action plans, licensing or sanitation inspections</li> <li>• If applicable, attach bids and reason for selection</li> <li>• If applicable, attach documentation (LOA) that reflects infant/toddler cost allocation</li> </ul>

ADMINISTRATIVE EXPENSES		
Allowable Expenses	Important Notes	Required Documentation
<p><b>Administrative Expenses</b></p>	<p>When applicable, administrative expenses are allowable to ensure outcomes are achieved and are not to exceed the district's allowable rate set by NDE. This rate shall be included in the budget narrative and included in the request for reimbursement. To find the allowable rate, use the following link:  <a href="https://fos.education.ne.gov/fos/ASPX/IndirectCost/Default.aspx">https://fos.education.ne.gov/fos/ASPX/IndirectCost/Default.aspx</a></p>	<ul style="list-style-type: none"> <li>• <b>With your FIRST request of reimbursement, including the narrative of how administrative expenses were figured and the amount being claimed</b></li> </ul>





## Attachment D

### ADDITIONAL NOTES....

1. All expenditures must follow 2 CFR § 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. CCDF is a federal award.
2. Requests for reimbursement should be submitted **monthly. Monthly anticipated date of submission should be communicated with Sixpence Administrative Specialist.**
3. All tabs contained in the expenditure reporting spreadsheet must be submitted each month (operational, contractual, grand total summary, invoice) and actual expenditures need to be allocated and reported against the correct budget
4. A general ledger detail statement must be submitted with each request for reimbursement and should align with the monthly expenditure report (showing only CCDF expenses) **and only include allowable expenses as approved by the contract, budget, and budget justification.**
5. When possible, all source documentation needs to align with the general ledger detail statement that support actual expenses and follows a chronological order. If that's not possible, all related expenses for the month should be highlighted, color-coded and clearly labeled so that expenses are easily identifiable when going through the review process.
6. All receipts require a payment confirmation that shows the date of purchase, the vendor it was purchased from, vendor contact information, the amount of purchase and an itemized list of what was purchased. Receipts cannot have changes made to them after the purchase is complete. If there is a change or revision to a receipt, a new receipt will need to be provided to the Contractor by the vendor.
7. Requests for reimbursement must match the receipts to the penny (do not round up or down) or they will not be reimbursed.



**USING FEDERAL FUNDS TO PAY FOR FOOD**

When costs of food or beverage are approved (under limited circumstances) and detailed within the approved budget, additional guidance applies as is found below. **Alcohol is never approved and should not be on any receipts/invoices. Additionally, gratuity should not exceed 20%. When in doubt, a written request should be submitted to Sixpence CCP TA Specialist with the rationale prior to planning for the cost.**

Question	Answer
<p><b>When a contractor is hosting a meeting, may the contractor use Federal grant funds to pay for food, beverages, or snacks?</b></p>	<p>Generally, there is a very high burden of proof to show that paying for food and beverages with Federal funds is necessary to meet the goals and objectives of a Federal fund. When a contractor is hosting a meeting, the contractor should structure the agenda for the meeting so that there is time for participants to purchase their own food, beverages, and snacks. In addition, when planning a meeting, contractors may want to consider a location in which participants have easy access to food and beverages. While these determinations will be made on a case-by-case basis, and there will be some circumstances where the cost would be permissible. Contractors, therefore, will have to make a compelling case that the unique circumstances they have identified would justify these costs as reasonable and necessary. When in doubt, contractors should describe the specific situation in a written request to their federal project officer, pointing out why such cost should be considered reasonable and necessary and wait to receive approval to proceed.</p>
<p><b>May Federal funds be used to pay for food and beverages during a reception or a “networking” session?</b></p>	<p>In virtually all cases, using Federal funds to pay for food and beverages for receptions and “networking” sessions is not justified because participation in such activities is rarely necessary to achieve the purpose of the meeting or conference.</p>
<p><b>May a contractor enter into a contract with a hotel under which Federal funds will be used to provide meals, snacks, and beverages as part of the cost for meeting rooms and other allowable conference-related costs?</b></p>	<p>Federal funds may only be used for expenses that are reasonable and necessary. In planning a conference or meeting and negotiating with vendors for meeting space and other relevant goods and services, contractors may only pay for allowable costs. If a hotel vendor embeds food and beverage costs into a hotel contract for</p>



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	<p>meeting space, the contractor should work with the hotel to have the food and beverage costs identified and “backed out” of the contract, and have the price they are paying for meeting space appropriately adjusted to reflect the fact that food and beverages are not being purchased. The fact that food and beverages are embedded in a contract for meeting space does not mean that the food and beverages are being provided at no cost to the contractor.</p>
<p><b>What if a hotel or other venue provides “complimentary” beverages (e.g., coffee, tea) and there is no charge to the contractor hosting the meeting?</b></p>	<p>The contractor has an obligation, under these circumstances, to confirm that the beverages are truly complimentary and will not be reflected as a charge to the project in another area. For example, many hotels provide complimentary beverages to all guests who attend a meeting at their facility without reflecting the costs of those beverages in other items that their guests or, in this case, the contractor purchases. As noted above, it would not be acceptable for a vendor to embed the cost of beverages in other costs, such as meeting space.</p>
<p><b>May Administrative Expenses be used to pay for food and beverages?</b></p>	<p>The cost of food and beverages, because they are easily associated with a specific cost objective, such as a Department fund, are properly treated as direct costs, rather than indirect costs. As noted above, Federal funds cannot be used to pay for food and beverages unless doing so is reasonable and necessary.</p>
<p><b>May a contractor use non-Federal resources (e.g., State or local resources) to pay for food or beverages at a meeting or conference that is being held to meet the goals and objectives of its fund?</b></p>	<p>Contractors should follow their own policies and procedures and State and local law for using non-Federal resources to pay for food or beverages, including its policies and procedures for accepting gifts or in-kind contributions from third parties. However, if non-Federal funds are used to pay for food at a contractor-sponsored meeting or conference, the contractor should make clear through a written disclaimer or</p>



	<p>announcement (e.g., a note on the agenda for the meeting) that Federal funds were not used to pay for the cost of the food or beverages. Contractors should also be sure that any food and beverages provided with non-Federal funds are appropriate for the contractor's event, and do not detract from the event's purpose.</p>
<p><b>May contractors provide meeting participants with the option of paying for food and beverages (e.g., could a contractor have boxed lunches provided at cost for participants)?</b></p>	<p>Yes. Contractors may offer meeting participants the option of paying for food (such as lunch, breakfast, or snacks) and beverages, and arrange for these items to be available at the meeting.</p>



**QUALITY CRITERIA FOR CHILD CARE PARTNERSHIP PROGRAMS  
(IN ADDITION TO STEP UP TO QUALITY STANDARDS & INDICATORS)**

Sixpence programs must work in partnership with other community entities to maintain the highest quality required by any entity in the partnership (i.e., Head Start/Early Head Start Performance Standards, Child Care Licensing.)

QUALITY CRITERIA	Minimum Criteria to Apply	Additional Requirements & Implementation Timeline
<b>Staff Qualifications</b>	<p><u>Program Coordinator (PC)</u>- Sixpence Child Care Partnerships require a PC to be a certified teacher with 9 college credit hours in Early Childhood Education, recognized by NDE Rule 11. The PC must be employed by or contracted (directly or indirectly) with the school district, with salary and benefits commensurate with the district. The PC shall possess the experience and skills to provide program management and mentoring/coaching opportunities with the child care provider(s) and demonstrate a connectedness to the district's resources</p> <p>If PC and Coach are not the same person, Coaches should have a degree in early childhood education or a related field, have excellent oral and written communication skills, strong interpersonal skills and the ability to develop reports and track data. Ideally, Coaches have at least five years of experience working in early childhood or a related field in a leadership role or as a coach or mentor.</p>	<p><u>Child Care Partners (CCPs) must:</u></p> <ul style="list-style-type: none"> <li>○ be enrolled in Step Up To Quality (SU2Q); prior to entering into a formal partnership, via Letter of Agreement with school district/contractor,</li> <li>○ participate in coaching;</li> <li>○ achieve a Step 3 within 3 years;</li> <li>○ maintain at least a Step 3 in order to continue partnering beyond the initial three-year program term;</li> <li>○ if lost, CCPs must re-attain at least a Step 3 to enter into a formal partnership beyond the initial three-year program term.</li> </ul> <ul style="list-style-type: none"> <li>• See Step Up to Quality Program Guide for Sixpence Child Care Partnerships for further guidance.</li> <li>• As determined by the CCP, the PC/coach is preferred to be, but is not required to be, the SU2Q coach.</li> </ul>
<b>Professional Development</b>	<p>PC must have training/ knowledge/ experience in reflective supervision, infant-toddler development, family engagement, and management of an early childhood program.</p>	<ul style="list-style-type: none"> <li>• PC/Coach shall be cross trained as, and adhere to the requirements of, a SU2Q coach. <ul style="list-style-type: none"> <li>○ 2-day NE EC Coach Training</li> <li>○ 1-day SU2Q Training</li> <li>○ Coach Booster Trainings</li> </ul> </li> <li>• PC/Coach shall attend the Introduction to Environment Rating Scale and Practice Using the ERS trainings, and Introduction to CLASS.</li> <li>• PCs/Coaches will participate in required meetings and trainings facilitated by Sixpence TA and/or SU2Q</li> <li>• See Supplemental Guide for Sixpence Child Care Partnership Programs Participating in Step Up to Quality for further guidance.</li> </ul>

QUALITY CRITERIA	Minimum Criteria to Apply	Additional Requirements & Implementation Timeline
<b>Consultation/Coaching</b>	It is recommended that one dedicated full time Coach/PC should partner with at least 5, but no more than 7 groups (classrooms/family child care homes) of infants/toddlers. Fewer groups of children should be included in the partnership if the Coach/PC will not be a full-time employee, or if they will have other non-Sixpence program responsibilities. This recommended ratio can be applied to communities with fewer than 5 CCPs, and should NOT deter a community from applying.	<ul style="list-style-type: none"> <li>• Upon program term beginning, all CCPs receive face-to-face consultation/coaching at least weekly with the /Coach. As the program term continues, and all parties agree, fewer contacts are appropriate and allowable, but face-to-face contacts should occur no less than monthly throughout the course of the program term.</li> <li>• If not the same person, the PC and SU2Q coach will collaborate to ensure the programs' needs are met without being burdensome. A Quality Action Plan will be developed which guides the Sixpence funds to support the CCPs' progress towards higher quality. The consultation/ coaching shall include education, and opportunity to reflect upon practice and problem solve around children's needs.</li> </ul>
<b>Supervision</b>		<ul style="list-style-type: none"> <li>• Program Coordinator/Supervisor has specific training in reflective supervision, infant-toddler development, early childhood program management, and is aware of child care regulations.</li> <li>• PC/Coach receives individual or group supervision at least weekly, and this includes education, coaching and an opportunity to reflect upon practice and problem solve around PC/Coach's/CCPs needs.</li> <li>• Coordinated supervision can be provided by more than one person and must include a process to verify program compliance (i.e. documentation review.)</li> </ul>

Attachment E

<p><b>Community Partnerships</b></p>	<ul style="list-style-type: none"> <li>• Program has Partnership Agreements with ancillary community organizations to promote the access of children and families to community services that are responsive to their needs.</li> <li>• Whenever possible and feasible, districts should provide an opportunity for all of the existing child care providers within the community to become a partner, to whichever degree is mutually agreeable. If not feasible to include all CCPs, applicants should establish selection criteria to prioritize programs serving the highest numbers of at-risk infants and toddlers.</li> </ul>	<ul style="list-style-type: none"> <li>• Prior to serving children through Sixpence, Partnership Agreements and/or contracts clearly define roles and responsibilities of each entity, address procedures for handling grievances, liabilities, and how the agreement will be affected should enrollment of Sixpence qualifying children falls below threshold, as well as assurance that funding will be used for the intended purpose of serving Sixpence qualifying children.</li> <li>• Partnership Agreements are updated annually, and more often as needed.</li> <li>• A local early childhood advisory committee that includes early childhood professionals, families and community members is required.             <ul style="list-style-type: none"> <li>○ If there is an Early Head Start/Head Start program that serves the community, that program must be provided an opportunity to serve on the advisory committee. Additional representation might include the following: existing early childhood care and education providers, preschools, providers of early intervention and early childhood special education services, Planning Region Teams, Early Learning Connections Coordinators, resource and referral agencies, parents, and health and social service personnel.</li> <li>○ An existing early childhood advisory group can meet the requirement for the advisory group if the representation includes those persons listed above and the mission of the group is expanded to encompass the purpose of this program.</li> <li>○ Each organization represented on the local early childhood advisory committee must provide a statement specifying how they are involved in the Sixpence program, including any match that they intend to provide.</li> <li>○ Meetings must follow Nebraska's Open Meeting Act, be held on a frequency, location, and time that is respectful of program and members, especially parents' needs.</li> </ul> </li> </ul>
<p><b>Staff/Child Ratio, Group Size, &amp; Health &amp; Safety</b></p>	<p>CCPs must meet or exceed state child care licensing regulations and be in good standing with child care licensing.</p>	<ul style="list-style-type: none"> <li>• CCPs must maintain good standing status with child care licensing.</li> <li>• See Supplemental Guide for Sixpence Child Care Partnership Programs Participating in Step Up to Quality for further guidance.</li> </ul>

QUALITY CRITERIA	Minimum Criteria to Apply	Additional Requirements & Implementation Timeline
<b>Family Involvement</b>		<p>Within 1 year of serving children through Sixpence:</p> <ul style="list-style-type: none"> <li>• Active parental participation on Advisory Committee.</li> <li>• PC and CCP must conduct at least two parent/caregiver conferences annually.</li> <li>• Offer ongoing opportunities for parent involvement and at least monthly parent education opportunities that include, but aren't exclusive to; car seat safety, safe infant sleep practices, child medical needs, prenatal care, abstinence from smoking, alcohol, and drugs while pregnant, breastfeeding, brain development, nutrition, physical activity/outdoor play, post partum depression, child and parental mental health/stress, trauma/toxic stress, and technology use guidelines using Sixpence Technology Use Position Statement. Such education topics can be provided as a group or individually. If families aren't able to attend the group, information is shared individually.</li> <li>• Program provides written information about philosophy, policies and procedures which shall encourage family engagement.</li> <li>• See Supplemental Guide for Sixpence Child Care Partnership Programs Participating in Step Up to Quality for further guidance.</li> </ul>
<b>Classroom Practices/ Curriculum</b>		See Supplemental Guide for Sixpence Child Care Partnership Programs Participating in Step Up to Quality for further guidance.
<b>Developmental Screening &amp; Assessment</b>		See Supplemental Guide for Sixpence Child Care Partnership Programs Participating in Step Up to Quality for further guidance.
<b>Inclusive Practices</b>		<ul style="list-style-type: none"> <li>• An average of 50% of infants and toddlers served by all CCPs qualify under at least one of the identified risk factors.</li> <li>• See Supplemental Guide for Sixpence Child Care Partnership Programs Participating in Step Up to Quality for further guidance.</li> </ul>



QUALITY CRITERIA	Minimum Criteria to Apply	Additional Requirements & Implementation Timeline
<p><b>Evaluation</b></p>		<p>CCPs must participate in SU2Q and show improvement in quality to achieve a Step 3 within 3 years. To track progress towards that outcome, CCPs must participate in evaluation as determined by Sixpence Board of Trustees:</p> <ul style="list-style-type: none"> <li>○ ITERS/FCERS: Baseline and beginning of years 2 &amp; 3 if Step 3 hasn't been achieved</li> <li>○ For CCPs to continue partnering beyond the first three-year program term, they must have achieved <b>at least</b> a Step 3 and continue working towards a Step 4/5. For CCPs who have achieved a Step 5, utilization of an existing observation tool such as CLASS, ITERS TPITOS* or FCERS or may be submitted to UNMC-MMI for evaluation purposes. *For programs implementing Pyramid. For programs not implementing Pyramid, UNMC-MMI will coordinate a CLASS, ITERS or FCERS observation annually after Step 5 has been achieved.</li> </ul> <ul style="list-style-type: none"> <li>• See Supplemental Guide for Sixpence Child Care Partnership Programs Participating in Step Up to Quality for further guidance.</li> </ul>
<p><b>Administration</b></p>	<ul style="list-style-type: none"> <li>• Program must offer services (provided by the CCP, and by the PC) on a full-day, year-round basis, meeting the needs of working families.</li> <li>• <b>Child care partners agree to serve children and families receiving child care subsidy.</b></li> </ul>	<p>Upon program term beginning:</p> <ul style="list-style-type: none"> <li>• All partner programs/providers are expected to maintain records providing evidence of sound, professional financial practices.</li> <li>• Programs must have an attendance policy that encourages consistent attendance, filling vacancies within a reasonable timeframe and is clearly communicated to families upon enrollment.</li> <li>• Programs must implement and maintain a process for ensuring that children most at-risk are enrolled in the program.</li> <li>• If Sixpence funds are used to support child care scholarships, programs must: <ul style="list-style-type: none"> <li>○ have a system to provide oversight and accountability, and</li> <li>○ support continuity once the child ages out of Sixpence, and</li> <li>○ utilize an application system which describes the selection criteria and attempts to utilize child care subsidy before scholarship funds will be disbursed.</li> </ul> </li> <li>• The school district of enrollment is required to assign an NDE Individual Student Identifier from the Nebraska UniqID System to each child served by this Sixpence program, regardless of their anticipated home school enrollment.</li> </ul>

<ul style="list-style-type: none"><li>• In addition to Child Care Subsidy (required,) all publicly-available funding sources such as CACFP should be utilized. PC/Coach shall assist CCP and families in obtaining application and approval.</li></ul>		
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**Note: Additional Quality Criteria may be developed for programs who achieve a Step 3 prior to year 3 or for continuation funding beyond initial three-year program term.**



# **Supplemental Guide for Sixpence Child Care Partnership Grant Programs Participating in Step Up to Quality**

**This document outlines additional requirements and should be used  
in partnership with the Program Guide to Nebraska's Step Up to  
Quality Standard, Rating and Improvement System**

This supplemental document communicates the additional requirements of Sixpence Child Care Partnerships to *A Program Guide to Nebraska's Step Up to Quality Standards, Rating and Improvement System*. Unless otherwise noted, all Sixpence Child Care Partners will follow the protocol set forth in that document.

