

BARTLETT CITY BOARD OF EDUCATION
BARTLETT CITY BOARD OF EDUCATION BUSINESS MEETING
BUSINESS MEETING AGENDA CITY OF BARTLETT TOWN HALL, 6400 STAGE
ROAD, BARTLETT 7:00 PM
PO Box 341148
Bartlett, TN 38134
November 16, 2017
7:00 PM

INVOCATION

PLEDGE OF ALLEGIANCE

CALL TO ORDER & ROLL CALL

Official Business of the Day

SPECIAL PRESENTATIONS

PUBLIC COMMENT

APPROVAL OF AGENDA

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

October 26, 2017 Board Business Meeting Minutes

REPORTS

Chairman's Report

Superintendent's Report

General Counsel's Report

Tennessee Legislative Network (TLN) Representative Report

Financial Report

UNFINISHED BOARD BUSINESS

BOARD ACTION ITEMS

New Board Business

Policy 3012: Naming of Schools and School Facilities **REVISED SECOND
READING**

The second reading of Revised Policy 3012: Naming of Schools and School Facilities passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Absent

Policy 3025: Sponsorships and Advertising NEW SECOND READING

The second reading of New Policy 3025: Sponsorships and Advertising passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Absent

Policy 6029: Students in Foster Care NEW FIRST READING

The first reading of New Policy 6029: Students in Foster Care passed with a motion by Mr. Jeff Norris and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Absent

Resolution 5-5 General Fund Budget Amendment

Resolution 5-5 General Fund Budget Amendment passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Absent

Rescission of Budget Amendment Resolution 5-1

Rescission of Budget Amendment Resolution 5-1 passed with a motion by Mr. Jeff Norris and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Absent

School Support Organizations (SSO) for approval

School Support Organizations (SSO) for approval passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Absent

ADJOURNMENT

**BARTLETT CITY BOARD OF EDUCATION
BUSINESS MEETING MINUTES**

**BARTLETT CITY HALL
6400 STAGE ROAD, BARTLETT**

**OCTOBER 26, 2017
7:00 P.M.**

INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Bryan Woodruff said a prayer. The Board and audience recited the Pledge of Allegiance.

CALL TO ORDER & ROLL CALL

***** Official Business of the Day *****

Chairman Jackson called the meeting to order at 7:00 p.m.

Present Board Members:

Ms. Erin Berry
Mr. David Cook
Mrs. Shirley Jackson
Mr. Bryan Woodruff

Absent Board Members:

Mr. Jeff Norris

SPECIAL PRESENTATIONS

In late September, more than two-thirds (about 34,000) of the approximately 50,000 high scorers on the PSAT/NMSQT receive Letters of Commendation in recognition of their outstanding academic promise. Commended Students are named based on a nationally applied Selection Index score.

Six Bartlett High School students were recognized and presented a certificate as a National Merit Commended student:

Mary "Crissy" Jensen
Lexie Kimler
Maryam Nemati
Bano Qaladize
Victoria "Tori" Smith
Daphne Strong

PUBLIC COMMENT

No public comment.

APPROVAL OF AGENDA

Mr. Bryan Woodruff made the motion to approve the agenda. Ms. Erin Berry seconded the motion. With all ayes, the agenda was approved.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

September 29, 2017 Business Meeting Minutes

The approval of the September 29, 2017 Business Meeting Minutes passed with a motion by Mr. David Cook and a second by Mr. Bryan Woodruff. With all ayes, the Minutes were approved.

