

Minutes
Hennessey Public School
Regular Virtual and Physical Meeting
Seminar Room, Auditorium
213 N Walnut
Hennessey, Oklahoma 73742
Monday, July 13, 2020 at 7:00 PM

This meeting was conducted via teleconferencing, via videoconferencing, and at a physical location.

Board members present at remote locations will be:

Joe Garrison via Zoom videoconference

Cristopher Choate via Zoom videoconference

Those present at the physical meeting site will be:

Mike Woods, Superintendent

Timberly Jech, Minutes Clerk

James Matousek, Board President

Patrick Griffin, Board Member

Luke Lough, Board Member

1. Call to Order

1. Roll Call and Declaration of Quorum

Attendance Taken at 7:00 PM. **Present:** Patrick Griffin, Luke Lough, James Matousek,

Absent: Cristopher Choate, Joe Garrison.

Joe Garrison attended via Zoom he joined the meeting at 7:05 p.m. Luke Lough left at 8:39 p.m.

2. Welcome of Visitors

2. Public Comments

1. Comments regarding agenda items (please sign speaker list prior to start of meeting)

Kathi Reilly, Lacy Vadder, Hank Weber signed speaker list.

2. Other comments - Speaker should contact the Supt. or Board President 48 hours (2 working days) prior to the meeting to be placed on the agenda

3. Presentation of the Office of Educational Quality and Accountability's School Performance Review of Hennessey Public Schools, presented by Tatia Prieto, Prismatic Services, LLC.
Attendance Update Taken at 7:05 PM. **Present:** Joe Garrison.

3. Consent Agenda

Motion to approve consent agenda. This motion, made by Luke Lough and seconded by James Matousek, passed.

Cristopher Choate: Absent

Joe Garrison: yes

Patrick Griffin: yes

Luke Lough: yes

James Matousek: yes

yes: 4, no: 0, Absent: 1

1. Minutes of June 24, 2020 special meeting.
2. 2020-2021 Purchase Orders, Change Orders and Corresponding Warrants.
Approved the following Purchase Orders: General: General Fund #122-162; Building Fund #1-5; Child Nutrition #9; and Bond Fund #5-6.
3. Stipends for Donor's Choose projects funded prior to July 13, 2020.
4. Calculation of the 2020-2021 school year based on total hours rather than on number of days (1,080 hours of instruction, 30 hours of professional development, and 12 hours of parent/teacher conferences included in instruction).
5. Activity fund sub accounts for 2020-2021 school year.
6. Pest Elimination Service Agreement with Ecolab for the 2020-2021 school year.
7. Investment Resolution.
8. Division orders with Plains Marketing L.P.
9. Resolution to renew lease-purchase agreement with F & M Bank dated June 27, 2018 for the period of July 1, 2020 and ending on June 30, 2021.
10. Approve renewal of the Qualified Zone Academy Bond Lease for the fiscal year ending June 30, 2021 as required under the provisions of the Equipment Lease/Purchase Agreement dated August 5, 2010 by and between the district and Zions First National Bank.
11. Renew rental agreement for a desktop mailing system for the fiscal year ending June 30, 2021 as required under the provisions of rental agreement dated July 1, 2015 between the district and Pitney Bowes.
12. Amendment to renew fixed price food service management contract with Opaa! Food Management of Oklahoma, LLC for for the 2020-2021 school year.
13. Participation in federal and state child nutrition programs for the 2020-2021 fiscal year and designate Mike Woods authorized representative for those programs.
14. Designate Mike Woods as fiscal agent of the board and authorized representative for all state and federal program applications, claims and reports for the 2020-2021 fiscal year.
15. Appoint Timberly Jech encumbrance clerk and minutes clerk for the 2020-2021 school year.

16. Appoint Randi Franklin assistant treasurer, assistant activity fund custodian, and deputy minutes clerk for the 2020-2021 school year.

17. Appoint Ginger Cox treasurer and activity fund custodian for the 2020-2021 fiscal year and authorize Ginger Cox, Timberly Jech, Mike Woods and Building Principals as co-signatories on activity fund checks.