### **Participation in Step Up to Quality**

Sixpence Child Care Partners must be a participant in Step Up to Quality prior to the beginning of the initial grant period, as verified through the Nebraska Professional Record System prior to grant funds being distributed. In addition, all Sixpence Child Care Partners must achieve a Step 3 in Step Up to Quality within the initial three-year grant period. To insure this, several expectations within Step Up to Quality are required for Sixpence Child Care Partnerships, as indicated within this supplemental document in green text.

### **Coaching**

Sixpence Child Care Partnerships require a Program Coordinator to be a certified teacher with 9 college credit hours in Early Childhood Education, recognized by NDE Rule 11, employed by the school district or contracted through the ESU. The Program Coordinator shall provide grant management and mentoring opportunities with the community child care provider, and shall be cross trained as a Step Up To Quality Coach. As determined by the Child Care Partner, the Program Coordinator is preferred to be, but is not required to be, the Step Up to Quality Coach, however, coaching is a required component for Sixpence Child Care Partnerships. All Sixpence Child Care Partnership coaches are required to meet the qualifications of, be trained as, and adhere to the requirements of the Step Up to Quality Coaches.

Upon grant term beginning, all Child Care Partners receive face-to-face consultation/coaching at least weekly with the Sixpence Program Coordinator/Coach. As the grant term continues, and all parties agree, fewer contacts are appropriate and allowable, but face-to-face contacts should occur no less than monthly throughout the course of the grant. Every effort is expected to be made to collaborate with any other coaching initiatives to insure the programs' needs are met without being burdensome. The consultation/coaching shall include education, an opportunity to reflect upon practice and problem solve around children's needs.

A Quality Action Plan will be developed which guides the Sixpence funds to support the Child Care Providers' progress towards higher quality.

### **Step Up to Quality Rating**

Child care partners must submit for a rating within the timeframe established by Step Up to Quality to allow for the rating of at least a Step 3 to be received well in advance of the end of the three-year grant term, or the partner risks not being able to continue with grant activities.

### **Earning Points**

Sixpence Child Care Partnerships may require additional points in certain Quality Standards, and/or a quicker timeline to implement the standards.

**Quality Standard 1: Learning Environments, Program Curriculum, and Interactions**

**1A: Training**

Indicator 1: The program lead designee attends the *Introduction to the Environment Rating Scale* training. Sixpence Child Care Partners are required to attend this training within the first year.

Indicator 6: The program lead designee completes the Quality Action Plan based upon the ERS assessment. Sixpence Child Care Partners are required to attend this training within the first year.

**1A: Observations**

Indicator 9: Environment Rating Scale (ERS) Observation. TWO ERS Scales may be used:

- Infant/Toddler Environment Rating Scale-Revised (ITERS-R) for children from birth to 2 ½ years of age.
- Family Child Care Environment Rating Scale- Revised (FCCERS-R) for family child care home programs.

ERS items are scored on a 1-7 continuum with 7 considered excellent and 1 considered inadequate.

Sixpence Community Childcare Partners are required to have an ERS observation at the beginning of the grant, prior to coaching starting, and at the beginning of years 2 and 3, if Step 3 hasn't been achieved. The results of these observations will be used to create the Quality Action Plan in conjunction with the Sixpence Program Coordinator/Coach. The ERS observation may be conducted by Sixpence Evaluators or Step Up to Quality in conjunction with the rating process. When the observation is conducted by Step Up to Quality, the Child Care Partner shall provide the ERS score sheets to the Sixpence Evaluators. Step Up to Quality will accept ERS observations provided by Sixpence Evaluators for rating purposes as long as the observation occurred within the past year. The scores are expected to improve throughout the grant term.

For CCPs to continue partnering beyond the first three-year program term, they must have achieved at least Step 3 and continue working towards a Step 4/5. For CCPs who have achieved a Step 5, utilization of an existing observation tool such as CLASS, or ITERS, TPITOS\* or FCERS or may be submitted to UNMC-MMI for evaluation purposes. \*For programs implementing Pyramid. For programs not implementing Pyramid, UNMC-MMI will coordinate a CLASS, ITERS or FCERS observation annually after Step 5 has been achieved.

**1B: Curriculum, Learning and Staff Supports**

Indicator 1: The program utilizes an evidence- based/developmentally appropriate curriculum. Sixpence Child Care Partners are required to utilize an evidence-based curriculum within the first two years.

Indicator 2: The program curriculum aligns with the Nebraska Early Learning Guidelines. Sixpence Child Care Partners are required to meet this within the first two years.

Indicator 3: Lead teaching staff or Family Child Care Home owner is trained on the program curriculum. Sixpence Child Care Partners are required to meet this within the first two years.

Indicator 4: Lead teaching staff or Family Child Care Home owner complete the Nebraska Early Learning Guidelines Domain Training Series. Sixpence Child Care Partners are required to meet this within two years.

### **Quality Standard 2: Child Outcomes**

Indicator 1: Developmental screening is conducted within 90 days of a child's enrollment and the results are shared with families. In addition, within the first year, Sixpence Child Care Partners are required to use the chosen screening tool for each Sixpence child within 45 days of a child's enrollment, and at each interval of development/age. Sixpence Child Care Partners are required to use the data from the chosen screening tool, and input from families, to inform instruction for each Sixpence child, as well as make referrals to EDN, as the tool indicates.

Indicator 2: Ongoing assessment of children's strengths and needs are aligned with the Nebraska Early Learning Guidelines and are used to develop education plans, monitor progress, and inform instruction. Within the first two years, Sixpence Child Care Partners are required to implement a child assessment tool that is approved by Step up to Quality.

Indicator 3: The program conducts a periodic review and use of child assessment data for continuous program improvement. Within the first two years, Sixpence Child Care Partners are required to implement a child assessment tool that is approved by Step up to Quality.

Indicator 4: The program shares individualized child data from ongoing assessments with families. Within the first two years, Sixpence Child Care Partners are required to implement a child assessment tool that is approved by Step up to Quality.

Indicator 5: The program provides evidence of family involvement in the development of transition plans for individual children. Sixpence Child Care Partners are required to meet this within the first year.

Indicator 6: The program has a procedure in place to meet with community service providers for IFSP and/or IEP planning for children with special needs. Sixpence Child Care Partners are required to meet this within the first year.

Indicator 7: The program staff participates in IFSP and/or IEP planning for children with special needs. Sixpence Child Care Partners are required to meet this within the first year.

### **Quality Standard 3: Professional Development and Ongoing Training**

Indicator 3: All full-time administrative/teaching staff have at least 24 clock hours of in-service training per calendar year (or 3 semester credit hours of college coursework per calendar year.) Sixpence Child Care Partners are required to meet this within the first year, and every year thereafter.

### **Quality Standard 4: Family Engagement and Partnerships**

**Indicator 1:** The program honors the child's home language and encourages home language development by greeting children who are English Language Learners (ELL) and their families in the home language or using simple phrases from a child's home language in daily communication with the child. Sixpence Child Care Partners are required to meet this within the first year.

**Indicator 2:** The program provides materials and resources in a way that is accessible to all families including ELL families. Sixpence Child Care Partners are required to meet this within the first year.

**Indicator 3:** The program informs families when there will be a change in teacher or a substitute teacher, when a field trip is planned, and when a child will change classrooms. Sixpence Child Care Partners are required to meet this within the first year.

**Indicator 4:** The program has communication strategies for informing families about their children's learning and development. Sixpence Child Care Partners are required to meet this within the first year.

**Indicator 5:** There is a defined procedure for the family to provide feedback to the program. Sixpence Child Care Partners are required to meet this within the first year and to share feedback with grantee.

**Quality Standard 5: Program Administration**

**Indicator 1: Center-based programs:** The program has procedures for orienting new staff and assistant(s) to the program. The program has a written staff handbook. Sixpence Child Care Partners are required to meet this within two years.

**Indicator 1: Family Child Care programs:** The program has procedures for orienting assistants and/or substitutes to the program including meeting children and families before assuming responsibilities. Sixpence Child Care Partners are required to meet this within two years.

**Indicator 2:** There are self-assessments or appraisals of teaching staff competencies and professional development plans for improving skills. Sixpence Child Care Partners are required to meet this within the grant term.

**Indicator 3: Center-based programs:** A written salary scale or a plan for compensation of all teaching staff, substitutes, and assistants in the program is defined and implemented taking into account staff education and years of experience. Sixpence Child Care Partners are required to meet this within the grant term.

**Indicator 3: Family Child Care programs:** A plan for compensation of owners, substitutes and assistants working in the family child care home is defined and implemented taking into account staff education and years of experience. Sixpence Child Care Partners are required to meet this within the grant term.

**Indicator 4:** The program has a budget that projects income and expenses annually. Sixpence Child Care Partners are required to meet this within two years.

**Indicator 5:** The program reports income to the IRS and claims expenses related to the program. Sixpence Child Care Partners are required to meet this within the first year.

**Indicator 6:** The program has records to keep track of income and expenses. Sixpence Child Care Partners are required to meet this upon grant commencement, prior to grant funds distributed.

**Indicator 7: The program has a written agreement with the families for hours of operation, days the program is closed, fees, and a fee payment schedule, including late fees. Sixpence Child Care Partners are required to meet this within the first year.**

Sixpence Contact:

**Deb Reiman, Sixpence TA Specialist**

**402-274-8846**

**[dreiman@nebraskachildren.org](mailto:dreiman@nebraskachildren.org)**





Letter of Agreement with  
Childcare Partnership Programs  
2020-2021

INSERT YOUR  
PROGRAM LOGO

(YOUR

Sixpence Childcare

at (YOUR ADDRESS),

hereby enter in to a partnership agreement with (Community Childcare Partner Name) hereinafter referred to as "CCP" at (Community Childcare Partner Address).

PROGRAM NAME)

Partnership located

**TERMS OF PARTNERSHIP AGREEMENT**

This agreement shall begin on (enter date) and end on (enter date), and will be updated annually. It is expected that the CCP will remain in a partnership for three years from the start date of the initial agreement. Continuation beyond the initial three year period is desired to continue to enhance and maintain the level of quality which was achieved, but is dependent upon funding and approval by the Sixpence Board of Trustees. In the event that this agreement of partnership is terminated prior to the end of the initial three year term and annually thereafter, (enter end date of initial three-year term or continuation term) (Your Program Name) will collect items/materials purchased for the Childcare Partnership at the discretion of the (Program Coordinator, Supervisor...decision maker for your program and school district). Either party may terminate the agreement for any reason, including funding discontinued, upon submission of written notice to the other party at least (30) days prior to the effective date of termination.

**ACKNOWLEDGEMENT OF FUNDING**

Expenses are to be pre-approved by the (Program Coordinator, coach, supervisor) and must prove to better the childcare service delivery of Infants and Toddlers in Nebraska. To achieve this, a cost allocation will be applied to any expenses that do not serve infants and toddlers only. To configure that cost allocation: divide total number infants/toddler slots to be served: \_\_\_\_\_ by total number of children slots to be served: \_\_\_\_\_ = \_\_\_\_\_%.

For all publications that result from work with the Sixpence Childcare Partnership, programs shall acknowledge the project was supported through the following sources of funds:

Programs shall use: "Funding received through Child Care and Development Fund, USDHHS, NDHHS, Nebraska Children and Families Foundation, and Sixpence."

**ACKNOWLEDGEMENT OF PARTICIPATION**

The CCP agrees to participate in Step Up To Quality and show improvement in quality to achieve a Step 3 within three years of the entering into a formal partnership with the local school district. To achieve this, the CCP agrees to follow all requirements outlined in the Supplemental Guide for Sixpence Child Care Partnership Programs Participating in Step Up to Quality, see Attachment. In addition, the CCP agrees to:

## **Attachment G**

- Sign and comply with the expectations outlined in the Mutual Expectations Agreement, see attachment;
- Participate in face-to-face coaching at least weekly with fewer contacts as the program progresses and as mutually agreed upon, but no less than monthly throughout the course of the program term;
- Maintain records providing evidence of sound, professional financial practices;
- Have an attendance policy that encourages consistent attendance, filling vacancies within a reasonable timeframe and is clearly communicated to families upon enrollment;
- In conjunction with the Sixpence CCP Program Coordinator/Coach, conduct at least two parent/caregiver conferences annually;
- In conjunction with the Sixpence CCP Program Coordinator/Coach, offer ongoing opportunities for parent involvement and at least monthly parent education opportunities that include, but aren't exclusive to; car seat safety, safe infant sleep practices, child medical needs, prenatal care, abstinence from smoking, alcohol, and drugs while pregnant, breastfeeding, brain development, nutrition, physical activity/outdoor play, post-partum depression, child and parental mental health/stress, trauma/toxic stress, and technology use Guidelines using Sixpence Technology Use Position Statement, see attached. Such education topics can be provided as a group or individually. If families aren't able to attend the group, information is shared individually;
- Provide written information about philosophy, policies and procedures which shall encourage family engagement;
- Participate in evaluation provided by UNMC Monroe Meyer Institute as determined by Sixpence Board of Trustees which includes:
  - Environmental Rating Scale baseline (prior to coaching or participation in funded activities), and annually until Step 3 has been achieved.
  - Once Step 3 has been achieved, continue to work towards higher steps in Step Up to Quality and/or utilization of other observation tools such as CLASS (Classroom Assessment Scoring System or TPITOS (Teaching Pyramid Infant-Toddler Observation Scale).
  - Provider Satisfaction Survey and Demographic Survey.
  - Additional surveys or focus groups as requested.
- Participate in and utilize all publicly available funding sources such as CACFP whenever possible.

The Sixpence CCP Program is designed to increase the accessibility of high-quality care for Nebraska's youngest and most vulnerable children. Therefore, CCPs agree to report enrollment data, and implement and maintain a process for ensuring the children most at-risk are enrolled in the program, striving towards serving 50% infants/toddlers who qualify as at-risk:

## Attachment G

- poverty, as defined by Federal guidelines for free or reduced lunch, or qualifying for child care subsidy;
- born prematurely, with typical or low birth-weight;
- English is not the primary language spoken in the home;
- Parents who are younger than 20, or;
- Parents who have not completed high school.

To achieve this, CCP agrees to serve children who qualify for childcare subsidy. (insert details of stipends or incentive to providers).

To support participation in required trainings/meetings, (insert program name) agrees to compensate by (insert details of stipends or incentive to providers and expectations/process to receive those funds)

### ACKNOWLEDGEMENT OF AGREEMENT

By signing this Letter of Agreement, I am accepting this agreement in its entirety. Additionally, I am giving permission to both (your program name) and Sixpence Early Learning Fund to use my name and/or the name of my childcare program. I acknowledge my involvement with the (insert program name) Sixpence Child Care Partnership Program in cooperation with Step Up To Quality program in printed materials, on websites associated with the agencies listed, and in communication with funders. I acknowledge that all equipment, materials and resources provided to me through the (insert program name) and Sixpence Childcare Partnership Program are explicitly the property of (insert program name) and I will maintain accurate inventory and insure the appropriate use for the intended purpose. Failure to comply or fulfill requirements set forth through participation of this program or premature termination of the agreement, whether mutually agreed upon or not, deems the CCP will return any and all non-consumed resources to (your program name) within thirty (30) calendar days. Amendments to this Agreement may be required for additional funded activities/expenses.

*Dr. Tawana Grover, Superintendent*

District Official/Administrator Printed Name and Title

*Tawana Grover August 25, 2020*

District Official/Administrator Signature and Date

**Attachment G**

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Sixpence CCP Program Coordinator/Coach Signature and Date

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Child Care Partner Signature and Date

**Attachments:**

- Supplemental Guide for Sixpence Child Care Partnership Programs Participating in Step Up to Quality
- Mutual Expectations Agreement
- Sixpence Technology Use Position Statement



				Total:								

Instructions for completion and submission:

- Enter Child Care Program, Director name and County.
- Enter the date of their initial agreement. (Ex: If you have been coaching them for three years, enter the date they signed their agreement three years ago prior to coaching.)
- Update information related to director name, license type & license number.
- Each month, update Step rating via NECPRS.
- Each month, verify the licensing status at <http://dhhs.ne.gov/publichealth/Documents/ChildCareRoster.pdf> and check for any licensing disciplinary actions on <http://www.nebraska.gov/LISSearch/search.cgi>. Record the date that this was done and if there's a status other than "active" record the expiration date. Notify Sixpence TA if any status other than "Active" is posted or is reported to the coach.
- When determining the "groups of children", a group would be considered an individual classroom assigned to one teacher. A group of children could also be determined by following the Provider/Child Ratio for DHHS Children's Services Licensing.
- When counting infants/toddlers, keep in mind the Transition Policy states, "As appropriate, a child may remain in a Sixpence program, following their third birthday, until he or she is eligible to transition into another program. Sixpence programs may not enroll children who are age three but rather continue to serve children through age three that are already enrolled in the program." When a toddler turns three and transitions to a preschool classroom, they should not be counted any longer.
- When counting "% at-risk" these are infants/toddlers who qualify for at least one of these risk factors:



Sixpence Child Care Partnerships Grantee:  
Program Coordinator:  
Report for month & year:

- primarily speak/hear a language OTHER than English in their home
- qualify for a Title XX child care subsidy or meet the USDA Food Program's free/reduced lunch income qualification
- born to a teenage parent (younger than 20 years of age)
- have a parent who has NOT completed high school or a GED
- born premature (<37 weeks)
- When reporting the ERS observation date(s) include the observer name and by which entity the observation is being conducted (UNMC or SU2Q). If you have upcoming observations scheduled, include the dates or SU2Q rating window.
- When reporting the ERS score(s), include the month and year of the observation and the room (Ex: Infants or Toddlers)
- Update information related to the CCP Coach Name and # of coaching sessions provided. Please note if the session was with a director or a teacher.
- In the last column, list any other coaching efforts that are also working with the program. Please include the name of the coach and the initiative.
- Calculate the total number of infants and toddlers and % at-risk each month.
  