REPORTS

Chairman's Report

- Chairman Jackson provided an update after attending the recent TSBA Board Chairman Workshop.
- The TSBA Annual Convention is next weekend. Dr. Stephens, Board Member Erin Berry and I will be attending.
- After the first nine-week reporting period, 51% of the student body at Bartlett High School made one of the honor rolls. We commend the High School for this achievement.
- Chairman Jackson provided Bartlett High School data from the beginning year of BCS 2015/2016 compared to the current year, 2017.
 - Advanced Placement Classes offered: 13 in 2015/2016; 17 in 2017
 - Honors Classes offered: 28 in 2015/2016; 33 in 2017
 - Dual Enrollment Students: 64 in 2015/2016 and 247 in 2017

Superintendent's Report

Dr. Stephens updated the Board on the following:

- Bartlett City Schools was named an Exemplary District for 2016-2017 by the TN Department of Education.
- Thank you to Principal Johnson and staff at Altruria for their hard work. TN Department of Education named Altruria Elementary a Reward School for 2016-2017.
- Great news that the Bartlett High School ACT score increased to 21.5.
- Fourth payment to Shelby County Schools will be made tomorrow per the settlement agreement.
- District Administration Magazine spotlighted TN Superintendent of the year with an interview and tour of schools. The issue will be released February 2018.
- TN LEAD Conference was recently held in Nashville. BCS had many presenters including Dr. Lee-Ann Kight, Joey Mitchell, Brad Foust, Jennifer Yoder, Amanda Galbraith, and myself.
- I am the SW Core Legislative Representative for this school year.
- I am excited that I will attend the AASA National Superintendent of the Year Conference in Washington DC as the TN Superintendent of the Year.
- Scott Fleming and Michael Winter from Fleming Architects updated the Board on the status of the Bartlett High School renovation.

General Counsel's Report

Kari Shoopman, General Counsel, recommended that the Board meet in Executive Session after the Board Meeting is adjourned. Chairman Jackson agreed that the Board would go into Executive Session after the Board Meeting.

Tennessee Legislative Network (TLN) Representative Report

Board Member Bryan Woodruff updated the Board that Representative Ron Lollar requested an opinion from the Attorney General. The Attorney General clarified that a Charter School must reside within the boundary of the LEA that approved it as a Charter School.

Financial Report

The September 2017-2018 Financial Report was accepted by the Board. It is a non-voting item.

UNFINISHED BOARD BUSINESS

No unfinished Board Business.

BOARD ACTION ITEMS

New Board Business

2018-2019 Bartlett City Schools REVISED Instructional Calendar

Motion Passed: The Revised 2018-2019 Bartlett City Schools Instructional Calendar passed with a motion by Mr. David Cook and a second by Mr. Bryan Woodruff.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Absent
Mr. Bryan Woodruff	Yes

LEA Compliance Report 2017

Motion Passed: The LEA Compliance Report 2017 passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Absent
Mr. Bryan Woodruff	Yes

2017-2018 Disciplinary Hearing Authority (DHA) Members

Dr. Korrie White (Director of Student Services)
Mark Stephens (Student Services Supervisor)
Dr. Momodou Keita (Student Services Supervisor)
Gina Bennett (Human Resources Supervisor)

Motion Passed: The DHA Members for 2017-2018 passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Absent
Mr. Bryan Woodruff	Yes

BCS School Support Organizations for Board Approval

Bon Lin Elementary PTA	Appling Middle Volleyball
Bon Lin Middle Choir	Bon Lin Middle PTSA
BHS Boys Basketball	Bartlett High Home Run Club
BHS PTSA	Altruria Elementary PTO
Bartlett High Volleyball	Bon Lin Middle Band
Ellendale PTSA	

Motion Passed: The eleven BCS School Support Organizations for Board Approval passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Absent
Mr. Bryan Woodruff	Yes

Policy 3012: Naming of Schools and School Facilities REVISED FIRST READING

Motion Passed: The First Reading of Revised Policy 3012: Naming of Schools and School Facilities passed with a motion by Ms. Erin Berry and a second by Mr. Bryan Woodruff.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Absent
Mr. Bryan Woodruff	Yes

Policy 3025: Sponsorships and Advertising NEW FIRST READING

Motion Passed: The First Reading of New Policy 3025: Sponsorships and Advertising passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Absent
Mr. Bryan Woodruff	Yes

Bartlett City Schools FY18 Title 1 Memorandum of Understanding (MOU) with Shelby County Schools

Motion Passed: The Bartlett City Schools FY18 Title 1 Memorandum of Understanding (MOU) with Shelby County Schools passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Absent
Mr. Bryan Woodruff	Yes

Resolution 5-4 Education Capital Budget Amendment

Motion Passed: Resolution 5-4 Education Capital Budget Amendment passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Absent
Mr. Bryan Woodruff	Yes

ADJOURNMENT

The Board Meeting adjourned at 7:50 p.m.

