

BARTLETT CITY BOARD OF EDUCATION
BARTLETT CITY BOARD OF EDUCATION BUSINESS MEETING
BUSINESS MEETING AGENDA BARTLETT CITY HALL 6400 STAGE ROAD,
BARTLETT 7:00 PM
PO Box 341148
Bartlett, TN 38134
May 24, 2018
7:00 PM

INVOCATION

PLEDGE OF ALLEGIANCE

CALL TO ORDER & ROLL CALL

Official Business of the Day

SPECIAL PRESENTATIONS

PUBLIC COMMENT

APPROVAL OF AGENDA

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

APPROVAL OF MINUTES OF PREVIOUS MEETINGS: April 26, 2018 Board Business Meeting and May 10, 2018 Special Called Business Meeting passed with a motion by Mr. Jeff Norris and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Absent, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

April 26, 2018 Board Business Meeting

May 10, 2018 Special Called Business Meeting

REPORTS

Chairman's Report

Superintendent's Report

General Counsel's Report

Tennessee Legislative Network (TLN) Representative Report

Financial Report

UNFINISHED BOARD BUSINESS

Policy 6002 Student Discrimination, Harassment, Bullying, and Cyber-bullying and Intimidation REVISED SECOND READING

The Second Reading of Revised Policy 6002 Student Discrimination, Harassment, Bullying, and Cyber-bullying and Intimidation passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Absent, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Policy 6015 Attendance of Non-Resident Student REVISED SECOND READING

The Second Reading of Revised Policy 6015 Attendance of Non-Resident Students passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Absent, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Policy 6040 Dress Code REVISED SECOND READING

Amend Policy 6040 lines 5 and 6 by replacing "abdomen and back below the armpits, midriff, and chest" with "torso below the arm pits and to the waist" Replace "below" with "from" passed with a motion by Mr. Jeff Norris and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Absent, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Amend Policy 6040 lines 5 and 6 by replacing "abdomen and back below the armpits, midriff, and chest" with "torso below the arm pits and to the waist" Replace "below" with "from" passed with a motion by Mr. Jeff Norris and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Absent, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Amend Policy 6040 line 10 & 11 by striking "leggings and other" and replacing "private body parts with "entire torso* below the armpits" passed with a motion by Mr. Jeff Norris and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Absent, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Amend Policy 6040 by adding line 28 to read "torso* is defined as the truck of the body not including arms, legs, neck and head" to: "replace "trunk of" with "all parts"" passed with a motion by Mr. Jeff Norris and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Absent, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Amend Policy 6040 by adding line 28 to read "torso* is defined as the truck of the body not including arms, legs, neck and head" to: "replace "trunk of" with "all parts"" passed with a motion by Mr. Jeff Norris and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Absent, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Amend line 5 by striking the words "have sleeves and must" failed with a motion by Mr. Jeff Norris and a second by Mr. David Cook.

Ms. Erin Berry: Nay, Mr. David Cook: Nay, Mrs. Shirley Jackson: Absent, Mr. Jeff Norris: Aye, Bryan Woodruff: Nay

Amend to add line 16 "facial jewelry" failed with a motion by Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Nay, Mrs. Shirley Jackson: Absent, Mr. Jeff Norris: Nay, Bryan Woodruff: Aye

Second Reading of Policy 6040 Dress Code Revised as amended passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Absent, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

BOARD ACTION ITEMS

New Board Business

BCS Coordinated School Health District Application

BCS Coordinated School Health District Application passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Absent, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

BCS Coordinated School Health District Addendum

BCS Coordinated School Health District Addendum passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Absent, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Carrier of Student Insurance

K.K. Insurance was named as the BCS Carrier of Student Insurance passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Absent, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Resolution 5-15 Special Revenue Fund Budget Amendment

Resolution 5-15 Special Revenue Fund Budget Amendment passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Absent, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Memorandum of Understanding (MOU) Between Southwest Tennessee Community College and Bartlett City Board of Education

Memorandum of Understanding (MOU) Between Southwest Tennessee Community College and Bartlett City Board of Education passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Absent, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Memorandum of Understanding (MOU) for Dual Enrollment Program at Moore Technical College and Bartlett City Board of Education

Memorandum of Understanding (MOU) for Dual Enrollment Program at Moore Technical College and Bartlett City Board of Education passed with a motion by Bryan Woodruff and a second by Mr. Jeff Norris.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Absent, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Durham Transportation Contract

Grant the Executive Committee authority to negotiate the Durham Transportation Contract passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Absent, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Interlocal Agreement (ILA) for Benefits Services

Interlocal Agreement (ILA) for Benefits Services passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Absent, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Interlocal Agreement (ILA) for Business Information Management Services

Interlocal Agreement (ILA) for Business Information Management Services passed with a motion by Mr. Jeff Norris and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Absent, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Interlocal Agreement (ILA) for Payroll Services

