

**Putnam County Board of Education**

Thursday, August 6, 2015 5:00 PM

1400 East Spring Street Cookeville, Tennessee 38506

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Mr. Eric Brown: Present  
Kim Cravens: Present  
Dawn Fry: Present  
Ms. Celeste Gammon: Present  
Mr. Jerry Maynard: Present  
David McCormick: Present

I. Meeting Called to Order

II. Approval of Agenda

III. Announcements

IV. Approval of Minutes

A. Minutes Special Called Board Meeting - July 13, 2015, @ 5:30 PM

B. Minutes Regular July Board Meeting - June 25, 2015, @ 5:00 PM

V. Approval of Consent Agenda

A. Payments/Purchases

1. Approval to purchase a "DO THE MATH" Program from Scholastic - St. Charles, Illinois including licenses and workbooks for system wide SE 3rd - 5th grade students in the amount of \$67,304.33 to be paid from 141-71200-429-895, Federal Grant Statewide Assessment.
2. Approval to purchase a "FLEX" Literacy Program from McGraw Hill - Columbus, Ohio including teacher kits, workbooks, trade books and online renewal for systemwide SE 3rd - 12th grade students in the amount of \$62,002.92 to be paid from 142-71200-429-895, Federal Grant Statewide Assessment.
3. Approval of payment to NCS Pearson, Inc. - Chicago, Illinois for PowerSchool License from July 15, 2015 - July 14, 2016, in the amount of \$52,364.00 to be paid from 141-72110-399, Other Contracted Services, as submitted.

4. Approval to purchase thirty-five (35) Asus Chromebox M004U with Logitech desktop keyboard & mouse, cables and 19" LED ASUS Monitor @ 299.46 each for a total of \$10,481.10 and thirty-five (35) Google Chrome Management Console Education Perpetual License @30.00 each in the total amount of \$1,050.00 from the quote (cooperative purchasing consortium) from Promevo to be paid from Cookeville High School's school funds, as submitted.
5. Approval of the purchase of 102 Manhasset music stands and two (2) Manhasset music stand carts for the new Upperman Middle School from Music & Arts in the amount of \$3,444.98 to be paid from 177-91300-790-02500, Equipment, as submitted. (Capital Projects fund)
6. Approval of the purchase of the Universal Screener for the 2015 - 2016 school year in the amount of \$101,149 from NWEA to be paid from 141-71100-429-02117, Instructional Supplies and Materials, as submitted. (General Purpose School Fund)
7. Approval of the request from Upperman High School to purchase two (2) Chrome Book carts from Troxell - Murfreesboro, Tennessee in the amount of \$18,699.28 to be paid from Upperman High School funds (account 403.3 - equipment), as submitted.
8. Approval of the request from Upperman High School to purchase two (2) additional Promethean boards from PCS Knox quote in the amount of \$5,560.00 to be paid from Upperman High School funds (account 403.3 - equipment), as submitted.
9. Approval of the request from Upperman High School to purchase Achieve 3000 Literacy Program in the amount of \$16,075.00 to be paid from Upperman High School instructional account in the amount of \$3,500.00 and SIF funds in the amount of \$12,575.00, as submitted.

B. Bids/Quotes/Sealed Bids

1. Permission to bid Separate Cafeteria Alarm System to monitor temperature of freezers and refrigerators

C. Budget Amendments/Line Item Transfers

1. Budget Amendment - Fund 141

- a. Special Education - Vocational Rehabilitation Grant
- b. CSHP - Budget for Tobacco Grant from Power of Putnam

