



Regular Meeting of Whitehead Board of Education
Monday, September 9, 2024 6:30 PM
Whitehead School Cafeteria, 16476 North County Road 3200, Pauls Valley, OK 73075

1. Call to order and recording of members present and absent.

Attendance Taken at 6:31 PM. Sandy Arroyo: Present, Belinda Hunt: Present, Alex Young: Absent.

2. Recognition of guests:

Jacque Sharber was in attendance.

3. Consent Agenda: The consent agenda consists of approval of the following items:

Motion to approve the Consent Agenda. This motion, made by Belinda Hunt and seconded by Sandy Arroyo, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea

a. Minutes of the August 12, 2024 Regular Board Meeting.

b. Fundraisers for the 24/25 School Year

c. Substitute Teacher List

d. Monthly financial report of Activity Fund.

4. Presentation of Treasurer's Report

Jason presented the treasurer's report.

5. Discuss and possible action to approve Activity Fund purchase order encumbrances 12 through 34 with the overall dollar value of \$1,433.83.

Motion was made to approve Activity Fund purchase order encumbrances 12 through 34 with the overall value of \$1,433.83. This motion, made by Belinda Hunt and seconded by Sandy Arroyo, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea

6. Discuss and possible action to approve General Fund purchase order encumbrances 98 through 122 with an overall dollar value of \$57,527.25.

Motion was made to approve General Fund purchase order encumbrances 98 through 122 with an overall dollar value of \$57, 527.25. This motion, made by Belinda Hunt and seconded by Sandy Arroyo, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea

7. Discuss and possible action to approve Building Fund purchase order encumbrances 13 through 20 with an overall dollar value of \$4,247.10.

Motion was made to approve Building Fund purchase order encumbrances 13 through 20 with an overall dollar value of \$4,247.10. This motion, made by Belinda Hunt and seconded by Sandy Arroyo, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea

8. Discuss and possible action to approve Child Nutrition purchase order encumbrances 9 through 20 with an overall dollar value of \$76,283.19.

Motion was made to approve Child Nutrition encumbrances 9 through 20 with and overall dollar value of \$76, 283.19. This motion, made by Belinda Hunt and seconded by Sandy Arroyo, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea

9. Discuss and possible action to approve August General Fund payroll.

Motion was made to approve August General Fund payroll. This motion, made by Belinda Hunt and seconded by Sandy Arroyo, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea

10. Vote to convene or not convene into proposed executive session as allowed by 25 O.S. Section 307 (B)(1) to discuss

- **Hiring a Financial Secretary**

Motion was made to convene into proposed executive session as allowed by 25 O.S. Section 307 (B)(1) to discuss hiring a Financial Secretary at 6:49 pm. This motion, made by Belinda Hunt and seconded by Sandy Arroyo, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea

11. Acknowledge return to Open Session

- **Executive Session Minutes Compliance Announcement**

Sandy Arroyo announced that the board entered into executive session at 6:49 pm to discuss the employment of a financial secretary as authorized by 25 O.S. Section 25 (B)(1). Those present were Jason Midkiff, Superintendent, Sandy Arroyo, Board President, & Belinda Hunt, Board Clerk. No action was taken by the board of education. The board returned to open session at 7:12 pm.

12. Discussion and possible action to hire a financial secretary.

Motion was made to hire April Houston as a financial secretary as recommended by the superintendent. This motion, made by Belinda Hunt and seconded by Sandy Arroyo, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea

13. Discussion and possible action to enter into an Interlocal Cooperation Agreement with The Oklahoma Purchasing System.

Motion was made to enter into an Interlocal Cooperation Agreement with The Oklahoma Purchasing System. This motion, made by Belinda Hunt and seconded by Sandy Arroyo, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea

14. Discussion and possible action regarding surplus of technology equipment.

Motion was made to surplus the list of technology equipment provided by the superintendent. The list included 65 Apple Macbook Computers with Chargers, 1 Dell Laptop Computer, 1 HP Laptop Computer, 24 Tablets & 40 Hotspots. This motion, made by Belinda Hunt and seconded by Sandy Arroyo, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea

15. Discussion and possible action to approve a Certificate and Order to County Clerk and County Treasurer concerning a Bond for John Pratt as Whitehead's treasurer.

Motion was made to approve a Certificate and Order to County Clerk and County Treasurer concerning a bond for John Pratt as Whitehead's treasurer. This motion, made by Belinda Hunt and seconded by Sandy Arroyo, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea

16. Discussion and possible action to approve a Memorandum of Understanding between the Division of Nutrition Services of the Department of Health of the Chickasaw Nation.

Motion was made to approve a Memorandum of Understanding between Whitehead and the Division of Nutrition Services of the Department of Health of the Chickasaw Nation. This motion, made by Belinda Hunt and seconded by Sandy Arroyo, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea

17. Discussion of the FY25 Use of Funds Plan for Federal/ESSR money.

Title I-mostly salaries

Special Ed-mostly salaries

ESSR-this is the last year. We had approximately \$130,000 to spend, and we have spent most of it. If we have any left over, we will use it to upgrade the website communication.

18. Discussion and possible action to approve using hours rather than days for the 2024-2025 school year.

Motion was made to approve using hours rather than days for the 2024-2025 school year. This motion, made by Belinda Hunt and seconded by Sandy Arroyo, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea

19. Superintendent's Report

PTO Chocolate sales are wrapping up

On Sept 20th, a PD day, we have a group coming in from OPSRC to work with our staff in three instructional areas.

Next Week we will be doing extensive Gifted & Talented testing

We have been having a lot of Federal Programs meetings

Getting bids in to have all the fencing at the school replaced.

20. Sign Warrants and Claims.

21. New Business

22. Vote to adjourn

Motion to adjourn at 7:40 pm. This motion, made by Belinda Hunt and seconded by Sandy Arroyo, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea

Respectfully submitted by _____