

**BARTLETT CITY BOARD OF EDUCATION**  
**BARTLETT CITY BOARD OF EDUCATION BUSINESS MEETING**  
**BUSINESS MEETING AGENDA CITY OF BARTLETT COUNCIL CHAMBERS, 6400**  
**STAGE ROAD, BARTLETT 7:00 PM**  
**PO Box 341148**  
**Bartlett, TN 38134**  
**September 28, 2017**  
**7:00 PM**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER & ROLL CALL**

**Official Business of the Day**

**SPECIAL PRESENTATIONS**

**PUBLIC COMMENT**

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

**August 24, 2017 Business Meeting Minutes**

**REPORTS**

**Chairman's Report**

**Superintendent's Report**

**General Counsel's Report**

**Tennessee Legislative Network (TLN) Representative Report**

**Financial Report**

**UNFINISHED BOARD BUSINESS**

**BOARD ACTION ITEMS**

**New Board Business**

**2017-2018 Textbooks Certification of Compliance**

The 2017-2018 Textbooks Certification of Compliance passed with a motion by Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris:  
Absent, Bryan Woodruff: Aye

**Bid Award for the Installation of the Rooftop A/C units at Altruria**

Bid Award #FY180007 for the Installation of the Rooftop A/C units at Altruria was awarded to Blue City Fire Protection and Mechanical in the amount of \$76,900 passed with a motion by Mr. David Cook and a second by Bryan Woodruff.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Absent, Bryan Woodruff: Aye

### **Resolution 5-3 Education Capital Fund Budget Amendment**

Resolution 5-3 Education Capital Fund Budget Amendment passed with a motion by Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Absent, Bryan Woodruff: Aye

### **Safe Schools Grant**

The Safe Schools Grant in the amount of \$40,900 passed with a motion by Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Absent, Bryan Woodruff: Aye

### **BCS School Support Organizations for Board Approval**

The following School Support Organizations for Board Approval: • Bartlett Elementary PTO • Bartlett High Basketball Girls • Bartlett High Boys Soccer • Bartlett High Girls Soccer • Bartlett High Girls Softball • Bartlett High Touchdown Club • Bartlett High Wrestling • Oak Elementary PTO • Bon Lin Middle Drama • Appling Middle Chorus • Bartlett High School Band passed with a motion by Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Absent, Bryan Woodruff: Aye

### **BCS 2017-2018 Safety Plan Annual Approval**

The BCS 2017-2018 Annual Safety Plan passed with a motion by Mr. David Cook and a second by Bryan Woodruff.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Absent, Bryan Woodruff: Aye

### **ADJOURNMENT**

**BARTLETT CITY BOARD OF EDUCATION  
BUSINESS MEETING MINUTES**

**BARTLETT CITY HALL  
6400 STAGE ROAD, BARTLETT**

**AUGUST 24, 2017  
7:00 P.M.**

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Mr. Bryan Woodruff said a prayer. The Board and audience recited the Pledge of Allegiance.

**CALL TO ORDER & ROLL CALL**

**\*\*\* Official Business of the Day \*\*\***

Chairman Jackson called the meeting to order at 7:00 p.m.

**Present Board Members:**

Ms. Erin Berry  
Mr. David Cook  
Mrs. Shirley Jackson  
Mr. Jeff Norris  
Mr. Bryan Woodruff

**SPECIAL PRESENTATIONS**

Vice-Chairman Bryan Woodruff presented former Chairman Jeff Norris an engraved crystal gavel and pen set from all the Board Members. Mr. Woodruff stated that the Board wanted to recognize Mr. Norris' contribution and unique place in Bartlett history and say thank you. In 2013, the City of Bartlett was granted the responsibility to educate its own children. In December 2013 the newly formed Board unanimously elected Jeff Norris as the inaugural chairman. Being the first Chairman included more than running Board Meetings. Starting a new school system was uncharted territory and included branding for the new district, contract negotiations, interactions with other school districts and the City of Bartlett and the list goes on. Thank you for your dedication, Jeff Norris.

Representing the Bartlett Education Foundation, Sue Caldwell presented BCS with a symbolic check for their \$10,000 donation to the teacher grant program. The actual checks will be presented to each school.

The following students were recognized and presented certificates for attending Governor's School.

- Karmen Moore-10<sup>th</sup> Governor's Schools for the Arts, MTSU
- Maryam Nemati-11<sup>th</sup> Governor's Schools for the Arts, MTSU
- Lindsey Weber-11<sup>th</sup> Governor's Schools for the Arts, MTSU
- Walt Price -10<sup>th</sup> Governor's School for Humanities, UT Martin

- Ethan Kelley- 10<sup>th</sup> Governor's School for Science and Engineering, UTK
- Amber Lamberty- 11<sup>th</sup> Governor's School for Science and Engineering, UTK
- Trevor Holley- 10<sup>th</sup> Governor's School for International Studies, U of M

The following BHS Trap Team student athletes advanced to Nationals under the leadership of Coach Keith Fenwick and his assistants. The team sponsor is Leonard Rovey. Each of them were recognized and presented a certificate.

