

**BARTLETT CITY BOARD OF EDUCATION**

**Board of Education Work Session**

**WORK SESSION AGENDA BARTLETT CITY HALL 6400 STAGE ROAD, BARTLETT**

**THURSDAY, MARCH 19, 2015 7:00 PM**

**PO Box 341148**

**Bartlett, TN 38134**

**March 19, 2015**

**7:00 PM**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER & ROLL CALL**

**Official Business of the Day**

**APPROVAL OF AGENDA**

**REPORTS**

**Chairman's Report**

**Superintendent's Report**

**General Counsel's Report**

**Tennessee Legislative Network (TLN) Representative Report**

**Financial Report**

**STAFF ACTION ITEMS**

**Amended 2015-2016 Budget Development Calendar**

**BCS Purchase: Studies Weekly for Grades K-5**

**Tenure Recommendations**

**BOARD ACTION ITEMS**

**Memorandum of Understanding Title I FY15 Funds**

**BCS Local Adoption of Textbooks**

**Policy 5024: Ethics REVISED FIRST READING**

**ADJOURNMENT**

## 2015-2016 BUDGET DEVELOPMENT CALENDAR

Proposed Amendment

**Wednesday, January 7, 2015**

### **BUDGET DEVELOPMENT:**

The budget spreadsheets will be emailed to the Directors with the 2014-15 Actual Expenditures and the 2014-15 Budget.

**Friday, January 16**

### **BUDGET REQUESTS COMPLETED**

Directors will have 1/7/15 - 1/16/15 to complete the budget spreadsheets detailing the personnel in their departments, and the budget amounts necessary for the 2015-16 fiscal year.

**Monday thru Friday Jan. 19 - 23**

### **PROPOSED BUDGETS PROCESSING:**

Once the budget requests are submitted, CFO and Sr. Accountant will process these and put in a format to facilitate the review process that will take place on Thursday, Jan. 29, 2015

**Thursday, Jan. 29**

### **2015-16 BUDGET REQUESTS STAFF REVIEW**

Superintendent will meet with Directors to discuss budget requests.  
Bartlett Station 8:30 AM - 5:00 PM

**Monday, February 9**

### **STAFF REVIEW OF COMPOSITE BUDGET**

During Superintendent Staff Meeting.

**Monday, February 23**

### **STAFF REVIEW OF COMPOSITE BUDGET**

During Superintendent Staff Meeting.

~~Thursday, March 19~~

**Thursday, April 16**

### **BOARD REVIEW OF F/Y 2015-16 BUDGET**

Board Work Session.

~~Thursday, March 26~~

**Thursday, April 23**

### **BOARD APPROVAL OF F/Y 2015-16 BUDGET**

Board Meeting

**April, 2015**

### **SUBMIT BUDGET TO CITY OF BARTLETT**

# Official Adoption Results

## Section IV Social Studies and History June 1, 2014 - June 30, 2020

### Note: This is not a Sales Forecast

**Grade** - reflects the lowest grade listed for the textbook on the Official State Textbook List.

**ADM** - reflects the Average Daily Membership of that specific grade in the School System listed.

**Adopted As Abbreviations** : **B** - Basal **C** - Co-Basal **A** - Alternative Level **TB** -Tech-Basal  
**BA** - Blanket Adoption

