

September 14, 2026 Regular Board
Meeting
Monday, September 14, 2026 7:00 PM Eastern

Millville High School
345 School House Lane
Millville, PA 17846

Alex Cavallini: Present
Matt Deihl: Present
Michael Farrell: Absent
Greg Hemsarh: Absent
Gena Maize: Present
Heather Mausteller: Present
Jonathan Richards: Present
Corey Whitmoyer: Present
Jessica Whitmoyer: Present

Present: 7, Absent: 2.

Matt Deihl: Absent

Present: 6, Absent: 3.

1. OPENING PROCEDURES
2. GUEST RECOGNITION & COMMENTS
3. SUPERINTENDENT REPORT
 - 3.1. 2025-2026 Keystone Performance
 - 3.2. Weapon Detectors Update
 - 3.3. Electronic Devices Update
4. BUSINESS MANAGER REPORT
5. BOARD GOVERNANCE / MINUTES
 - 5.1. August 24, 2026 - Board Meeting Minutes
 - 5.2. September 8, 2026 - Special Board Meeting Minutes
 - 5.3. 2026-2027 Board Committees Schedule
6. BUDGET AND FINANCE
 - 6.1. Expenditures
 - 6.2. Governmental Pre-Approved 403(b) Plan
 - 6.3. Donation - Karns Salvage
7. ADMINISTRATIVE ITEMS
 - 7.1. Co-Curricular Committee Meeting Minutes: August 17, 2026
 - 7.2. Geisinger Clinic Medical Services Agreement First Amendment 2026-2027
 - 7.3. Updated Athletic Association Bylaws
 - 7.4. PSBA Leadership Officers
 - 7.5. Approval of Conferences / Meetings 2026-2027
8. CURRICULUM / EDUCATIONAL
 - 8.1. Updated MASD Student Handbook 2026-2027
 - 8.2. Updated MVA Handbook 2026-2027
 - 8.3. Curricular Excursions & Field Trips 26/27
 - 8.4. Out of District CTE Enrollment - Benton

9. BUILDINGS & GROUNDS

- 9.1. Change Order - Gordian
- 9.2. Ice Maker Acquisition: Home Depot
- 9.3. Retail Electricity Procurement
- 9.4. "Mamma Mia!" Performances

10. PERSONNEL AND ACTIVITIES

- 10.1. MOU: Cooperative Education Coordinator
- 10.2. MOU: Comprehensive Instructional Substitute Coverage
- 10.3. Interim Elementary Lead Cook - B. Lohr
- 10.4. Appoint Elementary Lead Cook - J. Fulton
- 10.5. Appoint Cafeteria Worker - K. Dunn
- 10.6. Appoint Cafeteria Worker - R. Payne
- 10.7. Substitute Personnel 2026-2027
- 10.8. Co-Curricular Personnel 2026-2027
 - 10.8.A. High School Co-Curricular Advisor Appointments
 - 10.8.B. Elementary School Co-Curricular Advisor Appointments
 - 10.8.C. Appoint Varsity Boys Soccer Assistant Coach - C. Reynolds
 - 10.8.D. Appoint Varsity Boys Soccer Volunteer Assistant Coach: R. Riera
 - 10.8.E. Appoint Cross Country Volunteer Assistant Coach: S. McGowan
 - 10.8.F. Appoint Cheerleading Head Coach: B. Roberts
 - 10.8.G. Appoint Cheerleading Volunteer Assistant Coach - A. Rose
 - 10.8.H. Appoint Varsity Baseball Head Coach - M. Concini
 - 10.8.I. 2026-2027 Additional Event Workers/Security
- 10.9. MASD Employee Driver Approvals
- 10.10. Volunteer Personnel 2026-2027

11. ADJOURNMENT

12. MEETINGS & CALENDAR

- 12.1. Upcoming Meetings
- 12.2. Most Recent Board Committee Meetings

Whitney Holloway
Business Manager's Report
September 14, 2026

- Continue working on the end of the year processes, as well as beginning of the school year.
- Initial stages of the 25/26 Audit process has begun
- Completed IDEA billing for 25-26 SY
- Planning for KPN purchases for 27-28 SY purchases
- Right to Know Requests
- SAM renewal completed
- Processing payroll and benefits for all employees in the district
- Duties of tax collector for Pine, Madison, Greenwood and Millville Borough, including providing duplicate bills and tax certifications

School Tax Deposits			
	7/1-8/31/26	7/1-8/31/25	Difference
Greenwood	1,234,069	1,118,148	115,921
Madison	1,263,693	1,271,011	(7,319)
Millville Borough	617,632	461,886	155,746
Pine	871,640	804,834	66,805
TOTAL	3,987,032	3,655,879	331,153
	2026	2025	Difference
Tax cert fees	10,540	6,550	3,990
Interest - July	5,082	6,335	(1,253)
Interest - August	9,323	10,149	(826)
Total	14,405	16,484	(2,079)

MILLVILLE AREA SCHOOL DISTRICT
330 East Main Street
Millville, PA 17846

MINUTES OF THE MILLVILLE SCHOOL DISTRICT BOARD MEETING

MONDAY, AUGUST 24, 2026

The Millville Area School Board held their regular business meeting on Monday, August 24, 2026 in the Millville Jr./Sr. High School Library beginning at 7:04 pm. Prior to the meeting, the Board held an Executive Session for legal and personnel matters.

1. OPENING PROCEDURES

The following Board members answered roll call: Alex Cavallini, Matthew Diehl, Michael Farrell, Greg Hemsarh, Gena Maize, Jonathan Richards, and Corey Whitmoyer.

Also present were Joseph Rasmus, Superintendent of Schools; Whitney Holloway, Business Manager/Board Secretary; James Meadows, Director of Interventional Support; Matthew McWilliams, Supervisor of Buildings and Grounds; Dyson Savage, Director of Technology; and Chelsea Rosenberger, Board Recording Secretary.

2. GUEST RECOGNITION & COMMENTS

Guests present who signed the register were Christopher Sassaman but none requested to comment.

3. SUPERINTENDENT REPORT

Back-to-School Community Update

- ❖ The Superintendent shared an update outlining the professional development, school safety initiatives, operational changes, and final preparations completed in advance of the opening of the 2026–2027 school year.

New Teacher Induction – August 18

- ❖ New Teacher Induction was held on August 18 for new and returning induction participants. Activities included orientation to the District, prioritized training on District procedures and expectations, and opportunities for mentor/mentee communication and collaboration. New teachers were provided time to become familiar with District practices and prepare for the start of the school year.

Opening In-Service – August 19

- ❖ Dr. Rasmus explained that the District held its Opening In-Service on August 19 for professional and support staff. The program focused on District initiatives and priorities for the upcoming school year, as well as educational services and expectations for staff.
- ❖ Staff participated in Act 80 professional development on August 20 and 21. Training and presentations included:
 - Standard Response Protocol and school safety procedures;
 - Preparation for the District's All Hazards exercise scheduled for September 23;
 - Required compliance training;

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MONDAY, AUGUST 24, 2026

- AIMSweb training; and
- Multi-Tiered System of Supports (MTSS) training.
- ❖ Dr. Rasmus explained that the training was intended to ensure staff were prepared for the District's instructional, student support, safety, and operational priorities for the new school year.

Districtwide Priorities

- ❖ Dr. Rasmus reviewed several Districtwide priorities for 2026–2027, including implementation of MTSS across grades K–12, implementation of new K–12 student screeners, continued emphasis on school safety, and improvements to District operating practices. He noted that MTSS will provide a more systematic approach to identifying and responding to student academic, behavioral, attendance, and other needs. New K–12 screening tools will assist staff with identifying students who may require additional support and monitoring student progress throughout the year.
- ❖ Dr. Rasmus thanked the District's custodial staff for their work preparing the buildings for students and also recognized teachers and support staff for their efforts in preparing classrooms and learning environments.

Final Days of Preparation

- ❖ Dr. Rasmus shared that August 24 and 25 were designated as self-directed in-service days. Teachers were provided time to complete final classroom preparations, lesson planning, instructional materials, and other responsibilities in preparation for students returning to school.

School Safety – Weapon Detector Implementation

- ❖ Dr. Rasmus provided an update regarding implementation of the District's new weapon detection systems.
 - The District prepared and distributed a flyer providing initial information regarding the new systems, and additional information will be communicated to students and families as implementation moves forward.
 - Principals will review procedures and expectations directly with students during back-to-school assemblies. The District intends to clearly communicate what students should expect when entering school buildings and how the screening process will operate.

Electronic Devices – Board Policy 237

- ❖ Dr. Rasmus reviewed implementation of Board Policy 237 – Electronic Devices and clarified questions regarding student cell phones and other personal electronic devices.
 - He explained that students will be permitted to bring cell phones to school; however, students will be expected to place their cell phones in their lockers during the school day. Personal electronic devices will not be available for student use during instructional periods, study halls, lunch, or other portions of the school day except when an authorized exception applies.
 - The District will communicate the updated expectations through all available communication channels to ensure students and families understand the policy and its implementation.

Academic Study Hall Expectations

- ❖ Dr. Rasmus discussed new expectations for secondary academic study halls and emphasized that study halls are considered academic periods.
 - Teachers are expected to provide meaningful academic activities and lessons that utilize the full instructional period. The District's goal is to ensure that instructional and academic time is used productively throughout the school day.
 - Consistent with Board Policy 237, students will not be permitted to access cell phones during study halls, lunch periods, or other portions of the school day.

Transportation Updates

- ❖ Dr. Rasmus reminded families to review Sapphire prior to the first day of school for student transportation information, including bus assignments and pickup information.
 - He reported that Bus 60 has been eliminated as a separate bus run as part of the District's efforts to improve transportation efficiency and reduce costs. Students assigned to Bus 60 were incorporated into other existing routes.
 - The administration continues to work with the District's transportation provider to identify additional opportunities for route consolidation and cost efficiencies while minimizing the impact on students and families.
 - Ms. Maize asked whether all families affected by the elimination of Bus 60 had been contacted and notified of the change.
 - Dr. Rasmus answered that yes, all families were notified.
- ❖ Dr. Rasmus concluded the Back-to-School Community Update by encouraging families to attend Meet the Teachers; review Sapphire for current student transportation information; watch for additional communication regarding implementation of Board Policy 237 – Electronic Devices; review information regarding student device insurance; and complete all required beginning-of-year forms.
 - He emphasized the importance of families reviewing District communications as the school year begins and thanked District employees for their work preparing for the return of students.

4. ADMINISTRATIVE REPORTS

- ❖ Members of the administration had previously submitted their monthly reports for the consideration of the Board.
 - Mr. Whitmoyer asked about the Advent technology-related service coverage agreement on the agenda that evening.
 - Mr. Savage answered that currently, the district utilizes a ticketing system for issues with the phone system. This agreement would be a service agreement to cover calls for services.
 - Mr. Whitmoyer asked how old the phone system is and if the district was looking to replace it in the near future.
 - Dr. Rasmus explained that replacement of the telephone system is not currently identified as an immediate project. He added that one of the District's goals is to establish more formal multi-year planning for both

facilities and technology. Dr. Rasmus explained that the district intends to develop a multi-year Buildings and Grounds capital improvement plan and a multi-year technology plan. These plans would allow the District to assess the age, condition, utilization, and anticipated replacement cycle of major systems and equipment. He indicated that a Technology Committee could provide an appropriate setting for more detailed discussion of infrastructure needs.

6. APPROVAL OF BOARD MINUTES

6.1. August 10, 2026 - Board Meeting Minutes

- ❖ Ms. Maize questioned why certain discussion items were not reflected in the minutes.
 - Ms. Rosenberger explained that the minutes had been prepared with greater emphasis on official Board actions and votes rather than documenting every discussion. She noted that recording extensive discussion is not necessarily required and that the format represented an effort to use a more streamlined approach.
 - Ms. Maize expressed a preference for retaining discussion summaries in the minutes because they provide a historical record showing that a particular issue was discussed and when that discussion occurred.
 - The Board indicated that the matter could be discussed further regarding the preferred level of detail for future minutes.

A motion to approve the August 10, 2026 Millville Area School District Board meeting minutes.

- ❖ This motion, made by Alex Cavallini and seconded by Gena Maize, Carried.
 - Heather Mausteller: Absent, Jessica Whitmoyer: Absent, Alex Cavallini: Yea, Matt Deihl: Yea, Michael Farrell: Yea, Greg Hemsarth: Yea, Gena Maize: Yea, Jonathan Richards: Yea, Corey Whitmoyer: Yea
 - Yea: 7, Nay: 0, Absent: 2

7. BUDGET AND FINANCE

- ❖ Mrs. Holloway reported that information from the Music Boosters had been received shortly before the meeting and would therefore be placed on a future agenda.

7.1. Financial Reports

- ❖ The monthly financial reports were submitted for the consideration of the Board and no additional questions were asked.

7.2. Expenditures

A motion to consider and approve the August 24, 2026 general fund expenditures in the amount of \$195,385.18, capital expenditures in the amount of \$11,500.00, and cafeteria expenditures in the amount of \$51.70.

- ❖ This motion, made by Gena Maize and seconded by Alex Cavallini, Carried.

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- Heather Mausteller: Absent, Jonathan Richards: Absent, Jessica Whitmoyer: Absent, Alex Cavallini: Yea, Matt Deihl: Yea, Michael Farrell: Yea, Greg Hemsarth: Yea, Gena Maize: Yea, Corey Whitmoyer: Yea
- Yea: 6, Nay: 0, Absent: 3

7.3. Pay August/September Expenditures

A motion to consider and approve allowing the Business Manager to pay the remainder of August 2026 and September 2026 expenditures incurred that are due prior to the next scheduled meeting with final approval at the next scheduled meeting.

- ❖ This motion, made by Gena Maize and seconded by Corey Whitmoyer, Carried.
 - Heather Mausteller: Absent, Jonathan Richards: Absent, Jessica Whitmoyer: Absent, Alex Cavallini: Yea, Matt Deihl: Yea, Michael Farrell: Yea, Greg Hemsarth: Yea, Gena Maize: Yea, Corey Whitmoyer: Yea
 - Yea: 6, Nay: 0, Absent: 3

7.4. Berwick Area School District/New Story Meals

A motion to consider and approve Berwick Area School District to provide breakfast at a price of \$2.70 and lunch at a price of \$4.10 to Millville students while in a placement at New Story in Berwick for the 26/27 school year.

