

**Putnam County Board of Education Regular June Board Meeting**

Thursday, June 5, 2014 5:00 PM

1400 East Spring Street Cookeville, TN 38506

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Mr. Eric Brown: Present  
Kim Cravens: Present  
Dawn Fry: Present  
Mr. Jerry Maynard: Present  
David McCormick: Absent  
Dr. Janet Moore: Present

I. Meeting Called to Order

II. Approval of Agenda

III. Announcements

A. Note Adult High School Graduation on Friday, June 6, 2014, at 7:00 PM at Avery Trace Middle School Auditorium

IV. Approval of Minutes

A. Minutes Regular May Board Meeting - May 1, 2014, @ 5:00 PM

V. Approval of Consent Agenda

A. Payments/Purchases

1. Approval of payment to Moore, Rader and Fitzpatrick, P.C. - Cookeville, Tennessee for legal services from February 22, 2014, to May 20, 2014, in the amount of \$8,424.04 to be paid from 141-72310-331, Legal Services. (General Purpose Schools)
2. Approval to purchase fifty-two (52) iPad minis with cover from Apple in the total amount of \$18,705.00 to be paid from 142-72210-790-850, Other Equipment, as submitted.

B. Bids/Quotes

1. Approval of the Bus Lift bid from the lowest and best bidder, Heavy Duty Lift & Equipment Inc. - Flowery Branch, Georgia, in the total amount of \$27,500.00 for four (4) Mobile Bus Lifts to be paid from 141-72710-729, Equipment, as submitted on the bid tally sheet.

C. End-of-the-Year Clean-up Budget Amendments/Line Item Transfers

1. General Purpose School Budget Amendments - Fund 141

- a. Reallocation of Medical Insurance based on benefit participation
- b. To budget for additional funds paid from individual schools for Substitute Teachers
- c. To budget for additional funds paid from individual schools for employee stipends
- d. To budget for State Revenue for Job Training Partnership Act
- e. To budget additional revenue (State & Federal) for Adult Education
- f. To allocate supplemental award of \$7500 and reallocate funds for better utilization

2. General Purpose School Line Item Transfers - Fund 141

- a. Regular Instruction Program 71100
- b. Alternative Instruction Program 71150
- c. To better allocate Special Education funds
- d. Vocational Educational Program 71300
- e. Adult Education 71600
- f. Attendance 72110
- g. Health Services 72120
- h. Other Student Support 72130

- i. Regular Instruction Program 72210
  - j. Alternative Instruction Program 72215
  - k. To better allocate Special Education Funds 72220
  - l. Vocational Education Program 72230
  - m. Adult Education 72260
  - n. Board of Education 72310
  - o. Director of Schools 72320
  - p. Office of the Principal 72410
  - q. Fiscal Services 72510
  - r. Human Services/Personnel 72520
  - s. Operation of Plant 72610
  - t. Maintenance of Plant 72620
  - u. Transportation 72710
  - v. Central and Other 72810
  - w. Food Services 73100
  - x. Early Childhood Education 73400
  - y. Family Resource 02001
3. Federal Projects Budget Amendments - Fund 142
- a. To allocate supplemental award of \$7500 and reallocate funds for better utilization

4. Federal Projects Line Item Transfers - Fund 142
  - a. Special Education - To reallocate Federal Transition Grant Funds
  - b. Special Education - To reallocate funds for IDEA Part B to pay for Employee Medicare and in-county travel
  - c. CTE - To reallocate Perkins IV grant funds for better utilization
  - d. Federal Programs - Consolidate Administration (011)
  - e. Special Education - To reallocate the Federal Paraprofessional Education Grant funds
5. School Nutrition Budget Amendment - Fund 143
  - a. Transfer monies to operating transfers
6. Extended School Program Line Item Transfer - Fund 146
  - a. Extended School Program 73300
- D. Out-of-County & Overnight Trip Report
- E. Grant Report
- F. Other
  1. Approval of Community Eligibility Provision for the following schools:  
Group I: Algood, Baxter, Cane Creek, ParkView, Sycamore, White Plains Academy and Group II: Avery Trace, Burks, Cornerstone, Jere Whitson, MHS, Northeast, and Prescott South Elementary.
  2. Approval to extend the existing Pitney Bowes Postage Meter Lease Agreement between Pitney Bowes Global Financial Services and Putnam County Schools for the 2014-2015 school year, as submitted.
  3. Approval of contract with DeKalb County for a Special Education Program for one (1) student for the 2014-15 school year with DeKalb County responsible for tuition and other services agreed upon, as submitted.