- Submit report via grantee portal on [www.singasongofsixpence.org](http://www.singasongofsixpence.org) on the first working day of the following month.



## Sixpence Child Care Partnership Year-End Leveraged Funding Report (match report)

(to be completed and uploaded to [www.SingASongOfSixpence.org](http://www.SingASongOfSixpence.org) by district which maintains documentation of leveraged funds)

This section documents the total expenditures for the Sixpence Child Care Partnership program. In addition to the Sixpence Child Care Partnership funds, all other funding sources used to support the Sixpence Child Care Partnership Program should be reported by each particular funding source, as applicable. Any of the funding sources listed in 79-1103 R.R.S. can be used to support the Sixpence Program.

Funding Source	Amount Expended	Percent of Total Budget
Sixpence Child Care Partnership Funds		
Local District Funds (Including in-kind, other than TEEOSA)		
State Special Education Act Flex Funding		
IDEA Part C		
Early Head Start / Head Start (Including in-kind)		
Title I Part A		
Title I Part C (Migrant)		
Parent Fees		
DHHS Child Care Assistance		
Community Programs		
Other		
Total (should be at least double that of the Sixpence Child Care Partnership Funds.)		

*Jociana Glover, Superintendent*

School District Administrator Signature & title

*August 25, 2020*  
Date

*Grand Island Public Schools*  
School District

Funding Year



## 2111 BOARD OPERATING PRINCIPLES

We believe that the welfare of our community, state, and nation is directly impacted by our educational system. We believe that each child should receive the best possible education relative to his or her abilities, interests, and potentialities. To this end, we believe that Board decisions regarding complex problems of organization, curricular offerings, and financial support should be made in terms of what is best for the student and by extension, the community, state, and nation.

In order to assure maximum efforts toward this goal, the Board believes high ethical standards on the part of all Board members must be maintained in all personal and public activities. The following Operating Principles serve to guide individual board member interaction as we carry out the duties and responsibilities of board members, as well as to provide information to the public concerning the duties and responsibilities of the Board of Education as a collective whole.

### **I. Educational Advocate**

#### **Vision:**

Students are prepared to make positive contributions to society and thrive in an ever changing world.

#### **Mission Statement:**

Every student, every day, a success! In educating students, we teach hearts as well as minds.

#### **Student Commitments:**

Within the school district of Grand Island

- Every student will be taught to read, write, and communicate effectively; solve problems; acquire and apply knowledge; and demonstrate mastery through performance to the best of the student's abilities;
- Every student will be treated with fairness and dignity;
- Every student will be honored for their unique qualities and backgrounds;
- Every student will experience a sense of belonging, contribution, and success; and
- Every student will develop responsibility and show respect for others as well as oneself.

### **II. Process for Addressing Public and Board Issues**

#### **Public**

**Statement:** We will encourage the public to use the chain of command to address concerns in the following manner:

- A. Listen to the individual's concern.
- B. Explain that the board and administrative team have established a process for handling concerns starting with the immediate person responsible.
  1. Encourage the person to follow the established chain of command. Ask if he or she has discussed the issue with the person immediately responsible (for example, a teacher or coach).
  2. If so, ask if he or she has discussed the issue with the supervisor of the individual (for example, the Principal or Activities Director).
  3. If so, ask if he or she has discussed the issue with the Superintendent.
  4. Assure the person that the Superintendent will be informed of a significant complaint. However, affirm the chain of command procedure must be followed.
- C. Significant complaints will be reported to the Superintendent by the board member.

#### **Board Member**

**Statement:** We believe as an individual board member we have no individual power, and our power comes from being a part of a group of nine. When concerns are raised, there is a proper protocol to follow in response to the concern. The protocol is as follows:

- A. The Superintendent will be notified of issues that are causing concern for the board member, including individual or collected board concerns regarding staff or district operations.
- B. The Superintendent will be the recipient of appropriate information regarding issues needing investigation (i.e., names of people making complaints, specific instances regarding the complaint, etc.).

- C. If we have concerns about another board member:
  - The concern should first be shared personally with the board member.
  - If a resolution is not reached between the two board members, concerns will be directed to the Board President.
  - There may be times the resolution will require a discussion with the entire Board of Education in an Executive Session.

### **III. Meeting Format**

**Statement:** We will conduct our meetings in accordance with the Nebraska Open Meeting Laws and in an orderly fashion.

#### ***Board Meetings***

- A. Board meeting agendas will be developed cooperatively with the Board President, Vice-President, and Superintendent after receiving committee input. An individual board member may request that an item be added to the agenda.
- B. Issues will be presented as an informational item without a vote occurring to allow for full consideration and thought by board members.
  - 1. The vote on the issue will follow in the next month's meeting.
  - 2. There may be instances when an issue must be presented and voted on at the same monthly meeting.
- C. Executive Session will be used ONLY as necessary and consistent with Nebraska Open Meeting Laws.
- D. We welcome input from the public during the scheduled Public Forum period of each board meeting. Patrons are requested to complete the "Request to address the Board" form and follow guidelines included on the form. The form is posted outside the doors to the boardroom.
  - Each individual addressing the board will be allowed 5 minutes. The Board of Education has the prerogative to limit speaking to 3 minutes when there are three or more patrons to allow speakers an opportunity to address the Board in a timely manner.
  - We will not engage in dialogue with patrons presenting to the Board
  - The Board president and superintendent will identify staff to follow-up on information requested from patrons
  - The Board president may share a statement on behalf of the Board when addressing a major issue in the district
- E. Each board meeting during the academic year will have a portion of the meeting devoted to a segment on student success within the district.
- F. We will maintain a student board member program.

#### ***Board of Education Committees***

- A. Standing committees will be established to allow issues to be reviewed in great length, so the regular monthly meetings are run efficiently and timely. The committees are:
  - 1. Personnel
  - 2. Policy Review
  - 3. Facilities and Finance
  - 4. Leading for Learning (Americanism)
- B. The district will establish and maintain additional committees as needed to include Ad hoc committees, task forces, and/or advisory councils or coalitions (see policy 2231). The Board President will ask for interested participants, and provide opportunities for all board members to participate in these additional committees.
- C. Ad hoc committees are formed on an annual basis and may include:
  - 1. Legislative and Greater Nebraska School Association (GNSA)
  - 2. Calendar
  - 3. Grand Island Public Schools Education Foundation
  - 4. Extra Standard
  - 5. Labor Relations
  - 6. Safety

- D. Advisory Councils or Coalitions are formed to assist the Board in carrying out their work by providing expertise and advice in selected areas. These groups do not have any governance responsibilities. Examples are:
  - 1. Public Relations and Partnership Development
    - a. The Board President, Vice President, and two Board Members will serve on the Public Relations and Partnership Development Advisory Council as well as Cabinet Representative, Superintendent, and Community Representatives
  - 2. Parent Advisory Council
  - 3. Key Communicators
  - 4. Teacher Leader Coalition
- E. All board committee agendas and minutes will be posted to an electronic Board Committee folder for all board members to view.
- F. The committees do not have power to take formal action on issues without a full vote of the Board of Education.
- G. Non-committee board members wishing to attend specific committee meetings will make their request through the Superintendent's office.
- H. Board committees will report regularly at Board of Education meetings to ensure that information discussed in committee is made public.
- I. Board Committees will use the GIPS Needs Analysis to guide development of proposals to the Board of Education:
  - 1. What is the identified need?
  - 2. Administrative Rationale for BOE Agenda
  - 3. Proposed Action
  - 4. Data/Research Assessed
  - 5. Stakeholder Group(s) Involved
  - 6. Summary
  - 7. Fiscal Impact
  - 8. Persons Responsible for Implementation
  - 9. Implementation Plan: Monitor/Evaluate – Board Report/Follow-up

#### ***Small Group Meetings with the Superintendent and Board Members***

- A. Each board member will have an opportunity to meet with the Superintendent and no more than three other board members on a monthly basis. The small group meetings will not violate the Open Meetings law.
- B. The meetings are intended to provide additional detail to board members about issues both negatively and positively impacting Grand Island Public Schools. No decision making will occur in the small group meetings.
- C. Summaries of the small group meetings will be shared with all board members to assure all board members receive the same information.

#### **IV. Strategic Planning Process, Implementation, Monitoring, and Evaluation**

##### **Statement:**

The Board will annually review, revise, and/or adopt the district's vision, mission, student commitments, theory of action to improve student outcomes, and conduct a Board self-assessment. We will monitor progress toward goals by:

- A. Reviewing progress toward district goals at least quarterly by the full board;
- B. Focusing on increasing student learning and ensuring efficient use of education resources with Board agenda items connected to district goals in the monthly board meeting agenda; and
- C. Reflecting on Board progress using an assessment of operating principles or other tool approved by the Board.

#### **V. Board Leadership**

**Statement:** We believe effective team leadership is important for the positive progress of the Grand Island Public Schools system.

- A. Board President and Board Vice-President Positions

Grand Island Public Schools

- a. The positions of Board President and Board Vice-President shall be elected annually at the January Board of Education meeting.
- b. Within two days following the November board meeting, the current Board President and Board Vice-President will notify the Board Secretary and the Board of Education of their interest and willingness to be considered for re-election of their positions.
- c. Board members interested in being considered for Board President or Board Vice-President shall make their intentions known to the Board Secretary and the Board of Education on or before December 1<sup>st</sup>.
- d. All board members expressing an interest in the positions will be subject to nomination for office at the January meeting.
- e. The Board Secretary will facilitate the election process at the January meeting.
- B. The Board President will:
  - a. Manage the affairs of the Board of Education and
    - i. Ensure all board members are provided with the same information at approximately the same time on all issues.
    - ii. Ensure all board members are provided the opportunity to represent the Board of Education equally at official school, community, state and national functions.
    - iii. Monitor compliance with Operating Principles.
    - iv. Plan and participate in orientation sessions for new board members.
  - b. Establish the monthly agenda in conjunction with the Board Vice-President and Superintendent
  - c. Assign working board committees annually after the January meeting and after soliciting areas of interests from the board members.
  - d. Monitor compliance with legal requirements to Open Meetings laws.
  - e. Attend stakeholder meetings as determined by the Superintendent.
  - f. Sign documents as legally required and approved by the Board of Education.
  - g. Sign graduation diplomas.
  - h. Serve as ex-officio member of standing committees of the Board, and be available to substitute on any committee with an impending absence.
  - i. Conducts the annual performance evaluation of the Superintendent, compiling and communicating results. (By state statute, conduct two evaluations in the superintendents first year in the district)
  - j. Be the spokesperson for the Board of Education when called upon, including media inquiries.
  - k. Serve on the Labor Relations Committee or designate Board Vice-President.
  - l. Communicate Board of Education annual goals to the public.
- C. Board Vice-President will:
  - a. Plan and participate in orientation sessions for new board members.
  - b. Meet monthly with the Board President and Superintendent to plan meeting agendas.
  - c. Serve as Board President in all capacities in the absence of the Board President.
- D. Board Members (including President & Vice-President) will:
  - a. Attend all school board meetings.
  - b. Attend and participate in meetings on assigned committees.
  - c. Attend special meetings/functions of the district as requested or required (for example, graduation, specific school programs, etc).
  - d. Represent the Board of Education at official school, community, state and national functions.
  - e. Read and study all necessary documentation prior to discussion on issues or action items.
  - f. Participate in continual professional development and attendance at NASB, NSBA, and other national conferences or meetings as agreed upon by the Board.
  - g. Personally uphold these operating principles, and hold fellow board members accountable.
- E. The Board of Education will:
  - a. Hire and evaluate the Superintendent's performance. The Superintendent is the only employee the Board oversees.
  - b. Adopt, review, and revise policy.
  - c. Establish the strategic plan goals for the District.

- d. Establish a budget to reflect/support the strategic plan.
- e. Advocate for public education.
- F. The Board of Education will have the opportunity to participate in professional development:
  - a. Attend one national conference of their choosing for the budget year.
  - b. Attend conferences as presenters as appropriate.
  - c. Attend local, regional, and state BOE conferences.

**VI. Board of Education Collaboration**

**Statement:** We will formulate and express decisions as a body of nine speaking with one voice.

- A. We each have the freedom, opportunity, and responsibility to express his or her own beliefs about quality education.
- B. We will listen to diverse opinions. We recognize and appreciate the diverse backgrounds and experiences of other board team members which lend themselves to unique individual perspectives on issues.
- C. We must maintain the appropriate balance between being a board member and a parent, spouse, employee, or friend by not utilizing our positions as board members to influence decisions on a personal level.
- D. We will be governed by the same rules that apply to all Grand Island Public Schools district staff with regards to access to and utilization of Grand Island Public Schools district resources. (such as technology agreement)
- E. We will not utilize our position to gain access to confidential information that is not made available to all board members or is not necessary for the board member to have to complete their duties.
- F. While we all have a personal point of view, our decisions will be based on the best interests of students.
- G. We will engage only in designated meetings and not in “meetings before the meetings” or “meetings after the meetings”.
- H. We will channel personal requests for information through the Superintendent’s office.

*I have read this policy and will adhere to statements of ethics and the Board Operating principles.*

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Date

Policy Adopted: 10-5-00  
Policy Revised: 7-10-03  
Policy Revised: 1-11-07  
Policy Revised: 10.14.2010  
Policy Revised: 12.14.2017  
Policy Revised: 07.12.2018  
Policy Revised: 06.13.2019

BOARD MEMBER OATH OF OFFICE

School Board Members before taking office shall take and sign the following oath or affirmation:

I, Timothy Mayfield, do solemnly swear that I will support the constitution of the United States and the constitution of the State of Nebraska, against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely and without mental reservations, or for purpose or evasions; and that I will faithfully and impartially perform the duties of the office of member of the Board of Education of the School District of Grand Island, according to law, to the best of my ability. And I do further swear that I do not advocate, nor am I a member of any political party or organization that advocates the overthrow of the government of the United States or this State by force or violence; and that during such time that I am in this position I will not advocate nor become a member of any political party or organization that advocates the overthrow of the government of the United States or this State by force or violence. So help me God.

\_\_\_\_\_  
Timothy Mayfield, Board Member - Ward B

\_\_\_\_\_  
Robin R. Dexter, Secretary of the Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

BOARD MEMBER OATH OF OFFICE

School Board Members before taking office shall take and sign the following oath or affirmation:

I, Kendall Bartling, do solemnly swear that I will support the constitution of the United States and the constitution of the State of Nebraska, against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely and without mental reservations, or for purpose or evasions; and that I will faithfully and impartially perform the duties of the office of member of the Board of Education of the School District of Grand Island, according to law, to the best of my ability. And I do further swear that I do not advocate, nor am I a member of any political party or organization that advocates the overthrow of the government of the United States or this State by force or violence; and that during such time that I am in this position I will not advocate nor become a member of any political party or organization that advocates the overthrow of the government of the United States or this State by force or violence. So help me God.

\_\_\_\_\_  
Kendall Bartling, Student Board Member

\_\_\_\_\_  
Robin R. Dexter, Secretary of the Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



# **GIPS Current Attendance for Fall 2020**

**:: September 10, 2020 ::**





# Attendance

*= Topics for Today =*

- *Attendance Numbers so far, and trends*
- *Attendance by GAIN Plan Students*





# Attendance (V & F-2-F)

- Virtual vs. Face to Face

- Virtual K-5 > 91%

- Virtual middle school area to work on

- Face-to-Face is 

- Face-to-Face K-9  

August 12-Sept 4 (Days 1-18)

		VIRTUAL ATTENDANCE, GIPS		FACE-TO-FACE		
		Grade	Number of students	Attendance Rate	Number of students	Attendance Rate
K-5	←	HP			390	95.4%
V. Avg.	←	KG	97	90.6%	642	94.6%
91.3%		1	115	90.5%	702	95.7%
		2	95	91.0%	647	96.2%
		3	118	88.9%	587	96.2%
		4	113	92.5%	645	96.0%
6-8		5	127	94.0%	634	96.3%
V. Avg.	←	6	117	79.2%	590	95.8%
88.0%		7	142	82.9%	609	93.1%
		8	112	82.2%	587	94.9%
9-12	←	9	79	91.5%	560	94.8%
V. Avg.		10	98	90.8%	580	90.2%
93.2%		11	85	95.5%	525	88.0%
		12	95	95.3%	521	89.9%
		12x	8	100.0%	52	92.6%
			1401	89.0%	8271	94.2%

\*Virtual, Face-to-Face, Students do not include Skills Academy, Success Academy, and OMB.



# Attendance (ALL, GAIN)

- **ALL & GAIN Plan**
  - ALL = 93.4%
  - ALL 10th-12th are at or near 90%
  - GAIN Plan > 90% 👍

August 12-Sept 4 (Days 1-18)

ALL STUDENTS			GAIN PLAN			
Grade	Number of students	Attendance Rate	Number of students	Attendance Rate		Non Attenders
HP	390	95.4%	11	84.2%	B2 & HP	0
KG	739	94.1%	21	92.5%	97.0%	
1	817	95.0%	126	94.0%		
2	742	95.5%	110	94.6%		
3	705	95.0%	113	93.3%	Elementary	
4	758	95.4%	110	93.1%	95.2%	1
5	761	95.9%	112	93.0%		
6	707	93.0%	112	91.1%		
7	751	91.1%	86	80.9%	Middle	
8	699	92.8%	77	89.0%	92.3%	0
9	639	94.4%	77	93.2%		
10	678	90.3%	112	88.4%		
11	610	88.9%	129	86.9%	High	
12	616	90.6%	110	86.9%	90.3%	1
12x	60	93.5%				
	9672	93.4%	1306	90.5%		

\*All Students, does not include Skills/Success Academies, & OMB.



