

**Putnam County Board of Education Regular Meeting**

Thursday, November 3, 2011 5:00 PM

1400 East Spring Street Cookeville, TN 38506

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Mr. Eric Brown: Present  
Robert Hargis: Present  
Dr. Ray Jordan: Present  
Mr. Jerry Maynard: Present  
David McCormick: Present  
Dr. Janet Moore: Present

I. Meeting Called to Order

II. Approval of Agenda

III. Announcements

A. I Make A Difference Award Presentation

B. Recognize Northeast Elementary students and teacher, Elizabeth Phelps,  
2011 TSBA Student Video Contest winners

C. Recognize Capshaw Elementary as "Calling All Communities" Champions and  
receiving \$50,000 prize

D. Note Collaborative Conferencing Update

E. Tennessee School Boards Association Convention - November 12-15, 2011

F. Joint meeting of the County Commission and Board - November 7, 2011 @  
5:00PM

G. Note School Adoptions - ATMS 11/4/11 @ 8:30 AM Baxter Elementary School -  
11/8/11 @ 8:30 AM

IV. Approval of Minutes

V. Approval of Consent Agenda

A. Payments/Purchases

1. Approval to purchase software (central office, free & reduced, point-of sale, online payments and check collection) from RFP's committee recommended Horizon Software International - Duluth, Georgia in the amount of \$26,224.50 to be paid from 143-73100-399.
2. Approval to purchase two (2) Apple Macbook Learning Labs to be utilized at Burks & Cornerstone Middle schools in 21st CCLC Extended Learning After School Program not to exceed \$35,000.00 to be paid from 142-73300-790-434, 21st CCLC grant funds.
3. Approval of payment to Tennessee Tech University - Cookeville, Tennessee for State of Tennessee reimbursement for Pre-K between July 1, 2011 and September 30, 2011, in the amount of \$23,553.92 to be paid from 141-73400-399-TTU, Other Contracted Service.
4. Approval of payment to Bass, Berry & Sims PLC - Nashville, Tennessee for legal services through July 21, 2011, in the amount of \$17,000.00 to be paid from 141-72310-331, Legal Services. (General Purpose Schools)

B. Bids

1. Approval of the lowest and best Bus bid from Cumberland International Bus, as submitted on the bid tally sheet and approval to purchase five (5) buses from the bus bid with Cumberland Interenational Bus in the amount of \$432,434.63 to be paid from 141-72710-729, Transportation Equipment (GPS Fund).

C. Budget Amendments/Line Item Transfers

1. General Purpose School Budget Amendments - Fund 141

- a. To allocate budget for Cummins I AM Grant funds
- b. To budget insurance proceeds from bus accident
- c. To allocate federal funds awarded for high cost expenditures of special education students to be expended in FY12
- d. To budget E4TN Grant

2. Federal Budget Amendments - Fund 142

- a. Title IID ARRA (23S) to utilize funds more appropriately
  - b. Title IID ARRA (23S) decrease due to 2010-2011 carryover being overestimated when budget established
  - c. Title IID (231) due to decrease in 2011-12 allocations
  - d. Title IID (231) to utilize funds more appropriately to program needs
  - e. Title III (301) due to increase in 2011-12 allocation from State
  - f. Title X ARRA (70S) decrease due to 2010-2011 carryover being overestimated when budget established
  - g. Title X (70S) to utilize funds more appropriately
  - h. Title IA (101) due to changes in 2011-12 allocation from State
  - i. Title IA (101) to utilize funds more appropriately to program needs
  - j. Title IIA (201) to utilize funds more appropriately
  - k. Title IIA (201) due to 2011-12 decrease in allocation from State
  - l. Adjustments to 21st CCLC budget to accommodate after school sites
  - m. To budget increase in 21st CCLC Award amount for 2011-2012
  - n. Redistribute amount budgeted for indirect cost not allowed for TIF Implementation funds
3. Federal Line Item Transfers - Fund 142
- a. To move monies to help improve CTE Programs
- D. Out of County and Over-night Trip Report
- E. Grant Report

F. Other

1. Approval of Memorandum of Understanding (MOU) between Educational Options, Inc. - Falls Church, Virginia and Putnam County Schools from October 20, 2011 - June 30, 2012, as submitted.
2. Energy Savings Quarterly Report
3. Approval of the Quarterly Report
4. Approval to enter into preventive maintenance service contract with Johnson Controls for CHS chillers in the amount of \$22,748 for year 1, with year 2 option for \$23,431 and year 3 option for \$24,134 to be paid from 141-72620-399, Other Contracted Services. (General Purpose School)
5. Approval of amendment to the 403(b)/457 Plan Service Agreement with TSA Consulting Group to provide Common Remitting, General Plan Administration Services and Contribution Limit/Excess contribution Services.
6. Approval of the 403(b) Investment Provider Service Agreement between Putnam County Board of Education and approved Plan Sponsors based on Plan Sponsors approved in our Approved 403(b) Plan Document.
7. Approval to terminate Letter of Instruction and Authorization Agreement with R.W. Johnson and Associates related to 403(b)/457 consulting services.

VI. Building Projects Discussion & Approval of Payments/Purchases

A. Prescott South Schools (PSS) Project Update

B. Upperman High School (UHS) Addition/Renovation Project Update

1. Payment to Cockrill Design & Planning - Knoxville, Tennessee
2. Discuss UHS request regarding donation of a building.

C. Burks Middle School Addition Project Update

1. Payment to Mid-State Construction Company -Livingston, Tennessee

VII. Policy

- A. Policy 5.202, Separation Practices of Non-Certified Employees
- B. Policy 6.202, Home Schools (TN Virtual Schools)

VIII. Presentation, Discussion and/or Action

- A. Putnam County Middle School Athletics Procedural Guidelines
- B. Discuss request of Algood Middle School for three (3) supplements
- C. Discuss request from Putnam County Commission (Gentry Property Only)
- D. Bio-Diesel Fuel Proposal - David Gentry, County Commissioner
- E. Discuss Ellis Avenue Property Appraisal
- F. Approval of County Commission Long Range Planning document
- G. Strategic Compensation Presentation - Lisa Norris

IX. Approval to Adjourn

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Chairperson

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Superintendent