



Board Meeting

September 27, 2016 6:30 PM
12060 Arlington Trail
Arlington, TN 38002

Attendance Taken at 6:29 PM.

Barbara Fletcher: Present
Jana Gore: Present
Dr. Dale Viox: Present
Kay Williams: Present
Danny Young: Present

1. Call to Order and Roll Call

2. Pledge to the Flag

3. Moment of Silence

4. Presentation - Arlington High School AP Scholars

5. Citizens Comments (limited to 2 minutes per speaker)

No Citizen Comments.

6. Approval of Agenda

7. Reports

7.A. Chairman's Report

Fall District Meeting:

- Kudos to Kay Williams, Barbara Fletcher and Jana Gore for organizing and hands-on set-up.
- Kay Williams awarded TSBA Level 3
- Barbara Fletcher awarded TSBA Level 3
- Dale Viox awarded TSBA Level 2

Board Retreat:

- Required by policy
- Possible dates - 5:30 p.m. on October 27 or November 10

7.B. Superintendent's Report



SUPERINTENDENT - Tammy Mason

Comcast Channel 152 - Mickey Hutson (AHS TV/Film & Video):

- 2 years process
- Live TV broadcasting to Comcast subscribers in Arlington, Lakeland, Oakland and Bartlett. Showcasing ACS schools, Board Meetings and Community Activities
- Studio production shows with Superintendent Mason, Mayor, School Board Members and Heads of Departments
- 4-year curriculum, student production teams, growth in program
- Future coverage for sporting and fine arts events

Lakeland - Timeline and Letters of Intent:

- Timeline and Process for 2017-18 letters to parents will go out during fall break
- Letters of Intent will be included with timeline and process letters with deadline to return forms by December 9
- 3 options for school locations: Lakeland Schools, Non-Resident for ACS, or not attend either of the two school systems
- Letters to parents that choose to attend ACS will go out January 9
- Look at staffing after receipt of Letters of Intent
- List of teachers displaced due to Lakeland by February 15
- Lakeland has agreed to look first at ACS teachers that may be displaced due to enrollment number
- Q & A meeting at AMS to address any questions from parents, date TBD

LEAD Arlington:

- 26 members (increase in business partners)
- Meeting 1: October 4, 9-11 a.m. at Arlington High School - focus will be on Education
- Meeting 2: date TBD, focus will be Town Government
- Meeting 3: date TDB, focus on local business with highlight on State of ACS school district

CHIEF OF STAFF - Jeff Mayo

- Holiday Mail for Heros - October 21
- Christmas on the Square - November 19
- Christmas Parade - December 3 (Teachers of the Year)
- TNAchieves Mentor Program
- Staffing: 2 upcoming retirements (1 filled/1 interim)
- Annual Service Project - more details to come
- Rezoning Advisory Committee - Enrollment trends/Instructional Programs



7.B.1. Southern Education Services (SES) Consultant - Jim Mitchell and Renaissance Group - Doug Burris

Planning and process for new district office starts first week of October 2016

Property survey

Geotechnical/Environmental Testing/Surveyor

MLG&W

Architectural Programs - spaces needed with potential growth

Schematic Design and Programming

Board Presentations

Budget

Construction Drawings

Selection of Contractor

Estimated completion - mid to late August 2017 to early September 2017

7.C. General Counsel

No report.

7.D. Financial Report

7.D.1. Monthly Financial Report

7.D.1.a. June, 2016

General Fund:

- page 2, YTD GF Revenues of \$41.3M (107%)
- page 3, YTD GF Expenses of \$34.9M (90%), with a fund balance of \$6.3M YTD

School Nutrition:

- page 5, YTD Revenues of \$1.1M (113%)
- page 6, YTD Expenses of \$1.05M (103%), with a surplus of \$101,654.43 fiscal year 2016. When looking at the past two fiscal years the cafeterias are near breakeven with a cumulative balance of \$621.98

Grant Fund:

- page 8, Grant Revenue of \$1.8M with all grants balance with equal revenue and expenditures

CIP Fund:

