

BARTLETT CITY BOARD OF EDUCATION
BARTLETT CITY BOARD OF EDUCATION BUSINESS MEETING
BARTLETT CITY SCHOOLS AUDITORIUM
5705 Stage Road
Bartlett, TN 38134
June 27, 2019
7:00 PM

INVOCATION

PLEDGE OF ALLEGIANCE

CALL TO ORDER & ROLL CALL

Mr. David Cook:	Present
Mrs. Shirley Jackson:	Present
Mr. Jeff Norris:	Present
Bryan Woodruff:	Present
Mr. David Cook:	Present
Mrs. Shirley Jackson:	Present
Mr. Jeff Norris:	Present
Bryan Woodruff:	Present

Official Business of the Day

SPECIAL PRESENTATIONS

Superintendent Evaluation

PUBLIC COMMENT

APPROVAL OF AGENDA

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

May 23, 2019 Board Business Meeting Minutes

REPORTS

Chairman's Report

Superintendent's Report

General Counsel's Report

Tennessee Legislative Network (TLN) Representative Report

Financial Report

UNFINISHED BOARD BUSINESS

BOARD ACTION ITEMS

New Board Business

Election of Chairman

Election of Vice-Chairman

Election of Tennessee Legislative Network Representative (TLN)

2019-2020 BCS Differentiated Pay Plan

2019-2020 BCS Differentiated Pay Plan passed with a motion by Mr. Jeff Norris and a second by Bryan Woodruff.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

2019-2020 BCS Teacher Pay Scales

2019-2020 BCS Teacher Pay Scales passed with a motion by Mr. David Cook and a second by Bryan Woodruff.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Abstain (With Conflict), Bryan Woodruff: Aye

Bartlett City Schools Attendance Plan for Truancy

Bartlett City Schools Attendance Plan for Truancy passed with a motion by Mr. Jeff Norris and a second by Mr. David Cook.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Memorandum of Understanding (MOU) Between University of Tennessee and the Bartlett City Board of Education

Memorandum of Understanding (MOU) Between University of Tennessee and the Bartlett City Board of Education passed with a motion by Bryan Woodruff and a second by Mr. Jeff Norris.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Memorandum of Understanding (MOU) between Southwest Tennessee Community College and Bartlett City Board of Education

Memorandum of Understanding (MOU) for Dual Enrollment Program at Moore Technical College and Bartlett City Board of Education

Memorandum of Understanding (MOU) for Dual Enrollment Program at Tennessee College of Applied Technology (TCAT) and Bartlett City Board of Education

Memorandum of Understanding (MOU) for Dual Enrollment Program at Tennessee College of Applied Technology (TCAT) and Bartlett City Board of Education passed with a motion by Bryan Woodruff and a second by Mr. Jeff Norris.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Memorandum of Agreement Between Shelby County Government and Bartlett City Schools for Public Health School – Based Dental Prevention Program for Children

Memorandum of Agreement Between Shelby County Government and Bartlett City Schools for Public Health School - Based Dental Prevention Program for Children passed with a motion by Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Memorandum of Understanding (MOU) between the Tennessee Department of Education for Coordinated School Health

Memorandum of Understanding (MOU) between the Tennessee Department of Education for Coordinated School Health passed with a motion by Mr. David Cook and a second by Bryan Woodruff.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Memorandum of Understanding (MOU) between Archon Academy and Bartlett City Board of Education

Memorandum of Understanding (MOU) between Archon Academy and Bartlett City Board of Education passed with a motion by Mr. Jeff Norris and a second by Bryan Woodruff.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Memorandum of Understanding (MOU) between Lakeside and Bartlett City Board of Education

Memorandum of Understanding (MOU) between Lakeside and Bartlett City Board of Education passed with a motion by Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Memorandum of Understanding (MOU) between Youth Villages and Bartlett City Board of Education

Memorandum of Understanding (MOU) between Youth Villages and Bartlett City Board of Education passed with a motion by Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

BCS FY19 Title 1 MOU with Shelby County Schools

BCS FY19 Title 1 MOU with Shelby County Schools passed with a motion by Mr. David Cook and a second by Bryan Woodruff.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Interlocal Agreement (ILA) for Nutrition Services

Interlocal Agreement (ILA) for Nutrition Services passed with a motion by Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Bon Lin Elementary and Middle Schools Paving Project Bid #FY190027

