

Board of Education Regular Meeting

Monday, August 10, 2026 7:00 PM

Lexington City Council Chambers, 406 E. 7th St., Lexington, NE 68850

Cindy Benjamin: Present
Jasmyn Kremke: Absent
Travis Maloley: Present
Garth Mins: Present
Sandra Reyes: Present
Larry Steinberger: Present

1. CALL TO ORDER AND NOTICE OF MEETING

2. FLAG SALUTE

3. OPEN MEETINGS ACT

4. ROLL CALL

5. EXCUSE ABSENT BOARD MEMBERS

Action(s):

Motion to excuse Jasmyn Kremke. Passed with a motion by Larry Steinberger and a second by Sandra Reyes.

Voting Detail:

Cindy Benjamin: Yea
Jasmyn Kremke: Absent
Travis Maloley: Yea
Garth Mins: Yea
Sandra Reyes: Yea
Larry Steinberger: Yea

Voting Summary: Yea: 5, Nay: 0, Absent: 1

6. PUBLIC COMMENTS

7. CONSENT AGENDA

Action(s):

Motion to approve the consent agenda. Passed with a motion by Travis Maloley and a second by Cindy Benjamin.

Voting Detail:

Cindy Benjamin: Yea
Jasmyn Kremke: Absent
Travis Maloley: Yea
Garth Mins: Yea
Sandra Reyes: Yea
Larry Steinberger: Yea

Voting Summary: Yea: 5, Nay: 0, Absent: 1

7.1. Approve Minutes

7.2. Approve Payment of Invoices

7.3. Approve Financial Reports

7.4. Personnel Actions

7.4.1. Approve Resignations

7.4.2. Approve Employment Contracts

8. LEGISLATIVE & FINANCE

8.1. Consider the approval of the most current KSB recommended version of Policy 6016 - Homebound and Off-Campus Instruction

Action(s):

Motion to approve Policy 6016 - Homebound and Off-Campus Instruction as presented. Passed with a motion by Larry Steinberger and a second by Cindy Benjamin.

Voting Detail:

Cindy Benjamin:	Yea
Jasmyn Kremke:	Absent
Travis Maloley:	Yea
Garth Mins:	Yea
Sandra Reyes:	Yea
Larry Steinberger:	Yea

Voting Summary: Yea: 5, Nay: 0, Absent: 1

9. BUILDING & GROUNDS

9.1. Consider approval of 2026-2027 building all-hazard safety and security plans.

Action(s):

Motion to approve plans as presented. Passed with a motion by Board Member #1 and a second by Board Member #2. Passed with a motion by Travis Maloley and a second by Cindy Benjamin.

Voting Detail:

Cindy Benjamin:	Yea
Jasmyn Kremke:	Absent
Travis Maloley:	Yea
Garth Mins:	Yea
Sandra Reyes:	Yea
Larry Steinberger:	Yea

Voting Summary: Yea: 5, Nay: 0, Absent: 1

9.2. Consider approval of continuing the MOU and Interlocal with the City of Lexington for Student Resource Officer (SRO) services at the end of the current dates outlined in the MOU. The continued services under the new MOU will begin January 1, 2027 and end on December 31, 2029.

Action(s):

Motion to approve the MOU/Interlocal Agreement as

presented. Passed with a motion by Larry Steinberger and a second by Travis Maloley.

Voting Detail:

Cindy Benjamin:	Yea
Jasmyn Kremke:	Absent
Travis Maloley:	Yea
Garth Mins:	Yea
Sandra Reyes:	Yea
Larry Steinberger:	Yea

Voting Summary: Yea: 5, Nay: 0, Absent: 1

10. POLICY & TRANSPORTATION

11. ACTIVITIES

12. TECHNOLOGY

13. OTHER

14. REPORTS

14.1. Principals, Administrators, and Directors

14.2. Superintendent

15. Meeting adjourned at 7:16 pm.

Board Secretary

Notice of Meeting
NOTICE OF MEETING

LEXINGTON PUBLIC SCHOOLS

NOTICE IS HEREBY GIVEN That a Regular Board Meeting of the Board of Education, School District No. 1 of Lexington, Nebraska, will convene at 7:00 pm on the 10th day of August 2026 in the Lexington City Council Chambers at 406 East 7 th St. in Lexington, Nebraska, which meeting will be open to the public. An agenda of such meeting, kept continuously current, is readily available for public inspection at the office of the Superintendent of Schools, at 300 South Washington Street in Lexington.

August 4, 2026
ZNEZ

PUBLIC PARTICIPATION

INSTRUCTIONS FOR MEMBERS OF THE PUBLIC WHO WISH TO SPEAK:
This is the portion of the meeting when members of the public may speak to the board about matters of public concern.

- **Getting Started:** When you have been recognized, please identify yourself, including an address and the name of any organization you represent. The board may waive the address requirement to protect the security of the individual.
- **Time Limit:** The board will generally allow a total of 30 minutes for the presentation of all public comments. Individuals may speak only one time, and must limit comments to around 5 minutes. If there are more than 6 individuals who wish to address the board, the 30 minutes will be divided equally between the number of speakers. These time limits may be changed by a majority vote of the board members in attendance to extend the time for a specific item or speaker.
- **Personnel or Student Topic:** If you are planning to speak about a personnel or a student matter involving an individual, please understand that the district has a complaint policy and/or procedures to resolve such complaints and concerns. The Board requests that you follow the policy and procedures before addressing these matters with the Board. Be advised that comments made about individuals during public comments are not protected against claims of libel or defamation arising from those comments.
- **No Board Response or Action.** To ensure there is no violation of the Open Meetings Act, board members will generally not answer, reply to, or engage in any discussion of the questions or comments made at the meeting in which public comments are received. The board will not act on any matter unless it is on the published agenda.
- **General Rules:** This is a public meeting for the conduct of business. Comments from the audience while others are speaking will not be tolerated. Lewd, obscene, profane, slanderous, threatening and hostile conduct or statements and fighting words (words whose mere utterance entails a call to violence) will not be tolerated.

Lexington Public Schools Board of Education Regular Meeting

Notice of this meeting was published in the Lexington Clipper Herald on July 4, 2026

July 13, 2026 7:00 PM
Lexington City Council Chambers

406 E. 7th St.

Lexington, NE 68850

Attendance Taken at 7:00 PM.

Cindy Benjamin:	Absent
Jasmyn Kremke:	Present
Travis Maloley:	Present
Garth Mins:	Present
Sandra Reyes:	Present
Larry Steinberger:	Present

1. CALL TO ORDER AND NOTICE OF MEETING

2. FLAG SALUTE

3. OPEN MEETINGS ACT

4. ROLL CALL

5. EXCUSE ABSENT BOARD MEMBERS

Motion to excuse Cindy Benjamin. Passed with a motion by Sandra Reyes and a second by Travis Maloley.

Jasmyn Kremke: Yea, Travis Maloley: Yea, Garth Mins: Yea, Sandra Reyes: Yea, Larry Steinberger: Yea

6. PUBLIC COMMENTS

7. CONSENT AGENDA

Motion to approve the consent agenda. Passed with a motion by Travis Maloley and a second by Sandra Reyes.

Jasmyn Kremke: Yea, Travis Maloley: Yea, Garth Mins: Yea, Sandra Reyes: Yea, Larry Steinberger: Yea

7.1. Approve Minutes

7.2. Approve Payment of Invoices

7.3. Approve Financial Reports

7.4. Personnel Actions

7.4.1. Approve Resignations

7.4.1.1. Jeff Neujahr - LHS Science Teacher

7.4.2. Approve Employment Contracts

7.4.2.1. Georgia Crandall - LHS Science Teacher - 26-27 Contract

8. LEGISLATIVE & FINANCE

9. BUILDINGS & GROUNDS

9.1. Consider approval of purchase agreement with Jose Luis Chavez Merlos for acquisition of real estate located at 501 S. Washington St.

Motion to approve purchase agreement, as presented, with Jose Luis Chavez Merlos. Passed with a motion by Travis Maloley and a second by Jasmyn Kremke.

Jasmyn Kremke: Yea, Travis Maloley: Yea, Garth Mins: Yea, Sandra Reyes: Yea, Larry Steinberger: Yea

10. POLICY & TRANSPORTATION

10.1. Consider approval of 26-27 handbooks.

Motion to approve handbooks as presented. Passed with a motion by Larry Steinberger and a second by Travis Maloley.

Jasmyn Kremke: Yea, Travis Maloley: Yea, Garth Mins: Yea, Sandra Reyes: Yea, Larry Steinberger: Yea

10.2. Consider approval of new policies.

Motion to approve policies 3061, 4065, and 6046 as presented Passed with a motion by Jasmyn Kremke and a second by Travis Maloley.

Jasmyn Kremke: Yea, Travis Maloley: Yea, Garth Mins: Yea, Sandra Reyes: Yea, Larry Steinberger: Yea

10.3. Consider approval of revised policies.

Motion to approve revisions to polices 2008, 3003, 3003.1, 3004.1, 3048, 4017, 4019, 4056, 5001, 5003, 5004, 5024, 5035, 5048, 6009, and 6038, as presented. Passed with a motion by Travis Maloley and a second by Jasmyn Kremke.

Jasmyn Kremke: Yea, Travis Maloley: Yea, Garth Mins: Yea, Sandra Reyes: Yea, Larry Steinberger: Yea

11. TECHNOLOGY

12. OTHER

12.1. Set date, time, and place for board planning session.

13. REPORTS

13.1. Principals, Administrators, and Directors

13.1.1. Curriculum and Instruction End of Year Report

13.2. Superintendent

14. Meeting adjourned at 7:17 pm.

Chairperson

Superintendent

July 18, 2026

COL-NE-1201126 ZNEZ

Detail Check Register

Posted; Batch Description GF Checks 8/10/26 KJF

Checking Account: 1

1

Check Number: 158269	Check Type: Automatic Payment	Check Date: 08/10/2026	Vendor: BLACKHILLS	Black Hills Energy	Check Total:	2,936.08
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20260731	07/31/2026		Op. of Bldg. Natural Gas DW	01 2610 621 000 0 000	105.34	
20260731	07/31/2026		Op. of Bldg. Natural Gas DW	01 2610 621 000 0 000	118.58	
20260731	07/31/2026		Op. of Bldg. Natural Gas HS	01 2610 621 001 0 000	464.35	
20260731	07/31/2026		Op. of Bldg. Natural Gas HS	01 2610 621 001 0 000	123.20	
20260731	07/31/2026		Op. of Bldg. Natural Gas HS	01 2610 621 001 0 000	120.41	
20260731	07/31/2026		Op. of Bldg. Natural Gas MS	01 2610 621 002 0 000	1,029.97	
20260731	07/31/2026		Op. of Bldg. Natural Gas Bryan	01 2610 621 003 0 000	175.90	
20260731	07/31/2026		Op. of Bldg. Natural Gas Bryan	01 2610 621 003 0 000	48.81	
20260731	07/31/2026		Op. of Bldg. Natural Gas Morton	01 2610 621 004 0 000	158.32	
20260731	07/31/2026		Op. of Bldg. Natural Gas Morton	01 2610 621 004 0 000	(0.03)	
20260731	07/31/2026		Op. of Bldg. Natural Gas Pershing	01 2610 621 005 0 000	395.94	
20260731	07/31/2026		Op. of Bldg. Natural Gas Sandoz	01 2610 621 006 0 000	195.29	
Check Number: 158270	Check Type: Automatic Payment	Check Date: 08/10/2026	Vendor: FIRESPRING	Firespring	Check Total:	2,340.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
TRX-000414284	08/01/2026		Technology Communications DW	01 2230 530 000 0 000	2,340.00	
V*TRX-000414284	08/05/2026		Technology Communications DW	01 2230 530 000 0 000	(2,340.00)	
Check Number: 158271	Check Type: Automatic Payment	Check Date: 08/10/2026	Vendor: NEBRASKAGO	Nebraska.Gov	Check Total:	45.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
9536862	08/05/2026		Personnel Services Technical Services	01 2570 350 000 0 000	45.00	
Check Number: 158272	Check Type: Automatic Payment	Check Date: 08/10/2026	Vendor: REVTRAK	RevTrak	Check Total:	29.95
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
August 2026	07/31/2026		Fiscal Services Technical Services	01 2510 350 000 0 000	29.95	
Check Number: 158273	Check Type: Automatic Payment	Check Date: 08/10/2026	Vendor: VERIZONWIR	Verizon Wireless	Check Total:	2,984.57
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
6149508762	08/04/2026		Op. of Bldg. Fiber/Phone DW	01 2610 530 000 0 000	2,344.41	
6149508763	08/04/2026		Op. of Bldg. Fiber/Phone DW	01 2610 530 000 0 000	640.16	
Check Number: 60671	Check Type: Check	Check Date: 08/10/2026	Vendor: 222HARDWAR	222 Hardware	Check Total:	89.30
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
2607-026383	07/31/2026		School Lunch NON-FOOD Supply	06 3100 610 000 0 000	26.97	
2607-027088	07/31/2026		Maintenance Supply HS	01 2620 610 001 0 000	12.49	
2607-027396	07/31/2026		Op. of Bldg. Cont. Heat/Air Svcs. HS	01 2620 437 001 0 000	28.36	
2607-029269	07/31/2026		Reg. Pupil Transport. Supply	01 2710 610 000 0 000	21.48	
Check Number: 60672	Check Type: Check	Check Date: 08/10/2026	Vendor: AMAZONCAPI	Amazon Capital Services	Check Total:	6,222.78
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
11KV-1WKN-HFJK	08/05/2026	GF032919	books	01 1100 644 005 0 000	39.48	
144T-C37C-KNK6	07/31/2026	GF032976	supplies	01 2230 735 000 0 000	0.00	

Detail Check Register

Posted; Batch Description GF Checks 8/10/26 KJF

Checking Account: 1		1				
144T-C37C-KNK6	07/31/2026	GF032976	supplies	01 6915 610 000 0 000	(0.47)	
149F-HRDY-V97T	07/31/2026	GF032948	Maintenance Furniture & Equipment	01 2620 733 000 0 000	1,163.00	
16C9-PD4V-V7PC	08/04/2026	GF032986	supplies	01 6990 610 000 0 000	200.62	
17HP-KTCT-MQXH	08/03/2026	GF032919	books	01 1100 644 005 0 000	(29.40)	
17VK-9HMD-PDFY	07/31/2026	GF032976	supplies	01 2230 735 000 0 000	0.00	
17VK-9HMD-PDFY	07/31/2026	GF032976	Migrant Supply DW	01 6915 610 000 0 000	19.21	
191J-GGFY-FCJR	07/31/2026	GF032976	supplies	01 2230 735 000 0 000	0.00	
191J-GGFY-FCJR	07/31/2026	GF032976	supplies	01 6915 610 000 0 000	227.74	
191J-GGFY-LK6Q	07/31/2026	GF032976	supplies	01 2230 735 000 0 000	0.00	
191J-GGFY-LK6Q	07/31/2026	GF032976	supplies	01 6915 610 000 0 000	(4.02)	
1CJJ-QXQX-JCJL	08/02/2026	GF032973	supplies	01 6991 610 000 0 000	1,400.48	
1CQG-JGHC-TM1F	08/04/2026	GF032899	supplies	01 3541 610 009 0 000	107.85	
1CQG-JGHC-TM1F	08/04/2026	GF032899	Sixpence Supply	01 3541 610 009 0 000	0.00	
1CQG-JGHC-TM1F	08/04/2026	GF032899	Sixpence Supply	01 3541 610 009 0 000	0.00	
1CQG-JGHC-TM1F	08/04/2026	GF032899	Sixpence Supply	01 3541 610 009 0 000	0.00	
1DKQ-J19F-VPQJ	07/31/2026	GF032976	supplies	01 2230 735 000 0 000	0.00	
1DKQ-J19F-VPQJ	07/31/2026	GF032976	supplies	01 6915 610 000 0 000	(0.33)	
1DR3-V9HJ-7FJF	07/31/2026	GF032984	adapters	01 2710 610 000 0 000	16.97	
1HPT-3J3C-LDK4	07/31/2026	GF032976	supplies	01 2230 735 000 0 000	0.00	
1HPT-3J3C-LDK4	07/31/2026	GF032976	supplies	01 6915 610 000 0 000	(1.10)	
1KR7-NGKY-NX1X	07/31/2026	GF032970	supplies	01 6991 610 000 0 000	1,168.60	
1L76-HJG9-NCVK	08/04/2026	GF032989	supplies	01 1100 610 003 0 000	140.88	
1L76-HJG9-NCVK	08/04/2026	GF032989	RFID sleeves	01 2510 610 000 0 000	9.95	
1LWX-47PJ-FVQN	07/31/2026	GF032899	supplies	01 3541 610 009 0 000	64.71	
1MYW-N7WD-XLGW	07/31/2026	GF032987	clips	01 1100 610 002 0 000	170.56	
1QGG-J9RD-WWQ4	08/05/2026	GF032998	supplies	01 1100 610 003 0 000	41.87	
1QLF-9V6D-HDW6	07/31/2026	GF032976	supplies	01 6915 610 000 0 000	23.61	
1VHX-6WMG-KRW6	08/02/2026	GF032972	supplies	01 6991 610 000 0 000	814.97	
1X3D-1YH4-9LG6	07/31/2026	GF032970	supplies	01 6991 610 000 0 000	293.80	
1XJ7-4CJG-LCX3	07/31/2026	GF032976	supplies	01 2230 735 000 0 000	0.00	
1XJ7-4CJG-LCX3	07/31/2026	GF032976	supplies	01 6915 610 000 0 000	(1.07)	
1Y4G-D3KJ-KG9L	07/31/2026	GF032973	supplies	01 6991 610 000 0 000	354.87	
Check Number: 60673		Check Type: Check	Check Date: 08/10/2026	Vendor: APPLECOMPU	APPLE COMPUTER, INC	Check Total: 2,396.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
MC88504902	07/31/2026	GF032969	iPad cases	01 2230 650 003 0 000	599.00	
MC88504902	07/31/2026	GF032969	iPad cases	01 2230 650 004 0 000	599.00	
MC88504902	07/31/2026	GF032969	iPad cases	01 2230 650 005 0 000	599.00	
MC88504902	07/31/2026	GF032969	iPad cases	01 2230 650 006 0 000	599.00	
Check Number: 60674		Check Type: Check	Check Date: 08/10/2026	Vendor: BAUERBUI	Bauer Built	Check Total: 5,311.88
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	

Detail Check Register

Posted; Batch Description GF Checks 8/10/26 KJF

Checking Account: 1		1				
850068793	08/04/2026	GF033004	bus tires	01 2710 430 000 0 000	5,311.88	
Check Number: 60675	Check Type: Check		Check Date: 08/10/2026	Vendor: CSTRUCKSAL	C & S TRUCK & SALVAGE, INC.	Check Total: 10,030.06
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20260731	07/31/2026		Reg. Pupil Transport. Bus Repairs	01 2710 430 000 0 000	10,030.06	
Check Number: 60676	Check Type: Check		Check Date: 08/10/2026	Vendor: CASHWA	CASH-WA DISTRIBUTING CO.	Check Total: 456.43
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
CM4068800	08/01/2026		School Lunch Supply FOOD	06 3100 630 000 0 000	(213.01)	
P15181945	07/31/2026		School Lunch Supply FOOD	06 3100 630 000 0 000	507.79	
P15182498	07/31/2026		School Lunch Supply FOOD	06 3100 630 000 0 000	28.95	
P15182586	07/31/2026		School Lunch Supply FOOD	06 3100 630 000 0 000	132.70	
Check Number: 60677	Check Type: Check		Check Date: 08/10/2026	Vendor: CDWCOMPUTE	CDW COMPUTER CENTERS, INC.	Check Total: 3,600.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
ZR01417409	07/31/2026	GF032957	Google support services	01 2230 350 000 0 000	3,600.00	
Check Number: 60678	Check Type: Check		Check Date: 08/10/2026	Vendor: CENTRALCOM	CENTRAL COMMUNITY COLLEGE Grand Island	Check Total: 76.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
002134077	07/31/2026		CPR	01 2213 330 001 0 000	76.00	
Check Number: 60679	Check Type: Check		Check Date: 08/10/2026	Vendor: CENTURYLI2	CenturyLink	Check Total: 1,035.86
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20260804	08/04/2026		Op. of Bldg. Fiber/Phone DW	01 2610 530 000 0 000	0.00	
20260804	08/04/2026		Op. of Bldg. Fiber/Phone DW	01 2610 530 000 0 000	0.00	
20260804	08/04/2026		Op. of Bldg. Fiber/Phone DW	01 2610 530 000 0 000	0.00	
20260804	08/04/2026		Op. of Bldg. Fiber/Phone HS	01 2610 530 001 0 000	517.93	
20260804	08/04/2026		Op. of Bldg. Fiber/Phone MS	01 2610 530 002 0 000	517.93	
20260804	08/04/2026		Op. of Bldg. Fiber/Phone MS	01 2610 530 002 0 000	0.00	
20260804	08/04/2026		Op. of Bldg. Fiber/Phone Bryan	01 2610 530 003 0 000	0.00	
20260804	08/04/2026		Op. of Bldg. Fiber/Phone Morton	01 2610 530 004 0 000	0.00	
20260804	08/04/2026		Op. of Bldg. Fiber/Phone Pershing	01 2610 530 005 0 000	0.00	
20260804	08/04/2026		Op. of Bldg. Fiber/Phone Sandoz	01 2610 530 006 0 000	0.00	
20260804	08/04/2026		Op. of Bldg. Fiber/Phone ELA	01 2610 530 009 0 000	0.00	
Check Number: 60680	Check Type: Check		Check Date: 08/10/2026	Vendor: CENTURYLI1	CenturyLink Communication	Check Total: 57.33
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
792622039	07/31/2026		Op. of Bldg. Fiber/Phone DW	01 2610 530 000 0 000	8.41	
792665847	07/31/2026		Op. of Bldg. Fiber/Phone DW	01 2610 530 000 0 000	48.92	
Check Number: 60681	Check Type: Check		Check Date: 08/10/2026	Vendor: CHARTERCOM	Charter Communications	Check Total: 14.56
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
176211401072126	07/31/2026		Technology Communications DW	01 2230 530 000 0 000	14.56	

Detail Check Register

Posted; Batch Description GF Checks 8/10/26 KJF

Checking Account: 1

1

Check Number: 60682	Check Type: Check	Check Date: 08/10/2026	Vendor: COPYCAT	COPYCAT	Check Total:	3,000.60
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20260731	07/31/2026	GF032966	HS plain envelopes 4	01 1100 610 001 0 000	556.76	
20260731	07/31/2026	GF032966	MS plain envelopes 5	01 1100 610 002 0 000	653.96	
20260731	07/31/2026	GF032966	Morton plain envelopes 1	01 1100 610 004 0 000	153.37	
20260731	07/31/2026	GF032966	Pershing plain envelopes 1	01 1100 610 005 0 000	153.37	
20260731	07/31/2026	GF032966	Sandoz plain envelopes 1	01 1100 610 006 0 000	153.37	
20260731	07/31/2026	GF032966	ELA plain envelopes 1	01 1190 610 009 0 000	153.37	
20260731	07/31/2026	GF032966	CO plain envelopes 6	01 2510 610 000 0 000	767.21	
20260731	07/31/2026	GF032966	CO window envelopes 2	01 2510 610 000 0 000	316.75	
225270	08/05/2026	GF032942	desk signs	01 2320 610 000 0 000	92.44	
Check Number: 60683	Check Type: Check	Check Date: 08/10/2026	Vendor: DANSSANITA	DAN'S SANITATION	Check Total:	3,312.58
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20260731	07/31/2026		Op. of Bldg. Contracted Sanitation Svcs.	01 2620 421 000 0 000	129.25	
20260731	07/31/2026		Op. of Bldg. Contracted Sanitation Svcs.	01 2620 421 000 0 000	68.00	
20260731	07/31/2026		Op. of Bldg. Contracted Sanitation Svcs.	01 2620 421 000 0 000	607.58	
20260731	07/31/2026		Op. of Bldg. Sanitation Svcs. HS	01 2620 421 001 0 000	68.00	
20260731	07/31/2026		Op. of Bldg. Sanitation Svcs. HS	01 2620 421 001 0 000	78.00	
20260731	07/31/2026		Op. of Bldg. Sanitation Svcs. HS	01 2620 421 001 0 000	52.25	
20260731	07/31/2026		Op. of Bldg. Sanitation Svcs. HS	01 2620 421 001 0 000	61.00	
20260731	07/31/2026		Op. of Bldg. Sanitation Svcs. HS	01 2620 421 001 0 000	679.25	
20260731	07/31/2026		Op. of Bldg. Sanitation Svcs. MS	01 2620 421 002 0 000	462.25	
20260731	07/31/2026		Op. of Bldg. Sanitation Svcs. Bryan	01 2620 421 003 0 000	238.00	
20260731	07/31/2026		Op. of Bldg. Sanitation Svcs. Morton	01 2620 421 004 0 000	309.00	
20260731	07/31/2026		Op. of Bldg. Sanitation Svcs. Pershing	01 2620 421 005 0 000	286.00	
20260731	07/31/2026		Op. of Bldg. Sanitation Svcs. Sandoz	01 2620 421 006 0 000	274.00	
Check Number: 60684	Check Type: Check	Check Date: 08/10/2026	Vendor: DOCUSIGN	DocuSign	Check Total:	11,040.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
111100717066	08/04/2026		renewal	01 2230 735 000 0 000	11,040.00	
Check Number: 60685	Check Type: Check	Check Date: 08/10/2026	Vendor: EAKESOFFIC	EAKES OFFICE PRODUCTS CENTER	Check Total:	422.45
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
EQU38899	07/31/2026		Reg. Ed. Printint & Binding DW	01 1100 550 000 0 000	422.45	
Check Number: 60686	Check Type: Check	Check Date: 08/10/2026	Vendor: EILERSMACH	EILERS MACHINE & WELDING, INC	Check Total:	280.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
028189	08/04/2026	GF033008	tool cat front plate repair	01 2630 610 000 0 000	280.00	
Check Number: 60687	Check Type: Check	Check Date: 08/10/2026	Vendor: ELECTRICFI	ELECTRICAL ENGINEERING & EQUIPMENT CO.	Check Total:	5,984.45
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
4163-1000020	08/01/2026	GF032940	wall pack and can lights for the south s	01 2620 435 001 0 000	626.92	

Checking Account: 1		1				
4163-1000021	08/01/2026	GF032940	wall pack and can lights for the south s	01 2620 435 001 0 000	0.00	
4163-1000021	08/01/2026	GF032940	led and replacement emergency lights for	01 2620 435 002 0 000	1,976.00	
4163-1000026	08/01/2026	GF032940	wall pack and can lights for the south s	01 2620 435 001 0 000	137.46	
4163-1000026	08/01/2026	GF032940	led and replacement emergency lights for	01 2620 435 002 0 000	0.00	
4163-1000140	08/01/2026	GF031917	2025/26 supplies	01 2620 437 004 0 000	5.95	
4163-1000203	08/01/2026	GF031917	Maintenance Supply District-Wide	01 2620 610 000 0 000	39.37	
4163-1000207	08/01/2026	GF032940	led and replacement emergency lights for	01 2620 435 002 0 000	(264.00)	
4163-1000215	08/01/2026	GF031917	Maintenance Supply District-Wide	01 2620 610 000 0 000	24.75	
4163-1000268	08/01/2026	GF032974	light bulbs T8	01 2620 610 000 0 000	2,339.05	
4163-1000283	08/01/2026	GF031917	Maintenance Supply District-Wide	01 2620 610 000 0 000	19.40	
4163-1000284	08/01/2026	GF031917	Op. of Bldg. Cont. Electrical Svcs. MS	01 2620 435 002 0 000	193.10	
4163-1000360	08/01/2026	GF031917	Op. of Bldg. Cont. Electrical Svcs. MS	01 2620 435 002 0 000	247.44	
4163-1000403	08/01/2026	GF031917	Op. of Bldg. Cont. Electrical Svcs. MS	01 2620 435 002 0 000	20.04	
4163-1000440	08/01/2026	GF031917	Op. of Bldg. Contracted Electrical DW	01 2620 435 000 0 000	76.66	
9207339-00	08/01/2026	GF031917	Op. of Bldg. Cont. Heat/Air Svcs. MS	01 2620 437 002 0 000	98.55	
9208690-00	08/01/2026	GF032940	led and replacement emergency lights for	01 2620 435 002 0 000	274.84	
9212306-00	08/01/2026	GF031917	Maintenance Supply District-Wide	01 2620 610 000 0 000	31.67	
9214111-00	08/01/2026	GF031917	Op. of Bldg. Contracted Electrical DW	01 2620 435 000 0 000	137.25	
Check Number: 60688	Check Type: Check	Check Date: 08/10/2026	Vendor: NEESUCOOPE	ESU Coordinating Council	Check Total:	311.61
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
GENS000085	08/04/2026		Fortmail renewal	01 2230 350 000 0 000	311.61	
Check Number: 60689	Check Type: Check	Check Date: 08/10/2026	Vendor: SEGRA	Fiber Platform, LLC	Check Total:	1,682.94
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
SI-26-059696	08/04/2026		Technology Infrastructure DW	01 2230 740 000 0 000	1,682.94	
Check Number: 60690	Check Type: Check	Check Date: 08/10/2026	Vendor: FOLLETT1	Follett Content Solutions, Inc	Check Total:	106.57
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
733889F	08/04/2026	GF032577	books	01 2220 640 005 0 000	106.57	
Check Number: 60691	Check Type: Check	Check Date: 08/10/2026	Vendor: GOODHEARTW	Goodheart-Willcox Publisher	Check Total:	96.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
INV09857605	08/04/2026	GF032992	OIR Horticulture Today	01 1100 644 001 0 000	96.00	
Check Number: 60692	Check Type: Check	Check Date: 08/10/2026	Vendor: GREATPLAI4	Great Plains Communications	Check Total:	407.70
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20260804	08/04/2026		Technology Communications DW	01 2230 530 000 0 000	407.70	
Check Number: 60693	Check Type: Check	Check Date: 08/10/2026	Vendor: GUMDROPBOO	GUMDROP BOOKS	Check Total:	429.67
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
PINV147744	07/31/2026	GF031726	books	01 2220 640 003 0 000	429.67	
Check Number: 60694	Check Type: Check	Check Date: 08/10/2026	Vendor: HILAND	Hiland Dairy Foods Company	Check Total:	1,163.80

Checking Account: 1		1				
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20260804	08/04/2026		School Lunch Supply FOOD	06 3100 630 000 0 000	1,163.80	
Check Number: 60695	Check Type: Check	Check Date: 08/10/2026	Vendor: HOMETOWNLE	HOMETOWN LEASING	Check Total:	13,639.18
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20260731	07/31/2026		Reg. Ed. Printint & Binding DW	01 1100 550 000 0 000	13,639.18	
Check Number: 60696	Check Type: Check	Check Date: 08/10/2026	Vendor: INNOVATIV2	Innovative Office Solutions	Check Total:	776.92
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
IN5145386	08/04/2026	GF032475	supplies	01 1100 610 003 0 000	17.00	
IN5166696	08/04/2026	GF032616	paper	01 1100 610 000 0 000	301.67	
IN5166696	08/04/2026	GF032616	supplies	01 2510 610 000 0 000	77.74	
IN5166696	08/04/2026	GF032616	maintenance	01 2620 610 000 0 000	11.73	
IN5166696	08/04/2026	GF032616	maintenance	01 2620 610 000 0 000	368.78	
Check Number: 60697	Check Type: Check	Check Date: 08/10/2026	Vendor: ISLANDSUPP	Island Supply Welding Co	Check Total:	50.40
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
376477	08/03/2026	GF031909	classroom supplies	01 1100 613 001 0 000	50.40	
Check Number: 60698	Check Type: Check	Check Date: 08/10/2026	Vendor: JOHNSTONES	JOHNSTONE SUPPLY Inc.	Check Total:	378.16
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
1708860	08/04/2026	GF032994	Y flow switch	10 2620 437 000 0 000	378.16	
Check Number: 60699	Check Type: Check	Check Date: 08/10/2026	Vendor: KEARNEYWIN	Kearney Winnelson Co	Check Total:	58.70
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
543500 01	07/31/2026		Op. of Bldg. Contracted Plumbing Service	01 2620 436 000 0 000	58.70	
Check Number: 60700	Check Type: Check	Check Date: 08/10/2026	Vendor: KSBSCOOLL	KSB School Law, PC LLC	Check Total:	1,644.50
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
22019	08/04/2026		District Legal Services	01 2330 317 000 0 000	1,644.50	
Check Number: 60701	Check Type: Check	Check Date: 08/10/2026	Vendor: KUYPERSCON	Kuypers Consulting	Check Total:	2,867.40
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
DC6901	08/04/2026	GF033003	registration	01 6990 330 000 0 000	2,867.40	
V*DC6901	08/05/2026	GF033003	registration	01 6990 330 000 0 000	(2,867.40)	
Check Number: 60702	Check Type: Check	Check Date: 08/10/2026	Vendor: KUYPERS	Leah Kuypers	Check Total:	2,867.40
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
10395	08/05/2026	GF033003	registration	01 6990 330 000 0 000	2,867.40	
Check Number: 60703	Check Type: Check	Check Date: 08/10/2026	Vendor: LEXRHC	Lexington Regional Health Center	Check Total:	1,305.44
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20260804	08/04/2026		PT Services Age 0-2 Prof. Services	01 2173 340 015 0 000	526.44	
20260804-0001	08/04/2026		OT Services K-12 Prof. Services	01 2161 340 000 0 000	492.00	
20260804-0001	08/04/2026		OT Services Age 0-2 Prof. Services	01 2163 340 015 0 000	287.00	

Detail Check Register

Posted; Batch Description GF Checks 8/10/26 KJF

Checking Account: 1

1

Check Number: 60704	Check Type: Check	Check Date: 08/10/2026	Vendor: LIPSPRINTI	LIPS PRINTING SERVICE	Check Total:	277.35
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
109473	08/03/2026	GF032979	business cards	01 2510 610 000 0 000	277.35	
Check Number: 60705	Check Type: Check	Check Date: 08/10/2026	Vendor: MCSTORAGE	Morris McConnell	Check Total:	555.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
156.065	07/31/2026		Op. of Bldg. Other Cont. Svcs.	01 2620 490 000 0 000	555.00	
Check Number: 60706	Check Type: Check	Check Date: 08/10/2026	Vendor: MEADLUMBER	MEAD LUMBER	Check Total:	721.37
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
13684720	07/31/2026	GF031918	2025/26 supplies	01 2620 610 000 0 000	25.31	
13688647	07/31/2026	GF031918	2025/26 supplies	01 2620 610 000 0 000	16.31	
13698243	08/04/2026	GF031918	2025/26 supplies	01 2620 610 000 0 000	33.59	
13698250	07/31/2026	GF031918	Maintenance Supply ELA	01 2620 610 009 0 000	65.88	
13698706	08/04/2026	GF031918	2025/26 supplies	01 2620 610 000 0 000	44.14	
13703698	07/31/2026	GF031918	2025/26 supplies	01 2620 610 000 0 000	12.47	
13704372	07/31/2026	GF031918	2025/26 supplies	01 2620 610 000 0 000	10.55	
13705040	07/31/2026	GF031918	2025/26 supplies	01 2620 610 000 0 000	32.96	
13707659	07/31/2026	GF032952	paint and paint supplies for the Pershin	06 3100 610 000 0 000	165.71	
13709013	07/31/2026	GF031918	2025/26 supplies	01 2620 610 000 0 000	29.16	
13714737	07/31/2026	GF031918	Maintenance Supply Morton	01 2620 610 004 0 000	11.51	
13715004	07/31/2026	GF031918	Maintenance Supply ELA	01 2620 610 009 0 000	45.55	
13724781	08/03/2026	GF031918	Maintenance Supply Morton	01 2620 610 004 0 000	91.39	
13729281	07/31/2026	GF031918	Maintenance Supply HS	01 2620 610 001 0 000	23.98	
13731320	08/03/2026	GF031918	2025/26 supplies	01 2620 610 004 0 000	7.44	
13734622	08/04/2026	GF031918	2025/26 supplies	01 2620 610 000 0 000	12.47	
13738185	08/03/2026	GF031918	2025/26 supplies	01 2620 610 004 0 000	40.47	
13763885	07/31/2026	GF031918	2025/26 supplies	01 2620 610 000 0 000	14.34	
13770330	07/31/2026	GF031918	Maintenance Supply MS	01 2620 610 002 0 000	9.59	
13777159	08/01/2026	GF031918	2025/26 supplies	01 2620 610 002 0 000	6.12	
13798175	07/31/2026	GF031918	Maintenance Supply ELA	01 2620 610 009 0 000	4.86	
13798314	07/31/2026	GF031918	Maintenance Supply ELA	01 2620 610 009 0 000	4.86	
13801221	08/04/2026	GF031918	2025/26 supplies	01 2620 610 002 0 000	19.19	
963498	08/03/2026	GF031918	2025/26 supplies	01 2620 610 004 0 000	(6.48)	
Check Number: 60707	Check Type: Check	Check Date: 08/10/2026	Vendor: MENARDSKEA	MENARDS-KEARNEY	Check Total:	499.99
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
11624	08/02/2026	GF032995	Criterion® 18.0 cu. ft. Black Top-Freezer	02 1100 733 009 0 000	499.99	
Check Number: 60708	Check Type: Check	Check Date: 08/10/2026	Vendor: MIDSTATESA	MID-STATES AUTOMATION & CONTROL, INC.	Check Total:	5,672.50
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
72-2551	08/04/2026		Op. of Bldg. Cont. Heating & Air Svcs.	01 2620 437 000 0 000	5,672.50	

Detail Check Register

Posted; Batch Description GF Checks 8/10/26 KJF

Checking Account: 1

1

Check Number: 60709	Check Type: Check	Check Date: 08/10/2026	Vendor: MIDWESTDOO	Midwest Door & Hardware	Check Total: 10,636.10
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
700540	07/31/2026	GF032063	door locks	01 2620 610 000 0 000	2,249.90
700907	07/31/2026		Maintenance Supply HS	01 2620 610 001 0 000	8,386.20
Check Number: 60710	Check Type: Check	Check Date: 08/10/2026	Vendor: MIDWESTFL2	MIDWEST FLOOR SPECIALISTS	Check Total: 4,260.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
565	07/31/2026		Maintenance Supply HS	01 2620 610 001 0 000	4,260.00
Check Number: 60711	Check Type: Check	Check Date: 08/10/2026	Vendor: NATIONALAR	National Art & School Supplies Inc	Check Total: 9.98
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
61844	07/31/2026	GF032476	supplies	01 1100 610 003 0 000	9.98
Check Number: 60712	Check Type: Check	Check Date: 08/10/2026	Vendor: NCSA	NE COUNCIL OF SCHOOL ADMIN	Check Total: 694.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
20260803	08/03/2026		Tiffany Denker membership	01 2410 330 003 0 000	694.00
Check Number: 60713	Check Type: Check	Check Date: 08/10/2026	Vendor: NEFIRESPRI	Nebraska Fire Sprinkler Corp	Check Total: 2,380.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
15252	07/31/2026		Safety Cont. Fire/Sprinkler Svcs.	01 2670 434 000 0 000	345.00
15253	07/31/2026		Safety Cont. Fire/Sprinkler Svcs.	01 2670 434 000 0 000	345.00
15254	07/31/2026		Safety Cont. Fire/Sprinkler Svcs.	01 2670 434 000 0 000	270.00
15255	07/31/2026		Safety Cont. Fire/Sprinkler Svcs.	01 2670 434 000 0 000	415.00
15256	07/31/2026		Safety Cont. Fire/Sprinkler Svcs.	01 2670 434 000 0 000	280.00
15257	07/31/2026		Safety Cont. Fire/Sprinkler Svcs.	01 2670 434 000 0 000	340.00
15258	07/31/2026		Safety Cont. Fire/Sprinkler Svcs.	01 2670 434 000 0 000	385.00
Check Number: 60714	Check Type: Check	Check Date: 08/10/2026	Vendor: NELANDTIRE	NEBRASKALAND TIRE CO. INC.	Check Total: 3,886.40
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
54621	08/04/2026	GF033006	oil changes	01 2710 626 000 0 000	1,228.05
54635	08/04/2026	GF033006	oil changes	01 2710 626 000 0 000	361.19
54651	08/04/2026	GF033006	oil changes	01 2710 626 000 0 000	386.69
54674	08/05/2026	GF033006	oil changes	01 2710 626 000 0 000	648.40
54691	08/05/2026	GF033006	oil changes	01 2710 626 000 0 000	446.55
54693	08/05/2026	GF033006	oil changes	01 2710 626 000 0 000	321.73
54699	08/05/2026	GF033006	oil changes	01 2710 626 000 0 000	493.79
Check Number: 60715	Check Type: Check	Check Date: 08/10/2026	Vendor: NEXTPATHED	Nextpath Education	Check Total: 15,495.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
20260218	08/05/2026		Student Data System DW	01 2110 735 000 0 000	15,495.00
Check Number: 60716	Check Type: Check	Check Date: 08/10/2026	Vendor: NOREDINK	No Red Ink	Check Total: 19,568.13
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
29909	08/04/2026	GF032917	No Red Ink licenses	01 1100 643 000 0 000	550.00

Detail Check Register

Posted; Batch Description GF Checks 8/10/26 KJF

Checking Account: 1		1				
29910	08/04/2026	GF032917	No Red Ink licenses	01 1100 643 000 0 000	19,018.13	
Check Number: 60717	Check Type: Check		Check Date: 08/10/2026	Vendor: NSASSPREGI	NSASSP Region IV	Check Total: 60.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20260804	08/04/2026		Region IV dues	01 2410 330 001 0 000	60.00	
Check Number: 60718	Check Type: Check		Check Date: 08/10/2026	Vendor: ONESOURCEI	ONE SOURCE Inc.	Check Total: 234.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
2022211748	08/03/2026		Personnel Services Technical Services	01 2570 350 000 0 000	204.50	
2022211749	08/03/2026		Personnel Services Technical Services	01 2570 350 000 0 000	29.50	
Check Number: 60719	Check Type: Check		Check Date: 08/10/2026	Vendor: OREILLYAUT	O'Reilly Auto Parts	Check Total: 260.06
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
4799-232580	08/03/2026	GF032983	Buick window regulator	01 2650 430 000 0 000	85.17	
4799-232719	07/31/2026	GF031921	Vehicle Repair and Maintenance	01 2650 430 000 0 000	68.97	
4799-232930	07/31/2026	GF031921	Vehicle Repair and Maintenance	01 2650 430 000 0 000	65.95	
4799-233460	07/31/2026	GF031921	Vehicle Repair and Maintenance	01 2650 430 000 0 000	39.97	
Check Number: 60720	Check Type: Check		Check Date: 08/10/2026	Vendor: PAULSENINC	PAULSEN, INC.	Check Total: 397.50
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
265833	07/31/2026		Grounds Supply Morton	01 2630 610 004 0 000	397.50	
Check Number: 60721	Check Type: Check		Check Date: 08/10/2026	Vendor: QUADIENTLE	Quadient Leasing USA, Inc	Check Total: 3,363.12
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
Q2457064	07/31/2026		Fiscal Services Postage	01 2510 531 000 0 000	3,363.12	
Check Number: 60722	Check Type: Check		Check Date: 08/10/2026	Vendor: RDOTRUCKCE	RDO Truck Center	Check Total: 390.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
51565E	08/04/2026		Vehicle Repair and Maintenance	01 2650 430 000 0 000	475.02	
CM51565E	08/04/2026		Vehicle Repair and Maintenance	01 2650 430 000 0 000	(85.02)	
Check Number: 60723	Check Type: Check		Check Date: 08/10/2026	Vendor: ROYALSONES	Royal Sonesta Hotel, DC	Check Total: 173.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20260803	08/03/2026		FCCLA room	01 1101 580 000 0 000	173.00	
Check Number: 60724	Check Type: Check		Check Date: 08/10/2026	Vendor: SWAUTOPART	S&W AUTO PARTS	Check Total: 123.65
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
216124	08/01/2026	GF031916	2025/26 supplies	01 2620 610 000 0 000	16.17	
216143	08/01/2026	GF032866	belts for bus 14	01 2650 430 000 0 000	50.82	
216388	08/01/2026	GF031916	Op. of Bldg. Cont. Heating & Air Svcs.	01 2620 437 000 0 000	15.30	
216457	08/01/2026	GF031916	2025/26 supplies	01 2650 430 000 0 000	3.69	
216786	08/01/2026	GF031916	Op. of Bldg. Cont. Heating & Air Svcs.	01 2620 437 000 0 000	32.40	
217518	08/05/2026	GF031916	mower	01 2640 610 000 0 000	2.99	
217561	08/01/2026	GF031916	2025/26 supplies	01 2620 610 000 0 000	2.28	

Checking Account: 1

1

Check Number: 60725	Check Type: Check	Check Date: 08/10/2026	Vendor: SERVICEMAS	SERVICEMASTER	Check Total:	100,369.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20260805	08/05/2026		Op. of Bldg. Contracted Cleaning Svcs.	01 2620 420 000 0 000	94,062.00	
20260805	08/05/2026		Cooperative Fund Cleaning Contract	10 2620 420 000 0 000	6,307.00	
Check Number: 60726	Check Type: Check	Check Date: 08/10/2026	Vendor: SHERWINWIL	Sherwin-Williams	Check Total:	111.78
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
60739113250726	07/31/2026		paint	01 2620 610 000 0 000	111.78	
Check Number: 60727	Check Type: Check	Check Date: 08/10/2026	Vendor: SYSCOLINCO	Sysco Lincoln	Check Total:	899.33
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
16129975S	08/04/2026		School Lunch NON-FOOD Supply	06 3100 610 000 0 000	0.00	
16129975S	08/04/2026		School Lunch Supply FOOD	06 3100 630 000 0 000	33.66	
761092319	08/04/2026		School Lunch NON-FOOD Supply	06 3100 610 000 0 000	0.00	
761092319	08/04/2026		School Lunch Supply FOOD	06 3100 630 000 0 000	865.67	
Check Number: 60728	Check Type: Check	Check Date: 08/10/2026	Vendor: TRANEHVACP	Trane HVAC Parts & Supplies	Check Total:	9,736.30
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
22245854	07/31/2026	GF032906	RTU 8 for the HS	01 2620 437 001 0 000	9,736.30	
Check Number: 60729	Check Type: Check	Check Date: 08/10/2026	Vendor: WALMART1	TreviPay-Walmart	Check Total:	512.93
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
0f03b267	08/05/2026	GF033001	supplies	01 1100 610 005 0 000	10.84	
3ff9bb1f	07/31/2026		Fiscal Services Supply	01 2510 610 000 0 000	19.96	
3ff9bb1f	07/31/2026		Reg. Pupil Transport. Supply	01 2710 610 000 0 000	18.72	
3ff9bb1f	07/31/2026		School Lunch NON-FOOD Supply	06 3100 610 000 0 000	33.27	
45217e74	07/31/2026		GENERAL INSTRUCTIONAL SUPPLY Sandoz	01 1100 610 006 0 000	20.30	
5dbeb474	08/04/2026	GF033001	supplies	01 1100 610 005 0 000	24.99	
6fe3952c	07/31/2026		SPED K-12 Supply DW	01 1200 610 000 0 000	56.59	
7402f73e	08/04/2026		Sixpence Supply	01 3541 610 009 0 000	196.28	
ebb82f13	08/04/2026	GF033001	supplies	01 1100 610 005 0 000	131.98	
Check Number: 60730	Check Type: Check	Check Date: 08/10/2026	Vendor: USAVE	U Save	Check Total:	71.08
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
671545	07/31/2026	GF032985	return postage	01 2710 430 000 0 000	71.08	
Check Number: 60731	Check Type: Check	Check Date: 08/10/2026	Vendor: USPSLEX	United States Postal Service	Check Total:	388.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20260804	08/04/2026		po BOX 890	01 2510 531 000 0 000	388.00	
Check Number: 60732	Check Type: Check	Check Date: 08/10/2026	Vendor: UNLCAREERS	UNL Career Services	Check Total:	250.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
9488	07/31/2026		career fair	01 2570 610 000 0 000	250.00	
Check Number: 60733	Check Type: Check	Check Date: 08/10/2026	Vendor: VARSITY	Varsity Spirit Fashions	Check Total:	5,414.00