Shirley Jackson
Chairman

Dr. David A. Stephens
Superintendent

Policy 3012 – Naming of Schools and School Facilities REVISED FIRST READING

All BCS buildings, facilities, and parts or areas thereof shall be named in accordance with the following policy. No BCS real property or any improvements shall be named unless done so in accordance with the following guidelines.

Naming of Schools

All school buildings shall be named prior to the school's opening for use. No school shall be named for a living person, and the designated name shall properly recognize the importance of the building to the District and the Bartlett community. A school name shall reflect any of the following qualities:

1. The community or geographic marker specifying the school's location;
2. A significant landmark identifying the school's location;
3. A person or entity who has made significant contributions to the nation, the state, Shelby County, the City of Bartlett, or Bartlett schools based upon any or all of the following criteria:
 - a. Exceptional support of and service to public education or Bartlett students;
 - b. Outstanding citizenship and character;
 - c. Service to the community;
 - d. Exemplary ethical standards;
 - e. Financial donations to Bartlett public schools;
 - f. Any other relevant information.
4. Any other relevant name consistent with this policy.

The naming of school buildings requires prior approval of the Bartlett City Board of Education, and the selection of a name shall occur as follows:

1. At least sixty (60) days prior to the naming of a school, the Board shall announce its intent to name a school facility at its regularly scheduled Business Meeting and on the District website. The Board may make additional announcements as necessary. The notice shall include a public invitation to suggest a school name and the method by which the District will receive public suggestions.
2. Following the sixty (60) day suggestion period, the Superintendent shall convene and consult a representative group of stakeholders in naming the school.
3. At the first regular Business Meeting following the suggestion period, the Superintendent shall present to the Board the list of public suggestions, the stakeholder recommendation, and the Superintendent's recommendation. The Superintendent may select any name he or she deems appropriate and consistent with this policy.
4. After receiving all recommendations, the Board shall approve a school name. In taking such vote, the Board may select any name it deems appropriate and consistent with this policy.

Naming of School Facilities or Parts or Areas Thereof

A school facility or part or area thereof means any structure, facility, or component of a BCS school. Such components include, but are not limited to, athletic facilities, athletic fields, playgrounds, walls, hallways, rooms, courtyards, lawns, gardens, interior streets, or any feature of a school's real property or its improvements. All names of school facilities or parts or areas thereof shall reflect the qualities for naming a BCS school.

School facilities or parts or areas of school facilities shall be named when deemed appropriate by the principal, the Community Outreach Coordinator, and the Superintendent. The principal shall propose a name to the Community Outreach Coordinator. If the school facility, part, or

area for naming is located on grounds where a school is not located, the Director of Operations shall make such recommendation. In proposing a name, the principal or Director of Operations shall set forth the basis for his/her recommendation giving consideration to the qualities for naming a BCS school. If the suggested name is that of a place or a thing, the principal or Director of Operations shall acknowledge the significance of such name relative to the facility and any other relevant information for the Superintendent's consideration. The Community Outreach Coordinator will submit all requests to name school facilities or parts or areas thereof to the Superintendent. If the Superintendent approves the recommendation, then he or she shall present the name to the Board for decision or approval at the next regularly scheduled Business Meeting.

The Board may approve, deny, or amend any request to name a BCS school facility. As with naming a public school, the Board may select any name it deems appropriate and consistent with this policy.

Restrictions

The names of public schools, facilities, and parts and areas thereof must be consistent with the educational mission of Bartlett City Schools. Any name which is inconsistent with the District's mission or values is prohibited. The Board reserves the right in its sole discretion to change or eliminate at any time, in whole or in part, the name of any BCS school, facility, part, or area. The District retains all authority to govern the use of the school or facility being named and to make programmatic changes to such school or facility at any time.

