



Regular Meeting of Whitehead Board of Education
Monday, June 10, 2024 6:30 PM
Whitehead School Cafeteria, 16476 North County Road 3200, Pauls Valley, OK 73075

1. Call to order and recording of members present and absent.

Attendance Taken at 6:30 PM. Sandy Arroyo: Present, Belinda Hunt: Present, Alex Young: Present.

2. Recognition of guests:

Craig Ensey, John Pratt, Freta Pratt, Cesar Arroyo & Jason Midkiff

3. Craig Ensey from Insurance One Agency, Inc. will address the Board regarding the OSIG insurance renewal for the 24/25 school year.

Craig informed the board that our insurance rates would go up 7.8 % this year. Last year they went up 14.8%.

4. Presentation of the Treasurer's Report

John Pratt presented the treasurer's report. He said everything looks good and the carryover looks good.

5. Consent Agenda: The consent agenda consists of approval of the following items:

Motion to approve the Consent Agenda. This motion, made by Belinda Hunt and seconded by Sandy Arroyo, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

- a. Minutes of the May 13, 2024 Regular Board Meeting.
- b. Monthly financial report of Activity, General, Building, and Child Nutrition funds.
- c. Bonds for District Employees for the 24/25 school year
- d. Board President (in his/her absence: Vice President), Clerk and Treasurer to sign checks for the 24/25 school year.
- e. Shea Thompson as the authorized person to sign and approve purchase orders for the 24/25 school year
- f. Richelle Humphrey as the Activity Fund Clerk for the 24/25 school year
- g. Kerrie Stanley as authorized person to sign Activity Fund purchase orders for the 24/25 school year
- h. Shea Thompson & Richelle Humphrey as authorized persons to co-sign checks for the Activity Fund for the 24/25 school year
- i. Shea Thompson and Cathy Alley as school lunch authorized representatives
- j. Shea Thompson as Insurance Representative for the 24/25 school year
- k. Shea Thompson to sign all current fiscal year expenditure reports, disbursements and cash receipts filed with the Oklahoma State Department of Education for the purposes and objectives set forth in the terms and conditions for the federal awards.
- l. Shea Thompson as the authorized official for the Federal and State Programs for the 24/25 school year

6. Discuss and possible action to approve Activity Fund purchase order encumbrances 158 & 187 through 189 with the overall dollar value of \$1,005.61.

Motion was made to approve Activity Fund purchase order encumbrances 158 & 187 through 189 with the overall dollar value of \$1005.61. This motion, made by Belinda Hunt and seconded by Sandy Arroyo, Passed.
Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

7. Discuss and possible action to approve General Fund purchase order encumbrances 301 through 327 with an overall dollar value of \$92,478.41.

Motion to approve General Fund purchase order encumbrances 301 through 327 with an overall dollar value of \$92,478.41. This motion, made by Belinda Hunt and seconded by Sandy Arroyo, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

8. Discuss and possible action to approve Building Fund purchase order encumbrance 3 with a dollar value of \$2,128.00.

Motion to approve Building Fund purchase order encumbrance 3 with an overall dollar value of \$2,128.00.

This motion, made by Belinda Hunt and seconded by Alex Young, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

9. Discuss and possible action to approve Child Nutrition purchase order encumbrances 12 through 13 with an overall dollar value of \$1,659.16.

Motion to approve Child Nutrition encumbrances 12 through 13 with an overall dollar value of \$1659.16. This

motion, made by Belinda Hunt and seconded by Alex Young, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

10. Discussion and possible action to void the balance of purchase orders #276, #298 & #299 Totaling \$475.63.

Motion was made to void the balance of purchase orders #276, #298 & #299 totaling \$475.63. This motion, made by Belinda Hunt and seconded by Alex Young, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

11. Discuss and possible action to approve change to Blanket PO#1 for Wilson Plumbing from \$3000.00 to 3128.37.

Motion was made to approve change to Blanket PO# 1 for Wilson Plumbing from \$3000 to \$3128.37. This motion, made by Belinda Hunt and seconded by Alex Young, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

12. Discuss and possible action to approve May 16, 2024 payroll & May 24, 2024 payroll.

Motion was made to approve May 16, 2024 payroll & May 24, 2024 payroll. This motion, made by Belinda Hunt and seconded by Alex Young, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

13. Discussion and possible action to remove Everett Plummer from Pauls Valley National Bank account #2113397 and add Alexander L. Young to the account.

Motion was made to remove Everett Plummer from Pauls Valley National Bank account #2113397 and add Alexander L. Young to the account. This motion, made by Belinda Hunt and seconded by Sandy Arroyo, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

14. Discussion and possible action regarding employment of summer maintenance personnel.

Motion was made to hire Steven Vines for employment of summer maintenance. This motion, made by Belinda Hunt and seconded by Alex Young, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

15. Discussion and possible action regarding the employment of a custodial assistant for the summer.

Motion was made to hire Kaleb Bailey for the summer as a custodial assistant. This motion, made by Belinda Hunt and seconded by Alex Young, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

16. Discussion and possible action regarding employment of summer tutoring personnel.

Motion was made to hire Becky Higgins as a tutor for the summer. This motion, made by Belinda Hunt and seconded by Alex Young, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

17. Discussion and possible action regarding renewal of contract with Whitebead Methodist Church.

Motion was made to approve the contract with Whitebead Methodist church starting July 1, 2024 and ending June 30, 2025. This motion, made by Alex Young and seconded by Sandy Arroyo, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

18. Discussion and possible action regarding the renewal of the contract with Oklahoma School Insurance Group (OSIG) for the 24/25 school year.

Motion was made to renew the contract with Oklahoma School Insurance Group for the 24/25 school year. This motion, made by Belinda Hunt and seconded by Alex Young, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

19. Discussion and possible action regarding the renewal of the Food Service Management Company Contract with Keystone Food Service for the 24/25 school year.

Motion was made to renew the Food Service Management Company Contract with Keystone Food Service for the 24/25 school year. This motion, made by Belinda Hunt and seconded by Alex Young, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

20. Discussion and possible action regarding renewal of the contract with John Pratt for Treasurer services for the 24/25 school year.

Motion was made to renew the contract with John Pratt for Treasurer Services for the 24/25 school year. This motion, made by Belinda Hunt and seconded by Alex Young, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

21. Discussion and possible action regarding the Memorandum of Understanding between Lighthouse Behavioral Wellness Center and Whitebead School.

Motion was made to accept the Memorandum of Understanding between Lighthouse Behavioral Wellness Center and Whitebead School for the 24/25 school year. This motion, made by Belinda Hunt and seconded by Alex Young, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

22. Board Member Points Presented

Board Member points were presented to the board members. Jason Midkiff, of OPSRC, explained to the board members that they could always go online to Oklahoma Public School Resource Center and do their board member training online at anytime.

23. Superintendent's Report

a. OSSBA Conference August 23-24, 2024

The board members were reminded of the OSSBA conference on August 23rd & 24th. None of the board members will be spending the night at the conference.

b. August & October Board Meetings need to be moved

The board members were asked if they would be okay with moving three of the board meetings:

July 8, 2024 to July 15, 2024

August 12, 2024 to August 13, 2024

October 14, 2024 to October 7, 2024

c. Teacherage Maintenance

The board members were told about a leak in the teacherage. Junior Hurley repaired the leak and had to tear out the carpet to protect the subflooring.

24. Sign Warrants and Claims.

25. New Business

26. Vote to adjourn

Motion to adjourn at 7:45 pm. This motion, made by Belinda Hunt and seconded by Alex Young, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

Respectfully submitted by _____