

**BARTLETT CITY BOARD OF EDUCATION**  
**BARTLETT CITY BOARD OF EDUCATION BUSINESS MEETING**  
**BUSINESS MEETING AGENDA BARTLETT CITY HALL 6400 STAGE ROAD,**  
**BARTLETT 7:00 PM**  
**PO Box 341148**  
**Bartlett, TN 38134**  
  
**June 21, 2018**  
  
**7:00 PM**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER & ROLL CALL**

Official Business of the Day

**SPECIAL PRESENTATIONS**

2017-2018 Superintendent Evaluation

**PUBLIC COMMENT**

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

May 24, 2018 Board Business Meeting Minutes

**REPORTS**

Chairman's Report

Superintendent's Report

General Counsel's Report

Tennessee Legislative Network (TLN) Representative Report

Financial Report

**UNFINISHED BOARD BUSINESS**

**BOARD ACTION ITEMS**

New Board Business

Election of Chairman

Election of Vice-Chairman

Election of Tennessee Legislative Network Representative (TLN)

Bartlett City Schools Attendance Plan for Truancy

The Bartlett City Schools Attendance Plan for Truancy passed with a motion by Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

**Memorandum of Understanding (MOU) between the Tennessee Department of Education for Coordinated School Health**

The Memorandum of Understanding (MOU) between the Tennessee Department of Education for Coordinated School Health passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

**Memorandum of Understanding (MOU) between Archon Academy and Bartlett City Board of Education**

The Memorandum of Understanding (MOU) between Archon Academy and Bartlett City Board of Education passed with a motion by Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

**Memorandum of Understanding (MOU) between Lakeside and Bartlett City Board of Education**

The Memorandum of Understanding (MOU) between Lakeside and Bartlett City Board of Education passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

**Memorandum of Understanding (MOU) between Youth Villages and Bartlett City Board of Education**

The Memorandum of Understanding (MOU) between Youth Villages and Bartlett City Board of Education passed with a motion by Ms. Erin Berry and a second by Bryan Woodruff.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

**Interlocal Agreement (ILA) for Career and Technical Education (CTE) Services**

The Interlocal Agreement (ILA) for Career and Technical Education (CTE) Services passed with a motion by Mr. David Cook and a second by Bryan Woodruff.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

**Interlocal Agreement (ILA) for Nutrition Services**

The Interlocal Agreement (ILA) for Nutrition Services passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

### **Interlocal Agreement (ILA) for Student Information Services**

The Interlocal Agreement (ILA) for Student Information Services passed with a motion by Bryan Woodruff and a second by Mr. Jeff Norris.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

### **Interlocal Agreement (ILA) for Transportation Services**

The Interlocal Agreement (ILA) for Transportation Services passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

### **BCS Other Post-Employment Benefits (OPEB) payment**

#### **2018-2019 BCS Differentiated Pay Plan**

The 2018-2019 BCS Differentiated Pay Plan passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Abstain (With Conflict), Bryan Woodruff: Aye

#### **2018-2019 BCS Teacher Pay Scales**

The 2018-2019 BCS Teacher Pay Scales passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Abstain (With Conflict), Bryan Woodruff: Aye

### **FY2019 Consolidated Application for Funding: Every Student Succeeds Act (ESSA) Program Summary**

The FY2019 Consolidated Application for Funding: Every Student Succeeds Act (ESSA) Program Summary passed with a motion by Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

### **FY2019 Consolidated Application for Funding: Individuals with Disabilities Education Act (IDEA) Program Summary**

The FY2019 Consolidated Application for Funding: Individuals with Disabilities Education Act (IDEA) Program Summary passed with a motion by Ms. Erin Berry and a second by Mr. Jeff Norris.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

**Shelby County Education Foundation Voluntary Pre-K Application**

The Shelby County Education Foundation Voluntary Pre-K Application passed with a motion by Mr. Jeff Norris and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

**2018-2019 School Support Organization (SSO) approval**

The approval of the 2018-2019 School Support Organization (SSO) BHS Bowlers Parent Association passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

**5 Year Capital Improvement Plan**

The Bartlett City Schools 5 Year Capital Improvement Plan passed with a motion by Mr. Jeff Norris and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

**ADJOURNMENT**

**BARTLETT CITY BOARD OF EDUCATION  
BUSINESS MEETING MINUTES**

**BARTLETT CITY HALL  
6400 STAGE ROAD, BARTLETT**

**MAY 24, 2018  
7:00 P.M.**

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Chairman Bryan Woodruff said a prayer. The Board and audience recited the Pledge of Allegiance.