Interlocal Agreement (ILA) for Payroll Services passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Absent, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Interlocal Agreement (ILA) for Planning Services

Interlocal Agreement (ILA) for Planning Services passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Absent, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Interlocal Agreement (ILA) for Purchasing Services

Interlocal Agreement (ILA) for Purchasing Services passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Absent, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

2017-2018 Superintendent Evaluation Instrument

2017-2018 Superintendent Evaluation Instrument passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Absent, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

ADJOURNMENT

**BARTLETT CITY BOARD OF EDUCATION
BUSINESS MEETING MINUTES**

**BARTLETT CITY HALL
6400 STAGE ROAD, BARTLETT**

**APRIL 26, 2018
7:00 P.M.**

INVOCATION AND PLEDGE OF ALLEGIANCE

Vice-Chairman Bryan Woodruff said a prayer. The Board and audience recited the Pledge of Allegiance.

CALL TO ORDER & ROLL CALL

Official Business of the Day

Chairman Jackson called the meeting to order at 7:00 p.m. The following Board Members were present:

Ms. Erin Berry
Mr. David Cook
Mrs. Shirley Jackson
Mr. Bryan Woodruff

Absent Board Member:
Mr. Jeff Norris

SPECIAL PRESENTATIONS

The Bartlett High School wrestling team had another successful season, finishing 3rd in the Region Dual tournament and Runner-up in the Region Individual tournament with a season record of 15-5. Individually, they had 8 wrestlers place at the Region tournament and advance to the state tournament, including 6 region finalists and 4 region champions. At state, they finished 17th out of over 100 teams represented and had 2 individual state medalists the most Bartlett has ever had in a single season. Here are their individual accomplishments:

Region Medalists/State Qualifiers (in weight class order)
Freshman, Mason Sutton 106lb Region Champion
Senior, Gabe O'Callaghan 113lb Region Champion and State Runner-up
Senior, Matthew Bozarth 120lb Region Runner-up (has already committed to wrestle for William's Baptist College next year)
Sophomore, Kolin Koss 126lb Region Runner-up
Junior, Cody Longo 132lb Region 4th Place
Junior, Tyler Longo 182lb Region 3rd Place
Junior, Zach Phillips 220lb Region Champion
Senior, Cameron Oliver 285lb Region Champion, state 3rd place finish

Coaching Staff:

Daniel Longo (head coach)
Kylcye Bolden (asst. coach)
Hunter Siler (asst. coach)
Trey Hawkins (asst. coach)

Victoria "Tori" Smith is Bartlett High School's Class of 2018 Valedictorian. Tori will graduate with an exceptional 4.6 weighted grade point average after excelling in Honors and Advanced Placement level classes throughout high school. She has played competitive golf for seven years, earning 14 wins and 26 top five finishes throughout her career. Tori is the Programming Director of the Tennessee High School Democrats and a member of the Bartlett High School Democrat club. She was a two-year member of the Diamond Girls and has volunteered at St. Jude Children's Research Hospital and various soup kitchens

around the community. Tori is currently involved with the Beta Club, National Honor Society, and is a member of the Knowledge Bowl team. She has received an appointment to the United States Naval Academy and plans to major in Economics.

Bano Faraedoon Qaladize is Bartlett High School's Class of 2018 Salutatorian, earning a phenomenal 4.59 weighted grade point average through her dedication in Honors and Advanced Placement classes. Bano is a leader on the Bartlett campus, currently serving as the President of Construction and Vice-President of the National Honor Society. She is a member of the Beta Club and acts as a Student Council Class Representative, assisting with events such as "Go, Jim, Go!" and school blood drives. Bano is a member of the varsity tennis team and has given of her time to LeBonheur Children's Hospital in their Volunteer program, the "Stomp Out Suicide" 5K at the Ninth Grade Academy, and at Bartlett High School's Panther Camp, which welcomes new students to campus. Bano plans to continue her education at Christian Brothers University and will major in Biology.

The Bartlett City Schools retirees for 2017-2018 School Year were presented a certificate and gift.

- | | |
|--|---|
| 1. <i>Kasandra Berry - Bon Lin Elementary</i> | 12. <i>Elaine Moore - Altruria Elementary</i> |
| 2. <i>Melinda Bellanti - Bon Lin Elementary</i> | 13. <i>Catherine Schwill - Bartlett High School</i> |
| 3. <i>Susan Brady - Oak Elementary</i> | 14. <i>Ray Schwill - Bartlett High School</i> |
| 4. <i>Sharon Clark - Appling Middle School</i> | 15. <i>Lisa Siano - Central Office</i> |
| 5. <i>Rebecca Cross - Bartlett Elementary</i> | 16. <i>Victoria Stavrum - Bon Lin Elementary</i> |
| 6. <i>George Griffin - Altruria Elementary</i> | 17. <i>Shirley Taylor - Bartlett Elementary</i> |
| 7. <i>Vicki Kinder - Oak Elementary</i> | 18. <i>Debra Waggoner - Central Office</i> |
| 8. <i>Shelia McCabe - Oak Elementary</i> | 19. <i>Steven Waymire - Rivercrest Elementary</i> |
| 9. <i>Karen McCormic - Ellendale Elementary</i> | 20. <i>Victoria Wingo - Bartlett Elementary</i> |
| 10. <i>Emily McKee - Bon Lin Elementary</i> | 21. <i>Debra Youngquist - Bartlett</i> |
| 11. <i>Pattie McKinnie - Altruria Elementary</i> | <i>Elementary/Elmore Park Middle School</i> |

