

**School Board Meeting**  
May 18, 2017 6:30 PM  
HJSHS Library

Attendance Taken at 6:27 PM.

Rev. Mark Hodge: Present  
Mr. Terry Johnson: Present  
Mr. Wayne McLemore: Present  
Mr. Leon McNeal: Present  
Ms. Valeria Wedley: Present  
Also present: Dr. Versie Hamlett, Superintendent

**I. Call to Order**

**II. Roll Call**

**III. Consent Agenda**

Motion to approve the Consent Agenda as presented passed with a motion by Mr. Chuck Samples and a second by Mr. Wayne McLemore.

Mr. Phillip Hardee: Yea  
Mr. Terry Johnson: Yea  
Mr. Wayne McLemore: Yea  
Mr. Leon McNeal: Yea  
Mr. Chuck Samples: Yea

Yea: 5, Nay: 0

**A. April 2017 Bills**

**B. April 2017 Financial Report**

**C. April 6, 2017 Regular Board Meeting**

**IV. Agenda Approval**

Motion to approve the agenda adding Track Team Request to the regular agenda passed with a motion by Mr. Chuck Samples and a second by Mr. Wayne McLemore.

Mr. Phillip Hardee: Yea  
Mr. Terry Johnson: Yea  
Mr. Wayne McLemore: Yea  
Mr. Leon McNeal: Yea  
Mr. Chuck Samples: Yea

Yea: 5, Nay: 0

Motion to approve the agenda adding Track Team Request to the regular agenda passed with a motion by Mr. Chuck Samples and a second by Mr. Wayne McLemore.

Mr. Phillip Hardee: Yea  
Mr. Terry Johnson: Yea

Mr. Wayne  
McLemore: Yea  
Mr. Leon McNeal: Yea  
Mr. Chuck  
Samples: Yea  
Yea: 5, Nay: 0

**V. Regular Agenda**

**A. Track Team Request**

Motion to approve the Track Team Overnight Trip passed with a motion by Mr. Chuck Samples and a second by Mr. Wayne McLemore.

Mr. Phillip  
Hardee: Yea  
Mr. Terry  
Johnson: Yea  
Mr. Wayne  
McLemore: Yea  
Mr. Leon McNeal: Yea  
Mr. Chuck  
Samples: Yea  
Yea: 5, Nay: 0

**B. Boys Basketball Recognition**

Coach Abernathy and the Boys' Basketball Team was recognized for their season record and representing Humboldt in the Boys' State Basketball Tournament.

**C. HOSA State Conference Recognition**

The HOSA team that attended the State Leadership Conference was recognized for their accomplishments.

**D. Graduation**

Graduation will be Friday, May 19th at 6:00 p.m.

**E. Board Policy 3.500 Food Service Management - 2nd Reading**

Motion to approve the policy as amended passed with a motion by Mr. Chuck Samples and a second by Mr. Wayne McLemore.

Mr. Phillip  
Hardee: Yea  
Mr. Terry  
Johnson: Yea  
Mr. Wayne  
McLemore: Yea  
Mr. Leon McNeal: Yea  
Mr. Chuck  
Samples: Yea  
Yea: 5, Nay: 0

**F. Adult Staff and Visitor Meal Prices**

Motion to approve the increase in adult staff and visitor meal prices passed with a motion by Mr. Wayne McLemore and a second by Mr. Chuck Samples.

Mr. Phillip  
Hardee: Yea  
Mr. Terry  
Johnson: Yea  
Mr. Wayne  
McLemore: Yea

Mr. Leon McNeal: Yea  
Mr. Chuck Samples: Yea  
Yea: 5, Nay: 0

**G. Girls Basketball Camp**

Motion to approve the Girls Basketball trip request passed with a motion by Mr. Terry Johnson and a second by Mr. Chuck Samples.

Mr. Phillip Hardee: Yea  
Mr. Terry Johnson: Yea  
Mr. Wayne McLemore: Yea  
Mr. Leon McNeal: Yea  
Mr. Chuck Samples: Yea  
Yea: 5, Nay: 0

**H. Workers' Compensation Insurance Bid**

Motion to accept the quote from NGU Risk Management passed with a motion by Mr. Chuck Samples and a second by Mr. Terry Johnson.

Mr. Phillip Hardee: Yea  
Mr. Terry Johnson: Yea  
Mr. Wayne McLemore: Yea  
Mr. Leon McNeal: Abstain (With Conflict)  
Mr. Chuck Samples: Yea  
Yea: 4, Nay: 0, Abstain (With Conflict): 1

**I. Trash Pick-up Bid**

Motion to approve the trash pick-up bid passed with a motion by Mr. Chuck Samples and a second by Mr. Terry Johnson.

