



Minutes
Regular School Board Meeting
Luther Board of Education
Monday, October 13, 2025

The Luther Board of Education of Independent School District I003 of Oklahoma County, Oklahoma, met on Monday, October 13, 2025 at 6:30 PM at the Auditorium Board Room, 18955 NE 178th Street, Luther, Oklahoma 73054.

{{Name: Agenda Item Name}}

1. **Call meeting to order and Roll Call of members.**

Attendance Taken at 6:29 PM.

Steve Broudy: Present

Marcellus Fields: Absent

Nick Fletcher: Absent

Lea Ann Jackson: Present

Rosemarie Strong: Present

2. **Discuss and take action to appoint a vice-president.**

3. **Approval of Consent Agenda items.**

A. Approval of September 8, 2025 Board Meeting Minutes

B. Approval Activity Report

C. Approval claims, encumbrances, and change orders:

- General Fund PO #143 - PO #144 = \$1,308.40
- Building Fund PO # 52-PO #53 = \$100,000.00
- General Fund Change Orders PO #86 = \$45.10
- Building Fund Change Orders PO #50 = \$85.52

D.

4. Superintendent's Reports

A. Treasurer's Report - Mr. David Harp, Treasurer

5. Discuss and take action to approve the Board of Education Election Resolution.

6. Discuss and take action to approve the speech therapy agreement with Today's Therapy Solutions, for the 2025-2026 school year.

7. Discuss and take action to hire the following non-certified personnel:

- **ShiAnn Artrip - Paraprofessional**

8.

9. Discuss and take action to approve additional fundraisers for the 2025 - 2026 school year.

10. New Business

11. Adjournment

President: Steve Broudy

Member: Lea Ann Jackson

Clerk: Marcellus Fields

Member: Nick Fletcher

Member: Rosemarie Strong

Minutes Approved: _____



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1. Call meeting to order and Roll Call of members.

Attendance Taken at 6:30 PM.

Steve Broudy: Present
Marcellus Fields: Present
Nick Fletcher: Present
Rosemarie Strong: Present

2. Approval of Consent Agenda items.

Motion to approve this item as read. This motion, made by Steve Broudy and seconded by Nick Fletcher, Passed.

Steve Broudy: Yea
Marcellus Fields: Yea
Nick Fletcher: Yea
Rosemarie Strong: Yea

Yea: 4, Nay: 0

A. Approval of the following Board Meeting Minutes

- August 11, 2025 Board Meeting Minutes
- August 14, 2025 Special Board Meeting Minutes

B. Approval Activity Report

C. Approval claims, encumbrances, and change orders:

- General Fund PO #128 - PO #142 = \$25,943.24
- Building Fund PO #47 - PO #51 = \$73,000.00
- Bond Fund PO #1 - PO #3 = \$55,150.00
- General Fund Change Order PO #101 = \$10.00
- Building Fund Change Order PO #31 = \$980.36

3. Superintendent's Reports

A. Treasurer's Report - Mr. David Harp, Treasurer

4. Discuss and take action to approve the Estimate of Needs for the 2025-2026 school year.

Motion to approve this item as read. This motion, made by Nick Fletcher and seconded by Marcellus Fields, Passed.

Steve Broudy: Yea

Marcellus Fields: Yea

Nick Fletcher: Yea

Rosemarie Strong: Yea

Yea: 4, Nay: 0

5. Discuss and take action to accept the resignation of the following non-certified personnel:

- **Christel Brewer - Food Service Employee**

Motion to approve this item as read. This motion, made by Rosemarie Strong and seconded by Marcellus Fields, Passed.

Steve Broudy: Yea

Marcellus Fields: Yea

Nick Fletcher: Yea

Rosemarie Strong: Yea

Yea: 4, Nay: 0

6. Discuss and take action to approve the proposal for structural engineering services with Wallace Design Collective.

Motion to approve this item as read. This motion, made by Nick Fletcher and seconded by Marcellus Fields, Passed.

Steve Broudy: Yea

Marcellus Fields: Yea

Nick Fletcher: Yea

Rosemarie Strong: Yea

Yea: 4, Nay: 0

7. Discuss and take action to approve the revision of Policy FFACA .

Motion to approve this item as read. This motion, made by Nick Fletcher and seconded by Rosemarie Strong, Passed.

Steve Broudy: Yea

Marcellus Fields: Yea

Nick Fletcher: Yea

Rosemarie Strong: Yea

Yea: 4, Nay: 0

8. Discuss and take action to approve the request for a new activity account, #814 - Yondr Bags.

Motion to approve this item as read. This motion, made by Rosemarie Strong and seconded by Marcellus Fields, Passed.