Checking Account: 1

1

<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
68900902	07/31/2026	GF032892	Drill Team Uniforms	02 1101 610 001 0 000	5,414.00	
Check Number: 60734		Check Type: Check	Check Date: 08/10/2026	Vendor: VESTIS	Vestis	Check Total: 1,831.13
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
6280736687	07/31/2026		Op. of Bldg. Laundry Svcs. Sandoz	01 2620 424 006 0 000	36.10	
6280736691	07/31/2026		Op. of Bldg. Laundry Svcs. MS	01 2620 424 002 0 000	110.93	
6280736692	07/31/2026		Op. of Bldg. Laundry Svcs. Bryan	01 2620 424 003 0 000	152.71	
6280736693	07/31/2026		Op. of Bldg. Laundry Svcs. HS	01 2620 424 001 0 000	231.55	
6280736694	07/31/2026		Op. of Bldg. Contracted Laundry Svcs.	01 2620 424 000 0 000	94.29	
6280740077	07/31/2026		Op. of Bldg. Laundry Svcs. Morton	01 2620 424 004 0 000	193.87	
6280740080	07/31/2026		Op. of Bldg. Laundry Svcs. Sandoz	01 2620 424 006 0 000	109.25	
6280740084	07/31/2026		Op. of Bldg. Laundry Svcs. Pershing	01 2620 424 005 0 000	177.95	
6280740986	07/31/2026		Op. of Bldg. Laundry Svcs. ELA	01 2620 424 009 0 000	98.90	
6280743425	08/05/2026		Op. of Bldg. Laundry Svcs. Sandoz	01 2620 424 006 0 000	36.10	
6280743429	08/05/2026		Op. of Bldg. Laundry Svcs. MS	01 2620 424 002 0 000	110.93	
6280743430	08/05/2026		Op. of Bldg. Laundry Svcs. Bryan	01 2620 424 003 0 000	152.71	
6280743432	08/05/2026		Op. of Bldg. Laundry Svcs. HS	01 2620 424 001 0 000	231.55	
6280743434	08/05/2026		Op. of Bldg. Contracted Laundry Svcs.	01 2620 424 000 0 000	94.29	
Check Number: 60735		Check Type: Check	Check Date: 08/10/2026	Vendor: VVSINC	VVS, Inc	Check Total: 123.72
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
I38533	08/04/2026		Fiscal Svcs. Rent of Equipt. & Vehicles	01 2510 442 000 0 000	123.72	
Check Number: 60736		Check Type: Check	Check Date: 08/10/2026	Vendor: WAYNESTATE	Wayne State College	Check Total: 50.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
1576	07/31/2026		career fair	01 2570 610 000 0 000	50.00	
Check Number: 60737		Check Type: Check	Check Date: 08/10/2026	Vendor: WEATHERCRA	WEATHERCRAFT COMPANIES	Check Total: 748.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
28095	07/31/2026		Op. of Bldg. Cont. Roof Repair HS	01 2620 431 001 0 000	748.00	

*Denotes Expensed Invoice Item

Checking Account ID: 1

Total without Voids: 274,407.29

Detail Check Register

Posted; Batch Description GF Special Checks 7/23/26 KJF; Processing Month 07/2026

Checking Account: 1

1

Check Number: 158268

Check Type: Automatic Payment Check Date: 07/23/2026 Vendor: LEXUTILITI

LEXINGTON UTILITIES SYSTEM

Check Total:

53,831.25

<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
20260721	07/21/2026		Op. of Bldg. Water & Sewer DW	01 2610 410 000 0 000	50.25
20260721	07/21/2026		Op. of Bldg. Water & Sewer DW	01 2610 410 000 0 000	129.12
20260721	07/21/2026		Op. of Bldg. Water & Sewer DW	01 2610 410 000 0 000	50.25
20260721	07/21/2026		Op. of Bldg. Water & Sewer DW	01 2610 410 000 0 000	50.25
20260721	07/21/2026		Op. of Bldg. Water & Sewer DW	01 2610 410 000 0 000	50.25
20260721	07/21/2026		Op. of Bldg. Water & Sewer DW	01 2610 410 000 0 000	22.25
20260721	07/21/2026		Op. of Bldg. Water & Sewer HS	01 2610 410 001 0 000	654.23
20260721	07/21/2026		Op. of Bldg. Water & Sewer HS	01 2610 410 001 0 000	210.40
20260721	07/21/2026		Op. of Bldg. Water & Sewer HS	01 2610 410 001 0 000	50.25
20260721	07/21/2026		Op. of Bldg. Water & Sewer HS	01 2610 410 001 0 000	156.30
20260721	07/21/2026		Op. of Bldg. Water & Sewer MS	01 2610 410 002 0 000	356.82
20260721	07/21/2026		Op. of Bldg. Water & Sewer MS	01 2610 410 002 0 000	506.30
20260721	07/21/2026		Op. of Bldg. Water & Sewer MS	01 2610 410 002 0 000	127.21
20260721	07/21/2026		Op. of Bldg. Water & Sewer MS	01 2610 410 002 0 000	54.45
20260721	07/21/2026		Op. of Bldg. Water & Sewer MS	01 2610 410 002 0 000	135.65
20260721	07/21/2026		Op. of Bldg. Water & Sewer Bryan	01 2610 410 003 0 000	586.77
20260721	07/21/2026		Op. of Bldg. Water & Sewer Bryan	01 2610 410 003 0 000	61.84
20260721	07/21/2026		Op. of Bldg. Water & Sewer Morton	01 2610 410 004 0 000	396.25
20260721	07/21/2026		Op. of Bldg. Water & Sewer Morton	01 2610 410 004 0 000	436.05
20260721	07/21/2026		Op. of Bldg. Water & Sewer Pershing	01 2610 410 005 0 000	684.18
20260721	07/21/2026		Op. of Bldg. Water & Sewer Pershing	01 2610 410 005 0 000	50.25
20260721	07/21/2026		Op. of Bldg. Water & Sewer Sandoz	01 2610 410 006 0 000	629.73
20260721	07/21/2026		Op. of Bldg. Electricity District Wide	01 2610 622 000 0 000	315.40
20260721	07/21/2026		Op. of Bldg. Electricity District Wide	01 2610 622 000 0 000	13.95
20260721	07/21/2026		Op. of Bldg. Electricity District Wide	01 2610 622 000 0 000	13.95
20260721	07/21/2026		Op. of Bldg. Electricity District Wide	01 2610 622 000 0 000	1,702.40
20260721	07/21/2026		Op. of Bldg. Electricity District Wide	01 2610 622 000 0 000	169.88
20260721	07/21/2026		Op. of Bldg. Electricity District Wide	01 2610 622 000 0 000	98.58
20260721	07/21/2026		Op. of Bldg. Electricity District Wide	01 2610 622 000 0 000	30.14
20260721	07/21/2026		Op. of Bldg. Electricity High School	01 2610 622 001 0 000	216.22
20260721	07/21/2026		Op. of Bldg. Electricity High School	01 2610 622 001 0 000	429.40
20260721	07/21/2026		Op. of Bldg. Electricity High School	01 2610 622 001 0 000	13.95
20260721	07/21/2026		Op. of Bldg. Electricity High School	01 2610 622 001 0 000	12,634.39
20260721	07/21/2026		Op. of Bldg. Electricity High School	01 2610 622 001 0 000	410.40
20260721	07/21/2026		Op. of Bldg. Electricity High School	01 2610 622 001 0 000	235.60
20260721	07/21/2026		Op. of Bldg. Electricity High School	01 2610 622 001 0 000	995.60
20260721	07/21/2026		Op. of Bldg. Electricity Middle School	01 2610 622 002 0 000	16,782.52
20260721	07/21/2026		Op. of Bldg. Electricity Middle School	01 2610 622 002 0 000	61.89
20260721	07/21/2026		Op. of Bldg. Electricity Middle School	01 2610 622 002 0 000	215.27

Detail Check Register

Posted; Batch Description GF Special Checks 7/23/26 KJF; Processing Month 07/2026

Checking Account: 1		1				
20260721	07/21/2026		Op. of Bldg. Electricity Bryan	01 2610 622 003 0 000	3,849.04	
20260721	07/21/2026		Op. of Bldg. Electricity Bryan	01 2610 622 003 0 000	125.42	
20260721	07/21/2026		Op. of Bldg. Electricity Bryan	01 2610 622 003 0 000	13.95	
20260721	07/21/2026		Op. of Bldg. Electricity Morton	01 2610 622 004 0 000	19.14	
20260721	07/21/2026		Op. of Bldg. Electricity Morton	01 2610 622 004 0 000	3,027.92	
20260721	07/21/2026		Op. of Bldg. Electricity Pershing	01 2610 622 005 0 000	3,514.99	
20260721	07/21/2026		Op. of Bldg. Electricity Pershing	01 2610 622 005 0 000	176.51	
20260721	07/21/2026		Op. of Bldg. Electricity Sandoz	01 2610 622 006 0 000	3,315.69	
Check Number: 60622		Check Type: Check	Check Date: 07/23/2026	Vendor: AMAZONCAPI	Amazon Capital Services	Check Total: 3,464.03
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
11XT-QTXK-74CT	07/20/2026	GF032958	supplies	01 2410 610 009 0 000	244.37	
11XT-QTXK-74CT	07/20/2026	GF032958	Sixpence Supply	01 3541 610 009 0 000	3.09	
14FJ-HXYN-FVRH	07/22/2026	GF032963	cabinet	01 1300 610 004 0 000	199.99	
14NY-XKYG-47JQ	07/20/2026	GF032948	Maintenance Furniture & Equipment	01 2620 733 000 0 000	159.84	
171W-K7XL-XLJ1	07/20/2026	GF032951	supplies	01 2620 435 004 0 000	100.15	
1DLN-T44W-P4QD	07/20/2026	GF032895	books	01 3541 640 009 0 000	7.19	
1HL4-TV3H-CKRW	07/22/2026	GF032964	supplies	01 6990 610 000 0 000	378.94	
1JHW-64MR-CN4C	07/20/2026	GF032919	books	01 1100 644 005 0 000	29.40	
1PV6-1MQ1-K1HM	07/20/2026	GF032898	supplies	01 3541 610 009 0 000	80.64	
1PV6-1MQ1-K1HM	07/20/2026	GF032898	supplies	01 3541 610 009 0 000	0.00	
1PV6-1MQ1-K1HM	07/20/2026	GF032898	supplies	01 3541 610 009 0 000	0.00	
1QTM-VLMG-FGM1	07/20/2026	GF032899	supplies	01 3541 610 009 0 000	2,140.17	
1QTM-VLMG-FGM1	07/20/2026	GF032899	Sixpence Supply	01 3541 610 009 0 000	0.00	
1QTM-VLMG-FGM1	07/20/2026	GF032899	Sixpence Supply	01 3541 610 009 0 000	0.00	
1QTM-VLMG-FGM1	07/20/2026	GF032899	Sixpence Supply	01 3541 610 009 0 000	0.00	
1T14-GNTN-F4G1	07/20/2026	GF032895	books	01 3541 640 009 0 000	123.22	
1YKR-HY96-VTGP	07/22/2026	GF032899	supplies	01 3541 610 009 0 000	(2.97)	
1YKR-HY96-VTGP	07/22/2026	GF032899	Sixpence Supply	01 3541 610 009 0 000	0.00	
1YKR-HY96-VTGP	07/22/2026	GF032899	Sixpence Supply	01 3541 610 009 0 000	0.00	
1YKR-HY96-VTGP	07/22/2026	GF032899	Sixpence Supply	01 3541 610 009 0 000	0.00	
Check Number: 60623		Check Type: Check	Check Date: 07/23/2026	Vendor: AMPLIFY	Amplify Education, Inc	Check Total: 5,953.61
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
INV-478972	07/20/2026	GF032929	CKLA 4th & 5th grade teacher materials	02 1100 640 000 0 000	5,953.61	
Check Number: 60624		Check Type: Check	Check Date: 07/23/2026	Vendor: AMSTERDAMP	AMSTERDAM PRINTING	Check Total: 639.88
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
8094596	07/20/2026	GF032889	supplies	01 3541 610 009 0 000	639.88	
Check Number: 60625		Check Type: Check	Check Date: 07/23/2026	Vendor: AREASERVIC	AREA SERVICES	Check Total: 424.50
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
18280	07/20/2026		HA skills building plumbing	01 2620 436 001 0 000	424.50	

Detail Check Register

Posted; Batch Description GF Special Checks 7/23/26 KJF; Processing Month 07/2026

Checking Account: 1

1

Check Number: 60626	Check Type: Check	Check Date: 07/23/2026	Vendor: AUTISMPROD	Autism Products	Check Total:	5,088.90
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
503271	07/20/2026	GF032936	C Stand Autism Therapy Swing Stand - C-S	01 1200 610 000 0 000	4,889.00	
503271	07/20/2026	GF032936	Joki Hanging Nest Swing- Dolphy Blue Org	01 1200 610 000 0 000	199.90	
Check Number: 60627	Check Type: Check	Check Date: 07/23/2026	Vendor: BACKWOODSS	Backwoods Sprinklers LLC	Check Total:	4,086.81
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
1123	07/22/2026		PCCC sprinkler	01 2630 422 000 0 000	4,086.81	
Check Number: 60628	Check Type: Check	Check Date: 07/23/2026	Vendor: SCHOOLDUDE	Brightly Software, Inc	Check Total:	9,712.92
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
INV-308261	07/20/2026		Asset Essentials	01 2610 490 000 0 000	9,712.92	
Check Number: 60629	Check Type: Check	Check Date: 07/23/2026	Vendor: CDWCOMPUTE	CDW COMPUTER CENTERS, INC.	Check Total:	99.84
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
AJ98X2T	07/20/2026	GF032950	pendant mount for camera	01 2660 610 000 0 000	99.84	
Check Number: 60630	Check Type: Check	Check Date: 07/23/2026	Vendor: CENTURYLI2	CenturyLink	Check Total:	1,100.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20260720	07/20/2026		Op. of Bldg. Fiber/Phone DW	01 2610 530 000 0 000	1,100.00	
Check Number: 60631	Check Type: Check	Check Date: 07/23/2026	Vendor: CITYOFLEXI	CITY OF LEXINGTON	Check Total:	88,352.17
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
202607092712	07/20/2026		POOL ADMISSION	01 1300 610 004 0 000	4,311.00	
202607092713	07/20/2026		ballfields	01 2620 490 000 0 000	10,000.00	
202607092713	07/20/2026		tennis courts	01 2620 490 000 0 000	10,000.00	
202607092713	07/20/2026		soccer fields	01 2620 490 000 0 000	10,000.00	
202607092714	07/20/2026		Security Contracted Services	01 2660 340 000 0 000	51,065.00	
202607162718	07/20/2026		Op. of Bldg. Water & Sewer ELA	01 2610 410 009 0 000	165.85	
202607162718	07/20/2026		Op. of Bldg. Electricity ELA	01 2610 622 009 0 000	2,560.79	
202607162718	07/20/2026		Op. of Bldg. Contracted Sanitation Svcs.	01 2620 421 000 0 000	249.53	
Check Number: 60632	Check Type: Check	Check Date: 07/23/2026	Vendor: ASCENTRALS	DAS - State Accounting - Central Finance	Check Total:	712.82
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
1530573	07/20/2026		Technology Communications DW	01 2230 530 000 0 000	712.82	
Check Number: 60633	Check Type: Check	Check Date: 07/23/2026	Vendor: ENGINEERE1	Engineered Controls, Inc	Check Total:	4,710.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
184261	07/22/2026	GF032875	software licenses	01 2230 735 000 0 000	4,710.00	
Check Number: 60634	Check Type: Check	Check Date: 07/23/2026	Vendor: NEESUCOOPE	ESU Coordinating Council	Check Total:	2,996.46
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
COOP003407	07/20/2026	GF032708	Worldbook	01 2230 735 000 0 000	2,996.46	
Check Number: 60635	Check Type: Check	Check Date: 07/23/2026	Vendor: FOURIMPRIN	Four Imprint	Check Total:	2,674.13

Detail Check Register

Posted; Batch Description GF Special Checks 7/23/26 KJF; Processing Month 07/2026

Checking Account: 1

1

<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
15228491	07/20/2026	GF032903	Sixpence Supplies	01 3541 610 009 0 000	2,674.13	
Check Number: 60636	Check Type: Check	Check Date: 07/23/2026	Vendor: FUNEXPRESS	Fun Express	Check Total:	200.96
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
74283636301	07/22/2026	GF032968	supplies	01 1100 610 001 0 000	200.96	
Check Number: 60637	Check Type: Check	Check Date: 07/23/2026	Vendor: GATWECH	Elizabeth Gatwech	Check Total:	10.44
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20260720	07/20/2026		SPED K-12 Transport. Mileage to Parents	01 2712 332 000 0 000	10.44	
Check Number: 60638	Check Type: Check	Check Date: 07/23/2026	Vendor: HELDTMCKEO	HELDT & MCKEONE	Check Total:	195.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
22803	07/20/2026		Site Acquisition / Improvements	08 4600 710 000 0 000	195.00	
Check Number: 60639	Check Type: Check	Check Date: 07/23/2026	Vendor: HOBARTSALE	HOBART SALES & SERVICE	Check Total:	612.51
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
XB42752	07/22/2026		School Lunch Furniture & Equipment	06 3100 733 000 0 000	612.51	
Check Number: 60640	Check Type: Check	Check Date: 07/23/2026	Vendor: INNOVATIV2	Innovative Office Solutions	Check Total:	67.56
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
IN5145389	07/20/2026	GF032436	supplies	01 1100 610 002 0 000	67.56	
Check Number: 60641	Check Type: Check	Check Date: 07/23/2026	Vendor: JAMFSOFTWA	JAMF Software	Check Total:	30,492.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
90663759	07/20/2026	GF032961	licence renewal	01 2230 735 000 0 000	30,492.00	
Check Number: 60642	Check Type: Check	Check Date: 07/23/2026	Vendor: ORSCHELN1	John Deere Financial	Check Total:	436.55
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
0385075	07/21/2026	GF031915	2025/26 supplies	01 2620 437 000 0 000	19.98	
0385194	07/21/2026	GF032863	cylinder control block	01 1100 610 001 0 000	34.99	
0385562	07/21/2026	GF031915	Maintenance Supply MS	01 2620 610 002 0 000	7.45	
0385572	07/21/2026	GF031915	Maintenance Supply HS	01 2620 610 001 0 000	20.99	
0385872	07/21/2026	GF031915	2025/26 supplies	01 2620 610 000 0 000	10.99	
0386430	07/21/2026	GF031915	2025/26 supplies	01 2620 610 000 0 000	10.99	
0387828	07/21/2026	GF031915	2025/26 supplies	01 2620 610 006 0 000	4.69	
0388531	07/21/2026	GF031915	2025/26 supplies	01 2620 610 000 0 000	96.41	
0388679	07/21/2026	GF031915	2025/26 supplies	01 2620 437 000 0 000	4.69	
0388898	07/21/2026	GF031915	2025/26 supplies	01 2620 610 001 0 000	64.68	
0388973	07/21/2026	GF031915	2025/26 supplies	01 2620 610 000 0 000	34.76	
0390429	07/21/2026	GF031915	2025/26 supplies	01 2620 437 001 0 000	17.98	
0390467	07/21/2026	GF031915	2025/26 supplies	01 2620 436 002 0 000	22.97	
0390517	07/21/2026	GF031915	2025/26 supplies	01 2620 436 000 0 000	7.59	
0390569	07/21/2026	GF031915	2025/26 supplies	01 2620 436 002 0 000	12.18	

Detail Check Register

Posted; Batch Description GF Special Checks 7/23/26 KJF; Processing Month 07/2026

Checking Account: 1

1

0390751	07/21/2026	GF031915	2025/26 supplies	01 2620 610 000 0 000	13.98
0391203	07/21/2026	GF031915	2025/26 supplies	01 2620 610 002 0 000	7.98
0391358	07/21/2026	GF031915	2025/26 supplies	01 2620 610 000 0 000	11.28
0393264	07/21/2026	GF031915	2025/26 supplies	01 2620 610 000 0 000	20.98
0393522	07/21/2026	GF031915	2025/26 supplies	01 2620 437 000 0 000	10.99

Check Number: 60643	Check Type: Check	Check Date: 07/23/2026	Vendor: JOHNSTONES	JOHNSTONE SUPPLY Inc.	Check Total:	73.15
---------------------	-------------------	------------------------	--------------------	-----------------------	--------------	-------

<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
6277426	07/20/2026		HVAC	01 2620 437 000 0 000	73.15

Check Number: 60644	Check Type: Check	Check Date: 07/23/2026	Vendor: KEARNEYWIN	Kearney Winnelson Co	Check Total:	1,240.00
---------------------	-------------------	------------------------	--------------------	----------------------	--------------	----------

<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
531642 01	07/20/2026		Op. of Bldg. Plumbing Svcs. ELA	01 2620 436 009 0 000	910.00
544743 01	07/20/2026	GF032949	water filets for the RO system on the ic	06 3100 610 000 0 000	330.00

Check Number: 60645	Check Type: Check	Check Date: 07/23/2026	Vendor: KLAWN	K-Lawn of Lexington	Check Total:	11,000.40
---------------------	-------------------	------------------------	---------------	---------------------	--------------	-----------

<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
19882	07/20/2026		Grounds Contracted Lawn Care Svcs.	01 2630 422 000 0 000	89.10
19882	07/20/2026		Grounds Contracted Lawn Care HS	01 2630 422 001 0 000	147.90
19882	07/20/2026		Grounds Contracted Lawn Care HS	01 2630 422 001 0 000	128.00
19882	07/20/2026		Grounds Contracted Lawn Care MS	01 2630 422 002 0 000	152.85
19882	07/20/2026		Grounds Contracted Lawn Care Morton	01 2630 422 004 0 000	199.15
19903	07/20/2026		Grounds Contracted Lawn Care HS	01 2630 422 001 0 000	759.95
19903	07/20/2026		Grounds Contracted Lawn Care HS	01 2630 422 001 0 000	112.55
19903	07/20/2026		Grounds Contracted Lawn Care HS	01 2630 422 001 0 000	680.35
19903	07/20/2026		Grounds Contracted Lawn Care MS	01 2630 422 002 0 000	274.40
19903	07/20/2026		Grounds Contracted Lawn Care Bryan	01 2630 422 003 0 000	494.90
19903	07/20/2026		Grounds Contracted Lawn Care Pershing	01 2630 422 005 0 000	728.10
19903	07/20/2026		Grounds Contracted Lawn Care Sandoz	01 2630 422 006 0 000	623.25
19904	07/20/2026		Grounds Contracted Lawn Care Morton	01 2630 422 004 0 000	793.90
19904	07/20/2026		Grounds Contracted Lawn Care Pershing	01 2630 422 005 0 000	456.00
19905	07/20/2026		Grounds Contracted Lawn Care HS	01 2630 422 001 0 000	3,050.00
19905	07/20/2026		Grounds Contracted Lawn Care MS	01 2630 422 002 0 000	810.00
19905	07/20/2026		Grounds Contracted Lawn Care Pershing	01 2630 422 005 0 000	1,180.00
19905	07/20/2026		cc	01 2630 422 006 0 000	320.00

Check Number: 60646	Check Type: Check	Check Date: 07/23/2026	Vendor: LEXRHC	Lexington Regional Health Center	Check Total:	306.00
---------------------	-------------------	------------------------	----------------	----------------------------------	--------------	--------

<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
20260720	07/20/2026		Amy Holbein bus driver physical	01 2710 340 000 0 000	153.00
20260720-0001	07/20/2026		Joel Lemus Leon bus driver physical	01 2710 340 000 0 000	153.00

Check Number: 60647	Check Type: Check	Check Date: 07/23/2026	Vendor: MICKSPLATT	MICK'S PLATTE VALLEY GLASS	Check Total:	500.00
---------------------	-------------------	------------------------	--------------------	----------------------------	--------------	--------

<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
-----------------------	---------------------	------------------	---------------------------	--------------------------------	----------------------

Detail Check Register

Posted; Batch Description GF Special Checks 7/23/26 KJF; Processing Month 07/2026

Checking Account: 1		1				
53806	07/22/2026	GF032975	bus 11 windshield	01 2710 430 000 0 000	500.00	
Check Number: 60648	Check Type: Check		Check Date: 07/23/2026	Vendor: MIDWESTBUS	Midwest Bus Parts Inc	Check Total: 833.94
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
INV31153	07/20/2026	GF032909	bus 22 alternator	01 2710 430 000 0 000	833.94	
Check Number: 60649	Check Type: Check		Check Date: 07/23/2026	Vendor: MIDWESTFL2	MIDWEST FLOOR SPECIALISTS	Check Total: 8,015.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
547	07/20/2026		Maintenance Supply MS	01 2620 610 002 0 000	1,200.00	
547	07/20/2026		Maintenance Supply Bryan	01 2620 610 003 0 000	2,550.00	
547	07/20/2026		Maintenance Supply Morton	01 2620 610 004 0 000	2,220.00	
547	07/20/2026		Maintenance Supply Pershing	01 2620 610 005 0 000	2,045.00	
Check Number: 60650	Check Type: Check		Check Date: 07/23/2026	Vendor: NATIONALAR	National Art & School Supplies Inc	Check Total: 3,161.47
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
61528	07/20/2026	GF032557	supplies	01 1100 610 004 0 000	53.41	
61536	07/20/2026	GF032605	supplies	01 1100 605 005 0 000	39.10	
61700	07/20/2026	GF032501	supplies	01 1190 610 009 0 000	299.86	
61702	07/20/2026	GF032432	supplies	01 1100 606 002 0 000	8.85	
61702	07/20/2026	GF032432	supplies	01 1100 610 002 0 000	526.04	
61703	07/20/2026	GF032476	supplies	01 1100 610 003 0 000	43.35	
61705	07/20/2026	GF032366	supplies	01 1100 610 001 0 000	702.13	
61706	07/20/2026	GF032617	Reading/Eng. Lang. Arts/Speech Supply HS	01 1100 602 001 0 000	11.25	
61706	07/20/2026	GF032617	Science Supply MS	01 1100 603 002 0 000	8.85	
61706	07/20/2026	GF032617	paper	01 1100 610 000 0 000	351.75	
61706	07/20/2026	GF032617	maintenance	01 2620 610 000 0 000	107.76	
61707	07/20/2026	GF032539	supplies	01 1100 610 006 0 000	1,009.12	
Check Number: 60651	Check Type: Check		Check Date: 07/23/2026	Vendor: NCSA	NE COUNCIL OF SCHOOL ADMIN	Check Total: 1,052.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20260722	07/22/2026		Andrew Welch membership	01 2510 330 000 0 000	734.00	
e16778-738092	07/22/2026		Andrew Welch registration	01 2510 330 000 0 000	318.00	
Check Number: 60652	Check Type: Check		Check Date: 07/23/2026	Vendor: NEBRASKAP1	Nebraska Power Shine	Check Total: 1,023.35
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
72	07/20/2026		powerwash sidewalk	10 2620 610 000 0 000	1,023.35	
Check Number: 60653	Check Type: Check		Check Date: 07/23/2026	Vendor: NORTHWESTE	NORTHWEST EVALUATION ASSOCIATION	Check Total: 8,437.50
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
862459	07/20/2026	GF032932	MAP growth	01 2240 610 000 0 000	8,437.50	
Check Number: 60654	Check Type: Check		Check Date: 07/23/2026	Vendor: OREILLYAUT	O'Reilly Auto Parts	Check Total: 823.04
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
4799-230356	07/23/2026	GF031921	Vehicle Repair and Maintenance	01 2650 430 000 0 000	9.99	

Detail Check Register

Posted; Batch Description GF Special Checks 7/23/26 KJF; Processing Month 07/2026

Checking Account: 1		1				
4799-231007	07/20/2026	GF031921	dump trailer parts	01 2640 610 000 0 000	98.61	
4799-231334	07/20/2026	GF031921	Reg. Pupil Transport. Supply	01 2710 610 000 0 000	603.24	
4799-232598	07/23/2026	GF031921	Vehicle Repair and Maintenance	01 2650 430 000 0 000	111.20	
Check Number: 60655	Check Type: Check		Check Date: 07/23/2026	Vendor: OVESDRYCLE	Obed Arreaga Lopez	Check Total: 3,632.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
3070	07/23/2026	GF032784	uniform dry cleaning	01 1100 608 001 0 000	3,632.00	
Check Number: 60656	Check Type: Check		Check Date: 07/23/2026	Vendor: PLATTEVALL	PLATTE VALLEY AUTO MART	Check Total: 248,048.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
1001238	07/22/2026		Expedition Max	02 2650 732 000 0 000	62,012.00	
1001239	07/22/2026		Expedition Max	02 2650 732 000 0 000	62,012.00	
1001240	07/22/2026		Expedition Max	02 2650 732 000 0 000	62,012.00	
1041547	07/22/2026		Expedition Max	02 2650 732 000 0 000	62,012.00	
Check Number: 60657	Check Type: Check		Check Date: 07/23/2026	Vendor: PLUMCREEKM	PLUM CREEK MARKET PLACE	Check Total: 120.78
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
00405974101201039	07/21/2026	GF031922	2025/26 supplies	06 3100 630 000 0 000	120.78	
Check Number: 60658	Check Type: Check		Check Date: 07/23/2026	Vendor: QUADIENTLE	Quadient Leasing USA, Inc	Check Total: 248.90
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
18097630	07/20/2026	GF032946	ink	01 2510 531 000 0 000	248.90	
Check Number: 60659	Check Type: Check		Check Date: 07/23/2026	Vendor: SCHOOLSPEC	SCHOOL SPECIALTY INC.	Check Total: 58.84
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
208137252755	07/20/2026	GF032434	supplies	01 1100 610 002 0 000	58.84	
Check Number: 60660	Check Type: Check		Check Date: 07/23/2026	Vendor: SHERWINWIL	Sherwin-Williams	Check Total: 486.76
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
52181113250726	07/20/2026	GF032956	paint	01 2620 610 009 0 000	82.86	
55234113250726	07/20/2026	GF032965	paint	01 2620 610 000 0 000	201.95	
87356133220726	07/23/2026	GF032980	paint	01 2620 610 000 0 000	201.95	
Check Number: 60661	Check Type: Check		Check Date: 07/23/2026	Vendor: SOFTWAREUN	Software Unlimited Inc.	Check Total: 7,200.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20260628-01	07/22/2026		Fiscal Services Technology Software	01 2510 735 000 0 000	7,200.00	
Check Number: 60662	Check Type: Check		Check Date: 07/23/2026	Vendor: TALKINGPOI	TalkingPoints	Check Total: 6,800.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
5026	07/20/2026		renewal	01 2230 350 000 0 000	6,800.00	
Check Number: 60663	Check Type: Check		Check Date: 07/23/2026	Vendor: TRANEHVACP	Trane HVAC Parts & Supplies	Check Total: 9,736.30
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
22186915	07/20/2026	GF032906	RTU 8 for the HS	01 2620 437 001 0 000	9,736.30	
Check Number: 60664	Check Type: Check		Check Date: 07/23/2026	Vendor: WALMART1	TreviPay-Walmart	Check Total: 1,135.39

Detail Check Register

Posted; Batch Description GF Special Checks 7/23/26 KJF; Processing Month 07/2026

Checking Account: 1

1

<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
0a9dca0d	07/20/2026		Homeless Supply DW	01 6991 610 000 0 000	57.79	
7f65e566	07/20/2026		Homeless Supply DW	01 6991 610 000 0 000	347.40	
a030098b	07/22/2026		Homeless Supply DW	01 6991 610 000 0 000	431.63	
e19bec48	07/20/2026		Homeless Supply DW	01 6991 610 000 0 000	298.57	
Check Number: 60665 Check Type: Check Check Date: 07/23/2026 Vendor: VESTIS Vestis						Check Total: 579.97
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
6280733282	07/20/2026		Op. of Bldg. Laundry Svcs. Pershing	01 2620 424 005 0 000	193.87	
6280733285	07/20/2026		Op. of Bldg. Laundry Svcs. Sandoz	01 2620 424 006 0 000	109.25	
6280733289	07/20/2026		Op. of Bldg. Laundry Svcs. Pershing	01 2620 424 005 0 000	177.95	
6280734010	07/20/2026		Op. of Bldg. Laundry Svcs. ELA	01 2620 424 009 0 000	98.90	
Check Number: 60666 Check Type: Check Check Date: 07/23/2026 Vendor: VVSINC VVS, Inc						Check Total: 194.32
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
I38003	07/21/2026		Fiscal Svcs. Rent of Equipt. & Vehicles	01 2510 442 000 0 000	194.32	

*Denotes Expensed Invoice Item

Checking Account ID: 1

Total without Voids: 530,569.45

Detail Check Register

Posted; Batch Description ACT Checks 7/22/26 KJF; Processing Month 07/2026

Checking Account: 5

5

Check Number: 72218	Check Type: Automatic Payment	Check Date: 07/22/2026	Vendor: VISA	Visa	Check Total:	834.59
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20260717	07/17/2026		Booster Club (flow-through)	05 2900 000 001 0 021	684.59	
20260717	07/17/2026		BOYS SOCCER	05 2900 000 001 0 128	150.00	
Check Number: 72219	Check Type: Automatic Payment	Check Date: 07/22/2026	Vendor: VISA	Visa	Check Total:	85.59
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20260717	07/17/2026		Booster Club (flow-through)	05 2900 000 001 0 021	85.59	
Check Number: 72220	Check Type: Automatic Payment	Check Date: 07/22/2026	Vendor: VISA	Visa	Check Total:	80.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20260717	07/17/2026		High School Prom Fundraising	05 2900 000 001 0 019	80.00	
Check Number: 72221	Check Type: Automatic Payment	Check Date: 07/22/2026	Vendor: VISA	VISA	Check Total:	62.01
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20260717	07/17/2026		High School Drill Team Fundraising	05 2900 000 001 0 072	62.01	
Check Number: 72222	Check Type: Automatic Payment	Check Date: 07/22/2026	Vendor: VISA	VISA	Check Total:	295.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20260717	07/17/2026		HS BOWLING	05 2900 000 001 0 117	295.00	
Check Number: 72223	Check Type: Automatic Payment	Check Date: 07/22/2026	Vendor: VISA	VISA	Check Total:	1,206.95
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20260717	07/17/2026		Booster Club (flow-through)	05 2900 000 001 0 021	449.33	
20260717	07/17/2026		HS FOOTBALL	05 2900 000 001 0 114	637.62	
20260717	07/17/2026		CROSS COUNTRY	05 2900 000 001 0 115	120.00	
Check Number: 17303	Check Type: Check	Check Date: 07/22/2026	Vendor: ANNABELLGA	Annabell Gardens	Check Total:	1,743.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20260717	07/17/2026		tennis rooms	05 2900 000 001 0 136	1,743.00	
Check Number: 17304	Check Type: Check	Check Date: 07/22/2026	Vendor: AWARDSUNLI	AWARDS UNLIMITED, INC.	Check Total:	837.20
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
327962	07/17/2026		CROSS COUNTRY	05 2900 000 001 0 115	100.00	
327962	07/17/2026		HS VOLLEYBALL	05 2900 000 001 0 116	100.00	
327962	07/17/2026		GIRLS GOLF	05 2900 000 001 0 118	100.00	
327962	07/17/2026		High School Unified Bowling	05 2900 000 001 0 124	100.00	
327962	07/17/2026		HS GIRLS SOFTBALL	05 2900 000 001 0 132	100.00	
327962	07/17/2026		High School Gate Receipts	05 2900 000 001 0 137	337.20	
Check Number: 17305	Check Type: Check	Check Date: 07/22/2026	Vendor: BSNSPORTS	BSN Sports	Check Total:	10,586.96
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
934327065	07/22/2026	ACT05048	Bat, Home Plate, Mini Balls for Softball	05 2900 000 001 0 132	128.49	
934555528	07/17/2026	ACT05144	Bands, Hurdles, Cones, Balls, ladders,	05 2900 000 001 0 128	2,000.00	
934555528	07/17/2026	ACT05144	Bands, Hurdles, Cones, Balls, ladders,	05 2900 000 001 0 133	1,373.13	

Detail Check Register

Posted; Batch Description ACT Checks 7/22/26 KJF; Processing Month 07/2026

Checking Account: 5		5				
934566533	07/17/2026	ACT05146	Hinged Brass Floor Plate covers	05 2900 000 001 0 116	2,127.94	
934578674	07/17/2026	ACT05038	girdles, wrist coaches, footballs, helme	05 2900 000 001 0 114	4,957.40	
Check Number: 17306	Check Type: Check		Check Date: 07/22/2026	Vendor: BULLERFIXT	Buller Fixture Company	Check Total: 7,430.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
B004792	07/17/2026	ACT05136	3 Door Freezer for Concessions Items	05 2900 000 001 0 032	7,430.00	
Check Number: 17307	Check Type: Check		Check Date: 07/22/2026	Vendor: HASTINGSC1	Hastings College Women's Wrestling	Check Total: 300.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20260717	07/17/2026		wrestling camp	05 2900 000 001 0 081	300.00	
Check Number: 17308	Check Type: Check		Check Date: 07/22/2026	Vendor: JBGOLFGREE	JB Golf Greens LLC	Check Total: 475.86
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
1299	07/17/2026		golf balls	05 2900 000 001 0 118	475.86	
Check Number: 17309	Check Type: Check		Check Date: 07/22/2026	Vendor: JHSTUCKEYD	JH Stuckey Distributing, Inc	Check Total: 1,027.36
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
35564	07/17/2026	ACT05135	Detergent supplies for Laundry Washing M	05 2900 000 001 0 130	1,027.36	
Check Number: 17310	Check Type: Check		Check Date: 07/22/2026	Vendor: JOHNNYONTH	JOHNNY ON THE SPOT	Check Total: 80.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
I2121	07/17/2026	ACT05036	Port-a-potty	05 2900 000 002 0 262	80.00	
Check Number: 17311	Check Type: Check		Check Date: 07/22/2026	Vendor: SOCCERCOME	Sports Endeavors, LLC	Check Total: 3,769.22
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
9408911648	07/17/2026	ACT05129	jackets	05 2900 000 001 0 021	1,570.51	
9408911648	07/17/2026	ACT05129	jackets	05 2900 000 001 0 069	2,198.71	
Check Number: 17312	Check Type: Check		Check Date: 07/22/2026	Vendor: WALMART1	TreviPay-Walmart	Check Total: 179.38
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20260722	07/22/2026		CONCESSIONS	05 2900 000 001 0 032	149.47	
20260722	07/22/2026		HS GENERAL ACTIVITIES	05 2900 000 001 0 130	(149.47)	
d1a4d214	07/22/2026		Flower Garden	05 2900 000 004 0 406	179.38	
Check Number: 17313	Check Type: Check		Check Date: 07/22/2026	Vendor: YMCAOFLEXI	YMCA of Lexington	Check Total: 120.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
7/22/26	07/22/2026	ACT05147	split 50/50 VB Net Holder	05 2900 000 002 0 251	120.00	

*Denotes Expensed Invoice Item

Checking Account ID: 5

Total without Voids: 29,113.12

Activity Fund Balance Report - Detail - Include Encumbrances

07/2026 - 07/2026

Regular; Beginning Month 07/2026; Processing Month 07/2026; Accounts to Include Accounts with Activity; Fund
Number 05

Fund: 05 ACTIVITY FUND

Chart of Account Number			Chart of Account Description			Entity Name	Expenses	Revenues	Outstanding AP	Outstanding PO	Balance Change	Balance
Entry Date	JR	Reference #	Check Acct	Check #	Description							
05 704 0948					Social Work Fundraising	*Previous Balance						363.61
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	363.61
05 704 0949					Student Fee Waivers	*Previous Balance						(1,596.16)
05 2900 000 000 0 949					Student Fee Waivers							
10/27/2025	PO	ACT04948			Ulises Vasquez-Donis sports physical	PLUM CREEK MEDICAL GROUP, P.C.	0.00	0.00	0.00	95.00		
05 704 0949					Student Fee Waivers	*Previous Balance						(95.00)
						*Ending Balance:	0.00	0.00	0.00	95.00	0.00	(1,691.16)
05 704 0951					Supplemental Assistance	*Previous Balance						(508.59)
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	(508.59)
05 704 0953					Early Learning Academy	*Previous Balance						1,773.32
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	1,773.32
05 704 0956					ELEMENTARY RECORDERS	*Previous Balance						6,568.09
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	6,568.09
05 704 0957					NE SPECIAL OLYMPICS	*Previous Balance						2,199.73
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	2,199.73
05 704 0958					GIFTED PROGRAMS	*Previous Balance						(300.00)
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	(300.00)
05 704 0959					AUTISM Programs	*Previous Balance						396.96
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	396.96
05 704 0960					ADULT ACTIVITY TICKETS	*Previous Balance						9,797.50
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	9,797.50
05 704 0961					INSUFFICIENT CHECKS	*Previous Balance						103.30
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	103.30
05 704 0966					Alumni Funds	*Previous Balance						841.00
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	841.00
05 704 0967					Majestic Theatre	*Previous Balance						(53,662.19)
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	(53,662.19)
05 704 0968					MONA	*Previous Balance						230.22
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	230.22
05 704 0969					STUDENT iPad DAMAGE COVERAGE	*Previous Balance						68,838.75
05 704 0969					STUDENT iPad DAMAGE COVERAGE							
05 1710 0969					STUDENT iPad DAMAGE COVERAGE							
07/09/2026	CR				HS iPad Fees/Fines	High School	0.00	570.00	0.00	0.00		
05 704 0969					STUDENT iPad DAMAGE COVERAGE	*Current Activity						570.00

Activity Fund Balance Report - Detail - Include Encumbrances

07/2026 - 07/2026

Regular; Beginning Month 07/2026; Processing Month 07/2026; Accounts to Include Accounts with Activity; Fund
Number 05

Fund: 05 ACTIVITY FUND

Chart of Account Number			Chart of Account Description			Entity Name	Expenses	Revenues	Outstanding AP	Outstanding PO	Balance Change	Balance
Entry Date	JR	Reference #	Check Acct	Check #	Description							
						*Ending Balance:	0.00	570.00	0.00	0.00	0.00	69,408.75
05 704 0970					STUDENT LAPTOP BAGS	*Previous Balance						6,645.00
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	6,645.00
05 704 0971					STUDENT USB DRIVES	*Previous Balance						834.07
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	834.07
05 704 0980					TRANSPORTATION	*Previous Balance						24.28
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	24.28
05 704 1011					HS Graduating Class	*Previous Balance						1,395.64
05 2900 000 001 0 011					HS Graduating Class							
02/25/2026	PO	ACT05027			Academic Distinction medals	AWARDS UNLIMITED, INC.	0.00	0.00	0.00	183.75		
05 704 1011					HS Graduating Class	*Previous Balance						(183.75)
						*Ending Balance:	0.00	0.00	0.00	183.75	0.00	1,211.89
05 704 1012					CLASS OF 2020	*Previous Balance						0.00
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	0.00
05 704 1014					HS Counseling	*Previous Balance						2,957.28
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	2,957.28
05 704 1016					High School Student Support	*Previous Balance						1,939.61
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	1,939.61
05 704 1017					High School Student Teammaker Account	*Previous Balance						2,827.17
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	2,827.17
05 704 1018					High School Technology Club	*Previous Balance						184.57
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	184.57
05 704 1019					High School Prom Fundraising	*Previous Balance						3,823.32
05 704 1019					High School Prom Fundraising							
05 2900 000 001 0 019					High School Prom Fundraising							
07/22/2026	CD	20260717	5	72220	High School Prom Fundraising	Visa	80.00	0.00	0.00	0.00		
05 704 1019					High School Prom Fundraising	*Current Activity						(80.00)
						*Ending Balance:	80.00	0.00	0.00	0.00	0.00	3,743.32
05 704 1021					Booster Club (flow-through)	*Previous Balance						7,943.71
05 704 1021					Booster Club (flow-through)							
05 2900 000 001 0 021					Booster Club (flow-through)							
06/01/2026	PO	ACT05121			Chocolate Milk for summer weights	LEXINGTON FOOD SERVICE	0.00	0.00	0.00	1,500.00		
					BC Wishlist Item							
06/01/2026	PO	ACT05119			Titan Track Sensors	Hudl	0.00	0.00	0.00	1,890.00		
					BC Wishlist Item							

Activity Fund Balance Report - Detail - Include Encumbrances

07/2026 - 07/2026

Regular; Beginning Month 07/2026; Processing Month 07/2026; Accounts to Include Accounts with Activity; Fund
Number 05

Fund: 05 ACTIVITY FUND

Chart of Account Number			Chart of Account Description									
Entry Date	JR	Reference #	Check Acct	Check #	Description	Entity Name	Expenses	Revenues	Outstanding AP	Outstanding PO	Balance Change	Balance
06/01/2026	PO	ACT05120			Weight Belts	Rogue Fitness	0.00	0.00	0.00	865.00		
					BC Wishlist Item Powerlifting							
06/01/2026	PO	ACT05117			Pink VB Jerseys for VB	BSN Sports	0.00	0.00	0.00	1,810.85		
					Booster Club Wishlist							
07/22/2026	CD	ACT05129 9408911648	5	17311	jackets	Sports Endeavors, LLC	1,570.51	0.00	0.00	0.00		
07/22/2026	CD	20260717	5	72223	Booster Club (flow-through)	VISA	449.33	0.00	0.00	0.00		
07/22/2026	CD	20260717	5	72218	Booster Club (flow-through)	Visa	684.59	0.00	0.00	0.00		
07/22/2026	CD	20260717	5	72219	Booster Club (flow-through)	Visa	85.59	0.00	0.00	0.00		
05 704 1021						Booster Club (flow-through)						(8,855.87)
						*Current Activity						
						*Ending Balance:	2,790.02	0.00	0.00	6,065.85	0.00	(912.16)
05 704 1022						HS SkillsUSA						541.24
05 704 1022						HS SkillsUSA						
05 1710 1022						HS SkillsUSA						
07/08/2026	CR				HS SkillsUSA	CHESTERMAN COCA COLA	0.00	26.25	0.00	0.00		
07/30/2026	CR				SkillsUSA-Registration Refund		0.00	80.00	0.00	0.00		
					26SLC							
05 2900 000 001 0 022						HS SkillsUSA						
10/29/2025	PO	ACT04952			Candy For Fundraiser	Bakers Candies	0.00	0.00	0.00	1,224.00		
07/29/2026	PO	ACT05148			safty glasses	Amazon Capital Services	0.00	0.00	0.00	54.14		
07/29/2026	PO	ACT05151			calipers	Amazon Capital Services	0.00	0.00	0.00	60.76		
05 704 1022						HS SkillsUSA						(1,232.65)
						*Previous Balance						
						*Ending Balance:	0.00	106.25	0.00	1,338.90	0.00	(691.41)
05 704 1023						HS Auto Resale						2,134.39
						*Previous Balance						
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	2,134.39
05 704 1024						HS Welding						(77.12)
						*Previous Balance						
05 2900 000 001 0 024						HS Welding						
06/29/2026	PO	ACT05141			Steel for Jason Seim Project	State Steel Supply Company of Nebraska	0.00	0.00	0.00	1,215.86		
05 704 1024						HS Welding						(1,215.86)
						*Previous Balance						
						*Ending Balance:	0.00	0.00	0.00	1,215.86	0.00	(1,292.98)
05 704 1025						HS WOODSHOP RESALE						(13,174.29)
05 704 1025						HS WOODSHOP RESALE						
05 1710 1025						HS WOODSHOP RESALE						
07/09/2026	CR	0030890			HS Woodshop Resale	High School	0.00	10,714.04	0.00	0.00		
05 704 1025						HS WOODSHOP RESALE						10,714.04
						*Current Activity						
						*Ending Balance:	0.00	10,714.04	0.00	0.00	0.00	(2,460.25)
05 704 1026						FFA						1,493.99
						*Previous Balance						
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	1,493.99
05 704 1027						ATHLETIC LETTER CLUB						1,188.22
						*Previous Balance						
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	1,188.22

Activity Fund Balance Report - Detail - Include Encumbrances

07/2026 - 07/2026

Regular; Beginning Month 07/2026; Processing Month 07/2026; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 ACTIVITY FUND

Chart of Account Number			Chart of Account Description			Entity Name	Expenses	Revenues	Outstanding AP	Outstanding PO	Balance Change	Balance
Entry Date	JR	Reference #	Check Acct	Check #	Description							
05 704 1028			HS STUDENT COUNCIL			*Previous Balance						5,625.84
05 704 1028			HS STUDENT COUNCIL									
05 1710 1028			HS STUDENT COUNCIL									
07/08/2026	CR				HS Student Council	CHESTERMAN COCA COLA	0.00	36.94	0.00	0.00		
05 704 1028			HS STUDENT COUNCIL			*Current Activity						36.94
						*Ending Balance:	0.00	36.94	0.00	0.00	0.00	5,662.78
05 704 1029			HS FINES			*Previous Balance						16,169.09
05 2900 000 001 0 029			HS FINES									
04/17/2025	PO	ACT04778			bowling	STRIKE & SPARE BOWL	0.00	0.00	0.00	750.00		
05/18/2026	PO	ACT05110			Supplies for End of the Year Teacher Meeting	STRIKE & SPARE BOWL	0.00	0.00	0.00	750.00		
05 704 1029			HS FINES			*Previous Balance						(1,500.00)
						*Ending Balance:	0.00	0.00	0.00	1,500.00	0.00	14,669.09
05 704 1030			HS MISCELLANEOUS			*Previous Balance						1,168.53
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	1,168.53
05 704 1031			High School Recycling			*Previous Balance						2,844.66
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	2,844.66
05 704 1032			CONCESSIONS			*Previous Balance						25,276.62
05 704 1032			CONCESSIONS									
05 2900 000 001 0 032			CONCESSIONS									
07/22/2026	CD	20260722	5	17312	CONCESSIONS	TreviPay-Walmart	149.47	0.00	0.00	0.00		
07/22/2026	CD	ACT05136 B004792	5	17306	3 Door Freezer for Concessions Items	Buller Fixture Company	7,430.00	0.00	0.00	0.00		
05 704 1032			CONCESSIONS			*Current Activity						(7,579.47)
						*Ending Balance:	7,579.47	0.00	0.00	0.00	0.00	17,697.15
05 704 1033			HONOR SOCIETY			*Previous Balance						(290.78)
05 704 1033			HONOR SOCIETY									
05 1710 1033			HONOR SOCIETY									
07/24/2026	CR				HS National Honor Society	High School	0.00	3,500.00	0.00	0.00		
05 704 1033			HONOR SOCIETY			*Current Activity						3,500.00
						*Ending Balance:	0.00	3,500.00	0.00	0.00	0.00	3,209.22
05 704 1034			High School Cap & Gown			*Previous Balance						5,320.26
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	5,320.26
05 704 1035			AMBASSADORS OF MUSIC			*Previous Balance						3,697.91
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	3,697.91
05 704 1036			ART LAB FEE			*Previous Balance						318.52
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	318.52
05 704 1037			FBLA			*Previous Balance						3,026.84

