

**Putnam County September Board Meeting**

Thursday, September 1, 2016 5:00 PM  
1400 East Spring Street Cookeville, TN 38506  
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Cookeville, TN 38506

Mr. Eric Brown: Absent  
Kim Cravens: Present  
Dawn Fry: Present  
Ms. Celeste Gammon: Present  
Mr. Jerry Maynard: Present  
David McCormick: Present  
Mr. Lynn McHenry: Present

I. Meeting Called to Order

II. Approval of Agenda

III. Announcements

A. Election of 2016-2017 Board Officers

B. Recognize Dr. Melissa Palk and Tina Frances with an update on the Summer Reading Program

C. Note and approve Certificate of Substantial Completion for White Plains Academy Roof Replacement, as submitted.

D. Note TSBA's Fall District Meeting at DeKalb County High School on September 15, 2016, at 4:30 PM

IV. Approval of Minutes

A. Minutes of the Regular August Board Meeting - Thursday, August 4, 2016, @ 5:00 PM.

B. Minutes of the Special Called Board Meeting - Monday, August 22, 2016, @ 5:00 PM

V. Approval of Consent Agenda

A. Payments/Purchases

1. Approval of payment to Lewis, Thomason, King & Waldrop, P.C. - Knoxville, Tennessee for legal services in the amount of \$136.50 to be paid from 141-72310-331, Legal Services. (General Purpose School)
2. Approval of payment to Frontline Technologies for AESOP software for the 2016-17 school year in the amount of \$12,955.10 to be paid from the General Purpose School Fund from Other Contracted Services, as follows: \$518.20 from 141-72230-399 \$10,623.18 from 141-72210-399-CURRI; and \$1,813.72 from 141-72220-399.
3. Approval of the purchase of one hundred & fifty (150) Chromebooks and five (5) charging carts from Troxell, per quote (TCPN contract #R5114) in the amount of \$37,000 to be paid from 142-71100-722-101 for Northeast Elementary School.
4. Approval of the purchase of forty-five (45) Macbook Air laptops, fifty-six (56) iMac 21.5 inch computers and one (1) cart from Apple, per quote (sole provider) in the amount of \$114,048.95 to be paid from 142-71100-722-101 for Burks Elementary School.
5. Approval of the purchase of two hundred & ninety-six (296) Chromebooks and six (6) charging carts from Troxel, per quote (TCPN contract #R5114) in the amount of \$68,180 to be paid from 142-711100-722-101 for Algood Middle School.
6. Approval of the purchase of one hundred & fifty-two (152) Chromebooks from Troxell, per quote (TCPN contract #R5114) in the amount of \$31,160 to be paid from 142-71100-722-101 for Park View Elementary School.
7. Approval of the purchase of ten (10) iMac 21.5 inch computers from Apple, per quote (sole provider) in the amount of \$12,290 to be paid from 142-71100-101 for Park View Elementary School.
8. Approval of the purchase of four hundred & forty-five (445) Chromebooks from Troxell, per quote (TCPN contract #R5114) in the amount of \$91,225 to be paid from 142-71100-722-101 for Prescott South Middle School.
9. Approval of the purchase of five hundred & eighty-eight (588) Chromebooks and twenty-two (22) charging carts from Troxell, per quote (TCPN contract #R5114) in the amount of \$148,040 to be paid from 142-71100-722-101 for Avery Trace Middle School.
10. Approval of the purchase of forty-six (46) MacMini's from Apple, per quote (sole provider) in the amount of \$26,174 to be paid from 142-71100-101 for Sycamore Elementary School.

11. Approval of the purchase of one hundred (100) Chromebooks and one (1) charging cart from Troxell, per quote (TCP contract #R5114) in the amount of \$21,750 to be paid from 142-71100-722-101 for Algood Elementary School.
12. Approval of the purchase of one hundred & fourteen (114) Chromebooks from Troxell, per quote (TCPN contract #R5114) in the amount of \$23,370 to be paid from 142-71100-722-101 for Cane Creek Elementary School.
13. Approval of the purchase of twenty-four (24) iMac 21.5 inch computers from Apple, per quote (sole provider) in the amount of \$25,176 to be paid from 142-71100-722-101 for Cane Creek Elementary School.
14. Approval of the purchase of nineteen (19) site licenses and teacher training, per quote (sole provider) from Ellevation - Boston, MA in the amount of \$11,075 to be paid from 142-72210-524-301 and 142-72210-599-301 for EL teachers.
15. Approval of the purchase of professional development and materials from Learning Focused - Boone, N.C., sole source provider, in the amount of \$16,427 to be paid from 142-72210-524-101 for Algood Middle School.
16. Approval of the renewal of My Learning Plan (MLP), online professional development tracing system, in the amount of \$13,248.90; whereas, \$11,248.90 to be paid from 142-72210-399-201, \$500 to be paid from 142-72130-399-808 and \$1,500 to be paid from 141-72220-399.
17. Approval of the purchase of sixteen (16) Saxton Phonics student kits from Houghton Mifflin Company - Chicago, IL in the amount of \$10,105 to be paid from 142-71100-429-101 for Cane Creek Elementary School.
18. Approval of payment to Moore, Rader & Fitzpatrick, P.C. - Cookeville, Tennessee for legal services from May 20, 2016 to August 16, 2016 in the amount of \$\$6,186.19 to be paid from 141-72310-331, Legal Services, as submitted. (General Purpose Schools)
19. Approval of the purchase of six (6) 78- passenger buses for the 2016-2017 school year in the amount of \$78,723.36 each for a total amount of \$472,340.16 to be purchased off the Metro Nashville Public School Bus bid and to be paid from 141-72710-725, Transportation Equipment, as submitted.