**CALL TO ORDER & ROLL CALL**

**Official Business of the Day**

Chairman Woodruff called the meeting to order at 7:00 p.m. The following Board Members were present:

Ms. Erin Berry  
Mr. David Cook  
Mr. Jeff Norris  
Mr. Bryan Woodruff

**Absent Board Members:**

Mrs. Shirley Jackson

**SPECIAL PRESENTATIONS**

Superintendent Stephens introduced two new Bartlett City Schools Principals for the 2018-2019 school year.

Thomas (Tom) McClellan, Jr. has been selected as the new principal for Bon Lin Elementary School beginning with the 2018-2019 academic year. Mr. McClellan holds a Master's degree in Educational Psychology from the University of Memphis and has been serving as an assistant principal at Bon Lin Elementary School since 2006. His educational experience spans seventeen years when he started as a teacher and includes being an assistant principal at both the middle and high school levels.

Stephanie Beach has been selected as the new principal for Oak Elementary School beginning with the 2018-2019 academic year. Mrs. Beach is a Bartlett High School graduate and longtime Bartlett resident who holds a Master's degree in Education with a focus in Leadership and Policy Studies from the University of Memphis. For the past thirteen years, she has served as a principal and assistant principal in the legacy Shelby County Schools district and currently the merged district. Her educational experience spans twenty-six years when she started as a teacher at Altruria Elementary and includes teaching at Elmore Park Middle and Shadowlawn Middle schools.

Bartlett City Schools named Ms. Marva Johnson of Altruria Elementary School as our Principal of the Year. We appreciate Ms. Johnson for her leadership and vision at Altruria Elementary and for the energy and passion she brings to Bartlett City Schools. Among the many successes that Ms. Johnson has led at her school is the naming of Altruria as a Reward School by the Tennessee Department of Education for 2016-2017, placing them in the top 5 percent of schools in the state for performance. Ms. Johnson has also lead many community-based service projects and actively involves both teachers and students and their families. Ms. Johnson has also been recognized by

Le Bonheur Children's Hospital and our local media outlets for her volunteer service and dedication to Le Bonheur and our community.

Hope Shields, a kindergarten teacher at Rivercrest Elementary, has been selected by TEA as Tennessee's Distinguished New Educator, PreK-4th grade. Hope was chosen from several applicants from across the state to receive this honor. This is a great accomplishment for Hope and our district. She will be formally recognized at the TEA Representative Assembly in May.

This was the first year for Applying Middle to ever have a competitive dance team. They competed in the pom category against some of the hardest competition in the country and earned 2nd place at Nationals, among various awards all season. They won 1st place in hip hop at the Regionals, State and Nationals competitions with Shannon Miller as the Dance Sponsor. The following were recognized and presented a certificate: Kayla Andrews, Mallory Austin, Emili Calhoun, Kaliyah Cowan, Haven Davis, Lily Feurt, Alyssa Finney, Mya Germain, Vega Henley, Amelia Keeseey, Brianna Legg, Erica Nelson, Cailey Scifert, Julianne Taylor, Victoria Thomas, Avery Wallace, and Kaitlyn York.

The 2018 Maker Faire and Science Faire Winners were recognized and presented trophies.

