Owasso Board of Education Special Meeting
Monday, June 15, 2026 8:00 AM Central

Board of Education Conference Room of the
Dale C. Johnson Education Service Center
1501 N Ash St.
Owasso, Oklahoma 74055

I. **Call to Order and Roll Call**
Attendance Taken at 8:01 AM.

Brent England:	Present
Neal Kessler:	Present
Rhonda Mills:	Present
Stephanie Ruttman:	Present
Forrest Turpen:	Present

Present: 5.

II. **Pledge of Allegiance**

III. **Consent Agenda:** Board to consider and take possible action on the following consent agenda items. (Dr. Coates)
Motion to approve Consent Agenda items. This motion, made by Stephanie Ruttman and seconded by Forrest Turpen, passed.

Brent England:	Yea
Neal Kessler:	Yea
Rhonda Mills:	Yea
Stephanie Ruttman:	Yea
Forrest Turpen:	Yea

Yea: 5, Nay: 0

A. Minutes of Regular Meeting May 11, 2026
B. Minutes of Special Meeting May 20, 2026
C. Teaching and Learning
    i. Out of State Student Activity Trips
    ii. Memorandum of Understanding (MOU) with Tulsa Community College for Owasso High School students to participate in the Concurrent Enrollment Program for the 2026-2027 school year at a cost of $0 to the school district, as outlined in the attachment and authorize the Superintendent or designee to execute the MOU
    iii. Contract with Beth Anne Manipella, O.T., to provide Occupation Therapy Services for the 2026-2027 school year at a cost outlined in the attachment and authorize the Superintendent or designee to execute the Contract
    iv. Contract with Integrative Physical Therapy for the 2026-2027 school year at a cost outlined in the attachment and authorize the Superintendent or designee to execute the Contract
    v. Memorandum of Understanding (MOU) with A New Leaf, Inc. to provide the Autism Works program for students at Owasso Public Schools for the 2026-2027 school year at a cost to the District as outlined in

the attachment and authorize the Superintendent or designee to execute the MOU

vi. Memorandum of Understanding (MOU) with CREOKS Mental Health Services, Inc., to provide group and individual counseling and other services for the 2026-2027 school year at no cost to the District and authorizes the Superintendent or designee to execute the MOU

D. District Services
   i. Safe and Healthy School Committee Meeting minutes
   ii. Contract with Sodexo for Food Management Services for the 2026-2027 school year at a cost as outlined in the attachment and authorize the Superintendent or designee to execute the Contract
   iii. Memorandum of Understanding (MOU) with Youth Services of Tulsa for Substance Abuse Services for the 2026-2027 school year at a cost of $5,000, as outlined in the attachment and authorize the Superintendent or designee to execute the MOU
   iv. Service Agreement with Pinnacle Pest Solutions for scheduled service and inspections for the 2026-2027 school year at a cost of $32,186.40 per year as outlined in the attachment, and authorize the Superintendent or designee to execute the Agreement
   v. Service Agreement with Schindler Elevator Corporation for elevator maintenance services for the 2026-2027 school year at a cost of $16,200 per year as outlined in the attachment and authorize the Superintendent or designee to execute the Agreement.

E. Technology
   i. Current capacity numbers for transfer students
   ii. Quote from Dell Technologies for the purchase of Adobe licensing at a cost of $5,960.00, as outlined in the attachment and authorize the Superintendent or designee to execute the Quote

F. Finance
   i. Purchase orders (encumbrances) and changes to encumbrances for May 2026 2025-2026 General Fund #1725-1778 (Vendors) $1,911,395.64
   2025-2026 General Fund Net Change Orders $4,345.01
   2025-2026 Building Fund #97-99 (Vendors) $20,753.95
   2025-2026 Child Nutrition Fund #51 (Vendors) $25,000.00
   2025-2026 Bond Fund 31 #421-432 (Vendors) $286,390.78
   2025-2026 Bond Fund 35 #5-6 (Vendors) $6,718.92
   2025-2026 Bond Fund 39 #10 (Vendors) $5,200.00
   2025-2026 Bond Fund 05-BOK #33-54 (Vendors) $821,042.92
   ii. Activity Financial Report for May 2026
   iii. Activity Account Budgets
   iv. Memorandum of understanding (MOU) with BSN Sports, LLC. to enter into an Exclusive Supplier Agreement with Owasso Public Schools athletic department for the 2026-2031 school year, for the purchase and supply of Nike apparel and footwear, along with other apparel and equipment offered

by BSN, as outlined in the attachment and authorize the Superintendent or designee to execute the MOU

v. Advertising Agreement with Owasso Summit as a Volleyball sponsor for the 2026-2027 school year at a donation of $1,000, as outlined in the attachment and authorize the Superintendent or designee to execute the Advertising Agreement

vi. Annual Membership Dues for Owasso Chamber of Commerce for the 2026-2027 school year at a cost of $1,664.00, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement

vii. Renewal Quote for Workers Compensation Insurance for Fiscal Year 2026-2027 at a Total Cost of $205,000 with Oklahoma School Assurance Group (OSAG)

viii. Renewal Quote and Annual Resolution for Property and Liability Insurance for Fiscal Year 2026-2027 at a Total Cost of $1,651,387 with Oklahoma Schools Insurance Group (OSIG)

G. Human Resources

i. Transitions

IV. **Communications/Superintendent** - Dr. Margaret Coates

A. Board to consider and take possible action on a Financial Agreement with Ignite2Unite for a professional development workshop for district leaders for the 2026-2027 school year at a cost of $3,700 as outlined in the attachment and authorize the Superintendent or designee to execute the Agreement
Motion to approve an agreement with Ignite2Unite for a professional development workshop for district leaders for the 2026-2027 school year at a cost of $3,700. This motion, made by Neal Kessler and seconded by Stephanie Ruttman, passed.

Brent England:	Yea
Neal Kessler:	Yea
Rhonda Mills:	Yea
Stephanie Ruttman:	Yea
Forrest Turpen:	Yea

Yea: 5, Nay: 0

V. **Teaching and Learning** - Mark Officer

A. Board to review Policy #1.76a for first reading. Edits, changes, and additions to the policy are outlined in the attachment

B. Board to consider and take possible action on the Clinical Rotation Agreement with Northeastern State University for all Health Profession Program Students for the 2026-2027 school year at a cost of $-0-, as outlined in the attachment and authorize the Superintendent or designee to execute the Agreement
Motion to approve the Clinical Rotation Agreement with Northeastern State University for all Health Profession Program Students for the 2026-2027 school year at a cost of $-0-, as outlined in the attachment and authorize the Superintendent or designee to execute the Agreement. This motion, made by Forrest Turpen and seconded by Stephanie Ruttman, passed.

Brent England:	Yea

Neal Kessler:	Yea
Rhonda Mills:	Yea
Stephanie Ruttman:	Yea
Forrest Turpen:	Yea

Yea: 5, Nay: 0

C. Board to consider and take possible action on a Contract with PACE Therapies to provide Occupational Therapy Services for the 2026-2027 school year at the cost outlined in the attachment, and authorize the Superintendent or designee to execute the Contract

Motion to approve a contract with PACE Therapies to provide Occupational Therapy Services for the 2026-2027 school year at the cost outlined in the attachment, and authorize the Superintendent or designee to execute the Contract. This motion, made by Neal Kessler and seconded by Brent England, passed.

Brent England:	Yea
Neal Kessler:	Yea
Rhonda Mills:	Yea
Stephanie Ruttman:	Yea
Forrest Turpen:	Yea

Yea: 5, Nay: 0

D. Board to consider and take possible action on the proposed edits, changes, and additions to the 2026-2027 Student Handbooks: Elementary, 6th,7th,8th Grade, Owasso Ram Academy, and Owasso High School, as outlined in the attachments

Motion to approve the proposed edits, changes, and additions to the 2026-2027 Student Handbooks: Elementary, 6th,7th,8th Grade, Owasso Ram Academy, and Owasso High School, as outlined in the attachments. This motion, made by Neal Kessler and seconded by Forrest Turpen, passed.

Brent England:	Yea
Neal Kessler:	Yea
Rhonda Mills:	Yea
Stephanie Ruttman:	Yea
Forrest Turpen:	Yea

Yea: 5, Nay: 0

E. Board to consider and take possible action on the proposed edits, changes, and additions to the 2026-2027 SPARK Employee Handbook, as outlined in the attachment

Motion to approve the proposed edits, changes, and additions to the 2026-2027 SPARK Employee Handbook, as outlined in the attachment. This motion, made by Stephanie Ruttman and seconded by Brent England, passed.

Brent England:	Yea
Neal Kessler:	Yea

Rhonda Mills:	Yea
Stephanie Ruttman:	Yea
Forrest Turpen:	Yea

Yea: 5, Nay: 0

VI. **Finance** - Phillip Storm

A. Board to consider and take possible action on the Treasurer's Report for May 2026

Motion to approve the Treasurer's report for May 2026. This motion, made by Neal Kessler and seconded by Brent England, passed.

Brent England:	Yea
Neal Kessler:	Yea
Rhonda Mills:	Yea
Stephanie Ruttman:	Yea
Forrest Turpen:	Yea

Yea: 5, Nay: 0

B. Board to consider and take possible action on Support Salary Scales for 2026-2027

Motion to approve Support Salary Scales for 2026-2027. This motion, made by Stephanie Ruttman and seconded by Forrest Turpen, passed.

Brent England:	Yea
Neal Kessler:	Yea
Rhonda Mills:	Yea
Stephanie Ruttman:	Yea
Forrest Turpen:	Yea

Yea: 5, Nay: 0

C. Board to consider and take possible action on Administrative Salary Scales for 2026-2027

Motion to approve Administrative Salary Scales for 2026-2027. This motion, made by Neal Kessler and seconded by Stephanie Ruttman, passed.

Brent England:	Yea
Neal Kessler:	Yea
Rhonda Mills:	Yea
Stephanie Ruttman:	Yea
Forrest Turpen:	Yea

Yea: 5, Nay: 0

VII. **Executive Session**

A. Vote to convene into executive session for the purpose of discussing the annual evaluation for the Superintendent and discuss the hiring of one Assistant Principal for Owasso High School as authorized by Okla.Stat.Tit.25§307(B)(1)

Motion to convene into executive session at 8:13AM for the purpose of discussing the annual evaluation for the Superintendent and discuss the hiring of one Assistant Principal for Owasso High School as authorized by

Okla.Stat.Tit.25§307(B)(1). This motion, made by Stephanie Ruttman and seconded by Forrest Turpen, passed.

Brent England:	Yea
Neal Kessler:	Yea
Rhonda Mills:	Yea
Stephanie Ruttman:	Yea
Forrest Turpen:	Yea

Yea: 5, Nay: 0

B. Acknowledge return to Open Session
Acknowledge return to Open Session at 9:46a.m.

C. Statement of Executive Session Minutes
During the executive session, the members of the Board of Education who were present were Rhonda Mills, Neal Kessler, Brent England, Frosty Turpen and Stephanie Ruttman. Also present during the executive session was Dr. Margaret Coates, Mark Officer and Tiffani Cooper. During the executive session board members discussed the Superintendent's annual evaluation and the hiring of one Assistant Principal for Owasso High School. Nothing else was discussed and no votes were taken. This will constitute the minutes of the executive session.

VIII. Board to consider and take possible action to hire an individual for Assistant Principal at Owasso High School
Motion to hire Ms. Kathy Wright as the Assistant Principal for Owasso High School. This motion, made by Stephanie Ruttman and seconded by Neal Kessler, passed.

Brent England:	Yea
Neal Kessler:	Yea
Rhonda Mills:	Yea
Stephanie Ruttman:	Yea
Forrest Turpen:	Yea

Yea: 5, Nay: 0

IX. At approximately 8:45 a.m. the board of education will transition to Conference Room #217 on the second floor of the Education Service Center for the beginning of its annual Board retreat
Motion to reconvene in the upstairs conference room #217 of the Education Service Center. This motion, made by Brent England and seconded by Neal Kessler, passed.

Brent England:	Yea
Neal Kessler:	Yea
Rhonda Mills:	Yea
Stephanie Ruttman:	Yea
Forrest Turpen:	Yea

Yea: 5, Nay: 0

X. **Call to Order and Roll Call**

XI. Superintendent & Board Discussion and Oklahoma State School Board Association Professional Development

XII. At approximately 12:30 p.m. the board of education will be moving to The Main Street Tavern restaurant for lunch, located at 200 S. Main St. Broken Arrow, OK
Motion to reconvene at The Main Street Tavern restaurant, located at 200 S. Main St. Broken Arrow, OK at approximately 1:00p.m. This motion, made by Neal Kessler and seconded by Rhonda Mills, passed.

Brent England:	Yea
Neal Kessler:	Yea
Rhonda Mills:	Yea
Stephanie Ruttman:	Yea
Forrest Turpen:	Yea

Yea: 5, Nay: 0

XIII. **Call to Order and Roll Call**

XIV. At approximately 2:30 p.m., the board of education will be moving to Arts@302, located at 302 S. Main St., Broken Arrow, OK
Motion to reconvene at approximately 2:30 p.m., at Arts@302, located at 302 S. Main St., Broken Arrow, OK. This motion, made by Neal Kessler and seconded by Brent England, passed.

Brent England:	Yea
Neal Kessler:	Yea
Rhonda Mills:	Yea
Stephanie Ruttman:	Yea
Forrest Turpen:	Yea

Yea: 5, Nay: 0

XV. **Call to Order and Roll Call**

XVI. **Vote to Adjourn**
Motion to adjourn at 4:23p.m. This motion, made by Forrest Turpen and seconded by Neal Kessler, passed.

Brent England:	Yea
Neal Kessler:	Yea
Rhonda Mills:	Yea
Stephanie Ruttman:	Yea
Forrest Turpen:	Yea

Yea: 5, Nay: 0

Owasso Board of Education Regular Meeting
Monday, May 11, 2026 5:30 PM Central

Board of Education Conference Room of the
Dale C. Johnson Education Service Center
1501 N Ash St.
Owasso, Oklahoma 74055

I. **Call to Order and Roll Call**
Attendance Taken at 5:30 PM.

Brent England:	Present
Neal Kessler:	Present
Rhonda Mills:	Present
Stephanie Ruttman:	Present
Forrest Turpen:	Present

Present: 5.

II. **Special Recognition/Pledge of Allegiance -** Ms. Katharine Giffhorn and Jaedn Cook

III. **Special Recognition -** Ms. Marianne Zamor and Mr. Richard Zamor, Odyssey of the Mind - Odyssey Angel Award Recipients

IV. **Special Recognition -** Dr. Chris Barber, OK Arts Excellence Award Recognition

V. **Reports to the Board**

A. Superintendent - Dr. Margaret Coates Dr. Coates shared information regarding the current legislative session and a few bills that have been passed that will affect student and staff in the district. She highlighted a few end of the year events taking place such as Senior Walk, Teacher Appreciation Week, and Kindergarten Kick Start.

B. Teaching and Learning - Mr. Mark Officer Mr. Officer shared logistical details regarding Graduation. He reported that Special Olympics will take place May 13–15 in Stillwater and 12 students were selected for the Oklahoma Arts Institute at Quartz Mountain.

C. District Services - Mr. Kerwin Koerner Mr. Koerner reported that the bus lot survived the recent hail storm with no damage. The Bailey elementary loop road is now open and is eliminating traffic concerns in that area. He shared his teams are gearing up for summer projects.

D. Continuous Strategic Improvement (CSI) - Goal Area #2 Ram Team - Phillip Storm Mr. Storm reported the district career webpage is continuing to be developed to reflect descriptions of our culture, identity, expectations and a list of vacancies with links to applications.

VI. **Comments from the Public Regarding Agenda Items**
Each individual will have five (5) minutes to share their remarks related to the specific agenda item identified by the individual when signing up to speak. Board members will not respond to public comment or answer questions posed during public comment. The total time allotted to comments from the public regarding the agenda will not exceed fifteen (15) minutes. There were no comments from the public regarding agenda items.

VII. **Consent Agenda:** Board to consider and take possible action on the following consent agenda items. (Dr. Coates)

Motion to approve Consent Agenda items. This motion, made by Neal Kessler and seconded by Forrest Turpen, passed.

Brent England:	Yea
Neal Kessler:	Yea
Rhonda Mills:	Yea
Stephanie Ruttman:	Yea
Forrest Turpen:	Yea

Yea: 5, Nay: 0

A. Minutes of Regular Meeting April 13, 2026

B. Minutes of Special Meeting April 24, 2026

C. Teaching and Learning

i. Out of State Student Activity Trips

ii. Memorandum of Understanding (MOU) with Southwestern Oklahoma State University for on-site school psychology experiences to candidates who are enrolled in the Educational Specialist Degree Program in School Psychology for the 2026-2027 school year at a cost of $-0-, as outlined in the attachment and authorize the Superintendent or designee to execute the MOU

iii. Agreement with Connected Kids Inc. for trauma-responsive onsite coaching and consulting for nine elementaries for the 2026-2027 school year at a cost of $18,600.00, as outlined in the attachment and authorize the Superintendent or designee to Agreement

iv. License subscription quote with BrainPop for full access to supplemental digital curriculum modules for elementary students at our 9 elementary schools and the 6th Grade Center for the 2026-2027 school year at a cost of $42,332.20, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement

v. Contracts with Cherokee Nation for the SPARK program to be a contracted provider at 9 elementary sites and the 6th Grade Center for the 2026- 2027 school year at a cost of $-0-, as outlined in the attachment

vi. Quote with Really Great Reading for professional development packages for the 2026-2027 school year at a cost of $8,500.00, as outlined in the attachment and authorize the Superintendent or designee to execute the quote

vii. Purchase Agreement with Solution Tree for PLC at Work professional development for the 2026-2027 school year at a cost of $17,000.00, as outlined in the attachment and authorize the Superintendent or designee to execute the Purchase Agreement

viii. Purchase Agreement with Solution Tree for All Means All professional development for the 2026–2027 school year at a cost of $17,000.00, as outlined in the attachment and authorize the Superintendent or designee to execute the Purchase Agreement

ix. Agreement with Literacy Resources LLC dba Heggerty for Phonemic Awareness Professional Development for the 2026-2027 school year at a cost of $5,000.00, as outlined in the attachment and authorize the Superintendent or designee to execute the Agreement

x. Contract with Superior Vision Consulting for the 2026-2027 school year at a cost outlined in the attachment and authorize the Superintendent or designee to execute the Contract

xi. Memorandum of Understanding (MOU) with Goodwill Industries of Tulsa, Inc. for providing Work Adjustment Training classes for the 2026-2027 school year at no cost, as outlined in the attachment and authorize the Superintendent or designee to execute the MOU

xii. Agreement with State of Oklahoma, Department of Rehabilitation Services, Transition School-To-Work: Work Study for the 2026-2027 school year at no cost to the District, as outlined in the attachment and authorize the Superintendent or designee to execute the Agreement

xiii. Contract with Sebastian Lantos, LLC to provide Interpreting and Translating Services for the 2026-2027 school year at a cost outlined in the attachment and authorize the Superintendent or designee to execute the Contract

xiv. Memorandum of Understanding (MOU) with Grand Mental Health to provide group and individual counseling and other services for the 2026-2027 school year at no cost to the District and authorizes the Superintendent or designee to execute the MOU

xv. Contract with Mobilized Vision, LLC for orientation and mobility services for the 2026-2027 school year at a cost outlined in the attachment and authorize the Superintendent or designee to execute the Contract

xvi. Contract with Shelby Stavely Caruso for Speech Language Pathology Services for the 2026 - 2027 school year at a cost as outlined in the attachment and authorize the Superintendent or designee to execute the Contract

xvii. License agreement with Acellus Educational Services for monthly student licenses for the 2026- 2027 school year at a cost of $30,020.00 as outlined in the attachment and authorize the Superintendent or designee to execute the license agreement

D. District Services

i. Memorandum of Understanding (MOU) with Owasso Police Department for School Resource Officers for the 2026-27 school year at a cost of $160,000, as outlined in the attachment and authorizing the Superintendent or designee to execute the MOU

ii. Memorandum of Understanding (MOU) with Owasso Police Department for K-9 Narcotics Control for the 2026-2027 school year at a cost of $10,000, as outlined in the attachment and authorizing the Superintendent or designee to execute the MOU

iii. Service Agreement with Commercial Power Solutions for scheduled maintenance inspections for the 2026-2027 school year at a cost of $990.00 per year as outlined in the attachment, and authorize the Superintendent or designee to execute the Contract

iv. Service agreement with American Waste Control for trash removal services for the 2026-2027 school year at a cost of $5,201.45 per month as outlined in the attachment, and authorize the Superintendent or designee to execute the Contract

v. Contract with Lopez Lawn Care for lawn services and landscaping for the 2026-27 school year at a cost of $165,600.00, as outlined in the attachment and authorize the Superintendent or designee to execute the Contract

vi. Agreement with Imperial for vending services for the 2026-2027 school year as outlined in the attachment and authorize the Superintendent or designee to execute the Agreement

vii. Contract with ECT for district-wide Heating, Ventilation and Air Conditioning Service for the 2026-2027 school year at a cost of $594,999.96, as outlined in the attachment and authorize the Superintendent or designee to execute the Contract

E. Technology

i. Contract with Active Internet Technologies for Finalsite website hosting services for the 2026-2027 school year at a cost of $18,500, as outlined in the attachment and authorize the Superintendent or designee to execute the contract

ii. Contract with Active Internet Technologies for Messages XRE mass messaging services for the 2026-2027 school year at a cost of $18,500, as outlined in the attachment and authorize the Superintendent or designee to execute the contract

iii. Quote from United Systems for renewal of support of DELL PowerEdge R440 (5/22/26-6/30/27) and R240 (4/7/26-6/30/27) at a cost of $1,912.76, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement

iv. Quote from United Systems for renewal of IDPA support for the 2026-2027 school year at a cost of $19,382.90 as outlined in the attachment and authorize the Superintendent or designee to execute the agreement

v. Quote from United Systems for renewal of Dell PowerProtect 6900 & DS60, Dell Cyber Data Protect, Dell S4112T Switch (CyberVault) support for the 2026-2027 school year at a cost of $36,128.84 as outlined in the attachment and authorize the Superintendent or designee to execute the agreement

F. Finance

i. Purchase orders (encumbrances) and changes to encumbrances for April 2026 2025-2026 General Fund #1696-1724 (Vendors) $24,009.74
2025-2026 General Fund Net Change Orders $500.00
2025-2026 Building Fund #96 (Vendors) $894.67
2025-2026 Child Nutrition Fund #50 (Vendors) $295.00
2025-2026 Bond Fund 31 #417-420 (Vendors) $36,246.45
2025-2026 Bond Fund 32 #5 (Vendors) $61,000.00
2025-2026 Bond Fund 04-BOK #27-32 (Vendors) $2,000,344.00

ii. Activity Financial Report for April 2026

iii. Concession Contracts with Owasso Boosters for the rights to operate the Concession stand for the 2026-2027 school year at a cost of 10%of the Club's concession profits, as outlined in the attachment and authorize the Superintendent or designee to execute the Concession Contract

iv. Agreement with The Cooperative Council for Oklahoma School Administration (CCOSA) for District Level Services for the 2026–2027 school year at a cost of $2,500.00, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement

v. Annual Membership Dues for Oklahoma State School Board Association for the 2026-2027 school year at a cost of $5,796.00, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement

vi. Annual renewal with Oklahoma State School Board Association for Policy Services Subscription for the 2026-2027 school year at at cost of $1,500.00, as outlined in the attachment and authorize the Superintendent to execute the agreement

vii. Annual Subscription Renewal with Oklahoma State School Board Association for Assemble Meetings for the 2026-2027 school year at a cost of $3,000.00, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement

viii. Agreement with Sylogist Ed for accounting software for the period July1, 2026 to June 20, 2027 at a cost of $49,520.10 as outlined in the attachment and authorize the Superintendent or designee to execute the agreement

ix. Agreement with Frontline Education for Time and Attendance, Applicant Tracking, and Employee Evaluation software for the period July1, 2026 to June 20, 2027, at a cost of $81,552.81 as outlined in the attachment and authorize the Superintendent or designee to execute the agreement

G. Human Resources

i. Transitions

VIII. **Communications/Superintendent** - Dr. Margaret Coates

A. Board to consider and take possible action on the 2027-2028 School Calendar (Jordan Korphage)
Motion to approve the 2027-2028 School Calendar. This motion, made by Stephanie Ruttman and seconded by Neal Kessler, passed.

Brent England:	Yea
Neal Kessler:	Yea
Rhonda Mills:	Yea
Stephanie Ruttman:	Yea
Forrest Turpen:	Yea

Yea: 5, Nay: 0

IX. **Teaching and Learning** -Mark Officer

A. Board to consider and take possible action on the Contract with Jessica Minahan, LLC for Professional Development on the topic of children with anxiety-related and challenging behavior for the 2026-2027 school year at a cost of $6,500.00, as outlined in the attachment and authorize the Superintendent or designee to execute the Contract

Motion to approve the Contract with Jessica Minahan, LLC for Professional Development on the topic of children with anxiety-related and challenging behavior for the 2026-2027 school year at a cost of $6,500.00, as outlined in the attachment and authorize the Superintendent or designee to execute the Contract. This motion, made by Neal Kessler and seconded by Brent England, passed.

Brent England:	Yea
Neal Kessler:	Yea
Rhonda Mills:	Yea
Stephanie Ruttman:	Yea
Forrest Turpen:	Yea

Yea: 5, Nay: 0

B. Report to the Board regarding the key provisions of the recently passed Strong Readers Act, SB 1778. (Ashley Hearn)

X. **District Services -** Kerwin Koerner

A. Board to Consider and Take Possible Action on Proposed Child Nutrition Salary Schedules for the 2026-2027 Fiscal Year
Motion to approve the proposed Child Nutrition Salary Schedules for the 2026-2027 Fiscal Year. This motion, made by Stephanie Ruttman and seconded by Brent England, passed.

Brent England:	Yea
Neal Kessler:	Yea
Rhonda Mills:	Yea
Stephanie Ruttman:	Yea
Forrest Turpen:	Yea

Yea: 5, Nay: 0

XI. **Technology** - Dr. Michelle Baker

A. Board to consider and take possible action on the Standard Student Data Privacy Agreement with Edmentum, Inc. to add Owasso Public Schools as a subscriber to an existing agreement between Enid Public Schools and Edmentum, Inc. at a cost of $-0-, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement
Motion to approve the Standard Student Data Privacy Agreement with Edmentum, Inc. to add Owasso Public Schools as a subscriber to an existing agreement between Enid Public Schools and Edmentum, Inc. at a cost of $-0-, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement. This motion, made by Stephanie Ruttman and seconded by Forrest Turpen, passed.

Brent England:	Yea
Neal Kessler:	Yea
Rhonda Mills:	Yea
Stephanie Ruttman:	Yea
Forrest Turpen:	Yea

Yea: 5, Nay: 0

XII. **Finance** - Phillip Storm

A. Board to consider and take possible action on the Treasurer's Report for April 2026
Motion to approve the Treasurer's report for April 2026. This motion, made by Neal Kessler and seconded by Stephanie Ruttman, passed.

Brent England:	Yea
Neal Kessler:	Yea
Rhonda Mills:	Yea
Stephanie Ruttman:	Yea
Forrest Turpen:	Yea

Yea: 5, Nay: 0

B. Board to consider and take possible action on an updated Resolution and Administrative Services Agreement with Pension Solutions for District 457 Deferred Compensation Plan
Motion to approve the updated Resolution and Administrative Services Agreement with Pension Solutions For District 457 Deferred Compensation Plan. This motion, made by Neal Kessler and seconded by Stephanie Ruttman, passed.

Brent England:	Yea
Neal Kessler:	Yea
Rhonda Mills:	Yea
Stephanie Ruttman:	Yea
Forrest Turpen:	Yea

Yea: 5, Nay: 0

C. Board to consider and take possible action on an updated Resolution and Administrative Services Agreement with Pension Solutions for District 403b Plan
Motion to approve the updated Resolution and Administrative Services Agreement with Pension Solutions For District 403b Plan. This motion, made by Stephanie Ruttman and seconded by Brent England, passed.

Brent England:	Yea
Neal Kessler:	Yea
Rhonda Mills:	Yea
Stephanie Ruttman:	Yea
Forrest Turpen:	Yea

Yea: 5, Nay: 0

XIII. **New Business** There was no New Business.

XIV. **Vote to Adjourn**
Motion to adjourn at 6:24 p.m. This motion, made by Stephanie Ruttman and seconded by Neal Kessler, passed.

Brent England:	Yea
Neal Kessler:	Yea
Rhonda Mills:	Yea

Stephanie Ruttman: Yea
Forrest Turpen: Yea
Yea: 5, Nay: 0

Minutes

Board of Education
Independent School District No. 11
Tulsa County, Oklahoma
Owasso Public Schools

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Independent School District No. 11, Tulsa County, Oklahoma, will hold a **SPECIAL** meeting on the **20th day of May, 2026, at 12:00 o'clock p.m.,** at the Conference Room, Dale C. Johnson Education Service Center, Owasso Public Schools, 1501 North Ash, Owasso, Oklahoma.

The following is a list of the business to be conducted by the Board of Education at the above meeting:

1. Call meeting to order.
   Meeting called to order at 12:01p.m.

2. Roll call.
   Rhonda Mills – Present, Stephanie Ruttman – Present, Neal Kessler – Present, Brent England – Absent, Frosty Turpen - Absent

3. Board to discuss annual review of existing or consider and take action on the adoption of written policies and procedures for post-issuance compliance.
   Motion to adopt the written policies and procedures for post-issuance compliance. Motion made by Stephanie Ruttman and seconded by Neal Kessler, passed. Mills – Aye, Ruttman – Aye, Kessler – Aye.

4. Board to discuss continuing disclosure obligations.

5. Board to receive bids for the $23,500,000 General Obligation Building Bonds of this school district and award bonds to the lowest bidder.
   Motion to award Bonds to Northland Securities, Inc., Minneapolis, Minnesota. Motion made by Neal Kessler and seconded by Stephanie Ruttman. passed. Ruttman – Aye, Kessler – Aye, Mills – Aye.

6. Board to consider and take action on a resolution providing for the issuance of General Obligation Building Bonds in the sum of $23,500,000 by this school district, authorized at an election called and held for such purpose; prescribing form of bonds; deeming the preliminary official statement to be "final" for the purposes of SEC rule 15(C)2-12; agreeing to comply with continuing disclosure requirements of SEC rule 15(C)2-12; providing for registration thereof; providing for levy of an annual tax for the payment of principal and interest on the same; and fixing other details of the issue.
   Motion to adopt a resolution providing for the issuance of General Obligation Building Bonds in the sum of $23,500,000 authorized by this school district. Motion made by Stephanie Ruttman and seconded by Neal Kessler, passed. Kessler – Aye, Mills – Aye, Ruttman – Aye.

7. Vote to convene into executive session for the purpose of discussing the hiring of one Smith Elementary Assistant Principal as authorized by Okla.Stat.Tit.25§307(B)(1)
   Motion at 12:07p.m. to convene into executive session for the purpose of discussing the hiring of one Smith Elementary Assistant Principal. Motion made by Neal Kessler and seconded by Stephanie Ruttman, passed. Mills – Aye, Ruttman – Aye, Kessler - Aye

   7.A. Acknowledge return to open Session
   Acknowledge return to open Session at 12:10p.m.

   7.B. Statement of Executive Session Minutes
   During the executive session, the members of the Board of Education who were present were Rhonda Mills, Neal Kessler and Stephanie Ruttman. Also present during the executive session was Dr. Margaret Coates, Mr. Mark Officer and Mr. Nick Hughes. During the executive session board members discussed the hiring of one Smith Elementary Assistant Principal. Nothing else was discussed and no votes were taken. This will constitute the minutes of the executive session.

8. Board to consider and take possible action to hire an individual for Smith Elementary Assistant Principal.
Motion to hire Jacob Rincon as the Assistant Principal for Smith Elementary. Motion made by Stephanie Ruttman and seconded by Neal Kessler, passed. Kessler – Aye, Mills – Aye, Ruttman - Aye

9. Adjournment.
Motion at 12:12p.m. to adjourn. Motion made by Rhonda Mills and seconded by Neal Kessler, passed. Kessler – Aye, Mills – Aye, Ruttman - Aye

MINUTES OF SALE OF BONDS

The Board of Education of Independent School District Number 11 of Tulsa County, State of Oklahoma, met in Special Session at the Conference Room, Dale C. Johnson Education Service Center, Owasso Public Schools, 1501 North Ash, Owasso, Oklahoma, in said School District on the 20th day of May, 2026, at 12:00 o'clock p.m.

PRESENT: RHONDA MILLS, President; NEAL KESSLER, Vice President; STEPHANIE RUTTMAN, Deputy Clerk and Member

ABSENT: BRENT ENGLAND, Clerk and Member; FORRST J. TURPIN, Member

Notice of this special meeting was given in writing to the County Clerk of Tulsa County, Oklahoma at 2:37 o'clock p.m. on the 14th day of April, 2026, forty-eight (48) hours or more prior to this meeting, and public notice of this meeting, setting forth the date, time, place and agenda was posted at the entrance of the Board of Education Room located in the Dale C. Johnson Education Service Center, in prominent view and open to the public twenty-four (24) hours each day, seven (7) days each week at 11:00 o'clock a.m. on the 19th day of May, 2026, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays, and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto).

(OTHER PROCEEDINGS)

It appearing that due and legal notice had been given that said School District would offer for sale at the Conference Room, Dale C. Johnson Education Service Center, Owasso Public Schools, 1501 North Ash, Owasso, Oklahoma, on the 20th day of May, 2026, at 11:30 o'clock a.m., its $23,500,000 of General Obligation Building Bonds of 2026, maturing $5,875,000 in two years from their date and $5,875,000 annually each year thereafter until paid, the Board of Education proceeded to consider the bids received for the purchase of said Bonds. The following bids were received and considered by the Board of Education:

Bidders	Average Interest Rate Bid	Net Interest Cost	Premium
Northland Securities, Inc., Minneapolis, Minnesota	4.526786%	$3,723,281.25	$0.00
Robert W. Baird & Co., Inc., Milwaukee, Wisconsin	4.589857%	$3,775,157.50	$14,217.50
Piper Sandler & Co., Minneapolis, Minnesota	4.676929%	$3,846,773.75	$13,101.25

The Board required each bidder to submit with his/her bid a sum in cash or its equivalent, equal to two percent (2%) of his/her bid and after due consideration of all bids received by the Board, a motion was made by **KESSLER** that the Bonds be awarded, sold and delivered to **Northland Securities, Inc., Minneapolis, Minnesota** upon fulfillment of the terms as set out in said contract and bid for the purchase of said Bonds.

Said motion was seconded by **RUTTMAN** and was adopted by the following vote:

AYE: MILLS, KESSLER, RUTTMAN

NAY: None

ADOPTED this 20th day of May, 2026.

Rhonda Mills
President, Board of Education

ATTEST:

Stephanie Hallman
Deputy Clerk, Board of Education

(SEAL)

Municipal Securities Rulemaking Board (MSRB) Rule G-42 Conflict Disclosure and Rule G-10 Required Notifications Certificate

State of Oklahoma)
) SS
County of Tulsa)

The Municipal Securities Rulemaking Board ("MSRB"), which is the rule making body for municipal advisors like Stephen H. McDonald & Associates, requires certain disclosures be given to clients. This rule includes written disclosure of any potential material conflicts of interest that may be pertinent to your selection of us as your municipal advisor.

There are five specific scenarios which the MSRB specifically believes should be disclosed. Since we don't make payments to obtain clients, split our fees with other parties, or receive referral fees from third parties for recommending their services, three of the five do not apply. This leaves two scenarios which we will address.

First, there is the scenario where our compensation is contingent on the size or closing of any transaction. We believe any conflict here is negligible at best. You, as the issuer of the debt make the determination of how much money you need for your project. We do not make that determination, but we take the amount you have determined and advise you what the approximate costs are including our fee. See our Financial Advisory Agreement for more information.

Regarding the contingency of our fee on the closing of the project, we believe this is not a conflict but an asset. Many schools and other municipalities simply don't have the money in their budget to hire an advisor to assist them in obtaining the money they need. We are willing to take the business risk of not being paid if the financing does not occur. If, however, you would prefer to hire us on a different basis, please advise.

Second, there is the scenario where an affiliate of our firm may provide a service or product that is directly related to the services we are providing. This may arise in connection with our firm if you are leasing or renting buildings, equipment or other tangible property. We have two affiliated companies, MR, Inc. and MR-Jenks I, L.L.C., which act as title holders and lessors of the property being leased or rented. When property is being leased or rented, a title holder/lessor must be part of the transaction. It does not have to be our affiliated company. They charge fees which are described in our Financial Advisory Agreement. You as the lessee of the property have the right to appoint another acceptable entity to act as title holder/lessor if you wish.

Rule G-10 of the MSRB requires Stephen H. McDonald & Associates, Inc., to provide its municipal advisory clients with three notifications:

1. The first is that Stephen H. McDonald & Associates, Inc., is registered with the SEC and the MSRB. You can go to https://www.sec.gov/help/foia-docs-muniadvisorshtm.html to verify registration with the SEC. You can go to http://msrb.org/MARegistrants.aspx to verify registration with the MSRB.

1. The second is the MSRB's website which is www.msrb.org.

2. The third is the availability of an informational brochure for municipal advisory clients that is posted on the website of the MSRB that describes the protections that may be provided by the MSRB rules and how to file a complaint with the appropriate regulatory authority. The current "Information for Municipal Advisory Clients" brochure can be found at the following web address: http://www.msrb.org/~/media/Files/Resources/MSRB-MA-Clients-Brochure.ashx?la=en.

If we discover any potential conflicts, we will provide full and complete disclosure to you. We believe this addresses the requirements of the rules. Feel free to ask any questions you may have.

WITNESS our respective hands and the official seal of Independent School District Number 11 of Tulsa County, Oklahoma, this 20th day of May, 2026.

President, Board of Education

Deputy Clerk, Board of Education

(SEAL)

MINUTES AND RESOLUTION AUTHORIZING ISSUANCE OF BONDS

The Board of Education of Independent School District Number 11 of Tulsa County, State of Oklahoma, met in Special Session at the Conference Room, Dale C. Johnson Education Service Center, Owasso Public Schools, 1501 North Ash, Owasso, Oklahoma, in said School District on the 20th day of May, 2026, at 12:00 o'clock p.m.

PRESENT: RHONDA MILLS, President; NEAL KESSLER, Vice President; STEPHANIE RUTTMAN, Deputy Clerk and Member

ABSENT: BRENT ENGLAND, Clerk and Member; FORRST J. TURPIN, Member

Notice of this special meeting was given in writing to the County Clerk of Tulsa County, Oklahoma at 2:37 o'clock p.m. on the 14th day of April, 2026, forty-eight (48) hours or more prior to this meeting, and public notice of this meeting, setting forth the date, time, place and agenda was posted at the entrance of the Board of Education Room located in the Dale C. Johnson Education Service Center, in prominent view and open to the public twenty-four (24) hours each day, seven (7) days each week at 11:00 o'clock a.m. on the 19th day of May, 2026, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays, and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto).

(OTHER PROCEEDINGS)

Thereupon **MILLS** introduced a Resolution, which was read in full by the Clerk, and upon motion by **RUTTMAN**, seconded by **KESSLER**, said Resolution was adopted by the following vote:

AYE: MILLS, KESSLER, RUTTMAN

NAY: None

Said Resolution was thereupon signed by the President, attested by the Clerk, sealed with the seal of said School District and is as follows:

RESOLUTION

A resolution providing for the issuance of General Obligation Building Bonds in the sum of $23,500,000 by Independent School District Number 11 of Tulsa County, Oklahoma, authorized at an election duly called and held for such purpose; prescribing form of bonds; providing for registration thereof; providing for levy of an annual tax for the payment of principal and interest on the same; and fixing other details of the issue.

WHEREAS, on the 9th day of September, 2025, pursuant to notice duly given, an election was held in Independent School District Number 11 of Tulsa County, Oklahoma, for the purpose of submitting to the registered qualified electors of such District the question of the issuance of the Bonds of said District in the sum of $169,180,000 to provide funds for the purpose of constructing, equipping, repairing and remodeling school buildings, acquiring school furniture, fixtures and equipment, and acquiring and improving school sites; and

WHEREAS, as shown by the Official Certificate of Votes by the County Election Board of Tulsa County, Oklahoma, at said election there were cast by the registered qualified electors of said School District, 5,523 votes, of which 3,666 were in favor of and 1,857 were against the issuance of said Bonds; and

WHEREAS, a lawful majority of the registered qualified electors voting on said Proposition cast their ballots in favor of the issuance of said Bonds, the issuance thereof has been duly authorized; and

WHEREAS, of the originally authorized $169,180,000 of General Obligation Building Bonds, $7,400,000 dated December 1, 2025 (Official Bond Opinion No.30,506), have previously been sold, issued and delivered;

Now, therefore, be it resolved by the Board of Education of Independent School District Number 11 of Tulsa County, Oklahoma:

SECTION 1. That there are hereby ordered and directed to be issued the bonds of said School District in accordance with the forms hereinafter set out, in the aggregate amount of Twenty Three Million Five Hundred Thousand Dollars ($23,500,000.00), which said Bonds shall be designated "General Obligation Building Bonds of 2026", shall be dated July 1, 2026, and become due and payable and bear interest from their date until paid as follows:

$5,875,000 maturing on July 1, 2028 at 6.000%

$5,875,000 maturing on July 1, 2029 at 4.125%

$5,875,000 maturing on July 1, 2030 at 4.125%

$5,875,000 maturing on July 1, 2031 at 4.500%

Payable semi-annually on January 1 and July 1 of each year, commencing on July 1, 2028. The Bonds are issuable as registered Bonds in the denomination of $1,000.00 or any integral multiple thereof.

SECTION 2. That each of said Bonds and the endorsements and certificates thereon shall be in substantially the following form:

Unless this Bond is presented by an authorized representative of The Depository Trust Company to the Registrar for registration of transfer, exchange or payment and any bond issued is registered in the name of Cede & Co., or such other name as requested by an authorized representative of The Depository Trust Company and any payment is made to Cede & Co., ANY TRANSFER, PLEDGE OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL since the registered owner hereof, Cede & Co., has an interest herein.

No. _____ $ _____

UNITED STATES OF AMERICA
STATE OF OKLAHOMA

Independent School District Number 11 of Tulsa County, Oklahoma

General Obligation Building Bond of 2026

% Due July 1, 20_____

KNOW ALL PEOPLE BY THESE PRESENTS: That Independent School District Number 11 of Tulsa County, Oklahoma, a body corporate, hereby acknowledges itself indebted to and for value received, promises to pay the principal amount set forth above to the person named below:

CEDE & CO., as nominee of THE DEPOSITORY TRUST COMPANY, NEW YORK, NEW YORK, or registered assigns (hereinafter called the "Registered Holder"), for the bond number set forth above, together with interest thereon at the rate specified hereon, from the date hereof until paid, payable semi-annually on January 1 and July 1, respectively, in each year, beginning July 1, 2028.

The principal of and interest on this Bond are payable in lawful money of the United States of America which, at the time of payment, shall be legal tender for the payment of public and private debts. Payments of interest hereon shall be paid by check of UMB Bank, n.a., Oklahoma City, Oklahoma, (herein called the "Registrar/Paying Agent") payable to the order of the Registered Holder and mailed to the address shown in the Registration Record on or before the date on which each such payment is due. Payment of principal of this Bond shall be payable only upon surrender of this bond to the Registrar/Paying Agent.

THE FULL FAITH, CREDIT AND RESOURCES of said District are hereby irrevocably pledged to the payment of this Bond.

THIS BOND is one of an issue of like date and tenor, except as to date of maturity, rate of interest and denomination, totaling the principal sum of Twenty Three Million Five Hundred Thousand Dollars ($23,500,000.00) and is issued for the purpose of constructing, equipping, repairing and remodeling school buildings, acquiring school furniture, fixtures and equipment, and acquiring and improving school sites under Section 26, Article X of the Oklahoma Constitution and Title 70, Chapter XV, Oklahoma Statutes, 2011, and other statutes of the State supplementary and amendatory thereto.

No person shall be entitled to any right or benefit provided in this Bond unless the name of such person is registered by the Registrar/Paying Agent of the School District on the Registration Record. This Bond shall be transferable only upon delivery of this Bond to the Registrar/Paying Agent, duly endorsed or accompanied by a written instrument of transfer in form satisfactory to the Registrar/Paying Agent, duly executed by the Registered Holder hereof or his attorney duly authorized in writing, and such transfer is registered on the Registration Record. The Registrar/Paying Agent shall not be required to make such transfer after the fifteenth (15th) day of the calendar month preceding any interest payment date until after said latter date. The name of the Registered Holder endorsed hereon shall be deemed the correct name of the owner of this Bond for all purposes whatsoever. The Registrar/Paying Agent will keep the Registration Record open for registration of ownership of registered Bonds during its business hours. In the event of a change of Registrar/Paying Agent for any reason, notice thereof shall be mailed, by registered or certified United States Mail, postage prepaid, to the Registered Holder at the address shown in the Registration Record, and such notice shall be effective on the date of mailing and sufficient as to all persons.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required to be done, precedent to and in the issuance of this Bond have been properly done, happened and been performed in regular and due form and time as required by law and that the total indebtedness of said School District, including this Bond and the series of which it forms a part does not exceed any constitutional or statutory limitation, and that due provision has been made for the collection of an annual tax sufficient to pay the interest on this Bond as it falls due, and also to constitute a sinking fund for the payment of the principal hereof at maturity.

IN WITNESS WHEREOF, said School District has caused this Bond to be signed by the manual or facsimile signature of the President of the Board of Education, attested by the manual or facsimile signature of the Clerk and sealed with a manual or facsimile seal of the School District this 1st day of July, 2026.

(facsimile signature)_____
President, Board of Education

(SEAL)

ATTEST:

(facsimile signature_____
Clerk, Board of Education

AUTHENTICATION CERTIFICATE

This Bond is one of the issue described in the Transcript of Proceedings prepared for this Bond issue, and is one of the General Obligation Building Bonds of 2026 of Independent School District Number 11 of Tulsa County, Oklahoma.

Date of Registration
and Authentication

UMB Bank, n.a.
Oklahoma City, Oklahoma

_____

By: _____
Authorized Officer

ENDORSEMENT NO. 1

State of Oklahoma)
) SS.
Counties of Tulsa and Rogers)

We, the undersigned, District Attorneys and County Clerks, respectively, of said Counties, in said State, in which the within named District is situated, hereby certify that the within Bond is one of a series of Bonds issued by the within named District pursuant to law and that the entire issue of said Bonds is within the debt limit imposed upon said District by the Constitution and laws of the State of Oklahoma.

WITNESS our respective official hands and the seals of said Counties this 1st day of July, 2026.

(facsimile signature)_____
County Clerk, Tulsa County
(SEAL)

(facsimile signature)_____
District Attorney, District No. 14

(facsimile signature)_____
County Clerk, Rogers County
(SEAL)

(facsimile signature)_____
District Attorney, District No. 12

FORM OF ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ _____ the within Bond and does hereby irrevocably constitute and appoint _____ attorney to transfer such Bond on the books kept for registration and transfer of the within Bond, with full power of substitution in the premises.

Dated: _____

_____
Signature guaranteed by:

In the presence of:

_____

LEGAL OPINION

ENDORSEMENT NO. 2

State of Oklahoma)
) SS.
County of Tulsa)

I, the undersigned, the duly qualified and acting Treasurer of the within named School District, in said County and State, hereby certify that I have duly registered the within Bond in my office on this the 1st day of July, 2026.

WITNESS my hand the date above written.

(facsimile signature)_____
Treasurer

STATE OF OKLAHOMA
OFFICE OF THE ATTORNEY GENERAL
BOND DEPARTMENT

_____, 20____

I HEREBY certify that I have examined a certified copy of the record of proceedings taken preliminary to and in the issuance of the within Bond; that such proceedings and such Bond show lawful authority for the issue and are in accordance with the forms and method of procedure prescribed and provided by me for the issuance of Bonds of like kind and that said Bond is a valid and binding obligation according to its tenor and terms, and, under the provisions of 62 Oklahoma Statutes, Sections 11, 13 and 14, as amended, requiring the certificate of the Bond Commissioner of the State of Oklahoma thereon, is incontestable in any court in the State of Oklahoma unless suit thereon shall be brought in a court having jurisdiction of the same within thirty days from the date of this approval of said Bond appearing in the caption hereto.

(facsimile signature)_____
Attorney General, *Ex Officio* Bond Commissioner of the State of Oklahoma

SECTION 3. That each of said Bonds shall be signed by the manual or facsimile signature of the President of the Board of Education, have the corporate seal of said School District affixed thereto in manual or facsimile form, and be attested by the manual or facsimile signature of the Clerk of the Board of Education; that said officers are hereby authorized and directed to cause said Bonds to be prepared and to execute the same for and on behalf of said Board; have the same registered by the Treasurer of said School District, endorsed by the District Attorneys and County Clerks and presented to the Attorney General, *Ex Officio* Bond Commissioner, together with a certified transcript of all proceedings had in connection with their issuance, for his approval and endorsement; that thereafter said Bonds shall be delivered to the purchasers, upon payment of the purchase price thereof, which shall not be less than par and accrued interest. The proceeds derived from the sale of said Bonds shall be placed in a special fund and used solely for the purpose of providing funds for the purposes set out in the Bond in Section 2 hereof. The School District certifies and covenants that none of the proceeds of the Bonds described herein will be used to pay interest on any lease, lease-purchase contract, lease purchase installments or other obligations, nor will Bond proceeds be used in violation of applicable provisions of the Oklahoma Constitution and laws.

SECTION 4. Whenever any registered Bond or Bonds shall be exchanged for another registered Bond or

Bonds of different denomination, the Registrar/Paying Agent shall cancel the Bond or Bonds surrendered in such exchange on the face thereof and on the Registration Record. If the supply of registered Bonds for making exchanges shall have been exhausted, the Registrar/Paying Agent shall cause additional registered Bonds to be prepared, at the expense of the School District. The School District covenants that upon request of the Registrar/Paying Agent, its appropriate officers promptly will execute such additional registered Bonds on behalf of the School District.

SECTION 5. The Registrar/Paying Agent for all registered Bonds issued pursuant to this Resolution shall maintain a Registration Record for the purpose of registering the name and address of the Registered Holder of each registered Bond. The Registrar/Paying Agent will keep the Registration Record open for registrations during its business hours. In the event of a change of Registrar/Paying Agent, notice thereof shall be mailed, registered or certified United States Mail, postage prepaid, to the Registered Holder of each registered Bond. The name and address of the Registered Holder as the same appears on the Registration Record shall be conclusive evidence to all persons and for all purposes whatsoever and no person other than the Registered Holder shown on the Registration Record shall be entitled to any right or benefit in relation to the Bond so registered; provided, that the foregoing shall not apply to any successor by operation of law of such Registered Holder. Registered Bonds shall be transferable only upon delivery of such Bonds to the Registrar/Paying Agent, duly endorsed or accompanied by a written instrument of transfer in form satisfactory to the Registrar/Paying Agent, executed by the Registered Holder thereof or his attorney duly authorized in writing, and such transfer registered on the Registration Record. If the Form of Assignment on such Bonds is exhausted, such Registered Bonds delivered to the Registrar/Paying Agent for registration of transfer shall be cancelled by the Registrar/Paying Agent on the face thereof and the Registrar/Paying Agent shall authenticate and deliver to the transferee Bonds in the aggregate principal amount equal to the unpaid principal of the surrendered Bonds in new registered Bonds, in denominations of $1,000.00 or any integral multiple thereof except one Bond may be in an amount so as to complete the issue. The Registrar/Paying Agent shall not be obligated to make such transfer after the fifteenth (15th) day of the calendar month preceding any interest payment date until after said latter date.

SECTION 6. Rule 15c2-12 In connection with the offering and sale of the Bonds, there has been prepared a Preliminary Official Statement, dated May 6, 2026, setting forth information concerning the Bonds and the Issuer (the "Preliminary Official Statement"). As used herein, "Permitted Omissions" shall mean the offering prices, interest rates, selling compensation, aggregate principal amount, principal amounts per maturity, delivery date, sinking fund installments, ratings and other terms of the Bonds depending on such matters, all with respect to the bonds. The Preliminary Official Statement is deemed final as of its date within the meaning of the Rule as of this date except for Permitted Omissions.

SECTION 7. The School District hereby covenants and agrees that it will, not later than ten months following the end of the fiscal year (as of the date of this Resolution, June 30 is the end of the fiscal year), or later as such information becomes publicly available, and each fiscal year thereafter, submit to the Municipal Securities Rulemaking Board's Electronic Municipal Market Access (EMMA) system financial and operating information for the School District. The School District hereby covenants and agrees that it will also provide notice of events specified in paragraph (b)(5)(i)(C) of Rule 15c2-12 promulgated by the Securities and Exchange Commission within 10 business days of the occurrence of the applicable event. The specific nature of the financial information and operating data to be provided and the events for which notice must be provided is described in the Continuing Disclosure Certificate.

SECTION 8. There is hereby created and established a system of registration for uncertificated registered public obligations with respect to the Bonds as provided in the Registered Public Obligations Act of Oklahoma, Title 62 Oklahoma Statutes, Section 582(13)(b), whereby books shall be maintained on behalf of the School District by The Depository Trust Company, New York, New York, for the purpose of registration of transfer of the uncertificated registered public obligations with respect to the Bonds which specify the persons entitled to the Bonds and the rights evidenced thereby shall be registered upon such books, and the President and Clerk (or in their absence or incapacity, the Vice President and Deputy Clerk, respectively) are hereby authorized and directed to execute such documents and instruments as may be required to implement the foregoing system of registration.

SECTION 9. That beginning in the year 2027-28, a continuing annual tax sufficient to pay the interest on said Bonds when due and for the purpose of providing a sinking fund with which to pay the principal of said Bonds when due shall be and is hereby ordered levied upon all taxable property of said School District, in addition to all other taxes, said sinking fund to be designated "General Obligation Building Bonds of 2026 Sinking Fund". Said tax shall be and is hereby ordered certified, levied and extended upon the tax rolls and collected by the same officers in the same manner and at the same time as the taxes for general purposes in each of said years are certified, levied, extended and collected; that all funds derived from said tax shall be placed in said sinking fund, which, together with all interest collected on same, shall be irrevocably pledged to the payment of the interest on and principal of said Bonds when and as the same fall due.

ADOPTED and APPROVED this 20th day of May, 2026.

Rhonda Mills
President, Board of Education

ATTEST:

Stephanie Rittman
Deputy Clerk, Board of Education

(SEAL)

Independent School District No. 11 Official SEAL Tulsa County, Oklahoma

June 15, 2026 Overnight/Out of State Student Activity Requests

- **June 15-18, 2026 - UCA Cheerleading Camp - Owasso Middle School Cheer - Tulsa, OK**
- **June 16-23, 2026 - Cheerleading UCA Camp- OHS Varsity Cheer- Loveland, CO**
- **June 26- 29, 2026 - Owasso Cross Country Camp - OHS Cross Country - Branson, MO**
- **March 14 - 20, 2027 - OHS Fine Arts Senior Trip 2027 - OHS Fine Arts Seniors - New York City**

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AY 2026-2027

Memorandum of Understanding
Tulsa Community College
And
Owasso Public Schools

This Memorandum of Understanding ("MOU") between Owasso Public Schools,Owasso, Oklahoma, ("partner"), and Tulsa Community College ("TCC"), an agency of the State of Oklahoma. Its purpose is to set forth the responsibilities and obligations of the parties with regard to dual credit programs. Tulsa Community College is dedicated to serving high school students while helping to develop a seamless and accessible transition to higher education. Tulsa Community College is a member of the National Alliance of Concurrent Enrollment Partnerships (NACEP). Established in 1999, NACEP provides standards of academic excellence, research, and advocacy. TCC has developed partnership guidelines based on NACEP standards in order to provide a valuable and credible academic experience. The TCC guidelines are available on request from the TCC Office of Dual Credit Programs. NACEP standards can be viewed at www.nacep.org.

TCC enrollment provides high school students with an opportunity to earn transferable college credits while also satisfying high school course requirements through dual credit as well as an introduction to college academics and rigor. Additionally, this program provides an economical head start through the tuition waiver program and low fees for courses taught at TCC campuses, TCC community campuses, approved off-campus sites, online, or high school campuses during the regular school day. Through the program, students have access to TCC writing labs, math labs, academic advisement, career advisement, libraries, clubs, organizations, and fitness centers.

1. Purpose

The purpose of this agreement is to foster increased access to college courses for high school students who have demonstrated the academic ability to complete a rigorous course of study. By using TCC campuses, community campuses, online technology, and eligible partner facilities to offer TCC courses in appropriate course modalities, eligible students have an opportunity to participate in college courses during regular high school hours. Students will earn high school academic credit and college credit, referred to as dual credit, as established by the Oklahoma Legislature in 70 O.S. §628.13. Any addendum shall be governed by the terms, provisions, and conditions set forth in this agreement.

2. Term

The agreement will be in continuous effect beginning in the semester in which the memorandum of understanding is signed unless terminated in writing by either institution. Either party shall

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have the right to terminate this MOU with or without cause by giving ninety (90) days prior written notice of intention to terminate at the end of the college semester during which the notice was provided. If the notice to terminate is received less than 90 days from the end of the college semester, then the agreement will conclude at the end of the following college semester.

The parties agree to work in good faith to avoid any such termination. The rationale for the requested termination should be stated with the request, and the parties will attempt to resolve any disputes in a mutually satisfactory way. Any future agreements will be subject to their own terms for termination, which may differ from this memorandum of understanding.

3. Operations

A. TCC will ensure the following conditions:

- Admit high school students to the college according to the Oklahoma State Regents for Higher Education requirements.
- Offer 1000 level and 2000 level courses to a minimum of fourteen (14) pre-enrolled students.
- Hold courses open and accept enrollments to meet the required minimum fourteen enrollments: minimums must be met by December 15 for spring courses and May 15 for fall courses.
- Accept course enrollments in addition to the minimum fourteen (14) students until the section fills or until the first class meeting.
- Post the Dual Credit Student Enrollment Portal and instructional video on the TCC Dual Credit Programs' web pages for participating high school districts.
- Counsel students on issues concerning academic success and higher education goals including course transferability, college majors, and pathways to associate's degrees, or workforce certifications.
- Provide college academic advising and individualized academic plans for students who meet with TCC academic advisors.
- Conduct annual training for high school counselors.
- Provide online, online live, blended, and classroom delivered instruction for courses as agreed upon by TCC, the partner, attending districts, and appropriate external authorities.
- Endeavor to provide instructors and courses; however, TCC cannot guarantee course availability at the site.
- Provide curriculum and instructors for all TCC courses.
- Comply with the policies, practices, and procedures as outlined in the TCC faculty handbook at all times.
- Administer courses to follow either an eight (8) week format, a fourteen (14) week format or a sixteen (16) week format. Students will follow the established TCC calendar as it relates to add/drop dates, withdrawal dates, holidays, and unscheduled closings.
- Provide high schools with due dates for the course scheduling process. See addendums for specific program timelines.

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- Provide TCC student ID cards to each concurrently enrolled student who presents a TCC ID number and photo identification at TCC Student Activities Centers. The ID card will provide students with entrance to TCC campuses and access to all four (4) TCC libraries and online library access. Students are billed $5.00 per semester.
- Allow students to enroll in additional courses on TCC campuses as well as in the courses taught at the off-campus sites, online, online live modalities.
- Bill the student for all course fees and materials, as applicable.
- Bill the student for tuition charges for credit hours that exceed the tuition waiver program.
- Send a password encrypted, electronic end of term grade spreadsheet to the district registrar or staff authorized to receive FERPA information.
- Provide the COMPASS: dual credit student success orientation. Partners may attend a scheduled COMPASS on TCC campuses, online, or students may view the dual credit orientation electronically from www.tulsacc.edu/dualcredit in the high school counselor's office.
- Provide an early alert system via email to the district's high school counselor and/or administrator authorized to receive student information.
- Provide ADA accommodations: TCC requires students to self-identify and submit appropriate professional documentation in accordance with the guidelines established by the Accessibility Resources Center located at 909 S. Boston Ave Room MC 331B.
- The Director of Dual Credit Programs, TCC faculty department chairs, TCC Deans and Associate Deans, and the Associate Vice-President of Academic Affairs will review all course requests from participating high schools. Courses will be approved based on the program scope, collective resources, and available support for each course.

B. The partner high school will ensure the following conditions:

- Ensure that each student has textbooks and instructional materials as required for each course and that no student is denied an opportunity to participate due to the inability to purchase textbooks and instructional materials.
- Comply with the one hour and fifty-minute TCC semester finals schedule.
- Designate a representative as the liaison between the partner and TCC. The partner liaison provides program information and guidance to students, parents, and high school faculty.
- Establish a process to confirm eligibility.
- Support and help guide the development and integrity of the program through the partner high school principal and counselor(s).
- Advise concurrently enrolling students on all issues concerning high school education, graduation, and college application requirements.
- Distribute for signatures and retain the signed district's student/parent MOU (if used).
- Communicate clearly to the parents and students regarding financial responsibilities and the college environment.
- Ensure that students have an opportunity to enroll in courses necessary for high school graduation. TCC courses may not be available or convenient for some students so should

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not be depended on as the sole source for completing high school graduation requirements.

- Include TCC courses in the high school course catalog.
- Display TCC brochures, guides, posters, and other promotional materials that TCC provides in a designated area such as the high school guidance office.
- Allow compliance with the TCC student policies and resources handbook during TCC class time. Note: Any student suspended or expelled from high school will be expected to continue participating in his or her TCC class(es).
- Provide program information and enrollment due dates to parents and students prior to registration periods.
- Support the instructor and the student through standards set by TCC.
- TCC campuses, including community campuses, do not close as frequently as high schools. If the high school closes and TCC does not, students will be expected to complete any homework or assigned readings and may be required to complete an online assignment, using Blackboard. Even when TCC is closed, students should keep up with the course agenda and check Blackboard for updated assignment schedules.
- Provide an orientation for TCC faculty prior to the start of the semester if the district or partner campus hosts the TCC faculty. The orientation should include a tour of the campus, information about parking, keys to rooms, introductions to appropriate personnel, computer network passwords, IDs, and other information that may be unique to the site that faculty will need to teach their classes.
- Provide students with adequate time to travel to and participate fully in courses and time to return to their home high school if applicable.
- Provide, when course delivery model requires, qualified (per TCC MOU) facilitators in classrooms, access to computer labs, and access to tutoring services. See addenda for specific program requirements.
- Request all course additions or program changes in writing to the TCC Dual Credit Programs office.
    - Fall semester requests should be submitted by January 15th. Spring and summer semesters' requests should be submitted by August 15th.
    - English courses require a minimum of 14 enrollments and a maximum of 20 enrollments per section. All other courses require a minimum of 14 and a maximum set by the discipline and faculty. All enrollment maximums are additionally based on the ability to provide a collegiate environment.
    - Course change requests and program requests should include the rationale for the additional course, any extenuating circumstances surrounding the request; the number of students qualified and expected to enroll in the course, and the availability of specialized equipment/labs if appropriate. The requests will be reviewed, and newly approved courses may be offered in the following semester.

C. <u>Obligations of both TCC and Partner:</u>

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- Attend an annual senior leadership meeting.
- Collaborate to provide program information, communication, promotional materials, and activities.
- Collaborate to articulate curricula between the high school and the college.
- Collaborate to develop a two-year pathway of academic course offerings. The course schedule will be reviewed annually.
- Collaborate when advising a concurrently enrolled student to ensure that the student is apprised of all education options.
- Attend operations meetings as required.

D. High School Concurrently Enrolled Students Will:

- Meet the minimum requirements as set forth by the Oklahoma State Regents for Higher Education. Admission and enrollment requirements are posted at www.tulsacc.edu.
- Complete the online TCC college admission application a minimum of one week prior to enrollment.
- Enroll using the Dual Credit Student Enrollment Portal www.tulsacc.edu/dualcredit .
- Pay course fees and materials used per the student account balance available in Blackboard for all courses at any TCC Bursar office or online via MYTCC.
- Pay full tuition incurred beyond the maximum tuition waiver amount.

- Assume responsibility for course materials.
- Complete a COMPASS: dual credit student success orientation in person, online, or with a high school counselor via TCC's COMPASS presentations and materials.
- Assume all responsibility for personal actions during transportation to the course delivery sites and during the return to the home high school including driving or riding in personal vehicles and district transportation on roads or in parking lots.
- Comply with the TCC student policies and resources as outlined in the TCC Student Code of Conduct (http://www.tulsacc.edu/student-resources/student-handbook) during TCC class time.
- Behave in the same manner as any student enrolled in and participating in a college course as written in the TCC Student Code of Conduct available on the TCC website.
- Assume responsibility for any malicious destruction of property, equipment and materials belonging to the host concurrent delivery site and/or TCC.
- Read the district's student/parent MOU if required by the district (to be retained at the high school counselor's office).
- Participate as required and outlined in the course syllabus.
- Check the television, radio, and TCC Alerts for class cancellations due to unforeseen situations (weather), and log onto TCC Blackboard to complete any assignments.
- Assume responsibility for reporting grades to appropriate high school staff.

4. Financial Arrangements

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- Students will pay the one-time admission fee of $20.00 with the first semester enrollment.
- TCC applies in-state tuition and Oklahoma tuition waivers for US citizens, permanent residents, and other approved documented students. TCC International Student Services at iss@tulsacc.edu confirms residency status.

- TCC will waive tuition via the state of Oklahoma's tuition waiver policy and TCC's tuition waiver policy.

    - TCC Financial Aid will apply the juniors' tuition waiver for a maximum of twelve (12) credit hours total for the three junior semesters beginning in the summer after the 10th grade. The student must meet all OSRHE policy regulations for high school student early enrollment including Oklahoma residency and being on track for graduation from high school in the spring of their senior year.
    - TCC Financial Aid will apply the seniors' tuition waiver for a maximum of eighteen (18) credit hours total for the three senior semesters beginning in the summer after the 11th grade. The student must meet all OSRHE policy regulations for high school student early enrollment including Oklahoma residency and being on track for graduation from high school in the spring of their senior year.
- All courses are charged Oklahoma State Regents for Higher Education mandatory course fees regardless of delivery mode or location. Other courses' fees vary.
- Partners may set up third-party billing with the TCC bursar to eliminate student barriers.
    - Participating third-party billing high schools will be billed for all students on the TCC rosters after the semester drop date. Consult the TCC academic calendar for semester dates.
    - Students are not eligible to receive a federal T-1098 tuition statement for education credit for any amounts remitted by the district via 3rd party billing.

5. Liability

Each party to this Agreement will be responsible for its own negligent acts or omissions and those if its employees, officers, volunteers or agents in the performance of this Agreement. Neither party will be considered the agent of the other nor does either party assume any responsibility to the other party for the consequences of any act or omission of any person or entity not a party to this Agreement. The terms of this provision shall survive the termination of the Agreement.

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Both parties recognize that this is a programmatic agreement and does not afford TCC control of over any District property, therefore the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act does not apply to District property utilized under this agreement.

6. Independent Capacity

The employees or agents of each party who are engaged in the performance of this Agreement shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

Official Signatures

We agree to the conditions and responsibilities and indicate by our signatures our commitment to provide quality dual credit enrollment courses for our students.

Signed by:
D69EBC39220A495...

Dr. Kristopher Copeland, Assoc. Vice-President Academic Affairs Tulsa Community College	School Board President, Superintendent, or designee. Participating school or district
Date: 5/18/2026 | 2:23 PM CDT	Date:

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MOU Addendum:

College Preparatory English (CPE)

In cooperation with the high school English department, Tulsa Community College is offering eligible high school students (second-semester sophomores, juniors, and/or seniors) the opportunity to earn three hours of college English (transferable to state universities) while at the same time satisfying their high school English requirements. The goal is for all students who take the College Preparatory English (CPE) class to successfully complete a TCC English 1113 course the following semester.

Tulsa Community College Responsibilities

- Meet with the district and high school administration to review the MOU and addenda.
- Provide the high school with CPE curriculum: a syllabus, selected readings, assignments, and grading rubrics.
- Provide a TCC Dual Credit Coordinator to administrate and liaison with the student, teacher, and counselor (See DC procedural timeline).
- Conduct an on-site or virtual information session during the first week(s) of the CPE class.
- Provide a TCC English faculty liaison to review the CPE course materials with the high school English teacher and to provide support throughout the semester.
- Meet with students to help them apply to TCC in August-September (fall) and in February (spring).
- Provide a 16-week online section of ENGL 1113, taught by a TCC faculty who will communicate with the high school support instructor throughout the semester.
- Reserve seats for the CPE students who meet admissions and enrollment criteria, who earn a C or better in CPE, and who enroll by January 3 for spring semester, by May 30 for fall semester.
- Process the junior or senior tuition waiver for all dual credit high school students as applicable.
- Send Survey link for CPE Students to high school teacher to gather student roster information.
- Send links for Beginning of Semester Survey for CPE Teachers and End of Semester Survey for CPE Teachers to CPE instructors to gather teacher information.
- Share Excel Roster Sheet with the high school teachers to communicate admission and enrollment status and any student issues.
- ENROLLMENT: The TCC coordinator will conduct enrollment workshops either in person or via zoom in October/November (fall) or March/April (spring).

District Responsibilities

- Follow the CPE procedural timeline.
- Meet with the TCC dual credit director to review the MOU and addendum before offering the class for the first time.
- Immediately notify dualcredit@tulsacc.edu of any personnel changes during the semester and arrange for the new teacher to meet with the TCC faculty liaison.
- Grant the teacher a full day of paid professional development time during the semester to participate in professional development with college faculty.
- Provide students with computers and Internet access during the dedicated class period. Note: IT departments will need to assist students with technology issues when they take English 1113. Students using district-owned devices may need assistance downloading MS Word (free) from

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TCC. Student laptop restrictions will likely need to be modified so that they can access online educational resources such as YouTube videos.

- Send fall semester transcript by January 8th for each English 1113 student to demonstrate all students meet placement criteria unless they meet other TCC placement criteria, TCC will de-enroll students from the designated class if they did not earn a C and/or do not have the high school teacher's recommendation.

High School Responsibilities

- Follow the CPE procedural timeline.
- Meet with the TCC dual credit representative to review the MOU and addendum before offering the class for the first time.
- Work with high school English teachers to identify students who can meet one of the admission requirements (see below), who want to go to college, and who have a strong work ethic, but who don't yet have the academic and/or study skills needed succeed in a college-level English class.
    - 3.0 **Unweighted** GPA
    - 19 Composite score on ACT or Pre-ACT
    - 990 on SAT/PSAT
- Communicate student deadlines for admission, enrollment, and payments to the students.
- Provide a qualified and interested English teacher to deliver the curriculum and to provide support for the online English 1113 class the following semester.
- Provide a dedicated class period and space for CPE and the online English 1113 course.
- Assign the CPE teacher class time to support the online English 1113 students; during this class time, the support teacher should not teach other classes or use a plan period.
- Send the English teacher's name and contact information to dualcredit@tulsacc.edu by August 1.
- Immediately notify dualcredit@tulsacc.edu of any personnel changes during the semester and arrange for the new teacher to meet with the TCC faculty liaison.
- Provide a high school counselor to complete the college prep enrollment approvals in the dual credit enrollment portal.
- Enforce the 25-student maximum enrollment in the CPE course. To teach this course effectively, instructors must work with no more than 25 students each semester. If all 25 students place into English 1113 successfully, TCC will provide seats for all students who meet the deadline for enrollment.
- Enroll only CPE students in designated sections until the deadline has passed. The deadline for enrolling students for fall semester is June 30; for spring semester, the deadline is January 8. Once the deadline passes, other students may be added to the designated section which no longer guarantees the student a seat
- Make sure students *and* support high school teachers participate in/watch the video of the dual credit student orientation and complete the Blackboard orientation before the start date of English 1113.
- Review the English teacher's lesson plans as needed to ensure he/she is adhering to the CPE curriculum.
- Provide students with computers and Internet access during the dedicated class period. Note: IT departments will need to assist students with technology issues when they take English 1113. Students using district-owned devices may need assistance downloading MS Word (free) from TCC. Student laptop restrictions will likely need to be modified so that they can access online educational resources such as YouTube videos.

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- Ensure that qualified students have access to course materials. Neither the CPE nor the English 1113 class uses a textbook; however, students will need to access, print, and/or photocopy online readings and other materials.
- Advise students to withdraw from the course and transfer into an on-level English class if they consistently underperform during the first four weeks of the semester.
- Discourage students from withdrawing if they can pass the class with a C or better; students who cannot pass may withdraw before Week 12 of the semester, but withdrawals may affect future financial aid and should be discouraged unless the student cannot pass.
- Encourage students to stay in the course until Week 12; students who cannot pass the course should be referred to their TCC advisor to complete a withdrawal request on the Monday of Week 12.
- Monitor the progress of and provide academic support for students throughout the TCC semester, including days when the high school is not in session or switches to virtual instruction. Students who need to temporarily pivot to virtual attendance must meet virtually with the high school teacher a minimum of three times a week.

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High School Teacher responsibilities

- Complete the Beginning of the Semester Survey for CPE teachers by the end of week two of the semester. The Dual Credit Coordinator will send teachers a link to the survey.
- Have students fill out the Survey for CPE Students by the end of the second week of the semester. The Dual Credit Coordinator will send teachers a link to the student survey the first week of the semester.
- Provide the TCC Dual Credit Coordinator one class period to conduct college admission workshop (late August-early September). NOTE: Admission does not guarantee enrollment.
- Use Excel Class Roster Sheet sent by the TCC coordinator to communicate about class roster changes, to update admission and enrollment information, and to note any student issues. For example, alert TCC coordinator of any additional students added to the class after the coordinator has completed the admission/student information workshop.
- Consult the Excel Class Roster Sheet frequently during the semester and inform students about any admission and enrollment issues the coordinator has listed in the notes section.
- Teach the CPE English class:
    - Attend professional development with the TCC faculty.
    - Submit the CPE syllabus to the TCC faculty liaison for review no later than the second week of the semester.
    - Follow the curriculum closely and discuss any variations with the TCC faculty liaison.
    - Share a selection of graded assignments with the liaison twice during the semester.
- Alert students to enrollment information, including the registration portal link, tutorial video links for students and parents, and date the coordinator will be conducting an enrollment workshop.
- Complete the End of Semester Survey for CPE Teachers sent the first week of December. The Dual Credit Coordinator will send this survey so that teachers can identify students who are NOT recommended for the college-level course enrollment or who will not complete the preparation semester with a grade of C or better. Both a C or better AND the teacher recommendation are required to enroll the student in the college course without additional placement criteria. The survey also contains the conditional FERPA release that allows the high school teacher and college faculty to collaborate during the college course.
- Complete the Blackboard orientation with students and help students with technology issues. If teachers have any issues with Blackboard, they need to contact their TCC liaison immediately.
- View the TCC orientation video links (emailed to the teacher) with the class and send any questions to the TCC Dual Credit Coordinator.
- Communicate regularly with the English 1113 professor throughout the semester.
- Print the TCC professor's syllabus, major assignments, and other materials.
- Share supplemental instruction handouts or other materials with the English 1113 professor.
- Check Bb grades once a week and alert the high school counselor if a student's grade drops below 70%.
- Advise students to withdraw from the course and transfer into an on-level English class if they consistently underperform during the first four weeks of the semester.
- Discourage students from withdrawing if they can pass the class with a C or better; students who cannot pass may withdraw before Week 12 of the semester, but withdrawals may affect future financial aid and should be discouraged unless the student cannot pass.
- Support the TCC Student handbook, the TCC professor's syllabus, and the grading standards.
- Follow the "Guidelines for Supporting English 1113 Students".

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- Meet at least three times a week with any student who needs to temporarily pivot to virtual attendance.

Student Responsibilities

- Complete the Survey for CPE Students by the end of week 2 of the preparatory semester.
- Apply for TCC admission with the TCC Coordinator during late August-mid September. For admission eligibility, see the Dual Credit Program's Website.
- Set up TCC email and password in MYTCC after admission and prior to enrollment. Students must use their TCC email to communicate with TCC faculty.
- Enroll in the designated, reserved section of online English 1113 with the Dual Credit Coordinator during enrollment workshop. Students must enroll by January 8th for spring semester, May 30th for fall semester; after those dates, the CPE section will be closed to enrollment or no longer guaranteed.
- Demonstrate enrollment eligibility if necessary. Students who earn a C or better in CPE and who have the teacher's recommendation meet the placement criteria to enroll in the designated online section of English 1113 only; the grade does not work for placement in any other section of English 1113. For any other section of English 1113, students must demonstrate enrollment eligibility as explained on the Dual Credit Program's Website.
- Attend the TCC dual credit student orientation and complete the TCC online Bb orientation (see Dual Credit Programs webpage for dates and locations).
- Attend the high school class regularly while taking the TCC online course.

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College Preparatory English
Letter to parents

Dear Parent/Guardian,

Your student has been identified as a candidate for the College Preparatory English course, a high school class that prepares students to succeed in a Tulsa Community College ENGL 1113 course. This letter is to inform you about this opportunity.

College Preparatory English is a class developed by college and high school English faculty with the goal of ensuring high school students are prepared for college-level reading and writing. Data show that many high school students graduate without meeting the standards required to take a college-level English class. These students often must take costly remedial courses at the college and/or may not be able to pass a first-year English class. While taking College Preparatory English does not guarantee that a student will be taking English 1113 the following semester, the class will challenge all students to improve their reading and writing so that they graduate high school prepared to succeed in college classes.

The College Preparatory English class helps prepare students for English 1113 by asking students to complete some of the same reading and writing assignments they will be asked to complete in English 1113; as such, students taking this class must have the time, motivation, and support to do the work. High school teachers will also

- Enforce strict deadlines for late work and attendance
- Require students spend approximately 4 hours a week studying *outside of class*
- Emphasize critical reading strategies needed for college-level courses
- Assign challenging texts that students will read, summarize, and analyze
- Teach specific writing skills students will use in college English classes
- Consult with a TCC English professor for guidance on grading standards

The high school instructor will continue to help students succeed in an online English 1113 class the following semester by providing tutoring, technology support, and encouragement. Students who complete English 1113 successfully will have three hours of college credit, transferable to most colleges and universities and required of almost all degree programs.

If you would like your student to participate in this opportunity, please discuss the overview of student responsibilities and the project timeline with him or her. If he or she is interested, please sign and return this letter to your high school counselor.

_____ Parent _____Date

_____Student _____Date

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The College Preparatory English Timeline

CPE Offered in the Fall

February - March

- High schools indicate interest in offering/continuing to offer CPE fall semester of the following academic year.
- For schools offering the course for the first time, the school principal meets with the Dual Credit faculty chair and/or the Dual Credit Program director to review the MOU agreement and timeline.
- High schools identify students for CPE (February to August school start date):
    - High school English faculty should recruit current sophomores and juniors during the high school scheduling period.
    - High school counselors ensure that students meet or can meet the dual credit admission requirements (3.0 unweighted GPA or appropriate test score)
    - High school sends letters to parents about CPE

April - July

- High school sends name(s) and contact information of CPE teacher(s) to the Dual Credit Programs Coordinator **no later than June 1.**
- TCC notifies teachers of date for CPE workshop.
- CPE instructors who have offered the course for at least one semester may discuss curriculum changes with the TCC faculty liaison.

August

- High school may replace teacher if necessary by August 15th.
- CPE teachers attend the CPE workshop.
- TCC faculty liaison begins regular communication with the CPE teacher.
- TCC representative conducts an on-site information session or shares an informational video during the first week(s) of the CPE class.
- CPE teacher provides his/her course syllabus and agenda to the TCC faculty liaison for review no later than the second week of the semester.
- CPE teacher completes the Beginning of Semester Survey for CPE Teachers sent by the Dual Credit office by the end of week two of the semester.
- The Dual Credit office sends teachers a link to the Survey for CPE Students the first week of the semester. Students fill out the survey by the end of the second week of the semester.

September-October

- Dual Credit Coordinator visits the CPE class to help students apply to TCC. Students who don't meet admission criteria will be given next steps.
- Teachers use Excel Class Roster Sheet sent by the TCC coordinator to communicate about class roster changes, updated admission and enrollment information, and any student issues. For

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example, alert TCC coordinator of any additional students added to the class after the coordinator has completed the admission/student information workshop.

- CPE teacher shares samples of graded assignments with the TCC faculty liaison.

October-November

- TCC coordinator conducts enrollment workshop either in person or via zoom for the English 1113 course for enrollment in October/November for Spring enrollment.
    - All *admitted* students may enroll at this point, via the Dual Credit Enrollment Portal, but any student who does not earn a C or better **and** receive the recommendation of the HS teacher will be removed from the class in January.
- Teachers make students aware of the enrollment information including the registration portal link, tutorial video links for students and parents, date of enrollment workshop; note any student issues on the Google Class roster sheet.

December

- CPE teacher completes the End of Semester Survey for CPE Teachers. This survey will inform TCC about who the high school teacher does NOT recommend for the college-level course enrollment or who will not complete the preparation semester with a grade of C or better.
    - Both a C or better AND the teacher recommendation are required to enroll the student in the college course without additional placement criteria. The survey also contains the conditional FERPA release that allows the high school teacher and college faculty to collaborate during the college course.

- Consult the Excel Class Roster Sheet frequently and inform students about any admission and enrollment issues the coordinator has listed in the notes section.

January

- CPE teacher transitions to supporting role for English 1113 students, is placed in English 1113 Blackboard site, and begins regular communication with English 1113 professor.
- CPE teacher emails the Dual Credit Coordinator the names of students who did not complete the semester with the C or better **and** teacher recommendation if the list of names differs from November projection sent in November via the End of Semester Survey for CPE teachers.
- Students who complete a fall semester CPE class and have enrolled in English 1113 complete TCC's dual credit orientation and online Bb orientation; high school teacher should also complete the Bb orientation and view the TCC orientation video links (emailed to the teacher) with the class and send any questions to the TCC Dual Credit Coordinator.
- HS sends fall semester transcript by January 8th for each English 1113 student to demonstrate all students meet placement criteria for English 1113; TCC will de-enroll students who were projected to earn a C but did not.
- Help students with technology issues. If teachers have any issues with Blackboard, they need to contact their TCC liaison immediately.
- CPE teacher prints the TCC professor's syllabus and reviews it with students as soon as the Blackboard course site is opened (usually, the Friday before the start of the semester).
- CPE teacher makes sure all students complete the diagnostic writing sample; students who don't complete the sample may be dropped from the class and will need to enroll in an on-level English class.

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February – May

- CPE teacher reviews the professor's handouts, assignment sheets, and grading rubrics with students and be familiar with other materials posted in Blackboard.
- CPE teacher offers mini lessons during class, schedules individual tutoring sessions with students as needed, and helps with technology issues.
- CPE teacher communicates regularly with English 1113 professor and shares supplemental instruction handouts or other materials with the English 1113 professor.
- CPE teacher monitors student progress by checking grades regularly.
- CPE teacher alerts the high school counselor if a student's grade drops below 70%.
- CPE teacher encourages students to stay in the course until Week 12; students who cannot pass the course should be referred to their TCC advisor to complete a withdrawal request on the Monday of Week 12.

CPE Offered in the Spring

September-October

- High schools indicate interest in offering/continuing to offer CPE spring semester of the following academic year.
- For schools offering the course for the first time, the school principal meets with the Dual Credit faculty chair and/or the Dual Credit Program director to review the MOU agreement and timeline.
- High schools identify students for CPE
    - High school English faculty should recruit current sophomores and juniors during the high school scheduling period.
    - High school counselors ensure that students meet or can meet the dual credit admission requirements (3.0 unweighted GPA or appropriate test score)
    - High school sends letters to parents about CPE

November-December

- High school sends name(s) and contact information of CPE teacher(s) to the Dual Credit Programs Coordinator **no later than November 1.**
- TCC notifies teachers of date for CPE workshop.
- CPE instructors who have offered the course for at least one semester may discuss curriculum changes with the TCC faculty liaison.

December

- High school may replace teacher if necessary by December 15.

January

- CPE teachers attend the CPE workshop.
- TCC faculty liaison begins regular communication with the CPE teacher.
- TCC representative conducts an on-site information session or shares an informational video during the first week(s) of the CPE class.

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- CPE teacher provides his/her course syllabus and agenda to the TCC faculty liaison for review no later than the second week of the semester.
- CPE teacher completes the Beginning of Semester Survey for CPE Teachers sent by the Dual Credit office by the end of week two of the semester.
- The Dual Credit office sends teachers a link to the Survey for CPE Students the first week of the semester. Students fill out the survey by the end of the second week of the semester.

February-March

- Dual Credit Coordinator visits the CPE class to help students apply to TCC. Students who don't meet admission criteria will be given next steps.
- Teachers use Excel Class Roster Sheet sent by the TCC coordinator to communicate about class roster changes, updated admission and enrollment information, and any student issues. For example, alert TCC coordinator of any additional students added to the class after the coordinator has completed the admission/student information workshop.
- CPE teacher shares samples of graded assignments with the TCC faculty liaison.

March-April

- TCC coordinator conducts enrollment workshop for the English 1113 course.
    - All *admitted* students may enroll at this point, via the Dual Credit Enrollment Portal, but any student who does not earn a C or better **and** receive the recommendation of the HS teacher will be removed from the class in August unless other placement criteria are met.
- Teachers make students aware of the enrollment information including the registration portal link, tutorial video links for students and parents, and the date for the enrollment workshop; note any student issues on the Excel Class roster sheet.

May

- CPE teacher completes the End of Semester Survey for CPE Teachers. This survey will inform TCC about who the high school teacher does NOT recommend for the college-level course enrollment or who will not complete the preparation semester with a grade of C or better.
    - Both a C or better AND the teacher recommendation are required to enroll the student in the college course without additional placement criteria. The survey also contains the conditional FERPA release that allows the high school teacher and college faculty to collaborate during the college course.

August

- CPE teacher emails the Dual Credit Coordinator the names of students who did not complete the semester with the C or better **and** teacher recommendation if the list of names differs from November projection sent in November via the End of Semester Survey for CPE teachers.
- Consult the Excel Class Roster Sheet frequently and inform students about any admission and enrollment issues the coordinator has listed in the notes section.
- CPE teacher transitions to supporting role for English 1113 students, is placed in English 1113 Blackboard site, and begins regular communication with English 1113 professor.
- Students who complete a fall semester CPE class and have enrolled in English 1113 complete TCC's dual credit orientation and online Bb orientation; high school teacher should also complete the Bb orientation and view the TCC orientation video links (emailed to the teacher) with the class and send any questions to the TCC Dual Credit Coordinator.
- HS sends spring semester transcript by August 15 for each English 1113 student to demonstrate all students meet placement criteria for English 1113; TCC will de-enroll students who were projected to earn a C but did not and do not meet optional enrollment criteria..

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- Help students with technology issues. If teachers have any issues with Blackboard, they need to contact their TCC liaison immediately.
- CPE teacher prints the TCC professor's syllabus and reviews it with students as soon as the Blackboard course site is opened (usually, the Friday before the start of the semester).
- CPE teacher makes sure all students complete the diagnostic writing sample; students who don't complete the sample may be dropped from the class and will need to enroll in an on-level English class.

<u>September-December</u>

- CPE teacher reviews the professor's handouts, assignment sheets, and grading rubrics with students and be familiar with other materials posted in Blackboard.
- CPE teacher offers mini lessons during class, schedules individual tutoring sessions with students as needed, and helps with technology issues.
- CPE teacher communicates regularly with English 1113 professor and shares supplemental instruction handouts or other materials with the English 1113 professor.
- CPE teacher monitors student progress by checking grades regularly.
- CPE teacher alerts the high school counselor if a student's grade drops below 70%.
- CPE teacher encourages students to stay in the course until Week 12; students who cannot pass the course should be referred to their TCC advisor to complete a withdrawal request on the Monday of Week 12.

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MOU Addendum:

College Prep Math (CPM)

In cooperation with the high school mathematics department, Tulsa Community College is offering eligible high school juniors and seniors the opportunity to earn three hours of transferable college Mathematics and satisfy their high school Mathematics requirement. College-Prep Mathematics (CPM) is an intensive preparatory course designed for students aiming to excel in their chosen math pathway during the subsequent semester. This course is tailored to equip students with the fundamental skills necessary for success across various mathematical disciplines. CPM prepares students for one of three distinct pathways:

- **Precalculus I (MATH 1513)** – Primarily designed for STEM majors, this pathway delves into advanced mathematical concepts essential for disciplines such as engineering, physics, and mathematics.
- **Math Functions (MATH 1483)** – Geared towards business majors, this pathway emphasizes practical mathematical applications relevant to fields such as economics, finance, and management.
- **Quantitative Reasoning (MATH 1473)** – Tailored for Liberal Arts majors, this pathway focuses on developing critical thinking skills through the application of mathematics in everyday contexts.

The goal is for all students who take the CPM class to successfully complete a TCC college-level math course (MATH 1513 – Precalculus I, MATH 1473 – Quantitative Reasoning, or MATH 1483 – Mathematics Functions & Their Uses) the following semester. Recognizing the importance of embedded support, students enrolled in CPM will receive daily assistance from their high school math instructors during the subsequent semester as they navigate their chosen TCC math pathway online.

<u>Tulsa Community College Responsibilities</u>

- Meet with the district and high school administrations to review the MOU and addenda.
- Provide the high school with CPM curriculum and objectives, which will be used during the fall semester to prepare students for the college-level math course.
- Provide a TCC Dual Credit Coordinator to administrate and liaison with the student, teacher, and counselor (See DC procedural timeline).
- Conduct an on-site or virtual information session during the first week(s) of the CPM class.
- Provide a TCC Math faculty liaison to review the CPM course materials with the high school math teacher and to provide support throughout the semester.
- Meet with students to help them apply to TCC in September (fall) and in February (spring).
- Provide a 16-week online section of MATH 1513, MATH 1473, and/or MATH 1483 taught by TCC faculty who will communicate with the high school support instructor throughout the semester.
- Reserve seats for the CPM students who meet admissions and enrollment criteria, who earn a C or better in CPM, and who enroll by January 3 for spring semester, by May 30 for fall semester.

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- Send TCC Qualtrics student survey link to high school teacher to gather student roster information.
- Share Excel Class Roster Sheet with the high school teachers to communicate admission and enrollment status and any student issues.
- ENROLLMENT: The TCC coordinator will conduct enrollment workshops either in person or via zoom in October/November (fall) or March/April (spring). Students are to enroll in the designated, reserved CRN during the enrollment workshop.
- Process the junior or senior tuition waiver for all dual credit high school students as applicable.

District Responsibilities

- Follow the CPM procedural timeline.
- Meet with the TCC dual credit director and high school administration to review the MOU and addendum before offering the class for the first time.
- Immediately notify dualcredit@tulsacc.edu if personnel changes during the semester and arrange for the new teacher to meet with the TCC faculty liaison.
- Grant the teacher a full day of paid professional development during the semester to participate in professional development with college faculty
- Provide students with computers and Internet access during the dedicated class period. Note: IT departments will need to assist students with technology issues when they take the college-level math class. Student laptop restrictions will likely need to be modified so that they can access online educational resources such as Youtube videos.
- Send fall semester transcript by January 8th for each college level math student to demonstrate all students meet placement criteria unless they meet other TCC placement criteria, TCC will de-enroll students from the designated class if they did not earn a C and/or do not have the high school teacher's recommendation

High School Responsibilities

- Follow the CPM procedural timeline.
- Meet with the TCC dual credit director and high school administration to review the MOU and addendum before offering the class for the first time.
- Work with high school math faculty to identify students who can meet the admission requirements (see below), who want to go to college, and who have a strong work ethic, but who don't yet have the academic and/or study skills needed succeed in a college-level math class.
    - 3.0 **Unweighted** GPA
    - 19 Composite score on ACT or Pre-ACT
    - 990 on SAT/PSAT
- Send the parent letter to students interested in the CPM class (see below) and keep them on file.
- Communicate student deadlines for admission, enrollment, and payment to students.
- Provide a qualified math teacher to deliver the preparatory curriculum *and* to provide support for the online college-level math class the following semester.
- Encourage students to use ICAP time to explore the math pathway assigned to college/university majors and higher education institutions. Students may consult their assigned TCC Academic Advisor (connect in MYTCC – Starfish) for assistance.
- Provide a dedicated class period and space for both CPM and online college-level math class.

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- Send the math teacher's name and contact information to dualcredit@tulsacc.edu by August 1.
- Immediately notify dualcredit@tulsacc.edu of any personnel changes during the semester and arrange for the new teacher to meet with the TCC faculty liaison.
- Provide a high school counselor to complete the college prep enrollment approvals in the dual credit enrollment portal.
- Enroll only CPM students in designated sections until the deadline has passed. The deadline for enrolling students for fall semester is June 30; for spring semester, the deadline is January 3. Once the deadline passes, other students may be added to the designated section which no longer guarantees the student a seat.
- Make sure students *and* support high school teachers participate in/watch the video of the dual credit student orientation and complete the Blackboard orientation before the start date of the college-level math class.
- Review the math teacher's lesson plans as needed to ensure he/she is adhering to the CPM curriculum.
- Provide students with computers and Internet access during the dedicated class period. Note: IT departments will need to assist students with technology issues when they take the college-level math class. Student laptop restrictions will likely need to be modified so that they can access online educational resources such as Youtube videos.
- Ensure that qualified students have access to course material, software, and textbooks.
- Encourage students to stay in the course until Week 12; students who cannot pass the course should be referred to their TCC advisor to complete a withdrawal request on the Monday of Week 12.
- Monitor the progress of and provide academic support for students throughout the TCC semester, including days when the high school is not in session or switches to virtual instruction. Students who need to temporarily pivot to virtual attendance must meet virtually with the high school teacher a minimum of three times a week.
- Ensure that students take their Midterm and Final exams with an appropriate method of proctoring for your district's location, such as (but not limited to) a TCC testing center, a TCC classroom with a TCC instructor, a high school proctored by a TCC instructor, or a local College/University testing center.

<u>High School Teacher responsibilities</u>

- Complete the Beginning of Semester survey for CPM teachers by the end of week two of the semester. The Dual Credit office will send teachers a link to the TCC Qualtrics student survey the first week of the semester.
    - Teachers will have students fill out the survey by the end of the second week of the semester.
- Provide the TCC Dual Credit Coordinator one class period to conduct college admission workshop (late August-mid September). NOTE: Admission does not guarantee enrollment.
- Use Excel Class Roster Sheet sent by the TCC coordinator to communicate about class roster changes, to update admission and enrollment information, and to note any student issues. For example, alert TCC coordinator of any additional students added to the class after the coordinator has completed the admission/student information workshop.

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- Consult the Excel Class Roster Sheet frequently during the semester and inform students about any admission and enrollment issues the coordinator has listed in the notes section.
- Teach the CPM math class.
    - Attend professional development with the TCC faculty.
    - Follow the curriculum as explained during the professional development and discuss any variations with the TCC faculty liaison.
    - Communicate regularly with the TCC faculty liaison throughout the semester.
- Encourage students to use ICAP time to explore the math pathway assigned to college/university majors and higher education institutions. Students may consult their assigned TCC Academic Advisor (connect in MYTCC – Starfish) for assistance.
- Alert students to enrollment information, including the registration portal link, tutorial video links for students and parents, and date the coordinator will be conducting an enrollment workshop.
- Complete the end-of-the-semester teacher survey. TCC will send this survey so that teachers can identify students who are NOT recommend for the college-level course enrollment or who will not complete the preparation semester with a grade of C or better. Both a C or better AND the teacher recommendation are required to enroll the student in the college course without additional placement criteria. The survey also contains the conditional FERPA release that allows the high school teacher and college faculty to collaborate during the college course.
- Complete the Blackboard orientation with students.
- Assist with time management, study skills, and technology issues. If teachers have any issues with Blackboard, they need to contact their TCC liaison immediately. Students should be directed to the TCC Student Support Center (918-595-2000).
- View the TCC orientation video links (emailed to the teacher) with the class and send any questions to the TCC Dual Credit Coordinator.
- Communicate regularly with the college-level math professor(s).
- Print the TCC professor's syllabus, major assignments, mid-term/finals schedule, and other materials as needed.
- Review the course syllabus with students during the first week of the TCC's semester. Focus on the instructor contact information, grading policy, assignment list, attendance/participation, lab assignment & make-up work, due dates, and pacing schedule.
- Provide supplemental instruction and/or individual tutoring to reinforce the course's learning outcomes. While students are expected to work independently during the dedicated class period and to behave as responsible college students, the teacher may offer mini-lessons to reinforce the college-level math course outcomes and should periodically schedule tutoring sessions with students.
- Monitor student progress by taking attendance during both semesters' dedicated class periods. During the online college math semester, send regular updates on attendance to the college professor.
- Check Bb grades once a week and alert the high school counselor if the students' grade drops below 70%.
- Encourage students to stay in the course until Week 12; students who cannot pass the course should be referred to their TCC advisor to complete a withdrawal request on the Monday of Week 12.
- Support the TCC Student handbook, the TCC professor's syllabus, and the grading standards.

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- Enforce the course etiquette policy and ensure that the classroom environment is conducive to studying. If necessary, the high school teacher will work with the TCC professor to dismiss students who consistently disrupt the designated study time.
- Follow best practices for tutoring.
- Meet at least three times a week with any student who needs to temporarily pivot to virtual attendance.

Student Responsibilities

- Complete the CPM student information survey by the end of week 2 of the preparatory semester.
- Apply for TCC admission with the TCC Coordinator during late August-mid September. For admission eligibility, see the Dual Credit Program's Website.
- Set up TCC email and password in MYTCC after admission and prior to enrollment. Students must use their TCC email to communicate with TCC faculty.
- Use ICAP time to explore the math pathway assigned to your college/university major and higher education institution post high school. Consult your TCC Academic Advisor (connect in MYTCC – Starfish) for assistance.
- Enroll in the designated, reserved section of online Math 1473, Math 1483, or Math 1513 with the Dual Credit Coordinator during enrollment workshop. Students must enroll by January 8th for spring semester, May 30th for fall semester; after those dates, the CPM section will be closed to enrollment or no longer guaranteed.
- Demonstrate enrollment eligibility if necessary. Students who earn a C or better in CPM and who have the teacher's recommendation meet the placement criteria to enroll in the designated online section of Math 1473, Math 1483, or Math 1513 only; the grade does not work for placement in any other section of math. For any other section of math, students must demonstrate enrollment eligibility as explained on the Dual Credit Program's Website. Course choice will be guided by the student's declared major and college/university post high school.
- Seek assistance for any Bb or technology issues immediately. Students should alert their high school teacher and the TCC Student Support Center (918-595-2000).
- Attend the TCC dual credit student orientation and complete the TCC online Bb orientation (see Dual Credit Programs webpage for dates and locations).
- Attend the high school class regularly while taking the TCC online course. Students who need to temporarily pivot to virtual attendance must meet virtually with the high school teacher a minimum of three times a week.

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College Preparatory Math
Letter to parents/guardians

Dear Parent/Guardian,
Your student has been identified as a candidate for the College Prep Math (CPM) course, a high school class that prepares students to succeed in a Tulsa Community College MATH 1473, MATH 1483, or MATH 1513 course. This letter is to inform you about this opportunity.

College Preparatory Math is a class developed by college and high school math faculty with the goal of ensuring high school students are prepared for college-level reading and writing. Data show that many high school students graduate without meeting the standards required to take a college-level math class. These students often must take costly remedial courses at the college and/or may not be able to pass a first-year math class. While taking College Preparatory Math does not guarantee that a student will be taking Math 1473, or Math 1483, or Math 1513 the following semester, the class will challenge all students to improve their math skill so that they graduate high school prepared to succeed in college classes.

The CPM class helps prepare students for the 3 college-level pathways (MATH 1513, MATH 1473, & MATH 1483) by asking students to practice some of the same math concepts they will be asked to complete in these college-level courses. High school teachers will also

- Enforce strict deadlines for late work
- Require students spend time studying outside of class
- Review challenging learning outcomes from the precalculus curriculum
- Focus on time management skills
- Consult with a TCC math professor about learning outcomes and student progress

The high school instructor will continue to help students succeed in an online college-level math class the following semester by providing tutoring, technology support, and encouragement. Although students will have a dedicated class period to work on their TCC math class, they are expected to work independently and to behave as responsible college students. The professor will follow college policies regarding attendance, academic freedom, and grades, and the high school teacher will reinforce college policies (including the professor's syllabus policies), take daily attendance, and ensure that the classroom environment is conducive to studying.

Students will be required to take proctored mid-term and final exams. (Locations vary: college campus, remote, or high school campus as determined by TCC and the high school.) Students who complete the college-level math class successfully will have three hours of college credit, transferable to most colleges and universities and required of almost all degree programs.

If you would like your student to participate in this opportunity, please discuss the overview of student responsibilities and the project timeline with him or her. If he or she is interested, please sign and return this letter to your high school counselor.

_____ Parent _____Date

_____Student _____Date

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The College Preparatory Math Timeline

CPM Offered in the Fall

February - March

- High schools indicate interest in offering/continuing to offer CPM fall semester of the following academic year.
- For schools offering the course for the first time, the school principal meets with the Dual Credit faculty chair and/or the Dual Credit Program director to review the MOU agreement and timeline.
- High schools identify students for CPM (February to August school start date):
    - High school math faculty should recruit current sophomores and juniors during the high school scheduling period.
    - High school counselors ensure that students meet or can meet the dual credit admission requirements (3.0 unweighted GPA or appropriate test score)
    - High school sends letters to parents about CPM

April - July

- High school sends name(s) and contact information of CPM teacher(s) to the Dual Credit Programs Coordinator **no later than June 1.**
- TCC notifies teachers of date for CPM workshop.
- CPM instructors who have offered the course for at least one semester may discuss curriculum changes with the TCC faculty liaison.

August

- High school may replace teacher if necessary by August 15th.
- CPM teachers attend the CPM workshop.
- TCC faculty liaison begins regular communication with the CPM teacher.
- TCC representative conducts an on-site information session, or the high school teacher shares an informational video from the TCC faculty lead during the first week(s) of the CPM class.
- CPM teacher provides his/her course syllabus and agenda to the TCC faculty liaison for review no later than the second week of the semester.
- CPM teacher completes the Beginning of Semester survey sent by the Dual Credit office by the end of week two of the semester.
- The Dual Credit office sends teachers a link to the TCC Student Survey the first week of the semester. Students fill out the survey by the end of the second week of the semester.

September-October

- Dual Credit Coordinator visits the CPM class to help students apply to TCC. Students who don't meet admission criteria will be given next steps.
- Teachers use Excel Class Roster Sheet sent by the TCC coordinator to communicate about class roster changes, updated admission and enrollment information, and any student issues. For example, alert TCC coordinator of any additional students added to the class after the coordinator has completed the admission/student information workshop.

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October-November

- TCC coordinator conducts enrollment workshop either in person or via zoom for the college level math course.
    - All *admitted* students may enroll at this point, via the Dual Credit Enrollment Portal, but any student who does not earn a C or better **and** receive the recommendation of the HS teacher will be removed from the class in January.
- Teachers make students aware of the enrollment information including the registration portal link, tutorial video links for students and parents, and date of enrollment workshop; note any student issues on the Excel Class roster sheet.

December

- CPM teacher completes the end of semester teacher survey. This survey will inform TCC about who the high school teacher does NOT recommend for the college-level course enrollment or who will not complete the preparation semester with a grade of C or better.
    - Both a C or better AND the teacher recommendation are required to enroll the student in the college course without additional placement criteria. The survey also contains the conditional FERPA release that allows the high school teacher and college faculty to collaborate during the college course.

- Consult the Excel Class Roster Sheet frequently and inform students about any admission and enrollment issues the coordinator has listed in the notes section.

January

- CPM teacher transitions to supporting role for math students, is placed in math Blackboard sites, and begins regular communication with math professor(s).
- CPM teacher emails the Dual Credit Coordinator the names of students who did not complete the semester with the C or better **and** teacher recommendation if the list of names differs from November projection sent in November via the End of Semester Survey for CPM teachers.
- Students who complete a fall semester CPM class and have enrolled in math complete TCC's dual credit orientation and online Bb orientation; high school teacher should also complete the Bb orientation and view the TCC orientation video links (emailed to the teacher) with the class and send any questions to the TCC Dual Credit Coordinator.
- HS sends fall semester transcript by January 8th for each math student to demonstrate all students meet placement criteria for math; TCC will de-enroll students who were projected to earn a C but did not and do not meet other enrollment criteria.
- Help students with technology issues. If teachers have any issues with Blackboard, they need to contact their TCC liaison immediately.
- CPM teacher prints the TCC professor's syllabus and reviews it with students as soon as the Blackboard course site is opened (usually, the Friday before the start of the semester).

