

BARTLETT CITY BOARD OF EDUCATION

BUSINESS MEETING

BUSINESS MEETING AGENDA BARTLETT CITY HALL - COUNCIL CHAMBERS

6400 STAGE ROAD, BARTLETT

PO Box 341148

Bartlett, TN 38134

April 28, 2016

7:00 PM

INVOCATION

PLEDGE OF ALLEGIANCE

CALL TO ORDER & ROLL CALL

Official Business of the Day

SPECIAL PRESENTATIONS

PUBLIC COMMENT

APPROVAL OF AGENDA

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

March 17, 2016 Board Business Meeting Minutes

REPORTS

Chairman's Report

Superintendent's Report

General Counsel's Report

Tennessee Legislative Network (TLN) Representative Report

Financial Report

UNFINISHED BOARD BUSINESS

BOARD ACTION ITEMS

New Board Business

Proposed 2017-2018 Bartlett City Schools Instructional/School Calendar

The Proposed 2017-2018 Bartlett City Schools Instructional/School Calendar passed with a motion by Bryan Woodruff and a second by Mrs. Shirley Jackson.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Policy 4014: Grading System REVISED/FIRST READING

The first and final reading of Revised Policy 4014: Grading System passed with a motion by Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

TN Department of Education Voluntary Pre-K Application 2016-2017

The TN Department of Education Voluntary Pre-K Application 2016-2017 passed with a motion by Bryan Woodruff and a second by Mrs. Shirley Jackson.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Proposed 2016-2017 BCS Elementary, Middle and High School Fees

The Proposed 2016-2017 BCS Elementary, Middle and High School Fees passed with a motion by Bryan Woodruff and a second by Mrs. Shirley Jackson.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

2016-2017 Bartlett City Schools Budgets

The 2016-2017 Bartlett City Schools Budgets and Salary Schedules passed with a motion by Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

2016 Tenure Recommendations

Chairman Jeff Norris read the 2016 Teacher Tenure names into the record. Each teacher was recognized for this accomplishment and presented a certificate. The 2016 Tenure Recommendations passed with a motion by Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

ADJOURNMENT

BARTLETT CITY BOARD OF EDUCATION
BUSINESS MEETING MINUTES
Thursday, March 17, 2016

Bartlett City Hall-Council Chambers
6400 Stage Road, Bartlett
7:00 PM

INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Bryan Woodruff said a prayer. The Board and audience recited the Pledge of Allegiance.

CALL TO ORDER & ROLL CALL

***** Official Business of the Day *****

Chairman Jeff Norris called the meeting to order at 7:00 p.m. The following Board Members were present:

Ms. Erin Berry
Mr. David Cook
Mrs. Shirley Jackson
Mr. Jeff Norris
Mr. Bryan Woodruff

SPECIAL PRESENTATIONS

The following Bartlett High School students received an invitation to attend the summer 2016 Governor's School:

Seth Allen 11th grade - Governor's School of International Studies
Wade Price 11th grade - Governor's School of Sciences
David Wallace 11th grade - Governor's School of Business and I.T. Leadership
Emma Brick-Hezeau 11th grade - Governor's School of the Humanities

Below are the BHS students that qualified for the State Championship tournament under Wrestling Coach Daniel Longo. This year we had 3 Region Champions, the most we have ever had in one season!

Matt Bozarth - 3rd in Region Tournament at 106 lbs.
Cody Longo - 2nd in Region Tournament at 113 lbs.
Dalton Cockman - 1st in Region Tournament at 120 lbs.
David Thomas - 1st in Region Tournament at 126 lbs.
Sidney Smith - 3rd in Region Tournament at 132 lbs.
Christian "C.J." Cara - 2nd in Region Tournament at 160 lbs.
Dawson Johnson - 2nd in Region Tournament at 182 lbs.
Kevin McHaney - 3rd in Region Tournament at 195 lbs.
Trevor Cara - 2nd in Region Tournament at 220 lbs.
Trey Hawkins -1st in Region Tournament at 285 lbs.

Special Recognition was given to Dylan Cockman, 6th Grade at Appling Middle, for placing 1st in City, Region and State Tournament at 80 lbs.

