

**Putnam County Regular May Board Meeting**

Thursday, May 4, 2017 5:00 PM

1400 East Spring Street Cookeville, TN 38506

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Kim Cravens:	Present
Dawn Fry:	Present
Ms. Celeste Gammon:	Present
Mr. Jerry Maynard:	Present
David McCormick:	Present
Mr. Lynn McHenry:	Present

I. Meeting Called to Order

II. Approval of Agenda

III. Announcements

A. I Make A Difference Award

B. Recognize Putnam County School System Teachers of the Year

C. Recognize Upperman High School Special Olympics Basketball Team for winning the State Championship

D. Recognize the Upperman High School Cheerleaders for winning the State Tournament Award for Leadership & Spiit Award the last two (2) years in a row

E. Recognized Robert (Robbie) Gener Mack, Upperman High School (UHS) 10th grader, who has been selected as a trumpet player for the TN Governor's School this summer and also represented UHS in the TN All State Band in Nashville this April.

F. Recognize the Cookeville High School (CHS) Skills USA and Technology Student Association State winners

G. Recognize the students who initiated the Avery Trace Middle School "Go Green Club" for organizing a recycling program in conjunction with the Putnam County Clean Commission.

H. Director's Reports

1. Personnel Report
2. Financial Report
3. Note Teacher Appreciation Week
4. Due to July 4th Holiday, change Regular July Board Meeting from Thursday, July 6, 2017, to Thursday, June 29, 2017.

IV. Approval of Minutes

- A. Minutes of the Regular April Board Meeting - Thursday, April 6, 2017, @ 5:00 PM.
- B. Minutes of the Special Called Board Meeting - Tuesday, April 25, 2017, @ 5:00 PM.

V. Approval of Consent Agenda

A. Payments/Purchase

1. Approval of payment to Tennessee Tech University - Cookeville, Tennessee for State of Tennessee reimbursement for Pre-K between January 1, 2017, and March 31, 2017, in the amount of \$20,714.71 to be paid from 141-73400-399-01604, Other Contracted Service, as submitted.

B. Bids/Quotes/Sealed Bids/RFPs

1. System wide Bids for the 2017-2018 school year
  - a. Approval of awarding the System wide Air Filters bid to Pure Air Filters - Nashville, Tennessee, as recommended on the bid tally sheet.
  - b. Approval of awarding the System wide Copy Paper bid to American Paper & Twine - Nashville, Tennessee, as recommended on the bid tally sheets.
  - c. Approval of awarding the System wide Light Bulbs/Emergency & Exit Lights bid to Williams Wholesale Supply - Cookeville, Tennessee, as recommended on the bid tally sheets.
  - d. Approval of awarding the System wide Paint bid to Hoover Paint Store - Cookeville, Tennessee, as recommended on the bid tally sheet.

- e. Approval of awarding the System wide Pest Control bid to Optimus Pest Solutions - Smithville, Tennessee, as submitted on the bid tally sheet.
  - f. Approval of awarding the System wide Transportation Fuel bid to Lykins Energy Solutions - Milford, Ohio, as recommended on the bid tally sheets.
  - g. Approval of awarding the System wide Transportation Automotive Parts bid to Commercial Truck Parts - Cookeville, Tennessee, Nacarato - LaVergne, Tennessee, and O'Reilly Auto Parts - Springfield, Missouri, as indicated on the bid tally sheet
  - h. Approval of awarding the System wide Transportation Tires NEW bid to Maggart Tire - Cookeville, Tennessee, as recommended on the bid tally sheets.
  - i. Approval to REJECT ALL System wide Transportation Tires RECAP bids and approval to re-bid Transportation Tires RECAP, as recommended by the Transportation Supervisor.
2. Approval to bid Framing and Finishing Materials for the CTE Housing Projects for the 2017-2018 school year at the following schools: Cookeville, Monterey and Upperman High Schools.

C. Budget Amendments/Line Item Transfers

1. General Purpose School Budget Amendments - Fund 141

- a. Finance - To budget for donation from UTRUST for Employee Appreciation and Team Building Grant, as submitted.
- b. Adult Education - To budget for revenue received for Adult Education Critical Needs
- c. Adult Education - To budget for revenue received for full contract amount for adult education

2. General Purpose School Line Item Transfers - Fund 141

- a. Transportation - Transfer for Diesel to Laundry
- b. Adult Education - To redistribute Adult Ed funds for part-time teaching hours

c. Special Education - Contract with parents is needed to provide special transportation to a Student with Disabilities (SWD) for the remainder of the school year

d. Special Education - To purchase laptop computers for Special Education administrative staff

e. Adult Education - To redistribute Adult Ed funds

3. Federal Projects Budget Amendment - Fund 142

a. Career Technical Education (CTE) - Carl Perkins - To move monies to help improve the CTE Programs in Putnam County

4. Central Cafeteria - Fund 143

a. Food Service - Annual clean up of line items

D. Approval of Out-of-County and Overnight Trip Report, as submitted.

E. Approval of Grant Report, as submitted.

F. Other

1. Approval of revised Memorandum of Understanding (MOU) between Putnam County School System (PCSS) and Cummins, Inc. regarding Section IV. - "Mutual Terms and Conditions Section, A. Insurance", as submitted

2. Approval of the Student Study Participant Interview Questions for "Learning Engagement and Motivation: An Exploration of Project - based Learning in the Secondary English Classroom" conducted by Ciara Pittman, Grad Student through Tennessee Tech University, as submitted.

3. Approval of the Student Teaching Affiliation Agreement between Western Governors University and Putnam County School System effective the 2017-2018 school year, as submitted.

4. Approval to enter into agreement between Putnam County School System and District Solutions for a School Bus Advertising Program for the 2017-2018 school year, as submitted.

5. Approval of the Quarterly Reports for quarter ending May 31, 2017, for the following funds: 141 General Purpose Schools, 142 Federal Projects, 143 Central Cafeteria and 146 Extended School Program, as submitted.
6. Approval of the agreement between Putnam County School System and David Lipscomb University for the 2017-2018 school year, as submitted.
7. Approval of an agreement between Putnam County Board of Education and L.B.J. & C.Head Start - Cookeville, Tennessee to establish working procedures in the provision of services to preschool children eligible for special education in compliance with regulation, federal and state laws, as submitted.
8. Approval of the partnership Agreement with the University of Southern Mississippi for placement of student interns for 2017 - 2018 school year, as submitted.
9. Approval to install lighting at the Avery Trace Middle School football field with labor and materials to be provided by the City of Cookeville Electric Department in the amount of \$75,996.24 to be paid from 141-72620-399-00000-000, as submitted. (General Purpose School Fund)

#### VI. Policy

##### A. Policies on second and final reading

1. Policy 3.500, Food Service Management
2. Policy 3.5001, Meal Charge Policy
3. Policy 4.207, English Learners
4. Policy 6.411, Student Wellness

##### B. Policies on third and final reading

1. Policy 4.600, Grading System
2. Policy 4.602, Honor Roll, Awards, and Class Ranking

##### C. Policy on first reading ONLY

1. Policy 6.505, Students in Foster Care

VII. Discussion - Presentations

A. 2017-2018 Enrollment Update

B. General Purpose School Fund 141 Budget Draft #1

VIII. Adjournment

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Chairperson

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Superintendent