

**BARTLETT CITY BOARD OF EDUCATION**  
**BARTLETT CITY BOARD OF EDUCATION BUSINESS MEETING**  
**BARTLETT HIGH SCHOOL LIBRARY BUILDING E 5688 WOODLAWN STREET,**  
**BARTLETT 7:00 PM**  
**PO Box 341148**  
**Bartlett, TN 38134**  
**February 23, 2017**  
**7:00 PM**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER & ROLL CALL**

**Official Business of the Day**

**SPECIAL PRESENTATIONS**

**PUBLIC COMMENT**

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

**January 26, 2017 Business Meeting Minutes**

**REPORTS**

**Chairman's Report**

**Superintendent's Report**

**General Counsel's Report**

**Tennessee Legislative Network (TLN) Representative Report**

**Financial Report**

**UNFINISHED BOARD BUSINESS**

**BOARD ACTION ITEMS**

**Consent Agenda**

The Consent Agenda passed with a motion by Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

**Ellendale Elementary Reroof Consulting Contract**

**Policy 6055: Student Surveys NEW FIRST READING**

## **Bartlett City Board of Education Meeting Schedule 2017-2018**

### **4-11 Resolution to Amend the 2016-2017 Fiscal Year Education Capital Projects Fund of the Bartlett City Schools**

#### **Memorandum of Understanding (MOU) Between Shelby County Juvenile Court and Bartlett City Board of Education**

#### **New Board Business**

##### **Approval of the Bartlett High School Soccer Field Fence Contract**

The Approval of the Bartlett High School Soccer Field Fence Contract to Weston in the amount of \$25,525 passed with a motion by Mr. Jeff Norris and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

##### **RESOLUTION 4-12 to Approve the Planned Use of General Fund Balance and to Amend the 2016-2017 Fiscal Year Educational Capital Projects Fund of the Bartlett City Schools**

Resolution 4-12 to Approve the Planned Use of General Fund Balance and to Amend the 2016-2017 Fiscal Year Educational Capital Projects Fund of the Bartlett City Schools passed with a motion by Mr. David Cook and a second by Bryan Woodruff.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

#### **ADJOURNMENT**

**BARTLETT CITY BOARD OF EDUCATION  
BUSINESS MEETING MINUTES**

Thursday, January 26, 2017

Bartlett High School Library  
Building E 2<sup>nd</sup> Floor  
5688 Woodlawn Street, Bartlett

7:00 PM

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Mr. Bryan Woodruff said a prayer. The Board and audience recited the Pledge of Allegiance.

**CALL TO ORDER & ROLL CALL**

**\*\*\* Official Business of the Day \*\*\***

Chairman Norris called the meeting to order at 7:00 p.m. The following Board Members were present:

Ms. Erin Berry  
Mr. David Cook  
Mrs. Shirley Jackson  
Mr. Jeff Norris  
Mr. Bryan Woodruff

**SPECIAL PRESENTATIONS**

Coach Bill Gardner was recognized as being named the Commercial Appeal's Cross Country Coach of the Year. He provided the following details regarding this season for the Bartlett Boys' Cross Country Team:

- Beat Arlington for the first time in over 5 years
- Beat Houston for the first time in school history
- Was Region 7 Team Champions (and had the Region 7 Individual Champion)
- Placed 5th in State (the highest by any Memphis area team since 2011)
- Had all 7 runners selected to the Best of Preps All-Metro Team (21 total selections)

As the cross country team likes to say, "Bartlett's Gaining Baby!" The following team members received a certificate: Luke McNair, Benji Homeyer, Jason Hamilton, Garrett Houston, Avery Wood, Brendan Hill, Jacob Peirce, Jackson Williams and Travis Jones.

The Bartlett High School Girls' Cross Country team was recognized for placing 17th at the state competition this past November. The team is led by Coach Laura Houston. Chrissy Jensen broke her school record again this season. Chrissy Jensen and Carly Garrett were named to the All-Metro team by the Commercial Appeal.