PUBLIC COMMENT

Chairman Jeff Norris: Good evening ladies and gentlemen. I would like to welcome you to our March Board meeting and take liberty this evening to speak candidly on a few topics before public comment begins. There is a lot of information and misinformation whipping around that seems to tell part of a story and some seems intended to merely cause an incendiary reaction toward the current TNReady testing. After speaking to administrators, parents, teachers, and students, this has clearly been frustrating for everyone. No one sitting up here this evening will tell you that they are pleased with how this has been handled either by the Department of Education or Measurement Incorporated. I don't think you will find an administrator or a teacher that will tell you they are pleased with how it has been handled. The Department of Education and state legislature have provided the opportunity for relief to our teachers and students. However, one important fact that seems to be lost in all of this is that the district is given no opportunity for relief. The DOE has given the teachers relief by giving them the option of whether or not they want the student scores to count in their overall evaluation rubric. The state legislature has given students the opportunity for relief by allowing districts the option to exclude TNReady scores from a student's fourth quarter grade, if the scores are not received at least five days before the school year ends. This is the important part!!! If scores are not received by May 20th, I will add to the agenda of the May 26th Board meeting a resolution that, if adopted by the Board, will exclude TNReady scores from a student's fourth quarter grades. I know that there are districts across the state that you may have heard have already voted to pass a resolution preemptively regarding this. I have had a lot of discussion with General Counsel and Superintendent Stephens, and we all believe that the appropriate time to take action is when the law has made that relief available to you. The way the law is currently written, we will be able to take this action any time after May 20th. I implore you to reach out and talk to your Board members up here and ask them how they feel about these issues. Each member that sits on this Board has either children or grandchildren in Bartlett City Schools and is regularly engaged in various schools across the district in numerous ways. We want and covet your feedback as well as your support. We ask that you engage us to help find real solutions to make things better. We as a district are striving to be better today than the day before. We are always looking for continuous improvement in every facet of every job. As I close I would like to ask you to remember a few things as we move forward, this Board is ALWAYS striving to do what is right for our students. Unfortunately, we have to make those decisions within the confines of the laws as laid before us. When that isn't good enough, many spend countless hours lobbying our legislators to change state laws. Thank you for indulging me for a few minutes this evening before we move on with the business meeting at hand.

*Blount Smith
457 Waring Road, Bartlett
RE: Testing*

*Anne Grosvenor
7148 Shady Oaks Drive, Bartlett
RE: TNReady Testing*

*Jennifer Proseus
5185 Hare Creek, Bartlett
RE: Testing and Recess*

*David Reaves
4535 Merlin's Woods, Bartlett
RE: TNReady*

*Stacey Loft
6324 Rockledge Drive, Bartlett
RE: TNReady test scores not apply 2015/2016*

APPROVAL OF AGENDA

Chairman Norris pulled New Business Item #4 TSBA Declaration of Trust from the agenda. Mr. Bryan Woodruff made the motion to approve the agenda. Mr. David Cook seconded the motion. With all ayes the agenda was approved.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

February 25, 2016 Board Business Meeting Minutes

Ms. Erin Berry made the motion to approve the February 25, 2016 Board Meeting Minutes. Mr. David Cook seconded the motion. With all ayes the Board Meeting Minutes were approved.

REPORTS

Chairman's Report

There are seven AdvancED committees and each Board Member will serve on one. Reminder that the Bartlett Education Foundation dinner will be held April 4th and the BCS Teacher of the Year Banquet will be April 12th.

Superintendent's Report

- Working on Budget which will be presented in April.
- Transfer applications are no longer being accepted. There were a total of 664 applications submitted.
- AdvancED committee chairs met this week.
- Calendar committee for the 2017-2018 school year met this week.
- I was in Jackson today at the Southwest Superintendent Study Council. The Superintendents were very vocal regarding TNReady testing.
- I attended the AdvancEd STEM Summit a few weeks ago.
- Human Resources completed Teacher pool interviews this week.
- Spring Break and Good Friday coming up.

General Counsel's Report

No report.

Tennessee Legislative Network (TLN) Representative Report

No report.

Financial Report

The February 2015-2016 Financial Report was reviewed by the Board. It is not a voting item.

UNFINISHED BOARD BUSINESS

POLICY 4029: Graduation Requirements REVISED/SECOND READING

Motion Passed: The second reading of POLICY 4029: Graduation Requirements passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

BOARD ACTION ITEMS

New Board Business

BCS Local Adoption of Textbooks

Motion Passed: The BCS Local Adoption of CTE Textbooks passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

Special Course Application - Etymology

Motion Passed: The BCS Special Course Application - Etymology passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

Resolution to rename the TSBA GASB 45 Trust

Motion Passed: The Resolution to rename the TSBA GASB 45 Trust and change the name to OPEB Trust passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

ADJOURNMENT

Meeting adjourned at 7:45 p.m.