PUBLIC COMMENT

*Brenda Pilant
3587 Gailyn Drive, Bartlett TN
RE: Dress Code*

APPROVAL OF AGENDA

Ms. Erin Berry made the motion to approve the agenda. Mr. David Cook seconded the motion. With all ayes, the agenda was approved.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

March 22, 2018 Board Business Meeting

The approval of the March 22, 2018 Business Meeting Minutes passed with a motion by Mr. David Cook and a second by Ms. Erin Berry. With all ayes, the Minutes were approved.

REPORTS

Chairman's Report

I recently attended the TSBA module Advocacy for the Board Vision. It was a very good session.

Superintendent's Report

Superintendent Stephens provided the following updates:

- We had testing issues again today. I have been in contact with the commissioner's office to let her know the stress this is placing on our students and teachers. I appreciate Representative Ron Lollar and Representative Jim Coley for their help in passing legislation to hold students, teachers and schools harmless.
- Graduation will be held May 14, 2018 at Bellevue Baptist Church.
- Rebecca Priddy and the Bartlett Council PTA wanted me to thank the Board and the schools for your support of Project Graduation.

- My recommendation is to not make up the snow days for this year.
- This summer we will be operating on a 4-day work week like last year beginning the week of May 29th.
- We will be bringing you the Guaranteed Maximum Price of the high school project and will have a Special Called Meeting to approve on Thursday, May 10, 2018. The time to be determined.
- Last day of school is May 24, 2018.
- Olympics for Exceptional Athletes is tomorrow at 9:00 a.m. at Bartlett High School.

General Counsel's Report

No report.

Tennessee Legislative Network (TLN) Representative Report

TLN Representative Bryan Woodruff updated the Board on recent legislation. The following bills passed:

- HB75 and SB578 regarding relief from grades and teacher evaluation/testing
- HB2129 Hiring off duty law enforcement officers
- HB1855 No new mandated state assessments until 2020
- HB1577 LEA Accountability review period

Financial Report

The March 2017-2018 Financial Report was accepted by the Board. It is a non-voting item.

UNFINISHED BOARD BUSINESS

No unfinished Board Business.

BOARD ACTION ITEMS

New Board Business

Proposed 2018-2019 BCS Elementary, Middle and High School Fees

Motion Passed: The Proposed 2018-2019 BCS Elementary, Middle and High School Fees passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Absent
Mr. Bryan Woodruff	Yes

Policy 6002: Student Discrimination, Harassment, Bullying, and Cyber-bullying and Intimidation

REVISED FIRST READING

Motion Passed: The First Reading of Revised Policy 6002: Student Discrimination, Harassment, Bullying, and Cyber-bullying and Intimidation passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Absent
Mr. Bryan Woodruff	Yes

Policy 6015: Attendance of Non-Resident Student REVISED FIRST READING

Motion Passed: The First Reading of Revised Policy 6015: Attendance of Non-Resident Student passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Absent
Mr. Bryan Woodruff	Yes

Policy 6040: Dress Code REVISED FIRST READING

Motion Passed: The First Reading of Revised Policy 6040: Dress Code passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	No
Mr. Jeff Norris	Absent
Mr. Bryan Woodruff	Yes

Bartlett High School Bus Lot

Motion Passed: The Bartlett High School Bus Lot Bid #FY180036 was awarded to Victor Hall Construction in the amount of \$1,612,700 passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Absent
Mr. Bryan Woodruff	Yes

Resolution 5-11 Education Capital Budget Amendment

Motion Passed: Resolution 5-11 Education Capital Budget Amendment passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Absent
Mr. Bryan Woodruff	Yes

Resolution 5-12 General Fund Budget Amendment

Motion Passed: Resolution 5-12 General Fund Budget Amendment passed with a motion by Ms. Erin Berry and a second by Mr. Bryan Woodruff.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Absent
Mr. Bryan Woodruff	Yes

FY19 BCS Operating Budgets

Superintendent Dr. David Stephens showed the Board and the audience a PowerPoint regarding the FY19 BCS Operating Budgets.