February – May

- CPM teacher reviews the professor's handouts, assignment sheets, mid-term and final schedule, and grading rubrics with students and be familiar with other materials posted in Blackboard.

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- CPM teacher offers mini lessons during class, schedules individual tutoring sessions with students as needed, and helps with technology issues.
- CPM teacher communicates regularly with math professor(s) and shares supplemental instruction handouts or other materials with the math professor(s).
- CPM teacher monitors student progress by checking grades regularly.
- CPM teacher alerts the high school counselor if a student's grade drops below 70%.
- CPM teacher encourages students to stay in the course until Week 12; students who cannot pass the course should be referred to their TCC advisor to complete a withdrawal request on the Monday of Week 12.

CPM Offered in the Spring

September-October

- High schools indicate interest in offering/continuing to offer CPM spring semester of the following academic year.
- For schools offering the course for the first time, the school principal meets with the Dual Credit faculty chair and/or the Dual Credit Program director to review the MOU agreement and timeline.
- High schools identify students for CPM
    - High school math faculty should recruit current sophomores and juniors during the high school scheduling period.
    - High school counselors ensure that students meet or can meet the dual credit admission requirements (3.0 unweighted GPA or appropriate test score)
    - High school sends letters to parents about CPM

November-December

- High school sends name(s) and contact information of CPM teacher(s) to the Dual Credit Programs Coordinator **no later than November 1.**
- TCC notifies teachers of date for CPM workshop.
- CPM instructors who have offered the course for at least one semester may discuss curriculum changes with the TCC faculty liaison.

December

- High school may replace teacher if necessary by December 15.

January

- CPM teachers attend the CPM workshop.
- TCC faculty liaison begins regular communication with the CPM teacher.
- TCC representative conducts an on-site information session or shares an informational video during the first week(s) of the CPM class.
- CPM teacher provides his/her course syllabus and agenda to the TCC faculty liaison for review no later than the second week of the semester.
- CPM teacher completes the Beginning of Semester Survey for CPM Teachers sent by the Dual Credit office by the end of week two of the semester.

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- The Dual Credit office sends teachers a link to the Survey for CPM Students the first week of the semester. Students fill out the survey by the end of the second week of the semester.

February-March

- Dual Credit Coordinator visits the CPM class to help students apply to TCC. Students who don't meet admission criteria will be given next steps.
- Teachers use Excel Class Roster Sheet sent by the TCC coordinator to communicate about class roster changes, updated admission and enrollment information, and any student issues. For example, alert TCC coordinator of any additional students added to the class after the coordinator has completed the admission/student information workshop.

March-April

- TCC coordinator conducts enrollment workshop for the college level math course.
    - All *admitted* students may enroll at this point, via the Dual Credit Enrollment Portal, but any student who does not earn a C or better **and** receive the recommendation of the HS teacher will be removed from the class in August unless other placement criteria are met.
- Teachers make students aware of the enrollment information including the registration portal link, tutorial video links for students and parents, and the date for the enrollment workshop; note any student issues on the Excel Class roster sheet.

May

- CPM teacher completes the End of Semester Survey for CPM Teachers. This survey will inform TCC about who the high school teacher does NOT recommend for the college-level course enrollment or who will not complete the preparation semester with a grade of C or better.
    - Both a C or better AND the teacher recommendation are required to enroll the student in the college course without additional placement criteria. The survey also contains the conditional FERPA release that allows the high school teacher and college faculty to collaborate during the college course.

August

- CPM teacher emails the Dual Credit Coordinator the names of students who did not complete the semester with the C or better **and** teacher recommendation if the list of names differs from November projection sent in November via the End of Semester Survey for CPM teachers.
- Consult the Excel Class Roster Sheet frequently and inform students about any admission and enrollment issues the coordinator has listed in the notes section.
- CPM teacher transitions to supporting role for math students, is placed in math Blackboard sites, and begins regular communication with math professor(s).
- Students who complete a fall semester CPM class and have enrolled in math complete TCC's dual credit orientation and online Bb orientation; high school teacher should also complete the Bb orientation and view the TCC orientation video links (emailed to the teacher) with the class and send any questions to the TCC Dual Credit Coordinator.
- HS sends spring semester transcript by August 15 for each math student to demonstrate all students meet placement criteria for math; TCC will de-enroll students who were projected to earn a C but did not and do not meet optional enrollment criteria.
- Help students with technology issues. If teachers have any issues with Blackboard, they need to contact their TCC liaison immediately.

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- CPM teacher prints the TCC professor's syllabus and reviews it with students as soon as the Blackboard course site is opened (usually, the Friday before the start of the semester).

September-December

- CPM teacher reviews the professor's handouts, assignment sheets, and grading rubrics with students and be familiar with other materials posted in Blackboard.
- CPM teacher offers mini lessons during class, schedules individual tutoring sessions with students as needed, and helps with technology issues.
- CPM teacher communicates regularly with math professor(s) and shares supplemental instruction handouts or other materials with the math professor(s).
- CPM teacher monitors student progress by checking grades regularly.
- CPM teacher alerts the high school counselor if a student's grade drops below 70%.
- CPM teacher encourages students to stay in the course until Week 12; students who cannot pass the course should be referred to their TCC advisor to complete a withdrawal request on the Monday of Week 12.

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MOU Addenda

TCC Online Courses Embedded into the high school schedule and supported by a high school staff or teacher as academic coach.

In cooperation with the high school, Tulsa Community College (TCC) is offering eligible high school juniors and seniors the opportunity to earn college credit online, embedded into the school day, while at the same time satisfying their high school graduation requirements. The goal of this collaboration is for all students involved to successfully complete (grade of C or above) a TCC online course(s).

TCC Responsibilities

- Meet with the district and high school administrations to review the MOU and addenda.
- Provide the high school with TCC admissions qualifications for dual credit students.
- Provide the high school with TCC qualifications for course enrollment.
- Provide a Dual Credit Compass: high school student success orientation at a TCC campus and online.
- Provide online sections of college courses provided minimum enrollment requirements are met.
- Provide a TCC professor to deliver the online course(s).
- Provide early alerts to high school counselors authorized to receive FERPA information (early alerts sent when faculty reply to bi-weekly early alert requests, or student grades/participation trigger auto-alerts).
- Provide semester grades to the district staff authorized to accept electronic FERPA reports.
- Meet with potential students and parents at Dual Credit Programs' information meetings organized by the high school.

TCC Professor Responsibilities:

- Follow college syllabus template and departmental standards.
- Provide grade updates after every major graded assignment.
- Grade and return work in a reasonable amount of time (no more than two weeks for essays, less for other assignments).
- Incorporate best practices for engaging students in online classes.
- Create a column in Blackboard called "Grade to Date" or "Eligibility." This column will help students demonstrate eligibility for extracurricular activities. (Note: this saves faculty time, is not a violation of FERPA, and ensures the high school has accurate information about grades).
- Update the grade book either by indicating each student's letter grade (A, B, C, D, F) or by indicating the student is passing (P) or in danger of failing (F). High school students taking college classes must maintain a C average to continue taking college classes, so high school students earning below a C may be in danger of failing.
- Report students who are in danger of failing (i.e. whose grade drops below a 70%) either by responding to the Early Alert email from the Dual Credit office and/or by following college protocol.
- Work with students living outside of TCC's testing area on any exams that require proctoring-students living outside of the testing area qualify for remote proctoring at their high school location by a designated, qualified proctor.

College Prep Programs' Additional Responsibilities:
College Prep English, College Prep Math Program, and College Prep Psychology Additional Professor Responsibilities

- Follow the CPE, CPM, or CPP specific addenda requirements for college courses that follow the TCC preparation curriculum.
- Meet with high school instructor and/or faculty liaison prior to the beginning of the semester to review the course curriculum and materials.

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- Communicate with the high school instructor frequently throughout the semester—once a week the first four weeks of the semester, less frequently after.

High School District Responsibilities

- Identify students who express a desire to go to college, who have sufficient time to complete assignments outside of class time (minimum 9 hours a week per 3 credit hour online course) and who meet admission and enrollment qualifications for dual credit students.
- Communicate student deadlines for admission, enrollment, and payment to students.
- Provide adequate safety and security while faculty and students are at the site. This includes posting and practicing emergency evacuation as well as collaboration with TCC police.
- Provide a dedicated space for 20 to 30 students to support students in the online class during the TCC academic semester.
- Provide a dedicated class period within the regular school day and ensure that students attend the scheduled class time.
- Display physical evidence in a designated area such as outside the door to the TCC classroom that identify the site as a TCC course site. TCC provides brochures, guides, posters, and promotional materials.
- Provide internet access, including website access, TCC library and database access, computer hardware, and software at the site as is required for the college courses' delivery and instruction.
- Provide a collegiate environment free from classroom interruptions. This includes announcements, staff entering the classroom, classroom orderliness, and room changes, and TCC faculty/staff access to the facility for on-site orientations, admission or enrollment workshops as scheduled by the partners.
- Comply with the one hour and fifty-minute TCC semester finals schedule.
- Designate a representative as the liaison between the partner and TCC. The partner liaison provides marketing, program information, and notification to potential students in all area districts.
- Support and help guide the development and integrity of the program.
- Support the instructor and the student through standards set by TCC.
- Allow the dual credit enrolled students to comply with the TCC student policies and resources handbook during TCC class time. Note: Any student suspended or expelled from high school will be expected to continue participating in his or her TCC class(es).
- Ensure that qualified students have access to course materials. Note: Photocopying portions of a textbook is a copyright violation. Students should be responsible for purchasing, printing, and/or borrowing assigned texts.
- Grant dual credit for all college courses per OK SB290.
- Optional: Set up third party billing with the TCC Bursar.
- Commit by June 1 to an instructor or staff for the full year.
- Provide students with computers and Internet access during the dedicated class period.
- Meet with the TCC dual credit enrollment director and high school administrations to review the MOU and addenda.

College Prep Programs' Additional Responsibilities:

College Prep English, College Prep Math Programs, and College Prep Psychology Additional District Responsibilities

- Provide a qualified high school teacher to work with students during scheduled class meeting times.
    - English courses require a certified high school English teacher (B.S. in English).
    - Math courses require a certified high school math teacher (B.S. in Mathematics).
    - Psychology courses require a certified high school teacher with a bachelor's degree in a social science.
- Notify the director of dual credit enrollment of any personnel changes and arrange for the new instructor to come to TCC for orientation and training.

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- Provide the support instructor with the required textbooks and/or ancillary materials (e.g., Lumen)
- Ensure high school support instructor communicates regularly with TCC faculty and follows the requirements for effective student support.

High School Support Instructor Responsibilities All Courses

- Become familiar with Blackboard and other TCC technology.
- Assist with time management, study skills, and technology issues.
- Avoid intervening in the student's day-to-day work. Although the course is taking place at a high school, students are expected to work independently and to behave as responsible college students.
- Monitor student progress by checking Bb grades throughout the semester.
- Alert the student and the high school counselor if the student's grade drops below 70%.
- Counsel failing students into an on-level high school class prior to the week 12 withdraw date in a 16-week POT.
- Support the TCC professor's syllabus and TCC student Handbook.
- Enforce the course etiquette policy and ensure that the classroom environment is conducive to studying. If necessary, work with the high school dual credit lead to dismiss students who consistently disrupt the designated study time.
- When appropriate, facilitate group discussions, study sessions, or workshops.
- Attend or watch the TCC Dual Credit Student Orientation.

Additional English teacher responsibilities

- Meet with TCC professor and/or full-time faculty liaison prior to the beginning of the semester to review the course curriculum and materials.
- Attend TCC faculty's meeting/professional development activity.
- Take attendance each class period and let the course instructor know if students miss more than three hours of class.
- Provide supplemental instruction and/or individual tutoring to reinforce the course's learning outcomes.
- Read the texts students are required to read and study the professor's handouts and assignment sheets.
- Provide impromptu tutoring and instruction on an as-needed basis.
- Communicate regularly with course instructor.
- During the first three weeks of the semester, spend several class periods re-enforcing the online instruction, reviewing grammar and mechanics, assisting students with time management and study skills, and helping with any technology issues. After the first few weeks of the semester, the instructor can intervene less in the students' day-to-day progress in the class.
- Monitor student progress by collecting copies of students' graded essays and summaries. *Students who earn less than a C on an assignment should be required to meet with the support instructor for additional tutoring*.
- Follow the TCC tutorial best practices guidelines and provide individual tutoring to each student at least twice semester.
- Provide tutoring in thirty-minute sessions (to prevent some students from monopolizing tutoring time).

Additional Math teacher responsibilities

- Assist with time management and course pace to ensure all assignments are completed in time for the scheduled exams.
- Assist with Lumen technology.

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Student Responsibilities All courses:

- Apply for admissions into the Tulsa Community dual credit enrollment program. For admission requirements and to apply for admission see https://www.tulsacc.edu/admissions-aid/admissions/college-courses-high-school-students
- Acceptance into the dual credit enrollment program requires:
    - Junior or Senior status in high school
    - On-track for high school graduation with peer group
    - Enrolled in no more than 19 credit hours combined high school and college classes per semester
    - Admission score or GPA
        - ACT, Pre-ACT composite of 19 or above [ACT college code #3441]
        - OR SAT, PSAT10, PSAT -NMSQ composite of at least 990 [SAT college code # 6839]
        - OR H.S. GPA of 3.0 or above.
    - If the student's national ACT exam score does not meet the acceptance or enrollment criteria, the student may take the Residual ACT at TCC's Northeast Campus testing center. Dual Credit students may take the residual ACT one time between November 1 and October 31. 918-595-7594 for information and guidelines.
- Qualify for course enrollment in TCC's off-campus dual credit enrollment program in the spring semester (for fall enrollment). See https://www.tulsacc.edu/dualcredit for the dual credit programs' college enrollment policy. Multiple placement options are available for students including ACT, Pre-ACT, SAT, PSAT10, PSAT-NMSQ, unweighted High School GPA (accredited schools).
- Read and sign the faculty association welcome letter within the registration portal (students and their parents), indicating that they understand the requirements of Dual Credit Programs.
- Enrollment is completed on a first-come, first-served basis and is not guaranteed. After the first day of the class meeting, students will not be allowed to enroll in a class, even if the class is not at capacity.
- Attend a Dual Credit Programs' Compass in person, zoom, or access the recorded orientation via the website if required.
- Purchase required course materials (students or high schools); students (not the support instructor) are responsible for obtaining the required materials. Check with your high school counselor.
- Complete a FERPA Student Records Release Form to allow communication between TCC and the high school within the registration portal.
- Students should be prepared to complete required assignments on the first day of the TCC semester.
- Note assignment deadlines, follow course policies as outlined in the syllabus, and seek additional help from the high school support instructor, as needed.
- Devote a minimum of 6 hours a week per course to studying, completing assignments, and revising and editing written work.
- Provide Blackboard grade report to the high school support instructor / academic coach every 2-3 weeks and to your high school counselor weekly.
- Pay the appropriate TCC course fees and any tuition if applicable.
- Attend the high school's dedicated class period throughout the entire semester.
- Communicate any concerns or issues (e.g., questions about grades) with the TCC professor.

Additional responsibilities for English courses:

- Print graded essays and summaries to give to the high school support instructor for review.
- Students (not the support instructor) will be expected to find articles from the TCC library databases.
- Complete all English departmental requirements for Composition I and II (see TCC Composition I and II Guidebook).

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Additional responsibilities for Math courses:

- Purchase required textbooks/ Lumen Student Access Kit (students or high schools)
- Take a proctored midterm and final exam (These exams may be scheduled at the high school, a TCC campus, or online depending on the student's distance from TCC).
- Work with TCC faculty and Dual Credit Coordinator to set up remote proctoring for students outside of TCC's testing area.

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Tulsa Community College
Dual Credit Programs
MOU AY 2026- 2027
April 1, 2026

Dear partner,

Thank you for your collaboration with Tulsa Community College's Dual Credit Programs. We value your partnership and dedication to Oklahoma high school students. Your students benefit from your passion for education and your partnership with Tulsa Community College.

Your AY 2026- 2027 MOU agreement has one substantive addition this year that I'd like to bring to your attention. A bullet has been added to section 4: Financial Arrangements that address the in-state tuition and waiver process.

TCC applies in-state tuition and Oklahoma tuition waivers for US citizens, permanent residents, and other approved documented students. TCC International Student Services at iss@tulsacc.edu confirms residency status.

EDGE: Earn a Degree, Graduate Early and Dual Credit to College Degree programs' MOUs have not had substantive changes. The addenda for online embedded programs--College Prep English, College Prep Math, and College Prep Psychology--have been updated to reflect lessons learned and feedback from faculty and high school partners. We will review updates at our required district meetings.

If TCC has face-to-face embedded faculty on your campus or district site, your facilities agreement is included. If you have facilities questions, please contact me.

Your Dual Credit Programs' MOU agreements will be in continuous effect beginning in the semester in which the memorandum of understanding is signed unless terminated in writing by either institution (see Term).

Dual Credit Programs Update

1. We have Career Cluster Pathways and resources ready for the class of 2030 in cooperation with the State Department of Education.
2. We are graduating over 160 high school seniors with associate degrees in May – ready to transfer to their universities with freshman scholarship status and /or continue in application programs at TCC.
3. Our first cohorts of AA degree graduates from Norman High School, Norman North High School will join TCC graduates in May.
4. Our first cohort in the Engineering Technology Advance Manufacturing AAS degree and College Certificates from Tulsa Will Rogers College High School will join TCC graduates in May.
5. Dual Credit Programs grew to an unprecedented 25.3% of the college's unduplicated student headcount in AY 2025-2026.
6. We continue to provide access for all Oklahoma high school students – fully online courses and resources.
7. We hired a dual credit coordinator for the DASH: Degrees in Applied Science in High School program. These work-ready pathways include college micro-credentials, college certificates, and AAS degrees in fields such as Cybersecurity, Data Analytics, Accounting, Business, Aeronautics Drafting, CADCAM Drafting, Electronics, Manufacturing, and Early Childhood Education.

Here to serve,

Melissa Steadley
Director, Dual Credit Programs
dualcredit@tulsacc.edu

Owasso Public Schools
Education Service Center
1501 N Ash Street, Owasso, OK 74055
Phone: (918) 272-5367 • Fax: (918) 272-8111
owassops.org

OCCUPATIONAL THERAPY SERVICES

This Contract, entered into this 1st day of July, 2026 by and between Owasso Public Schools (the Agency) and Beth Anne Manipella, O.T. (The Therapy Provider(s) affirms that:

WHEREAS, the AGENCY has determined that it is necessary to retain the services of a qualified Occupational Therapist (OT/L) licensed by the Oklahoma State Board of Medical Licensure and Supervision and/or an Occupational Therapy Assistant (OTA) for consultation and/or treatment of students in the **Agency's** school district;

WHEREAS, the above named individual(s) are duly qualified to perform these services;

NOW, THEREFORE, the parties agree as follows:

1. The THERAPY PROVIDER(S) shall perform any or all of the following services, as requested by the AGENCY;
    a. evaluate each referred student, formally or informally;
    b. provide recommendations for IEP goals, individual or group therapy, teletherapy as deemed necessary;
    c. determine specific therapeutic needs, plan and provide appropriate occupational therapy utilizing sensorimotor activities, therapeutic exercises, mobility training, self-help skills, and use of special adaptive equipment;
    d. participate in AGENCY planning meetings, such as Educational Team Conferences, Individualized Educational Plan Meetings, staffings, or other meetings as mutually agreed upon by both parties of the contract;
    e. orient, train, and supervise professional and nonprofessional staff in treatment methods as they relate to the educational setting;
    f. assess, modify, and improve each individualized occupational therapy program as the client changes and his/her needs change;
    g. provide periodic verbal and written reports to the **AGENCY**;
    h. provide in-service training for staff and families upon request of the **AGENCY**;
    i. provide other services as may be mutually agreed upon by both parties of this contract.
2. As mandated by state and federal law, the **THERAPY PROVIDER**(S) will provide input for IEP goals / objectives related to occupational therapy needs for each student receiving services. Furthermore, the **THERAPY PROVIDER(S)** will maintain treatment records. Informal assessment of progress on IEP goals will be ongoing with IEP goals revised annually, or more often if deemed necessary. Participation in IEP meetings and parent conferences is considered essential for provision of services, when possible.
3. The **THERAPY PROVIDER(S)** shall perform these services for students referred by the **AGENCY**. The need for ongoing Occupational Therapy services for the referred student shall be determined jointly by the **THERAPY PROVIDER(S)** and the **AGENCY'S** school team.
4. The **AGENCY** shall obtain appropriate educational and medical information on referred students.
5. The specific recommendations given by the **THERAPY PROVIDER(S)** for any student shall not be used in the school or home program of any other student unless advice concerning such action is first obtained from the **THERAPY PROVIDER(S).**
6. In the event that the **AGENCY'S** need for Occupational Therapy services increases during the contract period and the **THERAPY PROVIDER(S)** is/are able to provide the additional services, the **THERAPY PROVIDER(S)** contract will be amended per School Board approval. The **THERAPY PROVIDER(S)** will invoice the **AGENCY** monthly for additional time at the same rate as listed on the current contract. If the **THERAPY PROVIDER(S)** is/are unable to provide the additional services, the **AGENCY** is free to contract or employ an Occupational Therapist for the additional hours needed.
7. The **AGENCY** shall monitor the services of the **THERAPY PROVIDER(S)** through regular meetings or telephone conferences with the **THERAPY PROVIDER(S)** and/or with **AGENCY** personnel.
8. The **AGENCY** agrees to pay the **THERAPY PROVIDER(S)** at a rate of $ 60.00 per hour, for 28 hours weekly for 35 weeks or 980 total hours for an Occupational Therapist(OT) and $ 50.00 per hour for 80 hours weekly for 34 weeks or 2720 total hours for a Certified Occupational Therapy Assistant(COTA) for a total contract price not to exceed $ 194,800.00 for all services delivered under the terms of this contract during the period of July 1, 2026 thru June 30, 20267.

No charges will be made for mileage reimbursement. The **THERAPY PROVIDER(S)** will be allowed, with no financial penalty, three (3) sick days leave and two (2) professional days. Professional days will be approved in advance by the Director of Special Services. Each provider will log their sick leave and professional days. The parties agree that inclusive within this contract fee are:

a. All therapy services previously outlined, travel time between schools in the **AGENCY'S** district, related administrative and record-keeping duties deemed necessary by the **THERAPY PROVIDER** for adequate delivery of service to the **AGENCY**.
    1. Services will begin on July 1, 2026 and shall extend through June 30, 2027, or the last day of school, whichever is first. Excluded are holidays and school breaks.
    2. In the event of student absences, distance learning or cancellation of Occupational Therapy Services by the **AGENCY**, except regularly scheduled school holidays and breaks, the **THERAPY PROVIDER(S)** will utilize this time to work on related matters to the **AGENCY'S** students, i.e.: classroom or teacher consultation, chart review, classroom or home program, etc.
    3. In the event of absences or cancellation of Occupational Therapy Services by the **THERAPY PROVIDER(S),** except regularly scheduled school holidays and breaks, the **THERAPY PROVIDER(S)** will make up the day(s) absent, will have an adjustment made by salary deduction, or provide a qualified substitute.
    4. The **THERAPY PROVIDER(S)** will maintain records of all time spent providing Occupational Therapy Services. Monthly Service Logs must be signed and submitted to the Office of Special Services by no later than the 5th day of each working month.
    5. The **THERAPY PROVIDER(S)** will furnish Certificates of Professional Liability Insurance coverage which will be kept enforced during the terms of this contract. In addition to such insurance, the **THERAPY PROVIDER(S)** agrees to indemnify and hold District and its agents, employees, and officers harmless against claims, demands, or action against District arising from the services provided.

b. Occupational Therapy services will be provided at the **AGENCY'S** schools, and the **AGENCY** will provide adequate space for the implementation of occupational therapy services., except during the event of mandated distance learning by the **AGENCY**, at which time occupational therapy service provision and/or consultation will be provided through teletherapy, email, phone or text.

9. The **AGENCY** represents that it has the funds for fulfillment of this contract and will pay all fees as follows:
    a. The **THERAPY PROVIDER(S)** will submit monthly invoices and Occupational Therapy Service Logs and documentation.
    b. The **AGENCY** will make 10 payments not to exceed $194,800.00 and any additional invoiced amounts not to exceed $1,000.00 during the period of July 1, 2026 through June 30, 2027 to include ESY Services. The total payments shall not exceed $195,800.00 per contract period. Payments are to be made no later than the 1st day following monthly Board of Education meetings, commencing September 1, 2026 and continuing each month thereafter through May 31, 2027 or following June, 2027 BOE Meeting.
10. The date of execution of this contract need not correspond to the effective dates, but the effective dates shall be controlling and shall be the commencement and termination dates.
11. This contract shall become effective on July 1, 2026 and shall terminate on June 30, 2027. The Contract for Occupational Therapy Services is acceptable. I/We agree to provide the services as outlined in the contract.

Beth Anne Manpella
OCCUPATIONAL THERAPIST

5-21-26
DATE

Oklahoma License #OT 422

INDEPENDENT SCHOOL DISTRICT NO. 11 OF TULSA COUNTY, OKLAHOMA

ATTEST:

President, Board of Education Date

Clerk, Board of Education President Date

Owasso Public Schools
Education Service Center
1501 N Ash Street, Owasso, OK 74055
Phone: (918) 272-5367 • Fax: (918) 272-8111
owassops.org

PHYSICAL THERAPY SERVICES

This Contract, entered into this 1st day of July 2026 by and between Owasso Public Schools (the Agency) and Rhonda McAlister, P.T./Integrative Physical Therapy P.C. (The Therapy Provider(s) affirms that:

WHEREAS, the AGENCY has determined that it is necessary to retain the services of a qualified Physical Therapist (PT), registered by the American Physical Therapy Association and licensed by the Oklahoma State Board of Medical Licensure and Supervision for consultation and/or treatment of students in the **Agency's** school district;

WHEREAS, the above-named individual(s) are duly qualified to perform these services;

NOW, THEREFORE, the parties agree as follows:

1. The THERAPY PROVIDER(S) shall perform any or all of the following services as requested by the AGENCY;
    a. Evaluate each referred student, formally or informally;
    b. Provide recommendations for IEP goals, individual or group therapy, teletherapy, as deemed necessary;
    c. Determine specific therapeutic needs, plan and provide appropriate physical therapy utilizing sensorimotor activities, therapeutic exercises, mobility training, self-help skills, and use of special adaptive equipment;
    d. Participate in AGENCY planning meetings, such as Educational Team Conferences, Individualized Educational Plan Meetings, staffings, or other meetings as mutually agreed upon by both parties of the contract;
    e. Orient, train, and supervise professional and nonprofessional staff in treatment methods as they relate to the educational setting;
    f. Assess, modify, and improve each individualized physical therapy program as the client changes and his/her needs change;
    g. Provide periodic verbal and written reports to the AGENCY;
    h. Provide in-service training for staff and families upon request of the AGENCY;
    i. Provide other services as may be mutually agreed upon by both parties of this contract.
2. As mandated by state and federal law, the THERAPY PROVIDER(S) will provide input for IEP goals / objectives related to physical therapy needs for each student receiving services, Furthermore, the THERAPY PROVIDER(S) will maintain treatment records. Informal assessment of progress on IEP goals will be ongoing with IEP goals revised annually, or more often if deemed necessary. Participation in IEP meetings and parent conferences is considered essential for provision of services, when possible.
3. The THERAPY PROVIDER(S) shall perform these services for students referred by the AGENCY. The need for ongoing Physical Therapy Services for the referred student shall be determined jointly by the THERAPY PROVIDER(S) and the AGENCY'S school team.
4. The AGENCY shall obtain appropriate educational and medical information on referred students.
5. The specific recommendations given by the THERAPY PROVIDER(S) for any student shall not be used in the school or home program of any other student unless advice concerning such action is first obtained from the THERAPY PROVIDER(S).
6. In the event that the AGENCY'S need for Physical Therapy services increases during the contract period and the THERAPY PROVIDER(S) is/are able to provide the additional services, the THERAPY PROVIDER(S) contract will be amended per School Board approval. The THERAPY PROVIDER(S) will invoice the AGENCY monthly for additional time at the same hourly rate as listed on the current contract. If the THERAPY PROVIDER(S) is/are unable to provide additional services, the AGENCY is free to contract or employ a Physical Therapist for the additional hours needed.
7. The AGENCY shall monitor the services of the THERAPY PROVIDER(S) through regular meetings or telephone Conferences with the THERAPY PROVIDER(S) and/or the AGENCY personnel.

8. The **AGENCY** agrees to pay the **THERAPY PROVIDER(S)** at a rate of $ 60.00 per hour, for 27 hours weekly for 35 weeks or 945 total hours for a Physical Therapist (PT) and $ 50.00 per hour for 60.5 hours weekly for 34 weeks or 2057 total hours for a Physical Therapy Assistant (PTA) for a total contract price not to exceed $ 159,550.00 for all Services delivered under the terms of this contract during the period of July 1, 2026, thru June 30, 2027. No charges will be made for mileage reimbursement. The **THERAPY PROVIDER(S)** will be allowed, with no financial penalty, three (3) sick days leave and two (2) professional days. Professional days will be approved in advance by the Director of Special Services. Each Provider will log their sick leave and two professional days. The parties agree that inclusive within this contract fee are:
    a. All therapy services previously outlined, travel time between schools in the AGENCY'S district, related administrative and record-keeping duties deemed necessary by the THERAPY PROVIDER for adequate delivery of service to the AGENCY.
        1. Services will begin on July 1, 2026, and shall extend through June 30, 2027, or the last day of school whichever comes first. Excluded are holidays and school breaks.
        2. In the event of student absences, distance learning, or cancellation of Physical TherapyServices by the AGENCY, except regularly scheduled school holidays and breaks, the THERAPY PROVIDER(S) will utilize this time to work on related matters to the AGENCY'S students, i.e. classroom or teacher consultation, teletherapy, chart review, classroom or home program, etc.
        3. In the event of absences or cancellation of Physical Therapy Services by the THERAPY PROVIDER(S), except regularly scheduled school holidays and breaks, the THERAPY PROVIDER(S) will make up the day(s) absent, will have an adjustment made by salary deduction, or provide a qualified substitute.
        4. The THERAPY PROVIDER(S) will maintain records of all time spent providing Physical Therapy Services. Monthly Service Logs must be signed and submitted to the Office of Special Services by no later than the 5th day of each working month.
        5. The THERAPY PROVIDER(S) will furnish Certificates of Professional Liability Insurance coverage which will be kept enforced during the terms of this contract. In addition to such insurance, the THERAPY PROVIDER(S) agrees to indemnify and hold District and its agents, employees, and officers harmless against claims, demands, or action against District arising from the services provided.
    b. Physical Therapy services will be provided at the AGENCY's schools, and the AGENCY will provide adequate space for the implementation of physical therapy services, except during the event of mandated distance learning by the AGENCY, at which time physical therapy services provision and/or consultation will be provided through teletherapy, email, phone, or text.

9. The AGENCY represents that it has the funds for fulfillment of this contract and will pay all fees as follows:
    a. The THERAPY PROVIDER(S) will submit monthly invoices and monthly Physical Therapy Service Logs/ Documentation **by no later than the 5th day** of each working month.
    b. The AGENCY will make 10 payments not to exceed $ 15,955.00 and any additional invoiced amounts not to exceed $ 3,000.00 during the period of July 1, 2026, through June 30, 2027 and will include ESY services. The total payments shall not exceed $162,550.00 per contract period. Payments are to be made no later than the 1st day following monthly Board of Education meetings, commencing September 1, 2026, and continuing each month thereafter through May 31, 2027 or following June 2027 BOE Meeting.

10. The date of execution of this contract needs not correspond to the effective dates, but the effective dates shall be controlling and shall be the commencement and termination dates.

11. This contract shall become effective on July 1, 2026, and shall terminate on June 30, 2027.

The Contract for Physical Therapy Service is acceptable. I/We agree to provide the services as outlined in the contract.

Rhonda McAlister, PT _____ 4/29/26

PHYSICAL THERAPIST, INTEGRATIVE PHYSICAL THERAPY DATE

Oklahoma License #PT 1607

INDEPENDENT SCHOOL DISTRICT NO. 11 OF TULSA COUNTY, OKLAHOMA

_____ _____

PRESIDENT, BOARD OF EDUCATION DATE CLERK, BOARD OF EDUCATION DATE

AGREEMENT

This agreement (the "Agreement") is by and between Independent School District No. 11 of Tulsa County, Oklahoma, a/k/a Owasso Public Schools (the "District"), whose principal place of business is 1501 North Ash Street, Owasso, Oklahoma, and A New Leaf, Inc. ("A New Leaf"), a not-for-profit domestic corporation, whose principal place of business is 8535 North Memorial Drive, Owasso, Oklahoma (each a "Party" and collectively referred to hereinafter as the "Parties").

The purpose of this Agreement is to enter into an arrangement between A New Leaf and the District for A New Leaf to provide instruction, supports, and community enrichment activities to students with autism through A New Leaf's Autism Works program ("Autism Works" or the "Program").

RECITALS

WHEREAS, A New Leaf is an Oklahoma not-for-profit corporation and charitable organization which works toward empowering people with intellectual disabilities and autism for a brighter future;

WHEREAS, Autism Works is a program contained within and administered by A New Leaf, which provides instruction and supports to, and facilitates community enrichment activities for, Oklahoma public school students with autism;

WHEREAS, the District is an Oklahoma independent school district, which provides classroom instruction to students who have the documented disability of autism, as evidenced by an Individualized Education Program (IEP) or 504 Plan;

WHEREAS, the District's students would benefit from the instruction, supports, and community enrichment activities provided and facilitated by Autism Works and A New Leaf;

WHEREAS, A New Leaf desires to perform such services, and the District desires for its students to receive such services, on the terms and conditions set forth in this Agreement;

NOW, THEREFORE, in consideration of the mutual benefits and obligations set forth in this Agreement, as more specifically set forth within, and intending to be legally bound, the Parties jointly agree as follows:

SECTION A: TERM AND TERMINATION

1. This Agreement is effective from the latest date of signature of the Parties or July 1, 2026, whichever is the later, and shall terminate June 30, 2027.

2. A New Leaf may terminate this Agreement in whole or in part for convenience when it is in A New Leaf's best interests. A New Leaf shall terminate this Agreement by delivering to the District a Notice of Termination, specifying the terms and effective date of such termination, which shall be no less than thirty (30) calendar days from the date such notice is transmitted to the District. Notice of such termination shall be in writing, which shall include electronic writing. However, in the case of such termination, Program students of the District may continue to participate in Saturday Community Enrichment Days for the remainder of the Agreement term.

3. Either Party may terminate the Agreement for default or other just cause with a thirty (30) calendar day written request, which shall include electronic writing. If the Agreement is terminated by either Party for cause, Program students of the District may continue to participate in Saturday Community Enrichment Days for the remainder of the agreement term.

SECTION B: A NEW LEAF'S RESPONSIBILITIES

1. A New Leaf will provide weekly Program instructional sessions, one class period per week, beginning in September and ending in May, to students with the documented disability of autism, as evidenced by an IEP or 504 Plan.

2. A New Leaf will provide a classroom curriculum based on reliable research.

3. A New Leaf will provide District teachers with pre-enrollment surveys to be completed by the District before student enrollment.

4. A New Leaf will provide the District with student intake forms that will be completed by the parents/guardians of students who meet the selection criteria outlined herein for participation in the Program.

5. A New Leaf will provide annual progress reports on Program outcomes and student progress.

6. A New Leaf will provide at least one staff member to instruct each class and on Saturday Community Enrichment Days.

7. A New Leaf will provide opportunities throughout the semester for middle and high school students to participate in Saturday Community Enrichment Days, as space allows.

8. A New Leaf will provide transportation, as space allows, to and from one main location for students to attend Saturday Community Enrichment Days.

9. A New Leaf will instruct Program staff that they are responsible for complying with each Party's policies, procedures, and standards and maintaining the confidentiality of District student and health records.

10. A New Leaf agrees that it will not assign or place any person in a position where they have contact with District students if that person has been convicted of a felony within the past ten (10) years, is required to register as a sex offender or violent crime offender under the provisions of to the Oklahoma Sex Offenders Registration Act or the Mary Rippy Violent Crime Offenders Registration Act, or been convicted of a crime involving moral turpitude. A New Leaf states that it has completed a criminal background check on Program staff, including sex and violent crime offender registry checks, who will have access to or contact with District students. The District shall not be responsible for payment of any Program staff background check fees. A New Leaf will provide, upon the District's written request, that all Program staff participating under this Agreement have passed these background checks prior to them entering the buildings of the District.

11. A New Leaf understands and agrees that it is covered by or will procure and maintain, at its own expense, general liability insurance covering the acts and/or omissions of Program staff in an amount not less than $125,000.00 for personal injury or death of any individual, and $1,000,000.00 in the aggregate for personal injury or death covering all acts and activities undertaken under this Agreement. Proof of such insurance shall be furnished to the District upon request.

12. A New Leaf understands and agrees that Program staff are not eligible for coverage under any of the District's benefit plans or programs, including, but not limited to, the District's workers' compensation and unemployment insurance. A New Leaf will provide Program staff's workers' compensation and unemployment insurance coverage, as required by applicable law.

13. The District shall not compensate any Program staff during the performance of their duties under this Agreement.

SECTION C: DISTRICT'S RESPONSIBILITIES

1. The District will provide an opportunity for an Autism Works presentation at the beginning of the school year to both staff and families of prospective students.

2. The District will provide a designated space to conduct the Autism Works class, one class period per week per participating District site, with advanced notice to A New Leaf of any changes to location.

3. The District recognizes and agrees that because the ideal class size for each Autism Works session is between four (4) and eight (8) students, the District agrees that, session, no fewer than three (3) and no more than six (6) students will be enrolled in or allowed to participate in each Autism Works class session per week for grades three (3) through five (5), and no fewer than three (3) and no more than ten (10) students will be enrolled in or allowed to participate in each Autism Works class session per week for grades six (6) through twelve (12).

4. The District will provide A New Leaf with completed teacher pre-enrollment surveys prior to enrollment.

5. The District will provide A New Leaf with completed student intake forms prior to students participating in the Program.

6. The District agrees that in order to maximize instructional delivery time and student gains, during each Autism Works class session, the District will provide at least one (1) certified special education teacher or paraprofessional who will be present in the Program classroom and actively engaged in the lesson being taught by Autism Works personnel, monitoring student participation and providing redirection as necessary.

7. The District will actively support and encourage Program students in their demonstration and acquisition of the skills being developed through the Program and encourage the parents and guardians of Program students to do likewise.

8. The District will assign at least one (1) school employee to act as a liaison between the Parties for periodic review of the Program, services provided, and execution of the Parties' responsibilities under this Agreement.

9. The District will provide A New Leaf with any Program data necessary for execution of its obligations under this Agreement, as allowed by state and federal law. The District will pay A New Leaf a one-time, non-refundable fee of FIVE HUNDRED DOLLARS AND ZERO CENTS ($500.00), within forty-five (45) days of receiving A New Leaf's invoice, which shall be transmitted to the District no earlier than the last day of instruction, and within forty-five (45) days of the District's receipt of A New Leaf's invoice.

SECTION D: STUDENT CRITERIA

1. The District and A New Leaf agree that students selected for participation in the Program must be IDEA-qualified with a primary diagnosis of autism spectrum disorder or have a current 504 Plan for the same condition and that no other students shall be allowed to participate in the Program without A New Leaf's prior approval.

2. The District and A New Leaf agree that students selected for participation in the Program must be able to participate independently and engage in curriculum activities with minimal assistance and without interfering behaviors that require intensive, one-on-one intervention from District staff.

3. Because the Program is not equipped to provide one-on-one support or therapy, Program students must be able to benefit from being a part of a social group that is conducted in a group setting, or they shall be excluded from the Program.

SECTION E: ADDITIONAL JOINT COMMITMENTS AND TERMS

1. Program Students will adhere to both the District's and A New Leaf's holiday schedules. The following days are considered holidays by A New Leaf on which no Program services will be offered:

New Year's Day
Martin Luther King, Jr. Day
Memorial Day
Juneteenth
Independence Day
Labor Day

Thanksgiving Day & the following Friday	December 24th & 25th

2. **NONDISCRIMIANTION**—The Parties shall at all times comply with all federal laws relating to nondiscrimination, including, but not limited to, the Civil Rights Act of 1964, 42 U.S.C. § 2000 et seq.; Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 701 et seq.; the Vietnam Veteran's Assistance Act of 1974, 38 U.S.C. § 4212; the Americans with Disabilities Act of 1990, 42 U.S.C. § 12101 et seq.; Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681 et seq.; the Age Discrimination in Employment Act, 42 U.S.C. § 6101 et seq.; and all amendments to these acts, including, but not limited to, providing equal employment or opportunities for employment, without regard to race, religion, color, national origin, sex, pregnancy, gender, gender expression or identity, disability, genetic information, veteran status, sexual orientation, or age in the performance of this Agreement.

3. **CONFIDENTIALITY OF PROTECTED RECORDS**—The Parties may share appropriate and permitted student data with each other in accordance with applicable state and federal laws related to education and healthcare data security, including, but not limited to the Health Insurance Portability and Accountability Act, 42 U.S.C. § 1320d et seq. (HIPAA), the Family Education Rights and Privacy Act of 1974, § 1232g (FERPA), and applicable regulations and state law protecting privacy rights in education juvenile records, for example, 51 O.S. § 24A.16 and 10A O.S. § 2-6-101 et seq., ensuring the protection of privacy rights of all individuals involved with the Program. Such protected information includes, but is not limited to, enrollment, academic, attendance, discipline, health, and contact information. This collaboration allows A New Leaf to provide necessary support and services to Program students and their families while maintaining the highest standards of data security and legal compliance concerning this shared information.

4. **RESPONSIBILITIES FOR EMPLOYEE ACTIONS**—Each Party shall be solely responsible for its own actions and omissions and that of its employees, officers, directors, and agents. A Party shall not be liable for any claims, demands, actions, costs, expenses, or liabilities, including reasonable attorneys' fees, that may arise in connection with failure of the other Party or its employees, officers, directors, or agents to perform any of their obligations under this Agreement. The District's liability shall be governed by the Oklahoma Governmental Tort Claims Act, 51 O.S. § 151 et seq.

5. **INTELLECTUAL PROPERTY**—The Parties agree not to use each other's names or logos in any publications or advertising without prior written approval from the other Party.

6. **DISCLAIMER OF INTENT TO FORM PARTNERSHIP**—This Agreement is not intended to and does not create any partnership, agency relationship, joint venture, employment, or third-party beneficiary contract. Neither Party to this Agreement is a principal, partner, co-venturer, franchisee, or employee of the other, and neither Party will make any representation to the contrary to any person or take any action which would imply otherwise.

7. **PUBLICATIONS**—Neither Party, nor any of its participants, employees, or agents shall publish any materials as a direct result of the Agreement without giving the non-publishing

Party an opportunity to review and object to the publication in advance. No confidential information about the District or A New Leaf, their employees, volunteers, agents, and/or clients may be included in any publication without prior written notice of both Parties, except as expressly provided for in a photo release signed by the parent/guardian of any Program student.

8. **CHOICE OF LAW AND VENUE**—This Agreement shall be governed by and construed in accordance with the laws of the State of Oklahoma. Jurisdiction and venue for any dispute concerning this Agreement shall be the State of Oklahoma, District Court of Tulsa County, and the United States District Court for the Northern District of Oklahoma.

9. **SEVERABILITY AND NON-ASSIGNMENT**—The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision. Neither Party may assign its rights or delegate its duties under this Agreement without advance written consent from the other Party.

10. **BINDING EFFECT AND SURVIVABILITY OF PROVISIONS**—This Agreement shall be binding upon, and shall inure to the benefit of, the Parties and their respective legal representatives, successors, and assigns. The expiration or termination of this Agreement will not affect the rights or obligations of either Party with respect to confidentiality or liability.

11. **CUMULATIVE RIGHTS, NON-WAIVER**—No right or remedy conferred in this Agreement upon or reserved to either Party is intended to be exclusive of any other right or remedy. Each and every right and remedy shall be cumulative and in addition to any other right or remedy provided in this Agreement. The failure of either Party to insist upon the strict observance or performance of any of the provisions of this Agreement or to exercise any right or remedy shall not impair any such right or remedy or be construed as a waiver or relinquishment with respect to subsequent defaults.

12. **MODIFICATION AND AMENDMENT**—This Agreement may only be modified or amended by mutual consent of the Parties in writing, which shall include electronic writing, and any additional obligation assumed by either Party concerning this Agreement shall be binding only if placed in writing and signed by each Party or an authorized representative of each Party.

13. **ENTIRE AGREEMENT**—The Parties acknowledge and agree that they have read and understand this Agreement and agree to be bound by its terms, and they further agree that this is the complete and exclusive statement of the Agreement between the Parties, which supersedes all proposals, oral or written, and other communications between the Parties relating to this Agreement.

14. **NOTICES**—The Parties agree that any and all notices, consents, or other communications by one Party intended for the other shall be deemed to have been properly given if in writing and personally delivered, transmitted by electronic means, or deposited in the United States first class mail, postage paid, to the addresses and numbers set forth below the signatures of the Parties.

15. **PARENTS BILL OF RIGHTS**—Pursuant to the 2023 Oklahoma "Parents' Bill of Rights"

(OAC 210:10-2-3), no District employee and no Independent Contractor shall encourage, coerce, or attempt to encourage or coerce a minor child to withhold information from the child's parent or guardian. The District requires employees to disclose to parents/guardians any information known to the District or its employees or an Independent Contractor regarding material changes reasonably expected to be important to the parent/guardian regarding their student's health, social, or psychological development, including identity information. Disclosure of this information shall occur within 30 days of learning the information and may include referrals for appropriate counseling services that parents may use at their discretion. Any parent or guardian alleging a violation by the District of OAC 210: 10-2-3 shall provide a written complaint to the State Department of Education. Any violation by an Independent Contractor that the district knew or should have known about shall be attributed to the district responsible for the contract. "Identity information" means information including, but not limited to, any names or pronouns used by a student at school and any social transition or other transition to a gender that differs from the student's sex. "Sex" means the physical condition of being male or female based on genetics and physiology, as identified on the individual's original birth certificate.

"Independent Contractor" means an individual, organization, or entity that is engaged by and/or contracted by the District to provide services or instruction, whether directly or indirectly, to students or within the District on a temporary contractual basis and is not an employee of the District. For purposes of this Agreement, and under the Parents' Bill of Rights, A New Leaf is an Independent Contractor.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their undersigned officials duly authorized.

The "District"
Independent School District No. 11
of Tulsa County, Oklahoma,
a/k/a Owasso Public Schools

_____ _____

Stephanie Ruttman, Board President — Date
1501 N. Ash St.
Owasso, OK 74055
(918) 272-5637
stephanie.ruttman@owassops.org

—and—

"A New Leaf"

Maranda Figureroa

5.28.26

Date

Maranda Figureroa
A New Leaf, Inc.
8535 N. Memorial Dr.
Owasso, OK 74055-9170
(918) 451-1491
maranda.figueroa@anewleaf.org

MEMORANDUM OF UNDERSTANDING

between
__Owasso_School District in _Tulsa_ County, Oklahoma
and **CREOKS Behavioral Health Services, Inc.**

This **MEMORANDUM OF UNDERSTANDING ("MOU")** is hereby made and entered into by and between **_Owasso School District_** hereinafter referred to as "the District", and **CREOKS Behavioral Health Services, Inc.,** hereinafter referred to as **"CREOKS"** for the **2026-2027** school year.

I. Purpose

a. The purpose of this MOU is to obtain Behavioral Health Services from CREOKS for students who are eligible, and their families, in all schools of the District as mutually agreed upon by the District and CREOKS ("the Program").

b. CREOKS offers to provide behavioral health services under the terms and conditions of this MOU.

II. Working Agreement

a. The parties agree as follows:

1. CREOKS shall provide a minimum of one ("Provider or Providers") to deliver behavioral health support services to students participating in the Program. Each provider will possess licensure as a Licensed Professional Counselor (LPC) or be a Licensed Clinical Social Worker or be under supervision for licensure in the State of Oklahoma. Behavioral Health Rehabilitation Specialist may also be utilized to provide coping skills and training.

2. CREOKS will also possess all other qualifications necessary under state of federal law and regulations to support successful Medicaid billing by CREOKS for the services the Providers provide in the Program.

3. CREOKS will implement behavioral health services consistent with the expectations of the District's Special Services Director or designee. CREOKS will perform the following duties in accordance with the following mutually agreed design:

    a. Determine specific therapeutic needs, plan and provide appropriate therapies and activities, and assess, modify and improve the services provided to each student involved in the Program as dictated by the student's individual needs and consistent with this MOU.
    b. At the request of the District's Special Services Director or designee, the Provider shall participate in District meetings, such as pre-referral meetings, team building staffing meetings, IEP meetings, parent conferences or other meetings as mutually agreed upon by both parties to the MOU;
    c. Orient, train and consult with professional and nonprofessional staff in treatment techniques that can be used in the classroom;
    d. Provide monthly tracking reports and other reports to the District on a mutually agreed upon schedule.
    e. Provide in-service training for District staff as mutually agreed upon by both parties to the MOU; and
    f. Perform other services as may be mutually agreed upon by both parties to the MOU.

4. The participating school's designated faculty will make referrals into the Program and work with on-site CREOKS staff to help optimize Program attendance.

a. In the event that a Provider or other CREOKS employee providing services under this MOU is not providing services in accordance with the stated direction provided by the District's Director of Special Services or designee, the designated CREOKS administrative representative will be contacted by the Director of Special Services or designee. In the event that said issues are not resolved, CREOKS will, upon written request by the District, remove said personnel immediately from the Program.
b. Full and proper staffing by CREOKS to fulfill its obligations under this MOU is required and paramount to the District's interests. CREOKS is required to fill all vacant positions or otherwise provide a substitute Provider for all vacant positions within thirty (30) days. The District may choose to terminate this MOU as provided herein and contract with another provider for the provisions of these services if at any time CREOKS fails to provide the requisite number and classification of Providers for the full performance of this MOU.
c. All wages, taxes, benefits and other employment-related expenses and duties associated with the Providers or other CREOKS personnel are the sole responsibility of CREOKS.
d. Services under this MOU will extend from August 1, 2024 to July 31, 2025. The Providers will provide services at the assigned school sites on the same schedule as the teachers at the assigned schools on each regular school day according to the District's 2024-2025 school calendar. Services provided during the summer months which are billable under this MOU will be mutually agreed upon by both parties.
e. The District agrees to provide adequate space, furniture, computers, telephones, and other furnishings as mutually agreed upon by both parties to the MOU for the implementation of the Program.
f. CREOKS will maintain all records, logs and documentation, including progress notes prepared by the Providers concerning students in the Program in compliance with the Family Educational Rights and Privacy Act and Oklahoma law.
g. CREOKS shall act as the Medicaid Provider for all services provided under this MOU and will promptly bill Medicaid for all services provided to District students who are Medicaid eligible pursuant to the current Medicaid fee schedule for the services to be provided. CREOKS will comply with the requirements of state and federal law and regulations in seeking Medicaid reimbursement for these services. CREOKS is solely responsible for the proper billing of Medicaid-covered services under this Memorandum.

III. **Liability and Indemnification**

a. CREOKS agrees to and shall defend, indemnify and hold the District, its officers, administrators, board members, employees, agents, assigns and attorneys from and against any and all liability, loss, or expense, including reasonable attorneys' fees, or claims for injury or damages that are caused by or result from the negligent or intentional acts or omissions of CREOKS, its officers, agents, employees, or contractors. Also, as the Medicaid Provider under this Agreement, CREOKS shall specifically indemnify and hold harmless the District, its officers, administrators, board members, employees, agents, assigns and attorneys from and against any and all liability, loss or expense, including reasonable attorneys' fees, relating to any legal proceedings (including, but not limited to, administrative proceedings), penalties, claims, or Medicaid disallowances arising out of any omission, fault or negligence by CREOKS, its agents, employees or anyone under its direction or control, or on its behalf, in connection with the billing of and reimbursement from Medicaid as required in this MOU.

1. CREOKS agrees that prior to entering this MOU, CREOKS has obtained a Commercial General Liability (CGL) insurance policy, Professional Liability insurance policy (PL) and School Leaders Legal Liability insurance policy (SLL) (otherwise known as Directors and Officers Liability Insurance), each insuring CREOKS in an amount not less than $125,000.00 for personal injury to or death of any individual, and $2,000,000.00 in the

aggregate for person injury or death. CREOKS must add the District as an additional insured party on each policy for purposes of CREOKS's performance of this MOU and maintain the required insurance policies at all times while this MOU is in effect. CREOKS agrees that it will furnish the District with verification of the insurance policies required by this MOU. If any of the required insurance policies is cancelled during the school year, CREOKS must immediately notify the District.

2. Further, CREOKS affirms that its employees and any subcontractor who will be on District property and acting on behalf of CREOKS in performance of this MOU are covered by Workers Compensation Insurance and shall in no event be entitled to any such coverage from the District.

3. All educational materials and supplies will be provided to the Providers but remain the property of the District and shall be annually inventoried by the District.

4. CREOKS will operate in accordance with applicable federal and state laws and regulations and District policies, rules, regulations and guidance applicable to the Program. District personnel will directly supervise the day-to-day operation of the Program.

IV. Privacy and Security

a. Recognizing the District's interest in providing the most secure environment possible for its students, CREOKS agrees it will act under this MOU in compliance with 70 O.S. §6-101.48. Specifically:

   1. CREOKS will not permit the Providers or any other person under its authority, whether employee or volunteer, to come on to school premises for any activity covered by this MOU if that person is currently registered or required to register under the Oklahoma Sex Offenders Registration Act, or the Mary Rippy Violent Crime Offenders Registration Act; and

   2. CREOKS agrees that where work is to be performed by a CREOKS employee which would otherwise be performed by a District employee on a full-time or part-time basis, CREOKS shall not permit any person(s) from performing work on District premises if said person(s) has been convicted in this state, the United States, or another state of a felony offense unless ten (10) years has elapsed since the date of the criminal conviction or the employee has received a presidential or gubernatorial pardon for the offense.

b. CREOKS's agreement to and acceptance of this MOU as evidenced by the signature(s) below serves as CREOKS's statement of compliance with the requirements of paragraphs a. of this section, as required by 70 O.S. §6-101.48(B).

c. CREOKS agrees to require all persons under its authority to register through the District's visitor tracking system and clearly display the printed visitor badge while performing activities described in this MOU on school premises.

d. CREOKS agrees to protect the privacy of student information and educational records in accordance with the Family Educational Rights and Privacy Act of 1974, as amended (FERPA) and Oklahoma law.
   1. A student's social security number or student identification number, race/ethnicity, citizenship, nationality, gender, grades, or class schedule is always protected information which should solely be used internally and even then only when essential and among authorized individuals, and which should never be shared with any third party.

2. Other records that are directly related to a student or students are also considered educational records that are protected under FERPA. They can be items that contain a student's name, or several students' names, or information from which an individual student or students can be personally (individually) identified. Educational records include files, documents and materials in whatever medium (handwriting, print, monitor screen, tapes, disks, film, microfilm, microfiche or notes) that contain information directly related to students and from which students can be personally identified. No educational record should ever be shared with a third party without express written permission from the parent or guardian (if the student is under the age of 18), or the student (if the student is age 18 or older).

3. CREOKS agrees that no one under its authority shall gather, release, or make public in any way any information related to or that could lead to identification of a student. This includes taking photographs, making recordings (video and/or sound), collecting student's written or oral statements, or using records made in connection with the activities that are the subject of this MOU. The only exception is where written permission for gathering, releasing, or otherwise using the types of information described in this paragraph is obtained from the parent (if the student is under the age of 18), or the student (if the student is age 18 or older).

e. CREOKS and the District agree that their employees and volunteers under their authority will conduct themselves in a professional and ethical manner and in accordance with District policies and procedures.

V. POINTS OF CONTACT

Primary Contacts:

Name: Charlene Duncan
Title: ***Director of Special Services***
Address: 1501 N Ash Street
Owasso, OK 74055
Phone: 918-272-8021
Email: charlene.duncan@owassops.org

CREOKS Behavioral Health Services, Inc.

Brandi Smith
Chief Clinical Officer/Clinical Director
CREOKS Behavioral Health Services
4103 S Yale Ave Ste B
Tulsa, OK 74135
Office: 918-382-7300
Cell: *918-884-1630*

VI. GENERAL

a. CREOKS agrees that the activities it undertakes under this MOU are not intended to provide services to the District and that it will not seek compensation from the District in connection with its participation in these activities.
b. CREOKS agrees that it will not claim or imply that the District endorses the sale or purchase of its services.
c. This MOU in no way restricts either party from participating in any activity with other public or private agencies, organizations, or individuals.
d. Nothing in this MOU authorizes or is intended to obligate the District to expend, exchange, or reimburse funds, services, or supplies, or transfer anything else of value.
e. All agreements within this MOU are subject to, and will be carried out in compliance with, all applicable laws, regulations, and other legal requirements of the State of Oklahoma and Tulsa County.

f. This MOU takes effect on August 1st, 2026 or on execution and approval by the Board of Education of the District, whichever occurs last, and ends on July 31st, 2027. Either party may cancel this agreement on thirty (30) days' notice to the other party, in writing, by certified mail or personal delivery.

Both the District and CREOKS agree to the terms of the above MOU.

Witnessed:

	CREOKS Behavioral Health Services, Inc.
_____	
Signature	Signature
	Brandi Smith
Printed Name	Printed Name
	Chief Clinical Officer
Title	Title
	6/2/2026
Date	Date

Safe and Healthy Schools September 25

September 10th, 2025

Name	Position
Kalissa Starey	Principal
Brooke Oliver	Music teacher
Garrett Nichols	PE teacher
Adri Blevins	2nd grade
Haley Rumbaugh	school counselor
Hillary Curtis	Mom - Henry Nelson (1st)
Emily Bemis	ELD
Ben Liggett	Father
Katie Sebastian	Nurse
Connie Creason	Manager (Cafeteria)
CALEB THOMPSON	OWASSO PD (SRO)
Nikki Burchartt	Assistant Principal
Margarita Sanchez	ELD assistante

Safe and Healthy Schools Meeting Notes Typed

- Two drills so far - fire & lockdown, will do tornado this afternoon.
- Working on tiers for behavior. 1. Teacher intervenes, 2. Reset room, 3. Safety Issue
- Talking with a couple more donors for tail tailgate event.
- Three years under our belt for model school status.
- Bond passed - protective glass, updates around the district.
- Max $300 unpaid charges for lunch accounts.
    - 77% free and reduced lunch
    - My school bucks
    - Must offer all kids food, even if they don't want to eat.
- Food pantry available for nurse Kaite, kids who come to nurse hungry/stomachache
- If a student brings medication in a backpack, send it to the nurse!
- Monthly wellness goal for staff and kids?
- Wellness Wednesday?
- Looking at starting after-school clubs.

- 2 drills - fire & lock down ; will do tornado this afternoon
  so far
- working on tiers for behavior
  1 - teacher intervene
  2 - reset room
  3 - safety issue
- talking w/ a couple more donors
- 3 years under belt for model school
  need
- bond passed - protective glass, updates around the district
- max $300 charges for lunch accounts
  unpaid
  - 77% free & reduced lunch
  - myschoolbucks
  - must offer all kids food, even if they don't want to eat
- food pantry available for Nurse Katie - kids who come to nurse hungry / stomachache
- if a student brings medication in backpack, send to nurse!

- monthly wellness goal for staff & kids?
- wellness Wednesday?

- Another safety meeting

Ator - Healthy Schools Committee Meeting
September 10th, 2025
AGENDA

Admin/Kalissa Stang & Nikki Burkhardt

- Introduction and Attendance
- General Briefing- Review of Drills
- Creating and maintaining a culture of health and safety (Bullying, Human Trafficking, Suicide Prevention) - Tiers for behavior
- Family and Community Engagement - Tailgate September 25th
- Great Expectations Implementation - Continuing to work towards a model school.

Counselor/Haley Rumbaugh

- Second Step guidance lessons – start w/ bullying; last week of mo. 4 & 5 duri Specia
- Red Ribbon Week - October 27th - 31st - share ideas
- Kids on the block - puppet show/SRO K9 unit - 4 + 5
- Grand Mental Health & CREOKS referrals

K+1 2+3 9/16

Paul Croft/School Security:

- Safety Items

Connie Creason/Child Nutrition

- Free and Reduced Applications - Apps must be in by September 26th
- Myplate.gov
- Future Chefs

Katie Sebastian/School Nurse

- Student medications in backpacks

SRO:

- Ator Security Update

Questions or Concerns
Adjournment

Bailey Elementary

Healthy Schools Meeting

September 10th, 2025

AGENDA

PARENT

Tiffanie Palmer:

Introduction and Attendance

Justin Skillens
Kenesha Richardson

Kristen Pike:

- ✓ Play Club: free play (less rules) problem solving → every Friday
- ✓ Backpack Program/ Food Pantry -food drive
- ✓ Safe and Healthy Choices Week
- ✓ Emotion Management Unit

20 students
(16 FUMethodist)
(4) Tulsa Pantry)

Thanksgiving Meals Brent Crawford WAH wresting (Resource)

Jaye Herndon

Nov 19|20

line in ABC order

- ✓ Vision Screening ~~Sept 12/13~~
- ✓ Oral Hygiene for 4th grade yes/no? ~~Hunger~~ → NO | poster | grade for washing hands
- ✓ Captain Super Tooth – I'll get it scheduled
- ✓ Move G/D to fall for girls? maturing faster: asking questions: Always Video

spit out fwant

- ✓ If you have concerns for AN on a student, please e-mail me and I will examine them

Against

Screening for Diabetes (black line on neck like it's always dirty)

Kristen Knowles:

- September is Childhood Obesity Awareness Month. We are learning the importance of exercising 60 minutes a day.
- Walk-A-Thon is coming up Oct 24, 2025
- Girls on the MOVE → starts on 9|17 (20min. once Volleyball → talk about each sport (first week) and options for girls.

Tiffanie Palmer:

Questions or Concerns

Adjournment

Bailey Elementary Safe/Healthy School Meetings Wednesday, September 10th, 2025

Name	Address	Phone Number	Student/Teacher/ Parent	Initials	Date
Name	Address	Phone Number	Student/Teacher/ Parent	Initials	Date
Tiffanie Palmer	10221 E. 96th St. N. Owasso, OK 74055	918-272-5399	Principal		9/10/25
Kristian Stitt	10221 E. 96th St. N. Owasso, OK 74055	918-272-5399	Assistant Principal	KS	9/10/25
Kristen Pike	10221 E. 96th St. N. Owasso, OK 74055	918-272-5399	Counselor	KP	9/10/25
Jaye Herndon	10221 E. 96th St. N. Owasso, OK 74055	918-272-5399	Nurse	JH	9/10/25
Vicki Metzler	10221 E. 96th St. N. Owasso, OK 74055	918-272-5399	Teacher	VM	9/10/25
Ang Droese	10221 E. 96th St. N. Owasso, OK 74055	918-272-5399	Teacher	acd	9/10/25
Danielle Greene	10221 E. 96th St. N. Owasso, OK 74055	918-272-5399	Teacher	DG	9/10/25
Rachel Hagen	10221 E. 96th St. N. Owasso, OK 74055	918-272-5399	Teacher	RH	9/10/25
Alicia Belmear	10221 E. 96th St. N. Owasso, OK 74055	918-272-5399	Teacher	AB	9/10/25
Katy Thacker	10221 E. 96th St. N. Owasso, OK 74055	918-272-5399	Teacher	KT	9/10/25
Kristen Knowles	10221 E. 96th St. N. Owasso, OK 74055	918-272-5399	Teacher	KK	9/10/25
Paul Croft	1501 N. Ash Owasso, OK 74055	918-272-5367	Director of Safety and Security		9/10/25
SRO Officer	111 N. Main Owasso, OK 74055	918-272-2244	SRO Officer, OPD	975	9/10/25
Justin Skillens	9912 N 103rd E Ave Owasso, OK 74055	918-510-2749	Parent	JS	9/10/25
Avery & Madison Skillens	9912 N 103rd E Ave Owasso, OK 74055	918-510-2749	K & 2nd Grade Student	MS	9/10/25
Kenisha Richardson	10211 E. 89th St. N. Owasso, OK 74055	918-800-3277	Parent	KR	9/10/25
Tyler Richardson	10211 E. 89th St. N. Owasso, OK 74055	918-800-3277	1st Grade Student	TR	9/10/25

Bailey Elementary

Safe Schools Meeting

September 10th, 2025

AGENDA

Tiffanie Palmer:

- ✓ Introduction and Attendance
- ✓ SRO Team-Sgt. Goodell/Officer Sellers/Officer Thompson
- ✓ General Briefing- Review of Drills : one on Friday; update
- ✓ Maintaining a safe school environment (topics include: bullying, human trafficking, and suicide- covered during Safe and Healthy Week October 27- 31) not using these specific words

State mandate

dress up days

Kristen Pike:

Kids on the Block (Pre-K to 2nd)

- ✓ SEL lessons focus- bullying and conflict resolution-September 29-Oct. 3rd
- ✓ Safe and Healthy Choices Week-Oct. 27-31 - Red Ribbon
- ✓ Fire Safety-October 23rd PreK-2nd
- ✓ Grand Mental Health/CREOKS as a resource for students
- ✓ Child abuse reporting

Second Step Curriculum (3rd-5th)

3 now

↳ Shelby

↳ talk to office first, then next step guidance on reporting

Paul Croft:

✓ Safety Items → Bond that passed; film on doors bullet resistant or ~~maybe even~~ bullet proof @ all schools

Health Services - nurse Opiod Resource; each school narcan

Jaye Herndon:

✓ Student medications in backpacks → must be in original package

~~→~~ must be in office not on student

~~→~~ before taking (see nurse)

SRO:

✓ Bailey Security Update

↳ any suspicious activity: report

Tiffanie Palmer:

Questions or Concerns
Adjournment

Bailey Elementary

Safe Schools Meeting

February 23rd, 2026

AGENDA

Tiffanie Palmer:

- Introduction and Attendance
- SRO Team-Sgt. Goodell/Officer Sellers/Officer Thompson at Bailey
- General Briefing- Review of Drills. Tornado Drill is March 3rd. Last one of the year.
- Maintaining a safe school environment (topics include:) Siren Signal. intercom sound] gym and outside (intercom not great) Successful!

Kristen Pike: maybe give a second to talk

- SEL lessons focus-Boundaries
- Play it Safe-required child abuse prevention for 3rd graders
- Grand Mental Health/CREOKS as a resource for students — Shelby
- QPR certification for suicide prevention — would be good for teachers as well.

Question, Persuade, Refer

asking direct question

Temp. therapist candidate hired potentially working in April (been working at Barnes) Kalee Benedict returns end of year

Paul Croft:

Safety Items

BOND

+ repeater ($130,000) first

BDA (?) antennae: use radio anywhere.

2.5 million $ project

+ shadow proof tinting not

$700,000 project walk-thru after Spring break (riot proof) 12-15 yr. shatter proof (doesn't keep teachers from being able to break out if needed)

New Clocks:

goal → lights w/ different colors will help inform if

Bond $ get added in 10-12 months for safety | security

Jaye Herndon:

Student medications in backpacks

* inhalers + cough drops (have to be kept in the clinic); even "self carrys" have to have an assessment

SRO:

Bailey Security Update

Tiffanie Palmer:

Questions or Concerns

Adjournment

+ maybe hire more SROs

- eventually getting rid of string lights in room. can get shades to cover lights

new fire marshall

Bailey Elementary

Healthy Schools Meeting

February 23rd, 2026

AGENDA

Tiffanie Palmer:

Introduction and Attendance

Kristen Pike:

- Backpack Program/ Food Pantry – cont. 24 kids on list; bigger bag for Spring break; good on food for rest of year; do a drive again around Oct/Nov. in '26
- Healthy boundaries – March 3rd Play It Safe (Child Abuse Prevention) Dist. Required
- Empathy/kindness Feb. 5th – friendship boundaries

Jaye Herndon

Kristen Knowles: Roller Skating in PE

- Girls on the MOVE – successful, comradery
  - Baton Twirler (Feb.)
  - maybe tumbling in March
  - Maybe field trip in spring (soccer game maybe)

Tiffanie Palmer:

Questions or Concerns

Adjournment

42,000 students in office by Dec. (nursery)
3 kids w/ feeding tubes in district (ages 3+6)
nurses may be called to help w/ these issues

May – nurse appreciation

Bailey Elementary Safe/Healthy School Meetings Monday, February 23rd, 2026

Name	Address	Phone Number	Student/Teacher/ Parent	Initials	Date
Tiffanie Palmer	10221 E. 96th St. N. Owasso, OK 74055	918-272-5399	Principal		2/23/26
Kristian Stitt	10221 E. 96th St. N. Owasso, OK 74055	918-272-5399	Assistant Principal		2/23/26
Kristen Pike	10221 E. 96th St. N. Owasso, OK 74055	918-272-5399	Counselor	KP	2/23/26
Jaye Herndon	10221 E. 96th St. N. Owasso, OK 74055	918-272-5399	Nurse	JH	2/23/26
Windy Gaghins	10221 E. 96th St. N. Owasso, OK 74055	918-272-5399	Nurse Aid		2/23/26
Vicki Metzler	10221 E. 96th St. N. Owasso, OK 74055	918-272-5399	Teacher	VM	2/23/26
Ang Droese	10221 E. 96th St. N. Owasso, OK 74055	918-272-5399	Teacher	acd	2/23/26
Danielle Greene	10221 E. 96th St. N. Owasso, OK 74055	918-272-5399	Teacher		2/23/26
Rachel Hagen	10221 E. 96th St. N. Owasso, OK 74055	918-272-5399	Teacher	RH	2/23/26
Alicia Belmear	10221 E. 96th St. N. Owasso, OK 74055	918-272-5399	Teacher		2/23/26
Katy Thacker	10221 E. 96th St. N. Owasso, OK 74055	918-272-5399	Teacher	KT	2/23/26
Kristen Knowles	10221 E. 96th St. N. Owasso, OK 74055	918-272-5399	Teacher	KK	2/23/26
Paul Croft	1501 N. Ash Owasso, OK 74055	918-272-5367	Director of Safety and Security	P. croft	2/23/26
SRO Officer	111 N. Main Owasso, OK 74055	918-272-2244	SRO Officer, OPD		2/23/26
Jared Hansen	9912 N 103rd E Ave Owasso, OK 74055	918-[redacted] 402-8685	Parent		2/23/26
[redacted] Bracen + Rain Hansen	9912 N 103rd E Ave Owasso, OK 74055	918-[redacted] 402-8685	4K & 5th [redacted] Grade Student		2/23/26

Safe and Healthy School Committee Meeting
Barnes Elementary School
S1 Fall 2025
Sep 29, 2025
Library: 8:15 - 8:45

Agenda

Committee Members & Attendendees:

- Administration: Rylee Zaragoza
- Administration: David Bacher
- School Nurse: Katie Sebastian
- Teacher: Claire McLoughlin
- Teacher: ~~Mandi Lee~~ Kendra Baldwin
- Teacher: Taff Clark
- Stephanie Wheeler
- Teacher: Natalie Alix
- Teacher: Dylan Tadrus
- Parent: Barabara Miller
- Parent: Jonathan Hamblin

Melissa Riggs

[redacted] Cassie Sory

ABSENT

ABSENT

Agenda/Minutes:

1. Positive Leadership / Behavior Program:
    a. Leader in Me
    b. School House system
    c. Safety Patrol
    d. Therapy Dog Program
    e. Barnes Student Council for 24-25 S.Y.
        i. Homecoming Week spirit days
        ii. Food Drive with OCR; Blessing Bags with Legacy Family Network
        iii. Reading Buddies
        iv. Random Acts of Kindness, Spirit Week,
        v. Teacher appreciation

2. Healthy Goals:
    a. Previous goals included:
        i. Barnes Running Club
        ii. First Tee of Tulsa
        iii. Indoor Recess
            1. Exercise Options
            2. Safety items for increased classroom security
            3. Lantern Charging light build for for emergency preparedness

    b. Any changes to these or additional goals that should be added?
        i. Establishing playground rules that are COMMON
        ii. Students digging up rocks from the playground - sand pit area?
        iii. Flashing red on water fountains

3. Safety Goals:
    a. Continued Implementation of ILoveYouGuys Safe Standard Response Protocols
    b. Watch Dog Dad Program: provide daily checks of exterior doors and point out potential issues such as doors not latching or locking, etc.
    c. Rave App implementation and training.
    d. Reminders to keep classroom doors in a locked position and report issues for doors that won't latch or shut to office and school admin. https://www.owassops.org/quicklinks/safety-reporting

    e. Safety items for increased classroom security
    f. Lantern Charging light build for for emergency preparedness
    g. Bond Items that will increase safety and security

4. Mandatory Topics:
    a. Bullying: https://www.owassops.org/departments/safety-security/district-bullying-prevention
    b. Suicide: https://barnes.owassops.org/academics/counseling-office/parent-resources-for-student-well-being
    c. Human Trafficking: https://www.owassops.org/board-of-education/default-policy-manual-details-page/~board/policy-manual/post/104-child-abuse-neglect-exploitation-and-trafficking

5. New Business: (Will Review upon Spring meeting for progress)
    a. Move forward with purchasing emergency lanterns
    b. Secondary door locks for classrooms? Possible options and share with Barbara Miller to take to the Superintendents parental advisory committee.
    c. Sandboxes for outside: Provide opportunities for students to dig without tearing up the playground or having students dig up rocks on the playground.
    d. RAVE App implementation and issues for teachers who have signed up. - Follow up with Paul Croft (Director of Safety and Security).
    e. Doors locked and or open for appropriate times
    f. Landscaping crews during recess times - Follow up with Brad Yokely (Director of Facilities and Maintenance)
    g. Review off contract hours building procedures to maintain a secure building after school hours or on weekends to maintain staff safety.

Agenda/Minutes:

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    a. Leader in Me
    b. School House system
    c. Safety Patrol
    d. Therapy Dog Program
    e. Barnes Student Council for 24-25 S.Y.
        i. Homecoming Week spirit days
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    f. Landscaping crews during recess times - Follow up with Brad Yokely (Director of Facilities and Maintenance)
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Safe and Healthy School Committee Meeting
Barnes Elementary School
S1 Fall 2025
Sep 29, 2025
Library: 8:15 - 8:45

Agenda

Committee Members & Attendendees:

- Administration: Rylee Zaragoza
- Administration: David Bacher
- School Nurse: Katie Sebastian
- Teacher: Claire McLoughlin
- Teacher: ~~Mandi Lee~~ Kendra Baldwin
- Teacher: Taff Clark
- Stephanie Wheeler
- Teacher: Natalie Alix
- Teacher: Dylan Tadrus
- Parent: Barabara Miller
- Parent: Jonathan Hamblin

Melissa Riggs

[redacted] Cassie Sory

ABSENT

ABSENT

Jeff O. Mills Elementary
Safe School & Healthy and Fit School
Committee Meeting
09/15/25 @ 4 pm

Name	Signature	Title	Address	Phone #
Diane Posey	Diane Posey	Speech Pathologist	10300 E. 98th - Owasso, OK 74055	918 855-9314
Beth Spaak	Beth Spaak	Reading Specialist	13270 S. La Reo CT - Claremore OK 74053	918 284 4257
Shawnda Kirchmann	Shawnda Kirchmann	School Counselor	12714 E. 78th Ct N Owasso OK 74055	979-997-8876
Kathi Rippy	Kathi Rippy	K. Teacher	904 N 11th St Collinsville OK 74021	870-805-7800
Jeff Quick		PE	5912 N Meadows Ridge Rd. Owasso 74055	951-241-2948
Marina Allison	Marina Allison	2nd Teacher	13445 E 79th St N Owasso OK 74055	918 706-1301
Rachel Cook	Rachel Cook	PTO parent	12917 E. 84th St. N. Owasso OK 74055	918 693 0973
Kellie Aylor	Kellie Aylor	School Nurse	14104 E. 103rd St N. Owasso, OK	281-755-7609
Sandy Cashion	Sandy Cashion	1st Teacher	12313 N. 131st E Ave Owasso OK	918-855-6006
Jill Anderson	Jill Anderson	3rd Teacher	11515 E 84St N Owasso OK 74055	918-671-4233
Gina Metcalf	Gina Metcalf	Principal	10720 E. 119th St. N. Collinsville, OK	918-272-2288
Jeff Paul	Jeff Paul	Assistant Principal	10729 E 119th St N. Collinsville, OK	918-272-2288

Mills Elementary
Safe School/Healthy and Fit Committee Meeting
2025/2026
1st Semester

Agenda
9/15/25
4 pm in the Library

Welcome and Introductions - Jeff Paul

1. Sign in
2. Introduce committee members

Review of both committees' purposes - Jeff Paul

SS: The Committee will assist the board in promoting a positive school environment through planning; implementing and evaluating effective prevention, readiness and response strategies.

HF (Wellness Committee): The Advisory Committee at each school site shall study and make recommendations to the school principal regarding:

1. Health education;
2. Physical education and physical activity; and
3. Nutrition and health services

All of this info is included in Owasso's Policy Manual found on Owasso's Website

Safe School Committee Meeting

1) Summary of notes from the District meeting - Mr. Paul
2) Bullying
3) Human trafficking
4) Suicide prevention
5) Safety concerns

Healthy and Fit Committee Meeting

1) Summary of notes from the District meeting - Mr. Paul
2) Physical Education at Mills - Mr. Quick
3) Health Update - Nurse Aylor
4) Other Healthy and Fit concerns

Comments/Questions

Closure - Jeff Paul

Agenda
9/15/25
4 pm in the Library
Minutes

Those in attendance:

Jeff Paul	**Gina Metcalf**	**Diane Posey**	**Beth Snook**
Kathi Rippy	**Jeff Quick**	**Marina Allison**	**Rachel Cook**
Kellie Aylor	**Jill Anderson**	**Sandy Cashion**	**Shawnda Kirchmann**

Welcome and Introductions - Jeff Paul

1. Sign in
2. Introduce committee members

Review of both committees' purposes - Jeff Paul

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Safe School Committee Meeting

6) Summary of notes from the District meeting - Mr. Paul. He stated that the committee made its annual update to the Wellness Policy, which will go to the board later this semester.
7) Bullying - Our counselor Shawnda Kirchmann gave an update from school on our Second Step program which addresses Bullying in all grade levels.
8) Human trafficking - Update from Mr. Paul - All staff are trained through district professional development.
9) Suicide prevention - Update from Mr. Paul and school counselor - Counselors have attended Yes Tulsa for as a parent resource.
10) Safety concerns - Concerns that have already been shared have been addressed through discussions and sherpa tickets.

Healthy and Fit Committee Meeting

5) Summary of notes from the District meeting - Mr. Paul

6) Physical Education at Mills - Mr. Quick - PTO provided new equipment, such as hula hoops, softballs, and polly spots. Mr. Quick is putting in a grant for new mats. He is working on making cross-curricular connections, from GE training - adding Magic Triad, GE focus of the week and a door greeter, providing more leadership opportunities, cleaning things up and discarding old, used equipment, having safety patrol in place, and they are doing an excellent job.

7) Health Update - Nurse Aylor - Farm to You Program is on hold so off the calendar, Vision screening had 88 referrals. Thankful for patience in nurse office. They are adding substitutes to the nurse position for when they are absent. IT meeting - trying to get nutrition to work with nurse system to improve communication. The Office is running well!

8) Other Healthy and Fit concerns - No concerns at this time. Idea planted: thinking about how to incorporate a Healthy and Fit Challenge within the school day, such as a step challenge or water drinking competition.

Comments/Questions

Next meeting 2nd semester

Closure - Jeff Paul

Jeff O. Mills Elementary
Safe School & Healthy and Fit School
Committee Meeting
03/30/26 @ 4 pm

Name	Signature	Title	Address	Phone #
Diane Posey	Diane Posey	Speech Pathologist	10300 E. 98th St. N. Owasso, OK 74055	918 855 9314
Jill Anderson	Jill Anderso	3rd grade teacher	17515 E 84 St N Owasso OK 74055	918 671 4233
Rachel Cook	Rachel Cook	PTO Parent	12717 E. 84th St. N. Owasso OK	918 693 0973
Marina Allison	Marina Allison	2nd grade teacher	13445 E 79th St N	918 706-1301
Kellie Aylor	Kellie Aylor	School Nurse	14104 E. 103rd St. N. Owasso, OK	281-755-7609
Sandy Cashion	Sandy Cashion	1st grade	12313 N 131st E Ave. Collinsville, OK	918-855-6006
Beth Spaulk	Beth Spaulk	Reading Specialist	13270 S. La Reata CT Oologah, OK 74053	918-284-4257
Jeffrey Quick		PE Teacher	5912 N Meadows Ridge Rd. Owasso, OK 74055	909-241-2948
Gina Metcalf		Principal	8200 N. 124th E. Ave	Owasso 74055 918-688-8227
Brandy Roberts		teacher	14280 S 4060 Rd, Oologah 74053	98-261-1275
Jeff Paul	Jeff Paul	Assistant Principal	10729 E. 119th St N, Collinsville 74021	918-289-9086

Mills Elementary
Safe School/Healthy and Fit Committee Meeting
2025/2026
2nd Semester

Agenda
3/30/26
4 pm in the Library

Welcome and Introductions - Jeff Paul

1. Sign in
2. Introduce committee members

Review of both committees' purposes - Jeff Paul

SS: The Committee will assist the board in promoting a positive school environment through planning, implementing and evaluating effective prevention, readiness and response strategies.

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1. Health education;
2. Physical education and physical activity; and
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Safe School Committee Meeting

1) Summary of notes from the District meeting - Mr. Paul
2) Bullying
3) Human trafficking
4) Suicide prevention
5) Safety concerns

Healthy and Fit Committee Meeting

1) Summary of notes from the District meeting - Mr. Paul
2) Physical Education at Mills - Mr. Quick
3) Health Update - Nurse Aylor
4) Other Healthy and Fit concerns

Comments/Questions

Closure - Jeff Paul

Agenda
3/30/26
4 pm in the Library
Minutes

Those in attendance:

Diane Posey	**Jill Anderson**	**Rachel Cook**	**Marina Allison**
Kellie Aylor	**Sandy Cashion**	**Beth Snook**	**Jeff Quick**
Gina Metcalf	**Brandy Roberts**	**Jeff Paul**	

Welcome and Introductions - Jeff Paul

1. Sign in **- everyone was welcomed by Jeff Paul and signed in**
2. Introduce committee members **-members greeted each other**

Review of both committees' purposes - Jeff Paul -Mr. Paul reviewed the purposes of both committees

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3. Nutrition and health services.

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<u>Safe School Committee Meeting</u>

1) Summary of notes from the District meeting **-Mr. Paul shared notes relevant to Mills and restated that Mills continues to focus on the topics of bullying, human trafficking, and suicide prevention.**
2) Bullying
3) Human trafficking
4) Suicide prevention
5) Safety concerns **- there were no additional safety concerns; Mr. Paul highlighted the new sliding gate and fence on the West side of the school playground.**

<u>Healthy and Fit Committee Meeting</u>

1) Summary of notes from the District meeting **-Mr. Paul shared notes relevant to Mills**
2) Physical Education at Mills **- Mr. Quick (PE) gave a brief update; students recently finished their unit on basketball; the health tip of the week has been a great addition to his warm-up board and class discussions; Nurse Aylor and the cafeteria use the health tip of the week as well; Mr. Quick shared that the Tulsa Health Department will be visiting to do some fun activities with our students soon; this was PD shared with all PE teachers at the last PD day.**
3) Health Update **-Nurse Aylor shared that there is some sickness still going around and reminded students to wash hands frequently.**
4) Other Healthy and Fit concerns- **No other concerns were shared.**

<u>Comments/Questions</u>

No additional comments or questions

<u>Closure</u> **- Meeting was adjourned at 4:25 pm.**

Morrow Health & Wellness Meeting & Agenda

Principal:	☑ Tyler Martin TM	Teacher:	☑ Emily Ross ER
Assistant Principal:	☑ Jacqueline Pope JP	Parent :	☑ Janell Johnson JJ
Counselor:	☐ Amy Wilks	Student :	☑ Elliot Johnson & Crosby Ros: CR EJ
Nurse:	☑ Stacey Baker SB	Cafe Manager:	☐
Teacher:	☐ Melissa Marshall	Other:	~~☑ Paul Croft~~

Date: March 26, 2026
Time: 8:15 - 8:45 AM
Location: Conference Room

Wellness Policy Review: OPS Wellness Policy

Safe School Committee

Bullying ➳ 4th and 5th grade biweekly meetings occurring with Mrs. Pope Monday-Thursday. Will add 2nd and 3rd once Mrs. Wilks has returned.

Human Trafficking ➳ Awareness, school role, age appropriate handling

Suicide Prevention ➳ Grand Mental Wellness now has a dedicated Ipad for crisis consults if needed for specific students.

Safety Concerns ➳ Order placed for drum head replacements. Edges of plastic cleaned up until replaced.

Additional Topics needed. ➳ Playground procedure for soccer balls getting out of fence area ideas left side near street can not go get

➳ Tornado drill. How can we speed up the entering process to the gym? Seating arrangements? Review entrance procedure w/ staff meeting.

➳ Secure drill. Ensuring perimeter doors are locked by lead? Then checked by the admin? → could not hear through outdoor speakers. (used walkies, but need soundsystem.)

Healthy and Fit Committee

Committee Goals - Promote health, wellness, and active living for students and staff.

Physical Education ➳ Running Club and Zoo Run Event April 18. Opened to all students, staff and families.

Heath Update ➳ Stacey Baker has made contact/completed immunization checks on students.

Additional Topics ➳ gaga ball pit > Bolts coming out of ground.

Comments & Questions turf: Bolts/seams
netting from sod

Morrow Health & Wellness Meeting & Agenda

Principal:	☑Tyler Martin	Teacher:	☑Emily Ross
Assistant Principal:	☑Jacqueline Pope	Parent :	☑Janell Johnson
Counselor:	☐Amy Wilks	Student :	☑Elliot Johnson
Nurse:	☑Stacey Baker	Cafe Manager:	☐Hettie Baker
Teacher:	☑Melissa Marshall	Other:	

Date: September 18, 2025
Time: 8:15 - 8:45 AM
Location: Library

Wellness Policy Review: OPS Wellness Policy

GCN: Due Oct 1st

Safe School Committee

Bullying	➳ Principal talks, story, activity, etc. add to morning meetings additions
Human Trafficking	➳ Awareness, school role, age appropriate handling
Suicide Prevention	➳ Awareness week Sep 7-13
Safety Concerns	➳ Playground ant hill sprayed
Additional Topics	➳ Safety Patrol
	➳ Drills Completed Fire, Secure, Lockdown
	Upcoming: Tornado

Healthy and Fit Committee
Committee Goals - Promote health, wellness, and active living for students and staff.

Physical Education challenges	➳ Expanding monthly challenge tracker with visuals and student
Heath Update	➳ Covid, flu, other illness on the rise. Use sprays on high touch surfaces daily
Additional Topics	➳ Martin completing safety plan due 9/19/2025

Comments & Questions

Ready to use the tool kit in the hallway for easy refill of bandaids and nurse notes possibly in Blue suction kit....

Meeting Agenda & Minutes

Hodson Safe School /Health and Fitness Committee Meeting

Tuesday, September 16, 2025 (Virtual), 8:15 a.m.

Committee members: Nolan Baker (Student), Gunner Baker (Student), Gideon Thompson (Student), Stacey Baker (School nurse & parent), Paul Croft (Director of Safety), Errin Tucker (PE Teacher), Molly Kitch (4th grade), Alyssa Jarman (Kinder), Dawn Testa (Principal), Jennifer Holloway (Asst. Principal)

I. Review of New Concerns
   A. Construction update/new alarm/intercom systems - Mr. Croft shared that all construction on the cafetorium, roof, mod classrooms and quiet rooms was wrapping up with a clearing of water lines on the playground. Mrs. Tucker shared that her Bogen system was not loud enough in the gym, and Paul recommended that we text him and he will put Matlock on that issue for readjustment. He also mentioned that Hodson would be receiving all new badge readers for exterior doors as we are switching to a new technology. Ms. Wedge shared that the playground door on the kindergarten was not latching. Mr. Croft advised making a ticket for Dallas regarding that issue.

   B. Update from Nurse Baker regarding health concerns - Nurse Baker mentioned that 100% of Hodson staff had received their EpiPen training this fall. She also mentioned that COVID protocol remains in effect - 24 hour fever free before returning to school, and shared that we had a variety of germ-bugs circulating already!

II. Discussion of current unsafe conditions, victimization, violence, bullying, human trafficking, suicide, crime prevention, and maintenance to maintain a safe school
   A. Mr. Croft - Update on latest in safety - Mr. Croft mentioned that the temporary "No Cell from Bell to Bell" bill was very effective and helping to curtail bullying at secondary levels. We do not have an issue with that at Hodson currently. Mrs. Jarman shared a safety concern of the PTO construction workers currently putting in the new

basketball court, poles, and cover leaving the playground gate open during peak playtimes/recess. Mrs. Kitch shared that some workers are sitting in their personal vehicles on the playground to eat their lunch and kids are wanting to wander over and chat, which is a safety concern. She also mentioned workers cutting through the building with no badges or identification. Holloway mentioned that we will work with PTO to assure that all workers have their proper badging through Safe School ID. We can have workers park in the lot next to the bus loop as well, rather than the playground. It was mentioned that each grade needs to make sure they take a walkie out when they are on the playground. Mrs. Kitch asked for a designated spot to leave the walkie so it is in the same place every time. Ms. Wedge mentioned that new teachers did not even know where to find a walkie, so just sharing that information would be helpful for our new staff.

III. Discussion of professional development needs of faculty and staff to recognize, avoid and implement methods to avoid bullying
   A. Review procedures for reporting and responding to these instances - Dr. Holloway shared our bullying paperwork, how parents can report concerns using an online form through the OPS website, and how our office would be completing the new reporting system that Dr. Baker shared in August to better curtail bullying.

IV. Discussion of methods to encourage involvement of students and the community, nutrition and health services, physical education and activity
   A. Healthy lifestyles update - List the things we are doing collectively, add new - Mrs. Tucker mentioned that our Rams on the Run Walking Club was starting this morning at 8:15. We had a great turnout! Nurse Baker mentioned that she is using the Nutrislice app to help our diabetic students count their carbs and make sure they are making healthy choices while at school. Mrs. Kitch mentioned that Mrs. Tucker does a great job of teaching nutritional and physical movement topics on our PE classes.
   B. School Garden update - Dr. Holloway shared that the Odyssey of the Mind kids are starting a composting spot near their building on site. They also want to partner with Ms. Dean and our 5th grade about

getting the garden in shape this fall. Holloway mentioned that WatchDOGS were helping us weed-eat the overgrown sections. We are waiting until after the first freeze to get in there and pull weeds. We are working with teams to develop grade level zones for planting and harvesting. We are also reaching out to Owasso Community Resources about the possibility of help securing soil and such.

V. Questions/ concerns from the committee

The committee had no other concerns to share at the time. Meeting adjourned by 8:30 am.

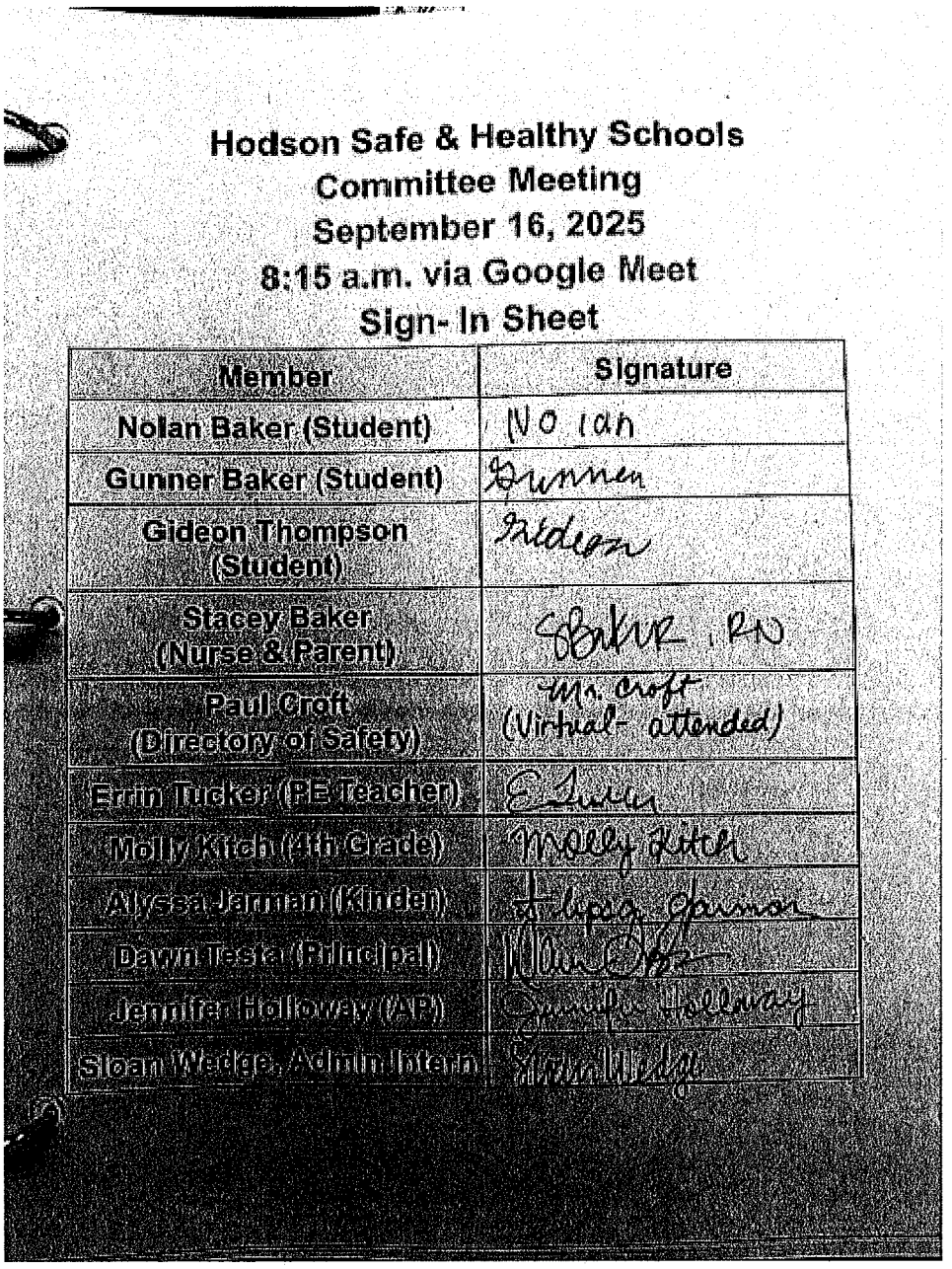
Hodson Safe & Healthy Schools Committee Meeting

Feb 19, 2026

8:15 a.m. via Google Meet

Sign- In Sheet

Member	Signature
Nolan Baker (Student)	Nolan
Gunner Baker (Student)	(in Hodson Harmonics)
Gideon Thompson (Student)	(in Hodsn Harmonics)
Stacey Baker (Nurse & Parent)	Baker, RN
Paul Croft (Directory of Safety)	-(Attended by phone)
Errin Tucker (PE Teacher)	
Molly Kitch (4th Grade)	Molly Kitch
Alyssa Jarman (Kinder)	(absent)
Dawn Testa (Principal)	
Jennifer Holloway (AP)	Jennifer Holloway
Sloan Wedge, Admin Intern	(absent)



Hodson Safe & Healthy Schools Committee Meeting
September 16, 2025
8:15 a.m. via Google Meet
Sign- In Sheet

Member	Signature
Nolan Baker (Student)	Nolan
Gunner Baker (Student)	Gunner
Gideon Thompson (Student)	Gideon
Stacey Baker (Nurse & Parent)	SBaker, RN
Paul Croft (Directory of Safety)	Mr. Croft (Virtual- attended)
Errin Tucker (PE Teacher)	Errin
Molly Kitch (4th Grade)	Molly Kitch
Alyssa Jarman (Kinder)	Alyssa Jarman
Dawn Testa (Principal)	Dawn Testa
Jennifer Holloway (AP)	Jennifer Holloway
Sloan Wedge, Admin Intern	Sloan Wedge

Northeast Elementary
Safe/School Healthy and Fit Committee Meeting
9/24/25 8:25 AM in Library
Agenda

Melody Egger, Assistant Principal:
Introduction and Attendance

Student Input:

Maintaining a Safe School

Discussion of completed drills.

- Any clarifications

Discusion of current unsafe conditions, victimization, violence, bullying, human trafficking, suicide, crime prevention, and maintaining a safe school.

- Review of district meeting-update policy
- Safety Patrol
- Bus behavior-Let Egger know if a bus driver expresses concerns
- Sherpa tickets

Healthy and Fit Schools

District Wellness Policy

1.61 Wellness.pdf

Discussion of ideas to encourage involvement of students and the community, nutrition and health services, physical education and activity

- Running Club, Tuesday mornings
- Sunny Aloha positives
- CREOKS positives

Questions or Concerns:

Meeting adjourned:

Northeast Elementary
Safe/School Healthy and Fit Committee Meeting
9/24/25 8:25 AM in Library
Agenda/Minutes

Melody Egger, Assistant Principal:
Introduction and Attendance

Student Input: Would like the wood chips removed from the playground due to splinters

Maintaining a Safe School

Discussion of completed drills.

- Any clarifications-Discussion of how intruders pull fire alarms as a distraction, Mrs. Egger will talk to Paul Croft for further guidance.During a tornado drill, Mrs Fulton will take her class to the nearest girl's bathroom.

Discusion of current unsafe conditions, victimization, violence, bullying, human trafficking, suicide, crime prevention, and maintaining a safe school.

- Review of district meeting-update policy
- Safety Patrol-Beginning soon
- Bus behavior-Let Mrs Egger know if a bus driver expresses concerns
- Sherpa tickets-Reminder to submit tickets
- Mrs. Egger will ask Mr. Croft to come and observe dismissal procedures of walkers.

Healthy and Fit Schools

District Wellness Policy

1.61 Wellness.pdf

Discussion of ideas to encourage involvement of students and the community, nutrition and health services, physical education and activity

- Running Club, Tuesday mornings
- Sunny Aloha positives
- CREOKS positives
- Tulsa Health Department

Questions or Concerns:
5th grade would like a badge reader installed on the 5th grade doors.
A key hole needs to be added to the outside of the outdoor classroom doors.

Meeting adjourned: Mrs. Egger adjourned the meeting at 8:45.

Northeast Elementary Safe School/Healthy and Fit Committee

Sign In Sheet

Wednesday, September 24th, 2025

Chelsey Fulton-PreK	Chelsey Fulton
Amber Percival-Kindergarten	Amber Percival
Anissa Day-1st Grade	Anissa Day
Marissa Krispense-2nd Grade	Marissa Krispense
Sadie Lee-3rd Grade	Sadie Lee
Kat White-4th Grade	Kat White
Lisa Adams-5th Grade	Lisa Adams
Jean Carlisle-School Counselor	Jean Carlisle
~~Caryn Scoles-Administrative Asst~~.	No longer on Committee
Bobby Sordo-Parent	Rebekah Sordo
Student	Brooklyn Sordo
Student	Absent
Tamara Jefferson, PE	Tamara Jefferson
Amy Gill, Nurse	Amy Gill
Melody Egger-Asst. Principal	Melody Egger
Paul Croft-District Safety Directory	Absent

Hayward Smith Elementary School
Safe School Committee
2024-2025

September 24th, 2024

Corrie Meissner:

- Update on Drills
- Fire & Safety -Oct 31 PreK-2nd
- Bullying building coordinator -Nick Hughes

Jaye Herndon:

- School Medications

Taylor Marsh

- 2nd Step Curriculum
- Human Trafficking-notify counselor immediately
- Suicide-notify counselor & admin immediately

Paul Croft

- Safety Update-I Love U Guys
- Security

Hayward Smith Elementary School
Safe School Committee Minutes
2024-2025

September 24th, 2024

Corrie Meissner:

- Update on Drills
- Fire & Safety -Oct 31 PreK-2nd
- Bullying building coordinator -Nick Hughes

Jaye Herndon:

- School Medications

Taylor Marsh

- 2nd Step Curriculum
  - Teaching Bullying Prevention in all classrooms this month
- Human Trafficking
  - notify counselor immediately
- Suicide
  - notify counselor & admin immediately
- Community Outreach
  - Hornsby's Bully Busters (K-2nd, October 25th)
  - Parent Child Center of Tulsa - Kids on the Block (PK, October 11th)

Paul Croft

- Safety Update-I Love U Guys
- Security

Safe School/Healthy & Fit Committee Meeting

Sign-In sheet for attendees of the Committee Meeting(s). Please attach dated minutes to sign-in sheet for upload.

Required Members:

Connie Messmer
School Administrator

Taylor Marsh
School Counselor

Brad Evans
Teacher

Mirdora Clark-Mathews
Parent (not employee)

Student

Maverick Clark
Student

Korey Hill-Perrier Teacher
Other

Other

Optional Members:

Student

Parent

Daisy Robles - Health Aide
School Nurse

Law Enforcement Representative

School Custodian

School Transportation

School Food Service

Business/Community Representative

Paul Croft
Other Safety & Security

Other

Hayward Smith Elementary School
Safe School Committee Agenda
2025-2026

March 26th, 2025

Corrie Meissner:

- Update on Drills
- Bullying building coordinator -Nick Hughes

Jaye Herndon:

- School Medications

Kyla Martin

- 2nd Step Curriculum
  - empathy/kindness tree
- Human Trafficking
  - notify counselor immediately
- Suicide
  - notify counselor & admin immediately
- Play It Safe educational video

Paul Croft

- Security

Hayward Smith Elementary School
Safe School Committee Minutes
2025-2026

March 26th, 2025

Corrie Meissner:

- Update on Drills Complete
- Bullying building coordinator -Nick Hughes

Jaye Herndon:

- School Medications none in backpack, all to nurse
- CPR update transitioning to new training company next year, modules on line
- Cardiac drill 4/1/26

Kyla Martin

- 2nd Step Curriculum
  - empathy/kindness tree interactive student opportunity
- Human Trafficking
  - notify counselor immediately
- Suicide
  - notify counselor & admin immediately
- Play It Safe educational video 3rd grade before springbreak-mixed reviews-counselor adapted

Paul Croft

- Security update provided by nurse-bullet resistant film on windows, cameras for office, AED transitioning to ZOLL over next 7 years

Safe School/Healthy & Fit Committee Meeting

Sign-In sheet for attendees of the Committee Meeting(s). Please attach dated minutes to sign-in sheet for upload.

Required Members:

School Administrator

School Counselor

Teacher

Parent (not employee)

Student

Student

Other PE Teacher

Other

Optional Members:

Student

Parent

School Nurse

Law Enforcement Representative

School Custodian

School Transportation

School Food Service

Business/Community Representative

Other

Other

9/22/2025 **Stone Canyon Safe School/Healthy Fit Committee Meeting 2025-2026**

Fall 2025

↳ students appreciate doors locked & always with an adult

- Each morning all exterior doors and interior doors are checked to make sure they are in the locked position.
- Guests use the safe-school ID kiosk when visiting our site. WAT link for easy sign up

- **Drills:**
  - New drill terminology: Hold, Secure, Lockdown, Evacuate, Shelter - need one for nurse
  - Signage posted in all rooms and high traffic areas in the hallways
  - Drills are practiced in the Fall and Spring semesters. - one drill left: HOLD for fall
  - Owasso Police and Owasso Fire help with these drills when available.
  - Owasso Fire does a fire safety visit in October for grades PK-2nd
  - Emergency Operating Plan updated as of September 2025

- **Arrival & Dismissal:**
  - All staff are assigned locations to be present when students arrive at school each day and when students are dismissed each day.

- **Cafeteria:** and/or
  - Students are allowed to bring their own breakfast/lunch or can purchase one from the school cafeteria.
  - There are a minimum of two staff present during breakfast/lunch times along with the child nutrition staff.

- students like getting choice of where to sit. Walking Nachos is a favorite!

- **Playground:**
  - There are two walkie talkies on our playground while students and staff are present. Staff should have the walkies on them.
  - Staff has been instructed to spread out amongst the students to monitor student interactions.
  - Two first aid kits are on the playground in case of an emergency. Checked frequently

- **Counselor:**
  - The school counselor will meet with grade levels, classes and individuals (students, staff, parents) to assist students and others with any needs related to situations they need assistance with.
  - The school counselor will meet with each class multiple times a year to cover varying guidance lessons through Second Step.
  - Continuing partnership with CREOKS and GRAND.