Jeff Norris
Chairman

Dr. David A. Stephens
Superintendent

Proposed 2017-2018 Bartlett City Schools Instructional Calendar

Before School Begins

July 27-28, 2017	New Teacher Induction
July 31, 2017	(AM) PD (PM) Administrative Day*
August 1, 2017	Administrative Day* & Student Enrollment Verification/New Student Registration Day
August 2, 2017	(AM) PD (PM) Administrative Day*
August 3, 2017	Professional Development Day*
August 4, 2017	Professional Development Day*

First Semester			88 Days	
Date	Day	Event	Students	Teachers
August 7	Monday	1 st Day for Students 1 st Day 1 st Quarter	In	In
September 4	Monday	Labor Day	Out	Out
September 14	Thursday	Parent Conferences (3-6 p.m. & 4-7 p.m.)	In	In
September 15	Friday	Professional Dev. Day	Out	In
October 6	Friday	End of 1 st Quarter	In	In
October 9-13	Monday-Friday	Fall Break	Out	Out
October 16	Monday	1 st Day 2 nd Quarter	In	In
November 22-24	Wednesday-Friday	Thanksgiving Break	Out	Out
December 18-20	Mon-Wed	Semester Exams	In	In
December 20	Wednesday	End of 2 nd Quarter	In (1/2 Day)	In (Full Day)
December 20	Wednesday	½ Administrative Day	Out (1/2 Day)	In (Full Day)
December 21- December 29	Thursday-Friday	Christmas Break	Out	Out
Second Semester			92 Days	
Date	Day	Event	Students	Teachers
January 1-2	Monday-Tuesday	Christmas Break	Out	Out
January 3	Wednesday	Administrative Day	Out	In
January 4	Thursday	Students Return 1 st Day 3 rd Quarter	In	In
January 15	Monday	MLK Jr. Day	Out	Out
February 15	Thursday	Parent Conferences (3-6 p.m. & 4-7 p.m.)	In	In
February 16	Friday	Professional Dev. Day	Out	In
February 19	Monday	President's Day	Out	Out
March 9	Friday	End of 3 rd Quarter	In	In
March 12-16	Monday-Friday	Spring Break	Out	Out
March 19	Monday	1 st Day 4 th Quarter	In	In
March 30	Friday	Good Friday	Out	Out
May 22-24	Tues-Thur	Semester Exams	In	In
May 24	Thursday	End of 4 th Quarter	In (1/2 Day)	In (Full Day)
May 24	Thursday	½ Administrative Day	Out (1/2 Day)	In (Full Day)

180 School Days

Q 1=43 Days
Q 2=45 Days
(S 1=88 Days)

Q 3=44 Days
Q 4=48 Days
(S 2=92 Days)

PD

July 31 (.5)
August 2 (.5)
August 3 (1)
August 4 (1)
September 15 (1)
February 16 (1)
=====

5 Days

Admin

July 31 (.5)
August 1 (1)
August 2 (.5)
December 20 (.5)
January 3 (1)
May 24 (.5)

4 Days

Conference

September 14 (.5)
February 15 (.5)

1 Day

Proposed April 28, 2016

Bartlett City Board of Education		4014
Descriptor Term: GRADING SYSTEM	Descriptor Code: Instructional Services	Issue Date: 07/24/2014
	Rescinds:	Revised:

1 The Superintendent shall develop an administrative procedure to establish a system of grading
2 and assessment for evaluating and recording student progress and to measure student
3 performance in conjunction with Board-adopted content standards for grades K-12.¹ The
4 grading/assessment system shall follow all applicable statutes and rules and regulations of the
5 State Board of Education. The grading/assessment system shall be uniform district-wide at
6 comparable grade levels, except that the Superintendent shall have the authority to establish and
7 operate ungraded and/or unstructured classes in grades K-3 according to state rules and
8 regulations.² The Superintendent shall submit a copy of the grading, reporting and assessment
9 systems to the Board before the system is implemented.³ These guidelines shall be
10 communicated annually to students and parents/guardians.¹ Conduct grades are based on
11 behavior and shall not be deducted from scholastic grades.