Activity Fund Balance Report - Detail - Include Encumbrances

07/2026 - 07/2026

Regular; Beginning Month 07/2026; Processing Month 07/2026; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 ACTIVITY FUND

Chart of Account Number

Chart of Account Description

Entry Date	JR	Reference #	Check Acct	Check #	Description	Entity Name	Expenses	Revenues	Outstanding AP	Outstanding PO	Balance Change	Balance
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	3,026.84
05 704 1038					High School Robotics Club	*Previous Balance						293.00
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	293.00
05 704 1039					HS Yo Yo Club	*Previous Balance						613.43
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	613.43
05 704 1040					FCCLA	*Previous Balance						(3,916.37)
05 704 1040					FCCLA							
05 1710 1040					FCCLA							
07/08/2026	CR	0009222			HS FCCLA - NLC Payment	High School	0.00	782.00	0.00	0.00		
07/08/2026	CR	0009223			HS FCCLA - NLC Payment	High School	0.00	380.00	0.00	0.00		
05 704 1040					FCCLA	*Current Activity						1,162.00
						*Ending Balance:	0.00	1,162.00	0.00	0.00	0.00	(2,754.37)
05 704 1041					HS Animation/Comic Book Club	*Previous Balance						149.00
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	149.00
05 704 1044					DC SENIOR TRIP	*Previous Balance						9,174.17
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	9,174.17
05 704 1045					RONALD C. MURDOCK	*Previous Balance						424.53
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	424.53
05 704 1046					High School ELL Club	*Previous Balance						885.16
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	885.16
05 704 1047					High School Powerlifting	*Previous Balance						4,348.05
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	4,348.05
05 704 1048					High School Circle of Friends	*Previous Balance						130.43
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	130.43
05 704 1049					High School SpEd Activity	*Previous Balance						6,187.36
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	6,187.36
05 704 1050					MATH CLUB	*Previous Balance						2,813.33
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	2,813.33
05 704 1051					HS Social Committee - SENIOR TRIBUTE	*Previous Balance						1,462.30
05 704 1051					HS Social Committee - SENIOR TRIBUTE							
05 1710 1051					HS Social Committee - SENIOR TRIBUTE							
07/08/2026	CR				High School Social Committee	CHESTERMAN COCA COLA	0.00	22.10	0.00	0.00		
05 704 1051					HS Social Committee - SENIOR TRIBUTE	*Current Activity						22.10
						*Ending Balance:	0.00	22.10	0.00	0.00	0.00	1,484.40
05 704 1052					MISC. MEMORIAL FUNDS	*Previous Balance						307.00

Activity Fund Balance Report - Detail - Include Encumbrances

07/2026 - 07/2026

Regular; Beginning Month 07/2026; Processing Month 07/2026; Accounts to Include Accounts with Activity; Fund
Number 05

Fund: 05 ACTIVITY FUND

Chart of Account Number

Chart of Account Description

<u>Entry Date</u>	<u>JR</u>	<u>Reference #</u>	<u>Check Acct</u>	<u>Check #</u>	<u>Description</u>	<u>Entity Name</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Outstanding AP</u>	<u>Outstanding PO</u>	<u>Balance Change</u>	<u>Balance</u>
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	307.00
05 704 1054					HS LIBRARY	*Previous Balance						2,726.85
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	2,726.85
05 704 1055					OCTAGON CLUB	*Previous Balance						676.41
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	676.41
05 704 1056					AROUND THE MUNDO	*Previous Balance						149.48
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	149.48
05 704 1057					DON BADER SCHOLARSHIPS	*Previous Balance						49.50
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	49.50
05 704 1058					HS PEP CLUB	*Previous Balance						353.50
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	353.50
05 704 1059					HS Student Advisory Committee	*Previous Balance						1,079.11
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	1,079.11
05 704 1060					High School Speech Fundraising	*Previous Balance						1,432.36
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	1,432.36
05 704 1061					GIRLS SOCCER FUNDRAISING	*Previous Balance						402.78
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	402.78
05 704 1062					GIRLS BASKETBALL FUNDRAISING	*Previous Balance						258.75
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	258.75
05 704 1063					High School Orange & Black Fundraising	*Previous Balance						8,123.64
05 2900 000 001 0 063					High School Orange & Black Fundraising							
05/19/2025	PO	ACT04810			Sign Updates for Wt. Room	SIGN PRO	0.00	0.00	0.00	200.00		
05/05/2026	PO	ACT05102			breakfast supplies	TreviPay-Walmart	0.00	0.00	0.00	110.79		
06/01/2026	PO	ACT05121			Chocolate Milk for summer weights	LEXINGTON FOOD SERVICE	0.00	0.00	0.00	1,500.00		
07/06/2026	PO	ACT05142			Update Wt. Room Record Boards	SIGN PRO	0.00	0.00	0.00	200.00		
07/29/2026	PO	ACT05150			Shirts for Summer Weights	MOONLIGHT EMBROIDERY	0.00	0.00	0.00	2,000.00		
05 704 1063					High School Orange & Black Fundraising	*Previous Balance						(4,010.79)
						*Ending Balance:	0.00	0.00	0.00	4,010.79	0.00	4,112.85
05 704 1064					High School Softball Fundraising	*Previous Balance						4,011.22
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	4,011.22
05 704 1065					High School Cheerleading Fundraising	*Previous Balance						2,975.00
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	2,975.00
05 704 1066					FOOTBALL FUNDRAISING	*Previous Balance						20,563.47
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	20,563.47

Activity Fund Balance Report - Detail - Include Encumbrances

07/2026 - 07/2026

Regular; Beginning Month 07/2026; Processing Month 07/2026; Accounts to Include Accounts with Activity; Fund
Number 05

Fund: 05 ACTIVITY FUND

Chart of Account Number			Chart of Account Description			Entity Name	Expenses	Revenues	Outstanding AP	Outstanding PO	Balance Change	Balance
Entry Date	JR	Reference #	Check Acct	Check #	Description							
05 704 1067			VOLLEYBALL FUNDRAISING			*Previous Balance						4,748.22
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	4,748.22
05 704 1068			Boys Basketball Fundraising			*Previous Balance						52.52
05 704 1068			Boys Basketball Fundraising									
05 1710 1068			Boys Basketball Fundraising									
07/14/2026	CR	0009225			HS Boys Basketball Fundraising	High School	0.00	300.00	0.00	0.00		
05 704 1068			Boys Basketball Fundraising			*Current Activity						300.00
						*Ending Balance:	0.00	300.00	0.00	0.00	0.00	352.52
05 704 1069			HS Boys Soccer Fundraising			*Previous Balance						1,982.39
05 704 1069			HS Boys Soccer Fundraising									
05 2900 000 001 0 069			HS Boys Soccer Fundraising									
07/22/2026	CD	ACT05129 9408911648	5	17311	jackets	Sports Endeavors, LLC	2,198.71	0.00	0.00	0.00		
05 704 1069			HS Boys Soccer Fundraising			*Current Activity						(2,198.71)
						*Ending Balance:	2,198.71	0.00	0.00	0.00	0.00	(216.32)
05 704 1070			High School Cross Country Fundraising			*Previous Balance						1,382.76
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	1,382.76
05 704 1071			High School Track Fundraising			*Previous Balance						326.09
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	326.09
05 704 1072			High School Drill Team Fundraising			*Previous Balance						(3,915.22)
05 704 1072			High School Drill Team Fundraising									
05 2900 000 001 0 072			High School Drill Team Fundraising									
06/09/2026	PO	ACT05132			Drill Team Apparel paid for by the girls	Varsity Spirit Fashions	0.00	0.00	0.00	4,204.80		
07/22/2026	CD	20260717	5	72221	High School Drill Team Fundraising	VISA	62.01	0.00	0.00	0.00		
05 704 1072			High School Drill Team Fundraising			*Current Activity						(4,266.81)
						*Ending Balance:	62.01	0.00	0.00	4,204.80	0.00	(8,182.03)
05 704 1076			High School Girls Tennis Fundraising			*Previous Balance						0.84
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	0.84
05 704 1077			High School Powerlifting Fundraising			*Previous Balance						8,644.31
05 704 1077			High School Powerlifting Fundraising									
05 1710 1077			High School Powerlifting Fundraising									
07/14/2026	CR	0009225			HS Powerlifting Fundraising	High School	0.00	223.30	0.00	0.00		
05 704 1077			High School Powerlifting Fundraising			*Current Activity						223.30
						*Ending Balance:	0.00	223.30	0.00	0.00	0.00	8,867.61
05 704 1078			High School Wrestling Fundraising			*Previous Balance						922.76
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	922.76

Activity Fund Balance Report - Detail - Include Encumbrances

07/2026 - 07/2026

Regular; Beginning Month 07/2026; Processing Month 07/2026; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 ACTIVITY FUND

Chart of Account Number			Chart of Account Description			Entity Name	Expenses	Revenues	Outstanding AP	Outstanding PO	Balance Change	Balance
Entry Date	JR	Reference #	Check Acct	Check #	Description							
05 704 1079					High School Bowling Fundraising	*Previous Balance						2,478.25
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	2,478.25
05 704 1080					High School Yearbook Fundraising	*Previous Balance						2,024.89
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	2,024.89
05 704 1081					High School Girls Wrestling Fundraising	*Previous Balance						4,764.02
05 704 1081					High School Girls Wrestling Fundraising							
05 2900 000 001 0 081					High School Girls Wrestling Fundraising							
07/22/2026	CD	20260717	5	17307	wrestling camp	Hastings College Women's Wrestling	300.00	0.00	0.00	0.00		
05 704 1081					High School Girls Wrestling Fundraising	*Current Activity						(300.00)
						*Ending Balance:	300.00	0.00	0.00	0.00	0.00	4,464.02
05 704 1082					E-SPORTS Fundraising	*Previous Balance						(163.80)
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	(163.80)
05 704 1098					High School Unified Track	*Previous Balance						201.48
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	201.48
05 704 1099					E-SPORTS	*Previous Balance						1,385.09
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	1,385.09
05 704 1100					HS GIRLS WRESTLING	*Previous Balance						(1,307.71)
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	(1,307.71)
05 704 1101					DRILL TEAM	*Previous Balance						2,472.21
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	2,472.21
05 704 1103					MUSICAL PRODUCTIONS	*Previous Balance						0.00
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	0.00
05 704 1104					Mock Trial	*Previous Balance						(300.00)
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	(300.00)
05 704 1105					SPEECH	*Previous Balance						(1,888.10)
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	(1,888.10)
05 704 1106					HS CHEERLEADERS	*Previous Balance						(3,320.46)
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	(3,320.46)
05 704 1107					BAND/CHORUS TRIP	*Previous Balance						(4,909.11)
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	(4,909.11)
05 704 1108					WEIGHT ROOM	*Previous Balance						145.05
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	145.05
05 704 1109					TRAINING ROOM	*Previous Balance						(5,769.24)
05 2900 000 001 0 109					TRAINING ROOM							

Activity Fund Balance Report - Detail - Include Encumbrances

07/2026 - 07/2026

Regular; Beginning Month 07/2026; Processing Month 07/2026; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 ACTIVITY FUND

Chart of Account Number

Chart of Account Description

Entry Date	JR	Reference #	Check Acct	Check #	Description	Entity Name	Expenses	Revenues	Outstanding AP	Outstanding PO	Balance Change	Balance
06/02/2026	PO	ACT05125			2026-27 schoolyear supply for Train Rm	MEDCO SUPPLY COMPANY	0.00	0.00	0.00	724.12		
07/29/2026	PO	ACT05149			Recalibration of Modalities	Integrated Medical, Inc	0.00	0.00	0.00	130.00		
05 704 1109					TRAINING ROOM	*Previous Balance						(854.12)
						*Ending Balance:	0.00	0.00	0.00	854.12	0.00	(6,623.36)
05 704 1110					HS BAND	*Previous Balance						(2,116.88)
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	(2,116.88)
05 704 1112					HS ONE ACT PLAY	*Previous Balance						1,755.62
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	1,755.62
05 704 1113					ANNUAL	*Previous Balance						3,563.10
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	3,563.10
05 704 1114					HS FOOTBALL	*Previous Balance						(10,700.76)
05 704 1114					HS FOOTBALL							
05 2900 000 001 0 114					HS FOOTBALL							
07/07/2026	PO	ACT05143			Paint job and reconditioning	Harco Athletic Reconditioning	0.00	0.00	0.00	150.00		
07/22/2026	CD	20260717	5	72223	HS FOOTBALL	VISA	637.62	0.00	0.00	0.00		
07/22/2026	CD	ACT05038 934578674	5	17305	girdles, wrist coaches, footballs, helme	BSN Sports	4,957.40	0.00	0.00	0.00		
05 704 1114					HS FOOTBALL	*Current Activity						(5,745.02)
						*Ending Balance:	5,595.02	0.00	0.00	150.00	0.00	(16,445.78)
05 704 1115					CROSS COUNTRY	*Previous Balance						(3,299.93)
05 704 1115					CROSS COUNTRY							
05 2900 000 001 0 115					CROSS COUNTRY							
04/28/2026	PO	ACT05095			2023 State Runner Up Placard XC	AWARDS UNLIMITED, INC.	0.00	0.00	0.00	50.00		
07/22/2026	CD	327962	5	17304	CROSS COUNTRY	AWARDS UNLIMITED, INC.	100.00	0.00	0.00	0.00		
07/22/2026	CD	20260717	5	72223	CROSS COUNTRY	VISA	120.00	0.00	0.00	0.00		
05 704 1115					CROSS COUNTRY	*Current Activity						(270.00)
						*Ending Balance:	220.00	0.00	0.00	50.00	0.00	(3,569.93)
05 704 1116					HS VOLLEYBALL	*Previous Balance						(2,114.31)
05 704 1116					HS VOLLEYBALL							
05 2900 000 001 0 116					HS VOLLEYBALL							
07/22/2026	CD	ACT05146 934566533	5	17305	Hinged Brass Floor Plate covers	BSN Sports	2,127.94	0.00	0.00	0.00		
07/22/2026	CD	327962	5	17304	HS VOLLEYBALL	AWARDS UNLIMITED, INC.	100.00	0.00	0.00	0.00		
05 704 1116					HS VOLLEYBALL	*Current Activity						(2,227.94)
						*Ending Balance:	2,227.94	0.00	0.00	0.00	0.00	(4,342.25)
05 704 1117					HS BOWLING	*Previous Balance						1,597.51
05 704 1117					HS BOWLING							
05 2900 000 001 0 117					HS BOWLING							

Activity Fund Balance Report - Detail - Include Encumbrances

07/2026 - 07/2026

Regular; Beginning Month 07/2026; Processing Month 07/2026; Accounts to Include Accounts with Activity; Fund
Number 05

Fund: 05 ACTIVITY FUND

Chart of Account Number			Chart of Account Description			Entity Name	Expenses	Revenues	Outstanding AP	Outstanding PO	Balance Change	Balance
Entry Date	JR	Reference #	Check Acct	Check #	Description							
07/22/2026	CD	20260717	5	72222	HS BOWLING	VISA	295.00	0.00	0.00	0.00		
05 704 1117					HS BOWLING	*Current Activity						(295.00)
						*Ending Balance:	295.00	0.00	0.00	0.00	0.00	1,302.51
05 704 1118					GIRLS GOLF	*Previous Balance						(3,672.83)
05 704 1118					GIRLS GOLF							
05 2900 000 001 0 118					GIRLS GOLF							
07/22/2026	CD	1299	5	17308	golf balls	JB Golf Greens LLC	475.86	0.00	0.00	0.00		
07/22/2026	CD	327962	5	17304	GIRLS GOLF	AWARDS UNLIMITED, INC.	100.00	0.00	0.00	0.00		
05 704 1118					GIRLS GOLF	*Current Activity						(575.86)
						*Ending Balance:	575.86	0.00	0.00	0.00	0.00	(4,248.69)
05 704 1119					BOYS TENNIS	*Previous Balance						242.29
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	242.29
05 704 1120					HS BOYS BASKETBALL	*Previous Balance						1,475.01
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	1,475.01
05 704 1121					HS WRESTLING	*Previous Balance						(2,842.82)
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	(2,842.82)
05 704 1122					HS GIRLS BASKETBALL	*Previous Balance						3,979.55
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	3,979.55
05 704 1123					High School Track	*Previous Balance						(2,978.38)
05 2900 000 001 0 123					High School Track							
07/07/2026	PO	ACT05145			Batons, measuring tape, shot/disc bag, HJ cross bar, relay markers, starter pistol shells, laser measuring stick, measuring cane, sweats and hoodies	BSN Sports	0.00	0.00	0.00	3,566.99		
05 704 1123					High School Track	*Previous Balance						(3,566.99)
						*Ending Balance:	0.00	0.00	0.00	3,566.99	0.00	(6,545.37)
05 704 1124					High School Unified Bowling	*Previous Balance						37.85
05 704 1124					High School Unified Bowling							
05 2900 000 001 0 124					High School Unified Bowling							
07/22/2026	CD	327962	5	17304	High School Unified Bowling	AWARDS UNLIMITED, INC.	100.00	0.00	0.00	0.00		
05 704 1124					High School Unified Bowling	*Current Activity						(100.00)
						*Ending Balance:	100.00	0.00	0.00	0.00	0.00	(62.15)
05 704 1125					BOYS GOLF	*Previous Balance						(8,506.82)
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	(8,506.82)
05 704 1126					GIRLS TENNIS	*Previous Balance						(364.85)
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	(364.85)
05 704 1127					HS ATHLETICS/RESALE	*Previous Balance						949.29

Activity Fund Balance Report - Detail - Include Encumbrances

07/2026 - 07/2026

Regular; Beginning Month 07/2026; Processing Month 07/2026; Accounts to Include Accounts with Activity; Fund
Number 05

Fund: 05 ACTIVITY FUND

Chart of Account Number

Chart of Account Description

Entry Date	JR	Reference #	Check Acct	Check #	Description	Entity Name	Expenses	Revenues	Outstanding AP	Outstanding PO	Balance Change	Balance	
							*Ending Balance:	0.00	0.00	0.00	0.00	949.29	
05 704 1128			BOYS SOCCER			*Previous Balance	(122.12)						
05 704 1128			BOYS SOCCER										
05 2900 000 001 0 128			BOYS SOCCER										
07/22/2026	CD	ACT05144 934555528	5	17305	Bands, Hurdles, Cones, Balls, ladders,	BSN Sports	2,000.00	0.00	0.00	0.00			
07/22/2026	CD	20260717	5	72218	BOYS SOCCER	Visa	150.00	0.00	0.00	0.00			
05 704 1128			BOYS SOCCER			*Current Activity	(2,150.00)						
							*Ending Balance:	2,150.00	0.00	0.00	0.00	(2,272.12)	
05 704 1129			HS ATHLETIC PHYSICALS			*Previous Balance	830.71						
							*Ending Balance:	0.00	0.00	0.00	0.00	830.71	
05 704 1130			HS GENERAL ACTIVITIES			*Previous Balance	19,650.76						
05 704 1130			HS GENERAL ACTIVITIES										
05 1710 1130			HS GENERAL ACTIVITIES										
07/08/2026	CR	0009219			HS General Activities	High School	0.00	100.00	0.00	0.00			
07/09/2026	CR				CLC - CY25 Royalties		0.00	243.95	0.00	0.00			
07/14/2026	CR	0009224			HS General Activities - Memorial Donatio	High School	0.00	575.00	0.00	0.00			
05 2900 000 001 0 130			HS GENERAL ACTIVITIES										
07/22/2026	CD	ACT05135 35564	5	17309	Detergent supplies for Laundry Washing M	JH Stuckey Distributing, Inc	1,027.36	0.00	0.00	0.00			
07/22/2026	CD	20260722	5	17312	HS GENERAL ACTIVITIES	TreviPay-Walmart	(149.47)	0.00	0.00	0.00			
05 704 1130			HS GENERAL ACTIVITIES			*Current Activity	41.06						
							*Ending Balance:	877.89	918.95	0.00	0.00	19,691.82	
05 704 1131			HS PRINTING/ADVERTISING			*Previous Balance	424.75						
							*Ending Balance:	0.00	0.00	0.00	0.00	424.75	
05 704 1132			HS GIRLS SOFTBALL			*Previous Balance	4,612.36						
05 704 1132			HS GIRLS SOFTBALL										
05 2900 000 001 0 132			HS GIRLS SOFTBALL										
07/22/2026	CD	ACT05048 934327065	5	17305	Bat, Home Plate, Mini Balls for Softball	BSN Sports	128.49	0.00	0.00	0.00			
07/22/2026	CD	327962	5	17304	HS GIRLS SOFTBALL	AWARDS UNLIMITED, INC.	100.00	0.00	0.00	0.00			
08/04/2026	PO	ACT05156			HS GIRLS SOFTBALL	Amazon Capital Services	0.00	0.00	0.00	452.61			
05 704 1132			HS GIRLS SOFTBALL			*Previous Balance	(681.10)						
							*Ending Balance:	228.49	0.00	0.00	452.61	0.00	3,931.26
05 704 1133			GIRLS SOCCER			*Previous Balance	6,687.07						
05 704 1133			GIRLS SOCCER										
05 2900 000 001 0 133			GIRLS SOCCER										
07/22/2026	CD	ACT05144 934555528	5	17305	Bands, Hurdles, Cones, Balls, ladders,	BSN Sports	1,373.13	0.00	0.00	0.00			
08/04/2026	PO	ACT05156			GIRLS SOCCER	Amazon Capital Services	0.00	0.00	0.00	150.00			
05 704 1133			GIRLS SOCCER			*Previous Balance	(1,523.13)						

Activity Fund Balance Report - Detail - Include Encumbrances

07/2026 - 07/2026

Regular; Beginning Month 07/2026; Processing Month 07/2026; Accounts to Include Accounts with Activity; Fund
Number 05

Fund: 05 ACTIVITY FUND

Chart of Account Number

Chart of Account Description

<u>Entry Date</u>	<u>JR</u>	<u>Reference #</u>	<u>Check Acct</u>	<u>Check #</u>	<u>Description</u>	<u>Entity Name</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Outstanding AP</u>	<u>Outstanding PO</u>	<u>Balance Change</u>	<u>Balance</u>
						*Ending Balance:	1,373.13	0.00	0.00	150.00	0.00	5,163.94
05 704 1135					High School Officials	*Previous Balance						(44,980.00)
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	(44,980.00)
05 704 1136					High School Team Travel	*Previous Balance						(65,416.81)
05 704 1136					High School Team Travel							
05 1710 1136					High School Team Travel							
07/08/2026	CR	0009220			HS Team Travel	High School	0.00	6,004.85	0.00	0.00		
05 2900 000 001 0 136					High School Team Travel							
07/22/2026	CD	20260717	5	17303	tennis rooms	Annabell Gardens	1,743.00	0.00	0.00	0.00		
05 704 1136					High School Team Travel	*Current Activity						4,261.85
						*Ending Balance:	1,743.00	6,004.85	0.00	0.00	0.00	(61,154.96)
05 704 1137					High School Gate Receipts	*Previous Balance						93,674.52
05 704 1137					High School Gate Receipts							
05 1710 1137					High School Gate Receipts							
07/08/2026	CR	0009221			HS Gate Receipts	High School	0.00	2,800.00	0.00	0.00		
05 2900 000 001 0 137					High School Gate Receipts							
07/22/2026	CD	327962	5	17304	High School Gate Receipts	AWARDS UNLIMITED, INC.	337.20	0.00	0.00	0.00		
05 704 1137					High School Gate Receipts	*Current Activity						2,462.80
						*Ending Balance:	337.20	2,800.00	0.00	0.00	0.00	96,137.32
05 704 2200					MS FINES	*Previous Balance						3,876.73
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	3,876.73
05 704 2201					MS MISCELLANEOUS	*Previous Balance						1,505.77
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	1,505.77
05 704 2202					MS ANNUAL	*Previous Balance						23,895.62
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	23,895.62
05 704 2203					MS POP CONCESSIONS	*Previous Balance						(1,983.30)
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	(1,983.30)
05 704 2204					MS STUDENT COUNCIL	*Previous Balance						5,321.07
05 704 2204					MS STUDENT COUNCIL							
05 1710 2204					MS STUDENT COUNCIL							
07/08/2026	CR				MS Student Council	CHESTERMAN COCA COLA	0.00	117.00	0.00	0.00		
07/08/2026	CR				MS Student Council	CHESTERMAN COCA COLA	0.00	20.25	0.00	0.00		
07/08/2026	CR				MS Student Council	CHESTERMAN COCA COLA	0.00	22.10	0.00	0.00		
05 704 2204					MS STUDENT COUNCIL	*Current Activity						159.35
						*Ending Balance:	0.00	159.35	0.00	0.00	0.00	5,480.42
05 704 2205					MS LMS FFA	*Previous Balance						2,189.11
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	2,189.11

Activity Fund Balance Report - Detail - Include Encumbrances

07/2026 - 07/2026

Regular; Beginning Month 07/2026; Processing Month 07/2026; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 ACTIVITY FUND

<u>Chart of Account Number</u>		<u>Chart of Account Description</u>		<u>Entity Name</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Outstanding AP</u>	<u>Outstanding PO</u>	<u>Balance Change</u>	<u>Balance</u>
<u>Entry Date</u>	<u>JR</u>	<u>Reference #</u>	<u>Check Acct</u>	<u>Check #</u>						
05 704 2206			MS Summer School		*Previous Balance					2,010.36
					*Ending Balance:	0.00	0.00	0.00	0.00	2,010.36
05 704 2208			MS Circle of Friends		*Previous Balance					1,027.97
					*Ending Balance:	0.00	0.00	0.00	0.00	1,027.97
05 704 2209			SCIENCE FAIR		*Previous Balance					2,284.11
					*Ending Balance:	0.00	0.00	0.00	0.00	2,284.11
05 704 2210			MS LIBRARY FEES/FINES		*Previous Balance					3,266.51
					*Ending Balance:	0.00	0.00	0.00	0.00	3,266.51
05 704 2211			MS MUSIC RESALE		*Previous Balance					3,426.68
					*Ending Balance:	0.00	0.00	0.00	0.00	3,426.68
05 704 2213			MINUTEMAN MUSIC FESTIVAL		*Previous Balance					67.08
					*Ending Balance:	0.00	0.00	0.00	0.00	67.08
05 704 2215			MS BAND LAB FEES		*Previous Balance					54.95
					*Ending Balance:	0.00	0.00	0.00	0.00	54.95
05 704 2216			MS AGENDA FUND		*Previous Balance					1,966.50
					*Ending Balance:	0.00	0.00	0.00	0.00	1,966.50
05 704 2219			PE SHIRTS		*Previous Balance					1,501.11
					*Ending Balance:	0.00	0.00	0.00	0.00	1,501.11
05 704 2220			P.E. Shorts		*Previous Balance					976.80
					*Ending Balance:	0.00	0.00	0.00	0.00	976.80
05 704 2221			LMS Tech		*Previous Balance					4,612.05
					*Ending Balance:	0.00	0.00	0.00	0.00	4,612.05
05 704 2222			MS PADLOCK FEES		*Previous Balance					420.00
					*Ending Balance:	0.00	0.00	0.00	0.00	420.00
05 704 2223			MS Patriots		*Previous Balance					227.08
					*Ending Balance:	0.00	0.00	0.00	0.00	227.08
05 704 2248			MS Soccer		*Previous Balance					(739.08)
					*Ending Balance:	0.00	0.00	0.00	0.00	(739.08)
05 704 2249			MS Cross Country		*Previous Balance					884.56
					*Ending Balance:	0.00	0.00	0.00	0.00	884.56
05 704 2250			MS FOOTBALL		*Previous Balance					(7,745.33)
					*Ending Balance:	0.00	0.00	0.00	0.00	(7,745.33)
05 704 2251			MS VOLLEYBALL		*Previous Balance					(4,366.65)

Activity Fund Balance Report - Detail - Include Encumbrances

07/2026 - 07/2026

Regular; Beginning Month 07/2026; Processing Month 07/2026; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 ACTIVITY FUND

Chart of Account Number			Chart of Account Description			Entity Name	Expenses	Revenues	Outstanding AP	Outstanding PO	Balance Change	Balance
Entry Date	JR	Reference #	Check Acct	Check #	Description							
05 704 2251					MS VOLLEYBALL							
05 2900 000 002 0 251					MS VOLLEYBALL							
07/22/2026	CD	ACT05147 7/22/26	5	17313	split 50/50 VB Net Holder	YMCA of Lexington	120.00	0.00	0.00	0.00		
05 704 2251					MS VOLLEYBALL	*Current Activity						(120.00)
						*Ending Balance:	120.00	0.00	0.00	0.00	0.00	(4,486.65)
05 704 2252					MS BOYS BASKETBALL	*Previous Balance						(761.04)
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	(761.04)
05 704 2253					MS WRESTLING	*Previous Balance						(216.15)
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	(216.15)
05 704 2254					MS GIRLS BASKETBALL	*Previous Balance						(955.64)
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	(955.64)
05 704 2255					MS TRACK	*Previous Balance						(374.11)
05 2900 000 002 0 255					MS TRACK							
06/29/2026	PO	ACT05140			GOLD LO-SPIN DISCUS 1K	BSN Sports	0.00	0.00	0.00	79.98		
06/29/2026	PO	ACT05140			Starter Blanks .22 CAL	BSN Sports	0.00	0.00	0.00	128.00		
06/29/2026	PO	ACT05140			50' Measuring Tape	BSN Sports	0.00	0.00	0.00	22.99		
06/29/2026	PO	ACT05140			100' Measuring Tape	BSN Sports	0.00	0.00	0.00	28.99		
06/29/2026	PO	ACT05140			200' Measuring Tape	BSN Sports	0.00	0.00	0.00	46.99		
06/29/2026	PO	ACT05140			4KG SHOT PUT	BSN Sports	0.00	0.00	0.00	179.98		
06/29/2026	PO	ACT05140			S58 DISCUS 1K - PINK	BSN Sports	0.00	0.00	0.00	87.99		
06/29/2026	PO	ACT05140			S75 DISCUS 1K - AQUA	BSN Sports	0.00	0.00	0.00	99.99		
06/29/2026	PO	ACT05140			CHALLENGER DISCUS 1K	BSN Sports	0.00	0.00	0.00	129.98		
05 704 2255					MS TRACK	*Previous Balance						(804.89)
						*Ending Balance:	0.00	0.00	0.00	804.89	0.00	(1,179.00)
05 704 2257					MS ATHLETICS/RESALE	*Previous Balance						135.56
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	135.56
05 704 2258					MS BOOSTER DONATION	*Previous Balance						365.61
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	365.61
05 704 2259					MS GENERAL ATHLETICS	*Previous Balance						(973.30)
05 2900 000 002 0 259					MS GENERAL ATHLETICS							
06/29/2026	PO	ACT05140			MAC YOUTH GOALIE GLOVE SIZE 5 & 6	BSN Sports	0.00	0.00	0.00	59.98		
06/29/2026	PO	ACT05140			34 PROTECTION V24 GOALIE GLOVE SIZES 7,8,9,& 10	BSN Sports	0.00	0.00	0.00	155.96		
06/29/2026	PO	ACT05140			LOW PROFILE CONES	BSN Sports	0.00	0.00	0.00	27.98		
06/29/2026	PO	ACT05140			FREIGHT	BSN Sports	0.00	0.00	0.00	89.25		
06/29/2026	PO	ACT05140			Select Soccer Balls	BSN Sports	0.00	0.00	0.00	479.99		
05 704 2259					MS GENERAL ATHLETICS	*Previous Balance						(813.16)
						*Ending Balance:	0.00	0.00	0.00	813.16	0.00	(1,786.46)

Activity Fund Balance Report - Detail - Include Encumbrances

07/2026 - 07/2026

Regular; Beginning Month 07/2026; Processing Month 07/2026; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 ACTIVITY FUND

<u>Chart of Account Number</u>			<u>Chart of Account Description</u>			<u>Entity Name</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Outstanding AP</u>	<u>Outstanding PO</u>	<u>Balance Change</u>	<u>Balance</u>
<u>Entry Date</u>	<u>JR</u>	<u>Reference #</u>	<u>Check Acct</u>	<u>Check #</u>	<u>Description</u>							
05 704 2260			MS Officials			*Previous Balance						(12,150.00)
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	(12,150.00)
05 704 2262			MS Gate Receipts			*Previous Balance						11,380.73
05 704 2262			MS Gate Receipts									
05 2900 000 002 0 262			MS Gate Receipts									
07/22/2026	CD	ACT05036 I2121	5	17310	Port-a-potty	JOHNNY ON THE SPOT	80.00	0.00	0.00	0.00		
07/31/2026	PO	ACT05153			Port a Potty	JOHNNY ON THE SPOT	0.00	0.00	0.00	170.00		
05 704 2262			MS Gate Receipts			*Previous Balance						(250.00)
						*Ending Balance:	80.00	0.00	0.00	170.00	0.00	11,130.73
05 704 3300			BRYAN Bobcat			*Previous Balance						6,296.94
05 2900 000 003 0 300			BRYAN BOBCAT									
07/02/2025	PO	ACT04837			name sign changes	SIGN PRO	0.00	0.00	0.00	150.00		
07/31/2026	PO	ACT05152			door signs	SIGN PRO	0.00	0.00	0.00	105.00		
05 704 3300			BRYAN Bobcat			*Previous Balance						(255.00)
						*Ending Balance:	0.00	0.00	0.00	255.00	0.00	6,041.94
05 704 3301			S. C. HEALTH PARTNERS			*Previous Balance						339.29
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	339.29
05 704 3302			BRYAN LIBRARY			*Previous Balance						221.91
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	221.91
05 704 3303			BRYAN POP			*Previous Balance						1,202.98
05 704 3303			BRYAN POP									
05 1710 3303			BRYAN POP									
07/08/2026	CR				Bryan Pop	CHESTERMAN COCA COLA	0.00	10.20	0.00	0.00		
05 704 3303			BRYAN POP			*Current Activity						10.20
						*Ending Balance:	0.00	10.20	0.00	0.00	0.00	1,213.18
05 704 3304			BRYAN Popcorn			*Previous Balance						223.55
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	223.55
05 704 3305			BRYAN PE			*Previous Balance						175.33
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	175.33
05 704 3307			BRYAN Music			*Previous Balance						18.86
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	18.86
05 704 3308			WALK FOR LIFE			*Previous Balance						1,404.90
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	1,404.90
05 704 3309			CORPORATE			*Previous Balance						6,251.81
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	6,251.81

Activity Fund Balance Report - Detail - Include Encumbrances

07/2026 - 07/2026

Regular; Beginning Month 07/2026; Processing Month 07/2026; Accounts to Include Accounts with Activity; Fund
Number 05

Fund: 05 ACTIVITY FUND

Chart of Account Number			Chart of Account Description			Entity Name	Expenses	Revenues	Outstanding AP	Outstanding PO	Balance Change	Balance
Entry Date	JR	Reference #	Check Acct	Check #	Description							
05 704 4401			MORTON Memorial (Sue Barnes)			*Previous Balance						726.16
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	726.16
05 704 4402			MORTON ACTIVITY			*Previous Balance						(134.64)
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	(134.64)
05 704 4403			MORTON PE			*Previous Balance						144.07
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	144.07
05 704 4404			MORTON LIBRARY			*Previous Balance						317.18
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	317.18
05 704 4405			MORTON POP			*Previous Balance						105.84
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	105.84
05 704 4406			Flower Garden			*Previous Balance						1,515.55
05 704 4406			Flower Garden									
05 2900 000 004 0 406			Flower Garden									
07/22/2026	CD	d1a4d214	5	17312	Flower Garden	TreviPay-Walmart	179.38	0.00	0.00	0.00		
05 704 4406			Flower Garden			*Current Activity						(179.38)
						*Ending Balance:	179.38	0.00	0.00	0.00	0.00	1,336.17
05 704 4407			Morton Popcorn			*Previous Balance						2,321.52
05 2900 000 004 0 407			Morton Popcorn									
10/21/2024	PO	ACT04604			oil	Mac's Creek	0.00	0.00	0.00	129.84		
05 704 4407			Morton Popcorn			*Previous Balance						(129.84)
						*Ending Balance:	0.00	0.00	0.00	129.84	0.00	2,191.68
05 704 4411			MORTON Recycling			*Previous Balance						228.58
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	228.58
05 704 4413			MORTON Pencils			*Previous Balance						150.67
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	150.67
05 704 5500			PERSHING LIBRARY			*Previous Balance						1,405.79
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	1,405.79
05 704 5501			PERSHING Music			*Previous Balance						149.23
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	149.23
05 704 5502			PERSHING ACTIVITY			*Previous Balance						10,122.38
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	10,122.38
05 704 5504			STUDENT LEADERSHIP			*Previous Balance						19.30
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	19.30
05 704 5507			PERSHING KITCHEN			*Previous Balance						111.03

Activity Fund Balance Report - Detail - Include Encumbrances

07/2026 - 07/2026

Regular; Beginning Month 07/2026; Processing Month 07/2026; Accounts to Include Accounts with Activity; Fund
Number 05

Fund: 05 ACTIVITY FUND

Chart of Account Number

Chart of Account Description

Entry Date	JR	Reference #	Check Acct	Check #	Description	Entity Name	Expenses	Revenues	Outstanding AP	Outstanding PO	Balance Change	Balance
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	111.03
05 704 5509					PERSHING PE	*Previous Balance						(134.44)
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	(134.44)
05 704 5510					PERSHING PLAYGROUND	*Previous Balance						500.00
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	500.00
05 704 5511					PERSHING REFRESHMENTS	*Previous Balance						2,024.52
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	2,024.52
05 704 6600					SANDOZ ACTIVITY & POP	*Previous Balance						1,004.25
05 704 6600					SANDOZ ACTIVITY & POP							
05 1710 6600					SANDOZ ACTIVITY & POP							
07/08/2026	CR				Sandoz Activity & Pop	CHESTERMAN COCA COLA	0.00	7.65	0.00	0.00		
05 2900 000 006 0 600					SANDOZ ACTIVITY & POP							
08/03/2026	PO	ACT05155			shirts	BROOKS SCREENPRINTING	0.00	0.00	0.00	750.00		
05 704 6600					SANDOZ ACTIVITY & POP	*Previous Balance						(742.35)
						*Ending Balance:	0.00	7.65	0.00	750.00	0.00	261.90
05 704 6601					SANDOZ LIBRARY	*Previous Balance						280.73
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	280.73
05 704 6610					SANDOZ HONOR CHOIR	*Previous Balance						0.00
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	0.00
05 704 9902					INTEREST	*Previous Balance						2,305.19
05 704 9902					INTEREST							
05 1710 9902					INTEREST							
07/31/2026	CR				Interest Annual Yield 0.75%	PINNACLE BANK	0.00	39.97	0.00	0.00		
05 704 9902					INTEREST	*Current Activity						39.97
						*Ending Balance:	0.00	39.97	0.00	0.00	0.00	2,345.16
05 704 9903					Elementary Summer School	*Previous Balance						7,423.80
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	7,423.80
05 704 9906					Central Office Coke Machine	*Previous Balance						2,000.30
05 704 9906					Central Office Coke Machine							
05 1710 9906					Central Office Coke Machine							
07/08/2026	CR				Central Office Coca-Cola	CHESTERMAN COCA COLA	0.00	4.89	0.00	0.00		
05 704 9906					Central Office Coke Machine	*Current Activity						4.89
						*Ending Balance:	0.00	4.89	0.00	0.00	0.00	2,005.19
05 704 9908					Autism Awareness	*Previous Balance						368.88
						*Ending Balance:	0.00	0.00	0.00	0.00	0.00	368.88
05 704 9909					Staff Resale	*Previous Balance						28.00

Activity Fund Balance Report - Detail - Include Encumbrances
07/2026 - 07/2026

Regular; Beginning Month 07/2026; Processing Month 07/2026; Accounts to Include Accounts with Activity; Fund
Number 05

Fund: 05 ACTIVITY FUND

<u>Chart of Account Number</u>						<u>Chart of Account Description</u>						
<u>Entry Date</u>	<u>JR</u>	<u>Reference #</u>	<u>Check Acct</u>	<u>Check #</u>	<u>Description</u>	<u>Entity Name</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Outstanding AP</u>	<u>Outstanding PO</u>	<u>Balance Change</u>	<u>Balance</u>
*Ending Balance:							0.00	0.00	0.00	0.00	0.00	28.00
Fund Total: 05							29,113.12	26,580.49	0.00	26,761.56	0.00	247,835.32

Lexington Public Schools
General Fund Summary Report

General Fund	General Fund Expenditures	25/26 Budget	Expended During Month	Spent YTD 25/26	Spent YTD 24/25	Percent of previous year	Balance remaining	Percent Remaining	YTD Percent (Over)/Under Budget
1100	Regular Instruction	\$21,751,314	\$1,536,012	\$19,631,242	\$18,617,556	105.44%	\$2,120,072	9.75%	1.41%
1200	Special Education Programs	\$5,349,765	\$343,505	\$5,193,003	\$5,209,329	99.69%	\$156,762	2.93%	-5.40%
2230	Instruction-Related Technology	\$1,329,194	\$209,881	\$1,298,224	\$1,226,425	105.85%	\$30,970	2.33%	-6.00%
1300	Summer School	\$675,978	\$405,848	\$648,129	\$626,545	103.44%	\$27,849	4.12%	-4.21%
1101	Activities	\$1,362,285	\$101,046	\$1,330,776	\$1,201,061	110.80%	\$31,509	2.31%	-6.02%
2120	Attendance & Guidance Services	\$1,295,577	\$82,160	\$1,069,412	\$980,256	109.10%	\$226,165	17.46%	9.12%
2130	Health Services	\$475,295	\$40,377	\$442,192	\$429,631	102.92%	\$33,103	6.96%	-1.37%
2200	Staff Support	\$1,268,847	\$104,806	\$1,229,131	\$1,189,108	103.37%	\$39,716	3.13%	-5.20%
2300	General Administration	\$495,131	\$30,228	\$430,236	\$434,820	98.95%	\$64,895	13.11%	4.77%
2400	Office of the Principal	\$1,836,766	\$143,290	\$1,712,010	\$1,615,685	105.96%	\$124,756	6.79%	-1.54%
2500	Fiscal & Personnel Services	\$763,981	\$57,983	\$690,011	\$663,142	104.05%	\$73,970	9.68%	1.35%
2600	Buildings, Grounds & Equipment	\$4,972,854	\$420,153	\$3,695,013	\$3,880,149	95.23%	\$1,277,841	25.70%	17.36%
2700	Pupil Transportation	\$886,949	\$21,887	\$880,331	\$776,993	113.30%	\$6,618	0.75%	-7.59%
3000	State & Other Categorical Programs	\$396,568	\$28,371	\$274,987	\$296,948	92.60%	\$121,581	30.66%	22.32%
6000	Federal Programs	\$3,370,329	\$195,999	\$2,879,482	\$3,506,530	82.12%	\$490,847	14.56%	6.23%
8000	Transfers to Other Funds	\$2,500,000	\$0	\$0	\$0	N/A	\$2,500,000	100.00%	91.67%
9000	Miscellaneous	\$0	\$316	\$6,469	(\$1,240)	-521.90%	(\$6,469)	N/A	N/A
	Total Expenditures	\$48,730,833	\$3,721,862	\$41,410,650	\$40,652,938	101.86%	\$7,320,183	15.02%	6.69%

\$757,712

General Fund	General Fund Revenues	25/26 Budget	Revenue During Month	Received YTD 25/26	Received YTD 24/25	Percent of previous year	Balance remaining	Percent Remaining	YTD Percent (Over)/Under Budget
1000	Local Receipts	\$12,253,519	\$175,565	\$7,358,404	\$7,390,566	99.56%	\$4,895,115	39.95%	31.62%
2000	County and ESU Receipts	\$296,780	\$11,570	\$182,046	\$259,444	70.17%	\$114,734	38.66%	30.33%
3000	State Receipts	\$31,798,932	\$45,241	\$35,895,999	\$34,722,303	103.38%	-\$4,097,067	-12.88%	-21.22%
	Subtotal State & Local Receipts	\$44,349,231	\$232,375	\$43,436,449	\$42,372,313	102.51%	\$912,782	2.06%	-6.28%
4000	Federal Receipts	\$4,370,321	\$23,114	\$3,896,922	\$7,040,908	55.35%	\$473,399	10.83%	2.50%
5000-9000	Non-Revenue Receipts	\$11,281	\$0	\$183,758	\$11,859	1549.55%	-\$172,477	-1528.92%	
	Total Revenue	\$48,730,833	\$255,489	\$47,517,129	\$49,425,080	96.14%	\$1,213,704	2.49%	-5.84%

NET Revenues/Expenditures	\$0	(\$3,466,373)	\$6,106,479	\$8,772,142		12.53%
----------------------------------	------------	----------------------	--------------------	--------------------	--	---------------

Cash Flow Report
Regular; Processing Month 7/2026

Fund	Cash Flow Beginning Cash	Cash Flow Revenues	Cash Flow Expenses	Cash Flow Ending Cash
GENERAL FUND	20,046,605.20	255,489.18	(3,721,862.22)	16,580,197.33
DEPRECIATION	3,357,923.27	193.75	(260,239.48)	3,097,877.54
EMPLOYEE BENEFIT	18,739.87	0.00	(52,635.28)	(33,950.59)
ACTIVITY FUND	277,129.51	26,580.49	(29,113.12)	274,596.88
SCHOOL LUNCH	506,883.58	66,874.15	(80,630.35)	493,127.38
SPECIAL BUILDING	1,134,073.36	7,018.16	(195.00)	1,140,896.52
COOPERATIVE FUND	617,016.24	0.00	(7,530.35)	609,485.89
GENERAL FUND-Restricted	6,087,409.00	0.00	0.00	6,087,409.00
Grand Total:	32,045,780.03	356,155.73	(4,152,205.80)	28,249,639.95

General Fund Cash Balances

Month-Year	Receipts	Expenditures	Cash Balance	Cash Balance/Avg. Monthly Expenditure
September-25	\$2,747,863.95	(\$3,812,913.03)	\$13,512,357.60	3.5
October-25	\$3,443,673.01	(\$3,672,479.30)	\$15,267,306.53	4.1
November-25	\$1,266,956.34	(\$3,775,423.31)	\$12,758,839.56	3.4
December-25	\$8,062,312.76	(\$3,789,645.03)	\$17,031,430.77	4.5
January-26	\$5,784,680.98	(\$3,690,325.42)	\$19,126,191.85	5.1
February-26	\$3,960,574.75	(\$3,806,813.18)	\$19,279,953.42	5.1
March-26	\$5,823,005.46	(\$3,601,320.56)	\$21,501,638.32	5.8
April-26	\$3,632,584.80	(\$3,712,609.58)	\$21,421,045.36	5.7
May-26	\$8,470,272.93	(\$3,934,685.19)	\$25,957,201.28	6.9
June-26	\$4,069,714.78	(\$3,892,901.86)	\$26,134,014.20	6.9
July-26	\$255,489.18	(\$3,721,862.22)	\$22,667,606.33	6.0
August-26				
Monthly Average:	\$4,319,738.99	(\$3,764,634.43)	\$19,514,325.93	5.2

6016
Homebound and Off-Campus Instruction

The school district may provide a student with instruction in his or her home or other off-campus location under the following circumstances:

- if the student's IEP or 504 team determines that homebound instruction is appropriate;
- if the student is physically or mentally ill or injured and unable to attend regular classes and the superintendent or his/her designee had determined that a program of off-campus instruction is appropriate, after conferring with the student's parents, teacher(s) and/or physician; or
- under other circumstances which the superintendent deems to be appropriate.

Homebound and off-campus instruction may include a variety of in-person and distance learning services, as determined appropriate by the superintendent or relevant educational team. The superintendent or relevant educational team shall periodically review individual off-campus instructional programs and shall only continue them as long as they are educationally appropriate.

Adopted on: _____

Revised on: _____

Reviewed on: _____

LEXINGTON HIGH SCHOOL SAFETY AND EMERGENCY PROCEDURES PLAN

2026-2027



This plan was developed under the direction of the Lexington Public School Safety/Crisis Team. It provides procedures that are to be followed in the event of an emergency. A copy of this plan has been provided to all teachers and copies are prepared and provided for substitute teachers that work with our students.

Rules for ALL Emergencies:

1. **Remain Calm** – We are responsible for hundreds of students who will be nervous, confused and scared during these situations. As educators we must remain calm during each situation and model that for our students.
2. **Follow Procedures** – We have established these procedures and protocols to help ensure that there is smooth transition for students and teachers. **DO NOT** create your own classroom procedures that conflict with any of the school's established procedures.
3. During an emergency Superintendent John Whetzal and/or LHS Principal Mr. Eric Bell are the only people in the building that will speak to the media. If you are approached by a member of the media for a comment you should reply, "I have no comment. You will need to speak with Superintendent Whetzal or Mr. Bell." We do not need conflicting comments presented to the public.

CPR Certified Staff Members:

Eric Bell, Amber Burson, Joel Kinney
Kobe Lo, Melanie Steinwart

Epi Pen Trained

Eric Bell, Amber Burson
Joel Kinney, Kobe Lo,
Melanie Steinwart

Nebulizer Trained Staff Members:

Eric Bell, Amber Burson
Joel Kinney, Kobe Lo
Melanie Steinwart

Teachers must have the following items with them during an emergency:

- Class List
- Building & Room Keys
- Red & Green Cards (Fire/Tornado)
- Laptop Computer

Don't forget to take your purse/wallet/phone, as you may not be returning to the building for a while.

Daily Procedures To Be Followed

1. **Classroom & exterior doors should be locked and closed at all times during the school day.**
2. **No clutter in classrooms!** This does not mean you must get rid of teaching/project items. Make sure to scan for an unidentified object so that we can see everything. Unnecessary papers, boxes, etc. will not be tolerated.