↳ new therapist started last week

- **Nurse:**
  - District Code Blue Policy - drill Friday, 9/26 (AM) - Vision Screening in Oct.
    - nurse request manequin ↳ note home about glasses

- **Wellness Goals:**
  - Stone Canyon has an active partnership with the Tulsa Health Department, It's All About Kids program, to promote overall health and academic performance by aligning learning and health through comprehensive nutrition and health education. - 3 health visits scheduled
  - Walk-A-Thon is Friday, October 3rd

↳ lunch will be adjusted accordingly

- **Other Items:** (addressed in GCN videos)
  - Bullying - guidance lessons / new one added in Spring
    - Gaggle Alerts
  - Human Trafficking -
  - Suicide - counselor support / parent notification
    - Gaggle Alerts

Safe School/Healthy & Fit Committee Meeting

Sign-In sheet for attendees of the Committee Meeting(s). Please attach dated minutes to the sign-in sheet for upload.

Required Members:

George Holderman — School Administrator

Roxanne Hinther — School Counselor

Sandra Krueger — Teacher

Desiree Burrows — Parent (not employee)

Student

Student

Anne Cates — Other (Assistant Principal)

Other

Optional Members:

Student

Parent

Kellie Aylor — School Nurse

Law Enforcement Representative

School Custodian

School Transportation

Denise Starr — School Food Service

Business/Community Representative

Other

Other

**A minimum of 7 members which include teachers, parents of enrolled students, students, counselor, and a school official who participate in the investigation of reports of bullying is also required.*
Upload a copy of the committee members with titles and the agenda/minutes & sign-in sheet

**Just a few topical ideas include:*

***Mandatory topics**: Bullying, Human Trafficking, Suicide*
***Safe School:** Safety Drills, Traffic During arrival/dismissal, Crosswalk, Facility/Playground safety checks or walk throughs, Emergency Plan Review*
***Healthy & Fit:** Student Wellness, Nutrition (breakfast/lunch, snacks), Exercise (PE, Step Challenge, Walk-a-Thons, Jump-a-Thons), Health Services, Immunizations, Diabetes, Cleaning/Sanitizing facility areas, Covid Protocols…*

Safe School Committee Law Title 7- O.S. 24-100:

A. Every year each public-school site shall establish a Safe School Committee to be composed of at least seven (7) members. The Safe School Committee shall be composed of teachers, parents of enrolled students, students, and a school official who participates in the investigation of reports of bullying as required by subsection A of Section 24-100.4 of this title. The Committee may include administrators, school staff, school volunteers, community representatives, and local law enforcement agencies.

The Committee shall assist the school board in promoting a positive school climate through planning, implementing and evaluating effective prevention, readiness and response strategies, including the policy required by Section 24-100.4 of this title.

B. The Safe School Committee shall study and make recommendations to the principal regarding:

1. Unsafe conditions, possible strategies for students, faculty, and staff to avoid physical and emotional harm at school, student victimization, crime prevention, school violence, and other such issues which prohibit the maintenance of a safe school;
2. Student bullying as defined in Section 24-100.3 of this title;
3. Professional development needs of faculty and staff to recognize and implement methods to decrease student bullying; and
4. Methods to encourage the involvement of the community and students, the development of individual relationships between students and school staff and use of problem-solving teams and resources that include counselors and other behavioral health resources within or outside the school system.

In its considerations, the Safe School Committee shall review the district policy for the prevention of bullying and the list of research-based programs appropriate for the prevention of bullying of students at school compiled by the State Department of Education. In addition, the Committee may review traditional and accepted bullying prevention programs utilized by other states, state agencies, or school districts.

Stone Canyon Safe School/Healthy Fit Committee Meeting 2025-2026 3·31·26

Spring 2026

- Each morning all exterior doors and interior doors are checked to make sure they are in the locked position.
- Guests use the safe-school ID kiosk when visiting our site.

Student Concerns:
- Too many kids play tetherball @ once so they break easily.
- More trees on playground (cover existing roots)

- **Drills:**
  - Drill terminology: Hold, Secure, Lockdown, Evacuate, Shelter
  - Signage posted in all rooms and high traffic areas in the hallways
  - Drills are practiced in the Fall and Spring semesters - finished for this year
  - Owasso Police and Owasso Fire help with these drills when available.
  - Owasso Fire does a fire safety visit in October for grades PK-2nd
  - Emergency Operating Plan updated as of September 2025

- **Arrival & Dismissal:**
  - All staff are assigned locations to be present when students arrive at school each day and when students are dismissed each day. Early arrival seems to be well covered and subs are available.

- **Cafeteria:**
  - Students are allowed to bring their own breakfast/lunch or can purchase one from the school cafeteria.
  - Minimum of two staff present during breakfast/lunch times along with the child nutrition staff.

- **Playground:**
  - There are two walkie talkies on our playground while students and staff are present. Staff should have the walkies on them.
  - Staff has been instructed to spread out amongst the students to monitor student interactions.
  - Two first aid kits are on the playground in case of an emergency.

- **Counselor:**
  - Will with grade levels, classes and individuals (students, staff, parents) to assist students and others with any needs related to situations they need assistance with.
  - Meets with each class multiple times a year to cover varying guidance lessons through Second Step.
  - Continuing partnership with CREOKS and GRAND.

- **Nurse:**
  - District Code Blue Policy
  - 5th Grade Human Growth & Development
  - PK-1st Grade: Dental Hygiene Visit

- How to print Student Health sheet during a Code White.
  - ↳ written location for student health book

Code White - good common terminology for the site

- **Wellness Goals:**
  - Stone Canyon has an active partnership with the Tulsa Health Department, It's All About Kids program, to promote overall health and academic performance by aligning learning and health through comprehensive nutrition and health education.
  - Track and Field: Grades K-2nd:5/15, Grades 3rd-5th: 5/20

Walkathon in the fall is a big hit!

- **Other Items:**
  - Bullying - Buddy Bench is a great new addition to the playground.
    - Gaggle Alerts
  - Human Trafficking -
  - Suicide -
    - Gaggle Alerts

- YouTube filters - age appropriate filters for content
  - how are filters set?
  - how do we calibrate filters?

Safe School/Healthy & Fit Committee Meeting

Sign-In sheet for attendees of the Committee Meeting(s). Please attach dated minutes to the sign-in sheet for upload.

Required Members:

George Holderman George Holderman
School Administrator

Roxanne Hinther Roxanne Hinther
School Counselor

Sandra Krueger Sandra Krueger
Teacher

Desiree Burrows Desiree Burrows
Parent (not employee)

Harlan Leedy
Student

J.P. Collogan
Student

Anne Cates Anne Cates
Other (Assistant Principal)

Other

Optional Members:

Student

Parent

Kellie Aylor Kellie Aylor
School Nurse

Law Enforcement Representative

School Custodian

School Transportation

Trey Hargis Trey Hargis
School Food Service

Business/Community Representative

Other

Other

**A minimum of 7 members which include teachers, parents of enrolled students, students, counselor, and a school official who participate in the investigation of reports of bullying is also required.*
Upload a copy of the committee members with titles and the agenda/minutes & sign-in sheet

**Just a few topical ideas include:*

***Mandatory topics**: Bullying, Human Trafficking, Suicide*
***Safe School:** Safety Drills, Traffic During arrival/dismissal, Crosswalk, Facility/Playground safety checks or walk throughs, Emergency Plan Review*
***Healthy & Fit:** Student Wellness, Nutrition (breakfast/lunch, snacks), Exercise (PE, Step Challenge, Walk-a-Thons, Jump-a-Thons), Health Services, Immunizations, Diabetes, Cleaning/Sanitizing facility areas, Covid Protocols…*

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The Committee shall assist the school board in promoting a positive school climate through planning, implementing and evaluating effective prevention, readiness and response strategies, including the policy required by Section 24-100.4 of this title.

B. The Safe School Committee shall study and make recommendations to the principal regarding:

1. Unsafe conditions, possible strategies for students, faculty, and staff to avoid physical and emotional harm at school, student victimization, crime prevention, school violence, and other such issues which prohibit the maintenance of a safe school;
2. Student bullying as defined in Section 24-100.3 of this title;
3. Professional development needs of faculty and staff to recognize and implement methods to decrease student bullying; and
4. Methods to encourage the involvement of the community and students, the development of individual relationships between students and school staff and use of problem-solving teams and resources that include counselors and other behavioral health resources within or outside the school system.

In its considerations, the Safe School Committee shall review the district policy for the prevention of bullying and the list of research-based programs appropriate for the prevention of bullying of students at school compiled by the State Department of Education. In addition, the Committee may review traditional and accepted bullying prevention programs utilized by other states, state agencies, or school districts.

Thursday October 9, 2025
8:30 AM

Safe School/Healthy & Fit Committee Meeting

Sign-In sheet for attendees of the Committee Meeting(s). Please attach dated minutes to sign-in sheet for upload.

Required Members:

School Administrator

School Counselor R. Myers

Teacher Joanna DeClue

Parent (not employee)

Student Kyron Durant

Student

Other

Other

Optional Members:

Student Josie Reed

Parent

School Nurse

Law Enforcement Representative

School Custodian

School Transportation

School Food Service Debbie Blosser

Business/Community Representative

Other

Other

6GC SafeSchool/Healthy & Fit Committee Schools Meeting Agenda

October 9, 2025 8:30 AM

Purpose:
Owasso Public Schools is committed to the optional development of every student. The district believes that for students to have the opportunity to achieve personal, academic, developmental and social success, we need to create positive, safe, fit and health-promoting learning environments at every level, in every setting throughout the school year.

Members:
Tawanna DeClue - Teacher
Rebecca Myers - Counselor
Jessica Snyder - School Nurse
Debbie Blosser - 6GC Nutrition Director
Mark Young - 6GC Security Officer
Kelly Murphy - Assistant Principal
Bobby Reed - Parent Representative
Josie Reed - Student Representative
Kyron Durant-Gibbs - Student Representative

-Administrative Update - Kelly Murphy
-Counseling Update - Rebecca Myers
-Cafeteria Update - Debbie Blosser
-Nurse Update - Jessica Snyder
-Discussion & Review of Safety Drills
-Parent Thoughts
-Student Thoughts
-Teacher Thoughts
-6GC Future Plans/Needs/Requests

Second Semester Meeting:
April 2, 2026 8:30 A.M.

Owasso 6GC
Safe School/Healthy & Fit Committee Meeting Minutes
10/9/2025 8:30 AM

-Mr. Murphy gave an overview of the committee and its purpose. He talked about district and building efforts to curb and prevent bullying, suicide prevention awareness campaigns (We Matter Week) and discussed the safety drills the school conducts each year and their purposes. Mr. Murphy also touched on safety issues involving transportation, the cafeteria, playground areas, crosswalks, traffic flow in the building, bathroom policy, and our building Emergency Plan.

-Mrs. Myers gave an overview of the counselor's work in these areas as well. The counselors conducted a class session to each student group in the building covering the topics of: Anti-bullying, Digital citizenship/Cyberbullying, Identification Theft, Human Trafficking. The counselors also head a program of "Your Person" where each student identifies a person in the building they trust, a teacher, custodian, cafeteria worker etc.. that they would feel comfortable reaching out to if they were in crisis or in need. Mrs. Myers also touched on the counselor's work during We Matter week (Suicide Prevention), TEAM time focus for social-emotional well being and academic strategies for at-risk students and their continued cooperation with CREOKS and Grand Mental health services in our building as well as continued individual counseling of students as the need arises. She also spoke about the Red Ribbon Week on Drug Awareness and Prevention as well as the Ram Necessities Hygiene Drive the 6GC StuCo does every December, and our motivational speaker Reggie Dabs who speaks on Social and emotional well being and academic accountability who will be at the 6GC later this month.

-Mrs. Blosser gave an update on the cafeteria. She reported meals are up and there is a healthy food option for every meal and that this class of students really takes advantage of the whole foods options.

- Nurse Snyder reported on the presence of flu and covid and the need for personal hygiene as well as proper hydration among students. She reported that the number of students with crutches and walking boots was high in the first weeks of school. She also has anti-vaping posters she will be posting up in the building in the coming weeks. Nurse Snyder shared the number of nurses' office visits she had recorded for the months of August and September. She also touched on the Code Blue team and the district's focus on improving their AED devices across the district.

-Officer Young, the 6GC SSO, talked about the safety drills and movement of students during passing period and lunch. He commented that it was going very well with our singular movement travel pattern between classes and thought our color coded bathroom policy was helpful in between classes to prevent students wandering about the building.

-Mr. Reed, our parent representative, was pleased with the organization of the 6GC and its commitment to student safety. He also inquired about the possibility of having student badges as a matter of identification. Also mentioned how it would be helpful to identify vulnerable students and staff in terms of mental health and how to intercede before a crisis.

-Mrs. DeClue, our teacher representative, really appreciated the traffic flow for passing periods and the color coded bathroom flow for students. She also appreciated the high level of administration presence in classrooms, hallways, and on duty; she felt exceptionally supported in her role and for students. Also appreciated the presence of our SSO, Officer Young and that he helped put students at ease in terms of physical safety.

-Our student representatives were pleased with the statewide phone policy. Also, one student representative felt bullying was not a high concern at the 6GC, but that some students needed to work on their interpersonal kindness skills, especially among their friend groups.

-Discussed briefly future initiatives for the remainder of the first semester and second semester and that our next meeting of this committee will be in April. The meeting adjourned at 9:01 AM.

April 2, 2026
8:30 AM

Safe School/Healthy & Fit Committee Meeting

Sign-In sheet for attendees of the Committee Meeting(s). Please attach dated minutes to sign-in sheet for upload.

Required Members:

School Administrator

School Counselor

Teacher

Parent (not employee)

Student

Student

Other

Other

Optional Members:

Student

Parent

School Nurse

Law Enforcement Representative

School Custodian

School Transportation

School Food Service

Business/Community Representative

Other

Other

Owasso 6GC
Safe School/Healthy & Fit Committee Meeting Agenda
4/2/2026 8:30 AM

Members:
Tawanna DeClue - Teacher
Rebecca Myers - Counselor
Jessica Snyder - School Nurse
Debbie Blosser - 6GC Nutrition Director
Mark Young - 6GC Security Officer
Kelly Murphy - Assistant Principal
Bobby Reed - Parent Representative
Josie Reed - Student Representative
Kyron Durant-Gibbs - Student Representative

-Murphy Overview: District & Building Efforts to:
- -Curb Bullying
- -Suicide Prevention Awareness
- -Human Trafficking
- -Student Wellness
- -Safety, Drills, Emergency Plan, (Changes)
- -Reggie Dabs, We Matter Week, Owasso Leadership Council, Your Person, TEAM Time.

-Mrs. Myers: Counselors Report

-Mrs. Blosser: Cafeteria Director Report

-Nurse Snyder: School Nurse Report

-Officer Young: SSO Report

-Mr. Reed: Parent Representative Comments/Report

-Mrs. DeClue: Teacher Representative Comments/Report

-Student Representatives: Student Comments/Report

Owasso 6GC
Safe School/Healthy & Fit Committee Meeting Minutes
4/2/2026 8:30 AM

-Mr. Murphy gave a brief overview/refresher of the committee's purpose and focus. He talked about some related events at the 6GC since the last committee meeting; highlighted by the Reggie Dabs visit to the 6GC with a focus on suicide prevention, student engagement, self-worth, and student well-being; the visit was a big success in late November 2025. Briefly discussed other safety drills, building safety issues (playground, cafeteria, traffic flow, student issues etc..)

-Mrs. Myers gave a report of the counselor's work in these same areas. The counselors are continuing many of the initiatives began in the fall dealing with Anti-bullying, Digital Citizenship, Cyberbullying, Human Trafficking, Identification Theft, as well as maintaining the Your Person program which helps our students have a connection with an adult in the building they trust and can reach out to in crisis. The counselors also work in coordination with two mental health agencies in the building CREOKS and Grand Mental Health and continue to counsel individual students as the need arises. ICAP for students is also an important program they are assisting faculty & students with.

-Mrs. Blosser gave a brief update on the cafeteria and the offerings they had available. She was able to bring Angela Gallo, who will be Mrs. Blosser's replacement this coming fall, as Mrs. Blosser is retiring. Reported that the cafeteria is running very well.

-Nurse Snyder gave a report that Amy Gil, RN was finishing up the Drug Prevention classes during PE once a week. Nurse Snyder also reported that she sees an average of 58 students a day, mostly for medicine administration. Nurse Snyder also reported that illness has been a consistent issue this school year.

-Officer Young, the 6GC SSO, talked briefly about the safety drills and commented that those drills went very well.

-Our parent representative Mr. Reed did not have any comment for the committee.

-Our student representatives did not have any new issues to report but understood they could bring any issues to any member of the committee if the need arises.

-Thanked the members for their attendance and help in crafting ideas and implementing them. Adjourned the meeting @ 8:55 AM

Owasso Seventh Grade Center

Safe/Healthy and Drug Free Schools Committee

2025-26

Counselors:

Caitlin Grimsey

Terri Vaughn

Teachers:

Antonio Castillo or Tim Beacham

James Burkhalter

Kerry Wilson

Administrators:

Mitchell Haun

Eric Nantois

Students:

Taylor Follis

Braxton Venters

Parents:

Christy Follis

Eric Venters

SRO:

Sgt Matt Goodell

Child Nutrition:

Heather Sundberg

Nurse:

Cassandra Batista

Security Officer:

Matt Louviere

Director of Safety and Security:

Paul Croft

Safe and Healthy School Agenda

Owasso 7th Grade Center

Fall/Spring 2025-26

Purpose:

Schools play a critical role in promoting the health of young people and helping them establish lifelong healthy behaviors. Research shows that healthy schools can help improve students' academic performance and overall health. Our goal is to serve the whole child, including strategies and resources for all students to be safe, healthy, challenged, engaged, and supported.

This year's goal is to provide nutrition facts and awareness to students through our Daily Announcements in order to equip students with important skills they can use to improve their health throughout life.

Minutes

New Items

4 Building Updates

-Roof

-Complete in Nov.

-Specialized Sped Areas

-Bond Past (larger cafe, safe structure, sports complex)

An extra moderate-severe class was added to the 6th grade. Classroom

Improvements may be on the next bond.

-5th Grade

-Bulletproof Film on the next

-Larger choir and theater room

- Additional rooms required for growth

Meeting Notes

1. **New Fire Panel, Cafe Speakers, Gym Speakers are now fixed.**

   -All sound systems have been repaired

2. **Suicide Prevention- Increased Mental health support, Monthly meetings with Grand Health and CREOKS, Gaggle has been very effective at helping us keep our students safe.**

3. **Bullying Education**

   -2nd Step, not sure when we are going to do it yet.

   -Counselor Education, Councelors began this in September

   -School Expectations meeting, The Principal leads this and will do more if needed.

Homeland Security/Human Trafficking

-Cyber Security, Sextortion, Fentanyl, Dangerous Apps

-We are trying to set this up for this year.

-We are not aware of any human trafficking situations in our school. Homeland security did cover it with our students.

Behavioral Interventionist Program update

-Coach Burkhalter is our behavioral para. We have been adding students to his case load. He also supports us in the halls and during lunch.

Safety Drills

-We are now using the I Love You Termanology

-We have performed Lock Down, Tornado and Fire.

Security Officer added

-Officer Matt is still an excellent addition to our staff.

Nurse's newsletter- healthy Fit

-Nurse CB has been doing this.

-New AED in Gym

Suicide Prevention

-Crisis referral (unfortunately we have done several of these this year)

-Yes Tulsa

Healthy Fit

-Mrs. Cadue started Yoga Club

-PE teachers are attending mental health PD in the Spring

-Possible steps competition coming soon.

-Flex Time(has helped with mental help and students finding friends)

Student Concerns-

- Running in the halls
- No Other concerns from other students

Counselors-

- Adults have come in with kids during Flex
- Crisis protocol has improved

Security

- Hallways have been much better
- Signs out front to identify the main office would be nice.
- Office aides have allowed adults in the wrong doors

Parent Concern

- Neither parent had any concerns. Thanks us

Teacher Concerns

- None

Food Service

- Help with student who have lunch detention

Nurses

- Less frequent flyers with Flex
- .Have had a few broke bones with flex
- Discussed Tik Tok challenges with students

SRO

Spring 2026

New Items

A. Building Updates

1. The Roof is Complete with 0 leaks
2. Construction planning is in full swing for the safe structure. Start Date=October

   -Core samples last week.

   -Security issues with construction next year, getting from building to building.

3. The storm safe structure will have new special ed classrooms with motor rooms and a sensory room.
4. New Choir Room
5. New Offices
6. Sports Complex- WE are not sure if construction will begin at the same time.
7. Construction will open several classrooms for growth.

B. Meeting Notes

1. CREOKS/Grand Health
2. Bullying Edu, Second Step
3. Counselor Push in- Career Education
4. School Expectations Meeting- Have not felt like we needed one 2nd Semester
5. Homeland Security, Human Trafficking, Cyber Security, Sextortion, Fentanyl dangers, Online footprint- We hit on all of these things 1st Semester.
6. Behavioral Interventionist Program
7. SSO
8. Security Drills- March tornado drill today

   -We need to improve our fire drills

Green, Yello, Red Cards

-WE are going to do a security drill during lunch, teach run hide fight,

-doing tornado drill this week.

9. Suicide Prevention/Gaggle
10. Healthy Fit

    -Step Challenge (Stettler)

    -Nurse's News, HIV EDU April 2nd

    -Yoga Class

    -Botvin, mental health anti drug training in gym

    -Flex Time

11. Student Concerns

    -Braxton Venter, no concerns and not seeing anything we need to focus on.

    -Taylor, she also had no concerns.

12. Counselor Concerns

13. Parent Concerns- Parents had no concerns.

14. Teacher Concerns- No concerns

15. Food Services- NO concerns, excited about getting to open the snack bar in the cafe.

16. Officer Matt- way too many students out during class in the old building.

Safe School / Healthy & Fit School Committee
Owasso 8th Grade Center
Thursday, September 18, 2025
10:15 am Library Classroom

Moderator: Sami Duffield - Assistant Principal

Committee Members

Teachers - Aaron Anderson
T Austin

Students - Asher Poteete
Ava Isbell

Parents - Shanda Mefford

District -
Ryan Cooper - Principal
Jacob Bray- Assistant Principal
Dustin Cook - Security Officer
Jen Chambers- Nurse
Ginger Jacobson - Counselor
Traci Hendrickson- Counselor
Laura Burch- Cafeteria Manager

➔ **Agenda:**

- ◆ Nutrition and Health Services
  - Laura Burch: Cafeteria Manager
    - Cafeteria update
    - 3 checkouts/2 lunches
    - More room this year in the cafe from last year, per student
  - Jen Chambers: Nurse
    - Increase/Decrease in Visits?/ visits are down
    - Period Pantry/ Free products
    - Human Trafficking: not seeing anything in the nurses office
- ◆ Emergency Operation Plan
  - Sami Duffield
    - Drills are on schedule and have been turned in and sent to the state. We have already conducted one fire drill and one security drill. Tornado Drill is scheduled for September 23.
- ◆ Safe & Drug Free School
  - Officer Cook
    - Everything is secure, and one entry point is all
    - Parking lots before and after school
    - Vaping can be an issue, and we deal with it as it comes
    - arrival and dismissal/ teachers at every entry point
    - posting teachers are bathroom between classes
    - Hopefully, handheld metal detectors in the future
- ◆ Counseling Office Update
  - Traci Hendrickson & Ginger Jacobson

- Referrals to Grand and CREOKS
- Bullying/ Reporting/ Steps
- Suicide/ We Matter Week/ Gaggles
- ROX Program/ New this year
- Bullying presentation from counselors in Oct

- Questions & Concerns from Committee Members
  - Parent Concerns: Are locker rooms safe? Students report yes

  - Teacher Concerns: No phones is a positive for classroom engagement
  - It is an adjustment for parents and teachers to students not having cell phones

  - Student Concerns:

A minimum of 7 members which include, teachers, parents of enrolled students, students, counselor, and school official who participate in the investigation of reports of bullying is also required.* ***Upload a copy of the committee members with titles and the agenda/minutes & sign-in sheet*

**Just a few topical ideas include:*

Mandatory topics: *Bullying, Human Trafficking, Suicide*
Safe School: *Safety Drills, Traffic During arrival/dismissal, Crosswalk, Facility/Playground safety checks or walk throughs, Emergency Plan Review*
Healthy & Fit: *Student Wellness, Nutrition (breakfast/lunch, snacks), Exercise (PE, Step Challenge, Walk-a-Thons, Jump-a-Thons), Health Services, Immunizations, Diabetes, Cleaning/Sanitizing facility areas, Covid Protocols..*

Safe School Committee Law Title 7- O.S. 24-100:

A. Every year each public-school site shall establish a Safe School Committee to be composed of at least seven (7) members. The Safe School Committee shall be composed of teachers, parents of enrolled students, students, and a school official who participates in the investigation of reports of bullying as required by subsection A of Section 24-100.4 of this title. The Committee may include administrators, school staff, school volunteers, community representatives, and local law enforcement agencies.

The Committee shall assist the school board in promoting a positive school climate through planning, implementing and evaluating effective prevention, readiness and response strategies, including the policy required by Section 24-100.4 of this title.

B. The Safe School Committee shall study and make recommendations to the principal regarding:

1. Unsafe conditions, possible strategies for students, faculty, and staff to avoid physical and emotional harm at school, student victimization, crime prevention, school violence, and other such issues which prohibit the maintenance of a safe school;
2. Student bullying as defined in Section 24-100.3 of this title;
3. Professional development needs of faculty and staff to recognize and implement methods to decrease student bullying; and
4. Methods to encourage the involvement of the community and students, the development of individual relationships between students and school staff and use of problem-solving teams and resources that include counselors and other behavioral health resources within or outside the school system.

In its considerations, the Safe School Committee shall review the district policy for the prevention of bullying and the list of research-based programs appropriate for the prevention of bullying of students at school compiled by the State Department of Education. In addition, the Committee may review traditional and accepted bullying prevention programs utilized by other states, state agencies, or school districts.

Safe School/Healthy & Fit Committee Meeting

Sign-In sheet for attendees of the Committee Meeting(s). Please attach dated minutes to the sign-in sheet for upload.

Required Members:

School Administrator

Teacher

Asher Poteete
Student

Other

School Counselor

Parent (not employee)

AVA ISBELL
Student

Other

Optional Members:

Student

School Nurse

School Custodian

School Food Service

Other

Parent

Law Enforcement Representative

School Transportation

Business/Community Representative

Other

Safe School / Healthy & Fit School Committee

Owasso 8th Grade Center
Thursday, March 26th, 2026
10:15 am Library Classroom

Moderator: Sami Duffield - Assistant Principal

Committee Members

Teachers - Aaron Anderson
T Austin

Students - Asher Poteete
Ava Isbell

Officer- Caleb Thompson

Director of safety and security-Paul Croft

Parents - Shanda Mefford

District -
Ryan Cooper - Principal
Jacob Bray- Assistant Principal
Dustin Cook - Security Officer
Jen Chambers- Nurse
Ginger Jacobson - Counselor
Traci Hendrickson- Counselor
Laura Burch- Cafeteria Manager

➔ **Agenda:**

- Nutrition and Health Services
  - Laura Burch: Cafeteria Manager
    - Cafeteria update
    - New Addition Coming soon...
    - Students' favorite item is Italian Dunkers
  - Jen Chambers: Nurse
    - Increase/Decrease in Visits? 79% of kids go to the health office
    - Period Pantry/ Free products- as needed
    - Update on trends with kids- new drugs
- Emergency Operation Plan
  - Sami Duffield
    - Drills - All Drills are complete as of today!
- Safe & Drug Free School
  - Officer Cook
    - Parking lots before and after school
    - Vaping can be an issue, and we deal with it as it comes
    - posting teachers are bathroom between classes
    - handheld metal detectors- update?
    - Arrival and dismissal are secure, and the staff at the entry points
    - Bathroom supervision- Kids should not be in bathroom stalls together. It will be addressed
- Counseling Office Update
  - Traci Hendrickson & Ginger Jacobson

- Drills are on schedule and have been turned in and sent to the state. We have already conducted one fire drill and one security drill. Tornado Drill is scheduled for September 23.

- Safe & Drug Free School
  - Officer Cook
    - Everything is secure, and one entry point is all
    - Parking lots before and after school
    - Vaping can be an issue, and we deal with it as it comes
    - arrival and dismissal/ teachers at every entry point
    - posting teachers are bathroom between classes
    - Hopefully, handheld metal detectors in the future

- Counseling Office Update
  - Traci Hendrickson & Ginger Jacobson
    - Referrals to Grand and CREOKS
    - Bullying/ Reporting/ Steps
    - Suicide/ We Matter Week/ Gaggles
    - ROX Program/ New this year
    - Bullying presentation from counselors in Oct

- Questions & Concerns from Committee Members
  - Parent Concerns: Are locker rooms safe? Students report yes

  - Teacher Concerns: No phones is a positive for classroom engagement
  - It is an adjustment for parents and teachers to students not having cell phones
  - Student Concerns:

Safe School/Healthy & Fit Committee Meeting

Thursday, March 26th, 2026

Sign-In sheet for attendees of the Committee Meeting(s). Please attach dated minutes to sign-in sheet for upload.

Required Members:

School Administrator

School Counselor

Teacher

Parent (not employee)

Student

Student

Other

Other

Optional Members:

Student

Parent

School Nurse

Law Enforcement Representative

School Custodian

School Transportation

School Food Service

Business/Community Representative

Other

Other

Safe School and Drug/Healthy & Fit Kids School Committee Meeting
2025-26

Spring 2026 Meeting: 2:45-3:15
Meeting Location: Google Meet - Will Send Link by Email
Date: Wednesday, May 20th, 2026

1. **Attendees:** In Attendance

School Administrator:	Dylan Cahwee
School Administrator:	Austin Higgs
SRO:	Officer Thompson
School Nurse:	Haley Schlepp
	Elizabeth Boling
Cafeteria Representative:	Pat Sundberg
Teacher (East):	Shannon Chatwin
Teacher (West):	Kim Turner
Counselor:	Jamie Risenhoover
	Stephanie Curfman
Parent:	Melissa Barnett
Students:	Ethan Baker
	Emerson Van Valkenburg
Director of Safety and Security:	Paul Croft

2. **Review of Previous Concerns From Spring:**
   - **Human Trafficking - Overview of human trafficking. Spoke about the fair and the sheriffs working to combat it.**
   - **Bullying - Bullying is still more relevant on West Campus. Less likely to be reported on East Campus. Mix of conflict vs true bullying. The bus has more due to lack of supervision. Reports of social media bullying. Instagram anonymity causes many issues. No cellphone has assisted due to students having to converse.**
   - **Suicide - We Matter week. QPR training. Engagement was good, the training was at capacity. Gaggle helps us monitor students who are searching things**
   -

3. **New Agenda:**
   -New SSO for OHS
   -New Cameras

Safe School:

-Preparing to hire additional security officers that will work with both campuses.

- Spoke with Mr. Croft's goal is to update new cameras for both campuses. Better usage and quality. More cameras in general.

- Working on a School ID plan and trying to figure out best implementation practices.

- Potential security updates

Healthy & Fit:

Walkabout club - Students walk around and experience nature and outdoor activities. Healthy Athletes are part of special olympics that give specific challenges.

5. New Concerns:

1. Vandalism. Bathrooms are having students put things into the toilets, which is causing bathrooms to be down.
2. More Posters - See something Say Something - Referencing the importance of speaking up. Reference to how the situation arose during ACT day.

Safe School and Drug/Healthy & Fit Kids School Committee Meeting
2025-2026

Fall 2025 Meeting: 7:45-8:15
Meeting Location: Ram Academy Conference Room
Date: October 30, 2025

1. **Attendees:**

School Administrator:	Katharine Giffhorn
School Nurse:	Cassandra Batista
Teacher :	Max Polenz
Counselor:	Jill McCormick
Students:	Ally Sanders and Kaden Winton
Parent:	Kristen Wells
Director of Safety and Security:	Paul Croft

2. **Review of Previous Concerns From Spring: None**

3. **New Agenda/Notes:**

Bullying (Students/Teachers):

Drills- Cardiac Drill needs to happen

Suicide (Counseling)-

ANNUAL AMENDMENT TO RENEW THE FOOD SERVICE MANAGEMENT COMPANY CONTRACT RENEWAL FOR SCHOOL YEAR 2026-2027

District Name: Owasso Public Schools County/District Code: 72I011

The current Fixed-Price Per Meal rate charged for SY2026: $ 2.491

This amendment is to renew the 2023-2024 *(original year of RFP)* food service management company (FSMC) contract between Owasso Public Schools *(district)* and Sodexo Management, Inc *(FSMC)* for renewal year 2026-2027.

The term of this contract shall be for one (1) year beginning on July 1, 2026, and continuing until June 30th, 2027, unless terminated by either party.

The Fixed-Price per Meal rate for the 2026-2027 school year is $ 2.585.

The fixed-price per meal listed above shall not exceed the March CPI of 3.8% and will remain unchanged for the duration of the 2027 school year. The FSMC will not and cannot change the rate before June 30, 2027, or directly bill the district at any time. Any other amendments or changes to the original contract must be sent to the State Agency on school letterhead for approval. If applicable, a transition plan will be sent to the State Agency each month the FSMC takes a new employee.

The SFA and the FSMC Agree ☐ Did Not Agree ☑ on a labor transaction fee in the **original** RFP *(allowed in contracts prior to SY2024)*. If it was agreed by both parties, the amount the FSMC will charge the district if an employee leaves is $ N/A per employee with a maximum charge of $ N/A *(if applicable, if no max type N/A)* if all or most employees leave the district.

The Meal Equivalency Rate used in section 2, Extra Revenue, on the Attachment M is the total of the Free lunch reimbursement rate + meal performance incentive + USDA Foods for nonprogram foods. This rate will change every July when the rates change.

DO NOT SIGN THIS DOCUMENT until you receive it back from Karen Davis with her signature.

District Representative Name (print):	FSMC Representative Name (print): Fredric Ellis
Title:	Title: Regional Vice President
Signature:	Signature:
Date:	Date: 5/19/2026

Send the renewal and the USDA Foods Reconciliation form to Karen by June 25, 2026. Karen.Davis@sde.ok.gov

(State Use Only)

Approved ***BEFORE*** Signatures: KAREN DAVIS Digitally signed by KAREN DAVIS Date: 2026.05.12 09:59:07 -05'00'

Date Approved: 5/12/2026

FY2026 Lunch Equiv. Rate: $ 2.491 9.465

(CPI rate) = X 3.8%

FY2027 Lunch Equiv. Rate: $ 2.585

State Representative: _____

Date Renewal Received: _____

MEMORANDUM OF UNDERSTANDING BETWEEN
YOUTH SERVICES OF TULSA AND OWASSO PUBLIC SCHOOL DISTRICT

This Memorandum of Understanding (MOU) describes and documents the understanding and agreement between Youth Services of Tulsa (YST) and Owasso Public Schools (The District)

The parties agree to the following:

1. **Term**
   The MOU will be in effect from **June 1, 2026,** through **May 31, 2027,** and can be terminated by either party with a 30-day written notice prior to that time.
2. **Purpose**
   The purpose of this MOU is to establish a working arrangement and agreement between YST and The District in support of The District's needs for substance abuse and mental health services.

   The goal of the collaboration is to provide individual, group and family services to help students struggling with substance abuse and mental health challenges.

3. **Youth Services of Tulsa Responsibilities**
   YST will:

   - Provide needed substance abuse, counseling and family support groups throughout the school year.
   - Ensure professionals providing services have passed a background check and are qualified to provide the identified services.
   - Serve as a resource to The District for professional development in areas of expertise as requested.

4. **The Districts Responsibilities**
   The District will:

   - Provide referrals to YST for the identified groups and other needed services.
   - Provide space to YST staff to facilitate groups and other services.
   - Provide reimbursement for services at a rate stipulated in mutually executed contract.
5. **Student Safety**
   The parties agree that student safety is a top priority. In an effort to protect the student's safety YST agrees to not place any individual on the District property, whether as an officer, agent, employee or contractor, if that person has been convicted of a felony or has been convicted of any crime involving moral turpitude. YST hereby certifies that none of its respective employees, officers, agents or contractors placed on the District property are currently registered or required to be registered under the

provisions of the Oklahoma Sex Offenders Registration Act or the Mary Rippy Violent Offender Registration Act. YST shall submit written proof to the District that all agents, employees or representatives coming on to the District property have passed background checks prior to their entering on The District Property. All YST officers, agents, employees or contractors must have in their possession at all times a current photo ID which identifies them as an officer, agent, employee or contractor of YST as applicable, and, if required by the District, a photo ID authorizing access to a specific District site. If at any time a YST employee demonstrates actions which are inappropriate or create a disruption within a school, the principal may require that such person leave The District property and not return without specific permission of the principal.

6. **Confidentiality**

Recognizing the interest of The District to provide the most secure environment possible for its students, YST agrees to act in compliance with all applicable state and federal laws and to protect the privacy of student information and educational records in accordance with the Family Educational Rights and Privacy Act of 1974, as Amended (FERPA).

7. **Point of Contact**

The following individuals will act as the point of contact for this MOU. Should there be any change in personnel, each party agrees to notify the other of the corrected contact information as soon as possible.

Youth Services of Tulsa, Inc.
Craig Henderson LCSW
311 S. Madison, Tulsa OK. 74120
918-688-8161
chenderson@yst.org

Owasso Public Schools

_____
District Contact

_____
District Address

_____
Phone

_____
Email

8. **Insurance and Indemnity**
   YST has Commercial General Liability and Professional Liability Coverage that insures YST for $1,000,000 (each occurrence) and $2,000,000 (general aggregate limit). Further, YST has Sexual/Physical Abuse Vicarious Liability Coverage that insures YST for $100,000 (each abusive conduct limit) and $300,00 (aggregate limit). If requested, YST will furnish to the District verification that it has required insurance coverage in place. If the required insurance coverage is cancelled during the term of this MOU, YST will immediately notify the District.
9. **Miscellaneous Provisions**
   Any party may cancel this MOU with thirty (30) days written notice to the other parties. Notice should be sent to the contact person listed above. All parties shall operate in accordance with applicable federal and state laws and regulations.

   It is the express intention of the parties that this MOU shall not be construed as, or given the effect of creating a joint venture, partnership or affiliation or association that would render the parties liable as partners, agents, employer-employee, contractor-sub-contractor, or otherwise create any joint and several liability. The parties intend that each shall be responsible for its own intentional and negligent acts or omissions to act. The parties shall be responsible for acts and omissions to act of their respective officers and employees while acting within the scope of their employment according to the Government Tort Claims Act.

   All parties agree to the terms of this Memorandum.

Signed:

Youth Services of Tulsa

David C. Grewe, Executive Director

5/26/2026
Date

Owasso Public Schools

_____

_____ _____

Name Date:

A+ Protection Plan
Pest Management Program

Prepared Especially for:

Owasso Public Schools

By:

Pinnacle Pest Solutions

"Your Trusted Commercial Pest Management Partner."

March 20, 2026

Owasso Public Schools
501 East 2nd Avenue
Owasso, OK. 74055

Dear Brad Yokley and Jimmy McClish,

Thank you for considering Pinnacle Solutions as your pest control provider.

When you choose Pinnacle, you gain a partner to protect your brand and your school district. We are recognized industry leaders and are highly qualified to be your partner for the following reasons:

Our Commitment to Owasso Public Schools . We invest in you because we have intended to be a partner to you for a long time. Pinnacle's value structure is based on establishing long-term relationships. We work to understand your needs and expectations and then strive to exceed those expectations.

People. Pinnacle is committed to fielding the best-trained and most professional staff in the industry. Our training programs ensure you receive the safest and most effective pest control service available. Our people live and work in your community and operate with exceptional values every day. They are people you'd want on your team.

Our Focus. 1. Eliminate Risk 2. Make your life easier 3. Lower your overall cost 4. Give you a competitive advantage in the market. Simply put this is our focus.

The enclosed proposal provides details of an Integrated Pest Management program specific to the needs of **Owasso Public Schools .** We would love to serve your team.

Sincerely,

Jason Harris
Commercial Specialist

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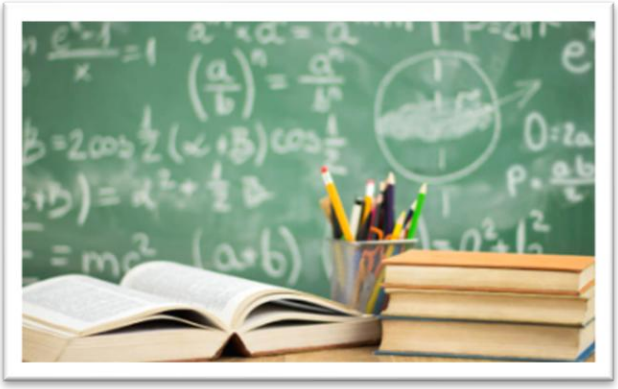
SECTION 1
A+ Protection Plan

ELEMENTS OF PINNACLE'S A+ PROTECTION PLAN



Designed specifically for Learning Environments

Its purpose is to be:

a. **Effective** in controlling designated pests;
b. Performed under **written standards** to ensure **consistent quality;**
c. **Continually updated** through Program Reviews built into the system;
d. Technologically advanced through use of the most **modern methods,** including Integrated Pest Management (IPM) techniques;
e. Fully documented;
f. **Continuously ready for instant response time, if needed**
g. **Economical** by:
   a. Striving to prevent and eliminate pests rather than periodically harvesting them;
   b. Stressing IPM solutions to pests, which often pay long-term dividends;
   c. Avoiding unneeded or wasteful procedures or equipment;

General Information

Emergency Service: We will be available within 24 hours of your request being communicated for additional services at no additional cost for covered pests. Emergency services can be conducted during school hours.

How to report Unusual Activity: Your call/email to our office is the only requirement to correct problems, or to obtain additional services. You may also fill out a pest sighting memo that you will find within the Pinnacle Logbook. In the event that the unusual activity turns into an emergency, you would be expected to contact a Pinnacle representative.

Routine Reporting: This will be carried out before and after each service call and will be made available to the person appointed by the school district. These reports will be available via email.

SECTION 2
Tools & Techniques

COVERED PESTS

Pinnacle agrees to provide service to control the following pests:

Rats	Mice	Roaches
Crickets	Ants	Occasional Invaders
Spiders	Ground Beetles	

Note: Termites, Bed Bugs, Birds, Stinging Insects & Ticks are not included in the program.

GUARANTEED RESPONSE

Pinnacle will respond, without additional charge, for covered pest issues between scheduled service visits, within 24 hours of the request being sent to our office.

PEST THRESHOLDS

Thresholds for pest activity are a mechanism to ensure that when pest activity increases, responsive actions are carefully considered and carried out. Interpreting pest activity numbers (thresholds) and devising and carrying out action plans require professional judgment.

PROTECTING CHILDREN IN SCHOOLS FROM PESTS AND PESTICIDES

Pesticides are powerful tools for controlling pests. However, pesticides need to be used carefully and judiciously, especially when used in sensitive areas where children are present. Children are more sensitive than adults to pesticides. Young children can have greater exposure to pesticides from crawling, exploring, or other hand-to-mouth activities.

Put simply, Integrated Pest Management (IPM) is a safer, and usually less costly option for effective pest management in a school community. A school IPM program uses common sense strategies to reduce sources of food, water and shelter for pests in your school buildings and grounds. An IPM program takes advantage of all pest management strategies, including the judicious and careful use of pesticides when necessary.

Since children spend so much of their day at school, integrated pest management provides an opportunity to create a safer learning environment to reduce children's exposure to pesticides as well as eliminate pests. EPA is encouraging school officials to adopt IPM practices to reduce children's exposure to pesticides.

SECTION 3
Quality Assurance & Safety

QUALITY ASSURANCE
A regular program review will be executed between our management and your key personnel to ensure our program meets your needs.

OBLIGATION TO SAFETY
Pinnacle believes that protecting all workers and the general public is the most important part of any work we do. We are committed to establishing a culture of safety and regulatory compliance from day one. We know a safe environment protects our co-workers, you as the owner, and creates mutually beneficial advantages for all parties involved.

Our safety Policy is simple and straightforward:
Pinnacle is resolutely committed to the total elimination of injuries. All co-workers are obligated as follows:

1. Conduct their work in a safe manner.
2. Stop work immediately when an unsafe condition is encountered.
3. Take corrective action, to ensure unsafe conditions are corrected, so that work may proceed in a safe manner.

We pledge to meet or exceed safety goals.

DOCUMENTATION AND REPORTING

Web-Based Reporting
Pinnacle's web-based reports allow designated employees access to important information like sanitation, structural, and pest deficiency reports. Deficiencies are conditions that are that are contributing, or may contribute to, pest activity. The system also tracks the status of the deficiencies as Open or Closed, letting all know if/when deficiencies are resolved. We will document with printed log reports or they can be automatically emailed to you within 24 hours of service.

Service Reports
With each service performed, a service report will be completed. The report will detail pesticides used, quantity, where applied and the target pest. Insect and rodent activity will be noted. Sanitation, structural conditions and recommendations will also be included on this report.

SECTION 3
Quality Assurance & Safety

A Pest Management Program Manual will be provided and maintained by Pinnacle. The program manual will contain the following:

Contact Information	Maps of Equipment
Service Program Summary	Certificate of Insurance
Licenses and Certifications	Pest Sighting Reports
Labels/MSDS Sheets	Service Reports

IN-HOUSE EXPERTS
Our staff includes experts with close to a decade of experience dealing with unique and particularly challenging pest issues. Our management has an extensive wealth of knowledge and experience in the industry. They are well-respected in the industry and spend every day helping our clients.

EXCEPTIONAL SERVICE
Pinnacle has an industry-leading service quality control process in place.
On the ground at your place – technicians who care and are well-trained to eliminate your pest issues.
In the field – staff members assigned to partner with your team to drive results.
In our warehouse – pest control equipment inspection, inventory and maintenance
In our office – technically-trained service reps and skilled business administration professionals.

SECTION 4
About Pinnacle

UNPARALLELED PROTECTION | EXTRAORDINARY FOCUS |GUARANTEED PEACE OF MIND

OUR PHILOSOPHY

Pinnacle Pest Solutions is dedicated to the fundamental concept that integrity is the foundation of our relationships with clients and employees. We excel at providing the necessary services for our clients at a price that offers the best value. We promise to deliver what we commit to; and only commit to what we can deliver.

Pinnacle guarantees service satisfaction by giving courteous attention to each and every one of our clients. We do this by staying at the forefront of technology and maintaining the highest standards of performance through ongoing training of all employees. We are dedicated to rendering services in a legal and safe manner, thus protecting people and the environment. We maintain industry leadership through cooperative efforts with government agencies, national and state pest management associations and industry colleagues.

Pinnacle Solutions is a locally owned and operated pest control business with 20 years of dedication to providing clients with the most comprehensive service in the industry.

SECTION 5
A+ Program and Pricing
FINE PRINT
Owasso Public Schools

Scope of Work				
Element	**Units**	**Frequency**	**Period**	**Comments**
Exterior Rodent Program	**142**	**Monthly**	**January – December**	**Exterior rodent bait stations will be positioned within the label guidelines, monitored, cleaned and baited accordingly.**
Interior Rodent Traps	**98**	**Monthly**	**January - December**	**Galvanized Pro-ketch traps will be utilized inside the facility as monitors for rodent activity.**
Interior Pest Control		**Monthly**	**January - December**	**Teacher Lounges, Life Science areas, Kitchens, Food Storage and all other areas designated by the Service Center will be treated monthly.**
Exterior Perimeter Treatments		**Monthly**	**March - October**	**Entire exterior perimeter will be treated monthly.**
Additional Services		**As Needed**	**January - December**	**Additional services will be responded to within 24 hours of the request being submitted at no additional charge for covered pests.**
Management Review	**2**	**2x/Year**	**January-December**	**Full district review will be conducted in conjunction with 2x/ year client care.**
Documentation & Reporting		**Per Service**	**January-December**	**This time will be used to document our services in our logbook.**

***** See Pricing PDF for all locations*****

Corrective Action

West Campus (Roaches): $525.00 Initial $125.00 twice a week for 4 weeks
6th grade campus (Mice): $322.50 Initial $125.00 follow ups
Week 1: 3 follow ups
Week 2: 2 follow ups
Week 3: 1 follow up

Ram Cafe Ram Cafe (Roaches): $135.00 Initial $125.00 twice a week for 4 weeks

SECTION 5
FINE PRINT

Terms of Agreement
This agreement will be for an original period of one year, subject to your complete satisfaction with the services provided and the results achieved. **Owasso Public Schools reserves** the right to cancel the agreement, should it not be satisfied with the services provided, subject to a thirty-day written notice. This agreement becomes effective July 1st, 2026, and shall remain in effect until June 30,2027. Agreement will be reviewed at the end of the initial year.

Offer Withdrawal
Pinnacle's offer to perform the services as listed and priced may be withdrawn if not accepted within ninety days.

Price Guarantee
Pinnacle Guarantees all prices quoted for a minimum of one year unless there is a material change in the specifications requested by you.

Billing
Our terms are payment upon receipt of invoice based on NET 30 terms.

Approved By

_____

Title _____

Effective Date_____

Approved By

Jason Harris

Commercial Specialist

Date:

Billing & Administration

Accounts Payable Contact: _____

Bill to Name and Address: _____

Telephone Number: _____

Fax Number: _____

Email Address: _____

Special Requirements (Y) (N) If yes, please give detail: _____

_____

_____

(For Internal use) Verified by _____

Comments _____

_____

Service Email Address: _____

OWASSO PUBLIC SCHOOLS PRICING

School/ Facility	Address	Recommended IRT	Recommeded RBS	Interior Pest Control Frequency	EPT- (Mar-Oct)	Monthly Spend	Building and Grounds	Dietary
ATOR ELEMENTARY	1500 N ASH ST.	4	4	Monthly	Yes	$87.00	$34.80	$52.20
BAILEY ELEMENTARY	10221 E 96TH ST.	4	4	Monthly	Yes	$87.00	$34.80	$52.20
BARNES ELEMENTARY	7809 E 76TH ST N.	4	4	Monthly	Yes	$87.00	$34.80	$52.20
HODSON ELEMENTARY	14500 E 86TH ST	4	4	Monthly	Yes	$87.00	$34.80	$52.20
MILL ELEMENTARY	8200 N 124TH E AVE.	4	4	Monthly	Yes	$87.00	$34.80	$52.20
MORROW ELEMENTARY	12301 N 132ND E AVE	4	4	Monthly	Yes	$87.00	$34.80	$52.20
NORTHEAST ELEMENTARY	13650 E 103RD ST.	4	4	Monthly	Yes	$87.00	$34.80	$52.20
SMITH ELEMENTARY	12223 E 91ST ST.	4	4	Monthly	Yes	$87.00	$34.80	$52.20
STONE CANYON ELEMENTARY	7305 N 177TH E AVE.	4	4	Monthly	Yes	$87.00	$34.80	$52.20
6TH GRADE CENTER	8101 N 129TH E AVE.	6	12	Monthly	Yes	$215.00	$86.00	$129.00
7TH GRADE CENTER	1400 N MAIN	6	12	Monthly	Yes	$215.00	$86.00	$129.00
8TH GRADE CENTER	13901 E 86TH ST.	6	12	Monthly	Yes	$215.00	$86.00	$129.00
RAM ACADEMY	202 E BROADWAY	4	4	Monthly	Yes	$87.00	$34.80	$52.20
OWASSO HIGH SCHOOL - WEST	8800 N 129TH E AVE.	8	20	Monthly	Yes	$350.00	$140.00	$210.00
OWASSO HIGH SCHOOL - EAST	12901 E 86TH ST. N	8	20	Monthly	Yes	$350.00	$140.00	$210.00
RAM CAFE - EAST	12901 E 86TH ST. N	6		Monthly	Yes	$52.20		$52.20
WELLNESS CENTER	12901 E 86TH ST N	2	4	Monthly	Yes	$65.00	$65.00	
AGRICULTURE EDUCATION BUILDING	12901 E 86TH ST N	2	4	Monthly	Yes	$65.00	$65.00	
MAINTENANCE BUILDING	12901 E 86TH ST N	4	6	Monthly	Yes	$65.00	$65.00	
FOOTBALL CONCESSIONS	12901 E 86TH ST N	2	2	Monthly	Yes	$30.00	$30.00	
BASEBALL CONCESSIONS	12901 E 86TH ST N	2	2	Monthly	Yes	$30.00	$30.00	
SOFTBALL CONCESSIONS	12901 E 86TH ST N	2	2	Monthly	Yes	$30.00	$30.00	
TRACK AND FIELD / GIRLS SOCCER BUILDING	12901 E 86TH ST N	2	2	Monthly	Yes	$65.00	$65.00	
EDUCATION SERVICE CENTER	1309 N MAIN ST	2	4	Monthly	Yes	$65.00	$65.00	
TOTAL		**98**	**142**			**$2,682.20**	**$1,301.00**	**$1,381.20**
Initial Cost- WAIVED		$1,470.00	$4,260.00					
IRT: Interior Rodent Traps								
RBS: Rodent Bait Stations								

EPT: Exterior Perimeter Treatment- Cost is averaged out over the year to create one fixed monthly spend.						

Corrective Action - School/Facility	**Initial**	**Follow Ups (Total)**

Schindler

Schindler

Date: May 5, 2026

Prepared For:

Owasso Public Schools
501 E. 2nd St.
OWASSO, OK 74055

Date: May 5, 2026

Estimate Number: 0137249820

To:
OWASSO EDUCATION SERVICE CENTER
1501 N ASH ST, OK 74055-4920

Building Name:
WELLNESS CENTER
12901 E 86TH ST N
OWASSO, OK 74055-8734

From:
SCHINDLER ELEVATOR CORPORATION
TULSA OK 74146-1622
Phone: 918 627 1116
Fax: 973-397-3619

EQUIPMENT DESCRIPTION

Qty	Description	Type	Landing Doors	Car Doors	Load	Speed	Equipment Number
1	WELLNESS CAB#90	Hydraulic	3	2	3,000 lbs	100 fpm	96006746232
1	ONLY ELEV CAB#8	Gearless	2	1	2,500 lbs	150 fpm	96001008923
1	highschool ATHL	Hydraulic	2	2	3,000 lbs	100 fpm	96006688855
1	Otis Hydro	Hydraulic	2	1	2,500 lbs	126 fpm	2527675
1	Montogomery Hyd	Hydraulic	2	1	2,500 lbs	126 fpm	2527676

SCHINDLER ELEVATOR CORPORATION ("Schindler", "we", "us") and **WELLNESS CENTER** ("you") agree as follows:

PREVENTIVE MAINTENANCE PROGRAM

Equipments:
WELLNESS CAB#9085892372 [96006746232] | ONLY ELEV CAB#8015123355 [96001008923] | highschool ATHLETICS CAB#9182749224 [96006688855] | Otis Hydro [2527675] | Montogomery Hydro [2527676]

Schindler shall furnish Preventative Maintenance at a frequency either determined by the applicable Authority Having Jurisdiction (AHJ) for this location at the time of original commencement, or if no such local requirements exist, in accordance with ASME A17.1. Schindler has developed Maintenance Control Programs (MCPs) for each relevant Equipment type, which meet and exceed ASME code requirements. Our MCPs incorporate tasks, task description, relevant ASME A17.1 code references, and planned performance intervals. These tasks will be completed by a trained Schindler technician. All completed tasks are recorded digitally and are accessible to you, for reference purposes, on our Schindler ActionBoard (web portal).

We will examine, lubricate, and adjust, the Covered Components listed below:

HYDRAULIC ELEVATORS

Equipments:
WELLNESS CAB#9085892372 [96006746232] | highschool ATHLETICS CAB#9182749224 [96006688855] | Otis Hydro [2527675] | Montogomery Hydro [2527676]

Basic components:

- **Controller Equipment**

Resistors, timers, fuses, overload switches, minor contacts, wiring, and coils

- **Car Equipment**
  Guide shoe inserts or roller assemblies, loadweighing devices, and car safety devices
- **Door Equipment**
  Door operating devices, door protection devices, hangers, closers, interlocks, contacts, and gibs
- **Hoistway and Pit Equipment**
  Limit switches and buffer(s)
- **Signals and Accessories**
  Car operating panels, hall stations, in-car and hall lanterns, and their applicable buttons, keyswitches, and bells; signal lamps shall be replaced during regular visits only unless a service request is initiated, in which case that request shall be billable at our standard billing rates

Major components:

- **Controller Equipment**
  Solid state devices, contactors, and PC boards
- **Hydraulic System Equipment**
  Exposed piping and connections, pumps, motors, and valves
- **Hoistway and Pit Equipment**
  Exposed piping and connections, above ground hydraulic cylinders, and packings
- **Additional Items**
  Traveling cables and other miscellaneous wiring

TRACTION ELEVATORS

Equipments:
ONLY ELEV CAB#8015123355 [96001008923]

Basic components:

- **Machine Room Equipment**
  Overspeed governors, selectors, minor contacts, wiring, coils, and brushes
- **Controller Equipment**
  Resistors, timers, fuses, overload switches, minor contacts, wiring, and coils
- **Car Equipment**
  Roller assemblies, loadweighing devices, and car safety devices
- **Door Equipment**
  Door operating devices, door protection devices, hangers, closers, interlocks, contacts, and gibs
- **Hoistway and Pit Equipment**
  Limit switches, buffers (car and counterweight), and tension sheaves (governor and selector)
- **Signals and Accessories**
  Car operating panels, hall stations, in-car and hall lanterns, and their applicable buttons, keyswitches, and bells; signal lamps shall be replaced during regular visits only unless a service request is initiated, in which case that request shall be billable at our standard billing rates

Major components:

- **Machine Room Equipment**
  Machines, motors and motor assemblies, sheaves and sheave assemblies, brakes and brake assemblies (including pads, linings, and disks or shoes), selector tape, bearings, hoist ropes or belts, and governor ropes
- **Controller Equipment**
  Solid state devices, drives, and PC boards

- **Hoistway and Pit Equipment**
  Compensation rope/chain and associated assemblies
- **Additional Items**
  Traveling cables and other miscellaneous wiring

CALLBACK COVERAGE

Service dispatching will take place through our Schindler Customer Service Network (SCSN), which is staffed by qualified Schindler personnel, 24/7. You will be provided with a customer identification number, which must be referenced when a call is placed for your facility. Our dispatchers will have access to your building's service call records, and will promptly relay the details of your call to the assigned technician.

Schindler shall provide emergency minor adjustment callbacks during regular working hours. If you authorize callbacks outside regular working hours, you will pay us at our standard billing rates, plus materials not covered by contract, expenses and travel. All other work outside the services will be billed at our standard billing rates. A request for service will be considered an "emergency minor adjustment callback" if it is to correct a malfunction or adjust the equipment and requires immediate attention and is not caused by misuse, abuse or other factors beyond our control. The term does not include any correction or adjustment that requires more than one technician or more than two hours to complete.

REPAIRS

As conditions, usage, or as ASME code dictate, Schindler shall repair or replace the Covered Components. Replacements for the Covered Components are available either at a local Schindler location, at our national Service Distribution Center, or within our network of Schindler approved, third-party suppliers.

TESTING OF SAFETY DEVICES

Equipment	Test	Frequency
96006746232	CAT 1	Annually
96006746232	CAT 5	Every 5 Years
96001008923	CAT 1	Annually
96006688855	CAT 1	Annually
2527675	CAT 1	Annually
2527676	CAT 1	Annually

Our testing responsibilities do not include fees or changes imposed by local authorities in conjunction with witnessing, witnessing costs, inspecting, assisting inspection authorities, licensing or testing the Equipment including observation of testing by 3rd parties; changes in the testing requirements after the initial start date of this Agreement, or any other testing obligations other than as specifically set forth above, including, but not limited to seismic tests. Since these tests may expose the equipment to strains well in excess of those experienced during normal operation, Schindler will not be responsible for any damage to the equipment or property, or injury to or death of any persons, resulting from or arising out of the performance of these tests. Further, our testing responsibilities do not include performance, or the keeping of records related to, monthly firefighters service.

HOURS OF SERVICE

Unless otherwise noted above, all work shall be completed during our regular working hours of regular working days, excluding elevator trade holidays.

SCHINDLER AHEAD

Schindler Ahead is a digital closed-loop system which, via a dedicated wireless cellular signal, provides remote connectivity between your Equipment and Schindler, allowing us to be notified 24/7 if any connected component or function is operating outside established parameters. Schindler Ahead can help improve your Equipment reliability, provide you with deeper insights, superior convenience, and greater cost control.

Schindler will make every reasonable effort to maintain wireless connectivity. If requested, you will provide the proper wiring diagrams for the equipment covered. These diagrams will remain your property and will be maintained by Schindler for use in troubleshooting and servicing the equipment.

Schindler Ahead, your Subscription package, and the digital services described in this agreement require Schindler Ahead Connectivity. If your existing unit(s) are not equipped with the Connectivity to enable the selected services, we will provide a separate invoice for $2,000 per unit for this cost. By signing this agreement, you agree to pay the costs associated with this activation. Work shall be performed during our regular working hours of our regular working days and will utilize existing elevator wiring. Title to Hardware remains with Schindler. Schindler may replace or modify Hardware at any time. Customer shall promptly provide Schindler access to Hardware and prevent unauthorized access thereto.

Your contract includes the above features as well as the following core package:

If you would like information on upgrading your Core package, please discuss with your sales rep. The upgraded packages are:

Connect – The Connect package includes 24/7 monitoring of your Equipment, which allows for real-time visibility of Equipment operating status, and select operating parameters, on the Schindler ActionBoard (web portal) and ActionBoard Mobile (phone application) platforms. Performance history, reliability data, and many other customizable reports and features, are available on the ActionBoard platforms.

Connect has been added at a cost of $NaN per unit, per month and is reflected in the Price section below

If you would like information on upgrading your Core package, please discuss with your sales rep. The upgraded packages are:

Enhanced – The Enhanced package includes 24/7 monitoring of your Equipment, which allows for real-time visibility of Equipment operating status, and select operating parameters, on the Schindler ActionBoard (web portal) and ActionBoard Mobile (phone application) platforms. Performance history, reliability data, and many other customizable reports and features, are available on the ActionBoard platforms. Additionally, Enhanced customers receive access to Schindler's Elevated Support Professional (ESP) Team. This team analyzes information gathered by Schindler Ahead, which can help reduce equipment downtime in a shutdown situation by performing advanced troubleshooting and can help improve equipment reliability in non-shutdown situations, by scheduling future maintenance on components necessitating it. When appropriate, the ESP Team will communicate with you to schedule service calls. With these enhanced diagnostics, we can guarantee that you will not be charged for Running on Arrival (ROA) calls. Schindler will fully cover the cost of any callback during regular hours related to the following situations: Elevator or Escalator Running in normal operation or running under any of the following special services modes: Independent service, Fireman's service (Phase I or Phase II), or Inspection operation. All other callbacks will be billed as outlined in the agreement.

_____ Initial Here to upgrade to Enhanced services. This selection will increase the monthly price, reflected below, by $10 per unit per month

The following digital services are also available:

SafeCall – The Schindler Ahead in-car emergency phone service will be added to your digital package. This service includes a cellular connection between your elevator's in-car emergency phone and our Schindler Customer Service Network (SCSN), that handles incoming and outgoing emergency calls with passengers in the elevator. To ensure reliability, Schindler Ahead phone service also provides monitoring of this connection. The availability of this service is contingent upon code approval by the local Authority Having Jurisdiction (AHJ) and having a non-proprietary in-car emergency phone. If selected, please await confirmation of the activation of the service prior to terminating your existing dedicated phone line, to avoid a disruption in service.

SafeCall has been added at a cost of $NaN per unit, per month and is reflected in the Price section below

Visual Alarm Module (VAM) Monitoring – In areas where the local Authority Having Jurisdiction (AHJ) has adopted ASME A17.1-2019 code regarding communication systems for the hearing and speech impaired, Schindler shall provide voice, audio, and text-based communications to the elevator cab. This code requirement is in supplement to the elevator's in-car emergency phone. To enable this service, the necessary hardware to enable communication must be installed, which is subject to an additional one-time charge, if not already present.

_____ Initial Here to add VAM for $45 per unit, per month in addition to the subscription price shown in the Price section below

EXCLUSIONS

We assume no responsibility for the following items: hoistway door hinges, panels, frames, gates and sills; cabs and cab flooring; freight elevator door straps, cab doors, gates and removable cab panels; cab mirrors and handrails; power switches, fuses and feeders to controllers; emergency cab lighting; light fixtures and lamps; cover plates for signal fixtures and operating stations; card readers or other access control devices; smoke/fire alarms and detectors; pit pumps and alarms; cleaning of cab interiors and exposed sills; below ground or unexposed plungers, pistons, casings and cylinders; automatic ejection systems; all piping and connections except that portion which is exposed in the machine room and hoistway; guide rails; tank; emergency power generators; telephone service, communication devices; replacement and disposal of hydraulic oil; intercom or music systems; ventilators, air conditioners or heaters; adverse elevator operation as a result of machine room temperatures (including temperature variations below 60 degrees Fahrenheit and above 90 degrees Fahrenheit); media displays; computer consoles or keyboards; fireman's phones; exterior panels, skirt and deck panels, balustrades, relamping of illuminated balustrades; attachments to skirts, decking or balustrades; moving walk belts; pallets; steps; skirt brushes; sideplate devices; any batteries associated with the equipment. In the event that safety testing is performed by us at the start of the Agreement, and we find that critical safety components, such as the governor and/or safeties for traction equipment, or valves on hydraulic equipment, are not operating correctly, resulting in unsafe conditions, you will be responsible to authorize the necessary repairs/replacements of this equipment, at your expense.

During the term of the Agreement, parts or components may become obsolete. An obsolescence designation shall apply to any of the following scenarios:

- Part or component is no longer in stock and available for purchase from the Original Equipment Manufacturer (OEM)
- Part, component, or equipment was originally installed 20 or more years ago
- Motor Generators

The costs associated with the repair (including refabrication), or replacement, of obsolete parts or components are excluded from this Agreement. Schindler will provide a written proposal for the excluded work. Any repaired part or component will continue to be considered obsolete. If replacement is required, Schindler shall present a written proposal to replace the obsolete part(s) or component(s), including the costs of any associated modifications which may be necessary to interface with a part or component of a different design, to ensure proper and safe operation of the equipment. Once replaced, the new part or component will be covered by this Agreement.

TERM

This Agreement commences on July 1, 2026, and continues until June 30, 2031, and shall renew (where permitted by applicable local law) for subsequent similar periods, unless terminated by either party upon written notice received by the other party at least 90 days prior to the above termination date or any renewal termination date, and not more than 120 days before the termination date.

PRICE

In consideration of the services provided hereunder, you agree to pay us the sum of $1,350.00 per month, payable annually in advance (per installment), exclusive of applicable taxes, unless another payment option is accepted below:

Payment Option	Revised Monthly Price	Acceptance (Initial)
Annual in Advance	$1,350.00	PC
Semi-Annual in Advance	$1,377.00	
Quarterly in Advance	$1,404.00	
Monthly in Advance	$1,431.00	

The standard method of invoice delivery shall be by email. Please provide the applicable email address in the Bill To section of the Customer Information section in this document. You agree to immediately update us with any changes to the electronic invoicing address. If you require paper invoices, they shall be subject to a paper invoice administration fee.

Method of payment shall be by check, unless another option is selected below:

[ ] Direct Debit (Attach copy of voided check)
[ ] Credit Card (Complete "Other" section within included Customer Information Sheet)

PRICE ADJUSTMENT

The contract Price and labor rates for extra work will be adjusted annually in January. This adjustment will be based upon the local labor rate adjustment for the year in which it is adjusted, and will be increased or decreased on the basis of changes to the local straight time hourly rate for mechanics. If there is a delay in determining a new labor rate, or an interim determination of a new labor rate, we will notify you and adjust the price at the time of such determination, and we will retroactively bill or issue credit, as appropriate, for the period of such delay. We also reserve the right to adjust the contract price quarterly / annually on the basis of changes in other expenses such as fuel, waste disposal, government regulations or administrative costs. Should you elect to take the annual pre-payment option, the price adjustment date will default to coincide with the invoice date.

The annual contract price adjustment will not apply to Schindler Ahead. Schindler reserves the right to make adjustments to the monthly fee for the Schindler Ahead Connect tiers as additional value added features and functionality are added to the selected offering.

SPECIAL TERMS AND PRICING

4% annual price adjustment cap
20% discount on labor and materials for all non-covered repairs

Schindler

The attached terms and conditions are incorporated herein by reference.
Acceptance by you as owner's agent or authorized representative and subsequent approval by our authorized representative will be required to validate this agreement.

Proposed:

Signed by: Tyler Russell 427F7B801880474...
By: Tyler Russell
Email: tyler.russell@schindler.com
For: Schindler Elevator Corporation
Title: Sales Account Manager EI
Date: May 5, 2026

Accepted:

Paul croft Paul croft
By: Paul croft
Email: paul.croft@owasso ps.org
For: owasso schools
Title: Director of safety + security
Date: 6-10-2026

Approved:

By:
Title:
Date:

Schindler

CUSTOMER INFORMATION

Owner / Manager Information

Legal Name of Company: Owasso Schools		
Address: 1501 N Ash		
City: Owasso	**State:** OK	**Zip:** 74055
Federal Tax ID #: 73-0773051	**Tax Exempt? (if Yes, provide Certificate)**	
Primary Contact Name: Paul croft	**Title:** Director of Safety + Security	
Email: Paul.croft@owassops.org	**Phone:** 918-928-4026	

Bill To Information

Legal Name of Company: Owasso Public Schools		
Address: 1501 N Ash		
City: Owasso	**State:** OK	**Zip:** 74055
Purchase Order? (if Yes, provide applicable Number)		
Bill To Email #1 (required): Paul.croft@owassops.org		
Bill To Email #2 (optional): Cherie.vanlandingham@owassops.org		
Accounts Payable Contact Name: Cherie vanlandingham		
Email: Cherie.vanlandingham@owassops.org	**Phone:** 918-272-1413	

Schindler

Other (if applicable)

Credit Card:	**VISA** **MC**	
Name:		
Number:		
Expiration:		**Billing Zip:**
Signature:		

TERMS AND CONDITIONS

1. This is the entire Agreement between us, and no other terms or conditions shall apply. This service proposal does not void or negate the terms and conditions of any existing service agreement unless fully executed by both parties. No services or work other than specifically set forth herein are included or intended by this Agreement.

2. You retain your responsibilities as Owner and/or Manager of the premises and of the Equipment. You will provide us with clear and safe access to the Equipment and a safe workplace for our employees as well as a safe storage location for parts and other materials to be stored on site which remain our property, in compliance with all applicable regulations related thereto, you will inspect and observe the condition of the Equipment and workplace and you will promptly report potentially hazardous conditions and malfunctions, and you will call for service as required; you will promptly authorize needed repairs or replacements outside the scope of this Agreement, and observe all testing and reporting responsibilities based upon local codes. You will not permit others to work on the Equipment during the term of this Agreement. You agree that you will authorize and pay for any proposed premaintenance repairs or upgrades (including any such repairs or upgrades proposed during the first 90 days of this agreement), or we will have the option to terminate this Agreement immediately, without penalty to us. You agreed to post and maintain necessary instructions and / or warnings relating to the equipment.

3. We will not be liable for damages of any kind, whether in contract or in tort, or otherwise, in excess of the annual price of this Agreement. We will not be liable in any event for special, indirect or consequential damages, which include but are not limited to loss of rents, revenues, profit, good will, or use of Equipment or property, or business interruption.

4. Neither party shall be responsible for any loss, damage, detention or delay caused by labor trouble or disputes, strikes, lockouts, fire, explosion, theft, lightning, wind storm, earthquake, floods, epidemics, pandemics, storms, riot, civil commotion, malicious mischief, embargoes, shortages of materials or workmen, unavailability of material from usual sources, government priorities or requests or demands of the National Defense Program, civil or military authority, war, insurrection, failure to act on the part of either party's suppliers or subcontractors, orders or instructions of any federal, state, or municipal government or any department or agency thereof, acts of God, or by any other cause beyond the reasonable control of either party. Dates for the performance or completion of the work shall be extended by such delay of time as may be reasonably necessary to compensate for the delay.

5. You will assign this Agreement to your successor in interest, should your interest in the premises cease prior to the initial or any renewal termination date. If this Agreement is terminated prematurely for any reason, other than our default, including failure to assign to a successor in interest as required above, you will pay as liquidated damages (but not penalty) one/half of the remaining amount due under this Agreement.

In the event you decline the automatic renewal, this Agreement shall continue on a month-to-month basis following the termination date, unless terminated by either party in accordance with the above provisions. Schindler will not be responsible for the repair or replacement of any Covered Major Components during renewal periods of less than twelve (12) months.

6. The Equipment consists of mechanical and electrical devices subject to wear and tear, deterioration, obsolescence and possible malfunction as a result of causes beyond our control. The services do not guarantee against failure or malfunction, but are intended to reduce wear and prolong useful life of the Equipment. We are not required to perform tests other than those specified previously, to install new devices on the equipment which may be recommended or directed by insurance companies, federal, state, municipal or other authorities, to make changes or modifications in design, or to make any replacements with parts of a different design. We are responsible to perform such work as is required due to ordinary wear and tear. We are not responsible for any work required, or any claims, liabilities or damages, due to: obsolescence; accident; abuse; misuse; vandalism; adverse machine room conditions (including temperature variations below 60 degrees and above 90 degrees Fahrenheit) or excessive humidity; overloading or overcrowding of the Equipment beyond the limits of the applicable codes; use of a stopped escalator as a stair; adverse environmental or premises conditions, including but not limited to water damage, power fluctuations, rust, or any other

cause beyond our control. We will not be responsible for correction of outstanding violations or test requirements cited by appropriate authorities prior to the effective date of this agreement.

7. Invoices (including invoices for extra work outside the fixed price) will be paid upon presentation, on or before the last day of the month prior to the billing period. Late or non-payments will result in:

(a) Interest on past due amounts at 1½% per month or the highest legal rate available;
(b) Termination of the Agreement on ten (10) days prior written notice; and
(c) Attorneys' fees, cost of collection and all other appropriate remedies for breach of contract.

Should we be required to interface with any third-party billing or management systems, we reserve the right to modify the Agreement price to account for additional costs incurred by Schindler.

8. If either party to this Agreement claims default by the other, written notice of at least 30 days shall be provided, specifically describing the default. If cure of the default is not commenced within the thirty-day notification period, this Agreement may be terminated. In the event of litigation, the prevailing party will be entitled to its reasonable attorneys' fees and costs. If you elect to modernize any or all of the Equipment during the term of this agreement, you will give us the option, within a reasonable time, to prepare an offer for the work and/or evaluate competitor proposals and compare scope of work and price. If we are unable to match price and scope of work, or present an alternative proposal, this Agreement may be canceled with ninety (90) days written notice.

9. Any proprietary material, information, data or devices contained in the equipment or work provided hereunder, or any component or feature thereof, remains our property. This includes, but is not limited to, any tools, devices, manuals, software, modems, source/ access/ object codes, passwords. In the event Schindler's maintenance obligation is terminated, the Schindler Ahead features ("SA") (if applicable) will be deactivated and Schindler reserves the right to remove the Schindler Ahead hardware. If Schindler is no longer the maintenance provider, Customer is responsible for obtaining alternative telephone service for the elevator phones.

10. You will prevent access to the Equipment, including the SA feature and/or dedicated telephone line if applicable, by anyone other than us. We will not be responsible for any claims, losses, demands, lawsuits, judgment, verdicts, awards or settlements ("claims") arising from the use or misuse of SA, if it or any portion of it has been modified, tampered with, misused or abused. We will not be responsible for use, misuse, or misinterpretation of the reports, calls, signals, alarms or other such SA output, nor for claims arising from acts or omissions of others in connection with SA or from interruptions of telephone service to SA regardless of cause. You agree, which obligation shall survive this Agreement, that you will defend, indemnify and hold us harmless from and against any such claims, and from any and all claims arising out of or in connection with this Agreement, and/or the Equipment, unless caused directly and solely by our established fault.

11. Should this Agreement be accepted by you in the form of a purchase order, the terms and conditions of this Agreement will take precedence over those of the purchase order.

12. Schindler Elevator Corporation is insured at all locations where it undertakes business for the type of insurance. You agree to accept, named as certificate holder, in full satisfaction of the insurance requirements for this Agreement, our standard Certificate of Insurance. Limits of liability as follows:

(a) Workers' Compensation - Equal to or in excess of limits of Workers' Compensation laws in all states and the District of Columbia.
(b) Comprehensive Liability - Up to Two Million Dollars ($2,000,000.00) single limit per occurrence, Products/ Completed Ops Aggregate $5,000,000.
(c) Auto Liability - $5,000,000 CSL.
(d) Employer's Liability - $5,000,000 Each Accident/Employee/Policy Limit.

13. You hereby authorize us to produce single copies of the EPROM and/or ROM chips for each elevator subject to this Agreement for the sole purpose of archival back-up of the software embodied therein. The duplicate chip(s) for a given elevator shall be identified by serial number, or other means, and shall be stored on the building premises in a secured area in the elevator equipment room or you may retain possession. We agree that back-up chips are not for the benefit of purchase or sale, or for use in other elevator systems, and shall be used for no other purpose than the replacement of a defective or damaged chip on the particular elevator. In the event that your continued possession of the computer program should cease to be rightful, we agree that all such archival copies shall be destroyed.

14. You acknowledge that certain replacement parts, such as printed circuit boards or control related parts, may be difficult to obtain. While we do not anticipate problems or delays obtaining such parts, it may be necessary or desirable for you to order such parts directly from the original equipment manufacturer ("OEM"). You agree, in such event, to order parts promptly from the OEM, at any time and from time to time, as specified by us. We agree to reimburse you for the reasonable cost of such parts (as covered by this Agreement) promptly upon receipt from you of copies of the invoice(s) together with appropriate payment documentation.

15. Should conditions arise requiring use of the OEM diagnostic tool, we will promptly notify you. You agree, in such event, to promptly contact the OEM for diagnostic service and repair. You will be responsible for all costs related to such service and repair. You further agree that we shall not be responsible for any delays, damage, costs or claims associated with you or OEM's failure to timely provide a diagnostic tool, and you will indemnify, defend and hold us harmless from any such delays, damage, cost or claim.

OKLAHOMA TAX COMMISSION

July 30, 2002 TAXPAYER ASSISTANCE DIVISION
Russ Nordstrom, Director (405) 522-0018

Owasso Public Schools ISD 1
1501 N Ash
Owasso OK 74055

TPL

FEI 730773051

Dear Sir/Madam:

In response to your request for verification ofthe sales tax exemption for purchases made by Owasso Public Schools ISD #115 Owasso, Oklahoma, 'vve recognize public schools to be exempt from payment of sales tax pursuant to Title 68 0.S. 2000 Supp. , Section 1356 which we quote in part:

> There are hereby specifically exempted from the tax levied by this article:
>
> (10) Sale of tangible personal property or services to any county, municipality, rural water district, public school district, the institutions of the Oklahoma State System of Higher Education,. . .

Pursuant to 68 0.S. Section 1404, any purchase exempt from sales tax is also exempt from use tax.

Because we do not issue "sales tax permits" to public schools that are exempt by statute, you may provide vendors with a copy of this letter for documentation concerning your sales tax exemption. Expenses, including travel, incurred on a reimbursable basis are not sales tax exempt.

The response contained in this letter applies only so long as you Inaintain the status set out .in your request of July 30, 2002. This exemption does not expire, but any change in your status may invalidate this letter. This letter may not be used by any entity other than the addressee.

If we Can be offürther assistance, please free to contact us at (405) 521-3160.

Sincerely,

OKLAHOMA TAX COMMISSION

June Cavendish, Assistant Director
Taxpayer Assistance Division

Internal Revenue Service

Date: July 27. 2004

Independent School Distr;ct No. 11
% David Boggs
1501 N Ash
Owasso, OK 74055

Department of the Treasury P. ox Box 2508
Cincinnati, OH 45201

Person to Contact:
Jamie Bowling 31 "08346
Customer Service Representative Toll Free Telephone Number:
8:00 a.m. to 6:ao p.m. EST
877-829-5500 Fax Number:
513-263-3756
Federal Identification Number:
73-0773051

Dear Sir or Madam:

This is in response to your request of July 27, 2004, regarding your organization's federal tax status,

Our records indicate that your organization may be a governmental instrumentality or a political subdivision of a state.

No provision of the Internal Revenue Code imposes a tax on the income of governmental units (such as states and their political subdivisions). Therefore, it has been the position of the Service that income of governmental units is not genera}ly subject to federal income taxation, If. however, an entity is not itself a governmental unit (or an "integral part" thereof), its income will be subject to tax unless an exclusion or exemption applies.

One exclusion is provided by section 115(1) of the Code, which excludes from gross income:

> ' -.income derived from the exercise of any essential governmental function and accruing to a State or any political subdivision thereof ..."

Your organization's income may not be subject to tax, either because the organization is a governmental unit (or an "integral part" thereof), or because the income excluded under section 115. In additions your organization may also be eligible to receive charitable contributions, which are deductible for federal income, estate, and gift tax purposes. Also, your organization is probably exempt from many federal excise taxes.

Your organization may obtain a letter ruling on its status under section 115 by following the procedures specified in Rev. Proc. 2002-1 or its successor,

Your organization may also qualify for exemption from federal income tax as an organization described in section 501 (c)(3) of the Code. If the organization is an entity separate from the state, county. or municipal government, and if it does not have powers or purposes inconsistent with exemption (such as the power to tax or to exercise enforcement of regulatory powers), your organization would quaiify under section 501(c)(3). TO apply for exemption, complete Form 1023 and pay the required user fee

OTX0024-10-97-81
13-54-R-10-97

OKLAHOMA TAX COMMISSION

Non-Transferabl

Sales Tax Exemption: Public Schools Secondary

Title 68, O.S. 2002 Supp., Section 1356(10): Sale of tangible personal property or services to any county, municipality, rural water district, public school district, the institutions of the Oklahoma State System of Higher Education....

If the business changes location or ownership or is discontinued for any reason, this permit must be returned to the OKLAHOMA TAX COMMISSION for cancellation WITH AN EXPLANATION ON THE REVERSE SIDE.

PERMIT NUMBER **856421**

BUSINESS LOCATION	NAICS CODE	CITY CODE	PERMIT EFFECTIVE	PERMIT EXPIRES
OWASSO PUBLIC SCHOOLS ISD #11 1501 N ASH OWASSO, OK 74055	611110	6614	JAN 26 2006	NON-EXPIRING

OWASSO PUBLIC SCHOOLS ISD #11
1501 N ASH
OWASSO, OK 74055

PLEASE POST IN A CONSPICUOUS PLACE

Chairman

Vice-Chairman

Secretary/Mem

Site	Capacity	Current	Available Slots
Ator Elementary - Pre-K	36	20	16
Ator Elementary - Kindergarten	60	36	24
Ator Elementary - 1st Grade	60	61	0
Ator Elementary - 2nd Grade	60	55	5
Ator Elementary - 3rd Grade	40	42	0
Ator Elementary - 4th Grade	60	63	0
Ator Elementary - 5th Grade	60	56	4
Bailey Elementary - Pre-K	36	24	12
Bailey Elementary - Kindergarten	60	38	22
Bailey Elementary - 1st Grade	60	57	3
Bailey Elementary - 2nd Grade	80	73	7
Bailey Elementary - 3rd Grade	60	59	1
Bailey Elementary - 4th Grade	60	66	0
Bailey Elementary - 5th Grade	80	84	0
Barnes Elementary - Pre-K	36	26	10
Barnes Elementary - Kindergarten	80	40	40
Barnes Elementary - 1st Grade	80	80	0
Barnes Elementary - 2nd Grade	80	78	2
Barnes Elementary - 3rd Grade	80	87	0
Barnes Elementary - 4th Grade	80	90	0
Barnes Elementary - 5th Grade	80	96	0
Hodson Elementary - Pre-K	36	19	17
Hodson Elementary - Kindergarten	80	48	32
Hodson Elementary - 1st Grade	100	75	25
Hodson Elementary - 2nd Grade	80	91	0
Hodson Elementary - 3rd Grade	80	79	1
Hodson Elementary - 4th Grade	80	97	0
Hodson Elementary - 5th Grade	80	98	0
Mills Elementary - Pre-K	36	22	14
Mills Elementary - Kindergarten	80	45	35
Mills Elementary - 1st Grade	80	67	13
Mills Elementary - 2nd Grade	80	76	4
Mills Elementary - 3rd Grade	80	74	6
Mills Elementary - 4th Grade	60	75	0
Mills Elementary - 5th Grade	60	69	0
Morrow Elementary - Pre-K	36	34	2
Morrow Elementary - Kindergarten	100	46	54
Morrow Elementary - 1st Grade	100	96	4
Morrow Elementary - 2nd Grade	100	95	5
Morrow Elementary - 3rd Grade	100	98	2
Morrow Elementary - 4th Grade	80	94	0

Site	Capacity	Current	Available Slots
Morrow Elementary - 5th Grade	80	90	0
Northeast Elementary - Pre-K	36	28	8
Northeast Elementary - Kindergarten	60	42	18
Northeast Elementary - 1st Grade	60	65	0
Northeast Elementary - 2nd Grade	80	89	0
Northeast Elementary - 3rd Grade	80	78	2
Northeast Elementary - 4th Grade	80	85	0
Northeast Elementary - 5th Grade	80	90	0
Smith Elementary - Pre-K	36	23	13
Smith Elementary - Kindergarten	60	31	29
Smith Elementary - 1st Grade	60	72	0
Smith Elementary - 2nd Grade	60	66	0
Smith Elementary - 3rd Grade	60	64	0
Smith Elementary - 4th Grade	60	68	0
Smith Elementary - 5th Grade	60	68	0
Stone Canyon Elementary - Pre-K	36	23	13
Stone Canyon Elementary - Kindergarten	80	48	32
Stone Canyon Elementary - 1st Grade	80	78	2
Stone Canyon Elementary - 2nd Grade	80	81	0
Stone Canyon Elementary - 3rd Grade	80	78	2
Stone Canyon Elementary - 4th Grade	80	68	12
Stone Canyon Elementary - 5th Grade	80	110	0
6th Grade Center	750	694	56
7th Grade Center	750	715	35
8th Grade Center	750	696	54
Owasso High School - 9th Grade	750	725	25
Owasso High School - 10th Grade	725	755	0
Owasso High School - 11th Grade	725	663	62
Owasso High School - 12th Grade	725	685	40

OPS

Michelle Baker <michelle.baker@owassops.org>

Fwd: Your Dell Quote 3000203610314.1

Amanda Thiessen <amanda.thiessen@owassops.org> Mon, Jun 8, 2026 at 12:51 PM
To: Michelle Baker <michelle.baker@owassops.org>

Please see Quote for Adobe.

Amanda Thiessen
Administrative Assistant - Technology/Transfers
Owasso Public Schools
918-928-4055
amanda.thiessen@owassops.org

"Every accomplishment starts with the decision to try." - John F. Kennedy

---------- Forwarded message ---------
From: <Kayden.Ortiz@dell.com>
Date: Mon, Jun 8, 2026 at 12:48 PM
Subject: Your Dell Quote 3000203610314.1
To: <amanda.thiessen@owassops.org>
Cc: <Kayden.Ortiz@dell.com>

DELL Technologies

Your quote is ready for purchase.

Complete the purchase of your personalized quote through our secure online checkout before the quote expires on **Jun. 30, 2026**.

You can download a copy of this quote during checkout.

Place your order

Quote No.	**3000203610314.1**	Sales Rep	Kayden Ortiz
Total	**$5,960.00**	Phone	1(800) 456-3355, +15127206257
Customer #	3981873	Email	Kayden.Ortiz@Dell.com
Quoted On	Jun. 08, 2026	**Billing To**	ACCOUNTS PAYABLE OWASSO PUBLIC SCHOOLS 1501 N ASH
Expires by	Jun. 30, 2026		
Contract Name	Dell Midwestern Higher Education Compact		

	(MHEC) Master Agreement	OWASSO, OK 74055-4920
Contract Code	C000000979569	
Customer Agreement #	MHEC-04152022	

Message from your Sales Rep
Please use the Order button to securely place the order with your preferred payment method online. You may contact your Dell sales team if you have any questions. Thank you for shopping with Dell.

Regards,
Kayden Ortiz

	Quantity	Unit Price	Subtotal
ADOBE VIP MARKETPLACE - 1005551985			
1. VLA MP CC FOR ENT ALL APPS MP ML SUB RNWL K12 SHARED DEV SITE EDU LIC 12 MTHS	**250**	**$23.84**	**$5,960.00**

Subtotal:	**$5,960.00**
Shipping:	**$0.00**
Non-Taxable Amount:	**$5,960.00**
Taxable Amount:	**$0.00**
Estimated Tax:	**$0.00**
Total:	**$5,960.00**

Shipping Group Details

Shipping To

RECEIVING DEPT
OWASSO PUBLIC SCHOOLS
1501 N ASH
OWASSO, OK 74055-4920
(918) 272-2231

Shipping Method

Standard Delivery

	Quantity	Unit Price	Subtotal
ADOBE VIP MARKETPLACE - 1005551985			
1. VLA MP CC FOR ENT ALL APPS MP ML SUB RNWL K12 SHARED DEV SITE EDU LIC 12 MTHS	**250**	**$23.84**	**$5,960.00**

SKU: AD368962	**MFG Part #:** 30001789CB04A12R	**OLS Purchase Type:**
Current Duration: 12	**Total Duration:** 12	**Maint. End Date:** Jul. 14, 2026

Subtotal:	**$5,960.00**
Shipping:	**$0.00**
Estimated Tax:	**$0.00**
Total:	**$5,960.00**

CONNECT WITH DELL:

BROWSE MORE OPTIONS:

IT Transformation | Laptops | Desktops

Servers & Storage | 2-in-1's | Electronics & Accessories

Financing Options | Dell Services | Dell Support

Subscription Center | Events | Dell Premier

Important Notes

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for Fourteen days from the date of this Quote. All products, pricing, and other information are based on the latest information available and are subject to change for any reason, including but not limited to tariffs imposed by government authorities, shortages in materials or resources, increase in the cost of manufacturing or other factors beyond Supplier's reasonable control. If such changes occur, pricing may be adjusted or purchase orders may be cancelled by Supplier, even after an order has been placed. Supplier also reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors and/or customer changes to Supplier's planned delivery date. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@dell.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier´s affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions: Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.dellemc.com/en-us/customer-services/product-warranty-and-service-descriptions.htm.

Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license

terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offeringspecificterms (“Offer Specific Terms”).

