



Regular Meeting of Whitehead Board of Education  
Monday, March 11, 2024 6:30 PM  
Whitehead School Cafeteria, 16476 North County Road 3200, Pauls Valley, OK 73075

**1. Call to order and recording of members present and absent.**

Attendance Taken at 6:30 PM. Sandy Arroyo: Present, Belinda Hunt: Absent, Everett Plummer: Present.

**2. Recognition of guests:**

Maureen Rude  
Cesar Arroyo  
Jaqueline Sharber  
Jessica Holt  
Jason Holt  
Kim Pool

**3. Consent Agenda: The consent agenda consists of the discussion, consideration, and approval of the following items:**

Motion to approve the Consent Agenda. This motion, made by Everett Plummer and seconded by Sandy Arroyo, Passed.

Sandy Arroyo: Yea, Everett Plummer: Yea

- a. Minutes of the February 15, 2024, Special Board Meeting.
- b. Minutes of the February 20, 2024, Special Board Meeting
- c. Approval of the monthly financial report of Activity, General, Building and Child Nutrition funds.

**4. Discuss and possible action to approve Activity Fund purchase order encumbrances 135 through 147 totaling \$1,342.47.**

Vote to approve Activity Fund purchase order encumbrances 135 through 147 totaling \$1,342.47. This motion, made by Everett Plummer and seconded by Sandy Arroyo, Passed.

Sandy Arroyo: Yea, Everett Plummer: Yea

**5. Discuss and possible action to approve General Fund purchase order encumbrances 238 through 254 totaling \$20,097.70.**

Motion to approve General Fund purchase order encumbrances 238 through 254 totaling \$20,097.70. This motion, made by Everett Plummer and seconded by Sandy Arroyo, Passed.

Sandy Arroyo: Yea, Everett Plummer: Yea

**6. Discuss and possible action to approve Child Nutrition encumbrances 11 totaling \$1,194.77.**

Motion to approve Child Nutrition encumbrance 11 totaling \$1,194.77. This motion, made by Everett Plummer and seconded by Sandy Arroyo, Passed.

Sandy Arroyo: Yea, Everett Plummer: Yea

**7. Discuss and possible action to approve payroll for February 2024.**

Motion to approve General Fund payroll encumbrances for February 2024. This motion, made by Everett Plummer and seconded by Sandy Arroyo, Passed.

Sandy Arroyo: Yea, Everett Plummer: Yea

**8. Vote to convene or not to convene into proposed executive session as allowed by 25 O.S. Section 307(B)(1) to discuss:**

- a. Employment of a special education paraprofessional

Motion to convene into proposed executive session as allowed by 25 O.S Section 307(B)(1) at 6:38 pm. This motion, made by Everett Plummer and seconded by Sandy Arroyo, Passed.

Sandy Arroyo: Yea, Everett Plummer: Yea

## **9. Acknowledge return to Open Session**

- **Executive Session Minutes Compliance Announcement**

The board returned from executive session at 6:48 p.m. Sandy Arroyo read the Executive Minutes Compliance Announcement

### **10. Board discussion and possible action on employment of a special education paraprofessional for the 2023-2024 school year on a support employee contract.**

Motion was made to employ Tallen Kilcrease as a special education paraprofessional for the 2023-2024 school year on a support employee contract. Contingent upon receipt of her high school transcript, clearing a national background check and the receipt of the Parapro Assessment. This motion, made by Everett Plummer and seconded by Sandy Arroyo, Passed.

Sandy Arroyo: Yea, Everett Plummer: Yea

### **11. Board discussion and possible action to accept the resignation/retirement letter of Dave Martin.**

Motion was made to accept the resignation letter of Dave Martin. This motion, made by Everett Plummer and seconded by Sandy Arroyo, Passed.

Sandy Arroyo: Yea, Everett Plummer: Yea

### **12. Discussion and possible action to approve a contract with ADPC for the 2024-2025 school year.**

This agenda item was tabled.

### **13. Discussion and possible action to approve a contract with OKTLE (Oklahoma Teacher & Leader Effectiveness) for the 2024-2025 school year.**

Motion was made to approve the contract with OKTLE (Oklahoma Teacher & Leader Effectiveness) for the 2024-2025 school year. This motion, made by Everett Plummer and seconded by Sandy Arroyo, Passed.

Sandy Arroyo: Yea, Everett Plummer: Yea

### **14. Discussion and possible action to approve a contract with Barlow & Associates for the 2024-2025 school year.**

Motion was made to approve the contract with Barlow & Associates for the 2024-2025 school year. This motion, made by Everett Plummer and seconded by Sandy Arroyo, Passed.

Sandy Arroyo: Yea, Everett Plummer: Yea

### **15. Discussion concerning playground equipment.**

Whitebead PTO has funds that they would like to use for playground equipment. We will need to put a committee together and look at policy.

### **16. Vote to surplus the old milk cooler.**

Motion was made to surplus the old milk cooler. This motion, made by Everett Plummer and seconded by Sandy Arroyo, Passed.

Sandy Arroyo: Yea, Everett Plummer: Yea

### **17. Discussion of Angel, Johnston & Blasingame, P.C. services.**

Angel, Johnston & Blasingame came down and met with Shea. They are moving away from audits and will be offering a school treasurer service. Bledsoe Audit Company is the company that they will be recommending to take over the auditing. Shea provided the board members with examples of treasurer reports that Angel, Johnson & Blasingame brought.

### **18. Discussion and possible action to update the names of the following Activity Fund Sub Accounts:**

Motion was made to update the names of activity fund sub accounts listed in 18a, 18b, 18c & 18d. This motion, made by Everett Plummer and seconded by Sandy Arroyo, Passed.

Sandy Arroyo: Yea, Everett Plummer: Yea

a. BOOK FAIR TO LIBRARY FUNDS

b. KNDR FUND to KINDERGARTEN SUPPLIES

c. PRE SCHOOL ART FUND TO PRE-KINDERGARTEN SUPPLIES

d. BOOSTER CLUB TO SPORTS BOOSTER

**19. Recommend, discuss, and vote on adopting/updating the following policies as recommended by the Oklahoma State School Board Association:**

Motion was made to update policies, recommended by the Oklahoma State School Board Association, listed in 19a, 19b, 19c, 19d & 19e. This motion, made by Everett Plummer and seconded by Sandy Arroyo, Passed.

Sandy Arroyo: Yea, Everett Plummer: Yea

a. Update policy EHDF Online Instruction

b. Update policy FO Student Discipline

c. Update policy F0-R5 Restraints & Seclusion

d. Update policy FOD Suspension of Students

e. Update policy GBA Open Records Act

**20. Superintendent's Report**

New website with Apptegy is coming along well  
The first track meet was today.

a. Finance Report

b. Board Member Points

**21. Sign Warrants and Claims.**

**22. New Business**

Everett Plummer announced that he will be resigning from Whitebead School Board effective tomorrow.

**23. Vote to adjourn**

Motion to adjourn at 7:10 p.m. This motion, made by Everett Plummer and seconded by Sandy Arroyo, Passed.

Sandy Arroyo: Yea, Everett Plummer: Yea

Respectfully submitted by \_\_\_\_\_