

Putnam County Regular July Board Meeting

Thursday, June 28, 2018 5:00 PM
1400 East Spring Street Cookeville, TN 38506
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Cookeville, TN 38506

Kim Cravens: Present
Dawn Fry: Absent
Ms. Celeste Gammon: Present
Mr. Jerry Maynard: Present
David McCormick: Present
Mr. Lynn McHenry: Present

I. Meeting Called to Order

II. Approval of Agenda

III. Announcements

A. Note the Tennessee Comptroller of the Treasury's certificate presented to Putnam County in recognition of its clean financial and compliance audit report for the fiscal year ending June 30, 2017.

B. Director's Reports

1. General Purpose School Cash Flow Analysis

2. Personnel Report

3. 2017 annual report of investment earnings from individual schools pursuant to Policy 2.402

IV. Approval of Minutes

A. Minutes of the Regular June Board Meeting - Thursday, June 7, 2018, @ 5:00 PM

V. Approval of Consent Agenda

A. Payments/Purchases

1. Approval of the purchase of ELA novels and texts for grades 5 - 12 for the 2018-2019 school year from American Reading Company in the amount of \$62,428.18 to be paid from textbooks and materials.

2. Approval of the payment of a \$20 Monthly Stipend for cell phone usage for the 2018-2019 school year per Policy 3.3001, Use of Cellular phones to be paid from 141-72220-199 for the following Special Education personnel: Sheri Roberson, Terri Melton, Tonia Wheeler, Laura Rich, Renee Gilles, Jessica Johns, Sheree Bernard, Tammy Julian, and Shelia Barker.
3. Approval of payment of a \$20 stipend for Brenda Hughett for cell usage for Extended Learning Programs beginning July 1, 2018 - June 30, 2019 per Policy 3.3001, Use of Cellular Phones, as submitted.
4. Approval to purchase the renewal of Aerohive network device support subscription for 411 wireless access points and network switches from Central Technologies, Inc. - Knoxville, Tennessee (per State of TN Contract #49083) in the amount of \$20,997.00 to be paid from 141-71100-722-01607, as submitted.
5. Approval of the purchase of Quaver Music Digital Curriculum for PreK-4 Music - 6 year adoption cycle from Tennessee Book Company, as submitted.
6. Approval of the purchase of the System-wide Universal Screener from NWEA MAP - Portland, Oregon for the 2018-2019 school year not to exceed \$97,650 to be paid from 141-72210-599-02103, as submitted.
7. Approval of the payment to International Baccalaureate Organization for the 2018-2019 MYP Annual School fees for Cookeville High School in the amount of \$10,500.00 to be paid from 141-72210-599-2103, as submitted.
8. Approval of the payment to International Baccalaureate Organization for the 2018-2019 Annual School Fees for Cookeville High School in the amount of \$11,650.00 to be paid from 141-72210-599-2103, as submitted.
9. Approval of the payment to ACT, Inc. for the Spring 2018 11th Grade ACT assessment in the amount of \$27,486.00 for 763 students to be paid from 141-72130-322-2103, as submitted.
10. Approval of the purchase of science textbooks grades 5 - 8 and Biology in the total amount of \$399,183.90 from Tennessee Book Company to be paid from textbooks and materials, as submitted.
11. Approval to purchase video security system equipment upgrades for Cookeville High School in an amount not to exceed \$24,990.00 from Central Technologies, Inc. on the Anderson Co. Schools catalog contract to be paid from 141-72250-790, Other Equipment, as submitted.

B. Bids/Quotes/Sealed bids/RFPs

1. Approval of the renewal of the System-wide Pest Control bid with Optimus Pest Solutions - Smithville, Tennessee for the 2018-2019 school year.

C. Budget Amendments/Line Item Transfers

1. General Purpose School Budget Amendments - Fund 141

- a. Finance - Additional revenue received from Transportation Trip pay

2. General Purpose School Line Item Transfers - Fund 141

- a. LEAPS - Amend budget to better utilize spending

3. Federal Projects Budget Amendments - Fund 142

- a. Federal Programs - Blending Funds (111) to move family engagement appropriations to Title IA

- b. Federal Programs - Title I Neglected (121) State Department reduced 2017-2018 allocation

- c. Finance - To establish Read to Be Ready Summer Grant

- d. Finance - To match budget to amounts approved by State

- e. Finance - To amend budget to better utilize grant funds

- f. Special Education - To budget additional supplemental funds awarded by the State Dept for IDEA Part B

4. Federal Projects Line Item Transfers - Fund 142

- a. Federal Programs - Consolidated Administration 011 to cover fixed charges

- b. Federal Programs - Title I (101) to cover fixed charges

- c. Federal Programs - Title III (301) to cover fixed charges
- d. Federal Programs - Title V (501) to cover fixed charges
- 5. School Nutrition Budget Amendment - Fund 143
 - a. School Nutrition - Increase budget for actual commodities received for 17-18 SY
- D. Approval of Out-of-County and Overnight Trip Report
- E. Approval of Grant Report, as submitted.
- F. Other
 - 1. Approval of the Classification Chart and Pay-scale for both Hourly and Professional Non-certified Employees for the 2018-19 school year, as submitted.
 - 2. Approval of the certified pay scales (pending budget approval), as submitted.
 - 3. Approval to enter into a capital lease agreement for a three year lease renewable annually, from Apple, Inc., to lease 900 MacBook (laptop computers) in the annual payment amount of \$370,709.20, with half to be paid twice a year per attached schedule, in the total three year lease amount of \$1,112,127.60 with a \$1.00 purchase price at the end of year three, to be paid from 141-71100-722-01607, Regular Instructional Equipment, as submitted.
 - 4. Approval of Complaint Managers for 2018-2019 school year, as submitted.
 - 5. Approval of the Memorandums of Understanding (MOUs) for the 2018-2019 Tennessee Specific Industry Certifications for Human and Social Sciences Pilot for Cookeville and Monterey High schools and for the Dietetics and Nutrition Pilot for Cookeville and Upperman High schools, as submitted.
 - 6. Approval of the 2018-2019 Consolidated Application, as submitted.
 - 7. Approval of the Upper Cumberland School Districts Work Ethic Distinction Standard District and Business Memorandums of Understanding from the ATC Automation, Morningside Assisted Living, Flowserve Corporation, and Qualified Staffing businesses, for the 2018-2019 school year for Cookeville, Monterey, and Upperman High Schools, as submitted.

8. Approval of the 2018-19 Organizational Chart, as submitted.

VI. Policy

A. Policy 6.200, Attendance

VII. Discussion/Presentations

A. 2018-19 Budgets

1. Fund 141 General Purpose School Budget Draft #3

2. Fund 142 Federal Projects Budget

3. Fund 143 Food Service Budget

4. Fund 146 Extended School Program Budget

VIII. Adjournment

Chairperson

Superintendent