

**Putnam County Regular June Board Meeting**

Thursday, June 7, 2018 5:00 PM  
1400 East Spring Street Cookeville, TN 38506  
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Cookeville, TN 38506

Kim Cravens: Present  
Dawn Fry: Present  
Ms. Celeste Gammon: Present  
Mr. Jerry Maynard: Present  
David McCormick: Present  
Mr. Lynn McHenry: Present

I. Meeting Called to Order

II. Approval of Agenda

III. Announcements

A. Recognize Prescott South Elementary School as one of the first fifteen schools to receive the Tennessee Department of Education's Tennessee STEM School Designations

B. Note: Putnam County Schools' Employees Appreciation Picnic - Wednesday, May 23rd with approximately 1200 in attendance and funded by UTrust Grant

C. Director's Reports

1. General Purpose School Cash Flow Analysis

2. Personnel Report

3. Well-Child Report

4. Coordinated School Health Update

IV. Approval of Minutes

A. Minutes of the Regular May Board Meeting - Thursday, May 3, 2018, @ 5:00 PM

V. Approval of Consent Agenda

A. Payments/Purchases

1. Approval to purchase one year renewal of iBoss Enterprise network appliance security subscription through June 2019 from Personal Computer Systems, Inc. - Louisville, Tennessee (per NCPA iBoss Network Security #01-70) in the amount of \$12,830.00 to be paid from 141-71100-722-02106, as submitted.
2. Approval of payment to Moore, Rader, Fitzpatrick and York, P.C. - Cookeville, Tennessee for legal services from February 21, 2018 to May 18, 2018, in the amount of \$11,298.75 to be paid from 141-72310-331, Legal Services, as submitted. (General Purpose School Funds)

B. Bids/Quotes/Sealed bids/RFPs

1. Approval of the Finish Materials and Framing Materials bids for the 2018-2019 school year for the Construction Projects at Cookeville, Upperman, and Monterey High Schools, as submitted on the bid tally sheets.
2. Approval of awarding the Ready to Eat Pizza Delivery bid to Papa Johns Pizza - Cookeville, Tennessee in the amount of \$6.35 per pizza pie unit, to be paid from School Nutrition Fund 143, as submitted.
3. Approval of the Capshaw Elementary Outdoor Pavilion Re-build Re-Bid to Herb Allison Builders - Baxter, Tennessee in the amount of \$55,200.00, as submitted.

C. Budget Amendments/Line Item Transfers

1. General Purpose School Budget Amendments - Fund 141
  - a. CSHP/2009 Tobacco - to amend budget
  - b. Early Childhood Education - budget donations received for Rolling Reader Bus
  - c. Finance - To budget for additional revenue received from schools for subs (01602)
  - d. Finance - To budget for BEP Growth Funds
  - e. Finance - To budget for additional revenue received from schools for school checks (01601)

- f. Finance - Year End Cleanup - General Purpose School Fund
2. General Purpose School Line Item Transfers - Fund 141
    - a. Special Education - to reallocate funds for year end clean up
    - b. LEAPS
  3. Federal Projects Budget Amendment - Fund 142
    - a. CTE - Carl Perkins To move monies to help improve the CTE Programs in Putnam County
    - b. MSP Integrated Math Grant - To adjust out-of-county participant, state retirement and increase to meals and copier costs
    - c. T&L Read to be Ready Coaches Grant - Better utilize funds available
  4. Federal Projects Line Item Transfers - Fund 142
    - a. Federal Programs - Title II (201) to cover fixed charges
    - b. Federal Programs - Title I Neglect (121) to allocate salaries appropriately
  5. School Nutrition Budget Amendment - Fund 143
    - a. Food Service - Line Item Clean Up
    - D. Approval of Out-of-County and Overnight Trip Report
    - E. Approval of Grant Report, as submitted.
    - F. Other
1. Approval of the Memorandum of Understanding renewable agreement between Putnam County Schools System and Centerstone Community Health Centers, Inc. to provide School-Based Mental Health Services in designated Putnam County Schools, as submitted.

2. Approval of a \$20.00 Monthly Stipend for cellphone usage paid from Health Services 141-72120-199 for school year 2018-19 per Policy 3.3001, Use of Cellular Phones, for the following Student Services personnel: Melanie Bussell - Supervisor, Cayce McCarver - Clerical, and Janet Frank - Nurse Coordinator, as submitted.
3. Approval of the Quarterly Report ending March 2018 for Fund 141, General Purpose School Fund, as submitted.
4. Approval of the renewal of the beverage contract between Pepsi Beverages Company - Nashville, Tennessee and Putnam County Schools System effective July 1, 2018 - June 30, 2019, as submitted.
5. Approval of job descriptions, as submitted.
  - a. School Nutrition Field Manager
  - b. School Nutrition Purchasing & Clerical Support
  - c. School Nutrition Manager
  - d. School Nurse - LPN
  - e. RTI Coordinator
6. Approval of the new focus area for students who receive Special Education services, as submitted.
7. Approval of the renewal of the agreement between Putnam County Board of Education and Stellar Therapy Services, LLC - Chattanooga, Tennessee for the 2018-2019 school year to seek and obtain reimbursement from TennCare Managed Care Contractors for related services provided by Putnam County Schools, as submitted.
8. Approval of the grant contracts between Putnam County School System (PCSS) and the State of Tennessee - Department of Human Services for the provision of Pre-Employment Transition Services School to Work for July 1 - September 30, 2018 and October 1 - September 30, 2019, as submitted.
9. Approval of the Clinical Affiliation Agreement between Tennessee Technological University (TTU) and Heart of the Cumberland Best Groups and Putnam County School System to provide clinical experience to students enrolled in TTU's Whitson-Hester School of Nursing Program, as submitted.

10. Approval to enter into a capital lease agreement for a three year lease renewable annually, from Apple, Inc., to lease 900 MacBook (laptop computers) in the annual payment amount of \$370,178.74, with half to be paid twice a year in the total three year lease amount of \$1,100,660.00 with a \$1.00 purchase price at the end of year three, to be paid from 141-71100-722-01607, Regular Instructional Equipment.
11. Approval of the Student Teaching Affiliation Agreement between Western Governors University and Putnam County School System effective the 2018-2019 school year, as submitted.
12. Approval of the 2019 Graduation Dates, as submitted.
13. Approval of the Dual Enrollment Agreement to support the efforts to offer Early Postsecondary Opportunities (EPSO) by providing eligible high school students the opportunity to earn both college and high school graduation credits simultaneously upon successful completion of qualified course(s) between Volunteer State Community College and Putnam County Board of Education for 2018-2019 school year, as submitted.
14. Approval of the Education Elements Master Services Agreement between Education Elements, Inc. - San Carlos, California and Putnam County School System for professional services, as submitted.

#### VI. Policy

- A. Policy 6.200, Attendance

#### VII. Discussion/Presentations

- A. General Purpose School Budget - Draft #2

#### VIII. Adjournment

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Chairperson

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Superintendent