Termination of Naming Rights

The District may change or revoke the naming of a facility at any time should it discover information about the current name that would render it ineligible under the naming requirements set forth in this policy. The Board shall remove the name of a school or facility when the name no longer accurately reflects the name of the original marker, person, or entity granted approval under this policy.

Policy 3025 – Sponsorships and Advertising NEW FIRST READING

In an effort to enhance the District's athletic, artistic, and instructional program offerings, the Board establishes a District Sponsorship Program. Through the Program, Bartlett City Schools shall offer community partners the opportunity to promote their organizations while investing in public education as a District Sponsor. The Board authorizes the Superintendent to accept all sponsorships consistent with the mission and goals of the District that conform to this policy.

District Sponsor shall mean a community partner that provides financial or in-kind contributions to support BCS programs in exchange for strategic advertising opportunities. Advertising is defined as a communication promoting or encouraging the sale or use of an item or service or a communication recognizing a person or entity for a financial or in-kind contribution. Advertising does not include communications from parent teacher organizations, governmental agencies, child care facilities, or other substantially similar organizations. Advertising also does not include the naming of a school building, facility, or any part or area thereof.

Excluding the District Sponsorship Program and exceptions named herein, all advertising is prohibited in or about District property. Permissible forms of advertising include:

1. Advertisements consistent with the District Sponsorship Program.
2. Advertisements in school or District sponsored publications.
3. Advertisements which defray the cost of BCS construction projects, functions, or activities.
4. Informational advertisements regarding post-secondary career and educational opportunities.

Advertising shall be age appropriate, consistent with the educational mission and values of the District, and shall not promote any substance or activity illegal for minors. Advertisements containing religious messages or political advertising are strictly prohibited, and advertisements shall comply with the state and District family life curriculum.

District Sponsor advertisements and related contracts must be approved by the Community Outreach Coordinator, the Superintendent, and General Counsel. All written advertising contracts shall include a termination for convenience provision and shall be reviewed and approved by General Counsel. No BCS vehicles or busses shall display advertisements unless first approved by the Board.

POLICY 6029: Students in Foster Care¹ NEW FIRST READING

Bartlett City Schools shall enroll and provide a free and appropriate public education to students in grades K-12 who have been placed in foster care or who are awaiting foster care placement. Regardless of the student's ability to produce required records or adhere to District deadlines, students in foster care and students awaiting foster care placement shall be immediately enrolled.

Placement

Students in foster care and students awaiting foster care placement will remain in the child's school of origin, unless placement at the school of origin is not in the student's best interest. For purposes of this policy, school of origin may include a preschool/pre-k program. Best interest shall be determined by giving weight to all relevant factors, including the appropriateness of the current educational setting and the child's proximity to the enrolled school at the time of placement. Transportation costs should not be considered when determining a student's best interest.

When a determination is made that the school of origin is not in the student's best interest, the child will be enrolled in a new school. The enrolling school shall immediately contact the previously attended school to obtain relevant academic and other records.

Transportation

Bartlett City Schools will collaborate with the Tennessee Department of Children's Services to develop and a plan concerning transportation for children in foster care. Such plan shall account for how transportation will be provided, arranged, and funded, and it should ensure that:

1. Students in foster care needing transportation to the school of origin will promptly receive that transportation in a cost-effective manner and in accordance with federal law; and
2. If additional costs are incurred in providing transportation to maintain students in foster care in their schools of origin, Bartlett City Schools will provide transportation to the school of origin if:
 - A. Tennessee Department of Children's Services agrees to reimburse BCS for the cost of such transportation;
 - B. Bartlett City Schools agrees to pay for the additional cost; or
 - C. Tennessee Department of Children's Services and Bartlett City Schools agree to share the cost of such transportation.

Every Student Succeeds Act (ESSA) as amended, §111(g)(1)
Every Student Succeeds Act (ESSA) as amended, §1112(c)(5)