Mr. Phillip Hardee: Yea  
Mr. Terry Johnson: Yea  
Mr. Wayne McLemore: Yea  
Mr. Leon McNeal: Yea  
Mr. Chuck Samples: Yea  
Yea: 5, Nay: 0

**J. E-RATE Vendors**

Motion to approve the vendors for E-RATE passed with a motion by Mr. Chuck Samples and a second by Mr. Wayne McLemore.

Mr. Phillip Hardee: Yea  
Mr. Terry Johnson: Yea

Mr. Wayne  
McLemore: Yea  
Mr. Leon McNeal: Yea  
Mr. Chuck  
Samples: Yea  
Yea: 5, Nay: 0

**K. Superintendent's Report**

The Superintendent's Report consisted of:

- Graduation is Friday, May 19th.
- Awards Day at East Elementary is May 23rd at 9:00 and 1:00.
- Last day of school is May 24th and is a half day.
- Report cards will go out May 30th.
- The grant for the reading program for Kindergarten - 2nd grade has been received again.
- The dates for the Reading Program, CASA and Summer Feed will be June 5 - July 21.
- Summer Feed will be held at HJSHS. Breakfast hours are 7:30 - 9:00 and lunch will be 11:30 - 1:00.

**1. Personnel Report**

The Board was updated as to the personnel changes that have taken place since the April Board Meeting.

**VI. Citizens Concern**

**VII. Adjournment**

Motion to adjourn passed with a motion by Mr. Phillip Hardee and a second by Mr. Chuck Samples.

Mr. Phillip  
Hardee: Yea  
Mr. Terry  
Johnson: Yea  
Mr. Wayne  
McLemore: Yea  
Mr. Leon McNeal: Yea  
Mr. Chuck  
Samples: Yea  
Yea: 5, Nay: 0

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Chairman

Date

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Superintendent

Date

**School Board Meeting**

April 06, 2017 6:30 PM  
HJSHS Library

**Attendance Taken at 6:30 PM:**

Present Board Members:

Mr. Phillip Hardee  
Mr. Wayne McLemore  
Mr. Leon McNeal  
Mr. Chuck Samples

Absent Board Members:

Mr. Terry Johnson

Also present: Dr. Versie Hamlett, Superintendent

**Oath of Office**

Mr. Wayne McLemore was sworn in by Mayor Marvin Sikes.

**I. Call to Order**

**II. Roll Call**

**III. Consent Agenda**

**Motion Passed:** Motion to approve the Consent Agenda as presented passed with a motion by Mr. Chuck Samples and a second by Mr. Leon McNeal.

**4 Yeas - 0 Nays.**

Mr. Phillip Hardee	Yes
Mr. Terry Johnson	Absent
Mr. Wayne McLemore	Yes
Mr. Leon McNeal	Yes
Mr. Chuck Samples	Yes

**III.A. March 2017 Bills**

**III.B. March 2017 Financial Report**

**III.C. March 9, 2017 Regular Board Meeting**

**IV. Agenda Approval**

**Motion Passed:** Motion to approve the agenda passed with a motion by Mr. Chuck Samples and a second by Mr. Leon McNeal.

**4 Yeas - 0 Nays.**

Mr. Phillip Hardee	Yes
Mr. Terry Johnson	Absent
Mr. Wayne McLemore	Yes
Mr. Leon McNeal	Yes
Mr. Chuck Samples	Yes

## **V. Regular Agenda**

### **V.A. SCOPE Recognition**

Students who attended the 2017 TSBA SCOPE Conference were recognized.

### **V.B. 2017-2018 Textbook Adoption**

**Motion Passed:** Motion to approve the Blanket Adoption for CTE textbooks passed with a motion by Mr. Chuck Samples and a second by Mr. Leon McNeal.

**4 Yeas - 0 Nays.**

Mr. Phillip Hardee	Yes
Mr. Terry Johnson	Absent
Mr. Wayne McLemore	Yes
Mr. Leon McNeal	Yes
Mr. Chuck Samples	Yes

### **V.C. Board Policy Updates**

#### **V.C.1. 3.500 Food Service Management - 1st Reading**

Board Policy 3.500 Food Service Management was presented for the first reading.

#### **V.C.2. 6.411 Student Wellness - 2nd Reading**

**Motion Passed:** Motion to approve the policy as amended passed with a motion by Mr. Chuck Samples and a second by Mr. Leon McNeal.

**4 Yeas - 0 Nays.**

Mr. Phillip Hardee	Yes
Mr. Terry Johnson	Absent
Mr. Wayne McLemore	Yes
Mr. Leon McNeal	Yes
Mr. Chuck Samples	Yes

### **V.D. Superintendent's Report**

The Superintendent's Report consisted of:

- Mrs. Shivley and Mr. Walker shared presentations on their strategies being used to implement programs at their school.
- T-CAP testing will be April 18-May 5.
- Diane Hammonds explained the schedule and tests being given.
- Strawberry Festival City Tour will include a visit to Stigall at 9:30 on Friday, April 7th.
- Kindergarten registration is set for April 18th.
- Good Friday is April 14th and school will be closed.
- There is an ARISE2Read celebration at Viking Park on April 29th from 10-1.
- The last day of school has been rescheduled due to State Basketball Tournament. The last day for students will be May 24th and the last day for teachers will be May 30th.
- The May Board Meeting is May 18th.