Ms. Swartout's Class, K-2 Art First Place  
Ms. Goff's Class, K-2 Maker Faire Third Place  
Ms. Eakin's Class, K-2 Maker Faire Second Place  
Ms. Eaton's Class, K-2 Maker Faire First Place  
Ms. Ward's Class, 3-5 Art First Place  
Khalid Lopez & Liam Komulainen, 3-5 Maker Faire Third Place  
Zuri Hernandez & Riley Thompson, 3-5 Maker Faire Second Place  
Hunter Greer & Logan Arnold, 3-5 Maker Faire First Place  
Savannah Scott & Chloe Stone, 6-8 Art Third Place  
Emma Ribson & Chloe Yanza, 6-8 Art Second Place  
Bernadette Truong, 6-8 Art First Place  
Breanna Roesch & Savannah Evans, 6-8 Demonstration Third Place  
Alexis Mezo & Daniel Ear, 6-8 Demonstration Second Place  
Charli Sykes, 6-8 Demonstration First Place  
MaKayla Garrett, 6-8 Innovation Third Place  
Kaitlyn Lampley & Mallory Priddy, 6-8 Innovation Second Place  
Reece Crook & Anthony Truong, 6-8 Innovation First Place

### **PUBLIC COMMENT**

*Becca Priddy - Representing Bartlett High PTA  
3550 Joselin, Bartlett  
RE: Project Graduation - Thank you*

*Blount Smith  
457 Warring Road, Memphis  
RE: Dress Code and Cleaning Contract for BHS*

### **APPROVAL OF AGENDA**

Ms. Erin Berry made the motion to approve the agenda. Mr. David Cook seconded the motion. With all ayes, the agenda was approved.

### **APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

**April 26, 2018 Board Business Meeting**

**May 10, 2018 Special Called Business Meeting**

**Motion Passed:** The approval of the April 26, 2018 Board Business Meeting and May 10, 2018 Special Called Business Meeting Minutes passed with a motion by Mr. Jeff Norris and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Absent
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

## **REPORTS**

### **Chairman's Report**

No report.

### **Superintendent's Report**

- Superintendent Stephens updated the Board that the Comptroller's Letter was provided to each Board Member. Minor accounting mistakes at a couple of schools. One elementary school's year book sales did not make a profit. Explanations are attached to the letter.
- We are moving into our temporary office space at Bartlett Square, 5750 Stage Road, next week.
- Bartlett High School Ground Breaking Ceremony will be June 4, 2018 at 5:00 p.m.
- Today was the last year of school.

### **General Counsel's Report**

No report.

### **Tennessee Legislative Network (TLN) Representative Report**

Chairman Woodruff reminded the Board that tomorrow is the annual Eggs and Issues Breakfast Meeting hosted by the Bartlett Chamber at BPAC.

### **Financial Report**

The April 2017-2018 Financial Report was accepted by the Board. It is a non-voting item.

## **UNFINISHED BOARD BUSINESS**

### **Policy 6002 Student Discrimination, Harassment, Bullying, and Cyber-bullying and Intimidation REVISED SECOND READING**

**Motion Passed:** The Second Reading of Revised Policy 6002 Student Discrimination, Harassment, Bullying, and Cyber-bullying and Intimidation passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Absent
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

### **Policy 6015 Attendance of Non-Resident Student REVISED SECOND READING**

**Motion Passed:** The Second Reading of Revised Policy 6015 Attendance of Non-Resident Students passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Absent
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

## Policy 6040 Dress Code REVISED SECOND READING

**Motion Passed:** Amend Policy 6040 lines 5 and 6 by replacing "abdomen and back below the armpits, midriff, and chest" with "torso\* below the arm pits and to the waist" passed with a motion by Mr. Jeff Norris and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Absent
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**Motion to Amend Passed:** To amend the motion from: "Amend Policy 6040 lines 5 and 6 by replacing "abdomen and back below the armpits, midriff, and chest" with "torso\* below the arm pits and to the waist" " to: "Amend Policy 6040 lines 5 and 6 by replacing "abdomen and back below the armpits, midriff, and chest" with "torso\* from the arm pits and to the waist" " passed with a motion by Mr. Jeff Norris and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Absent
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**Motion Passed:** Amend Policy 6040 line 10 & 11 by removing "Leggings and other" and replacing "private body parts with "entire torso\* below the armpits" passed with a motion by Mr. Jeff Norris and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Absent
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**Motion Passed:** Amend Policy 6040 by adding line 28 to read "torso\* is defined as the trunk of the body not including arms, legs, neck and head" passed with a motion by Mr. Jeff Norris and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Absent
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**Motion to Amend Passed:** To amend the motion from: "Amend Policy 6040 by adding line 28 to read "torso\* is defined as the truck of the body not including arms, legs, neck and head" " to: "Amend Policy 6040 by adding line 28 to read "torso\* is defined as all parts of the body not including arms, legs, neck and head" " passed with a motion by Mr. Jeff Norris and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Absent
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**Motion Failed:** Amend Policy 6040 line 5 by removing the words "have sleeves and must" failed with a motion by Mr. Jeff Norris and a second by Mr. David Cook.

