

School Board Meeting

March 9, 2017 6:30 PM
HJSHS Library

Attendance Taken at 6:30 PM.

Rev. Mark Hodge: Present
Mr. Terry Johnson: Present
Mr. Wayne McLemore: Present
Mr. Leon McNeal: Present
Ms. Valeria Wedley: Present
Also present: Dr. Versie Hamlett, Superintendent

I. Call to Order

II. Roll Call

III. Consent Agenda

Motion to approve the Consent Agenda as presented passed with a motion by Mr. Lee Williams and a second by Mr. Chuck Samples.

Mr. Phillip Hardee: Yea
Mr. Terry Johnson: Yea
Mr. Leon McNeal: Yea
Mr. Chuck Samples: Yea
Mr. Lee Williams: Yea

Yea: 5, Nay: 0

A. February 2017 Bills

B. February 2017 Financial Report

C. February 9, 2017 Regular Board Meeting

IV. Agenda Approval

Motion to approve the agenda as amended adding Boys Basketball Overnight Trip Approval to the regular agenda. passed with a motion by Mr. Lee Williams and a second by Mr. Leon McNeal.

Mr. Phillip Hardee: Yea
Mr. Terry Johnson: Yea
Mr. Leon McNeal: Yea
Mr. Chuck Samples: Yea
Mr. Lee Williams: Yea

Yea: 5, Nay: 0

V. Regular Agenda

A. 2017-2018 School Calendar

Motion to approve the 2017-18 School Calendar passed with a motion by Mr. Leon McNeal and a second by Mr. Chuck Samples.

Mr. Phillip Hardee: Yea

Mr. Terry
Johnson: Yea
Mr. Leon McNeal: Yea
Mr. Chuck
Samples: Yea
Mr. Lee
Williams: Yea
Yea: 5, Nay: 0

B. 2017 Board Meeting Dates

Motion to amend the 2017 Board Meeting dates passed with a motion by Mr. Leon McNeal and a second by Mr. Terry Johnson.

Mr. Phillip
Hardee: Yea
Mr. Terry
Johnson: Yea
Mr. Leon McNeal: Yea
Mr. Chuck
Samples: Yea
Mr. Lee
Williams: Yea
Yea: 5, Nay: 0

C. 2017-2018 Budget Committee Selection

Mr. Hardee, Board Chairman, appointed Mr McNeal to serve on the Budget Committee for 2017-2018.

D. Lawn Maintenance Contract

Motion to extend the lawn maintenance contract for one year passed with a motion by Mr. Leon McNeal and a second by Mr. Chuck Samples.

Mr. Phillip
Hardee: Yea
Mr. Terry
Johnson: Yea
Mr. Leon McNeal: Yea
Mr. Chuck
Samples: Yea
Mr. Lee
Williams: Yea
Yea: 5, Nay: 0

E. Board Policy Updates

1. 6.411 Student Wellness - 1st Reading

Board Policy 6.411 Student Wellness was presented for the first reading.

2. 1.404 Appeals to and Appearances Before the Board - 2nd Reading

Motion by Mr. Leon McNeal to approve the policy 1.404 Appeals to and Appearances before the Board failed for lack of second.

F. Boys Basketball Overnight Trip

Motion to approve the Boys Basketball overnight trip passed with a motion by Mr. Lee Williams and a second by Mr. Chuck Samples.

Mr. Phillip
Hardee: Yea
Mr. Terry
Johnson: Yea
Mr. Leon McNeal: Yea

Mr. Chuck
Samples: Yea
Mr. Lee
Williams: Yea
Yea: 5, Nay: 0

G. Superintendent's Report

The Superintendent's Report consisted of:

- Congratulations to the Boys Basketball Team for winning District, Regional and Sub-state. Mr. Walker reported on the dates and times the team will play in state tournament in Murfreesboro and invited everyone to the pep rally at 2:30 on March 14th.
- School will be closed on Thursday, March 16th for the state tournament.
- A special thank you to Lee Williams for his time and dedication to the school board for the last five years.
- Mr. Lee Williams officially resigned his position as school board member.

1. Personnel

The Board was updated as to the personnel changes that have taken place since the February Board Meeting.

VI. Citizens Concern

VII. Adjournment

Motion to adjourn passed with a motion by Mr. Phillip Hardee and a second by Mr. Leon McNeal.