18. Designate InterBank and Community State Bank as depositories for district funds for the 2020-2021 fiscal year.

19. Surplus Items (see list)

4. Regular Business

1. Discussion and possible board action regarding Activity Fund Transfers (If needed).

No Activity Fund Transfers Needed

2. Discussion and possible board action regarding agreement with the town of Hennessey to provide a school resource officer for the 2020-2021 school year.

Motion to approve agreement with town of Hennessey to provide a school resource officer for the 2020-2021 school year. This motion, made by Patrick Griffin and seconded by Luke Lough, passed.

Cristopher Choate: Absent

Joe Garrison: yes

Patrick Griffin: yes

Luke Lough: yes

James Matousek: yes

yes: 4, no: 0, Absent: 1

3. Discussion and possible board action regarding 5th and 6th grade athletics.

Board discussed taking 6th grade athletics out of school day and just having physical education class. No action was taken.

5. New Business

6. Superintendent's Reports

Resignations received from Tori Roller, paraprofessional, Tara Moery, paraprofessional, and Kayla Kuehn, elementary physical education teacher.

1. Financial Update

2. Facilities

3. Update on School Programs

4. Community Engagement Issues

5. Student/Staff Policy Issues

7. Personnel

1. Proposed executive session to discuss employment of certified personnel, non-certified personnel, and extra duty assignments for the 2020-2021 school year. 25 O.S. Section

307(B)(1)

- a. Vote to enter executive session
- b. Acknowledge return to open session
- c. President's statement of executive session minutes

Board members present for the executive session at remote locations will be:
Joe Garrison via Zoom video conference
Cristopher Choate via Zoom vidoe conference

Those present for the executive session at the physical meeting site will be:
Mike Woods, Superintendent
James Matousek, Board President
Patrick Griffin, Board Member
Luke Lough, Board Member

At 9:37 p.m., the board acknowledged the return to open session. Dr. Matousek state that only those items on the agenda were discussed during the executive session, and no votes were taken. Those present at the physical meeting were Dr. Matousek, Mr. Griffin and Dr. Woods. Joe Garrison was present via Zoom video conference. The board took a brief recess from 8:39 p.m. to 8:52 p.m.

Motion to enter executive session at 8:38 p.m. This motion, made by Patrick Griffin and seconded by James Matousek, passed.

Cristopher Choate: Absent

Joe Garrison: yes

Patrick Griffin: yes

Luke Lough: no

James Matousek: yes

yes: 3, no: 1, Absent: 1

2. Discussion and possible board action regarding employment of Chris Rapp as an adjunct assistant coach for football and baseball for the 2020-2021 school year.

Attendance Update Taken at 8:39 PM. **Absent:** Luke Lough.

Motion to employ Chris Rapp as an adjunct assistant coach for football and baseball for the 2020-2021 school year. This motion, made by Patrick Griffin and seconded by James Matousek, passed.

Cristopher Choate: Absent

Joe Garrison: yes

Patrick Griffin: yes

Luke Lough: Absent

James Matousek: yes
yes: 3, no: 0, Absent: 2

3. Discussion and possible board action regarding employment of Kassandra Tellez as an adjunct assistant volleyball coach for the 2020-2021 school year.

Motion to employ Kassandra Tellez as an adjunct assistant volleyball coach for the 2020-2021 school year. This motion, made by Patrick Griffin and seconded by James Matousek, passed.

Cristopher Choate: Absent

Joe Garrison: yes

Patrick Griffin: yes

Luke Lough: Absent

James Matousek: yes

yes: 3, no: 0, Absent: 2

4. Discussion and possible board action regarding employment of Stacy Cline on a support contract at \$20/hour for audio visual assistance as needed for the 2020-2021 school year.

Motion to employ Stacy Cline on a support contract at \$20/hour for audio visual assistance as needed for the 2020-2021 school year. This motion, made by Patrick Griffin and seconded by James Matousek, passed.

Cristopher Choate: Absent

Joe Garrison: yes

Patrick Griffin: yes

Luke Lough: Absent

James Matousek: yes

yes: 3, no: 0, Absent: 2

5. Discussion and possible action regarding employment of Autumn Blackburn for the 2020-2021 school year.

Motion to reemploy Autumn Blackburn as a classroom aide for the 2020-2021 school year. This motion, made by Patrick Griffin and seconded by James Matousek, passed.