# Attendance (**GAIN-** *Virtual only*)

- ***GAIN Plan Virtual - Who and how to help***
  - 196 students total (vs. 1,110 are Face-to-Face)
  - Virtual GAIN has **better attendance** in grades 9-12
  - Area for further focus is grades 6-8 (48 students)



# Attendance

- *Are there any questions about Attendance?*





# **The GIPS Virtual School *Reimagined***

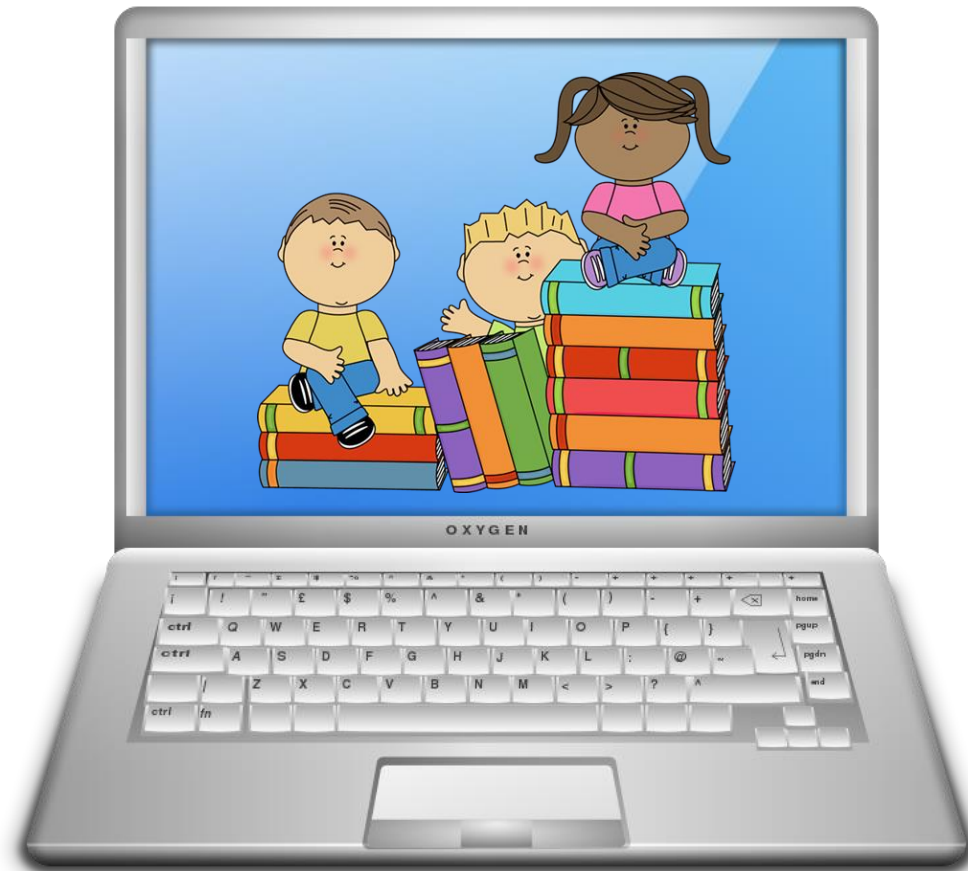
**:: September 10, 2020 ::**



# GIPS Virtual School

*= Topics for Today =*

- *Numbers and structure*
- *Attendance and engagement (GAIN)*
- *Transfer back process at end of trimester*





# Virtual - Numbers



- *Exceeded the goal of 1,200 (from July parent survey)*

TOTAL STUDENTS REQUESTED
1387

SUMMARY BY LEVEL	Number
K-5	662
6-8	387
9-12	338
TOTAL	1387

REASON	Number	Percent
MEDICAL	332	24%
SAFETY	867	63%
MASK CONCERNS	156	11%
MEDICAL + MASK	11	1%
SAFETY + MASK	7	1%
Other + No Reason	5	0%
NON-MEDICAL	1	0%
Not Enrolled + OMB	10	1%
DEADLINE PASSED	5	0%
TOTAL ENROLLED/VALID	1387	





# Virtual - Numbers



- *Somewhat Balanced on special populations & ethnicity*

Special Populations	Number	Percent
Sped	237	17%
Not SpEd	1150	83%
ELL	51	4%
Not ELL	1336	96%
HAL	55	4%
Not HAL	1332	96%
TOTAL VALID	1387	

Resolved Race/Ethnicity	Number	Percent
Black or African American	47	3%
Two or More	41	3%
White	407	29%
Hispanic	852	62%
American Indian or Alaska Native	12	1%
Asian	20	1%
Native Hawaiian or Other Pacific Islander	5	0%



# Virtual - Structure

## • K-5



Elementary Summary			
Grade	Average Size	Grade	Average Size
KG	18.4	3	23.6
1	19.0	4	27.8
2	23.3	5	25.6

## • 6-8



## • 9-12



Middle School and High School Virtual Students retain school or academy enrollment and are taught by the same teachers.

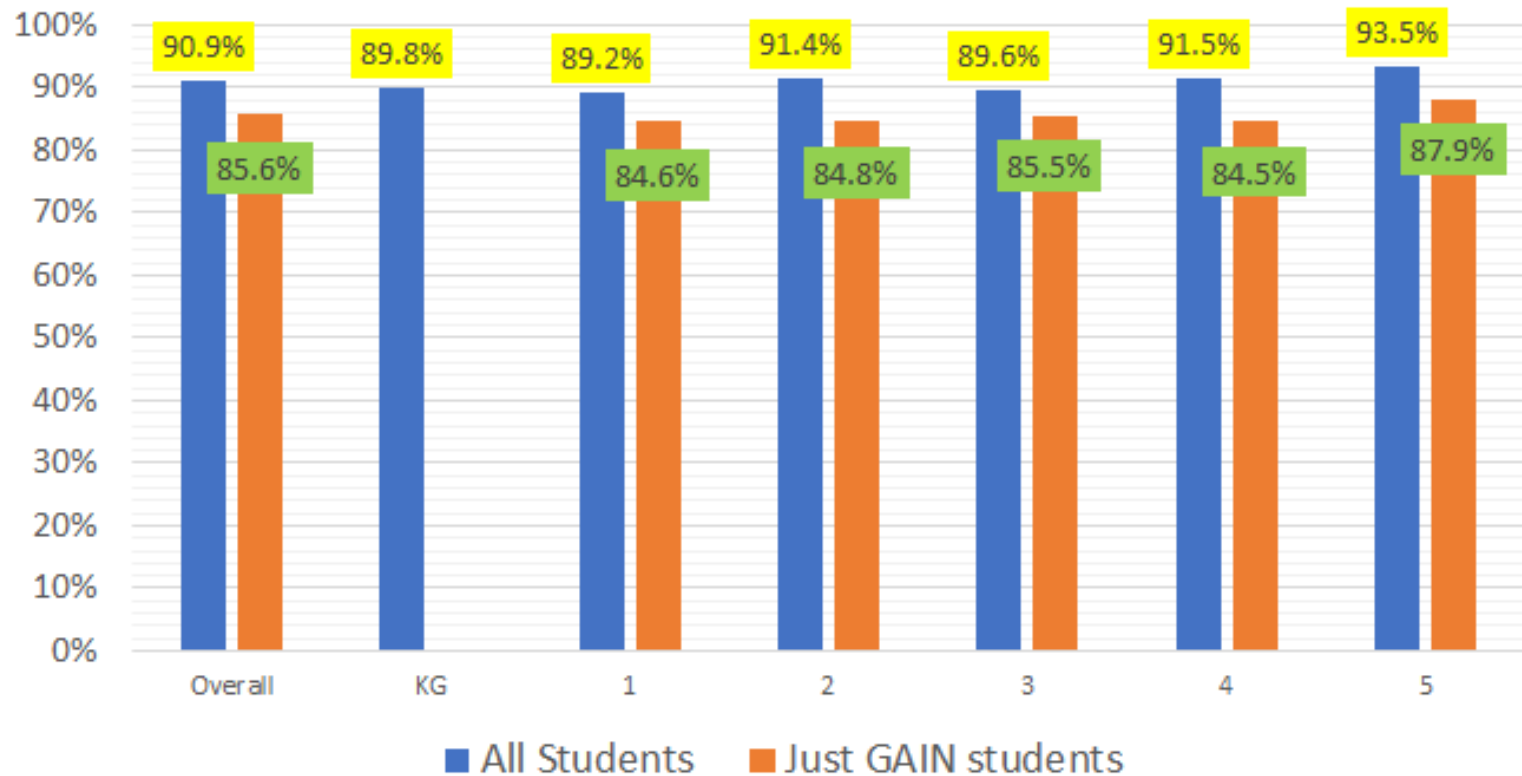
Middle school mostly uses 100%



# Virtual - Attendance - GAIN Plan Students



Attendance to Aug 31, Overall & GAIN Plan



## Virtual K-5 GAIN Plan Students

- Improvement Area
- Widest gap, 2nd/4th





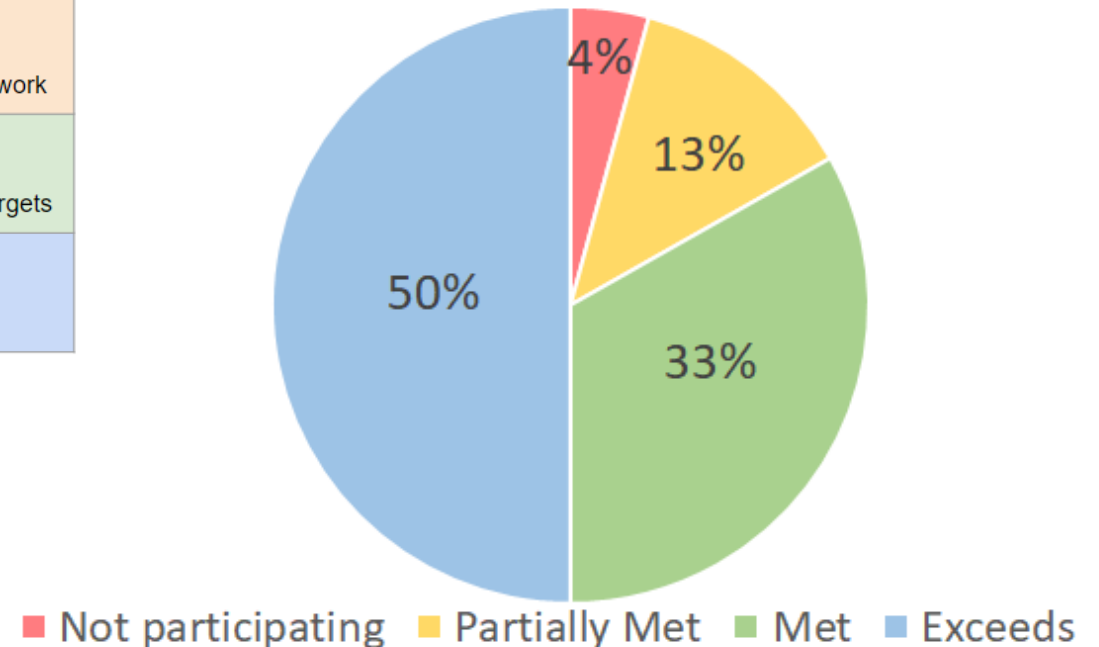
# Virtual - Attendance And Engagement



## A Rubric for Virtual Engagement

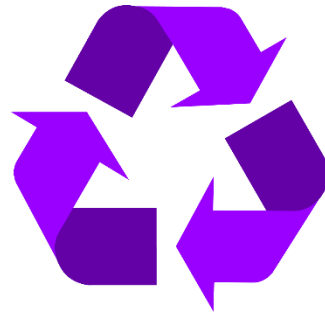
Engagement level	Description of Virtual Elementary School participation (weekly)
Not participating	Student did not access at all
Partially Met	Student participated in any of the following ways: <ul style="list-style-type: none"> <li>• Connected synchronously/asynchronously for 3 or less a.m. and p.m. sessions</li> <li>• May have attempted in-class work</li> <li>• Did not complete majority of assigned work</li> </ul>
Met	Student participated in any of the following ways: <ul style="list-style-type: none"> <li>• Connected synchronously/asynchronously for 4 or more a.m. and p.m. sessions</li> <li>• Attempted a majority of in-class work</li> <li>• Completed multiple assignments, met targets</li> </ul>
Exceeds	Student participated in any of the following ways: <ul style="list-style-type: none"> <li>• Connected during all or nearly all (four/five) a.m. and p.m. sessions</li> <li>• Attempted all/nearly all in-class work</li> <li>• Met targets on many/all assignments</li> </ul>

Virtual Engagement, First 11 days





# Virtual - Transfer Back



## The Transfer Back Process

- By application
- Opens in mid September, closes around Oct 5
- Subject to space/staff available



# Virtual - FAQ

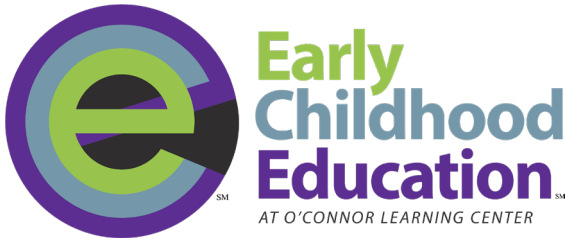


- *Any Questions*

*or*

- *Things we could elaborate on?*





# Naming Gift Agreement

**This Naming Gift Agreement** ("Agreement"), is made and entered into by and between \_\_\_\_\_ ("Donor") and the Grand Island Public Schools Foundation (the "Foundation") and Grand Island Public Schools for the use and benefit of the Early Childhood Education at O'Connor Learning Center. Based upon the Recitals below, and in consideration of the mutual promises and benefits hereunder, the parties hereto hereby agree as follows:

## RECITALS

Donor wishes to make a charitable gift to the Foundation for the use and benefit of the Early Childhood Education at O'Connor Learning Center Project as set forth in this Agreement.

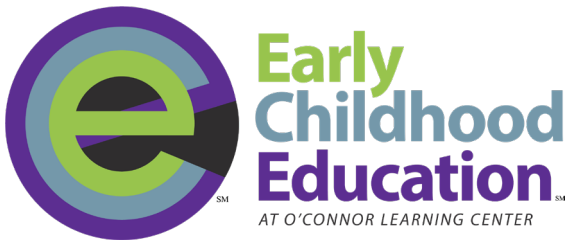
The Foundation desires to accept such gift, subject to the terms and conditions set forth in this Agreement.

## AGREEMENT

- 1. Gift** Donor hereby pledges to the Foundation for the use and benefit of the Early Childhood Education at O'Connor Learning Center Project the following gift: \$ \_\_\_\_\_ ("Gift").
  
- 2. Payment of the Gift** The Gift is an irrevocable pledge that will be paid to Foundation over a period of \_\_\_\_\_ years. Payments in support of this pledge will begin immediately as agreed, or on another mutually agreeable schedule. An initial payment of \$ \_\_\_\_\_ and payments will continue according to the following schedule:

Amount of payment by Donor	Payment Date
\$ _____	_____, 20____
\$ _____	_____, 20____
\$ _____	_____, 20____
\$ _____	_____, 20____
\$ _____	_____, 20____

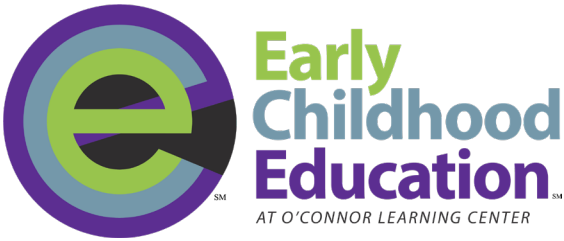
Donor may accelerate the payment of any or all of this pledge at any time in Donor's discretion so long as the cumulative total of all gift payments meets the foregoing schedule. Payments shall be paid by Donor to Foundation via check, electronic funds transfer, stocks or other securities, or other methods acceptable to Donor and the GIPS Foundation Board.



# Naming Gift Agreement

- 3. Use of the Gift** The Gift shall be used to help renovate and improve Early Childhood Education at O'Connor Learning Center.
- 4. Acknowledgment** In consideration for the Gift, the Foundation and Grand Island Public Schools will acknowledge the gift by naming the (area) \_\_\_\_\_ within Early Childhood Education at O'Connor Learning Center. Before the Naming is erected, Donor shall demonstrate reasonable and timely pledge payments.  
  
After the Naming is affixed, Donor will continue pledge payments in accordance with the foregoing schedule. Subject to the terms of this Agreement, the Naming will last for the useful life of the Facility.
- 5. Termination of Naming** This Naming Agreement will adhere to Grand Island Public School District Policy 4510- Naming of Facilities.
- 6. Publicity** For purposes of publicizing the Gift and the Naming, the Foundation will have the right, without charge, to photograph the Donor and use the names, likenesses, and images of the Donor in photographic, audiovisual, digital or any other form of medium (the "Media Materials") and to use, reproduce, distribute, exhibit, and publish the Media Materials in any manner and in whole or in part, including in brochures, website postings, informational and marketing materials, and reports and publications describing the Foundation's development and business activities.
- 7. Assignment** This Agreement and the rights and benefits hereunder may not be assigned by either party without the prior written consent of the other party, in which consent shall be the sole and absolute discretion of the non-assigning party.
- 8. Entire Agreement** This Agreement constitutes the entire agreement of the parties with regard to the matters referred to herein, and supersedes all prior oral and written agreements, if any, of the parties in respect hereto. This Agreement may not be modified or amended except by written agreement executed by all parties. The captions inserted in this Agreement are for convenience only and in no way define, limit, or otherwise describe the scope or intent of this Agreement, or any provision hereof, or in any way affect the interpretation of this Agreement.
- 9. Board of Education Approval** This Agreement and the recognition and naming provided for herein are subject to approval by the Grand Island Public Schools Board of Education and this Agreement will not be effective unless and until approved by the Board.