Motion Passed: FY19 BCS Operating Budgets passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Absent
Mr. Bryan Woodruff	Yes

Memorandum of Agreement (MOA) Dental Program with Shelby County Health Department

Motion Passed: The Memorandum of Agreement (MOA) Dental Program with Shelby County Health Department passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

- Ms. Erin Berry Yes
- Mr. David Cook Yes
- Mrs. Shirley Jackson Yes
- Mr. Jeff Norris Absent
- Mr. Bryan Woodruff Yes

Business Associate Agreement (BAA) between Shelby County Government on Behalf of the Shelby County Health Department and Bartlett City Schools

Motion Passed: The Business Associate Agreement (BAA) between Shelby County Government on Behalf of the Shelby County Health Department and Bartlett City Schools passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

- Ms. Erin Berry Yes
- Mr. David Cook Yes
- Mrs. Shirley Jackson Yes
- Mr. Jeff Norris Absent
- Mr. Bryan Woodruff Yes

Memorandum of Understanding (MOU): Apple Lease

Motion Passed: The Memorandum of Understanding (MOU): Apple Lease with City of Bartlett passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

- Ms. Erin Berry Yes
- Mr. David Cook Yes
- Mrs. Shirley Jackson Yes
- Mr. Jeff Norris Absent
- Mr. Bryan Woodruff Yes

Transportation Vendor

Motion Passed: Durham was awarded the Transportation Vendor and authorizing the Executive Committee to sign the contract passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

- Ms. Erin Berry Yes
- Mr. David Cook Yes
- Mrs. Shirley Jackson Yes
- Mr. Jeff Norris Absent
- Mr. Bryan Woodruff Yes

2018 Tenure Recommendations

Motion Passed: The 2018 Teachers awarded Tenure passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

- Ms. Erin Berry Yes
- Mr. David Cook Yes
- Mrs. Shirley Jackson Yes
- Mr. Jeff Norris Absent
- Mr. Bryan Woodruff Yes

The 2018 Tenure Recommendations were read into the record by Dr. Lee-Ann Kight, Director of Teaching and Learning and each teacher received a gift and a certificate. A light reception was provided to honor the Retirees and Tenured Teachers following the conclusion of the meeting.

1. *Megan Barnes-Rivercrest Elementary*
2. *Catherine Buck-Rivercrest Elementary*
3. *Therese Davis-Bon Lin Middle*
4. *Kristin Dent-Central Office*
5. *Jennifer Doyle-Elmore Park Middle*
6. *Steven Freeman - Elmore Park Middle*
7. *Gregory Grammer-Applying Middle*
8. *Kate Greer-Rivercrest Elementary*
9. *Erica Larue-Ellendale Elementary*
10. *Paul Lindsay-Bartlett Academy*

11. *Blair Lynch-Elmore Park Middle*
12. *Emily Mashour-Ellendale Elementary*
13. *Shelia Morgan- Academy*
14. *Jessica Moseley-Elmore Park Middle*
15. *Deborah Murphy-Bon Lin Elementary*
16. *Brynn Pellegra-Rivercrest Elementary*
17. *Dimitri Pierce-Bon Lin Middle*
18. *Sarah Shapple-Altruria Elementary*
19. *Timothy Smith-Elmore Park Middle*
20. *Laurie Wood-Rivercrest Elementary*

ADJOURNMENT

Meeting adjourned at 8:10 p.m.

Shirley Jackson
Chairman

Dr. David A. Stephens
Superintendent

**BARTLETT CITY BOARD OF EDUCATION
SPECIAL CALLED MEETING MINUTES**

**BARTLETT CITY SCHOOL
CENTRAL OFFICE CONFERENCE ROOM
5650 WOODLAWN STREET, BARTLETT**

**MAY 10, 2018
11:30 A.M.**

INVOCATION AND PLEDGE OF ALLEGIANCE

Jason Sykes, Communications Coordinator said a prayer. The Board and audience recited the Pledge of Allegiance.

CALL TO ORDER & ROLL CALL

Official Business of the Day

Chairman Jackson called the meeting to order at 11:30 a.m. The following Board Members were present:

Ms. Erin Berry
Mr. David Cook
Mrs. Shirley Jackson

Absent Board Members:

Mr. Jeff Norris
Mr. Bryan Woodruff

ANNOUNCEMENT OF MEETING PURPOSE

Chairman Shirley Jackson stated that the purpose of the Special Called Meeting is to approve the six agenda items.

PUBLIC COMMENT

No public comments.

APPROVAL OF AGENDA

Mr. David Cook made the motion to approve the agenda. Ms. Erin Berry seconded the motion. With all ayes, the agenda was approved.