Cristopher Choate: Absent

Joe Garrison: yes

Patrick Griffin: yes

Luke Lough: Absent

James Matousek: yes

yes: 3, no: 0, Absent: 2

6. Discussion and possible board action regarding employment of route bus drivers for the 2020-2021 school year.

Motion to approve employment of Bradi Pospisil, Jacob Schovanec, and Matt Means as route bus drivers for the 2020-2021 school year. This motion, made by James Matousek and seconded by Patrick Griffin, passed.

Cristopher Choate: Absent

Joe Garrison: yes

Patrick Griffin: yes

Luke Lough: Absent
James Matousek: yes
yes: 3, no: 0, Absent: 2

7. Discussion and possible board action regarding extra duty assignment of David Redus for after school driver's education at \$175.00/student for the 2020-2021 school year.

Motion to approve extra duty assignment of David Redus for After School Driver's Education - \$175.00/student for the 2020-2021 school year. This motion, made by Patrick Griffin and seconded by James Matousek, passed.

Cristopher Choate: Absent
Joe Garrison: yes
Patrick Griffin: yes
Luke Lough: Absent
James Matousek: yes
yes: 3, no: 0, Absent: 2

8. Discussion and possible board action regarding the following to changes to extra duty assignments for the 2020-2021 school year.

Add: Frances Streck - Summer Basketball - \$1,500.00
Cheyenne Baxter - 7/8th Grade Boys Cross Country - \$1,500.00

Remove: Kylee Warne - Summer Assistant Football - \$1,500.00

Motion to approve the following to changes to extra duty assignments for the 2020-2021 school year. Add: Frances Streck - Summer Basketball - \$1,500.00; Cheyenne Baxter - 7/8th Grade Boys Cross Country - \$1,500.00 Remove: Kylee Warne - Summer Assistant Football - \$1,500.00. This motion, made by Patrick Griffin and seconded by James Matousek, passed.

Cristopher Choate: Absent
Joe Garrison: yes
Patrick Griffin: yes
Luke Lough: Absent
James Matousek: yes
yes: 3, no: 0, Absent: 2

9. Discussion and possible board action regarding employment of an Elementary Physical Education Teacher on a temporary contract for the 2020-2021 school year.

Motion to employ Doreen Winn as Elementary Physical Education Teacher on a temporary contract for the 2020-2021 school year. This motion, made by James Matousek and seconded by Patrick Griffin, passed.

Cristopher Choate: Absent
Joe Garrison: yes
Patrick Griffin: yes
Luke Lough: Absent
James Matousek: yes
yes: 3, no: 0, Absent: 2

10. Discussion and possible board action regarding extra duty stipend of \$40/hour for certified staff and \$15/hour for non-certified staff who attend approved professional development during non-contractual time for the 2020-2021 school year.

Motion to approve paying an extra duty stipend of \$40/hour for certified staff and \$15/hour for non-certified staff who attend approved professional development during non-contractual time for the 2020-2021 school year. This motion, made by Patrick Griffin and seconded by James Matousek, passed.

Cristopher Choate: Absent

Joe Garrison: yes

Patrick Griffin: yes

Luke Lough: Absent

James Matousek: yes

yes: 3, no: 0, Absent: 2

11. Discussion and possible board action regarding retention/signing stipends for certified and support staff.

Motion to approve a retention/signing stipend of \$1,500.00 for certified and professional staff/directors and \$750.00 for non-certified staff. This motion, made by James Matousek and seconded by Patrick Griffin, passed.

Cristopher Choate: Absent

Joe Garrison: yes

Patrick Griffin: yes

Luke Lough: Absent

James Matousek: yes

yes: 3, no: 0, Absent: 2

8. Adjourn

Motion to adjourn At 9:47 p.m. This motion, made by Patrick Griffin and seconded by James Matousek, passed.

Cristopher Choate: Absent

Joe Garrison: yes

Patrick Griffin: yes

Luke Lough: Absent

James Matousek: yes

yes: 3, no: 0, Absent: 2

James Matousek, President

Joe Garrison, Vice President

Luke Lough, Member

Cristopher Choate, Clerk

Patrick Griffin, Member