- ❖ This motion, made by Gena Maize and seconded by Michael Farrell, Carried.
 - Heather Mausteller: Absent, Jonathan Richards: Absent, Jessica Whitmoyer: Absent, Alex Cavallini: Yea, Matt Deihl: Yea, Michael Farrell: Yea, Greg Hemsarth: Yea, Gena Maize: Yea, Corey Whitmoyer: Yea
 - Yea: 6, Nay: 0, Absent: 3
- ❖ Ms. Maize asked if this was something previously in place.
 - Dr. Rasmus explained that providing meals to students in certain outside placements has presented logistical challenges. This arrangement was identified under which meals can be provided to the affected students, with the District responsible for the associated charges.
 - Mrs. Holloway anticipated receiving recurring or monthly billing for the service.

7.5. Veteran's Exemption

A motion to consider and approve the Real Estate Tax exemption for disabled veteran, MARVIN HARTZELL .

- ❖ This motion, made by Gena Maize and seconded by Corey Whitmoyer, Carried.
 - Heather Mausteller: Absent, Jonathan Richards: Absent, Jessica Whitmoyer: Absent, Alex Cavallini: Yea, Matt Deihl: Yea, Michael Farrell: Yea, Greg Hemsarth: Yea, Gena Maize: Yea, Corey Whitmoyer: Yea
 - Yea: 6, Nay: 0, Absent: 3

8. POLICY & GOVERNANCE

8.1. Second Reading Updated MASD Policy 237: Electronic Devices

A motion to consider and approve the second and final reading of the updated MASD Policy 237: Electronic Devices as presented.

- ❖ This motion, made by Gena Maize and seconded by Alex Cavallini, Carried.
 - Heather Mausteller: Absent, Jonathan Richards: Absent, Jessica Whitmoyer: Absent, Alex Cavallini: Yea, Matt Deihl: Yea, Michael Farrell: Yea, Greg Hemsarth: Yea, Gena Maize: Yea, Corey Whitmoyer: Yea
 - Yea: 6, Nay: 0, Absent: 3

8.2. PSBA School Leadership Conference Attendance

A motion to consider and approve allowing JESSICA WHITMOYER and ALEX CAVALLINI to attend the Pennsylvania School Board Association School Leadership Conference at Kalahari Resorts & Conventions on October 18-20, 2026 at a total cost for lodging and registration of \$1,838.00.

- ❖ This motion, made by Gena Maize and seconded by Michael Farrell, Carried.
 - Heather Mausteller: Absent, Jonathan Richards: Absent, Jessica Whitmoyer: Absent, Alex Cavallini: Yea, Matt Deihl: Yea, Michael Farrell: Yea, Greg Hemsarth: Yea, Gena Maize: Yea, Corey Whitmoyer: Yea
 - Yea: 6, Nay: 0, Absent: 3

9. ADMINISTRATIVE ITEMS

9.1. Advent Communication Systems Services Agreement

A motion to consider and approve the service agreement with Advent Communication Solutions to provide technical phone system services at the rate of \$160 per month.

- ❖ This motion, made by Alex Cavallini and seconded by Corey Whitmoyer, Carried.
 - Heather Mausteller: Absent, Jonathan Richards: Absent, Jessica Whitmoyer: Absent, Alex Cavallini: Yea, Matt Deihl: Yea, Michael Farrell: Yea, Greg Hemsarth: Yea, Gena Maize: Yea, Corey Whitmoyer: Yea
 - Yea: 6, Nay: 0, Absent: 3

9.2. 2026-2027 Bayada Agreement

A motion to consider and approve the agreement with Bayada Home Health Inc. to provide nursing services to the district in the 2026-2027 school year, as outlined in the agreement. (No change in price from last year).

- ❖ This motion, made by Gena Maize and seconded by Corey Whitmoyer, Carried.
 - Heather Mausteller: Absent, Jonathan Richards: Absent, Jessica Whitmoyer: Absent, Alex Cavallini: Yea, Matt Deihl: Yea, Michael Farrell: Yea, Greg Hemsarth: Yea, Gena Maize: Yea, Corey Whitmoyer: Yea
 - Yea: 6, Nay: 0, Absent: 3
- ❖ Dr. Rasmus explained that the pricing remained unchanged from the prior year. He clarified that the agreement provides the District with access to appropriately qualified nursing personnel when services are required.

10. CURRICULUM / EDUCATIONAL

10.1. Diversified Occupations (DO) Handbook 2026-2027

A motion to consider and approve the new Diversified Occupations (DO) Handbook for the 2026-2027 school year as presented.

- ❖ This motion, made by Gena Maize and seconded by Alex Cavallini, Carried.
 - Heather Mausteller: Absent, Jonathan Richards: Absent, Jessica Whitmoyer: Absent, Alex Cavallini: Yea, Matt Deihl: Yea, Michael Farrell: Yea, Greg Hemsarth: Yea, Gena Maize: Yea, Corey Whitmoyer: Yea
 - Yea: 6, Nay: 0, Absent: 3

10.2. Slippery Rock University Affiliation Agreement

A motion to consider and approve the affiliation agreement with Slippery Rock University for Millville Area School District to provide practicum and internship experiences for students in educational placements, as outlined in the agreement.

- ❖ This motion, made by Michael Farrell and seconded by Corey Whitmoyer, Carried.
 - Heather Mausteller: Absent, Jonathan Richards: Absent, Jessica Whitmoyer: Absent, Alex Cavallini: Yea, Matt Deihl: Yea, Michael Farrell: Yea, Greg Hemsarth: Yea, Gena Maize: Yea, Corey Whitmoyer: Yea
 - Yea: 6, Nay: 0, Absent: 3

10.3. Curricular Excursions & Field Trips 26/27

A motion to consider and approve a field trip to Briar Creek Lake for Water Education Day as presented. The district will sponsor field trip costs up to the \$20 per student threshold, as indicated in the Millville Area School District Administrative Regulation 121-AR-1: Field Trips, Curricular Excursions, and Community Based Instruction.

- ❖ This motion, made by Gena Maize and seconded by Matt Deihl, Carried.
 - Heather Mausteller: Absent, Jonathan Richards: Absent, Jessica Whitmoyer: Absent, Alex Cavallini: Yea, Matt Deihl: Yea, Michael Farrell: Yea, Greg Hemsarth: Yea, Gena Maize: Yea, Corey Whitmoyer: Yea
 - Yea: 6, Nay: 0, Absent: 3

11. BUILDINGS & GROUNDS

11.1. Change Order - Lobar Associates

A motion to approve the change order with Lobar Associates to provide panic hardware for doors in the high school, at an additional cost to the district of \$4,445.11.

- ❖ This motion, made by Gena Maize and seconded by Alex Cavallini, Carried.
 - Heather Mausteller: Absent, Jonathan Richards: Absent, Jessica Whitmoyer: Absent, Greg Hemsarth: Nay, Alex Cavallini: Yea, Matt Deihl: Yea, Michael Farrell: Yea, Gena Maize: Yea, Corey Whitmoyer: Yea
 - Yea: 5, Nay: 1, Absent: 3
Greg Hemsarth: Nay

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11.2. Journey Bank Facility Use - 10/12/26

A motion to consider and approve allowing Journey Bank to use the High School Auditorium and Cafeteria for a State of Bank/Employee Training Day on Monday, October 12, 2026 from 7:30 am to 4:30 pm, with a usage fee of \$200 (\$100 per space) and refundable deposit, consistent with Administrative Regulation 707 AR-3 District Facilities Fee Schedule.

- ❖ This motion, made by Gena Maize and seconded by Corey Whitmoyer, Carried.
 - Heather Mausteller: Absent, Jonathan Richards: Absent, Jessica Whitmoyer: Absent, Alex Cavallini: Yea, Matt Deihl: Yea, Michael Farrell: Yea, Greg Hemsarsh: Yea, Gena Maize: Yea, Corey Whitmoyer: Yea
 - Yea: 6, Nay: 0, Absent: 3

11.3. Disposal Approval

A motion to consider and approve the disposals of Family and Consumer Science books that are obsolete, as presented.

- ❖ This motion, made by Gena Maize and seconded by Matt Deihl, Carried.
 - Heather Mausteller: Absent, Jonathan Richards: Absent, Jessica Whitmoyer: Absent, Alex Cavallini: Yea, Matt Deihl: Yea, Michael Farrell: Yea, Greg Hemsarsh: Yea, Gena Maize: Yea, Corey Whitmoyer: Yea
 - Yea: 6, Nay: 0, Absent: 3

12. PERSONNEL AND ACTIVITIES

12.1. Resignation - K. Ferro

A motion to accept the notice of resignation from KARA FERRO Certified School Nurse, effective August 20, 2026. The district may retain the professional staff member for up to 60 days or until a suitable replacement is identified.

- ❖ This motion, made by Gena Maize and seconded by Michael Farrell, Carried.
 - Heather Mausteller: Absent, Jonathan Richards: Absent, Jessica Whitmoyer: Absent, Alex Cavallini: Yea, Matt Deihl: Yea, Michael Farrell: Yea, Greg Hemsarsh: Yea, Gena Maize: Yea, Corey Whitmoyer: Yea
 - Yea: 6, Nay: 0, Absent: 3

Combined Consent (12.2 - 12.7B)

A motion to consider and approve the combined recommended action as presented.

- 12.2. Resignation - K. Bray
 - A motion to accept the notice of resignation from KIMBERLY BRAY as Secondary Designated Building Substitute and Junior High Field Hockey Coach, effective August 18, 2026.
- 12.3. Resignation - S. Welsh
 - A motion to accept the notice of resignation from STEPHINE WELSH as Elementary Head Cook, effective August 18, 2026.

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- 12.4. Secondary Designated Substitute - D. Kurtz
 - A motion to consider and approve the appointment of DAKOTAH KURTZ as the Secondary Designated Building Substitute for the 2026-2027 school year. Clearances on file.
- 12.5. Student Practicum Placement - D. Kurtz
 - A motion to consider and approve the placement of DAKOTAH KURTZ as a practicum student teacher in the Millville Jr./Sr. High School from August 24, 2026 through December 11, 2026.
- 12.6. Substitute Personnel 2026-2027
 - A motion to consider and approve the list of substitute personnel as presented. Pending receipt of all necessary documentation.

Name	Substitute Type
CHRISTY HARRISON	SHORT TERM AGRICULTURE SUBSTITUTE TEACHER (RETROACTIVE TO 8/19)
WENDY FAATZ	PARAPROFESSIONAL, SECRETARY, VAN DRIVER
RACHEL KESSLER	PARAPROFESSIONAL
JODIE WHITMOYER	PARAPROFESSIONAL
SHARON BECK	CSIU GUEST TEACHER (PENDING PERMIT)
KAREN KLOCK	TEACHER
KIRSTIE MAROTTO	CSIU GUEST TEACHER
JUSTIS MILLER	CSIU GUEST TEACHER
ALAINYA SHERWOOD	TEACHER
NAKITA STREM	CSIU GUEST TEACHER
JAMIE JONES	NURSE
KATHLEEN JONES	NURSE
APRIL KARNS	NURSE
LAURA WOLFE	NURSE
LORENA MARQUARDT	TEACHER
DAVID OUTT	TEACHER

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- 12.7. Co-Curricular Personnel 2026-2027
 - A motion to consider and approve the Co-Curricular Personnel recommendations for the 2026-2027 school year as presented.
 - 12.7.A. Appoint Cross Country Volunteer Assistant Coach - B. Evans
 - A motion to consider and approve appointing BLAKE EVANS as a Cross Country Volunteer Assistant Coach for the 2026-2027 fall athletic season. Pending receipt of all necessary documentation.
 - 12.7.B. 2026-2027 Additional Security Personnel
 - A motion to consider and approve REGINA SAVAGE, KATIE SICK, and GINGER MCGOWAN as additional Security Personnel for the 2026-2027 year.

This motion, made by Gena Maize and seconded by Alex Cavallini, Carried.

- ❖ Heather Mausteller: Absent, Jonathan Richards: Absent, Jessica Whitmoyer: Absent, Alex Cavallini: Yea, Matt Deihl: Yea, Michael Farrell: Yea, Greg Hemsarth: Yea, Gena Maize: Yea, Corey Whitmoyer: Yea
 - Yea: 6, Nay: 0, Absent: 3

13. ADJOURNMENT

A motion to adjourn the meeting. This motion, made by Gena Maize and seconded by Matt Deihl, Carried. The meeting was adjourned at 7:45 pm.

- ❖ Heather Mausteller: Absent, Jonathan Richards: Absent, Jessica Whitmoyer: Absent, Alex Cavallini: Yea, Matt Deihl: Yea, Michael Farrell: Yea, Greg Hemsarth: Yea, Gena Maize: Yea, Corey Whitmoyer: Yea
 - Yea: 6, Nay: 0, Absent: 3
- ❖ The Board held an additional Executive Session meeting following the meeting for personnel and legal matters.

Whitney Holloway, Board Secretary

Chelsea Rosenberger, Board Recording Secretary

MINUTES OF THE MILLVILLE SCHOOL DISTRICT SPECIAL BOARD MEETING

TUESDAY, SEPTEMBER 8, 2026

The Millville Area School Board held a special board meeting on Tuesday, September 8, 2026 via ZOOM beginning at 7:03 pm.

1. OPENING PROCEDURES

The following Board members answered roll call: Alex Cavallini, Michael Farrell, Greg Hemsarh, Heather Mausteller, Jonathan Richards, Corey Whitmoyer, and Jessica Whitmoyer.

Also present were Joseph Rasmus, Superintendent of Schools; Whitney Holloway, Business Manager/Board Secretary; Danielle Fritz, Director of Student Services; and Chelsea Rosenberger, Board Recording Secretary.

2. GUEST RECOGNITION & COMMENTS

Guests present via ZOOM were Wendy Faatz and Jayleen Miller but none requested to comment.

3. PERSONNEL AND ACTIVITIES

A motion to consider and approve all personnel items as presented.

- ❖ This motion, made by Alex Cavallini and seconded by Heather Mausteller, Carried.

- Matt Deihl: Absent, Gena Maize: Absent, Alex Cavallini: Yea, Michael Farrell: Yea, Greg Hemsarh: Yea, Heather Mausteller: Yea, Jonathan Richards: Yea, Corey Whitmoyer: Yea, Jessica Whitmoyer: Yea
- Yea: 7, Nay: 0, Absent: 2

3.1. Appoint Certified School Nurse

- ❖ A motion is needed to consider and approve appointing MCKENZIE JOHNSON, as the Certified School Nurse at Bachelors, Step 5, with a commensurate salary. Pending receipt of all necessary documentation.

3.2. Resignation - J. Spade

- ❖ A motion to accept the notice of resignation from JARED SPADE as Physics/Engineering Teacher, effective August 31, 2026.

3.3. Resignation - A. Cawley

- ❖ A motion to accept the notice of resignation from ANITA CAWLEY as Cafeteria Worker, effective September 3, 2026.

