

ACTIVITIES COMMITTEE MEETING
Monday, August 17, 2026 5:30 PM Eastern

High School Library
812 Southern Drive
Catawissa, PA 17820

1. DISCUSSION ITEMS

1.A. Golf

- Club for the 2026-2027 school year
- PIAA Sport for the 2027-2028 school year

1.B. Policy 915 - Remove Southern Columbia Area School District from overseeing fundraisers for boosters

2. RECOGNITION OF THE PUBLIC

2.A. Public Comment - In-person

Policy: 915

Title: Relations With Booster Organizations

Adopted: April 19, 2010

Purpose

For the purpose of this policy, a **booster organization** is a group of parents and/or community members that supports a school curricular, cocurricular or extracurricular activity financially or by other means. Participation is completely voluntary. Booster organizations for the Southern Columbia Area School District are uniquely important to the continuation of excellence in instructional and extracurricular activities for the students of the district. The purpose of booster organizations is to provide positive support to the students, the program and the personnel in a particular area or activity; i.e., music, athletics, parent/teacher organizations, etc. Booster organizations shall comply with district policies, established guidelines and administrative rules and with the review and revision of the guidelines and administrative rules, as charged to the Superintendent. The following shall be implemented by each booster organization.

Authority

The Board agrees that approved booster organizations may provide the following services in conjunction with and subject to the approval of the administration:

1. Provide support to enhance instructional and extracurricular programs within the schools.
2. Arrange various activities to provide positive interaction among staff, parents and students.
3. With their own tax identification number, establish bank accounts that are independent of and separate from school district funds.
4. Expend funds with the approval of their membership and in accordance with their bylaws to supplement district programs and activities.

Guidelines

It is the responsibility of the Superintendent or his/her designee to inform the booster organization of any occasion when the planned booster activity may be in conflict with district practices governing extracurricular activities. If a concern exists regarding whether a proposed practice is in compliance, any person so concerned should bring the concern to the Superintendent.

All booster organizations must comply with the following regulations:

1. All booster organization meetings will be open to the public.

~~2.—The Superintendent will approve all fundraising activities that involve students.~~

~~3.2.~~____ Booster organizations do not have the authority to direct the duties of a school district employee.

~~4.3.~~____ Booster organizations do not have the authority to hire personnel to work with students without School Board approval and applicable clearances.

~~5.4.~~____ Monies that are generated from the use of students to raise funds must be used for programs that directly benefit students.

~~6.5.~~____ Booster organizations may not use the school district federal identification number, sales tax license or sales tax exemption.

~~7.6.~~____ Booster organizations must comply with all state and federal regulations including those regarding accounting practices and fundraising.

~~8.7.~~____ Use of facilities by booster organizations must comply with School Board policy.

~~9.8.~~____ District employees assigned to an instructional program or any other Board-approved extracurricular program shall be funded through the school district's general, athletic or activity funds; and the district shall direct payments in accordance with the School Code and applicable laws and regulations and approved by the Board of School Directors. Booster organizations shall not provide compensation, in any form, to district employees.

~~10.9.~~____ Any booster organization engaging in activities to support a particular athletic team or the athletic program in general shall engage in such activities and in a manner that does not conflict with the policies and procedures of the Pennsylvania Interscholastic Athletic Association (P.I.A.A.).

~~11.10.~~____ Only those booster organizations that have been approved by the Board may use the name and/or logo of the Southern Columbia Area School District. ~~Booster organizations shall be approved on a yearly basis.~~

~~12.11.~~____ The School District reserves the right to withdraw recognition from any booster organizations whose actions are deemed to be detrimental to the interests

of the Southern Columbia Area School District or its pupils.

~~13.12.~~ Students of the Southern Columbia Area School District will not be members of any booster group.

~~14.13.~~ A request for fundraising must include a statement of the purpose for which the funds will be used.

~~15.14.~~ Each booster club for athletics and extracurricular activities must maintain a list of current officers on file at the District Office. It will be necessary for the officers to provide current addresses and telephone numbers on an annual basis.

~~16.15.~~ Each organization shall be required to identify the officers/parents who are permitted to sign checks for the organization. The organizations will further be required to identify the financial institution(s) where booster account(s) are maintained.

~~17.16.~~ Coaches, teacher advisors, and the officers shall be required to sign the booster policy on an annual basis. The signed booster policy agreement shall be maintained on file in the District Office.

~~18.17.~~ Records of the organization shall be maintained including invoices, deposit slips, and minutes of meetings showing approval of prior minutes, expenses and receipts. Records should be retained at least three (3) years.

~~19.18.~~ A written Treasurer's Report shall be provided to the members of the organization indicating the beginning balance for the period, the deposits made, the checks written against that balance for the period, and the ending balance for the period. This report shall be approved and attached to the meeting minutes.

~~20.19.~~ Bank statements shall be reconciled with the financial records within thirty (30) days of receipt of the statement to detect errors in a timely manner.

~~21.20.~~ Fund raisers shall be evaluated individually as to the expenses, funds received, and net profit to the organization. Comparison of fundraising results from year to year can help identify inventory or cash shortage problems.

~~22. The use of a basic computerized checkbook program such as Quicken or Money is encouraged.~~

~~23.21.~~ Each organization shall supply to the Superintendent an annual financial report indicating the beginning and ending balances, receipts and expenses.