

BARTLETT CITY BOARD OF EDUCATION

BARTLETT CITY BOARD OF EDUCATION

BUSINESS MEETING AGENDA BARTLETT CITY HALL - COUNCIL CHAMBERS

6400 STAGE ROAD, BARTLETT THURSDAY, FEBRUARY 27, 2014 7:00 PM

PO Box 341148

Bartlett, TN 38134

March 26, 2015

7:00 PM

INVOCATION

PLEDGE OF ALLEGIANCE

CALL TO ORDER & ROLL CALL

Official Business of the Day

SPECIAL PRESENTATIONS

PUBLIC COMMENT

APPROVAL OF AGENDA

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

February 26, 2015 Business Meeting Minutes

March 19, 2015 Special Called Meeting Minutes

REPORTS

Chairman's Report

Superintendent's Report

General Counsel's Report

Tennessee Legislative Network (TLN) Representative Report

Financial Report

BOARD ACTION ITEMS

CONSENT AGENDA

The Consent Agenda passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Memorandum of Understanding Title I FY15 Funds

BCS Local Adoption of Textbooks

Policy 5024: Ethics REVISED FIRST READING

NEW BOARD BUSINESS

Amended 2015-2016 Budget Development Calendar

The Amended 2015-2016 Budget Development Calendar passed with a motion by Mr. Jeff Norris and a second by Bryan Woodruff.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

BCS Purchase: Studies Weekly for Grades K-5

BCS Purchase: Studies Weekly for Grades K-5 passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

Tenure Recommendations

The Tenure Recommendations were read into the record and passed with a motion by Mr. Jeff Norris and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Jeff Norris: Aye, Bryan Woodruff: Aye

ADJOURNMENT

BARTLETT CITY BOARD OF EDUCATION
BUSINESS MEETING MINUTES
Thursday, February 26, 2015
Bartlett City Hall - Council Chambers
6400 Stage Road, Bartlett
7:00 PM

INVOCATION AND PLEDGE OF ALLEGIANCE

Ethan Randall, Principal at Elmore Park said a prayer and led the Pledge of Allegiance.

CALL TO ORDER & ROLL CALL

***** Official Business of the Day *****

Chairman Norris called the meeting to order at 7:00 p.m. The following Board Members were present:

Ms. Erin Berry
Mr. David Cook
Mrs. Shirley Jackson
Mr. Jeff Norris

Mr. Bryan Woodruff was absent.

SPECIAL PRESENTATIONS

Elmore Park Eagles Basketball Team – The team Finished with a 21-2 record winning the first ever Municipal School District Championship and finished Runner-Up in the sectional/state championship.

Landon Black
Chris Braswell
Armani Brooks
Tyler Carpenter
Brandon Craig
Kendall Dickerson
Justin Drum
Josh Exom

Jalen Gloster
Kamrin Jones
Rickey Lofties
Noah Macferran
Jason Nelson
Jeff Walker
Ashton Warner

Coaches:

David Black
Trey Edwards
William Edwards
Steve Freeman
Daniel Harris
John Stephens

Managers:

Jordan Braswell
Cameron Cook

Perfect Score on the Writing Assessment - In Grades 3 - 11 there were over 480,000 students that took the state writing assessment and only 100 students made a perfect score. There were over 56,000 11th graders who took the writing assessment and only 46 had a perfect score. Margot McClellan, a Bartlett High School Senior is one of only 100 students that made a Perfect Score on the Writing Assessment.

2014-15 Bartlett City Schools Science Fair - We are very excited about the participation in the 1st Annual Bartlett City Schools Science Fair. Each elementary and middle school held a local science fair and submitted 3 winners for each division. The Advanced Placement science students in Janice Wynne's classes helped to judge 30 projects from each of the 9 schools. At this time we are proud to announce the district winners for the 3 Grand Divisions.