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement (“Financing Agreement”) for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier (“FS”), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer’s use (and Customer’s resale of and the end-user’s use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier’s compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer’s invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

CERTIFICATE OF APPROVAL

June 15, 2026

Purchase Orders to be approved by the Board of Education:

2025-2026 General Fund

		P.O. Nos.	
VENDORS		1725-1778	1,911,395.64
VENDORS	Change Orders		4,345.01
			$ 1,915,740.65

2025-2026 Building Fund

		P.O. Nos.	
VENDORS		97-99	20,753.95
VENDORS	Change Orders		0.00
			$ 20,753.95

2025-2026 Child Nutrition Fund

		P.O. Nos.	
VENDORS		51	25,000.00
VENDORS	Change Orders		0.00
			$ 25,000.00

2025-2026 Bond Fund 31

		P.O. Nos	
VENDORS		421-432	286,390.78
VENDORS	Change Orders		0.00
			$ 286,390.78

2025-2026 Bond Fund 32

		P.O. Nos	
VENDORS			
VENDORS	Change Orders		0.00
			$ -

2025-2026 Bond Fund 35

		P.O. Nos.	
VENDORS		5-6	6,718.92
VENDORS	Change Orders		0.00
			$ 6,718.92

2025-2026 Bond Fund 39

		P.O. Nos.	
VENDORS		10	5,200.00
VENDORS	Change Orders		0.00
			$ 5,200.00

2025-2026 Bond Fund 05-BOK

		P.O Nos.	
VENDORS		33-54	821,042.92
VENDORS	Change Orders		0.00
			$ 821,042.92

Owasso Public Schools

Purchase Order Register

Options: Year: 2025-2026, Fund(s): 11 - GENERAL, Date Range: 5/7/2026 - 6/10/2026, PO Range: 1725 - 1778

PO No	Date	Vendor No	Vendor	Description	Amount
1725	05/11/2026	20041	RACHEL FOOTE	Rejoice OLA Conference Edmond May 29-30, 2026	519.47
1726	05/11/2026	3770	TULSA CAMERA REPAIR	Camera Repair	300.00
1727	05/11/2026	11351	AMAZON	Adaptive Supplies for students	723.87
1728	05/11/2026	11950	TES PRODUCTIONS, INC	Green - PAC HDMI Matrix Switcher	1,690.02
1729	05/14/2026	11351	AMAZON	BCH Supplemental instructional materials	677.88
1730	05/14/2026	18426	AMERICAN AIRLINES INC	Airfare- 2026 NASRO Conference	1,200.00
1731	05/14/2026	20099	SHELBY STAVELY CARUSO	Speech and Language Services for ESY FY'26	1,000.00
1732	05/20/2026	81953	MARGARET M COATES	Per Diem CCOSA Summer Conference May 27-29, 2026	137.50
1733	05/20/2026	16346	MARK OFFICER	Per Diem CCOSA Summer Conference May 27-29, 2026	137.50
1734	05/20/2026	10723	KERWIN KOERNER	Per Diem CCOSA Summer Conference May 27-29, 2026	147.50
1735	05/20/2026	86477	LISA M JOHNSON	Per Diem CCOSA Summer Conference May 27-29, 2026	137.50
1736	05/20/2026	86393	PHILLIP S STORM	Per Diem CCOSA Summer Conference May 27-29, 2026	137.50
1737	05/20/2026	86664	MICHELLE ANN BAKER	Per Diem CCOSA Summer Conference May 27-29, 2026	137.50
1738	05/20/2026	86756	JORDAN SAMUEL KORPHAGE	Per Diem CCOSA Summer Conference May 27-29, 2026	152.85
1739	05/20/2026	82485	BILL Z DUFFIELD	Per Diem CCOSA Summer Conference May 27-29, 2026	137.50
1740	05/20/2026	17505	ARTSOK INC	OPEN P.O. Professional Development DLT	750.00
1741	05/20/2026	17505	ARTSOK INC	OPEN P.O. Professional Development Board 6/15/26	675.00
1742	05/20/2026	17505	ARTSOK INC	Professional Development Team Building Teamfirst	1,500.00
1743	05/20/2026	70073	CCOSA OF OKLAHOMA CITY	OPEN P.O. CCOSA Registrations 25-26	2,500.00
1744	05/20/2026	6650	LOWE'S HOME CENTER, INC.	Supplies and Materials for Transition Program	14,000.00
1745	05/21/2026	276	WALMART #168	Summer Instructional Supplies	150.00
1746	05/21/2026	20465	TRIBAL EDUCATION DEP NAT ASSEMBLY	2026 AI College Readiness Training Registration	400.00
1747	05/21/2026	276	WALMART #168	JOM Parent Meeting Refreshments	40.00
1748	05/21/2026	5732	SAM'S CLUB	JOM Summer Enrichment Refreshments	265.00
1749	05/21/2026	11795	EMBASSY SUITES NORMAN	Lodging for AI Conference	900.00
1750	05/21/2026	6650	LOWE'S HOME CENTER, INC.	Cultural Craft Supplies	227.92
1751	05/21/2026	11351	AMAZON	Cultural Craft Supplies	207.30
1752	05/21/2026	315	BLICK ART MATERIALS	Cultural Craft Supplies	66.83
1753	05/21/2026	5732	SAM'S CLUB	JOM Student Special Project Supplies	4,350.00
1754	05/22/2026	19585	FOUR STATE MAINTENANCE SUPPLY INC	Blanket PO for Equipment Repairs	2,000.00

Owasso Public Schools

Purchase Order Register

Options: Year: 2025-2026, Fund(s): 11 - GENERAL, Date Range: 5/7/2026 - 6/10/2026, PO Range: 1725 - 1778

PO No	Date	Vendor No	Vendor	Description	Amount
1755	05/26/2026	5732	SAM'S CLUB	Supplies and Materials for the Transition Program	4,000.00
1756	05/26/2026	276	WALMART #168	Supplies and Materials for the Transition Program	4,250.00
1757	05/26/2026	19287	OKLAHOMA ASSOCIATION OF SCHOOL	2026 OKASRO Conference	900.00
1758	06/04/2026	2558	WENGER CORPORATION	Green - Stage Guardrails	600.00
1759	06/04/2026	19719	DANNY MCCARTER	Summer Enrichment - Native Games	400.00
1760	06/04/2026	14690	TULSA CHILDREN'S MUSEUM	Summer Enrichment Student Field Trip	350.00
1761	06/04/2026	19230	BEN HURT	CAMPUS WINDOW GRAPHICS. RAMS LOGO AND WORDING.	3,135.00
1762	06/04/2026	3718	AMAX SIGNS	CAMPUS WINDOW GRAPHICS. RAMS LOGO AND WORDING.	3,135.00
1763	06/04/2026	195	FELKINS ENTERPRISES, LLC	POCKET FOLDERS, POSTERS	500.00
1764	06/04/2026	359	HOBBY LOBBY STORES INC	FRAMES, FRAMING, ACCESSORIES, DECOR	500.00
1765	06/09/2026	20380	ASCEND LEARNING HOLDINGS LLC	CPR Cards	275.00
1766	06/09/2026	11871	LISA BYERS	JOM Parent Attendance Incentive	160.00
1767	06/09/2026	16685	Whitney Serio	JOM Parent Meeting Attendance Incentive	180.00
1768	06/09/2026	19763	KASEY ELIZABETH WATSON	JOM Parent Meeting Attendance Incentive	120.00
1769	06/09/2026	19764	MELISSA DEAL	JOM Parent Meeting Attendance Incentive	140.00
1770	06/09/2026	19284	CAROLYN ZOGLMANN	JOM Parent Meeting Attendance Incentive	100.00
1771	06/09/2026	20498	MATT MOORE	JOM Parent Meeting Incentive	140.00
1772	06/09/2026	20499	STEPHANIE PAGE	JOM Parent Meeting Incentive	180.00
1773	06/09/2026	276	WALMART #168	Cultural STEM Supplies	50.00
1774	06/09/2026	20468	BLUFF DWELLERS CAVE LLC	JOM Summer Enrichment Field Trip	450.00
1775	06/09/2026	4488	MCDONALD'S GLASSHOUSE	JOM Summer Enrichment - Lunch	150.00
1776	06/10/2026	19357	OKLAHOMA ASSOC CAREER & TECH ED	OKATE EdTech Takeaway 2026 June 24, 2026	25.00
1777	06/10/2026	14920	OKLAHOMA SCHOOLS INSURANCE GROUP	PROPERTY/LIABILITY INSURANCE	1,651,387.00
1778	06/10/2026	9238	OSAG	WORKERS COMPENSATION INS 2026-27	205,000.00

Non-Payroll Total:	**$1,911,395.64**
Payroll Total:	**$0.00**
Report Total:	**$1,911,395.64**

Owasso Public Schools

Change Order Listing

Options: Fund(s): 11 - GENERAL, Year: 2025-2026, ReferenceDate: PO Date, Date Range: 5/7/2026 - 6/10/2026, PO Range: 1 - 1724, Minimum Percentage Change: 20.00%, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
159	07/01/2025	57	BILL KELLEY & ASSOC.	SURETY BONDS/NOTARY LICENSE FEES - ESC	1,020.00
1262	01/30/2026	86749	JACQUELINE KAY POPE	Per Diem CCOSA Summer Conference May 27-29, 2026	30.00
1269	01/30/2026	84965	ASHLEY D HEARN	Per Diem CCOSA Summer Conference May 27-29, 2026	30.00
1546	03/31/2026	18614	HOLT TRUCK CENTERS OF OKLAHOMA LLC	Bus repairs / parts	3,014.50
1691	04/22/2026	82430	LESLIE J WRIGHT	Per Diem CCOSA Summer Conference May 27-29, 2026	140.60
1693	04/22/2026	11351	AMAZON	Homeless School Supplies/Personal Hygiene	109.91

Non-Payroll Total:	**$4,345.01**
Payroll Total:	**$0.00**
Report Total:	**$4,345.01**

Owasso Public Schools

Purchase Order Register

Options: Year: 2025-2026, Fund(s): 21 - BUILDING, Date Range: 5/7/2026 - 6/10/2026, PO Range: 97 - 99

PO No	Date	Vendor No	Vendor	Description	Amount
97	05/11/2026	8800	WADE SISCO	District Wide Glass & Window Repair	3,000.00
98	05/18/2026	7009	TRANE	HVAC Parts & Repairs District Wide	15,000.00
99	05/18/2026	20467	AB CREATIVE INC	Playground Repairs for Stone Canyon	2,753.95

Non-Payroll Total:	**$20,753.95**
Payroll Total:	**$0.00**
Report Total:	**$20,753.95**

Owasso Public Schools

Purchase Order Register

Options: Year: 2025-2026, Fund(s): 22 - CHILD NUTRITION, Date Range: 5/7/2026 - 6/10/2026, PO Range: 51 - 51

PO No	Date	Vendor No	Vendor	Description	Amount
51	05/14/2026	19535	OSWALT EQUIPMENT COMPANY	Ice Machine and Merchandiser	25,000.00

Non-Payroll Total:	**$25,000.00**
Payroll Total:	**$0.00**
Report Total:	**$25,000.00**

Owasso Public Schools

Purchase Order Register

Options: Year: 2025-2026, Fund(s): 31 BOND - 2022, Date Range: 5/7/2026 - 6/10/2026, PO Range: 421 - 432

PO No	Date	Vendor No	Vendor	Description	Amount
421	05/11/2026	1712	MCGRAW-HILL	Curriculum - Careers and Business -OHS-East-Higgs	3,706.24
422	05/14/2026	13196	SCHOLASTIC EDUCATION CENTRAL REGION	Instructional ELA Materials-Smith Elementary	0.00
423	05/18/2026	20181	POWERS OF OKLAHOMA	HVAC Controls for OHS AHU G1 & F3	11,500.00
424	05/18/2026	19820	MOISES MEJIA	Walkpath from Baseball to Softball	10,650.00
425	05/20/2026	14121	ARKANSAS K12 LLC	EPSON Projectors	9,240.58
426	05/20/2026	2010	UNITED SYSTEMS LLC	2026 Dell PowerEdge R440 and R240 q 019677	1,912.46
427	05/20/2026	14121	ARKANSAS K12 LLC	UPS Battery Backups and Mounts	21,286.20
428	05/20/2026	18114	VIVACITY TECH PBC	Newline 75" Q Pro series LED Multi-Touch	54,525.00
429	05/22/2026	18578	SCOTT GREGG	7th Grade Center Gutter & Drain Install	17,350.00
430	05/26/2026	8328	SHERWIN WILLIAMS	Blanket PO for District Wide Painting Needs	20,000.00
431	06/01/2026	19629	PARKER LIFTING SERVICES LLC	Lifting Service for New HVAC Units	6,000.00
432	06/01/2026	19887	KRUEGER INTERNATIONAL INC	Smith Elementary Gym Conversion	130,220.30

Non-Payroll Total:	**$286,390.78**
Payroll Total:	**$0.00**
Report Total:	**$286,390.78**

Owasso Public Schools

Purchase Order Register

Options: Year: 2025-2026, Fund(s): 35 BOND - 2017, Date Range: 5/7/2026 - 6/10/2026, PO Range: 5 - 6

PO No	Date	Vendor No	Vendor	Description	Amount
5	05/08/2026	16860	L&M OFFICE FURNITURE LLC	FILE CABINET - K SUTTLE OFFICE	1,597.70
6	05/14/2026	16860	L&M OFFICE FURNITURE LLC	Furniture for the ESC	5,121.22
				Non-Payroll Total:	**$6,718.92**
				Payroll Total:	**$0.00**
				Report Total:	**$6,718.92**

Owasso Public Schools

Purchase Order Register

Options: Year: 2025-2026, Fund(s): 39 BOND - 2020, Date Range: 5/7/2026 - 6/10/2026, PO Range: 10 - 10

PO No	Date	Vendor No	Vendor	Description	Amount
10	06/09/2026	12567	STATE OF OKLAHOMA	BOND SALE LEGAL FEES MAY 2026	5,200.00

Non-Payroll Total:	**$5,200.00**
Payroll Total:	**$0.00**
Report Total:	**$5,200.00**

Owasso Public Schools

Purchase Order Register

Options: Year: 2025-2026, Fund(s): 05 BOK 2025, Date Range: 5/7/2026 - 6/10/2026, PO Range: 33 - 54

PO No	Date	Vendor No	Vendor	Description	Amount
33	05/18/2026	20292	RAMCRETE	CONCRETE FLOORS FOR NEW ART ROOM @ BARNES	5,110.00
34	05/18/2026	20292	RAMCRETE	CONCRETE FLOORS FOR NEW ART ROOM @ MILLS	5,270.00
35	05/18/2026	20292	RAMCRETE	CONCRETE FLOORS FOR NEW ART ROOM @ MORROW	6,580.00
36	05/18/2026	20292	RAMCRETE	CONCRETE FLOORS FOR NEW ART ROOM @ NE	5,110.00
37	05/18/2026	20292	RAMCRETE	CONCRETE FLOORS FOR NEW ART ROOM @ SC	5,665.00
38	05/20/2026	16860	L&M OFFICE FURNITURE LLC	Shelving for the Library	30,000.00
39	05/22/2026	19835	SECONDARY RHODES	8th Grade Library roof repair	2,273.00
40	05/26/2026	20489	AHMH INVESTMENTS LLC	Furnish & Install Riot Resistant Film for 6th Gr	23,971.97
41	05/26/2026	20489	AHMH INVESTMENTS LLC	Furnish /Install Riot Resistant Window Film-Barnes	66,361.51
42	05/26/2026	20489	AHMH INVESTMENTS LLC	Furnish /Install Riot Resistant Window Film-Morrow	83,372.44
43	05/26/2026	20489	AHMH INVESTMENTS LLC	Furnish /Install Riot Resistant Window Film-NE	42,938.84
44	05/26/2026	20489	AHMH INVESTMENTS LLC	Furnish /Install Riot Resistant Window Film-RAM	19,872.59
45	05/26/2026	20489	AHMH INVESTMENTS LLC	Furnish /Install Riot Resistant Window Film-OHS-W	127,424.49
46	05/26/2026	20489	AHMH INVESTMENTS LLC	Furnish /Install Riot Resistant Window Film-SC	62,417.52
47	05/26/2026	20489	AHMH INVESTMENTS LLC	Furnish /Install Riot Resistant Window Film-Smith	36,477.41
48	05/26/2026	20489	AHMH INVESTMENTS LLC	Furnish /Install Riot Resistant Window Film-7th gr	21,888.45
49	05/26/2026	20489	AHMH INVESTMENTS LLC	Furnish /Install Riot Resistant Window Film-Mills	27,628.49
50	05/26/2026	20489	AHMH INVESTMENTS LLC	Furnish /Install Riot Resistant Window Film-Hodson	28,315.45
51	05/26/2026	20489	AHMH INVESTMENTS LLC	Furnish /Install Riot Resistant Window Film-OHS-E	121,452.33
52	05/26/2026	20489	AHMH INVESTMENTS LLC	Furnish /Install Riot Resistant Window Film-Bailey	18,462.73
53	05/26/2026	20489	AHMH INVESTMENTS LLC	Furnish /Install Riot Resistant Window Film-Ator	19,070.25
54	06/01/2026	9873	LAKESHORE LEARNING MATERIALS	Barber - Art Room Furniture	61,380.45
				Non-Payroll Total:	**$821,042.92**
				Payroll Total:	**$0.00**
				Report Total:	**$821,042.92**

Owasso Public Schools

Cash Balances

Options: Fiscal Years: 2026, Funds: 60, As Of Date: 5/31/2026, Account Types: All

Cash By Account and Fund

AC	0110	ROGERS COUNTY BANK				
	2026	60	60 - ACTIVITY FUND			$3,620,382.87
				Total AC	0110	$3,620,382.87
AC	0111	RCB - SPECIAL ACCT				
	2026	60	60 - ACTIVITY FUND			$0.00
				Total AC	0111	$0.00
AI	0110	ROGERS COUNTY BANK				
	2026	60	60 - ACTIVITY FUND			$0.00
				Total AI	0110	$0.00
						$3,620,382.87

Cash By Fund

2026	60	60 - ACTIVITY FUND	$3,620,382.87
			$3,620,382.87

Owasso Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/1/2025 - 5/31/2026

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 ESC ACTIVITY FUND	$0.00	$90,365.74	$212,412.54	$34,074.11	$268,704.17	$10,160.94	$258,543.23
804 CN REFUND SUB ACCT	$0.00	$10,122.85	$0.00	$4,291.30	$5,831.55	$0.00	$5,831.55
805 OHS ACTIVITY	$0.00	$30,225.00	$143,810.05	$81,804.04	$92,231.01	$769.86	$91,461.15
806 HS AP	$0.00	$4,231.00	$36,807.13	$855.51	$40,182.62	$39,182.00	$1,000.62
807 HS NATIONAL HONOR SOCIETY	$0.00	$3,115.00	$19,775.00	$6,669.31	$16,220.69	$1,400.00	$14,820.69
808 HS STUDENT COUNCIL	$0.00	$45,188.62	$78,420.45	$44,515.11	$79,093.96	$4,108.12	$74,985.84
809 HS SPEECH/DEBATE	$0.00	$2,296.00	$4,345.40	$1,248.00	$5,393.40	$0.00	$5,393.40
810 OHS - TEACHER/STAFF APPRECIATION-FOOD ONLY	$0.00	$0.00	$3,000.00	$1,292.25	$1,707.75	$1,707.75	$0.00
811 HS YOUTH ALIVE	$0.00	$0.00	$805.69	$0.00	$805.69	$0.00	$805.69
812 HS YEARBOOK	$0.00	$9,445.80	$12,024.96	$3,173.25	$18,297.51	$750.00	$17,547.51
814 HS ACADEMIC BOWL	$0.00	$0.00	$409.86	$218.91	$190.95	$0.00	$190.95
815 HS EQUALITY CLUB	$0.00	$0.00	$178.43	$0.00	$178.43	$0.00	$178.43
816 HS BAND	$0.00	$396,523.14	$214,405.99	$236,426.60	$374,502.53	$8,841.94	$365,660.59
817 5TH GRADE HONOR CHOIR-DISTRICTWIDE	$0.00	$0.00	$4,071.82	$0.00	$4,071.82	$0.00	$4,071.82
818 HS FFA	$0.00	$86,801.92	$35,358.35	$72,919.66	$49,240.61	$21,696.00	$27,544.61
819 HS EAST - THE RAM RESERVE - SCHOOL STORE	$0.00	$2,759.00	$297.51	$2,332.81	$723.70	$0.00	$723.70
820 HS STEM CLUB	$0.00	$0.00	$79.25	$0.00	$79.25	$0.00	$79.25
821 HS COUNSELORS	$0.00	$0.00	$2,892.15	$34.25	$2,857.90	$0.00	$2,857.90
822 HS ART	$0.00	$10,681.00	$1,905.54	$6,704.79	$5,881.75	$250.00	$5,631.75
823 ASIAN AMERICAN HERITAGE CLUB	$0.00	$80.00	$250.00	$0.00	$330.00	$0.00	$330.00
824 HS STAGECRAFT	$0.00	$0.00	$405.18	$0.00	$405.18	$0.00	$405.18
825 HS LIBRARY	$0.00	$29,829.66	$14,013.73	$25,506.22	$18,337.17	$643.00	$17,694.17
826 HS SENIOR CLASS	$0.00	$60,139.84	$38,449.06	$43,578.20	$55,010.70	$12,300.00	$42,710.70
827 HS UNIFIED CLUB	$0.00	$1,132.00	$866.54	$1,539.68	$458.86	$0.00	$458.86
828 HS JUNIOR CLASS	$0.00	$38,755.00	$52,900.73	$42,396.14	$49,259.59	$0.00	$49,259.59
830 SPARK	$0.00	$1,022,238.42	$186,776.27	$689,685.03	$519,329.66	$22,463.98	$496,865.68
831 E-SPORTS	$0.00	$4,776.20	$1,232.74	$3,602.17	$2,406.77	$800.00	$1,606.77
834 HS FCA - FELLOWSHIP OF CHRISTIAN ATHLETES	$0.00	$115.00	$115.00	$0.00	$230.00	$0.00	$230.00
835 HS HISTORY CLUB	$0.00	$2,043.00	$430.62	$926.55	$1,547.07	$0.00	$1,547.07
836 HS WORLD TRAVEL CLUB	$0.00	$0.00	$605.57	$0.00	$605.57	$0.00	$605.57
837 HS ROBOTICS	$0.00	$0.00	$1,018.72	$0.00	$1,018.72	$0.00	$1,018.72
838 OHS LARP CLUB	$0.00	$0.00	$139.99	$71.64	$68.35	$0.00	$68.35
839 HS DRAMA/PRODUCTIONS	$0.00	$28,083.70	$14,821.99	$12,104.81	$30,800.88	$0.00	$30,800.88
840 8GC TEACHER/STAFF APPRECIATION-FOOD ONLY	$0.00	$0.00	$1,500.00	$314.15	$1,185.85	$0.00	$1,185.85
841 EIGHTH GRADE ACTIVITY	$0.00	$397.70	$19,303.72	$144.64	$19,556.78	$3,966.00	$15,590.78
842 EIGHTH GRADE STUDENT COUNCIL	$0.00	$5,079.00	$6,631.07	$3,844.84	$7,865.23	$1,550.00	$6,315.23
844 EIGHTH GRADE FACS	$0.00	$1,155.00	$3,386.66	$511.51	$4,030.15	$0.00	$4,030.15
845 EIGHTH GRADE YEARBOOK	$0.00	$4,570.50	$3,503.73	$3,995.83	$4,078.40	$0.00	$4,078.40
848 EIGHTH GRADE ART	$0.00	$2,875.00	$1,624.01	$3,024.66	$1,474.35	$0.00	$1,474.35
849 EIGHTH GRADE FOREIGN LANGUAGE	$0.00	$1,610.00	$1,687.77	$331.84	$2,965.93	$0.00	$2,965.93
850 8GC ARCHERY CLUB	$0.00	$1,060.00	$0.00	$1,060.00	$0.00	$0.00	$0.00
851 EIGHTH GRADE ROBOTICS	$0.00	$0.00	$24.62	$0.00	$24.62	$0.00	$24.62
853 EIGHTH GRADE COMPUTER	$0.00	$270.00	$441.42	$420.00	$291.42	$0.00	$291.42
855 EIGHTH GRADE ENGLISH	$0.00	$0.00	$114.52	$0.00	$114.52	$0.00	$114.52
856 EIGHTH GRADE TEACHERS WELFARE	$0.00	$340.00	$913.12	$0.00	$1,253.12	$150.00	$1,103.12
857 7TH GRADE STEM	$0.00	$1,345.00	$92.81	$1,199.18	$238.63	$150.00	$88.63
858 EIGHTH GRADE FCCLA	$0.00	$9,189.50	$8,075.87	$2,917.71	$14,347.66	$212.14	$14,135.52
859 EIGHTH GRADE STRENGTH & CONDITIONING / PE	$0.00	$450.00	$924.98	$891.57	$483.41	$0.00	$483.41
860 EIGHTH GRADE STEM	$0.00	$260.00	$591.09	$0.00	$851.09	$0.00	$851.09
861 SEVENTH GRADE ACTIVITY	$0.00	($1.00)	$24,418.94	$2,426.70	$21,991.24	$2,505.27	$19,485.97
862 SEVENTH GRADE YEARBOOK	$0.00	$3,384.21	$5,212.49	$3,149.16	$5,447.54	$0.00	$5,447.54
863 SEVENTH FOREIGN LANGUAGE	$0.00	$1,100.00	$522.08	$1,087.83	$534.25	$0.00	$534.25

Owasso Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/1/2025 - 5/31/2026

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
864 SEVENTH GRADE STUDENT COUNCIL	$0.00	$5,112.00	$2,447.06	$5,362.12	$2,196.94	$200.00	$1,996.94
866 SEVENTH GRADE SCIENCE	$0.00	$0.00	$137.11	$0.00	$137.11	$0.00	$137.11
868 SEVENTH GRADE PHYS ED	$0.00	$345.00	$3,378.28	$0.00	$3,723.28	$0.00	$3,723.28
869 7GC FACS	$0.00	$5,497.00	$207.71	$4,037.20	$1,667.51	$200.00	$1,467.51
870 7GC TEACHER/STAFF APPRECIATION-FOOD ONLY	$0.00	$0.00	$1,500.00	$1,223.94	$276.06	$0.00	$276.06
872 SEVENTH GRADE NATL JR HON SOC	$0.00	$1,523.00	$1,991.74	$1,535.41	$1,979.33	$0.00	$1,979.33
874 SEVENTH GRADE LIBRARY	$0.00	$7,251.56	$2,958.82	$7,188.93	$3,021.45	$140.00	$2,881.45
875 BARNES ACTIVITY	$0.00	$8,176.83	$32,993.92	$17,220.46	$23,950.29	$525.00	$23,425.29
876 BARNES ALL IN	$0.00	$300.00	$750.90	$750.90	$300.00	$0.00	$300.00
877 BARNES LIBRARY	$0.00	$11,049.25	$22,802.73	$12,604.09	$21,247.89	$0.00	$21,247.89
879 SEVENTH GRADE ART	$0.00	$3,835.00	$1,516.61	$3,025.91	$2,325.70	$0.00	$2,325.70
880 BARNES TEACHER/STAFF APPRECIATION-FOOD ONLY	$0.00	$0.00	$1,000.00	$535.13	$464.87	$464.87	$0.00
881 BARNES MUSIC	$0.00	$495.00	$34.30	$495.00	$34.30	$0.00	$34.30
882 ATOR LIBRARY	$0.00	$22,610.68	$4,001.01	$15,693.82	$10,917.87	$0.00	$10,917.87
883 ATOR ACTIVITY	$0.00	$2,062.96	$13,045.16	$2,132.00	$12,976.12	$0.00	$12,976.12
884 ATOR PHYSICAL EDUCATION	$0.00	$0.00	$1,594.70	$0.00	$1,594.70	$0.00	$1,594.70
887 MILLS ACTIVITY	$0.00	$10,720.02	$14,500.37	$12,071.62	$13,148.77	$0.00	$13,148.77
888 STUDENT LEADERSHIP	$0.00	$0.00	$1,457.64	$59.71	$1,397.93	$0.00	$1,397.93
889 MILLS TEACHER WELFARE	$0.00	$789.00	$3,899.71	$878.11	$3,810.60	$300.00	$3,510.60
890 MILLS TEACHER/STAFF APPRECIATION-FOOD ONLY	$0.00	$0.00	$1,000.00	$998.22	$1.78	$0.00	$1.78
891 MILLS LIBRARY	$0.00	$11,355.48	$7,949.13	$12,699.70	$6,604.91	$0.00	$6,604.91
892 SMITH TEACHER/STAFF APPRECIATION-FOOD ONLY	$0.00	$0.00	$1,000.00	$823.94	$176.06	$22.00	$154.06
893 SMITH ACTIVITY	$0.00	$6,241.50	$27,143.58	$6,068.02	$27,317.06	$33.61	$27,283.45
894 SMITH LIBRARY	$0.00	$9,703.91	$10,298.10	$11,680.15	$8,321.86	$0.00	$8,321.86
895 SMITH RUN CLUB	$0.00	$0.00	$23.00	$0.00	$23.00	$0.00	$23.00
897 SMITH TEACHERS WELFARE	$0.00	$1,645.00	$1,883.37	$1,688.47	$1,839.90	$0.00	$1,839.90
898 HODSON ACTIVITY	$0.00	$14,139.20	$37,409.06	$16,070.98	$35,477.28	$233.10	$35,244.18
899 HODSON TEACHER WELFARE	$0.00	$900.00	$294.02	$1,124.28	$69.74	$50.52	$19.22
900 HODSON TEACHER/STAFF APPRECIATION-FOOD ONLY	$0.00	$0.00	$1,000.00	$984.04	$15.96	$0.00	$15.96
901 HODSON LIBRARY	$0.00	$24,400.74	$11,437.61	$19,860.05	$15,978.30	$0.00	$15,978.30
902 HODSON PHYS ED	$0.00	$0.00	$813.26	$101.39	$711.87	$0.00	$711.87
903 HODSON MUSIC	$0.00	$2,958.00	$817.08	$2,959.23	$815.85	$0.00	$815.85
904 NORTHEAST TEACHER/STAFF APPRECIATION-FOOD ONLY	$0.00	$0.00	$1,000.00	$231.16	$768.84	$0.00	$768.84
905 NORTHEAST ACTIVITY	$0.00	$6,969.70	$35,668.85	$7,290.40	$35,348.15	$150.00	$35,198.15
906 NORTHEAST TEACHERS WELFARE	$0.00	$0.00	$220.54	$124.28	$96.26	$0.00	$96.26
907 NORTHEAST LIBRARY	$0.00	$15,408.57	$33,208.79	$20,316.03	$28,301.33	$0.00	$28,301.33
911 BAILEY ACTIVITY	$0.00	$5,234.79	$18,903.96	$4,118.84	$20,019.91	$275.00	$19,744.91
912 BAILEY TEACHERS WELFARE	$0.00	$8,486.69	$190.56	$4,286.52	$4,390.73	$500.00	$3,890.73
914 BAILEY LIBRARY	$0.00	$7,137.53	$7,489.55	$7,969.04	$6,658.04	$0.00	$6,658.04
915 BAILEY TEACHER/STAFF APPRECIATION-FOOD ONLY	$0.00	$0.00	$1,000.00	$721.84	$278.16	$0.00	$278.16
924 EIGHTH GRADE LIBRARY	$0.00	$3,560.57	$3,088.76	$2,855.29	$3,794.04	$0.00	$3,794.04
926 EIGHTH GRADE NATL JR HONOR SOC	$0.00	$3,605.05	$2,659.25	$2,431.04	$3,833.26	$1,330.00	$2,503.26
927 EIGHTH GRADE SCIENCE	$0.00	$0.00	$24.07	$0.00	$24.07	$0.00	$24.07
929 SPECIAL ED PROGRAMS	$0.00	$387.52	$213,953.11	$5,672.56	$208,668.07	$881.12	$207,786.95
930 ATOR TEACHER/STAFF APPRECIATION-FOOD ONLY	$0.00	$0.00	$1,000.00	$863.58	$136.42	$90.36	$46.06
932 SPEC OLYMPICS - DIST WIDE	$0.00	$24,885.43	$80,295.51	$7,366.84	$97,814.10	$21,600.00	$76,214.10
933 RAM ACADEMY	$0.00	$7,188.01	$6,673.95	$8,459.28	$5,402.68	$1,526.65	$3,876.03
934 INDIAN EDUCATION ACTIVITY	$0.00	$14,172.18	$9,615.83	$10,169.95	$13,618.06	$625.00	$12,993.06
936 GRANTS - (OEF ONLY)	$0.00	$78,733.00	$0.00	$74,897.56	$3,835.44	$0.00	$3,835.44
937 GRANTS (EXCEPT OEF-SEE 936)	$0.00	$30,267.00	$5,451.56	$20,193.74	$15,524.82	$303.63	$15,221.19

Owasso Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/1/2025 - 5/31/2026

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
938 STAFF APPRECIATION-DISTRICT SERVICES-FOOD ONLY	$0.00	$1,095.40	$5,726.55	$2,972.58	$3,849.37	$155.76	$3,693.61
941 ATHLETICS	$0.00	$572,848.40	$492,714.48	$663,695.01	$401,867.87	$29,474.35	$372,393.52
942 RAM PARTNERS	$0.00	$190,273.00	$140,827.16	$189,008.29	$142,091.87	$35,341.86	$106,750.01
944 VIRTUAL/SUMMER SCHOOL	$0.00	$6,075.00	$31,025.00	$0.00	$37,100.00	$0.00	$37,100.00
946 DISTRCT FINE ARTS	$0.00	$93,865.50	$117,100.13	$47,383.65	$163,581.98	$4,591.21	$158,990.77
947 OPERATIONS WELFARE FUND	$0.00	$0.00	$179.58	$0.00	$179.58	$0.00	$179.58
949 HEALTH SERVICES	$0.00	$0.00	$106.29	$0.00	$106.29	$0.00	$106.29
951 RAM TEACHER WELFARE	$0.00	$0.00	$4,327.98	$553.90	$3,774.08	$125.00	$3,649.08
953 HS FACS	$0.00	$9,027.30	$6,806.67	$9,737.15	$6,096.82	$2,794.86	$3,301.96
957 HS VOCAL	$0.00	$142,800.70	$49,060.12	$120,176.99	$71,683.83	$22,193.00	$49,490.83
960 STEM - 6GC	$0.00	$1,765.00	$1,642.53	$1,759.79	$1,647.74	$0.00	$1,647.74
962 STUDENT HOLDING ACCOUNT	$0.00	$37,753.93	$107,318.26	$0.00	$145,072.19	$0.00	$145,072.19
963 HS LIBERTY COMMITTEE	$0.00	$6,334.50	$6,028.21	$4,580.51	$7,782.20	$0.00	$7,782.20
965 HS TEACHERS WELFARE	$0.00	$7,216.70	$15,016.22	$5,157.84	$17,075.08	$1,525.70	$15,549.38
968 MORROW ACTIVITY	$0.00	$26,660.10	$33,289.80	$21,418.57	$38,531.33	$0.00	$38,531.33
969 MORROW TEACHER/STAFF APPRECIATION-FOOD ONLY	$0.00	$0.00	$1,000.00	$468.18	$531.82	$281.82	$250.00
970 RAM ACADEMY TEACHER/STAFF APPRECIATION-FOOD ONLY	$0.00	$0.00	$300.00	$229.84	$70.16	$0.00	$70.16
971 HS FCCLA	$0.00	$6,452.00	$4,912.89	$6,727.23	$4,637.66	$175.94	$4,461.72
972 MORROW TEACHER WELFARE	$0.00	$1,378.00	$5,650.22	$1,580.16	$5,448.06	$0.00	$5,448.06
973 HS FOREIGN LANGUAGE CLUB	$0.00	$5,966.33	$10,476.94	$5,854.88	$10,588.39	$725.00	$9,863.39
974 MORROW LIBRARY	$0.00	$15,442.50	$12,485.68	$19,829.24	$8,098.94	$300.00	$7,798.94
975 SIXTH GRADE ACTIVITY	$0.00	$599.28	$21,273.25	$3,724.21	$18,148.32	$250.00	$17,898.32
976 SIXTH GRADE PHYS ED	$0.00	$40.00	$936.98	$0.00	$976.98	$0.00	$976.98
977 SIXTH GRADE STUDENT COUNCIL	$0.00	$0.00	$5,343.45	$867.02	$4,476.43	$0.00	$4,476.43
978 SIXTH GRADE YEARBOOK	$0.00	$3,085.10	$20,065.94	$183.97	$22,967.07	$500.00	$22,467.07
979 SIXTH GRADE COMPUTER	$0.00	$5.00	$22.42	$0.00	$27.42	$0.00	$27.42
980 6GC TEACHER/STAFF APPRECIATION-FOOD ONLY	$0.00	$0.00	$1,500.00	$802.00	$698.00	$550.00	$148.00
982 SIXTH GRADE SCIENCE	$0.00	$0.00	$117.39	$0.00	$117.39	$0.00	$117.39
983 SIXTH GRADE ART	$0.00	$3,880.00	$4,501.31	$1,046.21	$7,335.10	$0.00	$7,335.10
984 SIXTH GRADE TEACHERS WELFARE	$0.00	$0.00	$1,875.54	$678.30	$1,197.24	$800.00	$397.24
988 SIXTH GRADE SOCIAL STUDIES	$0.00	$0.00	$2,123.01	$104.46	$2,018.55	$0.00	$2,018.55
989 SIXTH GRADE LIBRARY	$0.00	$5,950.41	$14,992.74	$6,449.84	$14,493.31	$0.00	$14,493.31
990 STONE CANYON TEACHER/STAFF APPRECIATION-FOOD ONLY	$0.00	$250.00	$1,000.00	$1,068.60	$181.40	$179.37	$2.03
993 SIXTH GRADE E.S.C.	$0.00	$0.00	$1,572.00	$0.00	$1,572.00	$0.00	$1,572.00
994 STONE CANYON ACTIVITY	$0.00	$21,814.20	$20,333.71	$19,200.08	$22,947.83	$1,560.00	$21,387.83
995 STONE CANYON TEACHERS WELF	$0.00	$700.00	$971.97	$657.00	$1,014.97	$0.00	$1,014.97
997 STONE CANYON LIBRARY	$0.00	$34,721.18	$19,749.84	$33,486.47	$20,984.55	$0.00	$20,984.55
998 CHROMEBOOK INS/ACCESORIES	$0.00	$41,082.50	$31,910.08	$25,356.20	$47,636.38	$26,643.80	$20,992.58
Total	**$0.00**	**$3,506,262.00**	**$2,988,009.77**	**$2,873,888.90**	**$3,620,382.87**	**$291,225.53**	**$3,329,157.34**

ACTIVITY FUND ACCOUNT BUDGET

School Name Education Service Center **Site #** 050

Account Name ESC Activity Fund **Account #** 801

Fiscal Year 2027

RESOURCES:

Beginning cash balance	$ 226,459.05
Budgeted Sources of Revenue:	
Interest/RCB Accounts	20,000.00
Commission	3,000.00
Donations	5,000.00
Frontstream (online payment system)	25,000.00
Transfers from SPARK program	10,000.00
Total Budgeted Revenue:	$ 289,459.05

USE OF FUNDS:

Budgeted Expenditures:	
Frontstream (online payment system)	$ 25,000.00
Staff Appreciation - Campus Allocations/District	19,000.00
Meals/Refreshments for Meetings/Professional Development	4,000.00
TOY Program Expenditures	6,000.00
Supplies and Materials	1,000.00
Staff Recognition	2,500.00
Memberships and Subscriptions	1,000.00
Staff Uniforms	12,000.00
Professional Development Activities	10,000.00
Benevolence Items	500.00
Communication and Information Solutions	10,000.00
Total Budgeted Expenditures:	$ 91,000.00
Ending Budgeted Balance	$ 198,459.05

Signature of Teacher/Sponsor Renae Klein

Signature of Principal Margaret Bates

Date 4-24-26

Owasso High School

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Owasso High School **Account #** 805

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance as of April 1, 2026	$	94,707.21
Budgeted Sources of Revenue:		
Donations		5,841.00
Fines		1,250.00
Dues, Fees, Registrations		30,000.00
Commissions		2,342.00
Fundraisers: food, and merchandise sales, spirit events,ticket sales, concessions		500.00
Parking Permits		500.00
PSAT/ books/fees		500.00
Total Budgeted Revenue:	$	135,640.21

USE OF FUNDS:

Budgeted Expenditures:		
Homecoming/Props/Supplies	$	200.00
General Office Supplies/ Decorations		3,000.00
Coffee/Sugar/ creamer for meetings		300.00
Student Festivities/ food		400.00
Teacher Badges		475.00
Flowers and Balloons		200.00
Food/Utensils/ Plastic Wear		2,750.00
Rentals		200.00
Toner		100.00
Parking Permit		500.00
Reimbursements		3,265.00
Graduation Supplies		5,000.00
Field Trips		2,000.00
Special Olympics Activities		250.00
Professional Education Services		2,000.00
Registrations and Memberships		500.00
Books		200.00
Classroom, Hall, Lobby Supplies		1,700.00
Fundraiser Expenses		450.00
Appliances		400.00
Dues/ Fees		100.00
Postage		1,100.00
Supplies for Drug Free		130.00
Donations		1,000.00
Scholarships		10,000.00
Automatic Mailer (End of year report cards)		800.00
Various Licenses		500.00
Student Incentives and rewards		2,000.00
Snacks as a thank you to subs for both campuses		500.00

Maintenance and Repairs		1,000.00
Furniture and Fixtures		1,000.00
Child Nutrition unpaid balances		4,000.00
Total Budgeted Expenditures:	S	46,020.00
Ending Budgeted Balance	S	89,620.21

Signature of Teacher/Sponsor

Signature of Principal

Tiffani Cooper

Date

3/30/2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name High School AP **Account #** 806

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$	40,182.62
Budgeted Sources of Revenue:		
AP Fees & Registration		55,000.00
Donations		1,000.00
Total Budgeted Revenue:	$	96,182.62

USE OF FUNDS:

Budgeted Expenditures:		
AP Tests	$	55,000.00
Books		300.00
Registration for Workshops		1,000.00
Supplies for Testing		500.00
Proctors		2,000.00
Total Budgeted Expenditures:	$	58,800.00
Ending Budgeted Balance	$	37,382.62

Signature of Teacher/Sponsor Johanna Woodard

Signature of Principal Tiffani Coy

Date 5.1.2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name National Honor Society **Account #** 807

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	S	15,331.26
Budgeted Sources of Revenue:		
Fundraiser & Merchandise sales, ticket sales,		17,236.00
Dues & Fees		2,500.00
T-shirts		2,500.00
Calculators - rental		700.00
Donations		300.00
Total Budgeted Revenue:	S	38,567.26

USE OF FUNDS:

Budgeted Expenditures:		
Fundraiser Expenses	S	10,000.00
T-shirts		2,000.00
Donations		6,000.00
Community Service Project		4,000.00
General office supplies		4,000.00
AP Tests		1,000.00
Prom Tickets		200.00
Dues & Fees		800.00
Batteries for calculators		300.00
Student/Teacher food		3,000.00
NHS supplies		2,000.00
Scholarships		3,000.00
Incentives & Rewards		200.00
Professional Education Services		400.00
Refunds		100.00
Angel Tree Spring and Fall Service Project		1,000.00
Total Budgeted Expenditures:	S	38,000.00
Ending Budgeted Balance	S	567.26

Signature of Teacher/Sponsor Marianne Zamor (Marianne Zamor)

Signature of Principal Tiffani Cooper (Tiffani Cooper)

Date 5.7.2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Student Council **Account #** 808

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance as of April 1, 2026	$85,694.79
Budgeted Sources of Revenue:	
Member Dues	6,000.00
Fundraiser(food/merchandise sales, spirit events, ticket sales)	16,000.00
School Dances	500.00
Retired Stuco shirt sales	100.00
Donations	2,500.00
Student Council apparel	10,100.00
Fees/Conferences/Leadership/District/State/National	16,800.00
End of Year Leadership Activity	500.00
Events and Sales for Philanthropy Donations	10,000.00
Commissions	1,000.00
Field Trips: local and/or out of state	1,000.00
Talent Show	1,000.00
Total Budgeted Revenue:	$ 151,194.79

USE OF FUNDS:

Budgeted Expenditures:	
New Officer Meeting Supplies	$ 200.00
Student Council Apparel	10,600.00
Fees/Dues/Registrations	10,950.00
Supplies	6,600.00
Food/Treats for Staff and Students	2,000.00
Fundraisers: food/drink, merchandise, spirit events, ticket sales	5,000.00
Angel Tree Family	500.00
Student Incentives and Awards	1,000.00
Fees/Conferences/Leadership/District/ State/National costs/ Speakers/Supplies	10,000.00
Graduation Stoles and Cords	500.00
Events/ Field Trips	1,000.00
Scholarship	5,000.00
Donations	10,000.00
Security for dances,movie nights, spirit events	1,000.00
Total Budgeted Expenditures:	$ 64,350.00
Ending Budgeted Balance	$ 86,844.79

Signature of Teacher/Sponsor Megan Thames — Megan Thames

Signature of Principal Tiffani Cooper — Tiffani Cooper

Date 4/24/2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Speech & Debate **Account #** 809

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 3,598.40
Budgeted Sources of Revenue:	
Donations	500.00
Dues/Fees/Registrations/Memberships	1,000.00
End of the Trail Tournament	6,000.00
Food & Merchandise Sales	1,000.00
Spirit Events	500.00
Total Budgeted Revenue:	$ 12,598.40

USE OF FUNDS:

Budgeted Expenditures:	
Dues/Fees/Registrations/Memberships	$ 1,000.00
Education Supplies	1,000.00
End of the Trail Tournament Expenses	2,000.00
Fundraiser Expenses	600.00
Speech Performance Books	1,000.00
State Competition Hotel Fees	1,500.00
Student Awards/Incentivwes	500.00
T-Shirts	700.00
Total Budgeted Expenditures:	$ 8,300.00

Ending Budgeted Balance $ 4,298.40

Signature of Teacher Sponsor

Signature of Fine Arts Director

Date April 24, 2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Teacher/Staff Appreciation **Account #** 810

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance as of April 1, 2026	$ -
Budgeted Sources of Revenue:	
Allotment	3,045.00
Donations	100.00
Total Budgeted Revenue:	$ 3,145.00

USE OF FUNDS:

Budgeted Expenditures:	
Food, Drinks and Paper Products	$ 3,100.00
Total Budgeted Expenditures:	$ 3,100.00
Ending Budgeted Balance	$ 45.00

Signature of Teacher/Sponsor

Signature of Principal Tiffani Cooper

Date 4-28-26 4/1/2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Youth Alive **Account #** 811

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$	805.69
Budgeted Sources of Revenue:		
Food & Merchandise sales		750.00
T-shirts		50.00
Donations		100.00
Dues and fees		200.00
Total Budgeted Revenue:	$	1,905.69

USE OF FUNDS:

Budgeted Expenditures:		
Food	$	600.00
T-shirts		50.00
Fundraiser Expenses		400.00
Donations		100.00
Incentives and Rewards		100.00
Supplies		100.00
Dues and Fees		200.00
Total Budgeted Expenditures:	$	1,550.00
Ending Budgeted Balance	$	355.69

Signature of Teacher/Sponsor N/A

Signature of Principal Tiffani Crop

Date 5.1.2026

ACTIVITY FUND ACCOUNT BUDGET

School Name	Owasso High School	**Site #**	715
Account Name	OHS Yearbook	**Account #**	812
Fiscal Year	2026-2027		

RESOURCES:

Beginning cash balance as of April 1, 2026	$ 15,383.71
Budgeted Sources of Revenue:	
Fundraisers: Food, Merchandise, Spirit Events, Ticket Sales	2,800.00
Yearbook Money (Selling extra books)	10,000.00
Talent Show	3,000.00
Picture Commission	2,100.00
Student Fees for OSU Journalism Day trip	1,000.00
Donations	400.00
Senior reserved parking spaces	1,500.00
Fundraiser/ Battle of the Bands	1,000.00
Total Budgeted Revenue:	$ 37,183.71

USE OF FUNDS:

Budgeted Expenditures:	
Yearbook Supplies/Props/ Costumes/ Flowers	$ 1,200.00
Yearbooks	11,000.00
Fundraisers: Food, Merchandise, Spirit Events, Ticket sales	1,550.00
Food/ Snacks for meetings and Holiday parties	200.00
Paint and necessary supplies for advertising	300.00
Gifts/ Cords and Prizes	800.00
OSU Journalism Day / RSU Editor Workshop	1,000.00
Donations	400.00
License Fee	100.00
Cameras/Equipment and Repairs	1,000.00
Student Incentives and Rewards	250.00
Yearbook Staff Apparel	150.00
Total Budgeted Expenditures:	$ 17,950.00

Ending Budgeted Balance $ 19,233.71

Signature of Teacher/Sponsor	Kresta Bowman	Kresta Bowman
Signature of Principal	Tiffani Cooper	Tiffani Cooper
Date	4-24-26	4/1/2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Journalism **Account #** 813

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ -
Budgeted Sources of Revenue:	
Donations	300.00
Fundraisers: Food and Merchandise sales	500.00
Dues/Fees	200.00
Total Budgeted Revenue:	$ 1,000.00

USE OF FUNDS:

Budgeted Expenditures:	
Fundraiser Expenses	$ 200.00
Office supplies	200.00
Registration and Fees	200.00
Incentives and Awards	200.00
Field Trips	100.00
Total Budgeted Expenditures:	$ 900.00
Ending Budgeted Balance	$ 100.00

Signature of Teacher Sponsor N/A

Signature of Principal Tiffani Cox

Date 5.7.2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Academic Bowl **Account #** 814

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$	190.95
Budgeted Sources of Revenue:		
Dues and fees		250.00
Food and merchandise sales		500.00
Donations		100.00
Commissions		150.00
T-shirts		200.00
Total Budgeted Revenue:	$	1,390.95

USE OF FUNDS:

Budgeted Expenditures:		
Dues and fees	$	250.00
Fundraiser expenses		180.00
Educational supplies		100.00
Incentives and rewards		100.00
T-shirts		200.00
Total Budgeted Expenditures:	$	830.00
Ending Budgeted Balance	$	560.95

Signature of Teacher/Sponsor

Signature of Principal Tiffani Croy

Date 5.1.2026

ACTIVITY FUND ACCOUNT BUDGET

School Name	Owasso High School	**Site #**	715
Account Name	Equality Club	**Account #**	815
Fiscal Year	2026-2027		

RESOURCES:

Beginning cash balance as of April 1, 2026	$ 178.43
Budgeted Sources of Revenue:	
Dues	100.00
T-shirts/ Apparel	175.00
Donations	100.00
Fundraisers: Food and Merchandise	300.00
Total Budgeted Revenue:	$ 853.43

USE OF FUNDS:

Budgeted Expenditures:	
Snacks for Meetings	$ 100.00
T-shirts /Apparel	100.00
Activity Supplies (paper, markers, paints)	75.00
Donations	100.00
Fundraisers: Food and Merchandise	100.00
Student Incentives and Rewards	50.00
Plastic wear and paper plates	50.00
Total Budgeted Expenditures:	$ 575.00
Ending Budgeted Balance	$ 278.43

Signature of Teacher/Sponsor		Virginia Miller
Signature of Principal	Tiffani Cooper	Tiffani Cooper
Date	4/23/2026	4/1/2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Band **Account #** 816

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 307,813.23
Budgeted Sources of Revenue:	
Student Contributions:	
Trips	250,000.00
Color Guard	15,000.00
Fees (Competition)	8,500.00
School Instrument	12,000.00
Supplies	1,500.00
Uniform Maintenance	2,000.00
Uniforms	8,500.00
Commissions	500.00
Donations	50,000.00
Food & Merchandise Sales	15,000.00
Spirit Events	2,000.00
Total Budgeted Revenue:	$ 672,813.23

USE OF FUNDS:

Budgeted Expenditures:	
Trips	$ 250,000.00
Costumes	15,000.00
Fees & Registrations	45,000.00
Fundraiser Expenses	10,000.00
Guest Clinicians	4,000.00
Instrument Repair Services	10,000.00
Judges/Accompanists	4,000.00
Student Awards/Incentives/Scholarships	5,000.00
Supplies & Materials	2,000.00
Uniforms	12,000.00
Uniform Cleaning	2,000.00
Total Budgeted Expenditures:	$ 359,000.00

Ending Budgeted Balance $ 313,813.23

Signature of Teacher Sponsor

Signature of Fine Arts Director

Date April 24, 2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso Fine Arts **Site #** 050

Account Name 5th Honor Choir **Account #** 817

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 3,971.82
Budgeted Sources of Revenue:	
Donations	250.00
Field Trips	2,125.00
Honor Choir Fees	3,000.00
Total Budgeted Revenue:	$ 9,346.82

USE OF FUNDS:

Budgeted Expenditures:	
Awards	$ 200.00
Chorat Sheet Music	600.00
Concert Accompanist/Musicians	500.00
Drinks/Snacks	200.00
Field Trips	2,125.00
T-Shirts	1,500.00
Total Budgeted Expenditures:	$ 5,125.00
Ending Budgeted Balance	$ 4,221.82

Signature of Teacher Sponsor Rachel Hahn

Signature of Fine Arts Director

Date April 24, 2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name FFA **Account #** 818

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 28,431.61
Budgeted Sources of Revenue:	
Food & Merchandise Sales, Ticket Sales, Concesssions, Services Rendered	122,000.00
Auctions, Events	1,000.00
FFA attire wear	6,500.00
Registrations	17,800.00
Donations	3,500.00
Fees/dues	5,500.00
Commissions	5,000.00
Total Budgeted Revenue:	$ 189,731.61

USE OF FUNDS:

Budgeted Expenditures:	
Fundraiser Expenses	$ 94,000.00
FFA Attire wear	6,500.00
Student/Teacher meals/food	1,300.00
Regisrations/Fees/Dues	21,930.00
Hotels/Lodging	12,750.00
Transportation	4,500.00
Scholarships	4,000.00
Rentals	1,000.00
Banquet Supplies	10,000.00
Educational Supplies	1,000.00
Greenhouse supplies	2,000.00
Technical services	1,000.00
Donations	2,000.00
Refunds	125.00
Incentives and rewards	200.00
Repair/Maintenance	500.00
Competition expenses	500.00
Total Budgeted Expenditures:	$ 163,305.00
Ending Budgeted Balance	$ 26,426.61

Signature of Teacher/Sponsor Joseph Reid

Signature of Principal Tiffani Cox

Date 5.1.2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name The Ram Reserve -School Store **Account #** 819

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance as of April 1, 2026	$ 409.70
Budgeted Sources of Revenue:	
T-shirts, gear and accessories sale	2,600.00
Fundraising	250.00
Donations	100.00
Total Budgeted Revenue:	$ 3,359.70

USE OF FUNDS:

Budgeted Expenditures:	
Printing Supplies	$ 1,250.00
Bulk T-shirts, gear and accessories	1,200.00
Furniture (storage supplies, shelving, fixtures for t-shirts, gear, and accessories)	500.00
Total Budgeted Expenditures:	$ 2,950.00
Ending Budgeted Balance	$ 409.70

Signature of Teacher/Sponsor — Alex Meacham

Signature of Principal — Tiffani Cooper

Date 4/24/26 — 4/1/2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name STEM Club **Account #** 820

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 79.25
Budgeted Sources of Revenue:	
T-shirt sales	200.00
Food and merchandise sales	700.00
Donations	700.00
Commissions	300.00
Dues and Fees	200.00
Total Budgeted Revenue:	$ 2,179.25

USE OF FUNDS:

Budgeted Expenditures:	
Supplies	$ 200.00
T-shirts	200.00
Fundraiser expenses	200.00
Incentives and Rewards	75.00
Donations to select charities	900.00
Dues and fees	200.00
Total Budgeted Expenditures:	$ 1,775.00

Ending Budgeted Balance $ 404.25

Signature of Teacher/Sponsor

Signature of Principal Tiffani Coy

Date 5.1.2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Counselors **Account #** 821

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance as of April 1, 2026	$ 2,857.90
Budgeted Sources of Revenue:	
Fundraisers: Food, Merchandise, Spirit Events	600.00
Donations	100.00
Total Budgeted Revenue:	$ 3,557.90

USE OF FUNDS:

Budgeted Expenditures:	
Official Seals/Stamps	$ 100.00
Financial Equipment service agreement for shredder	300.00
Microfiche machine upkeep	100.00
College/ Career day snacks for vendors	200.00
Replacement book, card stock, holders for transcript storage	500.00
Office Supplies	1,000.00
Transcript storage cases and cards	300.00
Hospitality food and drinks for visiting guests and presenters	300.00
Fundraisers: food, merchandise and spirit events	300.00
Student incentives and rewards	200.00
Donations	200.00
Total Budgeted Expenditures:	$ 3,500.00
Ending Budgeted Balance	$ 57.90

Signature of Teacher/Sponsor _____

Signature of Principal Tiffani Cooper Tiffani Cooper

Date 4-28-26 4/1/2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Art Department **Account #** 822

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 4,046.99
Budgeted Sources of Revenue:	
Art Show	2,000.00
Donations	1,000.00
Dues, Fees, Memberships	6,000.00
Field Trips	250.00
Food & Merchandise Sales	1,000.00
Spring Trip	20,000.00
Total Budgeted Revenue:	$ 34,296.99

USE OF FUNDS:

Budgeted Expenditures:	
Art Entries & Presentation Medals	$ 700.00
Art Show Needs	1,000.00
Educational Supplies	4,000.00
Equipment Maintenance	100.00
Field Trips	250.00
Fundraiser Expenses	600.00
Gallery Frames	500.00
Memberships	500.00
Photography, Lighting	125.00
Spring Trip	20,000.00
Student Awards/Incentives	300.00
Tool Replacement (Scissors, Rulers, Glue Guns, etc)	1,000.00
Total Budgeted Expenditures:	$ 29,075.00

Ending Budgeted Balance $ 5,221.99

Signature of Teacher Sponsor

Signature of Fine Arts Director

Date April 24, 2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Asian American Heritage Club **Account #** 823

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance as of 4/22/2026	$ 250.00
Budgeted Sources of Revenue:	
Various Fundraisers: Food/ Drink, Merchandise	100.00
Fees/ Registrations	
Donations	
Dues/ Fees	100.00
Commissions	
Spirit Events	
Field Trips	
Total Budgeted Revenue:	$ 200.00

USE OF FUNDS:

Budgeted Expenditures:	
Food, drinks, refreshments	$ 50.00
T-Shirts	160.00
Fundraiser Expenses	
Donations	
Supplies	
Student Incentives and Rewards	
Field Trip Expenses	
Total Budgeted Expenditures:	$ 210.00
Ending Budgeted Balance	$ 240.00

Signature of Teacher/Sponsor Sara Shearer Sara Shearer

Signature of Principal Tiffani Cooper Tiffani Cooper

Date 4-23-2026 4/22/2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Stagecraft **Account #** 824

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 405.18
Budgeted Sources of Revenue:	
Donations	500.00
Fees	500.00
Field Trips/Workshops	500.00
T-Shirts	500.00
Total Budgeted Revenue:	$ 2,405.18

USE OF FUNDS:

Budgeted Expenditures:	
Construction Materials	$ 500.00
Field Trips/Workshops	500.00
Meals/Refreshments (Staff-Student-Meetings)	300.00
T-Shirts	500.00
Total Budgeted Expenditures:	$ 1,800.00
Ending Budgeted Balance	$ 605.18

Signature of Teacher Sponsor

Signature of Fine Arts Director

Date April 24, 2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Library **Account #** 825

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	S	13,148.27
Budgeted Sources of Revenue:		
Fines/fees		3,875.00
Food & merchandise sales, Concessions, Events		36,000.00
Donations		1,100.00
School supplies		300.00
Total Budgeted Revenue:	S	54,423.27

USE OF FUNDS:

Budgeted Expenditures:		
Computer and printer supplies	S	2,000.00
Books		7,000.00
Library furnishings		5,000.00
Donations		200.00
Fundraiser expenses		18,000.00
Educational supplies		2,000.00
Events (Contests, awards, t-shirts, and ammenities for book clubs)		1,000.00
Incentives and rewards		1,000.00
Refunds		125.00
Magazines and newspapers		500.00
Technical services		500.00
Idea Lab supplies and tools		4,000.00
Professional Education Services, Conferences, and Presentations		1,500.00
Total Budgeted Expenditures:	S	42,825.00
Ending Budgeted Balance	S	11,598.27

Signature of Teacher/Sponsor Melinda E. Gallagher

Signature of Principal Tiffani Coy

Date 5.1.2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Senior Class **Account #** 826

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance as of April 1, 2026	$ 17,897.48
Budgeted Sources of Revenue:	
Fundraisers: Merchandise	8,000.00
Fundraiser Events: (food, concessions, ticket sales,auctions, spirit	40,000.00
Restaurant Night: Commissions	3,000.00
Donations	5,000.00
Retired Senior Shirts	100.00
Total Budgeted Revenue:	$ 73,997.48

USE OF FUNDS:

Budgeted Expenditures:	
Merchandise Fundraisers: (Supplies/food/tickets/ expenses/merchandise)	$ 6,000.00
Senior Events (supplies/food/tickets/ expenses)	3,000.00
Grad Bash(locations, expenses, gifts, entertainment, food)	35,000.00
Mr and Miss OHS (flowers, blankets, expenses)	800.00
Senior Picnic (food, expenses, hypnotist)	5,000.00
Commencement (Supplies, formal wear, flowers, expenses)	1,000.00
Security Services for events	1,200.00
Furniture (storage supplies, games, senior board items)	800.00
Donations	2,000.00
Teacher Appreciation (Food, snacks, gifts)	3,000.00
Angel Tree	600.00
Field Trips	500.00
Senior Officer Apparel	800.00
Senior Officer Gifts	1,000.00
Graduation Stoles and Cords	500.00
Scholarships	1,600.00
Total Budgeted Expenditures:	$ 62,800.00

Ending Budgeted Balance $ 11,197.48

Signature of Teacher/Sponsor Linsey Tompkins Linsey Tompkins

Signature of Teacher/Sponsor Evan James Evan James

Signature of Principal Tiffani Cooper Tiffani Cooper

Date 4-28-26 4/1/2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Student Mentor/Unified Partners Program **Account #** 827

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance as of April 1, 2026	$ 246.54
Budgeted Sources of Revenue:	
Fundraisers: food/drinks, merchandise, spirit events, ticket sales	3,500.00
Dues/ Fees/ Admission	1,000.00
Donations	600.00
Concessions	250.00
Total Budgeted Revenue:	$ 5,596.54

USE OF FUNDS:

Budgeted Expenditures:	
Team Apparel	$ 1,600.00
Prom Event	250.00
Unified activities, Dances, Field trips	150.00
Student incentives and rewards	800.00
Fundraiser food and merchandise	400.00
Unified club supplies	150.00
Total Budgeted Expenditures:	$ 3,350.00
Ending Budgeted Balance	$ 2,246.54

Signature of Teacher/Sponsor M. Carr Stephani Barger/ Megan Carr

Signature of Principal Tiffani Cooper Tiffani Cooper

Date 4/24/2026 4/1/2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Junior Board **Account #** 828

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance as of April 1, 2026	$ 27,485.04
Budgeted Sources of Revenue:	
Fundraisers: Food/ Drink, Merchandise, Spirit Events	5,000.00
Ticket Sales	40,000.00
Commissions	1,500.00
Donations	500.00
Total Budgeted Revenue:	$ 74,485.04

USE OF FUNDS:

Budgeted Expenditures:	
Venue for Prom, lighting, rentals, etc	$ 20,000.00
Prom Services- souvenirs, chocolate fountain, Dj, Photobooth	20,000.00
Homecoming Festival	1,500.00
Donations	500.00
Teacher welfare/ Food	5,000.00
Christmas Angel Tree	2,000.00
Security services for Prom	2,500.00
Snacks and food for Junior Board meetings and various occasions	300.00
Student incentives and awards	2,500.00
Total Budgeted Expenditures:	$ 54,300.00
Ending Budgeted Balance	$ 20,185.04

Signature of Teacher/Sponsor Tina Mayfield — Tina Mayfield

Signature of Principal Tiffani Cooper — Tiffani Cooper

Date 4-27-2026 — 4/1/2026

ACTIVITY FUND ACCOUNT BUDGET

School Name SPARK **Site #** 050

Account Name SPARK **Account #** 830

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	396,262.93 (as of 4/20/26)
Budgeted Sources of Revenue:	
Enrollment Fees (estimated)	10,850.00
Monthly Tuition (estimated - 90,000 x 10 months)	900,000.00
Donations (estimated)	1,000.00
Fees (field trips, party days, etc - estimated)	2,000.00
Summer Camp Enrollment Fees	1,825.00
Summer Camp Tuition	30,000.00
Total Budgeted Revenue:	$ 945,675.00

USE OF FUNDS:

Budgeted Expenditures:	
Budgeted expenditures:	
Furniture/Fixture/Storage	$ 20,000.00
Technology (ipads, walkies, phone service, portable speakers, software)	8,000.00
Games & Manipulatives	10,000.00
Classroom Supplies/projects	5,000.00
Office Supplies	500.00
Fingerprinting	3,000.00
Student Rewards/Celebrations	1,000.00
Staff Celebrations/Special Occasions	1,000.00
Payroll - central office staff	185,000.00
Payroll 62,000 x 10 - campus staff	620,000.00
Medical Expenses	500.00
Field Trip Expenses	-
Printing Costs	500.00
Subscriptions	500.00
Professional Development	5,000.00
Paper Goods	500.00
Student Snacks	33,000.00
Summer Camp Payroll	18,500.00
Summer Camp Supplies/Equipment	10,000.00
Total Budgeted Expenditures:	$ 922,000.00
Ending Budgeted Balance	$ 23,675.00

Signature of Teacher/Sponsor _____

Signature of Director Melissa Zumwalt Melissa Zumwalt

Date 4/21/2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name E-Sports **Account #** 831

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance as of April 1, 2026	$ 1,117.26
Budgeted Sources of Revenue:	
Fundraisers: Food/Drinks, Merchandise, Spirit Events, Ticket sales	1,000.00
Dues/Fees/Registration	3,000.00
Donations	50.00
Commissions	-
Travel/ Competitions	-
Total Budgeted Revenue:	$ 5,167.26

USE OF FUNDS:

Budgeted Expenditures:	
Fundraiser Expenses	$ 800.00
Supplies/Equipment	1,000.00
Club Wear/ Gear	300.00
Entry Fees/ Registrations	500.00
Competition Expenses	100.00
Student Incentives and Rewards	100.00
Travel/ Competitions	1,000.00
Total Budgeted Expenditures:	$ 3,800.00
Ending Budgeted Balance	$ 1,367.26

Signature of Teacher/Sponsor _____ James Paschal

Signature of Principal _____ Tiffani Cooper

Date 4/20/26 4/1/2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Fellowship of Christian Athletes (FCA) **Account #** 834

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance as of April 1, 2026	$	230.00
Budgeted Sources of Revenue:		
Various Fundraisers: Food/Drinks, Merchandise		600.00
Fees/ Registration		100.00
Donations		200.00
Ticket Sales		200.00
Commissions		200.00
Spirit Events		200.00
Dues and Fees		200.00
Field Trips		200.00
Total Budgeted Revenue:	$	2,130.00

USE OF FUNDS:

Budgeted Expenditures:		
Food, drinks, refreshments	$	500.00
T-shirts		50.00
Fundraiser expenses: snacks, candy		100.00
Donations		100.00
Supplies		100.00
Student incentives and rewards		100.00
Field Trip expenses		100.00

Total Budgeted Expenditures:		$ 1,050.00
Ending Budgeted Balance		$ 1,080.00
Signature of Teacher/Sponsor		Andre Thomas
Signature of Teacher/Sponsor		Asa Poteete
Signature of Principal	Tiffani Cooper	Tiffani Cooper
Date	4-28-26	4/1/2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Mock Trial **Account #** 835

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance as of April 1, 2026	$ 901.79
Budgeted Sources of Revenue:	
Dues/Fees/Registrations	300.00
Fundraisers: Food/Drinks, Merchandise, Spirit Events, Ticket sales	1,000.00
Donations	1,322.00
Trips	1,000.00
Spirit Wear	300.00
Admissions (Banquets)	400.00
Scholarships	200.00
Tournaments-MLK invitational	4,000.00
Commissions	100.00
Total Budgeted Revenue:	$ 9,523.79

USE OF FUNDS:

Budgeted Expenditures:	
Food for tournament: Snacks and drinks for visiting team, coaches	$ 800.00
food/ hospitality.	
Fundraisers	700.00
Dues/ Registrations, Out of State tournaments	2,500.00
Trips/ hotel and food for coaches expenses	1,000.00
Awards for MLK and end of the year banquet	300.00
Spirit Wear	400.00
Banquet Supplies	200.00
Trophies	225.00
Donations	200.00
All funds go through the Booster Club. Donations were the only deposit	
Total Budgeted Expenditures:	$ 6,325.00
Ending Budgeted Balance	$ 3,198.79

Signature of Teacher/Sponsor Amanda Duncan

Signature of Principal Tiffani Cooper

Date 4-28-26 4/1/2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name World Travel **Account #** 836

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance as of April 1, 2026	$ 605.57
Budgeted Sources of Revenue:	
Donations	500.00
Dues, Fees	500.00
Fundraisers: Food, Drinks, Merchandise sales, Commissions	400.00
T-shirts	400.00
Trip Fees	400.00
Scholarships	200.00
Field Trips	100.00
Spirit Events and Ticket Sales	200.00
Total Budgeted Revenue:	$ 3,305.57

USE OF FUNDS:

Budgeted Expenditures:	
General Supplies	$ 200.00
T-shirts	200.00
Food/ treats/ drinks/ refreshments	100.00
Student incentives	100.00
Trip fees and expenses, airfare, hotel	750.00
Groceries for cultural cuisine cooking days	200.00
Scholarships	200.00
Field Trips	200.00
Fundraiser expenses	100.00
Donations	100.00
Total Budgeted Expenditures:	$ 2,150.00

Ending Budgeted Balance $ 1,155.57

Signature of Teacher/Sponsor Joanna Couch

Signature of Principal Tiffani Cooper

Date 4-28-26 4/1/2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name OHS Robotics **Account #** 837

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	S	1,018.72
Budgeted Sources of Revenue:		
Fees/Dues/Registration		1,000.00
Donations		1,500.00
Commissions		150.00
Spirit Wear		250.00
Total Budgeted Revenue:	S	3,918.72

USE OF FUNDS:

Budgeted Expenditures:		
Spirit Wear	S	250.00
Supplies		1,000.00
Fees/Dues/Registrations		200.00
Student/staff travel		300.00
Technical services		200.00
Incentives and rewards		100.00
Total Budgeted Expenditures:	S	2,050.00
Ending Budgeted Balance	S	1,868.72

Signature of Teacher/Sponsor N/A

Signature of Principal Tiffani Cox

Date 5.1.2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name LARP Club **Account #** 838

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance as of April 1, 2026	$ 68.35
Budgeted Sources of Revenue:	
Various Fundraisers: Food/Drinks, Merchandise, Spirit Events, Ticket Sales	500.00
Dues, Fees, and Registrations	100.00
Donations	100.00
Commissions	
Total Budgeted Revenue:	$ 768.35

USE OF FUNDS:

Budgeted Expenditures:	
Fundraiser Expenses	$ 100.00
Supplies/ Equipment	100.00
Club Wear/ Gear	100.00
Field Trip expenses	100.00
Student Incentives and Awards	75.00
Donations	
Total Budgeted Expenditures:	$ 475.00
Ending Budgeted Balance	$ 293.35

Signature of Teacher/Sponsor Shane Ridenour — Shane Ridenour

Signature of Principal Tiffani Cooper — Tiffani Cooper

Date 5-20-26 — 4/1/2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Drama Productions **Account #** 839

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 20,575.66
Budgeted Sources of Revenue:	
Donations	500.00
Dues/Fees/Memberships/Registrations	8,000.00
Food & Merchandise Sales	1,000.00
Spirit Events	500.00
Spring Trip	20,000.00
T-Shirt Sales	4,000.00
Ticket Sales	6,500.00
Total Budgeted Revenue:	$ 61,075.66

USE OF FUNDS:

Budgeted Expenditures:	
Dues/Fees/Memberships/Registrations	$ 8,000.00
Fundraiser Expenses	600.00
Royalties	3,500.00
Spring Trip	20,000.00
Student Awards/Incentives	1,500.00
T-Shirts	3,800.00
Theatre Supplies	2,000.00
Total Budgeted Expenditures:	$ 39,400.00

Ending Budgeted Balance $ 21,675.66

Signature of Teacher/Sponsor

Signature of Fine Arts Director

Date April 24, 2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 8th Grade **Site #** 610

Account Name Teacher/Staff Appreciation **Account #** 840

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 1,000.00
Budgeted Sources of Revenue:	
District Contribution	1,000.00
Donations	500.00
Total Budgeted Revenue:	$ 2,500.00

USE OF FUNDS:

Budgeted Expenditures:	
Staff Luncheon / Meeting / Conference Nights	$ 1,900.00
Luncheon Supplies	500.00
Total Budgeted Expenditures:	$ 2,400.00
Ending Budgeted Balance	$ 100.00

Signature of Teacher/Sponsor K Montgomery

Signature of Principal

Date 5-7-26

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 8th Grade **Site #** 610

Account Name Site Activity **Account #** 841

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 15,569.82
Budgeted Sources of Revenue:	
Donations / Commissions	2,500.00
Concession Sales	1,000.00
Food / Merchandise Fundraiser	1,000.00
Community Service Projects	500.00
Field Trips	1,000.00
Total Budgeted Revenue:	$ 21,569.82

USE OF FUNDS:

Budgeted Expenditures:	
Instructional Materials	$ 700.00
Student Incentives	500.00
Fundraiser Expenses	500.00
Subscriptions	100.00
Classroom Supplies	1,000.00
Office Supplies	500.00
Concession Items	699.00
Food & Merchandise	500.00
Community Service Expenditures	500.00
Repairs & Maintenance	500.00
Furniture & Fixtures	500.00
Professional Development	1,000.00
Field Trip Expenses	1,000.00
Dues, Fees & Registrations	1,000.00
Total Budgeted Expenditures:	$ 8,999.00
Ending Budgeted Balance	$ 12,570.82

Signature of Teacher/Sponsor K Montgomery

Signature of Principal

Date 5-7-25

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 8th Grade **Site #** 610

Account Name Student Council **Account #** 842

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 5,664.12
Budgeted Sources of Revenue:	
Donations	500.00
Food / Merchandise Fundraisers	3,000.00
Shirts	400.00
Community Service Projects	500.00
Dance Tickets	3,500.00
Spirit Day Events	2,000.00
Total Budgeted Revenue:	$ 15,564.12

USE OF FUNDS:

Budgeted Expenditures:	
Food / Merchandise Fundraiser Expenses	$ 2,000.00
Supplies for Meetings, Activities and Events	3,000.00
Student Incentives	1,000.00
Shirts	400.00
Educational / Classroom Materials	4,000.00
Equipment Repair	500.00
OEF Basket	500.00
Community Service Expenditures	500.00
Promotional Supplies	500.00
Decorations	500.00
Total Budgeted Expenditures:	$ 12,900.00

Ending Budgeted Balance $ 2,664.12

Signature of Teacher/Sponsor Jillie Chaney

Signature of Principal

Date 5-5-26

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 8th Grade **Site #** 610

Account Name FACS **Account #** 844

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 3,970.15
Budgeted Sources of Revenue:	
Food / Merchandise Sales	2,000.00
Dues, Fees & Registrations	2,500.00
Donations	500.00
Food / Merchandise Fundraisers	1,500.00
Total Budgeted Revenue:	$ 10,470.15

USE OF FUNDS:

Budgeted Expenditures:	
Food Lab / Sewing Lab Expenses	$ 1,500.00
Classroom / Education Supplies	2,500.00
Upkeep of Equipment	500.00
Cooking Equipment & Disposables	1,000.00
Student Incentives	500.00
Poster Printer / Sewing Supplies	500.00
Maintenance & Repairs	500.00
Fundraiser Expenses	500.00
Dues, Fees & Registrations	200.00
Total Budgeted Expenditures:	$ 7,700.00
Ending Budgeted Balance	$ 2,770.15

Signature of Teacher/Sponsor Megan Hulse

Signature of Principal

Date 5-7-26

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 8th Grade **Site #** 610

Account Name Yearbook **Account #** 845

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 640.40
Budgeted Sources of Revenue:	
Yearbook Sales	3,000.00
Picture Commission	1,750.00
Food / Merchandise Fundraisers	200.00
Donations	500.00
Ad Sales	200.00
Dues and Fees	300.00
Total Budgeted Revenue:	$ 6,590.40

USE OF FUNDS:

Budgeted Expenditures:	
Fundraiser Expenses	$ 200.00
Student Incentive / Awards	1,000.00
Classroom Supplies	500.00
Yearbooks	4,250.00
Total Budgeted Expenditures:	$ 5,950.00

Ending Budgeted Balance $ 640.40

Signature of Teacher/Sponsor

Signature of Principal

Date 5-7-25

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 8th Grade **Site #** 610

Account Name Art **Account #** 848

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 3,611.99
Budgeted Sources of Revenue:	
Food / Merchandise Fundraisers	500.00
Donations	500.00
Fees / Dues	1,800.00
Field Trip Fees	500.00
Total Budgeted Revenue:	$ 6,911.99

USE OF FUNDS:

Budgeted Expenditures:	
Classroom Supplies / Educational Materials	$ 2,900.00
Contest Entry	500.00
Fundraiser Expenses	250.00
Field Trip Expenses	500.00
Student Incentives	500.00
Total Budgeted Expenditures:	$ 4,650.00
Ending Budgeted Balance	$ 2,261.99

Signature of Teacher/Sponsor Julia Beck

Signature of Principal

Date 3/5/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 8th Grade **Site #** 610

Account Name Spanish / Foreign Language **Account #** 849

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 2,765.93
Budgeted Sources of Revenue:	
Food / Merchandise Fundraisers	500.00
Fees / Dues	1,500.00
Fundraisers	1,000.00
Field Trip Fees	
Total Budgeted Revenue:	$ 5,765.93

USE OF FUNDS:

Budgeted Expenditures:	
Classroom Supplies / Educational Materials	$ 1,950.00
Fundraiser Expenses	500.00
Student Incentives	700.00
Decorations for Events	400.00
Field Trip Expenses	
Total Budgeted Expenditures:	$ 3,550.00

Ending Budgeted Balance $ 2,215.93

Signature of Teacher/Sponsor

Signature of Principal

Date 5-7-24

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 8th Grade **Site #** 610

Account Name Archery **Account #** 850

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ -
Budgeted Sources of Revenue:	
Jersey Sales	1,060.00
Total Budgeted Revenue:	$ 1,060.00

USE OF FUNDS:

Budgeted Expenditures:	
Jersey Purchases	$ 1,060.00
Total Budgeted Expenditures:	$ 1,060.00
Ending Budgeted Balance	$ -

Signature of Teacher/Sponsor

Signature of Principal

Date 5-7-26

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 8th Grade **Site #** 610

Account Name Robotics **Account #** 851

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 24.62
Budgeted Sources of Revenue:	
Food / Merchandise Fundraiser	200.00
Robotic Fees	750.00
T-Shirts	1,200.00
Total Budgeted Revenue:	$ 2,174.62

USE OF FUNDS:

Budgeted Expenditures:	
Fundraiser Expenses	$ 100.00
Student Incentives	300.00
T-Shirts	1,200.00
Entry Fees	100.00
Educational Materials	400.00
Total Budgeted Expenditures:	$ 2,100.00
Ending Budgeted Balance	$ 74.62

Signature of Teacher/Sponsor

Signature of Principal

Date 5-7-26

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 8th Grade **Site #** 610

Account Name Computer **Account #** 853

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 651.42
Budgeted Sources of Revenue:	
Food / Merchandise Fundraisers	900.00
Donations	200.00
Field Trip Fees	500.00
Dues and Fees	750.00
Total Budgeted Revenue:	$ 3,001.42

USE OF FUNDS:

Budgeted Expenditures:	
Education Materials	$ 500.00
Software for Editing Photo / Coding	500.00
Equipment Repair	500.00
Field Trip Fees	500.00
Fundraiser Expenses	100.00
Student Incentive / Awards	200.00
Total Budgeted Expenditures:	$ 2,300.00
Ending Budgeted Balance	$ 701.42

Signature of Teacher/Sponsor

Signature of Principal

Date 5-7-26

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 8th Grade **Site #** 610

Account Name English **Account #** 855

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 114.52
Budgeted Sources of Revenue:	
Food/Merchandise Fundraisers	750.00
Donations	1,000.00
Field Trips	200.00
Total Budgeted Revenue:	$ 2,064.52

USE OF FUNDS:

Budgeted Expenditures:	
Field Trip Expenses	$ 200.00
Fundraiser Expenses	250.00
Classroom/Instructional Supplies	1,100.00
Student Incentives/Awards	500.00
Total Budgeted Expenditures:	$ 2,050.00
Ending Budgeted Balance	$ 14.52

Signature of Teacher/Sponsor

Signature of Principal

Date 5/1/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 8th Grade **Site #** 610

Account Name Teacher's Welfare **Account #** 856

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 503.12
Budgeted Sources of Revenue:	
Donations	800.00
Vending Machine Commissions	200.00
Teacher's Dues	1,000.00
Total Budgeted Revenue:	$ 2,503.12

USE OF FUNDS:

Budgeted Expenditures:	
Supplies	$ 750.00
Teacher of the Year Expenses	250.00
Teacher Gifts / Awards	500.00
Food & Supplies for Staff Meetings / Faculty Meals / Celebrations	1,000.00
Total Budgeted Expenditures:	$ 2,500.00
Ending Budgeted Balance	$ 3.12

Signature of Teacher/Sponsor Brandy N. Runos

Signature of Principal

Date 5-7-26

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 7th Grade **Site #** 510

Account Name STEM **Account #** 857

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 30.12
Budgeted Sources of Revenue:	
Dues	3,000.00
Total Budgeted Revenue:	$ 3,030.12

USE OF FUNDS:

Budgeted Expenditures:	
Class Supplies	1,350.00
Total Budgeted Expenditures:	$ 1,350.00
Ending Budgeted Balance	$ 1,680.12

Signature of Teacher/Sponsor Allison Terry

Signature of Principal J. Eric Nantois

Date 04/28/2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 8th Grade **Site #** 610

Account Name FCCLA **Account #** 858

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$	13,673.52
Budgeted Sources of Revenue:		
Food / Merchandise Fundraiser		11,153.41
Donations		1,000.00
Dues & Fees		1,300.00
FCCLA Shirts		200.00
Field Trips		200.00
State Convention		300.00
Registration Fees		600.00
Total Budgeted Revenue:	$	28,426.93

USE OF FUNDS:

Budgeted Expenditures:		
FCCLA Official Dress / Meeting Dress	$	200.00
Supplies & Equipment		300.00
Convention Expenses		750.00
FCCLA Shirt Sales		100.00
Fundraiser Expenses		2,000.00
Field Trips		200.00
Community Service Project Expenses		200.00
Student Incentives		200.00
Project / Classroom Supplies / Meeting Supplies		1,000.00
Conference / Workshop Expenses		1,000.00
Total Budgeted Expenditures:	$	5,950.00
Ending Budgeted Balance	$	22,476.93

Signature of Teacher/Sponsor Meganthulk

Signature of Principal

Date 5-7-26

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 8th Grade **Site #** 610

Account Name PE / Strength & Conditioning **Account #** 859

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 300.42
Budgeted Sources of Revenue:	
Food / Merchandise Fundraiser	500.00
Donations	500.00
Dues & Fees	2,600.00
Total Budgeted Revenue:	$ 3,900.42

USE OF FUNDS:

Budgeted Expenditures:	
Supplies & Equipment	$ 1,800.00
Fundraiser Expenses	200.00
Total Budgeted Expenditures:	$ 2,000.00
Ending Budgeted Balance	$ 1,900.42

Signature of Teacher/Sponsor M Cantrell

Signature of Principal

Date 5-7-26

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 8th Grade **Site #** 610

Account Name STEM **Account #** 860

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 831.09
Budgeted Sources of Revenue:	
STEM Fees	1,000.00
T-Shirts	400.00
Total Budgeted Revenue:	$ 2,231.09

USE OF FUNDS:

Budgeted Expenditures:	
Consumable Materials / Classroom Supplies	$ 1,440.00
T-Shirts	400.00
Total Budgeted Expenditures:	$ 1,840.00
Ending Budgeted Balance	$ 391.09

Signature of Teacher/Sponsor

Signature of Principal

Date 5-7-26

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 7th Grade **Site #** 510

Account Name School Activity **Account #** 861

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 21,991.24
Budgeted Sources of Revenue:	
Food/Merchandise Fund Raiser	2,000.00
Donations	1,000.00
Dues/Fees	1,000.00
Comissions	1,000.00
Total Budgeted Revenue:	$ 26,991.24

USE OF FUNDS:

Budgeted Expenditures:	
Student Activites	$ 2,000.00
Office Supplies	1,000.00
Fundraiser Expenses	1,000.00
Classroom supplies	500.00
Repairs/Maintence	500.00
Professional Development Expenses	500.00
Rewards/Expenses	500.00
Student AId	500.00
Dues/Memberships/fees	
Furniture and Fixtures	3,000.00
Total Budgeted Expenditures:	$ 9,500.00

Ending Budgeted Balance $ 17,491.24

Signature of Teacher/Sponsor J. Eric Nutter

Signature of Principal J. Eric Nutter

Date 4/28/2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 7th Grade **Site #** 510

Account Name Yearbook **Account #** 862

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 2,547.54
Budgeted Sources of Revenue:	
Yearbook Sales	16,875.00
Total Budgeted Revenue:	$ 19,422.54

USE OF FUNDS:

Budgeted Expenditures:	
Yearbook Expenses	16,500.00
Classroom Supplies	300.00
Total Budgeted Expenditures:	$ 16,800.00
Ending Budgeted Balance	$ 2,622.54

Signature of Teacher/Sponsor Ashley Bracciaglia

Signature of Principal J. Eric Nutter

Date 04/28/2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 7th Grade **Site #** 510

Account Name Foreighn Language Spanish **Account #** ~~869~~ 863

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 524.25
Budgeted Sources of Revenue:	
Supply Fee	1,350.00
Total Budgeted Revenue:	$ 1,874.25

USE OF FUNDS:

Budgeted Expenditures:	
Classroom supplies	$ 1,400.00
Culture Videos	200.00
Day of the Dead kits	100.00
Cascarones Confetti	100.00
Total Budgeted Expenditures:	$ 1,800.00
Ending Budgeted Balance	$ 74.25

Signature of Teacher/Sponsor Wilcoxen

Signature of Principal J. Eric Nutter

Date 4/28/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 7th Grade **Site #** 510

Account Name Student Council **Account #** 864

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 1,932.05
Budgeted Sources of Revenue:	
Spirit Events	100.00
Food/Merchandise Sales	1,000.00
Donations	100.00
Fundraisers	750.00
Total Budgeted Revenue:	$ 3,882.05

USE OF FUNDS:

Budgeted Expenditures:	
student incentives/awards	400.00
Supplies	200.00
Fundraiser expenses	500.00
Classroom supplies/Teacher wishes	300.00
Conference Dues	500.00
School Recycling Program	250.00
Total Budgeted Expenditures:	$ 2,150.00
Ending Budgeted Balance	$ 1,732.05

Signature of Teacher/Sponsor Jamie Fleming

Signature of Principal J. Eric Nutter

Date 4/28/26 4/28/2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 7th Grade **Site #** 510

Account Name Science **Account #** 866

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 137.11
Budgeted Sources of Revenue:	
Fundraiser	1,500.00
Donations	100.00
Total Budgeted Revenue:	$ 1,737.11

USE OF FUNDS:

Budgeted Expenditures:	
Class Projects/Supplies	500.00
Classroom pet supplies	200.00
Fundraiser expenses	250.00
Total Budgeted Expenditures:	$ 950.00
Ending Budgeted Balance	$ 787.11

Signature of Teacher/Sponsor

Signature of Principal J. Eric Nutter

Date 5/1/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 7th Grade **Site #** 510

Account Name P.E. **Account #** 868

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 3,723.28
Donations	100.00
Fundraiser	500.00
Total Budgeted Revenue:	$ 4,323.28

USE OF FUNDS:

Budgeted Expenditures:

gym supplies	1,000.00
Total Budgeted Expenditures:	$ 1,000.00

Ending Budgeted Balance $ 3,323.28

Signature of Teacher/Sponsor J. Eric Nantois

Signature of Principal Eric Nantois

Date 5/1/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 7th Grade **Site #** 510

Account Name FACS **Account #** 869

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 1,276.67
Budgeted Sources of Revenue:	
Dues, fees, registrations, memberships.	3,000.00
Donations	1,000.00
Merchandise sales	1,000.00
Total Budgeted Revenue:	$ 6,276.67

USE OF FUNDS:

Budgeted Expenditures:	
Class Projects/Supplies	1,350.00
Student incentives/Awards	500.00
Fundraiser expenses	250.00
Dues, fees, registrations, memberships.	3,000.00
Total Budgeted Expenditures:	$ 5,100.00
Ending Budgeted Balance	$ 1,176.67

Signature of Teacher/Sponsor

Signature of Principal J. Erin Nutter

Date 04/28/2

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 7th Grade **Site #** 510

Account Name Teacher Appreciation **Account #** 870

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 178.65
Budgeted Sources of Revenue:	
District Provides	1,000.00
Total Budgeted Revenue:	$ 1,178.65

USE OF FUNDS:

Budgeted Expenditures:	
Meals, Snacks/Paper Supplies for Teachers	$ 1,100.00
Total Budgeted Expenditures:	$ 1,100.00
Ending Budgeted Balance	$ 78.65

Signature of Teacher/Sponsor J. Eric Nutter

Signature of Principal J. Eric Nutter

Date 04/28/2026 4/28/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 7th Grade **Site #** 510

Account Name Teacher Welfare **Account #** 871

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	
Budgeted Sources of Revenue:	
Teacher Contributions	200.00
Donations	500.00
Total Budgeted Revenue:	$ 700.00

USE OF FUNDS:

Budgeted Expenditures:	
Teacher Rewards/Celebrations	500.00
LoungeSupplies	100.00
Total Budgeted Expenditures:	$ 600.00
Ending Budgeted Balance	$ 100.00

Signature of Teacher/Sponsor J. Eric Nutter

Signature of Principal J. Eric Nutter

Date 04/28/2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 7th Grade **Site #** 510

Account Name NJHS **Account #** 872

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 1,519.33
Budgeted Sources of Revenue:	
Dues	1,000.00
T-shirt money	1,200.00
Total Budgeted Revenue:	$ 3,719.33

USE OF FUNDS:

Budgeted Expenditures:	
T-shirt	$ 1,200.00
Service Project Expenses	400.00
Induction Expenses	500.00
NASSP dues	300.00
Meals/Snacks	250.00
Total Budgeted Expenditures:	$ 2,650.00
Ending Budgeted Balance	$ 1,069.33

Signature of Teacher/Sponsor

Signature of Principal J. Eric Nutter

Date 4/28/26 4/28/2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 7th Grade **Site #** 510

Account Name Media Center **Account #** 874

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 3,684.94
Budgeted Sources of Revenue:	
Book Fair	1,500.00
Food and Merchandise sales	1,000.00
Donations	500.00
Fundraiser	1,000.00
Lost books	100.00
Total Budgeted Revenue:	$ 7,784.94

USE OF FUNDS:

Budgeted Expenditures:	
Book Fair	100.00
Student incentives/rewards	1,000.00
Book Collections Supplies	500.00
Food and Merchadise	500.00
Party Supplies-Food/Decor	300.00
Books	1,000.00
Fund raiser expenses	500.00
Total Budgeted Expenditures:	$ 3,900.00
Ending Budgeted Balance	$ 3,884.94

Signature of Teacher/Sponsor Jamie Fleming

Signature of Principal J. Eric Nutter

Date 04/28/2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Barnes **Site #** 105

Account Name Activity **Account #** 875

Fiscal Year 2026-27

RESOURCES:

Beginning cash balance	$ 20,585.00
Budgeted Sources of Revenue:	
Commisions	1,500.00
Student Planner	1,200.00
Dues and Fees collected for field trips, projects, parties, clubs	3,000.00
Other donations	2,000.00
Fundraisers-food & merchandise sales, spirit events	10,000.00
Total Budgeted Revenue:	$ 38,285.00

USE OF FUNDS:

Budgeted Expenditures:	
STEM Materials/Supplies for all classrooms	$ 1,500.00
PE/Music/Technology Equipment	1,000.00
Student Planners	1,200.00
Student Actvities, Projects, trips	3,000.00
On campus enhancements: Leadership, site decor, supplies	2,000.00
Instructional Supplies for Classrooms	3,000.00
Hosting Meetings - food, supplies	300.00
Instructional Theme Days: 100's, holidays, field day, Dr. Seuss	1,000.00
Supplies needed for parent/volunteer event & gift	700.00
Assemblies/Guests/Special Events	1,000.00
Office/Testing Supplies	1,500.00
OEF Basket	300.00
Dues, Fees, Subscriptions, Registrations	5,000.00
Furniture and Fixtures for school spaces	2,000.00
Celebrations/Incentives and Rewards	4,000.00
Therapy Dog/Program Expenses	5,000.00
Fundraiser Expenses	1,000.00
Total Budgeted Expenditures:	$ 33,500.00

Ending Budgeted Balance $ 4,785.00

Signature of Teacher/Sponsor Marrison

Signature of Principal TMarrison

Date 4-30-26

ACTIVITY FUND ACCOUNT BUDGET

School Name Barnes **Site #** 105

Account Name ALL IN **Account #** 876

Fiscal Year 2026-27

RESOURCES:

Beginning cash balance	$ 300.00
Budgeted Sources of Revenue:	
Fundraisers-food & merch sales, spirit events , yearbook sales	2,000.00
Other Donations	500.00
Total Budgeted Revenue:	$ 2,800.00

USE OF FUNDS:

Budgeted Expenditures:

Items for Teachers such as teacher incentives, tshirts & rewards	1,000.00
Items for Campus such as furniture/fixtures	100.00
Items for Students such as rewards/incentives	100.00
Frundraising expenses	100.00
Total Budgeted Expenditures:	$ 1,300.00
Ending Budgeted Balance	$ 1,500.00

Signature of Teacher/Sponsor T Marquardson

Signature of Principal T Marquardson

Date 4-30-26

ACTIVITY FUND ACCOUNT BUDGET

School Name Barnes **Site #** 105

Account Name Media Center **Account #** 877

Fiscal Year 2026-27

RESOURCES:

Beginning cash balance	$ 20,959.00
Budgeted Sources of Revenue:	
Fundraisers: book fair, food & merchandise sales, spirit events	10,000.00
Donations	1,000.00
Lost book/materials fees	300.00
Total Budgeted Revenue:	$ 32,259.00

USE OF FUNDS:

Budgeted Expenditures:	
Books	$ 2,000.00
Author Visits, Fees, Expenses	1,500.00
Food	200.00
Library Furniture and Fixtures	2,000.00
Misc. Library Supplies	1,000.00
Care and Upkeep of Library	250.00
Professional Development	400.00
Fundraiser Expenses	7,500.00
Student Rewards/incentives	300.00
AV equipment	300.00
Volunter Appreciation	300.00
Decoration, instruction theme materials	500.00
Total Budgeted Expenditures:	$ 16,250.00
Ending Budgeted Balance	$ 16,009.00

Signature of Teacher/Sponsor Hannah Burns

Signature of Principal

Date 4-30-26

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 7th Grade **Site #** 510

Account Name Art **Account #** 879

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 2,005.70
Budgeted Sources of Revenue:	
Class supply fee	5,000.00
Art sale	500.00
Donations	100.00
Field Trip Fee	500.00
Total Budgeted Revenue:	$ 8,105.70

USE OF FUNDS:

Budgeted Expenditures:	
Art supplies	5,500.00
Field trip	500.00
rewards/incentives	200.00
Total Budgeted Expenditures:	$ 6,200.00
Ending Budgeted Balance	$ 1,905.70

Signature of Teacher/Sponsor Brandee Kline

Signature of Principal J. Eric Nutter

Date 04/28/2026 4/28/20

ACTIVITY FUND ACCOUNT BUDGET

School Name Barnes **Site #** 105

Account Name Staff Appreciation **Account #** 880

Fiscal Year 2026-27

RESOURCES:

Beginning cash balance	$ -
Budgeted Sources of Revenue:	
District Allotment	1,000.00
Total Budgeted Revenue:	$ 1,000.00

USE OF FUNDS:

Budgeted Expenditures:	
Food and paper products for staff	1,000.00
Total Budgeted Expenditures:	$ 1,000.00
Ending Budgeted Balance	$ -

Signature of Teacher/Sponsor

Signature of Principal

Date 4/30/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Barnes **Site #** 105

Account Name Music Activity **Account #** 881

Fiscal Year 2026-27

RESOURCES:

Beginning cash balance	$ 34.30
Budgeted Sources of Revenue:	
Recorders	1,500.00
Honor Choir/Musicians Club Fees	1,000.00
Donations	500.00
Food & Merchandise Sales	1,000.00
Total Budgeted Revenue:	$ 4,034.30

USE OF FUNDS:

Budgeted Expenditures:	
Recorders	$ 1,500.00
Honor Choir/Musicians Club Expenses	1,000.00
Student Incentives and Rewards	224.30
Supplies	1,310.00
Total Budgeted Expenditures:	$ 4,034.30
Ending Budgeted Balance	$ -

Signature of Teacher/Sponsor

Signature of Principal

Date 4-30-26

ACTIVITY FUND ACCOUNT BUDGET

School Name Ator Heights Elementary **Site #** 110

Account Name Library Activity **Account #** 882

Fiscal Year 26/27

RESOURCES:

Beginning cash balance	$ 10,613.00
Budgeted Sources of Revenue:	
Read-a-Thon Fundraiser	
Book Fairs (profit 25% cash or 50% product)	4,000.00
Lost & Damaged Books	7,000.00
Donations	400.00
Fundraiser (Food & Merchandise sales, ticket sales, spirit events)	1,000.00
Maker Club Sales	1,000.00
Field Trip Payments	500.00
	600.00
Total Budgeted Revenue:	$ 25,113.00

USE OF FUNDS:

Budgeted Expenditures:	
Book Fair Payments/Products	5,000.00
Books for Book Vending Machine	1,500.00
Books for Library Circulation	750.00
Library Technology: equipment for students self checkout, robots, tonies	2,000.00
Library Furniture/ Displays / Art	2,000.00
Promotional/Programming Library Supplies	500.00
Student Incentives/awards/celebrations	1,500.00
Library Makerspace Supplies for STEAM	300.00
Student Learning Materials/ Supplies/ Subscriptions	500.00
Miscellaneous Library Supplies	200.00
Fundraiser Expenses	500.00
Author / Presenters	1,500.00
Maker Club Supplies	500.00
Field Trip Expenses	1,000.00
Grant Expenses (Playground Storywalk)	7,000.00
Total Budgeted Expenditures:	$ 24,750.00

Ending Budgeted Balance $ 363.00

Signature of Teacher/Sponsor

Signature of Principal

Date 5/5/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Ator Heights Elementary **Site #** 110

Account Name Ator Activity Account **Account #** 883

Fiscal Year 26/27

RESOURCES:

Beginning cash balance	$ 10,925.01
Budgeted Sources of Revenue:	
Commissions	
Donations (Parents, Businesses, Teachers)	1,000.00
Field Trip Fees, Membership Fees, Dues, Competition Fees	1,000.00
Fundraisers (Food & Merchandise sales, tickets sales, spirit events)	1,000.00
Fun Run/5K Fundraiser/Walk-a-thon	6,000.00
	6,000.00
Total Budgeted Revenue:	$ 25,925.01

USE OF FUNDS:

Budgeted Expenditures:	
Student Expenses (entry fees, planners, field trip)	$ 1,000.00
OEF/ Donations/ Non-Profits	300.00
Instructional (Supplies & Resources)	1,500.00
Student Sensory Activity Materials/ STEM	500.00
Repairs & Maintenance	500.00
Furniture/Fixtures	500.00
Printing	250.00
Schoolwide Book Program	1,000.00
Awards & Incentives/ Celebrations / Theme Days	2,000.00
School Promotional Supplies	500.00
Student Clubs / Activities /Events	300.00
Schoolwide Reading Materials for Students	500.00
Subscriptions	1,000.00
Professional Development	500.00
Hosting Meetings - food, supplies	300.00
Fundraiser Expenses	1,000.00
Technology (headphones, microphones, iPads, bots, VR, Carts, Speakers)	1,000.00
Office Supplies	1,000.00
Field Trip, Membership, Competition Expenses	2,000.00
Therapy Dog (Professional training, certfication fees, equipment)	4,000.00
Total Budgeted Expenditures:	$ 19,650.00
Ending Budgeted Balance	$ 6,275.01

Signature of Teacher/Sponsor Kalisha Hang

Signature of Principal Kalisha Hang

Date 4-29-26

ACTIVITY FUND ACCOUNT BUDGET

School Name Ator Heights Elementary **Site #** 110

Account Name PE Activity **Account #** 884

Fiscal Year 26/27

RESOURCES:

Beginning cash balance	$ 1,594.70
Budgeted Sources of Revenue:	
Donations	3,500.00
Fundraiser (Food & Merchandise sales, ticket sales, spirit events)	3,000.00
Total Budgeted Revenue:	$ 8,094.70

USE OF FUNDS:

Budgeted Expenditures:	
PE Equipment (Indoor / Outdoor)	$ 3,000.00
PE Technology (electronics, software)	2,000.00
Student rewards/incentives	1,000.00
Total Budgeted Expenditures:	$ 6,000.00
Ending Budgeted Balance	$ 2,094.70

Signature of Teacher/Sponsor Jennifer Nichols

Signature of Principal Kaliegh Strong

Date 4-29-26

ACTIVITY FUND ACCOUNT BUDGET

School Name Jeff O. Mills Elementary **Site #** 115

Account Name Mills Main Activity **Account #** 887

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 11,796.25
Budgeted Sources of Revenue:	
Yearbooks/Yearbook Ads	2,000.00
Donations	2,000.00
Fundraisers (Spirit Events, Tshirts, recorders, memory books, picture commission)	5,000.00
Fees, Dues, and Registration	2,000.00
Total Budgeted Revenue:	$ 22,796.25

USE OF FUNDS:

Budgeted Expenditures:	
Educational Supplies, Classroom Projects	$ 7,500.00
General Office Expenses	2,000.00
Rewards, Incentives, Student Recognition	1,500.00
Technology (headphones)	1,000.00
Fundraiser Expenses	2,400.00
Fees, Dues, Registration, Memberships	1,000.00
Donations	500.00
Field Trips	2,000.00
Substitute Teachers	500.00
Laminator	3,500.00
Total Budgeted Expenditures:	$ 21,900.00

Ending Budgeted Balance $ 896.25

Signature of Teacher/Sponsor _____

Signature of Principal _____

Date 5/1/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Jeff O. Mills Elementary **Site #** 115

Account Name Student Leadership **Account #** 888

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 1,397.64
Budgeted Sources of Revenue:	
Donations	500.00
Fundraisers (Spirit Events, T-Shirts)	1,900.00
Dues, Fees, Registrations	200.00
Food and Merchandise Sales	500.00
Total Budgeted Revenue:	$ 4,497.64

USE OF FUNDS:

Budgeted Expenditures:	
Fundraiser Expenses	$ 1,900.00
Community Service Project	1,000.00
Student Incentive and Rewards	500.00
Supplies	500.00
Total Budgeted Expenditures:	$ 3,900.00
Ending Budgeted Balance	$ 597.64

Signature of Teacher/Sponsor _____

Signature of Principal _____

Date 5/1/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Jeff O. Mills Elementary **Site #** 115

Account Name Teacher Welfare **Account #** 889

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 3,523.10
Budgeted Sources of Revenue:	
Donations	500.00
Fundraisers	100.00
Spirit Events	200.00
Total Budgeted Revenue:	$ 4,323.10

USE OF FUNDS:

Budgeted Expenditures:	
Teacher meetings, decorations, events, treats	$ 2,000.00
Lounge Supplies	250.00
Donations	500.00
Flowers	100.00
Fundraiser Expenses	500.00
Total Budgeted Expenditures:	$ 3,350.00
Ending Budgeted Balance	$ 973.10

Signature of Teacher Sponsor _____

Signature of Principal _____

Date 5/1/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Jeff O. Mills Elementary **Site #** 115

Account Name Teacher/Staff Appreciation **Account #** 890

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 1.78
Budgeted Sources of Revenue:	
District Funded	998.22
Total Budgeted Revenue:	$ 1,000.00

USE OF FUNDS:

Budgeted Expenditures:	
Food, utensils, and/or paper goods for teacher meetings	$ 1,000.00
Total Budgeted Expenditures:	$ 1,000.00
Ending Budgeted Balance	$ -

Signature of Teacher/Sponsor _____

Signature of Principal Gina Mitchell

Date 5/1/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Jeff O. Mills Elementary **Site#** 115

Account Name Mills Library **Account #** 891

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 5,065.81
Budgeted Sources of Revenue:	
Fundraisers (Book Fairs, food/merch sales, read-a-thon)	15,000.00
Donations	200.00
Lost Books	500.00
Total Budgeted Revenue:	$ 20,765.81

USE OF FUNDS:

Budgeted Expenditures:	
Educational Resources	$ 4,000.00
Promotional Supplies (bookmarks, posters, etc.)	500.00
Library Supplies (tapes, labels, covers, etc)	500.00
Student Rewards/Incentives	500.00
Fundraiser expenses	7,000.00
Library Aides	300.00
Dues, fees, registrations	300.00
3d Printers	2,000.00
Technology (printer ink for office printer)	300.00
Professional Education Services/Guest Speakers	1,500.00
Total Budgeted Expenditures:	$ 16,900.00

Ending Budgeted Balance $ 3,865.81

Signature of Teacher/Sponsor Dana Owens

Signature of Principal

Date 4/30/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Smith **Site #** 120

Account Name Teacher/Staff Appreciation **Account #** 892

Fiscal Year 26-27

RESOURCES:

Beginning cash balance	$ 133.06
Budgeted Sources of Revenue:	
Yearly Allotment (up to)	1,000.00
Donations	10.00
Fundraiser (spirit event/merch sales)	200.00
Total Budgeted Revenue:	$ 1,343.06

USE OF FUNDS:

Budgeted Expenditures:	
Food and paper goods for staff meals	$ 500.00
Total Budgeted Expenditures:	$ 500.00
Ending Budgeted Balance	$ 843.06

Signature of Teacher/Sponsor Allen

Signature of Principal

Date 4-27-2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Smith **Site #** 120

Account Name Activity **Account #** 893

Fiscal Year 26-27

RESOURCES:

Beginning cash balance	$ 24,131.48
Budgeted Sources of Revenue:	
commissions	200.00
Spirit night fundraiser	490.00
Spirit Events	200.00
Fundraiser Food/Merch Sales	1,000.00
Donations	150.00
Dues/Fees/Competitions/Memberships	400.00
Field trips	1,500.00
Yearbook Sales	263.00
Total Budgeted Revenue:	$ 28,334.48

USE OF FUNDS:

Budgeted Expenditures:	
Music Supplies	$ 300.00
Office Supplies	2,500.00
Fundraiser expenses	1,200.00
Student I /Incentives	1,000.00
Classroom Supplies/Snacks/Activities	1,000.00
Subscriptions/Memberships	600.00
Repairs/Maintenance	500.00
Dues and Fees	500.00
CLUB-Communityservice/supplies/comp fees	500.00
Communication/Printing/Binding	1,000.00
Reimbursements	100.00
Student/Staff travel	500.00
STEM Supplies	1,000.00
Yearbook	600.00
Field trip expenses	200.00
Donations	200.00
PD & Subs	200.00
Total Budgeted Expenditures:	$ 12,100.00

Ending Budgeted Balance $ 16,234.48

Signature of Teacher/Sponsor

Signature of Principal

Date 4-27-2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Smith **Site #** 120

Account Name Library **Account #** 894

Fiscal Year 26-27

RESOURCES:

Beginning cash balance	$ 10,875.86
Budgeted Sources of Revenue:	
Donations	100.00
Book Fair	5,420.23
Merch/Food Sales	2,000.00
Lost Books	100.00
Total Budgeted Revenue:	$ 18,496.09

USE OF FUNDS:

Budgeted Expenditures:	
Book Fair Expenses	$ 5,420.23
(REWARDS) teachers,aides,book fairs,fundraisers,reading challenges	400.00
Supplies/STEAM	300.00
Conferences/Workshops	300.00
Subsriptions/Dues	200.00
3D Printers	900.00
Fundraisers expenses	200.00
Author Visits	2,000.00
Books/Ebooks/Supplies	500.00
Total Budgeted Expenditures:	$ 10,220.23
Ending Budgeted Balance	$ 8,275.86

Signature of Teacher/Sponsor Rachel Ciancio

Signature of Principal

Date 4-27-2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Smith **Site #** 120

Account Name Rub Club **Account #** 895

Fiscal Year 26-27

RESOURCES:

Beginning cash balance	$ 23.00
Budgeted Sources of Revenue:	
Donations	100.00
Fundraiser(spirit event,merch/misc sales)	200.00
Total Budgeted Revenue:	$ 323.00

USE OF FUNDS:

Budgeted Expenditures:	
Run and spirit wear	$ 200.00
Armbands and equipment	100.00
Dues and fees	200.00
Fundraiser expenses	100.00
Total Budgeted Expenditures:	$ 600.00
Ending Budgeted Balance	$ (277.00)

Signature of Teacher/Sponsor Morgan Nelson

Signature of Principal

Date 4-27-2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Smith **Site #** 120

Account Name Teachers Welfare **Account #** 897

Fiscal Year 26-27

RESOURCES:

Beginning cash balance	$ 1,729.90
Budgeted Sources of Revenue:	
Fundraiser (spirit event,merch sales)	400.00
OEF Basket	436.75
Donations	50.00
Spirit Wear items	700.00
Total Budgeted Revenue:	$ 3,316.65

USE OF FUNDS:

Budgeted Expenditures:	
Lounge supplies,food,teacher incentives,apprecition, celebration,rewards	$ 500.00
OEF Basket supplies	300.00
TOY flowers	50.00
Spirit wear	400.00
Total Budgeted Expenditures:	$ 1,250.00
Ending Budgeted Balance	$ 2,066.65

Signature of Teacher/Sponsor

Signature of Principal

Date 4-27-2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Hodson Elementary **Site #** 125

Account Name Activity **Account #** 898

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 34,704.91
Budgeted Sources of Revenue:	
Fall & Spring Pictures	3,700.00
Yearbook Sales	1,500.00
Donations (PTO, General Mills Boxtops, Coca-Cola, Casey's, etc)	4,500.00
Fundraisers (Food & Merchandise Sales, Spirit Events, Restaurants, etc)	2,500.00
T-Shirt Sales	1,000.00
Field Trips	6,000.00
Total Budgeted Revenue:	$ 53,904.91

USE OF FUNDS:

Budgeted Expenditures:	
Office Supplies, Warranties, Postage	$ 800.00
Furniture & Fixtures	800.00
Building & Grounds Upkeep	500.00
Playground Upkeep & Equipment	5,000.00
Repair & Maintenance Services	500.00
Dues, Fees, Memberships, Subscriptions, Registrations	1,000.00
Teacher Supplies, Paper, Conference Materials	1,300.00
Instructional Supplies, Books, Software, Online Programs	1,000.00
Teacher Professional Learning Resources	1,000.00
Substitute Pay for Teacher Conferences	1,000.00
Technology Supplies (Wireless Mice, Headphones, etc)	1,500.00
Student Supplies	700.00
Student Activities, Red Ribbon Week Supplies	800.00
Reward Incentives for Students	1,000.00
Field Trip Expenses	6,000.00
T-Shirts	1,000.00
Yearbooks	1,500.00
Fundraiser Expenses	200.00
Therapy Dog Training	2,000.00
Total Budgeted Expenditures:	$ 27,600.00
ENDING BUDGETED BALANCE	$ 26,304.91

Signature of Teacher/Sponsor

Signature of Principal

Date 4/30/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Hodson Elementary **Site #** 125

Account Name Activity **Account #** 899

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 2.21
Budgeted Sources of Revenue:	
Donations	1,000.00
Fundraising (Food, Merchandise, Spirit Sales, Auction, Penny Wars, etc)	1,000.00
Total Budgeted Revenue:	$ 2,002.21

USE OF FUNDS:

Budgeted Expenditures:	
Staff Appreciation Items	500.00
Staff Food & Beverages	$ 200.00
Lounge Supplies	200.00
Total Budgeted Expenditures:	$ 900.00
ENDING BUDGETED BALANCE	$ 1,102.21

Signature of Teacher/Sponsor

Signature of Principal

Date 4/30/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Hodson Elementary **Site #** 125

Account Name Activity **Account #** 900

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 0.83
Budgeted Sources of Revenue:	
Yearly Allocation	1,000.00
Donations	300.00
Commissions	100.00
Total Budgeted Revenue:	$ 1,400.83

USE OF FUNDS:

Budgeted Expenditures:	
Faculty Celebrations, Rewards & Incentives	$ 750.00
Volunteer Appreciation	250.00
Paper Goods	250.00
Total Budgeted Expenditures:	$ 1,250.00
ENDING BUDGETED BALANCE	$ 150.83

Signature of Teacher/Sponsor

Signature of Principal

Date 4/30/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Hodson Elementary **Site #** 125

Account Name Activity **Account #** 901

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 11,554.62
Budgeted Sources of Revenue:	
Scholastic Book Fairs	15,000.00
Seasonal Food/Home Decor Fundraiser	10,000.00
Read-a-thon	-
Lost/Damaged Books	200.00
Donations	500.00
OEF Gala Basket	600.00
Total Budgeted Revenue:	$ 37,854.62

USE OF FUNDS:

Budgeted Expenditures:	
Scholastic Book Fair Expenses	$ 15,000.00
Fundraising Expenses	1,500.00
Physical Book Purchases	1,000.00
Online Audio/E-Books	500.00
Furniture	1,000.00
Library Supplies (Labels, Book Tape, Stands, etc)	1,000.00
Extension Activity Supplies (HangOUT Spot, Reading Nook, Enrichment)	3,000.00
Student Celebrations, Awards & Incentives	2,200.00
Author Visits	1,500.00
OEF Gala Basket	600.00
Total Budgeted Expenditures:	$ 27,300.00

ENDING BUDGETED BALANCE $ 10,554.62

Signature of Teacher/Sponsor Michelle C. Fankhauser

Signature of Principal

Date 4/30/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Hodson Elementary **Site #** 125

Account Name Activity **Account #** 902

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 711.87
Budgeted Sources of Revenue:	
Donations	700.00
Total Budgeted Revenue:	$ 1,411.87

USE OF FUNDS:

Budgeted Expenditures:	
Instructional Materials	$ 400.00
Super Kids Day Supplies	200.00
Awards	200.00
Total Budgeted Expenditures:	$ 800.00
ENDING BUDGETED BALANCE	$ 611.87

Signature of Teacher/Sponsor

Signature of Principal

Date 4/30/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Hodson Elementary **Site #** 125

Account Name Activity **Account #** 903

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 725.85
Budgeted Sources of Revenue:	
Merchandise Sales	4,050.00
Dues, Fees, Memberships, Registrations	2,060.00
Donations	400.00
Field Trips	500.00
Fundraisers	1,000.00
Total Budgeted Revenue:	$ 8,735.85

USE OF FUNDS:

Budgeted Expenditures:	
Music Supplies	300.00
Hodson Harmonics Expenses	1,000.00
Circle the State Music	240.00
Dues, Fees, Memberships, Registrations	2,060.00
Student Incentives	500.00
Field Trips	500.00
Fundraiser Expenses	2,950.00
Total Budgeted Expenditures:	$ 7,550.00

ENDING BUDGETED BALANCE $ 1,185.85

Signature of Teacher/Sponsor Rebecca Shackelford

Signature of Principal

Date 4/30/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Northeast **Site #** 135

Account Name Teacher/Staff Appreciation - Food Fund **Account #** 904

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 200.00
Budgeted Sources of Revenue:	
Pepsi Allotment from district	1,000.00
Total Budgeted Revenue:	$ 1,200.00

USE OF FUNDS:

Budgeted Expenditures:	
Food/beverage for staff	$ 800.00
Paper good for serving	200.00
Teacher Appreciation Week Food/Meals	190.00
Total Budgeted Expenditures:	$ 1,190.00

Ending Budgeted Balance $ 10.00

Signature of Teacher/Sponsor Michelle Million

Signature of Principal Michelle Million

Date 4/27/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Northeast **Site #** 135

Account Name Activity **Account #** 905

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 30,655.06
Budgeted Sources of Revenue:	
Commissions: picture/yearbooks sales	5,000.00
Donations	100.00
Dues, memberships, subscriptions, etc	3,000.00
Fundraising: food, merchandise, school dance, auction, penny wars, spirit sales, etc	2,000.00
Commission: vending	200.00
Total Budgeted Revenue:	$ 40,955.06

USE OF FUNDS:

Budgeted Expenditures:	
Instructional: supplies/resources	$ 4,000.00
Fees: field trips, admission, activities	5,000.00
Student tools/resources/supplies	2,500.00
Technology- Robots, coding, headphones, etc.	3,000.00
Student incentives/rewards	3,000.00
Building & Ground Improvements	1,000.00
General Office Supplies	1,200.00
Donations: OEF Basket	400.00
Professional Devleopment	2,000.00
Fundraiser Expenses	500.00
Donations general	1,000.00
Furniture and Fixtures	1,000.00
Repair and Maintenance	1,000.00
Speakers, music & program supplies, etc	1,000.00
Special presentations for students- example zoo, authors, etc.	1,000.00
Total Budgeted Expenditures:	$ 27,600.00

Ending Budgeted Balance $ 13,355.06

Signature of Teacher/Sponsor Michelle Million

Signature of Principal *Michelle Million*

Date 4/27/20

ACTIVITY FUND ACCOUNT BUDGET

School Name Northeast **Site #** 135

Account Name Teaher Welfare **Account #** 906

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 96.26
Budgeted Sources of Revenue:	
Commission: vending	200.00
Fundrasing: food, merchandise, school dance, auction, penny wars, spirit sales, etc	1,000.00
Total Budgeted Revenue:	$ 1,296.26