Bon Lin Elementary and Middle Schools Paving Project Bid #FY190027 awarded to Gibson in the amount of \$64,700 passed with a motion by Bryan Woodruff and a second by Mr. Jeff Norris.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

BCS Other Post-Employment Benefits (OPEB) payment

BCS Other Post-Employment Benefits (OPEB) payment passed with a motion by Bryan Woodruff and a second by Mr. Jeff Norris.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Resolution 6-12 General Fund Budget Amendment and Education Capital Fund Amendment

Resolution 6-12 General Fund Budget Amendment and Education Capital Fund Amendment passed with a motion by Bryan Woodruff and a second by Mr. Jeff Norris.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Resolution 6-13 Special Revenue Fund Budget Amendment

Resolution 6-13 Special Revenue Fund Budget Amendment passed with a motion by Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

5 Year Capital Improvement Plan

5 Year Capital Improvement Plan passed with a motion by Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry: Absent, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

ADJOURNMENT

**BARTLETT CITY BOARD OF EDUCATION
BUSINESS MEETING MINUTES**

**AUDITORIUM
5705 STAGE ROAD, BARTLETT**

**MAY 23, 2019
7:00 P.M.**

INVOCATION AND PLEDGE OF ALLEGIANCE

Board Member Bryan Woodruff said a prayer. The Board and audience recited the Pledge of Allegiance.

CALL TO ORDER & ROLL CALL

Official Business of the Day

Chairman Jackson called the meeting to order at 7:00 p.m. The following Board Members were present:

Mr. David Cook
Mrs. Shirley Jackson
Mr. Jeff Norris
Mr. Bryan Woodruff

Absent: Ms. Erin Berry

SPECIAL PRESENTATIONS

The 2019 Maker Faire and Science Faire Winners were recognized and presented trophies.

Levi Dawson and Noah Emison, Altruria Elementary
Mrs. Halyard's class, Altruria Elementary
Emily Segura, Appling Middle
Euclid LaGaspi, Appling Middle
Hale Wagner, Appling Middle
Sienna Daugherty, Appling Middle
Marley Parish, Bartlett Elementary
Ms. Underwood's class, Bartlett Elementary
Ms. Godfrey's Class, Bon Lin Elementary
Will Bousson, Lily Nohsey, Finley Parry, and Maddox Strickland, Bon Lin Elementary
Ava Brown and Lindsay Wallace, Bon Lin Middle
Morgan Jones, Bon Lin Middle
Ms. Harville, Ellendale Elementary
Ms. Milzarek, Ellendale Elementary
Anthony Truong, Elmore Park Middle
Brenna Scroggins, Elmore Park Middle
Misty Ngo, Elmore Park Middle
Ragen Gilmer, Elmore Park Middle
Will Barnett and Marlon Dechausay, Oak Elementary
Caroline Morrison and Jaden Wallace, Rivercrest Elementary
Mrs. Luna's class, Rivercrest Elementary

The following staff of Bartlett Bridges were recognized and presented a certificate for achieving Exemplary Status:

Leticia Sanders, District Social Worker
Momodou Keita, Supervisor
Zoe Bozeman, School Counselor Supervisor
Sharon Hicks, Lead Teacher
Kacee Real, Teacher
Jarmel Bell, Teacher
Vishenia Huery, Teacher Assistant
Kenneth Ford, Teacher Assistant
Ashley Gorian, Special Education Teacher
Mark Stephens, Supervisor
Amy Koshenina, Homebound Teacher
Anita Henderson, Student Services Clerk

Superintendent Stephens presented a plaque to Tim Jones, Bartlett High School for the Principal of the Year Award.

Superintendent Stephens presented a plaque to Dr. Korrie White, Director of Student Services, Department of Exceptional Children, and Safety & Security for the Supervisor of the Year Award.

Superintendent Stephens introduced Michelle Bardos to the Board. She has been selected as the new principal for Ellendale Elementary School beginning with the 2019-2020 academic year.

Superintendent Stephens introduced Sharonda Rose to the Board. She has been selected as the new principal for Rivercrest Elementary School beginning with the 2019-2020 academic year.

PUBLIC COMMENT

No Public Comments.

APPROVAL OF AGENDA

Chairman Jackson requested that item #7 Memorandum of Understanding Between University of Tennessee and the Bartlett City Board of Education be removed and #13 Performance Based Bonus for Superintendent be added. Mr. Bryan Woodruff made the motion to approve the amended agenda. Mr. David Cook seconded the motion. With all eyes, the amended agenda was approved.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

April 25, 2019 Business Meeting Minutes

The approval of the April 25, 2019 Business Meeting Minutes passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook. With all eyes, the Minutes were approved.