K-3 Division

- 1st place - Ms. Bobbitt's 1st Grade Class from Bartlett Elementary School
Project Title: Rethink your drink

- 2nd place - Ms. Bailey's 2nd Grade Class from Altruria Elementary School
Project Title: Perfect Pencils

- 3rd place - Ms. Underwood's 2nd Grade Class from Bartlett Elementary School
Project Title: Can Our Eyes Fool Our Tastebuds?

4-5 Division

- 1st place - Suzie Perry & Mary Litten from Altruria Elementary School
Project Title: Should you give your phone a bath?

- 2nd place - Houston Schwartz & Hayes Schwartz from Rivercrest Elementary School
Project Title: Pinewood Derby

- 3rd place- Elechi Madu from Oak Elementary School
Project Title: Chemistry of Water

6-8 Division

- 1st place - Ryan McVay from Elmore Park Middle School
Project Title: Zombie Apocalypse Radio

- 2nd place - Hannah Person from Appling Middle School
Project Title: Effect of water on building materials of a dam

- 3rd place - Brandon Rutledge from Elmore Park Middle School
Project Title: Bridge Factor

PUBLIC COMMENT

- *Blount Smith - 457 Waring Rd.
Re: Thank You*

APPROVAL OF AGENDA

Mr. Jeff Norris made the motion to add two agenda items: Revised Policy 6033 Student Records and Revised Policy 6034 Student Records: Annual Notification of Rights. The motion was seconded by Mr. David Cook. All Board Members responded aye.

Mr. David Cook made the motion to approve the agenda as amended. Ms. Erin Berry seconded the motion. All Board Members responded aye and the agenda was approved.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

January 22, 2015 Business Meeting Minutes

Ms. Erin Berry made the motion to approve the January 22, 2015 Business Meeting Minutes. Ms. Shirley Jackson seconded the motion. All Board Members responded aye and the Minutes were approved.

REPORTS

Chairman's Report

Chairman Norris attended both Altruria's Literacy Night and the Academy's Open House. Both were very well attended.

Superintendent's Report

Community Night for STEAM Honors Program at Rivercrest this week was a big success. We had a great turn out and a lot of interest in the program

Tuesday we are hosting a group of potential teacher candidates for interviews that we have identified from our recruiting efforts.

Students are completing the writing assessment this week even with the disruption of classes due to winter weather.

Next Tuesday all of our 11th graders will take the ACT test at Bartlett High School.

The Bartlett High Girls basketball team is playing for the Regional Championship tonight and they will play in the sub state game on Monday.

General Counsel's Report

No report.

Tennessee Legislative Network (TLN) Representative Report

No report.

Financial Report

The BCS January 2015 Financial Report was accepted by the Board. It is not a voting item.

CONSENT AGENDA

1. GASB45 Trust Resolution
2. TSBA GASB45 Trust Interlocal Agreement
3. Proposed Bartlett City Board of Education Schedule for 2015-2016
4. Revised Policy 6019: Transfers Within the System - SECOND READING

Motion Passed: The Consent Agenda passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Absent

NEW BOARD BUSINESS

BCS Student Activity Fund Audit Recommendation per Policy #2011 Student Activity Funds Management

Motion Passed: The BCS Student Activity Fund Audit Recommendation of Watkins Uiberall per Policy #2011 Student Activity Funds Management passed with a motion by Mr. David Cook and a second by Mrs. Shirley Jackson.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Absent

Revised Policy 6033: Student Records

Mr. David Cook made the motion to suspend the Rules to approve the two Policies on First Reading. Ms. Shirley Jackson seconded the motion. The Board Members responded with all ayes and the motion passed.

Motion Passed: Revised Policy 6033: Student Records passed with a motion by Mr. Jeff Norris and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Absent

Revised Policy 6034: Student Records: Annual Notification of Rights

Motion Passed: Revised Policy 6034: Student Records: Annual Notification of Rights passed with a motion by Mr. Jeff Norris and a second by Mrs. Shirley Jackson.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Absent

ADJOURNMENT

Meeting adjourned at 7:35 p.m.