USE OF FUNDS:

Budgeted Expenditures:	
Staff Food/beverage	$ 200.00
Staff Appreciation Items	500.00
Lounge Supplies (paper/plastic plates etc)	200.00
Total Budgeted Expenditures:	$ 900.00

Ending Budgeted Balance $ 396.26

Signature of Teacher/Sponsor Michelle Million

Signature of Principal Michelle Million

Date 4/27/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Northeast **Site #** 135

Account Name Northeast Library Activity Fund **Account #** 907

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	23,202.48
Budgeted Sources of Revenue:	
Fundraiser - Read-a-thon	5,000.00
Book Fairs (profit 25% cash or 50% product)	18,000.00
Fundraiser - 3D Prints	5,000.00
Donations	700.00
Lost Books	200.00
Total Budgeted Revenue:	$ 52,102.48

USE OF FUNDS:

Budgeted Expenditures:	
Books	1,000.00
Fundraiser - Prizes	2,000.00
Book Fair Payments/Products	15,000.00
Student Incentives/Rewards	4,000.00
Library Supplies	5,000.00
Furniture	3,000.00
Field Trips	5,000.00
Online Resources (subscriptions)	1,000.00
Instructional Supplies/Resources	1,000.00
Technology/STEAM Materials - 3D printer materials etc.	7,000.00
BizTown $30 Per Kid -5th Grade	3,000.00
Margaret Clauder - Mother Goose	1,025.00
Assemblies or Presenters	1,500.00
Author Visits	1,500.00
Tulsa Zoo - Multiple Grade Levels	600.00
Musical at Tulsa PAC	1,000.00
Music - Stage props	500.00
Music - Show music and Circle the State	300.00
Total Budgeted Expenditures:	$ 53,425.00

Ending Budgeted Balance $ 21,879.96

Signature of Teacher/Sponsor Michelle Million

Signature of Principal *Michelle Million*

Date 4/27/2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Bailey Elementary **Site #** 130

Account Name Main Activity **Account #** 911

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 18,982.22
Budgeted Sources of Revenue:	
Fundraisers: picture/yearbook sales, food sales, product sales, $1 days, coin drives	5,000.00
Donations	1,000.00
Due, Fees, Memberships, Registrations	2,000.00
Product Sales: shirts, instruments, materials	1,000.00
Spirit Night Commissions	1,000.00
Total Budgeted Revenue:	$ 28,982.22

USE OF FUNDS:

Budgeted Expenditures:	
Instructional: Supplies/Resources	$ 2,000.00
Dues, fees, memberships, registrations, subscriptions	2,000.00
Fundraiser Expenses	750.00
Student Items: shirts/resources/supplies/equipment	2,000.00
Technology: headphones, microphones, bots, VR, carts, speakers & software subscriptions	2,000.00
Furniture and Fixtures	2,000.00
Maintenance and Repairs	1,000.00
Student Incentives/Rewards	2,000.00
Professional Development	1,000.00
Donations: OEF, Non-Profits	300.00
Field Trips	1,000.00
WATCH D.O.G.S Program	350.00
GE Model School Celebration	300.00
Total Budgeted Expenditures:	$ 16,700.00

Ending Budgeted Balance $ 12,282.22

Signature of Teacher/Sponsor Tiffanie Palmer

Signature of Principal Tiffanie Palmer

Date 5/1/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Bailey Elementary **Site #** 130

Account Name Teacher Welfare **Account #** 912

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 3,864.63
Budgeted Sources of Revenue:	
Fundraisers: $1 days, Spirit Nights, product sales (specific to staff)	5,000.00
Donations	500.00
Total Budgeted Revenue:	$ 9,364.63

USE OF FUNDS:

Budgeted Expenditures:	
Staff Appreciation Items	$ 1,000.00
Lounge Supplies - Paper Goods, Serving Items	200.00
Staff Meals/Snacks/Celebrations	1,000.00
Decorations for Meals/Celebrations	100.00
Total Budgeted Expenditures:	$ 2,300.00
Ending Budgeted Balance	$ 7,064.63

Signature of Teacher/Sponsor Stephanie Palmer

Signature of Principal Stephanie Palmer

Date 5/11/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Bailey Elementary **Site #** 130

Account Name Library **Account #** 914

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 6,565.92
Budgeted Sources of Revenue:	
Fundraisers: bookfairs, food/merchandise sales	15,000.00
Donations	2,000.00
Fees: Lost of damaged books	400.00
Total Budgeted Revenue:	$ 23,965.92

USE OF FUNDS:

Budgeted Expenditures:	
Books	$ 4,000.00
Bookfair Payments	9,000.00
Fundraiser Expenses	1,000.00
Student Incentives	1,000.00
Library Office Supplies	300.00
STEM/STEAM Materials	1,000.00
Furniture and Fixtures	1,000.00
Technology Devices/Accessories: iPads, VR headsets, headphones, cases, charge carts	1,500.00
Guest Speakers/Authors	3,000.00
Total Budgeted Expenditures:	$ 21,800.00
Ending Budgeted Balance	$ 2,165.92

Signature of Teacher/Sponsor

Signature of Principal

Date 5/1/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Bailey Elementary **Site #** 130

Account Name Teacher/Staff Appreciation - Food Fund **Account #** 915

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	
Budgeted Sources of Revenue:	
Allocation from district	1,000.00
Total Budgeted Revenue:	$ 1,000.00

USE OF FUNDS:

Budgeted Expenditures:	
Food/Beverage/Snacks/Paper Goods and Serving Items for Staff	$ 1,000.00
Total Budgeted Expenditures:	$ 1,000.00
Ending Budgeted Balance	$ -

Signature of Teacher/Sponsor Tiffani Palmer

Signature of Principal Tiffani Palmer

Date 9/1/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 8th grade **Site #** 610

Account Name Library **Account #** 924

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 3,000.00
Budgeted Sources of Revenue:	
Scholastic Book Fair	2,562.46
Food/Merchandise	148.37
Fines/Fees	100.00
Lost Books	140.90
Community Service Projects	100.00
Donatios	100.00
Total Budgeted Revenue:	$ 6,151.73

USE OF FUNDS:

Budgeted Expenditures:	
Scholastic	$ 2,362.66
Promotional supplies	300.00
Classroom Supplies	200.00
Maintenance and repair	250.00
Junior Library Guild	800.00
Fundraiser Expenses	491.63
Total Budgeted Expenditures:	$ 4,404.29

Ending Budgeted Balance $ 1,747.44

Signature of Teacher/Sponsor

Signature of Principal

Date 5-12-26

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 8th Grade **Site #** 610

Account Name NJHS **Account #** 926

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 2,718.25
Budgeted Sources of Revenue:	
Food / Merchandise Fundraisers	1,000.00
Donations	200.00
Dues, Fees, & Registrations	750.00
Tshirt Fundraiser	1,100.00
Spirit Events	1,500.00
Total Budgeted Revenue:	$ 7,268.25

USE OF FUNDS:

Budgeted Expenditures:	
Dues, Fees, & Registrations	$ 385.00
Fundraisers	500.00
Supplies	500.00
Tshirts	700.00
Student Incentives	400.00
Fieldtrip Expenses	450.00
Induction Supplies	300.00
Total Budgeted Expenditures:	$ 3,235.00
Ending Budgeted Balance	$ 4,033.25

Signature of Teacher/Sponsor

Signature of Principal

Date 4/30/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso 8th Grade **Site #** 610

Account Name Science **Account #** 927

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 24.07
Budgeted Sources of Revenue:	
Donations	3,000.00
Total Budgeted Revenue:	$ 3,024.07

USE OF FUNDS:

Budgeted Expenditures:	
Classroom Supplies	$ 1,000.00
Lab Equipment	1,000.00
Consumables	1,000.00
Total Budgeted Expenditures:	$ 3,000.00

Ending Budgeted Balance $ 24.07

Signature of Teacher/Sponsor

Signature of Principal

Date 5-7-26

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso Public Schools **Site #** 050

Account Name Special Education **Account #** 929

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 207,786.95
Budgeted Sources of Revenue:	
Total Budgeted Revenue:	$ 207,786.95

USE OF FUNDS:

Budgeted Expenditures:	
Transition Team Activities	2,000.00
Supplies and Materials	30,000.00
Professional Development - Workshops and Trainings	5,000.00
Adaptive Equipment and Materials	22,000.00
Curriculum	27,000.00
General Office Expenses	3,500.00
Technology - iPads, Laptops, etc.	10,000.00
Adult Transition Program: Appliances, fixtures, furniture	106,286.95
Laundry, cleaning, diswashing, household supplies	
including pots, pans, dishes, silverware, etc.	
Food for Cooking Units	
Professional Services including gas, electrical, and plumbing	
Snacks, rewards, and incentives for students	
Field Trips and fees	
Refreshments for Team meetings including food and paper goods	2,000.00
Total Budgeted Expenditures:	$ 207,786.95

Ending Budgeted Balance $ -

Signature of Teacher/Sponsor Charlene Rine 4-23-26

Signature of Principal _____

Date _____

ACTIVITY FUND ACCOUNT BUDGET

School Name Ator Heights Elementary **Site #** 110

Account Name Staff Appreciation **Account #** 930

Fiscal Year 26/27

RESOURCES:

Beginning cash balance	$ 36.00
Budgeted Sources of Revenue:	
District Allotment	1,000.00
Donations	500.00
Total Budgeted Revenue:	$ 1,536.00

USE OF FUNDS:

Budgeted Expenditures:	
Food and paper products for Staf Appreciation / Celebrations	1,500.00
Total Budgeted Expenditures:	$ 1,500.00

Ending Budgeted Balance $ 36.00

Signature of Teacher/Sponsor Kalissa Stanz

Signature of Principal Kalissa Stanz

Date 4-29-26

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso Public Schools **Site #** 050

Account Name District Special Olympics **Account #** 932

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 99,433.92
Budgeted Sources of Revenue:	
Donations/Fundraisers	20,000.00
Total Budgeted Revenue:	$ 119,433.92

USE OF FUNDS:

Budgeted Expenditures:

Special Olympics - Competition-Dues, fees, housing & lodging	35,000.00
Competition clothing for students and coaches	20,000.00
Food including fundraiser expenses	12,000.00
Supplies	11,293.75
Equipment	24,140.17
Technology: Create a Domain	2,000.00
Technology: Hardware, software, and all other technology related supplies	15,000.00
Total Budgeted Expenditures:	$ 119,433.92

Ending Budgeted Balance $ -

Signature of Teacher/Sponsor Charlene Duncan 4-23 26

Signature of Principal _____

Date _____

ACTIVITY FUND ACCOUNT BUDGET

School Name Ram Academy **Site #** 715

Account Name Activity **Account #** 933

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$	3,528.16
Budgeted Sources of Revenue:		
Vending commissions		800.00
Donations		2,000.00
Food/merchandise sales		5,000.00
Total Budgeted Revenue:	$	11,328.16

USE OF FUNDS:

Budgeted Expenditures:		
Field trips	$	500.00
Office supplies/decorations		300.00
Flowers and balloons		200.00
Food		1,000.00
Rentals		200.00
Graduation supplies		100.00
Books		100.00
Classroom, hall, lobby supplies		500.00
Student festivities		500.00
Student incentives and awards		1,000.00
Donations		200.00
Student school spirit apparel		500.00
Student welfare items		500.00
Student lounge equipment		500.00
Fundraisers		4,000.00
Professional Development		100.00
Student Scholarship Fund		500.00
Total Budgeted Expenditures:	$	10,700.00

Ending Budgeted Balance $ 628.16

Signature of Teacher/Sponsor

Signature of Principal

Date 5/11/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso Indian Education - ESC **Site #** ESC

Account Name Indian Education **Account #** 934

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 4,700.00
Budgeted Sources of Revenue:	
Donations	3,000.00
Food and merchandise sales	1,500.00
Concession sales	500.00
Dues and Fees	500.00
Services Rendered	1,500.00
Total Budgeted Revenue:	$ 11,700.00

USE OF FUNDS:

Budgeted Expenditures:	
Educational/Cultural supplies	$ 200.00
Program honorariums, incentives and awards	500.00
Charitable Donations, Bereavement, Travel, Hardship	250.00
Furniture, fixtures, décor	200.00
Scholarships	1,000.00
Student Fees, Dues, College Tests, Postage	200.00
Professional Development Services	200.00
Registrations and Travel	1,000.00
Fundraiser Supplies and Expenses	4,000.00
General office and instructional supplies	200.00
Reimbursements	200.00
Technical Services	500.00
Community Service Projects	1,000.00
Program Apparel & Promotional	2,000.00
Total Budgeted Expenditures:	$ 11,450.00
Ending Budgeted Balance	$ 250.00

Signature of Teacher/Sponsor

Signature of Principal

Date 5/4/26

ACTIVITY FUND ACCOUNT BUDGET

School Name District Services **Site #** 050

Account Name Staff Appreciation **Account #** 938

Fiscal Year 2027

RESOURCES:

Beginning cash balance	$ 3,685.53
Budgeted Sources of Revenue:	
Allotment	3,000.00
Donations	100.00
Total Budgeted Revenue:	$ 6,785.53

USE OF FUNDS:

Budgeted Expenditures:	
Food and Paper goods for staff	$ 3,000.00
Total Budgeted Expenditures:	$ 3,000.00

Ending Budgeted Balance $ 3,785.53

Signature of Teacher/Sponsor Cherie Vanlandingham

Signature of Principal

Date 5-1-26

ACTIVITY FUND ACCOUNT BUDGET

26-27

School Name OWASSO ATHLETIC DEPARTMENT **Site #** 715

Account Name ATHLETIC ACTIVITY FUND **Account #** 941

Fiscal Year 2026-2027 **Page #** 1

RESOURCES:

Beginning cash balance	**$319,931.26**
Budgeted Sources of Revenue:	
COMMISSION: MARKETING/BRANDING REVENUE	**$2,000.00**
CONCESSION CONTRACTS	**$6,400.00**
DONATIONS/CONTRIBUTIONS	**$200,000.00**
ENTRY FEES: TOURNAMENTS, CAMPS, COMPETITION MEETS	**$80,000.00**
FUNDRAISERS: FOOD, MERCHANDISE AND CALLS	**$20,000.00**
ATHLETIC PASSES: STUDENT, ADULT, LIFETIME	**$13,000.00**
GATE: TICKETS, PARKING, RAM ROOM, CANE SEATS/PLAYOFF	**$375,000.00**
OSSAA TRAVEL REIMBURSEMENT	**$10,000.00**
SPONSORSHIPS: SIGNAGE/ADVERTISING	**$30,000.00**
PHYSICALS	**$9,000.00**
PLAYOFF TRASH P/U - BAND	**$500.00**
RAM GEAR & SPORT PICTURES SOLD TO STUDENTS/PARENTS	**$5,000.00**
SCHOLARSHIP DONATIONS	**$2,700.00**
START UP CASH FOR SPORTING EVENTS	**$5,400.00**
Total Budgeted Revenue:	**$759,000.00**

Signature of Teacher/Sponsor

Signature of Principal

Date 4/14/2026

ACTIVITY FUND ACCOUNT BUDGET

26-27

School Name OWASSO ATHLETIC DEPARTMENT **Site #** 715

Account Name ATHLETIC ACTIVITY FUND **Account #** 941

Fiscal Year 2026-2027 **Page #** 2

USES OF FUNDS:

Budgeted Expenditures:

AWARDS: MEDALS, PLAQUES, RINGS, GIFTS, TEAM MEALS, HOF, BANQUETS, STUDENT KEPT GEAR	$65,000.00
DUES & FEES FOR ATHLETIC EVENTS , FOOTBALL CAMP TO OPS, MEMBERSHIPS TO ATHLETIC ORGANIZATIONS, OCA 2026-2027	$70,000.00
PROFESSIONAL DEVELOPMENT: REGISTRATION/TRAVEL FOR COACHES CLINICS/CONVENTIONS	$20,000.00
SECURITY FOR ALL SPORTS	$60,000.00
EVENT WORKERS FOR ALL EVENTS/SPORTS	$50,000.00
HOSPITALITY FOR ALL SPORTING & ATHLETIC DEPT. EVENTS, AWARDS/GEAR FOR COACHES	$45,000.00
GROUND/BUILDING REPAIRS & MAINTENANCE	$10,000.00
SERVICES: EMBROIDERY/PRINT/ELECTRIAL/TECHNICAL	$7,000.00
PHOTOGRAPY	$2,000.00
PROGRAMS & PROGRAM ADS: STATE, ALL STATE	$5,000.00
EQUIPMENT FOR ALL ATHLETIC SPORTS	$50,000.00
OFFICE, INK, LOCKER ROOM, CLEANING, KITCHEN SUPPLIES &EQUIPMENT. OFFICE TROPHIES/PLAQUES	$10,000.00
Total Budgeted Expenditures page 2 of 4	$394,000.00

Signature of Teacher/Sponsor

Signature of Principal

Date 4/14/2026

ACTIVITY FUND ACCOUNT BUDGET

School Name OWASSO ATHLETIC DEPARTMENT **Site #** 715

Account Name ATHLETIC ACTIVITY FUND **Account #** 941

Fiscal Year 2026-2027 **Page #** 3

USES OF FUNDS:

Budgeted Expenditures: Carryover from page 2	**$394,000.00**
TECHNOLOGY: RADIOS, IPADS/EQUIPMENT, OTHER DEVICES TO ASSIST SPORTS	**$10,000.00**
FLAGS FOR INDIVIDUAL SPORTS	**$1,000.00**
FUNDRAISER EXPENSES	**$1,000.00**
RENTAL: EQUIPMENT/FACILITY LOCATION USAGE	**$7,000.00**
SAFETY/MEDICAL/RECOVERY SUPPLIES FOR ALL SPORTS	**$25,000.00**
OFFICIALS FOR ALL SPORTS	**$65,000.00**
OUTFIELD SIGNAGE: COST OF PRODUCT	**$5,000.00**
PLAYOFF GATES: OSSAA/FVC MONEY	**$10,000.00**
SCHOLARSHIPS GIVEN TO STUDENTS & FOLDS OF HONOR	**$7,700.00**
START UP CASH FOR SPORTING EVENTS	**$5,400.00**
SUBSCRIPTIONS: ARBITERPAY, VERIZON, HUDL, GIPPER, RANK ONE	**$10,000.00**
STUDENT TRAVEL FOR OUT OF TOWN GAMES: MEALS, HOTELS, TRANSPORTATION COST, PRACTICE ROUNDS AND COACHES MEALS	**$30,000.00**
Total Budgeted Expenditures page 3 of 4	**$571,100.00**

Signature of Teacher/Sponsor

Signature of Principal

Date 4/14/2026

ACTIVITY FUND ACCOUNT BUDGET

School Name OWASSO ATHLETIC DEPARTMENT **Site #** 715

Account Name ATHLETIC ACTIVITY FUND **Account #** 941

Fiscal Year 2026-2027 **Page #** 4

USES OF FUNDS:

Budgeted Expenditures: Carryover from page 3	**$571,100.00**
UNIFORMS/PROTECTIVE GEAR	**$165,000.00**
FOOTBALL EVENTS: TRASH PICK UP AND PARKING LOT ATTENDANTS	**$9,000.00**
CHARTER BUSSES	**$2,000.00**
PROFESSIONAL DEVELOPMENT: COACHING MATERIALS & SUBSTITUTE COSTS	**$1,000.00**
TICKETS: GENERAL ADMISSION/SEASON/PASSES	**$10,000.00**
Total Budgeted Expenditures	**$758,100.00**
Ending Budgeted Balance	**$320,831.26**

Signature of Teacher/Sponsor

Signature of Principal

Date 4/14/2026

ACTIVITY FUND ACCOUNT BUDGET

School Name OWASSO ATHLETICS DEPARTMENT **Site #** 715

Account Name RAM PARTNERS **Account #** 942

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 93,421.81
Budgeted Sources of Revenue:	
ADVERTISING SPONSORSHIPS	$215,000.00
PROGRAM INCOME	$1,600.00
SENIOR ADS	$2,500.00
DONATIONS	$10,000.00
RAM LOGO ITEMS SOLD	$500.00
Total Budgeted Revenue:	$ 229,600.00

USE OF FUNDS:

Budgeted Expenditures:	
ATHLETIC FIXTURES: SIGNS, FACILITY EQUIPMENT/UPDATES	$30,000.00
CONDITIONING SERVICES, ATHLETIC CAMP COORDINATOR	$45,418.00
EQUIPMENT FOR ALL ATHLETIC SPORTS	$20,000.00
REPAIR/MAINTENANCE FOR ATHLETIC FACILITIES/FIXURES & GROUNDS	$10,000.00
MARKETING - CONTRACT	$32,000.00
RADIO TALENT	$7,000.00
ATHLETIC SUBSCRIPTIONS	$2,000.00
TRANSPORTATION PAYROLL	$12,000.00
ATHLETE/STAFF LOGO ITEMS	$1,000.00
PROGRAM COST	$5,000.00
CHOREOGRAPHY FOR SPORTS	$2,500.00
FLAGS	$2,800.00
SPONSOR: RECOGNITION GIFT	$2,000.00
SAFETY/SECURITY FOR ATHLETES	$5,000.00
PROFESSIONAL EDUCATION SERVICES	$3,000.00
CHAMPIONSHIP AWARDS/SENIOR PLAQUES	$10,000.00
ATHLETE/COACHES UNIFORMS	$10,000.00
RENTAL - POOL	$25,000.00
SUPERVISION TRAVEL COSTS	$3,000.00
Total Budgeted Expenditures:	$227,718.00

Ending Budgeted Balance $ 95,303.81

Signature of Teacher/Sponsor

Signature of Principal

Date 4/14/2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Virtual/Summer School **Account #** 944

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 31,000.00
Budgeted Sources of Revenue:	
Tuition, dues, and fees	15,000.00
Donations	500.00
Total Budgeted Revenue:	$ 46,500.00

USE OF FUNDS:

Budgeted Expenditures:	
Refunds	$ 125.00
Transfer money to General Fund to pay teachers	15,000.00
Supplies	100.00
Total Budgeted Expenditures:	$ 15,225.00
Ending Budgeted Balance	$ 31,275.00

Signature of Teacher/Sponsor Tiffani Coy

Signature of Principal (Matt Little)

Date 4-24-26

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Fine Arts **Account #** 946

Fiscal Year 2026-20207

RESOURCES:

Beginning cash balance	$ 149,694.06
Budgeted Sources of Revenue:	
Donations	3,000.00
Dues & Fees	500.00
Food & Merchandise Sales	1,000.00
Musical Ticket Sales	25,000.00
PAC Rentals	50,000.00
Summer Day Camp Tuition	3,000.00
Trips	300,000.00
Total Budgeted Revenue:	$ 532,194.06

USE OF FUNDS:

Budgeted Expenditures:	
Crew/Staff Apparel	$ 2,000.00
Custodians (for Rentals)	1,500.00
Dues & Fees	500.00
Equipment Rental	1,000.00
Fine Arts Student Programs	3,500.00
Florist Expense	200.00
Fundraiser Expenses	600.00
Meals/Refreshments (Staff/Student-Meetings/Productions)	1,000.00
Office/Printing Supplies	1,000.00
Operating Supplies (Gaff Tape/Lights/Batteries)	1,000.00
Professional Development Expenses for Fine Arts Teachers	10,400.00
Security (Rentals)	3,000.00
Summer Day Camp Expenses	3,000.00
Technicians (Rentals)	5,000.00
Technology Upgrades (Software/Hardware/Audio/Visual)	3,000.00
Travel Reimbursement	3,000.00
Trips	300,000.00
Total Budgeted Expenditures:	$ 339,700.00
Ending Budgeted Balance	$ 192,494.06

Signature of Teacher Sponsor

Signature of Fine Arts Director

Date April 24, 2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Plant Operations Site # 050

Account Name Plant Operations Welfare Account # 947

Fiscal Year '2026-'2027

RESOURCES:

Beginning cash balance	179.58
Budgeted Sources of Revenue:	
Total Budgeted Revenue:	$ 179.58

USE OF FUNDS:

Budgeted Expenditures:	
Breakroom Supplies	150.00
Total Budgeted Expenditures:	$ 150.00
Ending Budgeted Balance	$ 29.58

Signature of Teacher/Sponsor

Signature of Principal X

Date 5/4/26

ACTIVITY FUND ACCOUNT BUDGET

School Name District Services **Site #** 050

Account Name Health Services **Account #** 949

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 106.29
Budgeted Sources of Revenue:	
Donations	100.00
Total Budgeted Revenue:	$ 206.29

USE OF FUNDS:

Budgeted Expenditures:	
Nurse supplies	
Nurse Appreciation	
Total Budgeted Expenditures:	$ 106.29
Ending Budgeted Balance	$ 100.00

Signature of Teacher/Sponsor Cherie Vanlandingham

Signature of Principal Paul Croft

Date 4/2/2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Ram Academy **Site #** 715

Account Name Ram Teacher Welfare **Account #** 951

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 3,649.00
Budgeted Sources of Revenue:	
Donations	1,000.00
Total Budgeted Revenue:	$ 4,649.00

USE OF FUNDS:

Budgeted Expenditures:	
Food and treats for teachers and staff	$ 1,000.00
Cakes/flowers/cards/gifts for various occasions	500.00
Donation	150.00
Teacher/staff apparel	750.00
Holiday decorations and treats	200.00
Lounge supplies	200.00
Lounge decor and furniture	1,000.00
Total Budgeted Expenditures:	$ 3,800.00
Ending Budgeted Balance	$ 849.00

Signature of Teacher/Sponsor

Signature of Principal

Date 5/11/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name FACS **Account #** 953

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance as of April 1, 2026	$ 4,729.92
Budgeted Sources of Revenue:	
Lab Fees	5,400.00
Fundraisers- Food/Drink, Merchandise, Spirit Events, Ticket Sales	5,000.00
Donations	200.00
Commissions	
Total Budgeted Revenue:	$ 15,329.92

USE OF FUNDS:

Budgeted Expenditures:	
Student Classroom Supplies - General, Groceries, Sewing	$ 2,000.00
Sewing Patterns	200.00
Fundraisers: Food/Drink, Merchandise, Spirit Events, Ticket Sales	2,800.00
Donations	200.00
Utensils, Kitchen Supplies,cleaning and equipment	1,000.00
Efoodhandlers	300.00
Student incentives and rewards	200.00
Food for Labs	2,880.00
Total Budgeted Expenditures:	$ 9,580.00
Ending Budgeted Balance	$ 5,749.92

Signature of Teacher/Sponsor	Joy Smith	Joy Smith
Signature of Teacher/Sponsor	Judi Leander	Judi Leander
Signature of Teacher/Sponsor	Tara Hall	Tara Hall
Signature of Principal	Tiffani Cooper	Tiffani Cooper
Date	4-28-26	4/1/2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Vocal **Account #** 957

Fiscal Year 2026-2027

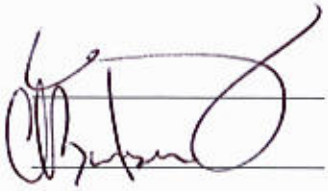
RESOURCES:

Beginning cash balance	$ 38,815.07
Budgeted Sources of Revenue:	
All State Hotel Fees	1,210.00
Banquet	2,000.00
Choir Council Activities	250.00
Dance Door & Concessions	5,000.00
Donations	1,000.00
Dues, Fees, Registrations	9,850.00
Food & Merchandise Sales	39,500.00
Owasso Choral Festival	1,000.00
Spirit Events	500.00
Spring Trips	60,000.00
Uniform Replacement	500.00
Total Budgeted Revenue:	$ 159,625.07

USE OF FUNDS:

Budgeted Expenditures:	
All State Expenses	$ 350.00
Banquet	2,000.00
Choir Council Activities	250.00
Concert/Stage Props	500.00
Dance DJ/Concessions	1,500.00
Dry Cleaning	1,000.00
Fundraiser Expenses	23,000.00
HS Honor Choir Fees/Registrations/Hotels	7,560.00
Musicians/Performance Equipment	2,000.00
Office Supplies	400.00
Owasso Choral Festival (Judges, Awards)	500.00
Professional Membership/Professional Development	2,850.00
Sheet Music & Accompaniment Recordings	3,000.00
Student Awards/Incentives	350.00
Trip Expenses	60,000.00
T-Shirts	3,500.00
Uniform Replacement	500.00
Total Budgeted Expenditures:	$ 109,260.00

Ending Budgeted Balance $ 50,365.07

Signature of Teacher/Sponsor 

Signature of Fine Arts Director

Date April 24, 2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Sixth Grade Center **Site #** 515

Account Name STEM **Account #** 960

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 1,388.65
Budgeted Sources of Revenue:	
MERCHANDISE/FOOD SALES	2,000.00
DONATIONS	100.00
FIELD TRIP EXPENSES	500.00
DUES AND FEES	1,500.00
Total Budgeted Revenue:	$ 5,488.65

USE OF FUNDS:

Budgeted Expenditures:	
MERCHANDISE/FOOD EXPENSES	$ 1,600.00
CLASSROOM SUPPLIES	1,500.00
INCENTIVES/REWARDS	200.00
FIELD TRIP EXPENSES	500.00
DUES AND FEES	1,500.00
Total Budgeted Expenditures:	$ 5,300.00
Ending Budgeted Balance	$ 188.65

Signature of Teacher/Sponsor Angela Hasselbring

Signature of Principal Mark Robert

Date 4/30/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Student Holding Account **Account #** 962

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 117,862.07
Budgeted Sources of Revenue:	
Fundraiser Profits (Art, Band, Drama, Speech/Debate, Vocal)	100,000.00
Total Budgeted Revenue:	$ 217,862.07

USE OF FUNDS:

Budgeted Expenditures:	
Fees/Trips (Art, Band, Drama, Speech/Debate, Vocal)	$ 200,000.00
Total Budgeted Expenditures:	$ 200,000.00
Ending Budgeted Balance	$ 17,862.07

Signature of Teacher Sponsor

Signature of Fine Arts Director

Date April 24, 2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Liberty **Account #** 963

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance as of April 1, 2026	$ 7,624.20
Budgeted Sources of Revenue:	
Merchandise/ Apparel Sales	5,000.00
Fundraisers: Food/Drinks, Merchandise, Spirit Events, Ticket sales	4,000.00
RCB Bank Donation. (Gift of Gratitude)	1,000.00
Donations	500.00
Commissions	
Total Budgeted Revenue:	$ 18,124.20

USE OF FUNDS:

Budgeted Expenditures:	
Flowers	$ 800.00
Food (Veterans Luncheon)	2,000.00
Apparel/ Veterans and Committee	2,250.00
Decorations	500.00
Contest Prizes	300.00
Invitations/ Program (Printing)	500.00
Debriefing (Meeting/Food)	250.00
Fundraiser Food and Merchandise	1,500.00
Gift of Gratitude (Veteran Gift)	2,000.00
Donations	200.00
Total Budgeted Expenditures:	$ 10,300.00

Ending Budgeted Balance $ 7,824.20

Signature of Teacher/Sponsor K. Turner Kim Turner

Signature of Principal Tiffani Cooper Tiffani Cooper

Date 4-28-26 4/1/2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Teacher Welfare **Account #** 965

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance as of April 1, 2026	$ 12,990.16
Budgeted Sources of Revenue:	
Teacher Dues	1,100.00
Fundraisers: Food/Drinks and Merchandise	500.00
Pepsi Vending	3,170.00
Imperial Vending	1,100.00
Donations	200.00
Teacher Shirts, Outer Wear	600.00
Total Budgeted Revenue:	$ 19,660.16

USE OF FUNDS:

Budgeted Expenditures:	
Cakes/Flowers/cards/ gifts for various occasions	$ 5,000.00
Fundraiser Food/ Drink and Merchandise	200.00
Donations	150.00
Teacher Shirts/ Outer wear	600.00
Decorations and treats for various occassions	200.00
Lounge Supplies/ utensils, plates, cups, napkins	200.00
Food and treats for teachers and staff appreciation	500.00
Total Budgeted Expenditures:	$ 6,850.00
Ending Budgeted Balance	$ 12,810.16

Signature of Teacher/Sponsor Kresta Bowman Kresta Bowman

Signature of Principal Tiffani Cooper Tiffani Cooper

Date 4-24-26 4/1/2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Morrow **Site #** 150

Account Name Activity **Account #** 968

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 27,927.14
Budgeted Sources of Revenue:	
Fundraiser picture yearbooks sales, product sales, spirit days	5,000.00
Fees-Field trips, admission, activites	3,000.00
Parent family involvement, Family Nights	550.00
Commissions	200.00
Total Budgeted Revenue:	$ 36,677.14

USE OF FUNDS:

Budgeted Expenditures:	
Instructional: supplies/resources	$ 5,300.00
General office supplies	2,000.00
Fundraiser expenses	1,200.00
Dues and Fees: field trips, admission, activities, clubs, student incentives/rewards	4,000.00
Student tools/resources/supplies	3,900.00
Technology-Robots, coding, circuits, headphones, carts, chromebooks, etc.	3,100.00
Subscriptions, Memberships and Registrations	2,000.00
Scholarships	500.00
Furniture and Fixtures	5,000.00
Professional Development Expenses	1,700.00
Lego Club	100.00
Playground Equipment	7,400.00
Reimbursements	100.00
Donations	200.00
On-Line Fundraising (School Store)	200.00
Total Budgeted Expenditures:	$ 36,700.00
Ending Budgeted Balance	$ (22.86)

Signature of Teacher/Sponsor _____

Signature of Principal Tyler Martin

Date 5-4-26

ACTIVITY FUND ACCOUNT BUDGET

School Name Morrow **Site #** 150

Account Name Teacher/Staff Appreciation-Food Fund **Account #** 969

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 250.00
District Allocation	500.00
Fundraisers: food and merchandise	400.00
Total Budgeted Revenue:	$ 1,150.00

USE OF FUNDS:

Budgeted Expenditures:	
Food/Beverage for staff	$ 800.00
Paper goods for serving	160.00
Fundraiser: food and merchandise	200.00
Total Budgeted Expenditures:	$ 1,160.00
Ending Budgeted Balance	$ (10.00)

Signature of Teacher/Sponsor _____

Signature of Principal Tyler Martin

Date 5.4.26

ACTIVITY FUND ACCOUNT BUDGET

School Name Ram Academy **Site #** 715

Account Name Activity **Account #** 970

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 70.16
Budgeted Sources of Revenue:	
District allotment	300.00
Total Budgeted Revenue:	$ 370.16

USE OF FUNDS:

Budgeted Expenditures:	
Food and paper products for staff	$ 300.00
Total Budgeted Expenditures:	$ 300.00
Ending Budgeted Balance	$ 70.16

Signature of Teacher/Sponsor

Signature of Principal

Date 5/11/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name FCCLA **Account #** 971

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance as of April 1, 2026	$ 1,648.64
Budgeted Sources of Revenue:	
Dues/ Fees/ Registration	5,850.00
Fundraisers: Food/ Drink, Merchandise,Spirit Events, Ticket sales	10,000.00
Donations	5,900.00
Banquet	1,250.00
Uniforms	2,180.00
Hotel/ Trips	4,500.00
Commissions	
Online Fundraising (Instaraise)	3,500.00
Total Budgeted Revenue:	$ 34,828.64

USE OF FUNDS:

Budgeted Expenditures:	
Dues/ Registration	$ 5,100.00
Various Fundraisers: Food/ Drink, Merchandise, Spirit Events, Ticket sales	6,600.00
Donations	2,000.00
Awards/Scholarship	650.00
Project Supplies/ Meeting Supplies	1,450.00
Banquet	550.00
State Convention Expenses	5,000.00
Red Jackets/ FCCLA Official Clothing	940.00
Dry Cleaning Official Jackets	900.00
Trips/ Parking	3,000.00
Hotel	1,000.00
Judges	250.00
Student Incentives and Rewards	200.00
Total Budgeted Expenditures:	$ 27,640.00
Ending Budgeted Balance	$ 7,188.64

Signature of Teacher/Sponsor	Judi Leander	Judi Leander
Signature of Teacher/Sponsor	Joy Smith	Joy Smith
Signature of Principal	Tiffani Cooper	Tiffani Cooper
Date	4-28-26	4/1/2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Morrow **Site #** 150

Account Name Teacher Welfare **Account #** 972

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 5,448.06
Fundraiser:coin drives, teacher nights, product sales (specific to staff)	300.00
Commissions	300.00
Total Budgeted Revenue:	$ 6,048.06

USE OF FUNDS:

Budgeted Expenditures:	
Teacher celebrations/bereavement	$ 2,000.00
Fundraiser Expenses	800.00
Lounge Supplies	2,000.00
Donations - OEF Basket, PTO Appreciation, etc.	400.00
Classroom support	850.00
Total Budgeted Expenditures:	$ 6,050.00
Ending Budgeted Balance	$ (1.94)

Signature of Teacher/Sponsor

Signature of Principal Tyler Martin

Date 5-4-26

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso High School **Site #** 715

Account Name Foreign Language Club **Account #** 973

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance as of April 1, 2026	$ 9,563.48
Budgeted Sources of Revenue:	
SPANISH:	
Spanish Club dues	1,000.00
Fundraisers: Food/Drink, Merchandise, Spirit Events, Ticket sales	2,850.00
SC Field Trip	1,000.00
Donations	200.00
Club Apparel	200.00
Commissions	100.00
FRENCH:	
French Club dues	300.00
Fundraisers: Food/Drink, Merchandise, Spirit Events, Ticket sales	14,000.00
FC Field Trip/ France	5,000.00
Donations	1,000.00
Club Apparel	200.00
Commissions	100.00
Total Budgeted Revenue:	$ 35,513.48

USE OF FUNDS:

Budgeted Expenditures:	
SPANISH:	
Spanish Cooking Days	600.00
Spanish Club activities and supplies	1,200.00
Fundraisers: Food/Drink, Merchandise, Spirit events, Ticket sales	700.00
Donations	100.00
Trip Fees	200.00
Student incentives and rewards	100.00
Club apparel	200.00
FRENCH:	
Fundraisers: Food/Drink, Merchandise, Spirit events, Ticket sales	10,100.00
Field Trip/Transportation and entry fees	1,000.00
French expenses for France/ Sister school visit/food/drink/supplies	1,500.00
AATF Membership for Honor Society Charter fees	60.00
Trip/ Airfare for France/ Sister school exchange and Deposit	6,600.00
Donations	500.00
Student incentives and rewards	100.00
French Club activities and supplies	1,200.00
Club apparel and classroom supplies	200.00
Total Budgeted Expenditures:	$ 24,360.00
Ending Budgeted Balance	$ 11,153.48

Signature of Teacher/Sponsor	S. Butterworth	Sarah Butterworth
Signature of Teacher/Sponsor	RAvila	Ronda Avila
Signature of Principal	Tiffani Cooper	Tiffani Cooper
Date	4-28-26	4/1/2026

ACTIVITY FUND ACCOUNT BUDGET

School Name Morrow **Site #** 150

Account Name Library **Account #** 974

Fiscal Year 26/27

RESOURCES:

Beginning cash balance	$ 13,133.53
Budgeted Sources of Revenue:	
Bookfairs	20,000.00
Fundraisers	15,000.00
Lost/Damaged Books	500.00
Donations	200.00
Total Budgeted Revenue:	$ 48,833.53

USE OF FUNDS:

Budgeted Expenditures:	
Books	$ 6,000.00
Book Fair Payments/Products	15,000.00
Conference/Workshops	500.00
Student Incentives/Rewards	3,000.00
Library Supplies	3,000.00
Supplies for Lessons	2,000.00
Online Resources	500.00
Tech/STEAM	2,000.00
Furniture/Shelving	10,000.00
Guest speakers/Professional Education Service	4,000.00
Fundraiser prizes for students	2,300.00
Total Budgeted Expenditures:	$ 48,300.00
Ending Budgeted Balance	$ 533.53

Signature of Teacher/Sponsor

Signature of Principal

Date 4/22/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Sixth Grade Center **Site #** 515

Account Name STUDENT ACTIVITY **Account #** 975

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 16,968.85
Budgeted Sources of Revenue:	
DONATIONS	100.00
COMMISSIONS	500.00
MERCHANDISE/FOOD SALES	2,500.00
SPRING PICTURES	2,000.00
SPIRIT DAYS	500.00
DUES AND FEES	1,000.00
Total Budgeted Revenue:	$ 23,568.85

USE OF FUNDS:

Budgeted Expenditures:	
CLASSROOM SUPPLIES	$ 500.00
STUDENT OF THE MONTH	1,000.00
TESTING SUPPLIES	200.00
DONATIONS	1,000.00
PLAYGROUND EQUIPMENT	1,000.00
GENERAL OFFICE SUPPLIES	500.00
STUDENT INCENTIVES	300.00
FURNITURE	200.00
REPAIRS/MAINTENANCE	200.00
NURSE'S CLOSET SUPPLIES	200.00
TEACHER DEVELOPMENT	500.00
FUNDRAISER EXPENSES	1,500.00
STUDENT MATERIALS/SUPPLIES	500.00
DUES AND FEES	1,000.00
Total Budgeted Expenditures:	$ 8,600.00

Ending Budgeted Balance $ 14,968.85

Signature of Teacher/Sponsor Melissa Brown

Signature of Principal Matt Robert

Date

ACTIVITY FUND ACCOUNT BUDGET

School Name Sixth Grade Center **Site #** 515

Account Name PHYSICAL EDUCATION **Account #** 976

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 966.98
Budgeted Sources of Revenue:	
MERCHANDISE/FOOD SALES	5,000.00
DONATIONS	100.00
COMMISSIONS	1,000.00
DUES AND FEES	1,000.00
Total Budgeted Revenue:	$ 8,066.98

USE OF FUNDS:

Budgeted Expenditures:	
MDSE/FOOD/CANDY EXPENSES	$ 1,000.00
CLASSROOM EQUIPMENT AND SUPPLIES	2,500.00
REWARDS/INCENTIVES	200.00
DUES AND FEES	1,000.00
Total Budgeted Expenditures:	$ 4,700.00
Ending Budgeted Balance	$ 3,366.98

Signature of Teacher/Sponsor [signature]

Signature of Principal [signature]

Date 4/30/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Sixth Grade Center **Site #** 515

Account Name STUDENT COUNCIL **Account #** 977

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 4,886.03
Budgeted Sources of Revenue:	
MERCHANDISE/FOOD SALES	5,000.00
DONATIONS	100.00
SPIRIT DAYS/TICKET SALES/EVENTS	2,500.00
DUES AND FEES	1,000.00
Total Budgeted Revenue:	$ 13,486.03

USE OF FUNDS:

Budgeted Expenditures:	
FUNDRAISER EXPENSES	$ 2,000.00
COMMUNITY SERVICE-TEACHER FOOD/GIFTS INCLUDED	1,000.00
RED RIBBON WEEK/KINDNESS DAYS/THEMED DAYS	500.00
STUDENT REWARDS AND INCENTIVES	500.00
END OF YEAR PARTY SUPPLIES/RENTALS	2,000.00
DONATIONS	500.00
SUPPLIES FOR MEETINGS AND ACTIVITIES	500.00
DUES AND FEES	1,000.00
Total Budgeted Expenditures:	$ 8,000.00

Ending Budgeted Balance $ 5,486.03

Signature of Teacher/Sponsor D. Holly Nelson

Signature of Principal Matt Roberts

Date 4/30/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Sixth Grade Center **Site #** 515

Account Name YEARBOOK **Account #** 978

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 20,092.15
Budgeted Sources of Revenue:	
YEARBOOK SALES	4,000.00
DONATIONS	100.00
MDSE/FOOD SALES	100.00
DUES AND FEES	1,000.00
Total Budgeted Revenue:	$ 25,292.15

USE OF FUNDS:

Budgeted Expenditures:	
YEARBOOK PAYMENT	$ 2,500.00
CLASSROOM YEARBOOK SUPPLIES	100.00
MDSE/FOOD EXPENSES	200.00
INCENTIVES/REWARDS	100.00
CAMERAS AND EQUIPMENT FOR CLASSROOM	1,000.00
FIELD TRIP EXPENSES	1,000.00
DUES AND FEES	1,000.00
Total Budgeted Expenditures:	$ 5,900.00
Ending Budgeted Balance	$ 19,392.15

Signature of Teacher/Sponsor sDoddridge

Signature of Principal Matt Robertson

Date 4/30/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Sixth Grade Center **Site #** 515

Account Name TEACHER/STAFF APPRECIATION FOOD ONLY **Account #** 980

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 148.00
Budgeted Sources of Revenue:	
	1,000.00
DONATIONS	100.00
Total Budgeted Revenue:	$ 1,248.00

USE OF FUNDS:

Budgeted Expenditures:	
FOOD	$ 900.00
PAPER GOODS	100.00
Total Budgeted Expenditures:	$ 1,000.00
Ending Budgeted Balance	$ 248.00

Signature of Teacher/Sponsor Melissa Brown

Signature of Principal Matt Robert

Date 4/30/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Sixth Grade Center **Site #** 515

Account Name SCIENCE **Account #** 982

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 117.39
Budgeted Sources of Revenue:	
MERCHANDISE/FOOD SALES	2,000.00
DONATIONS	100.00
FIELD TRIP EXPENSES	1,000.00
DUES AND FEES	1,000.00
Total Budgeted Revenue:	$ 4,217.39

USE OF FUNDS:

Budgeted Expenditures:	
MERCHANDISE/FOOD EXPENSES	$ 1,500.00
CLASSROOM SUPPLIES	1,500.00
INCENTIVES/REWARDS	500.00
FIELD TRIP EXPENSES	500.00
DUES AND FEES	100.00
Total Budgeted Expenditures:	$ 4,100.00
Ending Budgeted Balance	$ 117.39

Signature of Teacher/Sponsor Budget Holmes

Signature of Principal Matt Roberts

Date 4/30/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Sixth Grade Center **Site #** 515

Account Name ART **Account #** 983

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 7,185.10
Budgeted Sources of Revenue:	
MERCHANDISE/FOOD SALES	2,000.00
DONATIONS	100.00
DUES AND FEES	7,000.00
Total Budgeted Revenue:	$ 16,285.10

USE OF FUNDS:

Budgeted Expenditures:	
MDSE/FOOD/CANDY EXPENSES	$ 500.00
LEARNING SUPPLIES FOR CLASSROOM	7,500.00
STUDENT INCENTIVES/REWARDS	100.00
FIELD TRIP	500.00
DUES AND FEES	500.00
Total Budgeted Expenditures:	$ 9,100.00
Ending Budgeted Balance	$ 7,185.10

Signature of Teacher/Sponsor

Signature of Principal Matt Robert

Date 4/30/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Sixth Grade Center **Site #** 515

Account Name TEACHER WELFARE **Account #** 984

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 397.24
Budgeted Sources of Revenue:	
COMMISSIONS	1,000.00
DONATIONS	100.00
DUES AND FEES	250.00
Total Budgeted Revenue:	$ 1,747.24

USE OF FUNDS:

Budgeted Expenditures:	
COMMUNITY SERVICE	$ 100.00
TEACHER RECOGNITION FOOD/SUPPLIES	500.00
DONATIONS	100.00
TEACHER LOUNGE SUPPLIES	100.00
DUES AND FEES	250.00
Total Budgeted Expenditures:	$ 1,050.00
Ending Budgeted Balance	$ 697.24

Signature of Teacher/Sponsor Melissa Brown

Signature of Principal Matt Robert

Date 4/30/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Sixth Grade Center **Site #** 515

Account Name GEOGRAPHY **Account #** 988

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 2,018.55
Budgeted Sources of Revenue:	
MERCHANDISE/FOOD SALES	500.00
DONATIONS	100.00
FIELD TRIP EXPENSES	1,000.00
DUES AND FEES	1,000.00
Total Budgeted Revenue:	$ 4,618.55

USE OF FUNDS:

Budgeted Expenditures:	
LEARNING SUPPLIES/FOOD FOR INSTRUCTION	$ 700.00
MDSE/FOOD EXPENSES	700.00
STUDENT INCENTIVES/REWARDS	100.00
FIELD TRIP EXPENSES	1,000.00
DUES AND FEES	1,000.00
Total Budgeted Expenditures:	$ 3,500.00
Ending Budgeted Balance	$ 1,118.55

Signature of Teacher/Sponsor Kendall Woodward

Signature of Principal Matt Roberts

Date 4/30/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Sixth Grade Center **Site #** 515

Account Name MEDIA CENTER **Account #** 989

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 12,573.13
Budgeted Sources of Revenue:	
DONATIONS	100.00
BOOK FAIR RESERVES	7,000.00
FOOD/MDSE SALES	500.00
LOST BOOK FEES	200.00
DUES AND FEES	1,000.00
Total Budgeted Revenue:	$ 21,373.13

USE OF FUNDS:

Budgeted Expenditures:	
FUNDERAISER EXPENSES	$ 5,500.00
BOOKS/eBOOKS	3,000.00
CLASSROOM/LIBRARY SUPPLIES	2,500.00
STUDENT INCENTIVES/REWARDS	1,500.00
GUEST SPEAKER/AUTHOR VISIT	1,000.00
WEB/ONLINE SUBSCRIPTIONS	400.00
MDSE/FOOD EXPENSES	1,000.00
BOOK CLUB BOOKS AND SUPPLIES	600.00
BOOK CLUB SNACKS	250.00
DUES AND FEES	1,000.00
Total Budgeted Expenditures:	$ 16,750.00

Ending Budgeted Balance $ 4,623.13

Signature of Teacher/Sponsor Angela Grace

Signature of Principal Matt Robert

Date 4/30/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Stone Canyon **Site #** 145

Account Name Teacher/Staff Appreciation **Account #** 990

Fiscal Year 2026-25027

RESOURCES:

Beginning cash balance	
Budgeted Sources of Revenue:	
District allotment	1,000.00
Donations	
Total Budgeted Revenue:	$ 1,000.00

USE OF FUNDS:

Budgeted Expenditures:	
Food and paper goods for serving food	1,000.00
Total Budgeted Expenditures:	$ 1,000.00
Ending Budgeted Balance	$ -

Signature of Teacher/Sponsor

Signature of Principal Gerri Hussman

Date 4.28.26

ACTIVITY FUND ACCOUNT BUDGET

School Name Sixth Grade Center **Site #** 515

Account Name ESC **Account #** 993

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 1,572.00
Budgeted Sources of Revenue:	
DONATIONS	100.00
FIELD TRIP/ADMISSIONS/FEES	500.00
MDSE/FOOD/CANDY SALES	1,500.00
DUES AND FEES	500.00
Total Budgeted Revenue:	$ 4,172.00

USE OF FUNDS:

Budgeted Expenditures:	
LEARNING SUPPLIES/FOOD FOR INSTRUCTION	$ 500.00
FIELD TRIP/ADMISSIONS/FEES	500.00
MDSE/FOOD/CANDY SALES	1,000.00
STUDENT REWARDS AND INCENTIVES	100.00
DUES AND FEES	500.00
Total Budgeted Expenditures:	$ 2,600.00
Ending Budgeted Balance	$ 1,572.00

Signature of Teacher/Sponsor Melissa Brown

Signature of Principal Matt Robert

Date 4/30/26

ACTIVITY FUND ACCOUNT BUDGET

School Name Stone Canyon **Site #** 145

Account Name Activity **Account #** 994

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	
Budgeted Sources of Revenue:	
Donations	37,000.00
Grade level field trips	6,000.00
Food/merchandise, commisons, spirit events	5,000.00
Picture commission	3,500.00
Yearbook sales	2,000.00
Total Budgeted Revenue	$ 53,500.00

USE OF FUNDS:

Budgeted Expenditures:	
Instructional supplies	15,000.00
Playground equipment	12,000.00
Student field trips	6,000.00
Profesional Development	5,500.00
Fundraiser expenses	4,000.00
Rewards & Incentives for students	3,000.00
Furniture for classrooms	2,000.00
Donations	2,000.00
Office Supplies	1,000.00
Repairs and maintenance	1,000.00
Printing and binding	500.00
Red Ribbon Week	500.00
Dues, fees & memberships	500.00
Total budgeted expenditures	$ 53,000.00
Ending Budgeted Balance	$ 53,500.00

Signature of Teacher/Sponsor _____

Signature of Principal Genie Hansen

Date 4.28.26

ACTIVITY FUND ACCOUNT BUDGET

School Name Stone Canyon **Site #** 145

Account Name Teacher Welfare **Account #** 995

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	
Budgeted Sources of Revenue:	
Staff donations	1,800.00
Donations	1,500.00
Total Budgeted Revenue:	$ 3,300.00

USE OF FUNDS:

Budgeted Expenditures:	
Donations	1,100.00
Food	$ 700.00
Staff appreciation/celebrations	600.00
Lounge supplies	500.00
Total budgeted expenditures	$ 2,900.00
Ending Budgeted Balance	$ 400.00

Signature of Teacher/Sponsor _____

Signature of Principal Gerald Hoosen

Date 4.28.26

ACTIVITY FUND ACCOUNT BUDGET

School Name Stone Canyon Elementary **Site #** 145

Account Name Library Activity **Account #** 997

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 14,000.00
Budgeted Sources of Revenue:	
Food and Merchandise sales	55,000.00
RAM book club/Donations	4,000.00
Lost damaged books	500.00
Total Budgeted Revenue:	$ 73,500.00

USE OF FUNDS:

Budgeted Expenditures:	
supples	$ 2,000.00
Fundraiser invoices	40,000.00
Field Trips	5,000.00
Author visits	3,000.00
food/paper products	200.00
shelving	3,500.00
books, ebooks, audiobooks	11,000.00
Total Budgeted Expenditures:	$ 64,700.00

Ending Budgeted Balance $ 8,800.00

Signature of Teacher/Sponsor Laura J. Bayless Harris

Signature of Principal

Date 4-28-26

ACTIVITY FUND ACCOUNT BUDGET

School Name Owasso Public Schools **Site #** 050

Account Name Chromebook Ins/Accessories **Account #** 998

Fiscal Year 2026-2027

RESOURCES:

Beginning cash balance	$ 15,800.00
Budgeted Sources of Revenue:	
Chromebook Insurance Fees	40,000.00
Reimbursement for loss/damage	2,000.00
Total Budgeted Revenue:	$ 57,800.00

USE OF FUNDS:

Budgeted Expenditures:	
Purchase of Equipment/Supplies	$ 52,000.00
Refunds	500.00
Total Budgeted Expenditures:	$ 52,500.00
Ending Budgeted Balance	$ 5,300.00

Signature of Teacher/Sponsor

Signature of Principal

Date 5/21/26

EXCLUSIVE SUPPLIER AGREEMENT

BSN SPORTS, LLC, a Delaware limited liability company ("BSN SPORTS") is pleased to offer the **OWASSO PUBLIC SCHOOLS** Athletic Department ("School") the **BSN SPORTS EXCLUSIVE SUPPLIER AGREEMENT** (the "Agreement") for the purchase and supply of NIKE apparel and footwear along with all other footwear, apparel & equipment offered for sale to School by BSN SPORTS.

Benefits:

1. **"Premier Pricing"** shall apply to all footwear, apparel and equipment purchased by School at the following rates*:
    - **35%** off retail price on all NIKE stock apparel
    - **30%** off retail price on all NIKE footwear and equipment
    - **25%** off retail price on all NIKE accessories
    - **30%** off retail price on all NIKE Custom uniforms purchased within the timeframe specified in the BSN SPORTS uniform Schedule.
    - **15%** off catalog price on all BSN SPORTS proprietary products (as defined below) from BSN SPORTS catalog (exclusive of closeout and sale items)
        - BSN SPORTS proprietary products are identified in our catalog with a black star icon next to the product code.
    - **10%** minimum off catalog price on all non-branded products from BSN SPORTS catalog.
        - BSN SPORTS catalog non-branded products are products distributed by BSN SPORTS from a third-party manufacturer such as Wilson, Spalding, Rawlings, etc.

2. **NIKE Team Sports Product Allotment:** School shall receive the following in free NIKE promotional product calculated at NIKE retail prices and redeemable from the applicable approved NIKE promotional catalogs:
    - Year 1: $**25,000** in NIKE promotional product at retail price
    - Year 2: $**25,000** in NIKE promotional product at retail price
    - Year 3: $**25,000** in NIKE promotional product at retail price
    - Year 4: **$25,000** in NIKE Promotional product at retail price
    - Year 5: $**25,000** in NIKE Promotional product at retail price

    - Promotional product allocation is the sole responsibility of school.
    - Unused promotional product amounts, as of 5:00 pm on 4/15 of each year of the agreement, are forfeited. As a result, promotional merchandise cannot be carried over from one school year to the next.

3. **Product Rebate:** Subject to the terms below, at the end of each school year of this agreement, the Athletic Program will receive a Product Rebate including selected products from BSN. The Product Rebate will be selected from a list of products provided by BSN and subject to availability at the time of order. Product Rebates are available after the requirements below are met and must be utilized during each school budget year. All Product Rebates will be redeemed in May and June. A Product Rebate balance does not carry over from year to year.
The product rebate will be a percentage of the total spend for each year of the agreement. This rebate will be used on BSN Product and Nike Promotional Items.

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Annual Spending Level	Annual Rebate Amount:
$200,000-$299,999	8% of annual spend; 50% in Nike Team Stock apparel and 50% in BSN Sports equipment at catalog price.
$300,000-$399,999	10% of annual spend;50% in Nike Team Stock apparel and 50% in BSN Sports equipment at catalog price
$400,000+	12% of annual spend;50% in Nike Team Stock apparel and 50% in BSN Sports equipment at catalog price **rebate starts at dollar 1**

4. **BSN SPORTS Service Promise:** BSN SPORTS will provide two dedicated sales professionals ("BSN SPORTS Representative") to conduct bi-weekly on-site visits to School throughout the term of this Agreement. BSN SPORTS Representative will be responsible for showing product samples, communicating order deadlines and providing 24-hour response for all questions and concerns. BSN SPORTS will also carry a minimum of $25 Million dollars of NIKE product at any given time.

Terms and Conditions:

1. **Exclusive Supplier**: Owasso Public Schools will use BSN SPORTS as their exclusive supplier for all its athletic apparel, footwear, and equipment needs. It is also agreed that School will adhere to the BSN SPORTS product planning calendar to help ensure availability and delivery in a timely manner.

2. **NIKE Apparel at Events**. School's coaching staff and athletes will only wear NIKE branded footwear and apparel at competitions whenever possible.

3. **Purchase of NIKE & Other Products**. School shall notify its athletes that My Team Shop, which is operated and owned by BSN SPORTS, will serve as the online purchasing site for all additional NIKE products purchased directly by athletes, as well as their family and friends. School cannot guarantee that athletes and their family and friends will exclusively use the My Team Shop to purchase NIKE products. Each sport will offer at least one My Team Shop opportunity to their student athlete families/fans/alumni per year throughout length of agreement.

4. **Promotion**. School will promote this partnership through public announcements at events and signage (provided by BSN SPORTS) at football, basketball, baseball games and any other sporting event. A ½ page advertisement supplied by BSN SPORTS shall appear in School's media guide distributed or displayed at any such event. Also, BSN SPORTS will receive: (i) two (2) tickets or passes, as applicable, to all School athletic games, competitions, and tournaments or similar events, and (ii) one (1) vendor / athletic parking pass for use by the BSN SPORTS Representative for sales calls, meetings, presentations and campus visits. BSN SPORTS will receive 1 free hole of sponsorship and foursome at one of the district's golf outings. Static logos for BSN SPORTS & NIKE to appear on banner of athletic department website as the official supplier.

5. **Payment Terms.** School must be current on all payment obligations to BSN SPORTS to be eligible for all promotional products and rebates. Payments will be made within thirty (30) days of purchases unless alternate payment arrangements have been made and agreed to in writing by both parties.

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6. **Additional Charges**. Decoration charges (including charges for embroidery and screen printing) are extra.

7. **Exclusions**. Products sold through Varsity Brands companies, Varsity Spirit & Herff Jones, will not be included in spending level totals.

8. **Freight and Shipping**. School is responsible for freight. All ground shipments will come by FedEx and will be calculated at 6% of the total order. Shipments that must come by Truck will be quoted before the order is placed.

9. **Term of Agreement**. The term of this Agreement shall be for five consecutive (1) year agreements, beginning on July 1, 2026, and continuing through June 30, 2031 (the "Initial Term" unless earlier terminated in accordance with this Agreement. This initial one year Agreement may be renewed by the parties for 4 additional one-year terms each year (each a "Renewal Term" and together with the Initial Term, the "Term"); provided that: (i) School may solicit offers from competitors of BSN SPORTS for the provision of apparel, footwear, and equipment to commence after the Initial Term or then-current Renewal Term until six months prior to the expiration of the Initial Term or such Renewal Term (the "Shopping Period"); (ii) should School receive an offer during the Shopping Period, School shall communicate such offer to BSN SPORTS and provide BSN SPORTS with the opportunity to match such terms in the following Renewal Term. In any event, the parties may renew this Agreement in writing signed by both parties no later than ninety (90) days before the expiration of the Initial Term or then-current Renewal Term.

10. **Force Majeure Event:** Neither party shall be liable to the other for any costs or damage (including consequential and liquidated damages), arising out of delay or nonperformance under this Agreement arising, directly or indirectly, out of a Force Majeure Event including, without limitation, strike, work stoppage, fire, earthquake, flood, windstorm, riot, accident, acts of war or terrorism, civil or military disturbances, pandemic, nuclear or natural catastrophes or acts of God, court order or injunction, an order or directive restricting action by a relevant governmental authority, and interruptions, loss or malfunctions of utilities, communications or computer (software and hardware) services, or any other similar event that is beyond the reasonable control of the parties. The parties agree and acknowledge that, in no event, shall additional expenses or other adverse financial conditions be deemed a Force Majeure Event. Upon such Force Majeure Event, the inability to comply with any term of this Agreement shall be excused and either party shall be released from all current and future

    obligations under the Agreement provided that (i) written notice setting forth in detail the nature of the Force Majeure Event is given by such party to the other party as soon as such party is aware of the Force Majeure Event; and (ii) such party shall use all commercially reasonable efforts to minimize the extent of delay or nonperformance caused by the Force Majeure event.

    Upon a Force Majeure event, the parties will make a good faith effort to reschedule the event as set forth herein at a mutually agreeable date and time. Any deposits will be applied to the rescheduled event; or will be fully refunded if the event is not rescheduled.

11. **COVID-19**. The parties acknowledge the ongoing risk and uncertainty regarding the impact of COVID-19 on their obligations under this Agreement. Notwithstanding the potential foreseeability of such impact, the parties acknowledge and agree that any actions taken by one party in response to or in compliance with recommendations, guidance, orders or other actions or directives of governmental or other applicable authorities with expertise in infectious diseases (e.g., WHO, CDC, NIAID, etc.) pertaining to COVID-19 shall constitute a Force Majeure event under this Agreement. In addition, if either party reasonably and in good faith determines that COVID-19 has made its obligations under this Agreement unworkable or overly burdensome, the affected party may terminate or postpone the Agreement without penalty, provided written notice is provided to the other party at least 30 days before the event.

12. **Termination of Agreement.** If BSN SPORTS or School should fail to perform or be in breach of any of the warranties, representation, covenants or obligations contained in this Agreement, or anticipatorily breach this Agreement, and such default is not curable or such default is curable but remains uncured for thirty (30) days after written notice thereof has been given to the defaulting party, the other party, at its sole election, may immediately terminate this Agreement with written notice to the defaulting party.

13. **Confidentiality**. Excluding disclosures made to attorneys, auditors, or other third-party consultants, the terms and conditions of this Agreement are absolutely confidential between the parties and shall not be disclosed to anyone else, except as shall be necessary to effectuate its terms. Any disclosure in violation of this section shall be deemed a breach of this Agreement.

14. **Severability**. Should any provision of this agreement be found to be invalid, illegal, or unenforceable for any reason, the invalidity or unenforceability of such provision shall not affect the validity of the remaining provisions.

15. **Non-waiver**. Non-enforcement of any provision of this agreement by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this agreement.

16. **Headings**. The headings in this Agreement have been inserted for convenient reference only and shall not be considered in any questions of interpretation or construction of this Agreement.

17. **Assignments**. Except for assignments pursuant to a Change of Control, this Agreement is not assignable in whole or in part by either party without the prior written consent of the non-assigning party, which consent shall not be unreasonably withheld, but is binding on any corporate successor of either party. As used herein, a "Change of Control" means a merger, sale, transfer, or other disposal of all or substantially all of the assets of the assignee or its ultimate direct or indirect parent corporation or holding company in one or more transactions.

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18. **Notices**. Any notice or other communication provided under this Agreement will be in writing and will be effective either when delivered personally to the other party, or five (5) days following deposit into the United States mail (certified mail, return receipt requested), or upon overnight delivery service (with confirmation of delivery), addressed to such party at the address set forth herein, or upon electronic delivery by confirmed means.

If to BSN SPORTS:
BSN SPORTS, LLC
14460 Varsity Brands Way
Farmers Branch, TX 75244
ATTN: RUSTY ZUMWALT

With a copy to:
Varsity Brands, LLC
14460 Varsity Brands Way
Farmers Branch, TX 75244
ATTN: Chief Legal Officer

If to School:

19. **Governing Law**. This Agreement shall be interpreted and construed in accordance with the laws of the State of Oklahoma.

20. **Modification of Agreement**. This document contains the entire Agreement between the parties and may not be changed, modified, amended, or supplemented except by express written agreement signed by both parties.

This Agreement is made and entered into by and between the parties this ____ day of TBD.

Signed: _____

Director of Athletics
OWASSO PUBLIC SCHOOLS
Name

Signed: _____

BOARD OF EDUCATION
OWASSO PUBLIC SCHOOLS
Name

Signed: _____

VICE PRESIDENT BSN SPORTS

Signed: _____

REGIONAL SALES DIRECTOR BSN SPORTS

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OWASSO RAMS

DEPARTMENT OF ATHLETICS

OHS Gym ADVERTISING AGREEMENT
Ram Club – Volleyball

THIS AGREEMENT is made and entered by and between the OWASSO ATHLETIC DEPARTMENT of THE INDEPENDENT SCHOOL DISTRICT NO. 11 OF TULSA COUNTY, OKLAHOMA, a/k/a Owasso Public Schools (the "District") and ___Owasso Summit_____(the "Sponsor).

In consideration of the mutual covenants and conditions contained herein, the parties agree as follows:

1. **Scoreboard Advertising.** The District hereby designates the Sponsor as a Ram Club - 1 Sponsor and leases to the Sponsor one digital rotation on LED sign in the OHS gym.

2. **Term.** The term of this Agreement shall extend for a period of one (1) year beginning on __7/1/2026____of the current year and ending date on June 30th of the next year.

3. **Consideration.** The Sponsor agrees to pay the Athletic Department $1,000 per year, in advance and paid in full of the current year, in consideration for the advertising rights granted to the Sponsor during the term of this Agreement.

4. **Installation and Maintenance**. The Sponsor will bear the responsibility and expense for the fabrication and submission to the Athletic Department of the District of said Sponsor's logo for the Sponsor's advertising panel. All such activities will be coordinated with the District. Sponsor agrees to submit an artwork and advertising copy to the District for approval prior to the installation on the scoreboard. The District may reject, in whole or in part, any artwork or advertising copy which the District, in its sole discretion, determines to be objectionable in appearance or subject matter, offensive, controversial, contrary to the educational mission of the District, or which interferes with existing marketing programs or contracts.

5. **Location.** The District will, in its sole discretion, determine the specific location on the scoreboard/message center where the Sponsor's advertising panel will be displayed.

6. **Intellectual Property Rights.** The Sponsor represents and warrants to the District that all marks, logos and advertising copy is owned by the Sponsor or that the Sponsor has the authority to make use of such property in the manner contemplated by the Agreement. The Sponsor agrees to indemnify and hold the District harmless from and against all claims, damages, costs and expenses, including attorneys' fees, arising from any claims for trademark or copyright infringement or violation of other intellectual property rights.

7. **Termination.** The District may terminate this Agreement by written notice of the Sponsor if the Sponsor fails to pay rental payments within (10) days after notice of nonpayment or for material breach by the Sponsor of any other term or condition contained herein.

8. **Assignment.** The Agreement may not be assigned by Sponsor, in whole or in part, without the prior written consent of the District.

9. **Entire Agreement.** This Agreement sets forth the entire agreement of the parties and replaces and supersedes all other agreements. This Agreement cannot be modified, terminated or otherwise amended except by written instrument signed by both parties.

Owasso Athletic Department

by: _____
BOE President

_____

by: _____
Athletic Director

ZACH DUFFIELD

By: _____
Owner / Representative

_____

OWASSO CHAMBER OF COMMERCE
BUSINESS | COMMUNITY | ECONOMIC DEVELOPMENT

Invoice

Invoice Date: 7/1/2026
Invoice Number: 70053

Owasso Chamber of Commerce
315 S. Cedar Street
Owasso, OK 74055
(918) 272-2141
chelsea@owassochamber.com

Owasso Public Schools
Renae Klein
1501 N. Ash
Owasso, OK 74055

Terms	Due Date
Due on receipt	7/1/2026

Description	Quantity	Rate	Amount
2026-2027 Annual Membership Investment	1	$1,664.00	$1,664.00
		Subtotal:	**$1,664.00**
		Tax:	**$0.00**
		Total:	**$1,664.00**
		Payment/Credit Applied:	**$0.00**
		Balance:	**$1,664.00**

Please send checks to

Owasso Chamber of Commerce
315 S. Cedar St.
Owasso, OK 74055

To pay this invoice online, log into https://owassochamber.chambermaster.com/login

If you have already sent payment, please disregard this invoice.

Thank you for your investment in the Owasso Chamber! We look forward to serving you!

OSAG

Oklahoma School Assurance Group

May 25, 2026

Margaret Coates
Owasso School District
1501 N Ash St
Owasso, OK 74055

Re: 2026-2027 OSAG Workers' Compensation Insurance Quote
The policy will automatically renew on 7/1/26 – No action needed.

Dear Margaret Coates,

Thank you for helping to make OSAG the largest provider of workers' compensation to public schools in Oklahoma. Your 2026-2027 OSAG renewal quote is as follows:

Total 2026-2027 OSAG Workers' Compensation Renewal Premium including Dividend/Credits: **$205,000.00**
Non-Auditable

Your OSAG policy also contains Employers' Liability Limits of $1,000,000/$1,000,000/$1,000,000

Active membership in the Oklahoma School Assurance Group provides an array of benefits for your district, including continued membership *performance dividend awards*. The membership dividend is based on an overall favorable group loss ratio.

About the OSAG Proposal:

*The Membership Dividend is the maximum amount that may be awarded to an active member as a performance dividend. This figure is based on individual district loss performance.

*All members that renew with OSAG have a *Membership Dividend* associated with active membership.
To receive the Membership Dividend, a member must be active with paid premium.

OSAG has awarded $500,000 in Safety Equipment Grants, a $250,000 board approved Shared Premium Credit awarded to all active members in 2024-2025, as well as continued Annual Premium Credits when available. OSAG credits are predicted to continue in the future for all active members."

****See enclosed listing of all OSAG member benefits – ALL at NO COST to members!**

P.O. Box 18858, Oklahoma City, Oklahoma 73154
Ph: 800-699-5905 Fax: 405-842-0051 www.okschoolassurancegroup.org

OSIG Oklahoma Schools Insurance Group

Owasso Independent Schools
1501 North Ash
Owasso, OK 74055

This is not an invoice.

Breakdown of Insurance Cost

Annual Premium Breakdown	
Property:	$1,346,768
Boiler & Machinery:	$5,552
Auto Physical Damage:	$33,144
General Liability:	$79,775
Auto Liability:	$106,370
Educators Legal:	$79,778
Excess Liability	$0
Total Annual:	**$1,651,387**

Excess Liability Options

$1 Million Excess
Coverage: $12,229
Total Proposal: $1,663,616

$2 Million Excess
Coverage: $20,625
Total Proposal: $1,672,012

$3 Million Excess
Coverage: $28,375
Total Proposal: $1,679,762

A 25% minimum earned premium applies.

Agent's Commission = 7%

Your historical billed premiums, total insured values and loss information are shown in the charts below.

Year	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026
Total Values	$8,564,430	$304,892,209	$319,985,133	$460,582,892	$463,231,248	$482,001,749
Premium	$243,506	$1,115,872	$1,254,776	$1,259,176	$1,765,936	$1,650,919

Number of Claims	Insurance Cost Paid to OSIG (With Endorsements)	Incurred Claims	Loss Ratio
95	$7,289,941	$3,037,761	42%

Your losses are considered in the calculation of the cost of your insurance. Your dedication to maintaining your property and providing safe campuses and community will result in savings in the cost of your insurance.

Payment Terms

Payment of the insurance cost is due the effective date of your coverage. **A copy of your purchase order encumbering funds for payment of your insurance should be provided to OSIG as soon as available.** A full pay or three (3) payment plan option is available.

Full Pay		
Installment #1	Total Amount	Due 7/1/2026

Three Pay		
Installment #1	1/3 of Total	Due 7/1/2026
Installment #2	1/3 of Total	Due 8/1/2026
Installment #3	1/3 of Total	Due 9/1/2026

Coverages

OSIG provides a full range of property and liability coverages with the exception of workers compensation.

Property

- Full Replacement Cost— except roofs over 15 years old and Autos, Contractors Equipment and DRO adjusted at ACV or buildings designated as ACV or *Stated Value
- No Coinsurance Clause
- Exclusion— Cosmetic loss to metal roof coverings caused by hail
- Real And Personal Property— Limit Per Occurrence $2,000,000,000
- Building— Margin Clause 125% of scheduled limits per statement of value
- Business Personal Property— blanket coverage per statement of values, including:
    - Electronic Data Processing Equipment and Media
    - Accounts Receivable
    - Valuable Papers
    - Fine Arts
    - Miscellaneous Property
    - Miscellaneous Unnamed/Undescribed Property
    - Builder's Risk
      (Note: all builder's risk projects must be reported to OSIG— frame projects are subject to approval)
    - Outdoor Property— covered all perils
    - Extra Expense
    - Business Income Including Rental Income and Tuition Income
    - Ordinance or Law Including Increased Cost of Construction and Demolition
    - Contractor's Equipment Coverage
    - Debris Removal Coverage
    - Covered Property in Transit
    - Personal Property of Others/Officers/Employees
    - Off Premises Services Interruption Including Extra Expense
    - Vehicle damage
- Newly acquired property coverage— newly aquired property should be reported to OSIG within 30 days of acquisition. $25,000,000
- Earthquake, volcanic eruption— aggregate any one policy year $10,000,000
- Flood— aggregate any one policy year $25,000,000
  (Note: Flood Zones A and V are excluded)
- Terrorism $500,000,000
- Pollution Liability included
- Boiler And Machinery Coverage— any one occurrence $200,000,000

Please refer to the attached property and automobile schedules for your school district's limits of insurance for Building, Contents, Extra Expense, Miscellaneous Property, EDP, Earthquake, Flood and Automobile Physical Damage coverage.

Deductibles **Optional increased deductible quotations are available upon request.**

- $250,000 Property deductible per occurrence
- $350,000 Property deductible per occurrence: windstorm/hail
- $10,000 Terrorism deductible per occurrence
- $50,000 Flood, earthquake and pollution
- $1,000 Boiler/machinery deductible per occurrence

General Liability

- $2,000,000 limit per occurrence (subject to the Governmental Tort Claims Act)
- Bodily injury, property damage and personal/advertising injury
- Premises/operations and products/completed operations
- Miscellaneous medical professional to include school nurses, student nurses, counselors and Allied Health Programs
- Insureds include district, board members, employees, student teachers and volunteers
- No exclusions for corporal punishment or sexual misconduct
- No deductible
- PTA/PTOs included for coverage if funds flow through school's books
- Sexual Molestation Deductible $100,000

School Board Legal Liability

- Claims-made form
- $2,000,000 limit per occurrence (subject to the Governmental Tort Claims Act)
- Errors and Omissions Liability including Educational Errors and Omissions sd
- Employment Practices Liability
- Insureds include district, board members, employees, student teachers and volunteers
- Unlimited Prior Acts*/no retroactive date included
- $25,000 legal costs for IEP administrative hearings
- $10,000 Deductible

*Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

Employee Benefit Liability

- Claims Made form
- Unlimited Prior Acts*/no retroactive date included

*Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

Automobile Liability

- $2,000,000 limit per occurrence (subject to the Governmental Tort Claims Act)
- Bodily Injury and Property Damage
- Includes hired and non-owned exposures
- Insureds include district, board members, employees, student teachers and volunteers
- Coverage included for garage liability and garage keepers legal liability
- $1,000 Auto Property Damage deductible
- No charge for vehicles added/deleted during the policy term; **vehicle changes must be reported to OSIG**

Oklahoma Uninsured Motorist Coverage

- $25,000 per covered party
- $50,000 per accident

Automobile Physical Damage

- Actual cash value
- $1,000 deductible
- Vehicle additions/deletions/changes must be reported to OSIG; no charge for vehicles added/deleted during the policy term
- Please refer to the attached schedule of vehicles

Crime

- $10,000 limit per occurrence/per district
- Employee dishonesty
- Premises money and securities
- Transit money and securities
- $1,000 deductible

Cyber Liability

- Claims-made form
- Retro date - first effective date with OSIG
- Liability
  - $2,000,000 Annual Aggregate Limit for Information Data and Network Liability
  - $2,000,000 Annual Aggregate for Regulatory Defense and Penalties
  - $2,000,000 Annual Aggregate for Payment Card Liability and Costs
  - $2,000,000 Annual Aggregate for Media Liability
- Breach Response Cost
  - $500,000 Annual Aggregate for Breach Response Cost
- First Party
  - $750,000 Annual Aggregate for Cyber Extortion Loss
  - $750,000 Annual Aggregate for Data Recovery Costs
  - $750,000 Annual Aggregate for Business Interruption Resulting in Security Breach
  - $500,000 Annual Aggregate for Business Interruption Resulting in System Failure
  - $750,000 Annual Aggregate for Dependent Business Interruption Resulting in Security Breach
  - $100,000 Annual Aggregate for Dependent Business Interruption Resulting in System Failure
- CRIME
  - $75,000 Annual Aggregate for Fraudulent Instruction
  - $75,000 Annual Aggregate for Transfer Fraud
  - $75,000 Annual Aggregate for Telephone Fraud
- Coverage Endorsements
  - $100,000 Annual Aggregate for Reputation Loss
  - $50,000 Annual Aggregate for Claims Preparation Costs for Reputation Loss Claims Only
  - $100,000 Annual Aggregate for Computer Hardware Replacement Costs
  - $100,000 Annual Aggregate for Invoice Manipulation
  - $25,000 Annual Aggregate for Cryptojacking
- $10,000 Deductible

Excess Cyber Coverage

- $2,000,000 Limit
- $5,000,000 annual aggregate
- * Note, to access full first-party and full liability limits of the Cyber and Excess Cyber coverages, members must have:
- Multi-Factor Authentication (MFA) for all remote access
- Enterprise-wide Endpoint Protection Platform (EPP)
- Without these controls, first-party sublimits are reduced to $100,000 per coverage, and liability limits for Data Network, Regulatory Defense, Payment Card, and Media Liability are reduced to $1,000,000 per member.

Deadly Weapon Protection Coverage

- Claims Made Form
- Per Occurrence Limit $500,000
- Annual Aggregate (Shared by Members) $2,500,000
- Deductible $10,000 Event
- Must notify OSIG within 90 days of receiving a notice of a covered accident.

Note: Per occurrence limits are shared limits except as otherwise indicated.

This coverage form is an outline of the coverages provided through OSIG. It does not include all the terms, coverages, exclusions, limitations, and conditions of the actual plan language.

OSIG Oklahoma Schools Insurance Group

Property Schedule

Location	Occupied As	Valuation Type	Building Value	Contents Value
101 East 96th St. No.	Bailey Elementary Main Building	Replacement Cost	$15,595,228	$2,194,759
101 East 96th St. No.	Parking lot lights	Replacement Cost	$16,595	$0
12301 East 91st St. No.	Hayward Smith Elementary Main building	Replacement Cost	$17,031,487	$1,703,148
12301 East 91st St. No.	Parking lot lights	Replacement Cost	$16,595	$0
12301 N 132nd E Ave.	Morrow Elementary Main Building	Replacement Cost	$23,781,411	$2,378,141
12301 N 132nd E Ave.	Sign	Replacement Cost	$40,048	$0
12901 East 86th St. No.	Artificial turf in Multi-Pur Bldg	Replacement Cost	$458,309	$0
12901 East 86th St. No.	Band Storage Building		$214,240	$154,500
12901 East 86th St. No.	Baseball Concessions	Replacement Cost	$182,291	$37,020
12901 East 86th St. No.	Baseball field artificial turf	Replacement Cost	$1,688,333	$0
12901 East 86th St. No.	Baseball field dugouts	Replacement Cost	$12,126	$0
12901 East 86th St. No.	Baseball field fence	Replacement Cost	$53,616	$0
12901 East 86th St. No.	Baseball field lights	Replacement Cost	$131,485	$0
12901 East 86th St. No.	Baseball field scoreboard	Replacement Cost	$10,533	$0
12901 East 86th St. No.	Baseball Hitting Canopy	Replacement Cost	$93,863	$0
12901 East 86th St. No.	Baseball locker rooms	Replacement Cost	$862,842	$99,693
12901 East 86th St. No.	Baseball stadium w/press box	Replacement Cost	$28,084	$0
12901 East 86th St. No.	Baseball weight room	Replacement Cost	$191,483	$26,807
12901 East 86th St. No.	Fieldhouse	Replacement Cost	$2,006,394	$284,488
12901 East 86th St. No.	Football Field Artificial Turf	Replacement Cost	$1,217,604	$0

12901 East 86th St. No.	Girls Softball Stadium, inc-press box/bleachers/dugout/6 Light poles with lights/scoreboard/fence/concession stand/restrooms	Replacement Cost	$696,559	$0
12901 East 86th St. No.	Gym Scoreboard	Replacement Cost	$128,931	$0
12901 East 86th St. No.	High School Main Bldg w/Gym & Auditoriu	Replacement Cost	$76,044,495	$8,912,490
12901 East 86th St. No.	Marquee	Replacement Cost	$57,444	$0
12901 East 86th St. No.	Multi Purpose Building	Replacement Cost	$5,451,508	$545,151
12901 East 86th St. No.	New Parking Lot Lights	Replacement Cost	$17,923	$0
12901 East 86th St. No.	New Stad Concession Stand	Replacement Cost	$478,706	$95,741
12901 East 86th St. No.	New Vo Ag Building	Replacement Cost	$2,011,498	$245,559
12901 East 86th St. No.	Owasso Stadium	Replacement Cost	$5,096,696	$0
12901 East 86th St. No.	Practice Gym	Replacement Cost	$3,953,338	$395,334
12901 East 86th St. No.	Softball field turf	Replacement Cost	$704,713	$0
12901 East 86th St. No.	Softball Hitting Canopy	Replacement Cost	$31,288	$0
12901 East 86th St. No.	Softball locker rooms	Replacement Cost	$862,842	$99,693
12901 East 86th St. No.	Stadium fence	Replacement Cost	$125,152	$0
12901 East 86th St. No.	Stadium lights	Replacement Cost	$132,661	$0
12901 East 86th St. No.	Stadium parking lot lights	Replacement Cost	$44,806	$0
12901 East 86th St. No.	Stadium Press box	Replacement Cost	$99,571	$0
12901 East 86th St. No.	Stadium restrooms 2@	Replacement Cost	$255,310	$0
12901 East 86th St. No.	Stadium ticket booths	Replacement Cost	$33,191	$0
12901 East 86th St. No.	Stadium Video Tron Scoreboard System	Replacement Cost	$1,289,063	$0
12901 East 86th St. No.	Stadium west lot lights	Replacement Cost	$59,999	$0
12901 East 86th St. No.	Track & Soccer Building	Replacement Cost	$1,738,022	$252,878

12901 East 86th St. No.	Track Bleachers/Pressbox (No Contents)		$590,190	$0
12901 East 86th St. No.	Track Fencing/Lighs/Tower	Replacement Cost	$288,400	$0
12901 East 86th St. No.	Track Infield Artificial Turf	Replacement Cost	$2,070,824	$0
12901 East 86th St. No.	Track Restroom/Concession Stand/Ticket Booth		$2,575,000	$257,500
12901 East 86th St. No.	Track Scoreboard		$490,280	$0
12901 East 86th St. No.	Track Storage Building		$272,950	$306,940
12901 East 86th St. No.	Vo-ag show barn	Replacement Cost	$1,275,168	$127,517
12901 East 86th St. No.	Wellness Center	Replacement Cost	$10,186,849	$1,018,684
1309 N. Main Street	Enrollment Center/Technology	Replacement Cost	$1,591,350	$530,450
13650 E. 103rd St.	Northeast Elementary Main Building	Replacement Cost	$17,353,279	$2,179,492
13650 E. 103rd St.	Parking Lot Lights	Replacement Cost	$26,552	$0
13901 East 86th St. No.	8th Grade Center Main Bldg w/Gym	Replacement Cost	$20,268,892	$2,883,876
13901 East 86th St. No.	New Gymnasioum	Replacement Cost	$4,856,800	$646,784
13901 East 86th St. No.	Parking lot lights & poles	Replacement Cost	$9,958	$0
13901 East 86th St. No.	Tennis Courts	Replacement Cost	$758,628	$0
14500 East 86th St. No.	Pamela Hodson Elementary Main Building	Replacement Cost	$22,000,000	$2,200,000
14500 East 86th St. No.	Parking lot lights	Replacement Cost	$16,595	$0
14500 East 86th St. No.	Portable classroom	Replacement Cost	$203,737	$40,747
1500 No. Ash	Ator Heights Elem Main Building w/gym	Replacement Cost	$15,475,189	$2,133,252
1500 No. Ash	Outside walk-in freezer	Replacement Cost	$20,826	$9,574
1501 No. Ash	Administration Building	Replacement Cost	$6,893,357	$456,804
202 East Broadway	New Gymnasium	Replacement Cost	$1,406,402	$140,640
202 East Broadway	Ram Academy Main Build, Media Center	Replacement Cost	$9,527,102	$964,175

301 East 1st St.	Transportation Building Office & shop	Replacement Cost	$675,433	$128,871
501 E. 2nd Ave	Gas Pump/Metal Building	Replacement Cost	$8,617	$1,276
501 E. 2nd Ave	Plant Operations Building	Replacement Cost	$5,972,569	$831,579
7305 No 177th E Ave.	Stone Canyon Elementary Main Building	Replacement Cost	$24,459,113	$3,537,860
7809 E. 76th St. No.	Barnes Elementary Main Building	Replacement Cost	$22,148,027	$2,595,681
7809 E. 76th St. No.	Marquee Sign	Replacement Cost	$26,552	$0
7809 E. 76th St. No.	Parking lot lights	Replacement Cost	$71,614	$0
8101 No. 129th E. Ave.	6th Grade Center Main Building w/gym	Replacement Cost	$22,123,775	$2,717,010
8101 No. 129th E. Ave.	Parking lot lights	Replacement Cost	$26,552	$0
8200 No. 124th E. Ave.	Canopy	Replacement Cost	$33,191	$0
8200 No. 124th E. Ave.	Mills Elementary Main Building w/gym	Replacement Cost	$15,057,000	$1,892,207
8200 No. 124th E. Ave.	Parking lot lights	Replacement Cost	$15,957	$0
86th St. No. & Main	7th Grade Center Main Building	Replacement Cost	$26,592,776	$3,981,267
86th St. No. & Main	District Woodshop	Replacement Cost	$593,590	$116,237
86th St. No. & Main	Parking lot lights @ band room	Replacement Cost	$6,638	$0
8800 No. 129th E. Ave.	High School West Campus	Replacement Cost	$33,325,331	$3,671,594
8800 No. 129th E. Ave.	Parking lot lights	Replacement Cost	$26,552	$0
	Total		**$432,267,902**	**$50,795,420**

Floater Limit: $550,000
EDP Limit: $1,675,000
Extra Expense Limit: $1,000,000

Auto Schedule

Vehicle Number	Year	Make	Model	Capacity	VIN	Value
2860-000001	2013	Interstate	14' Box Trailer		4RACS1423DC036808	$3,000
2860-000002	2012	Lowes	4x60 Trailer		4YMVL0618CT019601	$600
2860-000003	2007	Lufkin	53' Dry Van Trailer		1L01A532671165049	$22,000
2860-000004	2013	Lowes	6x12 Trailer		4YMVL1218DT007073	$1,400
2860-000005	2003	Lowes	8' Trailer w/Welder		VOAG01	$600
2860-000006	2024	International	Activity Bus	71	4DRBUC8N8RB040810	$163,757
2860-000007	2024	International	Activity Bus	71	4DRBUC8NXRB040811	$163,757
2860-000008	2023	Collins	Activity Bus w/wrap	14	1HA6GUB73PN015012	$123,474
2860-000009	2007	Kentucky	Band Trailer		1KKVE532X7L224246	$34,000
2860-000010	2001	Great Dane	Band Trailer		1GRAA06251B126313	$15,000
2860-000011	2018	Chevy	Box Truck W/Lift		1HA3GTCG1JN010183	$38,000
2860-000014	2011	International	Bus	71	4DRBUAAN0BB315154	$60,000
2860-000015	2010	International	Bus	71	4DRBUAAL7AB244273	$60,000
2860-000020	2011	International	Bus	71	4DRBUAAN9BB315153	$60,000
2860-000022	2012	International	Bus	48	4DRBUAAN1CB537073	$71,000
2860-000023	2013	International	Bus	71	4DRBUAANXDB297944	$60,000
2860-000025	2013	International	Bus	71	4DRBUAAN6DB297942	$60,000
2860-000028	2013	International	Bus	71	4DRBUAANQDB297967	$64,000
2860-000029	2013	International	Bus	71	4DRBUAANQDB297966	$64,000
2860-000030	2014	International	Bus	71	4DRBUC8NXFB659694	$77,000
2860-000031	2014	International	Bus	71	4DRBUC8N3FB659696	$77,000
2860-000032	2014	International	Bus	71	4DRBUC8N8FB659693	$77,000
2860-000033	2014	International	Bus	71	4DRBUC8N1FB659695	$77,000
2860-000034	2014	Thomas	Bus	71	4UZABRDTXFCGK5633	$77,000
2860-000035	2014	Thomas	Bus	71	4UZABRDT1FCGK5634	$77,000
2860-000036	2014	Thomas	Bus	71	4UZABRDT3FCGK5635	$77,000
2860-000037	2014	Thomas	Bus	71	4UZABRDT5FCGK5636	$77,000
2860-000038	2016	Thomas	Bus	77	4UZABRDT5GCHF5686	$72,000
2860-000039	2016	Thomas	Bus	77	4UZABRDT3GCHF5685	$72,000
2860-000040	2016	International	Bus	77	4DRBUC8N1GB128630	$72,000
2860-000041	2017	Thomas	Bus	71	4UZABRDT0HCHS5789	$77,000
2860-000042	2017	Thomas	Bus	71	4UZABRDT7HCHS5790	$77,000
2860-000043	2017	Thomas	Bus	71	4UZABRDT9HCHS5791	$77,000
2860-000044	2017	Thomas	Bus	71	4UZABRDT0HCHS5792	$77,000
2860-000045	2017	International	Bus	71	4DRBUC8N8HB659342	$71,000
2860-000046	2017	International	Bus	71	4DRBUC8NXHB659343	$71,000
2860-000047	2017	International	Bus	71	4DRBUC8N1HB659344	$71,000
2860-000048	2017	International	Bus	71	4DRBUC8N3HB659345	$71,000
2860-000049	2017	International	Bus	71	4DRBUC8N5HB659346	$71,000
2860-000050	2017	International	Bus	71	4DRBUC8N8HB485997	$71,000
2860-000051	2017	International	Bus	71	4DRBUC8N6HB485996	$71,000
2860-000052	2017	International	Bus	30	4DRBUC8N6HB659341	$84,000
2860-000053	2017	Thomas	Bus	46	1T7Y84E20H1106227	$148,000
2860-000054	2017	Thomas	Bus	46	1T7Y84E22H1106228	$148,000
2860-000055	2017	Thomas	Bus	46	1T7Y84E25H1106885	$148,000
2860-000056	2016	Collins	Bus	14	1GB3GSBG9G1290827	$53,000
2860-000058	2017	Collins	Bus	14	1GB3GRBG9H1221369	$55,000
2860-000059	2017	Thomas	Bus	71	4UZABRFC4JCJG3942	$80,000
2860-000060	2017	Thomas	Bus	71	4UZABRFC6JCJG3943	$80,000
2860-000061	2019	International	Bus	77	4DRBUC8N9KB366202	$85,000
2860-000062	2018	International	Bus	77	4DRBUC8N7KB366203	$85,000
2860-000063	2018	International	Bus	77	4DRBUC8N0KB366204	$85,000
2860-000064	2018	International	Bus	77	4DRBUC8N1KB147283	$85,000

2860-000065	2016	Collins	Bus	14	1GB3GSBG1G1294998	$65,000
2860-000066	2019	Thomas	Bus	53	4UZABPFD1KCJZ3709	$89,000
2860-000067	2019	Thomas	Bus	53	4UZABPFD3KCJZ3713	$81,000
2860-000068	2019	Thomas	Bus	71	4UZABRFC8KCKT8471	$86,000
2860-000069	2019	Thomas	Bus	71	4UZABRFCXKCKT8472	$86,000
2860-000070	2019	Thomas	Bus	71	4UZABRFC1KCKT8473	$86,000
2860-000071	2019	Thomas	Bus	71	4UZABRFC3KCKT8474	$86,000
2860-000072	2018	Collins	Bus	14	3C7WRVKG4JE112285	$86,000
2860-000073	2018	Collins	Bus	14	1GB3GRBG2J1288627	$69,000
2860-000074	2018	Collins	Bus	14	1GB3GRBG9J1287135	$69,000
2860-000075	2020	Thomas	Bus	71	4UZABRFC9LCLJ5494	$89,000
2860-000076	2020	Thomas	Bus	71	4UZABRFC0LCLJ5495	$89,000
2860-000077	2020	Thomas	Bus	71	4UZABRFC2LCLJ5496	$89,000
2860-000078	2020	International	Bus	71	4DRBUPWNXLB172629	$90,000
2860-000079	2020	International	Bus	71	4DRBUC8N2LB252366	$90,000
2860-000080	2020	International	Bus	71	4DRBUC8N4LB252367	$90,000
2860-000081	2021	International	Bus	71	4DRBUC8N2MB324684	$90,816
2860-000082	2020	International	Bus	71	4DRBUC8N8MB212973	$93,000
2860-000083	2020	International	Bus	71	4DRBUC8N2MB212970	$93,000
2860-000084	2020	International	Bus	71	4DRBUC8N6MB212972	$93,000
2860-000085	2020	International	Bus	71	4DRBUC8N4MB212971	$93,000
2860-000086	2020	International	Bus	71	4DRBUC8N4MB212968	$93,000
2860-000087	2020	International	Bus	71	4DRBUC8N3MB212976	$93,000
2860-000088	2020	International	Bus	71	4DRBUC8NXMB212974	$93,000
2860-000089	2020	International	Bus	71	4DRBUC8N5MB212977	$93,000
2860-000090	2020	International	Bus	71	4DRBUC8N6MB212969	$93,000
2860-000091	2022	International	Bus	71	4DRBUC8N9NB6626763	$106,500
2860-000092	2022	International	Bus	71	4DRBUC8N0NB662764	$108,500
2860-000093	2020	Collins	Bus	14	1GB3GSBG7L1267055	$63,243
2860-000095	2024	International	Bus	71	4DRBUC8NXR3178638	$108,823
2860-000096	2024	International	Bus	71	4DRBUC8N1RB178639	$108,823
2860-000097	2024	International	Bus	71	4DRBUC8N8RB178640	$108,823
2860-000098	2024	International	Bus	71	4DRBUC8NXRB178641	$108,823
2860-000099	2024	International	Bus	71	4DR80C8N1R8178642	$108,823
2860-000100	2024	International	Bus	71	4DRBUC8N5RB649191	$115,000
2860-000101	2024	International	Bus	71	4DRBUC8N7RB649192	$115,000
2860-000102	2024	International	Bus	71	4DRBUC8N9RB649193	$115,000
2860-000103	2024	International	Bus	71	4DRBUC8N3RB649190	$115,000
2860-000105	2025	International	Bus	71	4DRGVMMN65B164112	$131,000
2860-000106	2016	International	Bus-Special Ed	28	4DRBUC8L5GB128628	$82,000
2860-000108	2024	Ford	Collins Activity Bus	14	1FDEU6PG7RKA56577	$122,783
2860-000109	2025	Ford	Collins Bus w/ HC Lift	14	1FDFE4FN6SDD21179	$125,920
2860-000110	2025	Ford	Collins Bus w/ HC Lift	14	1FDFE4FN9SDD21080	$125,929
2860-000111	2004	Chevy	Colorado Pickup		1GCCS14864814394	$8,000
2860-000112	2009	Texas Bragg	Dump Trailer		17XFD122X81087087	$5,000
2860-000114	2022	Chevy	Express Box Truck		1HA3GTC79NN000345	$41,839
2860-000115	2012	Chevy	Express Van		1GC5GAFX2C1172186	$14,000
2860-000116	2021	Ford	F150		1FTFW1E56MFB95785	$39,935
2860-000117	2010	Ford	F150 Pickup		1FTEW1E80AFB24177	$21,000
2860-000118	2013	Ford	F150 Pickup		1FTFWIEF8DKF57325	$24,000
2860-000119	2019	Ford	F150 Pickup		1FTEW1E55kkE52581	$34,229
2860-000120	2021	Ford	F150 Pickup		1FTFW1E50MFB02520	$34,539
2860-000121	2023	Ford	F250 4x4 Pickup		1FT7X2BA2PED29680	$49,447
2860-000123	2018	Ford	F250 Pickup		1FT7W2B64JEC24290	$70,000
2860-000124	2008	Ford	F250 Vo-Ag Pickup		1FTSW21R18EB47961	$25,000
2860-000125	1997	Ford	F350 Pickup		1FTJW35FXVEC28809	$2,000
2860-000126	2023	Ford	F350 Pickup		1FT8W3DT2PED25205	$67,441

2860-000127	2022	Ford	F350 Super-Duty Flatbed		1FD8W3HN2NEF89349	$55,166
2860-000128	2013	Ford	F350 Van Food Truck		1FDWE3FL3DDA91306	$25,000
2860-000129	1991	WWW 16'	Horse Trailer		11WES1622MW179502	$2,000
2860-000130	2022	International	IC Bus	71	4DRBUC8N8NB260815	$93,990
2860-000131	2022	International	IC Bus	71	4DRBUC8N6NB260814	$93,990
2860-000132	2016	Chevy	Impala		2G1WA5E39G1139087	$17,000
2860-000134	2003	Chevy	K3500 Pickup		1GCJK33103F116305	$10,000
2860-000135	2010	Cimmaron	Lonestar Trailer		5PASG2425AC006745	$18,000
2860-000138	2023	Collins	Mini Bus	14	1GB3GSB76P1105164	$98,000
2860-000139	2018	Nissan	NV200 Cargo Van		3N6CM0KN6JK693691	$19,000
2860-000140	2018	Nissan	NV2500 Cargo Van		1N6AF0LY8JN807985	$33,000
2860-000141	2014	Chevy	Pickup		1GCRCTEC9EZ172329	$19,000
2860-000142	2008	Ford	Pickup		2FTSW21528EE527371	$13,000
2860-000143	2017	Ford F250	Pickup		1FT7W2BT3HEC30212	$44,000
2860-000145	2021	Ram	Promaster Van		3C6MRVJG4ME514552	$46,945
2860-000146	2021	Dodge	RAM-1500 Tradesman		3C6RR7KT0MG587693	$35,100
2860-000147	2018	Nissan	Rogue SUV		KNMAT2MV3JP586344	$23,000
2860-000148	2016	Chevy	Silverado		1GC1KUEGXGF229353	$36,850
2860-000149	2016	Chevy	Silverado		1GC1KUEG1GF264024	$36,850
2860-000150	2016	Thomas	Special Ed Bus	24	4UZABRDT0GCHF5837	$79,000
2860-000151	2016	Collins	Special Ed Bus	16	1GB3GSBG2G1293990	$57,000
2860-000152	2016	Collins	Special Ed Bus	14	1GB3GSBG2G1254087	$52,000
2860-000153	2021	International	Special Ed Bus	27	4DRBUC8N8MB272722	$105,585
2860-000154	2024	International	Special Ed Bus	24	4DRBUCAN2RB649195	$131,744
2860-000155	2022	International	Special Ed Bus w/lift	35	4DRBUC8N1NB260803	$108,091
2860-000156	2024	International	Special Ed Bus w/Lift	35	DRBUC8N4RB591039	$124,728
2860-000158	2015	Showstar	Stock Model Trailer		5PASB1626GC009619	$18,000
2860-000159	2001	WWW 16'	Stock Trailer		11WES14221W262135	$5,000
2860-000160	2003	Alumline	Stock Trailer		1A9LG212932241007	$3,000
2860-000161	2006	Chevy	Suburban		2GKEC16ZB6J144279	$18,000
2860-000162	2008	Chevy	Suburban		3GNFC16J68G226646	$20,000
2860-000163	2008	Chevy	Suburban		3GNFC16J18G224271	$20,000
2860-000164	2010	Chevy	Suburban		1GNUCHE06AR126500	$24,000
2860-000165	2014	Chevy	Suburban		1GNSKJE7XER193606	$36,000
2860-000166	2014	Chevy	Suburban		1GNSC5EOGER193545	$36,000
2860-000167	2017	Chevy	Suburban		1GNSCKEC9HR128962	$38,000
2860-000168	2018	Chevy	Suburban		1GNSCKEC7JR226698	$39,000
2860-000169	2019	Chevy	Suburban		1GNSCKEC6KR194540	$40,000
2860-000170	2019	Chevy	Suburban		1GNSCKEC0KR194534	$40,000
2860-000171	2002	Chevy	Suburban		1GNEC16Z92J319751	$8,000
2860-000172	2021	Chevy	Suburban		1GNSKBKD0MR374132	$48,300
2860-000173	2021	Chevy	Suburban		1GNSCAED1MR358654	$42,800
2860-000174	2019	Volvo	Tractor Truck Semi w/sleeper		4V4NC9EH6KN905465	$86,000
2860-000175	1982	Thomas	Trailer		OPS001	$1,500
2860-000176	1982	Thomas	Trailer		OPS002	$1,500
2860-000177	1992	Thomas	Trailer		OPS003	$2,000
2860-000178	2004	Home Made	Trailer		OPSJD001	$4,000
2860-000179	2003	Home Made	Trailer		OPSJD002	$5,000
2860-000180	2010	Miller Time	Trailer		1M9BU102XAN631926	$3,000
2860-000181	2011	Lonestar	Trailer		5PASG2420BC007206	$18,000
2860-000182	2011	Starlight	Trailer		13YFS1826BC115721	$2,000
2860-000183	2013	Starlight	Trailer		13YFS1826DC119027	$2,000
2860-000184	1997	Concession	Trailer		C71627V	$5,000

2860-000185	2005	Northwest	Trailer		TA9LG212932241007	$20,000
2860-000186	1999	Flatbed	Trailer		40HC51824W56013	$3,000
2860-000187	2000	MAH	Trailer w/Welder		OPSJD003	$4,000
2860-000188	2017	Chevy Express	Van	8	1GNWGFFG8H1121675	$27,000
2860-000189	2020	International	Bus	71	4DRBUC8N1MB212975	$93,000
2860-000190	2026	International	Bus	71	4DRGVMMN3TB161315	$146,821
2860-000191	2026	International	Bus	71	4DRGVMMP4TB721019	$146,821
2860-000192	2026	International	Bus	71	4DRGVMMP2TB721018	$146,821
2860-000193	2026	International	Bus	71	4DRGVMMP0TB721017	$146,821
2860-000194	2026	International	Bus	71	4DRGVMMP9TB721016	$146,821
2860-000195	2026	International	Activity Bus	71	4DRGVMMPXTB038340	$181,325
2860-000196	2026	International	Activity Bus	71	4DRGVMMP1TB038341	$181,325
2860-000197	2026	International	Bus	71	4DRGVMMP0TB721020	$131,839
2860-000198	2025	Chevy	Suburban		1GNS5BRD7SR276032	$62,534
2860-000200	2025	Chevy	Suburban		1GNS5BRDXSR211997	$62,026
2860-000201	2026	Chevy	Equinox		3GNAXHEG1TL160018	$28,564
2860-000204	2024	Ford	Maverick		3FTTW8J93RRB43447	$28,000
2860-000205	2026	Dodge	Ram 2500 Cargo Van		3C6LRVDG0TE187542	$55,140
					Total:	**$11,967,821**

Overview

Background

The Oklahoma Schools Insurance Group (OSIG) is a public entity of the State of Oklahoma, formed as an Interlocal Agreement in accordance with 74 O.S. 1004(f), for the purpose of joining together a group of Oklahoma public school districts. OSIG will allow member districts to more efficiently and more economically obtain and manage their insurance programs.