3.4. Resignation - M. Foster

- ❖ A motion to accept the notice of resignation from MARIA FOSTER as Cafeteria Worker, effective September 3, 2026.

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4. ADJOURNMENT

A motion to adjourn the special board meeting. The meeting adjourned at 7:07 pm.

- ❖ This motion, made by Heather Mausteller and seconded by Greg Hemsarth, Carried.
 - Matt Deihl: Absent, Gena Maize: Absent, Alex Cavallini: Yea, Michael Farrell: Yea, Greg Hemsarth: Yea, Heather Mausteller: Yea, Jonathan Richards: Yea, Corey Whitmoyer: Yea, Jessica Whitmoyer: Yea
 - Yea: 7, Nay: 0, Absent: 2

Whitney Holloway, Board Secretary

Chelsea Rosenberger, Board Recording Secretary



MILLVILLE AREA SCHOOL DISTRICT

— BOARD OF EDUCATION —

COMMITTEE MEETING SCHEDULE 2026 - 2027

 DATE	 5:00 PM MEETING	 6:00 PM MEETING
TUESDAY September 22, 2026	Policy Committee	Buildings and Grounds Committee
MONDAY October 19, 2026	Technology Committee	Wellness Committee
MONDAY November 16, 2026	Co-Curricular Committee	Buildings and Grounds Committee
MONDAY December 14, 2026	Curriculum Committee	Technology Committee
WEDNESDAY January 20, 2026	Policy Committee	Buildings and Grounds Committee
WEDNESDAY February 17, 2026	Co-Curricular Committee	Finance Committee
MONDAY March 15, 2026	Policy Committee	Buildings and Grounds Committee
MONDAY April 19, 2026	Curriculum Committee	Finance Committee
MONDAY May 17, 2026	Technology Committee	Finance Committee
MONDAY June 21, 2026	Policy Committee	Buildings and Grounds Committee

Dr. Rasmus called the Millville Area School District Co-Curricular Committee Meeting to order at 6:00 pm.

Those present via ZOOM were Joseph Rasmus, Superintendent; Corey Whitmoyer, Board/Committee member; Gena Maize, Board/Committee member; Michael Farrell, Board/Committee member; Alex Cavallini, Board member; Matt Mills, Secondary Principal; Brandi Roberts, community member; Brooke Deihl, community member; Rachel Vastine, community member; and JD Stanley, community member.

Athletic Sponsorship Program

- ❖ The Committee revisited the District's athletic sponsorship program and the previous discussion regarding placement of sponsor banners at District athletic facilities. Some individuals noted that the Board had previously approved sponsorship guidelines and sponsorship levels, but the initiative had not moved forward because there had not been an organized effort to actively solicit sponsors.
 - Dr. Rasmus clarified that the District already has an approved sponsorship structure that establishes sponsorship levels and identifies the recognition provided to sponsors at each level. The structure was developed following a previous situation in which sponsorship checks were received without an established policy governing what recognition a business would receive in exchange for its contribution. The approval process was reviewed by the solicitor and establishes consistent benefits for sponsors rather than allowing individual coaches or programs to negotiate arrangements independently.
- ❖ The Committee confirmed that sponsorship information, guidelines, sponsorship levels, and an application are currently available on the District website.
 - Those present discussed the need to actively market the sponsorship program. They agreed that simply placing information on the District website is unlikely to generate significant sponsorship revenue. Suggestions included developing a digital sponsorship flyer and solicitation letter outlining the available sponsorship levels; making the information permanently available on the District and athletic webpages; providing digital materials to coaches, booster organizations, and other community contacts for distribution; using social media to advertise sponsorship opportunities; personally contacting area businesses and larger regional employers; and establishing a committee consisting of representatives from multiple stakeholder groups to promote the program.
 - The Committee discussed establishing a Sponsorship Committee composed of a mixture of administrators, booster representatives, parents, community members, and individuals with business/community contacts. The purpose of the committee would be to assist with marketing sponsorship opportunities and review requests for use of sponsorship funds.
 - Those present discussed that sponsorship revenue should be maintained in a separate District account designated for sponsorship purposes. Coaches or programs seeking funding for special equipment or projects could submit requests to the Sponsorship Committee. Requests could be reviewed according to established timelines and criteria, with the committee making recommendations regarding

expenditures. This process would provide greater transparency and avoid individual administrators, Board members, or coaches making informal funding arrangements.

- Examples of possible uses discussed included specialized athletic equipment, uniforms, program needs, and potentially assistance for students experiencing financial hardship.
- The Committee also distinguished general sponsorship revenue from donations that are restricted for a specific purpose. For example, funds donated specifically for a particular piece of equipment must be used for that designated purpose, while general sponsorship revenue could provide greater flexibility once the District fulfills the recognition promised to the sponsor.
- ❖ The Committee decided to develop/revise the sponsorship solicitation materials, provide them to administration for review, establish a sponsorship committee, and begin a more active effort to solicit businesses and community organizations.

Junior High Basketball Game Location

- ❖ The Committee discussed a proposal to relocate junior high basketball games to the Elementary School gymnasium.
 - The primary reasons discussed included improved accessibility, safety, parking, and game management. At the Jr./Sr. High School, individuals requiring an accessible entrance may need to enter through an alternate area of the building while game management personnel are located near the gymnasium entrance. Members expressed concern regarding maintaining multiple entrances during athletic events. The Elementary School gym would provide a more centralized and manageable location for junior high contests.
 - The Committee also discussed the potential benefit of consolidating concession operations and reducing the need to move supplies between facilities.
 - Mr. Mills indicated that the change would have minimal impact on varsity and junior varsity scheduling. Based on the preliminary schedule, approximately one junior high contest may require adjustment. He stated that the Athletic Director and coaches consulted to date were generally supportive of the proposal.
- ❖ The Committee expressed support for moving the proposal forward for further consideration.

Concession Stand Exhaust Hood / Cleaning

- ❖ The Committee discussed concerns regarding grease accumulation in the athletic concession stand exhaust system.
 - Dr. Rasmus shared that the district's insurance carrier had previously identified the exhaust area as something they should consider improving. He reported that maintenance had pressure washed the area; however, the existing system appears to consist primarily of a grate without the removable grease filters typically found in commercial kitchen exhaust systems. Grease may travel through the grate, cool in the system, and subsequently drip back down when reheated, creating sanitation concerns.

- The Committee discussed whether installation of a new commercial exhaust hood is immediately necessary or whether a regular cleaning schedule could adequately address the issue.
 - The consensus was to begin with a biweekly inspection/cleaning schedule and evaluate whether that frequency is sufficient. Depending upon the amount of grease accumulation observed, the schedule may eventually be reduced to monthly maintenance.
 - Dr. Rasmus stated that the administration would continue to evaluate whether a larger capital improvement to the exhaust system is necessary.
- ❖ The Committee also discussed use of the concession stand grill during the spring season.
 - Members of the Athletic Association indicated that the grill had previously not been available for junior high soccer, reportedly because of operating costs.
 - Dr. Rasmus agreed to investigate the actual cost and determine why use had previously been restricted.

Stadium Bleachers

- ❖ Mr. Mills reported that the stadium bleachers were inspected on August 12 and pressure washed by District maintenance personnel.
 - Members of the Athletic Association noted that cleanliness of the bleachers had generated concerns in prior years.
 - The Committee requested that administration be notified promptly if additional concerns arise.

Community Service Cleanup Proposal

- ❖ The previously listed community service cleanup proposal was withdrawn from discussion. It was indicated that the work would instead result in a bill.

Booster Organization Budgets / Policy 915

- ❖ Dr. Rasmus reported that the athletic booster organization had submitted its required budget, which was being reviewed for compliance and equitable distribution of funds. At the time of the meeting, the District had not received the Music Booster budget or PTO budget.
- ❖ Dr. Rasmus discussed Board Policy 915 and the requirement for organizations supporting District students/programs to provide financial information to the District. The purpose includes District oversight and ensuring equitable support of male and female athletic programs. He stated that administration will continue following up with organizations that have not submitted the required information.

Athletic Fundraisers and Sports Programs

- ❖ The Athletic Association provided information regarding upcoming fundraising activities, including a chicken barbecue associated with Homecoming and the production of fall and winter sports programs.

- ❖ The sports programs include senior photographs and individual features in addition to team information. The approximate production cost was reported at \$2.50 per program.
 - The Committee discussed charging approximately \$1.00 per program at concession stands to offset production costs. Those present also discussed making the programs available for purchase by faculty, staff, and administrators. The possibility of involving students in future development of the programs was also discussed.

Baseball Batting Cages

- ❖ The Committee discussed the status of the proposed baseball batting cages.
 - Dr. Rasmus clarified that the concrete portion of the project had been completed; however, the cages themselves had not been purchased. Pricing received for the cages was significantly higher than anticipated, with individual cages approaching approximately \$6,000-\$7,000 each. So, the total estimated additional cost for two cages was approximately \$14,000, which had not been included in the approved budget.
 - Dr. Rasmus indicated that the project is currently paused, rather than canceled, while potential funding options are explored.
 - Those present discussed the possibility of sponsorships or donations assisting with the project.
 - Dr. Rasmus reminded that any donation would need to follow the District's established donation procedures.
 - Mr. Stanley indicated a willingness to explore potential outside funding sources.

Service Road – Softball/Field Hockey Area

- ❖ The Committee briefly discussed the proposed service road to the softball and field hockey area.
 - Members recalled that the project and placement of stone had previously been approved and requested follow-up regarding its status.
 - Dr. Rasmus agreed to review the status and follow up.

Band Program Discussion

- ❖ The Committee discussed increasing the visibility of the band by having students participate at athletic events, including soccer and basketball games.
 - Those present noted that the District does not have a football program and therefore does not have the traditional Friday-night marching-band opportunities available in many districts. However, there was general agreement that this should not prevent the band from participating at other District athletic events.
 - The possibility of establishing a pep band was discussed. A pep band could perform a smaller repertoire of music at selected home athletic contests and other school events.

- Members expressed that increased participation at school and community events could strengthen school culture, increase exposure for the music program, and potentially help grow participation in the band.
- Dr. Rasmus noted that the band has previously been invited to participate at athletic events.
- ❖ The Committee requested that the band director be informed that the Board and athletic boosters would like to see the band become more visible and participate in additional school activities.

Band Uniforms

- ❖ The Committee conducted an extensive discussion regarding the request for new band uniforms.
 - Dr. Rasmus reviewed the original request at approximately \$39,000 for 100 new traditional band uniforms. He reported that current participation consists of approximately 41 junior high students in grades 7-8 and 25 senior high students in grades 9-12 for a total of 66 total band students.
 - The Committee questioned the need to purchase 100 traditional uniforms when current participation is 66 students.
 - Dr. Rasmus explained that the existing traditional uniforms were purchased in approximately 2019 and had been placed on a ten-year replacement rotation.
 - Members acknowledged concerns regarding the existing inventory, particularly the availability of appropriate sizes.
 - Dr. Rasmus explained that a significant portion of the existing uniforms are in larger sizes while many current students require smaller or more common sizes.
- ❖ The Committee discussed several alternatives.
 - One option would be to purchase additional traditional uniforms from the previous vendor to supplement the existing inventory. The estimated cost to purchase matching uniforms was approximately \$20,926.60.
 - Another option would be to purchase traditional uniforms only for the senior high students and provide junior high students with an alternative uniform.
 - A third option, which received significant support during the discussion, would be to provide all junior and senior high band members with a consistent polo and/or three-quarter-zip top in District colors, potentially accompanied by a coordinating hat and pants.
 - Members felt this would provide a professional and consistent appearance while being significantly less expensive than purchasing 100 traditional uniforms.
 - Members discussed whether pants should be District-provided or purchased/provided by families. Concerns were expressed that allowing students to provide their own pants could result in inconsistent colors and styles. Conversely, purchasing pants could create recurring costs as students grow.

- ❖ The Committee generally did not support spending approximately \$39,000 for 100 traditional uniforms at this time.
 - Members expressed greater interest in developing a professional alternative uniform for all students and reconsidering a larger investment in traditional marching uniforms if the program continues to grow and expands its participation in school/community events.
 - Some noted that the existing traditional uniforms could remain available for special performances when appropriate.
 - The Committee also discussed reviewing the current ten-year uniform replacement cycle in the future.
- ❖ The Committee discussed obtaining pricing for professional polo shirts and three-quarter-zip tops for all current band members; considering a coordinating hat or other consistent accessory; considering whether pants should be District-provided or family-provided; continuing to utilize the existing traditional uniforms when appropriate; encouraging greater band participation at athletic and community events; and reevaluating the need for a larger investment in traditional marching uniforms as participation and performance opportunities grow.
 - Dr. Rasmus expressed the need to gather actual pricing before making a formal recommendation to the full Board.
 - The Committee agreed that administration should first obtain pricing and allow the full Board to discuss the proposal.
 - Dr. Rasmus and Mr. Mills will research options and obtain preliminary quotes for polos and three-quarter-zips.
- ❖ The Committee asked that the matter be brought to the Board for further discussion with actual pricing information.

Band Instruments

- ❖ The Committee also discussed District-owned band instruments.
 - Members acknowledged that the District has historically provided instruments to students to a greater degree than may occur in some other school districts. Discussion included whether families should be expected to rent or purchase individual instruments in the same manner that families participating in athletics are responsible for certain personal equipment.
 - Dr. Rasmus noted that federal Title IV funding has historically supported elementary music equipment; however, those funds do not necessarily provide the same support for secondary music equipment. He shared that the band director has provided a spreadsheet identifying District instruments and their condition.
- ❖ The Committee agreed that District-owned instruments requiring legitimate maintenance should be appropriately maintained. However, concerns were expressed regarding the condition of some instruments previously presented to the Board and whether those instruments were actually in active use.
 - The Committee did not establish a new instrument policy during the meeting but indicated that the issue warrants additional review, particularly regarding district responsibility for instrument maintenance; replacement of District-owned

- instruments; expectations for families to rent or purchase individual instruments; and appropriate assistance for students who cannot afford an instrument.
- Members emphasized that the current proposal should be viewed as an initial commitment rather than a permanent limitation on the music program.
- ❖ The Committee expressed willingness to reconsider additional investment in the band over the next several years if participation continues to increase and the program becomes more active at District and community events.
 - Those present discussed the importance of creating opportunities for the band to participate in Homecoming, soccer games, basketball games, parades, and other events. They indicated that increased visibility and participation would strengthen the case for future investment in more substantial marching-band uniforms and program resources.
- ❖ The Committee discussed staffing assistance for band performances.
 - Dr. Rasmus clarified that assistance from the elementary music teacher had previously been approved primarily because of student supervision and safety concerns when a large number of band students participate in performances. He added that If the band begins participating in additional events, there may be additional costs associated with providing this assistance.
 - The Committee indicated a willingness to consider additional assistance if the band commits to additional performances.
- ❖ The Committee also discussed greater involvement from Music Booster parents. Members suggested that parent volunteers could assist with supervision, logistics, and walking with students during parades and other events.
 - Dr. Rasmus acknowledged that dependable staffing may still be necessary for safety purposes.
- ❖ The Committee noted that increased booster involvement would also help demonstrate community support for the program.