Steve Broudy: Yea
Marcellus Fields: Yea
Nick Fletcher: Yea
Rosemarie Strong: Yea
Yea: 4, Nay: 0

9. Discuss and take action to approve Additional Fundraisers for the 2025-2026 school year.

Motion to approve this item as read. This motion, made by Steve Broudy and seconded by Nick Fletcher, Passed.

Steve Broudy: Yea
Marcellus Fields: Yea
Nick Fletcher: Yea
Rosemarie Strong: Yea
Yea: 4, Nay: 0

10. Proposed executive session to discuss the appointment of an individual and/or interview candidates for vacant board seat #5. 25 O.S. § 307 (B) (1) and 70 O.S. § 5-118.

11. Vote to Convene or not convene into Executive Session.

Motion to convene in Executive Session. This motion, made by Steve Broudy and seconded by Rosemarie Strong, Passed.

Steve Broudy: Yea
Marcellus Fields: Yea
Nick Fletcher: Yea
Rosemarie Strong: Yea
Yea: 4, Nay: 0

12. Vote to reconvene to Open Session.

Motion to reconvene into open session. This motion, made by Steve Broudy and seconded by Marcellus Fields, Passed.

Steve Broudy: Yea
Marcellus Fields: Yea
Nick Fletcher: Yea
Rosemarie Strong: Yea
Yea: 4, Nay: 0

13. Statement of Executive Session Minutes.

Executive Session Minutes - The start time was 7:01. The finish time was 8:10. Present was Mr. Broudy, Mr. Fletcher, Mrs. Strong, Mr. Fields, Mr. Gunn and our two candidates. Discussed was the vacant board seat. No votes were taken.

14. Discuss and take action on the appointment of a candidate for vacant school board seat #5.

Motion to appoint Lea Ann Jackson to fill school board seat #5. This motion, made by Rosemarie Strong and seconded by Nick Fletcher, Passed.

Steve Broudy: Yea
Marcellus Fields: Yea
Nick Fletcher: Yea
Rosemarie Strong: Yea
Yea: 4, Nay: 0

15. Oath of Office by newly appointed board member, seat #5.

Lea Ann Jackson took the oath of office administered by Dena Stephens, board clerk, and was sworn in as board member for seat #5.

16. New Business

17. Adjournment

Motion to adjourn. This motion, made by Steve Broudy and seconded by Nick Fletcher, Passed.

Steve Broudy: Yea
Marcellus Fields: Yea
Nick Fletcher: Yea
Rosemarie Strong: Yea
Yea: 4, Nay: 0