B. Bids/Quotes/Sealed Bids/RFPs

1. Approval to rescind the action taken at the May 5, 2016, Board meeting relative to Consent Agenda Item V.B.3., School Nutrition Produce Bid, that had awarded the bid to Palmer Food Service - Shelbyville, Tennessee and award the bid to the next lowest bidder, Institutional Wholesale Company (IWC) - Cookeville, Tennessee, due to Palmer Food Service's unwillingness

to deliver to all locations, as bid.

C. Budget Amendments/Line Item Transfers

1. General Purpose School Budget Amendment Fund 141

- a. Finance - To Account for donation from TN Score for Core Knowledge Training
- b. Family Resource - Donation from Upper Cumberland Council on Children and Youth for Family Resource Center
- c. Finance - To account for additional Sales Tax Revenue for FY17 approved by County Commission 08-15-16
- d. Finance - To account for removal of 5 proposed Elementary Art Teachers in Draft #4 of G.P. Budget
- e. Finance - To account for removal of additional \$100 Teacher Instructional Funds in Draft #4 of G.P. Budget
- f. Finance - to account for removal of additional per pupil SIF allocation of \$8 per student in Draft #4 of G.P. Budget
- g. Finance - To account for removal of proposed additional VITAL facilitator position in Draft #4 of G.P. Budget
- h. Finance - To account for removal of proposed additional VITAL support staff position in Draft #4 of G.P. Budget
- i. Finance - To account for removal of proposed two additional Maintenance positions in Draft #4 of G.P. Budget
- j. Finance - To account for Board of Education action to take proposed raise of 3% in Draft #4 to 2.5%

k. To establish Voluntary Pre-K budget from State of Tennessee funds

2. Federal Projects Budget Amendments Fund 142

- a. Federal Programs - Title I (101) to utilize funds more appropriately according to program needs

- b. Federal Programs - Blending Funds (Schoolwide Pool) (111) to establish the 2016-2017 budget
  - c. Federal Programs - Title III (301) to utilize funds more appropriately according to program needs
  - d. 21st Grants - Budget for 21st CCLC Revenue
  - D. Approval of Out-of-County and Overnight Trip Report, as submitted.
  - E. Approval of Grant Report, as submitted.
  - F. Other
1. Approval for redChair: architects - Knoxville, Tennessee to apply for School of the Year Excellence in Architectural Design for Monterey High School Project, as submitted.
  2. Approval of the Affiliation Agreement between Grand Canyon University and Putnam County School System for the 2016-17 school year for placement of student interns, as submitted.
  3. Approval of the agreement renewal between Putnam County Board of Education and Feltz Therapy Services - Smyrna, Tennessee for the 2016-17 school year to perform speech therapy services, evaluations, documentation and school personnel training education for related services provided by Putnam County Schools, as submitted.
  4. Approval of Middle School Transition Student Survey for 5th Graders at Algood Middle School with parent permission to participate required, as submitted.
  5. Approval of extending the existing agreement including the 2014-2015 addendum between Turf Master Landscape Management and Putnam County School System effective November 16, 2016 - November 16, 2017, as submitted.
  6. Approval of the Family Life Curriculum, as submitted.
  7. Approval of the proposal for the placement of a Tennessee Tech University practicum student in Teaching & Learning Department to work with Data and Accountability for the 2016-2017 school year.

8. Approval to enter into a Load Reduction Pilot Agreement between Volunteer Energy Cooperative (VEC) and Putnam County Board of Education (PCBOE) at Burks Elementary and Monterey High schools with customer committing to real-time energy use reductions on a 30-minute notice from VEC and PCBOE receiving credits for performing in the Pilot Program and partners with VEC in reducing monthly peak costs especially during summer months effective September 1, 2016 - August 31, 2017, as submitted.
9. Approval of the Classification Chart and Pay-scale for both Hourly and Professional Non-certified Employees for the 2016-2017 school year, as submitted.
10. Approval of the Dual Enrollment Agreement between Tennessee College of Applied Technology - Livingston, Tennessee and Putnam County School System to provide eligible high school students the opportunity to earn both college and high school graduation credits simultaneously upon successful completion of qualified course(s), as submitted.
11. Approval of the contract between Pepsico and Putnam County Board of Education effective July 1, 2016 - June 30, 2017, as submitted.
12. Approval of the Elevator Maintenance Contract between Nashville Machine Elevator Company, Inc. - Nashville, Tennessee and Putnam County Board of Education for the elevator equipment at both Monterey High School and Upperman Middle School, as submitted.
13. Approval of updated Teacher Base Pay Scale to reflect 2.5% increase for entry levels, as submitted.
14. Approval of Putnam County School Systems participation in 2nd Grade State Assessment for Spring 2017.

VI. Policy

A. Approval of policies on first and final reading, as submitted.

1. Policy 2.200, Annual Operating Budget
2. Policy 4.605, Graduation Requirements
3. Policy 4.606, Graduation Activities
4. Policy 5.301, Emergency and Legal Leave

5. Policy 6.313, Discipline Procedures

6. Policy 6.413, Prevention and Treatment of Sports Related Concussions

B. Approval of new policies on first reading only, as submitted.

1. Policy 4.210, Credit Recovery

2. Policy 4.211, Work Based Learning Program

3. Policy 6.503, Homeless Students

VII. Discussion/Presentations

A. Three-Year Calendar Committee

B. Presentation/update on Graduation Activities and Recognition - Sharon Anderson, 7-12 Instructional Supervisor

VIII. Adjournment

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Chairperson

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Superintendent