Ms. Erin Berry	No
Mr. David Cook	No
Mrs. Shirley Jackson	Absent
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	No

**Motion Failed:** Amend Policy 6040 to add to line 16 “facial jewelry” failed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	No
Mrs. Shirley Jackson	Absent
Mr. Jeff Norris	No
Mr. Bryan Woodruff	Yes

**Motion Passed:** Second Reading of Policy 6040 Dress Code Revised as amended above passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Absent
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

## **BOARD ACTION ITEMS**

### **New Board Business**

#### **BCS Coordinated School Health District Application**

**Motion Passed:** BCS Coordinated School Health District Application passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Absent
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

#### **BCS Coordinated School Health District Addendum**

**Motion Passed:** BCS Coordinated School Health District Addendum passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Absent
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

#### **Carrier of Student Insurance**

**Motion Passed:** K.K. Insurance was named as the BCS Carrier of Student Insurance passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Absent
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

#### **Resolution 5-15 Special Revenue Fund Budget Amendment**

**Motion Passed:** Resolution 5-15 Special Revenue Fund Budget Amendment passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Absent
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**Memorandum of Understanding (MOU) Between Southwest Tennessee Community College and Bartlett City Board of Education**

**Motion Passed:** Memorandum of Understanding (MOU) Between Southwest Tennessee Community College and Bartlett City Board of Education passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Absent
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**Memorandum of Understanding (MOU) for Dual Enrollment Program at Moore Technical College and Bartlett City Board of Education**

**Motion Passed:** Memorandum of Understanding (MOU) for Dual Enrollment Program at Moore Technical College and Bartlett City Board of Education passed with a motion by Mr. Bryan Woodruff and a second by Mr. Jeff Norris.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Absent
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**Durham Transportation Contract**

**Motion Passed:** Grant the Executive Committee authority to negotiate the Durham Transportation Contract passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Absent
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**Interlocal Agreement (ILA) for Benefits Services**

**Motion Passed:** Interlocal Agreement (ILA) for Benefits Services passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Absent
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**Interlocal Agreement (ILA) for Business Information Management Services**

**Motion Passed:** Interlocal Agreement (ILA) for Business Information Management Services passed with a motion by Mr. Jeff Norris and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Absent
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**Interlocal Agreement (ILA) for Payroll Services**

**Motion Passed:** Interlocal Agreement (ILA) for Payroll Services passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Absent
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**Interlocal Agreement (ILA) for Planning Services**

**Motion Passed:** Interlocal Agreement (ILA) for Planning Services passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

- Ms. Erin Berry            Yes
- Mr. David Cook            Yes
- Mrs. Shirley Jackson    Absent
- Mr. Jeff Norris            Yes
- Mr. Bryan Woodruff      Yes

**Interlocal Agreement (ILA) for Purchasing Services**

**Motion Passed:** Interlocal Agreement (ILA) for Purchasing Services passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

- Ms. Erin Berry            Yes
- Mr. David Cook            Yes
- Mrs. Shirley Jackson    Absent
- Mr. Jeff Norris            Yes
- Mr. Bryan Woodruff      Yes

**2017-2018 Superintendent Evaluation Instrument**

**Motion Passed:** 2017-2018 Superintendent Evaluation Instrument passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

- Ms. Erin Berry            Yes
- Mr. David Cook            Yes
- Mrs. Shirley Jackson    Absent
- Mr. Jeff Norris            Yes
- Mr. Bryan Woodruff      Yes

**ADJOURNMENT**

The meeting adjourned at 8:30 p.m.

---

Shirley Jackson  
Chairman

---

Dr. David A. Stephens  
Superintendent