

Putnam County Regular August Board Meeting

Thursday, August 3, 2017 5:00 PM
1400 East Spring Street Cookeville, TN 38506
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Cookeville, TN 38506

Kim Cravens: Present
Dawn Fry: Present
Ms. Celeste Gammon: Present
Mr. Jerry Maynard: Present
David McCormick: Present
Mr. Lynn McHenry: Present

I. Meeting Called to Order

II. Approval of Agenda

III. Announcements

- A. Recognize Putnam County School System Teachers and Supervisors retiring between July 1, 2016 and June 30, 2017.
- B. Recognize Thomas Fuhrman, Jere Whitson Principal, for being selected as Principal of the Year by P.E.T. (Professional Educators of Tennessee)
- C. Recognize Avery Trace Middle School for fulfilling the requirements to become an International Baccalaureate (IB) World School.
- D. Recognize Algood Middle School's Odyssey of the Mind Team who participated in the World Finals at Michigan State University in May 2017 ranking 5th in the World and receiving the Ranatra Fusca Award for demonstrating outstanding creativity.
- E. Recognize the 16th Annual Eyes of Diversity contest sponsored by Cummins Filtration including presentation of the promotional video.

F. Director's Reports

1. Personnel Report

2. Financial Report

3. Enrollment Report

IV. Approval of Minutes

A. Minutes of the Regular July Board Meeting - Thursday, June 29, 2017, @ 5:00 PM.

B. Minutes of the Special Called Board Meeting - Tuesday, July 18, 2017, @ 6:00 PM

V. Approval of Consent Agenda

A. Payments/Purchases

1. Approval of payment to Tennessee Tech University - Cookeville, Tennessee for State of Tennessee reimbursement for Pre-K between April 1, 2017 and June 30, 2017, in the amount of \$32,467.15 to be paid from 141-73400-399-01604, Other Contracted Service, as submitted.
2. Approval to purchase five (5) regular education buses off the Sumner County School bus bid in the amount of \$78,341.43 each for the total amount of \$791,707.15 and the purchase of one (1) special needs education bus off Obion County School bus bid in the amount of \$90,000.37 in the total purchase amount for all six (6) buses of \$481,707.52 to be paid from Transportation funds, as submitted.
3. Approval to purchase the following classroom materials for literacy intervention to be used with SWD: (120) Magnet Boards and Letters @ \$31.05 each = a total of \$3,726.00, (200) SPIRE Level 1 Reader @ \$13.85 each = a total of \$2,770.00, (200) SPIRE Level 2 Readers @ \$13.35 each = a total of \$2,670.00, (150) SPIRE Level 3 Readers @ \$13.35 each = a total of \$2,002.50, (50) SPIRE Level 4 Readers @ \$13.35 each = a total of \$667.50, (50) SPIRE 5 Readers @ \$13.35 each = a total of \$667.50, (20) SPIRE Level 1-5 Sets @ \$1,409.20 per set = a total of \$28,184.00 for a GRAND TOTAL in the amount of \$40,687.50 to be paid from 142-71200-429-895 IDEA Discretionary Statewide Assessment Grants, as submitted.
4. Approval of the payment to International Baccalaureate Organization - New York, NY for Cookeville High School International Baccalaureate (IB) fees for the 2017-2018 school year in the amount of \$11,650.00 to be paid from 141-72210-599-02103, as submitted.
5. Approval of the purchase of the System wide Universal Screener from NWEA MAP - Portland, Oregon for the 2017-2018 school year not to exceed \$97,650 to be paid from 141-72210-599-02103, as submitted.
6. Approval of the purchase from Amplify - Brooklyn, New York for curriculum materials for Grade 4 for the 2017-2018 school year in the amount of \$25,963.20 to be paid from 141-71100-449-2117, as submitted.

7. Approval of payment to Frontline Technologies Group LLC - Philadelphia, PA for Aesop for system wide tracking of Absence & Substitute Management Subscription in the total amount of \$14,779.20 to be paid, as follows: \$12,118.94 from 141-72210-599-02103, \$2,069.09 from 141-72220-399, and \$591.17 from 141-72230-399, as submitted
8. Approval of payment to FileWave (USA), Inc. - Fishers, Indiana for Filewave license annual renewal from 09-01-17 to 08-31-18 in the amount of \$25,404.00 to be paid from 141-72810-399, as submitted.
9. Approval of payment to District to District, per contract, in the amount of \$14,000.00 to be paid from 142-72210-399-201, as submitted.
10. Approval of the purchase of Office Depot Educational K-12 Print Services to print open resource materials for PreK-12 English/Language Arts curriculum and instructional materials in the total amount of \$435,535.60 to be paid from 141-E-71100-499-02117 from the TCPN/National IPA National Purchasing Consortium per TCA 12-9-104.
11. Approval of the purchase from Washington Music Center for band equipment at Monterey High School (MHS) in the amount of \$10,991.70 to be paid from 141-71100-790-02117, from the TCPN/National IPA National Purchasing Consortium per TCA 12-9-104, as submitted.
12. Approval of the emergency purchase to replace the Maintenance office AHU (air handler) from the lowest quote from Carwile Mechanical Contractors - Cookeville, Tennessee in the total amount of \$13,994.00 to be paid from Maintenance funds, as submitted.