Athletic Association Bylaws

- ❖ Mr. Mills reported receiving revised bylaws from the athletic association during the meeting. The revised bylaws will be reviewed to determine whether Board action is required.
- ❖ The Committee discussed whether booster organization budgets submitted pursuant to Board Policy 915 should routinely be shared with the Board.
 - Those present indicated that greater access to booster financial information would be useful, particularly when the Board is considering requests for District funding.
 - The Committee discussed the District's responsibility to monitor booster expenditures for compliance with Title IX.
 - Dr. Rasmus clarified that Title IX does not necessarily require identical spending on boys' and girls' programs every year; rather, the District must ensure that opportunities and support remain equitable over time.

MILLVILLE AREA SCHOOL DISTRICT

Co-Curricular Committee Meeting Minutes

August 17, 2026

- ❖ The Committee also discussed whether Policy 915 should establish a more standardized format for financial reporting. Current policy language may permit organizations to submit information in different formats, making comparisons difficult.
 - Dr. Rasmus indicated that submitted booster budgets can be shared with Board members and that the District will continue following up with organizations that have not provided required reports.
- ❖ The Music Booster financial report remained outstanding and was identified as particularly relevant to the ongoing discussion regarding band uniforms and other music-program expenditures.

ADJOURNMENT

The Committee adjourned the meeting at 7:46 pm.

Chelsea Rosenberger
Board Recording Secretary

FIRST AMENDMENT

This is the First Amendment ("Amendment") to the Medical Services Agreement effective March 27, 2026 ("Agreement") between Geisinger Clinic ("Geisinger") and Millville Area School District ("Customer").

NOW THEREFORE, in consideration of the mutual covenants contained herein and intending to be legally bound, the parties agree to amend the Agreement as follows:

- A. The Compensation section of Exhibit A shall be deleted in its entirety and replaced with the following:

Customer agrees to compensate Geisinger for this Agreement's Services at the following rates:

Services Provider	Hourly Rate
Physician	\$201.27 per hour
Advanced Practitioner	\$96.26 per hour

- B. This Amendment shall become effective upon signing and shall remain in effect until the original Agreement naturally terminates, is terminated, or is otherwise amended.
- C. In the event there are any inconsistencies between this Amendment and the Agreement, the terms of this Amendment shall prevail. Except as otherwise expressly provided in this Amendment, the terms and conditions of the Agreement shall continue in full force and effect.

The undersigned represent that they are duly authorized to execute this Amendment on behalf of the party for whom they sign; and such party shall be bound by the terms of this Amendment.

Millville Area School District

Signature: _____

Name: Joseph Rasmus

Title: Superintendent of Schools

Date: _____

Geisinger Clinic

Signature: _____

Name: _____

Title: Authorized Signer

Date: _____

**Millville Athletic Association Booster Club Constitution and By-Laws
(July 2026)**

Article I: Name

This organization shall be known as the Millville Athletic Association Booster Club,
hereinafter referred to as the "Club".

Article II: Located in Columbia County

The physical address is 330 East Main Street, Millville, PA 17846

Article I: Object and Purpose

The object and purposes for which the Club is formed are:

1. To promote and support athletics in the Millville Area schools.
2. To encourage the youth of the community in the attitude and spirit of sportsmanship.
3. To foster relations between school personnel, students and the adult fans of the community.

Article IV: Parliamentary Procedure

"Robert's Rules of Order" shall govern the proceedings of all meetings, except where same conflict with these By-Laws of the Club.

Article V: Membership

- ***Regular Membership*** is available to anyone who has an interested in Millville Area School District athletics.
Regular members may attend all regular and annual meetings and address the Club. Regular members do not have voting rights. Regular members have no rights, duties or obligation in the management of the Club.
- ***A Voting Member*** is a Regular Member who has been elected to one of 5 positions by the Club Membership or is a head coach of a Millville Varsity sport or the head coaches designee. The head coach of a cooperative sport with another school district shall be a Voting Member. The Voting Members shall be considered the Executive Committee of the Club. A Voting Member is required to attend 75% of all regular meetings, special, and annual meetings to maintain the position. These

members have one vote at all meetings. All Voting Members have stated duties, rights and obligations to the management of the Club as stated in Article VI and Article VII.

- ***Ex Officio Executive Committee Members*** shall be the Athletic Director and the Principal. Ex Officio members shall have no voting rights.
- ***Suspension or Termination of Membership***- Membership may be terminated by inactivity, resignation of a majority of the other Voting Members. A head coach may not be removed except upon resignation or termination of their coaching position.

The Voting Members, by a vote of two-thirds of those present at any Executive Committee meeting, shall have the authority to discipline, suspend or terminate the membership of any member when the conduct of such person is considered detrimental to Millville Athletics, the Club or if a voting member fails to meet attendance requirements as stated above. A Voting Members shall not be suspended or terminated unless the member received notification of the Executive Committee's intent to vote on said measure and is afforded an opportunity to address the Executive Committee prior to any vote.

Other Affiliations- Members shall not be required to be affiliated with another organization or group to qualify as Members of the Club.

Article VI: Voting Members

The business and property of the Club shall be managed by the Voting Members: 5 of whom shall be Officers of the Club and the remainder head Varsity coaches. The Voting Members shall hold meetings in accordance with Article VIII.

The Officers of the club shall be President, Vice President, Secretary/Treasurer, Fundraising Committee Chair and the Concessions Committee Chair. No Voting Member shall hold more than one office at a time. No coach shall hold the office of President, Vice President, Secretary or Treasurer.

The Officers shall serve a term of two (2) years and be voted on in May of even numbered years, starting in 2024. No Officer shall serve more than two consecutive terms unless there are no alternative or viable options.

The Voting Members shall have the power to appoint standing committees and delegate such powers to them as they shall deem necessary.

The Voting Members may adopt such rules and regulations for conduct of its meetings and the management of the Club as it may deem proper.

By majority vote, the Voting Members may appoint any Voting or Regular Member to fill any vacant office for its unexpired term at any Executive Committee meeting.

The Voting members will in accordance to the budget allotted to each sport vote on said items as a collective club.

Article VII: Duties of Officers

1. It shall be the duty of the **President** to:

- a. Preside at all regular and special meetings of the Club
 - b. Preserve order, enforce the By-Laws, and call special meetings
 - c. Together with the Vice President or Secretary/Treasurer may sign checks for payment of monies drawn to the Club.
 - d. Prepare and deliver regular financial reports to the Millville Area School District Board of Directors.
 - e. Perform all other duties usually given to the President.
 - f. Set up an annual audit of the treasurer
 - g. President will only vote in the event of ties. President will then cast a vote to break the tie.
 - i. Advise the club at the beginning of each meeting of those present who have voting privileges. (Formally secretary)

2. It shall be the duty of the **Vice President** to:

- a. Preside at meetings and exercise all the functions of the President in the event of his absence or as delegated by the President.
- b. Oversee all committees and having a monthly report on the status of all committees at each regular meeting.
- c. Serve as the Club's spokesperson. It will be their responsibility to release information pertaining to the Club to the public via newspapers, emails and social media. The Vice President will work with the Athletic Director in the release of information to the public.
- d. Complete any duties assigned by the President.
- e. Together with the Secretary/Treasurer or President sign Club checks.

f. Schedule and prepare all Senior nights and Banquets

g. Senior night will be the responsibility of vice president unless the vice president in office has a senior player in sport, they are arranging the senior night for (i.e.: If Vice President has a senior child in Boys Soccer, vice president would not prepare senior night, this would fall unto a member with no senior child in boys' soccer)

ii. Senior Nights will be with a committee of non-senior parents from the said sport (i.e.: boys' soccer; girls' basketball, etc.)

iii. Banquets will be with a committee of parents from the season of sports playing (i.e.: fall sports, winter sports, spring sports). They will be at the end of the season.

3. It shall be the duty of the **Secretary/Treasurer** to:

a. Keep a record of all meetings and transactions of the Club.

b. Together with the Vice President or President may sign Club checks.

c. Perform all other traditional duties of an organization Secretary/Treasurer and such other duties as may be requested by the President.

d. Conduct rollcall and maintain attendance records and voting privileges.

e. Email copies of meeting minutes to all members who provide contact info and present 5 paper copies at each meeting.

f. Receive all monies of the Club and deposit the same in the depository selected by the Voting Members.

g. Together with the President, Vice President sign all checks for payment of monies of the Club.

h. Report at each meeting as to the state of the treasury.

i. Shall at the expiration of their term, transfer all monies, books, papers, etc., belonging to the Club to his successor in office. ***Also, have an outside audit conducted prior to expiration of term.

f. Make books available for audit on demand.

4. It shall be the duties of the **Fundraising Committee Chair** to:

a. Work with the club to come up with ideas for fundraisers.

b. Arrange approved fundraisers and complete said fundraisers.

c. Turn in all proceeds from fundraisers to the Secretary/Treasurer.

d. Work with Tournament Committee Chair and the Concession Chair to run Officer elections.

5. It shall be the duties of the **Concession Committee Chair** to:
- a. Stock and keep the concession stands stocked during the appropriate sports.
 - b. Schedule parents, volunteers to work the concession stands.
 - c. Stock the concession stands for tournaments.
 - d. Work with Fundraising Committee Chair to run Officer elections.
 - e. Work with Secretary/Treasurer to get start and deposit proceeds.

Article VIII: Meetings

- 1. The meetings of the Club shall be held monthly, or as needed and should be advertised at least 7 days in advance of the meeting date.
- 2. The annual meeting of the club for the election of Officers should be advertised at least 14 days prior to the meeting / election of officers.
- 3. A special meeting may be called at the discretion of the President.
- 4. A quorum at any monthly or special meeting shall consist of at least six Voting Members or 50% of the current active Voting Members. Active Voting Members are defined in Article V of this document.

Article IX: Officer Elections

- 1. Officers shall be elected selected from the Regular or current Voting Members.
- 2. Nominations shall be solicited from Regular or Voting Members.
- 3. Only Voting Members may vote in the election of Officers.
- 4. All Nominations and voting shall be made at the stated annual meeting in May with voting in June with official hand over in July.
- 5. A majority of votes cast for nominee shall be required for election.
- 6. Secret ballot shall be used for all elections.
- 7. Candidates are permitted to run for more than one (1) position; however, no member shall hold more than one (1) elected office at a time.
- 8. Tie Voting Results
 - a. In the event that voting results in a tie, the ballots will be recounted by the election committee.
 - b. If a tie vote still exists, the winner shall be determined by the casting of lots.

Article X: Financial Accountability and Transparency

It is intended that the collection and disbursement of Club's funds and that the financial activities of the Club are to be conducted within good accounting practices and within the policies of the Millville Area School District. It is also intended that there be complete transparency as to the financial activities of the Club and that any member of the Executive Committee and that general membership shall have full and complete access to all financial activities of the Club.

The Executive Committee shall ensure financial accountability and transparency and if deemed necessary, shall implement processes and procedures to support the intended goals of financial accountability and transparency.

In furtherance of these objectives, the following procedures are adopted:

The Executive Committee shall provide the Athletic Director and Principal not less than twice per academic year, December and June, a full accounting of the Club's accounts and transactions. The Club shall upon request of the Athletic Director or Principle provide in a reasonable time any requested financial records.

All money raised by fund raising projects shall be conducted within the policies of the Millville Area School District and shall consider appropriate financial controls in the collection of the funds.

All offers of financial donations for the benefit of the Athletic programs from companies, families, or individuals must be made directly to the Club.

Funds raised through the activities of the Club shall be distributed equitably among all sports and athletic programs supported and held by Millville Area School District. The funds are distributed at the discretion of the Club and may be distributed in association with requests received from the Athletic Director, Coaches or Millville School District Administration. The funds raised are not and at no time meant to serve as an alternative to Millville Area School District's required financial support of the individual sport, athletic program or athletic department.

Individual sports or athletic programs who are represented in the Club, as a voting member in good standing, may request special projects requiring specialized funds be raised specific to that request. Special projects may include specialized

equipment, tournaments/travel fees or other projects which cannot be funded through the normal business and financial support distributed by the Club.

The Club may vote to authorize such sport specific/project specific funding. Any proceeds raised by these approved specific fund raisers are to be kept as a separate and specific line item in the Club's financial report. Donations received by the Club, specific to an approved special request or project are also to be kept in the separate and specific line item in the Club's financial report.

Donations received by the Club that are general in nature and not intended to support a specific approved project should be listed on the financial report and included in the general funds of the Club.

All potential conflicts of interest, including a member transaction with the Club, or the payment for services by the club to any Club member, shall be immediately brought to the attention of the Executive Committee with a full disclosure of all relevant facts. The Executive Committee upon the majority vote (not including the vote of any person involved in the potential conflict, if applicable) will determine how to handle the potential conflict of interest. If deemed necessary, any Club member may bring the situation to the attention of the Executive Committee.

Article XII: Amendments and Revisions of the By-Laws, Policies, Guidelines and/or Constitution

The By-Laws, Policies, Guidelines and/or Constitution of the Club may be amended, repealed or altered in whole or in part by a two-thirds vote of the Voting Members of the Club present at any regular or special meeting of the Club, provided that due and proper notice of the proposed amendment, repeal, or alteration is given at the preceding monthly meeting.

Article XIII: Dissolution

Upon the dissolution of the organization, the Voting Members shall, after paying or making provisions for the payment of all the liabilities of the organization, dispose of all the assets of the organization exclusively to the Millville Area School District Athletic Department for the purposes of disposing of the funds/assets by the Athletic Director in such a way that it benefits the student athletes in the Millville Area School District.

Effective this _____ day of _____, 20___. These by laws shall replace any previously issued and authorized by laws of the Millville Athletic Association Booster Club or its predecessor organizations.