# Naming Gift Agreement

## ACCEPTED AND AGREED TO

### Donor Information

Contact Name

Address

City, State Zip

Phone and Email

Name for Publication Purposes

**Name to be Displayed at Facility**

Signature

Date

Grand Island Public Schools Foundation

Contact Name

123 South Webb Road, P.O. Box 4904

Address

Grand Island, NE 68802-4904

City, State Zip

308-385-5900      tskalberg@gips.org

Phone and Email

47-0735201

Federal ID Number

Signature

Date

## ACCEPTED BY THE GRAND ISLAND PUBLIC SCHOOLS BOARD OF EDUCATION

Accepted by

Title and Date



## GIPS NEEDS ANALYSIS



District Administration and/or Board Committees will use the GIPS Needs Analysis to guide development of proposals to the Board of Education for information or action as deemed appropriate.

**Proposal:** Purchase additional CPM's Core Connections 2 student HB and ebooks for 7th grade, Core Connections 3 student HB and ebooks for 8th grade, and Core Connections Algebra student HB and ebooks for 8th grade.

**Submitted By:** Cindy Beaman, Ashley Tomjack

**Date:** 8/28/2020

### 1. What is the identified need?

Obj. 4-Every GIPS student will be empowered to take ownership of their learning and have skills in critical thinking, communication, collaboration, and creativity. GIPS supports high-quality instructional materials that are strongly aligned to content area standards and reflect the instructional shifts within the college and career-ready standards. High-quality instructional resources support equity by ensuring all students learn the same core content at a specific instructional level.

With the increased enrollment of 7th grade students and more 8th grade students enrolled in algebra, there is a need for additional classroom textbooks and ebooks. **With the COVID situation we are in need of ebooks for each student. Having access to digital textbooks allows us to teach both virtually and in person. Looking ahead our 6th grade numbers are also higher than they have been and this purchase will allow enough materials for next year's class.** CPM is willing to add these additional items at 2019 pricing.

Obj. 1 Schools and Classrooms will be led by instructional experts. Along with high-quality instructional resources teachers need ongoing professional learning to ensure that the district's vision is met through the implementation of these materials.

Success Measures-Increased percentage of students meeting or exceeding proficiency in math and decreased achievement gaps among all students

### 2. Administrative Rationale for BOE Agenda Item (connect to Strategic Plan Objectives/Success Measures)

Empower - Middle school math teachers will be empowered with high quality instructional resources in order to craft their delivery of the material at the right time and in the right way to open a pathway to knowledge for their students.

Personalize - Teachers will have more time to analyze student data and differentiate where needed rather than creating curriculum materials.

Design - Teachers will design instruction based around the intent of the high quality instructional resources

### 3. Proposed Action

Purchase additional CPM's Core Connections 2 student HB and ebooks for all 7th grade, Core Connections 3 student HB and ebooks for 8th grade, and Core Connections Algebra student HB and ebooks for 8th grade.

#### 4. Data/Research Assessed

Each middle school piloted three different resources from the start of the year. Teachers were provided professional development specific to each resource. Our CIA meetings focused on discussing how each resource developed content as we compared and contrasted student work. Data collected and analyzed included a common assessment, MAP data, and a collection of each teacher's rating of several indicators which were centered around the core shifts. During the selection day the middle school task force looked at the major work of each grade and analyzed how that content was developed for each resource.

#### 5. Stakeholder Group(s) Involved

Middle school students, math teachers, instructional coaches, and building principals

#### 6. Summary

The purchase of these additional instructional materials will provide students with the resources they need.. These resources push students to ask questions to make connections and deepen their conceptual understanding in addition to improving their skill base. With this increased understanding, students can realize that mathematics truly makes sense.

#### 7. Fiscal Impact

**Amount:** Not to exceed \$46,750

**Source:** L4L

**Details:**

- \$24,300 - 450 CPM student 7th grade ebooks for 8 years
- \$1,480 - 20 CPM student 7th grade HB with 8 year ebook
- \$10,800 - 200 CPM student 8th grade ebooks for 8 years
- \$5,940 - 110 CPM student algebra ebooks for 8 years
- \$2,960 - 40 CPM student algebra HB with 8 year ebook
- \$160 - 8 Classroom sets of integer tiles
- \$ 1110 - Shipping

#### 8. Person(s) Responsible for Implementation

Ashley Tomjack, Cindy Beaman, Middle School Math Task Force

#### 9. Implementation Plan

##### ▲ Monitor/ Evaluate

**Actions:**

- 1) Four additional professional development days during the school year
- 2) Consultant coaching each trimester
- 3) Use of implementation tools
- 4) Monitor student achievement data-MAP Growth (Fall to Winter), NSCAS comparison and student perception data

**Timeline:**

- 1) Ongoing throughout the school year

2) Check points of student achievement at each trimester

▲ **Board Report/Follow-Up**

**Actions:**

**Timeline:**    \_\_\_ 1 month    \_\_\_ 3 months    \_\_\_ 6 months    \_\_\_ annually    \_\_\_ N/A



**QUOTE** Page 1 of 1

**QUOTE NUMBER:** QP20042  
**QUOTE DATE:** 8/18/2020  
**QUOTE EXPIRES:** 12/31/2020  
**CUSTOMER NUMBER:** 02-DGRA02

**PLEASE SUBMIT ORDERS TO:**  
 CPM Educational Program  
 9498 Little Rapids Way  
 Elk Grove, CA 95758  
 Phone: 209.745.2055 Fax: 209.251.7529

Email orders to: [Orders@cpm.org](mailto:Orders@cpm.org)  
 Quote questions: [Quotes@cpm.org](mailto:Quotes@cpm.org)

**QUOTE FOR:**  
 Grand Island Public Schools  
 PO Box 4904  
 Grand Island, NE 68802-4904

**SHIP TO:**  
 Grand Island Public Schools  
 Kneale Administration Building  
 123 S Webb Rd  
 Grand Island, NE 68803-5110

ISBN#	DESCRIPTION	QUANTITY	UNIT PRICE	EXTENDED PRICE
9781603282055	CC2 Student 8yr eBook w/TK	450	54.00	24,300.00
9781603282079	CC2 Student HB w/TK & 8yr eBk	20	74.00	1,480.00
9781603282185	CC3 Student 8yr eBook w/TK	200	54.00	10,800.00
9781603280976	CCA Student 8yr eBook	110	54.00	5,940.00
9781603281508	CCA Student HB w/8yr eBook	40	74.00	2,960.00
9781603280518	Integer Tiles	8	20.00	160.00

2019 Prices per Pilot Purchase Agreement

Sub-Total	45,640.00
Estimated Shipping	1,110.00
Sales Tax	0.00
<b>Total</b>	<b>46,750.00</b>

Terms: Net 30 days. Delivery within 30 days after receipt of purchase order.

CPM Educational Program, a California non-profit corporation, is the sole provider of these materials.

# GIPS NEEDS ANALYSIS



District Administration and/or Board Committees will use the GIPS Needs Analysis to guide development of proposals to the Board of Education for information or action as deemed appropriate.

**Proposal:** Replace Iwatsu phone systems and hardware with Mitel systems and hardware due to Iwatsu pulling out of the North American telecom marketplace.

**Submitted By:** Virgil Harden, Cory Gearhart, Dan Petsch, Kim Grim, F&F Committee

**Date:** Tuesday, September 1, 2020

## 1. What is the identified need?

Eliminate a major pain point in the District landline phone communications system.

## 2. Administrative Rationale for BOE Agenda Item

Due to the centralized nature of the Kneale Administration Building and Grand Island Public School phone systems the District needs to replace no longer serviceable Iwatsu phone systems and Hardware.

## 3. Proposed Action

Replace phone system hardware at Kneale Administration Building and Grand Island Senior High School with Mitel hardware replacing no longer supported Iwatsu hardware.

## 4. Data/Research Assessed

Marketplace

## 5. Stakeholder Group(s) Involved

NA

## 6. Summary

NA

## 7. Fiscal Impact

**Amount:** See Quotes Attached to BOE Agenda

**Source:** Operations General Fund Budget

**Details:**

## 8. Person(s) Responsible for Implementation

## 9. Implementation Plan

### ▲ Monitor/ Evaluate

**Actions:** Turnkey hardware replacement by single source vendor

**Timeline:** Complete hardware switch out prior to February 1, 2021

### ▲ Follow-Up

**F/U with:** \_\_\_ Cabinet \_\_\_ Board \_\_\_ Board Committee: X

**Actions:** Project List bimonthly report out during fiscal year 2020-2021

**Timeline:** \_\_\_ 1 month \_\_\_ 3 months \_\_\_ 6 months \_\_\_ annually X N/A

# Kneale Administration Building



August 28, 2020

RE: Proposal Received for Phones and Licenses at  
Grand Island Senior High School

Dan O. Petsch  
Director of Buildings & Grounds  
123 South Webb Road  
P.O. Box 4904  
Grand Island, NE 68802-4904

Phone: (308) 385-5900 x 1101  
Fax: (308) 385-5568  
Email: dpetsch@gips.org  
Web: www.gips.org

BUDGET:  
Buildings and Grounds General Fund

PROPOSAL RECEIVED:  
Kidwell Inc.

PROPOSAL:  
Kidwell Inc.  
Mitel MiVoice Business                      \$106,999  
230 Stations

RECOMMENDATION:  
It is recommended to approve the proposal from Kidwell, Inc., for a total of \$106,999 for the phone system upgrade at Grand Island Senior High School. This project will be funded through the Buildings and Grounds General Fund.

Dan O. Petsch  
Director of Buildings & Grounds

**NOTE:** GIPS is responsible to include an additional switch @ \$4,000 for every 35-40 phones which will cost approximately \$23,000 in addition to Kidwell Inc.'s cost.



**Customer:**

Grand Island Public School  
 Travas Wright  
 123 South Webb Rd Box 4904  
 Grand Island, NE 68802.00

**Prepared by:**

Greg Jones  
 gjones@kidwellinc.com  
 402-475-9151

**Project: Phones for Senior High**



**Description:**

MiCollab NPUM MiVBus Mailbox Licenses - 50 Pack	3
MiCollab NPUM MiVBus Mailbox Licenses - 10 Pack	2
MiCollab NPUM Mailbox User, Call Diversion	5
UCCv4.0 Entry User License for MiVoice Business	35
UCCv4.0 Entry User for MiVoice Bus x50	4
6920 IP Phone	215
6930 IP Phone	20
Freight	1
Kidwell Telephony Implementation Services	

<b>List Price</b>	\$150,175.00
<b>Discounts</b>	-\$43,176.00
<b>Grand Total</b>	\$106,999.00

**Terms:**

- Sales tax has not been included
- 50% Deposit is due on signature on all proposals above \$5,000
- Accounts not paid within thirty days are subject to a finance charge of 1% monthly, and an annual rate of 12%.
- ADDITIONAL FEES WILL APPLY IF PAYMENT IS MADE BY CREDIT CARD

**Approval:**

Susan Johnson / 8/28/2020

Authorized Kidwell Signature / Date

\_\_\_\_\_/\_\_\_\_\_  
 Authorized Customer Signature / Date



**Contract Terms & Conditions**

**Fees.** All fees are payable in U.S. currency. Unless otherwise noted, all fees are due upon receipt of the statement, and are delinquent thirty (30) days after the date of the statement. Customer shall be responsible to pay all sales, use, excise and similar taxes. If any statement is not paid in full within thirty (30) days of the statement, interest will accrue on the unpaid balance at the rate of twelve percent (12%) per annum until paid.

**Facilities.** For services provided on the Customer's premises, Customer shall provide a safe work site for performance of the services, and shall provide such assistance as may be reasonably necessary for the efficient performance by Kidwell employees.

**Disclaimer of Warranties.** Kidwell warrants that the services provided will be performed in accordance with the Customer's approved work plan, and in a workmanlike manner determined to be most appropriate under the circumstances. This warranty is the sole warranty, and it is in lieu of all other warranties, either express or implied.

**Employees.** Customer shall not hire, engage or employ any employee of Kidwell involved with this current project, during the period ending twelve (12) months after the earlier of (i) the last date that Kidwell renders any services to Customer; or (ii) termination of the employee's employment with Kidwell. Kidwell shall be entitled to specific performance of this provision.

**Confidentiality.** Each party covenants and agrees to hold and keep the other party's confidential information in confidence and it will not disclose such confidential information to anyone without the other's prior written consent. The party receiving such confidential information will not use, or permit others to use, such confidential information for any purpose other than in accordance with this Agreement, and shall not make any unauthorized copy of any confidential information and will use its best efforts to avoid disclosure, dissemination or unauthorized use of the other's confidential information.

**Remedies.** The parties shall have the following remedies:

**Correction.** Customer's exclusive remedy for any breach of warranty or error in services rendered by Kidwell shall be limited to correction of the error in workmanship through its time and efforts at no additional charge to Customer. If the error results from incorrect or incomplete data or information provided to Kidwell, Customer shall be liable to Kidwell for the cost to correct the error at its customary time and material charges.

**Performance.** If Customer defaults in payment or otherwise, Kidwell at its sole and exclusive option, shall have the right to suspend performance of the services until such default is cured, and such suspension shall be without liability or obligation to Customer or any third party, and without prejudice to the rights and remedies of Kidwell pursuant to this Agreement.

**Limitation of Liability.** In no event shall either party be liable for any indirect, incidental, special, punitive, or consequential damages whatsoever arising out of or in connection with this Agreement, including, but not limited to, loss of profits, revenue, data or use, incurred or suffered by the other party or any third party even if the other party or any other party has been advised of the possibility of damages. Customer's exclusive remedy for any breach of warranty or error in services rendered by the Company shall be limited to correction of the error in workmanship through its time and efforts at no additional charge to Customer. Except for personal injury caused by Company's negligence or willful misconduct, the entire liability of Company for any damage or expense from any cause whatsoever shall in no event exceed the total Fees paid by Customer to Company under this Agreement during the twelve (12) month period immediately preceding such event. No action or proceeding against Company, its affiliates or subsidiaries, or its suppliers may be commenced more than twelve (12) months after the claim arises.

**Independent Contractor.** Kidwell and Customer have the relationship of independent contractors and neither is the agent, partner, joint venturer, or employee of or with the other and no fiduciary relationship between the parties exists. Neither party shall have the right to bind or obligate the other in any manner, nor shall it represent that it has any such right to do so.

**Governing Law.** This Agreement shall be governed by and construed in accordance with substantive laws of the State of Nebraska.

**Force Majeure.** The performance by either party of any of the undertakings set forth in this Agreement shall not be deemed untimely to the extent any late performance or nonperformance is due to acts of God, acts of war, civil disturbance, acts of government, including, but not limited to, government or court orders or any other act or event beyond the control of the affected party.

**Entire Agreement.** This Agreement sets forth the entire agreement between the parties concerning the subject hereof, and supersedes all prior and contemporaneous written or oral negotiations and agreements between them concerning the subject matter hereof.

Company Name: \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Printed Name: \_\_\_\_\_

KIDQ13543

## Kneale Administration Building



August 28, 2020

RE: Proposal Received for Phones and Licenses at the  
Kneale Administration Building

Dan O. Petsch  
Director of Buildings & Grounds  
123 South Webb Road  
P.O. Box 4904  
Grand Island, NE 68802-4904

Phone: (308) 385-5900 x 1101  
Fax: (308) 385-5568  
Email: dpetsch@gips.org  
Web: www.gips.org

BUDGET:  
Buildings and Grounds General Fund

PROPOSAL RECEIVED:  
Kidwell Inc.

PROPOSAL:  
Kidwell Inc.  
Mitel MiVoice Business                      \$81,660.00  
190 Stations

RECOMMENDATION:  
It is recommended to approve the proposal from Kidwell, Inc., for a total of \$81,660 for the phone system upgrade at the Kneale Administration Building. This project will be funded through the Buildings and Grounds General Fund.

Dan O. Petsch  
Director of Buildings & Grounds

**NOTE:** GIPS is responsible to include an additional switch @ \$4,000 for every 35-40 phones which will cost approximately \$19,000 in addition to Kidwell Inc.'s cost.

**Customer:**

Grand Island Public School  
 Travas Wright  
 123 South Webb Rd Box 4904  
 Grand Island, NE 68802.00

**Prepared by:**

Greg Jones  
 gjones@kidwellinc.com  
 402-475-9151

**Project: Phones and Licenses - Kneale Admin Building**



**Description:**

UCCv4.0 Entry User License for MiVoice Business	40
UCCv4.0 Entry User for MiVoice Bus x50	3
6920 IP Phone	187
6930 IP Phone	3
Freight	1
Kidwell Telephony Implementation Services	

<b>List Price</b>	\$115,010.00
<b>Discounts</b>	-\$33,350.00
<b>Grand Total</b>	\$81,660.00

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- ADDITIONAL FEES WILL APPLY IF PAYMENT IS MADE BY CREDIT CARD

**Approval:**

Susan Johnson / 8/28/2020

Authorized Kidwell Signature / Date

\_\_\_\_\_/\_\_\_\_\_  
 Authorized Customer Signature / Date



**Contract Terms & Conditions**

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Company Name: \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Printed Name: \_\_\_\_\_

KIDQ13544



## Virtual Match Meeting Memo of Understanding

TeamMates Mentoring Program will facilitate online match meetings with student mentees when/if the following in-person match guidelines cannot be met:

- Mentee/Mentor healthy and able to enter school building
- School allows visitors to enter the building
- School building is a safe structure

If TeamMates active match meetings cannot occur in person between mentor and student mentee, the following process will take place:

- Additional Parent/Guardian permission is obtained to allow mentee the opportunity to participate in online match meetings
- Local TeamMates Program Coordinator (PC) will use a TeamMates-provided platform for safe and confidential communications to schedule match meetings with mentor and mentee
- Mentee will use school issued device, whenever available, to meet with their TeamMates mentor in a safe, public space within the school building or home, if outside of school
- Mentees with school email accounts will receive communication through TeamMates regarding match meetings. School agrees to add teammates.org as a safe sender within their IT systems.