FIRE DRILL PROCEDURES

1. Fire drills will be conducted monthly at random hours and days of the month.
2. The fire alarm is a loud, continuous claxon sound with an announcement. Upon hearing this sound, teachers and students are to evacuate the building following the routes listed on the following page. **Teachers should be the first out the door.**
3. Teachers and assistants (paraprofessionals) will take control to ensure that the students evacuate quickly and quietly, and that they may be stopped, turned, or directed as needed. Teachers will instill in each student an attitude of calmness and intentional purpose while evacuating the building.
4. Teachers will ensure that classroom windows, fans, and lights are shut off and that the last person out of the room closes the doors. The last student leaving the building through that door will shut the school exit doors.
5. Teachers will take class roll upon reaching a safe distance from the building. The administration/office staff will be notified immediately if a student is missing that was present.
6. Teachers will have a green card and a red card.
 - a. If all students are present, raise the green card
 - b. If a student is missing that was present, raise the red card.
 - c. If you have extra students, hold red & green cards.
7. Designated teachers and assistants will make a search of restrooms, supply rooms and study rooms.
8. Until the all clear is given, teachers will maintain constant supervision of their classes while outside.
9. If classes are under the supervision of a teacher other than the classroom teacher, the classroom teacher will meet his/her class and take attendance ASAP.
10. All rooms have assigned exit routes. Please follow assigned routes unless blocked by fire or other hazards. In such a scenario, use your discretion in selecting the safest exit route.
11. In the event of a fire, the principal, assistant principals, or secretaries will call the fire department while the building is being evacuated.

FIRE EXIT ROUTES			
STAFF		ROOM #	EXIT DOOR #
Activities Office			DOOR #6
Administrative Office/Nurse			DOOR #1
Aguirre	Maria	504	DOOR #11
Argueta	Sharon	119	DOOR #8
Arias	Daniel	811	DOOR #12
Bojorquez	Elliana	806	DOOR #11
Bojorquez	Sam	602	DOOR #11
Botsford	Brian	201	DOOR #5
Brockmoller	Cole	809	DOOR #12
Brockmoller	Erica	401	DOOR #6
Brummer	Owen	122	DOOR #8
Buck	Jerry	405	DOOR #5
Burson	Amber	619/Girl's locker room	DOOR #15
Cafeteria			DOOR #15
Community Room		407	DOOR #5
Community Room Office		407	DOOR #5
Con	Daniel	403	DOOR #6
Converse	Carly	117	DOOR #8
Corona	Oracio	Boys Locker Room	DOOR #1
Counseling Staff			DOOR #6
Crandall	Georgia	114	DOOR #7
Deal	Amanda	804	DOOR #11
Dickman (ISS CLASSROOM)	Danielle	414	DOOR #5
East Gymnasium			DOOR #5
Ernst	Sarah	Band Room	DOOR #3
Feeney	Audrey	302	DOOR #6
Flores	Vicente	906	DOOR #16
Follmer	Zack	610	DOOR #15
Fouts/STARS	Tara	102	DOOR #7
Galvan	Xavi	813	DOOR #12
Gamero	Diego	902	DOOR #20
Gamero	Luis	905	DOOR #16
Gruntorad	Jessica	603	DOOR #11
Hansen	Spencer	Band Room	DOOR #3
Harvey	Jake	Boys Locker Room	DOOR #1
Health Room		613	DOOR #15
Holden	Joshua	814	DOOR #12
Hoyt	Jim	AG BLDG - 904	DOOR #23
Jilka	Sam	412	DOOR #5
Johnson	Audrey	303	DOOR #6

Keller	Shannon	121	DOOR #8
Kiesewetter	Logan	120	DOOR #8
Kitchen Staff			DOOR #14
Klein	Ben	802	DOOR #10
Koerting	Robb	606	DOOR #15
Krysl	Emma	315	DOOR #9
Kuefner	Amy	301	DOOR #6
Laas	Leandri	311	DOOR #9
Leick	Maxine	101	DOOR #7
Leiva	Marlon	Ag Bldg 903	DOOR #23
Linder	Alexis	808	DOOR #11
Lo	Kobe	413	DOOR #5
Mechatronics		901	DOOR #20
Mouchka	Abygayl	104	DOOR #7
Nieto	Kristen	123	DOOR #8
Oberg	Holli	812	DOOR #12
Pack	Paul	107	DOOR #7
Reid	Megan	502	DOOR #11
Rosner	Lindsay	605	DOOR #11
Ross	John	105	DOOR #7
Rowan	Jeff	Activities Office	DOOR #6
Sanchez	Kathy	502	DOOR #11
Sauer	Kayli	309	DOOR #9
Schaben	Daniel	604	DOOR #11
Scharff	Chad	Band Room	DOOR #3
Schwarz	KayLee	810	DOOR #12
Sensory Room		304	DOOR #6
Slechta	Tyler	113	DOOR #9
Social Services			DOOR #6
Special Services	Blessin/Strauss	109	DOOR #9
Sund	Cassondra	128	DOOR #8
Technology Office		115	DOOR #9
Temple	Angela	111	DOOR #8
Training Room		413	DOOR #5
Waddle	Clayton	403	DOOR #6
Ward	Tom	126	DOOR #8
Watson	CJ	313	DOOR #9
Weight Room			DOOR #2
West Gymnasium			DOOR #1/15
Workroom		509	DOOR #11
Wrestling Room		701	DOOR 5
Zarate	Mike	110	DOOR #7
Zern	Cristal	805	DOOR #11



The following staff members will check the following areas during a fire drill/evacuation at Lexington High School

• Bathrooms in the 100 Hallway	O. Brummer /L. Kiesewetter
• Bathrooms in the 200 Hallway	B. Botsford/S. Hansen/C. Scharff
• Bathrooms in the 400 Hallway	A. Kuefner
• Bathrooms in the 500 Hallway	R. Clouse
• Bathrooms in the 600 Hallway	L. Rosner
• Bathrooms in the Cafeteria	R. Koerting & A. Burson
• Bathrooms in Entryway	Administrative Office Staff
• South Parking Lot	C. Hoyt
• North Parking Lot/Ag Bldg	C. Baum/L. Rosner
• Northeast Doors (8 & 9)	J. Lemus/E. Leiva
• West Front Area	E. Bell/C. Salem
• Southwest Parking Lot	L. Nieto

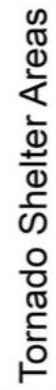
TORNADO DRILL PROCEDURES

1. Tornado Drills will be conducted each semester at random hours and days of the month.
2. The tornado alarm is an all call over the phone system. ***“Shelter! Move to your shelter area.”*** Upon hearing this announcement, teachers and students are to immediately go to their designated areas in the building.
3. If power is lost, the tornado alarm is short blasts of a whistle or bull horn. A person will be dispatched to alert the modular and the agriculture building of the situation.
4. Teachers and assistants (paraprofessionals) will take control to ensure that the students move quickly and quietly, and that they may be stopped, turned, or directed as needed. Teachers will instill in each student an attitude of calmness and intentional purpose while within the building.
5. Teachers are to grab their safety plan with the red/green cards and their sub binders that has their roster in it. Teachers will take class roll upon reaching their designated area. If a student is missing that was present, document it on attendance sheet and attempt to notify the administration/office staff immediately or leave a message.

TORNADO/SHELTER DESIGNATED ROOMS

STAFF		ROOM #	DESIGNATED LOCATION
Activities Office			STAY IN OFFICE
Administrative Office/Nurse			SRO'S OFFICE
Aguirre	Maria	504	STAY IN CLASSROOM
Arias	Daniel	811	STAY IN CLASSROOM
Argueta	Sharon	119	STAY IN CLASSROOM
Bojorquez	Elliana	806	ROOM 805 (ZERN)
Bojorquez	Sam	602	WOMEN'S RESTROOM – 500 HALLWAY
Botsford	Brian	201	ROOM 610 - (FOLLMER)
Brockmoller	Cole	809	STAY IN CLASSROOM
Brockmoller	Erica	401	ROOM 414 (ISS CLASSROOM)
Brummer	Owen	122	ROOM 311 (LAAS)
Buck	Jerry	405	ROOM 414 (ISS CLASSROOM)
Burson	Amber	Girls Locker	WEST BOY'S LOCKER ROOM
Cafeteria			ANY DESIGNATED SHELTER IN BLDG
Community Room			ROOM 414 (ISS CLASSROOM)
Community Room Office			ROOM 414 (ISS CLASSROOM)
Con	Daniel	403	414 (ISS CLASSROOM)
Converse	Carly	117	STAY IN CLASSROOM
Corona	Oracio	Boys Locker	WEST BOY'S LOCKER ROOM
Counseling Staff			HALLWAY IN COUNSELOR'S OFFICE
Crandall	Georgia	114	MEN'S RESTROOM 600 HALLWAY
Deal	Amanda	804	ROOM 805 (ZERN)
Dickman/ISS	Danielle	414	STAY IN CLASSROOM
East Gymnasium			WEST BOYS LOCKER ROOM
Ernst	Sarah	BAND ROOM	WEST BOYS LOCKER ROOM
Feeney	Audrey	302	ROOM 414 (ISS CLASSROOM)
Flores	Vicente	906	ROOM 813 (GALVAN)
Follmer	Zack	610	STAY IN CLASSROOM
Fouts	Tara	102	ROOM 105 (ROSS)
Galvan	Xavi	813	STAY IN CLASSROOM
Gamero	Diego	902	ROOM 606 (KOERTING)
Gamero	Luis	905	ROOM 811 (ARIAS)
Gruntorad	Jessica	603	WOMEN'S RESTROOM - 500 HALLWAY
Hansen	Spencer	BAND ROOM	WEST BOY'S LOCKER ROOM
Harvey	Jake	700	WEST BOY'S LOCKER ROOM
Health Room		613	ROOM 606 (KOERTING)
Holden	Joshua	814	ROOM 813 (GALVAN)
Hoyt	Jim	Ag Bldg - 904	ROOM 610 (FOLLMER)
ISS Classroom			STAY IN CLASSROOM
Jilka	Sam	412	ROOM 414 (ISS CLASSROOM)
Johnson	Audrey	303	ROOM 414 (ISS CLASSROOM)
Keller	Shannon	121	STAY IN CLASSROOM
Kitchen Staff			PANTRY AREA IN KITCHEN

Kiesewetter	Logan	120	ROOM 117 (CONVERSE)
Klein	Ben	802	ROOM 504 (AGUIRRE)
Koerting	Robb	606	STAY IN CLASSROOM
Krysl	Emma	315	ROOM 504 (AGUIRRE)
Kuefner	Amy	301	ROOM 414 (ISS CLASSROOM)
Laas	Leandri	311	STAY IN CLASSROOM
Leick	Maxine	101	WOMEN'S RESTROOM- 400 HALLWAY
Leiva	Marlon	Ag Bldg 903	ROOM 610 (FOLLMER)
Linder	Alexis	808	ROOM 809 (C. BROCKMOLLER)
Lo	Kobe	413	ROOM 414 (ISS CLASSROOM)
Mechatronics		901	ROOM 610 (FOLLMER)
Mouchka	Abygayl	104	ROOM 107 (PACK)
Nieto	Kristen	123	ROOM 119 (ARGUETA)
Oberg	Holli	812	ROOM 811 (ARIAS)
Pack	Paul	107	STAY IN CLASSROOM
Reid	Megan	502	ROOM 504 (AGUIRRE)
Rosner	Lindsay	605	WOMEN'S RESTROOM – 500 HALLWAY
Ross	John	105	STAY IN CLASSROOM
Rowan	Jeff		STAY IN OFFICE
Sanchez	Kathy	502	ROOM 504 (AGUIRRE)
Sauer	Kayli	309	STAY IN CLASSROOM
Schaben	Daniel	604	STAY IN CLASSROOM
Scharff	Chad	Band Room	WEST BOY'S LOCKER ROOM
Schwarz	KayLee	810	ROOM 809 (C. BROCKMOLLER)
Sensory Room		304	HALLWAY IN COUNSELING OFFICE
Slechta	Tyler	113	ROOM 107 (PACK)
Social Services			STAY IN OFFICE
Special Services	Blessin/Strauss	109	ROOM 107 (PACK)
Sund	Cassandra	128	ROOM 121 (KELLER)
Technology Office		115	STAY IN OFFICE
Temple	Angela	111	ROOM 107 (PACK)
Training Room		413	ROOM 414 (ISS CLASSROOM)
Waddle	Clayton	403	ROOM 414 (ISS CLASSROOM)
Ward	Tom	126	ROOM 309 (SAUER)
Watson	CJ	313	ROOM 504 (AGUIRRE)
Weight Room		509	WEST BOYS LOCKER ROOM
West Gymnasium			ROOM 504 (AGUIRRE)
Work Room			WEST BOYS LOCKER ROOM
Wrestling Room			WRESTLING LOCKER ROOM
Zarate	Mike	110	ROOM 107 (PACK)
Zern	Cristal	805	STAY IN CLASSROOM



BUILDING EVACUATION PLAN

In the event of a situation that requires the teachers and students to evacuate Lexington High School (i.e. bomb threats, train derailment, etc.) the following procedure will be followed:

1. The announcement, "Teachers at this time please evacuate the building," will be given over the intercom.
 - a. *Teachers in an evacuation situation, you may not be allowed back into the building for an extended period of time, so take any valuables, purses, etc. with you.*
2. Our reunification location during an evacuation is the **Parkview Baptist Church, 803 W 18th Street**. Each classroom will take their classes to the church location exiting doors used during a fire drill proceeding north to the church.
3. When at Parkview Baptist Church, please follow the plan outlined in Reunification Plan.
4. Mr. Bell and Mr. Nieto will report to Parkview Baptist Church. Ms. Baum will stay at LHS.
5. Teachers, please take attendance immediately after arriving.
6. Mr. Nieto will report attendance to Ms. Baum at the high school.
7. When all students are accounted for, Ms. Baum will drive to the church.

BOMB THREAT

(Keep Checklist by each phone)

1. Upon the receipt of a bomb threat, the person receiving the call will make every attempt to:
 - a. Prolong the conversation. Do not hang up the phone. (Use another phone to call authorities.)
 - b. Identify background noises and any distinguishing voice characteristics.
 - c. Ask the caller for a description of the bomb, where it is, and when it is due to explode.
2. The person receiving the threat will notify the principal.
3. The principal will call 911.
4. The principal will, in consulting with 911, decide whether to make a preliminary search or to evacuate the building.
5. The principal will notify the superintendent's office.
6. Inform staff and students of the bomb threat and any immediate directions, for example, remain in their rooms until an all-clear is given or directions to evacuate.
7. Ask staff to make a visual observation of their classrooms/work areas and inform them not to open cabinets, doors, or move objects. If anything suspicious is found, do NOT touch it! The bomb can be almost anything from a bundle of dynamite to concealed or ordinary objects (briefcase, toolbox, or pieces of pipe). You will be searching for something that doesn't belong in the classroom/work area.
8. Check the absentee list in the front office at the time the threat was received. Teachers are to check for missing students from their classroom. Account for all students, check halls and restrooms.
9. Ask for volunteers to participate in the search with the police/fire department.
10. Meet with the police/fire department and search team to decide on the procedure for checking the building.
11. If at any time the threat is determined to be valid, use standard fire drill procedures with any necessary modifications to evacuate the building. Evacuate at least 300 feet from the building. Plan for an alternate location if needed due to a prolonged search or inclement weather.

Evacuation location for Lexington High School is:

Parkview Baptist Church

803 W 18th Street

(308) 324-4410

12. When the building is reported to be safe, assume whatever schedule is needed and debrief staff and students.

13. If a written threat is received, copy the contents and protect the original message (plastic or other covering) to preserve fingerprints and other identifying marks.

14. Use the Bomb Threat Checklist to gather helpful information.

15. Should a threat include the possibility that a bomb has been placed in a district vehicle, the Director of Buildings, Grounds, and Transportation shall be contacted to secure all vehicles and coordinate a search with law enforcement.

School time will be made up if school is dismissed for a bomb threat.

Bomb Threat Checklist

DATE _____ **TIME** _____

Do Not Hang Up! Use another phone to call police.

Record the exact words used by the caller:

Ask:

What time is the bomb set for?

Where is the bomb?

What does the bomb look like?

Why are you doing this?

Who are you?

Evaluate the voice of the caller:

_____ Man	_____ Accent
_____ Woman	_____ Speech
Impediment _____	
_____ Child	_____ Intoxicated
_____ Age (approximate)	_____ Other

Background Noise:

_____ Music	
_____ Conversation	
_____ Children	_____ Machine Noise
_____ Typing	_____ Traffic
_____ Airplanes	_____ Other

Person receiving threat will immediately notify the principal.

Call Received by: _____

REVERSE EVACUATION PROCEDURES

(Getting Students Back Into The Building As Soon As Possible)

1. Any teacher on duty who goes outside for class WILL carry their cell phone.
2. In the event of an emergency outside, students outside of the building will go immediately to their classroom. The P.E. & Band classes outside will go to the area under the football stadium.
3. Follow SECURE procedures.
4. In the event the emergency occurs before or after school students will be instructed to go to their focus/FOL period classrooms.
5. If students are offsite for classes (Cadet & Business Intern Students), should remain at their school or jobsite. The Cadet & Business Intern supervisor and office staff, will contact the respective schools and businesses.

CHEMICAL SPILL/TOXIC FUMES

1. If spill/fumes occur outside the school building:

- Keep students inside.
- Close windows.
- Contact police, fire and health department.
- Contact superintendent's office.
- Be prepared to evacuate the building.
- Don't step in spilled material.
- If students are outside, move upwind.

2. If a spill occurs inside:

- Remove students from contaminated area.
- Don't step in spilled material.
- Contact police, fire and health department.
- Contact superintendent's office.
- Students exposed to the chemical should be taken a locker room or other designated area within the building to have necessary clothing removed and exposed skin washed.
- Be prepared to evacuate the building.

LOCKDOWN PROTOCOL

SRP Protocol should be followed (poster attached below)

All open doors need to be closed (they should already be locked).

Contact Bo Berry or Mark Burson to lock all doors via electronic system.

Alternative Education Safety Plan

Fire Exit Route: Exit out Main Entry

Tornado Shelter: Kitchen

Evacuation Site: Lexington Public Library

Mrs. Hammond or Mr. Waddle will call Mr. Bell or Mr. Whetzal if the Alternative Education students and staff must evacuate the building.

IN AN EMERGENCY TAKE ACTION



HOLD! In your room or area. Clear the halls.

STUDENTS

Clear the hallways and remain in room or area until the "All Clear" is announced
Do business as usual

ADULTS

Close and lock the door
Account for students and adults
Do business as usual



SECURE! Get inside. Lock outside doors.

STUDENTS

Return to inside of building
Do business as usual

ADULTS

Bring everyone indoors
Lock outside doors
Increase situational awareness
Account for students and adults
Do business as usual



LOCKDOWN! Locks, lights, out of sight.

STUDENTS

Move away from sight
Maintain silence
Do not open the door

ADULTS

Recover students from hallway if possible
Lock the classroom door
Turn out the lights
Move away from sight
Maintain silence
Do not open the door
Prepare to evade or defend



EVACUATE! (A location may be specified)

STUDENTS

Leave stuff behind if required to
If possible, bring your phone
Follow instructions

ADULTS

Lead students to Evacuation location
Account for students and adults
Notify if missing, extra or injured students or adults



SHELTER! Hazard and safety strategy.

STUDENTS

Use appropriate safety strategy for the hazard

Hazard

Tornado
Hazmat
Earthquake
Tsunami

Safety Strategy

Evacuate to shelter area
Seal the room
Drop, cover and hold
Get to high ground

ADULTS

Lead safety strategy
Account for students and adults
Notify if missing, extra or injured students or adults

* * * * *

Lexington Public Schools
EARLY LEARNING ACADEMY

* * * * *

**EMERGENCY PROCEDURES
HANDBOOK**

* * * * *

Emergency Procedures

Revised: June 2026

Guidelines for Emergencies:

Remain Calm. Children may become nervous, confused and frightened during an emergency situation. Staff should do their best to remain calm in such situations to help children from becoming anxious and frightened.

Follow Procedures. Procedures and protocols have been established to help ensure a safe and orderly response to the situation for children and staff. Teachers should not create separate procedures for their classroom that may conflict with any guidelines established by the school.

In an emergency situation, the only person who should speak to the media is the building administrator. If a reporter or someone from the media contacts a staff member for comments about the situation, the person should be advised by the staff member to speak with the building administrator. Having only one person speak with the media reduces the possibility that inaccurate information will be released to the public.

Classroom Doors / Locks. Classroom doors should be shut and in the locked position at all times. In the event of an emergency that requires lockdown, the door can then be closed and will automatically be locked. This procedure eliminates the need for someone to exit the classroom and enter the hallway to lock the door.

Classroom Organization. Avoid clutter in classrooms. If it should become necessary to search the building as the result of an impending threat such as a bomb, classroom organization can help or hamper the search operation. Avoid storing boxes / containers of material in the classroom that are not necessary for the daily routine.

Red and Green Cards. Take Red and Green Cards with you in every emergency and drill situation. Green cards indicate you have all your students. Red cards indicate you are missing a child or children. Red and Green cards together indicate you have an extra student.

Sunshine Rooms. During an emergency situation, if you are in the hallway and unable to get into a classroom, immediately go to a Sunshine Room location. The Sunshine Room locations are the storage room or bathrooms in the playroom. They are marked with suns. First Responders will check these two places for staff and students after an emergency situation.

Crisis Team Members:

Tracy Naylor
Yesenia Prado
Betsy Dueland

Teachers must have the following items with them during an emergency:

- Small, laminated class list
- Building & Room Keys
- Red & Green Cards (Fire/Tornado)
- Homework Packets*
- Story Books*

* These items will need to be placed in a bag for quick access.

Don't forget to take your purse/wallet, as you may not be returning to the building for a while.

Recess Equipment...

When you go outside for recess duty you must make sure you have the following items (backpack):

- Cell phone
- Whistle
- Gloves
- Band aids

Fire Drill Procedures:

Fire drills will be conducted monthly. The drill will be conducted at random in regard to days and times, one each for the morning and afternoon groups of children.

The fire alarm is a loud, intermittent sound with flashing strobe lights. Upon activation of the alarm system, staff and children should exit from the building following the designated routes shown on the building evacuation map.

Staff and children should exit from the building quickly and quietly. Teachers are encouraged to prepare children for this event by talking with them about safety, purpose of the drill and instructing them on the procedures to be followed during the drill. Teachers will instill in each child an attitude of calmness and intentional purpose while evacuating the building.

Classroom windows should be closed and lights turned off. The last person out of the room, an adult, should make sure that all children are out of the room and close the door. The last person(s) leaving the building should close the exit door(s).

Upon reaching a safe distance from the building, staff members should account for all children in their classroom. The building administrator or his/her designee will contact each teacher to ascertain that all children have been accounted for.

Designated staff will make a search of restrooms, supply rooms, and playroom.

If a child is missing, the principal should be notified immediately and designated staff will conduct a search to locate the missing child.

When all children have been accounted for, staff will be informed that the drill is complete and everyone may enter the building.

All rooms have an assigned exit route. Designated routes should be followed unless blocked by fire or other hazard. If a designated route is blocked, staff and children should exit the building by another route that offers the safest alternative.

In the event of an actual fire, the principal or his/her designee, will immediately notify the fire department while the building is being evacuated.

Fire Drill Routes:

Rooms 104, 105, 106, 107, 114, 115, 116, 117, 119, 120, 121, 122, and Playroom exit through the **East Door** into the **Parking Lot**.

Rooms 109, 110, 111, 112, 113 and Cafeteria exit through the **West Door** into the **Playground**.

Tornado Drill Procedures:

Tornado drills will be conducted periodically at random in regard to days and times.

The tornado alarm will be announced through the intercom: **“Staff, Shelter! Evacuate to your shelter area. Shelter! Evacuate to your shelter area.”**

If there is a tornado and power is lost, a whistle will be used to alert staff and the principal or his / her designee will travel through the hallway to notify staff of the situation.

Staff and children should move to the designated area quickly and quietly. Teachers are encouraged to prepare children for this event by talking with them about safety, purpose of the drill and instructing them on the procedures to be followed during the drill.

Classroom windows should be closed and lights turned off. The last person out of the room, an adult, should make sure that all children are out of the room and close the door.

Upon reaching the designated area inside the building, staff members should account for all children in their classroom. The building administrator or his/her designee will contact each teacher to ascertain that all children have been accounted for.

If a child is missing, the principal should be notified immediately and designated staff will conduct a search to locate the missing child.

Designated staff will make a search of the restrooms and supply rooms. A crisis team member will circulate around the building checking attendance and report to the building administrator.

When all children are accounted for and tornado safety measures have been practiced, staff will be informed that the drill is complete and everyone may return to their classrooms.

Class Designated Areas for Tornado Warnings

<i>Classroom</i>	<i>Location</i>
Rooms 104	Room 119
Room 105	Room 120
Room 114 and 115	Room 122
Rooms 106 and 107	Room 109
Rooms 110 and 111	Room 112
Room 109 and 112	Stay in room
Room 116, 117, 119, 120, 121, 122	Stay in room
Playroom	Room 121
Room 113	Room 112

Building Evacuation Procedures:

In the event of an emergency that makes it necessary to evacuate the building, the following guidelines and procedures will apply.

An announcement through the intercom will be given: **“Staff, Evacuate! To Plum Creek Market Place. Evacuate! To Plum Creek Market Place.”**

Staff should have children grab their coat or jacket. Do not take time for children to put on their coat / jacket.

Because of the evacuation, staff may not be allowed back into the building for an extended period of time. Therefore, staff should take with them any personal possessions / valuables that may be needed.

If it becomes necessary to evacuate the building, staff and students will move to Plum Creek Market Place. Unless instructed otherwise, staff should exit through the same doors as designated for a fire drill and proceed immediately to Plum Creek Market Place.

Upon arrival at Plum Creek Market Place, staff and children will be directed to a specific location within the store. Attendance should be taken and reported to the building administrator or his/her designee.

The building administrator will remain at the Early Learning Academy for the length of time necessary to ensure that all staff and children are out of the building. Then, the administrator will come to Plum Creek Market Place to assist staff with the safe placement of children in the custody of their parent(s) / guardian(s).

During an emergency that requires evacuation of the building, staff should have in their possession the following items:

- Class roster including telephone number(s) of parent(s) / guardian(s)
- Sign out sheet with student names
- Building and room keys
- Activity packets / projects / story books

Children may be released to the custody of their parent(s) / guardian(s). The person to whom a child is released will be required to sign their name on the form provided.

In the event that parents/guardians need an alternate location to pick up their child after a building evacuation, a reunification location will be at Plum Creek Market (North of the Early Learning Academy).

Reverse Evacuation Procedures:

(Getting children into the building as soon as possible)

1. In the event of an emergency outside, children will go immediately to their classroom.
2. Follow lockdown procedures.
3. In the event an emergency occurs before or after school children will go immediately to their classroom.

Hold, Secure, and Lockdown Procedures:

In the event of a situation that requires a hold, secure or lockdown of the building and classrooms, the following procedures are to be followed. Staff should become familiar with the different procedures of a hold, secure or lockdown.

HOLD—A hold is called when there is a situation in the hall or another area.

If a situation arises that warrants a hold in the building, an announcement will be made through the intercom: **“Hold! In your room. Clear the halls. Hold! In your room. Clear the halls.”**

- Children and staff who are in the hallway, restroom or other areas that cannot be secured should immediately return to the classroom until the “All Clear” is announced.
- Children and staff who are outside should remain outside unless instructed to do otherwise by the administrator.
- Close and lock classroom doors.
- Do business as usual.
- Take roll, account for all students and adults.
- A HOLD can be released by an announcement, “The Hold is released. All Clear. The Hold is released. All Clear.”

SECURE—A secure is called when a threat or hazard outside of the school building.

If a situation arises that warrants a secure of the building, an announcement will be made through the intercom: **“Staff, Secure! Get inside. Lock outside doors. Secure! Get inside. Lock outside doors.”** Immediate action required:

- Students and staff from outside the building should return to the building quickly.
- Lock all exterior doors. Lock and monitor main access doors.
- Take roll, account for all students and adults.
- Do business as usual and wait for instructions.
- Do not attempt to contact office, unless you have pertinent information.
- A SECURE can be released by an announcement, “The Secure is released. All Clear. The Secure is released. All Clear.”

LOCKDOWN—A lockdown is called when there is a threat or hazard inside the school building.

If a situation arises that warrants lockdown of the building, an announcement will be made through the intercom: **“Staff, Lockdown! Locks, Lights, out of Sight, Lockdown! Locks, Lights, Out of Sight.”** Immediate action required:

- Children and staff who are outside the school need to exit through the gate and proceed to Plum Creek Market.
- Children and staff in the hallway, restroom or other areas that cannot be secured should immediately return to the closest classroom.
- Lock and close all interior doors and turn off the lights.
- Remain inside the classroom and move away from sight.
- Teachers should take attendance, maintain silence in the classroom, and do not open the door.
- Wait for First Responders to open doors.
- Do not attempt to contact office, unless you have pertinent information.
- Prepare to evade or defend.

Additional actions / procedures:

- The first person to notice an intruder (person with weapon, who is upset, out of control or otherwise threatening) should immediately notify the building administrator /office.
- The building administrator will determine the need to call 911, notify law enforcement and the school superintendent.
- Media personnel will be referred to the superintendent of schools.
- Classroom doors will be unlocked by a school official or law enforcement when the crisis / emergency is ended.
- The district crisis team may be contacted to assist children and staff in dealing with the aftermath of the event.

Bomb Threat Procedures: (Keep Checklist by each phone)

Upon the receipt of a bomb threat, the person receiving the call will make every attempt to:

- a. Utilize the bomb threat checklist.
- b. Prolong the conversation. Do not hang up the phone. (Use another phone to call authorities.)
- c. Identify background noises and any distinguishing voice characteristics.
- d. Ask the caller for a description of the bomb, where it is, and when it is due to explode.

The person receiving the threat will notify the principal. The principal will call 911 and notify the Superintendent to decide whether to make a preliminary search or to evacuate the building.

If evacuation is indicated, building evacuation procedures will be announced. If evacuation is not indicated, lockdown procedures will be announced.

Inform staff and students of the bomb threat and any immediate directions, for example, remain in their rooms until an all-clear is given or directions to evacuate.

Staff needs to make visual observations of their classrooms/work areas and inform them not to open cabinets, doors, or move objects. If anything suspicious is found, Do Not touch it! The bomb can be almost anything from a bundle of dynamite to concealed or

ordinary objects (briefcase, toolbox, or pieces of pipe). You will be searching for something that doesn't belong in the classroom/work area.

Staff should account for all students, check halls and restrooms.

If a written threat is received, copy the contents and protect the original message (plastic or other covering) to preserve fingerprints and other identifying marks. Use the Bomb Threat Checklist to gather helpful information.

Chemical Spill / Toxic Fumes:

1. If spill/fumes occur outside the school building:

- Keep students inside.
- Close windows.
- Contact police, fire and health department and superintendent's office.
- Be prepared to evacuate the building, if needed.
- If students are outside, move them inside or to designated evacuation location.

2. If a spill occurs inside:

- Remove students from contaminated area.
- Contact police, fire and health department and superintendent's office.
- Students exposed to the chemical should be taken to a locker room or other designated area within the building to have necessary clothing removed and exposed skin washed.

This emergency procedures plan was developed under the direction of the Early Learning Academy Safety/Crisis Team. It provides procedures that are to be followed in the event of an emergency. A copy of the plan has been provided to all employees.

REUNIFICATION PLAN

Relocation Site – Plum Creek Market

Address: 1411 Plum Creek Parkway Phone: 324-2327

LAW ENFORCEMENT NOTIFIED (911) - Call for help in regard to crowd/traffic control. See list of possibilities.

TRAFFIC/CROWD CONTROL - Central Office & Maintenance Staff and Crisis Team members from other buildings, If available.

ITEMS TO TAKE - Jess Rico will take the Emergency Kit from the front office.

Kelley Swanson or **Kristie Converse** will take To Go kit and blow horn from the back door and backpack.

STAFF - Please take SIGN In Book, Reunification plan, laptop/iPad, purse and cell phone.

- Students will move with their teacher during the evacuation. Upon arrival at **Plum Creek Market**, teachers will take students to assigned aisles and immediately take attendance. Attendance will be taken on the sign in sheet. If teachers were outside, attendance will be recorded on designated attendance sheets. Attendance sheets and sign in sheets will be picked up by **Traci Woodside**. She will get that information to the front table and the administration will make the final determination as to who is missing. They will keep that list for later use.
- Classroom Paras** will take attendance for Yesenia and Betsy (Adelaida Romero and Reyna Mendoza).

Aisles

1-Empty

2-Betsy

3-Tara

4-Macey

5-Yesenia

6-Kristie

7-Kelley (No sign)

8-Katie

GREETERS – Alma Becerra, Barre Hassan, and Hardy Moreno will come from the Central Office to assist.

Greeters will be located in the parking lot on the north side of O'Reilly. Greeters will meet parents as they arrive. They will inform parents that they need identification and if parents have proper ID, these individuals will be given a reunification card to fill out and will start the process for reunification.

CHECKERS – Emily Dellevoet (A-G), Tess Piper (H-M) Daniela Marin (N – R), and Becky Holcomb (S-Z)

Checkers will be located at the table outside where carts are returned. Parents will take their completed Reunification card to one of the Checkers based on last name. Checkers will ensure all information is complete and then take parents to accountants.

ACCOUNTANTS – Becca Doubet (A-G) Guadalupe Lopez (H-M) Traci Woodside (N-R) Norma Regalado (S-Z)

Accountants will be located outside in front of the Main Entrance to Plum Creek Market Place. They will verify information from reunification cards completed by parents with information listed on PowerSchool.

Accountants will give reunification cards to reunifiers. Reunifiers will take a parent to be reunited with their student once cleared by the Accountant.



REUNIFIERS – Fernanda Quinonez, Veronica Vallejo, and Lizbeth Aguado

Reunifiers will go to the North Loading Door of Plum Creek Market Place. Parents will remain outside until the reunifier returns with their student. The reunifier will return the reunification card back to **Elizabeth Ceja-Reyes** who will keep all cards of released students.

NORTH DOOR MONITORS – Sara Oberg, Martha Perez, Maria Ceja-Diaz

Sara, Martha, Maria will direct parents to leave the Reunification Site (heading east) and return to the parking area once reunited with their student.

MAIN DOOR/MAIN TABLE SUPERVISION - Barry Carpenter

The following individuals will be **MONITORING THE MAIN ENTRANCE AT Plum Creek Market**, not allowing anyone to enter the building: **Leslie Chavez, Lizbeth Aguado, Carmen Lujan**

OVERALL SUPERVISION - Tracy Naylor**SUPERVISION WHERE NEEDED – Yesenia Prado and Betsy Dueland****TECHNOLOGY SUPPORT – Tech will bring at least 2 computers from Central Office for Accountants.****SPOKESPERSON WITH THE MEDIA – John Whetzal or Tracy Naylor**

COUNSELORS- will be available to take parents whose student is not in the assembly area to a separate room (**office upstairs**). **Christy Franz** may help if needed.

EXTRA HELP – Staff from the store or college, Crisis Team Members

ANSWERING PHONE AT ELA - Jess Rico will be assigned to the front office to answer the phone (if individuals are allowed to stay in the building). She will be given a written statement to read. The written statement will be given to Jess, CO, etc. **Erica Brockmoller and Amber Burson** will write the statement under the direction of administration.

THINGS TO DO UPON IMMEDIATE ARRIVAL AT Plum Creek Market

1. Set up Tables for Accountants (**Lizbeth Aguado and Martha Perez**)
2. Signs put up with instructions (**Staff from Plum Creek Market and Elizabeth Ceja**)
3. Rope off certain areas for crowd control (**Plum Creek Employees and Maria Ceja-Diaz or Darcy Benjamin**)

THINGS TO KEEP IN MIND -

Law Enforcement may not be at your site immediately depending on the circumstances that led to evacuation
Loss of internet and/or cell phone usage
Parents will be anxious, upset, angry
Students may only leave with parents through the process

Bomb Threat Checklist

DATE _____ **TIME** _____

Do Not Hang Up! Use another phone to call police.

Record the exact words used by the caller:

Ask:

What time is the bomb set for?

Where is the bomb?

What does the bomb look like?

Why are you doing this?

Who are you? _____

Evaluate the voice of the caller:

_____ Man
_____ Woman
_____ Child
_____ Age (approximate)

_____ Accent
_____ Speech Impediment
_____ Intoxicated
_____ Other

Background Noise:

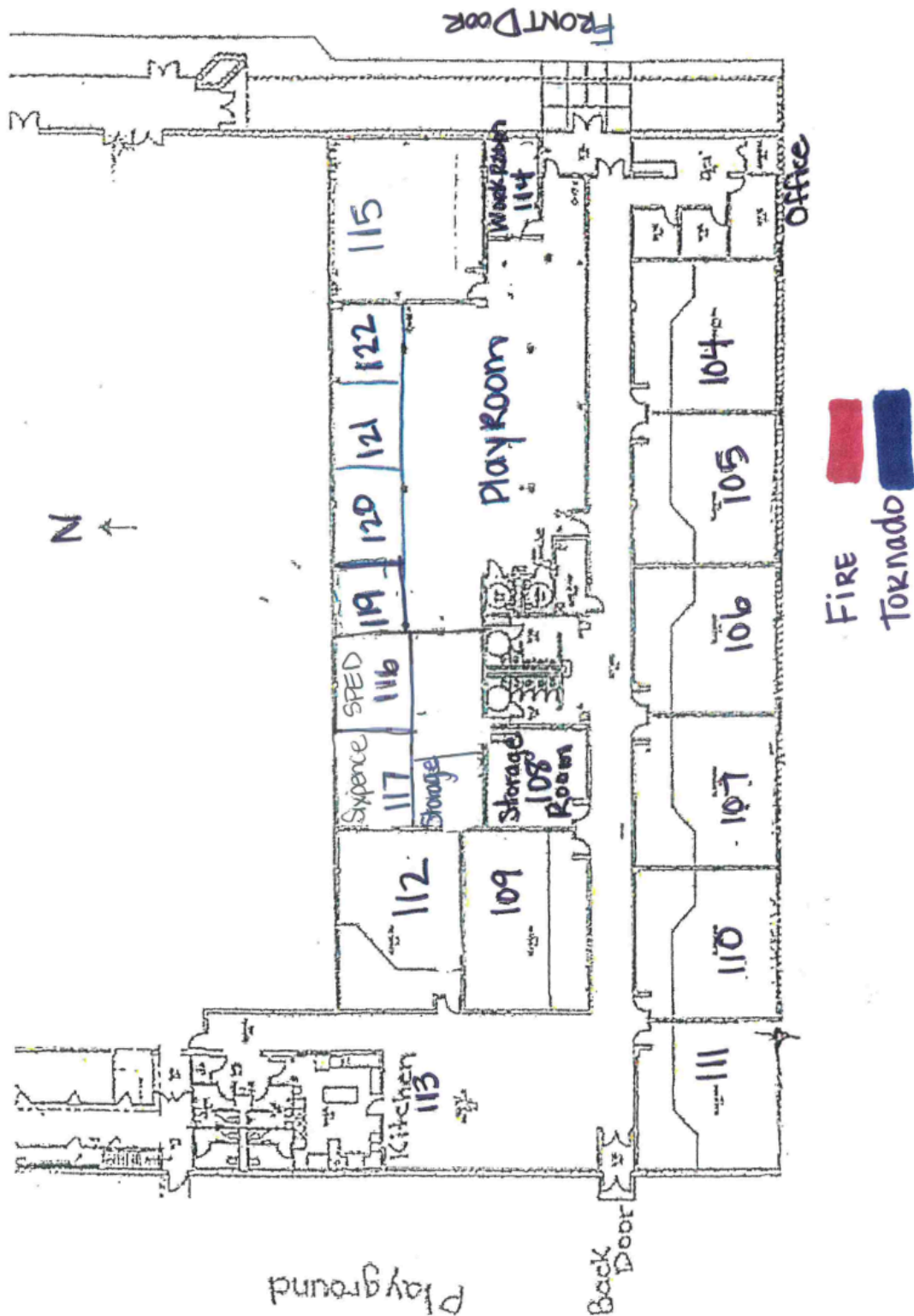
_____ Music
_____ Children
_____ Typing
_____ Airplanes

_____ Conversation
_____ Machine Noise
_____ Traffic
_____ Other _____

Person receiving threat will immediately notify the principal.

Call Received by: _____

Map of Lexington Early Learning Academy



Standard Response Protocol Overview



INFORMATION FOR PARENTS AND GUARDIANS

Our school has adopted The "I Love U Guys" Foundation's Standard Response Protocol (SRP). Students and staff will be training, practicing, and drilling the protocol.

COMMON LANGUAGE

The Standard Response Protocol (SRP) is based on an all-hazards approach as opposed to individual scenarios. Like the Incident Command System (ICS), SRP utilizes clear common language while allowing for flexibility in protocol.

The premise is simple - there are five specific actions that can be performed during an incident. When communicating these, the action is labeled with a "Term of Art" and is then followed by a "Directive." Execution of the action is performed by active participants, including students, staff, teachers and first responders. The SRP is based on the following actions: Hold, Secure, Lockdown, Evacuate, and Shelter.

HOLD

"In Your Classroom or Area"

Students are trained to:

- Clear the hallways and remain in their area or room until the "All Clear" is announced
- Do business as usual

Adults and staff are trained to:

- Close and lock the door
- Account for students and adults
- Do business as usual



SECURE

"Get Inside. Lock outside doors"

Students are trained to:

- Return to inside of building
- Do business as usual

Adults and staff are trained to:

- Bring everyone indoors
- Lock the outside doors
- Increase situational awareness
- Account for students and adults
- Do business as usual



LOCKDOWN

"Locks, Lights, Out of Sight"

Students are trained to:

- Move away from sight
- Maintain silence
- Do not open the door

Adults and staff are trained to:

- Recover students from hallway if possible
- Lock the classroom door
- Turn out the lights
- Move away from sight
- Maintain silence
- Do not open the door
- Prepare to evade or defend



EVACUATE

"To a Location"

Students are trained to:

- Leave stuff behind if required to
- If possible, bring their phone
- Follow instructions

Adults and staff are trained to:

- Bring roll sheet and Go Bag (unless instructed not to bring anything with them, dependent on reason for evacuation.)
- Lead students to Evacuation location
- Account for students and adults
- Report injuries or problems using Red Card/Green Card method.



SHELTER

"State Hazard and Safety Strategy"

Hazards might include:

- Tornado
- Hazmat
- Earthquake
- Tsunami

Safety Strategies might include:

- Evacuate to shelter area
- Seal the room
- Drop, cover and hold
- Get to high ground

Students are trained in:

- Appropriate Hazards and Safety Strategies

Adults and staff are trained in:

- Appropriate Hazards and Safety Strategies
- Accounting for students and adults
- Report injuries or problems using Red Card/Green Card method.



Attachment D

Standard Response Protocol Poster

IN AN EMERGENCY TAKE ACTION



HOLD! In your room or area. Clear the halls.

STUDENTS

Clear the hallways and remain in room or area until the "All Clear" is announced
Do business as usual

ADULTS

Close and lock the door
Account for students and adults
Do business as usual



SECURE! Get inside. Lock outside doors.

STUDENTS

Return to inside of building
Do business as usual

ADULTS

Bring everyone indoors
Lock outside doors
Increase situational awareness
Account for students and adults
Do business as usual



LOCKDOWN! Locks, lights, out of sight.

STUDENTS

Move away from sight
Maintain silence
Do not open the door

ADULTS

Recover students from hallway if possible
Lock the classroom door
Turn out the lights
Move away from sight
Maintain silence
Do not open the door
Prepare to evade or defend



EVACUATE! (A location may be specified)

STUDENTS

Leave stuff behind if required to
If possible, bring your phone
Follow instructions

ADULTS

Lead students to Evacuation location
Account for students and adults
Notify if missing, extra or injured students or adults



SHELTER! Hazard and safety strategy.

STUDENTS

Use appropriate safety strategy for the hazard

Hazard

Tornado
Hazmat
Earthquake
Tsunami

Safety Strategy

Evacuate to shelter area
Seal the room
Drop, cover and hold
Get to high ground

ADULTS

Lead safety strategy
Account for students and adults
Notify if missing, extra or injured students or adults

Attachment E

Standard Response Protocol Public Address Poster

IN AN EMERGENCY TAKE ACTION



HOLD



SECURE



LOCKDOWN



EVACUATE



SHELTER

Standard Response Protocol – Public Address

Medical Emergency	Hold in your Room or Area. Clear the halls.
Threat Outside	Secure! Get inside. Lock outside doors.
Threat Inside	Lockdown! Locks, Lights, Out of Sight!
Bomb	Evacuate to (location) Shelter for Bomb!
Earthquake	Shelter for Earthquake!
Fire Inside	Evacuate to the (location)
Hazmat	Shelter for Hazmat! Seal your Rooms
Weapon	Lockdown! Locks, Lights, Out of Sight!
Tornado	Evacuate to (location) Shelter for Tornado!



Attachment F

Standard Response Protocol Reunification Method



STANDARD™ REUNIFICATION METHOD

Each building within the district should have a plan in place that includes:

- On/Offsite Location (Do you have permission? A key? Know the address?)
- Take your "TO GO KIT" every time you evacuate your building -
- Phones – Secretaries?? - A statement will be made available for personnel answering phone to read – Should not deviate from what has been written
- Check-in station – Should be away from off-site location
- Runners (who will retrieve/deliver students) – Para's/ Teachers without a class/Counselor's (unless needed in the event of a tragedy) -
- Have "check in" signs readily available to post where needed – (In Kit)
- Have a few reunification forms available (in the event copier doesn't work) -
- Keep current info and emergency info on all students (possibly in a notebook & on a pin drive) - Students' will not be allowed to go with anyone if not listed on emergency contact.
- Who will be the spokesman for the building? (Superintendent, Law Enforcement) – Staff should not be talking to media, press unless asked to by administration and/or law enforcement.
- Outside Help who may provide assistance: Law Enforcement, Local Firefighters and EMT's.



STANDARD™ REUNIFICATION METHOD

STUDENT/PARENT REUNIFICATION

Circumstances may occur at the school that require parents to pick up their students in a formalized, controlled release. This process is called a Reunification and may be necessary due to weather, a power outage, hazmat or if a crisis occurs at the school. The Standard Reunification Method is a protocol that makes this process more predictable and less chaotic for all involved.

Because a reunification is not a typical end of school day event, a reunification may occur at a different location than the school a student attends. If this location is another school, then those students may be subject to a controlled release as well.

NOTIFICATION

Parents may be notified in a number of ways. The school or district may use its broadcast phone or text message system. In some cases, students may be asked to send a text message to their parents. A reunification text message from a student may look something like this: *"The school has closed, please pick me up at 3:25 at the main entrance. Bring your ID."*

PARENT/GUARDIAN EXPECTATIONS

If a parent or guardian is notified that a reunification is needed, there are some expectations that parents or guardians should be aware of. First, bring identification. That will streamline things during reunification. Second, be patient. Reunification is a process that protects both the safety of the student and provides for an accountable change of custody from the school to a recognized custodial parent or guardian.

WHAT IF A PARENT CAN'T PICK-UP THEIR STUDENT?

When a parent can't immediately go to the reunification site, students will only be released to individuals previously identified as a student's emergency contact. Otherwise, the school will hold students until parents can pick up their student.

WHAT IF THE STUDENT DROVE TO SCHOOL?

There may be instances where a student may not be allowed to remove a vehicle from the parking lot. In this case, parents are advised to recover the student. In some circumstances, high school students may be released on their own.

Reunification Information (Student must complete) Have photo identification out and ready to show school district personnel.	
Student Name	_____
Student Grade	_____ Student Cell Phone Number _____
Name of person picking up student	_____
Signature	_____
Phone number of person picking up student	_____
Relationship to student being picked up	_____
Photo identification matches name of person picking up student? Y or N	_____
Parent completed:	
Print Student Name Again	_____
Student Grade	_____ Student personnel signature/initials of student _____
Student ID Number	_____

HOW IT WORKS

For students, the school asks that students be orderly and quiet while waiting. Students may be asked to text a message to their parents or guardians. Students are also asked not to send other text messages either in or out of the school or reunification area. Keeping the cellular network usage at a minimum may be important during a reunification.

REUNIFICATION CARDS

For parents, there are a couple of steps. If a parent is driving to the school, greater awareness of traffic and emergency vehicles is advised. Parents should park where indicated and not abandon vehicles. Parents are asked to go to the Reunification "Check In" area and form lines based on the first letter of their student's last name. While in line, parents are asked to fill out a reunification card. This card is perforated and will be separated during the process. Some of the same information is repeated on both the top and separated bottom of the card. Parents are asked to complete all parts of the card.

In the case of multiple students being reunified, a separate card for each student needs to be completed.

BRING ID TO CHECK IN

During check in, identification and custody rights are confirmed. The card is separated and the bottom half given back to the parent.

From the "Check In" area parents are directed to the "Reunification" area. There, a runner will take the bottom half of the card and take it to the Student Assembly Area to recover the student or students.

Parents should be aware that in some cases, they may be invited into the building for further information.

INTERVIEWS AND COUNSELING

In some cases, parents may be advised that a law enforcement investigation is underway and may be advised that interviews are necessary. In extreme cases, parents may be pulled aside for emergency or medical information.