**V.D.1. Personnel Report**

The Board was updated as to the personnel changes that have taken place since the March Board Meeting.

**VI. Citizens Concern**

**VII. Adjournment**

**Motion Passed:** Motion to adjourn passed with a motion by Mr. Phillip Hardee and a second by Mr. Leon McNeal.

**4 Yeas - 0 Nays.**

Mr. Phillip Hardee	Yes
Mr. Terry Johnson	Absent
Mr. Wayne McLemore	Yes
Mr. Leon McNeal	Yes
Mr. Chuck Samples	Yes

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Phillip Hardee, Chairman Date

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Dr. Versie Hamlett, Superintendent Date

## Humboldt City Board of Education

Monitoring: <b>Review: Annually, in October</b>	Descriptor Term: <b>Food Service Management</b>	Descriptor Code: <b>3.500</b>	Issued Date: Click here to enter a date.
		Rescinds: <b>3.500</b>	Issued:

1 The School Nutrition Program shall be operated on a nonprofit basis and shall comply with all rules  
 2 and regulations pertaining to nutrition, health, sanitation, internal accounting procedures, and service  
 3 of foods and will meet all state and federal and local requirements necessary for participation.<sup>1</sup>

4 The system's food service supervisor will oversee the program. All products and services necessary for  
 5 the operation of the school nutrition department shall be procured using a procurement plan which  
 6 must comply with federal and state purchasing procedures.

7 School Nutrition may include the following programs: National School Lunch Program, Fresh Fruit  
 8 and Vegetable Program, School Breakfast Program, Seamless Summer Option, and Afterschool Snack  
 9 Program. Meals and snacks that are offered shall meet the federal requirements for reimbursement as  
 10 defined by federal regulations.<sup>2</sup>

11 As required for participation in the School Nutrition Programs, the board agrees to the following:

- 12 1. Meals must be made available to all students in attendance.
- 13 2. Because of participation in the Community Eligibility Provision, free meals/snacks are made  
 14 available to all students.

15 Students will be permitted to bring their lunches from home and to purchase allowable beverages and a  
 16 la carte items at school.

17 Procedures for implementing guidelines established by the State Department of Education, School  
 18 Nutrition Program are on file in the district food service procedures manual.

19 *Students Requesting Modified Meals*

20 The School Nutrition Program shall make reasonable modifications to accommodate children with  
 21 disabilities. These modifications will be made on a case-by-case basis when supported by a written  
 22 statement from a licensed healthcare professional who is authorized to write prescriptions under state  
 23 law.

24 The director of schools shall develop procedures for notifying parents/guardians of the process for  
 25 requesting meal modifications, and arrange for an impartial hearing process to resolve grievances  
 26 related to requests for modifications based on a disability.

1 *Competitive Foods*

- 2 The sale of competitive foods must comply with all local procedures, but at a minimum must be as  
3 stringent as the current state and federal regulations concerning competitive foods.<sup>3</sup>
- 4 Students are not permitted to charge due to Community Eligibility Provision participation.

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Legal References

1. TCA 49-6-2302, 2303; TRR/MS 0520-01-06-.04
2. 7 CFR § 210.10-.13
3. 7 CFR § 210.11

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Cross References

Deposit of Funds 2.500  
Financial Reports and Records 2.701

*HUMBOLDT CITY SCHOOLS*  
School Nutrition Program  
2602 Viking Drive  
Humboldt, Tennessee  
Phone 731-784-1441 Fax 731-784-2480

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To: Humboldt Board of Education  
From: Ginny Hatch, Nutrition Supervisor  
Date: April 24, 2017  
RE: Adult Staff and Visitor Meal Prices

School Nutrition is currently charging \$3.00 for staff meals and \$3.25 for visitor/guest meals. Based on the formula developed by the State School Nutrition Department, we are raising the price of staff meals to \$3.75 and visitor/guest meals to \$4.00.

Special meal prices, Thanksgiving Day, Grandparents Day, etc..., visitor/guest meal price will be \$5.00.

HUMBOLDT CITY SCHOOLS BOARD OF EDUCATION

OVERNIGHT EDUCATIONAL TRIPS AND OUT-OF-STATE AND OVERNIGHT TRIPS

Chandra Maclin requests to travel to

Bethel University Summer Basketball Camp

The educational objective of the trip is extend knowledge of basketball and apply skills learned.

