

Study Session and Business Meeting
Tuesday, May 22, 2018 Mountain Time

JATC South Campus (Board Conference
Room)
12723 S. Park Avenue (2080 West)
Riverton, Utah 84065

1. **STUDY SESSION – OPEN MEETING** - 4:00 p.m.
 - 1.A. **Report by Real Salt Lake Academy** - 4:00 p.m.
 - 1.B. **Board Policy E401 Student Achievement** - 4:15 p.m.
 - 1.C. **Graduation Information** - 4:30 p.m.
 - 1.D. **Boundary Option Priorities** - 4:35 p.m.
 - 1.E. **Grant Money Rubric and Application** - 5:50 p.m.
 - 1.F. **Recognition of Individual Students** - 6:05 p.m.
 - 1.G. **Future Agenda Items**
2. **GENERAL SESSION – OPEN MEETING** - 6:30 p.m.
 - 2.A. Pledge of Allegiance
 - 2.B. Reverence
 - 2.C. Celebrating Schools
 - 2.D. Recognitions
 - 2.E. School Recognitions
3. **Patron Comments**
4. **General Business - Motion to Approve Consent Agenda Items**
 - 4.A. Board Minutes
 - 4.B. **LEA Specific Licensure for Employees**
 - 4.C. **Updates to Administrative Policies**
 1. **AS67 Discipline of Students**
 2. **AS94 Student Discrimination and Harassment**
 3. **AA419 Student Conduct and Dress**
5. **General Business - Motion to Accept Consent Agenda**
 - 5.A. Expenditures
 - 5.B. Financial Statements
 - 5.C. Personnel – Licensed and Education Support Professionals
 - 5.D. **Recommendation to Issue Certificates for Home Instruction**
6. **Bids**
 - 6.A. **Multiple Schools - Dishwasher Replacement**
 - 6.B. **Copper Canyon Elementary - Playground Pit Upgrade**
 - 6.C. **Central Warehouse - Colored Paper**
7. **Special Business Items**
 - 7.A. **Recommendation and Possible Action to Approve the Purchase and Sale Agreement between the Board of Education of Jordan School District and DA1 Development Involving the Sale of Approximately .216 Acres of Property for \$45,000 Near the District’s New Bluffdale School Sites**
 - 7.B. **Recommendation to Approve Revisions to Administrative Policy D206 Formulation of Educational Criteria for School Buildings**
 - 7.C. **Recommendation to Approve Revisions to Administrative Policy AA443 Student Clubs**

7.D. Consideration to Approve Revisions to Board Policy E404 Safety and Security

7.E. Consideration to Approve LAND Trust Plan for Real Salt Lake Academy

7.F. Recommendation to Approve Revised 2018-19 Calendar to Include Licensed Professional Development Day

8. Information Items

8.A. Superintendent's Report

8.B. **Safety and Security**

9. Discussion Items

9.A. Committee Reports and Comments by Board Members

10. Motion to Adjourn to Closed Session

11. POTENTIAL CLOSED SESSION

11.A. Character and Competence of Individuals (Peronnel)

11.B. Property

11.C. Potential Litigation

11.D. Negotiations

11.E. Security

GRADUATION INFORMATION 2018

School	Date	Time	Location	Theme	Board Speaker	Cabinet Speaker
Bingham High	May 31, 2018	3:00 PM	Jon M. Huntsman Center ~ Arena 1825 S Campus Dr, Salt Lake City	<i>"Go confidently in the direction of your dreams. Live the life you have imagined." ~ Henry David Thoreau</i>	Marilyn Richards Tracy J. Miller Matthew Young	Anthony Godfrey
Copper Hills High	May 31, 2018	6:00 PM	Maverik Center 3200 S Decker Lake Dr, West Valley City	<i>"We are the future"</i>	Bryce Dunford	Jill Durrant
Herriman High	May 31, 2018	10:00 AM	Maverik Center 3200 S Decker Lake Dr, West Valley City	<i>"Success means doing the best we can with what we have. Success is the doing, not the getting; in the trying, not the triumph. Success is a personal standard, reaching for the highest that is in us, becoming all that we can be." ~ Zig Ziglar</i>	Darrell Robinson Tracy J. Miller	Patrice Johnson Brad Sorensen
Riverton High	May 31, 2018	10:00 AM	Jon M. Huntsman Center ~ Arena 1825 S Campus Dr, Salt Lake City	<i>"You have brains in your head. You have feet in your shoes. You can steer yourself in any direction you choose." ~ Dr. Seuss</i>	Matthew Young Marilyn Richards	Mike Anderson
West Jordan High	May 31, 2018	2:00 PM	Maverik Center 3200 S Decker Lake Dr, West Valley City	<i>"Go forth in life to achieve your dreams, but don't forget the reasons and the people who make the journey worth the trouble." ~ Anonymous</i>	Jen Atwood	Brad Sorensen Patrice Johnson
Valley High	May 30, 2018	2:00 PM	Salt Lake Community College Lifetime Activities Center 4600 S. Redwood Road, Taylorsville	<i>"Take Flight"</i>	Jen Atwood Tracy J. Miller	Brad Sorensen
South Valley	May 31, 2018	3:00 PM	West Jordan High School Auditorium 8136 S. 2700 West, West Jordan	<i>"Adventure Into The Unkown"</i>	Bryce Dunford	Laura Finlinson
River's Edge	May 31, 2018	4:00 PM	River's Edge School 319 W. 11000 South, South Jordan	<i>"You've Only Just Begun"</i>	Janice L. Voorhies	Scott Thomas

Jordan School District
MINUTES OF BOARD OF EDUCATION MEETING
May 16, 2018

The Board of Education of Jordan School District met in a special Board meeting and closed session on Wednesday, May 16, 2018, beginning at 4:19 p.m. at the Jordan School District Office, (Executive Conference Room), 7387 S. Campus View Drive, West Jordan, Utah.

SPECIAL BOARD MEETING

Those recognized or signed-in as present:

Janice L. Voorhies, Board President
Matthew Young, Board Vice President
Jen Atwood, Board Secretary
Bryce Dunford, Board Member
Tracy J. Miller, Board Member
(Marilyn Richards, Board Member, excused)
Darrell Robinson, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
(Paul Van Komen, Board Attorney, Burbidge & White, excused)
Jeri Clayton, Administrative Assistant

President Voorhies presided and conducted. She welcomed those present. She noted that Ms. Richards and Mr. Van Komen would arrive soon.

I. **Special Business**

A. **Recommendation to Approve 2018-19 Negotiated Agreement for Classified Employees**

Public Comment

No patrons signed up or accepted the invitation to address the Board regarding this Special Business item.

MOTION: It was moved by Jen Atwood and seconded by Darrell Robinson to approve the 2018-19 negotiated agreement for classified employees. The motion passed with a unanimous vote.

A copy of the 2018-19 Negotiated Agreement for Classified Employees is attached at the conclusion of these minutes. (Attachment 1)

At 4:22 p.m., the meeting adjourned. President Voorhies called for a vote to go into closed session.

MOTION: At 4:23 p.m., it was moved by Matthew Young and seconded by Tracy J. Miller to go into closed session. Motion passed with a unanimous vote.

CLOSED SESSION

Those recognized or signed-in as present:

Janice L. Voorhies, Board President
Matthew Young, Board Vice President
Jen Atwood, Board Secretary
Bryce Dunford, Board Member
Tracy J. Miller, Board Member
Marilyn Richards, Board Member
Darrell Robinson, Board Member
Patrice A. Johnson, Superintendent of Schools

Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White

President Voorhies presided and conducted. The Board of Education met in a closed session to discuss personnel, property, and negotiations. The closed session discussion was recorded and archived.

MOTION: At 5:30 p.m., it was moved by Matthew Young and seconded by Marilyn Richards to adjourn the meeting. The motion passed with a unanimous vote.

JL/jc

**JORDAN SCHOOL DISTRICT
&
Jordan Educational Support Professionals Association
Classified Negotiated Agreement**

2018-19

Negotiations Team

Jen Atwood	Secretary, Board of Education
Anthony Godfrey, Ed.D.	Associate Superintendent
John Larsen, CPA	Business Administrator
June LeMaster, Ph.D.	Administrator of Human Resources
Dennis Durrant	President, JESPA, Transportation
Robert Conder	President Elect, Facility Services
Elma Scheid	District Administrative Assistant, Nutrition
Connie Erickson	Administrative Assistant, South Hills Middle
Brent Smart	Bus Driver, Transportation
Tammy Horger	Coordinator, Nutrition Services
Kevin Sprague	Head Custodian, Copper Mountain Middle
Bryan L. Sprague	Executive Director, USEA

Jordan School District Board of Education

Janice L. Voorhies	President, Precinct 6
Matthew Young	Vice President, Precinct 2
Jen Atwood	Secretary, Precinct 7
Bryce Dunford	Member, Precinct 5
Marilyn Richards	Member, Precinct 4
Darrell Robinson	Member, Precinct 1
Tracy J. Miller	Member, Precinct 3

**Classified Negotiated Agreement
Final & NEG Policies
2018-19**

**Between Jordan School District Board of Education
&
Jordan Educational Support Professionals Association**

The Jordan School District Board of Education and Jordan Education Support Professionals Association (JESPA) agree to the following:

- 1) Steps will be given for all education support professional employees for the 2018-19 school year.
- 2) Lane 1 Step 1 of the Classified Salary Schedule will be set at \$12 per hour with subsequent steps on Lane 1 having a percentage increase as though Lane 1 had an \$0.87 per hour increase.
- 3) All other lanes and steps will have a per-hour increase of \$0.87 per hour.
- 4) The shift differential for employees working the swing or graveyard shifts will increase from \$0.35 and \$0.40 per-hour, respectively, to \$0.50 and \$1.00 per hour, respectively.
- 5) The budget for Classified Professional Development will be increased from \$17,700 to \$40,000.
- 6) Employees will cover fifty (50) percent of any future insurance premium increase and the District will cover fifty (50) percent of any future insurance premium increase; however, there is no insurance premium increase for the 2018-19 contract year.
- 7) Policy A6B NEG will be rewritten to create a Joint Relations Committee (JRC) for Education Support Professionals (ESP) similar to Licensed employees.
- 8) The newly organized ESP JRC (see #7 above) will discuss potential changes to:
 - a. DP343 NEG – Hours of Work – Classified;
 - b. DP326 NEG – Sick Leave – Classified; and
 - c. DP344 – Vacation Schedule for Twelve-Month Personnel
- 9) Policy Changes:
 - **A6B NEG Negotiated Policies – Classified**
Revised to remove A6NEG as a negotiated policy. Add wording from A6NEG to A6BNEG related to negotiations.

- **DP335B NEG Personal Leave – Classified**
Revised to add an additional reason to take personal leave before/after a holiday.
- **DP370B NEG Alternative Leave Day – Classified**
Revised to allow alternative day to be used before/after a personal day.

**JORDAN SCHOOL DISTRICT
BOARD OF EDUCATION**

By: Janice Voorhies
Janice Voorhies, President

Dated: 5/16/2018

**JORDAN EDUCATION SUPPORT
PROFESSIONALS ASSOCIATION**

By: Dennis Durrant
Dennis Durrant, President

Dated: 5/16/2018

**JORDAN SCHOOL DISTRICT
CLASSIFIED SALARY SCHEDULE
2018 / 2019**

STEP	LANE 1	LANE 2	LANE 3	LANE 4	LANE 5	LANE 6	LANE 7	LANE 8	LANE 9	LANE 10	STEP
1	12.00	12.85	14.42	15.93	17.08	18.09	18.96	20.04	21.32	23.35	1
2	12.29	13.18	14.80	16.33	17.62	18.56	19.44	20.55	21.88	23.96	2
3	12.61	13.50	15.16	16.74	17.96	19.02	19.94	21.09	22.42	24.59	3
4	12.92	13.86	15.56	17.18	18.43	19.50	20.45	21.62	23.00	25.22	4
5	13.24	14.18	15.94	17.62	18.88	20.01	20.98	22.17	23.60	25.86	5
6	13.57	14.55	16.34	18.05	19.38	20.52	21.51	22.75	24.20	26.53	6
7	13.91	14.92	16.76	18.51	19.87	21.05	22.07	23.32	24.83	27.22	7
8	14.26	15.29	17.19	18.99	20.38	21.59	22.64	23.93	25.47	27.93	8
9	14.61	15.68	17.63	19.47	20.92	22.14	23.21	24.56	26.12	28.65	9
10	14.97	16.07	18.08	19.97	21.44	22.72	23.82	25.20	26.81	29.38	10
11	15.36	16.49	18.54	20.48	22.00	23.29	24.44	25.84	27.50	30.16	11
12	15.75	16.89	19.01	21.02	22.56	23.90	25.05	26.51	28.22	30.94	12

STEP	LANE 11	LANE 12	LANE 13	LANE 14	LANE 15	LANE 16	LANE 17	LANE 18	LANE 19	LANE 20	STEP
1	24.10	25.40	27.85	29.38	31.07	32.81	34.65	36.62	38.69	40.88	1
2	24.73	26.05	28.57	30.15	31.87	33.66	35.56	37.57	39.69	41.95	2
3	25.38	26.72	29.31	30.94	32.71	34.53	36.48	38.55	40.72	43.05	3
4	26.02	27.42	30.06	31.75	33.55	35.44	37.44	39.57	41.79	44.19	4
5	26.68	28.13	30.86	32.57	34.44	36.36	38.42	40.61	42.89	45.34	5
6	27.39	28.85	31.67	33.43	35.34	37.32	39.44	41.67	44.02	46.53	6
7	28.11	29.61	32.49	34.29	36.25	38.30	40.47	42.77	45.17	47.76	7
8	28.82	30.37	33.34	35.20	37.20	39.31	41.53	43.88	46.37	49.03	8
9	29.58	31.17	34.21	36.12	38.18	40.33	42.62	45.04	47.59	50.31	9
10	30.34	31.97	35.10	37.05	39.17	41.39	43.74	46.21	48.83	51.63	10
11	31.13	32.82	36.02	38.02	40.21	42.47	44.90	47.44	50.12	53.00	11
12	31.94	33.67	36.96	39.01	41.26	43.59	46.07	48.69	51.44	54.53	12

Note: This salary schedule is adopted only for the current school year. Any reference to future lane or step salary increases is advisory only and subject to further approval by the Board of Education based on availability of funds.

SUBJECT: NEGOTIATIONS—CLASSIFIED

I. Board Directive

The Board of Education has statutory authority over all issues relating to the effective and efficient operation of the school district (Utah Code Title 53G Chapter 4). Locally elected Board of Education members should retain the right to operate the school district without undue influence or control from outside groups, organizations, associations, political parties, or special interests. The Board authorizes the Administration to administer the negotiated policies on behalf of the Board.

The Board also recognizes the importance of an orderly process to arrive at a negotiated settlement with the recognized exclusive representatives and bargaining agents of the classified employee group. The Board, therefore, delegates to the Administration the responsibility of conducting good faith negotiations within the parameters set by the Board and reporting those negotiations to the Board.