2026 – 2027

Safety/Emergency Procedures Plan

Rules for ALL Emergencies:

1. **Remain Calm** – We are responsible for hundreds of children who will be nervous, confused and scared during these situations.
2. **Follow Procedures** – We have established these procedures and protocols to help ensure that there is a smooth transition for students and staff. **DO NOT** create your own procedures for your classroom that conflict with any of the school's established procedures.
3. During an emergency the Principal is the only person in the building that will speak to the media. If you are approached by a member of the media for a comment reply, "I have no comment. You will need to speak with our building Principal." We do not need conflicting comments present to the public.

Sandoz Crisis Team Members:

- Shelly Henderson
- Melissa Stewart
- Lisa Cullar

Trained Staff Members:

- Barry McFarland: CPR, Epi Pen
- Billie Garcia: CPR, Epi Pen
- Tonya Smith: CPR, Epi Pen, Nebulizer
- Danita Comfort: CPR, Epi Pen, Nebulizer
- Lori Pflaster: CPR, Epi Pen, Nebulizer
- Eric Young: CPR, Epi Pen

Teachers must have the following items with them during an emergency:

- Building & Room Keys*
- Red & Green Cards
*(Fire/Tornado)
- Current Student Roster*

** These items need to be placed in a bag for quick access.*

Don't forget to take your purse/wallet, as you may not be returning to the building for a while.

Daily Procedures To Be Followed

1. Classroom doors must be closed and locked when students are in the classroom. You must be able to see into the classroom. **You cannot completely cover the door.**
2. No clutter in the classrooms! This does not mean you must get rid of teaching/project items. Make sure that if a scan for an unidentified object that we can see everything. Unnecessary papers, boxes, etc. will not be tolerated.

FIRE PROCEDURES

1. Fire drills will be conducted monthly at random hours and days of the month.
2. The fire alarm is a loud, continuous claxon sound. Upon hearing this sound teachers and students are to evacuate the building following the routes listed on the following page.
3. Teachers and assistants will take control to ensure that the students evacuate quickly and quietly, and that they may be stopped, turned, or directed as needed. Teachers will instill in each child an attitude of calmness and intentional purpose while evacuating the building.
4. Teachers will ensure that classroom windows, fans, and lights are shut off and that the last person out of the room closes the doors. The last student or teacher leaving the building through that door will shut the school exit doors.
5. Teachers will take class attendance upon reading a safe distance from the building. If a child is missing, the principal will be notified immediately.
6. Teacher will have a green card, yellow card, and a red card.
 - a. If all students are present, raise the green card.
 - b. If a student is missing, raise the red card.
7. Designated teachers and assistants will make a search of the restrooms, copy room and lounge.
 - a. Mrs. Kjar & Mrs. Schaaf – will circulate around the building; checking classroom red and green cards and reporting to the Principal.
 - b. Ms. Heine: South Bathrooms (2nd Grade Classroom area)
 - c. Mrs. Estrada: West Bathrooms (3rd Grade hallway area)
 - d. Mrs. Diaz: Central Bathrooms (near cafeteria) Kitchen & Copy Room
 - e. Ms. Chavez & Mrs. Ford: North Bathrooms (3rd Grade Classroom area)
 - f. Mrs. Garcia: Office Area
8. Until the all clear is given, (intercom or three rings of the bell) teachers will maintain constant supervision of their classes/students.
9. If classes are under the supervision of a teacher other than the homeroom teacher, the supervising teacher will take the class out immediately and then the home room teacher will meet his/her class and take attendance ASAP.
10. All rooms have assigned exit routes. Please follow assigned routes unless blocked by fire or other hazard. In such a scenario, use your discretion in selecting the safest exit route.



Sandoz Fire Routes

Grade(s)/Classroom	Door # / Route
2A - Hansen	#10 – East Front Door
2B - Ellingson	#9 – Classroom Door
2C - Bellamy	#9 – Classroom Door (2B Classroom)
2D - Ward	#8 – South East Building Door (STARS area)
2E - Stewart	#6 - West Cafeteria Door
2F - Kinney	#10 - East Front Door
2G - Cullar	#10 - East Front Door
2H - Nava	#10 - East Front Door
3A - Todd	#7 – South West Building Door (STARS area)
3B - Pocock	#7 – South West Building Door (STARS area)
3C - Mann	#7 – South West Building Door (STARS area)
3D - Troudt	#7 – South West Building Door (STARS area)
3E - Bennett	#12 – North West Hall Door
3F - Boutwell	#12 – North West Hall Door
3G - Wall	#11 – North Building Door
3H - Barnett	#11 – North Building Door
SPED – Carlson	#8 - South East Building Door (STARS area)
SPED – Pflaster	#8 - South East Building Door (STARS area)
SPED - Latter	#8 - South East Building Door (STARS area)
Intervention/SPED - Comfort	#6 West Cafeteria Door
Speech Pathologist - Spath	#10 - East Front Door
Interventions Room	#10 - East Front Door
Library - Gruntorad	#8 - South East Building Door (STARS area)
Music - Glaze	#12 – North West Hall Door
Gymnasium - Young	#3 – West Gymnasium Door
Nurse - Smith	#10 - East Front Door
Office - McFarland/Garcia	#10 - East Front Door
Copy Room	#6 – West Door (Playground Door)
Lounge	#6 – West Door (Playground Door)
Guidance Counseling - Henderson	#8 - South East Building Door (STARS area)
School Psychologist (Office) - Einspahr	#10 - East Front Door
Kitchen Area	#6 - West Door (Playground Door)

TORNADO PROCEDURES

“Tornado Evacuate to the shelter area.”



1. The tornado alarm is an announcement over the intercom **“Tornado Evacuate to the shelter area.”** Upon hearing this sound teachers and students are to immediately go to their designated areas in the building following the routes listed on the next page.
 - a. If power is lost the tornado alarm is short blasts of a whistle. A person will be dispatched to alert the modular of the situation, when occupied.
2. Move quickly and quietly, and students may be stopped, turned or directed as needed. Teachers will help students remain calm while moving to a safe area.
3. Shut off/Close: Windows, fans, and lights and make sure the last person closes the door.
4. Take attendance upon reaching the designated area. If a child is missing, the Principal will be notified immediately.
5. Designated teachers and staff will make a search of restrooms, supply rooms and lounge
 - a. Mrs. Kjar – Copy Room
 - b. Mrs. Schaaf – Teacher’s Lounges (both rooms) & School Psychologist Office
 - c. Mrs. Garcia – will circulate around the building checking attendance and report to the Principal.
6. Students need to be against a walled area, if possible.

Sandoz Tornado Areas

2026-2027

Grade(s) / Classroom	Designated Area
2A - Hansen	Music Room
2B - Ellingson	Stay in Classroom (East Wall)
2C - Bellamy	Stay in Classroom (East Wall)
2D - Ward	Stay in Classroom (North Wall)
2E - Stewart	2I Classroom (Ward)
2F - Kinney	Stay in Classroom (East Wall)
2G - Cullar	Stay in Classroom (East Wall)
2H - Nava	Stay in Classroom (East Wall)
3A - Todd	3C Classroom (Mann)
3B - Pocock	3I Classroom (Page)
3C - Mann	Stay in Classroom (East Wall)
3D - Troudt	3I Classroom (Page)
3E - Bennett	Music Room
3F - Boutwell	Music Room
3G - Wall	Music Room
3H - Barnett	Music Room
SPED – Carlson	Stay in Classroom (West Wall)
SPED – Pflaster	STARS Bathrooms
SPED - Latter	Stay in Classroom (West Wall)
Intervention/SPED - Comfort	Stay in Classroom (East Wall)
Speech Pathologist - Spath	Send to the Classroom
Interventions Room	Send to the Classroom
Library - Gruntorad	Send to the Classroom
Music - Glaze	Send to the Classroom
Gymnasium - Young	Send to the Classroom
Nurse - Smith	Stay in Office
Office - McFarland/Garcia	Nurse's Office
Copy Room	Send to the Classroom
Lounge	Send to Classroom
Guidance Counseling - Henderson	Send to the Classroom
School Psychologist (Office) - Einspahr	Nurse's Office
Kitchen Staff	Stay in Kitchen

All students must be up against a walled area.

BUILDING EVACUATION PLAN

“Evacuate to the Lexington Field House”



1. The announcement, **“Evacuate to the Lexington Field House”** will be given over the intercom.
2. Immediately have your students grab their coat or jacket (do not wait for them to put them on) and follow the evacuation plan.
 - a. *Teachers take all necessary items as you may not be allowed back in the building for an extended period of time.*
3. Our alternate location during an evacuation is **Lexington Field House**. Each grade will take the following route to **Lexington Field House**:
 - a. Use the same routes as the Fire Procedures.
4. When at the Field House, a Crisis Team member will be directing classes to locations within the Field House.
5. Teachers take attendance immediately after arriving.
6. Mrs. Henderson will report attendance to Mr. McFarland at Sandoz by phone.

REUNIFICATION PROCEDURES

1. Teachers will remain with their classes during the entire reunification process.
2. There will be a check in station at the entrance at **Lexington Field House**.



Reunification Positions

- A. **Greeters** (Parking Lot of Fieldhouse):
Hand out paper forms to parents to complete for reunification
 - a. Ms. Garcia
 - b. Ms. Flores
 - B. **Checkers** (In the parking lot area directly in front of front doors): Will review each parent's form to make sure it is completed correctly. Then will direct parents which line (2nd or 3rd grade line) to be in for the next step.
 - a. Mrs. Estrada
 - b. Mrs. Diaz
 - C. **Accounting** (Inside the first set of doors of the field house): Two families at a time. Will verify information provided in the reunification form with PowerSchool
 - a. Table 1: Mrs. Garcia/Mrs. Comfort
 - b. Table 2: Mrs. Schaaf/Mrs. Kjar
 - D. **Reunifiers** (Inside the second set of doors at the field house): Will take the reunification form from the parents and go get the student. They will bring the student back to the students.
 - a. Mr. Young, Mrs. Glaze
 - E. **Collectors** (South door of field house): Sign-out Table for Parents
 - a. Mrs. Gruntorad
 - a. Mrs. Henderson and/or Mr. McFarland will be directing Reunification Procedures
 - b. Parents will be required to sign their student(s) out. They may not pick up any other students that are not their immediate relation (son, daughter, brother, sister)
3. Teachers will remain with their classes during the entire reunification process.



“HOLD” PROCEDURES

“HOLD, In your classroom. Clear the halls.”

1. The announcement **“Hold! In your classroom. Clear the halls”** will be made over the intercom system.
2. Remain in the classroom until the “All Clear” is announced.
3. Close and lock classroom doors.
4. Take attendance.

“SECURE” PROCEDURES

“SECURE, Get Inside, Lock Outside Doors”

1. The announcement **“SECURE, Get Inside, Lock Outside Doors”**
2. As quickly as possible students need to return inside of the building and return to their classrooms.
3. Teachers take attendance and report any missing students to the office immediately.
4. Conduct business as usual in the classrooms until the announcement is given that the classroom door is unlocked.



LOCKDOWN PROCEDURES

“Lockdown: Locks, Light, Out of Sight”



1. The announcement **“TEACHERS WE ARE IN LOCKDOWN: LOCKS, LIGHT, OUT OF SIGHT”**
2. Move students into the classroom as quickly as possible.
3. Shut doors (make sure they are locked)
4. Shut lights off
5. Move students away from sight of the door
6. Administrators or law enforcement will unlock doors when the emergency is over.

DO NOT OPEN YOUR CLASSROOM DOOR FOR ANY REASON! An LPS or LPD official will unlock your door to release your class in a LOCKDOWN.

Students that are not in your classroom at the time have been taught to go to our Sunshine Safe Rooms during the emergency.

BOMB THREAT

1. Upon the receipt of a bomb threat, the person receiving the call will make every attempt to:
 - a. Prolong the conversation. DO NOT hang up the phone. (Use another phone to call authorities)
 - b. Identify background noises and any distinguishing voice characteristics.
 - c. Ask the caller for:
 - i. Description of the bomb
 - ii. Where it is
 - iii. When is due to detonate
2. The person receiving the threat will notify the Principal
3. Call 911
4. The Principal will, in consulting with the 911 dispatch, decide whether to make a preliminary search or to evacuate the building.
5. The Principal will notify the Superintendent's Office
6. Inform staff and students of the bomb threat and any immediate directions, for example, remain in their rooms until an all-clear is given to directions to evacuate.
7. Ask staff to make a visual observation of their classrooms/work areas and inform them not to open cabinets, doors or move objects. If anything suspicious is found, DO NOT touch it! The bomb can be almost anything from a bundle of dynamite to concealed or ordinary objects (briefcase, toolbox, or piece of pipe). You will be searching for something that doesn't belong in the classroom/work area.
8. Check the absentee list and on each student absent from class at the time the threat was received. Account for all students, check halls, and restrooms.
9. Meet with the police/fire department and search team to decide on the procedure for checking the building.
10. If at any time the threat is determined to be valid, use standard evacuation procedures.
11. If a written threat is received, copy the contents and protect the original message (plastic or other covering) to preserve fingerprints and other identifying marks.
12. Use the Bomb Threat Checklist to gather helpful information.



CHEMICAL SPILL/TOXIC FUMES

1. Outside Spill or Fumes:

- a. Keep students inside
- b. Close windows
- c. Don't step in spilled material
- d. Contact police, fire and health department
- e. Contact Superintendent's Office
- f. Be prepared to evacuate the building
- g. If students are outside, move upwind or in the building.



2. If a spill occurs inside:

- a. Remove students from contaminated area
- b. Contact police, fire and health department
- c. Contact Superintendent's Office
- d. Students exposed to the chemical should be taken to a designated area within the building to have necessary clothing removed and exposed skin washed.



Pershing Elementary School

2026-2027

Safety and Emergency Plan

This plan was developed under the direction of the Pershing Elementary Safety/Crisis Team. It provides procedures that are to be followed in the event of an emergency. A copy of this plan has been provided to all staff and copies are prepared and provided for substitute teachers that work with our children.

Rules for ALL Emergencies:

1. **Remain Calm** – We are responsible for hundreds of children who will be nervous, confused and scared during these situations. As educators, we must remain calm during each situation and model that for our students.
2. **Follow Procedures** – We have established these procedures and protocols to help ensure that there is smooth transition for students and staff. **DO NOT** create your own procedures for your classroom that conflict with any of the school's established procedures.
3. During an emergency Dr. Melliger is the only person in the building that will speak to the media. If you are approached by a member of the media for a comment reply, "I have no comment. You will need to talk to Mrs. Cetak, our principal." We do not need conflicting comments presented to the public.

Crisis Team Members:

Michaela Schurr
Michele Flynn

CPR Certified Staff Members:

Kellie Cetak
Nancy Price Cindy Hendricks
Tonya Smith

Epi Pen Trained Staff Members:

Kellie Cetak Nancy Price Rachel Fast
Tonya Smith

Nebulizer Trained Staff Members:

Kellie Cetak
Nancy Price Rachel Fast
Tonya Smith

Teachers must have the following items with them during an emergency:

- Building & Room Keys
- Red, & Green Cards
- (Fire/Tornado) 2-way radio by grade level

* These items will need to be placed in a bag for quick access.

Don't forget to take your purse/wallet, as you may not be returning to the building for a while.

Recess Equipment...

When you go outside for recess duty you must make sure you have the following items

- Whistle
- Radio with one staff member

Daily Procedures To Be Followed

1. The front doors have a buzz-in system to enter the building during school hours.
2. Classroom doors will be locked at all times. In the case of an immediate emergency, the door can be shut without having to come out into the hallway and lock the door.
3. No clutter in classrooms! This does not mean you must get rid of teaching/project items. Make sure that if there is a scan for an unidentified object that we can see everything. Unnecessary papers, boxes, etc. are not acceptable.

Lexington Public Schools Administrative Safety Members:

<u>Building</u>	<u>Name</u>	<u>Position</u>	<u>Building #</u>	<u>Home#</u>	<u>Cell#</u>
Central Office	John Whetzel	Superintendent	324-4681 Ext 1201		325-2912
	Annette Fitzgerald	Curriculum Dir.	324-4681 Ext 1206		325-4706
	Mark Burson	Technology Dir.	324-4681 Ext 1212		325-5845
	Angie Kovarik	Special Services Dir.	324-4681 Ext 1209		999-0209
	Drew Welch	Finance Dir.	324-4681 Ext 1202		324-1806
Bryan	Tiffany Denker	Principal	324-3762		325-5760
Pershing	Kellie Cetak	Principal	324-3765		325-3731
Morton	Nikki Edeal	Principal	324-3764		325-3667
Sandoz	Barry McFarland	Principal	324-5540		325-4390
Middle School	Scott West	Principal	324-2349		325-4853
	Jeff Wall	Asst. Principal			746-6349
High School	Eric Bell	Principal	324-4691		325-5393
	Luis Nieto	Asst. Principal			325-4691
	Cyndy Baum	Asst. Principal	324-1266		325-8369
	Phil Truax	Asst. Principal (A.D.)			320-0311
Preschool PSRC	Tracy Naylor	Principal	324-1841		325-2338
Buildings, Grounds & Transportation	Bo Berry	Director	324-4681 Ext 1220	324-6790	325-1469
	Kris Saulsbury	Activities Transportation	324-4681 Ext1221		325-7989
	Keri Fagot	Route Transportation	324-4681 Ext 1203		325-4254

Outside Agency Contact Information:

Lexington Police Department	911	or	(308) 324-2317
Dawson County Sheriff's Office	911	or	(308) 324-3011
Nebraska State Patrol North Platte Office	911	or	(308) 535-8047
FBI Omaha Office	(402) 493-8688		
Dawson County Emergency Management	(308) 324-2682		
Nebraska Emergency Management	1-877-297-2368		
City of Lexington Service Building	(308) 324-5995		
Black Hills Energy	1-800-694-8989		
Nebraska Public Power District Lexington Office	(308) 324-2343		
Lexington Fire and Rescue Department	911	or	(308) 324-7742
Nebraska State Fire Marshal Lincoln Office	(402) 471-2027		
Nebraska EPA	1-800-642-8383		
Plum Creek Medical Group	(308) 324-6386		
Lexington Regional Hospital	(308) 324- 5657		
Poison Control	1-800-222-1222		
ALICAP (Insurance)	1-800-422-4572		

FIRE DRILL PROCEDURES

1. Fire drills will be conducted monthly at random hours and days of the month.
2. The fire alarm is a loud, continuous claxon sound, except the east section (add-on).. Upon hearing this sound teachers and children are to evacuate the building following the routes listed on the following page.
3. Teachers and assistants will take control to ensure that the students evacuate quickly and quietly and that they may be stopped, turned, or directed as needed. Teachers will be first in line for fire drills or any time a fire alarm sounds. Teachers will instill in each child an attitude of calmness and intentional purpose while evacuating the building.
4. Teachers will ensure that classroom windows, fans, and lights are shut off and that **the last person out of the room closes the doors**. The last student or staff leaving the building through that door will shut the school exit doors.
5. Teachers will take class roll upon reaching a safe distance from the building.
Teachers will have a green card and a red card.
 - a. If all students are present, raise the green card.
 - b. If a student is missing, raise the red card.
 - c. If you have additional students, raise both the red and the green cards.If a child is missing, the principal or secretary will be notified immediately.
6. Designated teachers and assistants will make a search of restrooms, supply rooms and study rooms. Those areas will be checked by:
 - a. The following teachers and/or paraprofessionals will use 2-way radios to report to Mrs. Cetak or Mrs. Price whether students are present within their groups or missing.
 - i. Library
 - ii. Lauby
 - iii. Welch
 - iv. Hemmingsen- any additional staff help Mrs. Fast get attendance from other teachers
 - v. Individuals that are reporting will also report any paras that are in their area.
 - b. Principal or Secretary will initiate calls to the above individuals to get reports of each class/group of students who are accounted for or who is missing.
 - c. Staff that knows the whereabouts of the missing students will also report by 2-way radio to Mrs. Cetak or Mrs. Price.
7. Until the all clear is given, (intercom or 2-way radio), teachers will maintain constant supervision of their classes and remain outside.
8. If classes are under the supervision of a teacher other than the homeroom teacher, the homeroom teacher will meet his/her class and take roll ASAP.
9. All rooms have assigned exit routes. Please follow assigned routes unless blocked by fire or other hazard. In such a scenario, use your discretion in selecting the safest exit route. Students are directed to exit through the nearest door if they are in the hallway or restroom when the alarm sounds.

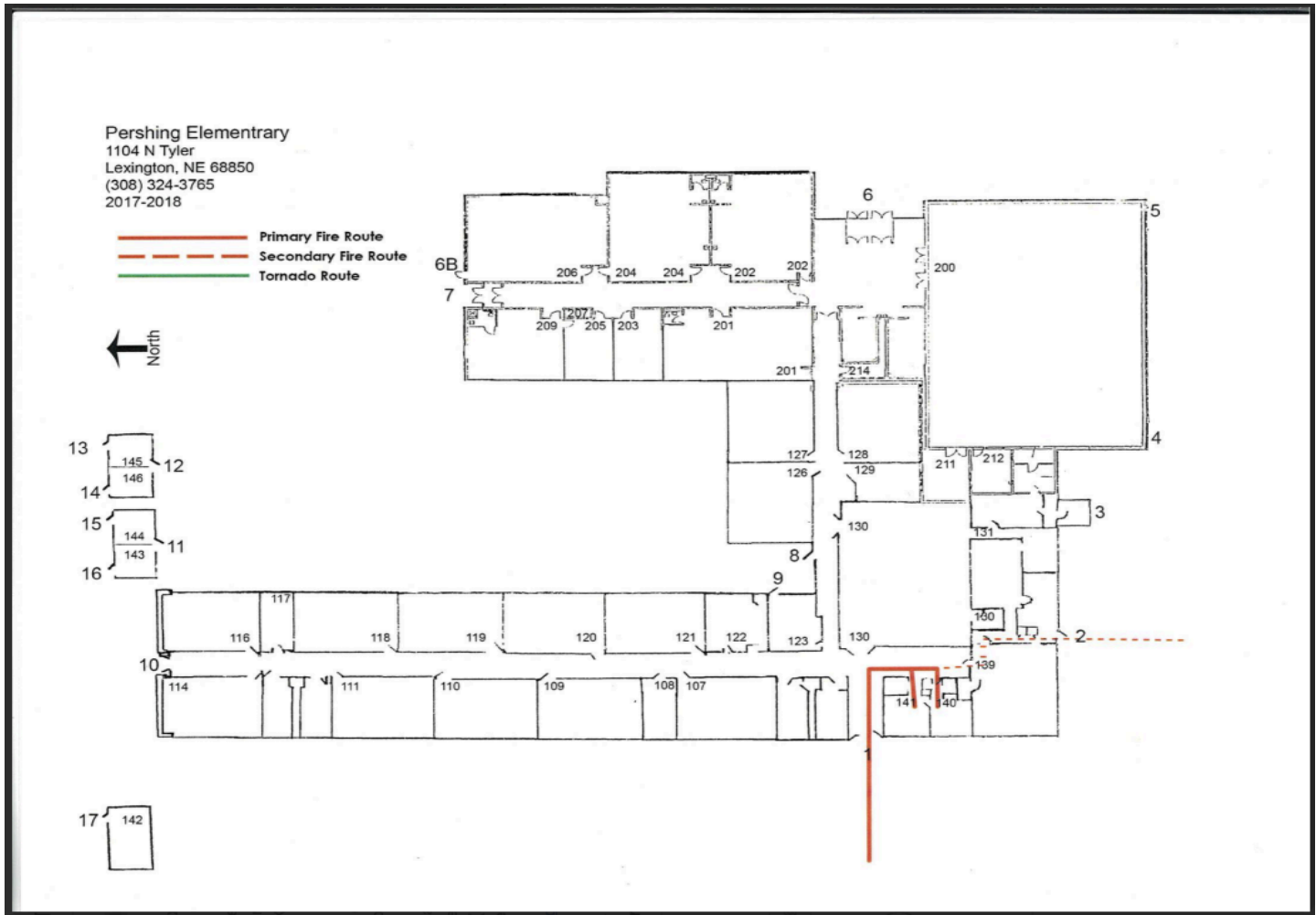
10. In the event of a fire, the principal or secretary will call the fire department while the building is being evacuated.

Pershing Fire Routes

First Route - door Number	Teacher	Room Number	Second Route				
#1	Instructional Room	107	#10	go out door #1 and line up on the playground cement pad			
	Nurse	106	#10				
	Stenberg	109	#10				
	Marsh	121	#10				
	WKRM	122	#10				
	Osmond	120	#10				
	Malcom	127	#6				
	Sardido	126	#6				
	V. Samson	128	#6				
	Support Room	129	#8				
	Office	141	#8				
	Cafeteria	130	#8				
#2	Library	139	#1	Librarian opens south gates			
	Stage		#1				
#3	Kitchen		#8				
#4 or #5	Gym	200	#6				
#6	Bell	204	#7	southeast side of Monroe Street			
	Lauby	202	#7				
	Serano	201	#7				
#7	Speech	203	#6	go to the northeast side of Monroe Street			
	Resource	205	#6				
	SPED Speech	209	#6				
#6B	Music	206	#6	go to the northeast side of Monroe Street			
#10	Diaz	116	#1	cross East 12th street and remain on the sidewalk			
	Open RM	114	#1				
	Flores	118	#1				
	Schurr	117	#1				
	Hemmingsen	111	#1				
	Curiel	110	#1				
	Welch	119	#1				
#11	Modular/ Schoeder	144	#15	cross East 12th street and remain on the sidewalk			
	Modular/Garcia	143	#16				
#12	Modular/Counselor	146	#14	cross East 12th street and remain on the sidewalk			
#13	Modular (Art/Counselor)	145	#12	cross East 12th street and remain on the sidewalk			
#17	Modular (Fine Art Building)	142	#18	cross East 12th street and remain on the sidewalk			

Pershing Building Safety Regulations:

1. PROVIDE VERBAL INSTRUCTION FOR BOTH A & B ROUTES
2. INSTRUCTORS SHOULD LEAD STUDENTS AND CHECK RESTROOMS, LAST PERSON OUT TURNS OFF LIGHTS AND SHUTS THE DOOR.
3. DESIGNATE A STUDENT TO OPEN OUTSIDE DOORS.
4. CLOSE WINDOWS AND INSIDE DOORS.
5. INSTRUCTORS AND STUDENTS MOVE AWAY FROM THE BUILDING.
6. RETURN TO THE BUILDING ON SIGNAL BY 2-WAY RADIO OR INTERCOM.



Tornado Drill Procedures

1. Tornado Drills will be practiced, as needed, at random hours and days of the month.
2. The tornado alarm is an announcement over the intercom **“Teachers we are in a tornado warning and you need to move to safety as outlined in our tornado plan.”** Upon hearing this announcement teachers and children are to immediately go to their designated areas in the building following the routes shown on the diagram.
 - a. If power is lost the tornado alarm is short blasts of a whistle. A person will be dispatched to alert the classrooms in the modulars of the situation, when occupied.
3. Teachers and staff will take control to ensure that the students move quickly and quietly, and that they may be stopped, turned, or directed as needed. Teachers will instill in each child an attitude of calmness and intentional purpose while moving to a safe area.
4. Teachers will ensure that classroom windows, fans, and lights are shut off. The teacher will leave the room first. The last person leaving the room will shut the door.
5. Teachers will take class roll upon reaching their designated area. If a child is missing, the principal will be notified immediately.
6. Modulars: Students in Modular 143/144 will come into the main building through the Northwest doors and assume their positions in the hallway as far away from the Northwest doors as possible. Students in Modular 145/146 will come into the main building through the Northeast doors and assume their positions in the hallway as far away from the Northeast doors as possible.
7. Designated teachers and staff will search restrooms, supply rooms and study rooms.
 - a. Mrs. Price – will check attendance of west hallway and report to Mrs. Cetak.
 - b. Mrs. Cetak– will check attendance of south hallway and east bathroom.
8. Students need to be against a walled area, if possible.

PERSHING TORNADO AREAS
ALL STUDENTS MUST BE UP AGAINST A WALLED AREA

In the hallway starting inside door #10 just past the bathrooms	144- Schroeder 143- Garcia 145- Counselor/Art 146 - Counselor 116 - Diaz 118 - Flores 111- Hemmingsen
128 - V. Samson's Room	128- V. Samson 126 - Sardido 201- Serano
129- Support Room	201- Malcom 110- Curiel
In the southwest hallway outside of office	School Psychologist 107- Instructional Room Library - Ridgeway Nurse 109- Stenberg
209- LifeSkills Room	Pflaster Samson Music Teacher
122- Workroom	121- Marsh 120- Osmond
PE Storage Room	202- Lauby 204- Bell Fast

Cooks go to the food storage room.

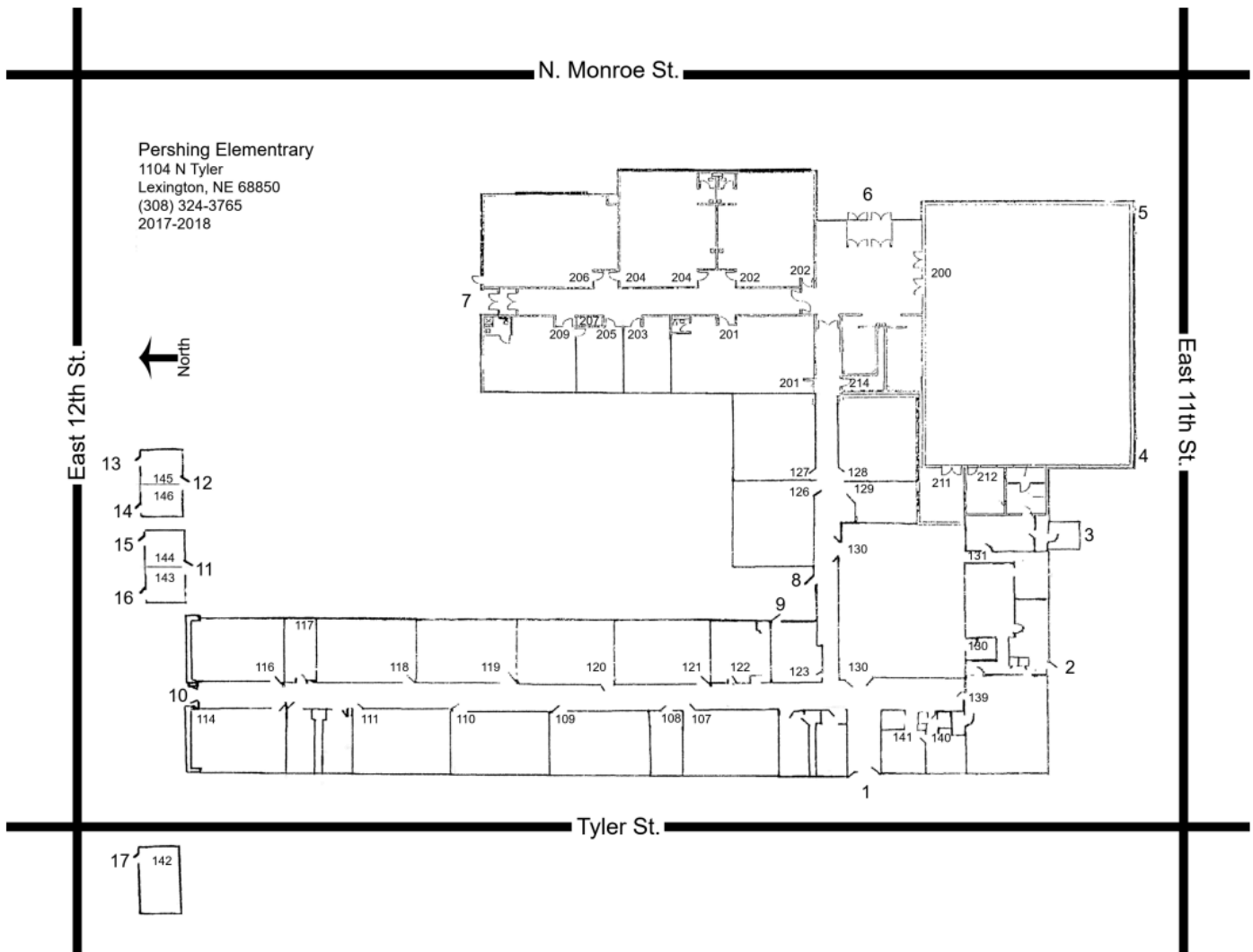
If students are in the multiple-purpose room or Lunchroom, then they go to grade-level areas.

Please follow your tornado drill procedures, taking attendance & red/ green cards

Door #7	Music Speech Special Education	Cross N. Monroe Street and head south to E. 11th Street then travel east to St. Ann's Parish Center.
Door #6	204- Bell 202- Lauby	cross N. Monroe Street and head south to E. 11th Street. Then head east on E. 11th street to St. Ann's Parish Center.
Door #6	201- Serano 126- Sardido 127- Malcom 128- V. Samson	move to N. Monroe Street and head south to E. 11th Street. Once to E. 11th Street, travel east to St. Ann's Parish Center.
Door #2	Library	Travel east on E. 11th Street to St. Ann's Parish Center
Door #1	Nurse Instructional Room 120- Osmond 121- Marsh 109- Stenberg	move to E. 11th Street and travel east to St. Ann's Parish Center.
Door #10	111- Hemmingsen 110-Curiel 116- Diaz 118- Flores 119- Welch	Cross E. 12th Street and head east to N Monroe Street and cross it. Once to N. Monroe Street, travel south to E. 11th Street and head east on E. 11th Street to St. Ann's Parish Center.
Door #10	117- Schurr 114- open	Travel east on E. 12th Street to N. Monroe and travel south to E. 11th Street. Once to E. 11th Street travel east to St. Ann's Parish Center.
out back of the modular	145- Counselor/Art 146-Counselor 144- Schroeder 143- Garcia	move to E. 12th Street and head east to N. Monroe Street and travel South to E. 11th Street and travel east to St. Ann's Parish Center.
Door #4/#5	Gym- Fast	Head east on E. 11th street to St. Ann's Parish Center.

--	--	--

4. When at St. Ann's Parish Center, a Crisis Team member will be directing students to the gym area within St. Ann's Parish Center. Teachers please take attendance immediately after arriving.
5. Crisis Team members will report attendance to Mrs. Cetak at Pershing by phone (308)-325-3731.
6. When all students are accounted for Mrs. Cetak will leave Pershing for St. Ann's Parish Center.
7. Students **WILL LEAVE FROM ST. ANN'S PARISH CENTER** with their parents. Parents will park in a parking area to the north of St. Ann's Parish Center. Parents will receive a reunification form and will line up at the front entry. They will need to show ID and complete a reunification form. Assigned personnel will take parents to meet their child when they have been cleared. Parents will exit through the back door. See attached Standard Response Protocol Reunification Plan for personnel assignments.
8. Emergency Kit:
 - a. Mrs. Price will bring the school wide emergency kit to St. Ann's Parish Center.
 - b. Classroom kits will be carried out by classroom teachers.
 - c. Sub plans will indicate procedures for fire and tornado drill and location of safety kit

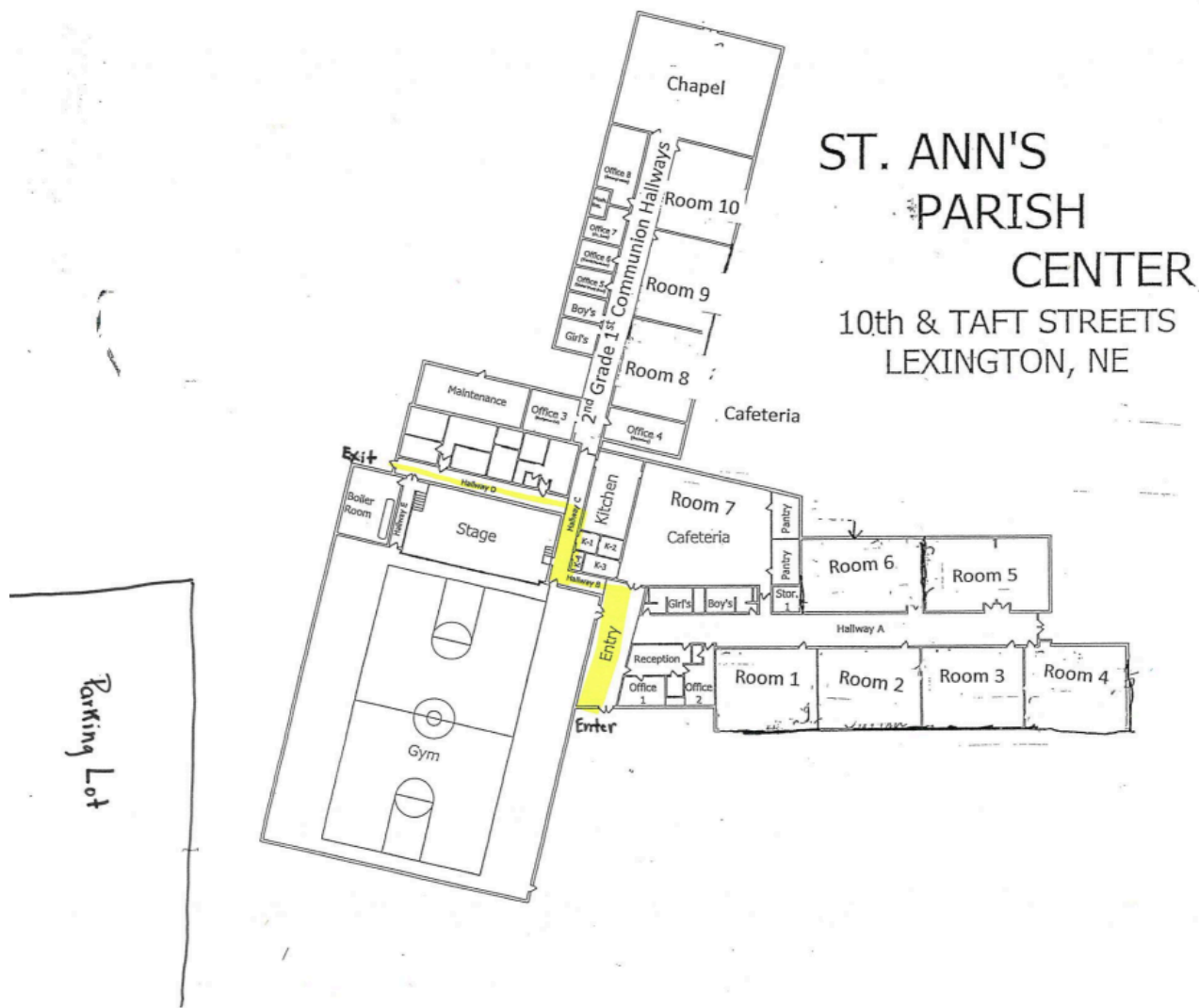


Reunification Plan

Ann Schultze Michaela Schurr Anita Lopez Angie Olerich	Greeters: 1. Check for ID cards 2. Hand reunification card to parents and direct them to the main entrance. 3. Check ID/Reunification card and confirm the adult is an emergency contact or parent. 4. Hand completed form to runner.
Nancy Price Angelica Romero Ana Ramirez Cynthia Hendricks	Accountant: 1. Verify information sheet with Powerschool 2. Give top sheet to a Reunifier
Haylee Ridgeway Julie Ann Samson	Checkers: 1. Guide parents to take their completed Reunification card to one of the Alphabetized Checkers.
Michelle Pratt Daneen Nelson Michele Flynn Jenn Cunningham	Reunifier (Parents) 1. These adults will be taking the release form from Accountant 2. The runners will enter the building and locate the student. 3. They will move the student to the exit. 4. The runner will keep the reunification form and place it in the container.
Michele Flynn Brenda Brayton	Reunifier (Student) 1. Go to the accountant table 2. will receive ½ the reunification form 3. Go inside the gym and locate the student 4. Student and reunifier will go through back door and meet parent reunifier. 5. Once reunifiers meet, they will make sure paperwork matches 6. Give completed paperwork to Jen Cunningham

Rachel Fast	Guard the door in the gym of St. Ann's
Extra Staff from CO	Crowd Control Direct parents and help with crowd control.
Homeroom Teachers	Supervise homeroom class

*if you are not assigned, you will be given a position when there



Reverse Evacuation Procedures

(Getting Students Into The Building As Soon As Possible)

Teachers on duty must have a cell phone or 2-way radio with them on duty at all times.

1. In the event of an emergency outside, blow the whistle or use intercom until all students are lined up immediately
2. Students will be taken to the following:
 - a. If possible they will be taken to their classroom(s).
 - b. If it is not possible to return to the classroom(s) they will be taken to the gym or tornado shelter areas within the building, depending on the situation.

Chemical Spill/Toxic Fumes

1. If spill/fumes occur outside the school building:

- Keep students inside.
- Close windows.
- Don't step in spilled material.
- Contact police, fire and health department.
- Contact superintendent's office.
- Be prepared to evacuate the building.
- If students are outside, move upwind.
- Possibly relocate to another suitable location. Notify the Transportation Department at 308-324-1220.

2. If a spill occurs inside:

- Remove students from contaminated area.
- Contact police, fire and health department.
- Contact superintendent's office.
- Students exposed to the chemical should be taken to the life skills room to have necessary clothing removed and exposed skin washed.

IN AN EMERGENCY TAKE ACTION



HOLD! In your room or area. Clear the halls.

STUDENTS

Clear the hallways and remain in room or area until the "All Clear" is announced
Do business as usual

ADULTS

Close and lock the door
Account for students and adults
Do business as usual



SECURE!

Get inside. Lock outside doors.

STUDENTS

Return to inside of building
Do business as usual

ADULTS

Bring everyone indoors
Lock outside doors
Increase situational awareness
Account for students and adults
Do business as usual



LOCKDOWN! Locks, lights, out of sight.

STUDENTS

Move away from sight
Maintain silence
Do not open the door

ADULTS

Recover students from hallway if possible
Lock the classroom door
Turn out the lights
Move away from sight
Maintain silence
Do not open the door
Prepare to evade or defend



EVACUATE! (A location may be specified)

STUDENTS

Leave stuff behind if required to
If possible, bring your phone
Follow instructions

ADULTS

Lead students to Evacuation location
Account for students and adults
Notify if missing, extra or injured students or adults



SHELTER! Hazard and safety strategy.

STUDENTS

Use appropriate safety strategy for the hazard

Hazard

Tornado
Hazmat
Earthquake
Tsunami

Safety Strategy

Evacuate to shelter area
Seal the room
Drop, cover and hold
Get to high ground

ADULTS

Lead safety strategy
Account for students and adults
Notify if missing, extra or injured students or adults

IN AN EMERGENCY

TAKE ACTION



HOLD



SECURE



LOCKDOWN



EVACUATE



SHELTER

Standard Response Protocol – Public Address

Medical Emergency	Hold in your Room or Area. Clear the halls.
Threat Outside	Secure! Get inside. Lock outside doors.
Threat Inside	Lockdown! Locks, Lights, Out of Sight!
Bomb	Evacuate to (location) Shelter for Bomb!
Earthquake	Shelter for Earthquake!
Fire Inside	Evacuate to the (location)
Hazmat	Shelter for Hazmat! Seal your Rooms
Weapon	Lockdown! Locks, Lights, Out of Sight!
Tornado	Evacuate to (location) Shelter for Tornado!



Intruder:

- The first person to notice intruder (person with a weapon or person who is upset, out of control, or otherwise threatening) will notify the principal/office. (If in a level 3 situation where contact with the office may not be possible, make the announcement from the nearest phone. Contact police.)
- The principal or his/her representative will announce to the building.
- Principal will determine need to notify police, school superintendent, and 911 of any emergency situation.
- Administrator or law enforcement will unlock classroom doors when the emergency is over.
- Administration will be the liaison with police.
- Inform office staff as to appropriate information to give to callers. (Written statement)
- Make a list of those being held hostage.
- **Refer media to the superintendent's office.**
- Plan how to inform families of students and staff directly affected.
- Contact the crisis team to assist students and staff in dealing with the aftermath.

Bomb Threat Procedures



(Keep Checklist by each phone)

1. Upon the receipt of a bomb threat, the person receiving the call will make every attempt to:
 - a. Prolong the conversation. Do not hang up the phone. (Use another phone to call authorities.)
 - b. Identify background noises and any distinguishing voice characteristics.
 - c. Ask the caller for a description of the bomb, where it is, and when it is due to explode.
2. The person receiving the threat will notify the principal.
3. Call 911.
4. The principal will, in consulting with 911, decide whether to make a preliminary search or to evacuate the building.
5. The principal will notify the superintendent's office.
6. Inform staff and students of the bomb threat and any immediate directions, for example, remain in their rooms until an all-clear is given or directions to evacuate.
7. Ask staff to make a visual observation of their classrooms/work areas and inform them not to open cabinets, doors, or move objects. If anything suspicious is found, Do Not touch it! The bomb can be almost anything from a bundle of dynamite to concealed or ordinary objects (briefcase, toolbox, or pieces of pipe). You will be searching for something that doesn't belong in the classroom/work area.
8. Check the absentee list and on each absentee from class at the time the threat was received. Account for all students, check halls and restrooms.
9. Ask for volunteers to participate in the search with the police/fire department.
10. Meet with the police/fire department and search team to decide on the procedure for checking the building.
11. If at any time the threat is determined to be valid, use standard fire drill procedures with any necessary modifications to evacuate the building. Evacuate at least 300

feet from the building. Plan for an alternate location if needed due to a prolonged search or inclement weather.

12. When the building is reported to be safe, assume whatever schedule is needed and debrief staff and students.

13. If a written threat is received, copy the contents and protect the original message (plastic or other covering) to preserve fingerprints and other identifying marks.

14. Use the Bomb Threat Checklist to gather helpful information.

15. Should a threat include the possibility that a bomb has been placed on a district vehicle, the Director of Buildings, Grounds, and Transportation, shall be contacted to secure all vehicles and coordinate a search with law enforcement.

Alternate evacuation location for Pershing Elementary is:

St. Ann's Parish Center
1003 Taft
Lexington, NE 68850
308-324-4647

Bomb Threat Checklist

DATE _____ TIME _____

Do Not Hang Up! Use another phone to call police.

Record the exact words used by the caller:

Ask:

What time is the bomb set for? _____

Where is the bomb? _____

What does the bomb look like? _____

Why are you doing this? _____

Who are you? _____

Evaluate the voice of the caller:

_____ Man

_____ Woman

_____ Child

_____ Accent

_____ Speech Impediment

_____ Intoxicated

_____ Age (approximate)

_____ Other

Background Noise:

_____ Music

_____ Conversation

_____ Children

_____ Machine Noise

_____ Typing

_____ Traffic

_____ Airplanes

_____ Other _____

Person receiving a threat will immediately notify the principal.

Call Received by: _____

Lexington Middle School
Lexington, Nebraska

Safety Plans

Fire Escape Plan (pages 3-4)

Tornado Plan (pages 5-7)

Building Evacuation Plan (pages 8-9)

Standard Response Protocol (page 10)

Bomb Threat Checklist (pages 11-12)

LMS Safety Committee- Report to office immediately

Scott West

Jeff Wall

Jayce Dueland

Karen Klein

Jose Monrroy

Teachers: Please make a copy of your class rosters, this plan, and red/green cards. Keep them updated and in plastic sleeves.

Rules for ALL Emergencies

1. **Remain Calm** - We are responsible for hundreds of children who will be nervous, confused, and scared during these situations. As educators we must remain calm during each situation and model that calmness for our students.
2. **Follow Procedures** - We have established these procedures and protocols to help ensure that there is smooth transition for students and teachers. DO NOT create your own procedures for your classroom that conflict with any of the school's procedures. TAKE YOUR EMERGENCY RESPONSES WITH YOU, YOUR GREEN AND RED CARDS, YOUR MAPS, AND A CURRENT CLASS LIST FOR EVERY CLASS.
3. During an emergency, **Mr. West is the only person in the building that will speak to the media.** If a member of the media approaches you, simply say, "You need to talk with Mr. West, our Principal." We do not need conflicting comments presented to the public. Protect our students from the media!

Crisis Team Members:

Karen Klein
Jose Monrroy
Ceara Hollis
Tina Thompson

CPR Certified Staff Members:

Scott West	Terry Warner	Jayce Dueland
Jeff Wall	Jean Leger	Tessa Gall
Heather Robles		Dillon McKinney

Epi Pen Trained Staff Members:

Scott West	Terry Warner	Jayce Dueland
Jeff Wall	Jean Leger	Tessa Gall
Heather Robles		Dillon McKinney

Nebulizer Trained Staff Members:

Scott West	Terry Warner	Jayce Dueland
Jeff Wall	Jean Leger	Tessa Gall
Heather Robles		Dillon McKinney

Defibrillator Trained Staff Members:

Scott West	Terry Warner	Jayce Dueland
Jeff Wall	Jean Leger	Tessa Gall
Heather Robles		Dillon McKinney

Fire Drill Procedures

The following regulations should be read to your classes and discussed thoroughly so that fire drills may be handled most efficiently.

1. Leave your books and materials right where they are when the alarm is given.
Line up the students and teachers lead. Lights should be out, and doors and windows should be shut.
2. Walk quickly and quietly from your room, following the routes described in this plan (if your exit is blocked, use your discretion in selecting the safest exit route), out of the building to the required distance from the school.
3. Classes must exit together and remain at designated area until the “all clear” is given.

TEACHERS MUST TAKE ATTENDANCE before the classes return to the building. Hold up the **green card** if everyone is with you. Hold up the **red card** if you are missing someone. Hold up **both cards** if you have extra students.

4. Stay in line -- no talking!
5. Designated teachers and assistants will perform a search of the restrooms.
Mr. Wall will report to the west door and head south near the stop sign on the corner of 11th and Washington.
Mr. Dueland will report to the northwest door.
Mrs. Klein will report to the southwest door.
Mr. Monrroy will report to the southeast door.
8th Grade Paras will check the third floor bathrooms.
7th Grade Paras will check the second floor bathrooms.
6th Grade Paras will check the first floor bathrooms.