BOARD ACTION ITEMS

New Board Business

Memorandum of Understanding (MOU): Apple Lease (Revised)

Motion Passed: The Revised Memorandum of Understanding (MOU): Apple Lease with City of Bartlett passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Absent
Mr. Bryan Woodruff	Absent

Bartlett Square Furniture Bid #FY180037

Motion Passed: The Bartlett Square Furniture Bid #FY180037 was awarded to Office Interiors in the amount \$318,940.15 passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Absent
Mr. Bryan Woodruff	Absent

Guaranteed Maximum Price for the Bartlett High School Renovation and Construction Manager Agreement

Motion Passed: The Guaranteed Maximum Price of \$60,909,709 for the Bartlett High School Renovation and Construction Manager Agreement passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Absent
Mr. Bryan Woodruff	Absent

Resolution 5-13 General Fund Budget Amendment

Motion Passed: Resolution 5-13 General Fund Budget Amendment for the Central Office furniture and the GMAX passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Absent
Mr. Bryan Woodruff	Absent

Resolution 5-14 General Fund Budget Amendment

Motion Passed: Resolution 5-14 General Fund Budget Amendment for the Capital Lease for Apple passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Absent
Mr. Bryan Woodruff	Absent

Superintendent Stephens recommendation for the Percentage of Grade from the State Testing

Motion Passed: Superintendent Stephens recommendation for Zero Percentage of Grade from the State Testing due to the issues in testing passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Absent
Mr. Bryan Woodruff	Absent

ADJOURNMENT

Meeting adjourned at 11:43 a.m.

Shirley Jackson
Chairman

Dr. David A. Stephens
Superintendent

POLICY 6002: Student Discrimination, Harassment, Bullying, and Cyber-bullying and Intimidation

The Bartlett City Board of Education has determined that a safe, civil, and supportive environment in school is necessary for students to learn and achieve high academic standards. In order to maintain that environment, acts of bullying, cyber-bullying, discrimination, harassment, hazing or any other victimization of students, based on any actual or perceived traits or characteristics, are prohibited.¹

This policy shall cover behaviors of students and employees while on school property, at any school-sponsored activity, on school-provided equipment or transportation, or at any official school bus stop. If the act takes place off school property or outside of a school-sponsored activity, this policy is in effect if the conduct is directed specifically at a student or students and has the effect of creating a hostile educational environment or otherwise creating a substantial disruption to the education environment or learning process.

DEFINITIONS

Bullying/Intimidation/Harassment - An act that substantially interferes with a student's educational benefits, opportunities, or performance, and the act has the effect of:

1. Physically harming a student or damaging a student's property;
2. Knowingly placing a student or students in reasonable fear of physical harm to the student or damage to the student's property;
3. Causing emotional distress to a student or students; or
4. Creating a hostile educational environment.

Bullying, intimidation, or harassment may also be unwelcome conduct based on a protected class (race, nationality, origin, color, gender, age, disability, religion) that is severe, pervasive, or persistent and creates a hostile environment.

Bullying may be further described as unwanted aggressive behavior(s) by another student who is not a sibling or current dating partner that involves an observed or perceived power imbalance and is ongoing or highly likely to be repeated.²

Cyber-bullying - A form of bullying undertaken through the use of electronic devices. Electronic devices include, but are not limited to, telephones, cellular phones or other wireless telecommunication devices, computers, text messaging, emails, social networking sites, instant messaging, videos, and websites.

Hazing - An intentional or reckless act by a student or group of students that is directed against any other student(s) that endangers the mental or physical health or safety of the student(s) or that induces or coerces a student to endanger his/her mental or physical health or safety. Coaches and other employees of the school district shall not encourage, permit, condone

¹ T.C.A. §49-6-4504

² *Bullying Surveillance Among Youths: Uniform Definitions for Public Health and Recommended Data Elements, Version 1.0.* Atlanta, GA; National Center for Injury Prevention and Control, Centers for Disease Control and Prevention and U.S. Department of Education; 2014.

or tolerate hazing activities.³ “Hazing” does not include customary athletic events or similar contest or competitions and is limited to those actions taken and situations created in connection with initiation into or affiliation with any organization.

REPORTING COMPLAINTS

Alleged victims of the above-referenced offenses or any student who has witnessed an act of harassment, intimidation, bullying, or cyberbullying shall report these incidents immediately to a teacher, school counselor, or school building administrator.⁴ Any BCS employee who witnesses an act of harassment, intimidation, bullying, or cyberbullying shall report the conduct to the Principal. All other members of the school community, including students, parents, volunteers, and visitors, are encouraged to report any act that may be a violation of this policy to a school teacher, school counselor, or building administrator. All such reports shall be immediately reported to the Principal.

Reports of harassment, intimidation, bullying, or cyberbullying may be made anonymously to any teacher, school counselor, school administrator, or member of Student Services. All such reports shall be immediately communicated to the Principal. Formal disciplinary action may not be taken against a student based solely upon an anonymous report.