II. Administrative Policy

The employee agent group is defined as the professional employee association with the largest membership based on full-time equivalent employees. The Administration will recommend to the Board a negotiating team to represent the Board in conducting negotiations with the recognized employee group according to approved administrative policy provisions.

A. The Board of Education recognizes the need to negotiate with employee issues relating to wages, hours, and working conditions. Effective immediately, only the following policies will remain as negotiated polices:

- A5B NEG Released Time for Classified Employee Agent Group President
- A6B NEG Negotiations—Classified
- DA168 NEG Assignment of Bus Drivers and Bus Attendants
- DP314 NEG Provisional and Probationary Classified Personnel
- DP315B NEG Grievance Procedure—Classified
- DP319B NEG Retirement—Classified
- DP326 NEG Sick Leave—Classified
- DP330B NEG Bereavement Leave—Classified
- DP335B NEG Personal Leave—Classified
- DP336B NEG Leave of Absence (1 Year)—Classified
- DP337B NEG Leave of Absence—(Personal-15 Days)—Classified
- DP343 NEG Hours of Work—Classified
- DP347 NEG Protection of Employees
- DP349 NEG Reduction in Force—Contract Classified Employees
- DP353 NEG Assault or Abuse of Employees

SUBJECT: NEGOTIATIONS—CLASSIFIED

- DP354B NEG Attendance Incentive—Classified
- DP370B NEG Alternative Leave Day—Classified

NOTE: Any other policies or specific aspects of certain policies where negotiation with employee groups is stipulated by state or federal law.

B. The classified employees will be represented through the Joint Relations Committee, which will be comprised of the Board's negotiating team and the negotiating team for the classified employee group. Team membership will be established no later than October 1 of each school year. The mission of the Joint Relations Committee is to enhance the professional employee association/District relationship by fostering open communication and a free exchange of ideas and to identify and resolve issues in a collaborative environment to allow us to provide a quality education for every child in Jordan School District.

~~B.C.~~ Regularly scheduled meetings (monthly) of the District Advisory Council (Policy A3B Released Time – Classified) will be held to review and discuss policies, including compensation discussions, to begin no earlier than May 1 of each contract year. Dates can be changed by mutual agreement.

~~C.D.~~ Formal negotiations meeting dates will be determined no later than May 1 of each contract year.

~~D.E.~~ Beginning with the first negotiating session, procedural agreements concerning negotiations will be mutually established.

~~E.F.~~ Changes in compensation and negotiated policy will be considered and finalized through the negotiation process.

~~F.G.~~ The District shall comply with Utah Code 53G-11-206 and will require reimbursement to the school district of the cost of paid association leave activities to the extent required by the Code.

~~G.H.~~ After June 15, if agreement has not been reached in negotiations, the Board or the employee agent group or both parties may declare an impasse.

~~H.I.~~ Immediately after declaration of impasse by either party, the Board will invite the employee agent group to participate in mediation using the services of the Federal Mediation and Conciliation Service. The role of the mediator will be to facilitate communication. All costs associated with mediation will be shared equally by the Board and the employee agent group.

~~I.J.~~ If mediation is not completed or otherwise terminated within forty-five (45) days after the appointment of a mediator, further mediation may continue at the discretion of the Board.

~~J.K.~~ A negotiated agreement entered into by the Board will be posted on the District's website within ten (10) days of ratification of the agreement.

P O L I C Y

SUBJECT: NEGOTIATED POLICIES—CLASSIFIED

I. Board Directive

The Board of Education has statutory authority over all issues relating to the effective and efficient operation of the school district (Utah Code Title 53A Chapter 03). Locally elected Board of Education members should retain the right to operate the school district without undue influence or control from outside groups, organizations, associations, political parties, or special interests. The Board authorizes the Administration to administer the negotiated policies on behalf of the Board.

The Board also recognizes the importance of an orderly process to arrive at a negotiated settlement with the recognized exclusive representatives and bargaining agents of the classified employee group. The Board, therefore, delegates to the Administration the responsibility of conducting good faith negotiations within the parameters set by the Board and reporting those negotiations to the Board.

II. Administrative Policy

The employee agent group is defined as the professional employee association with the largest membership based on full-time equivalent employees. The Administration will recommend to the Board a negotiating team to represent the Board in conducting negotiations with the recognized employee group according to approved administrative policy provisions.

A. The Board of Education recognizes the need to negotiate with employee issues relating to wages, hours, and working conditions. Effective immediately, only the following policies will remain as negotiated polices:

- DP370B NEG Alternative Leave Day—Classified
- DA168 NEG Assignment of Bus Drivers and Bus Attendants
- DP353 NEG Assault or Abuse of Employees
- DP330B NEG Bereavement Leave—Classified
- DP315B NEG Grievance Procedure—Classified
- DP 336B NEG Leave of Absence (1 Year)—Classified
- DP 337B NEG Leave of Absence—(Personal-15 Days)—Classified
- DP 335B NEG Personal Leave—Classified
- ~~A6 NEG Negotiations—Licensed and Classified~~
- A6B NEG Negotiated Policies—Classified
- DP354B NEG Attendance Incentive—Classified
- DP347 NEG Protection of Employees
- DP349 NEG Reduction in Force—Contract Classified Employees
- A5B NEG Released Time for Classified Employee Agent Group President
- DP326 NEG Sick Leave—Classified
- DP314 NEG Provisional and Probationary Classified Personnel
- DP343 NEG Hours of Work—Classified

P O L I C Y

SUBJECT: NEGOTIATED POLICIES—CLASSIFIED

• DP319B NEG Retirement—Classified

NOTE: Any other policies or specific aspects of certain policies where negotiation with employee groups is stipulated by state or federal law.

- B. Regularly scheduled meetings (monthly) of the District Advisory Council (Classified – Policy A3B) will be held to review and discuss policies, including compensation discussions, to begin no earlier than May 1 of each contract year. Dates can be changed by mutual agreement.
- C. Formal negotiations meeting dates will be determined no later than May 1 of each contract year.
- D. Beginning with the first negotiating session, procedural agreements concerning negotiations will be mutually established.
- E. Changes in compensation and negotiated policy will be considered and finalized through the negotiation process.
- F. The District shall comply with Utah Code 53A-3-425 and will require reimbursement to the school district of the cost of paid association leave activities to the extent required by the Code.
- G. After June 15, if agreement has not been reached in negotiations, the Board or the employee agent group or both parties may declare an impasse.
- H. Immediately after declaration of impasse by either party, the Board will invite the employee agent group to participate in mediation using the services of the Federal Mediation and Conciliation Service. The role of the mediator will be to facilitate communication. All costs associated with mediation will be shared equally by the Board and the employee agent group.
- I. If mediation is not completed or otherwise terminated within forty-five (45) days after the appointment of a mediator, further mediation may continue at the discretion of the Board.
- JB. A negotiated agreement entered into by the Board will be posted on the District’s website within ten (10) days of ratification of the agreement.

TENTATIVE

SUBJECT: PERSONAL LEAVE —CLASSIFIED

I. Board Directive

It is the directive of the Board to allow each employee personal leave time as indicated below and authorizes the Administration to implement policy regarding personal leave for classified employees.

II. Administration Policy

The Personal Leave Policy shall be administered in accordance with the following administrative policy provisions: Each eligible employee of the District shall be given two (2) days per year personal leave at no cost to the employee. Employees hired after a contract year has started shall receive personal leave benefits on a prorated basis for the remainder of that year. Each employee may accumulate unused personal leave. An employee may not use more than five (5) accumulated personal leave days in any contract year.

The following provisions must be followed:

- A. Except in unusual circumstances, prior notification must be given to the immediate supervisor at least one (1) day in advance.
- B. Personal leave may be taken the day before or after a school holiday for the following specific reasons:
 - 1. Observance of religious holidays which fall on a regularly scheduled work day.
 - 2. Family weddings of near relatives including children, father, mother, brothers, sisters, grandchildren, grandparents, or the same to one's spouse or any other person who is a member of the same household as the employee.
 - 3. Graduations of near relatives as defined in "2." above.
 - 4. Required court appearances.
 - 5. Deaths not covered by DP330B—Bereavement Policy.
 - 6. Conferences and conventions which relate to the individual employee's work assignment and are not covered by DP339 – Released Time - Professional.
 - 7. To attend to personal or business matters which require the employee's attendance and scheduling is beyond the employee's control.
- C. Personal leave may be taken the day before or after a school holiday for other reasons under the following stipulations:
 - 1. Based upon a maximum of one personal day for each 100 employees, not to be less than nine (9), personal leave shall be granted the day before or after a school holiday without being required to pay the equivalent of 40 percent of the employee's daily rate, provided the request is filed with the Human Resources Department at least 35 calendar days but not more than 45 calendar days before the holiday.
 - 2. Classified employees who request a personal leave day on the day before or after a school holiday, but who are not among the first qualified applicants shall be required to pay the equivalent of 40 percent of the employee's daily rate and apply for the leave at least five (5) working days in advance.

SUBJECT: PERSONAL LEAVE —CLASSIFIED

3. On the first working day after the application deadline, numbers will be randomly generated which will identify those employees authorized to take a personal leave. Written notification will be sent to all applicants.
 4. Employees shall not be considered for paid personal leave the day before or after a school holiday more than once during any contract year.
 5. Employees who have not registered prior to the deadline will not be allowed to fill unused slots.
- D. Personal leave shall not be taken during the first five (5) days and last five (5) days that students are in school except under the following conditions:
1. To attend the wedding of a near relative including child, father, mother, brother, sister, grandchild, grandparents or same to one's spouse or any other person who is a member of the same household as the employee.
 2. To attend to personal or business matters which require the employee's attendance and scheduling is beyond the employee's control.
- E. Personal leave days may not be used to pursue other employment.

Revision history 7/13/10

TENTATIVE

SUBJECT: ALTERNATIVE LEAVE DAY—CLASSIFIED

I. Board Directive

It is the directive of the Board to allow eligible classified employees an alternative leave day each year and authorizes the Administration to implement a policy for an alternative leave day for classified staff.

II. Administrative Policy

The alternative leave policy shall be administered according to the following administrative policy provisions:

- A. Each eligible classified employee shall be allowed one (1) day of alternative leave per year.
- B. Employees taking alternative leave shall be deducted 40 percent of their daily rate.
- C. Alternative leave is non-accumulative.
- D. Employees shall give at least one day's notice of the intent to take alternative leave.
- E. ~~Alternative leave may not be used the day before or after a personal leave day is taken.~~
- F. Alternative leave may not be used to seek other employment.

Jordan School District
MINUTES OF BOARD OF EDUCATION MEETING
May 8, 2018

The Board of Education of Jordan School District met in study, closed and special Board meetings on Tuesday, May 8, 2018, beginning at 4:05 p.m. at the JATC South Campus (Board Conference Room), 12723 S. Park Avenue (2080 West), Riverton, Utah.

STUDY SESSION

Those recognized or signed-in as present:

Janice L. Voorhies, Board President
Matthew Young, Board Vice President
Jen Atwood, Board Secretary
Bryce Dunford, Board Member
Tracy J. Miller, Board Member
Marilyn Richards, Board Member
Darrell Robinson, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Michael Anderson, Administrator of Schools
June M. LeMaster, Administrator of Human Resources
Brad Sorensen, Administrator of Schools
Jeri Clayton, Administrative Assistant
Robert Conder, AV Maintenance
Vicki Olsen, President, Jordan Education Association
Dawn Ramsey, Director, Region VI PTA

President Voorhies presided and conducted. She called for a motion to go into closed session.

MOTION: At 4:06 p.m., it was moved by Jen Atwood and seconded by Tracy Miller to go into closed session. The motion passed with a unanimous vote.

CLOSED SESSION

Those recognized or signed-in as present:

Janice L. Voorhies, Board President
Matthew Young, Board Vice President
Jen Atwood, Board Secretary
Bryce Dunford, Board Member
Tracy J. Miller, Board Member
Marilyn Richards, Board Member
Darrell Robinson, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
June M. LeMaster, Administrator of Human Resources
Nicole Johnson, Principal, JATC South

President Voorhies presided and conducted. The Board of Education met in a closed session to discuss personnel and negotiations. The closed session discussion was recorded and archived.

MOTION: At 5:09 p.m., it was moved by Jen Atwood and seconded by Darrell Robinson to adjourn the meeting. The motion passed with a unanimous vote.

STUDY SESSION

Those recognized or signed-in as present:

Janice L. Voorhies, Board President
Matthew Young, Board Vice President
Jen Atwood, Board Secretary
Bryce Dunford, Board Member
Tracy J. Miller, Board Member
Marilyn Richards, Board Member
Darrell Robinson, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Michael Anderson, Administrator of Schools
Laura Finlinson, Administrator of Curriculum and Staff Development
June M. LeMaster, Administrator of Human Resources
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Jeri Clayton, Administrative Assistant
Robert Conder, AV Maintenance
Vicki Olsen, President, Jordan Education Association
David Rostrom, Director, Facility Services
Paul Bergera, Staff Assistant, Auxiliary Services
Shelley Nordick, Staff Assistant, Curriculum and Staff Development
Travis Hamblin, Consultant, Planning and Student Services
Dawn Ramsey, Director, Region VI PTA
Susan Pulsipher
Erin Preston

President Voorhies presided and conducted. The Board of Education met in a study session to discuss the following:

A. Emotional/Mental Health Concerns

President Voorhies invited Board member discussion about student emotional and mental health concerns.

Mr. Dunford stated that the recent increase in student suicide has evoked emotion, criticism, and finger pointing and suggested that clear heads need to prevail. He stated that more training is needed for both secondary school counselors and teachers to help them recognize students with emotional or mental health challenges. He also suggested that this crisis has revealed that all concerned parties need to stop thinking like an island and begin thinking like a village and invite anyone that can provide assistance to do so. Mr. Dunford suggested that the District hire a mental health expert that teachers and counselors can call upon and he said that as chair of the Finance Committee, he would be comfortable with having an audit performed on where the District currently stands on this issue.

Mr. Robinson referred to Dr. Poland's statement that schools are a safety net but community members need to come together on this issue. He said the community has seen the District working on this issue but more can be done.

Mrs. Atwood suggested the need for school counselors at the elementary level to help students work out feelings and find solutions.

Mrs. Miller expressed sympathy for the families who have experienced the loss of a child. She said the discussion students have had about this issue turned to one of showing kindness and they offered good solutions such as having aids assist with the academic responsibilities of counselors to free them to focus on mental health issues. Mrs. Miller said she sought information from Ms. Holly Bell, secondary counseling specialist, about counselor responsibilities and learned that the District is following the State's model and she noted that there are things the counselors are doing that could be done by someone else such as administering tests. Mrs. Miller expressed shock at how many students were unaware of the SafeUT app and asked for more education for students on this. She indicated that one reason the District is not using the help of outside groups is possible violation of FERPA laws. She stated that the Board responsibility is to look at policies and insure that staff have the needed resources to address these issues.