Mr. Phillip
Hardee: Yea
Mr. Terry
Johnson: Yea
Mr. Leon McNeal: Yea
Mr. Chuck
Samples: Yea
Mr. Lee
Williams: Yea
Yea: 5, Nay: 0

Chairman

Date

Superintendent

Date

School Board Meeting

February 09, 2017 6:30 PM
HJSHS Library

Attendance Taken at 6:29 PM:

Present Board Members:

Mr. Phillip Hardee
Mr. Terry Johnson
Mr. Leon McNeal
Mr. Chuck Samples
Mr. Lee Williams

Also present: Dr. Versie Hamlett, Superintendent

I. Call to Order

II. Roll Call

III. Consent Agenda

Motion Passed: Motion to approve the Consent Agenda as presented passed with a motion by Mr. Chuck Samples and a second by Mr. Lee Williams.

5 Yeas - 0 Nays.

Mr. Phillip Hardee	Yes
Mr. Terry Johnson	Yes
Mr. Leon McNeal	Yes
Mr. Chuck Samples	Yes
Mr. Lee Williams	Yes

III.A. January 2017 Bills

III.B. January 2017 Financial Report

III.C. January 12, 2017 Regular Board Meeting

IV. Agenda Approval

Motion to Amend Passed: To amend the motion from: "Motion to approve the agenda" to: "Motion to approve the agenda as amended adding FFA Overnight Trip Approval to the regular agenda" passed with a motion by Mr. Lee Williams and a second by Mr. Chuck Samples.

5 Yeas - 0 Nays.

Mr. Phillip Hardee	Yes
Mr. Terry Johnson	Yes
Mr. Leon McNeal	Yes
Mr. Chuck Samples	Yes
Mr. Lee Williams	Yes

Motion Passed: Motion to approve the agenda passed with a motion by Mr. Chuck Samples and a second by Mr. Leon McNeal.

5 Yeas - 0 Nays.

Mr. Phillip Hardee	Yes
Mr. Terry Johnson	Yes
Mr. Leon McNeal	Yes
Mr. Chuck Samples	Yes
Mr. Lee Williams	Yes

V. Regular Agenda

V.A. Board Policy Updates - 2nd Reading

Motion Passed: Motion to approve the policies as amended passed with a motion by Mr. Leon McNeal and a second by Mr. Chuck Samples.

5 Yeas - 0 Nays.

Mr. Phillip Hardee	Yes
Mr. Terry Johnson	Yes
Mr. Leon McNeal	Yes
Mr. Chuck Samples	Yes
Mr. Lee Williams	Yes

V.A.1. 3.600 Insurance Management

V.A.2. 4.502 Parental and Family Involvement

V.A.3. 6.414 Prevention and Treatment of Sudden Cardiac Arrest

V.B. Board Policy 1.404 Appeals to and Appearances Before the Board - 1st Reading

Board Policy 1.404 Appeals to and Appearances Before the Board was presented for the first reading.

V.C. Superintendent's Report

The Superintendent's Report consisted of:

- Mr. Walker, HJSHS Principal, reporting on the record of the girls and boys basketball team and an invitation to attend the black history programs scheduled for the HJSHS.
- An invitation to attend the black history programs scheduled for Stigall Primary and East Elementary Schools.

V.C.1. Personnel

The Board was updated as to the personnel changes that have taken place since the January Board Meeting.

VI. Citizens Concern

Tammi Porter had a concern about the test scores.

VII. Adjournment

Motion Passed: Motion to adjourn passed with a motion by Mr. Chuck Samples and a second by Mr. Leon McNeal.

5 Yeas - 0 Nays.

Mr. Phillip Hardee	Yes
Mr. Terry Johnson	Yes
Mr. Leon McNeal	Yes
Mr. Chuck Samples	Yes
Mr. Lee Williams	Yes