President

X

Vice President

X

Treasurer/ Secretary

X

Concessions Chair

X

Fundraising Chair

X

PSBA Leadership Positions up for Election

*Any slated candidate that demonstrates exceptional leadership at the local and state level shall be considered for “endorsement” by the Nominating Committee and the determination shall be noted on the slate of candidates. (PSBA Bylaws, Section 300 – Policy 302)

2027 President-Elect (one-year term)

Matt Vannoy*, Sharon City School District

My name is Matt Vannoy and I am a school director for the Sharon City School District (Mercer Co.) and serve on the Finance, Buildings and Grounds and Budget Committee. I am also currently in my second term as the vice president of the PSBA Governing Board. Prior to this I was a sectional advisor and sectional advisor representative to the PSBA Governing Board. Professionally, I am a principal in the Conneaut School District (Crawford Co.) and have also been a social studies teacher, athletic director and assistant principal in the Farrell Area School District, Moniteau School District and Sharon City School District. I am a member of the PIAA District 10 Committee, PIAA Cross Country Steering Committee, the Slippery Rock University (SRU) Alumni Association Board of Directors, several boards under the ARC of Mercer County umbrella and several other local boards. In 2018, I was a recipient of the SRU Alumni Association’s Distinguished Recent Alumni Award as well as the Mercer County Chambers of Commerce 40 Under 40 award. I graduated *summa cum laude* from Slippery Rock University in 2009 and earned my Master of Education degree and Superintendent’s Letter of Eligibility from Westminster College. Serving on the PSBA Governing Board has been a highlight of my career and I look forward to continuing to serve PSBA as the president-elect of the Governing Board and working with the staff and PSBA members across the state to advocate for public education. I look forward to working with PSBA to advocate for on-time budgets, cyber charter reform, mental health supports for schools, increased education funding and other areas that will benefit school districts. I appreciate your support. Thank you.

2027 Vice President (one-year term)

Kristy Bolte*, Northwestern School District

It has been an honor to serve as the Western Zone representative on the PSBA Governing Board since 2024. I am honored to seek election as vice president of the Pennsylvania School Boards Association and to continue advancing our shared mission of supporting school board directors as they lead their districts, build strong relationships and advocate for public education across Pennsylvania. I am a graduate of Edinboro University with a bachelor’s degree in elementary education. As a former teacher, a mother of six, and the wife of a middle school teacher in the Conneaut School District, I have experienced public education from many perspectives. My family and I live in West Springfield, Pennsylvania, where I have been inspired to serve because I believe quality public education is the cornerstone of strong communities. I am currently serving my second term on the Northwestern School District Board of School Directors in Albion and am privileged to serve as board president. I also serve on the Tri-County Intermediate Unit 5 board. These leadership roles have reinforced my belief in the importance of effective governance, collaboration and continuous learning. Through PSBA’s training, advocacy and support, I have grown as a leader and have become better equipped to serve my district and community. If elected vice president, I will remain committed to PSBA’s vision of fostering informed, engaged and passionate school board directors who lead with integrity and advocate effectively for excellent public education. I will work to strengthen connections between PSBA and local school boards, ensuring directors throughout the commonwealth understand and benefit from the valuable resources and services our association provides. Public education faces both significant challenges and tremendous opportunities. By working together with honesty, integrity, collaboration and innovation, we can support school directors, strengthen our districts and create the best possible educational opportunities for every student. I would be honored to continue serving the members of PSBA as your vice

president. I respectfully ask for your trust, your vote and your support as we work together to advance public education and ensure a bright future for Pennsylvania's students.

2027- 2029 PSBA Treasurer (three-year term)

David Hein*, Parkland School District

My name is David Hein, and I am honored to ask for your support as treasurer of the Pennsylvania School Boards Association. For more than a decade, I have been privileged to serve PSBA in a variety of volunteer and governing board leadership roles, including as president, Eastern Zone representative, E-2 sectional advisor, member of the Finance Committee and other PSBA committees. These experiences have given me a deep understanding of our association, its mission and the importance of responsible financial stewardship. Locally, I am serving my fourth term on the Parkland School Board and currently have the privilege of serving as board president. Throughout my service, I have chaired our Personnel and Finance Committee and worked collaboratively on many of the complex financial and governance issues facing public education today. Beyond K-12 education, I currently serve as chair of the Lehigh Carbon Community College Board of Trustees after being reappointed to a second six-year term. I also served for 12 years on the Lehigh Career and Technical Institute Joint Operating Committee, holding several leadership positions there. These experiences have reinforced my commitment to sound governance, fiscal responsibility and long-term strategic planning. Professionally, I bring more than 35 years of finance and accounting experience across banking, healthcare IT, health insurance and the nonprofit sector. Today, I serve as assistant business administrator at Lehigh Career and Technical Institute, where fiscal accountability and responsible stewardship are central to my daily work. If elected treasurer, I will work to ensure that PSBA's financial resources are managed with transparency, integrity and a focus on delivering value to every member school district. I believe strong financial management allows our association to remain a trusted advocate for public education while providing the services and support our members depend on. I am passionate about protecting and strengthening public education through the fair allocation of resources, advocating for fully funded state and federal mandates, and ensuring a level playing field for our public schools in relation to charter and cyber charter schools. Public service has always been a family commitment. My wife and daughter are both elementary school teachers, giving me a firsthand appreciation for the work happening in our classrooms every day. I also proudly serve as president of the Parkland CARES Food Pantry, supporting families throughout our community. It would be an honor to continue serving PSBA in this new capacity. I respectfully ask for your vote for treasurer, and I thank you for your continued commitment to Pennsylvania's students, schools and communities.

2027 PSBA Eastern Zone Representative (one-year term) (Only Eastern Sections vote)

Jason Mell*, Exeter Township School District

My name is Jason Mell and I am seeking election to the PSBA Governing Board as the Eastern Zone representative for a one-year term starting in 2027. As part of the election process, I'd like to provide some background on myself as a candidate. I currently serve as a school director in the Exeter Township School District, located in Berks County, where I represent our board as the district's PSBA Liaison. Being the liaison to PSBA has provided me with valuable insight into the association's resources and advocacy efforts. I also had the privilege of serving as board president for two years. Throughout my time on the board, I have worked closely with fellow directors and district leadership to address complex policy, financial and operational issues while maintaining a focus on student success. My commitment to public service extends beyond education. Over the years, I have served on the boards of the Exeter Community Library, Exeter Youth Soccer Association, Albright College Alumni Association and the Exeter Township Planning Commission. Today, I continue to support our region as a board member of Genesius Theatre, the Reading Film Office and Opportunity House. From 2014 through 2020, I also founded and served as editor of *The Exeter Informant*, a community news service dedicated to keeping residents informed about local government and

community issues. Professionally, I am a software engineering manager for a national restaurant service and supplies company headquartered in Lititz, Pennsylvania, in neighboring Lancaster County. I hold a Master of Science degree in information systems from Drexel University and a bachelor's degree in information systems from Albright College. In addition, I've earned a Master Planner certification through the Albright College Center for Excellence in Local Government and the Cyber Risk and Oversight for Public Education certification from the Diligent Institute. Public education is also deeply personal to my family. In addition to both of my children attending the Exeter Township School District, my wife, Tiffany, is a 1998 Exeter graduate herself and serves as a K-4 reading specialist in the district. I believe strong public schools depend on thoughtful governance and effective advocacy. If elected, I will work collaboratively with fellow board members across the commonwealth, listen carefully to the concerns of our member districts, and advocate for policies that strengthen local school boards and improve educational opportunities for every student. I would be grateful for your support and the opportunity to serve as your Eastern Zone representative. Thank you.

2027 Section W1 Advisor (one-year term) (Only Section W-1 vote)

Tracey Leyda*, Franklin Area School District

I am honored to submit my candidacy for PSBA Sectional Advisor. Throughout my service in school board leadership, I have been guided by a deep belief that strong governance, open communication and a commitment to students are essential to public education. I would welcome the opportunity to continue serving PSBA and the local school boards in my section by listening carefully, sharing information clearly, and representing member concerns with professionalism and integrity. My experience in school board administration has taught me the value of collaboration, consistency and thoughtful decision-making. I understand that local boards face a wide range of challenges, from policy development and finance to personnel matters and community expectations. As sectional advisor, I would strive to be a responsive and reliable connection between local members and PSBA, ensuring that feedback from boards in our section is heard and carried forward. I would also work to strengthen awareness of PSBA resources, advocacy efforts and leadership initiatives that support effective board service. I believe one of the most important responsibilities of a sectional advisor is building trust through regular communication and visible engagement. I would approach this role by maintaining strong relationships with board liaisons, encouraging participation in PSBA programs, and promoting the Principles for Governance and Leadership. I also value the importance of recognizing local service and celebrating the work of board members who give their time to public education. That kind of encouragement helps sustain a healthy culture of leadership across our schools. If elected, I will bring dedication, steadiness, and a sincere respect for the volunteer spirit that makes PSBA strong. I am prepared to serve as an effective voice for local members, to support PSBA's mission, and to represent my section with energy and accountability. Thank you for your consideration and for the opportunity to serve.

2027-2028 Section W-2 Advisor (two-year term) (Only Section W-2 vote)

Michael Panza*, Moniteau School District

My name is Michael Panza and I respectfully ask for your support to continue as your sectional advisor. I was first appointed to the Moniteau school board in 2008 and have since won five elections. I have served as president of my school board and am currently vice-president. Our board operates by committees. I have served on the Policy, Superintendent Evaluation and other committees during this time. I also serve on the Midwestern Intermediate Unit Board of Directors, serving as the treasurer. As a current sectional advisor, I was elected by my peers to serve on the governing board of PSBA for the past three years. My background is in education, as I hold bachelor's and master's degrees in music education, a second master's degree in administration, a doctorate in educational leadership and 18 post doctorate credits for my Letter of Eligibility. I have been a music educator, assistant principal, principal and served for more than 17 years as a district superintendent. I retired from public education

in 2016 and am currently on the faculty at Slippery Rock University, supervising student teachers and teaching various courses at both the undergraduate and graduate levels. I also serve on several doctoral dissertation committees. I have presented twice at the PSBA conference and have served as a session monitor at the annual conference. I have submitted articles and have been published on no less than three occasions in the *PSBA Bulletin*. I have also been published on the national level on education-related matters. Most recently, I was asked to write a theme song for PSBA. I was happy to complete this piece. It was recently professionally recorded by the North Hills Wind Ensemble and will be featured at this year's conference. I was also asked and participated in the taping of the PSBA *Keystone Education Report* television program on the topic of arts in our schools. This program aired twice on the *PNC* cable news channel and can be found at the PSBA site or on YouTube. As can be seen, I have extensive experience in education, as a teacher, an administrator, a school director, with the intermediate unit and at the state level. I respectfully ask for your support to continue our important work, providing guidance and support to fellow school directors as we collectively serve our schools, our communities, but most importantly, our students. Again, I am Michael Panza asking to continue as your sectional advisor. Thank you for watching, and best wishes.

2027 Section E-1 Advisor (one-year term) (Only Section E-1 vote)

Christina Cosmello*, Blue Ridge School District

Hello, my name is Christina Cosmello and I am honored to seek your support to continue serving as your PSBA Sectional Advisor for section E-1. Public education has always been at the heart of my commitment to public service. I am proud to say that I am the product of Pennsylvania public schools and so are both of my children. Our public education provided the foundation that has shaped our lives. And that personal connection has fueled my lifelong commitments to advocating for strong public education. I believe every student deserves the same opportunities to learn, grow and succeed. And I am proud to support PSBA's mission of promoting excellence in public education across our commonwealth. For approximately 20 years, I have proudly served on the Blue Ridge School District Board of Directors, including five years as vice president and eight years as treasurer, which I currently hold. During that time, I have gained extensive experience in school governance, policy development, financial stewardship, strategic planning and advocating for students in our community. In addition, I have also served on the NEIU 19 board of directors for approximately nine years, three years as treasurer, which I currently hold that position. Working alongside representatives from 20 school districts has broadened my perspective, strengthened regional partnerships and deepened my understanding of the challenges and opportunities facing public education across northeast Pennsylvania. As a PSBA member for more than 15 years, I have consistently participated in conferences, sectional meetings and educational sessions. I encourage my district to recognize excellence by nominating students, educators and fellow board members for PSBA's Student Showcase. I believe these programs highlight the incredible work happening in our schools and strengthen connections across districts. For the past seven months I've had the privilege of serving as your PSBA Sectional Advisor for section E-1. During this time, I have gained valuable experience, communicating with member districts, supporting PSBA initiatives and help strengthening engagement throughout our section. That experience has reinforced my commitment to ensuring our districts remain informed, connected and represented. Outside of education I remain actively involved in community service. I am involved in leading a scholarship program for more than a decade, I support initiatives that address food insecurity and participate in projects that honor veterans and strengthen our local communities. Professionally I am a Berkshire Hathaway Home Services Chairman's Circle recipient. I'm recognized among the top agents globally. That achievement reflects the same values I bring to public service, integrity, communication, accountability and dedication. I would be honored to continue serving as your PSBA Sectional Advisor for E-1. And I am committed to listening, collaborating and advocating for our districts while promoting the outstanding work taking place throughout our schools. Thank you for your time, your support and continued dedication to Pennsylvania students and public education. I respectfully ask for your vote this fall and I look forward to the

opportunity to continue serving the schools and communities of section E-1.

2027-2028 Section E-2 Advisor (two-year term) (Only Section E-2 vote)

Sarah Nemitz*, Salisbury Township School District

My name is Sarah Nemitz, and I'm a school board member and current vice president for the Salisbury Township School District in Lehigh County. I'm running for election to be the E-2 sectional advisor for PSBA, serving Lehigh, Northampton, Monroe and Carbon counties. I have been a school board member since 2019, and I've served in leadership roles in my own district and beyond. I was previously our president for one year, and have served as vice president since 2024. I've led negotiating teams and worked to recertify the charter school that is in our boundaries, worked with our state legislators, as well as presented sessions at the School Leadership Conference. Since 2019, I have also represented Salisbury on the joint operating committee for the Lehigh Career and Technical Institute, and currently serve as treasurer and chair of the Business and Finance committee. I was also a member of the inaugural class of PSBA's Innovation and Policy Institute in 2022. PSBA has a lot to offer our districts and as E-2 sectional advisor, I'd be happy to help connect you with those services and resources. Our board has had very positive experiences working with PSBA – we have taken roles and responsibilities and goal setting trainings, we regularly participate in the self-evaluation process, and we have engaged in advocacy day events, as well as working with PSBA on policy updates. Personally, I have gained a lot of knowledge from PSBA's webinars on current topics in education and have enjoyed hearing the experience of others through the member exchanges. I believe that the more informed we are as board members the better we can serve our students and communities. I also believe that by working together and sharing our unique experiences we can become stronger, more informed advocates for public education. I appreciate your support and look forward to working with all of you.