B. Bids/Quotes/Sealed bids/RFPs

1. Permission to bid for Ready to Eat, Delivery Pizza to be used as reimbursable entree, a la carte sale, Summer Feeding, and special events, as submitted.
2. Approval to bid the following Cafeteria Equipment: Refrigerated serving line merchandiser (paid for in part with USDA grant) for UHS, Double Stack Steamer for ATMS, and other smaller equipment system wide i.e. warmers, microwaves, coolers.
3. Approval to award Digital Signage and Menu Software bid to MealViewer at the five year expected total cost of \$21,600 to be paid from 143-73100, as submitted.

4. Permission to bid the following items for system wide purchases through technology: Chromebooks, software and miscellaneous supplies.

C. Budget Amendments/Line Item Transfers

1. General Purpose School Budget Amendment - Fund 141

- a. Finance - To adjust 141 FY18 Budget to reflect changes made at the 7/18/17 Special Called Board Meeting with detail list of changes on Summary Sheet attached.

- b. Special Education - To budget VOCRE Grant awarded to PCS for the 2017-2018 school year

2. General Purpose School Line Item Transfer - Fund 141

- a. Finance - To adjust budget for insurance expenditures to actual expenses

D. Approval of Out-of County and Overnight Trip Report (None Submitted)

E. Approval of Grant Report, as submitted.

F. Other

1. Approval of the release of \$19,569.00 of retainage to Rouse Construction relative to the Monterey High School Project.

2. Approval of a \$20 stipend for cell usage for Extended Learning Program for Brenda Hughett beginning July 1, 2017 - June 30, 2018, per Policy 3.3001, Use of Cellular Phones, as submitted.

3. Approval of a \$20 stipend per month for the daily use of a personal cell phone for work calls and texts by Donna Shanahan and Lynette Ellis, School Nutrition Employees.

4. Approval of a \$20.00 per month stipend for cell phone usage paid from Health Services 141-72120-199 for school year 2017-18 per Policy 3.3001, Use of Cellular Phones for Melanie Bussell, Cayce McCarver, and Dana Brown, as submitted.

5. Approval of the Quarterly Reports for quarter ending 06/30/17 for the following funds: 141 General Purpose Schools, 142 Federal Projects, 143 Central Cafeteria, and 146 Extended School Program, as submitted.

6. Approval to enter into an agreement between Putnam County School System for Upperman High School and Middle Tennessee State University STAR PT for the purpose of providing clinical experience in Athletic Training.
7. Approval of the renewal of the agreement between Putnam County Board of Education and the Enome, Inc. (GOALBOOK) - San Mateo, California for Goalbook Toolkit Special Education Partial Department Membership for the 2017-2018 school year in the amount of \$15,000.00 to be paid from 141-72220-399, General Purpose funds, as submitted.
8. Approval of the following 2018 Graduation dates: Upperman HS - Friday, May 18, 2018 @ 6:00 PM at TTU Hooper Eblen Center; Cookeville HS - Saturday, May 19, 2018, @ 10:00 AM at TTU Hooper Eblen Center; Monterey HS - Saturday, May 19, 2018 @ 4:00 PM at MHS Gym; and Adult Learning Center/Adult High School - Friday, June 1, 2018 @ 7:00 PM location TBA.
9. Approval to dispose of vehicles (vans and buses) through the online website govdeals.com noting buses listed have aged out and have been removed by the state for the purpose of transporting students to and from school or school related functions, as submitted.
10. Approval of the Classification Chart and Pay-scale for both Hourly and Professional Non-certified employees for the 2017-2018 school year reflecting a 2% raise approved by the Board at the 07-18-17 Special Called Board meeting, as submitted.
11. Approval of the Revised Memorandum of Understanding (MOU) from Local Workforce Development Area 4 for space for Adult Education at the American Job Center in Crossville, as submitted.
12. Approval of the renewal of Putnam County School Systems' membership in TCPN/National IPA National Purchasing Consortium per TCA 12-9-104, as submitted.
13. Approval of the following Substitute Teacher Daily Pay Rates for 2017-2018: Retiree PCSS Teacher = \$100.00; Certified Substitute = \$85.00; and Non-Certified Substitute = \$75.00, as submitted.
14. Approval of the updated Certified Salary Schedule adjusted by 2% increase, as submitted.
15. Approval of Drama IV as an honors level course at Cookeville High School.
16. Approval of the Memorandum of Understanding between Putnam County School System and Freed-Hardeman University concerning placement of student

teachers, field experience candidates and counselors, as submitted.

VI. Policy

A. Policy 4.700, Testing Programs

B. Policy 4.7001, Required State Testing: TN Comprehensive Assessment Program (TCAP)

VII. Discussion - Presentations

A. Priority 3 Enrollment Request

B. Discuss Mt. Hermon Property

C. Discuss Eclipse - August 21st

VIII. Adjournment

Chairperson

Superintendent