12 Grades for homework assignments should be given with care, since the student may not always
13 complete his or her homework. Homework assignments are of value in affording students needed
14 practice, and such assignments should be made within practicable limits.

15 **KINDERGARTEN THROUGH GRADE FIVE GRADING**

16 Report Cards and Interim Reports

17 Two (2) report cards are used in grades K-5; (1) for kindergarten; (1) for grades 1 – 5. Teachers
18 should refer to the appropriate card for an explanation of the grading system for each level. At the
19 midpoint of the nine weeks, parents will be notified of students’ progress; all students will receive
20 an interim report. Report cards are sent to parents at the end of each nine-week period. Parents
21 must be notified within a report card period when a student is not doing acceptable work.

22 Kindergarten

23 The kindergarten report card shows progress toward the state standards. The grade level
24 standards are set by the state and indicate what a student should know and be able to do.
25 Students are evaluated based on their progress toward meeting benchmarks for each standard.
26 This is indicated by mastery (M) or non-mastery (X) for each skill. Additionally, the letter grades
27 of “E”, “G”, “S”, “N” or “U” will be used to express basic grading for art, music, and physical
28 education (P.E.).

¹ TRR/MS 0520-1-3-.05(3)

² T.C.A. §49-1-302(e)(2)(g)

³ T.C.A. §49-2-203(b)(7)

1 Grades 1-5

2 Conduct Grades

3 In all schools, students' conduct is graded as "E", "G", "S", "N" or "U" and is to be reported at each
4 grading period on the report card.

5 Academic Grades

6 The basic grading system for knowledge/subject area is expressed by the letters "A", "B", "C", "D",
7 and "F" according to the numerical values listed under the Grading Scale. First (1st) and second
8 (2nd) grade science and social studies will be expressed by the letter grades "S" or "N".

9 Grades will be reported on report cards and transcript records using numerical values as indicated
10 below:

A	93-100
B	85-92
C	75-84
D	70-74
F	Below 70

11 Plus and minus evaluations are not to be added to letter grades.

12 The numerical values listed are for teacher use only.

13 Semester Grades

14 Semester grades for grades 1 – 5 are determined by an average of grades for each of the two
15 nine-week terms. Semester exams are not given in grades 1 – 5.

16 Final Grades

17 Final grades are determined by averaging the two semester grades.

18 State Standardized Assessments

19 For students in grades 3-5, scores on state standardized assessments shall comprise a
20 percentage of the students' final grade for the spring (second) semester. (TCA 49-1-617)

21 **GRADES SIX THROUGH TWELVE GRADING**

22 Bartlett City Board of Education policy, in accordance with the Tennessee Uniform Grading
23 System, establishes the grading system for grades 6-12.

24 Report cards are sent to parents at the end of each nine-week period. Parents must be notified
25 within a report card period when a student is not doing acceptable work.

26 In all schools, students' conduct is graded as "E", "G", "S", "N" or "U" and is to be reported at each
27 grading period on the report card.

1 Grades will be reported on report cards and transcript records using numerical values as indicated
2 below:

A	93-100
B	85-92
C	75-84
D	70-74
F	Below 70

3 Semester exams are not given in grades 6-8 with the exception of high school level courses.
4 Students who successfully complete a high school course will earn high school credit. Semester
5 grades earned in high school courses mentioned above will be recorded on the high school
6 transcript. The grades earned will be included in the high school GPA.

7 State Standardized Assessments

8 For students in grades 6-12, scores on state standardized assessments shall comprise a
9 percentage of the students' final grade for the spring (second) semester. (TCA 49-1-617)

10 Students who meet only the minimum requirements should be given minimum passing grades.
11 No student should fail for the semester or year if the only failing grade is that of the semester
12 examination.

13 Credits will be awarded in .5 increments upon successful completion of a semester. Additionally,
14 a student will receive one full credit in the course if he/she receives a passing yearly grade in the
15 course.

16 For courses which have ~~no Tennessee State mandated end of course exam ("EOC") exam~~
17 ~~[k1]required during a given semester, semester grades are determined by counting the two quarter~~
18 ~~grades as 80% and the semester examination, or a comparable evaluation, as 20%.~~

19 For courses which have a Tennessee State mandated EOC exam required during second
20 semester, the semester grades are determined as follows:

- 21 • First semester grades are determined by counting the two quarter grades as 80%, the
22 semester examination, or comparable evaluation, as 20 %.
- 23 ~~• Second semester grades are determined by counting the two quarter grades as 65%, the~~
24 ~~semester examination, or comparable evaluation, as 10%, and the state mandated exam~~
25 ~~as 25%.~~
- 26 • ~~A course with an EOC exam will not have a school final exam given.~~ Second semester
27 grades are determined by counting the two quarter grades as 87.5% and the EOC exam
28 as 12.5%. A course with an EOC exam will not have a school final exam given.