### Selections for Board of Education: SHELBY COUNTY- 128

TBC Title Code	Description	ISBN	Grade	Adopted		Publisher
				As	ADM	
165000	Studies Weekly Kindergarten Six Year Consumable	15503054	00	b	3180	American Legacy Publishing
165100	Studies Weekly First Grade Six Year Consumable	15503062	01	b	3134	American Legacy Publishing
165200	Studies Weekly Second Grade Six Year Consumable	15503070	02	b	3203	American Legacy Publishing
165300	Studies Weekly World Community Six Year Consumable	15440079	03	b	3355	American Legacy Publishing
165400	Studies Weekly USA Studies Weekly - Ancient America to Recons	15440192	04	b	3407	American Legacy Publishing
165500	Studies Weekly USA Studies Weekly - 1865 to the Present Six Ye	19349246	05	b	3515	American Legacy Publishing
165800	Discovering Our Past-History World Early Ages Student Suite	9780076596423	06	b	3630	McGraw-Hill School Publishers
166100	Discovering Our Past A History Of The World Student Suite,	9780021402403	07	b	3548	McGraw-Hill School Publishers
166400	Discovering Our Past-History U.S. Early Years Student Suite	9780076598380	08	b	3844	McGraw-Hill School Publishers
171300	Krugman's Economics for AP	9781429273039	09	b	3993	Bedford, Freeman & Worth Publishing
170607	A History of Western Society Print Text + Six Year Launchpad	isbn	09	ah	3993	Bedford, Freeman & Worth Publishing
172903	Ways of the World Print Text + Six Year Launchpad History Cl	9781457654046	09	b	3993	Bedford, Freeman & Worth Publishing
172203	Myers' Psychology for AP Print Text + eBook, Six Year"	9781429265881	09	b	3993	Bedford, Freeman & Worth Publishing
170308	America's History Print Text + Six Year LaunchPad History Cl	isbn	09	ah	3993	Bedford, Freeman & Worth Publishing
171703	American Government And Politics Today Student Edition Bund	9781285722528	09	ah	3993	Cengage Learning
172003	An Introduction to Comparative Politics Student Edition Bun	9781285481708	09	ah	3993	Cengage Learning
168100	Sociology - The Study of Human Relationships	9780554004419	09	b	3993	Houghton Mifflin Harcourt
167800	Psychology - Principles in Practice	9780554004013	09	b	3993	Houghton Mifflin Harcourt
167400	Prentice Hall® Economics with Digital Course, Six Year Stu	9780133307481	09	b	3993	Prentice Hall
168700	Magruder's American Government and Civics with Digital Cour	9781269348508	09	b	3993	Prentice Hall
166900	Prentice Hall® African-American History with	9780131376922	09	b	3993	Prentice Hall College

MyHistoryLab w

170200	Personal Financial Literacy Student Edition with MyfinLitLab	9780132116602	09	b	3993	Prentice Hall College
172800	The Cultural Landscape An Introduction to Human Geography AP	9780132926584	09	ah	3993	Prentice Hall College
169900	World History/Geography Modern Times Student Suite, Six Yea	9780076607457	10	b	3729	McGraw-Hill School Publishers
169200	U S History Geography Modern Times Student Suite, Six Year	9780076610327	11	b	3290	McGraw-Hill School Publishers



2015-2016  
adoption quote

**School Information**

Kathy Ford Contact Person	Bartlett City Schools Ship to School
Email address	Ship to Address
School Phone	City, State and Zip

**Quote prepared by Debbie Singson**  
866-311-8734 ext 114 ~ Fax 888-519-2320 ~ [debbie.singson@studiesweekly.com](mailto:debbie.singson@studiesweekly.com)

**Tennessee Social Studies Publications**

Item #	Core Publications	Teacher Qty	6 year Price	Student Qty	(price X student) Total
TN0	K Studies Weekly-The World Around Us	31	\$30.25	619	\$18,724.75
TN1	1 Studies Weekly-Our Place in America	32	\$30.25	642	\$19,420.50
TN2	2 Studies Weekly-Life in the United States	30	\$30.25	614	\$18,573.50
TN3	World Commun SW-Geography & Culture	27	\$32.73	661	\$21,634.53
TN4	USA SW - Ancient America to Recon	29	\$32.73	757	\$24,776.61
TN5	USA Studies Weekly-1865 to Present	28	\$32.73	660	\$21,601.80
				<b>Total</b>	<b>\$124,731.69</b>

**Studies Weekly Publications by American Legacy Publishing**  
1922 W 200 N, Lindon, Utah 84042

For the multi-year price, you pay once and receive the 24-28 weekly issues, shipped quarterly every year for the number of years purchased. The teacher materials and online access are included in this subscription and do not need to be ordered separately. Schools are welcome to adjust the quantity each year as enrollment changes, If we do not hear from you, we will automatically ship the same quantity you had the previous year. We will keep track of the original order quantity, how much is used each year and how much is left for the final year. If you are short some copies that final year, they can be purchased at a pro-rated rate.