Jeff Norris
Chairman

David A. Stephens
Superintendent

**BARTLETT CITY BOARD OF EDUCATION
SPECIAL CALLED MEETING MINUTES**

Thursday, March 19, 2015
Bartlett City Hall - Council Chambers
6400 Stage Road, Bartlett
8:00 PM

INVOCATION

PLEDGE OF ALLEGIANCE

Invocation and Pledge of Allegiance were waived.

CALL TO ORDER & ROLL CALL

*****Official Business of the Day*****

Chairman Norris called the meeting to order at 8:00 p.m. The following Board Members were present:

Ms. Erin Berry
Mr. David Cook
Mrs. Shirley Jackson
Mr. Jeff Norris
Mr. Bryan Woodruff

ANNOUNCEMENT OF MEETING PURPOSE

Chairman Norris stated that the purpose of the meeting was to approve a Voucher Resolution.

PUBLIC COMMENT

- *Blount Smith - 457 Waring Rd.
Re: TEA/Legislation*

BOARD ACTION ITEMS

Bartlett City Board of Education Voucher Resolution

Chairman Norris requested that the Voucher Resolution be read into the record by the Board Secretary, Bethany McConville.

RESOLUTION 2-3

WHEREAS, each year the Tennessee General Assembly convenes the state's legislative session to adopt and amend laws affecting a wide range of legislative issues; and

WHEREAS, this year, Tennessee lawmakers convened the 109th General Assembly on Tuesday, January 13, 2015; and

WHEREAS, pending before this legislative body are bills that would create a voucher program allowing students to use public education funds to pay for private school tuition; and

WHEREAS, the Bartlett City Board of Education is responsible for providing a system of free and appropriate public education for all school-aged children in Bartlett, Tennessee; and

WHEREAS, the Constitution of the State of Tennessee requires that the Tennessee General Assembly "provide for the maintenance, support, and eligibility standards of a system of free public schools", with no mention of the maintenance or support of private schools; and

WHEREAS, the State of Tennessee, through work of the Tennessee General Assembly, the Tennessee Department of Education, the State Board of Education, and local school boards, has established nationally recognized standards and measures for accountability in public education; and

WHEREAS, standards and measures for accountability are intended to improve student achievement, close achievement gaps between high performing and low performing students, and provide meaningful opportunities to engage in the educational experience; and

WHEREAS, vouchers eliminate this public accountability by channeling public education funds into private schools that do not face state-approved academic standards, do not make budgets public, do not adhere to open meetings and records laws, do not publicly report on student achievement, and do not face the public accountability requirements contained in major federal laws, including special education; and

WHEREAS, vouchers have not been effective at improving student achievement or closing the achievement gap, with the most credible research finding little or no difference in voucher and public school students' performance; and

WHEREAS, vouchers give choice to private schools but do not provide meaningful choice to students and parents, because private schools decide if they want to accept vouchers, how many and which students should be admitted, and the potentially arbitrary reasons for which they might later dismiss a student; and

WHEREAS, many voucher proponents argue these programs increase school choice, but currently numerous public school options exist within Shelby County. Seven public school districts and a litany of charter schools currently support open enrollment policies that allow opportunity for public school choice. Through federal, state, and local laws and policies, students have the option to attend traditional, charter, and magnet schools within the County; and

WHEREAS, voucher programs divert critical dollars and commitment from public schools to pay private school tuition for a few students; and

WHEREAS, Tennessee's public education funding formula, the Basic Education Program ("BEP"), has experienced significant changes "designed to restore fairness, sustainability, and accountability to the funding process" resulting in BEP 2.0; and

WHEREAS, BEP 2.0 has never been fully funded since its inception in 2007; and

WHEREAS, vouchers compel taxpayers to support two school systems, one public and one private, while public education remains partially unfunded, and while the private system offers no accountability to the taxpayers supporting it.