OSIG obtained approval to operate from the Oklahoma Attorney General on June 28, 2001. Effective July 1, 2002, OSIG began full operation by providing its member districts with broad insurance coverage through "A" rated insurance carriers and professional risk management services. Over the past 24 years, OSIG's membership has grown to 541 and the program insures more than $32 Billion in school property across Oklahoma.

Structure

OSIG is a non-profit, member-owned, public entity program whose management is completely controlled by a Board of your peers.

"The mission of Oklahoma Schools Insurance Group (OSIG) is to provide quality, cost effective risk management products and services to member schools."

The group purchases insurance and reinsurance from "A"-rated carriers. OSIG's insurance providers are long-term partners and committed to OSIG and Oklahoma schools.

OSIG has contracted with Risk Program Administrators in Tulsa to administer the program. RPA is one of the largest insurance brokers in the world and manages programs similar to OSIG across the country.

It is important to know that the insurance coverage provided by OSIG was specifically tailored to meet the needs of Oklahoma schools. The coverage is what you need to protect your school's property, your students and patrons.

Losses are a part of life. Only OSIG has the collective strength and staying power to provide the protections you need. By remaining together as a group, OSIG will be able to continue to provide you with the quality, fair-priced **insurance and risk management** services you need to protect your school's assets, your board, your staff and, most importantly, your children.

Financial Strength

OSIG is financially strong and we have the funds (cash) we need to pay your claims. OSIG has returned more than $9 million to our members over the years as distributions. Surplus at year ended 6/30/2025 was more than $21 million and our assets were more than $105 million.

We believe in complete transparency. We submit to an annual financial audit each year end and share our operating results with our members each year.

The financial condition of an insurance group should be of utmost importance to you when choosing an insurance partner for your district.

Statement of Net Assets

As of 06/30/2025

Cash	$67,503,673
Other Assets	$37,632,794
Total Assets	$105,136,467
Total Liabilities	$83,166,312
Total Net Assets/Surplus	**$21,970,155**

We urge you to obtain and review audited financial statements from every insurance provider that may offer your school district a quote. Financial statements are required by law and can be obtained at ok.gov/oid. Click on Interlocals under the Quick Links section of the homepage. Your school's auditor can help in analyzing the statements.

Important Plan Information

It is important to understand that OSIG is not an insurance company, but rather a non-profit, cooperative risk management program owned and directed by Oklahoma Schools. Its mission is to reduce insurance costs and stabilize rates by aggregating purchasing power **with an intense focus on controlling member losses**. When losses are controlled, OSIG's member schools retain the underwriting profit and investment income thereby increasing fund reserves for future years. OSIG purchases per occurrence and liability aggregate protection for its member schools. The per occurrence insurance protects member schools up to $2,000,000,000 for property losses and $2,000,000 for liability claims in **each and every occurrence subject to a $10M annual aggregate limit**. The aggregate insurance protection is purchased in the unlikely event that sum total of all OSIG losses are significantly more than actuarially projected. Additional excess liability limits are available for members requiring higher limits.

This proposal is an outline of the coverages proposed by insurers based on the information provided by your school district. It does not include all the terms, coverages, exclusions, limitations and conditions of the actual contract language. Please refer to the plan document for the details.

Actuarial Review

An independent actuary has been retained by OSIG to make projections as to anticipated claims and losses the program should expect on an annual basis. The OSIG actuary has relied on the historical loss experience and exposures provided to OSIG by the member school districts to make projections of OSIG's expected losses. OSIG adequately funds to, or in excess of, the expected loss projections through member contributions (insurance cost) and our own surplus.

Membership contributions are used to buy insurance, pay administrative expenses and fund for members' claims. Similar successful programs throughout the country for schools and municipalities are protected using the same insurance structure as OSIG has deployed. As with any insurance mechanism, OSIG does not guarantee full funding in the event unimaginable losses would materialize that are many times greater than what is indicated by past history. The OSIG board is charged with developing a plan to address under funding in this unlikely event.

Procedure to Renew Coverage

Notify your agent of your acceptance of this insurance renewal proposal. Your agent will advise the OSIG administrative staff in writing that you wish to renew the insurance coverage.

The signed Resolution by the member's Board of Education should be returned to OSIG before June 30, 2026 in order to bind coverage effective 7/1/2026.

Risk Management and Loss Control Tools

- On Site Safety Inspection
- Onsite Appraisals
- Stop It Anonymous Incident Reporting Mobile and Web App
- Risk Management focused website **osig.org**
- Vector Solutions – Professional Development Training Platform
- Beazley & Lodestone Cyber Portal
- Helix Intel
- HSB Water and Temperature Monitoring Devices (Pilot Program)

Contacts For Questions

Coverage Questions

Your Local Agent or:

Jennifer McKenzie
Risk Program Administrators
5314 S. Yale Avenue, Suite 900
Tulsa, OK 74135
Phone: 918-764-7137
Fax: 866-420-0695
Email: **mailto:Jennifer_mckenzie@osigadmin.org**

Eastern Oklahoma Schools (East of I-35)

Guy Griggs
Insurica
11 East Broadway
Sand Springs, OK 74063
Phone: 918-245-2558
Fax: 918-245-8553
Email: **guy.griggs@insurica.com**

General Program Questions

Rick Thomas
Executive Director
P.O. Box 3068
Tulsa, OK 74101
Phone: 918-688-1056
Fax: 866-420-0695
Email: **osigdirector@gmail.com**

OSIG Board Members

Terry Davidson – Chairman	Comanche Schools	580.439.2900
Sherry Durkee – Vice Chairman	Sand Springs Schools	918.246.1406
Dr. John Cox – Treasurer	Peggs Schools	918.598.3412
Shelley Free – Secretary	Kiamichi Technology Center	918.465.2323
Jeremy Hogan – Member	Collinsville Schools	918.371.2326
Jeff Daugherty – Member	Merritt Schools	580.225.5460
Jason Lindley – Member	Hartshorne Schools	918.297.2534
Laura Sprouse - Member	Select Actuarial Services	615-620-7584
Steve Moyer - Member	Shelter Insurance	918.396.3379

OSIG Oklahoma Schools Insurance Group

Board of Directors

Terry Davidson, Chairman
Finance Director: Comanche Schools

Dr. John Cox, Treasurer
Superintendent: Peggs Schools

Sherry Durkee, Vice Chairman
Superintendent: Sand Springs Schools

Shelley Free Secretary
Superintendent: Kiamichi Technology Center

Jeremy Hogan, Member
Superintendent: Collinsville Schools

Jeff Daugherty, Member
Superintendent: Merritt Schools

Jason Lindley, Member
Superintendent: Hartshorne Schools

Laura Sprouse, *Member*
Select Actuarial Services

Steve Moyer, *Member*
Shelter Insurance

Executive Director

Rick Thomas

May 26, 2026

Dr. Margaret Coates
Owasso Independent Schools
1501 North Ash
Owasso, OK 74055

RE: Membership Proposal Effective 7/1/2026

Dear Margaret Coates, Dr.:

We are very pleased to provide you with the attached proposal for insurance coverages with Oklahoma Schools Insurance Group (OSIG).

OSIG is not a conventional insurance program. We are a public entity in the state of Oklahoma formed by an Interlocal Agreement and made up of member public school districts. Our organization is non-profit, **member owned** and controlled by a board of your peers. Our sole mission is to serve our member schools. Our promise is to provide quality insurance coverage and superior service at stable pricing. We are pleased that 541 school districts are members of OSIG. Our membership is strong and committed.

OSIG's financial position is excellent. No other Oklahoma school insurance program can provide you with this security. Our organization is continuously growing, improving and looking for new ways to serve Oklahoma schools. The group purchasing power of OSIG and a non-profit structure provides competitive insurance rates even in tough financial times.

Included in this proposal is information on OSIG's financial condition and summaries of enhanced coverages that only OSIG provides.

For the 2026-2027 plan year, we are requiring the resolution to be signed by the member's Board of Education and returned to OSIG before close of business 6/30/2026 in order to bind coverage effective 7/1/2026. **Coverage will not be bound if resolution letter is not received by June 30, 2026**

Loss control, risk management services and specialized insurance coverages included in OSIG program are:

- Enhanced Property and Liability Coverage
- Cyber Liability, Crime, Pollution, Deadly Weapons Protection
- Loss Control Site Surveys/Safety Inspections
- Vector Solutions online training platform
- On Site Appraisal Service
- StopIt Anonymous Incident Reporting mobile and web app
- Helix Intel

Sincerely,
OSIG Program Administration
Cc: Insurica

STATE OF OKLAHOMA)
)
COUNTY OF Tulsa)

NONCOLLUSION AFFIDAVIT

The undersigned person, of lawful age, being duly sworn, on oath, says that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity, quality, or price in the prospective contact; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

Agent

Subscribed and sworn to before me this 18th day of May, 20 26.

Notary Public

My Commission Expires 8/9/2027

ASHLEY ROBERTSON NOTARY #11007224 PUBLIC STATE OF OKLAHOMA

STATE OF OKLAHOMA)
)
COUNTY OF Tulsa)

NONKICKBACK AFFIDAVIT

The undersigned person, of lawful age, being duly sworn, on oath, says that this invoice is true and correct and that (s)he is authorized to submit the invoice pursuant to a contract or purchase order. Affiant further states that the (work, services, or materials) as shown by this invoice have been (completed or supplied) in accordance with the plans specifications, orders, requests, or contract furnished or executed by the affiant.

Affiant further states that (s)he has made no payment directly or indirectly to any elected official, officer, or employee of the (county, municipality, or school district) or money or any other thing of value to obtain payment of the invoice to procure the contract or purchase order pursuant to which an invoice is submitted.

Agent

Subscribed and sworn to before me this 18th day of May, 2026.

Ashley Robertson
Notary Public

My Commission Expires 8/9/2027

ASHLEY ROBERTSON NOTARY #11007224 PUBLIC STATE OF OKLAHOMA

O2860-20262027-R-1-REV1

OSIG Oklahoma Schools Insurance Group

Resolution of Owasso Independent Schools to Join Oklahoma Schools Insurance Group

Whereas, Oklahoma Schools Insurance Group ("OSIG") is an Oklahoma interlocal formed in accordance with Oklahoma law to enable Oklahoma School Districts to cooperate with each other to procure insurance services, benefits and insure against losses and possible liabilities in the most cost effective manner; and

Whereas, Owasso Independent Schools is an Oklahoma public school district ("the District"); and

Whereas, OSIG has provided to the District a Plan Document which includes a quotation for certain insurance coverages for the 2026/2027 plan year; and

Whereas, the quotation is acceptable to the District;

Now, therefore be it resolved, that the District herby joins OSIG as a Member;

Be it further resolved, that so long as the District remains as a Member, the District shall comply with OSIG's bylaws, the Plan Document and OSIG claim reporting procedures; and

Be it further resolved, that by the adoption and signing of this resolution, Owasso Independent Schools understands and agrees that school district members are responsible for their own loss experience and will not be singly responsible for other members' losses.

Date: _____

Owasso Independent Schools By:

_____
President, Board of Education

Attest:

_____
Clerk, Board of Education

AGREEMENT FOR THE SERVICES OF IGNITE 2 UNITE, LLC

SPONSOR: Owasso Public Schools
CONTACT: Dr. Margaret Coates
WORK PHONE: (918) 272-5367
EMAIL: margaret.coates@owassops.org
CELL PHONE:

ADDRESS: 1501 N Ash Street
CITY, ST, ZIP: Owasso, OK 74055
ALT CONTACT: Mark Officer
ALT EMAIL: mark.officer@owassops.org
ALT CELL PHONE: (918) 740-3333

PRESENTATION INFORMATION

SPEAKER: Jason Jedamski
DATE(S): **Friday, July 31, 2026**
PROGRAM NAME: **Professional Development (PD)**
PROGRAM LENGTH: 3-hour workshop
TIME: 9:00 AM – 12:00 PM
ARRIVAL TIME: 7:45 AM
AUDIENCE: District Administrators

DETAILS: Jason Jedamski will facilitate a 3-hour professional development on 7/31, focused on "Be Your Best" guiding language actions that create moments that generate momentum.

FINANCIAL AGREEMENT

*Program fee is **$3,700.00**. Checks payable to Ignite 2 Unite. An Invoice is included with this contract. All fees in US funds only. Ignite 2 Unite Federal ID 87-1422622.

*A Purchase Order for full balance is requested to hold this date.

*Program fee is all-inclusive, including all fees and expenses.

*In the event of cancellation, four weeks' notice will be needed. If this is not possible, there will be a 50% cancellation fee of speaker's honorarium. If, through events beyond the control of the speaker, the speaker is unable to appear, Ignite 2 Unite will arrange to send a suitable and qualified replacement, reschedule the engagement, or refund the deposit.

*Please provide a wireless microphone and a quality sound system. Presenter will also need a table.

THE ABOVE INFORMATION IS AGREED AND ACCEPTED BY:

Kjedamski June 2, 2026

Kristin Jedamski, Ignite 2 Unite **Date**

Board of Education Representative, Owasso Public Schools **Date**

1.76a Artificial Intelligence (AI) Use in Schools

I. Purpose

The purpose of this policy is to establish guidelines for the responsible use of artificial intelligence (AI) in Owasso Public Schools. This policy supports instructional use of AI while ensuring compliance with applicable federal and state law, protecting student data privacy, and maintaining educator oversight.

II. Definitions

A. Artificial Intelligence (AI)

A system or application capable of performing tasks associated with human intelligence, including generating content, feedback, or recommendations.

B. Student-Facing AI Tool

An AI system designed for direct student use that provides AI-generated content, feedback, or instructional assistance.

C. Productivity AI

AI-powered features, assists, or embedded enhancements native to the District's core enterprise productivity and collaboration suite (including, but not limited to, word processing, spreadsheets, presentations, video creation, forms, and organization tools) and operating systems (e.g., ChromeOS) where the primary function is task optimization, automation, or accessibility rather than direct instructional content generation.

D. Generative AI - Systems that create new content (text, images, code) based on user prompts.

III. Policy Statement

Artificial intelligence tools may be used in Owasso Public Schools to support instruction and operational needs. AI tools shall supplement, and not replace, educator-led instruction and professional judgment.

All AI use shall comply with applicable federal and state student privacy laws and district policies.

IV. Standards for AI Use

When AI tools are used in the district, the following standards apply:

A. Educator Oversight

AI tools used for instructional purposes shall be implemented under educator direction and supervision.

B. Human Responsibility

District personnel retain responsibility for instructional decisions, grading, placement, discipline, and other student-related determinations. District personnel shall critically evaluate AI-generated outputs for accuracy, bias, and appropriateness before incorporating them into instructional materials.

C. Limitations on Use

AI shall not be the sole basis for high-stakes educational decisions, including grading, promotion, retention, placement, or discipline.

D. Instructional Use of Student-Facing AI Tools

Student-facing AI tools shall be used only for defined instructional purposes appropriate to the student's age and developmental level. To ensure data privacy compliance, District personnel shall exclusively utilize enterprise-level AI tools that operate within the scope of an active, District-executed Data Privacy Agreement (DPA)

E. Data Privacy and Security

AI tools shall comply with FERPA, COPPA, and applicable Oklahoma student data privacy requirements. The district shall take reasonable steps to minimize the collection, retention, and sharing of student data. Prior to adoption, the District shall vet all AI platforms to ensure they meet rigorous cybersecurity standards and digital accessibility requirements. AI tools used for instructional purposes shall be approved or authorized by the district consistent with privacy, security, and instructional requirements. Student account creation is limited exclusively to District-approved AI platforms that meet all vetting standards and age-based Terms of Service

F. Academic Integrity

Students are expected to adhere to the District's Academic Integrity policy. AI-assisted work must be disclosed when required by the instructor. Unauthorized use of AI to generate work and submit it as one's own shall be treated as a violation of academic honesty standards.

G. Transparency

The district shall provide parents and guardians information regarding approved instructional uses of AI and required annual disclosures consistent with law.

H. Staff Guidance and Training

The district shall provide training and guidance regarding the responsible, ethical, and lawful use of AI tools.To ensure compliance with data privacy regulations, users are strictly prohibited from entering student or staff personally identifiable information (PII) into AI systems.

V. Parent and Guardian Disclosure

The district shall provide parents or legal guardians with a written disclosure annually that includes:

1. Artificial intelligence tools used by the district
2. Vendors providing those tools
3. Categories of student data collected
4. General purposes for which AI tools are used
5. Extent of student data sharing with vendors or service providers

VI. Student-Facing AI Participation

A parent or legal guardian may submit written notice requesting that a student not participate in student-facing AI tools. Students subject to such notice shall not be academically penalized or denied access to core instructional content.

Built-in productivity AI features across the District's approved enterprise ecosystem—including all applications within the core Google Workspace for Education suite and ChromeOS—are considered fundamental components of the District's standard technology stack. A parental request for non-participation in standalone, student-facing generative AI tools (such as conversational chatbots) shall not restrict a student's access to District-issued hardware or standard enterprise productivity applications used for daily coursework.

VII. Administrative Implementation

The Superintendent or designee shall develop procedures and guidance for the approval, implementation, monitoring, and responsible use of artificial intelligence tools consistent with this policy and applicable law. The administration shall maintain a dynamic, regularly updated registry of approved applications and embedded productivity features that meet District privacy standards, which shall serve as the official operational guide for policy compliance.

VIII. Compliance

This policy is intended to comply with:

• Oklahoma Responsible Technology in Schools Act (SB 1734)
• Family Educational Rights and Privacy Act (FERPA)
• Children's Online Privacy Protection Act (COPPA)
• Other applicable federal and state laws and regulations

Approved By: Owasso Public Schools Board of Education

Date: _____

CLINICAL ROTATION AGREEMENT

between

OWASSO PUBLIC SCHOOLS

and

NORTHEASTERN STATE UNIVERSITY

THIS AGREEMENT is made and entered into as of June 1st, 2026 between Northeastern State University (the "School"), and Owasso Public Schools, (the "Facility").

1. Fieldwork. The School shall arrange fieldwork/clinical experiences ("Fieldwork") for all Health Profession Programs ("Students") at the Facility. The School and the Facility shall mutually determine the scope of the Fieldwork or Clinical experience, the schedule of student assignments and the number of Students who may participate in the Fieldwork.

2. Term. The term of this Agreement shall be for the period of the Fieldwork, approximately one year commencing June 1st, 2026, and ending May 31st, 2027, unless terminated earlier as provided in this Agreement. After the initial term, this Agreement shall continue in effect for additional periods of one year each unless one party notifies the other at least 90 days prior to the end of the initial term or any extended term of its intent to terminate this Agreement at the end of such term, in which event this Agreement shall terminate at the end of the then-current term. However, notification by a party of its intent not to renew shall not affect students currently enrolled and participating in Fieldwork.

3. Responsibilities of the School.

a. The School shall designate a School employee or another individual retained by the School ("Academic Fieldwork Coordinator") to serve as the coordinator for the Fieldwork to work directly with Facility personnel and coordinate all the activities of Students.

b. The School shall provide a roster of the names of the Academic Fieldwork Coordinator and Students (the "Roster"), along with a rotation schedule, to the coordinator at the Facility before the Fieldwork begins.

c. For Students who will participate in the Fieldwork, the School shall provide to the Facility verification of the following immunizations and tests: (i) a complete Hepatitis B vaccination series (series of three or waiver); (ii) a negative PPD or chest x-ray; (iii) MMR vaccination(s) or positive titer(s); (iv) a written verification of varicella history, varicella vaccination or a varicella titer by a physician or a physician's designee; (v) influenza vaccination or waiver, (vi) tetanus and T-Dap (Tetanus, Diphtheria, Pertussis), and (vii) national background check and drug screen.

d. The School shall require that each Student before beginning the Fieldwork have current American Heart CPR certification that meets standards acceptable to the Facility.

e. The School shall require Students to have transportation to and from the Facility, to arrive and depart promptly, and to park in areas designated by the Facility.

f. The School shall be responsible for all actions, activities and affairs of Students during the Fieldwork to the extent required by law.

g. The School shall be responsible for planning and implementing the educational program, including administration, programming, curriculum content, books and materials, faculty appointments, eligibility and admission criteria, Student selection, matriculation, promotion, graduation, Student performance evaluation, references, and all academic aspects of the Fieldwork experience.

4. Responsibilities of the Facility.

a. The Facility shall designate a Facility employee to serve as its coordinator (the "Fieldwork Educator") for the Fieldwork and to work directly with the Academic Fieldwork Coordinator to plan and coordinate the Fieldwork. The Facility may also designate one or more employees to serve as Fieldwork Educators.

b. The Facility shall provide the Fieldwork Educators with copies of the Facility's policies, rules, regulations and procedures that are applicable to Students' participation in the Fieldwork.

c. The Facility shall provide an orientation to the Students that includes a tour of the Facility and addresses any facilities or procedures of a particular Facility department pertinent to the Fieldwork.

d. The Facility shall permit Students to assist in the provision of health services to Facility clients, but the Facility may restrict their activities, including any client care activities, at the Facility.

e. The Facility shall provide parking in designated areas for Students.

f. The Facility shall permit the School and its accreditation agencies to visit, tour and inspect the Facility's facilities and records relating to the Fieldwork on reasonable notice during the Facility administration's regular business hours, subject to requirements of patient confidentiality, legal compliance requirements of the Facility, and minimizing disruption or interference with Facility operations, including patient care activities.

g. If available, the Facility shall make available emergency care and treatment to Students as necessary, subject to its usual charges.

5. Conflicts and Removal of Students. If a conflict arises between an employee of the Facility, the Academic Fieldwork Coordinator and fieldwork educator shall intervene in an attempt to resolve the matter. The Facility may require that the School immediately remove a Student from the Fieldwork experience when the Facility believes that the individual exhibits inappropriate behavior, is disruptive, does not comply with Facility rules or policies, or poses a threat to the health, safety or welfare of client, employee or any other person.

6. Representations and Warranties of the School. The School represents and warrants to, and covenants with, the Facility as follows:

a. Each Student is currently enrolled at the School. Students who are under 18 years of age have obtained written permission of a parent or guardian to participate in the Fieldwork; if the Student is an emancipated minor, then the Student has furnished written authorization to participate in the Fieldwork.

b. Students are required to wear professional attire, comply with the Facility dress code, be well groomed, and wear a Student name badge or a Facility name badge as required by the Facility.

c. A Student may perform duties and procedures for which he or she has been prepared academically, but not any others.

d. The School shall continuously monitor and evaluate the competence and performance of each Student and shall remove from Fieldwork any Student who is not competent or qualified to participate in the Fieldwork.

e. The School has provided the Students with initial training with respect to protected health information that is necessary and appropriate for them to carry out the activities contemplated by this Agreement as required by applicable provisions of the Health Information Portability and Accountability Act of 1996 and regulations.

f. The School has not been excluded, debarred, or otherwise made ineligible to participate in any federal healthcare program as defined in 42 USC § 1320a-7b(f).

g. All information that has been furnished to the Facility concerning the School, Students and Academic Fieldwork Coordinator is true and correct in all respects.

h. All representations and warranties in this Agreement shall remain true and correct during the term of this Agreement. If any of the representations and warranties becomes inaccurate in any way, the School shall immediately notify the Facility.

7. Insurance Coverage.

a. State-Operated Institutions. All agencies, colleges and universities of the State of Oklahoma are provided with liability coverage through the State of Oklahoma Risk Management Program which administers a self-insurance pool for all State entities under authority of 74 O.S. § 85.58 A. The State of Oklahoma enjoys sovereign immunity and waives its immunity only to the extent of the Governmental Tort Claims Act (GTCA) 51 O.S. § 151, et seq. or any other statute if such statute raises the limits of liability above those stated in the GTCA. The University does not provide professional liability insurance for Student(s). Student(s) must purchase and provide proof of professional liability insurance with minimum limits of one million dollars ($1,000,000) per occurrence and three million dollars ($3,000,000) in the aggregate. Student(s) understand that if they do not provide proof of and/or maintain professional liability insurance, they will not be allowed to remain in the clinical experience.

b. Additionally, the University does not provide health care coverage for students. Insurance coverage and payment for all health care services, including but not limited to emergency health care and/or first aid treatment, is the sole responsibility of the student.

8. Termination.

a. Termination for Cause. The Facility may immediately terminate this Agreement for cause upon notice to the School upon the occurrence of any of the following events: (i) the failure of the School to maintain insurance coverage as required by this Agreement; or (ii) the School fails to bar a Student from participating in Fieldwork after the Facility has informed the School to remove a Student for reasons permitted under this Agreement.

b. Termination for Material Breach. If either party defaults by the failure to comply in all material respects with the terms of this Agreement, the other party may terminate this Agreement by giving at least 30 days prior written notice to the defaulting party, specifying in reasonable detail the nature of the default, unless the defaulting party remedies the default within the 30 day period. This provision shall not constitute an election of remedies by either party, and each party shall have and retain all rights and remedies that may be available at law or in equity in the event of breach or default by the other party.

9. Responsibility for Actions. Each party shall be responsible for its own acts and omission and the acts and omissions of its employees, officers, directors and affiliates. A party shall not be liable for any claims, demands, actions, costs expenses and liabilities, including reasonable attorneys' fees, which may arise in connection with the failure of the other party or its employees, officers, directors, or agents to perform any of their obligations under this Agreement. If the School is an agency or institution of the State of Oklahoma, the School's liability shall be governed by the Oklahoma Governmental Tort Claims Act.

10. Disclaimer of Intent to Become Partners. The Facility and the School shall not by virtue of this Agreement be deemed to be partners or joint venturers. Neither party shall incur any financial obligation on behalf of the other.

11. Notices. Any and all notices, consents or other communications by one party intended for the other shall be deemed to have been properly given if in writing and personally delivered, transmitted by electronic means, or deposited in the United States first class mails, postpaid, to the addresses or numbers set forth below the signatures of the parties.

12. Confidentiality. The School shall, and the School must require Academic Fieldwork Coordinator, Instructors and Students to, keep confidential and not divulge to anyone else any of the proprietary, confidential information of the Facility, including patient information, unless such information (a) is or becomes generally available to the public other than as a result of disclosure by the School or any of the Students, or (b) is required to be disclosed by law or by a judicial, administrative or regulatory authority. The School, Academic Fieldwork Coordinator, Instructors and Students shall not use such information except as required to provide patient care services in the Fieldwork.

13. Information Compliance.

a. The School must, and the School shall require the Students to appropriately safeguard the protected health information of patients, in accordance with applicable provisions of the Health Insurance Portability and Accountability Act of 1996, as it may be amended from time to time ("HIPAA") and applicable law. The Student may use and disclose protected health information solely for the education and treatment purposes contemplated by this Agreement.

b. The School must, and the School shall require the Students to appropriately safeguard protected early intervention and education information in accordance with applicable provisions of Part C of the Individuals with Disabilities Act and the Family Educational Rights and Privacy Act. The Student may use and disclose protected early intervention information and education solely for the education and treatment purposes contemplated by this Agreement.

c. With respect to information obtained or received from the Facility, the School shall: (i) not use or further disclose the information other than as permitted or required by this Agreement or as required by law; (ii) use appropriate safeguards to prevent use or disclosure of the information other than as provided for by this Agreement; (iii) report to the Facility any use or disclosure of the information not provided for by this Agreement of which the School becomes aware; and (iv) require that any agents, including a subcontractor, to whom the School provides protected health information received from, or created or received by the School on behalf of, the Facility agrees to the same restrictions and conditions that apply to the Facility with respect to such information.

14. Rights in Property. All supplies, fiscal records, patient charts, patient records, medical records, X-rays, computer-generated reports, pharmaceutical supplies, drugs, drug samples, memoranda, correspondence, instruments, equipment, furnishings, accounts and contracts of the Facility shall remain the sole property of the Facility.

15. Non-Discrimination. Except to the extent permitted by law, the Facility, the School, Instructors and Students shall not discriminate on the basis of race, color, creed, sex, age, religion, national origin, disability or veteran's status in the performance of this Agreement. As applicable to the School, the provisions of Executive Order 11246, as amended by EO 11375 and EO 11141 and as supplemented in Department of Labor regulations (41 CFR Part 60 et. Seq.) are incorporated into this Agreement and must be included in any subcontracts awarded involving this Agreement. The School represents that, except as permitted by law, all services are provided without discrimination on the basis of, race, color, creed, sex, age, religion, national origin, disability or veteran's status; that it does not maintain nor provide for its employees any segregated facilities, nor will the School permit its employees to perform their services at any location where segregated facilities are maintained. In addition, the School agrees to comply with Section 504 of the Rehabilitation Act and the Vietnam Era Veteran's Assistance Act of 1974, 38 U.S.C. Section 4212.

16. Facility Policies and Procedures. The School shall, and the School must require Students to, comply with the policies, rules, and regulations of the Facility as provided to the School by the Facility.

17. Severability. The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision.

18. No Assignment. Neither party may assign its rights or delegate its duties under this Agreement without the prior written consent of the other.

19. Binding Effect. This Agreement shall be binding upon, and shall inure to the benefit of, the parties and their respective legal representatives, successors and permitted assigns.

20. Rights Cumulative; No Waiver. No right or remedy conferred in this Agreement upon or reserved to the Facility is intended to be exclusive of any other right or remedy. Each and every right and remedy shall be cumulative and in addition to any other right or remedy provided in this Agreement. The failure by either the Facility or the School to insist upon the strict observance or performance of any of the provisions of this Agreement or to exercise any right or remedy shall not impair any such right or remedy or be construed as a waiver or relinquishment with respect to subsequent defaults.

21. No Third-Party Beneficiaries. This Agreement is not intended to confer any right or benefit upon, or permit enforcement of any provision by, anyone other than the parties to this Agreement.

22. Entire Agreement. This Agreement constitutes the entire understanding and agreement of the parties with respect to its subject matter and cannot be changed or modified except by another agreement in writing signed by the parties.

SCHOOL: Northeastern State University

By _____ 5/13/26
Rodney Hanley, PhD Date
President
600 N. Grand Ave.
Tahlequah, OK 74464

FACILITY: Owasso Public School

By _____ _____
School Board President Date

For placements:
Stephani Steely, Admin Asst
Owasso Public Schools
stephanie.steely@owassops.org

CONTRACT FOR OCCUPATIONAL THERAPY SERVICES

This Contract for Occupational Therapy Services ("Contract"), entered into this 1st day of July, 2026, by and between Owasso Public Schools ("AGENCY") and PACE Therapies, PLLC ("THERAPY PROVIDER"), affirms that:

WHEREAS the AGENCY has determined that it is necessary to retain the services of a qualified Occupational Therapist (OT)/Certified Occupational Therapy Assistant (COTA) licensed by the Oklahoma Board of Medical Licensure and Supervision for evaluation, consultation and/or treatment of students in the AGENCY's school district;

WHEREAS, the THERAPY PROVIDER is duly qualified to perform these services;

Now, therefore, the parties agree as follows:

1. The THERAPY PROVIDER shall perform any or all of the following services, as requested by the AGENCY;

a. Evaluate each referred student, formally or informally, providing a report with standardized scores using an age-appropriate standardized assessment, as is deemed appropriate;

b. Provide recommendations for IEP goals, individual or group therapy, teletherapy, as deemed necessary;

c. Determine specific therapeutic needs, plan and provide appropriate Occupational Therapy utilizing sensorimotor activities, therapeutic exercises, self-help skills, and use of special adaptive equipment;

d. Participate in AGENCY planning meetings, such as Educational Team Conferences, Individualized Education Plan Meetings, staffings, or other meetings as mutually agreed upon by both parties of the contract;

e. Orient, train, and supervise professional and nonprofessional staff in treatment methods as they relate to the educational setting;

f. Assess, modify, and improve each individualized occupational therapy program as the student changes and his/her needs change;

g. Provide periodic verbal and written reports to the AGENCY as agreed upon by both parties of this contract and in compliance with OSDE policies and procedures;

h. Provide in-service training for staff and families upon request of the AGENCY;

i. Provide other services as may be mutually agreed upon by both parties of this contract.

2. As mandated by state and federal law, the THERAPY PROVIDER will contribute to IEP goals for each student receiving services.

Furthermore, the THERAPY PROVIDER will maintain treatment records. Informal assessment of progress on IEP goals will be ongoing with IEP goals revised annually or more often if deemed necessary. Participation in IEP meetings and parent conferences is considered essential for appropriate provision of services, when possible.

3. The THERAPY PROVIDER shall perform these services for students referred by the AGENCY. The need for ongoing occupational therapy services for the referred student shall be determined jointly by the THERAPY PROVIDER and the AGENCY's school team. Services are anticipated to average approximately 68 hours per week during the school year, consisting of approximately 18 hours per week provided by a Registered and Licensed Occupational Therapist and approximately 50 hours per week provided by Certified Occupational Therapy Assistants.

4. The AGENCY shall obtain appropriate educational and medical information on referred students.

5. The THERAPY PROVIDER shall comply with FERPA and all applicable federal and state confidentiality laws.

6. The specific recommendations given by the THERAPY PROVIDER for any student shall not be used in the school or home program of any other student unless advice concerning such action is first obtained from the THERAPY PROVIDER.

7. In the event that the AGENCY'S need for Occupational Therapy services increases during the contract period and the THERAPY PROVIDER is unable to provide the additional service/s, the AGENCY is free to contract or employ an Occupational Therapist for the additional hours needed.

8. The AGENCY shall monitor the services of the THERAPY PROVIDER through regular meetings or telephone conferences with the THERAPY PROVIDER and/or with AGENCY personnel.

9. The AGENCY agrees to pay the THERAPY PROVIDER at a rate of $60.00 per hour for all services delivered (direct treatment, evaluations, consultations, report writing, IEP meetings, staff training, teletherapy, and required documentation) by a Registered and Licensed Occupational Therapist, and $50.00 per hour for services provided (direct services, consultations, progress reports, and required documentation) by a Certified Occupational Therapy Assistant, under the terms of this contract during the period of July 1, 2026 through July 1, 2027. The total hours billed by a Registered and Licensed Occupational Therapist will not exceed 630 hours per school year. The total hours billed for services provided by a Certified Occupational Therapy Assistant shall not exceed 1700 hours. The total billed to the AGENCY will not exceed $122,800. No charges will be made for mileage reimbursement. The parties agree that inclusive within this contract fee are:
a. All therapy services previously outlined, travel time between schools in the AGENCY'S district, related administrative and record-keeping duties deemed necessary by the THERAPY PROVIDER for adequate delivery of service to the AGENCY.
i. The THERAPY PROVIDER will maintain records of all time spent providing Occupational Therapy Services.
ii. The THERAPY PROVIDER will furnish proof of Professional Liability Insurance

coverage which will be kept enforced during the terms of this contract.
b. Occupational Therapy services will be provided at the AGENCY'S schools, and the AGENCY will provide adequate space for the implementation of Occupational Therapy services, except in the event of mandated distance learning by the AGENCY at which time occupational therapy service provision and consultation will be via teletherapy, email, telephone, or text message.
c. Each party shall be responsible for its own acts, omissions, employees, and agents.

10. The AGENCY represents that it has the funds available for fulfillment of this contract and will pay all fees based on monthly invoices submitted by the THERAPY PROVIDER. Payment shall be due within thirty (30) days of receipt of the invoice.

11. The THERAPY PROVIDER is an independent contractor and is not an employee, agent, partner, or joint venturer of the AGENCY. The THERAPY PROVIDER shall be solely responsible for all federal, state, and local taxes, insurance, licenses, certifications, and other obligations arising from compensation paid under this Contract. The THERAPY PROVIDER shall not be entitled to any employee benefits provided by the AGENCY, including but not limited to retirement benefits, health insurance, workers' compensation coverage, unemployment benefits, or paid leave.

12. The date of execution of this contract need not correspond to the effective dates, but the effective dates shall be controlling and shall be the commencement and termination dates.

13. This contract shall become effective on July 1, 2026 and shall terminate on July 1, 2027. This contract can be terminated at any time by either party with 60 days written notice.

AGENCY REPRESENTATIVE	DATE
	6/15/2026
PACE THERAPIES, PLLC REPRESENTATIVE	DATE

Elementary Handbook

20256-20267

Ator Elementary	1500 North Ash, Owasso, OK 74055	918-272-2204
Bailey Elementary	10221 E 96th Street, Owasso, OK 74055	918-272-5399
Barnes Elementary	7809 E 76th Street North, Owasso, OK 74055	918-272-1153
Hodson Elementary	14500 E 86th Street, Owasso, OK 74055	918-272-8160
Mills Elementary	8200 North 124th E Avenue, Owasso, OK 74055	918-272-2288
Morrow Elementary	12301 N 132nd E Ave, Collinsville, OK 74021	918-928-4050
Northeast Elementary	13650 E 103rd Street, Owasso, OK 74055	918-272-0015
Smith Elementary	12223 E 91st Street, Owasso, OK 74055	918-272-5162
Stone Canyon Elementary	7305 N 177th East Avenue, Owasso, OK 74055	918-274-1634

This handbook contains helpful information, guidelines, and procedures that correspond with state law and the Owasso School Board Policies. The purpose of this handbook is to assist parents and students with navigating the school years as students learn and grow to become independent, responsible, ***Respectful Rams***. We welcome the partnership of parents as we support the success of our students.

SCHOOL DISTRICT MISSION STATEMENT

Our mission is to provide a safe environment that equips, educates, and empowers students on their journey toward outstanding character and success.

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NONDISCRIMINATION

Owasso Public Schools complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex (including pregnancy, sexual orientation, and gender identity) and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations, including in admission and employment. Inquiries about Title IX may be referred to the Owasso Public Schools Title IX Coordinator, the U.S. Department of Education's Office for Civil Rights, or both. The Owasso Public Schools Title IX Coordinator is the Assistant Superintendent of Teaching & Learning and can be contacted at:

1501 N. Ash, Owasso, OK, 74055
titleixofficer@owassops.org
918-272-8182

The district has adopted grievance procedures for filing, processing, and resolving alleged discrimination complaints. Those procedures can be viewed in the Owasso Public Schools Policy Manual, Policy #1.22. To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination under Title IX, please visit the district's Title IX webpage.

ARRIVAL/DISMISSAL PROCEDURES

Doors open at 8:~~45~~30 a.m. for student arrival. The elementary school day begins at 9:00 a.m. and ends at 3:45 p.m.

ELEMENTARY SCHEDULE GRADES PreK-5

- **ARRIVAL**: After students arrive at school they are not permitted to leave school property during school hours, except in the company of the adult guardian.
- **EARLY DISMISSAL:** If it becomes necessary for you to pick up your child before regular school dismissal, go to the office to sign out your child. Early dismissals will be counted as a tardy or absence depending on the time of day. No student will be dismissed from the classroom until the teacher receives appropriate notification. Only persons listed in PowerSchool will be allowed to pick up a child. This is a protective measure both for your child and school personnel.
- **PUNCTUALITY:** It is important for students to arrive at school **on time**, so the class can begin promptly. If children arrive late, they start the day already behind in their instructional day . It can also be a disruption to the teaching/learning process.
- **DISMISSAL:** Dismissal procedures are specific to each school site. Please make arrangements with your child regarding their after school plans for transportation. If there is a change to your child's transportation or dismissal plans, please call the school office and communicate those plans by 2:00 p.m.

ASSIGNMENTS

MAKE-UP WORK

1. When a student is absent longer than two (2) days, the parent may call the school to request assignments on the third day.
2. When students are absent, they have the number of school days they were absent plus one school day to complete assignments. (Example: If a student is absent 3 days, the student has 4 days to complete the homework.) POLICY 5.03

ATTENDANCE MATTERS

Encouraging regular attendance is one of the most powerful ways you can prepare your child for success in school. When school attendance is a priority, children get better grades, develop healthy life habits, avoid dangerous behavior and have a better chance of graduating high school. When students are absent for fewer days, their grades and reading skills often improve. Students who attend school regularly also feel more connected to their community, develop important social skills and friendships, and are significantly more likely to graduate from high school, setting them up for a strong future. Regular attendance at school is required by state law. Under school law, parents are responsible for their child's attendance until graduation from high school or the age of 18. When students are absent just two days per month - even when the absences are excused - it can have a negative impact. **This adds up to being absent 18 times during the year, which is considered chronically absent. Over the course of a student's school career, this equals 234 days, which is almost 1 ½ years of school missed.**

"A student who is absent from instruction without excuse for ten (10) consecutive days is to be recorded as absent each day. On day eleven (11), the pupil is to be exited from the roll" Okla. Admin. Code § 210:10-1-5. Re-enrollment will be required if the student returns to the district.

As a parent, you can prepare your child for a lifetime of success by making regular school attendance a priority. By figuring out the reasons for your child's absences, whether they're physical or emotional, and taking advantage of support services, such as tutoring and student mentoring, we can partner with you to set your child on the path to success.

ATTENDANCE PROCEDURES/POLICY

Pre-K instructional time is equal to 2.5 hours for the morning and 2.5 hours for the afternoon. Please go to your school's web page for specific starting and ending times.

- If your child is absent from school, please call the attendance number of your child's school to report the absence between 8:15 a.m. and 9:30 a.m. each day he/she is absent.
- Half-Day: In order for a student to be credited for a half-day of attendance, a student must be in attendance two of the first three hours of the school day to be recorded present for one-half day. Likewise, a student must be in attendance two of the final three hours to be recorded present for one-half day. (Per Accreditation of Oklahoma Schools)
- If an absence is anticipated, please notify the teachers and attendance office ahead of time. Parents who will be out of town and unable to contact the attendance office in case their student is absent must contact the attendance office before leaving town and designate the person/persons responsible for clearing their student's absence notifying the school of the student's absence while they are unavailable.
- Any student who is not at school will be charged with an absence, whether it is excused or unexcused. An absence is considered unexcused until a parent calls the attendance office.
- Excessive tardiness causes students to miss out on valuable instruction. Excessive tardies may result in consequences.
- Any child running a fever is not permitted to be at school. **Children MUST be fever free for 24 hours without the aid of fever reducing medication before returning to school.**
- Scheduled medical appointments will be viewed as excused tardies with a note showing verification from a medical professional. **Early dismissal will be considered unexcused unless written documentation is provided from the appointment.**
- Parents of students who have excessive absences will be notified.
- In the event of absences occurring due to a chronic or recurring illness, documentation by the student's doctor indicating the nature of the chronic or recurring condition, including diagnosis is required, per POLICY 5.03

BULLYING

Bullying is any pattern of harassment, intimidation, threatening behavior, physical acts, verbal or electronic communication directed towards a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student. Owasso Public Schools strives to ensure a safe environment for every student. If you have witnessed or received a report of a bullying situation,

please provide information to an administrator, teacher, or counselor so the school and district can take appropriate action. Students may make a report and all information will be confidential, and if you wish you have the right to submit the report anonymously. Visit the Bullying Prevention page on the OPS website for more guidance, reporting, and resources.

PROHIBITING HARASSMENT, INTIMIDATION AND BULLYING POLICY 5.13

Statement of Legislative Mandate and Purpose

This policy is a result of the legislative mandate and public policy embodied in the School Safety and Bullying Prevention Act, 70 OKLA. STAT. § 24-100.2 et seq. ("Act"). The district intends to comply with the mandates of the Act and expects students to refrain from bullying. Bullying is expressly forbidden and students who bully are subject to disciplinary consequences as outlined in the district's policy on student behavior. Students who bully may also be provided with assistance to end their unacceptable behavior, and targets of bullies may be provided with assistance to overcome the negative effects of bullying.

The Owasso Public Schools' student conduct code prohibits bullying. This regulation further explains the negative effects of that behavior and seeks to promote strategies for prevention.

Definition of Terms

1. Statutory definition of harassment, intimidation, and bullying:

    70 O.S. §24-100.3(c) of the School Safety and Bullying Prevention Act defines the term bullying," as including, but not limited to a pattern of harassment, intimidation, threatening behavior, physical acts, verbal or electronic communication, directed toward a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student that a reasonable person should recognize will:

    A. Harm another student;
    B. Damage another student's property;
    C. Place another student in reasonable fear or harm to the student's property, or
    D. Insult or demean any student or group of students in such a way as to disrupt or interfere with the school's educational mission or the education of a student.

2. The "Reasonable Person" Standard

    In determining what a "reasonable person" should recognize as an act of placing a student in "reasonable" fear or harm, staff will determine "reasonableness" not from only the point of view of a mature adult, but also from the point of view of an immature child of the age of the intended victim along with, but not limited to, consideration of special emotional, physical, or mental needs of the particular child; personality or physical characteristics, or history that might cause the child to be particularly sensitive to efforts by a bully to humiliate, embarrass, or lower the self esteem of the victim; and the discipline history, personality of, and physical characteristics of the individual alleged to have engaged in the prohibited behavior.

3. General Display of Bullying Acts

Bullying for purposes of this section of the regulation, includes harassment and intimidation, and vice versa. According to experts in the field, bullying in general is the exploitation of a less powerful person by an individual taking unfair advantage of that person, which is repeated over time, and which inflicts a negative effect on the victim. The seriousness of a bullying act depends on the harm inflicted upon the victim and the frequency of the offensive acts. Power may be, but is not limited to, physical strength, social skill, verbal ability, or other characteristics. Bullying acts by students have been described in several different categories.

A. Physical Bullying includes harm or threatened harm to another's body or property, including, but not limited to, what would reasonably be foreseen as a serious expression of intent to inflict physical harm or property damage through verbal or written speech or gestures directed at the student-victim, when considering the factual circumstances in which the threat was made and the reaction of the intended victim. Common acts include tripping, hitting, pushing, pinching, pulling hair, kicking, biting, starting fights, daring others to fight, stealing or destroying property, extortion, assaults with a weapon, other violent acts, and homicide.

B. Emotional Bullying includes the intentional infliction of harm to another's self-esteem, including but not limited to insulting or profane remarks, insulting or profane gestures, or harassing and frightening statement, when such events are considered in light of the surrounding facts, the history of the students involved, and age, maturity, and special characteristics of the students.

C. Social Bullying includes harm to another's group acceptance, including but not limited to, harm resulting from intentionally gossiping about another student or intentionally spreading negative rumors about another student that results in the victim being excluded from a school activity or student group; the intentional planning and/or implementation of acts or statements that inflict public humiliation upon a student; the intentional undermining of current relationships of the victim-student through the spreading of untrue gossip or rumors designed to humiliate or embarrass the student; the use of gossip, rumors, or humiliating acts designed to deprive the student of awards, recognition, or involvement in school activities; the false or malicious spreading of an untrue statement that exposes the victim to contempt or
ridicule or deprives the victim of the confidence and respect of student peers; or the making of false statements to others that the student has committed a crime, or has an infectious, contagious, or loathsome disease, or similar egregious representations.

D. Sexual Bullying includes harm to another resulting from but not limited to, making unwelcome sexual comments about the student, making vulgar, profane, or lewd comments or drawings or graffiti about the victim; directing vulgar, profane, or lewd gestures toward the victim; committing physical acts of a sexual nature at school, including the fondling or touching of private parts of the victim's body; participation in the gossiping or spreading of false rumors about the student's sexual life; written or verbal statements directed at the victim that would reasonably be interpreted as a serious threat to force the victim to commit sexual acts or to sexually assault the victim when considering the factual circumstances in which the threat was made and the reaction of the intended victim; off-campus dating violence by a student that
adversely affects the victim's school performance or behavior, attendance, participation in school functions or extracurricular activities, or makes the victim fearful at school of the assaulting bully;

or the commission of sexual assault, rape, or homicide. Such conduct may also constitute sexual harassment – also prohibited by Owasso Public Schools.

E. Cyberbullying is bullying that takes place over digital devices like cell phones, computers, and tablets. Cyberbullying can occur through SMS, Text, and apps, or online in social media, forums, or gaming where people can view, participate in, or share content. Cyberbullying includes sending, posting, or sharing negative, harmful, false, or mean content about someone else. It can also include sharing personal or private information about someone else causing embarrassment or humiliation. Additional examples include, but are not limited to, sending cruel, vicious and sometimes threatening messages; using group chats as a way to gang up on one person; posting mean or untrue statements of classmates online with intent to embarrass them; breaking into an email account or online profile and sending vicious or embarrassing material to others; engaging in messaging intended to trick another person into revealing sensitive or personal information and forwarding that information to others; taking nude or otherwise degrading photos or videos of a person and sharing that content.

Understanding of and Prevention of Bullying of Students

A. Student and Staff Education and Training

A full copy of this policy will be posted on the district's website and included in all district handbooks.

All staff will be provided with a copy of the district's policy on prevention of bullying of students. All students will have access to the policy in the student handbook and a copy of the entire policy is available on request. Owasso Public Schools is committed to providing appropriate and relevant training to staff regarding identification of behavior constituting bullying of students and the prevention and management of such conduct. Students, like staff members, shall participate in an annual education program that sets out expectations for student behavior and emphasizes an understanding of bullying of students, the district's prohibition of such conduct, and the reasons why the conduct is destructive, unacceptable, and will lead to discipline. Students shall also be informed of the consequences of bullying conduct toward their peers.

B. Owasso Public Schools' Safe School Committees

The safe school committee has the responsibility of studying and making recommendations regarding unsafe conditions, strategies for students to avoid harm at school, student victimization, crime prevention, school violence, and other issues which interfere with and adversely affect school safety. With respect to student harassment, intimidation, and bullying, the safe school committee shall consider and make recommendations regarding professional staff development needs of faculty and other staff related to methods to decrease student harassment, intimidation, and bullying and understanding and identifying bullying behaviors. In addition, the committee shall make recommendations regarding: identification of methods to encourage the involvement of the community and students in addressing conduct involving bullying; methods to enhance relationships between students and school staff in order to strengthen communication; and fashioning of problem-solving teams that include counselors

and/or school psychologists.

In accomplishing its objectives, the committee shall review traditional and accepted harassment, intimidation, and bullying prevention programs utilized by other states, state agencies, or school districts. (See also POLICY 1.43)

Student Reporting
Students are encouraged to inform school personnel if they are the victim of or a witness to acts of harassment, intimidation, or bullying. The Report and Stop Bullying form is available under the student tab on each school site's web page.

Staff Reporting
An important duty of the staff is to report acts or behavior that the employee witnesses that appear to constitute harassing, intimidating, or bullying. Employees, whether certified or non certified, shall encourage students who tell them about acts that may constitute intimidation, harassment, or bullying to complete a report form. For young students, staff members given that information will need to provide direct assistance to the student.

Staff members who witness such events are to complete reports and to submit them to the building principal. Staff members who hear of incidents that may, in the staff member's judgment, constitute harassment, intimidation, or bullying, are to report all relevant information to the building principal.

Parental Reporting and Responsibilities
Parents/guardians will be informed in writing of the district's program to stop bullying. An administrative response to bullying may involve certain actions to be taken by parents. Parents will be informed of the program and the means for students to report bullying acts toward them or other students. They will also be told that to help prevent bullying at school they should encourage their children to:

1. Report bullying when it occurs;
2. Take advantage of opportunities to talk to their children about bullying;
3. Inform the school immediately by using the Report and Stop Bullying form on the Owasso Public Schools' website under the parent tab if they think their child is being bullied or is bullying other students;
4. Watch for symptoms that their child may be a target of bullying and report those symptoms; and
5. Cooperate fully with school personnel in identifying and resolving incidents.

Monitoring and Compliance

In order to assist the State Department of Education with compliance efforts pursuant to the School Safety and Bullying Prevention Act, 70 OKLA. STAT. § 24-100.2 et seq., the district will identify a Bullying Coordinator who will serve as the district contact responsible for providing information to the State Board of Education.

A copy of this policy will be submitted to the State Department of Education annually as part of the school district's Annual Performance Report.

Disciplinary Measures

In administering discipline, consideration will be given to alternative methods of discipline to ensure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure.

In considering alternatives of corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with student
2. Conference with parents
3. In-school suspension
4. Detention
5. Referral to counselor
6. Behavioral contract
7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
10. Restriction of privileges
11. Involvement of local authorities
12. Referring student to appropriate social agency
13. Suspension
14. Change of Placement
15. Other appropriate disciplinary action as required and as indicated by the circumstances which may include, but is not limited to, removal from eligibility to participate or attend extracurricular activities as well as removal from the privilege of attending or participating in the graduation ceremony, school dances, prom, prom activities, and/or class trips.

The above consequences will be imposed for any person who commits an act of bullying as well as any person found to have falsely accused another as a means of retaliation, reprisal, or as a means of bullying. Strategies will be created to provide counseling or referral to appropriate services, including guidance, academic intervention, and other protection for students, both targets and perpetrators, and family members affected by bullying, as necessary.

The school district is not required to provide educational services in the regular school setting to any student who has been removed from a public school or private school in Oklahoma or another state by administrative or judicial process for an act of using electronic communication with the intent to terrify, intimidate or harass, or threaten to inflict injury or physical harm to faculty or students.

CAFETERIA

BREAKFAST/LUNCH

1. A hot breakfast and lunch program is provided in the cafeteria for the benefit and convenience of both the student and parent.
2. Students may bring their breakfast or lunch.
3. If a parent wishes to have lunch with their child, they must sign them out of the building and back in upon return.
4. Breakfast/Lunch times vary by site.

LUNCH PAYMENTS/CHARGES

Students should have funds in their accounts before they attempt to purchase a meal or a la carte items on their account. Occasionally, a student may need to "charge" a breakfast or lunch on account; this means the student's account is placed in the negative in order to allow for the meal, a la carte items are not allowed to be charged. For details related to meal balances and charges, please see POLICY 5.49. All parents/guardians are encouraged to complete a free/reduced meal application. If you should need one during the school year, forms are available online and at the school offices.

MY SCHOOL BUCKS

For your convenience, you may pay with a credit/debit card using the My School Bucks application to load money on your child's account. My School Bucks application information can be found on the Owasso Public Schools website. If you have questions or need further assistance, please call the Child Nutrition Department at (918)272-8034. POLICY 5.49

CANCELLATIONS

Announcements about school cancellations will be shared via the district's social media and will be broadcast on local radio and television stations.

DIRECTORY INFORMATION

The school district proposes to designate the following personally identifiable information contained in a student's education record as "directory information":

- Student's Name
- Photograph
- Athletic Information, including height and weight
- Grade Level (i.e., first grade, tenth grade, etc.)
- Participation in officially recognized activities and sports
- Degrees, Honors, & Awards received

Within the first three weeks of each school year, the school district will publish the above list of directory information it proposes to designate as directory information for the school year. For students enrolling after the notice is published, the list will be given to the student's parent or the eligible student at the time and place of enrollment. Parents or eligible students have two weeks following this publication or notice to advise the school district in writing (a letter to the school superintendent's office) of any or all

of the items they refuse to permit the district to designate as directory information about their student. POLICY 5.28

DRESS CODE PROTOCOL

The school policies are the result of the cooperative effort of the school board and the administration. It is understandable that criteria be established to prohibit extreme styles and designs in clothing which might disrupt the education process or endanger the health and safety of pupils. The following dress and grooming policy applies at school, while on school vehicles, or going to or from or attending school events.

1. Students will not wear clothes or accessories showing vulgar, profane, or obscene images, words, or numbers, or anything promoting tobacco, alcohol, drugs, or related items.
2. Midriffs, halter tops, backless dresses, and sleeveless garments resembling tank tops are not permitted. Clothing should not expose or display undergarments.
3. Wearing pants below the waistline (sagging and bagging clothes) or wearing caps, bandanas, handkerchiefs, shoestrings or items associated with gang related behavior are not permitted.
4. Shorts, skirts, dresses, and holes in pants should cover the upper to mid-thighs and should not expose undergarments.
5. All students are required to wear shoes. No exceptions except for medical reasons. It is recommended for safety reasons that no strapless shoes be worn. Shoes with wheels are not to be worn on school property.
6. Students will not wear hats or caps, bandanas, stocking caps, or hoodies covering the head while in the building. Exceptions will be made for religious purposes, medical reasons and/or for special events.
7. Costumes and costume accessories are not permitted, except for specified school events or designated spirit weeks.

Building Administrators will have total authority for the interpretation of the dress code to all students. If there are situations that arise that are not specifically covered in this code, the administrator in charge will interpret the situation in light of the basic intent of this policy and that ruling will be final until such time that the policy is revised or changed to cover the situation.

EMERGENCY PROCEDURES

FIRE DRILL PROCEDURES

1. Each building is equipped with its own fire alarm signal and procedure.
2. Students will know and use the proper exit from anywhere in the school building.
3. Students will evacuate the building immediately in a proper manner.
4. Teachers will assure all students on his/her roster are present and accounted for once clear of danger.
5. Fire Drills are practiced on a regular basis.

TORNADO DRILL PROCEDURES

1. Each building is equipped with its own tornado alarm signal and procedure.
2. Students will “duck and cover” in areas designated by the building principal.
3. Tornado Drills are practiced on a regular basis.

SECURITY DRILLS

- Security drills are practiced on a regular basis.

a. lockdown drills - security threat inside the building
b. lockout drills - security threat outside the building

In the event of an emergency, parents or guardians are encouraged NOT to initially respond to the school during a crisis. This will allow city and school officials to assess the situation and activate the school's crisis plan. Should there be an emergency (national, local or school), **parents are asked to:**

- Cooperate with safety and school officials.
- Wait for notification of how and when to respond. This notification will come via the Owasso Public School's communication tools and local media. ***It is imperative that you refrain from using cell phones to contact your student as the overload will impair emergency personnel from performing their duties.***

ENROLLMENT and REGISTRATION

NEW STUDENTS: Enrollment information for students new to Owasso is available on the district website.

RETURNING STUDENTS: Students with continual enrollment in Owasso schools must go through an annual registration process through their school site in order to verify residency.

FERPA

FERPA NOTICE

The Board of Education intends to comply with the Family Educational Rights and Privacy Act (FERPA). Questions regarding the district policy and FERPA may be directed to the principal at the school site or the Owasso Public School Education Service Center at 1501 N. Ash, 918-272-5367.

Please refer to the following Owasso Public Schools Board of Education Policy link for more information on student Records. POLICY 5.28

GUIDANCE AND COUNSELING PROGRAM

Our school counseling offices are available to support students in the areas of academic, career, social and personal issues. Students should sign up in the counseling office to see a counselor. The counselor will send for the student during the day as soon as possible. Crisis situations will be addressed immediately. Students, parents and teachers are encouraged to refer individual students to the counseling staff when they have a concern about the well-being of a particular student. Referrals for outside resources are made on an informal basis and are optional for students or parents. Small group counseling is utilized to address academic issues within the classroom. Mediation is available to students who are experiencing conflict with another student that has not reached a level requiring disciplinary action. Referrals to local counseling resources are available.

GRADING PRACTICE

- Owasso Public Schools want to have strong communication with parents about their child's academic progress.
- Parents have a right to be updated about their child's academic progress and Owasso Public Schools has provided various tools for that purpose.

- Academic progress will be recorded in a timely manner.
- The electronic grade book is available to parents online, 24 hours a day, to accommodate a variety of schedules.
    - For Grades PreK-2, parents will receive quarterly reports of standard mastery, in the form of a standards-based report of progress.
    - For Grades 3-5, parents will be able to see individual grades for each assignment as well as their child's average in each subject.
    - Grades are recorded to reflect academic progress. In shorter weeks, holidays, or when special projects may occur, fewer grades may be recorded.
    - If there are challenges in accessing grades online, the teacher and/or office staff at their child's school is available to help parents.
- Regular academic reports will be shared with the parents on the following schedule:
    - Report of Progress (End of 1st Nine Weeks)
    - Report Card (End of 1st Semester)
    - Report of Progress (End of 3rd Nine Weeks)
    - Report Card (End of 2nd Semester)
- Classroom teachers will utilize parent conferences to visit with parents to discuss their child's progress.
- Parents may request or receive information about your child's grades any time during the school year.
- Teachers will respond as quickly as possible to parents, but the first priority is always serving the children in the classroom. Therefore, it may be the next business day before a grading question is answered.

HEALTH SERVICES

The Health Services Department serves our students and schools in a variety of areas. Please see the health services page on our district website for specific information regarding:

- COVID
- Flu
- Immunizations
- Lice
- Meningitis
- MRSA
- Pink Eye

BED BUGS GUIDELINES

While inconvenient and a nuisance, bed bugs do not cause disease and can be effectively eradicated. A diagnosis of bed bug bites or exposure should not disrupt the educational process.

Upon discovering bed bugs, known exposure or a suspected bite, a child's parent should be notified by the nurse and treatment options discussed. It is not necessary or effective to do school-wide or classroom-wide checks. Anyone that has had known close contact may be checked as well. The ultimate responsibility for bed bug checks, treatment and control lies with the parents. Children who have known bed bug exposure and/or bites can be checked at the nurse's discretion or if a parent requests. The school nurse's goals are to facilitate an accurate assessment of the problem, provide appropriate resources for treatment and prevention, and minimize school absences. References: National Association of School Nurses (NASN); Center for Disease Control (CDC).

MEDICATION

Except for provisions allowed in the district Medication Administration Policy, **students may not retain possession of or self-administer any medication.** Students requiring medication at school must report to the School Nurse's office for appropriate paperwork and storage of medication. **Narcotic medication will not be stored or administered at school by school personnel.** The Medication Administration Policy is available in the Nurse's office and on the school website. **Violation of this policy may result in discipline, including out of school suspension.** POLICY 5.01

MENINGITIS INFORMATION

Meningococcal (men-IN-jo-kok-ul) disease is a rare but sometimes fatal disease caused by a bacterium called Neisseria meningitis. The disease causes either meningitis, severe swelling of the brain and spinal cord or meningococcemia, a serious infection of the blood.

Vaccines can prevent many types of meningococcal disease, but not all types. This vaccine is not required to attend kindergarten through the 12th grade in Oklahoma. However, it is required for students who are enrolling in colleges and other schools after high school who will live in dormitories or on-campus student housing. For more information, contact your healthcare provider, local county health department or visit the National Meningitis Association website at www.nmaus.org. Please refer to the following Owasso Public School website link for more information about Meningitis. OPS Health Services/Meningitis

LIBRARY BOOKS

TEXTBOOK/LIBRARY

Each student is responsible for the care of his or her textbooks and/or library books. We do not charge any fines for overdue books, however, lost, damaged or destroyed books will need to be paid for by the end of the nine-week period or check out periods will be suspended. Store-bought replacements will not be accepted because our copies are purchased from companies that specialize in library-bound books.

LOST AND FOUND PROCEDURES

1. Please use name labels or some form of identification on items of clothing, lunch boxes and other personal items.
2. All articles found are to be placed in the lost and found areas. Articles not claimed will be given to a local charitable organization on a regular basis.

MONEY

When sending money to school, please send the correct change or a check in a labeled envelope specifying the child's name, teacher, and purpose of the money.

NON-SCHOOL ACTIVITIES

The school assumes no responsibility for information or management of non-school activities such as scouts, soccer, wrestling, cheerleading, gymnastics, and other such activities not provided by Owasso Public Schools.

OPEN TRANSFERS

A request for a transfer into this district initiated by or on behalf of a nonresident student will be approved or denied in accordance with district policy. Priority for space and resources is assigned to resident students and the children of Owasso Public Schools staff. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on open transfers. POLICY 5.20

PARENTS' BILL OF RIGHTS

Owasso Public Schools is in compliance with the Parents' Bill of Rights. Additional information is available for parents in the school policy manual on this subject. Parents may submit written requests to obtain the specific information listed in the Parents' Bill of Rights law during regular school business hours by contacting the building principal or the superintendent. 25 O.S. Section 2001 Please refer to the following Owasso Public Schools Board of Education Policy link for more information on Parents' Bill of Rights POLICY 1.69

PARTIES

During the year there will be only two school-wide parties, Winter Holiday and Valentine's Day. Any refreshments brought to school for these parties must be store-bought. **Parents may not bring birthday treats for the class, and please do not send party invitations to the school to be distributed.** Any visitor attending a party must check in at the safe school identification system.

PERSONAL ELECTRONIC DEVICES

For guidance on personal electronic devices, please refer directly to POLICY 5.31.

PHYSICAL EDUCATION

1. Students not taking physical education are to have a statement from the doctor. Before a student who is under a physician's care will be allowed to resume physical activity, a written release from the doctor must be presented to the physical education teacher.
2. Students not participating in physical education due to a short-term illness must have a note dated and signed by a parent. This is to be given to the school nurse.
3. Students do not change clothes for physical education in elementary school. We encourage shoes and clothing that are appropriate for both physical education and recess.

PRE-K GENERAL PARENT INFORMATION

Pre-K is an exciting time as children embark upon new adventures in the world of learning. We look forward to providing the best possible learning environment to educate the "whole" child. Each child will progress at his/her own rate, acquiring skills as he/she is developmentally ready. Maintaining each child's self-esteem and building a secure foundation for future growth will always remain a priority. With teamwork and cooperation among parents, teachers, and students, we will have a successful year!

- Please send a change of clothes, including underwear, socks, shirt and pants in a Ziploc bag with your child's name. Extra shoes are also acceptable but not required.
- Students may go outside to recess each day weather permitting. Please send appropriate outerwear with your child daily when the weather gets colder. Please write your child's name in the jacket or coat.
- Students are expected to be fully potty trained and able to take care of their toileting needs and routines. Students requiring pull ups are not considered to be potty trained. Your child will be coached to change their clothes when accidents occur. Parents will be called to assist in changing clothes when a bowel movement accident occurs.

PROHIBITION OF RACE AND SEX DISCRIMINATION

The Board of Education hereby directs that neither the district, nor any employee of the district, shall teach or include in a course for students or employees the discriminatory principles outlined in policy 5.58. The district hereby designates the Assistant Superintendent of Teaching and Learning, as the employee responsible for receiving complaints. Complaints may be submitted online through the district website. Upon receipt of a complaint, the complainant shall receive notification from the designated employee that the complaint has been received and whether it will be investigated within ten (10) days of receipt. POLICY 5.58

PROTECTION OF PUPIL RIGHTS (PPRA)

PPRA affords parents certain rights regarding the conduct of surveys, collection, and use of information for marketing purposes and certain physical exams. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on Protection of Pupil Rights Amendment.
POLICY 1.38
Parents who believe their rights have been violated may file a complaint with:
Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue,
SW Washington, D.C. 20202-5920
1-800-872-5327

RESIDENCY

Oklahoma law provides a definition of "residence" for children attending school at 70 O.S. Section 1-113. If a child is between the ages of five and twenty-one, they are entitled to attend school free of charge in

the district of residence. State law provides that a child's residence for school purposes is the school district in which the (1) parents, (2) guardian or (3) person having legal custody of the child holds legal residence. Children may also establish residency if their attorney-in-fact is a resident of the district. Owasso Public Schools does not permit students to establish residency based on the affidavit of a person who has assumed permanent care and custody of the child under Okla. Stat. tit. 70 O.S. Section 1-113. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on residency POLICY 5.23

SEARCH AND SEIZURE

The superintendent, principal, teacher, or security personnel of Owasso Public Schools, upon reasonable suspicion, shall have the authority to detain and search or authorize the search, of any pupil or property in the possession of the pupil when said pupil is on any school premises, or while in transit under the authority of the school, or while attending any function sponsored or authorized by the school, for dangerous weapons, controlled dangerous substances, as defined in the Uniform Controlled Dangerous Substances Act, intoxicating beverages, beer, as defined by Section 163.2 of Title 37 of the Oklahoma Statutes, or for missing or stolen property if said property be reasonably suspected to have been taken from a pupil, a school employee or the school during school activities. The search shall be conducted by a person of the same sex as the person being searched and shall be witnessed by at least one other authorized person, said person to be of the same sex if practicable. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on search and seizures. Oklahoma HB 1634 (2023) allows for the search of shoes and hand and head coverings. POLICY 5.19, 5.29

SEXUAL HARASSMENT

All students, employees, and Board members are strictly prohibited from engaging in any form of sexual harassment of any student, employee, and applicant for employment, vendor representative, or patron of the School District. In the case of a student of the School District, "sexual harassment" is defined as unwelcome sexual advances, requests for sexual favors, and other unwelcome verbal or physical conduct of a sexual nature by any person towards a student. Any student engaging in sexual harassment is subject to any and all disciplinary action which may be imposed under the School District's Policy on Student Behavior. Any employee or student who is or has been subjected to sexual harassment or knows of any student or employee who is or has been subjected to sexual harassment shall immediately report all such incidents to either the superintendent, assistant superintendent, principal, assistant principal, or any Board member of the School District. If a report of an incident needs to be made after normal school hours, the above-listed individuals may be contacted at home. It is preferred that all such reports be made in person or in writing signed by the reporting party. However, in order to encourage full, complete, and immediate reporting of such prohibited activities, any person may report such incidents in writing and anonymously by mailing such reports to the personal attention of any of the above-designated persons. All such reports should state the name of the alleged harassing student, employee, or Board member, the person(s) being harassed, the nature, contacts and extent of the prohibited activity, the dates of the prohibited activity, and any other information necessary to a full report and investigation of the matter. The School District will investigate all reports.

STUDENT DISCIPLINE POLICY

One of the most important phases of a person's educational development is that of learning proper behavior, cooperation, respect, and self-discipline. Without these characteristics, it is difficult for a person to maintain the proper attitude to develop intellectually. It is the school's responsibility as a part of the total educational process to assist the student in the development of self-discipline. POLICY 5.26, 5.27

The following discipline methods may be assigned by the principal or assistant principal for a student that engages in any of the behaviors listed under the Discipline Code section while at school, while on school vehicles, or going to or from or attending school events:

1. **Counseling**- May involve the classroom teacher, counselor, or administrator.
2. **Removal from class (non-appealable)** – Students will be allowed to come to school, but will be isolated from certain class periods.
3. **Detention (non-appealable)** – Students will be required to study, complete assignments, or do other school work during detention.
4. **School Service (non-appealable)**- School service may be used in lieu of other normally assigned disciplinary actions. Service opportunities may include, but are not limited to cleaning cafeteria tables, grounds beautification, general cleaning, etc.
5. **Alternative In-School Placement (non-appealable)**- Students will be allowed to come to school, but will be isolated or restricted from the main flow of daily routine. School administrators will decide how many days of in-school placement a student serves based on the severity of the offense. In school placement stays will be communicated to the parent or guardian by the school administrator.
6. **Out of School Suspension (appealable)**-Students may be suspended out of school as a result of a major offense, multiple offenses, or repeated offenses. Length of short-term suspensions may include 1-10 school days. Length of long-term suspensions will be 11 days or more, up to or including one calendar year for long-term based on the level of offense(s).
7. **Change of Placement (appealable) –** Students may receive a change of placement to an alternative educational setting in lieu of an out-of-school suspension lasting more than 10 days or up to one calendar year for long-term based on the level of offense(s).

DISCIPLINE CODE

The principal or assistant principal shall have the authority to assign any of the above disciplinary options to any student who engages in the following behavior at school, on school grounds, while on school vehicles, or going to or from, or attending school events:

1. Arson
2. Altering or attempting to alter another individual's food or beverage
3. Assault (whether physical or verbal) and/or battery
4. Attempting to incite or produce imminent violence directed against another person because of his or her race, color, sex, pregnancy, gender, gender expression or identity, national origin, religion, disability, veteran status, sexual orientation, age, or genetic information by making, transmitting, causing, allowing to be transmitted, broadcasting, publishing, distributing, causing, or allowing to be broadcast, published or distributed, any message, material, telephonic, computerized or electronic message.
5. Cheating - violations of OHS Academic Honesty Policy

6. Conduct that threatens or jeopardizes the safety of others
7. Cutting class or sleeping, eating or refusing to work in class
8. Disruption of the educational process or operation of the school
9. Extortion
10. Failure to attend assigned detention, alternative school, or other disciplinary assignment without approval
11. Failure to comply with state immunization records
12. False reports or false calls
13. Fighting
14. Forgery, fraud, or embezzlement
15. Gambling
16. Gang related activity or action
17. Harassment, intimidation, or bullying, including gestures, written or verbal expression, electronic communication or physical acts
18. Hazing's (whether involving initiations or not) in connection with any school activity, regardless of location
19. Immorality
20. Inappropriate attire, including violation of dress code
21. Inappropriate behavior or gestures
22. Indecent exposure
23. Intimidation or harassment because, of race, color, sex, pregnancy, gender, gender expression or identity, national origin, religion, disability, veteran status, sexual orientation, age, or genetic information, including but not limited to: (a) assault and battery; (b) damage, destruction, vandalism or defacing any real or personal property; or threatening, by word or act, the acts identified in (a) or (b)
24. Obscene language
25. Physical or verbal abuse
26. Plagiarism-violations of OHS Academic Honesty Policy
27. Possession or distribution of a caustic substance
28. Possessing, distributing or viewing obscene materials, including electronic possession, distribution or viewing (sexting)
29. Possession, without prior authorization, of a wireless telecommunication device
30. Possession, threat or use of a dangerous weapon, replica weapons, toy guns/facsimile and related instrumentalities (i.e., bullets, shells, gun powder, pellets, etc.)
31. Possession, use, manufacture, distribution, sale, purchase, conspiracy to sell, distribute or possess or being in the chain of sale or distribution, or being under the influence of (a) alcoholic beverages, low-point beer (as defined by Oklahoma law, i.e., 3.2 beer), (b) any mind altering substance, except for medications taken for legitimate medical purposes pursuant to district policy, including but not limited to prescription medications for which the individual does not have a prescription, or medications used outside their intended, therapeutic purpose, (c) paint, glue, aerosol sprays, salts, incense and other substances which may be used as an intoxicating substance, or (d) any substance believed or represented to be a prohibited substance, regardless of its actual content.
32. Possession of illegal and/or drug related paraphernalia
33. Possession or claimed possession of prescription and/or non-prescription medicine while at school and school related functions without prior district approval
34. Profanity

35. Purchasing, selling and/or attempting to purchase or sell prescription and nonprescription medicine while at school and school related functions.
36. Sexual or other harassment of individuals including, but not limited to, students, school employees, volunteers
37. Theft
38. Threatening behavior, including but not limited to gestures, written, verbal, or physical acts, or electronic communications
39. Truancy
40. Use, possession, distribution or selling tobacco or tobacco related products in any form, including but not limited to cigarettes, cigars, loose tobacco, rolling papers, chewing, tobacco, snuff, matches, lighters, e-cigarettes, personal vaporizers, electronic nicotine delivery systems, and any cartridge, container or product designed to be used in conjunction with these delivery systems, regardless of the nicotine content of the product.
41. Use or possession of missing or stolen property if property is reasonably suspected to have been taken from a student, a school employee or the school
42. Using racial, religious, ethnic, sexual, gender or disability-related epithets
43. Vandalism
44. Violation of board of education policies, rules or regulations or violation of school rules and regulations including, but not limited to, disrespect, lingering or in restrooms, running in halls, bringing unauthorized items to school, inappropriate or unauthorized use of cellular phones or other electronic media, name calling, destroying or defacing school property
45. Vulgarity
46. Willful damage to school property
47. Willful disobedience of a directive of any school official

In addition, conduct occurring outside of the normal school day or off school property that has a direct and immediate negative effect on the discipline or educational process or effectiveness of the school, will also result in disciplinary action. Examples of immediate negative effects include, but are not limited to, electronic communication, negative reaction by the victim, overt face to face confrontations at school or school events, etc. Students found in violation of any of the above may receive disciplinary action. Any student who is determined to have brought a firearm on school grounds under the jurisdiction of the School District shall be suspended out of school for a period of not less than one calendar year. **Participation in the school's extracurricular activities is a privilege, not a right**. When a student's behavior results in an out-of-school suspension, Change of Placement (COP), or In-School Placement (ISP), the student immediately (notwithstanding the filing of an appeal) forfeits the privilege of participating in all extracurricular activities of the school. In addition, when the principal determines to impose alternative in-school placement or other correctional measures against a student, the student will not be permitted to participate in any extracurricular activities offered by the school during the term of the discipline unless, in the sole judgment of the principal, such participation is appropriate given the nature of the student's offense.

DUE PROCESS AND STUDENT SUSPENSIONS

Alternative in-school placement, detention, and similar disciplinary options or correctional measures are not considered by law to be out-of-school suspension and do not require or involve due process procedures.

Suspension and Change of Placement Terms

All suspensions and changes of placement will have a definite start and end date. The term may be reduced if a student performs a specified remedial act if those conditions are agreed to at the time of the suspension or change of placement. Term lengths will be as consistent as possible between students considering the nature of the conduct and the previous disciplinary history of the student.

Long-term suspensions and changes of placement are those in excess of ten (10) school days. Suspensions and changes of placement will not extend beyond the current school semester and succeeding semester, except in the case of possession of a firearm, in which case a suspension shall be for a period of not less than one (1) calendar year. Suspensions involving firearms are governed by the school district's Gun-Free Schools Student Suspension policy.

Short-term suspensions are those suspensions of ten (10) or fewer school days.

Short-Term Suspension Appeals (10 or fewer days)

A parent or student may appeal the suspension decision to a site committee. The principal shall inform the parent/student of the right to appeal the suspension and the method for appealing. An appeal must be presented, electronically or in writing, to the principal within three (3) days(excluding days when school is not in session) after the parent/student receives the principal's decision. If the principal does not receive a written appeal within three (3) days (excluding days when school is not in session) of the decision, the principal’s suspension decision is final. The principal shall assemble a committee within three (3) days (excluding days when school is not in session) of receiving the parents request to appeal and that committee shall consist of the following members.

- A principal or assistant principal from a different school.
- A teacher of the student’s choice.
- A teacher from the same site who has not had the student in class.

During the time of the appeal the student will be placed in In-House Suspension and the days spent in In-House Suspension will not count towards days of suspension.

Long-Term Suspension or Change of Placement Appeals

Site Level - 1st Level of Appeal

A parent or student may appeal the suspension or change of placement decision to a site committee. The principal shall inform the parent/student of the right to appeal the suspension or change of placement and the method for appealing.

An appeal must be presented, electronically or in writing, to the principal within five (5) days (excluding days when school is not in session) after the parent/student receives the principal's decision. If the principal does not receive a written appeal within three (3) days (excluding days when school is not in

session) of the decision, the principal's decision is final. The principal shall assemble a committee within five (5) days (excluding days when school is not in session)of receiving the parents request to appeal and that committee shall consist of the following members.

- A principal or assistant principal from a different school.
- A teacher of the student's choice.
- A teacher from the same site who has not had the student in class.

During the time of the appeal, the student will be placed in In-House Suspension and the days spent in In House Suspension will not count towards days of suspension or change of placement.

District Level - 2nd Level of Appeal

In the event the complainant does not accept the decision of the review committee, he/she may appeal to the Assistant Superintendent of Teaching and Learning, who will assemble a 5 person committee of district level administrators.. The request to appeal must be received by the Assistant Superintendent of Teaching and Learning within 5 days (excluding days when school is not in session) after the parent receives the decision from the site-level committee. If the request is not received within this time-frame, the site-level committee decision is final. In the event the complainant does not accept the decision of the Assistant Superintendent of Teaching and Learning, he/she may appeal to the Owasso Board of Education, within 5 days (excluding days when school is not in session) of receiving the decision from the assistant superintendent.

Board of Education or Designated Hearing Officer - 3rd Level of Appeal

An appeal must be presented, electronically or in writing, to the superintendent within five (5) days (excluding days when school is not in session) days after the parent/student receives the assistant superintendent's decision. If the superintendent does not receive a written appeal within five (5) days (excluding days when school is not in session) of the assistant superintendent's decision, the assistant superintendent's decision is final. If the board receives a timely written appeal request, the board or an appointed hearing officer, will hear the appeal as soon as possible. This decision is final and non-appealable.

Board Hearing Procedures

The parent/student will be notified in writing of the date, time and place of the hearing and will have the right to choose an "open" or "closed" hearing. Reasonable efforts will be made to accommodate the work schedule of parents. The following procedures will be followed:

1. The board president or the appointed hearing officer should:

a. Announce that the next agenda item is a suspension or change of placement review hearing.

b. Ask whether the parent/student wants the hearing to be open to the public or in executive session. The offer of an open hearing and the response is to be made a part of the minutes of the meeting. If the parent/student requests a closed hearing, a motion to go into executive session per their request should be made and voted on.

2. The board president or hearing officer should advise the parent/student:

a. That they are entitled to legal counsel, if they desire it.
b. That the administration will present its witnesses first and that after each witness the parents or their legal counsel will be given an opportunity to cross-examine.
c. That the parent/student will be given an opportunity to call any relevant witnesses and present any relevant evidence, subject to cross-examination by the administration's legal counsel.
d. That the board or its hearing officer will consider the evidence and documents and reach a decision that will be recorded by vote in open session.
e. That the parent/student may ask any questions about the procedure.

3. Administration may call witnesses and present documents subject to cross-examination.

4. Parent/student may call any witnesses and present documents subject to cross-examination.

5. After each witness is presented board members or the hearing officer may ask the witness questions.

6. Parent/student's closing statement.

7. Administration's closing statement.

8. Deliberate in private. (If the hearing is not in executive session, the board or its hearing officer may deliberate in executive session only with permission of the parent/student.)

9. Return to open session and vote. After adopting a motion making certain findings of fact the board must make a motion to:

a. affirm the suspension;
b. modify the suspension or change of placement (increase or decrease severity of the suspension or change of placement)
c. revoke the suspension or change of placement. If the hearing is before a hearing officer, no motions will be required as a part of the hearing process; otherwise, the hearing officer will have the same obligations as the board when rendering a decision.

Attendance at School Pending Appeal Hearing

Pending an appeal of the student suspension or change of placement, the student will have the right to attend school under such "in-house" restrictions as the principal deems proper, except that at the discretion of the principal, the student may be prohibited from attending school pending any appeal hearing if in the judgment of the principal the student's continued presence in the building will constitute an immediate danger to the health or safety of students, school employees, school property, or would be a substantial disruption of the educational process. The days in "in-house" will not count toward the days of out of school suspension.

Please refer to the following Owasso Public Schools Board of Education Policy links for more information on Student suspension and appeals process. POLICY 5.26, 5.57

STUDENT INTERNET USAGE AGREEMENT

As a part of the resources available to students, the district provides internet access at each school site. The district intends for this resource to be used for educational purposes and not to be used for conduct which is harmful. Any individual using district resources to engage in electronic or digital communications has no expectation of privacy. Furthermore, students must be cognizant of the fact that electronic or digital communications which occur on private equipment are often permanently available and may be available to school administrators. It is presumed users will comply with district standards and will honor the district's policies, rules and regulations. Regarding school internet and computer, electronic, or digital usage, the following are not permitted.

- Displaying or sharing offensive messages, pictures, or site addresses.
- Damaging computers, computer systems, computer networks or computer services.
- Violating copyright laws.
- Downloading, uploading, or distributing software.
- Using obscene language.
- Harassing, attacking or insulting others.
- Cyberbullying.
- Illegally accessing content through District network applications or equipment, or bypassing software parameters set in place by the District

For more information please see the Owasso Public School Student Technology Use Agreement.
Please refer to the following Owasso Public Schools Board of Education Policy link for more information on Electronic and Digital communication. POLICY 1.76

~~*TECHNOLOGY: PERSONAL COMMUNICATION DEVICE USAGE*~~

~~1.Personal communication device (cell phone, smartwatch or similar devices) usage is not permitted during school hours.~~

TELEPHONE *(numbering was auto adjusted to 1-6)*

1. Personal communication device (cell phone, smartwatch or similar devices) usage is not permitted during school hours. For guidance on personal electronic devices, please refer directly to POLICY 5.31
2. Students must have permission from a teacher and/or office personnel to use the school telephone.
3. Outgoing calls are to be made only in cases of emergency, such as illness or inclement weather. Permission to go home with a friend or change plans after school does not constitute an emergency.
4. Recommendation is made that the parent and child work out an agreement at the beginning of the term as to where the parent will meet the child during bad weather, thus saving some telephone calls.
5. Students will be called to the telephone only in cases of emergency. We discourage parents from calling their children at school and asking office personnel to deliver messages unless it is an emergency. Principals will assist their staff in managing these processes.
6. Please make arrangements with your child regarding their after school plans for transportation. Please do not hesitate to call the school office and communicate those plans by 2:00 p.m. This allows the school ample time to communicate changes with the student.

TESTING

All Owasso elementary schools comply with state mandated testing requirements. Your child's school will communicate site specific testing information.

TEXTBOOKS/CHROMEBOOKS

Students are responsible for the textbooks and chromebooks issued to them**.** Each student will be expected to pay for any textbooks or chromebooks lost or damaged. The fee for damages varies depending upon the severity of damage. Lost or damaged textbooks, library books, and chromebooks will be assessed at replacement value. Parents will be notified by school staff when materials are lost or damage occurs that results in an expense to parents.

The Student Technology Insurance Program has been established to provide parents the opportunity to purchase insurance for 1:1 student technology devices. The insurance program is voluntary, but families are highly encouraged to participate.

TITLE IX

At Owasso Public Schools the safety and well-being of every student and staff member is our top priority and District policy strictly prohibits sex discrimination, including sexual harassment, in all District programs and activities. Prohibited sexual harassment includes conduct based on sex that may meet one or more definitions outlined in Title IX regulations (34 C.F.R. § 106.30(a)), and this applies to **ALL students**. We are committed to conducting a thorough and equitable investigation into all reported

incidents of sexual harassment and will take immediate and appropriate action to address any violations of our policies.

If any student, parent, or employee believes they have been subjected to sexual harassment, we encourage you to report the incident to the District's Title IX Coordinator. It is essential that we are made aware of these situations so we can address them promptly and effectively. The District is dedicated to completing investigations into allegations of sexual harassment in a timely and appropriate manner, ensuring that all community members feel safe and respected in our schools.

District community members may report allegations of sexual harassment to any employee at a District school. You may also file a formal Title IX complaint in accordance with the District's grievance procedures with our Title IX Coordinator. The Title IX Coordinator serves as the point of contact for addressing complaints and ensuring compliance with Title IX regulations. You can reach our Title IX Coordinator at:

Assistant Superintendent of Teaching & Learning
1501 N. Ash Street, Owasso, OK 74055
titleixofficer@owassops.org
918-272-8182

TOBACCO POLICY

Students are not allowed to use tobacco or be in possession of tobacco in school buildings, school vehicles, including buses, or on the school campus. Possession of tobacco will be defined as any form of tobacco being on a student's person or in his/her purse, locker, gym bag, or vehicle. Electronic cigarettes and/or vaping products are not allowed. Violation of this policy will result in disciplinary action. POLICY 1.52

TRANSPORTATION

BICYCLES

The parent should consider the following recommendations:

1. The bicycle should be in good repair and meet all safety standards.
2. The rider should know and observe all traffic laws.
3. Bicycles are to be parked at the bicycle rack upon arriving at school and not ridden again until school is dismissed.
4. The school will not be held responsible for stolen bikes. **We strongly recommend padlocks on bicycles.**
5. Students are to walk their bicycles at all times while on school grounds.

BUSES

Transportation in district-owned buses is furnished to students who reside one and one-half miles or more from the school. All buses used by the Owasso Schools meet the requirements of the State Board of Education and operate in compliance with their regulations. All students are expected to regard the bus as a classroom and conduct themselves appropriately. Safety is stressed at all times.

The driver of the bus is a school official and has the same authority as a classroom teacher over the students in his/her care. After a student gets on the bus, he/she is under the supervision of the bus driver and is expected to help him maintain discipline in order to prevent serious accidents. The driver has authority and is expected to look after the welfare of all students under his/her care. Any student may be removed from the bus that persists in disobeying regulations. After getting on the bus, no student is to depart from the bus until it reaches school in the morning or arrives at the designated place for him/her to leave the bus in the evening, except by special permission from the driver. **A note signed and dated by the parents would be necessary for permission to be given for the student to ride a different bus than normal.**

RULES FOR BUS RIDERS

Bring a note signed by your parent if you are to do anything other than ride your usual bus. The note is due the day of the change. An unexpected change in afternoon plans must be called in before 2:00 p.m.

1. Use a safe route in walking to and from the bus stop. Walk facing traffic, if at all possible.
2. Be on time at school bus stops. Avoid having to run to catch the bus or having the school bus wait for you.
3. Always use the handrail when getting on or off the school bus.
4. Be seated immediately.
5. Keep the aisle clear.
6. Keep all parts of your body inside the bus at all times.
7. Do not throw things out of the school bus windows.
8. Do not eat or drink while on the school bus.
9. Do not be loud or boisterous.
10. Absolutely no distracting behavior is allowed on the school bus.
11. Complete silence at railroad crossings is needed.
12. When unloading to cross the street, always walk to the front of the bus and wait for the driver to motion you across the street.
13. Do not walk behind the school bus when it is loading and unloading.
14. Do not open or close the school bus doors.

WALKERS AND CAR RIDERS

1. Walkers and car riders should NOT arrive before 8:~~45~~ 30 a.m.
2. It is the responsibility of the parent to communicate appropriate safety measures when students are walking to and from school. Students should use the designated crosswalk and obey the directives of the crossing guard.
3. Parents should not leave their children at a school outside of school hours as the supervision of students is a priority.

VISITORS

Parents are welcome to visit the school. All visitors must sign in and out in the main office, and provide identification, and are required to use our school identification process. All visitors must wear a visible visitor's badge/sticker while on a school campus. Student visitors are not permitted on campus. A parent needing to see his/her child during the school day should report to the main office.

Visitors can be asked to leave by administrators at any time. Visitation privileges can and will be revoked if deemed necessary by administrators and SRO's. If you need to visit a teacher, please call the school

office or email your child's teacher to make an appointment. Scheduling a visit will help to prevent disruptions to the educational process. Visitors are not permitted on the playground during school hours, nor are they permitted to stand or park near the playgrounds. The school will contact the Owasso Police Department to report loitering individuals near the property. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on visitors. POLICY 1.44

VOLUNTEER GUIDELINES

Volunteers are welcome and appreciated at school sites. Specific needs for volunteers vary from site to site. Contact your child's school for details.

- Volunteers are expected to adhere to confidentiality regarding any student information and/or situations that they may encounter.
- Any obtained information should NOT be shared on or off school grounds. Concerns should be reported to appropriate school personnel.
- Please contact the site principal, or their designee, for additional requirements, expectations, and guidelines.

WITHDRAWALS

Parents who wish to withdraw their children must follow these steps:

1. Inform the office and teacher at least one week prior to leaving.
2. Make sure all charges are paid to the cafeteria and that all textbooks, library books, and school property are returned.
3. A withdrawal slip must be completed in the school office.

Approved by Board the Board of Education on ~~9/9/25~~[Enter Date Approved]

Owasso
6th - 7th - 8th
Grade Handbook
20256-20267

6th Grade Center	8101 N 129th E Avenue, Owasso, OK 74055	918-274-3020
7th Grade Center	1400 North Main, Owasso, OK 74055	918-272-1183
8th Grade Center	13901 E 86th Street, Owasso, OK 74055	918-272-6274

This handbook contains helpful information, guidelines, and procedures that correspond with state law and the Owasso School Board Policies.

SCHOOL DISTRICT MISSION STATEMENT

Our mission is to provide a safe environment that equips, educates, and empowers students on their journey toward outstanding character and success.

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NONDISCRIMINATION

Owasso Public Schools complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex (including pregnancy, sexual orientation, and gender identity) and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations, including in admission and employment. Inquiries about Title IX may be referred to the Owasso Public Schools Title IX Coordinator, the U.S. Department of Education's Office for Civil Rights, or both. The Owasso Public Schools Title IX Coordinator is the Assistant Superintendent of Teaching & Learning and can be contacted at:

1501 N. Ash, Owasso, OK, 74055
titleixofficer@owassops.org
918-272-8182

The district has adopted grievance procedures for filing, processing, and resolving alleged discrimination complaints. Those procedures can be viewed in the Owasso Public Schools Policy Manual, Policy #1.22. To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination under Title IX, please visit the district's Title IX webpage.

The goal of this handbook is to inform parents and students of school guidelines. In addition, a goal of this handbook and all school rules is to help foster fully capable, independent, young adults. We know that goal requires the support of parents and we welcome that partnership.

ATTENDANCE

ARRIVAL AT SCHOOL

Students should not arrive at school until after 7:10 a.m. The building will not be open before then. Students are to be seated in the designated areas until dismissed by the duty teachers. Classes begin at 8:00 a.m. and end at 2:45 p.m. Once at school, students may not leave campus unless checked out by a parent/guardian.

ATTENDANCE MATTERS

Encouraging regular attendance is one of the most powerful ways you can prepare your child for success in school. When school attendance is a priority, children get better grades, develop healthy life habits, avoid dangerous behavior and have a better chance of graduating high school. When students are absent for fewer days, their grades and reading skills often improve. Students who attend school regularly also feel more connected to their community, develop important social skills and friendships, and are significantly more likely to graduate from high school, setting them up for a strong future. Regular attendance at school is required by state law and encouraged by the Owasso Public School District. Under school law, parents are responsible for their child's attendance until graduation from high school or the age of 18. When students are absent just two days per month - even when the absences are excused - it can have a negative impact. This adds up to being absent 18 times during the year, which is considered chronically absent. Over the course of a student's school career, this adds up to 234 days, which is almost 1 ½ years of school missed.

As a parent, you can prepare your child for a lifetime of success by making regular school attendance a priority. By figuring out the reasons for your child's absences, whether they're physical or emotional, and taking advantage of support services, such as free tutoring, student mentoring and after school activities, we can partner with you to set your child on the path to success.

ATTENDANCE PROCEDURES/POLICY

1. Anytime a student is absent from school, a parent/guardian should call the school office for each day the student is absent. Any student who is absent is considered unexcused until a parent/guardian calls the attendance office.
2. In the event of absences occurring due to a chronic or recurring illness, documentation by the student's doctor indicating the nature of the chronic or recurring condition, including diagnosis is required, per POLICY **5.03**
3. Anytime a student arrives after 8:00 a.m. he/she must check in at the attendance office before going to class. A parent/guardian should call the attendance office to report the tardy.
4. Anytime a student arrives for first period after 8:10 a.m., it will be counted as an absence for first hour.
5. **The maximum number of days that a student may be absent and still receive high school credit for the semester is nine. The maximum includes BOTH excused and unexcused absences.** It does not include student activities.

6. Parents of students who have excessive absences will be notified in writing. Attendance is a priority for all Owasso Public School students.
7. There are two types of absences: excused and unexcused. School work missed because of an **excused** absence is to be made up by the student. It is the responsibility of the student to check with the teachers to see what work was missed and when it is due. A student going on a field trip, an activity trip, or must check before the trip with his/her teachers for his/her assignments. The student will receive full credit for the make-up work when it is turned in, on or before the specified time. For excused absences a student will receive a day for every day out. For a school activity, work is due on the due date or immediately upon return. When a student receives a truancy, make-up work may not be provided.
8. "A student who is absent from instruction without excuse for ten (10) consecutive days is to be recorded as absent each day. On day eleven (11), the pupil is to be exited from the roll" Okla. Admin. Code § 210:10-1-5. Re-enrollment will be required if the student returns to the district.

ATTENDANCE INCENTIVE – SEMESTER TEST EXEMPTIONS

All students are required to take each of their semester finals in the fall semester. Students may exempt Spring semester finals if they meet the following **FULL** year requirements. Classes for high school credit may require a semester test worth up to, but no more than 15% of the course grade.

1. 10 absences for the full year and an 85% in both semesters of the class.

The only type of absence that does not count against exemptions is the Student Activity (SA) absence. Students who are exempt are not required to come to school during the hour of that final.

BULLYING

Bullying is any pattern of harassment, intimidation, threatening behavior, physical acts, verbal or electronic communication directed towards a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student. Owasso Public Schools strives to ensure a safe environment for every student. If you have witnessed or received a report of a bullying situation, please provide information to an administrator, teacher, or counselor so the school and district can take appropriate action. Students may make a report and all information will be confidential, and if you wish you have the right to submit the report anonymously. Visit the Bullying Prevention page on the OPS website for more guidance, reporting, and resources.

PROHIBITING HARASSMENT, INTIMIDATION AND BULLYING POLICY 5.13

Statement of Legislative Mandate and Purpose

This policy is a result of the legislative mandate and public policy embodied in the School Safety and Bullying Prevention Act, 70 OKLA. STAT. § 24-100.2 et seq. ("Act"). The district intends to comply with the mandates of the Act and expects students to refrain from bullying. Bullying is expressly forbidden and students who bully are subject to disciplinary consequences as outlined in the district's policy on student behavior. Students who bully may also be provided with

assistance to end their unacceptable behavior, and targets of bullies may be provided with assistance to overcome the negative effects of bullying.

The Owasso Public Schools' student conduct code prohibits bullying. This regulation further explains the negative effects of that behavior and seeks to promote strategies for prevention.

Definition of Terms

1. Statutory definition of harassment, intimidation, and bullying:

70 O.S. §24-100.3(c) of the School Safety and Bullying Prevention Act defines the term bullying," as including, but not limited to a pattern of harassment, intimidation, threatening behavior, physical acts, verbal or electronic communication, directed toward a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student that a reasonable person should recognize will:

A. Harm another student;
B. Damage another student's property;
C. Place another student in reasonable fear or harm to the student's property, or
D. Insult or demean any student or group of students in such a way as to disrupt or interfere with the school's educational mission or the education of a student.

2. The "Reasonable Person" Standard

In determining what a "reasonable person" should recognize as an act of placing a student in "reasonable" fear or harm, staff will determine "reasonableness" not from only the point of view of a mature adult, but also from the point of view of an immature child of the age of the intended victim along with, but not limited to, consideration of special emotional, physical, or mental needs of the particular child; personality or physical characteristics, or history that might cause the child to be particularly sensitive to efforts by a bully to humiliate, embarrass, or lower the self esteem of the victim; and the discipline history, personality of, and physical characteristics of the individual alleged to have engaged in the prohibited behavior.

3. General Display of Bullying Acts

Bullying for purposes of this section of the regulation, includes harassment and intimidation, and vice versa. According to experts in the field, bullying in general is the exploitation of a less powerful person by an individual taking unfair advantage of that person, which is repeated over time, and which inflicts a negative effect on the victim. The seriousness of a bullying act depends on the harm inflicted upon the victim and the frequency of the offensive acts. Power may be, but is not limited to, physical strength, social skill, verbal ability, or other characteristics. Bullying acts by students have been described in several different categories.

A. Physical Bullying includes harm or threatened harm to another's body or property, including, but not limited to, what would reasonably be foreseen as a serious expression of intent to inflict physical harm or property damage through verbal or written speech or gestures directed at the student-victim, when considering the factual circumstances in which the threat was made and

the reaction of the intended victim. Common acts include tripping, hitting, pushing, pinching, pulling hair, kicking, biting, starting fights, daring others to fight, stealing or destroying property, extortion, assaults with a weapon, other violent acts, and homicide.

B. Emotional Bullying includes the intentional infliction of harm to another's self-esteem, including but not limited to insulting or profane remarks, insulting or profane gestures, or harassing and frightening statement, when such events are considered in light of the surrounding facts, the history of the students involved, and age, maturity, and special characteristics of the students.

C. Social Bullying includes harm to another's group acceptance, including but not limited to, harm resulting from intentionally gossiping about another student or intentionally spreading negative rumors about another student that results in the victim being excluded from a school activity or student group; the intentional planning and/or implementation of acts or statements that inflict public humiliation upon a student; the intentional undermining of current relationships of the victim-student through the spreading of untrue gossip or rumors designed to humiliate or embarrass the student; the use of gossip, rumors, or humiliating acts designed to deprive the student of awards, recognition, or involvement in school activities; the false or malicious spreading of an untrue statement that exposes the victim to contempt or
ridicule or deprives the victim of the confidence and respect of student peers; or the making of false statements to others that the student has committed a crime, or has an infectious, contagious, or loathsome disease, or similar egregious representations.

D. Sexual Bullying includes harm to another resulting from but not limited to, making unwelcome sexual comments about the student, making vulgar, profane, or lewd comments or drawings or graffiti about the victim; directing vulgar, profane, or lewd gestures toward the victim; committing physical acts of a sexual nature at school, including the fondling or touching of private parts of the victim's body; participation in the gossiping or spreading of false rumors about the student's sexual life; written or verbal statements directed at the victim that would reasonably be interpreted as a serious threat to force the victim to commit sexual acts or to sexually assault the victim when considering the factual circumstances in which the threat was made and the reaction of the intended victim; off-campus dating violence by a student that
adversely affects the victim's school performance or behavior, attendance, participation in school functions or extracurricular activities, or makes the victim fearful at school of the assaulting bully; or the commission of sexual assault, rape, or homicide. Such conduct may also constitute sexual harassment – also prohibited by Owasso Public Schools.

E. Cyberbullying is bullying that takes place over digital devices like cell phones, computers, and tablets. Cyberbullying can occur through SMS, Text, and apps, or online in social media, forums, or gaming where people can view, participate in, or share content. Cyberbullying includes sending, posting, or sharing negative, harmful, false, or mean content about someone else. It can also include sharing personal or private information about someone else causing embarrassment or humiliation. Additional examples include, but are not limited to, sending cruel, vicious and sometimes threatening messages; using group chats as a way to gang up on one person; posting mean or untrue statements of classmates online with intent to embarrass them; breaking into an email account or online profile and sending vicious or embarrassing material to others; engaging

in messaging intended to trick another person into revealing sensitive or personal information and forwarding that information to others; taking nude or otherwise degrading photos or videos of a person and sharing that content.

Understanding of and Prevention of Bullying of Students

A. Student and Staff Education and Training

A full copy of this policy will be posted on the district's website and included in all district handbooks.

All staff will be provided with a copy of the district's policy on prevention of bullying of students. All students will have access to the policy in the student handbook and a copy of the entire policy is available on request. Owasso Public Schools is committed to providing appropriate and relevant training to staff regarding identification of behavior constituting bullying of students and the prevention and management of such conduct. Students, like staff members, shall participate in an annual education program that sets out expectations for student behavior and emphasizes an understanding of bullying of students, the district's prohibition of such conduct, and the reasons why the conduct is destructive, unacceptable, and will lead to discipline. Students shall also be informed of the consequences of bullying conduct toward their peers.

B. Owasso Public Schools' Safe School Committees

The safe school committee has the responsibility of studying and making recommendations regarding unsafe conditions, strategies for students to avoid harm at school, student victimization, crime prevention, school violence, and other issues which interfere with and adversely affect school safety. With respect to student harassment, intimidation, and bullying, the safe school committee shall consider and make recommendations regarding professional staff development needs of faculty and other staff related to methods to decrease student harassment, intimidation, and bullying and understanding and identifying bullying behaviors. In addition, the committee shall make recommendations regarding: identification of methods to encourage the involvement of the community and students in addressing conduct involving bullying; methods to enhance relationships between students and school staff in order to strengthen communication; and fashioning of problem-solving teams that include counselors and/or school psychologists.

In accomplishing its objectives, the committee shall review traditional and accepted harassment, intimidation, and bullying prevention programs utilized by other states, state agencies, or school districts. (See also POLICY 1.43)

Student Reporting

Students are encouraged to inform school personnel if they are the victim of or a witness to acts of harassment, intimidation, or bullying. The Report and Stop Bullying form is available under the student tab on each school site's web page.

Staff Reporting
An important duty of the staff is to report acts or behavior that the employee witnesses that appear to constitute harassing, intimidating, or bullying. Employees, whether certified or non certified, shall encourage students who tell them about acts that may constitute intimidation, harassment, or bullying to complete a report form. For young students, staff members given that information will need to provide direct assistance to the student.

Staff members who witness such events are to complete reports and to submit them to the building principal. Staff members who hear of incidents that may, in the staff member's judgment, constitute harassment, intimidation, or bullying, are to report all relevant information to the building principal.

Parental Reporting and Responsibilities
Parents/guardians will be informed in writing of the district's program to stop bullying. An administrative response to bullying may involve certain actions to be taken by parents. Parents will be informed of the program and the means for students to report bullying acts toward them or other students. They will also be told that to help prevent bullying at school they should encourage their children to:

1. Report bullying when it occurs;
2. Take advantage of opportunities to talk to their children about bullying;
3. Inform the school immediately by using the Report and Stop Bullying form on the Owasso Public Schools' website under the parent tab if they think their child is being bullied or is bullying other students;
4. Watch for symptoms that their child may be a target of bullying and report those symptoms; and
5. Cooperate fully with school personnel in identifying and resolving incidents.

Monitoring and Compliance

In order to assist the State Department of Education with compliance efforts pursuant to the School Safety and Bullying Prevention Act, 70 OKLA. STAT. § 24-100.2 et seq., the district will identify a Bullying Coordinator who will serve as the district contact responsible for providing information to the State Board of Education.

A copy of this policy will be submitted to the State Department of Education annually as part of the school district's Annual Performance Report.