Teachers: See that the doors to your rooms are closed when the last student is out. Take your **Safety Plan** with you, as the safety plan has the safety procedures, **current class list for ALL your classes**, and red/green cards.

Fire Exit Assignments

Rooms:

Auditorium, Stage

Band room 114

118, 122, 123, 124, 126,
127, 128, 129, 130,
counseling offices,
social worker, ISS room

PE Complex

146, 147, 200 (TeamMates),
225, 321, 323, 325, 326

Library 237, Library office,
Room 234, 236

202, 205, 206, 209,
309, 316, 302, 305, 306

203, 204, 210, 211, 213,
214, 215, 216, 217, 303,
310, 311, 313, 314, 315

131, 132, 133, 134, kitchen
135, cafeteria

Administrative offices

140 (Alternative Ed), 143,
144 (Shared YMCA Room)

New gym

Fire Exits:

Out northwest door

East door--walk south on sidewalk to 11th Street

Southeast door (Old Main) across street to 11th

Out through the gym east door

Northwest doors (Brown, Door 2)- walk north
to the parking lot.

Down internal stairs and out southeast door

Out the west door and go south across 11th street

Southwest door and across 11th street

New north doors (North to parking lot)

New main entrance doors (North to parking lot)

Through the YMCA—west doors (North to parking lot)

East doors

Tornado Drill Procedures

In the event of a tornado warning, the local siren will blow two short blasts and one long blast for approximately two to three minutes. Following a tornado warning, we will announce a tornado alarm over the intercom system.

Procedure to follow:

1. Teachers will insure that classroom windows, fans, and lights are shut off and that the last child out of the room closes the doors.
2. Teachers should take the Safety Plan with them, which includes current class lists. **TEACHERS WILL TAKE CLASS ROLL UPON REACHING THEIR DESIGNATED AREA.**
3. Designated teachers and assistants will make a search of restrooms and gather attendance.

Mrs. Klein will report to PE locker area.

Mr. West will float through the areas.

Mr. Monrroy will remain in the office area.

Mr. Wall and Mr. Dueland will report to commons area after making sure that Band and PE classes heard the warning.

8th Grade PARAS will check third floor bathrooms, then to assigned team areas.

7TH Grade PARAS will check second floor bathrooms, then to assigned team areas.

6th Grade PARAS will check first floor bathrooms, then to assigned team areas.

4. Students are to move to the assigned areas.

Sixth grade students with their core teachers should be in the following areas:

NATIONAL: in the south (National) locker pod.

AMERICAN: in room 118 and the back hallway by room 122.

Seventh grade students with their core teachers should exit the South stairs to the first floor.

STRIPES: will use the north (American) locker pod, first floor.

DLP: will use the north (American) locker pod, first floor.

STARS: with their core teachers, will go to the Old Girls' PE locker rooms.

Eighth grade students with their core teachers should exit the west stairs and walk to the PE locker rooms.

LIBERTY: to the new Boys' visitor locker room.

PATRIOTS: to the new Girls' Visitor locker room.

****ANY HOMEROOM, READING, OR ACTIVITY CLASSES SHOULD BE DELIVERED TO THE APPROPRIATE GRADE LEVEL TEAM AREAS. TEACHERS THEN REPORT TO THEIR ASSIGNED AREAS.****

BAND to the old Boys' PE locker room.

LIVING SKILLS AND ART use the north staircase to first floor assigned areas (based on which grade you have).

FREEDOM TEAM use the North Staircase to first floor. Travel through the cafeteria to the long corridor linking the YMCA and the school (Alt Ed hallway). Sit on both sides of the hallway, leaving the middle of the hallway clear.

ALTERNATIVE ED Stay in Alternative Education Room 140

LIFE SKILLS Walk to Alternative Education Room 140.

SPANISH, INFO TECH, HEALTH, CTE AG, SPEECH, PE, and CHORUS based on the grade of kids you have, take them to the appropriate assigned area.

5. Students should try to maintain a safe distance from any entrance, **squat or sit**

down on the floor next to the wall with **heads down**, and **stay away from glass**.

6. Teachers are to remain with their classes until they hear an “all clear” signal over the intercom.

Building Evacuation Plan

In the event of a situation that requires the teachers and students to evacuate LMS (i.e. bomb threats, train derailment, etc.), the following procedure will be followed.

IF IT IS A BOMB THREAT, IMMEDIATELY SHUT OFF ALL CELL PHONES-THEY COULD ACTIVATE A BOMB.

Mr. Monrroy will notify the First Methodist Church that we are on our way. If the church has a funeral, we will regroup at the church in the parking lot and go to the multi-purpose room.

1. The announcement, “Teachers at this time please evacuate the building,” will be given over the intercom. (If coats are needed this will be included in the announcement.)
2. Immediately have your students follow the evacuation plan. (Teachers, in an evacuation situation, you may not be allowed back into the building for an extended period of time. Take keys, valuables, radios, and laptop.)
3. Our alternate location during an evacuation is:
The First United Methodist Church (201 East 8th Street).

SEVENTH Grade will walk south on the east side of Grant Street and enter the north double door going to the multi-purpose room- sitting on the floor.

SIXTH Grade, FREEDOM Team, and DLP will walk south on the west side of Grant Street, enter the east door, which is a glass sliding door, and report to the Fellowship Hall- sitting on chairs at the tables and on the floor.

EIGHTH Grade will walk south on Washington Street and enter the West main office doors of the church, walking up the stairs and entering the sanctuary- sitting in the pews on the main floor.

PE, BAND, ALT ED, AND S.T.A.R.S. will walk their classes down the east side of Grant Street and then deliver the students to their assigned area based on grade.

EXPLORE classes will walk their classes down the east side of Washington Street to ninth and then cross over to Grant. After reaching the Methodist

Church, Mrs. Klein will direct the students to the correct door.

Mrs. Jimenez/ Mrs. Gall will take the students' medications.

Mrs. Harvey /Mrs. Matzar will take the daily attendance list.

Mr. Monrroy will take his computer.

4. Teachers please TAKE ATTENDANCE immediately after arriving. Mr. Wall and Mr. Dueland will be around to each group checking attendance.
5. When Mr. Wall and Mr. Dueland report the attendance to Mr. West, he will drive to the church.

IN AN EMERGENCY TAKE ACTION



HOLD! In your room or area. Clear the halls.

STUDENTS

Clear the hallways and remain in room or area until the "All Clear" is announced
Do business as usual

ADULTS

Close and lock the door
Account for students and adults
Do business as usual



SECURE! Get inside. Lock outside doors.

STUDENTS

Return to inside of building
Do business as usual

ADULTS

Bring everyone indoors
Lock outside doors
Increase situational awareness
Account for students and adults
Do business as usual



LOCKDOWN! Locks, lights, out of sight.

STUDENTS

Move away from sight
Maintain silence
Do not open the door

ADULTS

Recover students from hallway if possible
Lock the classroom door
Turn out the lights
Move away from sight
Maintain silence
Do not open the door
Prepare to evade or defend



EVACUATE! (A location may be specified)

STUDENTS

Leave stuff behind if required to
If possible, bring your phone
Follow instructions

ADULTS

Lead students to Evacuation location
Account for students and adults
Notify if missing, extra or injured students or adults



SHELTER! Hazard and safety strategy.

STUDENTS

Use appropriate safety strategy for the hazard

Hazard

Tornado
Hazard
Earthquake
Tsunami

Safety Strategy

Evacuate to shelter area
Seal the room
Drop, cover and hold
Get to high ground

ADULTS

Lead safety strategy
Account for students and adults
Notify if missing, extra or injured students or adults

© Copyright 2009-2020, All Rights Reserved, The "I Love U Guys" Foundation, Conifer, CO. The Standard Response Protocol and Logo are Trademarks of The "I Love U Guys" Foundation and may be registered in certain jurisdictions. This material may be duplicated for distribution per "SRP Terms of Use", SRP TxSSC 2021 Poster_EN | V 4.0 | Revised: 04/21/2021 | <http://iloveuguy.org>



Bomb Threat

Upon receiving a call telling of a bomb threat, the person receiving the call will attempt to:

- Utilize the bomb threat **checklist** (copy included).
- Prolong the conversation. **DO NOT HANG UP THE PHONE!**
- **IDENTIFY** background noises and any distinguishing voice characteristics.
- Asks the caller for a description of the bomb, where it is, and when it is due to explode.
- Notify the principal.

DO NOT USE CELL PHONES (Turn Power to Cell Phones off Immediately--because of emitting frequencies near a potential explosive device.)

The Principal will consult with the Superintendent (who consults with law enforcement) to determine if evacuation is indicated.

If evacuation is not indicated, lock-down procedures will be announced (included in this plan).

If evacuation is indicated, building evacuation procedures will be announced (included in this plan).

BE ESPECIALLY OBSERVANT of your surroundings or work area. **DO NOT** open cabinets, doors or move objects. **DO NOT** touch anything suspicious. **KEEP TRACK** of students who were absent from your class at the time the call was received.

Alternate evacuation location is:

Football field or gym first (announcement will be given)

First United Methodist Church

201 East Eighth

308-324-2397

If a written threat is received, leave in place and have someone watch it so it is not tampered with until police arrive. School time will be made up if school is dismissed for a bomb threat.

Bomb Threat Checklist

Time _____

Date _____

DO NOT HANG UP! Use another phone to call police.

Record the exact words used by the caller _____

Ask:

What time is the bomb set for? _____

Where is the bomb? _____

What does the bomb look like? _____

Why are you doing this? _____

Who are you? _____

Evaluate the voice of the caller:

_____ Man

_____ Woman

_____ Child

_____ Age (approximate)

_____ Accent

_____ Speech Impediment

_____ Intoxicated

_____ Other

Background Noise:

_____ Music

_____ Children

_____ Typing

_____ Airplanes

_____ Conversation

_____ Machine Noise

_____ Traffic

_____ Other

Person receiving threat will immediately notify the principal.

Call received by _____



2026-2027

Safety/Emergency Procedures Plan

Rules for ALL Emergencies:

1. **Remain Calm** – We are responsible for hundreds of children who will be nervous, confused, and scared during these situations.
2. **Follow Procedures** – We have established these procedures and protocols to help ensure that there is a smooth transition for students and staff. DO NOT create your own procedures for your classroom that conflict with any of the school's established procedures.
3. During an emergency the Principal is the only person in the building that will speak to the media. If you are approached by a member of the media for a comment reply, "I have no comment. You will need to speak with our building Principal." We do not need conflicting comments present to the public.

Bryan Crisis Team Members:

- Ashley Pano
- Yanet Pinedo
- Danie Hilton

Trained Staff Members:

- Tiffany Denker: CPR, Epi Pen, Nebulizer
- Michelle Medo: CPR, Epi Pen
- Jennifer Brockmeier: CPR
- Dana Margritz: CPR, Epi Pen, Nebulizer
- Danie Hilton: CPR
- Rebeca DeLeon: CPR

Teachers must have the following items with them during an emergency:

Small laminated class list

Building & Room Keys*

Red & Green Cards (Fire/Tornado)

Purse/wallet, and cellphone as you may not be returning to the building for a while.

** Homework packet and storybooks will be stored at First Presbyterian Church, our evacuation site*

Recess

When you go outside for recess duty you must make sure you have the following items (recess fanny pack):

Whistle

Gloves

Band aids

Cell phone

Daily Procedures To Be Followed

Classroom doors should be locked at all times.

No clutter in the classrooms! This does not mean you must get rid of teaching/project items. Make sure that if there is a scan for an unidentified object that we can see everything. Unnecessary papers, boxes, etc. will not be tolerated.

IN AN EMERGENCY TAKE ACTION

	HOLD! In your room or area. Clear the halls. The announcement "Hold! In your classroom. Clear the halls"	
	STUDENTS Clear the hallways and remain in room or area until the "All Clear" is announced Do business as usual	ADULTS Close and lock the door Account for students and adults Do business as usual
	SECURE! Get inside. Lock outside doors. The announcement "Lockout... Secure the perimeter"	
	STUDENTS Return to inside of building Do business as usual	ADULTS Bring everyone indoors Lock outside doors Increase situational awareness Account for students and adults Do business as usual until announcement is given or the classroom door is unlocked
	LOCKDOWN! Locks, lights, out of sight The announcement "Teachers we are in lockdown: Locks, lights, out of sight"	
	STUDENTS Move away from sight Maintain silence Do not open the door Students that are not in the classroom, go to our sunshine rooms.	ADULTS Recover students from the hallway if possible Lock the classroom door Turn out the lights Move away from sight Maintain silence Do not open the door for any reason Prepare to evade or defend
	EVACUATE! (Presbyterian Church- 801 N Lincoln) The announcement "Teachers please evacuate the building"	
	STUDENTS Leave stuff behind if required to Follow instructions	ADULTS Take all necessary items Lead students to evacuation location- follow evacuation route. (if a class is in Specials the classroom teacher will join their class as it exits the building) Account for students and adults Notify if missing, extra or injured students or adults Follow Reunification plan --- Mrs. Burr and Mrs. Robinson will report attendance to Mrs. Denker by cell phone. Mrs. Denker will then drive to church
	SHELTER! Hazard and safety strategy	
	STUDENTS Use appropriate safety strategy for the hazard HAZARD. SAFETY STRATEGY Tornado. Evacuate to shelter area Hazmat Seal the room Earthquake Drop, cover and hold	ADULTS Lead safety strategy Account for students and adults Notify if missing, extra or injures students or adults



REUNIFICATION PROCEDURES

1. Teachers will remain with their classes during the entire reunification process.
2. Teachers will be with their classes at the Presbyterian Church until parents/guardians pick up students after any threat has been neutralized and law enforcement has given permission for children to be moved.
3. There will be a check in station at the Presbyterian Church.

BRYAN ELEMENTARY SCHOOL REUNIFICATION PLAN

Relocation Site – FIRST PRESBYTERIAN CHURCH

Address: 801 N. Lincoln Street

Phone: 324-5507

LAW ENFORCEMENT NOTIFIED (911) - Call for help in regard to crowd/traffic control. See list of possibilities.

TRAFFIC/CROWD CONTROL - CO & Maintenance Staffs and Crisis Team members from other buildings, If available.

ITEMS TO TAKE - The following need to be taken: To Go Kit, cellphones, walkie-talkies, megaphones, laptops for usage at the main table (If internet is available at church; depends on situation).

STAFF - Please take **CURRENT** class roster, Reunification plan, laptop/ipad, purse.

Students will move with the classroom teacher they are currently with during the evacuation. Upon arrival at the **Presbyterian Church**, teachers will immediately take attendance, which will be recorded on the designated attendance sheets. Those sheets will be picked up by **Lynda Gratopp and Kris Johnson**. Each will get that information to the administration and will make the final determination as to who is missing. Administrator will keep that list for later use. Teachers will also need a 2nd class list to mark students gone once they are picked up.

The following individuals will be **MONITORING THE MAIN ENTRANCE AT THE Presbyterian CHURCH (East door)**, not allowing anyone to enter the building without paperwork: **Crystal Contreras and Daniel Gibbs**.

GREETERS - Greeters will be located on the East side of the Building. (Karen Juarez, Estela Duenez, and Yakelina Pacheco. Barre Hassan and Hardy Moreno will come from the Central Office to assist.)

Greeters will meet parents as they arrive. They will inform parents that they need identification and if parents have proper ID, these individuals will be given a reunification card to fill out and will start the process with the checkers. Parents or emergency contacts are allowed to pick up a student.

CHECKERS - Priscila Juarez, Andrea Johnson, Jaqueline Velasquez, and Irma Hernandez

Parents will take their completed Reunification card to one of the **CHECKERS**. **CHECKERS (located at east door)** will ensure all information is complete by checking on emergency contacts with information listed on PowerSchool.

Checkers will cut the information sheet. Top part stays with the checker and the bottom part follows with the parent.

ACCOUNTANTS: Jessica Morales, Isabel Perez, Yanira Lopez, Cristina Quiñonez , and Jacqueline Cuellar.

Accountants will be **located in front of the Main Entrance (East side) with the checkers**. After checkers have verified parent information, the accountant will walk the parent inside the building to the re-unifier to reunite the parent and child. The accountant will stay with the parents until the runner brings the child to them. The accountant will verify information from sheets completed, have parents sign the back, and walk students to the exit director.

RUNNERS- Yanet Pinedo, Jennifer Brockmeier, Heidi Straka, and Kendra Myers

Runners will take the bottom part of the information sheet from the accountant. Runners give the information paper to the classroom teacher. Classroom teacher will mark students off on their 2nd class list and runners will bring the student and the information paper back to the accountant.

REUNIFIERS - Lynda Gratopp and Dana Margritz - will be located at the **east door of the cafeteria** where students are located which will be monitored. Reunifiers will hold students inside until paperwork is matched from accountants. Parents will enter (east door) and be reunified with their child inside the church (doors where students are will be shut).

EXIT DIRECTOR- Rebecca DeLeon- Exit Director will direct parents to leave the reunification site from the south door next to the sanctuary once reunited with their student and accountant has the parent signature.

MAIN DOOR/MAIN TABLE SUPERVISION (East door) - Michelle Medo

OVERALL SUPERVISION - Mrs. Denker

SUPERVISION WHERE NEEDED - Mrs. Denker

SPOKESPERSON WITH THE MEDIA - Mrs. Denker or Mr. Whetzal

COUNSELORS - Ashley Pano and district counselors will be available to take parents whose student is not in the cafeteria area to a separate room (**classroom on the NW corner of the church**). If counselors are not needed in this capacity, they will help to monitor students or assist as Greeters/Reunifiers.

EXTRA HELP - Presbyterian Church Staff

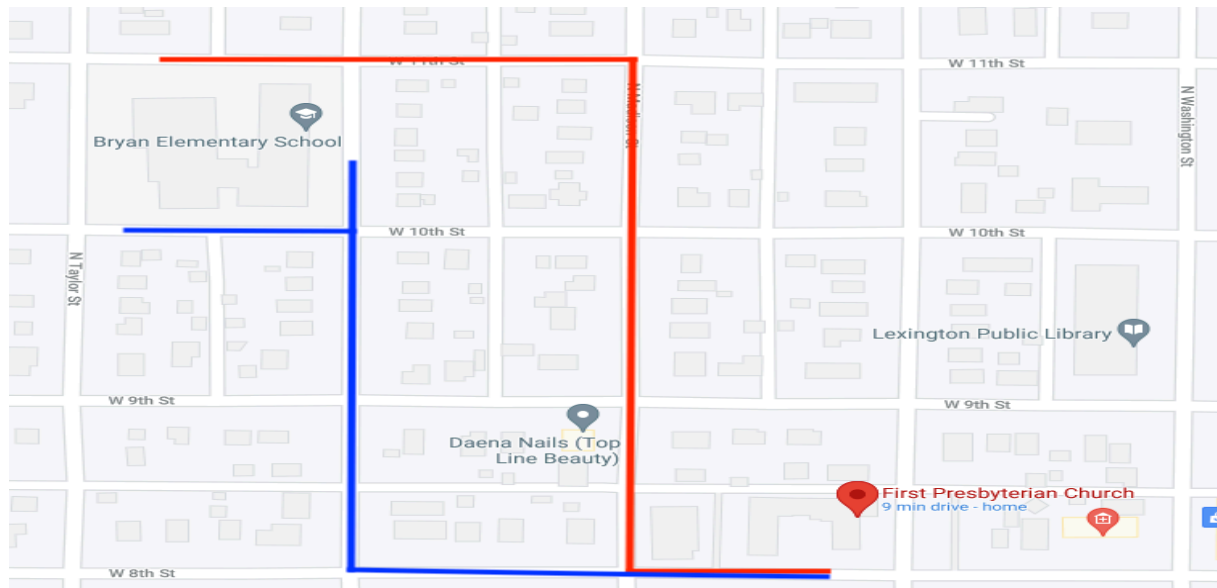
THINGS TO DO UPON IMMEDIATE ARRIVAL AT PRESBYTERIAN CHURCH

1. Set up Tables for Checkers on the East side. (**Michelle Medo and Heidi Straka will instruct staff**)
2. The underlined name is the person who is the supervisor of that job. They will grab their bag from Bryan to go-kit, that will include all items needed for each job (checker, greeter, etc.)

THINGS TO KEEP IN MIND -

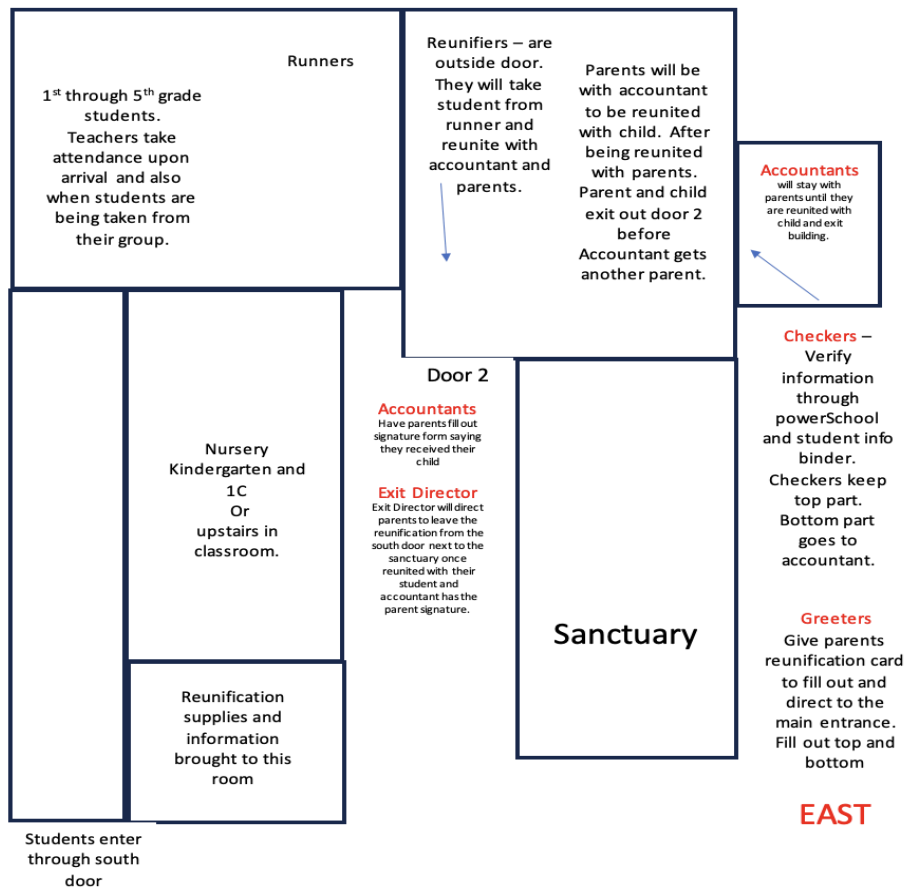
- Law Enforcement may not be at your site immediately depending on the circumstances that led to evacuation
- Loss of internet and or cell phone usage
- Parents will be anxious, upset, angry
- Students may only leave with parents through the process





NORTH

PRESBYTERIAN CHURCH



SOUTH

FIRE PROCEDURES

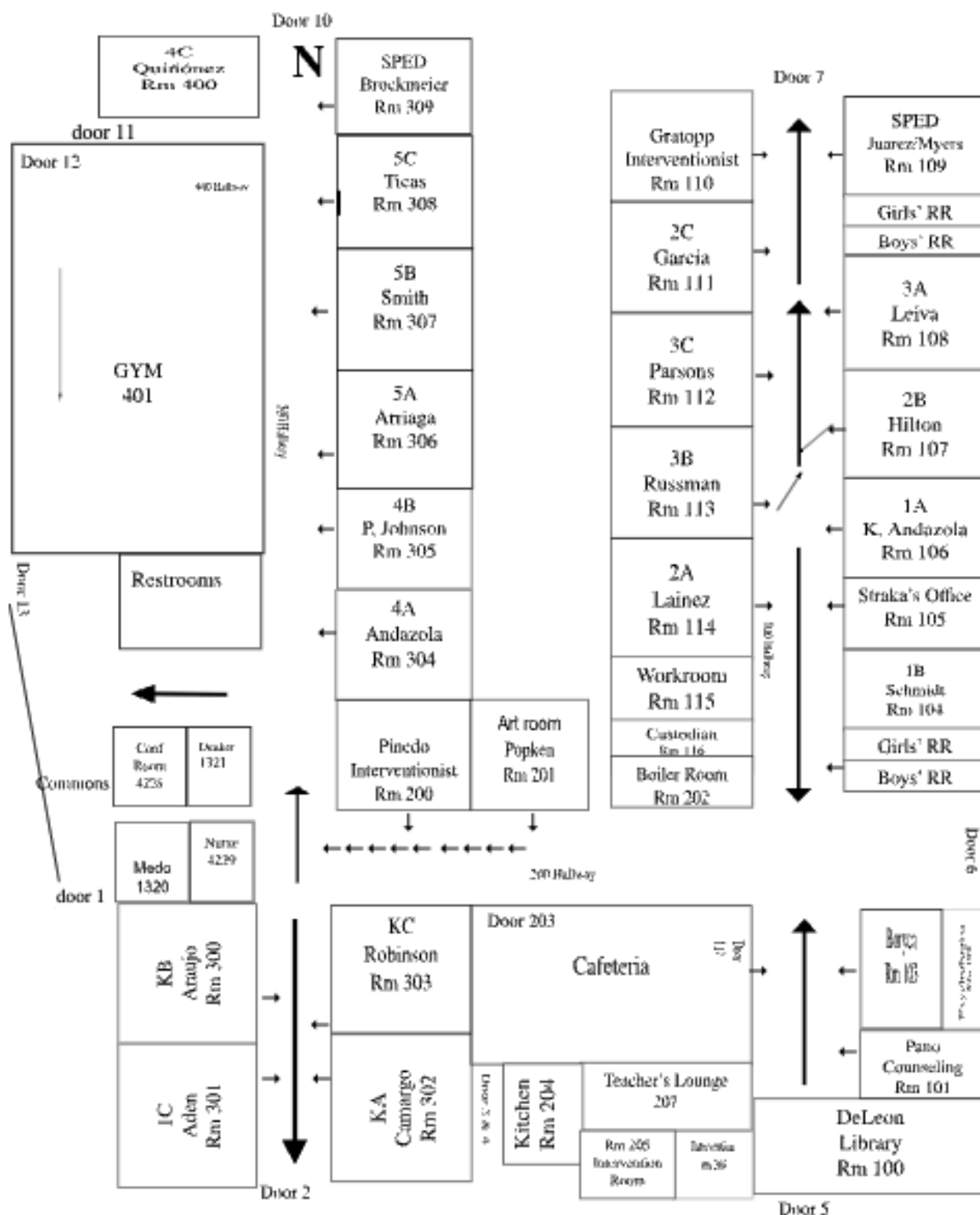


1. Fire drills will be conducted monthly at random hours and days of the month.
2. The fire alarm is a loud, intermittent sound accompanied by flashing lights. Upon hearing this sound teachers and students are to evacuate the building following the routes listed on the following page.
3. Teachers and assistants will take control to ensure that the students evacuate **quickly and quietly (no talking)**, and that they may be stopped, turned, or directed as needed.
4. Teachers will ensure that classroom windows, fans, and lights are shut off and that the **last person out of the room closes the doors**. The last student or teacher leaving the building through that door will shut the school exit doors.
5. Teachers will take class roll upon reaching designated fire drill area and use the laminated red and green cards as follows:
 - a. If all students are present, raise the green card.
 - b. If a student is missing, raise the red card.
 - c. If they have extra students the red and green cards should be crossed and held high.
6. Designated teachers and assistants will make a search of the restrooms, copy room and lounge.
 - a. Mrs. Denker – will circulate around their designated safe zone; checking red and green cards.
 - b. Mrs. Medo: West Bathrooms (front Entrance)
 - c. Mrs. Pano: South Bathrooms
 - d. Mrs. Gratopp: North Bathrooms
7. Until the all clear is given, teachers will maintain constant supervision of their classes/students.
8. If classes are under the supervision of a teacher other than the homeroom teacher, the homeroom teacher will meet his/her class and take attendance ASAP.
9. All rooms have assigned exit routes. Please follow assigned routes unless blocked by fire or other hazard. In such a scenario, use your discretion in selecting the safest exit route.

Bryan Fire Routes

Grade(s) Classroom	Door # / Route	Grade(s) Classroom	Door # / Route
KA - Camargo	2 /Southwest Kindergarten door	SPED – Myers/Juarez	7 /Northeast door
KB - Araujo	2 /Southwest Kindergarten door	SPED-Brockmeier	10 /Northwest door
KC - Robinson	2 /Southwest Kindergarten door		
1A - K.Andazola	6 /Southeast door across from cafeteria	Interventions Gratopp	7 /Northeast door
1B- Schmidt	6 /Southeast door across from cafeteria	Interventions Pinedo	13/West door
1C - Aden	2 /Southwest Kindergarten door	Library	6 /Southeast door across from cafeteria
2A - Lainez	6 /Southeast door across from cafeteria	Music	
2B - Hilton	7 /Northeast door	Gymnasium	11 and 12
2C- Garcia	7 /Northeast door	Nurse	1 /front main door
3A - Leiva	7 /Northeast door	Office	1 /front main door
3B - Russman	7 /Northeast door	Copy Room	6 /Southeast door across from cafeteria
3C - Parsons	7 /Northeast door	Lounge	6 /Southeast door across from cafeteria
4A - M. Andazola	13/West door	Counseling (Office)	6 /Southeast door across from cafeteria
4B - P.Johnson	13/West door	Art/flex room	13/West door
4C - Quiñonez	11 /Northwest door	Cafeteria	6 /Southeast door across from cafeteria
5A - Arriaga	11 /Northwest door		
5B - Smith	11 /Northwest door		
5C- Ticas	10 /Northwest door		

Bryan Elementary School - *Fire Drill Evacuation Plan*



All students will line up at the playground. Turn the sheet over for the lineup order.

TORNADO PROCEDURES



1. The tornado alarm is an announcement over the intercom “Tornado Evacuate to the shelter area.” Upon hearing this sound teachers and students are to immediately go to their designated areas in the building following the routes listed on the next page.
 - a. If power is lost the tornado alarm is short blasts of a whistle. A person will be dispatched to alert the music room of the situation, when occupied.
2. Move quickly and quietly, and students may be stopped, turned or directed as needed. Teachers will help students remain calm while moving to a safe area. Students need to have their head against a walled area, if possible.
3. Shut off/Close: Windows, fans, and lights and make sure the last person closes the door.
4. Take attendance upon reaching the designated area. If a child is missing, the Principal will be notified immediately.
5. Designated teachers and staff will make a search of restrooms, supply rooms and lounge
 - a. Mrs. Pano will move down the east hall checking attendance and report to the principal.
 - b. Ms. Pinedo will move down the center hall checking attendance and report to the principal
 - c. Mrs. Medo will move down the west hall checking attendance and report to the principal.

Bryan Tornado Areas - 2026/2027



BOMB THREAT

1. Upon the receipt of a bomb threat, the person receiving the call will make every attempt to:
 - a. Prolong the conversation. DO NOT hang up the phone. (Use another phone to call authorities)
 - b. Identify background noises and any distinguishing voice characteristics.
 - c. Ask the caller for:
 - i. Description of the bomb
 - ii. Where it is
 - iii. When is due to detonate
2. The person receiving the threat will notify the Principal
3. Call 911
4. The Principal will consult with the Superintendent (who consults with law enforcement) to determine whether to make a preliminary search or to evacuate the building.
5. The Principal will notify the Superintendent's Office
6. Inform staff and students of the bomb threat and any immediate directions, for example, remain in their rooms until an all-clear is given to directions to evacuate.
7. Ask staff to make a visual observation of their classrooms/work areas and inform them not to open cabinets, doors or move objects. If anything suspicious is found, DO NOT touch it! The bomb can be almost anything from a bundle of dynamite to concealed or ordinary objects (briefcase, toolbox, or piece of pipe). You will be searching for something that doesn't belong in the classroom/work area.
8. Check the absentee list and on each absentee from class at the time the threat was received. Account for all students, check halls, and restrooms.
9. Meet with the police/fire department and search team to decide on the procedure for checking the building.
10. If at any time the threat is determined to be valid, use standard evacuation procedures.
11. If a written threat is received, copy the contents and protect the original message (plastic or other covering) to preserve fingerprints and other identifying marks.
12. Use the Bomb Threat Checklist to gather helpful information.



CHEMICAL SPILL/TOXIC FUMES

1. Outside Spill or Fumes:
 - a. Keep students inside
 - b. Close windows
 - c. Don't step in spilled material
 - d. Contact police, fire and health department
 - e. Contact Superintendent's Office
 - f. Be prepared to evacuate the building
 - g. If students are outside, move upwind or in the building.
2. If a spill occurs inside:
 - a. Remove students from contaminated area
 - b. Contact police, fire and health department
 - c. Contact Superintendent's Office
 - d. Students exposed to the chemical should be taken to a designated area within the building to have necessary clothing removed and exposed skin washed.





J. Sterling Morton Elementary School

2026-27

-Safety/Emergency Procedures Plan-

This plan was developed under the direction of the Morton Elementary Safety/Crisis Team. It provides procedures that are to be followed in the event of an emergency. A copy of this plan has been provided to all teachers and copies are prepared and provided for substitute teachers that work with our children.

Rules for ALL Emergencies:

1. **Remain Calm** – We are responsible for hundreds of children who will be nervous, confused and scared during these situations. As educators we must remain calm during each situation and model that for our students.
2. Follow Procedures – We have established these procedures and protocols to help ensure that there is a smooth transition for students and teachers. **DO NOT** create your own procedures for your classroom that conflict with any of the school's established procedures.
3. During an emergency Mrs. Edeal is the only person in the building that will speak to the media. If you are approached by a member of the media for a comment reply, "I have no comment. You will need to talk to Mrs. Edeal, our principal." We do not need conflicting comments presented to the public.

Crisis Team Members:

Nikki Edeal	Christy Franz
Carole Kleine	Megan Vonasek

CPR Certified Staff Members:

Nikki Edeal	Sherri Ihde
Sylvia Macias	Jessica Lara
Laura Winter	Melissa Naylor
Christy Franz	

Epi Pen & CPR Trained Staff Members:

Nikki Edeal	Jessica Lara
Sylvia Macias	
Laura Winter	

Teachers must have the following items with them during an emergency:

Small, laminated class list
Building & Room Keys
Red & Green Cards

Don't forget to take your purse/wallet, as you may not be returning to the building for a while.

Daily Procedures To Be Followed

1. **Classroom doors should closed and locked at all times**
2. ALL Exterior Doors must remain locked and NOT propped open at any time!
3. No clutter in classrooms! This does not mean you must get rid of teaching/project items. Make sure that if a scan for an unidentified object that we can see everything. Unnecessary papers, boxes, etc. will not be tolerated.

FIRE DRILL PROCEDURES

1. Fire drills will be conducted monthly at random hours and days of the month.
2. The fire alarm is a loud, continuous claxon sound. Upon hearing this sound teachers and children are to evacuate the building following the routes listed on the following page.
3. Teachers and assistants will take control to ensure that the students evacuate quickly and quietly, and that they may be stopped, turned, or directed as needed. Teachers will instill in each child an attitude of calmness and intentional purpose while evacuating the building.
4. Teachers will ensure that classroom windows, fans, and lights are shut off and that the last person out of the room closes the doors. The last student or teacher leaving the building through that door will shut the school exit doors.
5. Teachers will take class roll upon reaching a safe distance from the building. If a child is missing, the principal will be notified immediately.
6. Teachers will have a green card and a red card.
 - a. If all students are present raise the green card
 - b. If a student is missing raise the red card
7. Designated teachers and assistants will make a search of restrooms, supply rooms and study rooms.
 - a. Mrs. Mostek will report the NW corner
 - b. Mrs. Sanchez will report the SW corner
 - c. Ms. Diaz will report the SE corner
 - d. Miss Franz will report the NE corner
 - e. Mrs. Aguilar – will check the south restrooms then exit the South Doors of the building
 - f. Mrs. Macias – will check the north restrooms then exit the front doors
8. Until the all clear is given, (intercom or whistle if intercom is disabled) teachers will maintain constant supervision of their classes.
9. If classes are under the supervision of a teacher other than the home room teacher, the home room teacher will meet his/her class and take roll ASAP.
10. All rooms have assigned exit routes. Please follow assigned routes unless blocked by fire or other hazards. In such a scenario, use your discretion in selecting the safest exit route.
11. In the event of a fire, the principal, assistant principal, or secretary, will simultaneously call the fire department while the building is being evacuated.

Fire Drill Routes

<u>Classroom</u>	<u>Exit Door</u>	<u>Location to Stand</u>
Franz, Becerra & Oberg	South Door of Classroom #11, #12, #13	Cross to the South side of Walnut
Naylor	Door # 14	Cross Lincoln to the playground
Franzen, Mostek, Mathews, Barkmeier, Acevedo & Torres	Door #2	Cross Lincoln to the playground
Berke, Ahlenstorf	Door #3	Cross Lincoln to the playground
Moore, Weidner, Speech & Sped	Door # 1	Cross Maple to the Northside
Kleine & Sutton	Door # 3	Cross Maple to the Northside
Harris & Bender	Door # 4	Out the south gate and cross Madison
Myers	Door #14	Cross Lincoln Street to Playground Area
Library	Door #1	Cross Lincoln Street to playground
P.E.	Door #10	Cross Walnut to the southside
Nurse	Door #1	Cross Lincoln Street to playground
Cafeteria	Door #1	Cross Lincoln Street to playground

Tornado Drill Procedures

1. Tornado Drills will be conducted quarterly at random hours and days of the month.
2. The tornado alarm is an announcement over the intercom "Teachers we are in a tornado warning and you need to go into our tornado plan." Upon hearing this sound teachers and children are to immediately go to their designated areas in the building following the routes shown on the diagram.
 - a. If power is lost the tornado alarm is short blasts of a whistle. A person will be dispatched to alert the modulars of the situation.
3. Teachers and assistants will take control to ensure that the students move quickly and quietly, and that they may be stopped, turned, or directed as needed. Teachers will instill in each child an attitude of calmness and intentional purpose while evacuating the building.
4. Teachers will ensure that classroom windows, fans, and lights are shut off and that the last person out of the room closes the doors. The last student or teacher leaving the room will shut the door.
5. Teachers will take class roll upon reaching their designated area. If a child is missing, the principal will be notified immediately.

Class Designated Areas for Tornado Warnings

Classroom	Location
PE Class	PE Closet
Harris & Bender	West Bathrooms
Music	Lounge
Sutton & Kleine	Lauby's Room
Becerra & Franz	Workroom
Naylor	Nurse's Office
Barkmeier	Mostek's Office
Acevedo	East Side North Bathrooms
Torres	West Side North Bathrooms
Mathews, Mostek, Barkmeier & Resource	Weitzenkamp & Stieb Room
Franzen, Weidner	Diaz Room
Moore, Ahlenstorf, Berke	Moore's Room
Speech	Lauby's Room
Overflow, Family Engagement, Library	Quiet Room

IN AN EMERGENCY TAKE ACTION



HOLD! In your room, office or area. Clear the halls.

OCCUPANTS

Remain in the area until
the "All Clear" is indicated

STAFF

Close and lock door
Account for occupants and staff
Business as usual



SECURE! Get inside. Lock outside doors.

OCCUPANTS

Return inside
Business as usual

STAFF

Bring everyone indoors
Lock outside doors
Increase situational awareness
Account for occupants and staff



LOCKDOWN! Locks, lights, out of sight.

OCCUPANTS

Move away from sight
Maintain silence
Do not open the door
Prepare to evade or defend

STAFF

Lock interior doors
Turn out the lights
Move away from sight
Do not open the door
Maintain silence
Account for occupants and staff
Prepare to evade or defend



EVACUATE! (A location may be specified)

OCCUPANTS

Evacuate to specified location
Bring your phone
Instructions may be provided
about retaining or leaving
belongings

STAFF

Lead evacuation to specified
location
Account for occupants and staff
Notify if missing, extra or injured
occupants or staff



SHELTER! Hazard and safety strategy.

OCCUPANTS

Hazard	Safety Strategy
Tornado	Evacuate to shelter area
Hazmat	Seal the room
Earthquake	Drop, cover and hold
Tsunami	Get to high ground

STAFF

Lead safety strategy
Account for occupants and staff

IN AN EMERGENCY

TAKE ACTION



HOLD



SECURE



LOCKDOWN



EVACUATE



SHELTER

Standard Response Protocol – Public Address

Medical Emergency	Hold in your Room or Area. Clear the halls.
Threat Outside	Secure! Get inside. Lock outside doors.
Threat Inside	Lockdown! Locks, Lights, Out of Sight!
Bomb	Evacuate to (location) Shelter for Bomb!
Earthquake	Shelter for Earthquake!
Fire Inside	Evacuate to the (location)
Hazmat	Shelter for Hazmat! Seal your Rooms
Weapon	Lockdown! Locks, Lights, Out of Sight!
Tornado	Evacuate to (location) Shelter for Tornado!



INFORMATION FOR PARENTS AND GUARDIANS

Our school has adopted The "I Love U Guys" Foundation's Standard Response Protocol (SRP). Students and staff will be training, practicing, and drilling the protocol.

COMMON LANGUAGE

The Standard Response Protocol (SRP) is based on an all-hazards approach as opposed to individual scenarios. Like the Incident Command System (ICS), SRP utilizes clear common language while allowing for flexibility in protocol.

The premise is simple - there are five specific actions that can be performed during an incident. When communicating these, the action is labeled with a "Term of Art" and is then followed by a "Directive." Execution of the action is performed by active participants, including students, staff, teachers and first responders. The SRP is based on the following actions: Hold, Secure, Lockdown, Evacuate, and Shelter.

HOLD

"In Your Classroom or Area"

Students are trained to:

- Clear the hallways and remain in their area or room until the "All Clear" is announced
- Do business as usual

Adults and staff are trained to:

- Close and lock the door
- Account for students and adults
- Do business as usual



SECURE

"Get Inside. Lock outside doors"

Students are trained to:

- Return to inside of building
- Do business as usual

Adults and staff are trained to:

- Bring everyone indoors
- Lock the outside doors
- Increase situational awareness
- Account for students and adults
- Do business as usual



LOCKDOWN

"Locks, Lights, Out of Sight"

Students are trained to:

- Move away from sight
- Maintain silence
- Do not open the door

Adults and staff are trained to:

- Recover students from hallway if possible
- Lock the classroom door
- Turn out the lights
- Move away from sight
- Maintain silence
- Do not open the door
- Prepare to evade or defend



EVACUATE

"To a Location"

Students are trained to:

- Leave stuff behind if required to
- If possible, bring their phone
- Follow instructions

Adults and staff are trained to:

- Bring roll sheet and Go Bag (unless instructed not to bring anything with them, dependent on reason for evacuation.)
- Lead students to Evacuation location
- Account for students and adults
- Report injuries or problems using Red Card/Green Card method.



SHELTER

"State Hazard and Safety Strategy"

Hazards might include:

- Tornado
- Hazmat
- Earthquake
- Tsunami

Safety Strategies might include:

- Evacuate to shelter area
- Seal the room
- Drop, cover and hold
- Get to high ground

Students are trained in:

- Appropriate Hazards and Safety Strategies

Adults and staff are trained in:

- Appropriate Hazards and Safety Strategies
- Accounting for students and adults
- Report injuries or problems using Red Card/Green Card method.



Bomb Threat

Upon receipt of a bomb threat, the person receiving the call will attempt to:

- ☐ Utilize the bomb threat checklist.
- ☐ Prolong the conversation. DO NOT HANG UP THE PHONE!
- ☐ Identify background noises and any distinguishing voice characteristics.
- ☐ Ask the caller for a description of the bomb, where it is and when it is due to explode.
- ☐ Notify the principal.

DO NOT USE CELLULAR PHONES because of emitting frequencies near a potential explosive device. Turn Power to Cellular Phones Off Immediately.

Contact the Principal or Call 911

The principal will consult with the Superintendent (who consults with law enforcement) to determine if evacuation is indicated.

If evacuation is indicated, building evacuation procedures will be announced (included in this plan)

If evacuation is not indicated, lockdown procedures will be announced (included in this plan)

Be especially observant of your surroundings or work area. Do not open cabinets, doors or move objects. Do not touch anything suspicious.

Keep track of students that were absent from your class at the time the call was received.

Alternate evacuation location for Morton Elementary is:

Evangelical Free Church
810 S. Washington St.
(308) 324-3825

If a written threat is received, leave in place and have someone watch it so it is not tampered with until police arrive.

School time will be made up if school is dismissed for a bomb threat.



Bomb Threat Checklist

DATE _____ **TIME** _____

Do Not Hang Up! Use another phone to call police.

Record the exact words used by the caller:

Ask:

What time is the bomb set for?

Where is the bomb? _____

What does the bomb look like?

Why are you doing this? _____

Who are you? _____

Evaluate the voice of the caller:

_____ **Man**
_____ **Woman**
_____ **Child**
_____ **Age (approximate)**

_____ **Accent**
_____ **Speech Impediment**
_____ **Intoxicated**
_____ **Other**

Background Noise:

_____ **Music**
_____ **Conversation**
_____ **Children**
_____ **Typing**
_____ **Airplanes**

_____ **Machine Noise**
_____ **Traffic**
_____ **Other**

Person receiving threat will immediately notify the principal.

Call Received by: _____

Reverse Evacuation Procedures

(Getting Students Into The Building As Soon As Possible)

Teachers, while on duty, must have a cell phone with them at all times.

1. In the event of an emergency outside, blow air horn 3 times.
2. All students are to line up immediately.
3. Students will be taken to the following:
 - a. If possible, they will be taken to their classroom(s).
 - b. If it is not possible to return to the classroom they will be taken to the lunchroom and that room will be locked and secured.

Chemical Spill/Toxic Fumes

1. If spill/fumes occur outside the school building:

- ☐ Keep students inside.
- ☐ Close windows.
- ☐ Don't step in spilled material.
- ☐ Contact police, fire and health department.
- ☐ Contact superintendent's office.
- ☐ Be prepared to evacuate the building.
- ☐ If students are outside, move upwind.

2. If a spill occurs inside:

- ☐ Remove students from contaminated area.
- ☐ Contact police, fire and health department.
- ☐ Contact superintendent's office.

- Students exposed to the chemical should be taken to a locker room or other designated area within the building to have necessary clothing removed and exposed skin washed.



STANDARDTM REUNIFICATION METHOD

Each building within the district should have a plan in place that includes:

- On/Offsite Location (Do you have permission? A key? Know the address?)
- Take your "TO GO KIT" every time you evacuate your building -
- Who will facilitate the following:
- Phones – Secretaries?? - Have a statement available for personnel answering phone to read -
- Check-in station -
- Runners (who will retrieve/deliver students) – Para's/ Teachers without a class/Counselor's (unless needed in the event of a tragedy) -
- Have "check in" signs readily available to post where needed – (In Kit)
- Have a few reunification forms available (in the event copier doesn't work) -
- Keep current info and emergency info on all students (possibly in a notebook & on a pin drive) -
- Who will be the spokesman for the building? (Superintendent, Law Enforcement) -
- Outside Help who may provide assistance: Law Enforcement, Local Firefighters and EMT's.



STANDARD™ REUNIFICATION METHOD

STUDENT/PARENT REUNIFICATION

Circumstances may occur at the school that require parents to pick up their students in a formalized, controlled release. This process is called a Reunification and may be necessary due to weather, a power outage, hazmat or if a crisis occurs at the school. The Standard Reunification Method is a protocol that makes this process more predictable and less chaotic for all involved.

Because a reunification is not a typical end of school day event, a reunification may occur at a different location than the school a student attends. If this location is another school, then those students may be subject to a controlled release as well.

NOTIFICATION

Parents may be notified in a number of ways. The school or district may use its broadcast phone or text message system. In some cases, students may be asked to send a text message to their parents. A reunification text message from a student may look something like this: *"The school has closed, please pick me up at 3:25 at the main entrance. Bring your ID."*

PARENT/GUARDIAN EXPECTATIONS

If a parent or guardian is notified that a reunification is needed, there are some expectations that parents or guardians should be aware of. First, bring identification. That will streamline things during reunification. Second, be patient. Reunification is a process that protects both the safety of the student and provides for an accountable change of custody from the school to a recognized custodial parent or guardian.

WHAT IF A PARENT CAN'T PICK-UP THEIR STUDENT?

When a parent can't immediately go to the reunification site, students will only be released to individuals previously identified as a student's emergency contact. Otherwise, the school will hold students until parents can pick up their student.

WHAT IF THE STUDENT DROVE TO SCHOOL?

There may be instances where a student may not be allowed to remove a vehicle from the parking lot. In this case, parents are advised to recover the student. In some circumstances, high school students may be released on their own.

Reunification Information

Have photo identification out and ready to show school district personnel.

Student Name _____

Student Grade _____ Student Cell Phone Number _____

Name of person picking up student _____

Address _____

Phone number of person picking up student _____

Address of student being picked up _____

Photo identification number and name of person picking up student: Y or N _____

HOW IT WORKS

For students, the school asks that students be orderly and quiet while waiting. Students may be asked to text a message to their parents or guardians. Students are also asked not to send other text messages either in or out of the school or reunification area. Keeping the cellular network usage at a minimum may be important during a reunification.

REUNIFICATION CARDS

For parents, there are a couple of steps. If a parent is driving to the school, greater awareness of traffic and emergency vehicles is advised. Parents should park where indicated and not abandon vehicles. Parents are asked to go to the Reunification "Check In" area and form lines based on the first letter of their student's last name. While in line, parents are asked to fill out a reunification card. This card is perforated and will be separated during the process. Some of the same information is repeated on both the top and separated bottom of the card. Parents are asked to complete all parts of the card.