INVESTIGATING COMPLAINTS

The Principal or Assistant Principal at each school shall be responsible for investigating and resolving complaints of harassment, intimidation, bullying, or cyberbullying. The Principal or Assistant Principal shall commence the investigation within forty-eight (48) hours of receipt of the report, unless the need for more time is appropriately documented. All investigations shall be completed and appropriate intervention taken within twenty (20) calendar days from the receipt of the initial report, unless the need for more time is appropriately documented. Within forty-eight (48) hours of the findings being complete, the Principal or Assistant Principal shall inform the parent/guardian of the student(s) involved in any act of harassment, intimidation, bullying, or cyberbullying of the investigation findings and whether corrective action was taken.

Upon the determination of a violation of this Policy, the Principal or Assistant Principal shall immediately inform the parent/guardian of the student’s involvement in an act of harassment, intimidation, bullying, or cyberbullying. The Principal or Assistant Principal shall inform the parent/guardian of the availability of counseling and support services by school counselors if necessary.

Following any investigation, the Principal or Assistant Principal shall report the findings of the investigation along with disciplinary action taken to the Superintendent and Board Chairman.

RETALIATION AND FALSE ACCUSATIONS

Acts of retaliation against any person who reports or assists in any investigation of an act alleged in this policy is strictly prohibited. An employee found to have engaged in retaliation shall be subject to disciplinary action up to and including termination. A student found to have engaged in retaliation shall be disciplined in accordance with Bartlett City Schools discipline policies and procedures.

³ T.C.A. §49-2-120

⁴ T.C.A. §49-6-4505(b)

Falsely accusing another person of having committed an act prohibited under this Policy as a means of harassment, intimidation, bullying, or cyberbullying is prohibited and is itself a violation of this Policy. The consequences and appropriate remedial action for a student found to have knowingly falsely accused another may range from positive behavioral interventions up to and including suspension and expulsion. The consequences for an employee found to have knowingly falsely accused another include employee discipline up to and including termination.

CONSEQUENCES

School administrators shall consider the nature and circumstances of the incident, the age of the violator, the degree of harm, previous incidences or patterns of behavior, or any other factors, as appropriate to properly respond to each situation.

A substantiated charge against an employee shall result in disciplinary action up to and including termination. A substantiated charge against a student may result in corrective or disciplinary action consistent with Bartlett City Schools discipline policies and procedures.

An employee disciplined for violation of this Policy may appeal the decision by contacting the Federal Rights Coordinator or the Superintendent. Any student disciplined for violation of this policy may appeal the decision in accordance with Bartlett City Schools disciplinary policies and procedures.

NOTIFICATION AND TRAINING

This policy shall be disseminated annually to all school staff, students, and parents via employee and student handbooks and the BCS website. The Federal Rights Coordinator shall be responsible for ensuring that all school staff, students, parents are notified of this Policy. Further, the Federal Rights Coordinator shall be responsible for ensuring the education of students and parents and the training of school staff as to the definition, prevention, intervention, and recognition of harassment, intimidation, bullying, and cyber-bullying.

At the beginning of each school year, the Federal Rights Coordinator shall make available to students and parents information relative to bullying prevention programs. Additionally, the Federal Rights Coordinator shall provide teachers and counselors a copy of this Policy along with information on its implementation, bullying prevention, and strategies to address bullying and harassment when it happens.

POLICY 6015: Attendance of Non-Resident Students

Students residing outside the boundaries of the Bartlett City Schools district may attend schools within the district under the following conditions:

1. They must be approved by the Superintendent.¹
2. They must provide transportation to and from school. There shall be no obligation for Bartlett City Schools to provide transportation to non-resident students.
3. They must apply during the Bartlett City Schools open enrollment period in the spring of each year. The District shall communicate the application period to the public annually, and applications received after this period will be considered on a case-by-case basis. Applications made less than two (2) weeks prior to the beginning of the school year or during the school year require approval of the sending district.²
4. Students residing in Shelby County shall not pay tuition. Out-of-county, non-resident applications shall be considered on a case-by-case basis, and such out-of-county students must pay tuition at a rate established annually by the Board. Such tuition may not exceed per student, per annum, an amount equal to the amount of funds raised and used for school purposes by Bartlett City Schools per student during the preceding school year, minus any funds received from the student's resident system.³ Out-of-state, non-resident applications shall be considered on a case-by-case basis⁴, and such out-of-state students must pay tuition at the same rate as the average cost per student (state and local funds) in the student's resident district.⁵
5. They must apply in accordance with applicable state law and Board policy.⁶

Non-Resident students will be considered for attendance in Bartlett City Schools based on the following priorities:

Priority 1: Students of ~~full time employees of~~ Bartlett City Schools employees, excluding part-time substitute teachers.⁷

Priority 2: Students currently enrolled in one of the eleven (11) Bartlett schools.

Priority 3: Students whose siblings currently attend one of the eleven (11) Bartlett schools.

Priority 4: Students of full time employees of City of Bartlett.

Priority 5: All other students residing outside the municipal boundaries of Bartlett, Tennessee.