Ms. Richards suggested making more effort at letting the community know what the District is doing to help students and to get the word out about the SafeUT app and about showing more kindness and love towards others. She agreed with Mrs. Atwood that counselors are needed at the elementary level. She also suggested reaching out to legislators to enlist their support.

Board Discussion about Ends Policy 404 *Safety and Security*

Board members discussed setting the direction they want the District to go in establishing a level of importance on the issue of student emotional and mental health. They discussed the reason for the establishment of the Board's Ends policies which were created as a result of community, employee, and student input about what the most significant priorities should be of the Board and District.

Superintendent Johnson provided a draft of changes to Ends Policy 404 for Board review. The changes reflect the Board's desire to create a plan for addressing mental, social, emotional, and physical well-being of students and employees, for clearly defining resources for suicide prevention and anti-bullying strategies, and a clearly defined education process for students, parents, faculty, and staff. Dr. Johnson noted that the District is in the process of hiring a District health and wellness specialist. She also reviewed the matrix that describes action steps related to policy E404. Board members provided suggestions for policy language additions and changes.

In response to Mrs. Miller's question about services being provided to Herriman High through the end of the school year, Mr. Sorenson shared what services the District has and will provide and the services that outside entities offered and which have been provided to assist students, families, and school personnel.

Mr. Robinson reported that a community meeting put together by Community leaders will be held on May 17 at Copper Mountain Middle School and invited Board members to attend.

B. Follow-up from April 24, 2018 General Session

Superintendent Johnson stated that three matters were brought to the Board during the patron comment portion of the April 24 general session. She noted that the matter regarding suicide prevention was just discussed by the Board and information was provided about what steps the District is taking to help students, families, and community members. Dr. Johnson stated that the other two matters brought to the Board by patrons were the West Jordan High School stadium ADA and safety concerns and the addition of restroom urinal partitions at Butterfield Canyon Elementary. She noted that these items will be addressed by Mrs. Atwood during Board Committee Reports.

C. High School Capacity/Portables and Middle School/Elementary School Capacities Follow-up; Calendar Priorities

Discussion on High School Capacity and Follow-up on Middle School Capacities

Dr. Godfrey, associate superintendent, provided high school capacity/portable information for Board member review. He discussed the information and invited Board questions and concerns. He noted that following tonight's discussion he will be prepared to provide the Board with final versions of the spreadsheets and the individual school capacity information for all schools.

Discussion on Calendar Schedules

Dr. Godfrey invited Board discussion about traditional vs. year-round calendars and the modified traditional calendar option for elementary schools which will need to be addressed as the process begins for making boundary adjustments. He said this discussion will include what the Board's philosophy is about calendar options, if additional information is needed to make decisions, and whether modified traditional will be an option.

He noted that the year-round calendar is currently being used in five schools and it increases capacity by up to 33 percent depending upon school use. He said the modified traditional schedule increases capacity by up to 20 percent by increasing class size in the middle of the day and lowering it at the beginning and end of the day. Dr. Godfrey asked what priority the Board is placing on a traditional calendar vs. a modified traditional schedule vs. a year-round schedule and what direction they would like the administration to go on determining the use of each type of schedule.

Board members discussed the three calendar options and the need to have an information campaign to educate parents about the modified traditional schedule in the event it is determined that a school could benefit from this schedule.

Following the discussion the Board instructed Dr. Godfrey to bring back information to the Board in regard to calendars for all schools and which schools the administration might recommend to include in an information discussion about the modified traditional schedule. Dr. Godfrey stated that he will include in his presentation a recommendation for what this communication will look like.

At 6:55 p.m., the meeting adjourned. The Board convened in a Special Board meeting beginning at 7:00 p.m.

SPECIAL BOARD MEETING

Those recognized or signed-in as present:

Janice L. Voorhies, Board President
Matthew Young, Board Vice President
Jen Atwood, Board Secretary
Bryce Dunford, Board Member
Tracy J. Miller, Board Member
Marilyn Richards, Board Member
Darrell Robinson, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Michael Anderson, Administrator of Schools
Laura Finlinson, Administrator of Curriculum and Staff Development
June M. LeMaster, Administrator of Human Resources
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
David Rostrom, Director, Facility Services
Paul Bergera, Staff Assistant, Auxiliary Services
Shelley Nordick, Staff Assistant, Curriculum and Staff Development
Travis Hamblin, Consultant, Planning and Student Services
Jeri Clayton, Administrative Assistant
Robert Conder, AV Maintenance

Vicki Olsen, President, Jordan Education Association
Dawn Ramsey, Director, Region VI PTA
Susan Pulsipher
Erin Preston

President Voorhies presided and conducted. She welcomed those present.

I. **Special Business**

A. **Recommendation to Approve 2018-19 Negotiated Agreement for Licensed Employees**

President Voorhies invited comment about the Agreement.

Public Comment

Vicki Olsen, president of JEA, thanked the Board for the collaborative efforts during the year-long process of phase two that brought about the grant proposal for teachers and the salary increases. She expressed her personal thank you for the salary raise and thanked legislators and the governor for providing the funding.

Board members expressed support for the increases to teacher compensation. They expressed appreciation to the District and JEA negotiating teams and to the Finance Committee for making teacher pay a priority as they reviewed funding. They also expressed appreciation for the District's teachers that make a difference in the lives of the students.

Mr. Young added that when the process is completed that the District will have an amazing teacher compensation structure.

MOTION: It was moved by Matthew Young and seconded by Jen Atwood to approve to the 2018-19 Negotiated Agreement for Licensed Employees. The motion passed with a unanimous vote.

A copy of the 2018-19 Negotiated Agreement for Licensed Employees is included at the conclusion of these minutes. (Attachment 1)

B. **Recommendation for Final Approval on 2018-19 LAND Trust Plans**

Mr. Anderson, administrator of schools, said Plans have been reviewed by Board members and recommended changes will be corrected before they are sent to the State Office.

Mrs. Voorhies said she believes the schools are much more effective now than in the past with using the funds to improve student achievement.

Mr. Dunford expressed a concern about carry-over funds and suggested having schools explain why they want to carry over funds from year to year. Mr. Anderson responded that the intent is to begin having School Community Councils provide justification for carrying over an amount greater than 10 percent.

Mrs. Miller suggested having the Board School Community Council Committee hold a debriefing meeting and determine what additional training may be needed for School Councils. Board members were asked to provide suggestions they may have from their review of the Plans so these can be discussed as well.

Public Comment

No patrons accepted the invitation to speak to this Special Business item.

MOTION: It was moved by Tracy J. Miller and seconded by Marilyn Richards to approve to approve the 2018-19 LAND Trust Plans for Jordan District schools. The motion passed with a unanimous vote.

At 7:21 p.m., the meeting adjourned. The Board reconvened its study session.

STUDY SESSION, Continued

Those recognized or signed-in as present:

Janice L. Voorhies, Board President
Matthew Young, Board Vice President
Jen Atwood, Board Secretary
Bryce Dunford, Board Member
Tracy J. Miller, Board Member
Marilyn Richards, Board Member
Darrell Robinson, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Michael Anderson, Administrator of Schools
Laura Finlinson, Administrator of Curriculum and Staff Development
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Shelley Nordick, Staff Assistant, Curriculum and Staff Development
Jeri Clayton, Administrative Assistant
Vicki Olsen, President, Jordan Education Association

President Voorhies presided and conducted. The Board of Education continued its study session to discuss the following:

D. Discussion on Administrative Policy AA417 Fund Raising

Ms. Richards led a discussion about policy AA417 and whether certain provisions in the policy are being followed. President Voorhies asked the administration to look into this matter and report findings to the Board.

E. Updates on Administrative Policies and Revisions

Dr. Godfrey, associate superintendent, reviewed the changes made to the following policies to address the exchange of pornography or sexting by students.

1. AA419 Student Conduct and Dress

Dr. Godfrey said language was added that prohibits the exchange of pornography. Mrs. Miller recommended the rearrangement of certain sentences and Dr. Godfrey noted that the change would be made.

2. AS94 Student Discrimination and Harassment

Dr. Godfrey reviewed the language added to address protection of victims of harassment. Mr. Van Komen, Board attorney, was asked to review the policy as it relates to compliance with state and federal laws. Mrs. Miller asked to have this information provided in each school's Code of Conduct so students and the community are aware of these changes to policy.

3. AA445 Student Information Network Acceptable Use Policy

Dr. Godfrey reviewed the policy revisions and Board members had no recommendations for further changes.

4. **AS67 Discipline of Students**

Dr. Godfrey noted that this policy was updated to include consequences for the sharing of pornographic images or sexting.

F. **Phase II Grant Application Process**

Mrs. Atwood noted that additional work is needed to complete the teacher grant application process such as forming a committee to review the applications, dates for submission, criteria for administering grants, etc. She asked for Board member input. Board members provided recommendations for dates for submission and the need to insure that the money provided in a grant is used to promote the Board's vision of increasing teacher effectiveness and student learning.

Following the Board discussion, Mrs. Atwood said she would provide copies of the rubric and grant application for Board review. Board members expressed the need to minimize the administrative time and cost to administer the grants.

G. **Updates to Administrative Policy D206 Formulation of Educational Criteria for School Buildings**

Mr. Thomas, administrator of Auxiliary Services, reviewed policy D206 which he said was created in 1969 and reviewed in 2013. He said this policy has been reviewed with Mr. Dave Rostrom, director of Facility Services, and Mr. Karl Peterson, manager of New Construction. Following the review, they felt that this policy should be eliminated because all aspects of the policy are included in the detailed specifications that must be followed when constructing new schools.

Board members discussed Mr. Thomas' recommendation and suggested keeping only the Board Directive portion of the policy and eliminating all language following the Directive. Board members agreed and suggested modifications to the directive.

H. **Review of NSBA Workshops**

President Voorhies invited Board members to share information and insights they received from the sessions they each attended at the National School Boards Association conference. Board members shared the information they felt was useful to them and that could be incorporated into the practices of the District.

I. **USBA Master Boards Program**

President Voorhies provided pamphlets to Board members that describe the Master Board's program goals, requirements, and registration information. She encouraged Board members to choose the items they are interested in pursuing this year and then self-report completion on the USBA website. She also noted that each year at the USBA conference held in January awards are given to those Boards and members that complete the award requirements.

J. **Policy Governance Review**

1. **GP118 Vacancies on the Board**

Board members reviewed policy GP118 and had no recommendations for changes.

2. **GP119 Legal Counsel to the Board**

Board members reviewed policy GP119 and had no recommendations for changes.

K. School Board Book Study

Ms. Richards led a discussion about part two of the book, *Quiet – The Power of Introverts in a World That Can't Stop Talking*, by Susan Cain. She invited Board members to share insights about what they learned from reading this section of the book.

L. Board Member Committee Reports

1. District/Community Council Board Advisory Committee

Mr. Robinson, chair of the Community Council Advisory Committee, stated that he would contact Board members to get their recommendations for individuals to serve on the Calendar Committee.

2. Facilities Board Advisory Committee

Mrs. Atwood, chair of the Facilities Committee, said the audit of the Rental of District Facilities was shared in the principals' meeting today and they conveyed the changes to the rental guidelines and reinforced that violations of the guidelines and policy will be viewed as insubordination. She also said a meeting is being scheduled to discuss corrective actions and since all Board members will be invited, this meeting will be noticed. Mrs. Atwood reported on what is being done to address concerns brought up by West Jordan High School patrons during the patron comment portion of the Board meeting on April 24, 2018. She also provided documentation about the installation of urinal partitions in elementary schools, a copy of which is attached at the conclusion of these minutes. (Attachment 2)

3. District Finance and Audit Board Advisory Committee

Mr. Dunford, chair of the Finance Committee said he had nothing new to report on the activities of the Finance Committee.

4. Legislative/Community Relations Board Advisory Committee

Mrs. Miller, chair of the Legislative Committee, reported that she attended a Jordan Education Foundation meeting for Mrs. Voorhies and wanted Board members to know that they are thrilled with the Board's grant program that provides a mechanism for salary increases. She said the Foundation believes that the District's grant program will help the Foundation in their fundraising efforts as businesses learn that the District has a compensation grant structure in place.

5. Innovations in Education Board Advisory Committee

Mr. Young informed the Board that he invited officials from Real Salt Lake High School to report to the Board at the meeting scheduled on May 22, 2018. He asked that they be allowed to make their presentation as close to 4:00 p.m. as possible. He also asked Board members to let him know if there are specific items about which they would like to hear a report.

6. Utah High School Activities Association

Ms. Richards reported that she was re-elected co-chair of the Board of Directors for UHSAA. She said she would have more to report during closed session.

7. Other

Mrs. Voorhies reported that the Jordan Education Foundation Challenge Run will be held Saturday, May 19, and invited those interested in participating to do so. Mrs. Miller noted that

Board members can also participate by volunteering to help and to contact Mr. Hall, director of the Foundation.

At 10:30 p.m., the meeting adjourned.

MOTION: At 10:30 p.m., it was moved by Jen Atwood and seconded by Marilyn Richards to go into closed session. Motion passed with a unanimous vote.

CLOSED SESSION

Those recognized or signed-in as present:

Janice L. Voorhies, Board President
Matthew Young, Board Vice President
Jen Atwood, Board Secretary
Bryce Dunford, Board Member
Tracy J. Miller, Board Member
Marilyn Richards, Board Member
Darrell Robinson, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White

President Voorhies presided and conducted. The Board of Education met in a closed session to discuss personnel and potential litigation. The closed session discussion was recorded and archived.

MOTION: At 11:13 p.m., it was moved by Jen Atwood and seconded by Marilyn Richards to adjourn the meeting. Motion passed with a unanimous vote.

