

Putnam County Regular May Board Meeting

Thursday, May 5, 2016 5:00 PM

1400 East Spring Street Cookeville, TN 38506

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Mr. Eric Brown: Present
Kim Cravens: Present
Dawn Fry: Present
Ms. Celeste Gammon: Present
Mr. Jerry Maynard: Present
David McCormick: Present

I. Meeting Called to Order

II. Approval of Agenda

III. Announcements

A. I Make A Difference Award

B. Recognize the 2016 - 2017 school and district level Teachers of the Year

C. Recognize Jordan Chertok and David Qiu, Cookeville High School students, who are both National Merit Scholarship Finalists

D. Recognize Lynda Huddleston, ABE Coordinator, who was the top scored application selected for the Administrative Entity in Adult Education District 3

E. Note Teacher Appreciation Week May 2nd - 6th

F. Discuss possible change to Board's meeting dates for July and October 2016

IV. Approval of Minutes

A. Minutes of the Regular April Board Meeting - April 7, 2016, @ 5:00 PM

V. Approval of Consent Agenda

A. Payments/Purchases

1. Approval of payment to Tennessee Tech University - Cookeville, Tennessee for State of Tennessee reimbursement for Pre-K between January 1 - March 31, 2016, in the amount of \$20,942.82 to be paid from 141-73400-399-01604, Other Contracted Services.
2. Approval of the purchase of twenty-six (26) Macbook Air 13" laptops from Apple Computers, Sole Provider, for Cane Creek Elementary School in the amount of \$27,014.00 to be paid from 142-71100-722-101.
3. Approval of the renewal of fifty (50) district licenses for Fast Forward Learning from Scientific Learning Company, per quote, in the amount of \$12,600.00 to be paid from 142-72210-599-101.
4. Approval of the purchase of fourteen (14) Apple Desk Top Computers (21.5") from Apple Computers for system wide SPED CDC and/or Pre-K students in the amount of \$1,049.00 each in the total amount of \$14,686.00 to be paid from 141-71200-725, General Purpose School funds, as submitted.
5. Approval to purchase Avigilon video security system and installation services from Gallaher & Associates per Alcoa City Schools contract for Monterey High School and Upperman Middle School in an amount not to exceed \$174,935.00 to be paid from 141-91300-706-02501.
6. Approval to purchase iPad mini 4 from Apple in the amount not to exceed \$30,356.00 from MNPS/PCSS Math & Science Partnership (MSP) Integrated Math grant as submitted.

B. Bids/Quotes/Sealed Bids/RFPs

1. Approval of System wide bids

- a. Approval of Air Filters bid from Pure Air - Nashville, Tennessee, as submitted on the bid tally sheet.
- b. Approval of the Copy Paper bid from American Paper & Twine - Nashville, Tennessee, as recommended on the bid tally sheet.
- c. Approval of Light Bulbs/Emergency & Exit Lights from Border States Electric - Cookeville, Tennessee, as submitted on the bid tally sheet.
- d. Approval of the Pest Control bid from Kirklands Pest Control - Sevierville, Tennessee, as submitted on the bid tally sheet.
- e. Approval of the Transportation - Automotive Parts bid from the following three (3) companies, as submitted on the bid tally sheet: Jasper Engine &

Transmissions - Hendersonville, Tennessee; Nacarato Volvo Trucks - LaVergne, Tennessee; and Jasper Weller, LLC - Jasper, IN.

- f. Approval of the Transportation Tires - RECAPS bid from Jennings Tire Co. DBA American Tire - Murfreesboro, Tennessee and the Transportation Tires - NEW bid from Maggart Tire Company, LLC - Cookeville, Tennessee, as submitted on the bid tally sheet.
 2. Approval of the 2016-2017 School Nutrition Milk bid from Prairie Farms - Somerset, Kentucky, as submitted on the bid tally sheet.
 3. Approval of the 2016-2017 School Nutrition Produce bid from Palmer Food Service - Shelbyville, Tennessee in the total amount of \$79,130.85, as submitted.
 4. Approval of the Kitchen Equipment bid from Mobile Fixture - LaVergne, Tennessee in the total amount of \$57,012.98, as submitted on the bid tally sheet.
 5. Approval of the School Nutrition Delivered Pizza bid from Papa Johns - Cookeville, Tennessee as submitted on the bid tally sheet.
 6. Permission requested from the Putnam County School System Beverage Agreement Committee to advertise for a Beverage Agreement RFP for high schools only and to include only carbonated beverages.
- C. Budget Amendments/Line Item Transfers
1. General Purpose School Budget Amendments - Fund 141
 - a. Professional Learning - Establish budget for SCORE Grant
 - b. Finance - To budget for a donation from Rotary Club designated for purchase of computers for White Plains Academy
 - c. Finance - To budget for a donation from UTRUST for Employee Appreciation and Team Building Grant
 - d. 21st CCLC - Establish budget for TRPA Grant
 - e. Finance - To budget additional funds needed for completion of capital projects