The online meeting platform will have security features such as password protection and controls to prevent unauthorized users from accessing the platform. In addition, TeamMates will provide monitoring to ensure safety.

TeamMates mentors receive training regarding the need to report any sign of potential abuse or neglect. TeamMates policy requires suspected child abuse and neglect to be immediately reported to appropriate authorities and the TeamMates PC.

Following these safe practices, TeamMates will work with each local school district to continue meeting the needs of what is best and safest for students and their well-being.

---

School District

---

Authorized Signature

---

Date

---

Print Name

---

Title



**QUOTE** Page 1 of 1

**QUOTE NUMBER:** QP20042  
**QUOTE DATE:** 8/18/2020  
**QUOTE EXPIRES:** 12/31/2020  
**CUSTOMER NUMBER:** 02-DGRA02

**PLEASE SUBMIT ORDERS TO:**  
 CPM Educational Program  
 9498 Little Rapids Way  
 Elk Grove, CA 95758  
 Phone: 209.745.2055 Fax: 209.251.7529

Email orders to: [Orders@cpm.org](mailto:Orders@cpm.org)  
 Quote questions: [Quotes@cpm.org](mailto:Quotes@cpm.org)

**QUOTE FOR:**  
 Grand Island Public Schools  
 PO Box 4904  
 Grand Island, NE 68802-4904

**SHIP TO:**  
 Grand Island Public Schools  
 Kneale Administration Building  
 123 S Webb Rd  
 Grand Island, NE 68803-5110

ISBN#	DESCRIPTION	QUANTITY	UNIT PRICE	EXTENDED PRICE
9781603282055	CC2 Student 8yr eBook w/TK	450	54.00	24,300.00
9781603282079	CC2 Student HB w/TK & 8yr eBk	20	74.00	1,480.00
9781603282185	CC3 Student 8yr eBook w/TK	200	54.00	10,800.00
9781603280976	CCA Student 8yr eBook	110	54.00	5,940.00
9781603281508	CCA Student HB w/8yr eBook	40	74.00	2,960.00
9781603280518	Integer Tiles	8	20.00	160.00

2019 Prices per Pilot Purchase Agreement

Sub-Total	45,640.00
Estimated Shipping	1,110.00
Sales Tax	0.00
<b>Total</b>	<b>46,750.00</b>

Terms: Net 30 days. Delivery within 30 days after receipt of purchase order.

CPM Educational Program, a California non-profit corporation, is the sole provider of these materials.

# GIPS NEEDS ANALYSIS



District Administration and/or Board Committees will use the GIPS Needs Analysis to guide development of proposals to the Board of Education for information or action as deemed appropriate.

**Proposal:** Replace Iwatsu phone systems and hardware with Mitel systems and hardware due to Iwatsu pulling out of the North American telecom marketplace.

**Submitted By:** Virgil Harden, Cory Gearhart, Dan Petsch, Kim Grim, F&F Committee

**Date:** Tuesday, September 1, 2020

## 1. What is the identified need?

Eliminate a major pain point in the District landline phone communications system.

## 2. Administrative Rationale for BOE Agenda Item

Due to the centralized nature of the Kneale Administration Building and Grand Island Public School phone systems the District needs to replace no longer serviceable Iwatsu phone systems and Hardware.

## 3. Proposed Action

Replace phone system hardware at Kneale Administration Building and Grand Island Senior High School with Mitel hardware replacing no longer supported Iwatsu hardware.

## 4. Data/Research Assessed

Marketplace

## 5. Stakeholder Group(s) Involved

NA

## 6. Summary

NA

## 7. Fiscal Impact

**Amount:** See Quotes Attached to BOE Agenda

**Source:** Operations General Fund Budget

**Details:**

## 8. Person(s) Responsible for Implementation



## 9. Implementation Plan

### ▲ Monitor/ Evaluate

**Actions:** Turnkey hardware replacement by single source vendor

**Timeline:** Complete hardware switch out prior to February 1, 2021

### ▲ Follow-Up

**F/U with:** \_\_\_ Cabinet \_\_\_ Board \_\_\_ Board Committee: X

**Actions:** Project List bimonthly report out during fiscal year 2020-2021

**Timeline:** \_\_\_ 1 month \_\_\_ 3 months \_\_\_ 6 months \_\_\_ annually X N/A

# Kneale Administration Building



August 28, 2020

RE: Proposal Received for Phones and Licenses at  
Grand Island Senior High School

BUDGET:  
Buildings and Grounds General Fund

PROPOSAL RECEIVED:  
Kidwell Inc.

PROPOSAL:  
Kidwell Inc.  
Mitel MiVoice Business                      \$106,999  
230 Stations

RECOMMENDATION:  
It is recommended to approve the proposal from Kidwell, Inc., for a total of \$106,999 for the phone system upgrade at Grand Island Senior High School. This project will be funded through the Buildings and Grounds General Fund.

Dan O. Petsch  
Director of Buildings & Grounds

**NOTE:** GIPS is responsible to include an additional switch @ \$4,000 for every 35-40 phones which will cost approximately \$23,000 in addition to Kidwell Inc.'s cost.

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**Prepared by:**

Greg Jones  
 gjones@kidwellinc.com  
 402-475-9151

**Project: Phones for Senior High**



**Description:**

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MiCollab NPUM MiVBus Mailbox Licenses - 10 Pack	2
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6920 IP Phone	215
6930 IP Phone	20
Freight	1
Kidwell Telephony Implementation Services	

<b>List Price</b>	\$150,175.00
<b>Discounts</b>	-\$43,176.00
<b>Grand Total</b>	\$106,999.00

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**Approval:**

Susan Johnson / 8/28/2020

Authorized Kidwell Signature / Date

\_\_\_\_\_/\_\_\_\_\_  
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Company Name: \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Printed Name: \_\_\_\_\_

KIDQ13543

## Kneale Administration Building



August 28, 2020

RE: Proposal Received for Phones and Licenses at the  
Kneale Administration Building

Dan O. Petsch  
Director of Buildings & Grounds  
123 South Webb Road  
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Grand Island, NE 68802-4904

Phone: (308) 385-5900 x 1101  
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BUDGET:  
Buildings and Grounds General Fund

PROPOSAL RECEIVED:  
Kidwell Inc.

PROPOSAL:  
Kidwell Inc.  
Mitel MiVoice Business                      \$81,660.00  
190 Stations

### RECOMMENDATION:

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Dan O. Petsch  
Director of Buildings & Grounds

**NOTE:** GIPS is responsible to include an additional switch @ \$4,000 for every 35-40 phones which will cost approximately \$19,000 in addition to Kidwell Inc.'s cost.

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**Prepared by:**

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Kidwell Telephony Implementation Services	

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**Approval:**

Susan Johnson / 8/28/2020

Authorized Kidwell Signature / Date

\_\_\_\_\_/\_\_\_\_\_  
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**Facilities.** For services provided on the Customer’s premises, Customer shall provide a safe work site for performance of the services, and shall provide such assistance as may be reasonably necessary for the efficient performance by Kidwell employees.

**Disclaimer of Warranties.** Kidwell warrants that the services provided will be performed in accordance with the Customer’s approved work plan, and in a workmanlike manner determined to be most appropriate under the circumstances. This warranty is the sole warranty, and it is in lieu of all other warranties, either express or implied.

**Employees.** Customer shall not hire, engage or employ any employee of Kidwell involved with this current project, during the period ending twelve (12) months after the earlier of (i) the last date that Kidwell renders any services to Customer; or (ii) termination of the employee’s employment with Kidwell. Kidwell shall be entitled to specific performance of this provision.

**Confidentiality.** Each party covenants and agrees to hold and keep the other party’s confidential information in confidence and it will not disclose such confidential information to anyone without the other’s prior written consent. The party receiving such confidential information will not use, or permit others to use, such confidential information for any purpose other than in accordance with this Agreement, and shall not make any unauthorized copy of any confidential information and will use its best efforts to avoid disclosure, dissemination or unauthorized use of the other’s confidential information.

**Remedies.** The parties shall have the following remedies:

**Correction.** Customer’s exclusive remedy for any breach of warranty or error in services rendered by Kidwell shall be limited to correction of the error in workmanship through its time and efforts at no additional charge to Customer. If the error results from incorrect or incomplete data or information provided to Kidwell, Customer shall be liable to Kidwell for the cost to correct the error at its customary time and material charges.

**Performance.** If Customer defaults in payment or otherwise, Kidwell at its sole and exclusive option, shall have the right to suspend performance of the services until such default is cured, and such suspension shall be without liability or obligation to Customer or any third party, and without prejudice to the rights and remedies of Kidwell pursuant to this Agreement.

**Limitation of Liability.** In no event shall either party be liable for any indirect, incidental, special, punitive, or consequential damages whatsoever arising out of or in connection with this Agreement, including, but not limited to, loss of profits, revenue, data or use, incurred or suffered by the other party or any third party even if the other party or any other party has been advised of the possibility of damages. Customer’s exclusive remedy for any breach of warranty or error in services rendered by the Company shall be limited to correction of the error in workmanship through its time and efforts at no additional charge to Customer. Except for personal injury caused by Company’s negligence or willful misconduct, the entire liability of Company for any damage or expense from any cause whatsoever shall in no event exceed the total Fees paid by Customer to Company under this Agreement during the twelve (12) month period immediately preceding such event. No action or proceeding against Company, its affiliates or subsidiaries, or its suppliers may be commenced more than twelve (12) months after the claim arises.

**Independent Contractor.** Kidwell and Customer have the relationship of independent contractors and neither is the agent, partner, joint venturer, or employee of or with the other and no fiduciary relationship between the parties exists. Neither party shall have the right to bind or obligate the other in any manner, nor shall it represent that it has any such right to do so.

**Governing Law.** This Agreement shall be governed by and construed in accordance with substantive laws of the State of Nebraska.

**Force Majeure.** The performance by either party of any of the undertakings set forth in this Agreement shall not be deemed untimely to the extent any late performance or nonperformance is due to acts of God, acts of war, civil disturbance, acts of government, including, but not limited to, government or court orders or any other act or event beyond the control of the affected party.

**Entire Agreement.** This Agreement sets forth the entire agreement between the parties concerning the subject hereof, and supersedes all prior and contemporaneous written or oral negotiations and agreements between them concerning the subject matter hereof.

Company Name: \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Printed Name: \_\_\_\_\_

KIDQ13544



## Virtual Match Meeting Memo of Understanding

TeamMates Mentoring Program will facilitate online match meetings with student mentees when/if the following in-person match guidelines cannot be met:

- Mentee/Mentor healthy and able to enter school building
- School allows visitors to enter the building
- School building is a safe structure

If TeamMates active match meetings cannot occur in person between mentor and student mentee, the following process will take place:

- Additional Parent/Guardian permission is obtained to allow mentee the opportunity to participate in online match meetings
- Local TeamMates Program Coordinator (PC) will use a TeamMates-provided platform for safe and confidential communications to schedule match meetings with mentor and mentee
- Mentee will use school issued device, whenever available, to meet with their TeamMates mentor in a safe, public space within the school building or home, if outside of school
- Mentees with school email accounts will receive communication through TeamMates regarding match meetings. School agrees to add teammates.org as a safe sender within their IT systems.

The online meeting platform will have security features such as password protection and controls to prevent unauthorized users from accessing the platform. In addition, TeamMates will provide monitoring to ensure safety.

TeamMates mentors receive training regarding the need to report any sign of potential abuse or neglect. TeamMates policy requires suspected child abuse and neglect to be immediately reported to appropriate authorities and the TeamMates PC.

Following these safe practices, TeamMates will work with each local school district to continue meeting the needs of what is best and safest for students and their well-being.

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School District

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Authorized Signature

---

Date

---

Print Name

---

Title



AFFIDAVIT OF PUBLICATION

THE STATE OF NEBRASKA  
HALL COUNTY

Grand Island Independent

GRAND ISLAND PUBLIC SCHOOL  
123 S WEBB RD  
PO BOX 4904  
GRAND ISLAND NE 68802

REFERENCE: 10016999  
20597150

Budget Hearing

Sherri Sheeks being first duly sworn on his/her oath, deposes and says that he/she is the Legals Clerk of the Grand Island Independent, a newspaper printed and published at Grand Island, in Hall County, Nebraska, and of general circulation in Hall County, Nebraska, and as such has charge of the records and files of the Grand Island Independent, and affiant knows of his/her own personal knowledge that said newspaper has a bona fide circulation of more than 500 copies of each issue, has been published at Grand Island, Nebraska, for more than 52 weeks successively prior to the first publication of the annexed printed notice, and is a legal newspaper under the statutes of the State of Nebraska; that the annexed printed notice was published in said newspaper.

*Sherri Sheeks*

PUBLISHED ON:  
08/25/20

TOTAL COST: 375.50  
AD SPACE:

Subscribed in my presence and sworn to before me this 3 rd day of September, 2020.

My commission expires

4-2, 2022

*Leann L Wilsey*

Notary Public

State of Nebraska - General Notary  
LEANN L WILSEY  
My Commission Expires  
April 2, 2022

## NOTICE OF BUDGET HEARING AND BUDGET SUMMARY

### Grand Island Public Schools (40-0002) in Hall County, Nebraska

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Sections 13-501 to 13-513, that the governing body will meet on the 3rd day of September, 2020 at 6:30 o'clock, P.M. (immediately before the Levy Hearing), at Kneale Administration Building, Board Meeting Room for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the following proposed budget and to consider amendments relative thereto. The budget detail is available at the office of the Clerk/Secretary during regular business hours.

FUNDS	Actual Disbursements & Transfers	Actual/Estimated Disbursements & Transfers	Budgeted Disbursements & Transfers	Necessary Cash Reserve (4)	Total Available Resources Before Property Taxes (5)	Total Personal and Real Property Tax Requirement (7)
	2018-2019 (1)	2019-2020 (2)	2020-2021 (3)			
General	\$ 111,333,372.27	\$ 107,843,903.82	\$ 141,470,257.00	\$ 30,000,000.00	\$ 135,173,484.00	\$ 36,663,407.00
Depreciation	\$ 1,539,290.46	\$ 1,450,147.51	\$ 3,367,564.00		\$ 3,367,564.00	
Employee Benefit	\$ 6,515.70	\$ 134,000.00	\$ 3,000,000.00	\$ 2,000,000.00	\$ 5,000,000.00	
Contingency	\$ -	\$ 70,000.00	\$ 1,200,000.00		\$ 1,200,000.00	
Activities	\$ 2,714,707.87	\$ 2,421,832.40	\$ 4,500,000.00	\$ 1,500,000.00	\$ 6,000,000.00	
School Nutrition	\$ 7,208,540.88	\$ 5,797,712.77	\$ 9,000,000.00	\$ 1,000,000.00	\$ 10,000,000.00	
Bond	\$ 6,231,103.75	\$ 6,732,165.47	\$ 6,750,000.00	\$ 6,250,000.00	\$ 6,815,188.20	\$ 6,247,284.80
Special Building	\$ 13,982,604.59	\$ 10,500,000.00	\$ 10,000,000.00		\$ 9,650,976.00	\$ 352,549.00
Qualified Capital Purpose Undertaking	\$ 2,585,623.79	\$ 1,464,368.90	\$ 2,200,000.00	\$ 800,000.00	\$ 1,952,961.00	\$ 1,057,615.00
Cooperative	\$ 16,327,424.26	\$ 250,000.00	\$ 1,500,000.00	\$ 500,000.00	\$ 2,000,000.00	
Student Fee	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTALS</b>	<b>\$ 161,929,183.57</b>	<b>\$ 136,664,130.87</b>	<b>\$ 182,987,821.00</b>	<b>\$ 42,050,000.00</b>	<b>\$ 181,160,173.20</b>	<b>\$ 44,320,855.80</b>

Breakdown of Property Tax	Bond Purposes	Non-Bond Purposes	Total
	\$ 7,141,098.42	\$ 37,179,757.38	\$ 44,320,855.80

# NOTICE OF BUDGET HEARING AND BUDGET SUMMARY

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Bond	\$ 6,231,103.75	\$ 6,732,165.47	\$ 6,750,000.00	\$ 6,250,000.00	\$ 6,815,188.20	\$ 6,247,284.80
Special Building	\$ 13,982,604.59	\$ 10,500,000.00	\$ 10,000,000.00		\$ 9,650,976.00	\$ 352,549.00
Qualified Capital Purpose Undertaking	\$ 2,585,623.79	\$ 1,464,368.90	\$ 2,200,000.00	\$ 800,000.00	\$ 1,952,961.00	\$ 1,057,615.00
Cooperative	\$ 16,327,424.26	\$ 250,000.00	\$ 1,500,000.00	\$ 500,000.00	\$ 2,000,000.00	
Student Fee	\$ -	\$ -	\$ -	\$ -	\$ -	
0	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTALS</b>	<b>\$ 161,929,183.57</b>	<b>\$ 136,664,130.87</b>	<b>\$ 182,987,821.00</b>	<b>\$ 42,050,000.00</b>	<b>\$ 181,160,173.20</b>	<b>\$ 44,320,855.80</b>

	Bond Purposes	Non-Bond Purposes	Total
Breakdown of Property Tax	\$ 7,141,098.42	\$ 37,179,757.38	\$ 44,320,855.80

**2020 – 2021 FISCAL YEAR  
TAX REQUEST RESOLUTION FOR  
HALL COUNTY SCHOOL DISTRICT 2 A/K/A/  
GRAND ISLAND PUBLIC SCHOOLS**

**WHEREAS**, the Board of Education of Hall County School District 2 a/k/a Grand Island Public Schools is obligated to pay ongoing and ever increasing expenditures to operate the school district; and

**WHEREAS**, the Board has determined that it needs to collect more property taxes than it collected in the prior year; and

**WHEREAS**, on Thursday, August 25, 2020, the Board published notice in a newspaper of general circulation; and

**WHEREAS**, said notice was published at least five days prior to the Board’s special meeting; and

**WHEREAS**, said notice included the required items as specific in Neb. Rev. Stat. § 77-1601.02;

**NOW, THEREOFRE, BE IT RESOLVED** by the Board of Education of Hall County School District 2 a/k/a Grand Island Public Schools that the Board has considered and approved the property tax request for the following year, as follows:

1. The amount of the property tax request is

General Fund		\$36,663,407.00
Bond Fund 4 <sup>th</sup>	\$ 2,832,803.00	
Bond Fund 5 <sup>th</sup>	<u>\$ 3,414,481.80</u>	
Total Bond Fund		\$ 6,247,284.80
Special Building Fund		\$ 352,549.00
QCPUF		<u>\$ 1,057,615.00</u>
Total all Funds		\$44,320,855.80
2. The total assessed value of property differs from last year's total assessed value by a 5.20% increase or \$174,360,631.
3. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property, would be \$1.205325 per \$100 of assessed value;
4. The Grand Island Public School District proposes to adopt a property tax request that will cause its tax rate to be \$1.257807 per \$100 of assessed value;
5. Based on the proposed property tax request and changes in other revenue, the total operating budget of Grand Island Public Schools will reduce last year's by a 34% decrease.