JL/jc
Attachments

**JORDAN SCHOOL DISTRICT
&
Jordan Education Association**

Licensed Negotiated Agreement

2018-19

Negotiations Team

Jen Atwood	Secretary, Board of Education
Anthony Godfrey, Ed.D.	Associate Superintendent
John Larsen, CPA	Business Administrator
June LeMaster, Ph.D.	Administrator of Human Resources
Jenny Pedler	Kauri Sue Hamilton School
Amanda Parker	Copper Mountain Middle School
Carol Ramsay	Silver Crest Elementary School
Jessica Dunn	UniServ Director

Jordan School District Board of Education

Janice L. Voorhies	President, Precinct 6
Matthew Young	Vice President, Precinct 2
Jen Atwood	Secretary, Precinct 7
Bryce Dunford	Member, Precinct 5
Marilyn Richards	Member, Precinct 4
Darrell Robinson	Member, Precinct 1
Tracy J. Miller	Member, Precinct 3

**Licensed Negotiated Agreement
Final & NEG Policies
2018-19**

**Between Jordan School District Board of Education
&
Jordan Education Association**

The Jordan School District Board of Education and Jordan Education Association (JEA) agree to the following:

- 1) Salary Level increases (previously "steps") will be given for licensed employees for the 2018-19 school year.
- 2) Continuing Education Advancement (previously "lanes") will be given for qualifying licensed employees for the 2018-19 school year.
- 3) All salary levels on the traditional teacher salary schedule will be increased by \$2,800 (base salary is \$42,800; increments between salary levels remain at \$875). One additional day will be added to the contract period for District-directed professional development. That day is anticipated to be at the beginning of the year for the 2018-19 year but may move in future years depending on calendaring. The effectiveness of the professional development and whether it accomplished its desired purpose is subject to reevaluation next year.
- 4) Employees will cover fifty (50) percent of any future insurance premium increase and the District will cover fifty (50) percent of any future insurance premium increase; however, there is no insurance premium increase for the 2018-19 contract year.
- 5) \$800,000 will be set aside to compensate for elementary outside safety parking lot duty. The Joint Relations Committee will work together to establish particulars by the end of May 2018.
- 6) Pay for mentoring will be increased to one (1) day of pay to each mentor for each mentee.
- 7) \$3,000,000 will be set aside for the grant program as recommended by LECTF.
 - a. A total of \$3,000 can be awarded to one individual.
 - b. \$12,000 can be requested for team projects.
 - c. No employee can receive more than \$3,000 total between the two grant options (individual and team).
 - d. Joint Relations Committee will work together to establish particulars by the end of May 2018.
- 8) The 7th-period stipend will increase from 12.5% to 16.7%.

- 9) Joint Relations Committee (JRC) will work together to improve the Reduction in Staff (RIS) process as outlined in DP327NEG, specifically the process and rigor. This will be completed by the end of December 2018.
- 10) The District will provide an opportunity for highly effective licensed employees who are reduced in staff (RIS) to interview for all positions they apply and are qualified for. This item is for one year and subject to reevaluation next year.
- 11) The Joint Relations Committee (JRC) will work together to write a proposal on how to improve professional development offered at the beginning of each school year to licensed employees. This will be completed by end of May 2018.
- 12) Teachers who chose to remain on the old salary schedule for the 2017-18 year will transition to the new salary schedule for the 2018-19 year in similar fashion to the prior year's transition as follows:
 - a. Lane adjustments will continue on the old salary schedule through the end of the contract term as is normally done for the 2017-18.
 - b. Before transitioning to the new salary schedule, each employee receives a step on the old salary schedule up to the maximum step.
 - c. Before transitioning to the new salary schedule, each employee who did not receive step increases for the 2009-10, 2011-12, and/or 2013-14 years have up to the three steps restored, one for each year, on the old salary schedule up to the maximum step. This will be done based on the "hire date" in the District's personnel system. "Hire date" is the latest date when an employee changed their employment status between benefit eligible and non-benefit eligible.
 - i. Those whose hire date is before 1/1/2009, increase steps by 3, up to the maximum step
 - ii. Those whose hire date is between 1/1/2009 and 12/31/2010, increase steps by 2, up to the maximum step
 - iii. Those whose hire date is between 1/1/2011 and 12/31/2012, increase steps by 1, up to the maximum step
 - d. Employee placement on the new single lane salary schedule is determined by locating the nearest salary higher than the salary after restoration of steps and step increase (as indicated above) for the 2017-18 year. If in the 2017-18 year the employee received either the doctoral stipend of \$1,200 or the Bachelors +60 hours stipend of \$500, this amount is added to the salary total before transitioning to the next highest step. Other stipends and hourly pay amounts are not added to the comparison.
- 13) The Licensed Employee Compensation Task Force (LECTF) as currently constituted continues its work. Nevertheless, the Board and JEA reserve the right to determine which of their respective members will serve on the task force before work resumes. The purpose is to improve the mentoring program.

Any recommendations by the LECTF is subject to modification by Joint Relations Committee (JRC) and must be ratified by the JEA membership and approved by the Jordan Board of Education. Teacher members of the LECTF shall receive a one-time \$500 salary supplement, travel reimbursement, and whenever necessary, release time to perform this duty. This stipend will be reevaluated in the first meeting of LECTF during the 2018-19 school year.

14) Policy Revisions

As per District Policy A6NEG Negotiations – Licensed, negotiations concerning NEG policies will move forward over the course of this Agreement through the Joint Relations Committee. Proposed policy changes will be ratified by JEA membership and approved by the Board of Education. JEA and Jordan School District Board of Education will continue to work in good faith to utilize the interest-based process established by the Joint Relations Committee.

All parties agree to the following policy changes as recommended and accepted by the Joint Relations Committee for the 2018-19 school year.

- **DP335NEG Personal Leave – Licensed**
Revised to allow employees to take a personal leave day before or after a school holiday when the employee's attendance is required elsewhere and scheduling is beyond the employee's control. Due to concerns regarding increasing the need for substitutes, this policy change will be revisited after a year of its implementation to evaluate its impact on substitutes and teaching.
- **A3NEG District Advisory Council – Licensed**
Revised to clarify that one assistant principal or principal from each school level (elementary, middle, and high) may be on the council.
- **DP370NEG Alternative Leave Day – Licensed**
Revised to remove the restriction that alternative leave days could not be used the day before or the day after a personal leave day is taken. Due to concerns regarding increasing the need for substitutes, this policy change will be revisited after a year of its implementation to evaluate its impact on substitutes and teaching.
- **A6NEG Negotiations – Licensed and Classified**
Revised policy title to "Licensed" and to separate licensed negotiations policy from the classified negotiations policy.
- **DP336NEG Leave of Absence (1 Year) – Licensed**
Revised to remove paper requests as an option and requires leave requests be submitted through Skyward Employee Access.
- **DP304NEG Teacher Transfers**
Revised to remove paper requests as an option and requires transfer requests be submitted through Skyward Employee Access. In compliance with Utah Code, employees with unsatisfactory performance may not be transferred to another school without the approval of the Board of Education.

- **DP315NEG Grievance Procedure – Licensed**
Revised to change working days to calendar days and to describe the selection of a mutually acceptable impartial hearing examiner.
- **DP324NEG Sick Leave – Licensed**
Revised to allow first year teachers to access the sick bank.

**JORDAN SCHOOL DISTRICT
BOARD OF EDUCATION**

By: 
Janice Voorhies, President

Dated: May 8, 2018

JORDAN EDUCATION ASSOCIATION

By: 
Vicki Olsen, President

Dated: May 8, 2018

Teacher Salary Schedule

(C Schedule) Traditional (185 Days – 8 Hours/Day)

August 15, 2018 – June 3, 2019

(E Schedule) Year Round (177 Days – 8 Hours 21 Minutes/Day)

July 18, 2018 – July 3, 2019

Salary Level	Base Pay	Educator Salary Adjustment*	Lane Z Annual Salary
1	\$38,600	\$4,200	\$42,800
2	\$39,475	\$4,200	\$43,675
3	\$40,350	\$4,200	\$44,550
4	\$41,225	\$4,200	\$45,425
5	\$42,100	\$4,200	\$46,300
6	\$42,975	\$4,200	\$47,175
7	\$43,850	\$4,200	\$48,050
8	\$44,725	\$4,200	\$48,925
9	\$45,600	\$4,200	\$49,800
10	\$46,475	\$4,200	\$50,675
11	\$47,350	\$4,200	\$51,550
12	\$48,225	\$4,200	\$52,425
13	\$49,100	\$4,200	\$53,300
14	\$49,975	\$4,200	\$54,175
15	\$50,850	\$4,200	\$55,050
16	\$51,725	\$4,200	\$55,925
17	\$52,600	\$4,200	\$56,800
18	\$53,475	\$4,200	\$57,675
19	\$54,350	\$4,200	\$58,550
20	\$55,225	\$4,200	\$59,425
21	\$56,100	\$4,200	\$60,300
22	\$56,975	\$4,200	\$61,175
23	\$57,850	\$4,200	\$62,050
24	\$58,725	\$4,200	\$62,925
25	\$59,600	\$4,200	\$63,800
26	\$60,475	\$4,200	\$64,675
27	\$61,350	\$4,200	\$65,550
28	\$62,225	\$4,200	\$66,425
29	\$63,100	\$4,200	\$67,300
30	\$63,975	\$4,200	\$68,175
31	\$64,850	\$4,200	\$69,050
32	\$65,725	\$4,200	\$69,925
33	\$66,600	\$4,200	\$70,800
34	\$67,475	\$4,200	\$71,675
35	\$68,350	\$4,200	\$72,550
36	\$69,225	\$4,200	\$73,425
37	\$70,100	\$4,200	\$74,300
38	\$70,975	\$4,200	\$75,175
39	\$71,850	\$4,200	\$76,050
40	\$72,725	\$4,200	\$76,925
41	\$73,600	\$4,200	\$77,800
42	\$74,475	\$4,200	\$78,675
43	\$75,350	\$4,200	\$79,550
44	\$76,225	\$4,200	\$80,425
45	\$77,100	\$4,200	\$81,300

New-Hire Placement (1st year educator)

Education Attainment	Level
Bachelor's Degree	1
Bachelor's Degree plus 20 Semester Credits	3
Bachelor's Degree plus 40 Semester Credits	5
Master's Degree	6
Master's Degree plus 30 Semester Credits	8
Doctorate Degree	10

New hires with teaching experience shall receive full credit for years of service up to the established maximums as outlined in DP 309 NEG

Continuing Education Advancement

Education Attainment	Level Increase	Total Levels
Bachelor's Degree plus 20 Sem. Credits	Add 2 Levels	2 Levels
Bachelor's Degree plus 40 Sem. Credits	Add 2 Levels	4 Levels
Master's Degree	Add 1 Level	5 Levels
Master's Degree plus 30 Sem. Credits	Add 2 Levels	7 Levels
Doctorate Degree	Add 2 Levels	9 Levels

Educational Attainment are hours earned beyond and after Bachelor's Degree and original Teaching license

Alternative Pathway License

License	Maximum Level Increase (After initial placement)
Alternative Route to Licensure (ARL)	4
Alternative Teaching Preparation (ATP)	4
Letter of Authorization (LOA)	3
Academic Pathway to Teaching (APT)	3

NOTES:

- 1) Educators with a current National Board Certification will receive an annual stipend of \$2,400 per year based on their FTE.
- 2) This salary schedule is adopted only for the current school year. Any reference to future step salary increases is advisory only and subject to further approval by the Board of Education based on availability of funds.
- 3) Per Utah Statute 53G-11-518, advancement on this schedule may be held back depending on the annual educator effectiveness rating.
- 4) The difference between steps is \$875.

* The Educator Salary Adjustment is included in all hourly, daily, and extra duty rates.

TENTATIVE

SUBJECT: PERSONAL LEAVE —LICENSED

I. Board Directive

It is the policy of the Board to allow each licensed employee personal leave time as indicated below.

II. Administrative Policy

The Personal Leave Policy shall be administered in accordance with the following administrative policy provisions:

Each eligible licensed employee of the District shall be given two (2) days per year personal leave at no cost to the employee. Employees hired after a contract year has started shall receive personal leave benefits on a prorated basis for the remainder of that year. Each employee may accumulate unused personal leave. An employee may not use more than five (5) accumulated personal leave days in any contract year. The following policy provisions must be followed:

- A. Except in unusual circumstances, prior notification must be given to the immediate supervisor at least one (1) day in advance.
- B. Personal leaves may be taken the day before or after a school holiday for the following specific reasons:
 - 1. Observance of religious holidays which fall on a regularly scheduled school calendar work day.
 - 2. Family weddings of near relatives including children, father, mother, brothers, sisters, grandchildren, grandparents, or the same to one's spouse or any other person who is a member of the same household as the employee.
 - 3. Graduations of near relatives as defined in "2." above.
 - 4. Required court appearances,
 - 5. Deaths not covered by Bereavement Policy.
 - 6. Conferences and conventions which relate to the individual employee's work assignment and are not covered by the Professional Leave Policy.
 - 6-7. To attend to personal or business matters which require the employee's attendance and scheduling is beyond the employee's control.
- C. Personal leaves may be taken the day before or after a school holiday for other reasons under the following stipulations:
 - 1. Based upon a maximum of one personal day for each 100 employees, personal leave shall be granted the day before or after a school holiday without being required to pay the cost of a long-term substitute provided the request is filed with the Human Resources Department at least 35 calendar days but not more than 45 calendar days before the holiday.

SUBJECT: PERSONAL LEAVE —LICENSED

2. On the first working day after the application deadline, numbers will be randomly generated which will identify those employees authorized to take personal leave without being required to pay the cost of a long-term substitute teacher. Written notification will be sent to all applicants.
 3. Employees shall not be considered for paid personal leave the day before or after a school holiday more than once during any contract year.
 4. Employees who have not registered prior to the deadline will not be allowed to fill unused slots.
 5. Licensed employees who do not qualify for the window but request a personal leave day must notify their principal five (5) working days prior to the date. Employees shall be required to pay the cost of a long-term substitute.
- D. Personal leave shall not be taken during the first five days and last five days that students are in school except under the following conditions:
1. To attend the wedding of a near relative including child, father, mother, brother, sister, grandchild, grandparent or the same to one's spouse or any other person who is a member of the same household as the employee.
 2. To attend to personal or business matters which require the employee's attendance and scheduling is beyond the employee's control.
- E. Teachers may not take personal leave days during the four (4) days of contract time not involving students but may, through correlation with the principal, arrange to exchange one of these days for another non-contract day.
- F. Personal leave days may not be used during parent/teacher conferences.
- G. Personal leave days may not be used to pursue other employment.
- H. Personal leave days may not be used on make-up days as the result of employee job action.

TENTATIVE

SUBJECT: DISTRICT ADVISORY COUNCIL—LICENSED

I. Board Policy Directive

The Board authorizes the establishment of a Licensed Advisory Council for the purpose of communicating areas of concern by employee groups within the District.

II. Administration Administrative Policy

The Administration shall operate the District Advisory Council according to the following:

Guidelines

- A. The Council shall be composed of five (5) members designated annually by the employee agent, the Administrator of Human Resources, the Human Resources Licensed Administrator, and one ~~principal~~ administrative representative from each of the ~~high schools, middle schools and elementary schools level (high school, middle school, elementary school)~~. The chairperson will be determined annually by the Council.
- B. The Council shall meet at least once a month during the school year to discuss and study subjects mutually agreed upon relating to the school system.
- C. The Council is empowered to appoint ad hoc committees to study and report upon subjects agreed upon by the Council.
- D. The clerical expenses of the Council and its subcommittees shall be paid by the Board.
- E. Meetings of the Council shall be held at other than regular school hours. If circumstances should require that a meeting be held during school hours, committee members may be excused from their regular duties without loss of pay.
- F. All items of business or recommendations coming from this Council are advisory only.

SUBJECT: ALTERNATIVE LEAVE DAY—LICENSED

I. Board Directive

It is the directive of the Board to allow eligible licensed employees an alternative leave day each year and authorizes the Administration to implement a policy for an alternative leave day for licensed employees.