NOW, THEREFORE BE IT RESOLVED BY THE BARTLETT CITY BOARD OF EDUCATION, that the Board opposes and hereby urges the General Assembly to oppose any legislation or other similar effort to create a voucher program in Tennessee that would divert money intended for public education to private schools, especially in light of the lack of funding for BEP 2.0.

BE IT FURTHER RESOLVED that a copy of this resolution be transmitted forthwith to the Shelby County delegation to the General Assembly, which is hereby requested to oppose all legislation or other similar effort in the next legislative session that would divert money intended for public education to private schools.

On this _____ day of _____, 2015.

Jeff Norris, Chairman
Bartlett City Board of Education

Motion Passed: Bartlett City Board of Education Voucher Resolution passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

ADJOURNMENT

Meeting adjourned at 8:07 p.m.

Jeff Norris
Chairman

David A. Stephens
Superintendent

POLICY 5024: Ethics

~~All Bartlett City Schools employees are bound by the Code of Ethics of the City of Bartlett. An employee's conduct must be representative of an exemplary role model. The primary function of the school system is the education of children and youth, and an effective educational program requires the services of men and women of integrity, high ideals, and human understanding. Each employee is expected to represent the school, the District school system, and the community in a positive manner. To maintain and promote these essentials, employees are expected to maintain high standards in all aspects of their school relationships.¹ These standards of ethical behavior include, but are not limited to, the following: In the event employee conduct, whether on or off duty, negatively impacts the mission, reputation, or goodwill of Bartlett City Schools, appropriate steps shall be taken to protect the school system and its mission.~~

- ~~1. Maintaining just and courteous professional relationships with students, parents, colleagues, and others;~~
- ~~2. Growing their own efficiency and professional knowledge in their fields of work;~~
- ~~3. Transacting all official business with the properly designated authorities of the District;~~
- ~~4. Establishing friendly and intelligent cooperation between the community and the District;~~
- ~~5. Interpreting and representing the District's goals to the community;~~
- ~~6. Placing the welfare of children as the primary concern when making all decisions. Placing pressure on school officials for appointments or transfers is unethical;~~
- ~~7. Refraining from using school contacts and/or privileges to promote personal enhancement of any kind, regardless of whether such enhancement is to the detriment of the District;~~
- ~~8. Abiding by established procedures to air complaints and grievances;~~
- ~~9. Properly using and protecting all school property, equipment, and materials; and~~
- ~~10. Following all Board policies and District procedures.~~

~~Every employee of Bartlett City Schools shall accord the system his or her professional loyalty and arrange outside obligations, financial interests, and activities so as not to conflict or interfere with this commitment. The system shall not unduly interfere with legitimate outside activities of individuals who fulfill their duties.~~

Concerns about conflict of interest ~~arise occur~~ when employees may have the opportunity to (a) use institutional privileges for personal gain or (b) influence business decisions of the ~~District system~~ in ways that could lead to personal gain or give improper advantage to the employee's family or associate(s). ~~Employees shall avoid any conflict~~

¹ T.C.A. §49-5-501; T.C.A. §49-5-1003; T.C.A. §49-5-1004

or appearance of conflict between their personal interests and the interests of the District. In cases of uncertainty, an employee and/or supervisor ~~should~~ **may** request a ruling from the Superintendent.

~~The Board recognizes that each employee has the same civil and constitutional rights as any other citizen. Such rights shall be respected at all times, but shall be restricted if their exercise materially interferes with the educational process.~~

Teachers, administrative, and supervisory personnel shall have no financial interest, directly or indirectly, in supplying books, maps, school furniture, electronics, technological equipment or apparatus for the schools.²

~~Employees of the Board will not engage in, or have financial interest in, any activity that raises a reasonable question of conflict of interest with their duties and responsibilities as members of the school staff.~~

All teachers are subject to the Teacher Code of Ethics defined in state law. Non-teaching personnel are subject to the professional code of ethics of their respective field.