President: Steve Broudy

Member: Lea Ann Jackson

Clerk: Marcellus Fields

Member: Nick Fletcher

Member: Rosemarie Strong

Minutes Approved: _____

Luther Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 9/1/2025 - 9/30/2025

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
802 PSAT TESTING	\$181.92	\$0.00	\$0.00	\$0.00	\$181.92	\$0.00	\$181.92
804 FFA FUND RAISER	\$4,432.54	\$1,037.00	\$0.00	\$413.13	\$5,056.41	\$2,867.87	\$2,188.54
808 FFA-I BELIEVE SCHOLARSHIP FUND	\$182.63	\$0.00	\$0.00	\$0.00	\$182.63	\$0.00	\$182.63
809 HS COKE ACCOUNT	\$2,741.80	\$1,076.00	\$0.00	\$626.38	\$3,191.42	\$414.23	\$2,777.19
811 MS/HS BAND	\$3,195.40	\$150.00	\$0.00	\$1,825.51	\$1,519.89	\$398.28	\$1,121.61
812 MS/HS FOOTBALL	\$1,684.14	\$12,274.00	\$0.00	\$4,445.00	\$9,513.14	\$2,145.00	\$7,368.14
814 YONDR BAG REPLACEMENTS	\$0.00	\$60.00	\$0.00	\$0.00	\$60.00	\$0.00	\$60.00
816 HS GIRLS BASKETBALL FUND RAISE	\$6,305.29	\$0.00	\$0.00	\$0.00	\$6,305.29	\$0.00	\$6,305.29
817 HS GIRLS SOFTBALL FUND RAISER	\$2,396.70	\$4,154.75	\$0.00	\$3,500.00	\$3,051.45	\$365.00	\$2,686.45
818 GOLF	\$7,803.36	\$0.00	\$0.00	\$0.00	\$7,803.36	\$0.00	\$7,803.36
819 MS/HS BASKETBALL	\$8,052.25	\$0.00	\$0.00	\$0.00	\$8,052.25	\$0.00	\$8,052.25
820 ELEMENTARY SCHOOL	\$8,731.95	\$6,115.00	\$0.00	\$2,271.40	\$12,575.55	\$1,555.62	\$11,019.93
821 ELEMENTARY LIBRARY	\$2,374.77	\$0.00	\$0.00	\$464.55	\$1,910.22	\$100.00	\$1,810.22
823 HS CHEERLEADERS	\$1,873.49	\$3,160.00	\$0.00	\$1,250.58	\$3,782.91	\$838.52	\$2,944.39
824 STUDENT COUNCIL	\$2,668.99	\$700.00	\$0.00	\$419.11	\$2,949.88	\$0.00	\$2,949.88
825 HS LIBRARY	\$70.00	\$0.00	\$0.00	\$0.00	\$70.00	\$0.00	\$70.00
826 MS/HS CHOIR	\$177.30	\$540.00	\$0.00	\$0.00	\$717.30	\$47.43	\$669.87
827 DEVON ENERGY GRANT	\$2,180.09	\$0.00	\$0.00	\$0.00	\$2,180.09	\$0.00	\$2,180.09
828 MS/HS BASEBALL	\$2,896.15	\$2,500.00	\$0.00	\$997.00	\$4,399.15	\$3.00	\$4,396.15
833 CLASS OF 2025	\$221.37	\$0.00	\$0.00	\$0.00	\$221.37	\$0.00	\$221.37
838 FOOTBALL CONCESSION	\$3,826.00	\$9,633.50	\$0.00	\$6,883.04	\$6,576.46	\$2,295.02	\$4,281.44
839 BASKETBALL CONCESSION	\$2,908.89	\$0.00	\$0.00	\$0.00	\$2,908.89	\$0.00	\$2,908.89
840 JOURNALISM YEARBOOK	\$10,304.43	\$315.00	\$0.00	\$0.00	\$10,619.43	\$2,396.60	\$8,222.83
843 FCCLA	\$1,050.90	\$90.00	\$0.00	\$0.00	\$1,140.90	\$390.00	\$750.90
845 F.C.A.	\$268.73	\$0.00	\$0.00	\$0.00	\$268.73	\$0.00	\$268.73
846 CAFETERIA	\$78.75	\$0.00	\$0.00	\$0.00	\$78.75	\$0.00	\$78.75
847 MIDDLE SCHOOL	\$4,500.61	\$0.00	\$0.00	\$264.37	\$4,236.24	\$650.00	\$3,586.24
848 MIDDLE SCHOOL CARNIVAL	\$1,478.64	\$0.00	\$0.00	\$0.00	\$1,478.64	\$0.00	\$1,478.64
849 MIDDLE SCHOOL IMPROVEMENT	\$199.87	\$0.00	\$0.00	\$0.00	\$199.87	\$0.00	\$199.87
850 MS CHEERLEADERS	\$2,505.93	\$0.00	\$0.00	\$0.00	\$2,505.93	\$0.00	\$2,505.93
851 MS GIRLS BASKETBALL	\$18.27	\$0.00	\$0.00	\$0.00	\$18.27	\$0.00	\$18.27
852 LPS ATHLETE FIRE VICTIMS	\$46.00	\$0.00	\$0.00	\$0.00	\$46.00	\$0.00	\$46.00
853 LHS CARING CLOSET	\$204.43	\$0.00	\$0.00	\$0.00	\$204.43	\$200.00	\$4.43
854 TRACK	\$12,148.41	\$0.00	\$0.00	\$485.00	\$11,663.41	\$1,717.50	\$9,945.91
855 ACADEMIC TEAM	\$328.36	\$0.00	\$0.00	\$0.00	\$328.36	\$0.00	\$328.36
857 NAT'L HONOR SOCIETY	\$843.01	\$0.00	\$0.00	\$0.00	\$843.01	\$0.00	\$843.01
859 BUSINESS PROFESSIONALS OF AMER	\$15.73	\$80.00	\$0.00	\$0.00	\$95.73	\$80.00	\$15.73
860 7th/8th STUDENT COUNCIL	\$1,250.37	\$230.00	\$0.00	\$179.90	\$1,300.47	\$825.00	\$475.47
863 FOOTBALL FUND RAISER	\$13,876.96	\$9,413.95	\$0.00	\$10,924.91	\$12,366.00	\$4,021.00	\$8,345.00
864 HS BOYS BASKETBALL FUND RAISER	\$1,631.69	\$300.00	\$0.00	\$951.00	\$980.69	\$0.00	\$980.69
866 SPEECH/DRAMA & DEBATE	\$49.95	\$0.00	\$0.00	\$0.00	\$49.95	\$0.00	\$49.95
867 4th grade STUDENT COUNCIL	\$7,274.73	\$464.00	\$0.00	\$1,240.00	\$6,498.73	\$155.00	\$6,343.73
868 BAND/VOCAL TRIPS	\$3.25	\$0.00	\$0.00	\$0.00	\$3.25	\$0.00	\$3.25
869 BAND ACTIVITY FUND RAISER	\$16.05	\$0.00	\$0.00	\$0.00	\$16.05	\$0.00	\$16.05
870 PTC	\$18,951.64	\$918.00	\$0.00	\$130.38	\$19,739.26	\$136.94	\$19,602.32
871 ELEMENTARY T-SHIRTS	\$1,964.50	\$0.00	\$0.00	\$0.00	\$1,964.50	\$0.00	\$1,964.50
872 MIDDLE SCHOOL LIBRARY	\$1,041.24	\$0.00	\$0.00	\$0.00	\$1,041.24	\$75.00	\$966.24
873 5th/6th GRADE STUDENT COUNCIL	\$2,569.15	\$236.00	\$0.00	\$179.90	\$2,625.25	\$1,125.00	\$1,500.25
874 ES SNACK CLOSET	\$6,552.85	\$962.25	\$0.00	\$736.56	\$6,778.54	\$1,178.28	\$5,600.26
875 ELL	\$3.14	\$0.00	\$0.00	\$0.00	\$3.14	\$0.00	\$3.14
876 ELEMENTARY CARNIVAL	\$3,003.52	\$0.00	\$0.00	\$0.00	\$3,003.52	\$0.00	\$3,003.52
877 ELEMENTARY ART	\$4,039.36	\$0.00	\$0.00	\$0.00	\$4,039.36	\$0.00	\$4,039.36
879 TREVINO SCHOLARSHIP FUND	\$171.50	\$0.00	\$0.00	\$0.00	\$171.50	\$0.00	\$171.50
880 WINTER GUARD	\$586.36	\$0.00	\$0.00	\$0.00	\$586.36	\$0.00	\$586.36
883 HS PROM	\$4,325.47	\$0.00	\$0.00	\$0.00	\$4,325.47	\$0.00	\$4,325.47
884 PLAYGROUND DONATIONS-ELEM.	\$3,114.92	\$0.00	\$0.00	\$0.00	\$3,114.92	\$0.00	\$3,114.92
886 SPECIAL OLYMPICS	\$664.02	\$0.00	\$0.00	\$0.00	\$664.02	\$0.00	\$664.02