II. Administrative Policy

The alternative leave policy shall be administered according to the following administrative policy provisions:

- A. Each eligible licensed employee shall be allowed one (1) day of alternative leave per year.
- B. Employees taking alternative leave shall be required to pay the cost of a long-term substitute.
- C. Alternative leave is non-accumulative.
- D. Employees shall give at least one day's notice of the intent to take alternative leave.
- E. Alternative leave may not be used during parent/teacher conferences, on a contract day prior to the first day of school, or during the first five (5) or last five (5) days of the school year.
- ~~F. Alternative leave may not be used the day before or after a personal leave day is taken.~~
- G.F. Alternative leave may not be used to seek other employment.

SUBJECT: Negotiations – Licensed and Classified

I. Board Directive

The Board recognizes the importance of an orderly process to arrive at negotiated settlements with the recognized exclusive representatives and bargaining agents of employee groups (licensed and classified, excluding administrators). The Board, therefore, delegates to the Administration the responsibility of conducting good faith negotiations within the parameters set by the Board and reporting those negotiations to the Board.

II. Administrative Policy

The employee agent group is defined as the professional employee association with the largest membership based on full-time equivalent employees. The Administration will recommend to the Board a negotiating team to represent the Board in conducting negotiations with recognized employee groups according to approved administrative policy provisions.

- A. The licensed employees will be represented through the Joint Relations Committee, which will be comprised of the Board's negotiating team and the negotiating team for the licensed employee group. Team membership will be established no later than October 1 of each school year. The mission of the Joint Relations Committee is to enhance the professional employee association/District relationship by fostering open communication and a free exchange of ideas and to identify and resolve issues in a collaborative environment to allow us to provide a quality education for every child in Jordan School District.
- B. Regularly scheduled meetings (monthly) of the Joint Relations Committee (Licensed – Policy A3) and the District Advisory Council (Classified – Policy A3B) will be held to review and discuss policies, including compensation discussions, to begin no earlier than May 1 of each contract year. Dates can be changed by mutual agreement.
- C. Formal negotiations meeting dates will be determined no later than May 1 of each contract year.
- D. Beginning with the first formal negotiating session, procedural agreements concerning negotiations will be mutually established.
- E. Changes in compensation and negotiated policy will be considered and finalized through the negotiation process.
- F. The District shall comply with Utah Code 53A-3-425 and will require reimbursement to the school district of the cost of paid association leave activities to the extent required by the Code.
- G. After June 15, if agreement has not been reached in negotiations, the Board or the employee agent group or both parties may declare an impasse.
- H. Immediately after declaration of impasse by either party, the Board will invite the employee agent group to participate in mediation using the services of the Federal Mediation and Conciliation Service. The role of the mediator will be to facilitate communication. All costs associated with mediation will be shared equally by the Board and the employee agent group.

SUBJECT: Negotiations – Licensed and Classified

- I. If mediation is not completed or otherwise terminated within forty-five (45) days after the appointment of a mediator, further mediation may continue at the discretion of the Board.
- J. A negotiated agreement entered into by the Board will be posted on the District's website within ten (10) days of ratification of the agreement.

Revision history: 9/28/10

TENTATIVE

SUBJECT: LEAVE OF ABSENCE (1 YEAR)—LICENSED

I. Board Directive

The Board recognizes that there are times when employees could benefit from a year's leave of absence. This leave could be used for any purpose which is substantially different from the employee's current job assignment or duties but may not be used to enable an employee to take similar employment with another district, company, organization, etc., within the State of Utah. A leave of absence of up to one (1) year may be granted upon recommendation of the employee's supervisor and approval by the Human Resources Department.

II. Administrative Policy

The following administrative policy provisions shall be followed in implementing Board directive:

- A. Requests for a leave of absence must be submitted on the Request for Leave of Absence form to the immediate supervisor at least thirty (30) days prior to the date of the anticipated leave. All designated information must be provided. The leave cannot extend beyond one (1) contract year.
- B. Employees will not receive salary or fringe benefits while on leave of absence. Health and accident insurance may be purchased through the district under the COBRA option. The cost will be 102 percent of the established premium rate.
- C. The immediate supervisor will recommend approval of the request and submit in writing both his/her recommendation and the employee's request to the Human Resources Department for District approval.
- D. The employee will be notified in writing of approval of the leave and ~~at the end of the leave will be placed in the first available opening for which he/she is qualified and certificated. will be invited to the Teacher Transfer Fair to seek an available position for which he/she is qualified and licensed.~~
- E. If the employee is unable to secure a teaching position through the Teacher Transfer Fair or during the transfer window, he/she will be placed in the first available position for which he/she is qualified and licensed.
- ~~FE.~~ This leave shall not apply to provisional employees in their first and second years of employment, except in cases of illness or injury.
- ~~GF.~~ This leave will not be granted in successive years.
- ~~HG.~~ On a case by case basis, as determined by the Administrator of Human Resources, an employee may apply to substitute.
- ~~IH.~~ This leave does not provide experience credit for salary placement or change from provisional status.

 SUBJECT: TEACHER TRANSFERS

I. Board Policy Directive

The Board recognizes that all employees should be placed in the school and department that will best fit the educational needs of the students in the District. Consideration will be given to the employee's placement preference. When circumstances make it necessary to transfer employees involuntarily or reduce staff, orderly procedures are to be implemented.

II. Administration Administrative Policy

It is the policy of the Administration to assign personnel to the positions that best meet the needs of the District. Transfers shall be used to maintain a proper balance of experience and specialized competence among the schools of the District.

Guidelines**A. Voluntary Transfers**

1. The Human Resources Department will identify and advertise known vacancies beginning ~~April~~ March 1 of each school year, including those positions which were filled after Jan. 1 of the current school year (except nurses). Transfer requests will be accepted during the transfer window and or until 10 working days prior to the last day of New Teacher Induction.
2. All vacancies for the coming school year occurring between ~~April~~ March 1 and June 1, shall be advertised for five working days. Teachers will make transfer requests according to the following guidelines:
 - a. ~~Beginning with the week of April 1, a list of a~~ All known job vacancies, together with required endorsements and skill requirements, will be ~~compiled and published on the Jordan School District Web site at www.jordandistrict.org~~ posted online.
 - b. ~~A request for transfer form, available at the school or the Human Resources website: <http://hr.jordandistrict.org/> signed by the principal, should be submitted to Human Resources no later than the published closing date. After a teacher has submitted one transfer form, requests for transfer to additional openings can be accomplished by calling Human Resources no later than the published closing date. Information from the first transfer request will be forwarded to other schools upon the request of the teacher.~~
 - b. Teachers interested in transferring must submit a separate transfer request through Skyward Employee Access for any posted position. During the transfer window, principals will be notified weekly of transfer requests for posted positions.
 - c. Using a common set of criteria such as personnel files, requested qualifications, experience, etc., principals will review requests for transfer and select the candidates to be interviewed. Principals will interview at least two (2) qualified transfer candidates if available through June 1. Candidates who are interviewed but not offered a position will be notified in writing as soon as reasonably possible. When the position has been filled, ~~all candidates making application will be notified by the local schools in a timely manner~~ the posting will be removed.
 - d. Beginning the week of ~~March~~ February 1 until the teacher transfer fair, teachers interested in transferring in conjunction with the teacher transfer fair may submit a transfer request through

SUBJECT: TEACHER TRANSFERS

Skyward Employee Access.**B. Involuntary Transfers—Administrative**

1. A principal or immediate supervisor may request the transfer of an employee when in his/her judgment it will benefit the employee, the school, or the District. Transfer requests stating specific reasons for the transfer shall be made to the ~~Area-area~~ Administrator of Schools. The ~~Area-area~~ Administrator of Schools shall review the request and recommend approval or denial to the Administrator of Human Resources. Upon final approval of the Administrator of Human Resources, a copy of the request shall be given to the employee no later than April 1.
2. An employee whose performance is unsatisfactory may not be transferred to another school unless the local school board specifically approves the transfer of the employee. §53A-8a-506
 - a. Unsatisfactory performance is defined as minimally effective or not effective on the employee's most recent evaluation.
3. Involuntarily transferred teachers will be allowed to interview through the voluntary transfer process from ~~April 1 through June 1~~. If teachers are not successful in gaining a voluntary transfer by June 1, the District will place the employee in a position for which he/she is qualified.
4. After the employee has been placed, the employee may continue to interview for other positions through the voluntary transfer process (Refer to Section II A of this policy).
5. Transfers during the school year shall be avoided.

SUBJECT: GRIEVANCE PROCEDURE—LICENSED

I. Board Directive

The Board recognizes the need for a District grievance process and delegates to the Administration the authority to implement a policy regarding grievance procedures for licensed personnel.

II. Administration Policy

It is the policy of the Administration to address grievances alleged by licensed employees with the following administrative policy provisions:

A. Definitions

1. Grievance - A complaint which:
 - a. Sets forth an allegation that there has been a violation of District policy, state law, or federal law.
 - b. Specifically identifies the policy or statute alleged to have been violated.
 - c. Provides a detailed statement of the alleged violation.
2. Grievant - Any licensed employee or group of licensed employees aggrieved by a decision or condition falling under District policy, or state or federal law.
3. Grievance Officer - The District employee or employees designated to review complaints regarding alleged violation of District policy, state law, and/or federal law and charged with the responsibility of investigating, or overseeing the investigation of, complaints.
- 3.4. District – The Human Resource Administrator or his/her designee.

B. Procedure

1. Step I:

Any licensed employee alleging a grievance is encouraged to resolve the problem, if possible, through an informal discussion with the immediate supervisor as provided for in Miscellaneous provisions C.1. of this policy. If this is not satisfactory, the grievant may file at Step II.
2. Step II:

A grievance must be filed within twentythree (3020) calendar working days of the date the grievant knew or should have known of the circumstances which precipitated the grievance.

Any licensed employee submitting a grievance at Step II shall present a completed Licensed Employee Grievance form to his/her immediate supervisor. Grievance forms are available in the District's Human Resources Department or online at the District's Human Resources website. A copy of the grievance form shall be immediately forwarded by the supervisor to the ~~District~~ grievance officer, the appropriate District-level Administrator, and the Administrator of Human Resources. The ~~District~~ grievance officer shall then submit the issue in question to the employee agent group in writing. The employee agent group has the option of reviewing the issue and making a written response to the ~~District~~ grievance officer.

 - a. The supervisor shall respond to the grievance, in writing, within ~~five-eight (85)~~ working calendar days following receipt of the grievance. A copy of the response will be forwarded to

SUBJECT: GRIEVANCE PROCEDURE—LICENSED

the District-grievance officer, the appropriate District-level Administrator, and the Administrator of Human Resources or his/her designee, grievant, or representative.

- b. If the response (decision) does not resolve the grievance, the grievant may file the grievance at Step III.

3. Step III:

The Investigatory Committee may be activated at this step only. (See Miscellaneous Item Provisions C. 98.)

- a. The grievant shall prepare and file the Licensed Employee Grievance Form with the District grievance officer at Step III.
- b. The Investigatory Committee or the grievance officer shall investigate the complaint with the parties concerned in the grievance within ~~fifteen-twenty (1520)~~ working-calendar days of the grievance having been filed at Step III.
- c. The grievance officer shall issue a written report setting forth his/her findings and recommendations for the resolution of the grievance within ~~five-eight (85)~~ working-calendar days after the conclusion of the investigation.
- d. The grievance shall be considered resolved if the grievant and the District accept the recommendations of the District-grievance officer, or if the grievant fails to file the grievance at Step IV within the time limits set forth herein.
- e. If no written report has been issued within the time limits set forth in "c" above, or if the grievant or District shall reject the recommendations of the grievance officer, the grievant shall be authorized to file the grievance at Step IV.

4. Step IV:

- a. If the grievant rejects the recommendations of the District grievance officer, the Investigatory Committee, or the grievance officer fails to issue a written report in the time specified, the grievant shall have ~~fourteen (1410)~~ working-calendar days to request that an impartial hearing examiner be selected to hear the grievance.
- a-b. Within fourteen ten (1410) working-calendar days of receipt of the request, the grievance officer and the grievant or his/her designated representative shall meet together to agree upon a mutually acceptable impartial hearing examiner. Procedures for the selection of the impartial hearing examiner are in Section C. 9. Miscellaneous provisions. (See Miscellaneous Provisions C.10-13)
- b-c. The impartial hearing examiner shall submit written recommendations to the Superintendent or his/her designee and the grievant or his/her designated representative within ~~14ten (1410)~~ calendar working days after the hearing.
- e-d. The Superintendent or his/her designee shall, within ~~eight five (85)~~ working-calendar days, submit in writing to the grievant the District's decision to reject or accept the impartial hearing examiner's recommendation.

5. Step V:

- a. If the grievant rejects the recommendations of the Superintendent or his/her designee, or if the Superintendent or his/her designee fails to issue a report within the time limits set forth above,

SUBJECT: GRIEVANCE PROCEDURE—LICENSED

the grievant shall be authorized to file the grievance at Step V within ~~fourteen ten~~ (1410) ~~working-calendar~~ days of the date the recommendation of the Superintendent or his/her designee was issued or should have been issued.

- b. The grievance at Step V shall be filed with the Board in the following manner:
 - 1) The grievant shall file the grievance by delivering it to the Board within the time limits set forth herein.
 - 2) Within ~~ten~~fourteen (1410) ~~working-calendar~~ days of receipt of the grievance or another timeline agreed to in writing by both parties, the Board shall establish a hearing date to hear the testimony of all interested parties. The Board shall have the authority to call witnesses for the hearing. Such hearing will be held within ~~30~~twenty (20) ~~working-calendar~~ days of filing of the grievance at Step V or another timeline agreed to in writing by both parties.
 - 3) Within ~~forty-five thirty~~ (45 30) ~~calendar working~~ days or other timeline agreed to in writing by both parties of the filing of the grievance at Step V, the Board shall issue its determination of the grievance. The findings of the Board shall be final and binding.

C. Miscellaneous provisions

- ~~1. A grievance must be filed within twenty (20) working days of the date the grievant knew or should have known of the circumstances which precipitated the grievance.~~
- ~~2.1.~~ A grievance shall furnish sufficient background concerning the alleged violation which identifies date(s), time(s), person(s), and actions that led to the allegation.
- ~~3.2.~~ No person shall suffer recrimination or discrimination because of participation in this grievance procedure.
- ~~4.3.~~ Hearings should be scheduled during a mutually convenient time.
- ~~5.4.~~ Employees shall be free to testify regarding any grievance filed hereunder.
- ~~6.5.~~ Confidentiality will be observed pending resolution of the grievance or final decision by the Board.
- ~~7.6.~~ Nothing contained herein shall be construed so as to limit in any way the ability of the District and the grievant to resolve any grievance, mutually and informally.
- ~~8.7.~~ The grievant shall be entitled to representation of his/her choice in all stages of these proceedings.
- ~~9.8.~~ If needed, the Investigatory Committee shall be selected as follows: The District shall designate one member of its choice and the employee agent shall designate one member of its choice, and these two appointees shall recommend a third committee member subject to the approval by the employee agent and the District. This committee shall conduct investigations of grievances filed by persons asking to be represented by the employee agent and shall report the results of its findings and its recommendations, in writing, to the District grievance officer who shall be responsible to make final determination of all grievances filed at Step III. Step III grievances shall be investigated and a response made, regardless of whether or not the grievant asks for representation.
- ~~10.9.~~ When required, members of the Investigatory Committee shall be excused from their regular assignments to perform investigations.
- ~~11.10.~~ Impartial hearing examiners shall be persons who will conduct hearings independent of pressure or influence from the District administration, District staff, the licensed employee who is the participant

SUBJECT: GRIEVANCE PROCEDURE—LICENSED

in the grievance, or any association or organization acting on behalf of or representing the employee. No impartial hearing examiner may be a direct supervisor or subordinate of either the employee or a person recommending the employee's termination for cause.