¹ T.C.A. §49-6-3104

² T.C.A. §49-6-3104; T.C.A §49-6-3105

³ T.C.A. §49-6-3003(a)

⁴ T.C.A. §49-6-3108

⁵ T.C.A. §49-6-403(f)

⁶ T.C.A. §49-6-3102(e)

⁷ T.C.A. §49-6-3113

The feasibility of approving non-resident applications for admission shall consider, but not be limited to, educational capacity, staffing, and general program offerings. Acceptance for a given year does not guarantee continued acceptance in subsequent years, and applications must be filed annually. Failure to provide and maintain a satisfactory academic, discipline, and attendance record may result in the denial of a non-resident application for admission or a loss of attendance privileges.

Bartlett City Board of Education		6040
Descriptor Term: DRESS CODE	Descriptor Code: Student Services	Issue Date: 07/24/2014
	Rescinds:	Revised: 04/10/2018

1 DRESS CODE

2 In order for Bartlett City Schools to maintain a safe and orderly learning environment, the
3 minimum standards for acceptable clothing during the school day are as follows:

4 Tops of shoulders must be covered by a minimum of a 1-inch strap unless otherwise
5 covered by an opaque top garment. Tops must also have sleeves and must completely
6 cover the abdomen, back, midriff, and chest.

7 Skin and undergarments must be covered with opaque clothing from the underarm to
8 mid-thigh. Mid-thigh is defined as the mid-point between and waist and mid-knee.

9 All bottoms must be held at the waist, be appropriately sized, and of a safe length.

10 ~~C~~Leggings and other compression-style garments may be worn so long as an opaque top
11 garment covers the private body parts.

12 Head apparel (such as hoods, hats, sunglasses, etc) must not be worn inside the school
13 building, except for religious or medical reasons.

14 Footwear is required and must be safe and appropriate for indoor and outdoor physical
15 activity.

16 **Prohibited items include the following: large, long, and/or heavy chains; chained
17 accessories; and sleepwear, pajamas, and/or blankets.**

18 Clothing and accessories such as backpacks, patches, jewelry, and notebooks may not
19 display (1) racial or ethnic slurs/symbols; (2) gang affiliations; (3) vulgar, subversive, or
20 sexually suggestive language or images; nor promote inappropriate and/or illegal
21 products such as alcohol, tobacco, and illegal drugs;

22 The Principal may allow exceptions in special circumstances, or for occasions such as
23 holidays and special performances. The Principal may further prescribe dress in certain
24 classes such as physical education, vocational education, and science labs.

25 Any student not dressed in accordance with the policy shall be directed to correct the
26 violation or spend the remainder of the day in in-school suspension (ISS). Repeat
27 offenses shall be subject to additional measures which include parent conferences, in-
28 school suspension, and out-of-school suspensions as described in the District-wide
29 discipline policy.

District Application
Signature Page
2018-2019 School Year

LEA/CONSORTIUM:	Bartlett City Schools
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We certify our LEA's/consortium's commitment to the coordinated school health (CSH) model and implementation of the project coordination and improvement activities described in this district application. We further certify the administration's active support and commitment to employing a qualified, experienced individual to serve as coordinator/supervisor for school health; sustaining a coordinated school health initiative according to state CSH standards and guidelines, including the organization and support of an Advisory Council, Staff Coordinating Council and Healthy School Teams; adoption/revision of appropriate school system policies to promote overall school health improvement goals and the integration of school health components; coordination of CSH efforts with other school health related projects in the school system; adherence to the CSH Scope of Services; maintenance of base expenditures in the eight coordinated school health components; and support of continuing professional development of CSH staff and compliance with all state and federal laws and regulations as indicated on the attached compliance addendum page.

CSH SCOPE OF SERVICES

The LEA/consortium will meet the following requirements during this and subsequent school years:

- Ensure compliance with state *CSH Standards and Guidelines*.
- Employ a full-time coordinator/supervisor of school health at the district level for school systems with 3,000 or more students. School systems with fewer than 3,000 students may choose to employ a part-time coordinator. The coordinator/supervisor position in both cases will be in addition to other school health component staff and school system coordinator/supervisor positions.
- Conduct health screenings and submit required data via the Data Collection Tool.
- If selected, participate in the high school *Youth Risk Behavior Surveillance System* (YRBSS) which includes the *Youth Risk Behavior Survey* in odd-number years and the *School Health Profiles* in even-number years. Schools are randomly selected to participate.

- Utilize CDC's *School Health Index* as the LEA's CSH assessment and planning tool.
- Maintain a local system and process for evaluation by developing and implementing an action plan.
- Submit progress reports as requested by the Tennessee Department of Education.
- Maintain base expenditures in the eight school health components.
- Develop, support, and sustain an active school health advisory council (SHAC), a staff coordinating council on school health, and individual healthy school teams (HST).
- Orient and train administrators, teachers, and other school personnel on the CSH model as needed.
- Engage in partnerships with the county health council and other community organizations/agencies concerned with the health and wellness of students and staff.
- Seek additional external funding/in-kind support for CSH.