2. General Purpose School Line Item Transfers - Fund 141
 - a. SPED - Additional student computers are needed in special education classrooms
 - b. Special Education - To pay for staff development for SE related service providers serving SWD ages 3-21 years
 - c. Transportation - year end budget balance
3. Federal Projects Budget Amendments - Fund 142
 - a. Finance - To eliminate TIF 221 budget and incorporate into 222 budget per State of TN
 - b. Finance - To establish TIF No Cost Extension Budget
 - c. Finance - To adjust TIF Implementation budget to State allocation
4. Extended School Program Line Item Transfer - Fund 146
 - a. Extended School Program (SAC & LITPE) - Reallocate funds for year end clean up
 - D. Approval of Out-of-County & Overnight Trip Report, as submitted.
 - E. Approval of Grant Report, as submitted.
 - F. Other
 1. Approval of the Quarterly Reports for quarter ending 03-31-16 for the following funds: 141 General Purpose Schools, 142 Federal Projects, 143 Central Cafeteria, 146 Extended School Program, and 177 Capital Projects, as submitted.
 2. Approval to extend the existing School Bus Advertising Program Agreement between District Solutions LLC and Putnam County Schools for the 2016 - 2017 school year.
 3. Approval of Cookeville High School's participation in the Chick-fil-A Leader Academy - Re-Imagine High School Leadership at no cost to the school or district, as submitted.

4. Approval of the change in Putnam County School System's Dental Insurance carrier from Cigna to Blue Cross Blue Shield of Tennessee noting the change will represent a decrease in dental insurance rates guaranteed for three (3) years effective January 1, 2017.
5. Approval of the Putnam County Board of Education's 2016 - 2018 Memorandum of Understanding developed through Collaborative Conferencing as requested by the Collaborative Conferencing Committee.
6. Approval of the Student Study Participant Interview Questions for "Children with Special Health Care Needs and Disabilities: Perceptions of Health Care Experiences" conducted by Cara Sisk, a Grad Student through Tennessee Tech University, as submitted.
7. Approval of the following Putnam County Schools job descriptions, as submitted: HR Generalist - Benefits, HR Generalist - Skyward, Clerical Support - Central Office Receptionist, Clerical Support - Technology Procurement, and Transportation Supervisor.
8. Approval of the Student Study Participant Interview Questions for "Sharing Our Struggles: High School Students Who Experience Grief Tell Their Stories" conducted by Jessica Hunter, Grad Student through Tennessee Tech University, as submitted.
9. Approval to participate in the Tennessee E-rate Consortium for the procurement of Managed Internet Access and Telecommunication Services for Funding Years 2016 - 2021.
10. Approval of the Amendment to the Agreement between Tennessee Technological University and Putnam County Board of Education for Dual Enrollment Classes for Putnam County students extending the agreement through May 31, 2017, as submitted.
11. Approval of contract between MNSP & PCSS for the Math & Science Partnership Integrated Math Grant with PCSS as the fiscal agent for the Upper Cumberland Training, as submitted.

VI. Building Project Discussion

A. Monterey High School Project Update

1. Rouse payment application #030

2. Certificate of Substantial Completion

3. PCO #153

VII. Discussion/Presentations

A. Discuss School Activity Transportation Policy, Procedures, and Guidelines

1. Policy 3.404, Private Vehicles

2. Policy 4.301, Interscholastic Athletics

3. Policy 4.302, Field Trips and Excursions

B. Discuss Putnam County School System's Athletic Cooperatives with non-PCSS schools

C. Discuss 2016-17 General Purpose School Budget Draft 1

D. Policy 5.201, Separation Practices for Non-Tenured Teachers on first and final reading.

VIII. Adjournment

Chairperson

Superintendent