The foregoing Resolution having been read in its entirety, Member \_\_\_\_\_ moved for its passage and adoption. Member \_\_\_\_\_ seconded same. After discussion and on roll call vote the following members voted in favor of passage and adoption of the above Resolution:

**2020 – 2021 FISCAL YEAR  
TAX REQUEST RESOLUTION FOR  
HALL COUNTY SCHOOL DISTRICT 2 A/K/A/  
GRAND ISLAND PUBLIC SCHOOLS**

Roll Call vote as follows:

Lisa Albers	Yes/No	<b><u>Levy Summary by Fund (Per \$100 Assessed Valuation)</u></b>	
Carlos Barcenas	Yes/No	<b>General</b>	<b>\$1.040000</b>
Dan Brosz	Yes/No	<b>Bond 4<sup>th</sup></b>	<b>\$0.080940</b>
Terry Brown	Yes/No	<b>Bond 5<sup>th</sup></b>	<b><u>\$0.096867</u></b>
Kelly Enck	Yes/No	<b>Bond Total</b>	<b>\$0.177807</b>
Julie Gortemaker	Yes/No	<b>Special Building</b>	<b>\$0.010000</b>
Bonnie Hinkle	Yes/No	<b>Qualified</b>	<b><u>\$0.030000</u></b>
Tim MayField	Yes/No	<b>Total</b>	<b><u>\$1.257807</u></b>
Erika Wolfe	Yes/No		

The following members voted against the same: \_\_\_\_\_.

The following members were absent or not voting: \_\_\_\_\_.

The above Resolution having been consented to and approved by the Board of Education of this School District, was declared as passed and adopted by the President at a duly held and lawfully convened meeting in full compliance with the Nebraska open meetings law.

**DATED** this 10<sup>th</sup> day of September, 2020.

**HALL COUNTY SCHOOL DISTRICT 2 A/K/A  
GRAND ISLAND PUBLIC SCHOOLS**

**BY:** \_\_\_\_\_  
Bonnie H. Hinkle, President

**ATTEST:**

\_\_\_\_\_  
Robin R. Dexter, Secretary

AFFIDAVIT OF PUBLICATION  
 THE STATE OF NEBRASKA  
 HALL COUNTY

Grand Island Independent

GRAND ISLAND PUBLIC SCHOOL  
 123 S WEBB RD  
 PO BOX 4904  
 GRAND ISLAND NE 68802

REFERENCE: 10016999  
 20597151

Notice of Special Hearing To Set Final Tax Request

Sherri Sheeks being first duly sworn on his/her oath, deposes and says that he/she is the Legalis Clerk of the Grand Island Independent, a newspaper printed and published at Grand Island, in Hall County, Nebraska, and of general circulation in Hall County, Nebraska, and as such has charge of the records and files of the Grand Island Independent, and affiant knows of his/her own personal knowledge that said newspaper has a bona fide circulation of more than 500 copies of each issue, has been published at Grand Island, Nebraska, for more than 52 weeks successively prior to the first publication of the annexed printed notice, and is a legal newspaper under the statutes of the State of Nebraska; that the annexed printed notice was published in said newspaper.

*Sherri Sheeks*

PUBLISHED ON:  
 08/25/20

TOTAL COST: 226.10  
 AD SPACE:

Subscribed in my presence and sworn to before me this 3rd day of September, 2020.

My commission expires

*9.2.22*  
*LeAnn L. Wilsey*  
 Notary Public

State of Nebraska - General Notary  
 LEANN L. WILSEY  
 My Commission Expires  
 April 2, 2022

Notice of Special Hearing To Set Final Tax Request

Grand Island Public Schools (40-0002) in Hall County, Nebraska  
 PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Section 77-1601.02, that the governing body will meet on the 3rd day of September 2020 at 6:30 o'clock P.M. (immediately after the Budget Hearing), at Kneale Administration Building, Board Meeting Room for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to setting the final tax request.

Property Valuations	2019-2020	2020-2021	Change
	\$3,350,965,335	\$3,525,325,966	5.20%

2019/20 Budget Information

2020/21 Budget Information

Fund	2019-2020 Operating Budget	2019-2020 Property Tax Request	2019 Tax Rate	Property Tax Rate (2019-2020 Request Divided By 2020 Valuation)	2020-2021 Operating Budget	2020-2021 Proposed Property Tax Request	Proposed 2020 Tax Rate	Change in Tax Rate	Change in Operating Budget
General Fund	131,681,718.00	34,850,056.23	1.040000	0.988563	141,470,257.00	36,663,407.00	1.040000	0%	7%
Bond Fund(s) K-12	86,750,000.00	6,301,123.80	0.191195	0.178739	6,750,000.00	6,247,284.80	0.177807	-7%	-92%
Special Building Fund	15,000,000.00	335,113.28	0.010000	0.009506	10,000,000.00	352,549.00	0.010000	0%	-33%
Qualified Capital Purpose Undertaking Fund K - 12	8,100,000.00	1,005,306.35	0.030000	0.028517	2,200,000.00	1,057,615.00	0.030000	0%	-73%
Total	241,531,718.00	42,491,599.66	1.271195	1.205325	160,420,257.00	44,320,855.80	1.257807	-1%	-34%

## Notice of Special Hearing To Set Final Tax Request

Grand Island Public Schools (40-0002) in Hall County, Nebraska

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<b>Special Building Fund</b>	15,000,000.00	335,113.28	0.010000	0.009506	10,000,000.00	352,549.00	0.010000	0%	-33%
<b>Qualified Capital Purpose Undertaking Fund K - 12</b>	8,100,000.00	1,005,306.35	0.030000	0.028517	2,200,000.00	1,057,615.00	0.030000	0%	-73%
<b>Total</b>	241,531,718.00	42,491,599.66	1.271195	1.205325	160,420,257.00	44,320,855.80	1.257807	-1%	-34%

# Kneale Administration Building

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TO: Facilities & Finance Committee  
RE: Minutes from Meeting, Tuesday, September 1, 2020

Mr. Virgil D. Harden, MBA, SFO  
Chief Financial Officer  
123 South Webb Road  
P.O. Box 4904  
Grand Island, NE 68802-4904

Members Present: Dr. Dan Brosz, Mr. Terry Brown, Mrs. Kelly Enck,  
Mr. Carlos Barcenas, Dr. Tawana Grover, Mr. Virgil Harden, Mr. Dan Petsch

## NEW BUSINESS:

Phone: (308) 385-5900 x 1144  
Fax: (308) 385-5949  
Email: [vharden@gips.org](mailto:vharden@gips.org)  
Web: [www.gips.org](http://www.gips.org)

1. Bills Listing – Mr. Harden
2. Request for Proposals – None
3. Information Technology Update:
  - Urgency of Telecom Equipment Update: Mr. Cory Gearhart reported on phone systems that are currently installed throughout the district. The district had been using Iwatsu as the district standard. In 2016, we were notified that Iwatsu was moving out of the United States and Starr would be the last building to install an Iwatsu system at. Since then, we moved to Mitel as our district standard. Mitel is probably the biggest PBX supplier in the world. Mr. Cory Gearhart indicated that there have been lingering issues trying to get the Iwatsu and Mitel systems to communicate. GISH is the largest system in the district and having them on their own system would be a great help. GISH is the hub point for the middle schools. The Kneale Administration Building is the hub point for all elementary schools. Mr. Cory Gearhart shared a spreadsheet that showed each building and the system installed along with a replacement cost and a replacement priority. There are some additional costs on the network side for switches. The Mitel hardware is on the NJPA. Mr. Virgil Harden and Mr. Cory Gearhart would like to move forward with GISH at this time. After discussion, Mr. Dan Petsch wants to move the Kneale Administration Building forward as well. The projects will be funded through the Buildings and Grounds General Fund. This item will be discussed as both information and action at the September board meeting.
  - Network & Systems Engineer: Mr. Cory Gearhart reported that the ID Department has struggled to keep someone in the Network & Systems Administrator position. The district has gone from 3000 devices to over 12000 devices and included with that 15% of learners are no longer in the buildings to learn. The employees leaving this position are moving onto positions that have the same responsibilities but pay approximately \$25,000 more yearly. Mr. Cory Gearhart is proposing to convert the position from an hourly classified position to a salaried exempt position. The title will be changed to Network and Systems Engineer. The salary range will be somewhere between \$60,000-\$85,000. There will be added responsibilities along with these changes. The additional salary funds will be shifted from the IT General Fund to Personnel Funds. This position will also be discussed at the personnel committee meeting.
4. Nutrition Services Update: Mrs. Kris Spellman reported that things are running pretty smoothly. The breakfast/lunch pick up is at Door #18 at the Kneale Administration Building. Nutrition Services just hired for their final open position last Friday. Mr. Virgil



Harden shared that the USDA announced a continuation of the Summer Food Service Program through December 31, 2020. Mrs. Kris Spellman indicated that the Summer Food Service Program can only be run when school is not in session. Mrs. Kris Spellman will get clarification on these changes and report back.

5. CPM Materials Update: Dr. Toni Palmer reported on the additional CPM's Core Connections 2 student HB and ebooks for 7<sup>th</sup> grade, Core Connections 3 student HB and ebooks for 8<sup>th</sup> grade, and Core Connection Algebra student HB and ebooks for 8<sup>th</sup> grade. The district is short materials to support students with digital textbooks. All students need to have access to these digital textbooks. The supplier is providing the resources at the 2019 pricing. The cost will not exceed \$46,750 and will be funded through the L4L budget. Dr. Ashley Tomjack reported the books are good for 8 years. This information will be brought to the September board meeting for Information and Action.
6. Review of Depreciation and Special Building Fund: Mr. Virgil Harden reported on the Depreciation Fund. Total Funds Available July 1, 2020, were \$1,983,329.86. There were disbursements in July of \$455,841.45 and encumbrances in August of \$872,931.83. The Available Balance August 31, 2020, was \$654,556.58. Mr. Virgil Harden indicated that there will be limited funds available in the Depreciation Fund for the 2020/2021 school year. For the Special Building Fund, Total Funds Available July 1, 2020, were \$4,549,254.19. There were disbursements in July of \$14,244.95 and encumbrances in August of \$323,447.87. The Available Balance August 31, 2020, was \$4,211,561.37.
7. Review of the General Fund: Mr. Virgil Harden reported there is \$113.6 million revenue that has been received and there are \$113.8 million in expenses. Mr. Virgil Harden moved approximately \$750,000 to activities budgets so the buildings will have those funds to spend since they weren't spent after school shut down in March. Mr. Virgil Harden will get a report out on the mold costs at GISH. The CARES act reimbursement is \$2.1 million which includes \$100,000 for non-public schools. The application for reimbursement for expenses has been sent to NDE for approval.
8. Bond Issue Spending – Mr. Harden
9. Federal Programs Update and Financial Report(s): There were \$11,000,000 in funds in the budget. Expenses are over \$7,000,000. Mr. Virgil Harden reports that this year we will be allowed to carry over more than 15% with no penalties.
10. NPERS Order to Pay Retirement on Officials: Mr. Virgil Harden reported on the order to comply and pay retirement on officials. The Officials are not hired by GIPS and are considered Independent Contractors. Mr. Virgil Harden indicated that the district now has to pay retirement for officials that are employed by a school district. There will be Dual processing for officials. For any official that is employed by a school district, retirement must be paid. For all other officials, the retirement does not have to be paid.
11. GFOA Best Practices in School Budgeting Updating – Mr. Harden
  - Annual Review of Investment & Debt Policies: The Debt Management Policy was approved March 7, 2019, and calls for an annual review. There have been no changes for either the Investment or Debit Policy. These will be reviewed at the September 3, 2020, budget meeting along with the new Fund Balance Policy.
  - Initial Review of Fund Balance Policy: Gilmore & Bell put together the Fund Balance Policy and Mr. Virgil Harden indicates it mostly applies to the General

Fund. The policy states that an unrestricted fund balance in an amount approximately equal to a minimum of 3 months operating expenses shall be maintained by the district.. Is 3 months appropriate? There needs to be a dialogue on this policy. Mr. Virgil Harden will distribute this policy at the September 3 meeting. More discussion will need to be held regarding the fund balance.

12. Team Mates MOU: Mrs. Jennifer Worthington reported on the MOU from Team Mates. This MOU was done due to the fact that most face-to-face sessions with team mates cannot be done at the present time due to COVID19. When face-to-face sessions cannot be held, online match meetings will be facilitated. This MOU will be on the consent agenda at the September board meeting.
13. Regional Planning Commission Notices: Mr. Virgil Harden indicated that none of the notices have an impact on the district. If there are any questions on the notices, please let him know.
14. Annual Review of Purchasing Limits: Mr. Virgil Harden and Mr. Dan Petsch presented the Purchasing Limits. No changes are being requested at this time. Next year, the amount required for RFPs may be requested to increase. Also, a date of the last change will be added to the guidelines for reference.
15. Early Childhood Education at O'Connor Learning Center Naming Agreement: Mr. Virgil Harden and Mrs. Traci Skalberg reported on the naming gift agreement for the Early Childhood Education center. JBS Swift met with Mrs. Traci Skalberg and Dr. Tawana Grover. JBS was very interested in wanting to invest in the Grand Island Public Schools. The two areas they were interested in were the Medical Academy at CHI and early childhood education. They are interested in donating \$400,000 to the Early Childhood Education at O'Connor Learning Center along with \$500,000 to the Medical Academy at CHI. They would also like to have naming rights along with the \$400,000 donation. Mrs. Traci Skalberg presented the naming gift agreement that the Foundation will need to have completed. The CHI Foundation will handle the \$500,000 gift for the medical academy. The room at the Early Childhood center will most likely be the gym. The naming rights will apply for the useful life of the facility. Mr. Virgil Harden informed the committee that Mr. Dan Petsch has contacted the architect to get cost figures for changing from carpet to two other options: Change classroom  $\frac{3}{4}$  epoxy and  $\frac{1}{4}$  carpet or Change classroom back to rubber flooring. Once those figures have been obtained, Mr. Dan Petsch will inform the committee. The naming gift agreement will be an information item at the September board meeting.
16. Change Order No\_11 Memorial Stadium: Mr. Petsch reviewed Change Order 11 for the Memorial Stadium project. The total of the change order is \$16,090.27 and includes ceiling changes in the East Stadium, track lighting in the East Stadium, crushed concrete for the track compaction, Knox box in the West Stadium, SPR fine asphalt at the track, and a credit for metal panels.
17. Building Projects\Ten Year Plan Update – Mr. Dan Petsch
  - Track: finalizing the last run of the 2” asphalt layer. Following that, must wait a minimum of 20-25 days before track coating can be applied. Once coating is started, no one can walk on the surface for a week. Scheduling punch list for East Stadium and exterior. Hausmann has an employee that is assigned to

warranty work which makes the punch list work more smoothly. That person will be following closely with contractors to make sure the work gets completed.

- Roof projects: walked all roof projects yesterday. We completed a lot of roofing this summer and it is all looking very good.
- West Lawn flooring: should be complete this week.
- Dodge flooring: will be completed within the next three weeks.

18. Open Agenda Items as Necessary – F&F Team

NEXT MEETING:      **Tuesday, September 29, 2020, at 7:30 a.m.**

*Dan, Kim, & Virgil review agenda items for BOE meeting.*

To: Leading for Learning BOE Committee  
From: Dr. Toni Palmer  
RE: Meeting September 1, 2020 Virtual  
4:00PM-5:30PM

New Business: [Link to Folder](#)

- Academy update-Mr. Phillips provided an update on the enrollment and what's new for the Academies at Grand Island Senior High.
  - It's been a great start:
    - The Academy of Freshman Exploration has 630 students
    - The Academy of Business Communications is growing.
      - They are working on developing an FFA Chapter.
      - Students and staff participated in a 3-day training on how to run the new scoreboard and will be running this during school events.
      - We have a new stock ticker installed and will be up and running soon.
    - The Academy Law & Public Safety is partnering with Central Community College with an Opportunity to earn 6 credits this year
- Mr. Phillips also updated the committee on the Integrated Science Off-site classes at CPI and Wyandotte and this has helped address space, travel, and class size needs at GISH.
- Mr. Wichman provided an overview of Edmentum from the student and teacher view. Teachers assigned to support students are making daily touchpoints to monitor progress and provide students support as needed.
- Dr. Tomjack provided information on the CPM instructional materials funding request. This was presented as information and action.
- Dr. Tomjack also provided information regarding the start of the year's professional learning. All of our teachers including substitutes and some paraprofessionals engaged in Remote Instruction professional learning before school started.
  - Feedback from teachers on the Remote Instruction training included was positive
  - There is ongoing training for teachers that are teaching virtual students
- Dr. Doll provided an update on attendance numbers first 14 days of school and a summary of how virtual school is going. He presented on this information tonight.
- Dr. Palmer concluded the meeting with an update on the assessment calendar and Thriving Minds Summer school data.