Director of Schools Signature

Date

CSH District Compliance Addendum 2018-2019 School Year

Instructions: The following list contains required coordinated school health (CSH) compliance items. The director of schools must personally initial each item, indicating their commitment to follow these compliance items as a prerequisite for receiving coordinated school health funding. This list will be used to monitor the LEA/consortium’s coordinated school health initiative. Additionally, the director’s signature is required on this form.

LEA/consortium:	Bartlett City Schools
If consortium, identify fiscal agent:	

Initial below	
	Requirements of the “Standards and Guidelines” for Tennessee Coordinated School Health, (TCA §49-1-1002, TCA §49-1-1022) including maintenance of expenditures for all school health components on a year-to-year basis.
	Requirements of TCA §49-6-1021 regarding the implementation of physical activity on a weekly basis for grades K-12.
	Requirements of TCA §49-6-1301-1307, TCA §49-6-1008 and TCA §68-1-1205 regarding Family Life Curriculum and any aspect of family planning in schools.
	Requirements of TCA §49-50-1602 and the guidelines of the State Board of Education, the Tennessee Department of Education and the Tennessee Department of Health regarding using health care professionals in a school setting.
	Requirements of TCA §49-3-359 regarding the employment or contracting of school nurses at the ratio of at least one full-time school nurse per LEA/consortium and additional positions as determined through the Basic Education Program (BEP) funding formula.
	Requirements of TCA §63-7-101 through §63-7-116 and Administrative Rules regarding the professional practice of nurses, including the supervision of school nurses by a Registered Nurse, Certified Nurse Practitioner and/or Physician.
	Requirements of TCA §49-5-302 with regard to school counseling programs and TCA §49-6-303 regarding the employment of licensed school counselors and the professional practice of school counselors.
	All individuals employed, contracted and/or otherwise engaged in providing professional services in any of the components of CSH initiative are qualified and licensed according to state laws and regulations.

	<p>The LEA/consortium will participate in other school health related state initiatives, including but not limited to: the School Health Index, <i>Youth Risk Behavior Survey (YRBS)</i>, Student Information Emergency Form(s), <i>School Health Profiles</i>, EPSDT, student health information plans, annual Health Services Survey, and the annual school health screenings.</p>
	<p>The LEA/consortium will support the participation of the CSH Coordinator and specified team members in state designated training, professional development, meetings and conferences. Including the CSH coordinator attending all mandatory CSH training events, including quarterly regional meetings and annual CSH institute.</p>
	<p>The LEA/consortium will promote and comply with all national, state and local laws, rules, policies and procedures for students, staff and school facilities.</p>
	<p>The LEA/consortium will utilize school health materials and resources recommended by the Tennessee Department of Education's Office of Coordinated School Health as well as other materials that are research- based.</p>
	<p>CSH staff will develop collaborations with parents, community, businesses and higher education.</p>
	<p>LEA/consortium personnel will partner with students to achieve CSH goals.</p>
	<p>LEA/consortium personnel will partner with local county health council to achieve CSH goals.</p>
	<p>The LEA/consortium will analyze and update as needed current school curricula and programs for correlation with the state standards for Health Education (K-8), Lifetime Wellness (9-12) and School Counseling (PreK-12).</p>
<p>Signature, Director of Schools: Date:</p>	
<p style="height: 50px;"></p>	



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STUDENT ACCIDENT INSURANCE ENROLLMENT FORM

A. General Information

Name of School/District: _____
 School Mailing Address: _____
 City: _____ State: _____ Zip: _____
 Contact Name: _____ Title: _____
 Phone: _____ Fax: _____
 Email: _____

B. Voluntary Plans

Estimated annual school enrollment (*total number of students*): _____
 Grades (*mark one*): PK-12 Elementary School Middle School High School
 Effective Date: _____

C. Mandatory Plans (*Coverage selected by school/district*)

	Product Option	Grades	Total # of Insured	Rate	Premium
At-School Including Athletics & Activities					
At-School Excluding Athletics & Activities					
Athletics & Activities					
Field Trip					
School Band					
ROTC					
Other (<i>Please Specify</i>)					
Other (<i>Please Specify</i>)					
Other (<i>Please Specify</i>)					

D. Notes

I understand that the insurance company, in determining whether to provide insurance coverage, will rely on the information contained in this form and all other information being submitted. I hereby warrant, represent and confirm that, to the best of my knowledge, all information provided is complete, true and correct.

I further acknowledge that I have reviewed all information provided with this enrollment form and understand the exclusions that apply, as well as the activities and operations for which coverage is not provided.

Signature of Official Authorized to Contract for School/District _____ Date Signed _____

Printed Name _____ Title _____

Agent Signature _____ Date Signed _____

Agent Printed Name _____ Agent Number _____