Failure to meet the aforementioned standards of ethical behavior may result in disciplinary action up to and including dismissal.

² T.C.A. §49-6-2003

2015-2016 BUDGET DEVELOPMENT CALENDAR

Proposed Amendment

Wednesday, January 7, 2015

BUDGET DEVELOPMENT:

The budget spreadsheets will be emailed to the Directors with the 2014-15 Actual Expenditures and the 2014-15 Budget.

Friday, January 16

BUDGET REQUESTS COMPLETED

Directors will have 1/7/15 - 1/16/15 to complete the budget spreadsheets detailing the personnel in their departments, and the budget amounts necessary for the 2015-16 fiscal year.

Monday thru Friday Jan. 19 - 23

PROPOSED BUDGETS PROCESSING:

Once the budget requests are submitted, CFO and Sr. Accountant will process these and put in a format to facilitate the review process that will take place on Thursday, Jan. 29, 2015

Thursday, Jan. 29

2015-16 BUDGET REQUESTS STAFF REVIEW

Superintendent will meet with Directors to discuss budget requests.
Bartlett Station 8:30 AM - 5:00 PM

Monday, February 9

STAFF REVIEW OF COMPOSITE BUDGET

During Superintendent Staff Meeting.

Monday, February 23

STAFF REVIEW OF COMPOSITE BUDGET

During Superintendent Staff Meeting.

~~Thursday, March 19~~

Thursday, April 16

BOARD REVIEW OF F/Y 2015-16 BUDGET

Board Work Session.

~~Thursday, March 26~~

Thursday, April 23

BOARD APPROVAL OF F/Y 2015-16 BUDGET

Board Meeting

April, 2015

SUBMIT BUDGET TO CITY OF BARTLETT

Official Adoption Results

Section IV Social Studies and History June 1, 2014 - June 30, 2020

Note: This is not a Sales Forecast

Grade - reflects the lowest grade listed for the textbook on the Official State Textbook List.

ADM - reflects the Average Daily Membership of that specific grade in the School System listed.

Adopted As Abbreviations : **B** - Basal **C** - Co-Basal **A** - Alternative Level **TB** -Tech-Basal
BA - Blanket Adoption

Selections for Board of Education: SHELBY COUNTY- 128

TBC Title Code	Description	ISBN	Grade	Adopted		Publisher
				As	ADM	
165000	Studies Weekly Kindergarten Six Year Consumable	15503054	00	b	3180	American Legacy Publishing
165100	Studies Weekly First Grade Six Year Consumable	15503062	01	b	3134	American Legacy Publishing
165200	Studies Weekly Second Grade Six Year Consumable	15503070	02	b	3203	American Legacy Publishing
165300	Studies Weekly World Community Six Year Consumable	15440079	03	b	3355	American Legacy Publishing
165400	Studies Weekly USA Studies Weekly - Ancient America to Recons	15440192	04	b	3407	American Legacy Publishing
165500	Studies Weekly USA Studies Weekly - 1865 to the Present Six Ye	19349246	05	b	3515	American Legacy Publishing
165800	Discovering Our Past-History World Early Ages Student Suite	9780076596423	06	b	3630	McGraw-Hill School Publishers
166100	Discovering Our Past A History Of The World Student Suite,	9780021402403	07	b	3548	McGraw-Hill School Publishers
166400	Discovering Our Past-History U.S. Early Years Student Suite	9780076598380	08	b	3844	McGraw-Hill School Publishers
171300	Krugman's Economics for AP	9781429273039	09	b	3993	Bedford, Freeman & Worth Publishing
170607	A History of Western Society Print Text + Six Year Launchpad	isbn	09	ah	3993	Bedford, Freeman & Worth Publishing
172903	Ways of the World Print Text + Six Year Launchpad History Cl	9781457654046	09	b	3993	Bedford, Freeman & Worth Publishing
172203	Myers' Psychology for AP Print Text + eBook, Six Year"	9781429265881	09	b	3993	Bedford, Freeman & Worth Publishing
170308	America's History Print Text + Six Year LaunchPad History Cl	isbn	09	ah	3993	Bedford, Freeman & Worth Publishing
171703	American Government And Politics Today Student Edition Bund	9781285722528	09	ah	3993	Cengage Learning
172003	An Introduction to Comparative Politics Student Edition Bun	9781285481708	09	ah	3993	Cengage Learning
168100	Sociology - The Study of Human Relationships	9780554004419	09	b	3993	Houghton Mifflin Harcourt
167800	Psychology - Principles in Practice	9780554004013	09	b	3993	Houghton Mifflin Harcourt
167400	Prentice Hall® Economics with Digital Course, Six Year Stu	9780133307481	09	b	3993	Prentice Hall
168700	Magruder's American Government and Civics with Digital Cour	9781269348508	09	b	3993	Prentice Hall
166900	Prentice Hall® African-American History with	9780131376922	09	b	3993	Prentice Hall College