In the case of multiple students being reunified, a separate card for each student needs to be completed.

BRING ID TO CHECK IN

During check in, identification and custody rights are confirmed. The card is separated and the bottom half given back to the parent.

From the "Check In" area parents are directed to the "Reunification" area. There, a runner will take the bottom half of the card and take it to the Student Assembly Area to recover the student or students.

Parents should be aware that in some cases, they may be invited into the building for further information.

INTERVIEWS AND COUNSELING

In some cases, parents may be advised that a law enforcement investigation is underway and may be advised that interviews are necessary. In extreme cases, parents may be pulled aside for emergency or medical information.

SRP Lifecycle with



EXAMPLE 1: LOCKOUT

Scenario: Criminal activity in the area has resulted in the school being locked out. Students were brought into the building. Because of an unusual trade, but no one is let in or out.

Considerations: With criminal activity in area of the school, it's decided that students who walk home should have their parents pick them up.

Reunification Incident Command: Because there was no criminal or safety issue in the school, Reunification Incident Command would be led by the school safety team. Coordination with Law Enforcement Incident Command of the criminal activity would be needed.

Public Information Officer: Because the school was not directly involved in criminal activity, the school or district would lead public information within the school community. District PIO would inform LE PIO at the media messaging.

Notifications: Depending on the situation, parents and media may be notified that the school has been placed in Lockout. Additional notification will be made to parents who would need to pick up their students.

Police Role in Reunification: With criminal activity in the area, but not directly near the school, officers may be asked to assist with reunification. Some duties might include assisting with parent identification for the parents without ID, traffic control, or similarly informed personnel. Patrol resources may also be relocated near the school.

LOCKOUT LIFECYCLE

- School is placed in Lockout.
- Parents are notified.
- Buses are placed as usual within the school.
- Law enforcement presence around the school is increased.
- The Standard Reunification Method is utilized for the students that walk home at the end of school day.



EXAMPLE 2: LOCKDOWN

Scenario: At the middle school, an armed intruder is seen in the building. Students and staff immediately lock classroom doors, turn out the lights, and remain out of sight. Law enforcement arrives on scene.

Considerations: Because it is still an active law enforcement response and investigation, the decision is made to transport the students to a nearby community center for reunification.

Unified Command: Because it is an active crime scene, law enforcement would lead Unified Command at the middle school site.

Reunification Incident Command: At the reunification site, a command structure is established to manage the reunification.

Joint Information Center: Because it is an active crime scene, the law enforcement PIO would be the primary press representative. The school or district PIO would be in the JIC, communicating with the PIO at the reunification site.

Notifications: Parents and media are notified that the school has been placed in Lockdown. Additional notifications are made to parents on the location of the reunification site once students are in route or at the site.

Police Role in Reunification: While the school has become an active crime scene, some officers will be assigned to the reunification site. Depending on the site, police may decide to sweep the area prior to students arriving. In addition to the duties outlined in the Lockout example, detectives may be on scene for witness interviews and statements.

LOCKDOWN LIFECYCLE

- School is placed in Lockdown.
- Law enforcement agencies arrive on scene.
- Students and staff are evacuated classroom by classroom to the Secure Assembly Area. In the case, the gym is secured for law enforcement.
- Parents begin to arrive outside of the police perimeter.
- The media arrive on scene.
- Internet, WiFi, and cell services become intermittent or unresponsive.
- Police secure the reunification site.
- District mobilizes Reunification team.
- Buses are deployed and students are transported to the reunification site.
- Parents are notified of location.
- The Standard Reunification Method is utilized.

Reunification



EXAMPLE 3: EVACUATE

Scenario: An unknown cause has resulted in thick smoke in the middle school. Students successfully evacuate to the football field.

Considerations: Because it is still an active law enforcement response and investigation, the decision is made to transport the students to a nearby high school for reunification.

Unified Command: Because it is an active fire event, the fire department would lead Unified Command at the middle school site.

Reunification Incident Command: At the reunification site, a command structure is established to manage the reunification.

Joint Information Center: Because it is an active fire event, the fire department PIO would be the primary press representative. The school or district PIO would be in the JIC, communicating with the PIO at the reunification site.

Notifications: Parents and media are notified that the school has been evacuated. Additional notifications are made to parents on the location of the reunification site once students are in route or at the site.

Police Role in Reunification: While the school is an active fire scene, the school requests assistance from law enforcement. Officers are assigned to the reunification site.

Evacuate Lifecycle

- Parents begin to arrive outside of the perimeter.
- The media arrive on scene.
- Internet, WiFi, and cell services are intermittent or unresponsive.
- Police secure the reunification site.
- District mobilizes Reunification team.
- Buses are deployed and students are transported to the reunification site.
- Parents are notified of site location.
- The Standard Reunification Method is utilized.



EXAMPLE 4: SHELTER

Scenario: A nearby wildfire fire has resulted in mandatory neighborhood evacuations. The flood cross is requesting the high school as a designated shelter.

Considerations: Due to the community value of the high school as a flood shelter, the decision is made to accept the request. With area residents arriving, and bus routes affected, the decision is made to transport students to a school outside of the impacted area.

Unified Command: Because it is an active fire event, the fire department would lead Unified Command, but shelter is only one aspect. The flood cross would establish their command structure division at the shelter high school.

Reunification Incident Command: At the reunification site, a command structure is established to manage the reunification.

Joint Information Center: Because it is a large scale event, managed by Unified Command, the most experienced PIO would be the primary press representative. The school or district PIO would be in the JIC, communicating with the PIO at the reunification site.

Notifications: Parents and media are notified that the school has been evacuated. Additional notifications are made to parents on the location of the reunification site once students are in route or at the site.

Police Role in Reunification: The school which is the reunification site requests assistance from law enforcement. Officers are assigned to the reunification site.

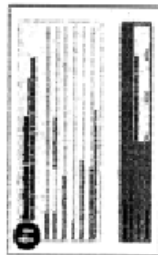
SHELTER LIFECYCLE

- Parents begin to arrive outside of the perimeter.
- The media arrive on scene.
- Internet, WiFi, and cell services are intermittent or unresponsive.
- Police secure the reunification site.
- District mobilizes Reunification team.
- Buses are deployed and students are transported to the reunification site.
- Parents are notified of site location.
- The Standard Reunification Method is utilized.

SRM The Process

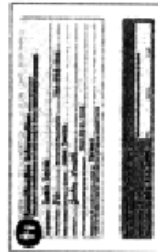
STEP 1 GREETINGS

As parents arrive at the reunification area, Greeters explain the process and distribute Reunification Cards.



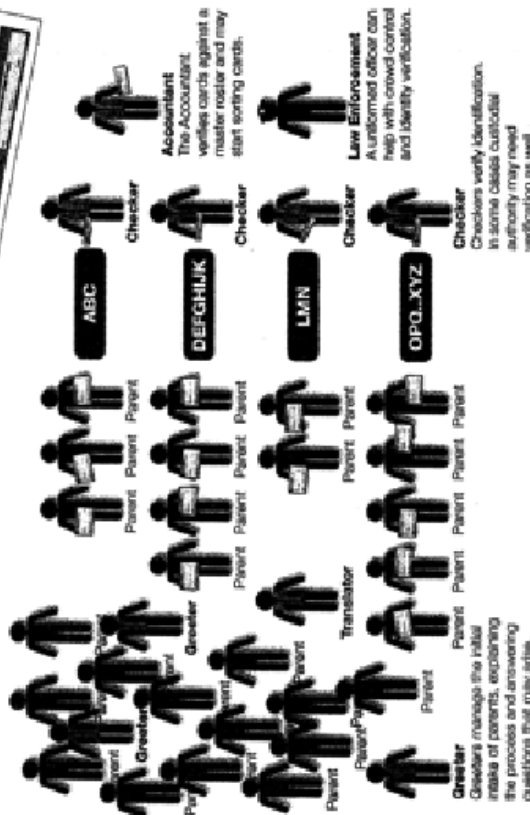
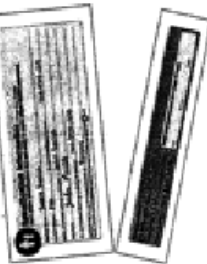
STEP 2 PARENTS FILL OUT CARD

Parents complete the information requested on the card, and begin to self-sort into lines.



STEP 3 CHECKERS VERIFY ID

Parent custody is verified. The card is torn on the perforation and the bottom is returned to the parent. The top is given to the Accountant.



in 6 Easy Steps

STEP 4 REUNIFICATION AREA

At the Reunification Area, parents give the bottom of the card to a Reunifier. The Reunifier goes to the Assembly area to get the student.



STEP 5 STUDENT REUNIFICATION

The Reunifier returns the student to their parents asking the student if they feel comfortable leaving with their adult. They then note the time and initial the bottom of the card.



STEP 6 ACCOUNTABILITY

The Reunifier delivers the bottom of the card to the Student Assembly Accountant. The Accountant may start sorting the cards.



WHAT IF? THE STUDENT ISN'T THERE

If the student isn't in the Assembly Area, the Reunifier hands the card to a Victim Advocate/Crisis Counselor.



SEPARATE PARENT FROM THE LINE

The Victim Advocate/Crisis Counselor then separates the parent from the other parents in line and takes them to a private location.



Law Enforcement
A uniformed officer can help with crowd control and keep the peace.

SRM A Practical Method to Reunite Students with Parents After an Evacuation or Crisis | Version 2.0 | 10/02/2017

Page 24 of 33



Reunification Information

(PLEASE PRINT CLEARLY)

Have photo identification out and ready to show school district personnel.

Student Name

Student Grade Student Cell Phone Number

Name of person picking up student

Signature

Phone number of person picking up student

Relationship to student being picked up

Photo identification matches name of person picking up student? Y or N

PARENT COMPLETES:

Print Student Name Again

Student Grade

Student Birthday

School personnel completes upon release of student

TIME

INITIALS

DATE

Signature

Print Your Name

PLEASE READ AND SIGNATURE THESE INSTRUCTIONS

Instructions

First, we want to thank you for your patience during this reunification. We share the same goal during this process: Getting you and your student back together as quickly as possible. The reason we're going through this is that an event has occurred at the school that mandates we personally reunite you with your child.

1. Please complete the information on the other side of this card.
2. Prepare identification (if you don't have ID with you, please move to the side of the line, it may take a little longer to verify your identity).
3. Select the check in line based on either student last name or student grade.
4. After check-in, staff will split this card and a runner will be sent to recover your student. Please step over to the Reunification Location.
5. If there has been injury or other concerns, you may be asked to meet a counselor.
6. Please don't shout at school or district staff. We'll get through this as quickly as possible.

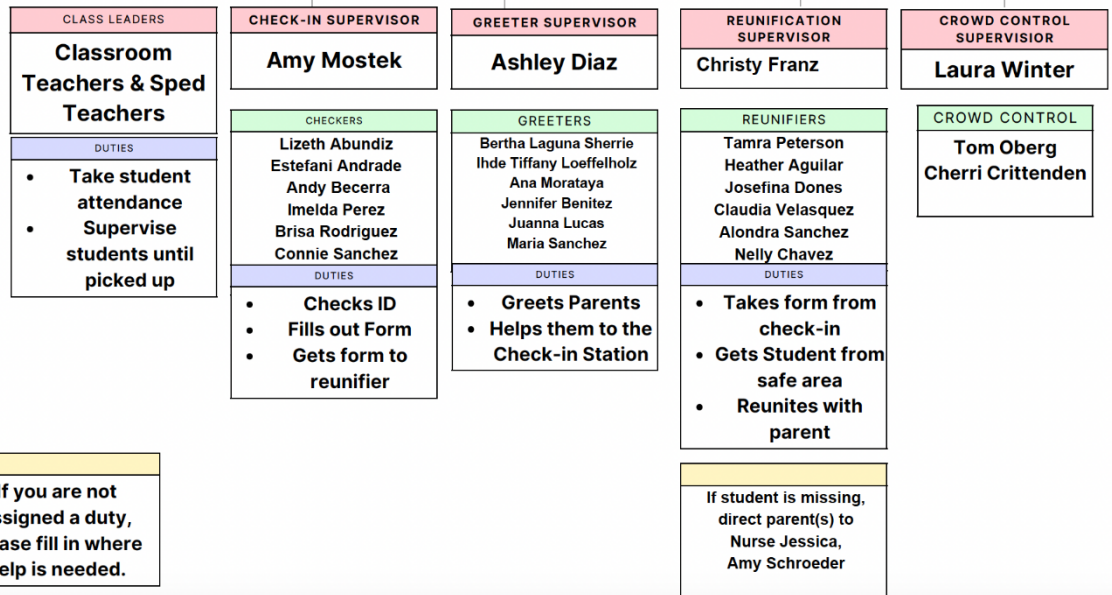


Morton Elementary

EVACUATION DUTIES

SCHOOL REP

Edeal & Macias



Pershing Elementary School

Reunification Plan 2026-2027



Pershing Elementary School Reunification Plan

Relocation Site- St. Ann's Parish Center

Address- 1003 Taft St, Lexington, NE 68850

Phone- 324-4647



Principal's Phone Number - Kellie Cetak 308-325-3731

LAW ENFORCEMENT NOTIFIED(911)- call for help in regard to crowd/traffic control.

TRAFFIC AND CROWD CONTROL- Central Office staff & Maintenance Staff and Crisis team members from other buildings, if available.

ITEMS TO TAKE- The office staff will take the following= to go kit in suitcase, cellphones, walkie talkies, megaphones, laptops/ipads for usage at the main table (if internet is available) and charging cords.

- **Nancy Price or Angelica Romero will take the epi pen and inhalers**

Staff- Please take CURRENT class roster, Reunification plan, laptop/ipad, purse

- Students will move with the class/teacher they are currently assigned to during the evacuation. Upon arriving at St. Ann's Parish Center all classrooms will move to the gymnasium, find a spot, and sit down.
- Teachers will immediately take attendance, which will be recorded on designated attendance sheets. Those sheets will be picked up by **MICHELLE FLYNN**. Each will get that information to the front table and the administration will make the final determination as to who is missing. They will keep that list for later use.
- The following individuals will be **MONITORING THE GYM DOORS**, not allowing anyone to leave the gym without the proper paperwork:
 - **Ana Ramierz (MAIN DOORS)**
 - **Rachel Fast (SIDE DOOR)**

■ **Leann McFarland (Exit Door)**

GREETERS- will meet parents when they arrive. They will inform parents that they need identification and if parents have proper ID, these individuals will be given a reunification card to fill out and will start the process for reunification. **Greeters will be located at the end of the sidewalk by the parking lot (north end of the sidewalk)**

- **Lori Shutts or other SLPs**
- **Ann Shultz-**
- **Anita Lopez**

CHECKERS- Parents will take their completed Reunification card to one of the **CHECKERS** based on the **LAST NAME** (located at the end of the main path)

- **Angela Blankenship**
- **Julie Ann Samson**

ACCOUNTANTS- will be **LOCATED IN FRONT OF THE MAIN DOORS**. They will verify information from sheets completed by parents with the information listed on PowerSchool.

- **Accountants** will give the top half of the sheet to a **Reunifier** who will take that sheet and a parent to be reunited with their student once cleared by the **Accountant**.

Nancy Price

Angelica Romero

Cyndi Hendricks

REUNIFIERS (PARENTS)- will go to the **accountant table** and will be to the front of the table. Parents will remain outside at all times. The **Reunifier** will walk the parent to the back of St. Ann's following the sidewalk. They will meet with the Reunifier (students). Once both Reunifiers meet they will make sure their papers match, sign them, staple them together and dismiss the family. All completed sheets will be given to **Jen Cunningham**.

Kinsey Pflaster

Michelle Pratt

Daneen Nelson

Jen Cunningham

REUNIFERS (STUDENTS)- will go to the **accountant table** and will be behind the table. The reunifier will receive ½ of the reunification form from the accountant. They will go inside St. Ann's Parish center and retrieve the student from the gym. Once the student is located they will travel through the hallway side door, into the hallway, and out the back door to meet the reunifier (parents). Once both Reunifiers meet they will make sure their papers match, sign them, staple them together and dismiss the family. All completed sheets will be given to **Jen Cunningham**.

Michele Flynn

Brenda Brayton

REUNIFICATION DOOR SUPERVISION- will not allow any parent to enter St. Ann's Parish Center. Will make sure the door is closed and only opened when a Reunifier (students) is ready to exit the building. Will also help make sure that student/parent papers match and help collect the papers.

Leann McFarland (by the door)

Other help from CO _____ (control the flow of traffic by the parking lot)

OVERALL SUPERVISION- Mrs. Cetak

TECHNOLOGY SUPPORT- central office staff will come and support with Mobile Hotspots-

Mark Burson - 402.699.4634

SPOKESPERSON WITH THE MEDIA- Mrs. Cetak or Dr. Hakonson

COUNSELORS- will be available to take parents whose student is not in the assembly area to a separate room (**Classroom A**). **School Psychologists** may help if needed. If counselors are not needed in this capacity, they will help to monitor students in the sanctuary areas or assist as Greeters/Reunifiers.

EXTRA HELP- Kitchen staff & Mrs. Prado

CROWD/TRAFFIC CONTROL- LPS maintenance staff (will need to contact Bo Berry to activate group)

Bo Berry - 308-325-1469

THINGS TO DO UPON IMMEDIATE ARRIVAL AT ST. ANN'S PARISH CENTER

1. Set up tables for Accountants (**Cyndi Hendricks, Rachel Fast**)
2. Signs up with instructions- utilize any chairs to tape the signs on (**Ana Ramirez**)

THINGS TO KEEP IN MIND-

- Law Enforcement may not be at your site immediately depending on the circumstances that led to the evacuation.
- Loss of internet and or cell phone usage
- Parents will be anxious, upset, and angry
- Students may ONLY leave with parents/guardians that are listed on the student's Emergency contact list and proper ID must be shown.

SAMPLE STATEMENT FOR REUNIFICATION

There has been a (_____) situation at Pershing Elementary.

To be reunified with your child, parents or individuals listed on emergency contacts
Are REQUIRED to bring some sort of identification.

Parents are to come to St. Ann's Parish Center located at 1003 West Taft Street starting
At (Time).

Please do not call the school.

Your child will only be released to you or the emergency contact listed on your
Student's school information.

Thank You!

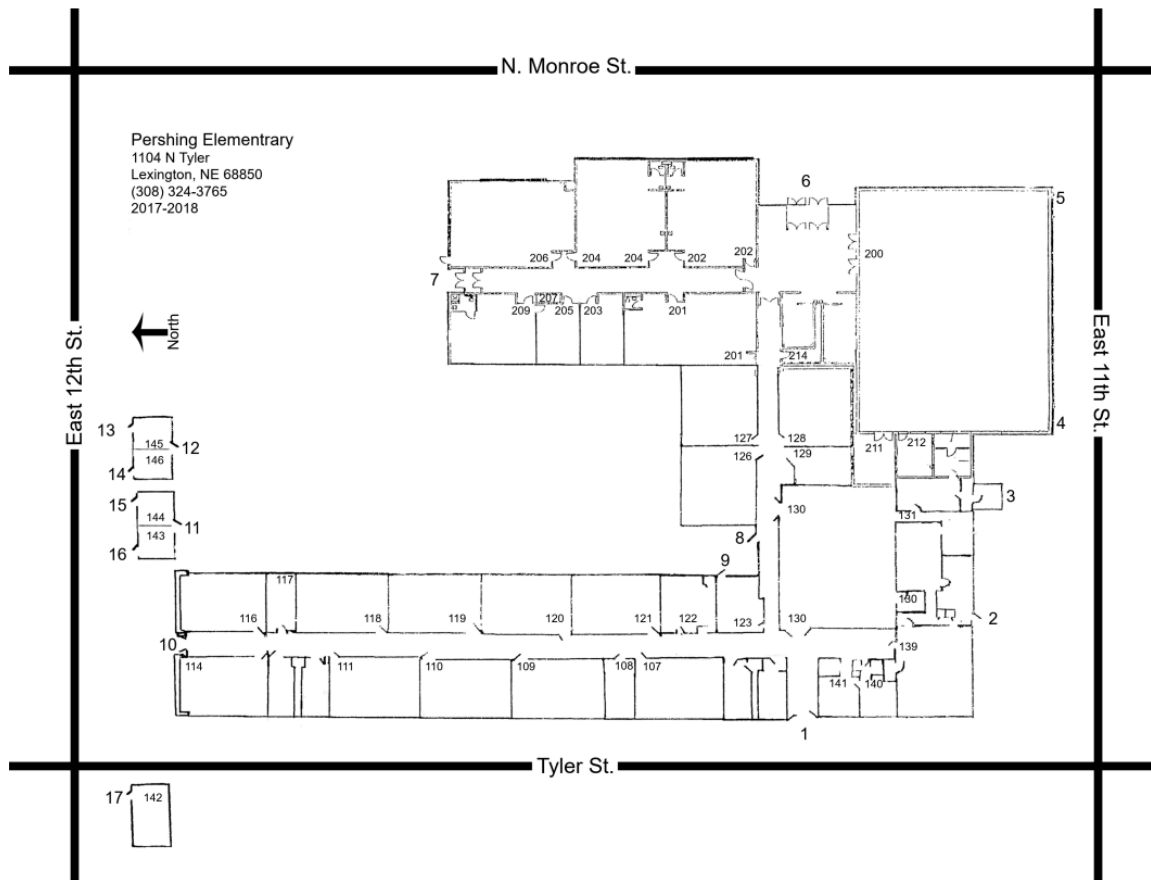
Evacuation Routes

Door #7	Music Speech Special Education	Cross N. Monroe Street and head south to E. 11th Street then travel east to St. Ann's Parish Center.
Door #6	204- Bell 202- Lauby	cross N. Monroe Street and head south to E. 11th Street. Then head east on E. 11th street to St. Ann's Parish Center.
Door #6	201- Serano 126- Sardido 127- Malcom 128- V. Samson	move to N. Monroe Street and head south to E. 11th Street. Once to E. 11th Street, travel east to St. Ann's Parish Center.
Door #2	Library	Travel east on E. 11th Street to St. Ann's Parish Center
Door #1	Nurse Instructional Room 120- Osmond 121- Marsh 109- Stenberg	move to E. 11th Street and travel east to St. Ann's Parish Center.
Door #10	111- Hemmingsen 110-Curiel 116- Diaz 118- Flores 119- Welch	Cross E. 12th Street and head east to N Monroe Street and cross it. Once to N. Monroe Street, travel south to E. 11th Street and head east on E. 11th Street to St. Ann's Parish Center.
Door #10	117- Schurr 114- open	Travel east on E. 12th Street to N. Monroe and travel south to E. 11th Street. Once to E. 11th Street travel east to St. Ann's Parish Center.

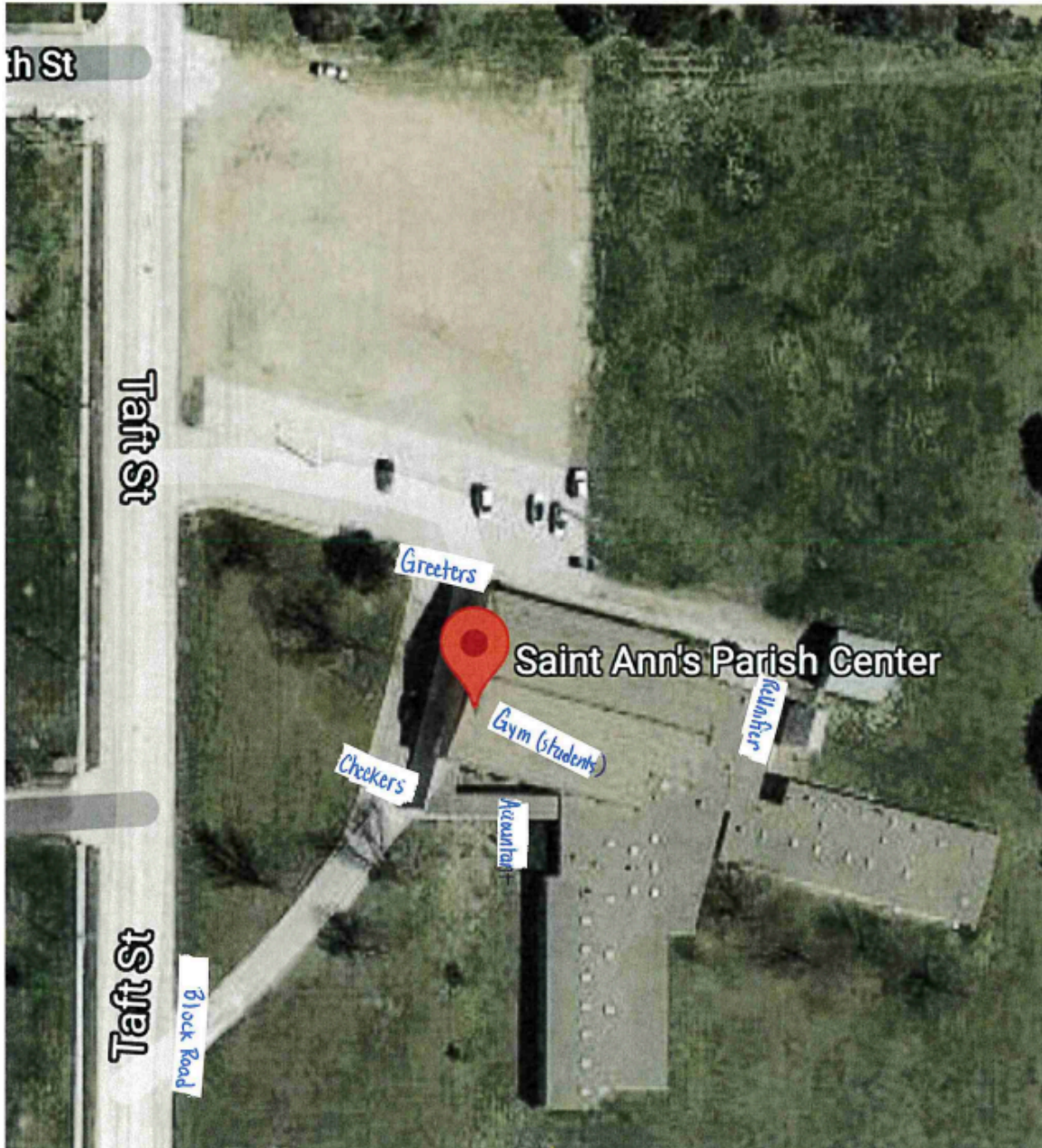
out back of the modular	145- Counselor/Art 146-Counselor 144- Schroeder 143- Garcia	move to E. 12th Street and head east to N. Monroe Street and travel South to E. 11th Street and travel east to St. Ann's Parish Center.
Door #4/#5	Gym- Fast	Head east on E. 11th street to St. Ann's Parish Center.

7/27/26, 2:27 PM

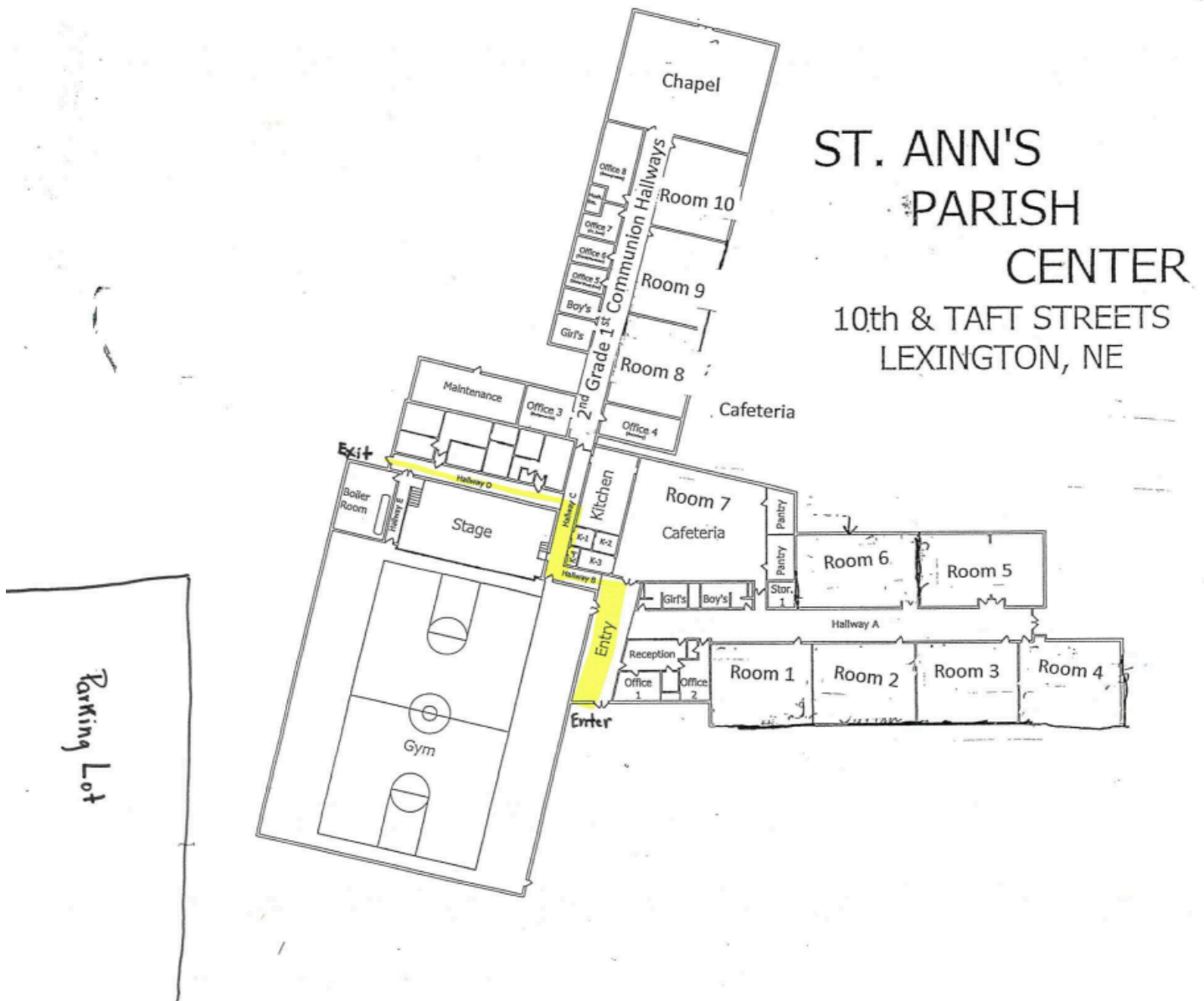
Pershing3.png



Satellite View of St. Ann's Parish Center



Saint Ann's Parish Center Floor Plan



Teacher Attendance Sheet
MICHELLE FLYNN - Will collect

[illegible]

HOLD

Students:

- Clear the hallways and remain in the area or room until "All Clear" is announced

- Adults and staff:**

- Account for students and adults
- Do business as usual

- Get Inside.
Lock Outside Doors.**

Get Inside.

Students:

- ### Adults and Staff:

- Bring everyone indoors.

- 

Students:

- Move away from sight
- Maintain silence
- Do not open the door

- Lock the

- Move away from si

- 1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53
54
55
56
57
58
59
60
61
62
63
64
65
66
67
68
69
70
71
72
73
74
75
76
77
78
79
80
81
82
83
84
85
86
87
88
89
90
91
92
93
94
95
96
97
98
99
100
101
102
103
104
105
106
107
108
109
110
111
112
113
114
115
116
117
118
119
120
121
122
123
124
125
126
127
128
129
130
131
132
133
134
135
136
137
138
139
140
141
142
143
144
145
146
147
148
149
150
151
152
153
154
155
156
157
158
159
160
161
162
163
164
165
166
167
168
169
170
171
172
173
174
175
176
177
178
179
180
181
182
183
184
185
186
187
188
189
190
191
192
193
194
195
196
197
198
199
200
201
202
203
204
205
206
207
208
209
210
211
212
213
214
215
216
217
218
219
220
221
222
223
224
225
226
227
228
229
230
231
232
233
234
235
236
237
238
239
240
241
242
243
244
245
246
247
248
249
250
251
252
253
254
255
256
257
258
259
260
261
262
263
264
265
266
267
268
269
270
271
272
273
274
275
276
277
278
279
280
281
282
283
284
285
286
287
288
289
290
291
292
293
294
295
296
297
298
299
300
301
302
303
304
305
306
307
308
309
310
311
312
313
314
315
316
317
318
319
320
321
322
323
324
325
326
327
328
329
330
331
332
333
334
335
336
337
338
339
340
341
342
343
344
345
346
347
348
349
350
351
352
353
354
355
356
357
358
359
360
361
362
363
364
365
366
367
368
369
370
371
372
373
374
375
376
377
378
379
380
381
382
383
384
385
386
387
388
389
390
391
392
393
394
395
396
397
398
399
400
401
402
403
404
405
406
407
408
409
410
411
412
413
414
415
416
417
418
419
420
421
422
423
424
425
426
427
428
429
430
431
432
433
434
435
436
437
438
439
440
441
442
443
444
445
446
447
448
449
450
451
452
453
454
455
456
457
458
459
460
461
462
463
464
465
466
467
468
469
470
471
472
473
474
475
476
477
478
479
480
481
482
483
484
485
486
487
488
489
490
491
492
493
494
495
496
497
498
499
500
501
502
503
504
505
506
507
508
509
510
511
512
513
514
515
516
517
518
519
520
521
522
523
524
525
526
527
528
529
530
531
532
533
534
535
536
537
538
539
540
541
542
543
544
545
546
547
548
549
550
551
552
553
554
555
556
557
558
559
560
561
562
563
564
565
566
567
568
569
570
571
572
573
574
575
576
577
578
579
580
581
582
583
584
585
586
587
588
589
590
591
592
593
594
595
596
597
598
599
600
601
602
603
604
605
606
607
608
609
610
611
612
613
614
615
616
617
618
619
620
621
622
623
624
625
626
627
628
629
630
631
632
633
634
635
636
637
638
639
640
641
642
643
644
645
646
647
648
649
650
651
652
653
654
655
656
657
658
659
660
661
662
663
664
665
666
667
668
669
670
671
672
673
674
675
676
677
678
679
680
681
682
683
684
685
686
687
688
689
690
691
692
693
694
695
696
697
698
699
700
701
702
703
704
705
706
707
708
709
710
711
712
713
714
715
716
717
718
719
720
721
722
723
724
725
726
727
728
729
730
731
732
733
734
735
736
737
738
739
740
741
742
743
744
745
746
747
748
749
750
751
752
753
754
755
756
757
758
759
760
761
762
763
764
765
766
767
768
769
770
771
772
773
774
775
776
777
778
779
780
781
782
783
784
785
786
787
788
789
790
791
792
793
794
795
796
797
798
799
800
801
802
803
804
805
806
807
808
809
810
811
812
813
814
815
816
817
818
819
820
821
822
823
824
825
826
827
828
829
830
831
832
833
834
835
836
837
838
839
840
84



Students:

- Adults and Staff:

instructed not to take anything with them, dependent on reason for evacuation.)

- Account for students and adults
- Report injuries or problems using Red Card/ Green Card method.



Safety Strategies might

- Students:**

Adults and Staff:

© Copyright 2009-2020, All Rights Reserved, The "I Love U Guys" Foundation, Centiler, CO. The Standard Response Protocol and Logo are Trademarks of The "I Love U Guys" Foundation and may be registered in certain jurisdictions. This material may be duplicated for distribution per "SRP Terms of Use". SRP-K12 2021 red green med card | V 3.0 | Revised: 07/14/2020

OK

OK

HELP

HELP

STANDARD MEDICAL RESPONSE



STANDARD RESPONSE PROTOCOL



HOLD

In Your Room Or Area

Students:

- Clear the hallways and remain in the area or room until "All Clear" is announced
- Do business as usual

Adults and Staff:

- Close and lock the door
- Account for students and adults
- Do business as usual



SECURE

Get Inside.

Lock Outside Doors.

Students:

- Return to inside of building
- Do business as usual

Adults and Staff:

- Bring everyone indoors
- Lock outside doors
- Increase situational awareness
- Account for students and adults
- Do business as usual



LOCKDOWN

Locks, Lights, Out Of Sight

Students:

- Move away from sight
- Maintain silence
- Do not open the door

Adults and Staff:

- Recover students from hallway if possible
- Lock the classroom door
- Turn out the lights
- Move away from sight
- Maintain silence
- Account for students and adults
- Do not open the door
- Prepare to evade or defend



EVACUATE

To Announced Location

Students:

- Leave stuff behind if required to
- If possible, bring their phone
- Follow instructions

Adults and Staff:

- Bring roll sheet and Go Bag (unless instructed not to take anything with them, dependent on reason for evacuation.)
- Lead students to Evacuation location
- Account for students and adults
- Report injuries or problems, using Red Card/ Green Card method.



SHELTER

For A Hazard Using Safety Strategy

Strategy

Safety Strategies might include:

- Evacuate to shelter area
- Seal the room
- Drop, cover and hold
- Get to high ground

Students:

- Use appropriate safety strategy

Adults and Staff:

- Lead safety strategy
- Account for students and adults
- Report injuries or problems using Red Card/Green Card method

In the event of an evacuation, take this card with you. To use this card, fold along dotted lines so the appropriate message is outward facing.

© Copyright 2009-2020, All Rights Reserved, The "I Love U" Foundation, Inc., a 501(c)(3) non-profit organization. The "I Love U" Foundation, Inc. is a registered trademark of The "I Love U" Foundation, Inc. and may be registered in certain jurisdictions. The material may be duplicated for distribution per "STP" Terms of Use. STP-K12 2021 red green med card | V 3.0 | Revised: 07/14/2020

MEDICAL HELP



LEXINGTON PUBLIC SCHOOLS SAFETY AND EMERGENCY PROCEDURES PLAN

CENTRAL OFFICE, MAINTENANCE BUILDING & SKILLS ARMORY



This plan provides procedures that are to be followed in the event of an emergency.

Rules for All Emergencies

Remain Calm.

Follow Procedures. We have established these procedures to help ensure that there is a smooth transition for students and teachers. Do not create your own procedures that conflict with any of the school's established procedures.

Direct all media, parent, or community inquiries to the superintendent.

CPR Certified Staff Members:

Bo Berry	Angie Kovarik
Kent Jergensen	Kris Saulsbury
Bus Drivers	Keri Fagot
Mark Burson	
Keith Nielson	

Epi Pen Trained:

Bo Berry
Keith Nielson
Shane Schmidt

Skills Armory staff must have the following items with them during an emergency:

Staff/Class List
Building & Room
Keys
Red & Green Cards
(Fire/Tornado)
Laptop Computer

Don't forget to take valuables as you may not be returning to the building for a while.

Procedures To Be Followed at Central Office, Maintenance Building & Skills Armory

Outside doors should be closed and locked at all times. The Central Office will admit visitors through the "manlock" on the west side of the building.

No clutter. Make sure to scan for an unidentified object so that we can see everything.

PHONE NUMBERS

NAME	POSITION	EXTENSION	CELL NO.
John Whetzal	Superintendent	x1201	308.325.2912
Bo Berry	Facilities & Trans Director	x1220	308.325.1469
+Angie Kovarik	Student Services Director	x1209	308.320.8730
Annette Firzgerald	Curriculum Coordinator	x1206	308.320.0060
Mark Burson	Technology Director	x1212	308.746.8426
Cristina Ruiz	Supt. Admin. Asst.	x1200	402.541.9055
Eric Bell	High School Principal	x1265	308.325.2122
Luis Nieto	Asst. LHS Principal	x1267	308.325.4691
Cindy Baum	Asst. LHS Principal	x1266	308.325.8369
Lisa Nava	LHS Attendance Secretary	x1260	308.651.9286
Keith Nielson	Welding Instructor	x2908	308.940.0987
Shane Schmidt	Auto Tech Instructor	x2907	
308.325.5524			
Tonya Smith	Head Nurse	Sandoz: x1352; Pershing: x1349	308.325.1472
Joel Kinney	SRO	x1274	308.520.1516
Matt Roberts	SRO	x1247	308.920.0872
"Old Bus Barn"			308.324.6022

Emergency Fire and Police Dispatch: Call 911

FIRE PROCEDURE

Fire drills will be conducted monthly at random hours and days of the month in the Skills Armory.

The fire alarm is a loud, continuous claxon sound.

Upon hearing this sound, staff and students in the Skill Armory are to evacuate the building using the closest outside door and congregate in the fenced-in area immediately east of the Skills Armory. If students are confined to the welding and auto tech classrooms, E1 and E2, as indicated on the building map, are the closest doors. Staff in the Maintenance Building and Central Office are to use the doors identified below on their respective building maps.

Staff will ensure that the students evacuate quickly and quietly. Staff will encourage and model calmness and purpose while evacuating the building.

Staff will ensure that windows are shut, fans and lights are turned off, and that the last person out of the room closes the door.

Skills Armory staff will take roll upon reaching the fenced-in area immediately east of the Skills Armory. If a student is missing, the high school principal (or assistant principal, if unreachable) will be notified immediately.

Staff will have a green card and a red card.

- If all students are present, raise the green card.
- If a student is missing, raise the red card.

Designated staff will make a search of restrooms, supply rooms, and study rooms for any missing students.

Until the “all clear” is given by administration, staff will maintain supervision of their students.

If students are under the supervision of a staff member other than the classroom teacher, the classroom teacher will meet his/her class and take attendance ASAP.

Follow assigned exit routes unless blocked by fire or other hazard. Use your judgment in selecting the safest exit route.

In the event of a fire, any staff member is authorized to call the fire department while the building is being evacuated.

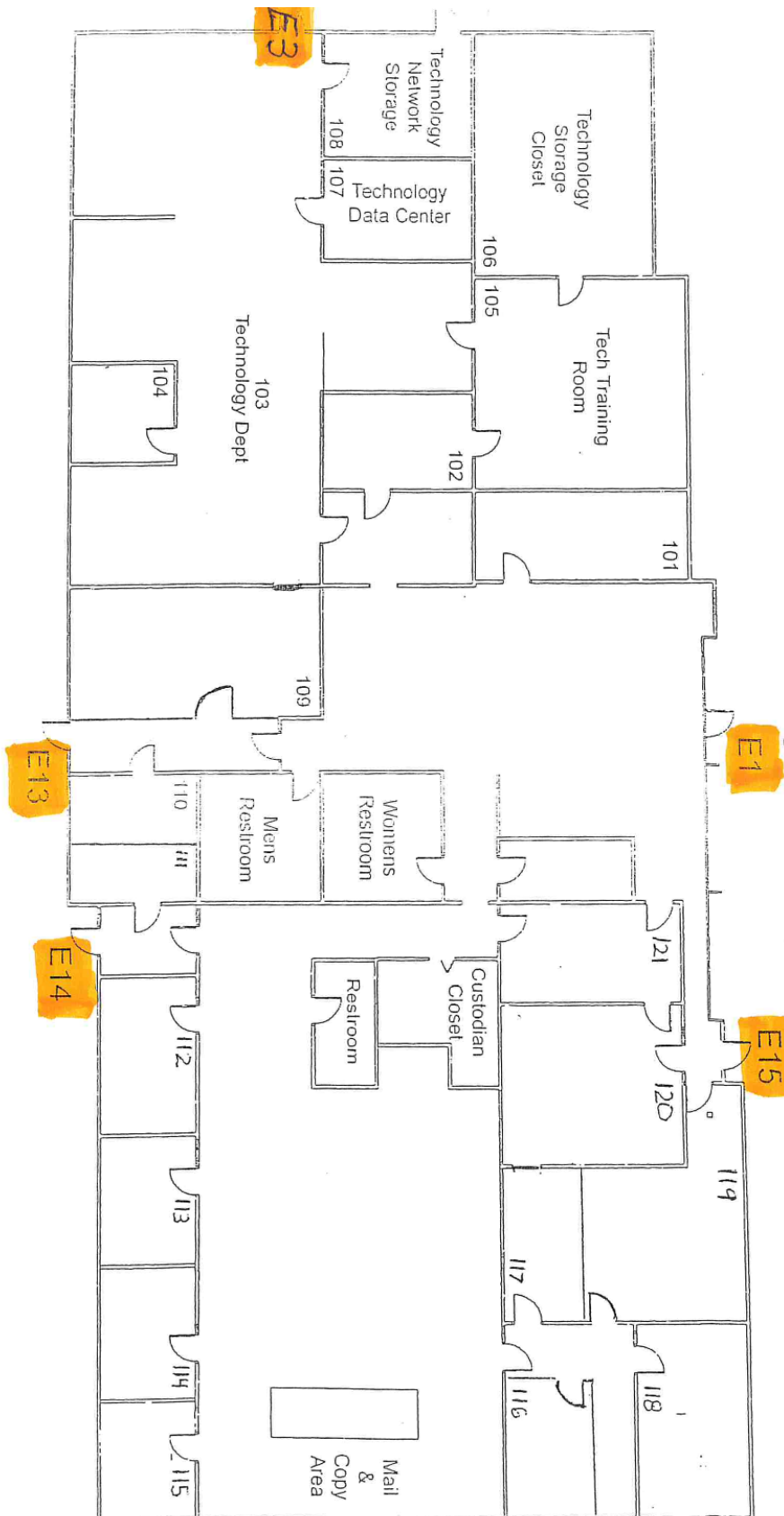
FIRE EXIT ROUTES (See Building Maps)

FIRE EXIT ROUTES - CENTRAL OFFICE		
PERSONNEL		EXIT DOOR
Technology Staff		E3
Registrars		E1
Curriculum Staff		E13
Supt./Admin Asst.		E1
Student Services Staff		E15
Business Staff		E14
Upstairs Board Room		E1

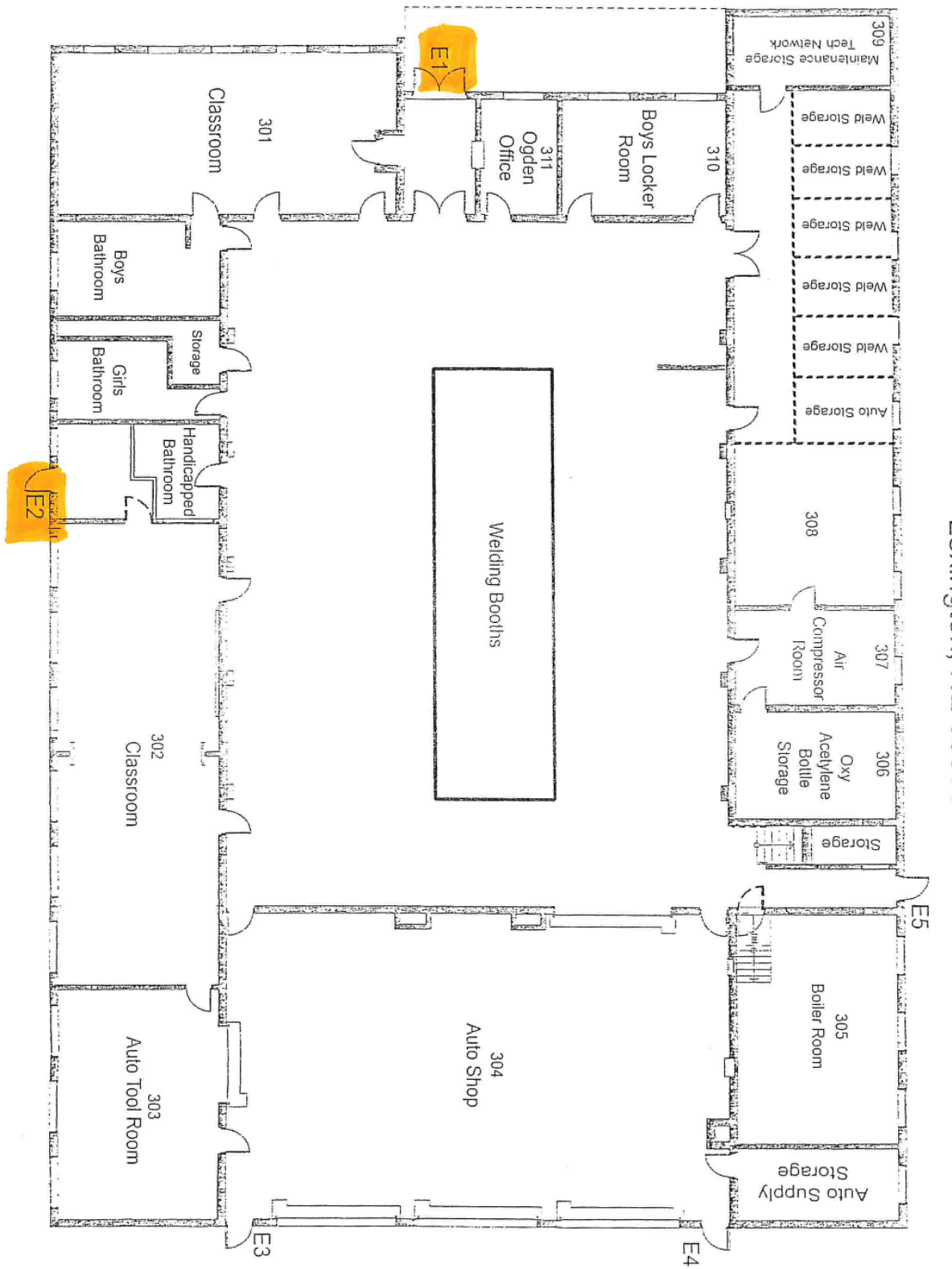
FIRE EXIT ROUTES – SKILLS ARMORY		
PERSONNEL		EXIT DOOR
Nielson	Keith	E1
Schmidt	Shane	E2

FIRE EXIT ROUTES - MAINTENANCE BLDG.		
PERSONNEL		EXIT DOOR
Berry	Bo	E10
Saulsbury	Kris	E11

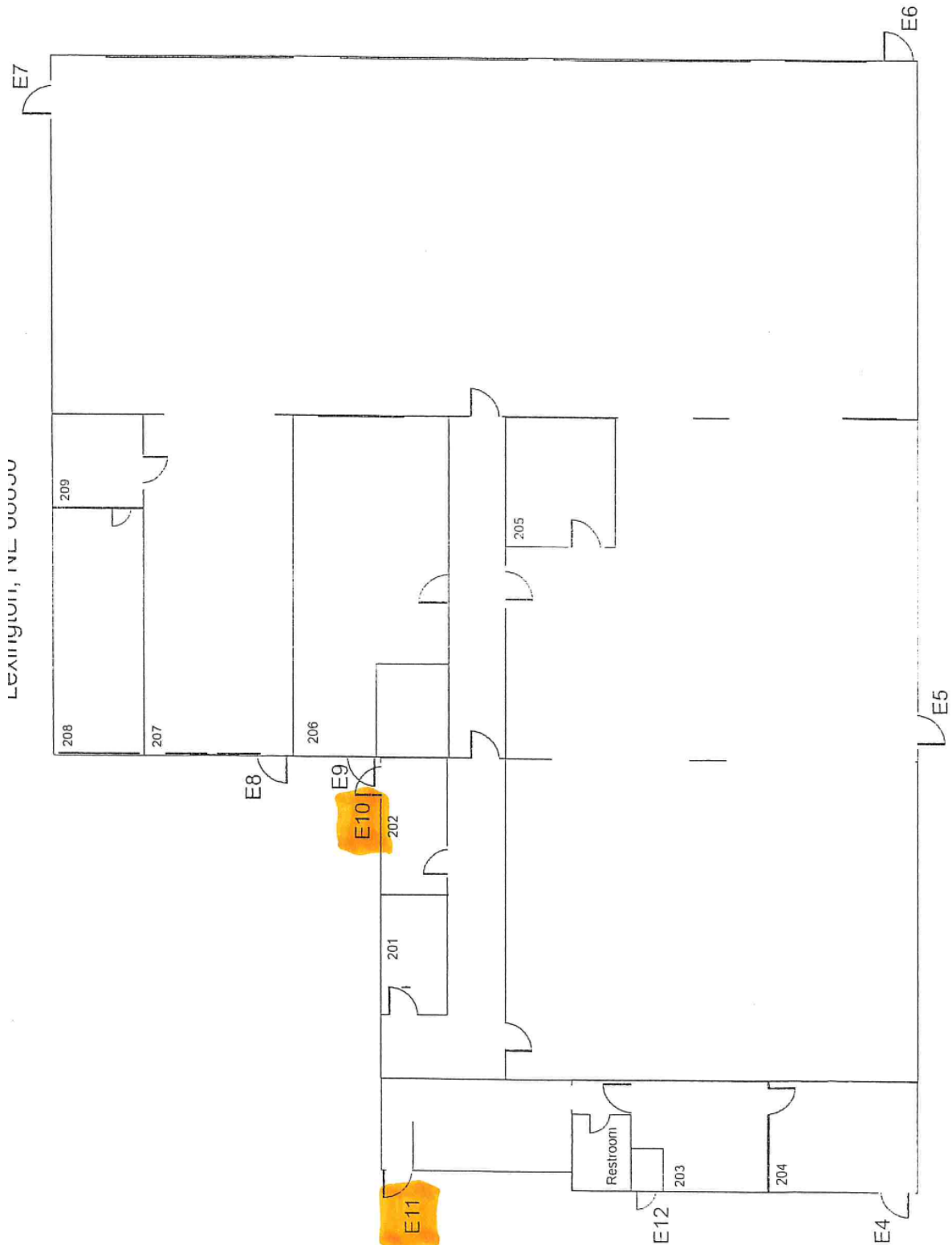
CENTRAL OFFICE BUILDING MAP



SKILLS ARMORY BUILDING MAP



MAINTENANCE BUILDING MAP



TORNADO PROCEDURE

Tornado drills will be conducted quarterly at random hours and days of the month for the Skills Armory.