~~12.11.~~ Impartial hearing examiners may either be District hearing examiners or individuals not employed with the District.

~~13.12.~~ The employee agent and the District may agree to use a mutually agreed upon outside arbitration entity the American Arbitration Association (AAA) for Level IV hearings. This includes following the rules and procedures as outlined by that entity. ~~the AAA.~~

~~14.13.~~ The cost of services of the hearing examiner shall be equally shared by the District and the educator or the organization representing the educator.

~~15.14.~~ In the event that the grievance remains unresolved at the termination of this grievance procedure, the grievant is free to pursue such litigation or statutory remedy as the law may provide.

~~16.15.~~ Employees should exhaust all District grievance procedures before seeking other legal remedies.

Revision history: 9/8/09

SUBJECT: SICK LEAVE—LICENSED

I. Board Directive

It is the policy of the Board to authorize paid sick leave benefits for licensed personnel who work 20 hours per week or more and to comply with requirements of Public Law 103-3, Family and Medical Leave Act. The Board delegates to the Administration responsibility for establishing guidelines for sick leave and family leave benefits. Sick leave runs concurrent with Family Medical Leave Act (FMLA) and Workers Compensation. Refer to Policy DP322 NEG- Family Medical Leave Act.

II. Administrative Policy

Definitions

Immediate family is defined as husband, wife, daughter, son, father, mother, brother, sister, or other person residing in the employee's home on a permanent basis. Special circumstances may be appealed to the Sick Leave Review Committee for consideration of immediate family status.

Continuous service includes an approval leave of absence, sabbatical leave, sick bank, military and/or FMLA leave. A resignation or retirement constitutes a "break in service." Employees returning to Jordan School District following a break in service will receive a new continuous service date reflecting the date of their return. District seniority will be based on the new continuous service date. Prior employment experience with Jordan School District may be taken into consideration for purposes of placement on the salary schedule.

The sick leave policy shall be administered according to the following administrative policy provisions:

A. Sick Leave Allowances

1. Until June 30, 2007, licensed employees with a continuous service date prior to July 1, 1977, shall be allowed unlimited sick leave not to exceed 180 days per contract year for 9-month employees, 220 days for 11-month employees, and 240 days for 12-month employees.
2. Licensed employees with a continuous service date on or after July 1, 1977, shall be allowed sick leave in accordance with the following schedule:

Year 1 (not eligible for sick bank)—	10 days per year*
Years 2 through 5	10 days per year*
Years 6 through 10	11 days per year*
Years 11 through 15	12 days per year*
Years 16 and beyond	13 days per year*

Maximum accumulations:

176 and 184-day contracts (9 month)	180 days
220 to 233-day contracts (11 month)	220 days
245-day contracts (12 month)	240 days

* Note: An employee may use up to three days of his/her own accumulated sick leave to attend to the health care needs of immediate family members. This schedule does not change the way unused sick leave benefits are calculated at the time of retirement.

3. Employee Eligibility

- a. In order to be eligible to participate in the sick bank an employee must voluntarily donate one day annually of accumulated sick leave to the sick bank. Employees wishing to opt out of participation in the sick bank must annually complete the appropriate form no later than September 1 of each school year. Employees who have been offered a temporary transitional duty assignment due to a work-related injury, who refuse the temporary transitional duty assignment, will not be eligible for Sick Bank.

~~b. First year employees are not eligible to participate in the sick bank.~~

SUBJECT: SICK LEAVE—LICENSED

4. Calculating sick leave allowances

- a. Employees hired after a contract year has started shall receive sick leave benefits on a prorated basis for the remainder of that year. (For example, an employee who is on contract for 50 percent of the contract year would be eligible to receive 50 percent or 5 days of the 10-day annual sick leave allowance.)
- b. When calculating sick leave allowances in subsequent years, employees shall be awarded a full year of service for the first partial year of employment if their hire date is prior to January 1. If their hire date is after January 1, no service shall be awarded for the first partial year of employment.

5. Sick leave benefits during approved absences

- a. Interruptions of work for sabbatical leave, educational leave, or other authorized leaves shall not be considered a break in continuous service. Should an employee be granted a leave for any reason, he/she will keep his/her number of cumulative sick leave days to be used upon return, but shall not be considered for sick leave during the time of leave.
- b. Employees returning from authorized leaves shall receive sick leave benefits according to the policy in force at the time the leave began except when the policy is changed as a result of negotiations.

6. Use of sick leave for critical family care

A maximum of twelve (12) days of sick leave may be used each year to care for a critically ill member of the immediate family or critically ill person residing on a permanent basis in the employee's home.

- a. Use of sick leave for critical family illness must be authorized by the Sick Leave Bank Review Committee. The employee must submit his/her request in writing by applying online via Employee Access.
- b. Employees may not apply for critical family illness benefits until two (2) personal leave days and all family leave benefits are used. Employees will be allowed to use up to five (5) personal leave days, but may not use more than five (5) accumulated personal leave days in any contract year as set forth in DP335 Personal Leave—Licensed.
- c. In cases of extended critical illness, employees may apply for additional days beyond the twelve (12) day allowance.
 - (1) If circumstances warrant it, the Sick Leave Bank Review Committee may authorize additional days equal to the number of unused family days available at the beginning of the critical illness (A maximum of 3).
 - (2) Employees who have exhausted two personal leave days, and family leave benefits, but who must continue to deal with a critical family care (as defined in item 5 above) may apply to the Sick Leave Bank Review Committee for additional days. One additional day may be granted for each year of service in the District up to a maximum of fifteen (15) days. If additional days are granted, only the cost of a long-term substitute shall be deducted from the educator's pay.
 - (3) For those employees hired prior to July 1, 1977, the Sick Leave Bank Review Committee may allow the use of sick leave days for a critical family care (as defined in item 5 above). One additional day may be granted for each year of service in the District up to a maximum of 12 days. If additional days are granted, only the cost of a long-term substitute will be deducted from the educator's pay. This will remain in effect until June 30, 2007.

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SUBJECT: SICK LEAVE—LICENSED

7. Use of sick leave for adoption
 - a. An employee who adopts a child must apply for critical family care days by submitting his/her request in writing to the Sick Leave Bank Review Committee by applying online via employee access. Employees may use up to a maximum of twenty (20) days critical family leave at the time of actual custody of the child.
 - b. Employees may not apply for critical family care benefits until two personal leave days and family leave benefits are used. Employees will be allowed to use up to five (5) personal leave days, but may not use more than five (5) accumulated personal leave days in any contract year as set forth in DP335- Personal Leave—Licensed.
 - c. Any additional leave must fall under the policy provisions of DP322—Family Medical Leave Act.
 - d. Part-time employees (half-time or more) may be granted up to a total of twelve (12) weeks leave (paid and non-paid, including any off track time to continue to care for an adopted infant.
 - (1) During the leave period, the District shall continue to pay its portion of the employee's group health insurance premium. An employee on leave must continue to pay his/her portion of the health insurance premium in order to keep coverage in effect.
 - (2) An employee is not entitled to the accrual of any seniority or employment benefits that would have accrued if not for the leave. An employee will not lose any seniority or employment benefits that accrued before the date the leave began.
 - (3) If an employee fails to return to work after the leave has ended, the District may recover the health insurance premium paid by the District on the employee's behalf.
- B. Employee-Funded Sick Leave Bank
 1. Establishment of the sick leave bank
 - a. Each year, all participating employees (~~years 2 and beyond~~) in the accumulated sick leave program will donate one (1) sick leave day, unless the employee has opted out, to be placed in the sick bank.
 2. Use of the sick leave bank
 - a. The sick bank is not intended to be used for short-term, in-and-out absences, elective medical procedures or other medical care that could be scheduled during non-contract time.
 - b. Medically documented intermittent leave for long-term illness may be approved.
 - c. Days from the sick leave bank shall be granted to eligible employees only after all accrued sick leave, family leave, and personal leave days have been used.
 - d. Employees will be required to sign a release of medical information when making application to the sick leave bank. Sick leave bank members must sign a confidentiality agreement to protect employees' medical information and confidentiality.
 - e. A combination of continuous years of service and accumulated sick leave days shall be used to determine the number of sick bank days which an employee qualifies to receive and any pay loss to be sustained. (Years of service shall be computed in accordance with established guidelines for salary step movement.)
 - f. Employees are not eligible to participate in the sick bank until 12 months after the date of employment.
 - g. Employees who have been offered a temporary transitional duty assignment due to a work related injury, who refuse the temporary transitional duty assignment, will not be eligible for Sick Bank.
- C. Sick Bank Allowances
 1. First and Second Year Employees
 - a. First and Second year employees shall be allowed up to 10 sick bank days at full pay according to the following schedule:

Days of Accumulated	Number of Days that	Sick Bank
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<u>Sick Leave at Beginning of Long-Term Absence</u>	<u>Long-Term Substitute Costs Will Be Deducted</u>	<u>Days Allowed At Full Pay</u>
13 plus	0	10
12	1	9
11	2	8
10	3	7
9	4	6
8	5	5
7	6	4
6	7	3
5	8	2
4	9	1
3 or fewer	10	0

- b. After all sick bank days allowed according to the schedule listed under item a. are used, second year employees may be granted up to 10 additional sick bank days if circumstances warrant it. The cost of a long-term substitute shall be deducted for each additional day used under this option.
- c. In cases of catastrophic illness or injury, the Sick Bank Committee may grant second year employees up to 20 additional days of sick bank after all sick bank days provided under items a. and b. are exhausted. The cost of a long-term substitute shall be deducted for each additional day used under this option.

2. **Third Year Employees**

- a. Third year employees shall be allowed up to 40 sick bank days at full pay according to the following schedule:

<u>Days of Accumulated Sick Leave at Beginning of Long-Term Absence</u>	<u>Number of Days that Long-Term Substitute Costs Will Be Deducted</u>	<u>Sick Bank Days Allowed At Full Pay</u>
15 plus	0	40
14	1	39
13	2	38
12	3	37
11	4	36
10	5	35
9	6	34
8	7	33
7	8	32
6	9	31
5	10	30
4	11	29
3	12	28
2	13	27
1	14	26
0	15	25

- b. After all sick bank days allowed according to the schedule listed under item a. are used, third year employees may be granted up to 40 additional sick bank days if circumstances warrant it. The cost of a long-term substitute shall be deducted for each additional day used under this option.
- c. In cases of catastrophic illness or injury, the Sick Bank Committee may grant third year employees sufficient sick bank days to cover their transition to long-term disability after all of the sick bank days provided under items a. and b. are exhausted. The cost of a long-term substitute shall be deducted for each additional day used under this option.

SUBJECT: SICK LEAVE—LICENSED

3. Employees with four or more years of service shall be allowed up to 120 days from the sick bank at full pay less the cost of the substitute for each day the employee falls below 15 days of accumulated sick leave at the beginning of the long-term absence. (A maximum of 15 days' long-term substitute costs will be deducted.)
 4. Sick bank limitations
 - a. Prior to granting sick bank days, an employee shall agree in writing to repay compensation at his/her daily rate of pay for sick bank days used or granted if he/she terminates employment with the district for other than medical reasons before completion of the current and succeeding contract year.
 - b. The illness/injury must be medically documented with a statement bearing an original signature from the attending physician. The verification of absence form may not be stamped with a physician's signature or signed by the attending nurse, office manager, etc.
 - c. A second opinion may be required with any costs not covered by insurance borne by the District.
 - d. When an employee requests sick bank days more than once within a 48-month period for an unrelated illness, a three (3)-day loss of pay shall be required before sick bank days are granted. Use of sick bank days shall be limited to 120 days within a 48-month period. The employee will also be required to meet all other qualifying criteria.
 - e. Under catastrophic conditions, employees may appeal to the sick bank committee for a waiver of pay loss provisions. The committee shall review the employee's attendance record and other related factors and either grant or deny the waiver based on the findings. No appeal beyond the sick bank committee is provided.
- D. Sick Leave Review Board
1. A Sick Leave Review Board shall be organized to review issues related to sick bank usage and cases of suspected sick leave abuse.
 2. The Sick Leave Review Board shall be composed of one administrator appointed by the superintendent and two members appointed by the president of the licensed employee agent.
- E. Abuse of Sick Leave
1. Administrators shall periodically review sick leave usage.
 2. If an abuse of sick leave is suspected, the administrator shall confer with the employee and, if necessary, ask the Sick Leave Review Board to review the case. Cases will be reviewed according to Administrative Guidelines developed by the Sick Leave Review Board.
 3. If it is determined that an abuse of sick leave has occurred, the following actions shall be taken:
 - a. The sick leave benefits which were paid inappropriately shall be reclaimed from the employee.
 - b. The employee shall be suspended for five (5) days without pay during the next pay period.
 - c. A reprimand shall be entered in the employee's personnel file.
 4. A second proven abuse of sick leave may result in immediate termination.

JORDAN SCHOOL DISTRICT
Statement of
P O L I C Y

Number - DP324 NEG
Effective - 1/9/96
Revision - 5/28/15
Page - 6 of 6

SUBJECT: SICK LEAVE—LICENSED

F. Payment for Sick Leave

1. In order to receive full pay for work missed due to illness or injury, employees shall complete an absence form which is approved by the immediate supervisor and submitted to the Payroll Department for processing.
2. Employees may be required to verify the nature and duration of an illness or injury with a doctor's certificate.

G. Notification of Absence

1. Employees are required to notify their immediate supervisor as soon as they know that they will be absent from work.
2. If a substitute must be hired, the employee shall see that the Human Resources Department is notified no later than 6:30 a.m. on the day of the absence.