The following team members received a certificate: Senior Ashley Peterson, Junior Kayla Arroyo, Junior Katy Fischer, Junior Chrissy Jensen, Sophomore Amelia Putnam, Sophomore Elizabeth Wallace, Freshman Alyssa Fermanich and Freshman Carly Garrett.

*January 26, 2017  
Page 1*

Bartlett High School Senior Toby Wilson was presented a certificate for his outstanding golf season. He was coached by Kevin Hill who provided these details:

- He won the regional tournament with a score of 67 at Pickwick.
- He won the Dragon Invitational with a low score of 66.
- In individual matches he shot a 32 at Memphis National and a 33 at Mirimichi.
- He led the Panthers to a 37-13 record.
- Toby is a 3 time state qualifier, helped the Panthers to a 5th place finish in the state tournament his sophomore season, and won the National Chip, Putt and Drive Competition at the Masters Tournament in 2015.

### **PUBLIC COMMENT**

No public comments.

### **APPROVAL OF AGENDA**

Mr. Bryan Woodruff made the motion to approve the agenda. Ms. Erin Berry seconded the motion. With all ayes the January 26, 2017 agenda was approved.

### **APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

#### **December 15, 2016 Business Meeting Minutes**

Ms. Erin Berry made the motion to approve the Minutes from the December 15, 2016 Board Business Meeting. Mr. David Cook seconded the motion. With all ayes the Meeting Minutes were approved.

### **REPORTS**

#### **Chairman's Report**

No report.

#### **Superintendent's Report**

- Superintendent Stephens, Dr. Kight and other staff visited Oxford High School on Monday regarding their 1:1 program.
- The 8th Grade Honors Band concert was Tuesday night. This is the 3rd year the students practiced during the day and held an evening concert.
- This past Wednesday we had our inter-local health benefits meetings with all participating groups and our consultant.
- Tomorrow I will be in Jackson, Tennessee with Ken Demetriou for a School Safety meeting sponsored by TOSS.
- I will be in Nashville at the TOSS Legislative Conference on February 6th and 7th.

It is Board Appreciation Week in Tennessee. A video was played with staff and students thanking the Bartlett City Board Members. Principal Kasandra Berry and Principal Portia Tate provided each Board Member a gift from the Elementary School Principals. Each Board Member received a packet of hand crafted cards from Appling Middle School.

#### **General Counsel's Report**

No report.

**Tennessee Legislative Network (TLN) Representative Report**

Mr. Bryan Woodruff updated the Board Members that the Tennessee Legislative filing deadline is February 10th.

A Legislative Breakfast was hosted by Germantown Municipal Schools at Houston High School earlier this month. Legislators that attended included: Mark Norris, Ron Lollar, Brian Kelsey, Mark White, and Mark Lovell. Alternate education options were discussed. When lawmakers are crafting bills regarding the issues of struggling and failing schools, they need to remember to protect where we have very successful school systems like Bartlett.

He offered to provide talking points if Board Members are interested in contacting Bartlett Representatives (Senator Lamar Alexander, Senator Bob Corker, Congressman Steve Cohen, and Congressman David Kustoff) regarding President Trump's nomination for Secretary of Education.

We are not failing in public education. There are areas with specific challenges that we have not figured out how to overcome yet. We need to put the focus on the areas of success.

**Financial Report**

The December 2016-2017 Financial Report was accepted by the Board. It is a non-voting item. The 2015-2016 Auditors Report was presented at the January 19, 2017 Work Session. It will be filed with the meeting minutes.

**UNFINISHED BOARD BUSINESS**

No unfinished board items.

**BOARD ACTION ITEMS**

**Consent Agenda**

- 1. The 2016-2017/2nd Semester Contract Renewal for Youth Villages Professional Development Coach for Neglected & Dependent Programs**
- 2. 2017-2018 BCS Budget Development Calendar**
- 3. Resolution 4-10 BCS General Fund Budget Amendment**
- 4. 2016-2017 Memorandum of Understanding (MOU) with Shelby County Schools**
- 5. Vendor Recommendation for the Altruria Elementary School Reroof**

**Motion Passed:** The Consent Agenda passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**New Board Business**

**Mutual Agreement to Terminate Shared Services**

**Motion Passed:** The Mutual Agreement to Terminate Shared Services passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**ADJOURNMENT**

The meeting adjourned at 7:32 p.m.