Luther Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 9/1/2025 - 9/30/2025

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
887 LHS Athletics	\$896.65	\$0.00	\$0.00	\$0.00	\$896.65	\$0.00	\$896.65
888 POWERLIFTING	\$1,427.02	\$0.00	\$0.00	\$0.00	\$1,427.02	\$0.00	\$1,427.02
Total	\$172,311.44	\$54,409.45	\$0.00	\$38,187.72	\$188,533.17	\$23,980.29	\$164,552.88

Luther Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 143 - 999, Fund(s): GEN FUND-FOR OP

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	143	09/04/2025	330	QUILL CORPORATION	COPY PAPER	439.90
11	144	09/26/2025	53713	INSTRUCTURE INC	PARCHMENT TRANSCRIPT SERVICES	868.50
Non-Payroll Total:						\$1,308.40
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$1,308.40

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 52 - 999, Fund(s): Building

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	52	09/04/2025	50045	OG&E	ELECTRIC ALL SITES	40,000.00
21	53	09/04/2025	50060	UNITED SYSTEMS, INC.	COMPUTER SERVICES	60,000.00
Non-Payroll Total:						\$100,000.00
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$100,000.00

Luther Public Schools

Change Order Listing

Options: Fund(s): GEN FUND-FOR OP, Year: 2025-2026, ReferenceDate: PO Date, Date Range: 9/8/2025 - 9/8/2025, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
86	07/01/2025	394	HAWTHORNE EDUCATIONAL SERVICES, INC	BEHAVIOR FORMS	45.10