c. CSHP - Budget \$10,000 donated from Champions for Kids

D. Approval of Out-of-County & Overnight Trip Report (None Submitted)

E. Approval of Grant Report, as submitted.

F. Other

1. Approval of the Memorandum of Understanding between the Tennessee Department of Education and Putnam County Schools being awarded in the amount of \$155,000.00 for the purpose of developing and maintaining the Coordinated School Health initiative in Putnam County Schools, as submitted.
2. Approval of the renewal agreement between Stellar Therapy Services, LLC - Chattanooga, Tennessee and Putnam County Schools for the 2015 - 2016 school year to seek and obtain reimbursement from TennCare Managed Care Contractors for related services provided by Putnam County Schools.
3. Approval to enter into an agreement between STAR Physical Therapy and Putnam County Schools for athletic training services effective August 1, 2015, as submitted.
4. Approval of a \$20 monthly stipend for cell phone usage for the following Special Education personnel for the 2015 - 2016 school year to be paid from 141-72200-199, SPED Other Per Diem, per Policy 3.3001, Use of Cellular Phones: Sheri Roberson, Terri Melton, Gina Hale, Tonia Wheeler, Laura Rich, Renee Gilles, Sheree Bernard, Tammy Julian, and Shelia Barker.
5. Approval to enter into agreement between Calvert Education Partners and Putnam County Schools relating to Putnam VITAL Home school offering in the amount of \$2,100 per home school student to be paid from VITAL #72210-399-01501.
6. Approval to enter into agreement between Compass Learning and Putnam County Schools for use in all schools for the 2015 - 2016 school year in the total amount of \$67,100 to be paid from 141-72310-599, Other Charges, effective August 8, 2015, as submitted. (General Purpose School Fund)
7. Approval of the 2015 - 2016 Graduation dates, as submitted.
8. Approval of the Quarterly Reports for quarter ending July 30, 2015, for the following funds: 141 General Purpose School; 142 Federal Projects; 143 Central Cafeteria; 146 Extended School Program; and 177 Capital Projects.

9. Approval of the agreement between Putnam County Board of Education and Feltz Therapy Services - Smyrna, Tennessee for the 2015 - 2016 school year for speech therapy services, as submitted.
10. Approval to enter into the Facilities Use Agreement between Tennessee Technological University (TTU) and Putnam County Board of Education for the TTU space and/or facilities for the 2015 Monterey High School Home Football Season Games, as submitted.
11. Approval of entering into agreement with Peachjar - San Diego, California for Peachjar Flyer Management System to distribute informational flyers with no cost to Putnam County School System, as submitted.
12. Approval to authorize Soles 4 Souls, Inc. to place five (5) collection bins for the purpose of collecting shoes and clothing at the following schools: Cookeville High, Avery Trace Middle, Monterey High, Algood Middle, and Cane Creek Elementary.
13. Approval of a request from Algood Elementary School to enroll one (1) Priority 3 student for the 2015 - 2016 school year, as submitted.

VI. Building Projects Discussion & Approval of Payments/Purchases

A. New Monterey High School Project Update

1. Change Order

a. Change Order #019

2. Proposed Change Orders

a. PCO #112

3. Payments

a. GEOServices, LLC - Knoxville, Tennessee for construction monitoring services

b. redChair: architects - Knoxville, Tennessee for architectural services and reimbursable expenses

c. Rouse Construction - Payment Application #21

B. New Upperman Middle School Project Update

1. Payments

a. GEOServices, LLC - Knoxville, Tennessee for construction monitoring services

b. R.G. Anderson's Application Payment #23

2. Certificate of Substantial Completion

VII. Policy Review

A. Policy Section 4, Instructional Services, on second and final reading, as submitted.

1. Policy 4.205, Enrollment in College Level Courses

2. Policy 4.7001, Required State Testing: TN Comprehensive Assessment Program (TCAP)

B. Policy Updates as recommended by TSBA for Policy Section 2, Fiscal Management, on first and final reading, as submitted.

1. Policy 2.800, Expenditure and Funds

2. Policy 2.805, Purchasing

C. Policy Review Section 3 - Support Services

1. Policies on first and final reading with NO CHANGES updating review date ONLY

a. Policy 3.100, 3.200, 3.201, 3.205, 3.206, 3.208, 3.210, 3.300, 3.3001, 3.400, 3.401, 3.402, 3.403, 3.404, and 3.603, as submitted.

2. Section 3 policies being updated on first and final reading, as submitted.

- a. Policy 3.202, Emergency Preparedness Plan
- b. Policy 3.203, Emergency Response Plan
- c. Policy 3.301, Equipment and Supplies Leasing and Renting
- d. Policy 3.500, Food Service Management
- e. Policy 3.600, Insurance Management
- f. Policy 3.601, Student Insurance Program

VIII. Discussion/Presentations

- A. Discuss Baxter Youth Baseball League request
- B. School Nutrition Presentation (Child and Adult Care Food Program) -  
Kathlyn Walter, School Nutrition Supervisor
- C. Presentation of the 2015 Achievement Growth Summary - Denette Kolbe,  
Assistant Director of Teaching and Learning

IX. Adjournment

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Chairperson

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Superintendent