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Jeff Norris  
Chairman

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Dr. David A. Stephens  
Superintendent

## Policy 6055 – Student Surveys

Student surveys may be allowed by the Board when the project is contributory to a greater understanding of the teaching-learning process, the disruption of the regular school program is minimal, and the project does not violate any goals of the Board.

The Superintendent shall develop administrative procedures for approving survey requests by agencies, organizations, or individuals. The requests should outline what is to be done, who is to be involved, and how the results will be used and distributed.<sup>1</sup>

Parents shall be informed of this policy at least annually at the start of each school year. Parents have the right to inspect all instructional material that will be used for a survey, analysis, or evaluation as part of a federal program. No student may, without parental consent, take part in a survey, analysis, or evaluation that reveals information covering:<sup>2</sup>

1. Political affiliations or beliefs of the student or the student's parent;
2. Mental or psychological problems of the student or the student's family;
3. Sexual behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of other individuals with whom students have close family relationships;
6. Legally privileged relationships;
7. Religious practices, affiliations, or beliefs of the student or student's parent; or
8. Income

### Collecting, Disclosing, or Using Information for Marketing

In general, the District will not collect, disclose, or use personal student information for the purpose of marketing, selling, or providing the information for marketing purposes. If any collected information is to be marketed or sold, parents will be directly notified at the beginning of the school year of the dates when such information will be collected and be provided an opportunity to opt their child out of participation. For surveys and activities scheduled after the school year starts, parents will be provided advanced notice and an opportunity to opt out of such surveys and activities.

Parents, upon request and before distribution to the student, may inspect any third party instruments or surveys used to collect personal information for the purpose of marketing or selling that information. All parents and students of appropriate age may decline to provide the information requested. This portion of the policy does not apply to the collection, disclosure, or use of personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions to the extent allowed by law. Such students or educational institutions include, but are not limited to, the following:

1. College or other postsecondary education recruitment or military recruitment
2. Book clubs, magazines, and programs providing access to low-cost literary products

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<sup>1</sup> T.C.A. §49-2-211

<sup>2</sup> 20 U.S.C. §1232h

3. Tests and assessments used by elementary and secondary schools to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the analysis and public release of the aggregate data from such tests and assessments
4. Student sale of products or services to raise funds for school or education-related activities
5. Student recognition programs

DRAFT



**BARTLETT CITY BOARD OF EDUCATION  
MEETING SCHEDULE  
2017-2018**

**JULY 2017**

20 Work Session  
27 Business Meeting

**AUGUST 2017**

17 Work Session  
24 Business Meeting

**SEPTEMBER 2017**

21 Work Session  
28 Business Meeting

**OCTOBER 2017**

19 Work Session  
26 Business Meeting

**NOVEMBER 2017**

9 Work Session (*If Needed*)  
16 Business Meeting\*\*

**DECEMBER 2017**

14 Business Meeting\*\*\*

**JANUARY 2018**

18 Work Session  
25 Business Meeting

**FEBRUARY 2018**

15 Work Session  
22 Business Meeting

**MARCH 2018**

22 Business Meeting\*

**APRIL 2018**

19 Work Session  
26 Business Meeting

**MAY 2018**

17 Work Session  
24 Business Meeting

**JUNE 2018**

21 Work Session  
28 Business Meeting

**UNLESS OTHERWISE NOTED, BUSINESS MEETINGS WILL BE HELD THE FOURTH THURSDAY OF THE MONTH AT 7:00 P.M. IN THE BARTLETT CITY HALL, 6400 STAGE ROAD, BARTLETT. WORK SESSIONS WILL BE HELD ONE WEEK PRIOR TO THE BUSINESS MEETING AT 7:00 P.M. IN THE BARTLETT CITY HALL, 6400 STAGE ROAD, BARTLETT.**

\*Work Session Cancelled due to School Break  
\*\*Moved to accommodate Thanksgiving Holiday  
\*\*\*Moved to accommodate Christmas Holiday

*Presented February 16, 2017*