

Putnam County Board of Education Regular Meeting

Thursday, November 5, 2015 5:00 PM

1400 East Spring Street Cookeville, TN 38506

1400 East Spring Street

Cookeville, TN 38506

I. Meeting Called to Order

II. Approval of Agenda

III. Announcements

A. Recognize Nick Baker as recently elected 2015-2016 National FFA Secretary (Upperman High School graduate and Sophomore at UT Knoxville)

B. Note: Tennessee School Board Association (TSBA) selected Upperman Middle School to receive the "2015 School of the Year Award" for excellence in design

C. Note: American Education Week, November 16 - 20, 2015

D. Note: TSBA Annual Convention and Leadership Conference - November 13 - 16, 2015

E. Note: Retired Teachers Reception prior to December Board meeting from 4:00-4:45 PM

F. High School Climate Group Presentation

IV. Approval of Minutes

A. Minutes Regular October Meeting - October 1, 2015, @ 5:00 PM

V. Approval of Consent Agenda

A. Payments/Purchases

1. Approval of payment to Tennessee Tech University - Cookeville, Tennessee for State of Tennessee reimbursement for Pre-K between July 1, 2015 and September 30, 2015, in the amount of \$21,148.39 to be paid from 141-73400-399-01604, Other Contracted Service, as submitted.

2. Approval of the purchase of seventy-five (75) Chromebooks from Troxell per quote (TCPN contract #R5114) in the amount of \$16,800.00 to be paid from 142-71100-722-101 for Park View Elementary School, as submitted.

B. Bids/Quotes/Sealed Bids/RFPs (See VIII.A.)

C. Budget Amendments/Line Item Transfers

1. General Purpose School Budget Amendments - Fund 141

a. Finance Dept. Correct Payroll Accounts Budgets

b. Finance Dept - Establish Budget for Lottery for Education After School Programs

c. Special Education - To budget additional funds received for high cost students with disabilities

d. Finance Dept. - Set up Cost Centers for Advanced Degree payments

e. Finance Dept. - To budget additional funds needed for completion of capital projects (Note: includes \$579,750 of Prescott Sale Funds), as submitted.

2. General Purpose School Line Item Transfers - Fund 141

a. Finance Dept. - Correct Coordinated School Health Budget

3. Federal Budget Amendments - Fund 142

a. Curriculum - To establish budget for Math/Science Partnership Grant (SciMath 5-8)

b. Finance - Established budget for 21st CCLC for 2015-2016

c. Finance Dept. - Reallocation of budget based on PCBOE being the fiscal agent of grant

d. Finance Dept. - Reallocate TIF - Data Grant to better utilize resources

e. Finance Dept. - Reallocate TIF - Planning Grant to better utilize resources

4. Central Cafeteria - Line Item Transfers - Fund 143

a. Food Service - To clean up expenditures based on emergency purchases

D. Approval of Out-of-County & Overnight Trip Report, as submitted.

E. Approval of Grant Report, as submitted.

F. Other

1. Approval of the third (3rd) extension of the existing Lawn Maintenance contract with Turf Master Landscape Management - Cookeville, Tennessee to include 2014-2015 addendum effective November 16, 2015 - November 16, 2016.

2. Approval of a \$20 stipend for cell usage for Brenda Hughett, Extended Learning Program Coordinator, beginning July 1, 2015 - June 30, 2016, per Policy 3.301, Use of Cellular Phones, as submitted.

3. Approval of the Quarterly Reports for quarter ending 09-30-15 for the following funds: 141 - General Purpose Schools; 142 - Federal Projects; 143 - Central Cafeteria; 146 - Extended School Program; and 177 - Capital Projects, as submitted.

4. Approval of the Career & Technical Education Textbook Committee, as submitted.

5. Approval for Putnam County School System to partner with Allergy Asthma and Sinus Center (AASC) to place FREE epi pens in all schools with AASC completing training needed to administer the epi pens for all schools, as submitted.

6. Approval to replace 25-ton gas package unit on the football field house at Cookeville High School in the amount of \$24,500.00 with work to be performed by Cookeville Heating & Cooling - Cookeville, Tennessee to be paid from 141-72620-399, Other Contracted Services, as submitted. (General Purpose School Fund)

7. Approval of the Memorandum of Understanding (MOU) opportunity for dual enrollment between Tennessee Tech University and Putnam County School System for the 2015-2016 school year, as submitted.

8. Approval of naming the Upperman High School football field house - "Veteran's Field House", as submitted.

VI. Building Projects Discussion & Approval of Payments/Purchases

A. New Monterey High School Project Update

1. Change Order

a. CO #20

2. Proposed Change Order

a. PCO #104a

b. PCO #115

c. PCO #119

3. Payments

a. GEOServices, LLC - Knoxville, Tennessee

b. redChair: architects - Knoxville, Tennessee for architectural services

c. Rouse Construction Company - Farragut, Tennessee Pay Application #24

4. Request for Additional Services AS-010

B. New Upperman Middle School Project Update

1. Payments

a. GEOServices, LLC - Knoxville, Tennessee for construction monitoring services

- b. R.G. Anderson's Application for Payment #26
 - c. redChair: architects - Knoxville, Tennessee for turn lane engineering
 - d. redChair: architects - Knoxville, Tennessee for Additional Services AS007
 - e. redChair: architects - Knoxville, Tennessee for Additional Design Services AS009 for water pump building design
 - f. redChair: architects - Knoxville, Tennessee for architectural services and reimbursable expenses
2. Release of partial retainage to R.G. Anderson - Nashville, Tennessee

VII. Policy Review

- A. Policy 4.7001

VIII. Discussion/Presentations

- A. Discuss 2016 Janitorial Services bid
- B. Enrollment Management Advisory Committee Update
- C. Baxter/Cornerstone Advisory Committee Update
- D. Tennessee State Report Card Data Report - Denette Kolbe
- E. Tennessee Legislative Network (TLN) Update - Celeste Gammon

IX. Adjournment

Chairperson

Superintendent