

BARTLETT CITY BOARD OF EDUCATION

BARTLETT CITY BOARD OF EDUCATION WORK SESSION

WORK SESSION AGENDA BARTLETT CITY HALL 6400 STAGE ROAD, BARTLETT

7:00 PM

**PO Box 341148
Bartlett, TN 38134**

June 16, 2016

7:00 PM

INVOCATION

PLEDGE OF ALLEGIANCE

CALL TO ORDER & ROLL CALL

Official Business of the Day

APPROVAL OF AGENDA

REPORTS

Chairman's Report

Superintendent's Report

General Counsel's Report

Tennessee Legislative Network (TLN) Representative Report

Financial Report

STAFF ACTION ITEMS

2016-2017 IDEA Application for funding

2016-2017 ESEA Application for funding

Contract for Special Education Services - Brunswick Day School

Contract for Special Education Services – King's Daughters and Sons

Contract for Special Education Services – Memphis Oral School for the Deaf

BCS Differentiated Pay Plan for 2016-2017

Bartlett High School Master Plan Contract

Student Insurance 2016-2017

BOARD ACTION ITEMS

Apple Memorandum of Understanding (MOU)

BCS Resolution 3-10 Amend the 2015-2016 General Fund Budget

BCS Resolution 3-11 Amend the 2015-2016 Education Capital Fund Budget

New Policy 4034: School Volunteers FIRST READING

**New Policy 6053: Sports Related Concussions and Sudden Cardiac Arrest
FIRST READING**

ADJOURNMENT

PROPOSED NEW POLICY 4034: School Volunteers FIRST READING

The Board encourages the use of school volunteers to enhance educational programs and promote community involvement in the District.

All volunteers shall comply with guidelines and standards implemented by the Superintendent, principals, and supervising BCS personnel. Volunteers must be approved by the principal and shall serve under the immediate supervision and direction of the BCS employee to whom they are assigned.

In all cases, a responsible employee shall retain final authority over students, school programs, and services.

Volunteers serve without compensation or benefits given to BCS employees, but they shall be insured by the Board against loss or damage in the performance of their duties.¹

While serving as a volunteer, no individual shall have access to any student confidential medical or education records. They may not teach, but volunteers may reinforce skills taught by BCS employees. Volunteers shall adhere to the standards of conduct applicable to BCS employees at all times.

Individuals providing volunteer services may be subject to a background check depending upon their specific volunteer activities and the type and frequency of their contact with students. Refusal or failure to submit to a required background check will render the individual ineligible to serve as a volunteer. Additionally, falsification or omission of relevant information on required volunteer documents will result in ineligibility to serve as a volunteer.

The Superintendent shall develop procedures to require appropriate training and background checks for volunteers who work closely with students.

¹ T.C.A. §29-20-310(e)

PROPOSED NEW POLICY 6053: Sports Related Concussions and Sudden Cardiac Arrest FIRST READING

In order to ensure the safety of students that participate in interscholastic athletics, it is imperative that student athletes, coaches, and parents are educated about the nature and treatment of sports related concussions and sudden cardiac arrest. The Board recognizes that both concussions and sudden cardiac arrest are serious health issues and should be treated as such.

The Board adopts the guidelines and other pertinent information and forms developed by the Tennessee Department of Health to inform and educate coaches, school administrators, student athletes, and parents and guardians of the nature, risk, and symptoms of concussions, head injuries, and sudden cardiac arrest. These guidelines and materials may be viewed on the Department of Health's website and shall be made available to interested parties through the District's Coordinated School Health Specialist or District Athletic Director.

This policy will govern all BCS sponsored interscholastic activities and individuals engaging in those activities. This policy does not govern activities entered into for instructional purposes only or those activities that are incidental to a non-athletic program or lesson.

Required Training¹

The Superintendent shall ensure that each year, the District Athletic Director, each school athletic director, all coaches, employed or volunteer, and all appointed licensed health care professionals (if any) complete the *Concussion in Sports – What you Need to Know* online course accessible at www.nfhslearn.com and any Tennessee Department of Health approved sudden cardiac arrest education program.

Prior to initiating practice or competition each year, the District Athletic Director, each school athletic director, all coaches, and any appointed licensed health care professionals (if any) shall review and sign both a concussion/head injury and a sudden cardiac arrest information sheet approved by the Tennessee Department of Health. In addition, prior to beginning practice or competition, all student athletes and their parents or guardians must review, sign, and return both a concussion/head injury and sudden cardiac arrest information sheet approved by the Tennessee Department of Health.

The District Athletic Director shall maintain all completed information sheets and documentation certifying completion of safety education programs for a period of three (3) years.

Removal from Athletics

Any student athlete who shows signs, symptoms, or behaviors consistent with a concussion or sudden cardiac arrest, or any student who faints or passes out during an athletic activity, shall be immediately removed from the activity for evaluation by a licensed health care professional.

In the event a licensed health care professional is not available, a coach or other BCS employee having received training under this policy may evaluate a student athlete suspected of sustaining a concussion. However, only a licensed health care professional should evaluate an

¹ T.C.A. §68-55-502; T.C.A. §68-54-102

athlete experiencing symptoms consistent with sudden cardiac arrest. Such symptoms include, but are not limited to, unexplained shortness of breath, chest pains, dizziness, racing heart rate, or extreme fatigue.

No athlete who has been removed from an athletic activity due to suspected concussion or sudden cardiac arrest shall be allowed to return to any supervised team activities involving physical exertion until the athlete has been evaluated and received written clearance from a license health care provider on forms approved by the Tennessee Department of Health.