**Bartlett City Schools**  
**Teachers Nominated for Tenure for 2015**

1. Angela Calise - Altruria Elementary
2. Judith Turnage - Appling Middle
3. Allison Swanger - Bartlett Elementary
4. Jennifer VanWijk - Bartlett Elementary
5. Ashley Brehm - Bartlett High
6. Michelle Hrabak - Bartlett High
7. Pendra Sumlar - Bon Lin Elementary
8. Kyle Jackson - Bon Lin Elementary
9. LaShonda Golden - Bon Lin Middle
10. Jared Parham - Bon Lin Middle
11. Schwann Logan - Elmore Park Middle

## POLICY 5024: Ethics

~~All Bartlett City Schools employees are bound by the Code of Ethics of the City of Bartlett. An employee's conduct must be representative of an exemplary role model. The primary function of the school system is the education of children and youth, and an effective educational program requires the services of men and women of integrity, high ideals, and human understanding. Each employee is expected to represent the school, the District school system, and the community in a positive manner. To maintain and promote these essentials, employees are expected to maintain high standards in all aspects of their school relationships.<sup>1</sup> These standards of ethical behavior include, but are not limited to, the following: In the event employee conduct, whether on or off duty, negatively impacts the mission, reputation, or goodwill of Bartlett City Schools, appropriate steps shall be taken to protect the school system and its mission.~~

- ~~1. Maintaining just and courteous professional relationships with students, parents, colleagues, and others;~~
- ~~2. Growing their own efficiency and professional knowledge in their fields of work;~~
- ~~3. Transacting all official business with the properly designated authorities of the District;~~
- ~~4. Establishing friendly and intelligent cooperation between the community and the District;~~
- ~~5. Interpreting and representing the District's goals to the community;~~
- ~~6. Placing the welfare of children as the primary concern when making all decisions. Placing pressure on school officials for appointments or transfers is unethical;~~
- ~~7. Refraining from using school contacts and/or privileges to promote personal enhancement of any kind, regardless of whether such enhancement is to the detriment of the District;~~
- ~~8. Abiding by established procedures to air complaints and grievances;~~
- ~~9. Properly using and protecting all school property, equipment, and materials; and~~
- ~~10. Following all Board policies and District procedures.~~

~~Every employee of Bartlett City Schools shall accord the system his or her professional loyalty and arrange outside obligations, financial interests, and activities so as not to conflict or interfere with this commitment. The system shall not unduly interfere with legitimate outside activities of individuals who fulfill their duties.~~

Concerns about conflict of interest ~~arise occur~~ when employees may have the opportunity to (a) use institutional privileges for personal gain or (b) influence business decisions of the ~~District system~~ in ways that could lead to personal gain or give improper advantage to the employee's family or associate(s). ~~Employees shall avoid any conflict~~

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<sup>1</sup> T.C.A. §49-5-501; T.C.A. §49-5-1003; T.C.A. §49-5-1004

or appearance of conflict between their personal interests and the interests of the District. In cases of uncertainty, an employee and/or supervisor ~~should~~ **may** request a ruling from the Superintendent.

~~The Board recognizes that each employee has the same civil and constitutional rights as any other citizen. Such rights shall be respected at all times, but shall be restricted if their exercise materially interferes with the educational process.~~

Teachers, administrative, and supervisory personnel shall have no financial interest, directly or indirectly, in supplying books, maps, school furniture, electronics, technological equipment or apparatus for the schools.<sup>2</sup>

~~Employees of the Board will not engage in, or have financial interest in, any activity that raises a reasonable question of conflict of interest with their duties and responsibilities as members of the school staff.~~

All teachers are subject to the Teacher Code of Ethics defined in state law. Non-teaching personnel are subject to the professional code of ethics of their respective field.

Failure to meet the aforementioned standards of ethical behavior may result in disciplinary action up to and including dismissal.

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<sup>2</sup> T.C.A. §49-6-2003