Revision history: 6/10/08, 8/11/09

Urinal Partitions in Schools

Elementary Schools	No	Yes	Date Installed
Bastian		X	when built
Blackridge		X	when built
Bluffdale	X		
Butterfield Canyon	X***		scheduled
Columbia	X		
Copper Canyon	X		
Daybreak	each classroom has its own restroom		
Eastlake	X		
Elk Meadows		X	added in ?
Falcon Ridge		X	added in ?
Foothills		X	added in 2018
Fox Hollow		X	when built
Golden Fields		X	when built
Hayden Peak	X		
Heartland		X	added in 2014
Herriman		X	added in 2017
Jordan Hills		X	added ?
Jordan Ridge		X	when built
Majestic		X	added in 2017
Midas Creek	X		
Monte Vista		X	added in 2016
Mountain Shadows	X		
Oakcrest	X		
Oquirrh	X		
Riverside	X		
Rosamond		X	added in 2017
Riverton		X	when built
Rose Creek		X	added in 2016
Silver Crest	X		
South Jordan		X	added in 2017
Southland		X	added in 2015
Terra Linda	X		
Weby		X	added in 2015
West Jordan		X	added ?
Westland	X		
Westvale		X	added ?
New Herriman		X	when built
New Bluffdale		X	when built

Middle Schools	No	Yes	Date Installed
Copper Mountain		X	when built
Elk Ridge	X		
Fort Herriman		X	when built
Joel P. Jensen	X		
Oquirrh Hills	X		
South Hills	X		
South Jordan	X		
Sunset Ridge	X		
West Hills	X		
West Jordan	X		
New West Jordan		X	when built
New Bluffdale		X	when built
New South Jordan		X	when built

High Schools	No	Yes	Date Installed
Bingham High	X	X*	added in 2014
Copper Hills		X	added ?
Herriman		X	when built
Riverton	X	X**	added in 2016
West Jordan	X		
Valley		X	when built
New high school		X	when built

Other Facilities	No	Yes	Date Installed
District Office		X	when built
Auxiliary Services		X	when built
Transportation		X	when built
South Valley		X	when built
Rivers Edge		X	when built
JATC South		X	when built
JATC North		X	when built
Kauri Sue Hamilton	each classroom has its own restroom		

* main level restrooms installed 2014 / upstairs restrooms no

** two sets of restrooms were installed in 2016

*** scheduled for this summer

Our goal is to install partitions in 3 to 4 schools per year, contingent on time and budget

All new schools built after 2009 include urinal partitions

Jordan School District
MINUTES OF BOARD OF EDUCATION MEETING
April 24, 2018

The Board of Education of Jordan School District met in study, regular, and closed sessions on Tuesday, April 24, 2018, beginning at 4:07 p.m. at the JATC South Campus (Board Conference Room), 12723 S. Park Avenue (2080 West), Riverton, Utah.

STUDY SESSION

Those recognized or signed-in as present:

Janice L. Voorhies, Board President
Matthew Young, Board Vice President (via electronic connection)
Jen Atwood, Board Secretary
Bryce Dunford, Board Member
Tracy J. Miller, Board Member
Marilyn Richards, Board Member
Darrell Robinson, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Michael Anderson, Administrator of Schools
Laura Finlinson, Administrator of Curriculum and Staff Development
June M. LeMaster, Administrator of Human Resources
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Sandy Riesgraf, Director, Communications
Paul Bergera, Staff Assistant, Auxiliary Services
Lance Everill, Staff Assistant, Facilities Services
Shelley Nordick, Staff Assistant, Curriculum and Staff Development
Travis Hamblin, Consultant, Planning and Student Services
Jeri Clayton, Administrative Assistant
Brendan Nielson, AV Maintenance
Vicki Olsen, President, Jordan Education Association
Dawn Ramsey, Director, Region VI PTA

President Voorhies presided and conducted. She called for a motion to alter the agenda and add an additional closed session.

MOTION: It was moved by Jen Atwood and seconded by Marilyn Richards to alter the agenda and add an additional closed session. The motion passed with a unanimous vote.

MOTION: At 4:08 p.m., it was moved by Marilyn Richards and seconded by Jen Atwood to go into closed session. The motion passed with a unanimous vote.

CLOSED SESSION

Those recognized or signed-in as present:

Janice L. Voorhies, Board President
Matthew Young, Board Vice President (via electronic connection)
Jen Atwood, Board Secretary
Bryce Dunford, Board Member
Tracy J. Miller, Board Member
Marilyn Richards, Board Member
Darrell Robinson, Board Member
Patrice A. Johnson, Superintendent of Schools

Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White

President Voorhies presided and conducted. The Board of Education met in a closed session to discuss negotiations. The closed session discussion was recorded and archived.

At 4:21 p.m., the meeting adjourned. The Board returned to study session.

STUDY SESSION

Those recognized or signed-in as present:

Janice L. Voorhies, Board President
Matthew Young, Board Vice President (via electronic connection)
Jen Atwood, Board Secretary
Bryce Dunford, Board Member
Tracy J. Miller, Board Member
Marilyn Richards, Board Member
Darrell Robinson, Board Member
Patrice A. Johnson, Superintendent of Schools
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John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Michael Anderson, Administrator of Schools
Laura Finlinson, Administrator of Curriculum and Staff Development
June M. LeMaster, Administrator of Human Resources
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Sandy Riesgraf, Director, Communications
Paul Bergera, Staff Assistant, Auxiliary Services
Lance Everill, Staff Assistant, Facilities Services
Shelley Nordick, Staff Assistant, Curriculum and Staff Development
Travis Hamblin, Consultant, Planning and Student Services
Jeri Clayton, Administrative Assistant
Brendan Nielson, AV Maintenance
Vicki Olsen, President, Jordan Education Association
Dawn Ramsey, Director, Region VI PTA

President Voorhies presided and conducted. The Board of Education met in a study session to discuss the following:

A. Follow-up from Previous Board Meeting

Superintendent Johnson addressed patron concerns or requests expressed at the March 27, 2018 Board meeting, specifically those associated with student safety, security concerns, and suicide prevention. She reported that at the District's Parent University held April 12, a panel of community members, local police and fire officials, and District personnel reported on the District's Incident Command program which has been in place for approximately 12 years, and continual upgrading of building safety procedures. She stated that some time ago the District made arrangements with Dr. Scott Poland, a national suicide prevention expert, to conduct an information and training event held April 16 which included mandatory sessions during the day for administrators and school personnel, a session for students in leadership positions, and in the evening he conducted a session at Riverton High School in which several hundred parents from across the District participated. Dr. Johnson stated that Dr. Poland offered his assistance for further training.

Board members discussed Ends Policy 404 and the need to look at this policy as it relates to providing adequate resources for meeting the needs of students. Mrs. Miller asked the administration to look into having the District begin an affiliation with Valley Mental Health.

B. Training for School LAND Trust Plans

Mr. Anderson, administrator of schools, conducted a brief training for Board members in preparation for reviewing School LAND Trust Plans submitted by the School Community Councils. He noted that practice has been to have two Board members review each of the plans. He noted that Plans are due at the State Office by May 10, 2018.

Mr. Dunford asked to receive a copy of the LAND Trust law for his review. Mr. Anderson indicated that he would provide a copy to all Board members.

C. Discussion on Administrative Policy AA443 *Student Clubs*

Mr. Sorensen, administrator of schools, reviewed the proposed draft of policy AA443. Board members discussed the policy provisions. President Voorhies asked to have the policy brought back for formal approval at the next Board meeting.

D. High School Capacity/Portables and Middle/Elementary School Capacities Follow-up

Dr. Godfrey, associate superintendent, stated that the review of the high school buildings has been more complex than anticipated and additional time is needed to provide a meaningful and accurate assessment of high school capacities. He indicated that Mr. Bergera and Mr. Hamblin are working towards presenting the high school capacity information at the May 8 study session in conjunction with the discussion on calendars.

Dr. Godfrey reviewed the updated elementary and middle school capacity information created in the single page per school format, as requested. Board members suggested including the age of the school or opening date so this information is available to them as well. Dr. Godfrey said when the final version is ready he will provide it to Board members electronically and will also provide the documents in a binder for any Board members wishing to have a hard copy. Dr. Godfrey reviewed the updates to the elementary and secondary capacity spreadsheets and explained the new categories added at the request of the Board. Board members requested to have the new column for "Seventh Period Capacity" included in the spreadsheet but not on the single page per school format. Dr. Godfrey noted that the changes requested to the Eastlake information were made as well.

E. Review of Administrative Policies

1. **AS419 *Student Conduct and Dress***
2. **AS94 *Student Discrimination and Harassment***
3. **AS445 *Student Information Network Acceptable Use Policy***

Dr. Godfrey stated that the administration has reviewed District policies in relation to concerns received from patrons about students exchanging inappropriate photos (commonly known as "sexting") and has found that these activities need to be more directly addressed and/or clarified in District policies. He invited Board input and questions.

Board members recommended having policy AS67 included in the list of policies to be updated. They suggested adding language prohibiting pornography and sexting at school and school activities and Mrs. Miller said she would like to see this language added to each school's Code of Conduct that is provided to students at the beginning of each school year. They also suggested strengthening the language on dress and grooming and adding language to protect victims of bullying. Mr. Dunford expressed the need to have these policies strictly enforced at all schools.

Dr. Godfrey agreed to have the administration prepare updates to these policies and bring them back for review.

F. Policy Governance Review

1. GP116 Cost of Governance

President Voorhies led a discussion about policy GP116. Mr. Dunford said in the past the Board has discussed developing a Board professional development budget to allow each Board member to take advantage of professional development they feel would benefit them. He suggested having the Finance Committee start this process. Board members agreed.

2. GP117 Travel and Other Board Expenses

President Voorhies invited discussion about Board members being reimbursed for mileage incurred in transacting official School Board business. Board members agreed that this needs to remain an option and agreed to leave the policy as is.

3. Appendix: Policy Review Schedule

President Voorhies stated that the Board has now completed its accelerated review of Board Governance policies and proposed that the review schedule be returned to a two-year rotation. Board members agreed, noting that the schedule can be accelerated as needed to accommodate newly elected members.

G. Discussion on Results from Board Evaluation Tool

President Voorhies led a discussion about the results of the evaluations completed by Board members following the Board meeting on March 27, 2018. Board members shared opinions and information about what they feel are Board strengths and weaknesses and recommended ways to improve.

At 6:06 p.m., the meeting adjourned. The regular session started at 6:40 p.m.

JORDAN YOUTH SYMPHONY

Prior to the start of the regular session, Board members and patrons were invited to listen to the Jordan Youth Symphony perform several musical selections. The Symphony is under the direction of David Clay (Joel P. Jensen Middle School), Erik Perkins (Oquirrh Hills Middle School), and Amy Stutznegger (Fort Herriman Middle School).

REGULAR SESSION

Those recognized or signed-in as present:

Janice L. Voorhies, Board President
Matthew Young, Board Vice President (via electronic connection)
Jen Atwood, Board Secretary
Bryce Dunford, Board Member
Tracy J. Miller, Board Member
Marilyn Richards, Board Member
Darrell Robinson, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Michael Anderson, Administrator of Schools
Laura Finlinson, Administrator of Curriculum and Staff Development

June M. LeMaster, Administrator of Human Resources
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Jana Cruz, Director, Nutrition Services
Daniel Ellis, Director, Accounting, Budgets and Audits
Steven Peart, Director, Custodial/Energy Services
Kurt Prusse, Director, Purchasing
Sandy Riesgraf, Director, Communications
Shelley Nordick, Staff Assistant, Curriculum and Staff Development
Jeri Clayton, Administrative Assistant
Brendan Nielson, AV Maintenance
Michael Russell, Unified Police Department
Vicki Olsen, President, Jordan Education Association
Dawn Ramsey, Director, Region 6 PTA
Pam VanWagoner, Region 6 PTA
Kristi Lane, Region 6 PTA
Christen Richards-Khong, Principal, Bingham High School
James Birch, Principal, Herriman High School
Bryan Leggat, Principal, Joel P. Jensen Middle School
Cheryl Acton, District 43, Utah House of Representatives
Susan Pulsipher, District 50, Utah House of Representatives
Peter Liscomb and two friends
Erin Preston
Tammy Bannon
Viafoa Brown
Desiree Kelly

President Voorhies presided and conducted. She welcomed those present. Student body officers of Joel P. Jensen Middle School conducted a flag ceremony and led everyone in the Pledge of Allegiance. Reverence was given by Mr. Bryan Leggat, principal of Joel P. Jensen Middle School.

Celebrating Joel P. Jensen Middle School

Eliza Steele, student body president, presented information to the Board about the good things happening at Joel P. Jensen Middle School and reviewed some of the programs and activities in which students and faculty members participate.

Resolution of Appreciation

President Voorhies read a Resolution of Appreciation for the following former Jordan District employees who recently passed away:

Vere Thomas Densley – employed by Jordan District from 1958 to 1985
Marion Larsen – employed by Jordan District from 1975 to 1996
Darrell Glen Smith – employed by Jordan District from 1974 to 2004

Recognition of Region 6 PTA Award Recipients

Mrs. Dawn Ramsey, director, Ms. Kristi Lane, associate director, and Ms. Pam Van Wagoner, Reflections specialist, for the Region 6 PTA, recognized Jordan District students who received awards at the State-level Reflections competition. Mrs. Ramsey noted that the three recipients of Awards of Excellence will represent Jordan District and the State of Utah in the national Reflections contest. They also recognized Jordan District employees chosen to receive PTA awards.

State Reflections Award Recipients

Award of Excellence

Mailee Edwards	Dance	South Hills Middle
Kylan Christensen	Literature	Bingham High
Tyler Tucker	Photography	Rosamond Elementary

Award of Merit

Brynlee Ericson	Dance	Jordan Ridge Elementary
Rhys Stephens	Film	Silver Crest Elementary
Matthew Christensen	Film	Elk Meadows Elementary
Alex Maxfield	Literature	Joel P. Jensen Middle
Katelyn Riddle	Music	Sunset Ridge Middle
Zara Rangoonwala	Visual Arts	Golden Fields Elementary
McKayla McGill	3D	Rose Creek Elementary

Honorable Mention

Sarah Child	Literature	Jordan Ridge
Kristen Trebesch	Literature	Bingham High
Timothy Peterson	Music	Fort Herriman Middle
Danielle Dalton	Photography	Copper Hills High
Ava Simmons	Visual Arts	Jordan Ridge Elementary
Savannah Navarro	Visual Arts	West Jordan Middle
Klee Nelson	Dance	Rose Creek Elementary

District Patrons and Staff Members Receiving PTA Awards

Support Staff

Ruth Moore, administrative assistant, Copper Canyon Elementary
Debbie Cone, custodian, Herriman High
Jodi Derrick, lunch worker, Mountain Shadows Elementary

PTA Involvement

Kristine Hanks, Jordan Ridge Elementary
Marinda Jelinek, Mountain Shadows Elementary
Diane Stanley, Herriman High, Red Ribbon

Spirit of PTA

Sheri Mattle, South Jordan Middle
Pam VanWagoner, Riverton High
Amy Stephens, Rosecreek Elementary
Courtne Widerburg, Mountain Shadows Elementary

Spirit of Inclusivity

Todd Hougaard, Acceptance Day, Jordan Ridge Elementary
Steve James and Jodee Packer, Grad Night, Bingham High
Casey Pehrson, school psychologist, Herriman High

Utah PTA Development Award

Sheri Mattle & Krystal Hansen, Color Me Miner Fun Run, Bingham High

Outstanding Volunteer

Christine Esplin, Jordan Ridge Elementary
Beth Kunz, Riverton High
Shilo Wilson, Bluffdale Elementary
Brittney Eldredge, Herriman High
Lucretia Shatzer, Mountain Shadows Elementary

Outstanding Educator

Michael Henriksen, Riverton High, Language Arts
Jessica Lord, Herriman High, Chemistry
Kristy Johansen, Copper Canyon Elementary
Joseph Milkanin, Jordan Ridge Elementary
Norlene Hamann, Mountain Shadows Elementary
Ryan Erwin, South Hills Middle, Theater

Outstanding School Administrator

James Birch, principal, Herriman High
Dr. Tiffany Cooke, assistant principal, Bluffdale Elementary
Annette Huff, principal, Mountain Shadows Elementary

Recognitions by Board Members

Ms. Richards attended the secondary art show held at the West Jordan Library and said it was very enjoyable. She encouraged everyone to attend to see the work of many talented students in Jordan District. She thanked the art instructors in the District for what they do to bring out the talents in these students. Ms. Richards attended PLC meetings at Elk Meadows Elementary and South Jordan Middle School and said she loves attending these meetings to see the amazing things happening at the schools. She expressed appreciation for the efforts of the teachers and administrators. Ms. Richards gave a "shout-out" to Scott Thomas, Paul Bergera, Traci Mariano, Dave Rostrom, Lance Everill, and other Auxiliary Services support staff and said she has been able to visit several of the new school sites and it is exciting to see walls going up, footings being poured, and ground being moved. She expressed appreciation to the Auxiliary Services staff for their hard work.