Anna Lopez, Pocono Mountain School District

Hello everyone my name is Anna Lopez and I'm a proudly serving school director at Pocono Mountain School District and as a director at the Colonial Intermediate Unit 20 board. It's an honor to be a candidate for the PSBA Sectional Advisor for section E-2. Over the past several years I've learned that effective leadership begins with listening. Every school district is unique. We all share many of the same challenges, supporting students, retaining quality staff, maintaining safe schools, managing facilities and balancing budgets all while remaining accountable to our communities. So serving on my local board has given me the opportunity to work on long-term projects such as capital improvements planning, policy development, education initiatives that strengthen our schools while all remaining fiscally responsible. Serving on the intermediate unit has also brought me an understanding of how collaboration between districts creates opportunities that no single district can accomplish alone. If elected as your advisor, my commitment is very simple. I will listen, I will communicate and I will advocate. I believe school directors deserve timely information, opportunities to share ideas and a strong voice within PSBA. I also believe our greatest strength comes from working together. So regardless of the size of our district or community we represent, every school member brings valuable experience that can help improve public education across Pennsylvania. I want to help strengthen those connections by encouraging collaboration, sharing successful practices and ensuring that our concerns of our region are heard. Public education continues to face significant challenges, but it also has tremendous opportunities by working together with respect, professionalism and a shared commitment to students. We can continue building stronger schools and stronger communities. Thank you all for your service to public education, for everything you do on behalf of your students and communities and for considering my candidacy. I would be honored to earn your support as your next PSBA Section E-2 Advisor. Thank you.

Timothy Kearney*, Southern Lehigh School District

Over 40 years. That is how long I've been involved in public education work. I am honored to be a 2026 PSBA Nominating Committee endorsed candidate for the PSBA Section E2 Sectional Advisor position. Over 40 years ago, I decided to earn a degree in elementary education at Millersville University. I was hired by Allentown School District and taught there for 34 years. I earned a master's degree in education leadership and a Principal's Certificate at Lehigh University. I earned a Management Certificate from DeSales University. I won several awards including Outstanding Educator Award from the Allentown Education Association and the Legacy Award from Pennsylvania State Education (PSEA) Eastern Region. I was an education leader at the school, local, region, state and national level. I served as a building representative, Allentown Education Association's vice president of elementary schools, PSEA Eastern Region Third Representative and PSEA Board of Directors. I served on PSEA statewide Communications, Resolutions, Bargaining and Health Care committees. I also served on the National Education Association's Resolutions Committee. I attended education leadership meetings in Germany and National Education Association meetings across the country – Minnesota to Texas, California to Washington, D.C. When I retired, I did not stop my education work. I ran for school board. I am on our Continuing Education, Policy, Education and Technology committees. I serve as one of our representatives on our local technical school's joint operating committee. I am president of Founding Forward's Valley Forge Volunteer Chapter, and work part time there. I am a voice for civics education. I develop a weekly education update for area educators and community members. I've been composing that email newsletter for over five years. I bring a career's worth of dedication to this position. I want to bring my experience to PSBA and school board members in our region. When I look at PSBA's purpose of improving public schools, I can't help but know I've been doing this for decades. When PSBA states that its mission is promoting exceptional public education, it matches my own personal philosophy and the education success I achieved in support, empower and advocate for public education. When I see PSBA's Principles for Governance and Leadership, I know they are principles I've strived for as an educator, whether in the classroom, principal's office or education association leadership roles. I would be honored to serve you and PSBA. Thank you, sincerely, for your time and consideration.

2027-2028 Section E-4 Advisor (two-year term) (Only Section E-4 vote)

Dr. Tasliym Morales*, Chester Upland School District

My name is Dr. Tasliym Morales, and I am honored to seek another term as your PSBA Section E4 Advisor. Supporting school directors across Bucks, Chester, Delaware, Montgomery and Philadelphia counties has been one of the most rewarding opportunities of my public service. During my term, I have worked to ensure that board members had access to timely legislative updates, governance resources and opportunities to strengthen their effectiveness as educational leaders. As an elected school director, legislative chairwoman, and treasurer for the Chester Upland School District, I understand the challenges boards face every day. We are expected to balance fiscal responsibility, student achievement, transparency, community expectations and an ever-changing legislative landscape. Those experiences have shaped the way I support section E4, with practical solutions, open communication, and a commitment to helping fellow board members succeed. Throughout my term, I have remained engaged with local school districts, legislative discussions, and regional educational partners. I believe an effective sectional advisor should not simply share information but also create opportunities for collaboration, ensuring that boards can learn from one another while advocating for policies that strengthen public education. If reelected, I will continue strengthening connections throughout section E4 by expanding communication, increasing opportunities for professional engagement, and ensuring school directors have access to meaningful governance and legislative resources. I remain committed to supporting every district fairly and professionally, recognizing that while our communities may differ, our commitment to serving students is shared. Public education continues to face significant challenges, from funding and workforce issues to governance and accountability. These challenges require thoughtful leadership, respectful dialogue, and a willingness to work together across districts

and perspectives. I am committed to continuing to support that work on your behalf. Thank you for the trust you have placed in me during my first term. It has been a privilege to work alongside so many dedicated school directors who volunteer countless hours to improve outcomes for students and communities across southeastern Pennsylvania. I respectfully ask for your support and your vote to continue serving as your PSBA Section E4 Advisor.

PSBA Insurance Trustees

Member entities also are asked to vote for open trustee positions on the PSBA Insurance board. PSBA Insurance provides complimentary travel/accident insurance to all school directors from member school entities while on official school board business. As such, all member entities are considered participants in PSBA Insurance programs and are eligible to vote.

Trustee (term ends Dec. 31, 2029) – Includes two candidates (three-year term)

Choose up to two candidates for a three-year term.

Marianne L. Neel

Dr. Michael Faccinetto

Dr. Michael Faccinetto has served on the Bethlehem Area School District Board of Directors since 2009, providing 17 years of leadership in public school governance, budgeting, labor relations and education policy. As board president, he has advocated for underserved students, responsible stewardship, and programs that expand opportunities for every learner. His statewide leadership includes serving as PSBA president from 2017–18 and advocating for public education before the Pennsylvania General Assembly. Dr. Faccinetto is the principal of Southern Lehigh Middle School and previously served as an elementary teacher in the Southern Lehigh and Allentown school districts. He earned his Doctorate in Educational Leadership, master's degree, and K–12 Principal Certification from Lehigh University.

School Board Secretaries Forum

(Only school board secretaries may nominate and vote for the forum officers.)

Forum Steering Committee (term ends Dec. 31, 2028) – (two-year term)

Choose up to three individuals for a two-year term

Betsy Gates, Dauphin County Technical School

Betsy Gates is the administrative operations coordinator and board secretary at Dauphin County Technical School, where she plays a central role in supporting school leadership, board operations, and the mission of high-quality career and technical education. For the past three years, Betsy has been an active and engaged member of the PSBA School Board Secretaries Forum, contributing her expertise, insight and collaborative spirit to the statewide network of board professionals. She currently serves as chair of the forum, a role she has held for the past year, where she works to strengthen connections among members, elevate best practices and support the vital work of board secretaries across Pennsylvania. Betsy is a passionate advocate for both career and technical centers (CTCs) and the Pennsylvania School Boards Association. She believes deeply in the power of CTCs to prepare students for meaningful careers and in PSBA's role as a cornerstone of strong public education governance. Her commitment to these organizations reflects her broader dedication to ensuring that every student in Pennsylvania has access to high-quality educational opportunities.

Lauryn Weaver, Central Intermediate Unit 10

I have spent the last four years working in education, along with more than 10 years in the fitness industry, and one thing that has remained constant throughout my career is my love for connecting with people. I genuinely enjoy meeting new people, building relationships, and finding creative ways to make networking feel fun, welcoming and engaging. I am naturally organized, always happy to lend a helping hand and enjoy supporting others however I can. Those qualities are a big part of why I would love to serve on the SBS Steering Committee. From my very first SBS Annual Conference, I was impressed by how welcoming, knowledgeable and supportive this group is. The committee always goes the extra mile to help others and find answers, even when it takes a little extra digging. Through this committee, I have built valuable connections, gained insights that helped me grow professionally and felt genuinely supported. I would love the opportunity to give back by helping create those same positive experiences for others, supporting members, encouraging engagement and helping strengthen the network that makes SBS Steering Committee such a valuable resource. At the IU, I lead the Community and Staff Engagement Committee, where I help create events and initiatives that bring people together and strengthen our sense of community and boost employee morale. I believe that experience would transfer well to this opportunity and allow me to contribute ideas, organization and enthusiasm that support the committee's goals.



2026 PSBA Officer Elections

Section: **C-1, C-2, C-3, C-4**

Unofficial Ballot – For entity use only

2027 President-elect (one-year term)

_____ **Matt Vannoy* (Sharon City School District)**

2027 Vice President (one-year term)

_____ **Kristy Bolte* (Northwestern School District)**

2027-2029 Treasurer (three-year term)

_____ **David Hein* (Parkland School District)**

*Any slated candidate that demonstrates exceptional leadership at the local and state level shall be considered for “endorsement” by the Nominating Committee and the determination shall be noted on the slate of candidates. (PSBA Bylaws, Article IV and PSBA Policy & Procedures Manual – Policy 302)

PSBA Insurance Trustees (three-year term) (Choose two)

_____ **Marianne L. Neel**

_____ **Dr. Michael Faccinetto**

BALLOT FOR _____ SCHOOL DISTRICT/IU/CTC

SIGNATURE OF VOTING BOARD MEMBER

This is for internal entity use only. Your designated recorder is the only individual responsible for casting your entity’s simple majority votes to the link they received from Simply Voting.

Questions/concerns – Email Fawn.mcclure@psba.org



Millville Virtual Academy
Parent/Student Handbook
2026-2027

Dear Students, Parents and/or Guardians,

The Millville Virtual Academy (MVA) is the Millville Area School District's **full-time** learning option for students in grades K-12. Recognizing that students and families are increasingly seeking high quality educational programming that provides them with flexibility, the Millville Area School District provides students and families with web-based courses that incorporate proven online learning practices and high quality 21st century instructional practices. ~~The district enables students to access and enroll in MVA coursework in a variety of ways to address their academic needs and schedule availability. Students may enroll in MVA on a part time basis whereby they access individual MVA courses to complement their traditional brick and mortar academic programming OR students may enroll in MVA on a full-time basis whereby they access all coursework and academic programming online.~~

In order to provide students and families with the highest quality of online instruction, the Millville Area School District has partnered with the Capital Area Online Learning Association (CAOLA) which is the largest online learning consortium in Pennsylvania. Utilizing CAOLA, the district is able to provide students with a broad spectrum of varied coursework that aligns with diverse student needs and interests. When enrolled in MVA, students' online instruction will be facilitated by highly-qualified, certificated teachers. ~~Oftentimes, MVA coursework is facilitated by Millville Area School District teachers of whom district students are familiar and comfortable. In addition to providing the highest quality of instructional programming, flexible academic scheduling, high quality and familiar teachers,~~ MVA allows Millville students the opportunity to participate in school events, activities and graduate with a Millville Area School District diploma.

Since MVA students remain enrolled in the Millville Area School District, the school, administration, and faculty are resources that can be called upon to ensure student success. This handbook will provide you with clear guidelines that delineate responsibilities for online students and parents as well as responsibilities which must be upheld by the Millville Area School District. It is critical that students and families recognize that while MVA students are electing to participate in online programming, they continue to be a student enrolled in public education. Therefore, MVA students must comply with all the state and federal rules and regulations that govern public education.

The Millville Area School District Team is looking forward to working with you this school year. Our commitment is to support student success and we are dedicated to achieving that goal together with a team approach. If you have questions we are here to help. Please do not hesitate to contact us. Congratulations on joining the Millville Virtual Academy. We wish you a successful school year.

~~Your MVA Team: Joseph Rasmus, Bonnie Gregory, Edward Sanders, Dee Davis, Amber Uranko, Tarah Kishbach, Diann Vera, and Andrea Marquardt~~

District Superintendent, Building Principals, MVA Coordinator, School Counselors, Special Education Liaisons.

I acknowledge that I have read and understand the MVA student handbook and will abide by the guidelines within.

Student Signature

Parent Signature

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School Calendar 2026-2027

MVA follows the official district calendar for all school year dates and grading periods, with courses divided into either four marking periods or two semesters. One of the best perks of MVA is flexibility—you are free to design your own daily schedule and complete coursework 24/7 at whatever time works best for you. However, while you have control over when you study, you are still expected to submit all assignments on time according to course timelines. Because of this built-in daily flexibility, deadlines will not be extended without official documentation of a medical necessity.

State Mandated Testing Windows

As per the Pennsylvania Department of Education, ALL students, including students who access their instructional programming online must participate in state mandated testing (PSSA and Keystone Exams). Absences from testing will not be approved during these testing windows. **All absences will be considered illegal, unexcused absences, unless a physician's note is provided for the absence. Furthermore the MASD will not approve educational journeys during the district testing windows.** Testing windows are posted to the district website and are indicated on the district calendar.

Attendance Policy

Pennsylvania State Law explains that parents/legal guardians are responsible for ensuring that their student(s) attends school. Specifically, the Pennsylvania Department of Education explains that a child must comply with compulsory attendance requirements from age 6 to age 18. Specifically, a child who has attained the age of 6 on or before September 1 must enroll and attend school or begin a home school program that year. Additionally, any student less than 18 years of age must comply with compulsory school age requirements. The term “compulsory attendance” refers to the mandate that all children of compulsory school age having

a legal residence in Pennsylvania must attend a day school in which the subjects and activities prescribed by the standards of the State Board of Education are taught in the English language, except in the following situations found in sections 1327, 1327.1, and 1330 of Pennsylvania's Public School Code. Consistent with Pa School Code and Compulsory Attendance laws, the Millville Area School District will monitor and enforce compulsory attendance laws. Consistent with students who participate in brick and mortar programming, the MASD will monitor student attendance and engage students and families when absenteeism is evidenced. The Millville Area School District will employ the following in response to MVA student absences:

- Provided that students are afforded with district-provided technology: Chromebook, iPad, and/or MIFI, ALL MVA students must access and complete academic assignments REGULARLY.
- The Millville Area School District utilizes the weekly lesson pacing guide provided by CAOLA courses to make determinations regarding attendance. While the district recognizes that students and families elect online learning to have flexibility regarding academic scheduling, the district expects that students maintain progress consistent with the pacing guide for all MVA courses.
- While the district expects students to access their MVA coursework REGULARLY, it recognizes that not all MVA students access coursework daily for 7.5 hours. Therefore, the district cannot utilize TIME on task engaged in MVA coursework as the metric for attendance in the manner that it employs for brick and mortar students. Rather, the district employs completion of academic work and assignments consistent with the pacing guide as the metric for determining attendance and non-attendance. Specifically, when a student completes all academic work assigned within the pacing guide prior to the submission timeline (Sunday 11:59 PM), the student will be marked present for the prior five days of

school.