Phillip Hardee, Chairman Date

Dr. Versie Hamlett, Superintendent Date

HUMBOLDT CITY SCHOOLS
2017-2018 ATTENDANCE CALENDAR

July 27	In-service
July 28	In-service
July 31	In-service
August 1	First Day for Students, ½ Day
August 30	Progress Reports Go Out
September 4	Labor Day, No School
October 3	1 st Quarter Ends
October 5	Parent-Teacher Conference (3:30-6:30 p.m.)
October 6	Parent-Teacher Conference (9:00 a.m.-12:00 p.m.)
October 9 - 13	Fall Break
November 3	In-service, No School
November 13	Progress Reports Go Out
November 22 - 24	Thanksgiving Break
December 19	½ Day for Students / 2 nd Quarter Ends (Full day for personnel)
December 20 – January 3	Christmas Break
January 3	In-service, No School
January 4	First Day Back for Students – Second Semester
January 15	Martin Luther King Day, No School
January 18	Parent-Teacher Conference (3:00-6:00 p.m.)
January 18	Report Cards Go Out
February 5	Progress Reports Go Out
February 13 – Mar 10	Performance Based Assessment (PBA) Window
February 19	Presidents’ Day, No School
March 9	3 rd Quarter Ends
March 15	Report Cards Go Out
March 23	In-service, No School
March 26 – March 30	Spring Break
April 10 – May 5	End of Year Assessment Window (EOY)
April 18	Progress Reports Go Out
April 24 –May 12	ACH/EOC
May 10 - 11	Strawberry Festival, No School
May 18	Graduation
May 23	Last Day of School ½ Day; 4 th Quarter Ends
May 24	In-service
May 25	Post Records / Report Cards (9:00 a.m.–12:00 p.m.)
May 28	Memorial Day

***All students (Pre-school – 12) begin Monday, August 1, 2017.**

*First & last day of school will be ½ day for students and regular day for personnel. Dismissal at 11:00 a.m. for students.

***December 19 will be ½ day for students & regular day for personnel.** Dismissal at 11:00 a.m. for students.

Humboldt City Board of Education

Monitoring: Review: Annually, in May	Descriptor Term: Student Wellness	Descriptor Code: 6.411	Issued Date:
		Rescinds:	Issued:

1 The board recognizes the value of proper nutrition, physical activity, and other health conscious
2 practices and the impact that such practices have on student academic achievement, health, and well-
3 being. In order to provide an environment conducive to overall student wellness, this policy shall be
4 followed by all schools in the District.¹

5 **COMMITMENT TO COORDINATED SCHOOL HEALTH**

6 All schools shall implement the CDC's Coordinated School Health approach to managing new and
7 existing wellness related programs and services in schools and the surrounding community based on
8 State law and State Board of Education CSH standards and guidelines. The district's Coordinated
9 School Health Coordinator shall be responsible for overseeing compliance with State Board of
10 Education CSH standards and guidelines in the school district.

11 **SCHOOL HEALTH ADVISORY COUNCIL^{2,3}**

12 A district school health advisory council shall be established to serve as a resource to school sites for
13 implementing policies and programs and develop an active working relationship with the county health
14 council. The council shall consist of individuals representing the school and community, including
15 parents, students, teachers, school administrators, health professionals, school food service
16 representatives, and members of the public. The primary responsibilities of the council include but are
17 not limited to:

- 18 1. Developing, implementing, monitoring, reviewing and as necessary, making recommendations
19 as to physical activity and nutrition policies;
- 20 2. Ensuring all schools within the district create and implement an action plan related to all
21 School Health Index modules;
- 22 3. Ensuring that the results of the action plan are annually reported to the council; and
- 23 4. Ensuring that school level results include measures of progress on each indicator of the School
24 Health Index.

25 The State Board of Education's Coordinated School Health and Physical Activity Policies shall be used
26 as guidance by the Council to make recommendations. The board will consider recommendations of
27 the Council in making policy changes or revisions.

28 Additionally, each school will have a Healthy School Team consisting of teachers, students, parents
29 and administrators.² The Team will hold Healthy School Team meetings during the school year to
30 assess needs and oversee planning and implementation of school health efforts. The director of
31 schools/designee will ensure compliance with the school Wellness Policy, to include an assessment of

1 the implementation of the Wellness Policy and the progress made in attaining the policy goals. The
2 assessment will be made available to the public.

3 **COMMITMENT TO NUTRITION**

4 All schools within the District shall participate in the USDA child nutrition programs, which may
5 include but not be limited to, the National School Lunch Program, the School Breakfast Program, the
6 Summer Food Service Program, and the After School Snack Program.^{4,5,6}

7 Meals shall be accessible to all students in a non-stigmatizing manner. Students will be given adequate
8 time to enjoy healthy meals and relax in a pleasant environment. Good nutritional habits shall be
9 encouraged. All food including vending machines, fundraising items, and concessions must meet
10 guidelines set forth by the Healthy, Hunger-free Kids Act, 2010, Smart Snacks in Schools.^{4,5,6} The
11 school principal/designee shall be responsible for overseeing the school district's compliance with the
12 State Board of Education Rules and Regulations for sale of food items in the school district.^{2,5,6}