Next meeting will be virtual October 6th at 4:00.

Information:

Summer School supported with Title IV dollars

**THRIVING MINDS**

- ❑ GEAR UP inspired STEAM Focus
- ❑ Deepen understanding and fluency of essential 21st Century skills
- ❑ Engage in critical thinking, problem-solving, and creativity experiences
- ❑ Extend and enrich learning
- ❑ Exploratory activities -Projects
- ❑ Embeds College and Career readiness

THE SCOW: THE TRY'S LOU!!  
TIME TO TURN OFF THE LIGHTS!  
BY ASHON

*Students who thrive.*

**THRIVING MINDS**

- ❑ 30+ students showed interest
- ❑ 15 projects designed and offered to students
- ❑ 30 projects completed and feedback given for each

*Students who thrive.*

## Personnel Committee

September 3, 2020

### Committee Report

- **CONFIDENTIAL - Dr. Palmer presented a recommendation to re-classify one FTE within the L4L Department which would specialize in supporting the online curriculum resources and to assist with troubleshooting technical issues related to instruction and assessment resources. Any additional costs associated with a higher salary (estimated to be up to \$15,000) will be transferred permanently from the L4L budget to wages.**
- Mr. Gearhart presented a recommendation to re-classify the Network & Systems Administrator to a Network & Systems Engineer. The scope of responsibility for this position has increased as the district has continued to expand the network and moved into virtual learning environments that also requires support of students and families at home. This reclassification will allow the district to attract and retain the caliber of talent necessary to meet student demands. The additional costs associated with this change of classification (estimated to be up to \$25,000) will be transferred permanently from the IT budget to wages.
- With the current suspension of middle school athletics and activities, staff who were assigned those coaching and sponsorship responsibilities were given the opportunity to accept reassignment to other activities throughout the district as needed, in return for their current ES contracts to continue to be paid. Currently 80 of 103 contracts have been returned signed.
- A strategy planning call with DMG took place on Aug. 18 to begin planning the Strategic Budgeting and AROI professional development. DMG is now in the process of creating the timeline for the work, to include three AROI PD sessions, conducting an AROI analysis, 2 PD sessions for principals and administrators including a budget simulation. The majority of this work will be completed during the fall of 2020.
- Last month we reported on the development of the Step In Program, to provide students and their families with academic support in the event the district would need to transition to either the Select or the Remote Model. This program is ready to pilot in the virtual elementary school, so that we are ready to implement if necessary.
- The committee reviewed a report of evaluations completed during the 2019-2020 school year.

## **Staffing Update:**

Certified Staffing: The district is recruiting to fill the following certified vacancies

- Elementary 1st grade, resignation due to health reasons.
- Middle School Education Consultant, request to be released

Classified Staffing: Human Resources is currently recruiting for para's, custodians, network administrator, attendance monitor, and LPN.

## **Administrative Staffing:**

- Screening interviews for the Director of Strategic Communications will be completed by Human Resources the week of 8/31/20. From that group, 3-4 candidates will be selected for a 2nd interview with superintendent, cabinet and selected representatives of key stakeholder groups.
- Recruiting for an Accountant in the Business Office, due to resignation.

## **Staff Adjustments**

Staff Adjustments were reviewed and accepted as presented.

## **Next Meeting:**

- Oct. 6, 2020 @ 7:00 AM.
- Reporter:
  - September: Terry Brown
  - October: Kelly Enck
  - November: Erika Wolfe
  - December: Terry Brown

Every Student, Every Day, A Success! In educating students, we teach hearts as well as minds.

BOE Policy Committee Meeting – Monday, Sept. 14, 2020 – 4:30pm – Zoom  
*Students prepared to make positive contributions to society and thrive in an ever-changing world.  
Empower - Personalize - Design - Partner*

- 1. Review minutes from Aug. 10, 2020 – 1.1**
- 2. Review Agenda for changes or additions – 2.1**
- 3. Policy for Sept. 10, 2020 - BOE Meeting:**
  - Policy on Final Read:**
    - 1111 EQUITY IN GRAND ISLAND PUBLIC SCHOOLS
    - 7850 ANIMALS IN THE SCHOOL
    - 8320 COMPULSORY ATTENDANCE AGES
    - 9211 DISTRICT ANNUAL REPORT
  - Policy on First Read:**
    - 8530 SAFETY AND GENERAL WELFARE
    - 8514 MEDICATIONS IN SCHOOL
    - 8655 STUDENT CONCUSSIONS
- 4. NEXT MEETING:**
  - October 5, 2020 – 4:30pm via Zoom
  - November 9, 2020
  - December 7, 2020
  - January 11, 2021
  - February 8, 2021
  - March 8, 2021
  - April 13, 2021
  - May 5, 2021
  - June 7, 2021
- 5. Board Report Oct 8 – Erika Wolf**
  - Sept 14 and Oct 8 minutes
- 6. Board role in approval processes:**
  - Board adopts or approves based on federal, state, and/or local statute requirements
  - Board adopts or approves proposals with input from staff
  - Board committees provide input on superintendent or designee proposals
  - Board receives updates on initiatives, programs, and operations
- 7. Policy for review:**
  - GIPS Title IX Statement – added to all policies below – complaint form has been updated
  - 1310 NONDISCRIMINATION - complaint form has been updated
  - 1311 BULLYING AND HARASSMENT (Staff) - complaint form has been updated
  - 6214 ABUSE OF STUDENTS BY STAFF
  - 6215 BULLYING AND HARASSMENT (Staff)



Every Student, Every Day, A Success! In educating students, we teach hearts as well as minds.

6252 PROFESSIONAL BOUNDARIES BETWEEN STAFF AND STUDENTS  
6411 EQUAL OPPORTUNITY AND AFFIRMATIVE ACTION  
7705 SPECIAL EDUCATION POLICIES  
8420 STUDENT DUE PROCESS RIGHTS  
8430 STUDENT APPEARANCE  
8432 UNSPONSORED ORGANIZATIONS OR GANG ACTIVITIES  
8450 STUDENT DISCIPLINE  
8453 STUDENT SUSPENSION, EXPULSION, AND MANDATORY REASSIGNMENT  
8454 HAZING  
8455 BULLYING AND HARASSMENT (Students)  
8530 SAFETY AND GENERAL WELFARE  
8550 CHILD ABUSE AND NEGLECT  
8551 ABUSE OF STUDENTS BY EMPLOYEES  
8552 DATING VIOLENCE PREVENTION

**8. Moved to Board Governance Committee**

2215 BOARD MEMBERSHIP  
2311 BOARD MEMBER VACANCIES  
3210 QUALIFICATIONS AND DUTIES OF THE SUPERINTENDENT  
3212 SUPERINTENDENT EVALUATION

**9. Discussion:**

LB 1089 FAFSA Vetoed

**10. Working on:**

LB 515 – Student Discipline Act updates  
LB 1080 Student Teacher Relationships  
Online Learning  
Rental Agreement  
Donations of Artwork

**11. Tabled**

Field Trips  
Abuse of Students by Staff  
2111 BOARD OPERATING PRINCIPLES  
2215 BOARD MEMBERSHIP  
2311 BOARD MEMBER VACANCIES  
3210 QUALIFICATIONS AND DUTIES OF THE SUPERINTENDENT  
3212 SUPERINTENDENT EVALUATION

## Kneale Administration Building

Public Relations and Partnership Development Committee  
Minutes

Thursday, September 3, 2020 – [Zoom link in your calendar invitation](#)



**In attendance: Dr. Grover, Jennifer Worthington, Kim Jensen, Julie Gortemaker, Tim Mayfield, Carlos Barcenas, Dr. Dan Brosz, Bonnie Hinkle, Kelli Mayhew**

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### Beat on the Street

1. The group discussed the rationale for decisions on activities and athletics.

### Start of the school year- Grover

2. School has been in session for three weeks, and we are still going strong.

### Dashboard - Worthington

3. The district is working on a dashboard of positive COVID-19 cases and number of quarantined individuals in GIPS.

### Notification of COVID-19 activity - Worthington

#### Communication matrix

4. The district is working through different ways to communicate with parents and the community about COVID-19 activity.

### Race issues at the high school and communication

5. The group discussed race issues at the high school and ways to address them in the district and community.

### Sports and Activities at GISH - Worthington

6. The district is continuing to communicate about plans and continues to evaluate.

### GIPS Foundation Strategic Planning - Worthington

7. The GIPS Foundation is beginning a strategic planning process and they are including district representation. This is a great opportunity to plan together.

Reporter for Board Meeting: Dr. Dan Brosz

**Next Meeting: Thursday, November 5, 2020 8:00 AM**

123 South Webb Road • Grand Island, NE 68802-4904  
308 385-5900 • Fax 308 385-5949 • [jworthington@gips.org](mailto:jworthington@gips.org) • [www.gips.org](http://www.gips.org)

**Every Student, Every Day, a Success**

*We will not meet in October unless needed.*

123 South Webb Road • Grand Island, NE 68802-4904  
308 385-5900 • Fax 308 385-5949 • [jworthington@gips.org](mailto:jworthington@gips.org) • [www.gips.org](http://www.gips.org)

**Every Student, Every Day, a Success**

Grand Island Public Schools Foundation  
Notes for Board of Education  
9/10/2020

1. The Foundation Staff and Board met with organizations operating under our umbrella on Monday, August 24 to review policies and procedures and build relationships. The organizations that currently operate under the GIPS Foundation's Umbrella include boosters clubs, special project clubs, and other ongoing philanthropy funded ventures.
2. The Foundation has opened the online Classroom Mini-grant application. This round of grants shall be for Projects that will benefit students after November or during the spring or summer of 2021. Classroom grant requests will be accepted through September 30.

The Foundation awards mini-grants in two rounds on an annual basis. Mini-grants are designed to fund educational opportunities for students that are not available through the school district's general budget.

3. The Foundation will undergo our annual audit next week.
4. The Foundation Board hears a report each month of the opportunities or emergencies being funded with various foundation funds. As school has started, these requests have picked up and the stories would put a lump in anyone's throat. We are grateful to be able to help.
5. As a Thank you to all GIPS Staff for their resilience and perseverance, the Foundation procured a billboard with this messaging near the Kneale Administration Building during the month of September.
6. The Foundation Board along with representatives of the Board of Education and district staff will begin a Strategic Planning process in September. It is expected that the process will take 4-6 months.
7. At their board meeting next week the GIPS Foundation Board will --review and accept their annual operating and unrestricted budget.

# Kneale Administration Building

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Dr. Grover, Superintendent



## MINUTES Governance Committee Meeting August 10, 2020

### 1. Process for Board Vacancies & Appointments --

- a. [Documents for Review](#) -- final sign off from Governance Committee -- updates made as discussed and documents ready for review
- b. Next Steps
  - i. Present to BoE in 8/13 meeting
  - ii. Approve in September BoE meeting
  - iii. Policy updates made as needed
  - iv. Ask Cory Gearhart to make applicant form a fillable on-line form
  - v. Dr. Grover and Michelle will work on converting the documents to GIPS standards.

### 2. Succession Plan for Board Leadership

- a. Reasons for Change Exercise (July Meeting Notes):
  - i. Fosters continuity -- for BoE, Supt, Admin and all staff
  - ii. Removes the guessing -- BoE knows who is interested in leadership positions.
  - iii. Current policy allows for anyone interested in a leadership position to make their intentions known.

79-564.

Class III school district; school board; officers; elect.

At the first meeting of each school board or board of education elected in a Class III school district, and annually thereafter, the board shall elect from among its members a president and vice president. The board shall also elect a secretary who need not be a member of the board. If the secretary is a member of the board, an assistant secretary may be named and his or her duties and compensation set by the board.

- iv. In the future we need to have a conversation about having a paid position for the Board Administrative Assistant. This would be someone different than the Superintendent's Administrative Assistant. Do we hire a part time

person now as part of a succession planning for the board secretary position? Start putting together a job description. Heidi will work on the job description. DONE -- see link: [Board Sec 8/10: Dr. Grover will work with the cabinet on this revised job description.](#)

- v. Could the Governance committee be a stepping stone to a leadership position?
  - vi. What other leadership opportunities exist? For example, the Legislative Committee Representative is a good leadership opportunity. What others exist? Recommend future leaders attend the Advocacy Conf in DC.
  - vii. What can we do to make the current policy less restrictive and allow for open dialogue? Topic for next meeting.
- b. Discuss Proposed Changes
- i. Current policy wording:
    1. *Board President and Board Vice-President Positions*
      1. *The positions of Board President and Board Vice-President shall be elected annually at the January Board of Education meeting.*
        - i. *Within two days following the November board meeting, the current Board President and Board Vice-President will notify the Board Secretary and the Board of Education of their interest and willingness to be considered for re-election of their positions.*
        - ii. *Board members interested in being considered for Board President or Board Vice-President shall make their intentions known to the Board Secretary and the Board of Education on or before December 1st.*
        - iii. *All board members expressing an interest in the positions will be subject to nomination for office at the January meeting.*
        - iv. *The Board Secretary will facilitate the election process at the January meeting.*

#### 8/10/2020 Additional Discussion on Possible Changes

- The current process may eliminate the meetings before the meetings or after the meetings. Should we leave the policy as is?
- Do we need a reminder in October about board elections coming up in January? Make sure if they want to be a leader position to put their name in the hat?
- Nominating committee -- would this work? Need to ask Mr. Steele if this is legal. Research this option.

- Governance Committee -- gather who would like to be leadership position and help develop the potential candidates?
- Current President could give a year's advance notice, and then others could attend leadership training put on NASB for personal development?
- Ask for ideas from other BoE members.
- Past President position added -- train new President?
- Do we have retreat now to talk through? Yes.
- **Next Steps:** Ask the entire BoE to read the notes on our discussion and ask for ideas. Discuss in a Board retreat.

### 3. Board Student Rep

- a. 20/21 school year will be spent by the Governance committee reviewing the position and determining what changes we want to make and developing a policy.
- b. We do want a student rep for 20/21
- c. Dr. Grover will inform Mr. Gilbertson to proceed with the current process for identifying applicants.
- d. The Governance Committee will interview potential candidates.

### 4. Fiscal policy/decisions/budget aligning with the Strategic plan. Educated board members:

- a. Needs Assessment -- be sure it shows us how it aligns with strategy
- b. When we voted on Academies, we didn't think about how to fund.
- c. Fulfilling Strategic plan takes money, but BoE struggles to realize it until we see the actual figures.
- d. Dr. Grover will talk to Mr. Harden about what can be presented during the Budget workshop to help educate the BoE on what it will take to fund the Strategic Plan.
- e. Important to have this training prior to the new Strategic plan being formulated.

### 5. Board Retreats -- frequency and number per year

- a. We do need a Fall 2020 Retreat.
- b. Bonnie will poll BoE members
- c. The retreat needs to be virtual due to the current GIPS guidelines for meetings.
- d. Topics include:
  - i. Book study of How to be an Antiracist
  - ii. Governance Committee Review
    1. Review book
    2. Review leadership succession
  - iii. Strategic Plan Update and Planning
  - iv. Frequency of Board Retreats

6. [Governance Committee Spreadsheet](#) -- review & update

7. Next Meeting -- 9/8 (Tue) 5:30pm



# Kneale Administration Building

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Dr. Grover, Superintendent



## **MINUTES Governance Committee Meeting August 17, 2020**

1. Vacancy
  - a. Emails to Mr. Hulinsky and Mr. Mayfield
    - i. Bonnie sent an explanation to both gentleman on 8/14
    - ii. Does not change November election
  - b. Board Member Workshop
    - i. Go forward
    - ii. Emphasize -- only four month appointment -- if not one of individuals on November ballot, they would have to hold a write in campaign
    - iii. Hold in person
    - iv. Ask Tracy Overstreet to attend
    - v. RSVPs will be required
    - vi. 8/30 Sunday -- 2pm
  - c. Applications -- converting to fillable/online
    - i. Ask Cory Gerhart and his team -- ready by 8/21
    - ii. Communication on 8/21 about application timeline, board workshop and appointment time frame
      1. Newspaper
      2. PSA -- radio
      3. Key Communicator
      4. Parent Advisory
      5. PTAs in Ward B
  - d. Date for interviews
    - i. 9/3 after Budget Workshop -- hold meeting to review applications and review Rubric
    - ii. 9/8 Interviews -- 6:30pm
  - e. Timeline
    - i. 8/21 Application available online
    - ii. 8/21 Communication
    - iii. 8/27 RSVPs due for Board Applicants Workshop
    - iv. 8/30 2pm Board Applicants Workshop
    - v. 8/31 Applications due by 4:30pm
    - vi. 9/3 Board review applications and Rubric (immediately after Budget workshop)

- vii. 9/8 6:30pm Interviews held
- viii. 9/10 5:30pm Board takes seat

- 2. Replacement for Governance Committee -- Bonnie will send a message to Carlos to ask if he is still interested.

I believe the term expires Jan 6, 2021. Neb. Rev. Stat. §32-543 sets out the terms for Class III school district board of education members as ending "on the first Thursday after the first Tuesday in January."

The representative elected Nov. 3, 2020 then should take office Thursday, January 7, 2021.

The information I sent last week is correct. If the school board appoints one of the current candidates there is no effect on the ballot as the candidate names will all still be printed. If the board appoints an applicant who is not one of the existing candidates, the applicant name will not be on the ballot. The applicant may apply as a write-in candidate only and that deadline is Oct. 23.