Girls Basketball will depart HOSH5 at on 6/13/17, and

will return at on 6/15/17. Students will travel by bus and the

personal expense of each student is 0. Parents have been notified they are not

required to pay this fee (yes/no).

The following chaperones will accompany the students:

Antonio Lambert, coach Male Chaperone

Chandra Maclin, coach Female Chaperone

Male Chaperone

Brandy Thomas, coach Female Chaperone

Female Chaperone

Signature of Teacher

Signature of Principal

Signature of Superintendent

5-10-17

Date

April 11, 2017

**2017-2018 Workers Comp Bid Quotes**

Limits \$1,000,000/\$1,000,000/\$1,000,000

Class Codes/Payrolls Estimated	7380 Drivers/Monitors/School Patrol	\$ 138,000
	9101 Maintenance/Custodians/Cafeteria	\$ 629,000
	8868 All Other – Professional & Clerical	\$7,035,000

A+ Rated Companies

**NGU Risk Management**

Hendersonville, Tennessee

Agents: Chris Stites & Mark Bilyev

Company: Tennessee Risk Management Trust

Premium - \$20,416.00

**Simons First Insurance Services of TN, LLC**

Humboldt, Tennessee

Agent: John Hale & Gail Pillow

Company: The Argos Group – Benchmark Insurance Companies

Premium - \$25,980.00

**Public Risk Insurers**

Brentwood, Tennessee

Agents: Laura Jungmichel & Butch Twyman

Company: Key Risk

Premium - \$28,746.00

The following companies requested bid documents, but did not turn in bids.

Assured Partners

Franklin, Tennessee

Education Intelligence, Inc.

Nashville, Tennessee

Onvia

Seattle, Washington

Saville Public Entity

Norcross, Georgia



**REPUBLIC  
SERVICES**

12976 Saint Charles Rock Road, Bridgeton, MO 63044  
o 636-947-5959 f 314-738-4911 republicservices.com

March 7, 2017 for July 1<sup>st</sup>, 2017

Humboldt City Schools  
Board Of Education  
2602 Viking Drive  
Humboldt, TN 38343

Tyler,

Thank you for this opportunity to continue services for your solid waste removal and disposal needs. Barker Brothers Waste, a Division of Republic Services is a local leading provider of solid waste collection and has remained in continuous operation since 1974. We remain dedicated to providing the most cost-effective programs for trash disposal as well as a "Service With Pride" standard of excellence.

Very few companies can provide the operational capabilities, financial stability, capital resources, broad experience, and proven skills to equal Barker Brothers.

Our commitment is simple...we promise to provide you with quality and environmentally sound service that exceeds your highest expectations.

Below is Barker Brothers Waste's rates for July 1<sup>st</sup>, 2017 - June 30<sup>th</sup> 2018

**in-school rates**

6 - 8yd containers going 3x week...

\$197.65 with \$27.45 fuel/enviro fees, \$225.10 each

East Elementary- 2, Stigall Primary -1, Humboldt High -3

2- 4yds 1x week...

Middle school -1, Stigall maintenance shop-1

\$74.75 with \$27.45 fees, \$102.20 each

**Summer rates**

8yds going 1x week:

\$93.02 with \$27.45 ; \$120.47 total each

East Ele.-2, Stigall -1, High sch.-1

High school, 2-8yds by Café still going 3x wk at \$197.65 with fees of \$27.45 \$225.10 each

2- 4yds 1x week...(starting July 1<sup>st</sup>)

Middle school -1(swapping the 8yd), (adding) Stigall maintenance shop-1

\$74.75 with \$27.45 fees, \$102.20 each

Robbie Tittle

Outside Sales Representative

email [rtittle@republicservices.com](mailto:rtittle@republicservices.com)

office 731-885-7979 cell 731-988-8909

fax 731-885-0927 web [republicservices.com](http://republicservices.com)

Republic Services

*Robbie Tittle*

Date, 3-7-17

Humboldt Schools

Date \_\_\_\_\_



*Humboldt City Schools*  
**Board of Education**  
2602 Viking Drive  
Humboldt, Tennessee 38343  
Phone 731-784-2652 • Fax 731-784-2480

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**Date:** 5/8/2017  
**To:** Dr. Versie Hamlett, Superintendent  
**From:** Wayne Sheehan, Technology Supervisor  
**RE:** E-RATE Vendors 2017-18

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It is my recommendation that we continue to use the following vendors for eligible E-RATE services.

<u>Vendor</u>	<u>Services</u>
Central Knox****	Switch Maintenance
Aeneas Communications ****	Local and Long Distance
Verizon****	Cellular Services
Infostructure**** 500MB Internet Egress 10GB WAN	WAN and Internet Access

\*\*\*\*Currently these are the bid holders for the above services and have extensions available for renewal.