13 **DISTRICT GOALS**

14 The district will promote healthy nutrition through various activities, including nutrition related
15 newsletters, informational links on the district website, healthy eating posters and bulletin boards in
16 dining areas, and informational booths at various community functions. Nutrition Education will be
17 offered as part of a standards based program designed to provide students with the knowledge and
18 skills needed to promote and protect their health as outlined in the State Board of Education
19 Health Education and Lifetime Wellness Standards. Nutrition Education will discourage teachers
20 from using high fat, sugar, and sodium foods as rewards and encourage students to start each day with
21 a healthy breakfast.

22 **COMMITMENT TO PHYSICAL ACTIVITY AND PHYSICAL EDUCATION**

23 The board recognizes that physical activity is extremely important to the overall health of a child.
24 Schools shall support and promote physical activity. Physical activity may be integrated into any areas
25 of the school program.

26 Physical Education classes shall be offered as part of a standards based program designed to provide
27 developmentally appropriate moderate to vigorous physical activity as an integral part of the class. All
28 physical education classes shall comply with the State Board of Education's Physical Education
29 Standards. In addition to the district's physical education program, non-structured physical activity
30 periods shall be offered as required by law.⁷

31 Schools shall continue to offer after school sports and activities. Physical activity shall not be
32 employed as a form of discipline or punishment.

33 **COMMITMENT TO CURRICULUM³**

34 All applicable courses of study should be based on State-approved curriculum standards.

1 SCHOOL HEALTH INDEX³

2 All schools within the district shall annually administer a baseline assessment on each of the three
3 recommended School Health Index modules. Results shall be submitted to the School Health Advisory
4 Council and reported to the State Department of Education.

5 RECORD KEEPING COMPLAINECE

6 The district's Coordinated School Health Coordinator shall ensure that records demonstrating
7 compliance with community involvement requirements are maintained. The Coordinated School
8 Health Coordinator shall additionally document that the school wellness policy and triennial
9 assessments are made available to the public.⁸

Legal References

1. TCA 49-1-1002
2. State Board of Education Policy 4.204
3. State Board of Education Policy 4.206
4. 42 U.S.C. 1758b (Section 204 of the Healthy, Hunger-Free Kids Act of 2010 (Public Law 111-296))
5. TRR/MS 0520-1-6, Child Nutrition Programs
6. 7 C.F.R. 210 and 220
7. Public Acts of 2016, Chapter No. 669
8. 7 C.F.R. § 210.31(f)

Cross References

Humboldt City Board of Education

Monitoring: Review: Annually, in July	Descriptor Term: Appeals to and Appearances Before the Board	Descriptor Code: 1.404	Issued Date:
		Rescinds: 1.404	Issued: 11/06/03

1 APPEALS TO THE BOARD

2 Any matter relating to the operation of the school system may be appealed to the board. However, the board
3 desires that all matters be settled at the lowest level of responsibility and will not hear complaints or concerns
4 which have not advanced through the proper administrative procedure from the point of origin. If all steps of the
5 administrative procedure have been pursued and there is still a desire to appeal to the board, the matter shall be
6 referred in writing to the office of the director of schools and the board shall determine whether to hear the appeal.

7 APPEARING BEFORE THE BOARD

8 Individuals desiring to appear before the board must submit a written request with descriptive materials to the
9 office of the director of schools ten (10) days before the meeting. If the request is approved by the Executive
10 Committee, the item will be placed on the agenda. Individuals placed on the agenda will be recognized at the
11 beginning of the meeting and given time to speak when their topic of interest is addressed on the agenda. All
12 requests submitted will be included in the board packet.

13 Individuals speaking to the board shall address remarks to the chair and may direct questions to individual board
14 members or staff members only upon approval of the chair. Each person speaking shall state his name, address,
15 and subject of presentation. Remarks will be limited to five minutes unless time is extended by the board. The
16 chair shall have the authority to terminate the remarks of any individual who is disruptive or does not adhere to
17 board rules.¹

18 Individuals desiring additional information about any item on the agenda shall direct such inquiries to the office
19 of the director of schools.

20 This policy supersedes all other documents pertaining to appearances before the board.

21

Legal References

1. TCA 39-17-306

Cross References

School Board Meetings 1.400
Agendas 1.403
Complaints About School Personnel 5.502