Non-Payroll Total:	<u>\$45.10</u>
Payroll Total:	<u>\$0.00</u>
Report Total:	<u><u>\$45.10</u></u>

Change Order Listing

Options: Fund(s): Building, Year: 2025-2026, ReferenceDate: PO Date, Date Range: 9/15/2025 - 9/15/2025, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
50	08/26/2025	53697	GREG BRYANT SCOREBOARDS	REPAIR FB SCOREBOARD	85.52
Non-Payroll Total:					\$85.52
Payroll Total:					\$0.00
Report Total:					\$85.52

I-3, Luther Public Schools
Cash Balances - Appropriated Funds
September 30, 2025

	Bank Balance 9/30/2025	Less: O/S Warrants 9/30/2025	Cash Balances 9/30/2025	Cash Balances 9/30/2024	Over/Under
General Fund					
2025-25 FY	151,033.66	25,699.37	125,334.29		125,334.29
2024-25 FY	6,307.91	4,215.95	2,091.96	306,698.54	(304,606.58)
Total	<u>157,341.57</u>	<u>29,915.32</u>	<u>127,426.25</u>	<u>306,698.54</u>	<u>(179,272.29)</u>
Building Fund					
2025-25 FY	120,731.37	15,737.08	104,994.29		104,994.29
2024-25 FY	0.00	0.00	0.00	190,118.43	(190,118.43)
Total	<u>120,731.37</u>	<u>15,737.08</u>	<u>104,994.29</u>	<u>190,118.43</u>	<u>(85,124.14)</u>
Child Nutrition Fund					
2025-25 FY	143,840.09	29,216.63	114,623.46		114,623.46
2024-25 FY	0.00	0.00	0.00	144,006.47	(144,006.47)
Total	<u>143,840.09</u>	<u>29,216.63</u>	<u>114,623.46</u>	<u>144,006.47</u>	<u>(29,383.01)</u>
Building Bond Funds					
LR Bond Serious	3,117,887.38		3,117,887.38	719,708.50	2,398,178.88
Sinking Fund					
	684,519.32	0.00	684,519.32	336,345.37	348,173.95
Total Cash Balances	<u><u>4,224,319.73</u></u>	<u><u>74,869.03</u></u>	<u><u>4,149,450.70</u></u>	<u><u>1,696,877.31</u></u>	<u><u>2,452,573.39</u></u>

**I-3, Luther Public Schools
All Appropriated Funds
Treasurer's Activity
7-1-25 to 9-30-25**

ASSETS	Beginning Balance	Deposits	Net Transfers	Disbursements	Ending Balance
BancFirst					
District Account	250,000.00	3,641,581.45	(1,226,887.70)	2,414,693.75	250,000.00
Sweep Account	2,705,080.95	44,880.59	1,224,258.19		3,974,219.73
Bank service charges	0.00	(2,629.51)	2,629.51		0.00
PayPal Account	100.00				100.00
Investments	0.00				0.00
Receivable - due from BancFirst	0.00				0.00
Fiscal Agent - Bonds/Coupons	0.00				0.00
Total Assets	2,955,180.95	3,683,832.53	(0.00)	2,414,693.75	4,224,319.73
FUND SUMMARY					
General Fund					
2025-26 FY		651,720.14	815,397.43	1,316,083.91	151,033.66
2024-25 FY	1,563,759.30		(815,397.43)	742,053.96	6,307.91
Total General Fund	1,563,759.30	651,720.14	0.00	2,058,137.87	157,341.57
Building Fund					
2025-26 FY		49,777.50	316,708.58	245,754.71	120,731.37
2024-25 FY	340,833.63		(316,708.58)	24,125.05	(0.00)
Total Building Fund	340,833.63	49,777.50	0.00	269,879.76	120,731.37
Child Nutrition Fund					
2025-26 FY		28,393.85	155,257.99	39,811.75	143,840.09
2024-25 FY	166,972.36		(155,257.99)	11,714.37	(0.00)
Total CNP Fund	166,972.36	28,393.85	0.00	51,526.12	143,840.09
Building Bond Funds					
LR Bond Series	222,837.38	2,930,200.00		35,150.00	3,117,887.38
Sinking Fund	660,778.28	23,741.04			684,519.32
Total Fund Summary	2,955,180.95	3,683,832.53	0.00	2,414,693.75	4,224,319.73

Comments:

The amount shown in the net transfers column represents the following:

Bank service charges	0.00
Cash Mgmt Program	0.00
Total	0.00