29 For Dual Enrollment and Advanced Placement courses, the semester grades are determined as
30 follows:

- 31 • Dual Enrollment: The dual enrollment courses will follow the university's grading system
32 for that specific course.
- 33 • Advanced Placement: Each semester, the grades will be determined by counting 50% for
34 each quarter.

1 In all Advanced Placement courses at the secondary level, five (5) points shall be added to each
2 quarter numerical grade and each semester exam grade. The two 9 week grades and the
3 semester exam grade, with the points included, will be used to calculate the semester average.

4 In all grades for Honors and Dual Enrollment courses at the secondary level, three (3) points shall
5 be added to each quarter numerical grade, and each semester exam grade. The two 9 week
6 grades, the semester exam grade, with the added Honors course points included, will be used to
7 calculate the semester average.

8 A student having a 90 or higher average for the two terms in a specific course, and having three
9 (3) or fewer excused absences in that same course will be exempted from the semester exam if
10 the student desires. When a student is exempted from the examination, the semester average
11 will be the average of the two term grades and any state-mandated exam as outlined in Number
12 9. ANY UNEXCUSED ABSENCE IN THE COURSE WILL DISQUALIFY THE STUDENT FROM
13 ALL EXEMPTIONS. EXEMPTIONS APPLY ONLY TO TEACHER-MADE SEMESTER
14 EXAMINATIONS. 12th grade students are eligible for exam exemption during both semesters. All
15 other students in high school courses who meet the above requirements may be exempted for
16 only the second semester exam.

17 **GRADES NINE - TWELVE GRADING SCALE AND LOTTERY SCHOLARSHIPS⁴**

18 Schools teaching grades nine through twelve shall use the uniform grading system established
19 by the State Board of Education. Using the uniform grading system, students' grades shall be
20 reported for the purposes of application for post-secondary financial assistance administered by
21 the Tennessee Student Assistance Corporation.¹

22 Each school counselor shall provide incoming freshman with information on college core courses
23 required for lottery scholarships as well as necessary criteria (grade point average, ACT, and SAT
24 score, etc.) that must be met in order to receive a scholarship.

25 Seniors may apply for the Tennessee HOPE Scholarship by completing the Free Application for
26 Federal Student Aid (FAFSA). The FAFSA is available at the guidance office or on-line at
27 www.fafsa.ed.gov. The priority date for FAFSA completion is May 1.

28 Elementary school counselors should explain the HOPE Scholarship and its requirements to their
29 students and impress upon them the benefits of making good grades.

30 **LOTTERY SCHOLARSHIP DAY**

31 Each school year, prior to scheduling courses for the following school year, schools teaching
32 students in grades 8-11 shall conduct a lottery scholarship day for students and their parents.⁵

⁴ T.C.A. §49-4-904 – 907

⁵ T.C.A. §49-4-932(f)



2016

Teachers Nominated for Tenure

1. Rachel Ables – Oak Elementary
2. Cindy Barsch – Oak Elementary
3. Melodie Barton – Ellendale Elementary
4. Rebecca Bowers – Bartlett High
5. Brian Brewer – Bartlett High
6. Christopher Coppedge – Bartlett High
7. Rebecca Craig – Bartlett Elementary
8. Cindy Fowler – Bartlett Elementary
9. Brian Gorian – Bartlett High
10. Martha Grammer – Altruria Elementary
11. Latasha Haywood – Bartlett High
12. Michael Katherine Jerden – Bon Lin Middle
13. Candice Jones – Bartlett High
14. Laura Justice – Bon Lin Elementary
15. Daniel Longo – 9th Grade Academy
16. Charles Martin – 9th Grade Academy
17. Michael Neal – Bartlett High
18. Erika Papageorgeon – Bon Lin Elementary
19. Erika Roberts – Altruria Elementary
20. Kevin Rogers – Bartlett High
21. Ray Schwill – Bartlett High
22. Brittany Terrell – Bon Lin Middle