Disciplinary Measures
In administering discipline, consideration will be given to alternative methods of discipline to ensure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure.

In considering alternatives of corrective actions, the faculty/administration of the school district

will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with student
2. Conference with parents
3. In-school suspension
4. Detention
5. Referral to counselor
6. Behavioral contract
7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
10. Restriction of privileges
11. Involvement of local authorities
12. Referring student to appropriate social agency
13. Suspension
14. Change of Placement
15. Other appropriate disciplinary action as required and as indicated by the circumstances which may include, but is not limited to, removal from eligibility to participate or attend extracurricular activities as well as removal from the privilege of attending or participating in the graduation ceremony, school dances, prom, prom activities, and/or class trips.

The above consequences will be imposed for any person who commits an act of bullying as well as any person found to have falsely accused another as a means of retaliation, reprisal, or as a means of bullying. Strategies will be created to provide counseling or referral to appropriate services, including guidance, academic intervention, and other protection for students, both targets and perpetrators, and family members affected by bullying, as necessary.

The school district is not required to provide educational services in the regular school setting to any student who has been removed from a public school or private school in Oklahoma or another state by administrative or judicial process for an act of using electronic communication with the intent to terrify, intimidate or harass, or threaten to inflict injury or physical harm to faculty or students.

CAFETERIA

BREAKFAST/LUNCH

1. A hot breakfast and lunch program is provided in the cafeteria for the benefit and convenience of both the student and parent.
2. Students may bring their breakfast or lunch, but they will be required to eat in the cafeteria.
3. Parents may sign their children out for lunch and must sign them back in when they return.

4. Breakfast/Lunch times vary by site.

LUNCH PAYMENTS/CHARGES

Students should have funds in their accounts before they attempt to purchase a meal or a la carte items on their account. Occasionally, a student may need to "charge" a breakfast or lunch on account; this means the student's account is placed in the negative in order to allow for the meal, a la carte items are not allowed to be charged. For details related to meal balances and charges, please see POLICY 5.49. All parents/guardians are encouraged to complete a free/reduced meal application. If you should need one during the school year, forms are available online and at the school offices.

MY SCHOOL BUCKS

For your convenience, you may pay with a credit/debit card using the My School Bucks application to load money on your child's account. My School Bucks application information can be found on the Owasso Public Schools website. If you have questions or need further assistance, please call the Child Nutrition Department at (918)272-8034. POLICY 5.49

CANCELLATIONS

Announcements about school cancellations will be shared via the district's social media and will be broadcast on local radio and television stations.

CLOSED CAMPUS

The Owasso 6th, 7th, and 8th Grade Centers are closed at lunch. Students are required to eat lunch on campus. Students may bring their lunch or purchase the meals provided by the cafeteria. Students will not be permitted to leave campus during lunch except when they are checked out by a parent/guardian. If lunch is delivered to a student, please make sure your student knows the lunch is being delivered and ensure it arrives before lunch starts. Students will not be allowed to have food and/or drink items delivered to the school by third party vendors.

DIRECTORY INFORMATION

The school district proposes to designate the following personally identifiable information contained in a student's education record as "directory information":

- Student's Name
- Photograph
- Athletic Information, including height & weight
- Grade Level (i.e., first grade, tenth grade, etc.)
- Participation in officially recognized activities and sports
- Degrees, Honors, & Awards received

Within the first three weeks of each school year, the school district will publish the above list of directory information it proposes to designate as directory information for the school year. For students enrolling

after the notice is published, the list will be given to the student's parent or the eligible student at the time and place of enrollment. Parents or eligible students have two weeks following this publication or notice to advise the school district in writing (a letter to the school superintendent's office) of any or all of the items they refuse to permit the district to designate as directory information about their student. POLICY 5.28

DRESS and GROOMING GUIDELINES

The school policies are the result of the cooperative effort of the school board and the administration. It is understandable that criteria be established to prohibit extreme styles and designs in clothing which might disrupt the education process or endanger the health and safety of pupils. The following dress and grooming policy applies at school, while on school vehicles, or going to or from or attending school events. **The principal and assistant principal have total authority in the interpretation of the dress code**. If situations arise that are not specifically covered in the guidelines, the administration will interpret the situation in light of the basic intent of the policy and that ruling will be final until such time that the policy is revised or changed to cover this situation.

D

1. Students will not wear clothes or accessories showing vulgar, profane, or obscene images, words, or numbers, or anything promoting tobacco, alcohol, drugs, or related items. Midriffs, halter tops, backless dresses, spaghetti strap shirts or dresses, and sleeveless garments resembling tank tops are not permitted. Clothing should not expose or display undergarments.
2. Shorts, skirts, dresses, and holes in pants should cover the upper to mid-thighs and should not expose undergarments.
3. All students are required to wear shoes. No exceptions except for medical reasons.
4. Students will not wear hats, caps, bandanas, stocking caps, or hoodies covering the head while in the building. Exceptions will be made for religious purposes, medical reasons and/or for special events.
5. Costumes and costume accessories are not permitted, except for specified school events or designated spirit weeks.
6. Writing on clothes, hands, or any other parts of the body is not permitted.

The staff and administration believe that good grooming, cleanliness and neatness are important for a good learning environment. Those who wear clothes that do not conform to the guidelines will not return to class until proper attire is attained and discipline may be assigned as deemed appropriate by administration.

DRUGS AND ALCOHOL

1. Illegal and illicit drugs and alcohol
    a. Use of illicit drugs and unlawful possession and use of alcohol is wrong and harmful. A drug detection dog is used randomly on campus. Students are prohibited from using, being under the influence of, possessing, furnishing, distributing, selling, conspiring to sell or possess or being in the chain of sale or distribution of alcoholic beverages, non-intoxication alcoholic beverages (as defined by Oklahoma law, i.e., 3.2 beer), illegal or illicit drugs (any amount), or other synthetic products used as mood-altering substances at school, while on school vehicles or at any school-sponsored event. “Illicit drugs” include steroids and prescription and over-the-counter medications being used for an abusive

purpose, i.e., when they are not used in compliance with the prescription or directions for use and are not being used to treat a current health condition of the student. "Mood-altering substances" include paint, glue, aerosol sprays, and similar substances. Violation of this rule will result in imposition of disciplinary measures, which may include suspension for the remainder of the current semester and the following semester. The length of a student suspension for violation of this rule may be shortened in some cases at the discretion of the building principal provided that:

i. The suspended student completes the school drug and alcohol education program counseling and
ii. The student is in good academic standing

b. Student violation of this rule which also constitutes illegal conduct will be reported to law enforcement authorities. Drug testing policies and procedures are available in the nurse's office or online at the school's website.

2. Distribution of Information
   a. Information for students and their parents about drug and alcohol counseling and rehabilitation and reentry programs in this geographic area is available from the principal at each student's school.
   b. Copies of these rules shall be provided to all students and their parents at the beginning of each school year.

EARLY DISMISSAL

If it is necessary for a student to leave school before the end of the day, a verified parent/guardian must come into the office and sign the student out and the student must sign back in upon returning to school. Any student leaving campus without checking out through the office will be considered truant.

If a student should need an early dismissal with someone other than a parent/guardian, a parent/guardian must call the office, identify the person and give permission for them to pick up the student. In order to maintain student safety, notes cannot be accepted for early dismissals. Early dismissals do NOT include lunch dismissals. Students checking out for lunch may only be signed out by those that are previously identified on InfoSnap. **Notes or calls will not be accepted for lunch dismissals**.

EMERGENCY PROCEDURES

FIRE DRILL PROCEDURES

- Each building is equipped with its own fire alarm signal and procedure.
- Students will know and use the proper exit from anywhere in the school building.
- Students will evacuate the building upon direction.
- Teachers will check rolls once clear of danger.
- Fire Drills are practiced on a regular basis.

TORNADO DRILL PROCEDURES

- Each building is equipped with its own tornado alarm signal and procedure.
- Students will 'duck and cover' in areas designated by the building principal.

- Tornado Drills are practiced on a regular basis.

SECURITY DRILLS

- Security drills are practiced on a regular basis.
    a. lockdown drills - security threat inside the building
    b. lockout drills - security threat outside the building

In the event of an emergency, parents or guardians are encouraged NOT to initially respond to the school during a crisis. This will allow city and school officials to assess the situation and activate the school's crisis plan. Should there be an emergency (national, local or school), **parents are asked to:**

- Cooperate with safety and school officials.
- Wait for notification of how and when to respond. This notification will come via the Owasso Public School's communication tools and local media. ***It is imperative that you refrain from using cell phones to contact your student as the overload will impair emergency personnel from performing their duties.***

EXTRACURRICULAR ACTIVITIES, CLUBS AND ORGANIZATIONS

Clubs and other organizations are offered on a voluntary basis. Wholehearted participation in these activities is encouraged. **In order to attend practice or participate in an extracurricular activity, a student must be in attendance three hours on the day of the activity. Failure to be in attendance will result in the student being withheld from the activity.** Students participating in school activities are subject to eligibility rules. **A student who is ineligible shall not be allowed to miss school or be approved to participate in any school activity, during the school day or after the school day.** Academics come first; passing grades take priority. In the instance where the school activity is a part of a performance-based class where participation in the activity is required for a grade, an alternative assignment may be used as a substitute for the missed school activity. Academic eligibility will be monitored on a weekly basis per Oklahoma Secondary School Activities Association guidelines. All students participating in Oklahoma Secondary Schools Athletic Association (OSSAA) sanctioned activities are subject to all residency requirements. For complete details of these requirements and guidelines, go to: www.ossaa.com. All clubs are required to maintain a charter or constitution and to function in accordance with its guidelines. A student appealing a teacher's/sponsor's/coach's decision cannot participate in extracurricular activities until the appeal process has been completed. All students involved in competitive extracurricular activities will be subject to random drug testing. Parents must submit a signed consent form **before** participation. Students are not allowed to participate until the signed consent form is submitted. A list of organizations is provided on the OPS website.

FERPA

The Board of Education intends to comply with the Family Educational Rights and Privacy Act (FERPA). Questions regarding the district policy and FERPA may be directed to the principal at the school site or the Owasso Public School Education Service Center at 1501 N. Ash, 918-272-5367. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on student Records. POLICY 5.28

GUIDANCE AND COUNSELING PROGRAM

Our school counseling offices are available to support students in the areas of academic, career, social and personal issues. Students should sign up in the counseling office to see a counselor. The counselor will send for the student during the day as soon as possible. Crisis situations will be addressed immediately. Students, parents and teachers are encouraged to refer individual students to the counseling staff when they have a concern about the well-being of a particular student. Referrals for outside resources are made on an informal basis and are optional for students or parents. Small group counseling is utilized to address academic issues within the classroom. Mediation is available to students who are experiencing conflict with another student that has not reached a level requiring disciplinary action. Referrals to local counseling resources are available.

GRADING PRACTICE

- Our schools want to have strong communication with parents about their child's academic progress. We take that responsibility seriously.
- Parents have a right to be updated about their child's academic progress and Owasso Public Schools has provided various tools for that purpose.
- The electronic grade book is available to parents on-line, 24 hours a day, to accommodate a variety of schedules.
    - A parent will be able to see individual grades for each assignment as well as their child's average in each subject.
    - We encourage our teachers to take two grades a week in each subject but shorter weeks, holidays, or special projects may affect that expectation.
    - If there are challenges in accessing grades on-line, the office staff at their child's school is more than willing to help parents.
- Regular academic progress will be up to date on PowerSchool and shared with the parents on the following schedule:
    - Report of Progress (End of 1st Nine Weeks)
    - Report Card (End of 1st Semester)
    - Report of Progress (End of 3rd Nine Weeks)
    - Report Card (End of 2nd Semester)
- Classroom teachers will utilize parent conferences to visit face-to-face with parents to discuss their child's progress.
- Should communication about grades be needed by either the parent or the teacher, that can happen at any time during the school year.
- Teachers will respond as quickly as possible to parents, but the first priority is always serving the children in the classroom. Therefore, it may be the next day before a grading question is answered. A child's academic success is a team effort between home and school. We're serving students together!

GRADUATION REQUIREMENTS

A total of twenty-three units of credit must be earned during the four years of high school. The specific requirements for graduation are listed in the secondary course guide. The secondary course guide also

provides information for students and families regarding which courses count for high school credit. High school credits are earned on a semester basis. A student receives .5 unit of credit for each semester that he/she receives a passing grade in a given subject for high school credit. See Course Guide

HEALTH SERVICES

The Health Services Department serves our students and schools in a variety of areas. Please see the health services page on our district website for specific information regarding:

- COVID
- Flu
- Immunizations
- Lice
- Meningitis
- MRSA
- Pink Eye

MEDICATION

Except for provisions allowed in the district Medication Administration Policy, **students may not retain possession of or self-administer any medication.** Students requiring medication at school must report to the School Nurse for appropriate paperwork and storage of medication. **Narcotic medication will not be stored or administered at school by school personnel.** The Medication Administration Policy is available in the Nurse's office and on the school website. **Violation of this policy may result in discipline, including out of school suspension.** POLICY 5.01

MENINGITIS INFORMATION

Meningococcal (men-IN-jo-kok-ul) disease is a rare but sometimes fatal disease caused by a bacterium called Neisseria meningitis. The disease causes either meningitis, severe swelling of the brain and spinal cord or meningococcemia, a serious infection of the blood.

Vaccines can prevent many types of meningococcal disease, but not all types. This vaccine is not required to attend kindergarten through the 12th grade in Oklahoma. However, it is required for students who are enrolling in colleges and other schools after high school who will live in dormitories or on-campus student housing. For more information, contact your healthcare provider, local county health department or visit the National Meningitis Association website at www.nmaus.org. Please refer to the following Owasso Public School website link for more information about Meningitis. OPS Health Services/Meningitis

OPEN TRANSFERS

A request for a transfer into this district initiated by or on behalf of a nonresident student will be approved or denied in accordance with district policy. Priority for space and resources is assigned to resident students and the children of Owasso Public Schools staff. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on open transfers. POLICY 5.20

PARENT BILL OF RIGHTS

Owasso Public Schools are in compliance with the Parents' Bill of Rights. Additional information is

available for parents in the school policy manual on this subject. Parents may submit written requests to obtain the specific information listed in the Parents' Bill of Rights law during regular school business hours by contacting the building principal or the superintendent.
25 O.S. Section 2001

Please refer to the following Owasso Public Schools Board of Education Policy link for more information on Parents Bill of Rights POLICY 1.69

PERSONAL ELECTRONIC DEVICES

For guidance on personal electronic devices, please refer directly to POLICY 5.31

PROHIBITION OF RACE AND SEX DISCRIMINATION

The Board of Education hereby directs that neither the district, nor any employee of the district, shall teach or include in a course for students or employees the discriminatory principles outlined in policy 5.58. The district hereby designates the Assistant Superintendent of Teaching and Learning, as the employee responsible for receiving complaints. Complaints may be submitted online through the district website. Upon receipt of a complaint, the complainant shall receive notification from the designated employee that the complaint has been received and whether it will be investigated within ten (10) days of receipt. POLICY 5.58

PROTECTION OF PUPIL RIGHTS AMENDMENT (PPRA)

PPRA affords parents certain rights regarding the conduct of surveys, collection, and use of information for marketing purposes and certain physical exams. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on Protection of Pupil Rights Amendment. POLICY 1.38

Parents who believe their rights have been violated may file a complaint with:
Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue,
SW Washington, D.C. 20202-5920
1-800-872-5327

RESIDENCY

Oklahoma law provides a definition of "residence" for children attending school at 70 O.S. Section 1-113. If a child is between the ages of five and twenty-one, they are entitled to attend school free of charge in the district of residence. State law provides that a child's residence for school purposes is the school district in which the (1) parents, (2) guardian or (3) person having legal custody of the child holds legal residence. Children may also establish residency if their attorney-in-fact is a resident of the district. Owasso Public Schools does not permit students to establish residency based on the affidavit of a person

who has assumed permanent care and custody of the child under Okla. Stat. tit. 70 O.S. Section 1-113.

Please refer to the following Owasso Public Schools Board of Education Policy link for more information on residency POLICY 5.23

SCHEDULE CHANGES

Schedule changes will only be made for the following school board approved reasons:

- To balance the size of classes
- Student is enrolled in a course incorrectly or if prerequisite courses have not been taken.
- Medical conditions warrant a change.
- A schedule change for any reason, other than the above, requires approval from an administrator.

SEARCH AND SEIZURE

The superintendent, principal, teacher, or security personnel of Owasso Public Schools, upon reasonable suspicion, shall have the authority to detain and search or authorize the search, of any pupil or property in the possession of the pupil when said pupil is on any school premises, or while in transit under the authority of the school, or while attending any function sponsored or authorized by the school, for dangerous weapons, controlled dangerous substances, as defined in the Uniform Controlled Dangerous Substances Act, intoxicating beverages, low-point beer, as defined by Section 163.2 of Title 37 of the Oklahoma Statutes, or for missing or stolen property if said property be reasonably suspected to have been taken from a pupil, a school employee or the school during school activities. The search shall be conducted by a person of the same sex as the person being searched and shall be witnessed by at least one other authorized person, said person to be of the same sex if practicable. Students have no reasonable expectation of privacy rights in the contents of school lockers, desks, and other school property. Students who drive a vehicle onto school property do so as a privilege afforded them by the School District and not as a right.

Accordingly, any student who drives a vehicle of any kind to school and parks that vehicle on school property is deemed to authorize a search of the vehicle by the superintendent, principal, teacher, or security personnel at any time and for any reason deemed appropriate by the school principal or the Superintendent of Schools. Any student who refuses to peaceably submit his/her vehicle to a search when requested to do so may be suspended out of school for such refusal. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on search and seizures. Oklahoma HB 1634 (2023) allows for the search of shoes and hand and head coverings. POLICY 5.19, 5.29

SEXUAL HARASSMENT

All students, employees, and Board members are strictly prohibited from engaging in any form of sexual harassment of any student, employee, and applicant for employment, vendor representative, or patron of the School District. In the case of a student of the School District, “sexual harassment” is defined as unwelcome sexual advances, requests for sexual favors, and other unwelcome verbal or physical conduct of a sexual nature by any person towards a student. Any student engaging in sexual harassment is subject to any and all disciplinary action which may be imposed under the School District’s Student Discipline Policy. Any employee or student who is or has been subjected to sexual harassment or knows of any student or employee who is or has been subjected to sexual harassment shall immediately report

all such incidents to either the superintendent, assistant superintendent, principal, assistant principal, or any Board member of the School District. If a report of an incident needs to be made after normal school hours, the above-listed individuals may be contacted at home. It is preferred that all such reports be made in person or in writing signed by the reporting party. However, in order to encourage full, complete, and immediate reporting of such prohibited activities, any person may report such incidents in writing and anonymously by mailing such reports to the personal attention of any of the above-designated persons. All such reports should state the name of the alleged harassing student, employee, or Board member, the person(s) being harassed, the nature, contacts and extent of the prohibited activity, the dates of the prohibited activity, and any other information necessary to a full report and investigation of the matter. The School District will investigate all reports.

STUDENT DISCIPLINE POLICY

One of the most important phases of a person's educational development is that of learning proper behavior, cooperation, respect, and self-discipline. Without these characteristics, it is difficult for a person to maintain the proper attitude to develop intellectually. It is the school's responsibility as a part of the total educational process to assist the student in the development of self-discipline.

The following discipline methods may be assigned by the principal or assistant principal for a student that engages in any of the behaviors listed under the Discipline Code section while at school, while on school vehicles, or going to or from or attending school events:

1. **Counseling**- May involve the classroom teacher, counselor, or administrator.
2. **Removal from class (non-appealable)** – Students will be allowed to come to school, but will be isolated from certain class periods.
3. **Detention (non-appealable)** – Students will be required to study, complete assignments, or do other school work during detention.
4. **School Service (non-appealable)**- School service may be used in lieu of other normally assigned disciplinary actions. Service opportunities may include, but are not limited to cleaning cafeteria tables, grounds beautification, general cleaning, etc.
5. **Alternative In-School Placement (non-appealable)**- Students will be allowed to come to school, but will be isolated or restricted from the main flow of daily routine. School administrators will decide how many days of in-school placement a student serves based on the severity of the offense. In school placement stays will be communicated to the parent or guardian by the school administrator.
6. **Out of School Suspension (appealable)**-Students may be suspended out of school as a result of a major offense, multiple offenses, or repeated offenses. Length of short-term suspensions may include 1-10 school days. Length of long-term suspensions will be 11 days or more, up to or including one calendar year for long-term based on the level of offense(s).
7. **Change of Placement (appealable) –** Students may receive a change of placement to an alternative educational setting in lieu of an out-of-school suspension lasting more than 10 days or up to one calendar year for long-term based on the level of offense(s).

DISCIPLINE CODE

The principal or assistant principal shall have the authority to assign any of the above disciplinary options to any student who engages in the following behavior at school, on school grounds, while on school vehicles, or going to or from, or attending school events:

1. Arson
2. Altering or attempting to alter another individual's food or beverage
3. Assault (whether physical or verbal) and/or battery
4. Attempting to incite or produce imminent violence directed against another person because of his or her race, color, sex, pregnancy, gender, gender expression or identity, national origin, religion, disability, veteran status, sexual orientation, age, or genetic information by making, transmitting, causing, allowing to be transmitted, broadcasting, publishing, distributing, causing, or allowing to be broadcast, published or distributed, any message, material, telephonic, computerized or electronic message.
5. Cheating - violations of Owasso Academic Honesty Agreement
6. Conduct that threatens or jeopardizes the safety of others
7. Cutting class or sleeping, eating or refusing to work in class
8. Disruption of the educational process or operation of the school
9. Extortion
10. Failure to attend assigned detention, alternative school or other disciplinary assignment without approval
11. Failure to comply with state immunization records
12. False reports or false calls
13. Fighting
14. Forgery, fraud, or embezzlement
15. Gambling
16. Gang related activity or action
17. Harassment, intimidation, or bullying, including gestures, written or verbal expression, electronic communication or physical acts
18. Hazing (whether involving initiations or not) in connection with any school activity, regardless of location
19. Immorality
20. Inappropriate attire, including violation of dress code
21. Inappropriate behavior or gestures
22. Indecent exposure
23. Intimidation or harassment because, of race, color, sex, pregnancy, gender, gender expression or identity, national origin, religion, disability, veteran status, sexual orientation, age, or genetic information, including but not limited to: (a) assault and battery; (b) damage, destruction, vandalism or defacing any real or personal property; or threatening, by word or act, the acts identified in (a) or (b)
24. Obscene language
25. Physical or verbal abuse
26. Plagiarism
27. Possession or distribution of a caustic substance
28. Possessing, distributing or viewing obscene materials, including electronic possession, distribution or viewing (sexting)
29. Possession, without prior authorization, of a wireless telecommunication device
30. Possession, threat or use of a dangerous weapon, replica weapons, toy guns/facsimile and related instrumentalities (i.e., bullets, shells, gun powder, pellets, etc.)
31. Possession, use, manufacture, distribution, sale, purchase, conspiracy to sell, distribute or possess or being in the chain of sale or distribution, or being under the influence of (a) alcoholic

beverages, low-point beer (as defined by Oklahoma law, i.e., 3.2 beer), (b) any mind altering substance, except for medications taken for legitimate medical purposes pursuant to district policy, including but not limited to prescription medications for which the individual does not have a prescription, or medications used outside their intended, therapeutic purpose, (c) paint, glue, aerosol sprays, salts, incense and other substances which may be used as an intoxicating substance, or (d) any substance believed or represented to be a prohibited substance, regardless of its actual content.

32. Possession of illegal and/or drug related paraphernalia
33. Possession or claimed possession of prescription and/or non-prescription medicine while at school and school related functions without prior district approval
34. Profanity
35. Purchasing, selling and/or attempting to purchase or sell prescription and nonprescription medicine while at school and school related functions.
36. Sexual or other harassment of individuals including, but not limited to, students, school employees, patrons.
37. Theft
38. Threatening behavior, including but not limited to gestures, written, verbal, or physical acts, or electronic communications
39. Truancy
40. Use, possession, distribution or selling tobacco or tobacco related products in any form, including but not limited to cigarettes, cigars, loose tobacco, rolling papers, chewing tobacco, snuff, matches, lighters, e-cigarettes, personal vaporizers, electronic nicotine delivery systems, and any cartridge, container or product designed to be used in conjunction with these delivery systems, regardless of the nicotine content of the product.
41. Use or possession of missing or stolen property if property is reasonably suspected to have been taken from a student, a school employee or the school
42. Using racial, religious, ethnic, sexual, gender or disability-related epithets
43. Vandalism
44. Violation of board of education policies, rules or regulations or violation of school rules and regulations including, but not limited to, disrespect, lingering in restrooms, running in halls, bringing unauthorized items to school, inappropriate or unauthorized use of cellular phones or other electronic media, name calling, destroying or defacing school property
45. Vulgarity
46. Willful damage to school property
47. Willful disobedience of a directive of any school official

In addition, conduct occurring outside of the normal school day or off school property that has a direct and immediate negative effect on the discipline or educational process or effectiveness of the school, will also result in disciplinary action. Examples of immediate negative effects include, but are not limited to, electronic communication, negative reaction by the victim, overt face to face confrontations at school or school events, etc. Students found in violation of any of the above may receive disciplinary action. Any student who is determined to have brought a firearm on school grounds under the jurisdiction of the School District shall be suspended out of school for a period of not less than one calendar year. **Participation in the school's extracurricular activities is a privilege, not a right**. When a student's behavior results in an out-of-school suspension, Change of Placement (COP), or In-School Placement (ISP), the student immediately (notwithstanding the filing of an appeal) forfeits the privilege of

participating in all extracurricular activities of the school. In addition, when the principal determines to impose alternative in-school placement or other correctional measures against a student, the student will not be permitted to participate in any extracurricular activities offered by the school during the term of the discipline unless, in the sole judgment of the principal, such participation is appropriate given the nature of the student's offense.

DUE PROCESS AND STUDENT SUSPENSIONS

Alternative in-school placement, detention, and similar disciplinary options or correctional measures are not considered by law to be out-of-school suspension and do not require or involve due process procedures.

Suspension and Change of Placement Terms

All suspensions and changes of placement will have a definite start and end date. The term may be reduced if a student performs a specified remedial act if those conditions are agreed to at the time of the suspension or change of placement. Term lengths will be as consistent as possible between students considering the nature of the conduct and the previous disciplinary history of the student.

Long-term suspensions and changes of placement are those in excess of ten (10) school days. Suspensions and changes of placement will not extend beyond the current school semester and succeeding semester, except in the case of possession of a firearm, in which case a suspension shall be for a period of not less than one (1) calendar year. Suspensions involving firearms are governed by the school district's Gun-Free Schools Student Suspension policy.

Short-term suspensions are those suspensions of ten (10) or fewer school days.

Short-Term Suspension Appeals (10 or fewer days)

A parent or student may appeal the suspension decision to a site committee. The principal shall inform the parent/student of the right to appeal the suspension and the method for appealing. An appeal must be presented, electronically or in writing, to the principal within three (3) days(excluding days when school is not in session) after the parent/student receives the principal's decision. If the principal does not receive a written appeal within three (3) days (excluding days when school is not in session) of the decision, the principal's suspension decision is final. The principal shall assemble a committee within three (3) days (excluding days when school is not in session) of receiving the parents request to appeal and that committee shall consist of the following members.

- A principal or assistant principal from a different school.
- A teacher of the student's choice.
- A teacher from the same site who has not had the student in class.

During the time of the appeal the student will be placed in In-House Suspension and the days spent in In-House Suspension will not count towards days of suspension.

Long-Term Suspension or Change of Placement Appeals

Site Level - 1st Level of Appeal

A parent or student may appeal the suspension or change of placement decision to a site committee. The principal shall inform the parent/student of the right to appeal the suspension or change of placement and the method for appealing.

An appeal must be presented, electronically or in writing, to the principal within five (5) days (excluding days when school is not in session) after the parent/student receives the principal's decision. If the principal does not receive a written appeal within three (3) days (excluding days when school is not in session) of the decision, the principal's decision is final. The principal shall assemble a committee within five (5) days (excluding days when school is not in session)of receiving the parents request to appeal and that committee shall consist of the following members.

- A principal or assistant principal from a different school.
- A teacher of the student's choice.
- A teacher from the same site who has not had the student in class.

During the time of the appeal, the student will be placed in In-House Suspension and the days spent in In House Suspension will not count towards days of suspension or change of placement.

District Level - 2nd Level of Appeal

In the event the complainant does not accept the decision of the review committee, he/she may appeal to the Assistant Superintendent of Teaching and Learning, who will assemble a 5 person committee of district level administrators.. The request to appeal must be received by the Assistant Superintendent of Teaching and Learning within 5 days (excluding days when school is not in session) after the parent receives the decision from the site-level committee. If the request is not received within this time-frame, the site-level committee decision is final. In the event the complainant does not accept the decision of the Assistant Superintendent of Teaching and Learning, he/she may appeal to the Owasso Board of Education, within 5 days (excluding days when school is not in session) of receiving the decision from the assistant superintendent.

Board of Education or Designated Hearing Officer - 3rd Level of Appeal

An appeal must be presented, electronically or in writing, to the superintendent within five (5) days (excluding days when school is not in session) days after the parent/student receives the assistant superintendent's decision. If the superintendent does not receive a written appeal within five (5) days (excluding days when school is not in session) of the assistant superintendent's decision, the assistant

superintendent’s decision is final. If the board receives a timely written appeal request, the board or an appointed hearing officer, will hear the appeal as soon as possible. This decision is final and non-appealable.

Board Hearing Procedures

The parent/student will be notified in writing of the date, time and place of the hearing and will have the right to choose an "open" or "closed" hearing. Reasonable efforts will be made to accommodate the work schedule of parents. The following procedures will be followed:

1. The board president or the appointed hearing officer should:

    a. Announce that the next agenda item is a suspension or change of placement review hearing.

    b. Ask whether the parent/student wants the hearing to be open to the public or in executive session. The offer of an open hearing and the response is to be made a part of the minutes of the meeting. If the parent/student requests a closed hearing, a motion to go into executive session per their request should be made and voted on.

2. The board president or hearing officer should advise the parent/student:

    a. That they are entitled to legal counsel, if they desire it.
    b. That the administration will present its witnesses first and that after each witness the parents or their legal counsel will be given an opportunity to cross-examine.
    c. That the parent/student will be given an opportunity to call any relevant witnesses and present any relevant evidence, subject to cross-examination by the administration’s legal counsel.
    d. That the board or its hearing officer will consider the evidence and documents and reach a decision that will be recorded by vote in open session.
    e. That the parent/student may ask any questions about the procedure.

3. Administration may call witnesses and present documents subject to cross-examination.

4. Parent/student may call any witnesses and present documents subject to cross-examination.

5. After each witness is presented board members or the hearing officer may ask the witness questions.

6. Parent/student’s closing statement.

7. Administration's closing statement.

8. Deliberate in private. (If the hearing is not in executive session, the board or its hearing officer may deliberate in executive session only with permission of the parent/student.)

9. Return to open session and vote. After adopting a motion making certain findings of fact the board must make a motion to:

a. affirm the suspension;
b. modify the suspension or change of placement (increase or decrease severity of the suspension or change of placement)
c. revoke the suspension or change of placement. If the hearing is before a hearing officer, no motions will be required as a part of the hearing process; otherwise, the hearing officer will have the same obligations as the board when rendering a decision.

Attendance at School Pending Appeal Hearing

Pending an appeal of the student suspension or change of placement, the student will have the right to attend school under such "in-house" restrictions as the principal deems proper, except that at the discretion of the principal, the student may be prohibited from attending school pending any appeal hearing if in the judgment of the principal the student's continued presence in the building will constitute an immediate danger to the health or safety of students, school employees, school property, or would be a substantial disruption of the educational process. The days in "in-house" will not count toward the days of out of school suspension.

Please refer to the following Owasso Public Schools Board of Education Policy links for more information on Student suspension and appeals process. POLICY 5.26, 5.57

STUDENT INTERNET USAGE AGREEMENT

As a part of the resources available to students, the district provides internet access at each school site. The district intends for this resource to be used for educational purposes and not to be used for conduct which is harmful. Any individual using district resources to engage in electronic or digital communications has no expectation of privacy. Furthermore, students must be cognizant of the fact that electronic or digital communications which occur on private equipment are often permanently available and may be available to school administrators. It is presumed users will comply with district standards and will honor the district's policies, rules and regulations. Regarding school internet and computer, electronic, or digital usage, the following are not permitted.

- Displaying or sharing offensive messages, pictures, or site addresses
- Damaging computers, computer systems, computer networks or computer services
- Violating copyright laws
- Downloading, uploading, or distributing software
- Using obscene language
- Harassing, attacking or insulting others
- Cyberbullying

For more information please see the Owasso Public School Student Technology Use Agreement.

Please refer to the following Owasso Public Schools Board of Education Policy link for more information on Electronic and Digital communication. POLICY 1.76

TARDIES

Being on time to class each hour is required.

- Four minutes are allowed for changing classes. Under normal conditions, this is enough time to get from one class to another. Students should be in their respective classroom and in their seat when the tardy bell rings. Disciplinary action will be taken for unexcused tardiness.
- Any student not in their seat at the tardy bell will be considered tardy. First hour tardy students will be directed to the office for an admit pass.
- Students arriving to school after 8:00 a.m. will be considered tardy. Students arriving after 8:10 a.m. will be counted as absent for 1st period.
- All tardies to school, including those excused by a parent/guardian, will count towards the semester limit of five. Those tardies that are accompanied with a doctor's note will be the exception.

TARDIES TO SCHOOL:

FIRST HOUR TARDIES

- 1 – 4 Tardies per semester: Tardy recorded and staff will encourage timely attendance
- 5 – 8 Tardies per semester: Detention or other consequences may be assigned for each tardy to school. Parents will be notified with each consequence
- After 9th Tardy in the Semester: Parents will be contacted to attend a parent conference and other consequences and/or counseling services may be assigned

SECOND-SIXTH HOUR TARDIES

- 1 - 4 Tardies per semesters: Teacher assigned consequences
- 5 - 8 Tardies: Detention or other consequences
- 9 + Tardies: Detention, parent conference, counseling, or other measures

TELEPHONE

Students may receive phone calls in the main office, during class, only for an emergency. Parents are asked NOT to call students at school unless it is absolutely necessary. If it is necessary, the office staff will take a message and see that it is delivered in a timely manner. Students may only use the office phone for the following reasons:

- Emergency situations
- To return a parent/guardian call
- Need lunch or lunch money
- In violation of dress code
- Need transportation
- School activity canceled/time change

* Students are expected to make their plans prior to coming to school

TEXTBOOKS/LIBRARY BOOKS/CHROMEBOOKS

Students are responsible for the textbooks and chromebooks issued to them**.** Each student will be expected to pay for any textbooks or chromebooks lost or damaged. The fee for damages varies depending upon the severity of damage. Lost or damaged textbooks, library books, and chromebooks will be assessed at replacement value. Parents will be notified by school staff when materials are lost or damage occurs that results in an expense to parents.

The Student Technology Insurance Program has been established to provide parents the opportunity to purchase insurance for 1:1 student technology devices. The insurance program is voluntary, but families are highly encouraged to participate.

TITLE IX

At Owasso Public Schools the safety and well-being of every student and staff member is our top priority and District policy strictly prohibits sex discrimination, including sexual harassment, in all District programs and activities. Prohibited sexual harassment includes conduct based on sex that may meet one or more definitions outlined in Title IX regulations (34 C.F.R. § 106.30(a)), and this applies to **ALL students**. We are committed to conducting a thorough and equitable investigation into all reported incidents of sexual harassment and will take immediate and appropriate action to address any violations of our policies.

If any student, parent, or employee believes they have been subjected to sexual harassment, we encourage you to report the incident to the District's Title IX Coordinator. It is essential that we are made aware of these situations so we can address them promptly and effectively. The District is dedicated to completing investigations into allegations of sexual harassment in a timely and appropriate manner, ensuring that all community members feel safe and respected in our schools.

District community members may report allegations of sexual harassment to any employee at a District school. You may also file a formal Title IX complaint in accordance with the District's grievance procedures with our Title IX Coordinator. The Title IX Coordinator serves as the point of contact for addressing complaints and ensuring compliance with Title IX regulations. You can reach our Title IX Coordinator at:

Assistant Superintendent of Teaching & Learning
1501 N. Ash Street, Owasso, OK 74055
titleixofficer@owassops.org
918-272-8182

TOBACCO POLICY

Students are not allowed to use tobacco or be in possession of tobacco in school buildings, school vehicles, including buses, or on the school campus. Possession of tobacco will be defined as any form of tobacco being on a student's person or in his/her purse, locker, gym bag, or vehicle. Electronic cigarettes

and/or vaping products are not allowed. Violation of this policy will result in disciplinary action. POLICY 1.52

TRANSPORTATION

BICYCLES

The parent should consider the following recommendations:

1. The bicycle should be in good repair and meet all safety standards.
2. The rider should know and observe all traffic laws.
3. Bicycles are to be parked at the bicycle rack upon arriving at school and not ridden again until school is dismissed.
4. The school will not be held responsible for stolen bikes. **We strongly recommend padlocks.**
5. Students are to walk their bicycles at all times while on school grounds.

BUSES

Transportation in district-owned buses is furnished to students who reside one and one-half miles or more from the school. All buses used by the Owasso Schools meet the requirements of the State Board of Education and operate in compliance with their regulations. All students are expected to regard the bus as a classroom and conduct themselves appropriately. Safety is stressed at all times.

The driver of the bus is a school official and has the same authority as a classroom teacher over the students in his/her care. After a student gets on the bus, he/she is under the supervision of the bus driver and is expected to help him maintain discipline in order to prevent serious accidents. The driver has authority and is expected to look after the welfare of all students under his/her care. Any student may be removed from the bus that persists in disobeying regulations. After getting on the bus, no student is to depart from the bus until it reaches school in the morning or arrives at the designated place for him/her to leave the bus in the evening, except by special permission from the driver. **A note signed and dated by the parents and a building administrator would be necessary for permission to be given for the student to ride a different bus than normal.**

RULES FOR BUS RIDERS

1. Bring a note signed by your parent if you are to do anything other than ride your usual bus. The note is due the day of the change**. An unexpected change in afternoon plans must be called in before 1:45 p.m.**
2. Use a safe route in walking to and from the bus stop. Walk facing traffic, if at all possible.
3. Be on time at school bus stops. Avoid running to catch the bus or having the bus wait for you.
4. Always use the handrail when getting on or off the school bus.
5. Be seated immediately.
6. Keep the aisle clear.
7. Keep all parts of your body inside the bus at all times.
8. Do not throw things out of the school bus windows.
9. Do not eat or drink while on the school bus.
10. Do not be loud or boisterous.
11. Absolutely no distracting behavior is allowed on the school bus.
12. Complete silence at railroad crossings is needed.

13. When unloading to cross the street, always walk to the front of the bus and wait for the driver to motion you across the street.
14. Do not walk behind the school bus when it is loading and unloading.
15. Do not open or close the school bus doors.

WALKERS AND CAR RIDERS

1. Walkers and car riders should NOT arrive before 7:10 a.m.
2. Parents of walkers should advise their children not to accept rides from strangers.
3. It is best if students who are walking to school have a definite route, agreed upon by parents, and children to follow to and from school. Students should use the designated crosswalk and obey the directives of the crossing guard.
4. Parents should not leave their children at a school outside of school hours.
5. After school, all students must go home and stay away from all school campuses. They cannot meet and or visit at other school sites, unless attending an authorized school activity.

TRUANCY

A truancy occurs when a student is absent without parents' knowledge or approval, or a student is not in his/her assigned area during the designated time. The policy for truancy is as follows:

1. First Offense: A student who is truant one, two, or three hours will receive two hours of detention for every hour or partial hour missed. A student truant more than three hours will receive alternative in-school placement.
2. Repeat Offenses: Alternative in-school placement or additional consequences

VALUABLE PROPERTY

We encourage students to leave valuable items at home. If a student chooses to bring a valuable item(s) to school, the student does so at his/her own risk.

VISITORS

All visitors must sign in and out in the main office, provide identification, and are required to use our school identification process. All visitors must wear a visible visitor's badge/sticker. Student visitors are not permitted on campus. A parent needing to see his/her child during the school day should report to the main office. Should anyone other than a parent request to see a student, the parent will be notified in order to grant permission. Visitors can be asked to leave by administrators at any time. Visitation privileges can and will be revoked if deemed necessary by administrators and SRO's. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on visitors. POLICY 1.44

WITHDRAWAL FROM SCHOOL

Parents who wish to withdraw their children must follow these steps:

- Parents should notify the office prior to the student's last day.
- Parents should complete all necessary paperwork to document the withdrawal.
- Fines must be paid and school property returned.

- In case of extenuating circumstances and the student is unable to follow this procedure, please contact the school administration.
- Grades and records will be sent to the student's new school, upon their request.

Approved by Board the Board of Education on 6/9/25

Owasso High School Handbook

20256-20267

East Campus (Grades 11-12)	12901 E 86th Street N, Owasso, OK 74055	918-272-5334
West Campus (Grades 9-10)	8800 North 129th East Avenue, Owasso, OK 74055	918-274-3000

This handbook contains helpful information, guidelines, and procedures that correspond with state law and the Owasso School Board Policies.

SCHOOL DISTRICT MISSION STATEMENT

Our mission is to provide a safe environment that equips, educates, and empowers students on their journey toward outstanding character and success.

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NONDISCRIMINATION

Owasso Public Schools complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex (including pregnancy, sexual orientation, and gender identity) and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations, including in admission and employment. Inquiries about Title IX may be referred to the Owasso Public Schools Title IX Coordinator, the U.S. Department of Education's Office for Civil Rights, or both. The Owasso Public Schools Title IX Coordinator is the Assistant Superintendent of Teaching & Learning and can be contacted at:

1501 N. Ash, Owasso, OK, 74055
titleixofficer@owassops.org
918-272-8182

The district has adopted grievance procedures for filing, processing, and resolving alleged discrimination complaints. Those procedures can be viewed in the Owasso Public Schools Policy Manual, Policy #1.22. To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination under Title IX, please visit the district's Title IX webpage.

The goal of this handbook is to inform parents and students of school guidelines. In addition, a goal of this handbook and all school rules is to help foster fully capable, independent, young adults. We know that goal requires the support of parents, and we welcome that partnership.

ARRIVAL AT SCHOOL

Students should not arrive at school until after 7:10 a.m. The building will not be open before then. Students should report to specified areas. Classes begin at 8:00 a.m. and end at 2:45 p.m. Once at school, students may not leave campus unless checked out by a parent/guardian.

ATTENDANCE MATTERS

Encouraging regular attendance is one of the most powerful ways you can prepare your child for success in school. When school attendance is a priority, children get better grades, develop healthy life habits, avoid dangerous behaviors and have a better chance of graduating high school. When students are absent for fewer days, their grades and reading skills often improve. Students who attend school regularly also feel more connected to their community, develop important social skills and friendships, and are significantly more likely to graduate from high school, setting them up for a strong future. Regular attendance at school is required by state law and encouraged by the Owasso Public School District. Under school law, parents are responsible for their child's attendance until graduation from high school or the age of 18.

When students are absent just two days per month - even when the absences are excused - it can have a negative impact. This adds up to being absent 18 times during the year, which is considered chronically absent. Over the course of a student's school career, this is equal to 234 days, which is almost 1 ½ years of school missed.

As a parent, you can prepare your child for a lifetime of success by making regular school attendance a priority. By figuring out the reasons for your child's absences, whether they're physical or emotional, and taking advantage of support services, such as free tutoring, student mentoring, and after school activities, we can partner with you to set your child on the path to success. POLICY 5.03

ATTENDANCE PROCEDURES/POLICY

1. Anytime a student is absent from school, please call the proper attendance office each day he/she is absent: **Notes will not be accepted**.
    1. OHS Seniors: 918.272.8092
    2. OHS Juniors: 918.272.8094
    3. OHS Sophomores: 918.274.3031
    4. OHS Freshmen: 918.274.3033
2. The student must report to the attendance office, make contact with a parent to clear the absence, and receive an admit slip to class. Consequences may be assigned for any uncleared absences. The absence is considered unexcused until a parent or guardian contacts the attendance office.

3. If an absence is anticipated, please clear the absence ahead of time with the teachers and attendance office. **Parents who will be out of town and unable to contact the attendance office in case their student is absent must contact the attendance office before leaving town and designate the person/persons responsible for clearing their student's absence while they are unavailable.**
4. There are two types of absences: excused and unexcused. School work missed because of an **excused** absence is to be made up by the student. It is the responsibility of the student to check with the teachers to see what work was missed and when it is due. A student going on a field trip or activity trip must check before the trip with his/her teachers for his/her assignments. The student will receive full credit for the make-up work when it is turned in, on or before the specified time. For excused absence a student will receive a day for every day out. For a school activity, work is due on the due date or immediately upon return. When a student receives a truancy, make-up work may not be provided.
5. In the event of absences occurring due to a chronic or recurring illness, documentation by the student's doctor indicating the nature of the chronic or recurring condition is required, per policy 5.03
6. Anytime a student leaves campus after 8:00 a.m., he/she must check out through the attendance office. If a student leaves campus without checking out, he/she will be considered truant.
7. Anytime a student arrives after 8:00 a.m., he/she must check in with the attendance office. Failure to do this will result in a disciplinary action.
8. Anytime a student arrives for first period after 8:10 a.m., it will be counted as an absence for first hour.
9. Seniors and Juniors may use two days per semester to visit a college or armed service as a school activity. An official letter must be turned into the attendance office the day the student returns to school.
10. A student who does not have a parking permit must be signed out by a parent or guardian.
11. If a student is checked out during 4th hour, lunch is a part of 4th hour, he/she may receive an absence for 4th hour.
12. **The maximum number of days that a student may be absent and still receive credit for the semester is nine.** The maximum includes **BOTH** excused and unexcused absences. It does not include student activities.
13. "A student who is absent from instruction without excuse for ten (10) consecutive days is to be recorded as absent each day. On day eleven (11), the pupil is to be exited from the roll" Okla. Admin. Code § 210:10-1-5. Re-enrollment will be required if the student returns to the district.

ATTENDANCE NOTIFICATION

- As student absences accrue, a notification will be sent to inform parents of the number of absences per class period.
- On the tenth absence in a class, the student will lose credit in that class. A letter will be mailed home stating that the student has lost credit, due to attendance.
- If a student does lose credit, due to attendance, the parents/guardians may submit an appeal to an assistant principal, within 5 days after the last day of the semester. A decision will be made by the attendance appeals committee regarding the outstanding circumstances and determine if credit will be given for any/all classes.

ATTENDANCE INCENTIVE – SEMESTER TEST EXEMPTIONS

Classes for high school credit may require a semester test worth up to, but no more than 15% of the course grade. All students are required to take each of their semester finals in the fall semester. Students may exempt Spring semester finals if they meet the following **FULL** year requirements.

1. 10 absences for the full year and a 85% or above in both semesters of the class

The only type of absence that does not count against exemptions is the Student Activity (SA) and College Visit (CV) absences. Students who are exempt are not required to come to school during the hour of that final.

BULLYING

Bullying is any pattern of harassment, intimidation, threatening behavior, physical acts, verbal or electronic communication directed towards a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student. Owasso Public Schools strives to ensure a safe environment for every student. If you have witnessed or received a report of a bullying situation, please provide information to an administrator, teacher, or counselor so the school and district can take appropriate action. Students may make a report and all information will be confidential. You have the right to submit the report anonymously. Visit the Bullying Prevention page on the OPS website for more guidance, reporting, and resources.

PROHIBITING HARASSMENT, INTIMIDATION AND BULLYING POLICY 5.13

Statement of Legislative Mandate and Purpose

This policy is a result of the legislative mandate and public policy embodied in the School Safety and Bullying Prevention Act, 70 OKLA. STAT. § 24-100.2 et seq. ("Act"). The district intends to comply with the mandates of the Act and expects students to refrain from bullying. Bullying is expressly forbidden and students who bully are subject to disciplinary consequences as outlined in the district's policy on student behavior. Students who bully may also be provided with assistance to end their unacceptable behavior, and targets of bullies may be provided with assistance to overcome the negative effects of bullying.

The Owasso Public Schools' student conduct code prohibits bullying. This regulation further explains the negative effects of that behavior and seeks to promote strategies for prevention.

Definition of Terms

1. Statutory definition of harassment, intimidation, and bullying:

   70 O.S. §24-100.3(c) of the School Safety and Bullying Prevention Act defines the term bullying," as including, but not limited to a pattern of harassment, intimidation, threatening behavior, physical acts, verbal or electronic communication, directed toward a student or group of students that results in or is reasonably perceived as being done

with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student that a reasonable person should recognize will:

A. Harm another student;
B. Damage another student's property;
C. Place another student in reasonable fear or harm to the student's property, or
D. Insult or demean any student or group of students in such a way as to disrupt or interfere with the school's educational mission or the education of a student.

2. The "Reasonable Person" Standard

In determining what a "reasonable person" should recognize as an act of placing a student in "reasonable" fear or harm, staff will determine "reasonableness" not from only the point of view of a mature adult, but also from the point of view of an immature child of the age of the intended victim along with, but not limited to, consideration of special emotional, physical, or mental needs of the particular child; personality or physical characteristics, or history that might cause the child to be particularly sensitive to efforts by a bully to humiliate, embarrass, or lower the self esteem of the victim; and the discipline history, personality of, and physical characteristics of the individual alleged to have engaged in the prohibited behavior.

3. General Display of Bullying Acts

Bullying for purposes of this section of the regulation, includes harassment and intimidation, and vice versa. According to experts in the field, bullying in general is the exploitation of a less powerful person by an individual taking unfair advantage of that person, which is repeated over time, and which inflicts a negative effect on the victim. The seriousness of a bullying act depends on the harm inflicted upon the victim and the frequency of the offensive acts. Power may be, but is not limited to, physical strength, social skill, verbal ability, or other characteristics. Bullying acts by students have been described in several different categories.

A. Physical Bullying includes harm or threatened harm to another's body or property, including, but not limited to, what would reasonably be foreseen as a serious expression of intent to inflict physical harm or property damage through verbal or written speech or gestures directed at the student-victim, when considering the factual circumstances in which the threat was made and the reaction of the intended victim. Common acts include tripping, hitting, pushing, pinching, pulling hair, kicking, biting, starting fights, daring others to fight, stealing or destroying property, extortion, assaults with a weapon, other violent acts, and homicide.

B. Emotional Bullying includes the intentional infliction of harm to another's self-esteem, including but not limited to insulting or profane remarks, insulting or profane gestures, or harassing and frightening statement, when such events are considered in light of the surrounding facts, the history of the students involved, and age, maturity, and special characteristics of the students.

C. Social Bullying includes harm to another's group acceptance, including but not limited to, harm resulting from intentionally gossiping about another student or intentionally spreading negative

rumors about another student that results in the victim being excluded from a school activity or student group; the intentional planning and/or implementation of acts or statements that inflict public humiliation upon a student; the intentional undermining of current relationships of the victim-student through the spreading of untrue gossip or rumors designed to humiliate or embarrass the student; the use of gossip, rumors, or humiliating acts designed to deprive the student of awards, recognition, or involvement in school activities; the false or malicious spreading of an untrue statement that exposes the victim to contempt or
ridicule or deprives the victim of the confidence and respect of student peers; or the making of false statements to others that the student has committed a crime, or has an infectious, contagious, or loathsome disease, or similar egregious representations.

D. Sexual Bullying includes harm to another resulting from but not limited to, making unwelcome sexual comments about the student, making vulgar, profane, or lewd comments or drawings or graffiti about the victim; directing vulgar, profane, or lewd gestures toward the victim; committing physical acts of a sexual nature at school, including the fondling or touching of private parts of the victim's body; participation in the gossiping or spreading of false rumors about the student's sexual life; written or verbal statements directed at the victim that would reasonably be interpreted as a serious threat to force the victim to commit sexual acts or to sexually assault the victim when considering the factual circumstances in which the threat was made and the reaction of the intended victim; off-campus dating violence by a student that
adversely affects the victim's school performance or behavior, attendance, participation in school functions or extracurricular activities, or makes the victim fearful at school of the assaulting bully; or the commission of sexual assault, rape, or homicide. Such conduct may also constitute sexual harassment – also prohibited by Owasso Public Schools.

E. Cyberbullying is bullying that takes place over digital devices like cell phones, computers, and tablets. Cyberbullying can occur through SMS, Text, and apps, or online in social media, forums, or gaming where people can view, participate in, or share content. Cyberbullying includes sending, posting, or sharing negative, harmful, false, or mean content about someone else. It can also include sharing personal or private information about someone else causing embarrassment or humiliation. Additional examples include, but are not limited to, sending cruel, vicious and sometimes threatening messages; using group chats as a way to gang up on one person; posting mean or untrue statements of classmates online with intent to embarrass them; breaking into an email account or online profile and sending vicious or embarrassing material to others; engaging in messaging intended to trick another person into revealing sensitive or personal information and forwarding that information to others; taking nude or otherwise degrading photos or videos of a person and sharing that content.

Understanding of and Prevention of Bullying of Students

A. Student and Staff Education and Training

A full copy of this policy will be posted on the district's website and included in all district handbooks.

All staff will be provided with a copy of the district's policy on prevention of bullying of

students. All students will have access to the policy in the student handbook and a copy of the entire policy is available on request. Owasso Public Schools is committed to providing appropriate and relevant training to staff regarding identification of behavior constituting bullying of students and the prevention and management of such conduct. Students, like staff members, shall participate in an annual education program that sets out expectations for student behavior and emphasizes an understanding of bullying of students, the district's prohibition of such conduct, and the reasons why the conduct is destructive, unacceptable, and will lead to discipline. Students shall also be informed of the consequences of bullying conduct toward their peers.

B. Owasso Public Schools' Safe School Committees

The safe school committee has the responsibility of studying and making recommendations regarding unsafe conditions, strategies for students to avoid harm at school, student victimization, crime prevention, school violence, and other issues which interfere with and adversely affect school safety. With respect to student harassment, intimidation, and bullying, the safe school committee shall consider and make recommendations regarding professional staff development needs of faculty and other staff related to methods to decrease student harassment, intimidation, and bullying and understanding and identifying bullying behaviors. In addition, the committee shall make recommendations regarding: identification of methods to encourage the involvement of the community and students in addressing conduct involving bullying; methods to enhance relationships between students and school staff in order to strengthen communication; and fashioning of problem-solving teams that include counselors and/or school psychologists.

In accomplishing its objectives, the committee shall review traditional and accepted harassment, intimidation, and bullying prevention programs utilized by other states, state agencies, or school districts. (See also POLICY 1.43)

Student Reporting

Students are encouraged to inform school personnel if they are the victim of or a witness to acts of harassment, intimidation, or bullying. The Report and Stop Bullying form is available under the student tab on each school site's web page.

Staff Reporting

An important duty of the staff is to report acts or behavior that the employee witnesses that appear to constitute harassing, intimidating, or bullying. Employees, whether certified or non certified, shall encourage students who tell them about acts that may constitute intimidation, harassment, or bullying to complete a report form. For young students, staff members given that information will need to provide direct assistance to the student.

Staff members who witness such events are to complete reports and to submit them to the building principal. Staff members who hear of incidents that may, in the staff member's judgment, constitute harassment, intimidation, or bullying, are to report all relevant information to the building principal.

Parental Reporting and Responsibilities
Parents/guardians will be informed in writing of the district's program to stop bullying. An administrative response to bullying may involve certain actions to be taken by parents. Parents will be informed of the program and the means for students to report bullying acts toward them or other students. They will also be told that to help prevent bullying at school they should encourage their children to:

1. Report bullying when it occurs;
2. Take advantage of opportunities to talk to their children about bullying;
3. Inform the school immediately by using the Report and Stop Bullying form on the Owasso Public Schools' website under the parent tab if they think their child is being bullied or is bullying other students;
4. Watch for symptoms that their child may be a target of bullying and report those symptoms; and
5. Cooperate fully with school personnel in identifying and resolving incidents.

Monitoring and Compliance

In order to assist the State Department of Education with compliance efforts pursuant to the School Safety and Bullying Prevention Act, 70 OKLA. STAT. § 24-100.2 et seq., the district will identify a Bullying Coordinator who will serve as the district contact responsible for providing information to the State Board of Education.

A copy of this policy will be submitted to the State Department of Education annually as part of the school district's Annual Performance Report.

Disciplinary Measures
In administering discipline, consideration will be given to alternative methods of discipline to ensure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure.

In considering alternatives of corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with student
2. Conference with parents
3. In-school suspension
4. Detention
5. Referral to counselor
6. Behavioral contract
7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property

9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
10. Restriction of privileges
11. Involvement of local authorities
12. Referring student to appropriate social agency
13. Suspension
14. Change of Placement
15. Other appropriate disciplinary action as required and as indicated by the circumstances which may include, but is not limited to, removal from eligibility to participate or attend extracurricular activities as well as removal from the privilege of attending or participating in the graduation ceremony, school dances, prom, prom activities, and/or class trips.

The above consequences will be imposed for any person who commits an act of bullying as well as any person found to have falsely accused another as a means of retaliation, reprisal, or as a means of bullying. Strategies will be created to provide counseling or referral to appropriate services, including guidance, academic intervention, and other protection for students, both targets and perpetrators, and family members affected by bullying, as necessary.

The school district is not required to provide educational services in the regular school setting to any student who has been removed from a public school or private school in Oklahoma or another state by administrative or judicial process for an act of using electronic communication with the intent to terrify, intimidate or harass, or threaten to inflict injury or physical harm to faculty or students.

CAFETERIA

BREAKFAST/LUNCH

1. A hot breakfast and lunch program is provided in the cafeteria for the benefit and convenience of both the student and parent.
2. Students may bring their breakfast or lunch, but they will be required to eat in the cafeteria.
3. Breakfast/Lunch times vary by site.

LUNCH PAYMENTS/CHARGES

Students should have funds in their accounts before they attempt to purchase a meal or a la carte items on their account. Occasionally, a student may need to "charge" a breakfast or lunch on account; this means the student's account is placed in the negative in order to allow for the meal, a la carte items are not allowed to be charged. For details related to meal balances and charges, please see POLICY 5.49. All parents/guardians are encouraged to complete a free/reduced meal application. If you should need one during the school year, forms are available online and at the school offices.

MY SCHOOL BUCKS

For your convenience, you may pay with a credit/debit card using the My School Bucks application to load money on your child's account. My School Bucks application information can be found on the Owasso Public Schools website. If you have questions or need further assistance, please call the Child Nutrition Department at (918)272-8034. POLICY 5.49

CANCELLATIONS

Announcements about school cancellations will be shared via the district's social media and will be broadcast on local radio and television stations.

CARE OF SCHOOL PROPERTY

It is essential that a wholesome respect for public property be fostered. Students who damage or destroy school property shall be required to make complete restitution. Other disciplinary action may be taken to ensure school facilities are appropriately maintained.

CLOSED CAMPUS POLICY

The campus at Owasso High School will be closed from the time a student arrives on campus until the end of the school day. **The parking lot will be off-limits to students during this time.** There are seven reasons for a student to be in the school parking lot during the day. Those reasons include:

1. **Students Arriving Late to School.** These students will report directly to the attendance office to check in. They will receive an admit and proceed to class.
2. **Students With an Early Dismissal.** These students must have an early dismissal pass signed by the attendance office.
3. **Students Arriving from Morning Tech.** These students must have their Tulsa Technology Center ID.
4. **Students Leaving for Afternoon Tech.** These students must have their Tulsa Technology Center ID.
5. **Students Involved in Sixth Hour Athletics.** These students may leave campus to report to their practice areas. If the practice area is on the HS campus students are not allowed to move their vehicles.
6. **Students Involved in Concurrent Enrollment.** These students may arrive late or leave early due to their concurrent schedule.
7. **Students Involved in Career Connections Program (Internship).** These students may arrive late or leave early due to their internship schedules.

Students are not permitted to arrive on campus and leave without permission. Likewise, students are not permitted to leave campus and return while waiting for their bus. Any other student in the parking lot during the school day will be in violation of the Closed Campus Policy. Whether the student has actually left the campus or not is irrelevant. Violation of this rule will be documented and disciplined.

CONCURRENT ENROLLMENT

Students interested in earning college credit while in high school should visit with the OHS college and career counselor. POLICY 5.35

DELIVERIES

Deliveries of items to students by parents/guardians can be brought to the main office with students either being called down to the office or items being delivered to students. Parents/guardians may be asked for their ID to confirm their relationship with the student. Students will not be allowed to have food and/or drink items delivered to the school by third party vendors.

DIRECTORY INFORMATION

The school district proposes to designate the following personally identifiable information contained in a student's education record as "directory information":

- Student's Name
- Photograph
- Athletic Information, including height and weight
- Grade Level (i.e., first grade, tenth grade, etc.)
- Participation in officially recognized activities and sports
- Degrees, Honors, & Awards received

Within the first three weeks of each school year, the school district will publish the above list of directory information it proposes to designate as directory information for the school year. For students enrolling after the notice is published, the list will be given to the student's parent or the eligible student at the time and place of enrollment. Parents or eligible students have two weeks following this publication or notice to advise the school district in writing (a letter to the school superintendent's office) of any or all of the items they refuse to permit the district to designate as directory information about their student. POLICY 5.28

DRESS AND GROOMING POLICIES

The school policies are the result of the cooperative effort of the school board and the administration. It is understandable that criteria be established to prohibit extreme styles and designs in clothing which might disrupt the education process or endanger the health and safety of pupils. The following dress and grooming policy applies at school, while on school vehicles, or going to or from or attending school events.

1. Students will not wear clothes or accessories showing vulgar, profane, or obscene images, words, or numbers, or anything promoting tobacco, alcohol, drugs, or related items.
2. Midriffs, halter tops, backless dresses, and sleeveless garments resembling tank tops are not permitted. Clothing should not expose or display undergarments.
3. Shorts, skirts, dresses, and holes in pants should cover the upper to mid-thighs and should not expose undergarments.
4. All students are required to wear shoes. No exceptions except for medical reasons.
5. Any item that obscures the eyes, face or ears that creates a distraction or is a safety issue must not be worn. Exceptions to the rule can be made for medical or religious reasons upon administrative approval.
6. Costumes and costume accessories are not permitted, except for specified school events or designated spirit weeks.
7. Facial and body piercings that disrupt the educational process or endanger the health and safety of students will not be permitted.

The staff and administration believe that good grooming, cleanliness and neatness are important for a good learning environment. Those who wear clothes that do not conform to the guidelines will not return to class until proper attire is attained and discipline may be assigned as deemed appropriate by administration. The assistant principal and principal will have total authority in interpreting the dress code to all students. If there are situations that arise that are not specifically covered in this code, the administrator in charge will interpret the situation in light of the basic intent of this policy, and that ruling will be final until such time that the policy is revised or changed to cover that situation.

DRUGS AND ALCOHOL

Use of illicit drugs and unlawful possession and use of alcohol is wrong and harmful. A drug detection dog is used randomly on campus. Students are prohibited from using, being under the influence of, possessing, furnishing, distributing, selling, conspiring to sell or possess or being in the chain of sale or distribution of alcoholic beverages, non-intoxication alcoholic beverages (as defined by Oklahoma law, i.e., 3.2 beer), illegal or illicit drugs (any amount), or other synthetic products used as mood-altering substances at school, while on school vehicles or at any school-sponsored event. "Illicit drugs" include steroids, prescription and over-the-counter medications, marijuana, THC, and cannabis when they are not used in compliance with the prescription or directions for use and are not being used to treat a current health condition of the student. "Mood-altering substances" include paint, glue, aerosol sprays, and similar substances. Violation of this rule will result in disciplinary measures, which may include suspension and/or change of placement for the remainder of the current semester and the following semester. The length of a student suspension and/or change of placement for violation of this rule may be shortened in some cases at the discretion of the building principal provided that:

a. The student completes the school drug and alcohol education program counseling and
b. The student is in good academic standing

Students in violation of this rule which also constitutes illegal conduct will be reported to law enforcement authorities. Drug testing policies and procedures are available in the nurse's office or online at the school's website. Information for students and their parents about drug and alcohol counseling and rehabilitation and reentry programs in this geographic area is available from the principal at each student's school.

EMERGENCY PROCEDURES

FIRE DRILL PROCEDURES

- Each building is equipped with its own fire alarm signal and procedure.
- Students will know and use the proper exit from anywhere in the school building.
- Students will evacuate the building upon direction.
- Teachers will check rolls once clear of danger.
- Fire Drills are practiced on a regular basis.

TORNADO DRILL PROCEDURES

- Each building is equipped with its own tornado alarm signal and procedure.
- Students will 'duck and cover' in areas designated by the building principal.
- Tornado Drills are practiced on a regular basis.

SECURITY DRILLS

- Security drills are practiced on a regular basis.

a. lockdown drills - security threat inside the building
b. lockout drills - security threat outside the building

In the event of an emergency, parents or guardians are encouraged NOT to initially respond to the school during a crisis. This will allow city and school officials to assess the situation and activate the school's crisis plan. Should there be an emergency (national, local or school), **parents are asked to:**

- Cooperate with safety and school officials.
- Wait for notification of how and when to respond. This notification will come via the Owasso Public School's communication tools and local media. ***It is imperative that you refrain from using cell phones to contact your student as the overload will impair emergency personnel from performing their duties.***

EXTRACURRICULAR ACTIVITIES, CLUBS AND ORGANIZATIONS

Clubs and other organizations are offered on a voluntary basis. Wholehearted participation in these activities is encouraged. **In order to attend practice or participate in an extracurricular activity, a student must be in attendance three hours on the day of the activity. Failure to be in attendance will result in the student being withheld from the activity.** Students participating in school activities are subject to eligibility rules. **A student who is ineligible shall not be allowed to miss school or be approved to participate in any school activity, during the school day or after the school day.** Academics come first; passing grades take priority. In the instance where the school activity is a part of a performance-based class where participation in the activity is required for a grade, an alternative assignment may be used as a substitute for the missed school activity. Academic eligibility will be monitored on a weekly basis per Oklahoma Secondary School Activities Association guidelines. All students participating in Oklahoma Secondary Schools Athletic Association (OSSAA) sanctioned activities are subject to all residency requirements. For complete details of these requirements and guidelines, go to: www.ossaa.com. All clubs are required to maintain a charter or constitution and to function in accordance with its guidelines. A student appealing a teacher's/sponsor's/coach's decision cannot participate in extracurricular activities until the appeal process has been completed. All students involved in competitive extracurricular activities will be subject to random drug testing-5.27.
Parents must submit a signed consent form **before** participation. Students are not allowed to participate until the signed consent form is submitted. A list of organizations is provided on the OPS website.

FERPA

The Board of Education intends to comply with the Family Educational Rights and Privacy Act (FERPA). Questions regarding the district policy and FERPA may be directed to the principal at the school site or the Owasso Public School Education Service Center at 1501 N. Ash, 918-272-5367. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on student Records. POLICY 5.28

GRADE CLASSIFICATION REQUIREMENTS

To be classified as a sophomore, a student must have earned a minimum of 4.5 units of credit at the beginning of the school year. To be classified as a junior, a student must have earned a minimum of 9.0 units at the beginning of the school year. To be classified as a senior, a student must have earned a minimum of 16.0 units at the beginning of the school year. See Course Guide

GRADING PRACTICE

- Our schools want to have strong communication with parents about their child's academic progress. We take that responsibility seriously.
- Parents have a right to be updated about their child's academic progress and Owasso Public Schools has provided various tools for that purpose.
- The electronic grade book is available to parents on-line, 24 hours a day, to accommodate a variety of schedules.
    - A parent will be able to see individual grades for each assignment as well as their child's average in each subject.
    - We encourage our teachers to take two grades a week in each subject but shorter weeks, holidays, or special projects may affect that expectation.
    - If there are challenges in accessing grades on-line, the office staff at their child's school is more than willing to help parents.
- Regular academic progress will be up to date on PowerSchool and shared with the parents on the following schedule:
    - Report of Progress (End of 1st Nine Weeks)
    - Report Card (End of 1st Semester)
    - Report of Progress (End of 3rd Nine Weeks)
    - Report Card (End of 2nd Semester)
- Classroom teachers will utilize parent conferences to visit face-to-face with parents to discuss their child's progress.
- Should communication about grades be needed by either the parent or the teacher, that can happen at any time during the school year.
- Teachers will respond as quickly as possible to parents, but the first priority is always serving the children in the classroom. Therefore, it may be the next day before a grading question is answered. A child's academic success is a team effort between home and school. We're serving students together!

GRADUATION REQUIREMENTS

A total of twenty-three units of credit must be earned during the four years of high school. Senate Bill 1792 passed by the Oklahoma Legislature and effective July 1, 2006 requires all students to be automatically enrolled in the college preparatory graduation plan unless another plan is requested by a parent/guardian. Selection of the Core Curriculum Plan requires a signed notice from a parent/guardian. The specific requirements for the graduation plans are listed in the secondary course guide located on the Owasso High School webpage. Students must meet all graduation requirements as set forth by the State Department of Education in order to obtain an Owasso High School diploma. Students must be within one credit of meeting their graduation requirements in order to participate in commencement

exercises. POLICY 5.34

GUIDANCE AND COUNSELING PROGRAM

The high school guidance and counseling offices are available to support students in the areas of academic, career, social and personal issues. Students should sign up in the counseling office to see a counselor. The counselor will send for the student during the day as soon as possible. Crisis situations will be addressed immediately. Students, parents and teachers are encouraged to refer individual students to the counseling staff when they have a concern about the well-being of a particular student. Referrals for outside resources are made on an informal basis and are optional for students or parents. Small group counseling is utilized to address academic issues within the classroom. Mediation is available to high school students who are experiencing conflict with another student that has not reached a level requiring disciplinary action. Referrals to local resources are available for pregnant/parenting teens to provide health education regarding maternal/child needs. Tobacco education and group counseling is available for students who have expressed concerns regarding substance use issues. Conflict resolution training is available to high school students who have violated Owasso High School's policy regarding threatening behavior and/or bullying for the first time.

HEALTH SERVICES

The Health Services Department serves our students and schools in a variety of areas. Please see the health services page on our district website for specific information regarding:

- COVID
- Flu
- Immunizations
- Lice
- Meningitis
- MRSA
- Pink Eye

MEDICATION

Except for provisions allowed in the district Medication Administration Policy, **students may not retain possession of or self-administer any medication.** Student's requiring medication at school must report to the School Nurse for appropriate paperwork and storage of medication. **Narcotic medication will not be stored or administered at school by school personnel.** The Medication Administration Policy is available in the Nurse's office and on the school website. **Violation of this policy may result in discipline, including out of school suspension.** POLICY 5.01

MENINGITIS INFORMATION

Meningococcal (men-IN-jo-kok-ul) disease is a rare but sometimes fatal disease caused by a bacterium called Neisseria meningitis. The disease causes either meningitis, severe swelling of the brain and spinal cord or meningococcemia, a serious infection of the blood. Vaccines can prevent many types of meningococcal disease, but not all types. This vaccine is not required to attend kindergarten through the 12th grade in Oklahoma. However, it is required for students who are enrolling in colleges and other schools after high school who will live in dormitories or on-campus student housing. For more information, contact your healthcare provider, local county health department or visit the National Meningitis Association website at www.nmaus.org. Please refer to the following Owasso Public School website link for more information about Meningitis. OPS Health Services/Meningitis

LIBRARY MEDIA CENTER

The mission for Owasso Libraries is to provide an opportunity for students and staff to become effective users of ideas and information, to encourage the enjoyment of reading, and to promote life-long learning.

The OHS Library Media Centers have a comprehensive online card catalog, the internet, online subscriptions, periodicals, and a collection of thousands of books.

- The OHS East and OHS West Library Media Centers are open Monday through Friday from 7:40 a.m. until 3:00 p.m. You are welcome to use the library for study groups, individual study, to read, or to browse the various sections in the library.
- You must have your current ID to check books out from the library.
- Books are checked out for a two-week time period. Students may renew books, if they have the book(s) with them, unless a reserve has been placed on the books. Reference books are not checked out.

MAKE-UP WORK

There are two types of absences: excused and unexcused. School work missed because of an **excused** absence is to be made up by the student. It is the responsibility of the student to check with the teachers to see what work was missed and when it is due. A student going on a field trip, an activity trip, or vacation must check before the trip with his/her teachers for his/her assignments. The student will receive up to full credit for the make-up work when it is turned in, on or before the specified time. For excused absence a student will receive a day for every day out. For a school activity, work is due on the due date or immediately upon return. When a student receives a truancy, there is to be no make-up work. POLICY 5.03

MOTOR VEHICLE REGISTRATION FEES

Motor vehicle registration fees support the cost of security and maintenance of the parking lots and drives. For the security and well-being of our students and staff, vehicles driven to school must be registered and display the appropriate permit on the rear view mirror.
Parking Permit Fee: $25

Parking in a No-Parking Zone, Teacher Designated Parking, Handicapped Zone
$20 fine

Improper/Reckless Driving
$20 (improper) $30 (reckless) fine

No Parking Permit
$20 fine plus permit fee, if applicable

- Students must make arrangements for paying fines with the grade-level principal. Failure to do so may result in the loss of driving privileges for a specified time period or other disciplinary action.
- Students who acquire four tickets in a year will lose their driving privileges for a specified period of time.
- Parking is a privilege and any unsafe operation or violation may result in revocation of parking privileges.
- Multiple offenses can but are not limited to vehicles being towed and parking privileges being revoked.

MOTOR VEHICLE REGULATIONS AND PENALTIES

1. All motor vehicles driven to school by students must be properly registered.
2. All students must obey the 10 MPH campus speed limit and Oklahoma traffic laws when operating a motor vehicle on campus.
3. Vehicles are to be operated in a safe and responsible manner at all times.
4. Student vehicles are to be parked in student-designated areas. Staff parking spaces are numbered, and students may not park there. All bus loops and entrances must be kept clear for buses and/or emergency vehicles.
5. In an effort to secure student vehicles, students are not permitted in the parking lots during class period or between classes. Students who go to the lots without an authorized pass to do so will be subject to disciplinary action. Please see the information above in regard to the Closed Campus Policy.
6. Any student(s) involved in an accident or who has had his/her vehicle tampered with or vandalized should notify their assistant principal's office immediately. School Resource Officers may be utilized to help in these situations.
7. School Resource Officers may be enlisted to help monitor appropriate parking lot behavior.
8. Parking permits must be placed on the rear view mirror for visibility purposes.

OPEN TRANSFERS

A request for a transfer into this district initiated by or on behalf of a nonresident student will be approved or denied in accordance with district policy. Priority for space and resources is assigned to resident students and the children of Owasso Public Schools staff. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on open transfers. POLICY 5.20

PARENT BILL OF RIGHTS

Owasso Public Schools is in compliance with the Parents' Bill of Rights. Additional information is available for parents in the school policy manual on this subject. Parents may submit written requests to obtain the specific information listed in the Parents' Bill of Rights law during regular school business hours by contacting the building principal or the superintendent.
25 O.S. Section 2001
Please refer to the following Owasso Public Schools Board of Education Policy link for more information on Parents Bill of Rights POLICY 1.69

PERSONAL ELECTRONIC DEVICES

For guidance on personal electronic devices, please refer directly to POLICY 5.31

PROHIBITION OF RACE AND SEX DISCRIMINATION

The Board of Education hereby directs that neither the district, nor any employee of the district, shall teach or include in a course for students or employees the discriminatory principles outlined in policy 5.58. The district hereby designates the Assistant Superintendent of Teaching and Learning, as the employee responsible for receiving complaints. Complaints may be submitted online through the district website. Upon receipt of a complaint, the complainant shall receive notification from the designated employee that the complaint has been received and whether it will be investigated within ten (10) days of receipt. POLICY 5.58

PROTECTION OF PUPIL RIGHTS (PPRA)

PPRA affords parents certain rights regarding the conduct of surveys, collection, and use of information for marketing purposes and certain physical exams. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on Protection of Pupil Rights Amendment. POLICY 1.38

Parents who believe their rights have been violated may file a complaint with:
Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SWWashington, D.C. 20202-5920
1-800-872-5327

RESIDENCY

Oklahoma law provides a definition of "residence" for children attending school at 70 O.S. Section 1-113. If a child is between the ages of five and twenty-one, they are entitled to attend school free of charge in the district of residence. State law provides that a child's residence for school purposes is the school district in which the (1) parents, (2) guardian or (3) person having legal custody of the child holds legal residence. Children may also establish residency if their attorney-in-fact is a resident of the district. Owasso Public Schools does not permit students to establish residency based on the affidavit of a person who has assumed permanent care and custody of the child under Okla. Stat. tit. 70 O.S. Section 1-113. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on residency POLICY 5.23

SCHEDULE CHANGES

Circumstances which may warrant a schedule change are as follows:

1. Academic Misplacement
2. Schedule error
3. Adjustment to meet graduation, Oklahoma Promise or NCAA requirements
4. Completion of 1st semester activity (e.g. athletics, marching band)
5. Concurrent enrollment in a college course
6. If a student drops an AP course, they will only enroll in a concurrent or virtual course
7. A schedule change for any reason, other than the above, requires approval from an administrator.

Applications for a requested schedule change may be obtained from a Counselor and must be completed at the start of the semester within the timeframe set by the counseling office . Criteria for approval or disapproval of a schedule change may include:

1. Academic record
2. Graduation plan
3. Administration Approval
4. Parent conference
5. Availability in a core course

SEARCH AND SEIZURE

The superintendent, principal, teacher, or security personnel of Owasso Public Schools, upon reasonable suspicion, shall have the authority to detain and search or authorize the search, of any pupil or property in the possession of the pupil when said pupil is on any school premises, or while in transit under the authority of the school, or while attending any function sponsored or authorized by the school, for dangerous weapons, controlled dangerous substances, as defined in the Uniform Controlled Dangerous Substances Act, intoxicating beverages, low-point beer, as defined by Section 163.2 of Title 37 of the Oklahoma Statutes, or for missing or stolen property if said property be reasonably suspected to have been taken from a pupil, a school employee or the school during school activities. The search shall be conducted by a person of the same sex as the person being searched and shall be witnessed by at least one other authorized person, said person to be of the same sex if practicable. Students have no reasonable expectation of privacy rights in the contents of school lockers, desks, and other school property. Students who drive a vehicle onto school property do so as a privilege afforded them by the School District and not as a right. Accordingly, any student who drives a vehicle of any kind to school and parks that vehicle on school property is deemed to authorize a search of the vehicle by the superintendent, principal, teacher, or security personnel at any time and for any reason deemed appropriate by the school principal or the Superintendent of Schools. Any student who refuses to peaceably submit his/her vehicle to a search when requested to do so may be suspended out of school and/or Change of Placement for such refusal. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on search and seizures. Oklahoma HB 1634 (2023) allows for the search of shoes and hand and head coverings. POLICY 5.19, 5.29

SEXUAL HARASSMENT

All students, employees, and Board members are strictly prohibited from engaging in any form of sexual harassment of any student, employee, and applicant for employment, vendor representative, or patron of the School District. In the case of a student of the School District, “sexual harassment” is defined as

unwelcome sexual advances, requests for sexual favors, and other unwelcome verbal or physical conduct of a sexual nature by any person towards a student. Any student engaging in sexual harassment is subject to any and all disciplinary action which may be imposed under the School District's Policy on Student Behavior. Any employee or student who is or has been subjected to sexual harassment or knows of any student or employee who is or has been subjected to sexual harassment shall immediately report all such incidents to either the superintendent, assistant superintendent, principal, assistant principal, or any Board member of the School District. If a report of an incident needs to be made after normal school hours, the above-listed individuals may be contacted at home. It is preferred that all such reports be made in person or in writing signed by the reporting party. However, in order to encourage full, complete, and immediate reporting of such prohibited activities, any person may report such incidents in writing and anonymously by mailing such reports to the personal attention of any of the above-designated persons. All such reports should state the name of the alleged harassing student, employee, or Board member, the person(s) being harassed, the nature, contacts and extent of the prohibited activity, the dates of the prohibited activity, and any other information necessary to a full report and investigation of the matter. The School District will investigate all reports.

STUDENT DISCIPLINE POLICY

One of the most important phases of a person's educational development is that of learning proper behavior, cooperation, respect, and self-discipline. Without these characteristics, it is difficult for a person to maintain the proper attitude to develop intellectually. It is the school's responsibility as a part of the total educational process to assist the student in the development of self-discipline. POLICY 5.26, 5.27

The following discipline methods may be assigned by the principal or assistant principal for a student that engages in any of the behaviors listed under the Discipline Code section while at school, while on school vehicles, or going to or from or attending school events:

1. **Counseling**- May involve the classroom teacher, counselor, or administrator.
2. **Removal from class (non-appealable)** – Students will be allowed to come to school, but will be isolated from certain class periods.
3. **Detention (non-appealable)** – Students will be required to study, complete assignments, or do other school work during detention.
4. **School Service (non-appealable)**- School service may be used in lieu of other normally assigned disciplinary actions. Service opportunities may include, but are not limited to cleaning cafeteria tables, grounds beautification, general cleaning, etc.
5. **Alternative In-School Placement (non-appealable)**- Students will be allowed to come to school, but will be isolated or restricted from the main flow of daily routine. School administrators will decide how many days of in-school placement a student serves based on the severity of the offense. In school placement stays will be communicated to the parent or guardian by the school administrator.
6. **Out of School Suspension (appealable)**-Students may be suspended out of school as a result of a major offense, multiple offenses, or repeated offenses. Length of short-term suspensions may include 1-10 school days. Length of long-term suspensions will be 11 days or more, up to or including one calendar year for long-term based on the level of offense(s).

7. **Change of Placement (appealable) –** Students may receive a change of placement to an alternative educational setting in lieu of an out-of-school suspension lasting more than 10 days or up to one calendar year for long-term based on the level of offense(s).

DISCIPLINE CODE

The principal or assistant principal shall have the authority to assign any of the above disciplinary options to any student who engages in the following behavior at school, on school grounds, while on school vehicles, or going to or from, or attending school events:

1. Arson
2. Altering or attempting to alter another individual's food or beverage
3. Assault (whether physical or verbal) and/or battery
4. Attempting to incite or produce imminent violence directed against another person because of his or her race, color, sex, pregnancy, gender, gender expression or identity, national origin, religion, disability, veteran status, sexual orientation, age, or genetic information by making, transmitting, causing, allowing to be transmitted, broadcasting, publishing, distributing, causing, or allowing to be broadcast, published or distributed, any message, material, telephonic, computerized or electronic message.
5. Cheating - violations of Owasso Academic Honesty Agreement
6. Conduct that threatens or jeopardizes the safety of others
7. Cutting class or sleeping, eating or refusing to work in class
8. Disruption of the educational process or operation of the school
9. Extortion
10. Failure to attend assigned detention, alternative school, or other disciplinary assignment without approval
11. Failure to comply with state immunization records
12. False reports or false calls
13. Fighting
14. Forgery, fraud, or embezzlement
15. Gambling
16. Gang related activity or action
17. Harassment, intimidation, or bullying, including gestures, written or verbal expression, electronic communication or physical acts
18. Hazing's (whether involving initiations or not) in connection with any school activity, regardless of location
19. Immorality
20. Inappropriate attire, including violation of dress code
21. Inappropriate behavior or gestures
22. Indecent exposure
23. Intimidation or harassment because, of race, color, sex, pregnancy, gender, gender expression or identity, national origin, religion, disability, veteran status, sexual orientation, age, or genetic information, including but not limited to: (a) assault and battery; (b) damage, destruction, vandalism or defacing any real or personal property; or threatening, by word or act, the acts identified in (a) or (b)
24. Obscene language
25. Physical or verbal abuse
26. Plagiarism-violations of OHS Academic Honesty Policy

27. Possession or distribution of a caustic substance
28. Possessing, distributing or viewing obscene materials, including electronic possession, distribution or viewing (sexting)
29. Possession, without prior authorization, of a wireless telecommunication device
30. Possession, threat or use of a dangerous weapon, replica weapons, toy guns/facsimile and related instrumentalities (i.e., bullets, shells, gun powder, pellets, etc.)
31. Possession, use, manufacture, distribution, sale, purchase, conspiracy to sell, distribute or possess or being in the chain of sale or distribution, or being under the influence of (a) alcoholic beverages, low-point beer (as defined by Oklahoma law, i.e., 3.2 beer), (b) any mind altering substance, except for medications taken for legitimate medical purposes pursuant to district policy, including but not limited to prescription medications for which the individual does not have a prescription, or medications used outside their intended, therapeutic purpose, (c) paint, glue, aerosol sprays, salts, incense and other substances which may be used as an intoxicating substance, or (d) any substance believed or represented to be a prohibited substance, regardless of its actual content.
32. Possession of illegal and/or drug related paraphernalia
33. Possession or claimed possession of prescription and/or non-prescription medicine while at school and school related functions without prior district approval
34. Profanity
35. Purchasing, selling and/or attempting to purchase or sell prescription and nonprescription medicine while at school and school related functions.
36. Sexual or other harassment of individuals including, but not limited to, students, school employees, volunteers
37. Theft
38. Threatening behavior, including but not limited to gestures, written, verbal, or physical acts, or electronic communications
39. Truancy
40. Use, possession, distribution or selling tobacco or tobacco related products in any form, including but not limited to cigarettes, cigars, loose tobacco, rolling papers, chewing, tobacco, snuff, matches, lighters, e-cigarettes, personal vaporizers, electronic nicotine delivery systems, and any cartridge, container or product designed to be used in conjunction with these delivery systems, regardless of the nicotine content of the product.
41. Use or possession of missing or stolen property if property is reasonably suspected to have been taken from a student, a school employee or the school
42. Using racial, religious, ethnic, sexual, gender or disability-related epithets
43. Vandalism
44. Violation of board of education policies, rules or regulations or violation of school rules and regulations including, but not limited to, disrespect, lingering or in restrooms, running in halls, bringing unauthorized items to school, inappropriate or unauthorized use of cellular phones or other electronic media, name calling, destroying or defacing school property
45. Vulgarity
46. Willful damage to school property
47. Willful disobedience of a directive of any school official

In addition, conduct occurring outside of the normal school day or off school property that has a direct and immediate negative effect on the discipline or educational process or effectiveness of the school,

will also result in disciplinary action. Examples of immediate negative effects include, but are not limited to, electronic communication, negative reaction by the victim, overt face to face confrontations at school or school events, etc. Students found in violation of any of the above may receive disciplinary action. Any student who is determined to have brought a firearm on school grounds under the jurisdiction of the School District shall be suspended out of school for a period of not less than one calendar year. **Participation in the school's extracurricular activities is a privilege, not a right**. When a student's behavior results in an out-of-school suspension, Change of Placement (COP), or In-School Placement (ISP), the student immediately (notwithstanding the filing of an appeal) forfeits the privilege of participating in all extracurricular activities of the school. In addition, when the principal determines to impose alternative in-school placement or other correctional measures against a student, the student will not be permitted to participate in any extracurricular activities offered by the school during the term of the discipline unless, in the sole judgment of the principal, such participation is appropriate given the nature of the student's offense.

DUE PROCESS AND STUDENT SUSPENSIONS

Alternative in-school placement, detention, and similar disciplinary options or correctional measures are not considered by law to be out-of-school suspension and do not require or involve due process procedures.

Suspension and Change of Placement Terms

All suspensions and changes of placement will have a definite start and end date. The term may be reduced if a student performs a specified remedial act if those conditions are agreed to at the time of the suspension or change of placement. Term lengths will be as consistent as possible between students considering the nature of the conduct and the previous disciplinary history of the student.

Long-term suspensions and changes of placement are those in excess of ten (10) school days. Suspensions and changes of placement will not extend beyond the current school semester and succeeding semester, except in the case of possession of a firearm, in which case a suspension shall be for a period of not less than one (1) calendar year. Suspensions involving firearms are governed by the school district's Gun-Free Schools Student Suspension policy.

Short-term suspensions are those suspensions of ten (10) or fewer school days.

Short-Term Suspension Appeals (10 or fewer days)

A parent or student may appeal the suspension decision to a site committee. The principal shall inform the parent/student of the right to appeal the suspension and the method for appealing. An appeal must be presented, electronically or in writing, to the principal within three (3) days(excluding days when school is not in session) after the parent/student receives the principal's decision. If the principal does not receive a written appeal within three (3) days (excluding days when school is not in session) of the decision, the principal's suspension decision is final. The principal shall assemble a committee within three (3) days (excluding days when school is not in session) of receiving the parents request to appeal and that committee shall consist of the following members.

- A principal or assistant principal from a different school.
- A teacher of the student's choice.
- A teacher from the same site who has not had the student in class.

During the time of the appeal the student will be placed in In-House Suspension and the days spent in In-House Suspension will not count towards days of suspension.

Long-Term Suspension or Change of Placement Appeals

Site Level - 1st Level of Appeal

A parent or student may appeal the suspension or change of placement decision to a site committee. The principal shall inform the parent/student of the right to appeal the suspension or change of placement and the method for appealing.

An appeal must be presented, electronically or in writing, to the principal within five (5) days (excluding days when school is not in session) after the parent/student receives the principal's decision. If the principal does not receive a written appeal within three (3) days (excluding days when school is not in session) of the decision, the principal's decision is final. The principal shall assemble a committee within five (5) days (excluding days when school is not in session)of receiving the parents request to appeal and that committee shall consist of the following members.

- A principal or assistant principal from a different school.
- A teacher of the student's choice.
- A teacher from the same site who has not had the student in class.

During the time of the appeal, the student will be placed in In-House Suspension and the days spent in In House Suspension will not count towards days of suspension or change of placement.

District Level - 2nd Level of Appeal

In the event the complainant does not accept the decision of the review committee, he/she may appeal to the Assistant Superintendent of Teaching and Learning, who will assemble a 5 person committee of district level administrators.. The request to appeal must be received by the Assistant Superintendent of Teaching and Learning within 5 days (excluding days when school is not in session) after the parent receives the decision from the site-level committee. If the request is not received within this time-frame, the site-level committee decision is final. In the event the complainant does not accept the decision of the Assistant Superintendent of Teaching and Learning, he/she may appeal to the Owasso Board of Education, within 5 days (excluding days when school is not in session) of receiving the decision from the assistant superintendent.

Board of Education or Designated Hearing Officer - 3rd Level of Appeal

An appeal must be presented, electronically or in writing, to the superintendent within five (5) days (excluding days when school is not in session) days after the parent/student receives the assistant superintendent's decision. If the superintendent does not receive a written appeal within five (5) days (excluding days when school is not in session) of the assistant superintendent's decision, the assistant superintendent's decision is final. If the board receives a timely written appeal request, the board or an appointed hearing officer, will hear the appeal as soon as possible. This decision is final and non-appealable.

Board Hearing Procedures

The parent/student will be notified in writing of the date, time and place of the hearing and will have the right to choose an "open" or "closed" hearing. Reasonable efforts will be made to accommodate the work schedule of parents. The following procedures will be followed:

1. The board president or the appointed hearing officer should:

    a. Announce that the next agenda item is a suspension or change of placement review hearing.

    b. Ask whether the parent/student wants the hearing to be open to the public or in executive session. The offer of an open hearing and the response is to be made a part of the minutes of the meeting. If the parent/student requests a closed hearing, a motion to go into executive session per their request should be made and voted on.

2. The board president or hearing officer should advise the parent/student:

    a. That they are entitled to legal counsel, if they desire it.
    b. That the administration will present its witnesses first and that after each witness the parents or their legal counsel will be given an opportunity to cross-examine.
    c. That the parent/student will be given an opportunity to call any relevant witnesses and present any relevant evidence, subject to cross-examination by the administration's legal counsel.
    d. That the board or its hearing officer will consider the evidence and documents and reach a decision that will be recorded by vote in open session.
    e. That the parent/student may ask any questions about the procedure.

3. Administration may call witnesses and present documents subject to cross-examination.

4. Parent/student may call any witnesses and present documents subject to cross-examination.

5. After each witness is presented board members or the hearing officer may ask the witness questions.

6. Parent/student's closing statement.

7. Administration's closing statement.

8. Deliberate in private. (If the hearing is not in executive session, the board or its hearing officer may deliberate in executive session only with permission of the parent/student.)

9. Return to open session and vote. After adopting a motion making certain findings of fact the board must make a motion to:

a. affirm the suspension;
b. modify the suspension or change of placement (increase or decrease severity of the suspension or change of placement)
c. revoke the suspension or change of placement. If the hearing is before a hearing officer, no motions will be required as a part of the hearing process; otherwise, the hearing officer will have the same obligations as the board when rendering a decision.

Attendance at School Pending Appeal Hearing

Pending an appeal of the student suspension or change of placement, the student will have the right to attend school under such "in-house" restrictions as the principal deems proper, except that at the discretion of the principal, the student may be prohibited from attending school pending any appeal hearing if in the judgment of the principal the student's continued presence in the building will constitute an immediate danger to the health or safety of students, school employees, school property, or would be a substantial disruption of the educational process. The days in "in-house" will not count toward the days of out of school suspension.

Please refer to the following Owasso Public Schools Board of Education Policy links for more information on Student suspension and appeals process.
POLICY 5.26, 5.57

STUDENT IDENTIFICATION

Students must, upon request, identify themselves to any school personnel, and may be asked to provide their ID card. ID cards are not to be covered with pins, stickers, pictures or other objects, nor should they be altered in any way. Lost IDs will be replaced at a cost of $5.

STUDENT INTERNET USAGE AGREEMENT

As a part of the resources available to students, the district provides internet access at each school site. The district intends for this resource to be used for educational purposes and not to be used for conduct which is harmful. Any individual using district resources to engage in electronic or digital communications has no expectation of privacy. Furthermore, students must be cognizant of the fact that

electronic or digital communications which occur on private equipment are often permanently available and may be available to school administrators. It is presumed users will comply with district standards and will honor the district's policies, rules and regulations. Regarding school internet and computer, electronic, or digital usage, the following are not permitted.

- Displaying or sharing offensive messages, pictures, or site addresses
- Damaging computers, computer systems, computer networks or computer services
- Violating copyright laws
- Downloading, uploading, or distributing software
- Using obscene language
- Harassing, attacking or insulting others
- Cyberbullying

For more information please see the Owasso Public School Student Technology Use Agreement.

Please refer to the following Owasso Public Schools Board of Education Policy link for more information on Electronic and Digital communication. POLICY 1.76

TARDIES

Definition:
A student is considered tardy if they are not inside the classroom when the tardy bell rings.

If a student arrives **more than 10 minutes late** to any class period, they may be marked **absent or truant** for that class and **must check in** with the attendance office.

Teachers must record all tardies in **PowerSchool**.

Tardy counts and consequences **reset at the start of each quarter**.

Tardy Consequences (Total Across All Class Periods Per Quarter):

- **1st – 4th Tardy**: Verbal warning
- **5th Tardy**: 1 detention
- **6th Tardy**: 2 detentions
- **7th Tardy**: 3 detentions
- **8th Tardy and beyond**: Administrative referral; may result in additional consequences such as In-School Placement (ISP) or other interventions.

TEXTBOOKS/LIBRARY BOOKS/CHROMEBOOKS

Students are responsible for the textbooks and chromebooks issued to them**.** Each student will be expected to pay for any textbooks or chromebooks lost or damaged. The fee for damages varies depending upon the severity of damage. Lost or damaged textbooks, library books, and chromebooks will be assessed at replacement value. Parents will be notified by school staff when materials are lost or damage occurs that results in an expense to parents.

The Student Technology Insurance Program has been established to provide parents the opportunity to purchase insurance for 1:1 student technology devices. The insurance program is voluntary, but families are highly encouraged to participate.

TITLE IX

At Owasso Public Schools the safety and well-being of every student and staff member is our top priority and District policy strictly prohibits sex discrimination, including sexual harassment, in all District programs and activities. Prohibited sexual harassment includes conduct based on sex that may meet one or more definitions outlined in Title IX regulations (34 C.F.R. § 106.30(a)), and this applies to **ALL students**. We are committed to conducting a thorough and equitable investigation into all reported incidents of sexual harassment and will take immediate and appropriate action to address any violations of our policies.

If any student, parent, or employee believes they have been subjected to sexual harassment, we encourage you to report the incident to the District's Title IX Coordinator. It is essential that we are made aware of these situations so we can address them promptly and effectively. The District is dedicated to completing investigations into allegations of sexual harassment in a timely and appropriate manner, ensuring that all community members feel safe and respected in our schools.

District community members may report allegations of sexual harassment to any employee at a District school. You may also file a formal Title IX complaint in accordance with the District's grievance procedures with our Title IX Coordinator. The Title IX Coordinator serves as the point of contact for addressing complaints and ensuring compliance with Title IX regulations. You can reach our Title IX Coordinator at:

Assistant Superintendent of Teaching & Learning
1501 N. Ash Street, Owasso, OK 74055
titleixofficer@owassops.org
918-272-8182

TOBACCO POLICY

Students are not allowed to use tobacco or be in possession of tobacco in school buildings, school vehicles, including buses, or on the school campus. Possession of tobacco will be defined as any form of tobacco being on a student's person or in his/her purse, locker, gym bag, or vehicle. Electronic cigarettes and/or vaping products/paraphernalia (including chargers) are not allowed. Violation of this policy will result in disciplinary action. POLICY 1.52

TRANSPORTATION

BICYCLES

The parent should consider the following recommendations:

1. The bicycle should be in good repair and meet all safety standards.
2. The rider should know and observe all traffic laws.
3. Bicycles are to be parked at the bicycle rack upon arriving at school and not ridden again until school is dismissed.
4. The school will not be held responsible for stolen bikes. **We strongly recommend padlocks on bicycles.**
5. Students are to walk their bicycles at all times while on school grounds.

BUSES

Transportation in district-owned buses is furnished to students who reside one and one-half miles or more from the school. All buses used by the Owasso Schools meet the requirements of the State Board of Education and operate in compliance with their regulations. All students are expected to regard the bus as a classroom and conduct themselves appropriately. Safety is stressed at all times. POLICY 5.30

The driver of the bus is a school official and has the same authority as a classroom teacher over the students in his/her care. After a student gets on the bus, he/she is under the supervision of the bus driver and is expected to help them maintain discipline in order to prevent serious accidents. The driver has authority and is expected to look after the welfare of all students under his/her care. Any student may be removed from the bus that persists in disobeying regulations. After getting on the bus, no student is to depart from the bus until it reaches school in the morning or arrives at the designated place for him/her to leave the bus in the evening, except by special permission from the driver. **A note signed and dated by the parents would be necessary for permission to be given for the student to ride a different bus than normal.**

RULES FOR BUS RIDERS

1. Bring a note signed by your parent if you are to do anything other than ride your usual bus. The note is due the day of the change**. An unexpected change in afternoon plans must be called in before 1:45 p.m.**
2. Use a safe route in walking to and from the bus stop. Walk facing traffic, if at all possible.
3. Be on time at school bus stops. Avoid having to run to catch the bus or having the school bus wait for you.
4. Always use the handrail when getting on or off the school bus.
5. Be seated immediately.
6. Keep the aisle clear.
7. Keep all parts of your body inside the bus at all times.
8. Do not throw things out of the school bus windows.
9. Do not eat or drink while on the school bus.
10. Do not be loud or boisterous.
11. Absolutely no distracting behavior is allowed on the school bus.
12. Complete silence at railroad crossings is needed.

13. When unloading to cross the street, always walk to the front of the bus and wait for the driver to motion you across the street.
14. Do not walk behind the school bus when it is loading and unloading.
15. Do not open or close the school bus doors.

WALKERS AND CAR RIDERS

1. Walkers and car riders should NOT arrive before 7:10 a.m.
2. Parents of walkers should advise their children not to accept rides from strangers.
3. It is best if students who are walking to school have a definite route, agreed upon by parents and child to follow to and from school.
4. Students should leave campus after school unless attending an authorized school activity.

TRUANCY

A truancy occurs when a student is absent without parents' knowledge or approval, or a student is not in his/her assigned area during the designated time. The policy for truancy is as follows:

1. First Offense: A student who is truant one, two, or three hours will receive two hours of detention for every hour or partial hour missed. A student truant more than three hours will receive alternative in-school placement.
2. Repeat Offenses: Alternative in-school placement or additional consequences

VISITORS

All visitors must sign in and out in the main office, provide identification, and are required to use our school identification process. All visitors must wear a visible visitor's badge/sticker. Students who do not attend Owasso High School are not permitted on campus. A parent needing to see his/her child during the school day should report to the main office. Should anyone other than a parent request to see a student, the parent will be notified in order to grant permission. Visitors can be asked to leave by administrators at any time. Visitation privileges can and will be revoked if deemed necessary by administrators and SRO's. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on visitors. POLICY 1.44

WITHDRAWAL FROM SCHOOL

Any student needing to withdraw from Owasso High School must inform the appropriate attendance office. Parents will be contacted. Upon the parents' approval, the student will receive a withdrawal form to take to his/her teachers. When the form is complete, the student will receive all of his/her records if there are no holds on the student's records.

Approved by Board the Board of Education on 6/9/25

Owasso High School Ram Academy Handbook

20256-20267

Ram Academy	202 East Broadway, Owasso, OK 74055	918-272-8040

This handbook contains helpful information, guidelines, and procedures that correspond with state law and the Owasso School Board Policies.

SCHOOL DISTRICT MISSION STATEMENT

Our mission is to provide a safe environment that equips, educates, and empowers students on their journey toward outstanding character and success.

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NONDISCRIMINATION

Owasso Public Schools complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex (including pregnancy, sexual orientation, and gender identity) and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations, including in admission and employment. Inquiries about Title IX may be referred to the Owasso Public Schools Title IX Coordinator, the U.S. Department of Education's Office for Civil Rights, or both. The Owasso Public Schools Title IX Coordinator is the Assistant Superintendent of Teaching & Learning and can be contacted at:

1501 N. Ash, Owasso, OK, 74055
titleixofficer@owassops.org
918-272-8182

The district has adopted grievance procedures for filing, processing, and resolving alleged discrimination complaints. Those procedures can be viewed in the Owasso Public Schools Policy Manual, Policy #1.22. To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination under Title IX, please visit the district's Title IX webpage.

The goal of this handbook is to inform parents and students of school guidelines. In addition, a goal of this handbook and all school rules is to help foster fully capable, independent, young adults. We know that goal requires the support of parents and we welcome that partnership.

OWASSO SCHOOL CALENDAR 2026-2027

FIRST BLOCK:

First Day of School	August 13, 2026
Labor Day	September 7, 2026
End of First Block	October 9, 2026
Fall Break	October 12-16, 2026

SECOND BLOCK:

First Day of Second Block	October 19, 2026
Thanksgiving Break	November 23-27, 2026
End of Second Block	December 18, 2026
Winter Break	December 21, 2026-January 4, 2027

THIRD BLOCK:

First Day of Third Block	January 5, 2027
Martin Luther King Holiday	January 18, 2027
Professional Development Day (no students)	January 19, 2027
President's Day Holiday	February 15, 2027
End of Third Block	March 12, 2027
Spring Break	March 15-22, 2027

FOURTH BLOCK:

First Day of Fourth Block	March 23, 2027
Parent-Teacher Conference Exchange Date (no school)	April 23, 2027
Last Day (Students & Teachers)	May 28, 2027

****All Owasso Ram Academy students and parents/guardians are required to abide by the policies and procedures contained within this handbook as well as all Owasso district policies and procedures provided in the policy manual section at www.owassops.org.**

ACADEMIC

ACADEMIC STUDY HALL

Students are expected to complete all assigned work. Students are not allowed to sleep in class, to not participate in class, or to pick and choose which assignments they complete. Students who have missing assignments may be placed in study hall in order to complete their work. Academic study hall may be assigned by the teacher, counselor, or principal before school, at lunch, or after school. Failure to attend study hall may result in disciplinary consequences.

ACADEMIC PROBATION

Students who fail one or more classes will be placed on probation and will be expected to pass all of their classes for the following academic block. Students who fail to do so may be removed from the Ram Academy Program.

