

BARTLETT CITY BOARD OF EDUCATION
BARTLETT CITY BOARD OF EDUCATION BUSINESS MEETING
BUSINESS MEETING AGENDA BARTLETT CITY SCHOOLS ADMINISTRATION
OFFICE BUILDING 5705 STAGE ROAD, BARTLETT 7:00 PM
PO Box 341148
Bartlett, TN 38134
January 24, 2019
7:00 PM

INVOCATION

PLEDGE OF ALLEGIANCE

CALL TO ORDER & ROLL CALL

Official Business of the Day

SPECIAL PRESENTATIONS

PUBLIC COMMENT

APPROVAL OF AGENDA

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

November 15, 2018 Board Business Meeting Minutes

REPORTS

Chairman's Report

Superintendent's Report

General Counsel's Report

Tennessee Legislative Network (TLN) Representative Report

Financial Report

UNFINISHED BOARD BUSINESS

BOARD ACTION ITEMS

New Board Business

Textbook Selection Committee

The Textbook Selection Committee passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

2019-2020 Budget Development Calendar

The proposed 2019-2020 Budget Development Calendar passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Resolution 6-4 General Fund Budget Amendment

Resolution 6-4 General Fund Budget Amendment passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Resolution 6-5 General Fund Budget Amendment

Resolution 6-5 General Fund Budget Amendment passed with a motion by Mr. Jeff Norris and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Letter of Intent (AV inside BHS) - Audio Communications Consultants

The Letter of Intent (AV inside BHS) to award Audio Communications Consultants passed with a motion by Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Letter of Intent (Visitor Bleachers) - Toadvine Enterprises

The Letter of Intent (Visitor Bleachers) to award Toadvine Enterprises passed with a motion by Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Letter of Intent (Track) - Beynon

The Letter of Intent (Track)to award Beynon passed with a motion by Mr. David Cook and a second by Bryan Woodruff.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

ADJOURNMENT

**BARTLETT CITY BOARD OF EDUCATION
BUSINESS MEETING MINUTES**

**BARTLETT CITY HALL
6400 STAGE ROAD, BARTLETT**

**NOVEMBER 15, 2018
7:00 P.M.**

INVOCATION AND PLEDGE OF ALLEGIANCE

Board Member Bryan Woodruff said a prayer. The Board and audience recited the Pledge of Allegiance.

CALL TO ORDER & ROLL CALL

Official Business of the Day

Chairman Jackson called the meeting to order at 7:00 p.m. The following Board Members were present:

Ms. Erin Berry
Mr. David Cook
Mrs. Shirley Jackson
Mr. Jeff Norris
Mr. Bryan Woodruff

SPECIAL PRESENTATIONS

The BHS Cross Country Team under Coach Bill Gardner was recognized for their 2nd Place finish in the AAA State Competition and each team member was presented a certificate.

Travis Jones
Robert Dawson
Landen McNair
Andrew Burke
Rylee Hertter
Jacob Peirce
Mathias Guthrie
Max Putnam
Elliot Garst

Bartlett City Schools is proud to have four schools named as 2017-2018 Reward Schools.

- Bartlett High School under the leadership of Principal Tim Jones, Principal John McDonald
- Bon Lin Middle School under the leadership of Principal Cody Duncan
- Ellendale Elementary under the leadership of Principal BessAnne McKnight
- Oak Elementary under the leadership of Principal Stephanie Beach

A Proclamation by the Bartlett City Board of Education was presented to each Principal by Chairman Jackson and a portion was read into the record by the Board Secretary:

The Bartlett City Board of Education of Bartlett, Tennessee does hereby set aside Thursday, November 15, 2018 to recognize:

***Excellence in Student Achievement
at***

- ***Bartlett High School & Academy***
- ***Bon Lin Middle School***
- ***Ellendale Elementary School***
- ***Oak Elementary School***

in Bartlett City Schools and urge all students, teachers, parents, and BCS schools to congratulate the Bartlett Panthers, the Bon Lin Lynx, the Ellendale Bears, and the Oak Rams on a job well done.

PUBLIC COMMENT

No public comments.

APPROVAL OF AGENDA

Board Member Jeff Norris made the motion to approve the agenda. Board Member Bryan Woodruff seconded the motion. With all ayes, the agenda was approved.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

October 25, 2018 Board Business Meeting Minutes

Board Member David Cook made the motion to approve the October 25, 2018 Board Business Meeting Minutes. Board Member Bryan Woodruff seconded the motion. With all ayes, the Board Business Meeting Minutes were approved.

REPORTS

Chairman's Report

Chairman Jackson updated the Board that a Board Retreat to discuss budget priorities and academic plans is being planned. The Board Secretary will poll the Board for available dates in January and February. Also a December Board meeting may not be needed.