- page 11, CIP Revenue of \$1.6M, which is a change from the report provided to you. Per our auditors instructions the \$1.1M received from the county commission on June 30, 2016 was available and therefore must be recognized as



revenue in the 2016 fiscal year. The projects associated with that revenue will be reported in fiscal year 2017

- page 12, CIP Expenses of \$539,147

7.D.1.b. July, 2016

General Fund:

- page 2, YTD GF Revenues of \$165,838
- page 3, YTD GF Expenses of \$523,845

School Nutrition:

- page 5, YTD Revenues are zero
- page 6, YTD Expenses of \$210.00

Grant Fund:

- page 8, Grant Revenue of \$13,875
- page 9, Grant Expenses of \$13,875

CIP Fund:

- No revenues and expenses.

7.D.2. Interlocal Health Trust Report

Not available.

7.E. TLN Report

Be cautious with Resolutions that are circulating.

8. Consent Agenda

Move to Approve the Consent Agenda as presented Passed with a motion by Kay Williams and a second by Barbara Fletcher.

Barbara Fletcher: Yea

Jana Gore: Yea

Dr. Dale Viox: Yea

Kay Williams: Yea

Danny Young: Yea

Yea: 5, Nay: 0

Move to Approve Policies and Suspend the Rules on the First Reading Passed with a motion by Kay Williams and a second by Jana Gore.

Barbara Fletcher: Yea

Jana Gore: Yea

Dr. Dale Viox: Yea



Kay Williams: Yea
Danny Young: Yea
Yea: 5, Nay: 0

- 8.A. Approval of Minutes from August 23, 2016
- 8.B. Policy 2.805 Purchasing - RESCINDED
- 8.C. Policy 2.806 Bids and Quotations - RESCINDED
- 8.D. Policy 2.807 Requisitions - RESCINDED
- 8.E. Policy 2.808 Purchase Orders and Contracts - RESCINDED
- 8.F. Policy 2.809 Vendor Relations - RESCINDED
- 8.G. Policy 3.3001 Use of Cellular Cell Phone - RESCINDED
- 8.H. Policy 4.600 Grading Systems
- 8.I. Policy 4.601 Reporting Student Progress
- 8.J. Policy 5.115 Assignment/Transfer
- 8.K. Policy 5.116 Reductions in Force
- 8.L. Policy 5.301 Emergency and Court Leave
- 8.M. Policy 5.303 Personal and Professional Leave
- 8.N. Policy 5.304 Long Term Leaves of Absences for Professional Personnel - RESCINDED
- 8.O. Policy 5.611 Employee Use of Personal Communication
- 8.P. Policy 6.312 Student Use of Personal Communication Devices
- 8.Q. Policy 6.313 Discipline
- 8.R. Policy 6.701 Fundraising

9. Business/Recommended Action Items

- 9.A. Approval of Architectural/Engineering Services Agreement for Arlington Community Schools Central Office Project
Approval of Architectural/Engineering Services Agreement for Arlington Community Schools Central Office Project Passed with a motion by Kay Williams and a second by Barbara Fletcher.
Barbara Fletcher: Yea
Jana Gore: Yea
Dr. Dale Viox: Yea
Kay Williams: Yea
Danny Young: Yea



Yea: 5, Nay: 0

9.B. Consideration of whether to air School Board meeting on new PEG channel
Consideration to air School Board meeting on new PEG channel Passed with a motion by
Kay Williams and a second by Jana Gore.

Danny Young: Nay

Barbara Fletcher: Yea

Jana Gore: Yea

Dr. Dale Viox: Yea

Kay Williams: Yea

Yea: 4, Nay: 1

10. Adjournment

Move to adjourn Passed with a motion by Danny Young and a second by Kay Williams.

Barbara Fletcher: Yea

Jana Gore: Yea

Dr. Dale Viox: Yea

Kay Williams: Yea

Danny Young: Yea

Yea: 5, Nay: 0

Chairperson

Superintendent

Arlington Community Schools offer educational and employment opportunities without regard to race, color, creed, national origin, religion, sex, age, disability or genetic information and adheres to the provisions of the Family Educational Rights and Privacy Act (FERPA).