

BARTLETT CITY BOARD OF EDUCATION

BARTLETT CITY BOARD OF EDUCATION BUSINESS MEETING

**BUSINESS MEETING AGENDA Bartlett High School Library, Building E - 2nd
Floor, 5688 Woodlawn Street, Bartlett, TN 38134 7:00 PM**

**PO Box 341148
Bartlett, TN 38134**

March 23, 2017

7:00 PM

INVOCATION

PLEDGE OF ALLEGIANCE

CALL TO ORDER & ROLL CALL

Official Business of the Day

SPECIAL PRESENTATIONS

PUBLIC COMMENT

APPROVAL OF AGENDA

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

February 23, 2017 Business Meeting Minutes

REPORTS

Chairman's Report

Superintendent's Report

General Counsel's Report

Tennessee Legislative Network (TLN) Representative Report

Financial Report

UNFINISHED BOARD BUSINESS

Policy 6055: Student Surveys NEW SECOND READING

The second reading of New Policy 6055: Student Surveys passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Absent

BOARD ACTION ITEMS

New Board Business

Interlocal Agreement (ILA) for Benefits Services

The Interlocal Agreement (ILA) for Benefits Services passed with a motion by Mr. David Cook and a second by Mrs. Shirley Jackson.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Absent

Interlocal Agreement (ILA) for Business Information Management Services

The Interlocal Agreement (ILA) for Business Information Management Services passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Absent

Interlocal Agreement (ILA) for Payroll Services

The Interlocal Agreement (ILA) for Payroll Services passed with a motion by Mrs. Shirley Jackson and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Absent

Interlocal Agreement (ILA) for Planning Services

The Interlocal Agreement (ILA) for Planning Services passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Absent

Interlocal Agreement (ILA) for Purchasing Services

The Interlocal Agreement (ILA) for Purchasing Services passed with a motion by Ms. Erin Berry and a second by Mrs. Shirley Jackson.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Absent

Interlocal Agreement (ILA) for Energy Management Services

The Interlocal Agreement (ILA) for Energy Management Services passed with a motion by Mrs. Shirley Jackson and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Absent

Interlocal Agreement (ILA) for Career and Technical Education (CTE) Services

The Interlocal Agreement (ILA) for Career and Technical Education (CTE) Services passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Absent

Interlocal Agreement (ILA) for Nutrition Services

The Interlocal Agreement (ILA) for Nutrition Services passed with a motion by Ms. Erin Berry and a second by Mrs. Shirley Jackson.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Absent

Interlocal Agreement (ILA) for Transportation Services

The Interlocal Agreement (ILA) for Transportation Services passed with a motion by Ms. Erin Berry and a second by Mrs. Shirley Jackson.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Absent

Interlocal Agreement (ILA) for Student Information Services

The Interlocal Agreement (ILA) for Student Information Services passed with a motion by Mrs. Shirley Jackson and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Absent

BCS High School CTE Textbook/Instructional Material Adoption

The BCS High School CTE Textbook/Instructional Material Adoption passed with a motion by Ms. Erin Berry and a second by Mrs. Shirley Jackson.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Absent

ADJOURNMENT

**BARTLETT CITY BOARD OF EDUCATION
BUSINESS MEETING MINUTES**

Thursday, February 23, 2017

Bartlett High School Library
Building E 2nd Floor
5688 Woodlawn Street, Bartlett

7:00 PM

INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Bryan Woodruff said a prayer. The Board and audience recited the Pledge of Allegiance.

CALL TO ORDER & ROLL CALL

***** Official Business of the Day *****

Chairman Norris called the meeting to order at 7:00 p.m. The following Board Members were present:

Ms. Erin Berry
Mr. David Cook
Mrs. Shirley Jackson
Mr. Jeff Norris
Mr. Bryan Woodruff

SPECIAL PRESENTATIONS

Bartlett City Schools recently had two middle school students receive high honors at the Scholastic Art Competition. These two students were recognized and presented a certificate.

Maria Gonzalez is an outstanding student who has excelled in the art classroom since 6th grade. She exemplifies what it means to be creative and talented in regards to the Visual Arts. Along with winning a silver key last year, Maria received a Gold Key this year for her self-portrait titled "DO NOT DO DRUGS". Maria is an 8th grade student at Bon Lin Middle with teacher Jared Parham.

Andrew Cunningham won a Gold Key for his short film, *What Does it Mean to Run?* He was also awarded the Virley Shanks Memorial Award and is an American Visions Award Nominee through the Brooks Museum of Art and the Scholastic Art Competition. Andrew has had an interest in film and photography since age 9. His passion in film has encouraged him to make many films for Applying Middle School and the City of Bartlett. Andrew is a 7th grade student at Applying Middle with teacher Meredith Wilson.

PUBLIC COMMENT

*Meghan Medford representing Medford Roofing
3687 Summer, Memphis
RE: Altruria Roofing Project*

APPROVAL OF AGENDA

Mr. David Cook made the motion to approve the agenda. Ms. Erin Berry seconded the motion. With all ayes the February 23, 2017 agenda was approved.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

January 26, 2017 Business Meeting Minutes

Ms. Erin Berry made the motion to approve the Minutes from the January 26, 2017 Board Business Meeting. Mrs. Shirley Jackson seconded the motion. With all ayes the Meeting Minutes were approved.

