

Putnam County Board of Education December Regular Meeting

Thursday, December 6, 2012 5:00 PM

1400 East Spring Street Cookeville, TN 38506

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Mr. Eric Brown: Present
Kim Cravens: Present
Dawn Fry: Present
Mr. Jerry Maynard: Present
David McCormick: Present
Dr. Janet Moore: Present

I. Meeting Called to Order

II. Approval of Agenda

III. Announcements

A. Recognize Retired Teachers

B. Recognize Kattie Nash, Prescott South Elementary teacher, who was selected as this year's recipient of the TSTA K-4 Science Educator of the Year award

C. Recognize Tennessee Department of Education Upper Cumberland CoRE with an Award Schools Presentation for Baxter Elementary, Capshaw Elementary, and Monterey High schools - Janice Fox, Director

D. Recognize the following Putnam County School System principals selected for Tennessee Common Core Leadership roles: Michael Meihls - Avery Trace Middle; Bethany Fillers - Cookeville High; Catherine Jones - Prescott South Elementary; and Cindy Taylor - Prescott South Middle.

E. Identify 2013 Tennessee School Board Association TLN Representative

F. Note letter dated November 16, 2012, from AdvancED - Tempe, Arizona confirming the dates of February 23 - 26, 2014 for the visit of the AdvancED External Review Team to Putnam County Schools.

G. Note receipt of letter dated November 14, 2012, from Mary Daniels, Sycamore Elementary School PTO President, with a check in the amount of \$12,060 to cover Sycamore PTO's portion of the gym HVAC.

H. Note January Board Strategic Work Session

I. Public Reminder of Putnam County's process for school closings and delays due to "Inclement Weather"

J. Putnam County Central Office will be closed on the following dates:
12/24/12, 12/25/12, 12/31/12, 1/1/13

IV. Approval of Minutes

A. Regular November Board Meeting - November 1, 2012, @ 5:00 PM, as submitted.

V. Approval of Consent Agenda

A. Payments/Purchases

1. Approval of payment to Moore, Rader, Clift and Fitzpatrick, P.C. - Cookeville, Tennessee for legal services from August 23, 2012, to November 12, 2012, in the amount of \$10,496.31 to be paid from 141-72310-331, Legal Services. (General Purpose Schools)

2. Approval to purchase the Power Announcement alert and mass notification system from Alert Solutions in the amount of \$19,543.12 to be paid from 141-72310-307.

B. Bids

1. Approval of the emergency Insulated Multi-functional Cooker bid for Baxter Elementary School from the lowest and best bidder, Katom - Kodak, Tennessee, as submitted on the bid tally sheet.

2. Approval of the Transportation Fuel Monitoring System bid from the lowest and best bidder, Pro-Tech Services - Cookeville, Tennessee, as submitted on the bid tally sheet.

3. Approval of the CTE Finishing Bids and Quotes, as submitted

a. Finish Materials bid from the following lowest and best bidders:
ColorMagic in the amount of \$590.85 and Migliores' Carpet in the amount of \$6,562.41, as submitted on the bid tally sheet.

b. Finish Materials Quotes from the following submitted quotes: Lowe's in the amount of \$3,295.83; Potter's in the amount of \$1,598.71; and Williams Wholesale in the amount of \$688.56.

4. Permission to bid Putnam County Schools Technology Building Addition Project per plans developed by AEI - Cookeville, Tennessee

C. Budget Amendments/Line Item Transfers

1. Federal Projects Budget Amendments - Fund 142

a. Title I (101) to utilize funds more appropriately according to program needs

b. Special Education - To amend federal grant (18-22 year old diploma class) budget to purchase equipment such as ipads, video and still cameras

2. General Purpose School Budget Amendments - Fund 141

a. Capital Projects budgeted from Prescott Sale Funds, as submitted.

b. To budget receipt of donation for the STEM Platform School project

c. To correct budget for VOCRE grant to match allocation

3. General Purpose School Line Item Transfers - Fund 141

a. CSHP - To budget \$2,350.00 to purchase computer for nurses

b. Special Education - To better expend SPED allocation for staff development and to purchase supplies

c. Special Education - To correct allocation for SPED bus attendants

D. Approval of Out-of-County & Overnight Trip Report (None Submitted)

E. Approval of Grant Report, as submitted.

F. Other

1. Approval of Family Life Curriculum, as submitted.
2. Approval to enter into a contract with Stellar Therapy Services, LLC - Chattanooga, Tennessee, as submitted.
3. Approval to rescind the payroll procedure, Sick Leave Transfers, approved on September 11, 1997, and approve the new payroll procedure, as submitted.
4. Approval of the Tennessee Department of Education First to the Top 2012 LEA Compliance Report, as submitted.
5. Approval of the Memorandum of Understanding between New Leaders, Inc. and Putnam County School System, as submitted.

VI. Building Projects Discussion & Approval of Payments/Purchases

A. New Baxter Middle School Project Update

1. Payment to redChair: architects - Knoxville, Tennessee

B. New Monterey High School Project Update

1. Proposal from Resolutions, Inc.
2. Payment to redChair: Architects - Knoxville, Tennessee

3. Proposal from GEOServices, LLC - Lebanon, Tennessee

C. Burks Middle School Addition Project

1. Payment to Upland Design Group, Inc. - Crossville, Tennessee
2. Payment to Mid-State Construction Company - Livingston, Tennessee
3. Release of all remaining retainage
4. Approval to close American Bank & Trust account

D. Algood Middle School

1. Request from Algood Middle School Baseball Team to place bleachers on visitors side of baseball field

VII. Policy

- A. Policy 3.500, Food Service Management, on second and final reading, as submitted.

- B. Procedural Guidelines for Food Service Management, as submitted.

- C. Policy 5.801, Director of Schools Recruitment and Selection, on second and final reading, as submitted.

VIII. Presentation, Discussion and/or Action

- A. Discuss proposal from Life Church (previously Cookeville First Assembly) to purchase referenced school property

- B. Director's Performance Evaluation

IX. Adjournment

Chairperson

Superintendent