The tornado alarm is an “all call” over the phone system by dialing *1111. An announcement such as “*Shelter! Evacuate to shelter area*” will be made by administration or anyone in the absence of administration. Upon hearing this announcement, staff and students shall immediately move to their designated tornado shelter location in their buildings. To ensure Skills Armory staff hear the message, they shall be additionally contacted by LHS administration via their cell phones. If they are still unreachable, a designated Central Office employee shall walk over to the Skills Armory and personally inform Skills Armory staff.

If power is lost, staff shall be personally notified by administration.

Staff will ensure that the students move quickly and quietly. Staff will encourage and model calmness and purpose to students.

Skills Armory staff will take roll upon reaching the tornado shelter location. Missing students shall be reported immediately to the high school principal.

TORNADO SHELTER LOCATIONS	
Central Office	Men’s & Women’s Restrooms
Skills Armory	ADA compliant restroom
Maintenance Building	Interior room

EVACUATION PROCEDURE

In the event of a situation that requires staff and students to evacuate the Central Office, Maintenance Building, or the Skills Armory for bomb threats, train derailment, etc., the following procedure will be followed:

The evacuation announcement will be given as an “all call” over the phone system by dialing *1111 which goes to all handsets in the Central Office, Maintenance Building, and Skills Armory. To ensure Skills Armory staff hear the message, they shall be additionally contacted by LHS and/or Central Office administration via their cell phones. If they are still unreachable, a designated Central Office employee shall walk over to the Skills Armory and personally inform Skills Armory staff. Any staff member aware of the threat may make this announcement. You may not be allowed back into the building for an extended period of time, so take any valuables with you.

The evacuation site for the Central Office and Skills Armory is the “Old Bus Barn”, 211 W Elm.

Once at the location, CO administrators will direct people to locations inside the building.

Skills Armory staff will take attendance immediately after arriving. Notify the high school principal of any missing students.

BOMB THREAT PROCEDURE

(Keep Checklist by each phone)

Upon the receipt of a bomb threat, the person receiving the call will make every attempt to:

- Prolong the conversation. Do not hang up the phone. (Use another phone to call authorities.)
- Identify background noises and any distinguishing voice characteristics.
- Ask the caller for a description of the bomb, where it is, and when it is due to explode.

The person receiving the threat will notify the superintendent.

The superintendent will call 911.

The superintendent will, in consulting with 911, decide whether to make a preliminary search or to evacuate the building.

Inform staff and students of the bomb threat and any immediate directions, for example, remain in their rooms until an all-clear is given or directions to evacuate.

Ask staff to make a visual observation of their classrooms/work areas and inform them not to open cabinets, doors, or move objects. If anything suspicious is found, Do Not touch it! The bomb can be almost anything from a bundle of dynamite to concealed or ordinary objects (briefcase, toolbox, or pieces of pipe). You will be searching for something that doesn't belong in the classroom/work area.

Check the absentee list and on each absentee from class at the time the threat was received. Account for all students, check halls and restrooms.

Ask for volunteers to participate in the search with the police/fire department.

Meet with the police/fire department and search team to decide on the procedure for checking the building.

If at any time the threat is determined to be valid, use standard fire drill procedures with any necessary modifications to evacuate the building. Evacuate at least 300 feet from the building. Plan for an alternate location if needed due to a prolonged search or inclement weather.

The evacuation site for the Central Office, Maintenance Building, and Central Office is the Old Bus Barn.

When the building is reported to be safe, assume whatever schedule is needed and debrief staff and students.

If a written threat is received, copy the contents and protect the original message (plastic or other covering) to preserve fingerprints and other identifying marks.

Use the attached Bomb Threat Checklist to gather helpful information.

Should a threat include the possibility that a bomb has been placed in a district vehicle, the Director of Buildings, Grounds, and Transportation, shall be contacted to secure all vehicles and coordinate a search with law enforcement.

School time will be made up if school is dismissed for a bomb threat.

Bomb Threat Checklist

DATE _____ **TIME** _____

Do Not Hang Up! Use another phone to call police.

Record the exact words used by the caller:

Ask:

What time is the bomb set for?

Where is the bomb?

What does the bomb look like?

Why are you doing this?

Who are you?

Evaluate the voice of the caller:

_____ Man	_____ Accent
_____ Woman	_____ Speech Impediment
_____ Child	_____ Intoxicated
_____ Age (approximate)	_____ Other

Background Noise:

_____ Music	
_____ Conversation	
_____ Children	_____ Machine Noise
_____ Typing	_____ Traffic
_____ Airplanes	_____ Other _____

Person receiving threat will immediately notify the superintendent.

Call Received by: _____

CHEMICAL SPILL/TOXIC FUMES

1. If spill/fumes occur outside the Central Office, Maintenance Building or Skills Armory:

- Keep staff/students inside.
- Close windows.
- Don't step in spilled material.
- Contact police and fire departments.
- Inform superintendent or his designee if absent.
- Be prepared to evacuate the building to the designated evacuation site.
- If staff and/or students are outside, move upwind.

2. If a spill occurs inside the Central Office or Skills Armory:

- Evacuate contaminated area.
- Contact police and fire departments.
- Notify superintendent or designee if absent.
- Anyone exposed to the chemical should be taken to the Skills Armory or other designated area to have necessary clothing removed and exposed skin washed.
- Be prepared to evacuate the building to the designated evacuation site..

STANDARD RESPONSE PROTOCOLS

SRP protocols will be utilized and are expected to be followed in the event of emergencies. See attached SRP poster.

Should doors need to be locked electronically, contact Bo Berry or Mark Burson.

Students attending the Skills Armory may be included in the Reunification Plan for Lexington High School utilizing Parkview Baptist Church as the reunification location. If only the Skills Armory is affected, the Reunification Site shall ordinarily be Lexington High School.

Communication of SRP protocols shall include use of the *1111 “all call” to phone handsets, direct calls to Skills Armory instructors via their cell phones, or personal visits by LHS and/or CO administrative staff.

Messaging Platforms

Emergency group text (first response). 32 district administrators, directors, and local law enforcement representatives are included in this group text. SRP templates have been created and shared with district administrators and directors. Any group member is authorized to use this group text in the event of an emergency. This entire group will ordinarily be first apprised of secure, lockdown, evacuation, and other significant SRP events occurring at any LPS building.

SchoolMessenger procedure. Used to communicate to staff and parents through text and email concerning SRP announcements.

Who: Mark Burson, Kerri Dangler, Angie Kovarik, John Hakonson, Cristina Ruiz have been trained to send these messages.

How to access: Web-based service accessed by computer or cell phone. Templates have been created and shared with trained individuals.

When to use: As directed by the administrator in charge and situational.

IN AN EMERGENCY TAKE ACTION



HOLD! In your room or area. Clear the halls.

OCCUPANTS

Clear the hallways and remain in room or area until the "All Clear" is announced
Do business as usual

STAFF

Close and lock door
Account for occupants and staff
Do business as usual



SECURE! Get inside. Lock outside doors.

OCCUPANTS

Return inside
Do business as usual

STAFF

Bring everyone indoors
Lock outside doors
Increase situational awareness
Account for occupants and staff
Do business as usual



LOCKDOWN! Locks, lights, out of sight.

OCCUPANTS

Move away from sight
Maintain silence
Do not open the door
Prepare to evade or defend

STAFF

Lock interior doors
Turn out the lights
Move away from sight
Do not open the door
Maintain silence
Account for occupants and staff
Prepare to evade or defend



EVACUATE! (A location may be specified)

OCCUPANTS

Evacuate to specified location
Bring your phone
Instructions may be provided about retaining or leaving belongings

STAFF

Lead evacuation to specified location
Account for occupants and staff
Notify if missing, extra or injured people



SHELTER! Hazard and safety strategy.

OCCUPANTS

Use appropriate safety strategy for the hazard

Hazard

Tornado
Hazmat
Earthquake
Tsunami

Safety Strategy

Evacuate to shelter area
Seal the room
Drop, cover and hold
Get to high ground

STAFF

Lead safety strategy
Account for occupants and staff
Notify if missing, extra or injured people

LEXINGTON PUBLIC SCHOOLS

SAFETY AND EMERGENCY PROCEDURES PLAN

The Welcome Center



This plan provides procedures that are to be followed in the event of an emergency.

Updated: August 2026

Rules for All Emergencies

Remain Calm.

Follow Procedures. We have established these procedures to help ensure that there is a smooth transition for staff and students. Do not create your own procedures that conflict with any of the school's established procedures.

Direct all media, parent, or community inquiries to the superintendent.

CPR/First Aid Certified Staff Members:

Nancy Pinedo

Epi Pen Trained:

Amber Nichols

Procedures To Be Followed at The Welcome Center

Exterior doors to the building (back door to the parking lot) should be closed and locked at all times. The Welcome Center visitors will enter through the front doors to the office suite.

No clutter. Make sure to scan for an unidentified object so that we can see everything.

PHONE NUMBERS

NAME	POSITION	CELL NO.
Marni Baker	Migrant Coordinator	402-239-4705
Amber Nichols	HAL/Summer School Coordinator	308-750-0093
Nancy Pinedo	Community Liaison	308-746-1517
Jeanne Burns	McKinney Vento Liaison	308-325-4193
Danny Miranda	Recruiter/Service Provider	308-325-3934
Alma Becerra	Community Liaison	308-746-2854
Barre Hassan	Community Liaison	402-314-9974
Ahmed Ali	Para/Interpreter	308-746-6729
Kathy Flores	MV Para/Interpreter	308-325-2859

CENTRAL OFFICE	EMERGENCY CONTACTS	EXT	CELL NO.
John Whetzal	Superintendent	x1201	308.325.2912
Bo Berry Angie	Facilities & Trans Director	x1220	308.325.1469
Kovarik	Student Services Director	x1209	308.320.8730
Annette Firzgerald	Curriculum Coordinator	x1206	308.320.0060
Mark Burson	Technology Director	x1212	308.746.8426
Cristina Ruiz	Supt. Admin. Asst.	x1200	402.541.9055
Joel Kinney	SRO	x1274	308.520.1516
Matt Roberts	SRO	x1247	308.920.0872

Emergency Fire and Police Dispatch: Call 911

FIRE PROCEDURE

FIRE EXIT ROUTES: THE WELCOME CENTER

PERSONNEL	EXIT ROUTE
All Staff	Back Door (E1) Adjacent to North Parking Lot OR Front Office Suite Doors (E2) <i>Exit Left</i> to Front Entrance of the Opportunity Center

[illegible]

TORNADO PROCEDURE

The tornado alarm will be verbally communicated “*Shelter! Evacuate to shelter area*” by Coordinators or anyone in the absence of administration. Upon hearing this announcement, staff and any patrons shall immediately move to their designated tornado shelter location. To ensure Welcome Center staff hear the alert, a designated person will quickly walk through the area to ensure people are aware of the warning. Itinerant staff shall be additionally contacted by administration via their cell phones.

If power is lost, staff shall be personally notified by Coordinators.

Staff will ensure that any patrons/students in The Welcome Center move quickly and quietly. Staff will encourage and model calmness and purpose to patrons/students.

The Welcome Center staff will take roll upon reaching the tornado shelter location. Missing staff shall be reported immediately to the Coordinator(s).

TORNADO SHELTER LOCATIONS

Personnel	Shelter Area
All Staff and Patrons/Students in the Welcome Center	Men & Women’s Restroom to the left of the front exit.

EVACUATION PROCEDURE

In the event of a situation that requires staff and patrons/students to evacuate The Welcome Center, for bomb threats or any other situation requiring evacuation, the following procedure will be followed:

The evacuation announcement will be verbally communicated throughout the suite. Any staff member aware of the threat may make this announcement. You may not be allowed back into the building for an extended period of time, so take any valuables with you.

The evacuation site for The Welcome Center will be Plum Creek Market Place.

Once at the location, Coordinators will direct people to locations inside the building and account for all staff, Patrons/students who were with staff members when they were evacuated.

BOMB THREAT PROCEDURE

(Keep Checklist by each computer)

Upon the receipt of a bomb threat, the person receiving the call will make every attempt to:

- Prolong the conversation. Do not hang up the phone. (Use another phone to call authorities.)
- Identify background noises and any distinguishing voice characteristics.
- Ask the caller for a description of the bomb, where it is, and when it is due to explode.

The person receiving the threat will notify the superintendent.

The superintendent will call 911.

The superintendent will, in consulting with 911, decide whether to make a preliminary search or to evacuate the building.

Inform The Welcome Center staff of the bomb threat and any immediate directions, for example, remain in the suite until an all-clear is given or directions to evacuate.

Ask staff to make a visual observation of their work areas and inform them not to open cabinets, doors, or move objects. If anything suspicious is found, Do Not touch it! The bomb can be almost anything from a bundle of dynamite to concealed or ordinary objects (briefcase, purse/bag, toolbox, or pieces of pipe). You will be searching for something that doesn't belong in the suite/work area.

Account for all staff. Check restrooms.

Ask for volunteers to participate in the search with the police/fire department.

Meet with the police/fire department and search team to decide on the procedure for checking the building.

If at any time the threat is determined to be valid, use standard fire drill procedures with any necessary modifications to evacuate the building. Evacuate at least 300 feet from the building. Plan for an alternate location if needed due to a prolonged search or inclement weather.

The evacuation site for the Welcome Center is Plum Creek Market.

When the building is reported to be safe, assume whatever schedule is needed and debrief staff and/or patrons who may have been inadvertently involved in the evacuation.

If a written threat is received, copy the contents and protect the original message (plastic or other covering) to preserve fingerprints and other identifying marks.

Use the attached Bomb Threat Checklist to gather helpful information.

Should a threat include the possibility that a bomb has been placed in a district vehicle, the Director of Buildings, Grounds, and Transportation, shall be contacted to secure all vehicles and coordinate a search with law enforcement.

School time will be made up if school is dismissed for a bomb threat.

Bomb Threat Checklist

DATE _____ **TIME** _____

Do Not Hang Up! Use another phone to call police.

Record the exact words used by the caller:

Ask:

What time is the bomb set for?

Where is the bomb?

What does the bomb look like?

Why are you doing this?

Who are you?

Evaluate the voice of the caller:

_____ Man	_____ Accent
_____ Woman	_____ Speech Impediment
_____ Child	_____ Intoxicated
_____ Age (approximate)	_____ Other

Background Noise:

_____ Music	_____ Machine Noise
_____ Conversation	_____ Traffic
_____ Children	_____ Other
_____ Typing	
_____ Airplanes	

Person receiving threat will immediately notify the superintendent.

Call Received by: _____

CHEMICAL SPILL/TOXIC FUMES

1. If spill/fumes occur outside The Welcome Center:

- Keep staff/patrons inside.
- Close windows.
- Don't step in spilled material.
- Contact police and fire departments.
- Inform superintendent or his designee if absent.
- Be prepared to evacuate the building to the designated evacuation site.
- If staff and/or patrons are outside, move upwind.

2. If a spill occurs inside The Welcome Center:

- Evacuate contaminated area.
- Contact police and fire departments.
- Notify superintendent or designee if absent.
- Anyone exposed to the chemical should be taken to Plum Creek Market or other designated area to have necessary clothing removed and exposed skin washed.
- Be prepared to evacuate the building to the designated evacuation site.

STANDARD RESPONSE PROTOCOLS

SRP protocols will be utilized and are expected to be followed in the event of emergencies. See attached SRP poster.

Anyone can lock the front doors to the suite manually and move staff/patrons away from glass to the back of the suite.

The Welcome Center Staff may be asked to assist with reunification roles for ELA students who will also evacuate to Plum Creek Market.

Communication of SRP protocols shall include use of direct calls to The Welcome Center Coordinators via their cell phones, or personal visits by CO administrative staff.

Messaging Platforms

Emergency group text (first response). 32 district administrators, directors, and local law enforcement representatives are included in this group text. SRP templates have been created and shared with district administrators and directors. Any group member is authorized to use this group text in the event of an emergency. This entire group will ordinarily be first apprised of secure, lockdown, evacuation, and other significant SRP events occurring at any LPS building.

Directors will relay the original emergency group texts to coordinators and itinerant staff to remain in place, or avoid affected buildings or sites.

SchoolMessenger procedure. Used to communicate to staff and parents through text and email concerning SRP announcements.

Who: Mark Burson, Kerri Dangler, Angie Kovarik, John Hakonson, Cristina Ruiz have been trained to send these messages.

How to access: Web-based service accessed by computer or cell phone. Templates have been created and shared with trained individuals.

When to use: As directed by the administrator in charge and situational.

IN AN EMERGENCY TAKE ACTION



HOLD! In your room or area. Clear the halls.

OCCUPANTS

Clear the hallways and remain in room or area until the "All Clear" is announced
Do business as usual

STAFF

Close and lock door
Account for occupants and staff
Do business as usual



SECURE! Get inside. Lock outside doors.

OCCUPANTS

Return inside
Do business as usual

STAFF

Bring everyone indoors
Lock outside doors
Increase situational awareness
Account for occupants and staff
Do business as usual



LOCKDOWN! Locks, lights, out of sight.

OCCUPANTS

Move away from sight
Maintain silence
Do not open the door
Prepare to evade or defend

STAFF

Lock interior doors
Turn out the lights
Move away from sight
Do not open the door
Maintain silence
Account for occupants and staff
Prepare to evade or defend



EVACUATE! (A location may be specified)

OCCUPANTS

Evacuate to specified location
Bring your phone
Instructions may be provided about retaining or leaving belongings

STAFF

Lead evacuation to specified location
Account for occupants and staff
Notify if missing, extra or injured people



SHELTER! Hazard and safety strategy.

OCCUPANTS

Use appropriate safety strategy for the hazard

Hazard

Tornado
Hazmat
Earthquake
Tsunami

Safety Strategy

Evacuate to shelter area
Seal the room
Drop, cover and hold
Get to high ground

STAFF

Lead safety strategy
Account for occupants and staff
Notify if missing, extra or injured people

**INTERLOCAL COOPERATION AGREEMENT
AND MEMORANDUM OF UNDERSTANDING BETWEEN
THE CITY OF LEXINGTON, NEBRASKA AND
DAWSON COUNTY SCHOOL DISTRICT 24-0001**

This Interlocal Cooperation agreement and Memorandum of Understanding ("MOU") is made and entered as of the date fully executed below, by and between the **City of Lexington, Nebraska, a Municipal Corporation** ("LPD") and the Dawson County School District 24-0001, also known as Lexington Public Schools ("School District").

WHEREAS, the School District and the LPD share the goal of promoting school safety and a positive school climate;

WHEREAS, all parties acknowledge that crime prevention is most effective when the School District, LPD, parents, behavioral health professionals, and the community are working in a positive and collaborative manner;

WHEREAS, the School District and the LPD agree it is important to create a school environment in which conflicts are deescalated and students are provided developmentally appropriate and fair consequences for misbehavior that address the root causes of their misbehavior, while minimizing the loss of instruction time;

WHEREAS, the School District staff should generally not involve the LPD's School Resource Officer(s) ("SRO"), in enforcement of the School District's discipline policies;

WHEREAS, the School District and LPD recognize that student contact with LPD's SROs and the School District staff builds positive relationships leading to better student outcomes; and

WHEREAS, the School District and the LPD agree that student discipline practices and referrals to the juvenile justice system need to be closely monitored for fair and equitable treatment for all School District students.

NOW, THEREFORE, the School District and the LPD agree as follows:

Section 1. Purpose - Employment of the School Resource Officer

1. LPD agrees to employ and provide two full-time police officers to be assigned to the School District during the school year as an SRO pursuant to the terms of this MOU. It is clearly understood, acknowledged, and agreed to by the parties that the SRO is an employee of LPD, subject to the administration, supervision, and control of LPD.
2. LPD will furnish training, uniforms, equipment, and schedule of deployment required under Nebraska law or that is needed for the operation of this MOU. The School District shall coordinate with LPD to also provide the SRO with applicable training, supplies, and equipment needed for the operation of this MOU.
3. The SRO shall be subject to all personnel policies and practices of LPD, except as such policies or practices may be modified by the terms and conditions of this MOU.
4. LPD, in its sole discretion, shall have the power and authority to hire, replace and rotate, discharge, and discipline the SRO.

5. As an employee of LPD, the SRO will be subject to the chain of command of LPD.
6. If the School District Superintendent is dissatisfied with the SRO who has been assigned to the school, then the School District Superintendent may request that LPD assign a different law enforcement officer as the SRO for the school. Unless the nature of the concerns warrant immediate replacement, such a request should normally occur after the Superintendent has met with LPD to discuss concerns and allow a reasonable amount of time for LPD to remediate the issues. If mutually agreed by LPD and School District, LPD shall assign a new SRO to the school. LPD reserves the right to remove/re-assign any SRO along with notification given to the Superintendent and the school board.

Section 2. Term

This MOU shall begin on January 1, 2027 and end December 31, 2029. This MOU may be renewed for additional one-year periods upon mutual written agreement of the Parties.

Section 3. Contact Persons

The principal(s) at each participating school building shall be the School District's on-site contact person for any SRO assigned to that school building. In addition, the SRO Program liaison for the School District shall be the Superintendent, and for LPD shall be the City Manager.

Section 4. School Discipline and Law Enforcement Program Goals

The parties seek to:

1. Create a common understanding that (a) school administrators and teachers are ultimately responsible for school discipline and culture; (b) SROs should not be involved in the enforcement of school rules; and (c) a clear delineation of the roles and responsibilities of SROs as to student discipline is essential, and should include a regular review by all stakeholders;
2. Minimize student discipline issues so they do not become school-based to the juvenile justice system;
3. Promote effectiveness and accountability;
4. Provide training as available and appropriate to SROs and School District staff on effective strategies to work with students that align with program goals;
5. Employ accepted industry standards so that all students are treated impartially and without bias by LPD's SROs and the policies of LPD, and also by the School District staff in alignment with rules and procedures applicable to the School District's equity policies; and
6. Utilize accepted industry standards for training and oversight with the goal of reducing any existing disproportionality

Section 5. Roles and Responsibilities regarding School Discipline

1. Disciplining students is the responsibility and authority of the School District. Law enforcement is the responsibility of LPD. The School District and LPD shall follow the principles in this MOU regarding the division between school discipline and law enforcement.

2. LPD can provide assistance when: (a) required by law under NEB. REV. STAT. §§ 79-262 and 79-293 or other state or City/County/Security Agency law; (b) there is a threat to the safety of students, teachers, or public safety personnel; (c) to assist with victims of crime, missing persons, and persons in mental health crisis; (d) in an attempt to prevent criminal activity from occurring; (e) it is required as part of emergency management response; or (f) it is required or allowed by this MOU.
3. The SRO and school administrators will coordinate to differentiate between school disciplinary issues (school administrator responsibility) and criminal issues (SRO responsibility) and respond appropriately, deescalating school-based incidents whenever possible.
4. The SRO should not act as a school disciplinarian. The School District staff should not involve the SRO in disputes that are related to issues of school discipline. However, the SRO may serve as a complement to school staff, provide education, or act in the role of a mentor, counselor, or trusted adult as herein provided. The SRO will be involved in school discipline when it pertains to certain criminal matters and preventing a disruption that would, if ignored, place students, school personnel, and others at risk of harm, so the SRO will resolve the problem to preserve the safe school climate. In all other cases, disciplining students for policy violations is a school responsibility.
5. The SRO shall confer with school administrators for student offenses that constitute a minor violation of the law. After consultation, a determination will be made as to whether such matters will be best handled by school administration or the SRO.
6. The SRO shall confer with school administrators on issues that do not involve a real and immediate threat to persons or to the public safety, such as public order offenses, including disorderly conduct, disturbance/disruption of schools or public assembly, trespass, loitering, and fighting that does not involve physical injury or a weapon. After consultation, a determination will be made as to whether such matters will be best handled by school administration or the SRO.
7. The SRO should not interview students or collect evidence for solely School District disciplinary purposes.
8. The LPD policy that addresses when a parent or guardian will be notified or present, if a student is subjected to questioning or interrogation by a School Resource Officer or other employee of LPD is PR-O 2307. The School District's policy that addresses when a parent or guardian will be notified or present if a student is subjected to questioning or interrogation by a school official or by an SRO in conjunction with a school official is Policy 5022. The School District will make this information available to all parents or guardians in a language that such parent or guardian understands.
9. The LPD policy that addresses under what circumstances a student will be advised of constitutional rights prior to being questioned or interrogated by an SRO or other employee of LPD is PR-O 2307. The School District policy or regulation addressing students being advised of constitutional rights prior to being questioned or interrogated by a school official or by a SRO in conjunction with a school official is Policy 3055 – School Resource Officers.
10. The School District policy required by NEB. REV. STAT. § 79-262 that addresses the type or category of student conduct or actions that will be referred to law enforcement for prosecution and the type of student conduct or actions that will

- be resolved as a disciplinary matter by a school official and not subject to referral to law enforcement is Policy 5035 – Student Discipline.
11. LPD shall keep records on each student referral by an SRO for prosecution in response to an incident occurring at school, on school grounds, or at a school-sponsored event and ensure that such records allow for analysis of related data and delineate: (a) The reason for such referral; and (b) Federally identified demographic characteristics of such student.
 12. School Resource Officers of LPD will maintain confidentiality of all matters regarding the School District, staff, and student information as required by law or applicable policy.

Section 6. Duties of the School Resource Officer

1. The purpose of the SRO is to provide for and maintain a safe, healthy, and productive learning environment, emphasizing the use of restorative approaches to address negative behavior, while acting as a positive role model for students by working in a cooperative, proactive, problem-solving manner between LPD and the School District.
2. The SRO must build relationships, enhance community-policing activities, identify safety concerns within the schools, develop problem solving strategies with school administrators and staff, and collaboratively develop a comprehensive school safety plan with school administrators and staff.
3. The SRO shall attend and participate in applicable school meetings and to communicate and coordinate with the school principals, superintendent, and other appropriate school personnel concerning the needs of the school and its students.
4. In coordination with school administrators, the SRO may provide presentations to the school in safety, crime prevention, bullying, sexting, digital citizenship, etc., and may also provide additional services to the school if requested.
5. LPD and the SRO will work closely with School District officials to improve the social and behavioral skills of students in order to maximize their ability to achieve academically and become successful, contributing citizens. Issues to be addressed, may include substance abuse, violence reduction, social skills, problem-solving skills, and other areas of School District and community concern.
6. LPD and School District understand that the SRO may use measures to secure school property as followed through established protocols of LPD's Police Department and the School District in the event of an emergency situation that requires the activation of emergency response procedures (i.e., critical incident protocols such as "lock down" and "secure").
7. The SRO will be a visible, active law enforcement figure dealing with the school's law enforcement matters at school and at school activities and events.
8. The SRO shall initiate positive interaction with students in the classroom and general areas of the school campus to promote the profession of police officers and be a positive role model, while increasing the visibility and accessibility of police to the school community.
9. The SRO will share information with the school's administrators about persons and conditions pertaining to school campus safety concerns to the extent allowed by law and LPD's Police Department policies.
10. The SRO may assist with resolving law enforcement issues that affect the students, the school, the School District, or the broader community. However,

matters that are not of a significant or urgent nature or do not directly relate to the students, the school, the School District, or to issues concerning child abuse or neglect, but only concern the broader community, should first be coordinated between school administration and law enforcement before being conducted at the school in order to minimize the effect on student education and the school environment. Outside law enforcement agencies shall first coordinate with school administration.

11. The SRO shall notify school administration upon removing a student from the school campus.
12. The SRO shall notify a parent as soon as possible when minor students are issued a criminal citation or arrested.
13. If a student arrest is warranted, the SRO shall use the least disruptive and the least obtrusive manner reasonably available to conduct the arrest of the student. The SRO should be accompanied by a school principal or other School District administrator, if available, when arresting a student unless exigent circumstances require otherwise for the safety of the student, the SRO, and/or others.
14. The SRO shall not use physical force or restraints on a student, including handcuffs, Tasers, mace, or other physical or chemical restraints unless a student's actions pose a threat or they are subject to arrest.
15. The SRO shall question students in a manner and a time when it has the least impact on the student's education so long as the delay in questioning does not interfere with the effectiveness of an investigation, the disappearance or unavailability of a criminal suspect or evidence, or risk public safety or significant damage to property.
16. The SRO shall become familiar with School District's student conduct and discipline policies.
17. LPD and School District may coordinate and jointly fund other beneficial training opportunities for the SRO and school administrators.

Section 7. Duties of School Administrators

1. School administrators shall provide the LPD with appropriate school administrator names and contact information to facilitate communication.
2. School administrators shall provide an office/storage or workspace for the SRO's materials and personal effects.
3. School administrators shall provide a classroom, equipment, and supplies for classes or other training as discussed in this MOU provided by the SRO, if any.
4. School administrators will arrange meetings with the SRO as needed by the school administration.
5. School Administrators and the SRO will coordinate to differentiate between school disciplinary issues (school administrator responsibility) and criminal issues (SRO responsibility) and respond appropriately, deescalating school-based incidents whenever possible.
6. School administrators shall confer with the SRO for student offenses that constitute a minor violation of the law. After consultation, a determination will be made as to whether such matters will be best handled by school administration or the SRO.

7. School administrators shall confer with the SRO on issues that do not involve a real and immediate threat to persons or to the public safety, such as public order offenses, including disorderly conduct, disturbance/disruption of schools or public assembly, trespass, loitering, and fighting that does not involve physical injury or a weapon. After consultation, a determination will be made as to whether such matters will be best handled by school administration or the SRO.
8. School administrators will make an effort to handle routine student conduct and disciplinary matters without involving the SRO in a law enforcement capacity, unless it is absolutely necessary or required by law.
9. School administrators will facilitate SRO-initiated investigations and actions.
10. School administrators will provide ongoing feedback to the LPD for SRO evaluation purposes.
11. School administrators should notify the SRO responding to a school-based infraction if any student involved has a disability with an accompanying Individualized Education Program ("IEP"), Section 504 Plan, or Health Care Plan, and who therefore may require special treatment or accommodations to the extent such notice is permitted by law.
12. The School District acknowledges that the SRO is required by LPD policies and procedures to attend mandatory trainings and/or meetings.
13. If applicable and deemed necessary, school administrators will provide opportunities for the SRO and school administration to meet with parents and community members during the school year.
14. LPD and School District may coordinate and jointly fund and provide other beneficial training opportunities for the SRO and school administrators.

Section 8. Student Rights

SRO Search and Seizure

1. The SRO may conduct or participate in a search of a student's person, school locker, personal belongings, electronic devices, or vehicle only where there is "probable cause" to believe that the search will turn up evidence that the student has committed or is committing a criminal offense.
2. It is recommended that in addition to having probable cause, the SRO should follow state and federal law and the LPD policies and procedures when conducting searches of persons and property, which may require a search warrant.
3. Except in the event of exigent circumstances, the SRO shall inform school administrators prior to conducting a "probable cause" search where practicable.
4. The SRO shall not ask school administrators to search a student's person, school locker, personal belongings, electronic devices, or vehicle in an effort to circumvent the student's legal rights and protections.

School Administrators Search and Seizure

1. A school administrator may conduct a search of a student's person, personal belongings, electronic devices, or vehicle in accordance with the "reasonable suspicion" legal standards.

2. Absent a real and immediate threat to any person or to the public safety, a school administrator shall not ask the SRO to be present or participate in a search when no probable cause has been established.
3. Strip searches of students by school administrators are prohibited.

Student Questioning

1. SRO. The SRO may question a student as provided in School District policy 3055 – School Resource Officers and/or 5022 – Investigations, Arrests, and Other Student Contact by Law Enforcement and Health and Human Services.
2. School Administrators – Student Interviews and Questioning. School administrators are free to communicate, interview, and question students for any academic and non-academic matters, including, but not limited to, issues relating to school and student safety, policy compliance and violations, student discipline, etc.

Access to Education Records

1. School administrators shall allow the SRO to inspect and copy any public records, including student "directory information," maintained by the school to the extent allowed by state and federal law and School District policy.
2. If some information in a student's educational record is needed in an emergency to protect the health or safety of the student or others, school administrators shall disclose to the SRO the information that is needed to respond to the emergency situation based on: (i) the seriousness of the threat to the health or safety of an individual; (ii) the need of the information to meet the emergency situation; and (iii) the extent to which time is of the essence.
3. If the SRO needs confidential student educational record information, but no emergency situation exists, the information may be disclosed only as allowed by applicable state and federal law.
4. Notwithstanding any provision to the contrary within this Agreement, the Parties shall fully comply with the requirements of NEB. REV. STAT. § 79-2,104 or any other state or federal law or regulation, including Family Educational Rights and Privacy Act of 1974 (FERPA) (20 U.S.C. 1232g), and its implementing regulations (34 C.F.R. Part 99), regarding the confidentiality of student information and records. All LPD requests for student records made to the School District shall be in compliance with this provision. LPD represents, warrants, and agrees that it will: (1) hold the student records in strict confidence and will not use or disclose student records except as (a) permitted or required by this Agreement, (b) required by law, or (c) otherwise authorized by the School District in writing. At the request of the School District, LPD agrees to provide the School District with a written report of the student records and information disclosed to third parties if allowed by state statute regarding juvenile records and sealed case files. A breach of these confidentiality requirements shall constitute grounds for the immediate termination of this MOU.

Section 9. Training

1. Within six months of being assigned as SROs to the School District, each SRO shall have completed a minimum of twenty hours of training focused on school-based law enforcement, including but not limited to, coursework focused on school law, student rights, understanding special needs of students and students with disabilities, conflict de-escalation techniques, ethics for school resource officers, teenage brain development, adolescent behavior, implicit bias training, diversity and cultural awareness, trauma-informed responses, and preventing violence in school settings. Assignments as an SRO that do not meet the definition of "school resource officer" found at NEB. REV. STAT. § 79-2702 are not subject to the requirements of this MOU, but the use of such assignments should not be used to circumvent the training requirements set forth in this paragraph.
2. Within six months of an SRO being assigned to a school building, a minimum of one administrator in each elementary and secondary school building will have completed a minimum of twenty hours of training, excluding previous college coursework, focused on school-based law enforcement, including, but not limited to course work focused on school law, student rights, understanding special needs of students and students with disabilities, conflict de-escalation techniques, ethics, teenage brain development, adolescent behavior, implicit bias training, diversity and cultural awareness, trauma-informed responses, restorative justice, and preventing violence in school settings.

Section 10. Program Review

1. The LPD student and parent complaint process or policy to express a concern or file a complaint about an SRO and the practice of the SRO with the LPD is 2006 – Complaint Procedure. The School District's student and parent complaint policy to express a concern or file a complaint about an SRO and the practice of the SRO with the LPD is Policy PR-M 1214.
2. The School District, in collaboration with the LPD, shall conduct an annual review of the program and shall: (a) make modifications as necessary to accomplish stated program goals; and (b) create a report of the review to be provided to both parties and, to the extent permitted by law, made available online. The parties will establish an evaluation process, to include community stakeholders, as part of the regular review of program goals and relevant data, including the specific measures, data points, and metrics included in the report. The first of the annual report will be for the first full school year following the formation of this MOU.

Section 11. Community Partnerships

The School District and LPD shall continue to collaborate with community and governmental agencies to further program goals, support strategies to divert students from the criminal justice system, and access additional support services for students.

Section 12. Payment

The costs for SRO is attached as exhibit A. LPD shall invoice the School District for SRO services rendered under this MOU semi-annually as indicated in Exhibit A. The School District shall make payment for SRO services within thirty (30) days of its receipt of an invoice from LPD.

Section 13. Body-Worn Cameras (BWCs)

All parties agree that any use of BWCs by SROs must be subject to and in compliance with federal, state, and local laws and regulations regarding their use and operation. LPD shall use its best efforts to notify the School District at least two weeks before its officers assigned to the School District are to begin use of BWCs, and it will provide written information and training to the building principals and superintendent of the schools in which the officers may enter. Training shall include the objectives and procedures for the use of BWCs in public and in schools. Every SRO equipped with a BWC shall be trained in the operation of the equipment prior to its use. To maximize the effectiveness of the BWC and the integrity of the video documentation, SROs shall adhere to the objectives and procedures outlined in this MOU and LPD's general operations orders or similar policies or procedures when they utilize BWCs. LPD may, if not otherwise prohibited by law, provide to the School District copies of any such filming of students, parents, employees, or others upon school property, upon request for such copies by the School District, as a law enforcement record. In the event that LPD receives advice that providing a copy of such video is prohibited, LPD agrees to utilize its best efforts to facilitate the availability of its officer(s) that made the video to testify, upon request by the School District, in any school disciplinary hearing concerning his/her/their knowledge of the facts and circumstances of the videoed incident. Any such film or video taken by, and kept in the possession of LPD may be considered law enforcement records under the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. sec. 1232g and 34 C.F.R. Sec. 99.8. Any copy of such film or video, if permitted by law to be provided to the School District, may become an educational record of the District. LPD's officers shall at all times recognize and comply with the confidentiality of student and education records and may only seek such records in accordance with the requirements of School District policy and state and federal law.

Section 14. Nondiscrimination

The Parties shall not discriminate against any employee or applicant who is to be employed for performance of this MOU with respect to his or her hire, tenure, terms, conditions, or privileges of employment, because of his race, color, religion, sex, disability, or national origin.

Section 15. Employment Eligibility Verification

The Parties shall use a federal immigration verification system to determine the work eligibility status of employees hired on or after October 1, 2009 and who are physically performing services within the State of Nebraska. If a party employs or contracts with any subcontractor in connection with this MOU, the contracting party shall include a provision in the contract requiring the subcontractor to use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska.

Section 16. Termination

Either party may terminate this MOU for any or no reason and at any time by giving the other party at least one-hundred eighty (180) days prior written notice of the same.

Any joint funds or property in possession of the Parties as a result of this MOU shall be divided and distributed to the party that contributed it or funded its purchases.

Section 17. Appropriation of Funds

The Parties' obligations under this MOU are expressly subject to the appropriation of funds by the School District's Board of Education and LPD's governing authority. Further, in the event that funds are not appropriated in whole or in part sufficient for performance of the obligations under this MOU, the parties may terminate this MOU.

Section 18. Default

A party shall be in default under this MOU if it breaches, defaults on or otherwise fails to perform or satisfy any agreement, obligation, term, covenant, condition or provision set forth herein or arising hereunder, and such breach, default or failure to perform continues for a period of thirty (30) days after the party receives written notice of such breach or failure to perform from the other party; or, if such breach cannot reasonably be cured within such 30-day period, and the breaching party fails to commence to cure such breach within such thirty (30) days after notice from the non-breaching party or fails to proceed diligently to cure such breach within a reasonable time thereafter. Upon default by a party, the remaining parties may pursue any remedy provided by law.

Section 19. Liability Insurance

Each party shall obtain and pay for its own liability insurance coverage for their participation in this MOU. The minimum coverage under such insurance shall be \$1,000,000 for one accident and \$5,000,000 in the aggregate.

Section 20. Notice

Each Party giving any Notice ("Notice") under this MOU must give written Notice by personal delivery, registered or certified mail (in each case, return receipt requested and postage prepaid), or electronic mail to the School District's superintendent at the e-mail address on file with the Nebraska Department of Education and to LPD at 406 East 7th Lexington, NE. Notice is effective only if the party giving the Notice has complied with this section.

Section 21. Indemnification

To the extent permitted by applicable law, but without waiving any rights under any applicable state governmental immunity act or constitutional provision, each party agrees to indemnify, defend, and hold harmless the other party from and against any loss, cost, or damage of any kind (including reasonable outside attorneys' fees) to the extent arising out of its breach of this Agreement, and/or its negligence or willful misconduct.

Section 22. No Third-Party Beneficiaries

This MOU does not and is not intended to confer any rights or remedies upon any person other than the Parties.

Section 23. Independent Contractor

The Parties to this agreement shall at all times be acting in the capacity of independent contractors and not as an officer, employee or agent of one another. Neither party nor its respective agents, employees, subcontractors, or assignees shall represent to others that it has the authority to bind the other party unless specifically authorized in writing to do so. LPD shall at all times be responsible for all aspects of the employment, control, and direction of SROs assigned under this MOU. Nothing within this MOU is intended to create an agency or employment relationship between the School District and any officer assigned by LPD to participate in the SRO Program. All compensation, wages, salaries, benefits and other emoluments of employment payable to the SROs shall be the sole responsibility of LPD. No right to School District retirement, leave benefits, or any other benefits of School District employees shall exist as a result of the performance of any duties or responsibilities under this MOU. The School District shall not be responsible for social security, withholding taxes, contributions to unemployment compensation funds, or insurance for LPD's officers, employees, agents, subcontractors, or assignees.

Section 24. Amendments and Modifications

The Parties may amend or modify this MOU only by a signed, written unanimous agreement that identifies itself as an amendment or modification to this MOU. No other alterations in the terms of this agreement shall be valid or binding.

Section 25. Severability

If any provision of this MOU is determined to be unenforceable, the remaining provisions of this MOU remain in full force, if the essential terms and conditions of this MOU for each party remain enforceable.

Section 26. Counterparts

The Parties may execute this MOU in multiple counterparts, each of which constitutes an original, and all of which, collectively, constitute only one agreement. The signatures of all of the Parties need not appear on the same counterpart, and delivery of an executed counterpart signature page by facsimile or other electronic means is as effective as executing and delivering this MOU in the presence of the other Parties to this MOU. This MOU is effective upon delivery of one executed counterpart from each party to the other party. In proving this MOU, a party must produce or account only for the executed counterpart of the party to be charged.

Section 27. Assignment

The Parties shall not assign or otherwise dispose of this MOU or any duty, right, or responsibility contemplated in this MOU to any other person or entity without the previous written consent of the other Parties.

Section 28. Publication and Posting

Within three months of the adoption of this MOU, the School District's Superintendent shall provide a copy of it to the Nebraska Department of Education and post it on the School District's website. If any change is made to this MOU, the School District's Superintendent shall provide an updated copy of the MOU to the Nebraska Department of Education and post a copy on the School District's website no later than January 1st of the following year.

Section 29. No Separate Legal Entity. This Agreement does not establish a separate legal or joint entity.

Section 30. Administration. The School District's Superintendent and LPD's City Manager ("Administrators") shall be responsible for jointly administering the cooperative undertaking described in this Agreement. The Administrators may take any action authorized, either explicitly or implicitly, by the Interlocal Cooperation Act, including any action that may be necessary to perform the duties and functions as provided in this Agreement.

Section 31. Manner of Acquiring, Holding, and Disposing of Real and Personal Property. The Parties do not anticipate a need to acquire, hold, or dispose of real or personal property to accomplish the purposes of this Agreement. The Parties' respective governing boards shall determine the manner of acquiring, holding, or disposing of real or personal property in the event that such a need arises.

Section 32. Financing and Budgeting. Each party will budget separately to pay the costs and expenses that it will reasonably and necessarily incur to fulfill its obligations under this agreement.

Section 33. Taxes. This Agreement does not grant the school districts any authority to levy, collect, or account for any tax authorized under sections 13-318 through 13-326 or 13-2813 through 13-2816.

Section 34. Reservation of Rights. Each party reserves the right to enforce its own rights, obligations, or benefits of this Agreement.

Section 35. Entire MOU

The MOU is the complete and exclusive expression of the Parties' agreement on the matters contained in this MOU. All prior and contemporaneous negotiations and agreements between the Parties on the matters contained in this MOU are expressly merged into and superseded by this MOU.

**DAWSON COUNTY SCHOOL DISTRICT 24-0001,
A/K/A LEXINGTON PUBLIC SCHOOLS**

By: _____

Name: John Whitby
Title: Superintendent
Date: 11/16/26

CITY OF LEXINGTON, NEBRASKA

By: _____

Name: Joe Peplitsch

Title: City Manager

Date: _____

Exhibit A
Annual Cost Reimbursement

<u>Time Period:</u>	<u>Fee:</u>
January 1, 2027 thru June 30, 2027	\$57,200
July 1, 2027 thru December 31, 2027	\$57,200
January 1, 2028 thru June 30, 2028	\$59,500
July 1, 2028 thru December 31, 2028	\$59,500
January 1, 2029 thru June 30, 2029	\$61,900
July 1, 2029 thru December 31, 2029	\$61,900

*The fees listed above correspond to the specific semi-annual periods and are intended to cover the cost of two SRO positions for the term of the agreement.



LEXINGTON

PUBLIC SCHOOLS

300 S Washington Street | P.O. Box 890 | Lexington, NE 68850
Phone (308)324-4681 | Fax (308)324-2528

Administration

John Whetzal, Superintendent
Angela Kovarik, Student Services Director
Andrew Welch, Finance Director
Annette Fitzgerald, Curriculum Director
Mark Burson, Technology Director
Bo Berry, Grounds & Transportation Supervisor

1. We need to set Board Retreat and Goals meeting
2. Area membership meetings will be in Kearney on August 20th. If any of you wish to attend, I will get you registered.
2. Approximately 280 students attended band camp this last week.
3. Budget and Tax meeting for September dates need to be set.
4. Staff returned today and we are ready to go for the school year.

Board of Education

Cindy Benjamin | Jasmyrn Kremke | Travis Maloley | Garth Mins | Sandra Reyes | Larry Steinberger



LEXINGTON

PUBLIC SCHOOLS

300 S Washington Street | P.O. Box 890 | Lexington, NE 68850
Phone (308)324-4681 | Fax (308)324-2528

Administration

John Whetzal, Superintendent
Angela Kovarik, Student Services Director
Andrew Welch, Finance Director
Annette Fitzgerald, Curriculum Director
Mark Burson, Technology Director
Bo Berry, Grounds & Transportation Supervisor

Board of Education

Cindy Benjamin | Jasmyn Kremke | Travis Maloley | Garth Mins | Sandra Reyes | Larry Steinberger

www.lexschools.org