- Student/athlete advancers: Abigail Moore, Fisher Kee, Drake Fenwick, Jacob Taylor, Daniel Ison and Grant Summers.
- Student/athlete National placers Squad Division 3rd place: Conner Murley, Carlie Williams, Grant Gaither, Scott Brayden and Jessie Moore.
- Student/athlete National placers Squad Division 3rd place: Anna McClung, Brandon Lonkar, Logan Simpson, Hunter Wolf and Conner Smith.
- National Individual Winner, AIMS Scholarship Awardee National Division Winner Doubles, 1 of 3 Tennessee athletes chosen to represent Tennessee against the other states helping them win 2nd place overall: Griffin Black

### **PUBLIC COMMENT**

*Valerie Embry - 4500 Greystone Oaks Cove*

*RE: Durham City School Bus - No air conditioning on buses and notification sent to parents.*

### **APPROVAL OF AGENDA**

Mr. Bryan Woodruff made the motion to approve the agenda. Ms. Erin Berry seconded the motion. With all ayes, the agenda was approved.

### **APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

#### **July 27, 2017 Business Meeting Minutes**

The approval of the July 27, 2017 Business Meeting Minutes passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

### **REPORTS**

#### **Chairman's Report**

Congressman Kustoff visited the Bartlett High School and watched the recent eclipse with the students in the stadium. He stated that our students were very well behaved and polite. School opening this year was exceptionally smooth which I believe was assisted by the advance planning of the Central Office staff and the implementation of our online registration process.

TSBA Delta Fall Meeting will be hosted by Bartlett City Board of Education on September 25, 2017 at the Bartlett High School. Please let the Board Secretary know if you plan to attend.

### **Superintendent's Report**

- We are off to a good start to the school year with the enrollment up. We are at 8964 students which is 98.8% of projections.
- I was at the High School with Congressman Kustoff. The 2000 students were a very impressive group and it was well organized. My understanding is that the viewing went very well in all the schools.
- At the Mayor and Alderman meeting last Tuesday the Bond Resolution for the High School project was approved.
- Band room renovation should be completed by Fall Break. Soccer building should be finished middle of September.
- Today I was in Jackson at the Southwest Superintendent Study Council.
- I will be in Gatlinburg at the TOSS Annual Convention on September 10-13th.

### **General Counsel's Report**

No report.

### **Tennessee Legislative Network (TLN) Representative Report**

No report.

### **Financial Report**

The July 2017-2018 Financial Report was accepted by the Board. It is a non-voting item.

### **BOARD ACTION ITEMS**

#### **New Board Business**

#### **AIA B101 - 2007 Agreement between Owner (BCS) and Architect (Fleming)**

**Motion Passed:** The AIA B101 - 2007 Agreement between Owner (BCS) and Architect (Fleming) passed with a motion by Mr. David Cook and a second by Mr. Bryan Woodruff.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

#### **Construction Manager for BHS Renovation**

**Motion Passed:** The naming of Flentco as the Construction Manager for BHS Renovation passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**Bid Award FY180004 for HVAC units at Altruria Elementary**

**Motion Passed:** The Bid Award FY180004 for HVAC units at Altruria Elementary in the amount of \$230,000.00 passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**Resolution 5-2 Education Capital Fund Budget Amendment**

**Motion Passed:** Resolution 5-2 Education Capital Fund Budget Amendment passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**Policy 2016: Bids and Quotations REVISED SECOND READING**

**Motion Passed:** The second reading of Revised Policy 2016: Bids and Quotations passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**2017-2018 SSO approval**

Trap Team Appling Middle School Band Booster Bartlett High Bowlers Parents Elmore Park Middle Band Boosters Rivercrest PTO

**Motion Passed:** The 2017-2018 School Support Organizations (SSO) for approval passed with a motion by Ms. Erin Berry and a second by Mr. Bryan Woodruff.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**ADJOURNMENT**

The meeting adjourned at 7:40 p.m.

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Shirley Jackson  
Chairman

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Dr. David A. Stephens  
Superintendent

**Certification of Compliance with Tennessee Code Annotated  
Section 49-3-310(1)(A)**

“The director of schools and the chair of the board of each LEA shall certify to the commissioner on or before October 15 of the current school year that all children enrolled in that LEA have been furnished all required textbooks, as determined by the commissioner.”

In conformity with TCA 49-3-310(1)(A) we, the undersigned, hereby certify that all the children attending the schools of **Bartlett City Schools** school system have, or will be given, access to all textbooks and instructional materials.

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*Chairman, Board of Education*

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*Superintendent/Director of Schools*

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*Date*

**RETURN ELECTRONICALLY BY OCTOBER 15 TO:**

Alison Gower, Director of Content,  
Content & Assessment Design  
[Alison.Gower@tn.gov](mailto:Alison.Gower@tn.gov)  
State Department of Education  
12<sup>th</sup> floor, Andrew Johnson Tower  
710 James Robertson Parkway  
Nashville, TN 37243-0379