REPORTS

Chairman's Report

Chairman Jackson noted that the end of the school year is tomorrow and principals are handling routine end of the year issues.

Superintendent's Report

- Superintendent Stephens noted that it is the end of the current school year and he appreciates all of the hard work from teachers, principals and staff.
- He updated the Board on the construction at the Bartlett High School. Entrances must be completed before school starts. The auditorium and cafeteria are in progress. Ms. Horn will set a date for the Board Members to tour the renovation.
- Central Office will begin their summer schedule next week of a 4 day work week.
- Board Members are invited to the 5th annual Central Office picnic at Freeman Park on June 6th at 11:30 a.m.

General Counsel's Report

No report.

Tennessee Legislative Network (TLN) Representative Report

No report.

Financial Report

The April 2018-19 Financial Report was accepted by the Board. It is a non-voting item.

UNFINISHED BOARD BUSINESS

No Unfinished Board Business.

BOARD ACTION ITEMS

New Board Business

Carrier of Student Insurance

Motion Passed: Award K & K Insurance as the Carrier of Student Insurance passed with a motion by Mr. David Cook and a second by Mr. Bryan Woodruff.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

Hallway Renovation Project at Ninth Grade Academy BID #FY190024

Motion Passed: Award BID #FY190024 Hallway Renovation Project at Ninth Grade Academy to Victor Hall in the amount of \$42,632.58 passed with a motion by Mr. Jeff Norris and a second by Mr. Bryan Woodruff.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

Gymnasium Reroof Project at Oak Elementary BID #FY190025

Motion Passed: Award BID #FY190025 Gymnasium Reroof Project at Oak Elementary to Architectural Paneling in the amount of \$67,800 passed with a motion by Mr. Bryan Woodruff and a second by Mr. Jeff Norris.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

Bid Award #FY190010 Custodial Services at District Office

Motion Passed: Bid Award #FY190010 Custodial Services at District Office to Kimco Facility in the amount of \$3,462.42 passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

Masonry Repairs Project at Ellendale Elementary School

Motion Passed: Award Masonry Repairs Project at Ellendale Elementary School to Linkus in the amount of \$240,031 passed with a motion by Mr. David Cook and a second by Mr. Bryan Woodruff.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

Policy 6040: Dress Code REVISED SECOND READING

Motion Passed: The Second Reading of Revised Policy 6040: Dress Code passed with a motion by Mr. Bryan Woodruff and a second by Mr. Jeff Norris.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

Memorandum of Understanding (MOU) Between Southern College of Optometry (MobilEYES Clinic) and Bartlett City Board of Education

Motion Passed: The Memorandum of Understanding (MOU) Between Southern College of Optometry (MobilEYES Clinic) and Bartlett City Board of Education passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

Interlocal Agreement (ILA) for Planning Services

Motion Passed: The Interlocal Agreement (ILA) for Planning Services passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

Interlocal Agreement (ILA) for Purchasing Services

Motion Passed: The Interlocal Agreement (ILA) for Purchasing Services passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

Resolution 6-11 General Fund Budget Amendment and Education Capital Fund Amendment

Motion Passed: Resolution 6-11 General Fund Budget Amendment and Education Capital Fund Amendment passed with a motion by Mr. Bryan Woodruff and a second by Mr. Jeff Norris.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

2018-2019 Superintendent Evaluation Instrument

Subsidiary Motion Passed: Motion to Amend the 2018-2019 Superintendent Evaluation Instrument as 5 - Strongly Agree; 4 - Agree; 3 - Neutral; 2 - Disagree; 1 - Strongly Disagree passed with a motion by Mr. Bryan Woodruff and a second by Mr. Jeff Norris.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

Motion Passed: The 2018-2019 Superintendent Evaluation Instrument as amended passed with a motion by Mr. Bryan Woodruff and a second by Mr. Jeff Norris.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

Superintendent's 2018-2019 Performance Based Bonus

Motion Passed: The approval of the Superintendent's 2018-2019 Performance Based Bonus passed with a motion by Mrs. Shirley Jackson and a second by Mr. David Cook.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

ADJOURNMENT

Meeting adjourned at 8:00 p.m.

Shirley Jackson
Chairman

Dr. David A. Stephens
Superintendent