REPORTS

Chairman's Report

The Tennessee State Legislators will recognize Dr. David Stephen as the 2017 TN Superintendent of the Year on March 6th at 5 p.m. Board Members are invited to attend.

Superintendent Dr. David Stephens, Board Member Shirley Jackson and General Counsel Kari Shoopman attended events for Day on the Hill earlier this week. Mrs. Jackson shared that they were able to meet with Representative Ron Lollar and she passed along materials to the TLN Representative Bryan Woodruff.

Superintendent's Report

Superintendent Stephens updated the Board Members on the following items:

- James Aldinger, Teresa Winter and myself attended the Health Trust Work Session yesterday. The Health Trust is doing well. We are hopeful that there will only be a small increase of cost this year. The Board Meeting is next week.
- The Day on the Hill provides a good opportunity to interact with other Boards. The Legislative Breakfast in Germantown allows time with the legislators in a more relaxed environment.
- Next Wednesday I will attend the AASA Conference in New Orleans which recognizes the superintendent of the year from each state.
- A team from our Teaching and Learning Department are at the Go Open Conference in Columbus, Missouri today. I am excited to meet with them tomorrow and look at Open Source resources which will have no cost to the District.

General Counsel's Report

No report.

Tennessee Legislative Network (TLN) Representative Report

Mr. Bryan Woodruff updated the Board Members that there are five Bills regarding Vouchers under consideration.

Financial Report

The January 2016-2017 Financial Report was accepted by the Board. It is a non-voting item.

UNFINISHED BOARD BUSINESS

No items.

BOARD ACTION ITEMS

Consent Agenda

- 1. Ellendale Elementary Reroof Consulting Contract**
- 2. Policy 6055: Student Surveys NEW FIRST READING**
- 3. Bartlett City Board of Education Meeting Schedule 2017-2018**
- 4. 4-11 Resolution to Amend the 2016-2017 Fiscal Year Education Capital Projects Fund of the Bartlett City Schools**
- 5. Memorandum of Understanding (MOU) Between Shelby County Juvenile Court and Bartlett City Board of Education**

Motion Passed: The Consent Agenda passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

New Board Business

Approval of the Bartlett High School Soccer Field Fence Contract

Motion Passed: The Approval of the Bartlett High School Soccer Field Fence Contract to Weston in the amount of \$25,525 passed with a motion by Mr. Jeff Norris and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

RESOLUTION 4-12 to Approve the Planned Use of General Fund Balance and to Amend the 2016-2017 Fiscal Year Educational Capital Projects Fund of the Bartlett City Schools

Motion Passed: Resolution 4-12 to Approve the Planned Use of General Fund Balance and to Amend the 2016-2017 Fiscal Year Educational Capital Projects Fund of the Bartlett City Schools passed with a motion by Mr. David Cook and a second by Mr. Bryan Woodruff.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

ADJOURNMENT

The meeting adjourned at 7:25 p.m.

Jeff Norris
Chairman

Dr. David A. Stephens
Superintendent

Policy 6055 – Student Surveys

Student surveys may be allowed by the Board when the project is contributory to a greater understanding of the teaching-learning process, the disruption of the regular school program is minimal, and the project does not violate any goals of the Board.

The Superintendent shall develop administrative procedures for approving survey requests by agencies, organizations, or individuals. The requests should outline what is to be done, who is to be involved, and how the results will be used and distributed.¹

Parents shall be informed of this policy at least annually at the start of each school year. Parents have the right to inspect all instructional material that will be used for a survey, analysis, or evaluation as part of a federal program. No student may, without parental consent, take part in a survey, analysis, or evaluation that reveals information covering:²

1. Political affiliations or beliefs of the student or the student's parent;
2. Mental or psychological problems of the student or the student's family;
3. Sexual behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of other individuals with whom students have close family relationships;
6. Legally privileged relationships;
7. Religious practices, affiliations, or beliefs of the student or student's parent; or
8. Income

Collecting, Disclosing, or Using Information for Marketing

In general, the District will not collect, disclose, or use personal student information for the purpose of marketing, selling, or providing the information for marketing purposes. If any collected information is to be marketed or sold, parents will be directly notified at the beginning of the school year of the dates when such information will be collected and be provided an opportunity to opt their child out of participation. For surveys and activities scheduled after the school year starts, parents will be provided advanced notice and an opportunity to opt out of such surveys and activities.

Parents, upon request and before distribution to the student, may inspect any third party instruments or surveys used to collect personal information for the purpose of marketing or selling that information. All parents and students of appropriate age may decline to provide the information requested. This portion of the policy does not apply to the collection, disclosure, or use of personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions to the extent allowed by law. Such students or educational institutions include, but are not limited to, the following:

1. College or other postsecondary education recruitment or military recruitment
2. Book clubs, magazines, and programs providing access to low-cost literary products

¹ T.C.A. §49-2-211

² 20 U.S.C. §1232h

3. Tests and assessments used by elementary and secondary schools to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the analysis and public release of the aggregate data from such tests and assessments
4. Student sale of products or services to raise funds for school or education-related activities
5. Student recognition programs

DRAFT