- Utilizing the completion of academic work framework, the district will assign a day of absence when their work submission is 20% deficient by the submission date. Please refer to the following matrix:
- ~~When an MVA student completes 80% of assigned academic work by the required due date in the pacing guide, the student will be assigned ONE day of absence for the week the assignments were to be completed.~~
- ~~When a MVA student completes 60 % of assigned academic work by the required due date in the pacing guide, the student will be assigned TWO days of absence for the week the assignments were to be completed.~~
- ~~When a MVA student completes 40 % of assigned academic work by the required due date in the pacing guide, the student will be assigned THREE days of absence for the week the assignments were to be completed.~~
- ~~When a MVA student completes 20 % of assigned academic work by the required due date in the pacing guide, the student will be assigned FOUR days of absence for the week the assignments were to be completed.~~
- ~~When a MVA student completes 0 % of assigned academic work by the required due date in the pacing guide, the student will be assigned FIVE days of absence for the week the assignments were to be completed.~~

Academic Work Completed	Unlawful Absences Assigned
80%	1 Day
60%	2 Days

40%	3 Days
20%	4 Days
0%	5 Days

- In the event that a student possesses an individualized education plan, the pacing of assignments will be determined by the IEP team and will be modified and supported by the MVA Learning Support Liaison.
- In the event that a student becomes ill and is unable to attend to his/her academic tasks, the parent/guardian should contact the MVA teacher or MVA coordinator. The MASD adheres to the same attendance/absenteeism protocols for both MVA and brick and mortar students.
- While deadlines for academic work submission do not change, students can access their courses 24/7.
- When students have an educational journal or a commitment scheduled which may preclude their submission of academic work by the targeted submission date in the pacing guide, students are encouraged to work ahead to avoid unwanted absenteeism.
- Parents and Guardians should understand that the MASD will employ responses to student absenteeism consistent with brick and mortar students that include absentee letters, Student Attendance Improvement Plan (SAIP), IEP meeting, referral to magisterial court.
- If your child cannot log on, in accordance with their individual class schedule, parents or students are asked to call extension **1028** to inform the Millville Area

Virtual Academy Coordinator: ~~Ms. Marquardt~~ for the reason of absence and provide an excuse in the form of a note and/or medical note(s) for the absence to be recorded as excused. All other absences will constitute an illegal absence.

- **If a student fails to make adequate progress or remain on pace for two consecutive weeks, a team meeting will be initiated by the POC with support from the School Counselor.** A truancy intervention plan or action to return to ~~the high school or middle school~~ may be initiated. Failure to comply with the truancy intervention plan will result in charges being filed with the district magistrate.
- The aforementioned procedures and expectations adhere to students who are enrolled in full-time and/or individual courses.

Assignments/District Calendar

MVA students should follow the Millville Area School District Calendar which can be found upon the district website.

- Since MVA students must adhere to the MASD Calendar, MVA students must complete academic assignments so that they conform to the timelines of the published marking periods which are delineated in 45 day intervals.
- Consistent with brick and mortar students, the MASD will provide MVA students with grades relative to work completed within 1st, 2nd, 3rd, and 4th marking periods.
- ~~Consistent with MASD calendar, teachers of record will calculate marking period grades based upon those assignments completed by the last day of the previous marking as indicated upon the published district calendar.~~
- The MASD will NOT afford MVA students with extensions for completion and/or

submission of assignments. Therefore, it is important that all MVA students review their district calendar and assignment due dates within their MVA classes to ensure that ALL online academic work is completed and submitted prior to the last day of the marking period in order to receive full credit for completed academic work.

- Students who fail to complete academic work in a manner that is consistent with the CAOLA pacing guide and district making periods may receive 0 credit for incomplete assignments and/or those which are submitted past their due dates.
- Students who possess IEPs may be provided with additional time to complete assignments and academic work.

Transportation Policy

Transportation to and from the home school building for educational opportunities, co-curricular, athletic, and social opportunities is the responsibility of the parent/guardian. Arrival and departure times must be pre-arranged with the building principal.

Wellness Checks

WHAT ARE “WELLNESS CHECKS”?

A wellness check is a practice of connecting with a child, either in person or via electronic means, to ensure their safety and well-being and verify their participation in an educational program. Mandatory wellness checks were first instituted for children in cyber charter schools in 2025, but under the updated law, school districts must also conduct weekly wellness checks for students enrolled exclusively in a district’s virtual instruction program for the full school year. Cyber charter schools and school districts must conduct weekly wellness checks for students enrolled in virtual learning during any week consisting of at least three full or partial days of academic instruction.

HOW ARE WELLNESS CHECKS CONDUCTED?

Wellness checks may be conducted by a teacher, administrator, or other representative of the school district or cyber charter school who is subject to Pennsylvania's child protection laws. The person conducting the check must see and communicate in real time; either in person or through electronic means, with each student to ensure their well-being and confirm participation in the virtual learning program. The requirement may be satisfied by visibly seeing and communicating with the student during synchronous online instruction or during the student's participation in virtual or in-person health screenings, standardized testing, advising and tutoring, or through in-person school-sponsored activities.

CAN A STUDENT BE EXEMPTED FROM PARTICIPATING IN A WELLNESS CHECK?

Yes, but only in narrow circumstances. One circumstance when a child could be exempted would be if the student has an excused absence on the day or week when a wellness check is conducted or if the student's household is experiencing a documented internet or power outage when the wellness check is being conducted. If this occurs, the wellness check must be completed on the first school day after the excused absence or the same week after internet or power is restored. A student's parent or caregiver must also provide documentation of the internet or power outage as soon as possible.

WHAT HAPPENS IF A WELLNESS CHECK IS NOT COMPLETED?

If a student in a school district's virtual program or in a cyber charter school is not exempted from a weekly wellness check and did not complete a wellness check, then within one day after the incomplete wellness check, the school must document ongoing efforts to complete the wellness check and its attempts to contact the student's parent or guardian using at least two different methods of communication. The school must also provide written notice to the student's parent or guardian, in their preferred

language, that the wellness check was not completed. If the wellness check remains incomplete three days after the school sends written notice to the parent or guardian, then the school must schedule a wellness review conference to take place within one school day. The conference must occur even if the student or guardian does not participate. The goals of the wellness review conference, which may be held in person or electronically, are to complete the wellness check through real-time visual interaction with the student and their guardian, reestablish communication with the student and guardian, and identify interventions so that the student participates in future wellness checks. If the student does not attend the wellness review conference, then the school must conduct an in-person wellness check within 24 hours after the conference. If the teacher, administrator, or other representative of the school district or cyber charter school who is subject to Pennsylvania's child protection laws sees any indication of abuse, neglect, or harm to a child, then they must report these concerns in accordance with child protection laws.

Parent Responsibilities

Parents/Guardians of MVA students have a unique opportunity and responsibility to participate in the education of their child(ren). Before a student's courses may be opened, parents / guardians are expected to:

The Parent(s)/Guardian(s) shall:

- Assure compliance with Millville Area School District requirements.
- Maintain an active email account to communicate with the Millville Virtual Academy staff.
- Inform the staff of any changes to contact information, including email, phone and residence or academic status changes. Keep Sapphire up-to-date with contact information.
- Provide a quiet working environment for the student.
- Make a commitment to assist and monitor their child(ren) when student is working at home.
- Monitor student progress using the provided Guardian log in information.

- Assure that their student is actively participating – compulsory attendance laws apply to the MVA.
- Ensure that the student is checking in with the Millville Virtual Academy Coordinator weekly electronically via video conferencing or in person.
- Supervise your child(ren)'s pacing and work completion to ensure that it is consistent with the pacing guide of EACH of the prescribed courses.
- Provide access to the internet for completion of work and attendance.
- Communicate with the Millville Virtual Academy staff regarding progress reports and any concerns that arise.
- Contact the school for any student absences and submit excuse notes for appointments.
- Complete educational journey forms for trips well in advance and collaborate upon an instructional plan to ensure that academic work is completed in a satisfactory manner.
- Assist students in complying with all rules, policies, and procedures of the school.
- Assure that all work submitted by the student was completed solely by that student.
- Ensure their child(ren)'s participation in standardized state testing requirements.

Student Responsibilities

For all students, be sure to obtain:

- Class schedule and individual pacing guidelines
- Start of school paperwork
- Computer or iPad and login information.

Students Shall

Students in MVA have expectations and policies that must be followed. Students are expected to:

- Take the PSSA or Keystone Exam at the appropriate grade levels in the prescribed timelines.

- Make a good faith effort in all academic areas.
- Document evidence of active, regular participation in accordance with course requirements- compulsory attendance laws apply to the MVA online program.
- Maintain regular contact with course teachers and Millville Area School District personnel.
- Meet all established course deadlines.
- Students will be required to check in weekly with the designated MVA Coordinator **electronically via video conferencing or in person.**
- Log in to meet or exceed weekly pacing to fulfill attendance requirements.
- Log into courseware and Millville email accounts daily.
- Contact the online teacher with any academic questions that arise and utilize online course supports and interventions as recommended by the online teacher and MVA Coordinator.
- Communicate with your class advisor, coaches, and school counselor/guidance webpage to remain up to date on school and district events.
- Complete all district forms and adhere to the Millville Area School District's Acceptable Use Policy.
- Maintain academic integrity.

Academic Support and Placement

Courses that are linked to Keystone Exams and PSSA Testing are required for all students. Students will work with their School Counselor, Administrator and parent/legal guardian to determine proper placement in courses. The school will place the student at the appropriate level taking into consideration previous grades, courses taken, earned credit, academic performance, assessment tests, individualized education plans, and graduation requirements.

Grading

Students are assessed on a multitude of criteria such as assessments, quizzes,

essays, tests, and forum discussions. Students and parents have immediate and continuous access to grades by logging into the system. A student's GPA will be calculated by the Millville Area School District. Report cards will be distributed at the end of each marking period. Students who meet the defined course requirements will be promoted to the next grade level.

Numerical grades are placed on report cards. Progress reports will be maintained online in the course software which parents and students have 24/7 access to viewing. All grades will correspond with the MASD marking system:

- A: 93-100
- B: 85-92
- C: 78-84
- D: 70-77
- F: 69 and below.

Repeating Courses

Students in grades 9-12 repeating courses that have been failed will receive credit when the course is passed. If the student earned a below a 50% two parts of the credit recovery course would have to be taken, otherwise just one part will be taken. In this case, both courses will appear on the transcript. Students in need of credit recovery are responsible for payment and completing these courses during summer school at the same cost as all other Millville Area School District students.

Advanced Placement Exams

Students wishing to take AP exams must communicate with the high school teacher regarding date, time, and location. This will be done in conjunction with the high school guidance office as all courses are taken onsite at the high school. The costs of AP exams are the responsibility of the student. All AP courses must be taken through the high school.

Graduation Requirements

Students will work with their school counselor to ensure proper placement and credit fulfillment in order to meet the MASD graduation requirements. Students in grades nine through twelve will be classified by grade based on the number of credits they have earned. A student must successfully complete a minimum of 26 credits to receive a diploma issued by the Millville Area School District and must have met all Pennsylvania State Department of Education graduation requirements.

- High school students may schedule 7 credits per academic calendar year, with pre-approval by administration. Credit recovery courses should be taken during summer school whenever possible. All student schedules must be approved by administration and must fulfill a minimum of 26 credits by the time the student graduates. Transfer students may be required to take additional credits as determined by administration in the team transfer meeting upon entry into the MVA.
- Students in grades 9-12 shall be afforded the opportunity to have access to the ~~Advanced College Experience (ACE) or STEM Magnet Program experience through Bloomsburg University or the Early Start Program (ESP) through Mansfield University~~ Early College program through Commonwealth University or Luzerne County Community College.
- A Millville High School diploma will be issued when all graduation requirements are met.

Keep in mind online learning is NOT intended to be a short-term placement; it is designed to be a path in which students continue through graduation. Transfers between traditional school settings and the online setting may impact a student's ability to graduate on time.

Technology

The school reserves the right to deny a student's access to district issued computer equipment and/or Internet reimbursement if unauthorized usage occurs. Students denied such access must return all district equipment.

Technology Support

Hardware support is through Millville Area School District

Online Support - available through "contact school" on your homepage

Full time MVA students should report all issues that they are having with the courseware through the **contact school** area in the courseware. Contact School does not notify your POC directly. An email to the MVA POC staff is also recommended so any additional follow up can be completed and monitored. All reported issues must include the student's name, specific courses that are affected, and details of the problem that is occurring including what Internet browser is being utilized. This will better assist the help desk in resolving the problem.

Student Identification

Students enrolled in the MVA should obtain a student identification card with a photo. Student identification cards can be obtained by having a photograph taken during school photo dates as noted in the school calendar. These will verify student enrollment and can be used to attend district events. School photograph dates can be found on the district website when available.

Parking Passes

~~Students who are taking one or more courses at the high school should contact the high school office to obtain a parking permit if they are driving to school. Students who are driving to the MVA will need to register their car in the main office. All vehicles, which are not registered with a parking pass, are subject to towing at the owner's expense. High school parking is on a first come first serve basis and cannot be guaranteed.~~

Social Activities

Full time **MVA** cyber students are encouraged to participate in school-sponsored activities. Students must comply with all Millville Area School District policies and not be on disciplinary action to be eligible. Full time MVA students should remember they are still members of the Millville Area School District and therefore should dress and act in accordance with the high school code of conduct. Any student found in violation of the code of conduct, which includes student dress, will not be allowed to participate in the field trip or social activity. Students also should be aware that when they attend a Millville Area School District related function they are representing their local school and community. They should conduct themselves in an appropriate manner at all times as their conduct is a direct reflection on themselves, their families, and their school. Social activities and community service projects will be posted on the website and communicated by email. Transportation to and from the social and community service events will be the responsibility of the parent.

Special Education Services

Millville Area School District is required under the Individuals with Disabilities Education Act (IDEA) to ensure educational services to students with disabilities. Students with Individualized Education Plans (IEP) or 504 plans will be accommodated within the courseware. Parents who believe their child is eligible for special education should contact the Millville Area School District Special Education for further assistance. Communication between the student's MVA special education teacher and online teachers will ensure the student receives the proper modifications outlined in the IEP or 504 plans. A defined IEP will be developed that meets state and federal compliance guidelines.