4. Approval of entering into contract with L.B.J.&C. Head Start for the 2014-15 school year, as submitted.
5. Approval to contract with Club Invention to provide Summer STEAM Academy programming in the amount of \$12,500 to be paid from 142-73300-399-436, 21st CCLC Contracted Services, and 141-73300-399-02003, LEAPs Contracted Services, as submitted.
6. Approval of the amendment to the lease agreement between the Putnam County Board of Education and Tennessee Tech for space used by the Independence Program, as submitted.
7. Approval of the PASS Program Update for the 2014 - 2015 school year, as submitted.
8. Approval of a partnership with WCTE Upper Cumberland PBS and Putnam County School System for An American Graduate: Let's Make It Happen Grant, as submitted.
9. Approval of the Calvert Education Partners Agreement between Putnam County School System (the "Virtual School") and Calvert Education Educational Services, LLC - Hunt Valley, Maryland ("Calvert Education") relating to Virtual School's virtual public school offering, as submitted.
10. Approval to enter into contract with Herren Glass and Mirror, Inc. and with Kenneth Jones Company, Masonry Contractors, for the emergency repairs to Algood Elementary School in the respective estimated amounts of \$2,719.00 and \$11,938.00, as submitted.
11. Approval of a partnership with WCTE Upper Cumberland PBS and Putnam County School System for Ready to Learn Transmedia Demonstration Stations - Cohort #3, as submitted.

VI. Building Projects Discussion & Approval of Payments/Purchases

A. New Monterey High School Project Update

1. Proposed Change Orders (PCOs)

a. PCO #20

b. PCO #40

c. PCO #42

d. PCO #49

e. PCO #51

f. PCO #58

g. PCO #59

h. Revised PCO #06 previously approved on 10-07-14 due to cost change

i. PCO #43

2. Change Orders

a. Change Order #005

3. Payments

a. Rouse Construction Company

b. GEOServices, LLC - Knoxville, Tennessee for construction monitoring services

c. redChair: architects - Knoxville, Tennessee for the Kitchen Disposals and Interceptor Changes (100% complete)

d. redChair: architects - Knoxville, Tennessee for the Spring Curtain Drain Design (100% complete)

e. redChair: architects - Knoxville, Tennessee for architectural services and reimbursable expenses

B. New Upperman Middle School Project Update

1. Proposed Change Orders (PCOs)

a. PCO #61

b. PCO #69

c. PCO #70 (revised)

d. PCO #71

e. PCO #72

2. Payments

a. R.G. Anderson Company, Inc. - Nashville, Tennessee

b. GEOServices, LLC - Knoxville, Tennessee for construction monitoring services

c. redChair: architects - Knoxville, Tennessee for Kitchen Disposals and Interceptor Changes (100% complete)

d. redChair: architects - Knoxville, Tennessee for architectural services and reimbursable expenses

VII. Policy

A. Approval on first reading ONLY

1. New Policy, Bereavement Leave

2. New Policy, Criminal Records Checks

3. Policy 5.302, Sick Leave

4. Policy 5.310, Vacation and Holidays

B. Approval on first and final reading

1. Policy 1.803, Tobacco-Free Schools

2. Policy 6.205, Student Assignment

VIII. Discussion/Presentation

A. Tenure Recommendations

B. Enrollment Status Update - Corby King, Attendance Supervisor

C. Discuss GCA Services Group's request for a CPI Increase for the 2014-2015 school year

D. General Purpose School Budget Draft #2

IX. RECESS & RECONVENE MEETING FOR LONG RANGE FACILITIES PLANNING INTERVIEWS

X. Long Range Facilities Planning Interviews

A. Cope Associates, Inc. Architecture - Knoxville, TN

B. Hart Freeland Roberts Design - Brentwood, TN

C. Upland Design Group, Inc. - Crossville, TN

XI. Adjournment

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Chairperson

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Superintendent