MyHistoryLab w

170200	Personal Financial Literacy Student Edition with MyfinLitLab	9780132116602	09	b	3993	Prentice Hall College
172800	The Cultural Landscape An Introduction to Human Geography AP	9780132926584	09	ah	3993	Prentice Hall College
169900	World History/Geography Modern Times Student Suite, Six Yea	9780076607457	10	b	3729	McGraw-Hill School Publishers
169200	U S History Geography Modern Times Student Suite, Six Year	9780076610327	11	b	3290	McGraw-Hill School Publishers



2015-2016
adoption quote

School Information

Kathy Ford Contact Person	Bartlett City Schools Ship to School
Email address	Ship to Address
School Phone	City, State and Zip

Quote prepared by Debbie Singson
866-311-8734 ext 114 ~ Fax 888-519-2320 ~ debbie.singson@studiesweekly.com

Tennessee Social Studies Publications

Item #	Core Publications	Teacher Qty	6 year Price	Student Qty	(price X student) Total
TN0	K Studies Weekly-The World Around Us	31	\$30.25	619	\$18,724.75
TN1	1 Studies Weekly-Our Place in America	32	\$30.25	642	\$19,420.50
TN2	2 Studies Weekly-Life in the United States	30	\$30.25	614	\$18,573.50
TN3	World Commun SW-Geography & Culture	27	\$32.73	661	\$21,634.53
TN4	USA SW - Ancient America to Recon	29	\$32.73	757	\$24,776.61
TN5	USA Studies Weekly-1865 to Present	28	\$32.73	660	\$21,601.80
				Total	\$124,731.69

Studies Weekly Publications by American Legacy Publishing
1922 W 200 N, Lindon, Utah 84042

For the multi-year price, you pay once and receive the 24-28 weekly issues, shipped quarterly every year for the number of years purchased. The teacher materials and online access are included in this subscription and do not need to be ordered separately. Schools are welcome to adjust the quantity each year as enrollment changes, If we do not hear from you, we will automatically ship the same quantity you had the previous year. We will keep track of the original order quantity, how much is used each year and how much is left for the final year. If you are short some copies that final year, they can be purchased at a pro-rated rate.

Bartlett City Schools
Teachers Nominated for Tenure for 2015

1. Angela Calise - Altruria Elementary
2. Judith Turnage - Appling Middle
3. Allison Swanger - Bartlett Elementary
4. Jennifer VanWijk - Bartlett Elementary
5. Ashley Brehm - Bartlett High
6. Michelle Hrabak - Bartlett High
7. Pendra Sumlar - Bon Lin Elementary
8. Kyle Jackson - Bon Lin Elementary
9. LaShonda Golden - Bon Lin Middle
10. Jared Parham - Bon Lin Middle
11. Schwann Logan - Elmore Park Middle