Academic Integrity/Plagiarism Policy

It is expected that all work submitted for the purpose of meeting online course requirements represents the original efforts of the individual student. This includes, but is not limited to exams, homework, course assignments, and the original creation of essays, compositions, term papers and scientific research. All work submitted by a student should be a true reflection of his or her own effort and ability. If such is not the case, then the student has demonstrated unacceptable academic behavior and is subject to disciplinary action and removal from the program.

Plagiarism is defined as copying/stealing, and passing off one's own the ideas or words of another, using someone else's created product without crediting the source, or committing literary theft. Examples include the following:

- Turning in a paper retrieved from an Internet source as one's own
- Using another student's work including sharing answers in whole or part and handing it in as one's own

- Using information from an encyclopedia, book, textbook, web site, database, etc., without citing the source
- Using another person's idea, opinion, or theory without citing the source
- Using any facts, statistics, graphs, drawings, pictures, sounds or other piece of information which you found from any source that is not common knowledge, without citing the source.
- Using quotations of another person's actual spoken or written word without citing the source
- Paraphrasing (putting into your own words) another person's unique ideas, spoken or written, without citing the source
- Using Google translate and other online translation software for language courses

As the Internet becomes increasingly more accessible and sophisticated, the incidents of plagiarism in submitted student papers and projects have increased. Many institutions of higher (post-high school) education penalize plagiarism with student expulsion. Therefore, in the interest of the student's future education, as well as the school's part in the personal development of students, the policy on plagiarism will be followed as outlined:

Written documentation of plagiarism will be provided and will use the following procedure:

- A. Notification to parents and / or parent teacher conference with the MVA staff and high school Principal.
- B. Referral to co-curricular coaches/advisors and National Honor Society as

applicable

C. Potential for removal from the online course.

Trip Request Form 2025-2026

(2026-2027) Trip Request

Carolyn Sweeney

Last modified by Carolyn Sweeney (09/08/2026 9:38 AM)

History

Instructions - Field Trips and Curricular Excursions will require completion and submission of all required documentation. Community Based Instruction trips require completion of all required documentation prior to CBI trip:

1. Any trip involving students leaving school 2. Any trip involving students NOT eating in the cafeteria 3. Any trip needing reserved transportation

Employee Name: *

Carolyn Sweeney

Select type of Trip: *

Select type of Trip: *
Curricular Excursion

Trip destination: *

Central Columbia High School

Date of Departure: *

10/05/2026

Time of Departure: *

5:00

Date of Return: *

10/05/2026

Time of Return: *

approx. 8:30pm

Will this trip extend beyond the school day? *

☒ Yes ☐ No

Is this an overnight trip? *

☐ Yes ☒ No

If you answered YES above, how many school days will the students miss?

0

Enter the projected number and grade level of students attending (permission slips are always required): *

14 (gr 9-12)

Enter all adults (school personnel and volunteers) accompanying students on this trip (clearances are required) Note that the ratio for students to chaperones is 15 to 1.: *

Carolyn Sweeney

Will the students be absent from lunch? *

☐ Yes ☒ No

Number of students needing a prepared lunch from the cafeteria for the trip?

0

Please type or upload a list of student names attending the trip for nurse review. *

Trip Purpose

Purpose/Educational Value of the proposed trip: *

Students prepare a chosen audition solo to be performed blindly to judges. Those judges will score their performance. The top 15 (approx) on each voice part gains membership to the ensemble, and then has the honor of representing Millville HS at the Festival in November.

Is this an extension of the classroom?

☒ Yes ☐ No

Financial Information

List the cost per student and any other financing involved in this trip: *

\$0 for the audition; bus = (20mi x \$3 = 60) + (\$9/hr x 4)= \$96

Was this trip budgeted? *

☒ Yes
☐ No

How will the trip be subsidized? (Please choose from the following) *

- ☒ School District
☐ Grant (Describe Below)
☐ Student
☐ Other (Describe Below)

Further Description (If Necessary)

Enter the total amount you are requesting to be paid for by the district (including explanation as necessary). Please remember to include nursing costs in total figures. *

\$96

Transportation Information

Transportation needs (select all that apply): *

- ☐ 1 Bus
☐ 2 Busses
☐ 1 Van (up to 9 passengers)
☐ 2 Vans (up to 18 passengers)
☒ Other - (Please indicate request for Special ED Van or any other specialized transportation needs) See next question.

If you selected "Other" please enter specific transportation requests not listed above:

*WE PLAN ON SHARING A BUS WITH BENTON!!!! (Mrs. DiLossi will arrange for the bus, we will pay half the bill)

Confirmation Signature

Sign your name electronically below to confirm this request: *

Cweeney



Version: 2.31.0 [Refresh Page](#)
Date: 09/01/2026 at 4:57 PM

Trip Request Form 2025-2026

(2026-2027) Trip Request

Susan Laayouni

Last modified by Susan Laayouni (09/01/2026 7:44 AM)

History

Instructions - Field Trips and Curricular Excursions will require completion and submission of all required documentation. Community Based Instruction trips require completion of all required documentation prior to CBI trip:

1. Any trip involving students leaving school 2. Any trip involving students NOT eating in the cafeteria 3. Any trip needing reserved transportation

Employee Name: *

Susan Laayouni

Select type of Trip: *

Select type of Trip: *
Field Trip

Trip destination: *

Bloomsburg Fairgrounds

Date of Departure: *

09/25/2026

Time of Departure: *

8am

Date of Return: *

09/25/2026

Time of Return: *

2:30pm

Will this trip extend beyond the school day? *

☐ Yes ☒ No

Is this an overnight trip? *

☐ Yes ☒ No

If you answered YES above, how many school days will the students miss?

Enter the projected number and grade level of students attending (permission slips are always required): *

approximately 19 to 41 students (10th through 12th grade)

Enter all adults (school personnel and volunteers) accompanying students on this trip (clearances are required) Note that the ratio for students to chaperones is 15 to 1.: *

Rodney Fry, Annalouise Rivenbark, Christy Harrison, Aimee Diehl, Nevin Illiev, Jared Spade, Susan Laayouni

Will the students be absent from lunch? *

☒ Yes ☐ No

Number of students needing a prepared lunch from the cafeteria for the trip?

unknown

Please type or upload a list of student names attending the trip for nurse review. *

Trip Purpose

Purpose/Educational Value of the proposed trip: *

This interdisciplinary field trip to the Bloomsburg Fair provides students with a real-world platform to showcase collaborative, multi-departmental exhibits of students at Millville Area School District. By participating, Ag, Engineering, and Art students showcase what they learned in the classroom by producing displays of their work. The reading display allows the Reading Specialists at the elementary school showcase a love of reading. The World Language students complete a themed display that showcases their cultural and linguistic knowledge of French and Spanish.

Is this an extension of the classroom?

☒ Yes ☐ No

Financial Information

List the cost per student and any other financing involved in this trip: *

9 (approximately 20 students from that list) cost per student would change depending how many students from this list go

Was this trip budgeted? *

☒ Yes
☐ No

How will the trip be subsidized? (Please choose from the following) *

- ☒ School District
☐ Grant (Describe Below)
☐ Student
☐ Other (Describe Below)

Further Description (If Necessary)

Enter the total amount you are requesting to be paid for by the district (including explanation as necessary). Please remember to include nursing costs in total figures. *

168

Transportation Information

Transportation needs (select all that apply): *

- ☒ 1 Bus
☐ 2 Busses
☐ 1 Van (up to 9 passengers)
☐ 2 Vans (up to 18 passengers)
☐ Other - (Please indicate request for Special ED Van or any other specialized transportation needs) See next question.

If you selected "Other" please enter specific transportation requests not listed above:

Confirmation Signature

Sign your name electronically below to confirm this request: *



Trip Request Form 2025-2026

(2026-2027) Trip Request

Susan Laayouni

Last modified by Susan Laayouni (08/25/2026 1:58 PM)

History

Instructions - Field Trips and Curricular Excursions will require completion and submission of all required documentation. Community Based Instruction trips require completion of all required documentation prior to CBI trip:

1. Any trip involving students leaving school 2. Any trip involving students NOT eating in the cafeteria 3. Any trip needing reserved transportation

Employee Name: *

Susan Laayouni

Select type of Trip: *

Select type of Trip: *
Field Trip

Trip destination: *

Geisinger - Henry Hood Research Center

Date of Departure: *

10/26/2026

Time of Departure: *

8am

Date of Return: *

10/26/2026

Time of Return: *

2:30pm

Will this trip extend beyond the school day? *

☐ Yes ☒ No

Is this an overnight trip? *

☐ Yes ☒ No

If you answered YES above, how many school days will the students miss?

Enter the projected number and grade level of students attending (permission slips are always required): *

10th through 12th grade (15 students total)

Enter all adults (school personnel and volunteers) accompanying students on this trip (clearances are required) Note that the ratio for students to chaperones is 15 to 1.: *

Rachael Musser

Will the students be absent from lunch? *

☒ Yes ☐ No

Number of students needing a prepared lunch from the cafeteria for the trip?

unknown

Please type or upload a list of student names attending the trip for nurse review. *

Trip Purpose

Purpose/Educational Value of the proposed trip: *

This field trip will allow students to participate in a hands-on learning experience with a youth philanthropy organization called YIP. This is the mid-year meeting at which time students will use the needs assessment data that was collected via Google Forms. Students will be able to use what they learned in the Fall about how organizations identify community needs, work together to help others, and make responsible decisions. The experience supports classroom instruction by reinforcing civic responsibility, collaboration, and leadership skills. This trip will help students better understand the importance of community involvement and service learning.

Is this an extension of the classroom?

☐ Yes ☒ No

Financial Information

List the cost per student and any other financing involved in this trip: *

14

Was this trip budgeted? *

☒ Yes
☐ No

How will the trip be subsidized? (Please choose from the following) *

- ☒ School District
☐ Grant (Describe Below)
☐ Student
☐ Other (Describe Below)

Further Description (If Necessary)

Enter the total amount you are requesting to be paid for by the district (including explanation as necessary). Please remember to include nursing costs in total figures. *

210

Transportation Information

Transportation needs (select all that apply): *

- ☒ 1 Bus
☐ 2 Busses
☐ 1 Van (up to 9 passengers)
☐ 2 Vans (up to 18 passengers)
☐ Other - (Please indicate request for Special ED Van or any other specialized transportation needs) See next question.

If you selected "Other" please enter specific transportation requests not listed above:

Confirmation Signature

Sign your name electronically below to confirm this request: *

Susan Zaayoni



Version: 2.31.0 [Refresh Page](#)
Date: 09/01/2026 at 4:57 PM

Job Order**JOC Contract No.: KPN-2026JOCC-41**☐**New Job Order**☒**Modify an Existing Job Order**

Job Order Number: 142588.01

Job Order Title: Millville Area SD High School Door Replacement Panic Hardware

Contact: Matt McWilliams

Contractor Name: Lobar Associates Construction

Phone: 5703178974

Contact: Amy Navratil

Phone: 717-432-3429

Work to be Performed

Work to be performed as per the Final Scope of Work and the Price Proposal dated 08/13/2026, and as per the terms and conditions of JOC Contract No KPN-2026JOCC-41.

Brief Task Order Description:

Door replacement

Time of Performance

Estimated Start Date:

Estimated Completion Date:

Liquidated Damages

Will apply:

☐

Will NOT apply:

☒**Validation Information***Prevailing Wage- Normal Working**0.8800***Job Order Firm Fixed Price: \$-5,013.44**

Owner Purchase Order:

Approvals_____
Project Manager_____
Date_____
Contractor Representative_____
Date_____
Agency Representative_____
Date_____
Agency Representative_____
Date_____
Agency Representative_____
Date_____
Agency Representative_____
Date

Scope of Work

To: Matt McWilliams
KPN - Millville Area School District
No Address Input

5703178974

From: Amy Navratil
Lobar Associates Construction
4 Barlo Circle
Dillsburg, PA 17019
(717) 432-3429

Job Order No: 142588.01
Job Order Title: Millville Area SD High School Door Replacement Panic Hardware

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

Subject to the terms and conditions of JOC Contract KPN-2026JOCC-41.

Matt McWilliams, Requestor

Date

Amy Navratil,

Date

Contractor's Cost Proposal - Summary (L/E/M)

Date:	August 28, 2026	
Re:	IQC Master Contract #:	KPN-2026JOCC-41
	JOC Work Order #:	142588.01
	Owner PO #:	
	Title:	Millville Area SD High School Door Replacement Panic Hardware
	Contractor:	Lobar Associates Construction
	Proposal Value:	-\$5,013.44

supplemental door changes	-\$5,013.44
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Proposal Total	-\$5,013.44
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This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: %

Contractor's Cost Proposal - Detail (L/E/M)

Date: August 28, 2026

Re: IQC Master Contract #: KPN-2026JOCC-41
JOC Work Order #: 142588.01
Owner PO #:
Title: Millville Area SD High School Door Replacement Panic Hardware
Contractor: Lobar Associates Construction
Proposal Value: -\$5,013.44

Sect.	Item	Mod.	UOM	Description	Line Total
Labor	Equip.	Material	(Excludes)		
supplemental door changes					
1	02 41 19 13 0226		IN	5/8" Diameter Drilling In Concrete Per Inch Of Depth	-\$6.86
				Quantity	Unit Price
				Installation	-3.00 x 2.60 x 0.8800 =
				credit for anchors	-6.86
2	04 05 16 26 0018		LF	Grout Door Frames - Grout Fill	-\$867.33
				Quantity	Unit Price
				Installation	-140.00 x 7.04 x 0.8800 =
				credit for filling all door jambs	-867.33
3	08 12 13 13 0009		EA	3'-4" x 6'-8" Through 7'-2" High, 4-3/4" Deep, 16 Gauge, Knock Down Hollow Metal Door Frame	-\$2,963.37
				Quantity	Unit Price
				Installation	-3.00 x 1,001.16 x 0.8800 =
				Demolition	-3.00 x 121.33 x 0.8800 =
				credit for door jambs	-2,643.06
4	08 12 13 13 0009 0069		MOD	For Auxiliary Frame Reinforcement For Hinges, Add	-\$300.38
				Quantity	Unit Price
				Installation	-3.00 x 113.78 x 0.8800 =
5	08 12 13 13 0009 0074		MOD	For Welded Frames, Add	-\$875.50
				Quantity	Unit Price
				Installation	-3.00 x 331.63 x 0.8800 =
					-875.50
Subtotal for supplemental door changes					-\$5,013.44

Proposal Total **-\$5,013.44**

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: %



Bloomsburg 10PM 17815

Wh...



Bloomsburg 10PM 17815

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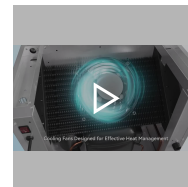
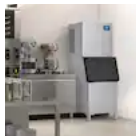
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