Superintendent's Report

Superintendent Dr. David Stephens provided the following updates to the Board:

- Discussion among Municipal Superintendents related to using snow days or opting for a two hour delay in the start time of school. Only 8 stockpiled days in calendar. Student and teacher safety is the first consideration.
- Flintco/Linkous will provide an update regarding the High School renovation at the January or February meeting.
- Commissioner McQueen has accepted a new role as CEO of the National Institute for Excellence in Teaching as of January 1st. A new Commissioner will be named by the new Governor.

- Bus lot at the Academy is completed. The soil must be testing at the site of the former bus lot at BHS. The United Methodist Church is allowing 20 - 30 parking spaces for teachers in the West building.
- Bartlett Square - Administrative staff moved into the upstairs of the new District Office Building last week. Lobby is expected to be open the first of January.
- Monthly principal's meeting focused on what an effective PLC looks like after staff attended the ASCD Conference in Nashville.
- Techcellence Accelerated was held last Thursday at Elmore Park.
- Congratulations on the re-election of Board Member Erin Berry and Board Member Bryan Woodruff.

General Counsel's Report

General Counsel absent. No report.

Tennessee Legislative Network (TLN) Representative Report

Board Member Bryan Woodruff shared that Tom Leatherwood was elected and Jim Coley was re-elected. Requested other Board Members share their thoughts on legislative issues as the 2019 legislation session begins soon. Personal hope that the State of Tennessee will shift the focus toward technical/trade career paths and other career paths that do not require college. There are job openings that are not filled due to the lack of skilled/trained workers.

Financial Report

The October 2018-2019 Financial Report was accepted by the Board. It is a non-voting item.

UNFINISHED BOARD BUSINESS

Policy 1033: School Board Records REVISED SECOND READING

Motion Passed: The Second Reading of Revised Policy 1033: School Board Records passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

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|----------------------|-----|
| Ms. Erin Berry | Yes |
| Mr. David Cook | Yes |
| Mrs. Shirley Jackson | Yes |
| Mr. Jeff Norris | Yes |
| Mr. Bryan Woodruff | Yes |

Policy 2004: Bonded Employees REVISED SECOND READING

Motion Passed: The Second Reading of Revised Policy 2004: Bonded Employees passed with a motion by Ms. Erin Berry and a second by Mr. Bryan Woodruff.

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| Ms. Erin Berry | Yes |
| Mr. David Cook | Yes |
| Mrs. Shirley Jackson | Yes |
| Mr. Jeff Norris | Yes |
| Mr. Bryan Woodruff | Yes |

BOARD ACTION ITEMS

New Board Business

Resolution 6-3 Education Capital Fund Budget Amendment

Motion Passed: Resolution 6-3 Education Capital Fund Budget Amendment passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

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|----------------------|-----|
| Ms. Erin Berry | Yes |
| Mr. David Cook | Yes |
| Mrs. Shirley Jackson | Yes |
| Mr. Jeff Norris | Yes |
| Mr. Bryan Woodruff | Yes |

ADJOURNMENT

Meeting adjourned at 7:30 p.m.

Shirley Jackson
Chairman

Dr. David A. Stephens
Superintendent

2019-2020 BUDGET DEVELOPMENT CALENDAR

DRAFT

| | |
|------------------------------------|--|
| Friday, January 18, 2019 | BUDGET DEVELOPMENT: The budget spreadsheets will be emailed to the Directors with the 2019-20 Actual Expenditures and the 2018-20 Budget. |
| Friday, February 8, 2019 | Board Retreat |
| Friday, February 15, 2019 | BUDGET REQUESTS COMPLETED Directors and Principals will have 1/18/19 - 2/15/19 to complete the budget spreadsheets detailing the personnel in their departments, and the budget amounts necessary for the 2019-20 fiscal year. |
| Mon., Feb. 18 - Fri., Mar. 1, 2019 | PROPOSED BUDGETS PROCESSING: Once the budget requests are submitted, CFO will process these and put in a format to facilitate the review process that will take place during the 2nd week of March |
| Week of March 18, 2019 | 2019-20 BUDGET REQUESTS STAFF REVIEW Superintendent will meet with Directors and Principals to discuss budget requests. |
| Monday, April 8, 2019 | STAFF REVIEW OF COMPOSITE BUDGET During Superintendent Staff Meeting. |
| Tuesday, April 9, 2019 | PRESENTATION TO PRINCIPALS at Principal's meeting |
| Monday, April 15, 22, 29 | STAFF REVIEW OF COMPOSITE BUDGET During Superintendent Staff Meeting. |
| Thursday, April 18, 2019 | BOARD REVIEW OF F/Y 2019-20 BUDGET Board Work Session. |
| Thursday, April 25, 2019 | BOARD APPROVAL OF F/Y 2019-20 BUDGET Board Meeting |
| April 30, 2019 | Drop Dead Submittal Date to City |