CLASSIFICATION

Students are assigned a grade classification based on the number of academic credits they have earned:

Freshman	0-5 credits
Sophomore	6-9 credits
Junior	10-15 credits
Senior	16-23 credits

*23 credits are required to graduate

GRADING SCALE

GRADE	**AP and COLLEGE CREDIT BEARING**	**ACADEMIC**
A (90-100)	4.4	4
B (80-89)	4.0	3
C (70-79)	3.0	2
D (60-69)	2.0	1

F (0-59)	0.0	0

Please refer to the following Owasso Public Schools Board of Education Policy link for more information on graduation. POLICY 5.34

ATTENDANCE

ABSENCES

1. Students are allowed **FIVE total absences** in each class per nine-week academic block. Students who exceed the **FIVE** absence limit (excused and/or unexcused combined) will lose credit for the block and will be placed on attendance probation. Students who exhibit continued poor attendance will be removed from the Ram Academy.
2. Parents/guardians are strongly encouraged to monitor their student's attendance. Daily attendance records can be accessed through the parent portal.
3. Absences are considered excused through a parent phone call and/or medical documentation. Parents should always call the office in the morning at **918-272-8040** to notify the attendance secretary of an absence.
4. Absences are considered unexcused when not covered by a parent phone call and/or medical documentation.
5. School activities will NOT count against the **FIVE absence** limit.
6. In the event of absences occurring due to a chronic or recurring illness, documentation by the student's doctor indicating the nature of the chronic or recurring condition, including diagnosis is required, per policy 5.03 Even with medical documentation, students who miss excessive days will be required to repeat the classes they have missed for educational purposes. Students who are unable to attend school due to chronic illnesses or medical conditions will be referred to Owasso Virtual School.
7. In the event of absences occurring due to a chronic or recurring illness, documentation by the student's doctor indicating the nature of the chronic or recurring condition, including diagnosis is required, per policy 5.03 Even with medical documentation, students who miss excessive days will be required to repeat the classes they have missed for educational purposes. Students who are unable to attend school due to chronic illnesses or medical conditions will be referred to Owasso Virtual School.
8. Medical documentation is due in the office no later than the end of the day the student returns to school. All medical documentation should be **faxed** directly from the doctor's office to our office at **918-272-0712.**
9. "A student who is absent from instruction without excuse for ten (10) consecutive days is to be recorded as absent each day. On day eleven (11), the pupil is to be exited from the roll" Okla. Admin. Code § 210:10-1-5. Re-enrollment will be required if the student returns to the district.

ARRIVAL AT SCHOOL

The school day is from 8:30-2:10. The school doors will open at 7:20 a.m. Once on campus property, students should come inside the building and stay. Students are not to hang out in cars or outside the building at any time during the school day.

ATTENDANCE PROBATION

Students who exceed the **FIVE** absence limit and/or have excessive tardies will be placed on attendance probation for the following academic block with the expectation that there will be no repeat of this poor attendance behavior. Students who lose credits due to repeated violations of the attendance policy may be removed permanently from this program.

BULLYING

Bullying is any pattern of harassment, intimidation, threatening behavior, physical acts, verbal or electronic communication directed towards a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student. Owasso Public Schools strives to ensure a safe environment for every student. If you have witnessed or received a report of a bullying situation, please provide information to an administrator, teacher, or counselor so the school and district can take appropriate action. Students may make a report and all information will be confidential, and if you wish you have the right to submit the report anonymously. Visit the Bullying Prevention page on the OPS website for more guidance, reporting, and resources.

Prohibiting Harassment, Intimidation and Bullying: POLICY 5.13

Statement of Legislative Mandate and Purpose

This policy is a result of the legislative mandate and public policy embodied in the School Safety and Bullying Prevention Act, 70 OKLA. STAT. § 24-100.2 et seq. ("Act"). The district intends to comply with the mandates of the Act and expect students to refrain from bullying. Bullying is expressly forbidden and students who bully are subject to disciplinary consequences as outlined in the district's policy on student behavior. Students who bully may also be provided with assistance to end their unacceptable behavior, and targets of bullies may be provided with assistance to overcome the negative effects of bullying.

The Owasso Public Schools' student conduct code prohibits bullying. This regulation further explains the negative effects of that behavior and seeks to promote strategies for prevention.

Definition of Terms

1. Statutory definition of harassment, intimidation, and bullying:

70 O.S. §24-100.3(c) of the School Safety and Bullying Prevention Act defines the term bullying," as including, but not limited to a pattern of harassment, intimidation, threatening behavior, physical acts, verbal or electronic communication, directed toward a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student that a reasonable person should recognize will:

A. Harm another student;
B. Damage another student's property;
C. Place another student in reasonable fear or harm to the student's property, or
D. Insult or demean any student or group of students in such a way as to disrupt or interfere with the school's educational mission or the education of a student.

2. The "Reasonable Person" Standard

In determining what a "reasonable person" should recognize as an act of placing a student in "reasonable" fear or harm, staff will determine "reasonableness" not from only the point of view of a mature adult, but also from the point of view of an immature child of the age of the intended victim along with, but not limited to, consideration of special emotional, physical, or mental needs of the particular child; personality or physical characteristics, or history that might cause the child to be particularly sensitive to efforts by a bully to humiliate, embarrass, or lower the self esteem of the victim; and the discipline history, personality of, and physical characteristics of the individual alleged to have engaged in the prohibited behavior.

3. General Display of Bullying Acts

Bullying for purposes of this section of the regulation, includes harassment and intimidation, and vice versa. According to experts in the field, bullying in general is the exploitation of a less powerful person by an individual taking unfair advantage of that person, which is repeated over time, and which inflicts a negative effect on the victim. The seriousness of a bullying act depends on the harm inflicted upon the victim and the frequency of the offensive acts. Power may be, but is not limited to, physical strength, social skill, verbal ability, or other characteristics. Bullying acts by students have been described in several different categories.

A. Physical Bullying includes harm or threatened harm to another's body or property, including, but not limited to, what would reasonably be foreseen as a serious expression of intent to inflict physical harm or property damage through verbal or written speech or gestures directed at the student-victim, when considering the factual circumstances in which the threat was made and the reaction of the intended victim. Common acts include tripping, hitting, pushing, pinching, pulling hair, kicking, biting, starting fights, daring others to fight, stealing or destroying property, extortion, assaults with a weapon, other violent acts, and homicide.

B. Emotional Bullying includes the intentional infliction of harm to another's self-esteem, including but not limited to insulting or profane remarks, insulting or profane gestures, or harassing and frightening statement, when such events are considered in light of the surrounding facts, the history of the students involved, and age, maturity, and special

characteristics of the students.

C. Social Bullying includes harm to another's group acceptance, including but not limited to, harm resulting from intentionally gossiping about another student or intentionally spreading negative rumors about another student that results in the victim being excluded from a school activity or student group; the intentional planning and/or implementation of acts or statements that inflict public humiliation upon a student; the intentional undermining of current relationships of the victim-student through the spreading of untrue gossip or rumors designed to humiliate or embarrass the student; the use of gossip, rumors, or humiliating acts designed to deprive the student of awards, recognition, or involvement in school activities; the false or malicious spreading of an untrue statement that exposes the victim to contempt or ridicule or deprives the victim of the confidence and respect of student peers; or the making of false statements to others that the student has committed a crime, or has an infectious, contagious, or loathsome disease, or similar egregious representations.

D. Sexual Bullying includes harm to another resulting from but not limited to, making unwelcome sexual comments about the student, making vulgar, profane, or lewd comments or drawings or graffiti about the victim; directing vulgar, profane, or lewd gestures toward the victim; committing physical acts of a sexual nature at school, including the fondling or touching of private parts of the victim's body; participation in the gossiping or spreading of false rumors about the student's sexual life; written or verbal statements directed at the victim that would reasonably be interpreted as a serious threat to force the victim to commit sexual acts or to sexually assault the victim when considering the factual circumstances in which the threat was made and the reaction of the intended victim; off-campus dating violence by a student that adversely affects the victim's school performance or behavior, attendance, participation in school functions or extracurricular activities, or makes the victim fearful at school of the assaulting bully; or the commission of sexual assault, rape, or homicide. Such conduct may also constitute sexual harassment – also prohibited by Owasso Public Schools.

E. Cyberbullying is bullying that takes place over digital devices like cell phones, computers, and tablets. Cyberbullying can occur through SMS, Text, and apps, or online in social media, forums, or gaming where people can view, participate in, or share content. Cyberbullying includes sending, posting, or sharing negative, harmful, false, or mean content about someone else. It can also include sharing personal or private information about someone else causing embarrassment or humiliation. Additional examples include, but are not limited to, sending cruel, vicious and sometimes threatening messages; using group chats as a way to gang up on one person; posting mean or untrue statements of classmates online with intent to embarrass them; breaking into an email account or online profile and sending vicious or embarrassing material to others; engaging in messaging intended to trick another person into revealing sensitive or personal information and forwarding that information to others; taking nude or otherwise degrading photos or videos of a person and sharing that content.

Understanding of and Prevention of Bullying of Students

A. Student and Staff Education and Training

A full copy of this policy will be posted on the district's website and included in all district handbooks.

All staff will be provided with a copy of the district's policy on prevention of bullying of students. All students will have access to the policy in the student handbook and a copy of the entire policy is available on request. Owasso Public Schools is committed to providing appropriate and relevant training to staff regarding identification of behavior constituting bullying of students and the prevention and management of such conduct. Students, like staff members, shall participate in an annual education program that sets out expectations for student behavior and emphasizes an understanding of bullying of students, the district's prohibition of such conduct, and the reasons why the conduct is destructive, unacceptable, and will lead to discipline. Students shall also be informed of the consequences of bullying conduct toward their peers.

B. Owasso Public Schools' Safe School Committees

The safe school committee has the responsibility of studying and making recommendations regarding unsafe conditions, strategies for students to avoid harm at school, student victimization, crime prevention, school violence, and other issues which interfere with and adversely affect school safety. With respect to student harassment, intimidation, and bullying, the safe school committee shall consider and make recommendations regarding professional staff development needs of faculty and other staff related to methods to decrease student harassment, intimidation, and bullying and understanding and identifying bullying behaviors. In addition, the committee shall make recommendations regarding: identification of methods to encourage the involvement of the community and students in addressing conduct involving bullying; methods to enhance relationships between students and school staff in order to strengthen communication; and fashioning of problem-solving teams that include counselors and/or school psychologists.

In accomplishing its objectives, the committee shall review traditional and accepted harassment, intimidation, and bullying prevention programs utilized by other states, state agencies, or school districts. (See also policy 1.43)

Student Reporting

Students are encouraged to inform school personnel if they are the victim of or a witness to acts of harassment, intimidation, or bullying. The Report and Stop Bullying form is available under the student tab on each school site's web page.

Staff Reporting

An important duty of the staff is to report acts or behavior that the employee witnesses that appear to constitute harassing, intimidating, or bullying. Employees, whether certified or non certified, shall encourage students who tell them about acts that may constitute intimidation, harassment, or bullying to complete a report form. For young students, staff members given that information will need to provide direct assistance to the student.

Staff members who witness such events are to complete reports and to submit them to the

building principal. Staff members who hear of incidents that may, in the staff member's judgment, constitute harassment, intimidation, or bullying, are to report all relevant information to the building principal.

Parental Reporting and Responsibilities

Parents/guardians will be informed in writing of the district's program to stop bullying. An administrative response to bullying may involve certain actions to be taken by parents. Parents will be informed of the program and the means for students to report bullying acts toward them or other students. They will also be told that to help prevent bullying at school they should encourage their children to:

1. Report bullying when it occurs;
2. Take advantage of opportunities to talk to their children about bullying;
3. Inform the school immediately by using the Report and Stop Bullying form on the Owasso Public Schools' website under the parent tab if they think their child is being bullied or is bullying other students;
4. Watch for symptoms that their child may be a target of bullying and report those symptoms; and
5. Cooperate fully with school personnel in identifying and resolving incidents.

Monitoring and Compliance

In order to assist the State Department of Education with compliance efforts pursuant to the School Safety and Bullying Prevention Act, 70 OKLA. STAT. § 24-100.2 et seq., the district will identify a Bullying Coordinator who will serve as the district contact responsible for providing information to the State Board of Education.

A copy of this policy will be submitted to the State Department of Education annually as part of the school district's Annual Performance Report.

Disciplinary Measures

In administering discipline, consideration will be given to alternative methods of discipline to ensure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure.

In considering alternatives of corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with student
2. Conference with parents
3. In-school suspension
4. Detention

5. Referral to counselor
6. Behavioral contract
7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
10. Restriction of privileges
11. Involvement of local authorities
12. Referring student to appropriate social agency
13. Suspension
14. Change of Placement
15. Other appropriate disciplinary action as required and as indicated by the circumstances which may include, but is not limited to, removal from eligibility to participate or attend extracurricular activities as well as removal from the privilege of attending or participating in the graduation ceremony, school dances, prom, prom activities, and/or class trips.

The above consequences will be imposed for any person who commits an act of bullying as well as any person found to have falsely accused another as a means of retaliation, reprisal, or as a means of bullying. Strategies will be created to provide counseling or referral to appropriate services, including guidance, academic intervention, and other protection for students, both targets and perpetrators, and family members affected by bullying, as necessary.

The school district is not required to provide educational services in the regular school setting to any student who has been removed from a public school or private school in Oklahoma or another state by administrative or judicial process for an act of using electronic communication with the intent to terrify, intimidate or harass, or threaten to inflict injury or physical harm to faculty or students.

CAFETERIA

BREAKFAST/LUNCH

1. A hot breakfast and lunch program is provided in the cafeteria for the benefit and convenience of both the student and parent.
2. Students may bring their breakfast or lunch, but they will be required to eat in the cafeteria.
3. Parents may sign their children out for lunch and must sign them back in when they return.
4. Breakfast/Lunch times vary by site.

LUNCH PAYMENTS/CHARGES

Students should have funds in their accounts before they attempt to purchase a meal or a la carte items on their account. Occasionally, a student may need to “charge” a breakfast or lunch on account; this means the student’s account is placed in the negative in order to allow for the meal, a la carte items are not allowed to be charged. For details related to meal balances and charges, please see

POLICY 5.49. All parents/guardians are encouraged to complete a free/reduced meal application. If you should need one during the school year, forms are available online and at the school offices.

MY SCHOOL BUCKS

For your convenience, you may pay with a credit/debit card using the My School Bucks application to load money on your child's account. My School Bucks application information can be found on the Owasso Public Schools website. If you have questions or need further assistance, please call the Child Nutrition Department at (918)272-8034. POLICY 5.49

CANCELLATIONS

Announcements about school cancellations will be shared via the district's social media and will be broadcast on local radio and television stations.

CLOSED CAMPUS

Once students are on school campus property, including the parking lot, they are not allowed to leave unless a parent calls the office and gives permission for an early dismissal. Students may **NOT** check themselves out during the day unless they are on documented self-support. Students are **NOT** allowed to leave campus without permission at any time during the day. Students are **NOT** allowed to leave for lunch.

DANGEROUS WEAPONS

Possession by any student of a dangerous weapon, as that term is defined in this policy, or a replica or facsimile of a dangerous weapon, while on school property, at a school-sponsored activity, or on a school bus or vehicle, is prohibited. Furthermore, use of any item or instrumentality by a student to threaten harm to any person or which is used to harm any person, while on school property, at a school-sponsored activity, or on a school bus or vehicle, is prohibited. A dangerous weapon includes but is not limited to any type of gun, any type of knife, explosive devices, chemical protection sprays, brass knuckles, martial arts devices, etc… An additional descriptive list is provided in the district policy manual. Students who violate this policy will be subject to out of school suspension and/or permanent removal from this program. POLICY 5.05

DIRECTORY INFORMATION

The school district proposes to designate the following personally identifiable information contained in a student's education record as "directory information":

- Student's Name
- Photograph
- Athletic Information, including height and weight
- Grade Level (i.e., first grade, tenth grade, etc.)
- Participation in officially recognized activities and sports
- Degrees, Honors, & Awards received

Within the first three weeks of each school year, the school district will publish the above list of directory information it proposes to designate as directory information for the school year. For students enrolling after the notice is published, the list will be given to the student's parent or the eligible student at the time and place of enrollment. Parents or eligible students have two weeks following this publication or notice to advise the school district in writing (a letter to the school superintendent's office) of any or all of the items they refuse to permit the district to designate as directory information about their student. POLICY 5.28

DRESS CODE

The school policies are the result of the cooperative effort of the school board and the administration. It is understandable that criteria be established to prohibit extreme styles and designs in clothing which might disrupt the education process or endanger the health and safety of pupils. The following dress and grooming policy applies at school, while on school vehicles, or going to or from or attending school events.

1. Students will not wear clothes or accessories showing vulgar, profane, or obscene images, words, or numbers, or anything promoting tobacco, alcohol, drugs, or related items. Midriffs, halter tops, backless dresses, and sleeveless garments resembling tank tops are not permitted. Clothing should not expose or display undergarments.
2. Shorts, skirts, dresses, and holes in pants should cover the upper to mid-thighs and should not expose undergarments.
3. All students are required to wear shoes. No exceptions except for medical reasons.
4. Any item that obscures the eyes, face or ears that creates a distraction or is a safety issue must not be worn. Exceptions to the rule can be made for medical or religious reasons upon administrative approval.
5. Costumes and costume accessories are not permitted, except for specified school events or designated spirit weeks.
6. Facial and body piercings that disrupt the educational process or endanger the health and safety of students will not be permitted.

****The building principal has the final determination in what is and what is not acceptable attire at school.**

DRUGS/ALCOHOL

1. Illegal and Illicit Drugs and Alcohol
    a. Use of illicit drugs and unlawful possession and use of alcohol is wrong and harmful.
    b. Students are prohibited from using, being under the influence of, possessing, furnishing, distributing, selling, conspiring to sell or possess or being in the chain of sale or distribution of alcoholic beverages, non-intoxicating alcoholic beverages (as defined by Oklahoma law, i.e., 3.2 beer), illegal or illicit drugs, or other mood-altering substances at school, while on school vehicles, or at any school-sponsored event.

c. “Illicit drugs” includes steroids and prescription and over-the-counter medications being used for an abusive purpose, i.e., when they are not used in compliance with the prescription or directions for use and are not being used to treat a current health condition of the student.
d. “Mood-altering substances” include, but are not limited to, paint, glue, aerosol sprays, salts, incense, and other substances which may be used as an intoxicating substance.
e. Violation of this policy will result in imposition of disciplinary measures, which may include suspension for the remainder of the current block and the following block and/or removal from this program.
f. Student violation of this rule which also constitutes illegal conduct will be reported to law enforcement authorities.

EMERGENCY PROCEDURES

FIRE DRILL PROCEDURES

- Each building is equipped with its own fire alarm signal and procedure.
- Students will know and use the proper exit from anywhere in the school building.
- Students will evacuate the building immediately in a proper manner.
- Teachers will check rolls once clear of danger.
- Fire Drills are practiced on a regular basis.

TORNADO DRILL PROCEDURES

- Each building is equipped with its own tornado alarm signal and procedure.
- Students will ‘duck and cover’ in areas designated by the building principal.
- Tornado Drills are practiced on a regular basis.

SECURITY DRILLS

- Security drills are practiced on a regular basis.
    a. lockdown drills - security threat inside the building
    b. lockout drills - security threat outside the building

In the event of an emergency, parents or guardians are encouraged NOT to initially respond to the school during a crisis. This will allow city and school officials to assess the situation and activate the school's crisis plan. Should there be an emergency (national, local or school), **parents are asked to:**

- Cooperate with safety and school officials.
- Wait for notification of how and when to respond. This notification will come via the Owasso Public School’s communication tools and local media. ***It is imperative that you refrain from using cell phones to contact your student as the overload will impair emergency personnel from performing their duties.***

FERPA

The Board of Education intends to comply with the Family Educational Rights and Privacy Act (FERPA). Questions regarding the district policy and FERPA may be directed to the principal at the school site or the Owasso Public School Education Service Center at 1501 N. Ash, 918-272-5367. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on student Records. POLICY 5.28

GANG POLICY

The following is prohibited at Owasso Public Schools at school, while on school vehicles or going to or from or attending school events (home and away):

1. Possessing, wearing, using, distributing, or displaying any sign, symbol, badge, color, or other item that is evidence of affiliation with or membership in a gang.
2. Wearing pants below the waistline (sagging and bagging) or wearing caps, bandannas, handkerchiefs, shoe strings or other items associated with gang-related behavior.
3. Participating in any act, either verbal or nonverbal, to include gestures, expression, handshakes, sign, etc. that may indicate an affiliation with or membership in a gang.
4. Participating in any act that may further the interest in a gang affiliation or gang membership such as, but not limited to, writing or inscribing of gang-related graffiti to include messages, symbols or signs on school property.
5. Wearing hats or caps inside the building.

Violation of this policy will result in disciplinary action up to and including suspension out of school for the current block and the following block and/or removal from this program and, if appropriate, the filing of criminal charges, depending on the severity of the infraction.

GUIDANCE AND COUNSELING

Students in alternative education programs are required to participate in guidance and counseling services. The school counselor will visit with each student about his/her individual graduation plan as well as career planning, post-high school education, and financial aid. The school counselor will also provide individual counseling as needed. In addition, outside agencies will provide individual and group counseling services throughout the school year. These agencies include but are not limited to Tristesse Grief Center, Youth Services of Tulsa, the Tulsa Health Department and CREOKS.

HEALTH SERVICES

The Health Services Department serves our students and schools in a variety of areas. Please see the health services page on our district website for specific information regarding:

- COVID - 19
- Flu
- Immunizations
- Lice
- Meningitis
- MRSA
- Pink Eye

MEDICATION

Except for provisions allowed in the district Medication Administration Policy, **students may not retain possession of or self-administer any medication.** Student's requiring medication at school must report to the School Nurse for appropriate paperwork and storage of medication. **Narcotic medication will not be stored or administered at school by school personnel.** The Medication

Administration Policy is available in the Nurse's office and on the school website. **Violation of this policy may result in discipline, including out of school suspension.** POLICY 5.01

MENINGITIS INFORMATION

Meningococcal (men-IN-jo-kok-ul) disease is a rare but sometimes fatal disease caused by a bacterium called Neisseria meningitis. The disease causes either meningitis, severe swelling of the brain and spinal cord or meningococcemia, a serious infection of the blood.

Vaccines can prevent many types of meningococcal disease, but not all types. This vaccine is not required to attend kindergarten through the 12th grade in Oklahoma. However, it is required for students who are enrolling in colleges and other schools after high school who will live in dormitories or on-campus student housing. For more information, contact your healthcare provider, local county health department or visit the National Meningitis Association website at www.nmaus.org. Please refer to the following Owasso Public School website link for more information about Meningitis. OPS Health Services/Meningitis

OPEN TRANSFERS

A request for a transfer into this district initiated by or on behalf of a nonresident student will be approved or denied in accordance with district policy. Priority for space and resources is assigned to resident students and the children of Owasso Public Schools staff. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on open transfers. POLICY 5.20

PARENT BILL OF RIGHTS

Owasso Public Schools are in compliance with the Parents' Bill of Rights. Additional information is available for parents in the school policy manual on this subject. Parents may submit written requests to obtain the specific information listed in the Parents' Bill of Rights law during regular school business hours by contacting the building principal or the superintendent.
25 O.S. Section 2001 Please refer to the following Owasso Public Schools Board of Education Policy link for more information on Parents Bill of Rights POLICY 1.69

PARENT/TEACHER CONFERENCES

Parent/guardian/teacher conferences will be held one evening per block. Invitations will be emailed by the student's advisory teacher.

Parents/guardians may also request a conference with teachers at any time during the school year. The principal, counselor, or teachers also may request a conference as needed.

PERSONAL ELECTRONIC DEVICES

For guidance on personal electronic devices, please refer directly to POLICY 5.31

PROTECTION OF PUPIL RIGHTS (PPRA)

PPRA affords parents certain rights regarding the conduct of surveys, collection, and use of information for marketing purposes and certain physical exams. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on Protection of Pupil Rights Amendment. POLICY 1.38
Parents who believe their rights have been violated may file a complaint with:
Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue,
SW Washington, D.C. 20202-5920
1-800-872-5327

RESIDENCY

Oklahoma law provides a definition of "residence" for children attending school at 70 O.S. Section 1-113. If a child is between the ages of five and twenty-one, they are entitled to attend school free of charge in the district of residence. State law provides that a child's residence for school purposes is the school district in which the (1) parents, (2) guardian or (3) person having legal custody of the child holds legal residence. Children may also establish residency if their attorney-in-fact is a resident of the district. Owasso Public Schools does not permit students to establish residency based on the affidavit of a person who has assumed permanent care and custody of the child under Okla. Stat. tit. 70 O.S. Section 1-113. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on residency POLICY 5.23

SEARCH AND SEIZURE

The superintendent, principal, teacher, or security personnel of Owasso Public Schools, upon reasonable suspicion, shall have the authority to detain and search or authorize the search, of any pupil or property in the possession of the pupil when said pupil is on any school premises, or while in transit under the authority of the school, or while attending any function sponsored or authorized by the school, for dangerous weapons, controlled dangerous substances, as defined in the Uniform Controlled Dangerous Substances Act, intoxicating beverages, low-point beer, as defined by Section 163.2 of Title 37 of the Oklahoma Statutes, or for missing or stolen property if said property be reasonably suspected to have been taken from a pupil, a school employee or the school during school activities. The search shall be conducted by a person of the same sex as the person being searched

and shall be witnessed by at least one other authorized person, said person to be of the same sex if practicable. Students have no reasonable expectation of privacy rights in the contents of school lockers, desks, and other school property. Students who drive a vehicle onto school property do so as a privilege afforded them by the School District and not as a right.

Accordingly, any student who drives a vehicle of any kind to school and parks that vehicle on school property is deemed to authorize a search of the vehicle by the superintendent, principal, teacher, or security personnel at any time and for any reason deemed appropriate by the school principal or the Superintendent of Schools. Any student who refuses to peaceably submit his/her vehicle to a search when requested to do so may be suspended out of school for such refusal. Please refer to the following Owasso Public Schools Board of Education Policy link for more information on search and seizures. Oklahoma HB 1634 (2023) allows for the search of shoes and hand and head coverings. POLICY 5.19, 5.29

STUDENT DISCIPLINE POLICY

One of the most important phases of a person's educational development is that of learning proper behavior, cooperation, respect, and self-discipline. Without these characteristics, it is difficult for a person to maintain the proper attitude to develop intellectually. It is the school's responsibility as a part of the total educational process to assist the student in the development of self-discipline.

The following discipline methods may be assigned by the principal or assistant principal for a student that engages in any of the behaviors listed under the Discipline Code section while at school, while on school vehicles, or going to or from or attending school events:

1. **Counseling**- May involve the classroom teacher, counselor, or administrator.
2. **Removal from class (non-appealable)** – Students will be allowed to come to school, but will be isolated from certain class periods.
3. **Detention (non-appealable)** – Students will be required to study, complete assignments, or do other school work during detention.
4. **School Service (non-appealable)**- School service may be used in lieu of other normally assigned disciplinary actions. Service opportunities may include, but are not limited to cleaning cafeteria tables, grounds beautification, general cleaning, etc.
5. **Alternative In-School Placement (non-appealable)**- Students will be allowed to come to school, but will be isolated or restricted from the main flow of daily routine. School administrators will decide how many days of in-school placement a student serves based on the severity of the offense. In school placement stays will be communicated to the parent or guardian by the school administrator.
6. **Out of School Suspension (appealable)**-Students may be suspended out of school as a result of a major offense, multiple offenses, or repeated offenses. Length of short-term suspensions may include 1-10 school days. Length of long-term suspensions will be 11 days or more, up to or including one calendar year for long-term based on the level of offense(s).
7. **Change of Placement (appealable) –** Students may receive a change of placement to an alternative educational setting in lieu of an out-of-school suspension lasting more than 10 days or up to one calendar year for long-term based on the level of offense(s).

DISCIPLINE CODE

The principal or assistant principal shall have the authority to assign any of the above disciplinary options to any student who engages in the following behavior at school, on school grounds, while on school vehicles, or going to or from, or attending school events:

1. Arson
2. Altering or attempting to alter another individual's food or beverage
3. Assault (whether physical or verbal) and/or battery
4. Attempting to incite or produce imminent violence directed against another person because of his or her race, color, sex, pregnancy, gender, gender expression or identity, national origin, religion, disability, veteran status, sexual orientation, age, or genetic information by making, transmitting, causing, allowing to be transmitted, broadcasting, publishing, distributing, causing, or allowing to be broadcast, published or distributed, any message, material, telephonic, computerized or electronic message.
5. Cheating - violations of Owasso Academic Honesty-Agreement
6. Conduct that threatens or jeopardizes the safety of others
7. Cutting class or sleeping, eating or refusing to work in class
8. Disruption of the educational process or operation of the school
9. Extortion
10. Failure to attend assigned detention, alternative school, or other disciplinary assignment without approval
11. Failure to comply with state immunization records
12. False reports or false calls
13. Fighting
14. Forgery, fraud, or embezzlement
15. Gambling
16. Gang related activity or action
17. Harassment, intimidation, or bullying, including gestures, written or verbal expression, electronic communication or physical acts
18. Hazing's (whether involving initiations or not) in connection with any school activity, regardless of location
19. Immorality
20. Inappropriate attire, including violation of dress code
21. Inappropriate behavior or gestures
22. Indecent exposure
23. Intimidation or harassment because, of race, color, sex, pregnancy, gender, gender expression or identity, national origin, religion, disability, veteran status, sexual orientation, age, or genetic information, including but not limited to: (a) assault and battery; (b) damage, destruction, vandalism or defacing any real or personal property; or threatening, by word or act, the acts identified in (a) or (b)
24. Obscene language
25. Physical or verbal abuse
26. Plagiarism-violations of OHS Academic Honesty Policy
27. Possession or distribution of a caustic substance

28. Possessing, distributing or viewing obscene materials, including electronic possession, distribution or viewing (sexting)
29. Possession, without prior authorization, of a wireless telecommunication device
30. Possession, threat or use of a dangerous weapon, replica weapons, toy guns/facsimile and related instrumentalities (i.e., bullets, shells, gun powder, pellets, etc.)
31. Possession, use, manufacture, distribution, sale, purchase, conspiracy to sell, distribute or possess or being in the chain of sale or distribution, or being under the influence of (a) alcoholic beverages, low-point beer (as defined by Oklahoma law, i.e., 3.2 beer), (b) any mind altering substance, except for medications taken for legitimate medical purposes pursuant to district policy, including but not limited to prescription medications for which the individual does not have a prescription, or medications used outside their intended, therapeutic purpose, (c) paint, glue, aerosol sprays, salts, incense and other substances which may be used as an intoxicating substance, or (d) any substance believed or represented to be a prohibited substance, regardless of its actual content.
32. Possession of illegal and/or drug related paraphernalia
33. Possession or claimed possession of prescription and/or non-prescription medicine while at school and school related functions without prior district approval
34. Profanity
35. Purchasing, selling and/or attempting to purchase or sell prescription and nonprescription medicine while at school and school related functions.
36. Sexual or other harassment of individuals including, but not limited to, students, school employees, volunteers
37. Theft
38. Threatening behavior, including but not limited to gestures, written, verbal, or physical acts, or electronic communications
39. Truancy
40. Use, possession, distribution or selling tobacco or tobacco related products in any form, including but not limited to cigarettes, cigars, loose tobacco, rolling papers, chewing, tobacco, snuff, matches, lighters, e-cigarettes, personal vaporizers, electronic nicotine delivery systems, and any cartridge, container or product designed to be used in conjunction with these delivery systems, regardless of the nicotine content of the product.
41. Use or possession of missing or stolen property if property is reasonably suspected to have been taken from a student, a school employee or the school
42. Using racial, religious, ethnic, sexual, gender or disability-related epithets
43. Vandalism
44. Violation of board of education policies, rules or regulations or violation of school rules and regulations including, but not limited to, disrespect, lingering or in restrooms, running in halls, bringing unauthorized items to school, inappropriate or unauthorized use of cellular phones or other electronic media, name calling, destroying or defacing school property
45. Vulgarity
46. Willful damage to school property
47. Willful disobedience of a directive of any school official

In addition, conduct occurring outside of the normal school day or off school property that has a direct and immediate negative effect on the discipline or educational process or effectiveness of the school, will also result in disciplinary action. Examples of immediate negative effects include, but are

not limited to, electronic communication, negative reaction by the victim, overt face to face confrontations at school or school events, etc. Students found in violation of any of the above may receive disciplinary action. Any student who is determined to have brought a firearm on school grounds under the jurisdiction of the School District shall be suspended out of school for a period of not less than one calendar year. **Participation in the school's extracurricular activities is a privilege, not a right**. When a student's behavior results in an out-of-school suspension, Change of Placement (COP), or In-School Placement (ISP), the student immediately (notwithstanding the filing of an appeal) forfeits the privilege of participating in all extracurricular activities of the school. In addition, when the principal determines to impose alternative in-school placement or other correctional measures against a student, the student will not be permitted to participate in any extracurricular activities offered by the school during the term of the discipline unless, in the sole judgment of the principal, such participation is appropriate given the nature of the student's offense.

DUE PROCESS AND STUDENT SUSPENSIONS

Alternative in-school placement, detention, and similar disciplinary options or correctional measures are not considered by law to be out-of-school suspension and do not require or involve due process procedures.

Suspension and Change of Placement Terms

All suspensions and changes of placement will have a definite start and end date. The term may be reduced if a student performs a specified remedial act if those conditions are agreed to at the time of the suspension or change of placement. Term lengths will be as consistent as possible between students considering the nature of the conduct and the previous disciplinary history of the student.

Long-term suspensions and changes of placement are those in excess of ten (10) school days. Suspensions and changes of placement will not extend beyond the current school semester and succeeding semester, except in the case of possession of a firearm, in which case a suspension shall be for a period of not less than one (1) calendar year. Suspensions involving firearms are governed by the school district's Gun-Free Schools Student Suspension policy.

Short-term suspensions are those suspensions of ten (10) or fewer school days.

Short-Term Suspension Appeals (10 or fewer days)

A parent or student may appeal the suspension decision to a site committee. The principal shall inform the parent/student of the right to appeal the suspension and the method for appealing. An appeal must be presented, electronically or in writing, to the principal within three (3) days(excluding days when school is not in session) after the parent/student receives the principal's decision. If the principal does not receive a written appeal within three (3) days (excluding days when school is not in session) of the decision, the principal's suspension decision is final. The principal shall assemble a committee within three (3) days (excluding days when school is not in session) of receiving the parents request to appeal and that committee shall consist of the following members.

- A principal or assistant principal from a different school.
- A teacher of the student's choice.
- A teacher from the same site who has not had the student in class.

During the time of the appeal the student will be placed in In-House Suspension and the days spent in In-House Suspension will not count towards days of suspension.

Long-Term Suspension or Change of Placement Appeals

Site Level - 1st Level of Appeal

A parent or student may appeal the suspension or change of placement decision to a site committee. The principal shall inform the parent/student of the right to appeal the suspension or change of placement and the method for appealing.

An appeal must be presented, electronically or in writing, to the principal within five (5) days (excluding days when school is not in session) after the parent/student receives the principal's decision. If the principal does not receive a written appeal within three (3) days (excluding days when school is not in session) of the decision, the principal's decision is final. The principal shall assemble a committee within five (5) days (excluding days when school is not in session)of receiving the parents request to appeal and that committee shall consist of the following members.

- A principal or assistant principal from a different school.
- A teacher of the student's choice.
- A teacher from the same site who has not had the student in class.

During the time of the appeal, the student will be placed in In-House Suspension and the days spent in In House Suspension will not count towards days of suspension or change of placement.

District Level - 2nd Level of Appeal

In the event the complainant does not accept the decision of the review committee, he/she may appeal to the Assistant Superintendent of Teaching and Learning, who will assemble a 5 person committee of district level administrators.. The request to appeal must be received by the Assistant Superintendent of Teaching and Learning within 5 days (excluding days when school is not in session) after the parent receives the decision from the site-level committee. If the request is not received within this time-frame, the site-level committee decision is final. In the event the complainant does not accept the decision of the Assistant Superintendent of Teaching and Learning, he/she may appeal to the Owasso Board of Education, within 5 days (excluding days when school is not in session) of receiving the decision from the assistant superintendent.

Board of Education or Designated Hearing Officer - 3rd Level of Appeal

An appeal must be presented, electronically or in writing, to the superintendent within five (5) days (excluding days when school is not in session) days after the parent/student receives the assistant superintendent's decision. If the superintendent does not receive a written appeal within five (5) days (excluding days when school is not in session) of the assistant superintendent's decision, the assistant superintendent's decision is final. If the board receives a timely written appeal request, the board or an appointed hearing officer, will hear the appeal as soon as possible. This decision is final and non-appealable.

Board Hearing Procedures

The parent/student will be notified in writing of the date, time and place of the hearing and will have the right to choose an "open" or "closed" hearing. Reasonable efforts will be made to accommodate the work schedule of parents. The following procedures will be followed:

1. The board president or the appointed hearing officer should:

    a. Announce that the next agenda item is a suspension or change of placement review hearing.

    b. Ask whether the parent/student wants the hearing to be open to the public or in executive session. The offer of an open hearing and the response is to be made a part of the minutes of the meeting. If the parent/student requests a closed hearing, a motion to go into executive session per their request should be made and voted on.

2. The board president or hearing officer should advise the parent/student:

    a. That they are entitled to legal counsel, if they desire it.
    b. That the administration will present its witnesses first and that after each witness the parents or their legal counsel will be given an opportunity to cross-examine.
    c. That the parent/student will be given an opportunity to call any relevant witnesses and present any relevant evidence, subject to cross-examination by the administration's legal counsel.
    d. That the board or its hearing officer will consider the evidence and documents and reach a decision that will be recorded by vote in open session.
    e. That the parent/student may ask any questions about the procedure.

3. Administration may call witnesses and present documents subject to cross-examination.

4. Parent/student may call any witnesses and present documents subject to cross-examination.

5. After each witness is presented board members or the hearing officer may ask the witness questions.

6. Parent/student's closing statement.

7. Administration's closing statement.

8. Deliberate in private. (If the hearing is not in executive session, the board or its hearing officer may deliberate in executive session only with permission of the parent/student.)

9. Return to open session and vote. After adopting a motion making certain findings of fact the board must make a motion to:

a. affirm the suspension;
b. modify the suspension or change of placement (increase or decrease severity of the suspension or change of placement)
c. revoke the suspension or change of placement. If the hearing is before a hearing officer, no motions will be required as a part of the hearing process; otherwise, the hearing officer will have the same obligations as the board when rendering a decision.

Attendance at School Pending Appeal Hearing

Pending an appeal of the student suspension or change of placement, the student will have the right to attend school under such "in-house" restrictions as the principal deems proper, except that at the discretion of the principal, the student may be prohibited from attending school pending any appeal hearing if in the judgment of the principal the student's continued presence in the building will constitute an immediate danger to the health or safety of students, school employees, school property, or would be a substantial disruption of the educational process. The days in "in-house" will not count toward the days of out of school suspension.

Please refer to the following Owasso Public Schools Board of Education Policy links for more information on Student suspension and appeals process. POLICY 5.26, 5.57

DETENTION

Students must serve detention as scheduled through the Counselor and/or Principal. Skipping detention more than once will result in 3 days ISP. Students who owe six or more hours of detention at one time may be assigned 3 days of ISP for excessive detention hours.

DISCIPLINARY PROBATION

Students who repeatedly violate Owasso Ram Academy and District policies will be placed on disciplinary probation. Students who violate the terms of their probation contract may be removed permanently from this program.

STUDENT DRIVERS

Students who violate any of the following requirements may be subject to disciplinary measures and/or may lose the privilege to drive to school:

1. All student drivers must register their vehicle with the office.
2. Student drivers must have a current, valid Oklahoma driver's license and proof of insurance.
3. Reckless driving and speeding are absolutely prohibited.
4. Students are to park only in designated areas.
5. Students are not allowed to congregate in the parking lot or to hang out in cars before, during, or after school.
6. The use of tobacco products or e-cigs in the vehicle while still on school property is not permitted.

STUDENT INTERNET USAGE AGREEMENT

As a part of the resources available to students, the district provides internet access at each school site. The district intends for this resource to be used for educational purposes and not to be used for conduct which is harmful. Any individual using district resources to engage in electronic or digital communications has no expectation of privacy. Furthermore, students must be cognizant of the fact that electronic or digital communications which occur on private equipment are often permanently available and may be available to school administrators. It is presumed users will comply with district standards and will honor the district's policies, rules and regulations. Regarding school internet and computer, electronic, or digital usage, the following are not permitted.

- Displaying or sharing offensive messages, pictures, or site addresses
- Damaging computers, computer systems, computer networks or computer services
- Violating copyright laws
- Downloading, uploading, or distributing software
- Using obscene language
- Harassing, attacking or insulting others
- Cyberbullying
- Illegally accessing content through District network applications or equipment, or bypassing software parameters set in place by the District

For more information please see the Owasso Public School Student Technology Use Agreement.
Please refer to the following Owasso Public Schools Board of Education Policy link for more information on Electronic and Digital communication. POLICY 1.76

TARDIES

Students are to be inside their classroom when the bell rings. Students who are late to any hour will be required to get a tardy slip from the office. Any tardy consisting of 10 or more minutes will be recorded as an unexcused absence. Chronic tardiness will result in the following:

4th Tardy	1 hour of detention
5th Tardy	2 hours of detention
6th Tardy	Parent will be contacted

TITLE IX

At Owasso Public Schools the safety and well-being of every student and staff member is our top priority and District policy strictly prohibits sex discrimination, including sexual harassment, in all District programs and activities. Prohibited sexual harassment includes conduct based on sex that may meet one or more definitions outlined in Title IX regulations (34 C.F.R. § 106.30(a)), and this applies to **ALL students**. We are committed to conducting a thorough and equitable investigation into all reported incidents of sexual harassment and will take immediate and appropriate action to address any violations of our policies.

If any student, parent, or employee believes they have been subjected to sexual harassment, we encourage you to report the incident to the District's Title IX Coordinator. It is essential that we are made aware of these situations so we can address them promptly and effectively. The District is dedicated to completing investigations into allegations of sexual harassment in a timely and appropriate manner, ensuring that all community members feel safe and respected in our schools.

District community members may report allegations of sexual harassment to any employee at a District school. You may also file a formal Title IX complaint in accordance with the District's grievance procedures with our Title IX Coordinator. The Title IX Coordinator serves as the point of contact for addressing complaints and ensuring compliance with Title IX regulations. You can reach our Title IX Coordinator at:

Assistant Superintendent of Teaching & Learning
1501 N. Ash Street, Owasso, OK 74055
titleixofficer@owassops.org
918-272-8182

TOBACCO POLICY

Students are not allowed to use tobacco or be in possession of tobacco in school buildings, school vehicles, including buses, or on the school campus. Possession of tobacco will be defined as any form of tobacco being on a student's person or in his/her purse, locker, gym bag, or vehicle. Electronic cigarettes and/or vaping products are not allowed. Violation of this policy will result in disciplinary action. POLICY 1.52

TRANSPORTATION

BICYCLES

The parent should consider the following recommendations:

1. The bicycle should be in good repair and meet all safety standards.
2. The rider should know and observe all traffic laws.
3. Bicycles are to be parked at the bicycle rack upon arriving at school and not ridden again until school is dismissed.
4. The school will not be held responsible for stolen bikes. **We strongly recommend padlocks on bicycles.**

5. Students are to walk their bicycles at all times while on school grounds.

BUSES

Transportation in district-owned buses is furnished to students who reside one and one-half miles or more from the school. All buses used by the Owasso Schools meet the requirements of the State Board of Education and operate in compliance with their regulations. All students are expected to regard the bus as a classroom and conduct themselves appropriately. Safety is stressed at all times.

The driver of the bus is a school official and has the same authority as a classroom teacher over the students in his/her care. After a student gets on the bus, he/she is under the supervision of the bus driver and is expected to help him maintain discipline in order to prevent serious accidents. The driver has authority and is expected to look after the welfare of all students under his/her care. Any student may be removed from the bus that persists in disobeying regulations. After getting on the bus, no student is to depart from the bus until it reaches school in the morning or arrives at the designated place for him/her to leave the bus in the evening, except by special permission from the driver. **A note signed and dated by the parents would be necessary for permission to be given for the student to ride a different bus than normal.**

RULES FOR BUS RIDERS

1. Bring a note signed by your parent if you are to do anything other than ride your usual bus. The note is due the day of the change**. An unexpected change in afternoon plans must be called in before 1:00 p.m.**
2. Use a safe route in walking to and from the bus stop. Walk facing traffic, if at all possible.
3. Be on time at school bus stops. Avoid having to run to catch the bus or having the school bus wait for you.
4. Always use the handrail when getting on or off the school bus.
5. Be seated immediately.
6. Keep the aisle clear.
7. Keep all parts of your body inside the bus at all times.
8. Do not throw things out of the school bus windows.
9. Do not eat or drink while on the school bus.
10. Do not be loud or boisterous.
11. Absolutely no distracting behavior is allowed on the school bus.
12. Complete silence at railroad crossings is needed.
13. When unloading to cross the street, always walk to the front of the bus and wait for the driver to motion you across the street.
14. Do not walk behind the school bus when it is loading and unloading.
15. Do not open or close the school bus doors.

WALKERS AND CAR RIDERS

1. Walkers and car riders should NOT arrive before 7:20 a.m.
2. Parents of walkers should advise their children not to accept rides from strangers.
3. It is best if students who are walking to school have a definite route, agreed upon by parents, and child to follow to and from school. Students should use the designated crosswalk and obey the directives of the crossing guard.

4. Parents should not leave their children at a school outside of school hours as the supervision of students is a priority.

VISITOR POLICY

All visitors should report to the office upon arrival. For security reasons, unidentified visitors will be asked for identification, required to use the safe school identification system and may be required to leave campus. Students should not invite guests to campus without prior authorization from the building principal. Parents/ guardians who wish to meet with a teacher, counselor, or the principal should call ahead and schedule an appointment so as not to interfere with the educational process. POLICY 1.44

TEXTBOOKS/LIBRARY BOOKS/CHROMEBOOKS

Students are responsible for the textbooks and chromebooks issued to them**.** Each student will be expected to pay for any textbooks or chromebooks lost or damaged. The fee for damages varies depending upon the severity of damage. Lost or damaged textbooks, library books, and chromebooks will be assessed at replacement value. Parents will be notified by school staff when materials are lost or damage occurs that results in an expense to parents.

The Student Technology Insurance Program has been established to provide parents the opportunity to purchase insurance for 1:1 student technology devices. The insurance program is voluntary, but families are highly encouraged to participate.

Approved by Board the Board of Education on 6/9/25

Owasso Public Schools

spark

Supplemental Programs & Activities for Ram Kids

Before & After Care
Employee Handbook

Updated - June 2026

Owasso Public Schools SPARK Program Organizational Structure

Chain of Command is as follows:

Board of Education

Dr. Margaret Coates - Superintendent

Mark Officer - Assistant Superintendent

Melissa Zumwalt - SPARK Director

SPARK Site Leader

SPARK Site Teacher

INTRODUCTION
SPARK offers a developmentally appropriate before and after school program for students enrolled in grades Pre-K through eighth. This program is geared to meet the needs and characteristics of each child. Along with providing a safe and secure environment at all nine of Owasso's elementary school sites and the Sixth Grade Center, SPARK's carefully planned activities will "spark" students to dream, think, create, explore, and play.

Our goal is to partner with parents to provide the highest quality supplemental programming for our students.

MISSION STATEMENT
To provide a safe, secure, enriching environment for all families.

Although SPARK is affiliated with Owasso Public Schools, this program is licensed through DHS and some policies and procedures may differ from those of Owasso Public Schools.

PHILOSOPHY
SPARK's planned curriculum reflects the developmental interests of children in grades Pre-K through eighth. Key elements of the program include:

- Peer to Peer Character Development
    - Peer relations increase in importance as children grow. Therefore, SPARK provides numerous opportunities to spend time with friends and in group activities. A positive approach to discipline is utilized; encouraging self-control and independence in resolving conflicts. By utilizing mixed age groups, leadership and cooperation are fostered.
- Physical Development
    - Individual and team activities ~~sports~~ are a significant part of the SPARK program. Cooperation is emphasized over competition. Fine motor activities are also included in the curriculum.
- Intellectual Development
    - "Hands-on" learning centers are a part of SPARK's planned activities that encourage children to think, reason, question and experiment as they construct knowledge. Creativity in art, drama and writing is encouraged. Opportunities are also available for students to read or complete homework.
- Warm, Caring Staff

- SPARK's trained staff have been employed to serve as role models for children. The staff provides appropriate, challenging activities which are focused on the academic, social, and emotional development of each child.

STAFF CONFLICT RESOLUTION PROTOCOL

SPARK staff will need to address issues with the staff members involved directly before going to any other staff or their supervisor. Small issues are often solved when speaking directly to the staff member involved. It is important to remember confidentiality and not discuss with other staff members outside the issue. If that does not resolve the issue, then the next supervisor up the chain may be contacted for assistance in resolving the issue. If that does not resolve the issue, then the supervisor may initiate contact with the next supervisor.

CRIMINAL HISTORY BACKGROUND CHECK AND RAP BACK

Prior to employment, all employees will sign consent forms and complete fingerprint background checks, as well as a check of the Child Care Restricted Registry.

- All employees must be aware that registration on the Child Care Restricted Registry may occur when:
    a. A background investigation reveals a specified criminal history
    b. An action against a child in child care results in a confirmed or substantiated finding of abuse or neglect.
- This notice will also be posted in the SPARK office and on SPARK bulletin boards
- Registrants on the Restricted Registry are not eligible to work in the SPARK program.

ABSENCES

- Staff are expected to be at work every day that school is in session. Our students and parents count on staff to have consistent daily attendance. The quality of our program depends on each staff member being at work.
- We are a licensed DHS program and must maintain appropriate ratios at all times.
- If you need to be absent, you must request sick time or personal time. Leave without pay is a major exception to our Owasso Public Schools personnel policies ~~and requires authorization from your supervisor, the SPARK office, and the final determination rests with our Human Resources Department.~~
- Remember, repeated requests for leave without pay are not a good reflection of your work record or personal work ethic and will be noted during your staff evaluation.

- Excessive absenteeism is a hardship to the entire team. If an employee has missed work more than 25% of the time, a plan of improvement could be implemented.
- Be responsible! Be professional! Be at work!

SICK DAYS

- Staff must call their immediate supervisor ~~and Melissa Zumwalt~~ a minimum of one hour before the beginning of their assigned work shift to report an absence due to illness.
- For afternoon illness, please call by noon if possible. This allows time for a substitute to be found.
- ~~If an illness occurs the day before or the day after a school holiday or the end of school, a doctor's note will be required.~~

PERSONAL DAYS

- Staff must request personal days off - please check your Sylogist account to see how much personal leave time you've been allotted.~~, two weeks in advance.~~
- ~~Personal days may not be taken before or after a school holiday or the end of school.~~

INCLEMENT WEATHER DAYS

- If school is canceled due to inclement weather or other unforeseen circumstances, the SPARK program will not be in session.
- If the inclement weather develops during the school day, a determination will be made by 10:00 AM concerning whether or not we will cancel the PM session. ~~there will be SPARK and all staff MUST be present.~~

PERFORMANCE EVALUATIONS

- Performance evaluations are completed ~~no later than~~ in March of each year.
- SPARK staff will be evaluated using the required DHS licensing requirements.
- The evaluation forms will be given to each employee upon employment so that the evaluation criteria are clear.
- ~~A self-evaluation will be done by each employee and submitted to their supervisor prior to the final evaluation being written by the supervisor.~~
- Evaluations are a tool to encourage employee growth and professional development. The evaluation should be used in adding the employee's professional development plan and in determining individual staff development needs.

OPS JOB DESCRIPTIONS

JOB TITLE: Site Leader - SPARK
DEPARTMENT: Teaching and Learning
REPORTS TO: Director of SPARK
FLSA STATUS: Non-Exempt
CONTRACT STATUS: Part-time | 10 months
SALARY SCHEDULE: $23/hr
APPROVED BY: Director of SPARK
APPROVED DATE: 1/24/2023

SUMMARY: The role of the SPARK Site Leader is to provide childcare to students before school starts and after the normal school day has ended. Their primary responsibilities are the safety and well-being of children in their care, but also to provide instruction or educational support, often working in coordination with the school or district. They will create and implement lesson plans, supervise activities, and direct the other employees in the program at that school site.

ESSENTIAL FUNCTIONS: *These statements are intended to describe the responsibilities assigned to this position and are not intended to represent an exhaustive list of all responsibilities, duties and skills required.*

1. Plan and facilitate core programming to advance the physical, social, emotional, and intellectual development of children.
2. Supervise and maintain a safe working environment.
3. Maintain safe conditions for all students and staff.
4. Contribute ideas for enrichment activities, arts and crafts projects, and program quality.
5. Work with the Program Director to make appropriate referrals as needed.
6. Effectively communicate with parents of students as needed to achieve program goals.
7. Contribute to the overall success of the program by performing all assigned duties in a professional, timely, and accurate manner.
8. Cultivate positive relationships with families, teachers, state licensing authorities, community contacts and school site partners.
9. Assist students with homework, monitor outside recess, and coordinate scheduled activities.
10. Communicate regularly with the Program Director to maintain program standards and goals.
11. Regularly participate in any staff training/continued education or staff meetings.
12. Assists with special projects.
13. All other duties as assigned by the administrator.

SUPERVISORY RESPONSIBILITIES: SPARK staff.

QUALIFICATION: *To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the*

knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE:

1. High school diploma or GED
2. Bachelor's degree preferred
3. Minimum of two (2) years of experience working with pre-k and/or elementary aged children
4. CPR Certification or willing to become certified
5. First Aid Certification or willing to become certified
6. Must be at least 21 years of age

KNOWLEDGE/SKILLS/ABILITIES: Great interpersonal skills and exceptional time management; Computer literate; excellent written and oral communication ability; strong knowledge of rules, regulations, policies, and laws applicable to education and special education; expertise in Oklahoma State Department of Education regulations related to curriculum and instruction. Ability to follow all district policies and procedures. Demonstrating strong communication skills, orally and in writing, with faculty, staff, team members, and administrators. Ability to work without supervision, and work as a team player. Ability to document records accurately. Ability to manage confidential information in a manner that respects students, families, and employees. Ability to listen effectively. Ability to maintain emotional control under stressful situations and when working with students exhibiting non-compliant behaviors.

LANGUAGE SKILLS: Ability to read, analyze, and interpret English language.

MATHEMATICAL SKILLS: Ability to apply advanced mathematical concepts and mathematical operations to such tasks as frequency distribution, determination of test reliability and validity, analysis of variance, correlation techniques, sampling theory, and factor analysis.

REASONING ABILITY: Ability to apply common sense understanding to carry out written and oral instructions. Ability to define problems, collect data, establish facts, and draw valid conclusions.

PHYSICAL DEMANDS: *The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

While performing the duties of this job, the employee is regularly required to talk or hear. The employee regularly is required to stand, sit, and walk.

The employee must occasionally lift and/or move up to 30 pounds. Specific vision abilities required by this job include close vision, color vision and the ability to adjust focus.

WORK ENVIRONMENT: *The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

Primarily inside working conditions; some exposure to environmental conditions when observing a student outside on the playground. The noise level in the work environment is usually moderate. Must have your own transportation to visit all sites.

JOB TITLE:	Teacher - SPARK
DEPARTMENT:	Teaching and Learning
REPORTS TO:	Director of SPARK
FLSA STATUS:	Non-Exempt
CONTRACT STATUS:	Part-time | 10 months
SALARY SCHEDULE:	$16/hr - $20/hr depending on qualifications
APPROVED BY:	Director of SPARK
APPROVED DATE:	1/24/2023

SUMMARY: The role of the SPARK Teacher is to provide childcare to students before school starts and after the normal school day has ended. Their primary responsibilities are the safety and well-being of children in their care, but also to provide instruction or educational support, often working in coordination with the school or district. They will create and implement lesson plans, supervise activities, and work under the direction of the site leader.

ESSENTIAL FUNCTIONS: *These statements are intended to describe the responsibilities assigned to this position and are not intended to represent an exhaustive list of all responsibilities, duties and skills required.*

1. Facilitate core programming to advance the physical, social, emotional, and intellectual development of children.
2. Maintain a safe working environment.
3. Maintain safe conditions for all students and staff.
4. Contribute ideas for enrichment activities, arts and crafts projects, and program quality.
5. Work with the Program Director and Site Leader to make appropriate referrals as needed.
6. Effectively communicate with parents of students as needed to achieve program goals.
7. Contribute to the overall success of the program by performing all assigned duties in a professional, timely, and accurate manner.
8. Cultivate positive relationships with families, teachers, state licensing authorities, community contacts and school site partners.
9. Assist students with homework, monitor outside recess, and coordinate scheduled activities.
10. Regularly participate in any staff training/continued education or staff meetings.
11. Assists with special projects.
12. All other duties as assigned by the administrator.

SUPERVISORY RESPONSIBILITIES: None

QUALIFICATION: *To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

EDUCATION and/or EXPERIENCE:

1. CPR Certification or willing to become certified
2. First Aid Certification or willing to become certified

3. Must be at least 16 years of age and have completed 10th grade or above.

KNOWLEDGE/SKILLS/ABILITIES: Great interpersonal skills and exceptional time management; Computer literate; excellent written and oral communication ability; strong knowledge of rules, regulations, policies, and laws applicable to education and special education; expertise in Oklahoma State Department of Education regulations related to curriculum and instruction. Ability to follow all district policies and procedures. Demonstrating strong communication skills, orally and in writing, with faculty, staff, team members, and administrators. Ability to work without supervision, and work as a team player. Ability to document records accurately. Ability to manage confidential information in a manner that respects students, families, and employees. Ability to listen effectively. Ability to maintain emotional control under stressful situations and when working with students exhibiting non-compliant behaviors.

LANGUAGE SKILLS: Ability to read, analyze, and interpret English language.

MATHEMATICAL SKILLS: Ability to apply advanced mathematical concepts and mathematical operations to such tasks as frequency distribution, determination of test reliability and validity, analysis of variance, correlation techniques, sampling theory, and factor analysis.

REASONING ABILITY: Ability to apply common sense understanding to carry out written and oral instructions. Ability to define problems, collect data, establish facts, and draw valid conclusions.

PHYSICAL DEMANDS: *The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

While performing the duties of this job, the employee is regularly required to talk or hear. The employee regularly is required to stand, sit, and walk.

The employee must occasionally lift and/or move up to 30 pounds. Specific vision abilities required by this job include close vision, color vision and the ability to adjust focus.

WORK ENVIRONMENT: *The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

Primarily inside working conditions; some exposure to environmental conditions when observing a student outside on the playground. The noise level in the work environment is usually moderate. Must have your own transportation to visit all sites.

DHS REQUIREMENTS/PROTOCOLS
(taken from the DHS Licensing Requirements for Child Care Centers Handbook)

340:110-3-284. General qualifications, responsibilities, and professional development

(a) **General.** Personnel are required to meet the general requirements in this Section and those specific to his or her assigned position(s), per Oklahoma Administrative Code (OAC) 340:110-3-284.1 through 340:110-3-284.4, with or without reasonable accommodations.

(b) **Qualifications.** Personnel meet the general qualification requirements in (1) through (3) of this subsection.

(1) **Skills.** Personnel possess the skills to perform his or her position responsibilities.

(2) **Background investigations.** Personnel meet the background investigation requirements, per OAC 340:110-3-282.

(3) **Oklahoma Professional Development Ladder.** Prior to or within 12 months of employment, teaching personnel obtain and maintain a current Oklahoma Professional Development Ladder (OPDL) certificate, per OAC 340 Appendix FF – Oklahoma Professional Development Ladder.

(c) **Responsibilities.** Personnel meet the general responsibility requirements in (1) through (3) of this subsection.

(1) **Complying with requirements.** Personnel comply with the requirements.

(2) **Caring for and educating children**.Personnel:

(A) individualize the care and learning opportunities meeting each child's needs based on the child's age and abilities, including reviewing the information provided by parents while respecting confidentiality;

(B) recognize and act to correct hazards to physical safety, both indoors and outdoors;

(C) demonstrate prudent and responsible behavior reasonably ensuring children's health and safety;

(D) demonstrate realistic expectations for behavior based on the children's age,abilities, and needs; and

(E) work with children without physical, psychological, or emotional punishment, mistreatment, or abuse.

(3) **Reporting child abuse and neglect**. Personnel report suspected child abuse and neglect and human trafficking, per OAC 340:110-3-280(b).

(d) **Professional development**. Personnel meet the general professional development requirements in (1) through (8) of this subsection.

(1) **Professional development verification**. Verification of professional development is maintained, per OAC 340:110-3-281.3(b).

(2) **Professional development plan**. For the director and teaching personnel the program:

(A) within six months of employment, develops an individualized education plan;
(B) updates the plan annually; and
(C) maintains documentation, per OAC 340:110-3-281.3(b).

(3) **Orientation**. Within one week of employment and prior to having sole responsibility for a group of children, personnel obtain orientation, as documented, per OAC 340:110-3-281.3(b), including, at least a review of:
(A) Licensing requirements;
(B) prevention and control of infectious disease;
(C) immunizations;
(D) injury prevention; Child Care Programs 33 Effective 6-1-2022
(E) handling common childhood emergencies, including choking;
(F) medication administration consistent with standards for parental consent;
(G) prevention of and response to emergencies due to food and allergic reactions;
(H) prevention and control of infectious disease and mandatory reporting;
(I) child abuse and neglect definition, identification, and mandatory reporting;
(J) appropriate use of discipline and prevention of child maltreatment;
(K) car seat and transportation precautions and safety;
(L) building and physical premise safety including identification of and protection from hazards that can cause bodily injury, such as electrical hazards, bodies of water, and vehicular traffic;
(M) handling and storage of hazardous materials and appropriate bio-contaminant disposal;
(N) diaper changing;
(O) prevention of shaken baby syndrome and abusive head trauma;
(P) reducing the risks of sudden infant death syndrome (SIDS);
(Q) use of infant safe sleep practices;
(R) child development; and
(S) program specific information, including, at least:
(i) policies and procedures;
(ii) emergency preparedness and response planning for emergencies resulting from a natural disaster or a man-caused event addressing continuity of planning and all situations, per OAC 340:110-3-279;
(iii) confidentiality of information regarding children and families;
(iv) personnel's assigned duties and responsibilities, such as classroom schedules and lesson plans; and
(v) methods used to inform personnel of children's special health, nutritional, and developmental needs.

(4) **Safe sleep**. Prior to caring for infants, personnel obtain formal professional development in safe sleep practices.
(5) **Entry Level Child Care Training (ELCCT) or equivalent.** Prior to, or within 90-calendar days of employment, teaching personnel hired after August 1, 2003, complete an approved entry-level training listed on the Oklahoma Professional Development Registry (OPDR) website, such as ELCCT. However, this training is not required when previously received, unless the individual has not been employed at a licensed program within the last five years.
(6) **CPR and first aid**. Cardio-pulmonary resuscitation (CPR) and first aid certifications are age-appropriate for the children's ages accepted into care and are from approved sources listed on the OPDR website. In addition to CPR and first aid certification requirements for individuals in (A) through (B) of this subsection, other position specific CPR and first aid certification requirements are also met, per OAC 340:110-3-284.1 through 340:110-3-284.4.

(A) At all times, at least one personnel with current CPR and first aid certification is present with children:

(i) on-site, including in each building where children are present;

(ii) off-site; and

(iii) in each vehicle during transportation. However, a volunteer with certification from any source meets this requirement, provided the volunteer Child Care Programs 34 Effective 6-1-2022 does not fill another position, excluding driver, per OAC 340:110-3-284.1 through 340:110-3-284.4.

(B) At least the director and master teachers obtain CPR and first aid certifications as required, per OAC 340:110-3-284.1(b) and 340:110-3-284.2(b).

(7) **Infection control.** Personnel obtain infection control training at least every 12 months.
(8) **Continuing professional development**. Ongoing professional development is required.

(A) The director obtains at least the required number of professional development clock-hours to maintain a current Oklahoma Director's Credential, per OAC 340 Appendix EE - Oklahoma Director's Credential. However, informal professional development clock-hours are limited.

(B) Teaching personnel obtain at least the required number of professional development clock-hours to maintain a current OPDL certificate, per OAC 340 Appendix FF - Oklahoma Professional Development Ladder. However, informal professional development clock-hours are limited.

(C) Formal professional development is:

(i) a course or training event of two or more clock-hours from an OPDR approved training organization; and

(ii) OPDR approved college credit hours.

(D) Informal professional development is:

(i) a course or training event of less than two clock-hours from an OPDR approved training organization;

(ii) any number of clock-hours from an OPDR non-approved training organization; and

(iii) any training from electronic media, such as videos or DVDs.

(E) Reading and television programs do not count toward required clock-hours.

(9) **Child passenger safety**. When the program provides transportation for children required to be in a car seat or booster seat, per Child Passenger Restraint System, Section 11-1112 of Title 47 of the Oklahoma Statutes (47 O.S. § 11-1112), the program has at least one personnel who obtained child passenger safety training from an approved source listed on the OPDR website, unless the vehicles used are exempt, per OAC 340:110-3-305 (g). When the trained personnel's employment ends, the program has three months to meet this requirement.

340:110-3-284.1. Director and personnel in charge

(a) **General**. In addition to the position specific requirements in this Section, personnel meet the general requirements per Oklahoma Administrative Code (OAC) 340:110-3-284.

(b) **Director.** The program employs an individual who meets these position specific requirements.

(1) **Position specific qualifications**. The director:

(A) is at least 21 years of age;

(B) has satisfactory work experience;

(C) has a current bronze or higher level certificate per OAC 340 Appendix EE - Oklahoma Director's Credential;

(D) is not a director or master teacher at another program that operates concurrently at any given time; and

(E) has a good understanding of the requirements and program policies.

(2) **Position specific responsibilities**. The director is:

(A) accountable for the day-to-day operation of the program;

(B) responsible for:

(i) maintaining a program that meets or exceeds the requirements;

(ii) improving the quality of care;

(iii) implementing program development and evaluation;

(iv) ensuring personnel and volunteers comply with the requirements;

(v) supervising the conduct of personnel, volunteers, and other individuals providing services in the program;

(vi) appointing and informing the personnel in charge when the director is not present at the facility;

(vii) registering the program as a direct care organization and maintaining information on the Oklahoma Professional Development Registry (OPDR); and

(viii) overseeing parent communication and family engagement;

(C) present at the facility during the hours of operation at least 50 percent of the operating hours or 30 hours per week, whichever is less; and

(D) free from direct care responsibilities, when four or more teaching personnel are required to meet ratios, at least three hours per day during the hours of operation to provide program oversight and personnel supervision.

(3) **Position specific professional development.** The director, upon assuming the position:

(A) completes a DHS requirements compliance review form within one month;

(B) obtains and maintains cardio-pulmonary resuscitation (CPR) and first aid certifications prior to, or within three months, that meet requirements per OAC 340:110-3-284(d); and

(C) is exempt from the Entry Level Child Care Training (ELCCT) or equivalent requirement.

(c) **Personnel in charge**. The director appoints an individual who meets the position specific requirements listed in (1) through (3) of this subsection.

(1) **Position specific qualifications**. The personnel in charge:

(A) are at least 21 years of age; and

(B) have a good understanding of the requirements and program policies.

(2) **Position specific responsibilities.** The personnel in charge takes responsibility for program operation when the director is not present at the facility. Child Care Programs 36 Effective 6-1-2022

(3) **Position specific professional development.** The personnel in charge meets specific professional development for his or her regularly assigned position.

340:110-3-284.2. Teaching personnel

(a) **General**. In addition to the position specific requirements in this Section, personnel meet the general requirements, per Oklahoma Administrative Code (OAC) 340:110-3-284.

(b) **Master teachers**. The program employs or utilizes at least the minimum number of required individuals or volunteers meeting the position specific requirements in (1) through (6) of this subsection.

(1) **Required master teachers**. At least one master teacher is required for every 60 children of the licensed capacity. Only the required number of master teachers are required to meet all of the master teacher

requirements. However, all master teachers meet cardio-pulmonary (CPR) and first aid certification requirements in (6) of this subsection.

(2) **Position specific qualifications**. Master teachers:

(A) are at least 18 years of age;

(B) have at least a high school diploma, General Education Development (GED), or Licensing approved equivalent; and

(C) have a current Oklahoma Professional Development Ladder (OPDL) certificate, per OAC 340 Appendix FF - Oklahoma Professional Development Ladder of Level 4 or higher.

(3) **Probationary master teachers**. Directors may request a one-year probationary period for personnel replacing master teachers not meeting educational criteria, per (2)(C) of this subsection.

(A) Probationary master teachers:

(i) complete the Oklahoma Human Services (OKDHS) form for the master teacher educational professional development plan, per OAC 340:110-3-281.3(b); and

(ii) are listed on the Oklahoma Professional Development Registry (OPDR). No specific level is required; however, OPDL timeframes and certificates are met, per OAC 340:110-3-284(b).

(B) Licensing may extend the probationary period for a second year, providing the probationary master teacher is actively pursuing educational qualifications as identified on the OKDHS form.

(C) Master teacher educational qualifications are met for the initial permit, license issuance, and increases in licensed capacity.

(4) **Director as master teacher**. The director may count as a master teacher when meeting the master teacher qualifications, per (b) of this Section. Directors counting as master teachers are eligible for probationary periods, per (3) of this subsection.

(5) **Position specific responsibilities**. Master teachers:

(A) support other teaching personnel in meeting teacher and assistant teacher responsibilities;

(B) are responsible for:

(i) direct care of children;

(ii) planning and implementing the lesson plans;

(iii) classroom arrangement;

(iv) planning and implementing parent communication and family engagement; and

(v) providing input on program development and evaluation; and

(C) are present at the facility during the hours of operation at least 50 percent of operating hours or 30 hours per week, whichever is less.

(6) **Position specific professional development.** Master teachers obtain and maintain CPR and first aid certification requirements, per OAC

340:110-3-284(d). Master teachers obtain the certification within three months.

(c) **Teachers**. The program employs individuals or utilizes volunteers meeting the position specific requirements in (1) through (3) of this subsection.

(1) **Position specific qualifications**. Teachers:

(A) are at least 18 years of age; and

(B) have at least:

(i) a high school diploma, GED, or Licensing approved equivalent; or

(ii) completed 10th grade and are in the process of obtaining a GED for a period not to exceed 12 months from employment.

(2) **Position specific responsibilities**. Teachers:

(A) have the primary responsibility for direct care of children; and

(B) participate in:

(i) lesson plan development and implementation;

(ii) classroom arrangement;

(iii) parent communication and family engagement; and

(iv) program development and evaluation.

(3) **Position specific professional development**. Teachers obtain and maintain CPR and first aid certification requirements, per OAC 340:110-3-284(d). Teachers obtain the certification within three months.

(d) **Assistant teachers**. The program may employ individuals or utilize volunteers meeting the position specific requirements in (1) through (4) of this subsection.

(1) **Position specific qualifications**. Assistant teachers:

(A) are at least 16 years of age; and

(B) meet one of the criteria in (i) through (iii). Assistant teachers:

(i) are currently enrolled in high school or an equivalent;

(ii) have at least a high school diploma, GED, or Licensing approved equivalent; or

(iii) have completed 10th grade and are in the process of obtaining a GED for a period not to exceed 36 months from employment.

(2) **Position specific responsibilities**. Assistant teachers:

(A) are responsible for direct care of children; and

(B) carry out assigned tasks that may include participation in:

(i) lesson plan development and implementation;

(ii) classroom arrangement;

(iii) parent communication and family engagement; and

(iv) program development and evaluation.

(3) **Position specific professional developmen**t. Assistant teachers obtain and maintain CPR and first aid certification requirements, per OAC 340:110-3-284(d). Assistant teachers obtain the certification within three months.

(4) **Position specific limitations**. Assistant teachers:

(A) are overseen by an on-site director, master teacher, or teacher:

(i) overseeing two or fewer assistant teachers at one time; and

(ii) providing intervention, when needed; and Child Care Programs 39 Effective 6-1-2022

(B) not having sole responsibility for a group of children:

(i) for more than three hours per day; and

(ii) during higher risk activities, per OAC 340:110-3-290.

(e) **Substitutes for teaching personnel.** The program may employ individuals or utilize volunteers or other personnel meeting the position specific requirements in (1) through (3) of this subsection.

(1) **Position specific qualifications**. Substitutes meet the teacher qualifications, per (c) of this Section. However, the OPDL certificate is not required until indicated in (3) of this subsection.

(2) **Position specific responsibilities.** Substitutes meet the responsibility requirements for the position(s) they are filling.

(3) **Position specific professional developmen**t. Substitutes meet the general professional development requirements, per OAC 340:110-3-284(d). However, the timeframe for meeting professional development requirements begins when the substitute has worked for the program a total of 80 hours. However:

(A) orientation is required, prior to being left alone with children; and

(B) CPR and first aid certification requirements are met per specific position requirements.

340:110-3-284.3. Support personnel

(a) **General**. In addition to the position specific requirements in this Section, personnel meet the general requirements per Oklahoma Administrative Code (OAC) 340:110-3-284.

(b) **All support personnel**. The program may employ individuals or use volunteers or other personnel who meet these position specific requirements.

(1) **Position specific responsibilities**. Support personnel provide support service to the program.

(2) **Position specific limitations**. Personnel performing support services do not count in ratios unless an exception applies per OAC 340:110-3-286(a).

(3) **Position specific additional requirement**. When support personnel fill another position in OAC 340:110-3-284.1 or 340:110-3-284.2, the individual also meets the requirements for the position(s) they are filling.

(c) **Food service personnel.** The program may employ individuals or use volunteers or other personnel who meet these position specific requirements.

(1) Position specific responsibilities. Food service personnel:

(A) prepare and serve food; and

(B) meet the food service requirements per OAC 340:110-3-299.

(2) Position specific professional development. Prior to or within three months of assuming primary responsibilities for food preparation, food service personnel obtain food service training from an approved source listed on the Oklahoma Professional Development Registry (OPDR) website. However, this is not required when only limited food service is provided per OAC 340:110-3-299(a).

(d) **Drivers**. The program may employ individuals or use volunteers or other personnel who meet these position specific requirements.

(1) **Position specific qualifications.** Drivers:

(A) are at least 21 years of age;

(B) have a valid driver or commercial driver license (CDL) in their state of residence, appropriate for the type of vehicle driven. Documentation is maintained per OAC 340:110-3-281.3(b) and (c);

(C) who are contracted personnel or volunteers, may not be required to obtain criminal history reviews per OAC 340:110-3-282(a); and

(D) are prohibited when required per OAC 340:110-3-283(b).

(2) **Position specific responsibilities**. Drivers:

(A) transport children; and

(B) meet the transportation requirements per OAC 340:110-3-305.

(3) **Position specific professional development**. Drivers, excluding volunteers who transport on an irregular basis and do not fill another position per OAC 340:110-3- 284.1 through 340:110-3-284.4, obtain within three months of transporting children:

(A) child passenger safety training per OAC 340:110-3-284(d), from the program's trained personnel or an approved source listed on the OPDR website or a trained personnel is in the vehicle with the contracted driver, unless the vehicle used is exempt per OAC 340:110-3-305(g). In addition, personnel who assist with child passenger restraints obtain this training from the options indicated within three months of assisting; and

(B) vehicle safety training:

(i) for the safe operation of the type of vehicle driven, when driving a vehicle designed to transport 10 or more passengers; and Child Care Programs 41 Effective 6-1-2022

(ii) from any training source, excluding owner manuals.

340:110-3-284.4. Other personnel and non-personnel

(a) **General.** In addition to position specific requirements in this Section, personnel meet the general requirements per Oklahoma Administrative Code (OAC) 340:110-3-284.

(b) **Contracted personnel**. When the program contracts for a service and the individual or agency personnel fills a position per OAC 340:110-3-284.1 through 340:110-3-284.3, the requirements for the position(s) are met.

(c) **Contracted non-personnel**. When the program contracts for a service, such as special activities or facility repair, and the individual or agency personnel does

not fill a position per OAC 340:110-3-284.1 through 340:110-3-284.3, the personnel requirements are not required.

(1) **Position specific qualifications**. Contracted non-personnel who have unsupervised access to children meet the background investigation requirements per OAC 340:110-3-282.

(2) **Position specific limitations.** Contracted non-personnel are not responsible for supervision per OAC 340:110-3-287(i).

(d) **Specialized service professionals.** The program may employ individuals, contract non-personnel, use volunteers, and allow children to have access to specialized service professionals, who meet these requirements.

(1) **Position specific qualifications**. Specialized service professionals meet the background investigation requirements per OAC 340:110-3-282.

(2) **Position specific additional requirement**. Parent permission is required. Documentation is maintained per OAC 340:110-3-281.4(b).

(e) **Volunteers**. The program may use volunteers who meet these requirements. However, volunteers who fill another position per OAC 340:110-3-284.1 through 340:110-3-284.3 meet all personnel requirements and the requirements for the position(s) they are filling, unless the requirements specifically state otherwise.

(1) **Position specific qualifications**. Volunteers who have unsupervised access to children meet the background investigation requirements per OAC 340:110-3-282.

(2) **Position specific responsibilities.** Volunteers comply with the requirements.

(3) **Position specific professional development**. Volunteers within one week of providing services, are familiar with program policies and procedures that pertain to the services they are providing.

(4) **Position specific limitations**. Volunteers are supervised by the director or designated personnel.

340:110-3-288. Discipline and behavior guidance

(a) **General**. Discipline and behavior guidance is developmentally appropriate, responsive to the circumstances, constructive, and provides learning opportunities. Personnel do not seek or accept parental permission not complying with requirements, per Oklahoma Administrative Code (OAC) 340:110-3-293(a).

(b) **Appropriate discipline**.

(1) **Assessment**. Personnel evaluate the environment, atmosphere, and activities before considering specific child interventions.

(2) **Interaction.** Personnel interact with an attitude of understanding and firmness.

(3) **Fairness and consistency.** Personnel use fair and consistent rules.

(4) **Perspective**. Personnel maintain perspective and recognize every behavior not requiring teaching personnel's attention or intervention.

(5) **Expressing acceptance and disapproval**. Personnel speak so children understand their feelings are acceptable, but the action or behavior may be unacceptable.
(6) **Self-control.** Personnel encourage children to develop self-control.
(7) **Relevant.** Personnel choose discipline relevant to the behavior.
(8) **Redirect.** Personnel provide alternatives when the behavior is unacceptable.
(9) **Consequences**. Personnel use safe, natural, and logical consequences helping children take responsibility for his or her actions.
(10) **Individualize.** Personnel recognize every discipline method is not effective with every child or circumstance.
(11) **Time-out or time-away**. Personnel may consider this option when other discipline methods are ineffective.
(A) Personnel use this method only with children 2 years of age and older when:
(i) necessary for the child to regain self-control;
(ii) the child has the ability to learn from it; and
(iii) appropriate supervision is maintained.
(B) The child may sit quietly or participate in an individual activity.
(C) Time-out is limited to one minute or less for each year of age. However, when self-control is regained in less time, the child may rejoin an ongoing activity.
(c) **Inappropriate discipline.** Personnel are prohibited from using or threatening to use inappropriate discipline.
(1) Physical. Inappropriate physical discipline examples include:
(A) actions that could cause pain, such as shaking, hitting, striking with an object, spanking, swatting, thumping, pinching, popping, shoving, spatting, hair pulling, yanking, and slamming;
(B) biting a child;
(C) putting anything in or on a child's mouth;
(D) exposure to extreme temperatures;
(E) excessive or forced exercise; and
(F) restraining or tying to restrict a child's movement by any means other than holding. Holding is used only as long as necessary for the child to regain self-control.
(2) Psychological and emotional. Inappropriate psychological and emotional discipline examples, include:
(A) humiliating, rejecting, or neglecting a child;
(B) making derogatory or sarcastic remarks about a child's family, race, gender, religion, or cultural background;

(C) yelling at a child out of anger or using harsh or profane language;

(D) punishing or threatening a child in association with:

(i) education, such as writing repetitive sentences and homework; and

(ii) physical needs, such as:

(I) withdrawing, denying, or forcing food, rest, or toileting; and

(II) withdrawing or denying outdoor play or a weather alternate activity;

(E) isolating a child without supervision;

(F) placing a child in a dark area;

(G) allowing a child to discipline other children; and

(H) punishing an entire group due to the actions of one or a few children.

(d) **Inappropriate food reward**. Food is not used to obtain or reward desired behaviors.

(1) Food reward exception. When a child has a non-typical behavioral issue or learning style and other methods to modify the child's behavior do not work, food if necessary, may be used initially to obtain or reward a desired behavior.

(2) Food reward exception plan. A behavior modification plan, with timeframes, is developed by relevant professionals, when applicable, director, and parents to eliminate food as a reward and take steps to transition to another method for obtaining or rewarding desired behaviors. Documentation is maintained, per OAC 340:110-3-281.4(b).

Owasso Public Schools

Treasurers Report

as of May 31st, 2026

	General Fund prior year 7/1/24 to 5/31/25	General Fund current year 7/1/25 to 5/31/26	Building Fund prior year 7/1/24 to 5/31/25	Building Fund current year 7/1/25 to 5/31/26	Child Nutrition prior year 7/1/24 to 5/31/25	Child Nutrition current year 7/1/25 to 5/31/26	Sinking Fund prior year 7/1/24 to 5/31/25	Sinking Fund current year 7/1/25 to 5/31/26
Beginning Fund Balance	18,444,544.42	20,271,993.58	4,009,841.87	4,281,377.64	2,572,917.00	2,233,404.82	2,035,668.91	5,553,565.30
Revenue								
local	28,781,312.17	30,285,483.60	4,089,098.50	4,442,773.82	1,759,995.43	1,753,402.41	20,688,595.32	23,277,959.83
intermediate	3,621,371.08	3,892,076.54	0.00	0.00		0.00		0.00
state	39,480,042.15	39,223,396.44	631,130.48	526,253.60	291,923.32	302,236.48	15,166.04	1,444.12
federal	3,958,711.72	3,630,228.58	0.00	0.00	2,114,794.12	1,965,812.16		
premium on bond sale							1,504,841.20	0.00
reimb/correcting entry	52,854.38	56,038.24	0.00	0.00	8,172.64	2,539.00	0.00	0.00
total revenue	**75,894,291.50**	**77,087,223.40**	**4,720,228.98**	**4,969,027.42**	**4,174,885.51**	**4,023,990.05**	**22,208,602.56**	**23,279,403.95**
Expenditures								
salary	45,715,247.16	46,642,843.29			1,604,289.56	1,588,454.41	0.00	0.00
benefits	14,500,407.79	14,918,353.02			510,028.83	515,070.33	0.00	0.00
contracted prof / tech svcs	1,014,555.38	991,025.81	3,815.00	2,020.00	13,539.00	14,355.00	0.00	0.00
property svcs	475,590.56	759,495.04	1,075,492.20	1,231,031.32	51,130.16	72,768.87	0.00	0.00
other purchased svcs	443,253.48	479,411.70	1,657,175.45	1,506,638.78	1,724,365.02	1,735,983.56	0.00	0.00
supplies	1,439,632.88	1,415,613.96	2,079,034.59	2,191,824.63	72,563.63	38,376.23	0.00	0.00
property	2,900.00	23,856.51	0.00	0.00	240,282.70	305,926.13	0.00	0.00
dues/fees/registration/tuition	510,714.98	465,511.13			1,339.75	174.75	0.00	0.00
bond principal & interest							19,685,425.00	17,925,470.00
other uses	13,590.88	13,361.97	0.00	0.00	13,514.20	12,510.55	0.00	0.00
total expenditures	**64,115,893.11**	**65,709,472.43**	**4,815,517.24**	**4,931,514.73**	**4,231,052.85**	**4,283,619.83**	**19,685,425.00**	**17,925,470.00**
prior year estopped checks	0.00	0.00						
Balance as of May 31st	30,222,942.81	31,649,744.55	3,914,553.61	4,318,890.33	2,516,749.66	1,973,775.04	4,558,846.47	10,907,499.25
bank balance 5-31-26		32,443,083.99		4,427,370.30		2,003,310.63		10,907,499.25
outstanding checks		(793,339.44)		(108,479.97)		(29,535.59)		0.00
balance 5-31-26		31,649,744.55		4,318,890.33		1,973,775.04		10,907,499.25

Owasso Public Schools
Treasurers Report

Bond / Lease Purchase Funds Summary
as of 5-31-26

	bond 31 year to date	bond 32 year to date	bond 33 year to date	bond 35 year to date	bond 39 year to date	LP 05 year to date
FY 26 Beginning Fund Balance	39,260,027.51	0.00	713.68	38,156.54	176,930.53	0.00
Revenue						
interest/other	985,170.33	114,000.74	0.00	0.00	0.00	1,375,274.02
correcting entry	59,872.00	0.00	0.00	0.00	0.00	0.00
lease purchase proceeds						123,400,364.05
bond proceeds	0.00	7,870,000.00	0.00	0.00	0.00	0.00
total revenue	1,045,042.33	7,984,000.74	0.00	0.00	0.00	124,775,638.07
Expenditures	12,957,957.18	27,787.00	713.68	25,545.00	125,360.99	2,777,361.68
Balance as of 5-31-26	27,347,112.66	7,956,213.74	0.00	12,611.54	51,569.54	121,998,276.39

Owasso Public Schools **Bond Fund Budgets F.Y. 2026** report date 5/31/2026

project	description	Bond 39 budget	Bond 39 encumbered	Bond 39 balance	Bond 35 budget	Bond 35 encumbered	Bond 35 balance	Bond 33 budget	Bond 33 encumbered	Bond 33 balance
000	non categorical	59,170.00	59,170.00	0.00	38,156.54	37,263.92	892.62	713.68	713.68	0.00
119	plant operations	51,569.54	0.00	51,569.54	0.00	0.00	0.00	0.00	0.00	0.00
120	fine arts uniforms/equip	14,118.44	14,118.44	0.00						
141	5th grade center	52,072.55	52,072.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00
total		**176,930.53**	**125,360.99**	**51,569.54**	**38,156.54**	**37,263.92**	**892.62**	**713.68**	**713.68**	**0.00**

project	description	Bond 31 budget	Bond 31 encumbered	Bond 31 balance	Bond 32 budget	Bond 32 encumbered	Bond 32 balance
000	non categorical	139,384.19	59,872.00	79,512.19	92,373.14	97,037.00	(4,663.86)
010	lease payment						
111	copiers	247,675.00	108,499.00	139,176.00			
112	buses	397,224.76	153,832.80	243,391.96			
113	technology	5,543,328.98	3,675,055.47	1,868,273.51			
114	instructional resources	2,573,259.18	858,640.56	1,714,618.62			
116	athletics uniforms/equip	206,009.71	149,471.40	56,538.31			
117	safety	392,962.88	161,666.18	231,296.70			
119	plant operations	4,680,410.77	1,932,556.58	2,747,854.19			
120	fine arts uniforms/equip	640,036.29	161,767.92	478,268.37			
171	nurses equipment	50,948.91	46,979.01	3,969.90			
172	library budgets	179,420.46	166,319.52	13,100.94			
	Total Annual Budgets	15,050,661.13	7,474,660.44	7,576,000.69			
	Construction Projects						
134	roofing district wide		3,533,891.52				
136	track/band project		225,631.33				
138	hodson safe structure		2,683,500.95				
139	8th Grade Safe Room		10,672,413.15		7,400,000.00	7,366,266.00	33,734.00
141	5th grade center		778,356.91				
142	transportation facility		433,037.00				
	Total Construction	18,773,052.61	18,326,830.86	446,221.75			
total		**33,823,713.74**	**25,801,491.30**	**8,022,222.44**	**7,492,373.14**	**7,463,303.00**	**29,070.14**

Owasso Public Schools

Lease Purchase Report Fund 05
Report Date 5-31-2026

Project Code	Description	Budget	Encumbered	Unencumbered Balance
101	site allocation furniture/equipment	510,000.00	81,566.28	428,433.72
103	fine arts addition hs west campus	17,542,152.00	1,030,000.00	16,512,152.00
104	hs east campus renovations	10,100,000.00	76,643.00	10,023,357.00
105	7th grade safe structure / multisports complex	17,967,820.00	1,233,564.00	16,734,256.00
106	prek furniture/instructional equipment	1,030,000.00		1,030,000.00
107	tennis court resurface	650,000.00	561,344.00	88,656.00
109	playground equipment	450,000.00		450,000.00
110	transition program room remodel	260,000.00		260,000.00
115	ram academy science room remodel/furniture	185,750.00		185,750.00
117	safety	700,000.00	699,654.47	345.53
118	perfoming arts center upgrades	135,000.00		135,000.00
119	plant operations	31,500.00		31,500.00
122	art room remodels	134,838.00	89,115.45	45,722.55
123	ag fence	80,000.00	50,635.00	29,365.00
126	turf replacement	1,650,000.00	583,600.00	1,066,400.00
134	roofing district wide	7,300,000.00	1,543,947.00	5,756,053.00
139	8th grade safe structure	363,000.00	363,000.00	0.00
141	5th grade center	57,134,275.00	7,307,899.00	49,826,376.00
	Total	**116,224,335.00**	**13,620,968.20**	**102,603,366.80**

Owasso Public Schools

Effective 7-1-26 through 6-30-27

Support Salary Scales

Fiscal Year 2026-27

step	board clerk admin asst (annual)	twelve month specialist (hourly)	twelve month admin asst (hourly)	ten month admin asst (hourly)	health aide (hourly)	para 1 teaching assistant (hourly	para 2 severe/ profound (hourly)	SLPA asst assoc degree (hourly)	SLPA asst bach degree (hourly)	technology specialist (annual)	technology technician (hourly)	Security Officer (hourly)	supervisor maintenance custodial (annual)	custodian (hourly)	maintenance warehouse (hourly)
0	36,659	18.75	14.50	13.65	14.05	14.05	15.05	20.55	24.00	45,368	17.70	19.20	35,256	13.20	15.75
1	37,302	19.10	14.75	13.90	14.25	14.25	15.25	20.80	24.25	46,368	17.95	19.50	35,776	13.45	16.00
2	37,945	19.45	15.00	14.15	14.45	14.45	15.45	21.05	24.50	47,368	18.20	19.80	36,296	13.70	16.25
3	38,588	19.80	15.25	14.40	14.65	14.65	15.65	21.30	24.75	48,368	18.45	20.10	36,816	13.95	16.55
4	39,231	20.15	15.50	14.65	14.85	14.85	15.85	21.55	25.00	49,368	18.70	20.40	37,336	14.20	16.75
5	40,057	20.60	15.85	15.00	15.15	15.15	16.15	21.90	25.35	50,551	19.05	20.80	38,064	14.55	17.10
6	40,792	21.00	16.15	15.30	15.40	15.40	16.40	22.25	25.70	51,551	19.38	21.10	38,688	14.85	17.40
7	41,527	21.40	16.45	15.60	15.65	15.65	16.65	22.50	25.95	52,551	19.65	21.40	39,312	15.15	17.70
8	42,262	21.80	16.75	15.90	15.90	15.90	16.90	22.80	26.25	53,551	19.95	21.70	39,936	15.45	18.00
9	42,997	22.20	17.05	16.20	16.15	16.15	17.15	23.10	26.55	54,551	20.25	22.00	40,560	15.75	18.30
10	43,916	22.70	17.26	16.60	16.50	16.50	17.50	23.50	26.95	55,735	20.65	22.40	41,392	16.15	18.70
11	44,743	23.15	17.80	16.95	16.80	16.80	17.80	23.85	27.30	56,735	21.00	22.70	42,120	16.50	19.05
12	45,570	23.60	18.15	17.30	17.10	17.10	18.10	24.20	27.65	57,735	21.35	23.00	42,848	16.85	19.40
13	46,397	24.05	18.50	17.60	17.40	17.40	18.40	24.55	28.00	58,735	21.70	23.30	43,576	17.20	19.75
14	47,224	24.50	18.85	18.00	17.70	17.70	18.70	24.85	28.30	59,735	22.00	23.60	44,304	17.55	20.10
15	48,051	24.95	19.20	18.35	18.00	18.00	19.00	25.25	28.70	60,735	22.40	24.00	44,928	17.90	20.40
16	49,062	25.50	19.65	18.80	18.40	18.40	19.40	25.70	29.15	61,919	22.85	24.50	45,968	18.35	20.90
17	49,888	25.95	20.00	19.15	18.70	18.70	19.70	26.05	29.50	62,919	23.20	25.00	46,696	18.70	21.25
18	50,715	26.40	20.35	19.50	19.00	19.00	20.00	26.40	29.85	63,919	23.55	25.50	47,424	19.05	21.60
19	51,542	26.85	20.70	19.85	19.30	19.30	20.30	26.75	30.20	64,919	23.90	26.00	48,152	19.40	21.95
20	52,369	27.30	21.05	20.20	19.60	19.60	20.60	27.10	30.55	65,919	24.25	26.50	48,880	19.75	22.30
21	53,196	27.75	21.40	20.55	19.90	19.90	20.90	27.45	30.90	66,919	24.60	27.00	49,608	20.10	22.65
22	54,023	28.20	21.75	20.90	20.20	20.20	21.20	27.80	31.25	67,919	24.95	27.50	50,336	20.45	23.00
23	54,850	28.65	22.10	21.25	20.50	20.50	21.50	28.15	31.60	68,919	25.30	28.00	51,064	20.80	23.35
24	55,677	29.10	22.45	21.60	20.80	20.80	21.80	28.50	31.95	69,919	25.65	28.50	51,792	21.05	23.70
25	56,504	29.55	22.80	21.95	21.10	21.10	22.10	28.85	32.30	70,919	26.00	29.00	52,520	21.50	24.05
26	57,331	30.00	23.15	22.30	21.40	21.40	22.40	29.20	32.65	71,919	26.35	29.50	53,248	21.85	24.40
27	58,434	30.60	23.60	22.75	21.80	21.80	22.80	29.55	33.00	73,019	26.80	30.00	54,148	22.30	24.85
28	59,536	31.20	24.05	23.20	22.20	22.20	23.20	29.90	33.35	74,119	27.25	30.50	55,048	22.75	25.30
29	60,639	31.80	24.50	23.65	22.60	22.60	23.60	30.25	33.70	75,219	27.70	31.00	55,948	23.20	25.75
30	61,742	32.40	24.95	24.10	23.00	23.00	24.00	30.60	34.05	76,319	28.15	31.50	56,848	23.65	26.20
31	62,942	33.00	25.40	24.55	23.40	23.40	24.40	30.95	34.40	77,419	28.60	32.00	57,748	24.10	26.65
32	64,042	33.60	25.85	25.00	23.80	23.80	24.80	31.30	34.75	78,519	29.05	32.50	58,648	24.55	30.05
days per year	245	245	245	varies	176	176	176	176	176	245	245	245	260	260	260
hours /day	7.5	7.5	7.5	7.0	7.0	7.0	7.0	7.0	7.0	7.5	8.0	8.0	8.0	8.0	8.0

Owasso Public Schools

Effective 7-1-26 through 6-30-27

Support Salary Scales

Fiscal Year 2026-27

Transportation

step	mechanic I (hourly)	mechanic II (hourly)	bus driver (hourly)	bus aide (hourly)	crossing guard (hourly)
0	15.95	17.95	17.05	12.00	13.35
1	16.20	18.20	17.30	12.20	13.50
2	16.45	18.45	17.55	12.40	13.75
3	16.70	18.70	17.80	12.60	13.95
4	16.95	18.95	18.05	12.80	14.15
5	17.30	19.30	18.40	13.10	14.45
6	17.60	19.60	18.75	13.35	14.70
7	17.90	19.90	19.10	13.60	14.95
8	18.20	20.20	19.45	13.85	15.20
9	18.50	20.50	19.80	14.10	15.45
10	18.90	20.90	20.25	14.45	15.80
11	19.25	21.25	20.65	14.75	16.10
12	19.60	21.60	21.05	15.05	16.40
13	19.95	21.95	21.45	15.35	16.70
14	20.30	22.30	21.85	15.65	17.00
15	20.65	22.65	22.25	15.95	17.30
16	21.10	23.10	22.75	16.35	17.70
17	21.45	23.45	23.15	16.65	18.00
18	21.80	23.80	23.55	16.95	18.30
19	22.05	24.15	23.95	17.25	18.60
20	22.50	24.50	24.35	17.55	18.90
21	22.85	24.85	24.75	17.85	19.20
22	23.20	25.20	25.15	18.15	19.50
23	23.55	25.55	25.55	18.45	19.80
24	23.90	25.90	25.95	18.75	20.10
25	24.25	26.25	26.35	19.05	20.40
26	24.60	26.60	26.75	19.35	20.70
27	25.05	27.05	27.25	19.75	21.10
28	25.50	27.50	27.55	20.15	21.50
29	25.95	27.95	27.85	20.55	21.90
30	26.40	28.40	28.15	20.95	22.30
31	26.85	28.85	28.45	21.35	22.70
32	27.30	29.30	28.75	21.75	23.10
days/year	260	260	173	173	173
hours/day	8.0	8.0	varies	varies	varies

Owasso Public Schools

effective 7-1-26 thru 6-30-27

Support Salary Scales

Fiscal Year 2026-27

Child Nutrition

step	category 1 food service worker/cashier (hourly)	category 3 cook/production (hourly)	category 4 manager in training (hourly)	category 5 manager elementary satellite (hourly)	category 5 manager secondary satellite (hourly)	category 5 manager full production (hourly)	category 5 manager elementary contained (hourly)	category 6 van driver warehouse 10 month (hourly)	category 6 maintenance/ varehouse/driver 12 month (hourly)
0	14.00	14.25	15.50	16.50	17.50	18.50	18.00	15.50	17.00
1	14.55	14.80	16.05	17.05	18.05	19.05	18.55	16.05	17.55
2	15.10	15.35	16.60	17.60	18.60	19.60	19.10	16.60	18.10
3	15.65	15.90	17.15	18.15	19.15	20.15	19.65	17.15	18.65
4	16.20	16.45	17.70	18.70	19.70	20.70	20.20	17.70	19.20
5	16.75	17.00	18.25	19.25	20.25	21.25	20.75	18.25	19.75
6	17.05	17.30	18.55	19.55	20.55	21.55	21.05	18.55	20.05
7	17.35	17.60	18.85	19.85	20.85	21.85	21.35	18.85	20.35
8	17.65	17.90	19.15	20.15	21.15	22.15	21.65	19.15	20.65
9	17.95	18.20	19.45	20.45	21.45	22.45	21.95	19.45	20.95
10	18.25	18.50	19.75	20.75	21.75	22.75	22.25	19.75	21.25
11	18.55	18.80	20.05	21.05	22.05	23.05	22.55	20.05	21.55
12	18.85	19.10	20.35	21.35	22.35	23.35	22.85	20.35	21.85
13	19.15	19.40	20.65	21.65	22.65	23.65	23.15	20.65	22.15
14	19.45	19.70	20.95	21.95	22.95	23.95	23.45	20.95	22.45
15	19.75	20.00	21.25	22.25	23.25	24.25	23.75	21.25	22.75
16	20.05	20.30	21.55	22.55	23.55	24.55	24.05	21.55	23.05
17	20.35	20.60	21.85	22.85	23.85	24.85	24.35	21.85	23.35
18	20.65	20.90	22.15	23.15	24.15	25.15	24.65	22.15	23.65
19	20.95	21.20	22.45	23.45	24.45	25.45	24.95	22.45	23.95
20	21.25	21.50	22.75	23.75	24.75	25.75	25.25	22.75	24.25
21	21.55	21.80	23.05	24.05	25.05	26.05	25.55	23.05	24.55
22	21.85	22.10	23.35	24.35	25.35	26.35	25.85	23.35	24.85
23	22.15	22.40	23.65	24.65	25.65	26.65	26.15	23.65	25.15
24	22.45	22.70	23.95	24.95	25.95	26.95	26.45	23.95	25.45
25	22.75	23.00	24.25	25.25	26.25	27.25	26.75	24.25	25.75
26	23.05	23.30	24.55	25.55	26.55	27.55	27.05	24.55	26.05
27	23.35	23.60	24.85	25.85	26.85	27.85	27.35	24.85	26.35
28	23.65	23.90	25.15	26.15	27.15	28.15	27.65	25.15	26.65
29	23.95	24.20	25.45	26.45	27.45	28.45	27.95	25.45	26.95
30	24.25	24.50	25.75	26.75	27.75	28.75	28.25	25.75	27.25
31	24.55	24.80	26.05	27.05	28.05	29.05	28.55	26.05	27.55
32	24.85	25.10	26.35	27.35	28.35	29.35	28.85	26.35	27.85
days/year	175	175	178	178	178	178	178	176	260
hours/day	6.00	6.00	6.00	6.00	6.00	8.00	8.00	8.00	8.00

Owasso Public Schools

Support Salary Scales

Fiscal Year 2026-27

Additional Scales - Part Time

step	Accompanist (hourly)	Lunchroom Monitor (hourly)	Band Semi-Tractor Driver (hourly)		Substitute Bus Driver (hourly)		Substitute Bus Aide (hourly)	
0	15.20	10.65	flat rate	30.00	0-10	16.50	0-10	11.50
1	15.45	10.90			11 +	18.00	11 +	12.75
2	15.70	11.15						
3	15.95	11.40						
4	16.20	11.65						
5	16.55	11.90						
6	16.80	12.15						
7	17.05	12.40						
8	17.30							
9	17.55							
10	17.80							
11	18.05							
12	18.30							

Owasso Public Schools **Administrative/Coordinator Salary Scales** **Fiscal Year 2026-27**

step	asst supt/ cfo	executive director	director	assistant director	principal high school	principal middle/ hs assoc	principal elementary	asst principal high school	asst principal middle	asst principal elementary	coordinator
0	98,826	91,537	86,615	72,285	91,026	78,761	76,953	71,744	69,380	66,889	70,204
1	99,906	92,607	87,705	75,279	92,091	79,821	78,023	72,804	70,440	67,949	71,264
2	101,418	93,988	88,991	76,358	93,465	80,977	79,147	73,843	71,426	68,903	72,292
3	103,247	95,389	90,310	77,448	94,860	82,153	80,292	74,892	72,433	69,868	73,341
4	104,507	96,823	91,640	78,560	96,277	83,351	81,447	75,963	73,461	70,854	74,401
5	107,094	99,278	94,002	80,693	98,725	85,570	83,635	78,055	75,511	72,850	76,483
6	108,704	100,755	95,387	81,838	100,195	86,810	84,844	79,168	76,571	73,868	77,657
7	110,345	102,253	96,793	83,004	101,686	88,072	86,064	80,291	77,662	74,906	78,842
8	112,019	103,783	98,237	84,203	103,209	89,354	87,316	81,436	78,758	75,956	80,048
9	113,726	105,345	99,681	85,413	104,753	90,658	88,578	82,602	79,878	77,026	81,285
10	116,454	107,929	102,164	87,645	107,329	92,994	90,873	84,800	82,012	79,118	83,555
11	118,214	109,534	103,679	88,898	108,938	94,340	92,189	86,008	83,178	80,231	84,825
12	120,007	111,182	105,216	90,174	110,567	95,718	93,527	87,238	84,365	81,365	86,116
13	121,821	112,851	106,774	91,471	112,228	97,117	94,886	88,489	85,563	82,510	87,429
14	124,759	114,552	108,366	92,800	113,911	98,548	96,266	89,761	86,793	83,676	88,762
15	125,569	116,275	109,979	94,141	115,626	99,990	97,678	91,054	88,033	84,874	90,150
16	128,480	119,040	112,625	96,515	118,383	102,474	100,112	93,379	90,008	87,082	92,525
17	130,435	120,827	114,303	97,899	120,162	103,968	101,567	94,714	91,587	88,312	93,933
18	132,422	122,646	116,004	99,316	121,961	105,495	103,055	96,082	92,902	89,563	95,352
19	134,453	124,497	117,737	100,766	123,804	107,053	104,563	97,470	94,227	90,835	96,803
20	135,571	125,605	118,865	101,894	124,906	108,150	105,671	98,567	95,324	91,932	99,309
21	137,644	127,488	120,631	103,376	126,770	109,740	107,201	99,977	96,659	93,225	100,369
22	138,941	128,683	121,757	104,330	127,958	110,757	108,193	100,897	97,546	94,077	101,293
23	140,250	129,890	122,895	105,293	129,157	111,785	109,195	101,826	98,442	94,938	102,226
24	142,051	131,558	124,472	106,728	130,815	113,221	110,597	103,134	99,706	96,158	103,618
25	143,902	133,258	126,072	108,193	132,505	114,687	112,022	104,464	101,006	97,408	105,018
26	145,802	134,998	127,707	109,693	134,205	116,177	113,472	105,814	102,336	98,688	106,433
27	147,802	136,798	129,407	111,293	135,955	117,727	114,972	107,214	103,736	100,038	107,933
28	149,802	138,598	131,107	112,893	137,705	119,277	116,472	108,614	105,136	101,388	109,433
29	151,802	140,398	132,807	114,493	139,455	120,827	117,972	110,014	106,536	102,738	110,933
30	153,802	142,198	134,507	116,093	141,205	122,377	119,472	111,414	107,936	104,088	112,433
contract days	245	245	245	245	245	210	210	200	200	200	245

administrators with 31 or more years of experience will receive a $1,700 stipend

upon reaching 5, 10, and 15 years of administrative experience with OPS, administrators will receive an additional step on the appropriate scale