Mrs. Miller expressed appreciation to the members of the PTA for all they do for the schools. She said it was great to see some of them receive recognition earlier in the meeting, but there are hundreds more that volunteer their time and energy on behalf of the students. Mrs. Miller attended the Copper Mountain Middle School production of *Alice in Wonderland* last week and said the students did a fabulous job. She commended the director, Valerie Long, for the great job she did and noted that this is Ms. Long's first year at Copper Mountain. Mrs. Miller said a reporter from Yahoo Finance contacted her and was trying to find out about the financial literacy classes for high school students in Utah because Utah is the only state in the nation with an A+ rating in financial literacy. She said she attended Mr. Furlow's financial literacy class at Bingham High on the same day as the reporter and was able to meet with him and with Sam Rogers, financial literacy teacher at Riverton High. She said it was a great opportunity to have Jordan schools recognized for the efforts in this area and thanked Ms. Riesgraf, director of Communications, for helping to coordinate his visit. Mrs. Miller said the South Jordan City Council recognized the Bingham High marching band for winning the state championship. She expressed appreciation to them for recognizing District students in music and arts programs and noted that the City Council had also recognized the Bingham football team after their championship win. She thanked the Bingham band director, Mr. Graber, and the students for their great work. Mrs. Miller said she attended an assembly at South Jordan Middle School a few weeks ago which was part of the school's Ambassador Week and listened to a speaker, Ben Kjaras, who spoke to the students about finding strengths and being kind to others. She said she has questioned whether sacrificing academic time for assemblies is meaningful, but she noticed a change in her daughter's behavior that week and when asked, her daughter said the change was because of some things that Mr. Kjaras said during the assembly. She said this assembly did make a difference.

Mr. Robinson expressed appreciation for receiving invitations to many school activities and said he tries to attend as many as he can. He attended the College Fair at Sunset Ridge Middle School and said it was a great evening. He attended the Battle of the Books last month and enjoyed seeing students from many schools come together to emphasize literacy and reading. Mr. Robinson said one of the best things about being a Board member is attending School Community Council meetings and he attended several during the past month. He said all Councils have unique situations and challenges such as Silver Crest with its unique growth issues. He watched how track change requests are done at Blackridge and said they have a great system and try to help as many families as they can get the track they want. He said Copper Mountain Middle

School invited him and other community members to attend a Safety Council meeting to explain what they are doing to insure the safety of students and he hoped other schools would look to their example. Mr. Robinson attended the Copper Mountain Middle School production of *Alice in Wonderland* and said it was phenomenal. He said he attended many of the boys and girls lacrosse events during the last month and it was fun to watch them in the stadium. He indicated that many people came to him and expressed appreciation to the Board for what they have done for the lacrosse community. Mr. Robinson said a Herriman High student wanted to start a club that works to make sure that no students are left out and he realized that this student's ideas were the similar to those of Bingham's Golden Gate club so he was able to get them together to discuss starting a Golden Gate club at Herriman High. Mr. Robinson gave a "shout-out" to Herriman City for tackling tough issues and sponsoring an event that will be held May 17 called, "It Takes a Village." This event will deal with mental health issues and they have invited the Herriman community to participate. He said solutions are found in families but all families need safety nets like schools, communities, and resources. He expressed appreciation to Herriman for the things they are doing.

Mr. Dunford said at the beginning of the month Board members participated in the National School Board Association conference in San Antonio, Texas, and one of the best things about bringing schools board members from across the country together in one place is being able to converse with members from other states. He said he loved the opportunity to ask them where they were from and what good things are being done in their districts and if they have recommendations of things the Jordan Board can do. He said while there is always room for improvement in Jordan District, he came away from the conference pleased with the personnel in Jordan District. He said when he heard what other districts are doing there wasn't one thing mentioned that Jordan District isn't already trying to do in one way or another. He said he walked away proud to represent Jordan District and proud of the teachers and administrators and the education being offered to students.

Mrs. Voorhies said those that came early to this meeting may have heard the Jordan Youth Symphony performing in the Commons area and she wanted to give a "shout-out" to all the outstanding music teachers that bring a lifelong richness to students. Mrs. Voorhies attended the middle school art show at the West Jordan City Library and said it is astonishing to see the imagination and creativity that young people have and that it was a pleasure to attend that event. Mrs. Voorhies said she and Superintendent Johnson spent several days over the last week or so visiting 36 schools to present Outstanding Educator awards and certificates and gifts on behalf of the Jordan Education Foundation. She said it was fun to visit the classrooms to see the exciting and impressive things students are doing such as one class of fourth or fifth grade students figuring probabilities with dice and statistics. Another class had a dozen telescopes and the school sponsors a star gazing night every year for families to come and look at the sky. She said she was also impressed by the panel discussion held two weeks ago at Parent University where members of the larger community and District officials came together to talk about what they are doing to keep children safe in schools. She said it was a fascinating discussion and she learned things she didn't know. Mrs. Voorhies thanked Superintendent Johnson for arranging to have Dr. Scott Poland give an outstanding presentation on suicide prevention during four separate sessions. She attended the session for administrators, principals, and counselors and said there were also sessions for students and parents. She noted that his presentation has been placed on the District's website for those interested in learning more about it.

Comments by Elected Officials

Mrs. Dawn Ramsey, mayor of South Jordan City, said on behalf of the City, she wanted to express appreciation for the opportunity she and Police Chief Carr had to participate in the Parent University panel discussion and to also thank the District for putting together this District-wide event to discuss school safety. She said it provided an opportunity to educate residents about some of the great things being done and what they can do to help kids be safe. Mayor Ramsey said the City Council enjoyed the opportunity to honor the Bingham High marching band. She also said participating with the Jordan Education Foundation as they presented Outstanding Educator awards was a treat and she enjoyed seeing the great things taking place in all the District schools. Mayor Ramsey said this week she had an opportunity to speak at a D.A.R.E. graduation at Bastian Elementary and to student leaders at Eastlake Elementary and said everywhere she goes she sees great work taking place.

Patron Comments Regarding Non-Agenda Items

Peter Liscomb and his two friends, Jacob and Rusty, addressed the Board about the need for privacy partitions between urinals in the boys' bathrooms at Butterfield Canyon Elementary School. They said the girls are provided with privacy in bathrooms and the boys should as well. They presented the board with a petition of over 160 signatures in support of their request. A copy of the petition is attached at the conclusion of these minutes. (Attachment 1)

Erin Preston thanked the Board for allowing her to speak last month about student suicide and said she wanted to speak to the same issue again. She thanked the Board for the presentation made by Dr. Poland and the discussions with parents afterwards. She said she and other parents are interested in knowing what information or resources Mr. Poland shared in his meetings with administrators and asked the Board to communicate this to them. She referenced Utah Code 53G-9-703 and 704 that requires all secondary schools to have suicide prevention programs and said as a parent of middle school and high school students she has been unable to find any information about suicide prevention programs. She asked the Board to insure these are made available to parents and students. She stated that students need support from adults and to know what resources are available to them and suggested that the Board continue in these efforts.

Tammy Bannon addressed the Board on behalf of West Jordan High School student athletes and families to request that the Board reconsider the construction project for the stadium entrance, concession stand, restrooms, and home locker rooms. She stated these reasons: 1) There are no drinking fountains in or near the stadium which can be a safety issue since the nearest water is 620 feet away; 2) Moving the home team to the east side creates safety concerns because over 300 feet of extension cords are run to the concession trailer to provide power for lighting and food preparation; 3) The stadium needs to be ADA accessible and providing portable toilets can be unsanitary and not appropriate for disabled persons. Ms. Bannon asked the Board to consider these requests and keep families, fans, and students safe.

Viafoa Brown said he is a parent of students who are or will attend West Jordan High and a Jag-dad that barbeques for the athletes. He said moving the home team to the east side has created challenges for his 75 year-old mother because she has to walk 75 yards up a hill to access the regular restroom facilities and she plans to attend sports events at the high school for the next ten years. He expressed his desire to have ADA restrooms installed instead of portable toilets. He asked the Board to reconsider its decision and create permanent solutions.

Desiree Kelly, parent of a son attending West Jordan High, said her son's father is disabled and expressed her support for making access to restrooms and other facilities easier and safer.

I. General Business – Consent Agenda

A. Motion to Approve Consent Agenda Items

1. Minutes

Minutes of the Board of Education meetings held March 27, April 17, and April 19, 2018, were presented to the Board of Education for approval.

2. Non-resident Student Tuition for 2018-19

It was recommended that the non-resident student tuition be \$6,282.00 for the 2018-19 school year. This fee pertains to a non-resident student participating and registering in the regular school program.

MOTION: It was moved by Tracy J. Miller and seconded by Marilyn Richards to approve Consent Agenda items A1 through A2, as recommended. The motion passed with a unanimous vote.

B. Motion to Accept Consent Agenda Items

1. **Expenditures**

Expenditures for the month of March 2018 were provided to the Board of Education.

2. **Financial Statement**

The financial statement through March 31, 2018, was provided to the Board of Education. A copy is attached at the conclusion of these minutes. (Attachment 2)

3. **Personnel – Licensed and Classified**

Personnel changes for the month of March 2018 were provided to the Board of Education.

4. **Recommendation to Issue Certificates for Home Instruction**

It was recommended that the students whose parents have filed affidavits pursuant to Utah Code 53G-6-204 shall be issued certificates excusing them from attending public school.

MOTION: It was moved by Bryce Dunford and seconded by Tracy J. Miller to accept Consent Agenda items B1 through B4, as recommended. The motion passed with a vote of six members. Mrs. Atwood was not present for the vote.

II. **Bid Recommendations**

A. School or Department
Nutrition Services

Items for Bid
Bread Products

Bidders
School Food Enterprises

Amount of Bid
\$92,000 (approximate)

Purpose: To provide bread products for the school lunch programs.

Budget: Nutrition Services budget.

Recommendation: It was recommended placing the order with School Food Enterprises, a sole source provider, who met the specifications, terms, and conditions of the bid. The contract is for a one-year period with four one-year renewal options.

MOTION: It was moved by Tracy J. Miller and seconded by Marilyn Richards to approve the bid for bread products, as recommended. The motion passed with a unanimous vote.

B. School or Department
Custodial Services

Items for Bid
Hardwood Floor Refinish/Repair

Bidders
Croft-Beck Floors
Rumsey Hardwood
Comflors, Inc.

Amount of Bid
\$50,000.00 (approximate)

Purpose: To provide a hardwood floor refinishing/repair service for schools.

Budget: Custodial budget.

Recommendation: It was recommended awarding the contract to the most responsive, responsible and acceptable bidder, Croft-Beck Floors. They complied with the specifications,

terms, and conditions outlined in the bid documents. The contract is for a one-year period with four one-year renewal options.

MOTION: It was moved by Marilyn Richards and seconded by Darrell Robinson to approve the bid for hardwood floor refinish/repair, as recommended. The motion passed with a unanimous vote.

III. **Special Business**

A. **BUDGET HEARING: Recommendation to Approve Amended Budget for the 2017-18 Fiscal Year**

Mr. Dunford, chair of the Board Finance Committee, said the Board changed its former practice of amending the budget only once at the end of the fiscal year and instead started reviewing and amending it an additional two times during the fiscal year in December and April. He invited Mr. Larsen, business administrator, to discuss the amendments to the budget.

Mr. Larsen stated that at this time of year the Accounting staff is rigorously reviewing every line of the budget to insure that it is accurate. He presented the Board with a budget amendment and noted that they still need to review final tax proceeds and a re-evaluation of grant monies in preparation for the June budget hearing.

Mr. Young asked Mr. Larsen to clarify that even though the amended budget shows a deficiency of \$8.8 million that he does not anticipate ending the year with a deficiency. Mr. Larsen confirmed that the District does not anticipate a deficiency and explained that if all monies allocated were spent then there would be a deficiency; however, with the District's history of conservative spending practices he anticipates that there will be a positive balance of a few million dollars at the end of this fiscal year.

Mr. Dunford stated that this amended budget reflects the Board's instructions to Mr. Larsen to add additional staff to the Accounting Department to assist with an increased work load and to allow Mr. Larsen the opportunity to assist the Board with additional projects. He invited anyone opposed to adding additional staff to express their opposition.

Public Comment

No patrons signed up to address the Board regarding this Special Business item and no patrons accepted the invitation to speak.

A copy of the budget amendment for fiscal year 2017-18 is attached at the conclusion of these minutes. (Attachment 3)

MOTION: It was moved by Bryce Dunford and seconded by Tracy J. Miller to approve the amended budget for the 2017-18 fiscal year. The motion passed with a unanimous vote.

IV. **Information Items**

A. **Superintendent's Report**

Superintendent Johnson said it was refreshing to hear the Jordan Youth Symphony perform and to see the PTA recognize students who received awards in the Reflections contest and parent volunteers and others who were recognized for their efforts on behalf of students. She thanked Mayor Ramsey for making these presentations. Dr. Johnson said last Friday morning she, along with Dr. Godfrey, Ms. Richards, and Mrs. Voorhies were at Copper Hills High at 7:00 a.m. to participate with Mrs. Huntsman when she presented Principal Quarnberg with a 2018 Huntsman Award for Excellence in Education. She said Mrs. Huntsman gave a touching tribute about Mr. Quarnberg and he was surprised and humbled. She added that this was the first time Mrs. Huntsman has given the awards since her husband's death and she made the comment that it is

about the heart of the educator and her husband had heart-felt appreciation for teachers and administrators and made sure they felt rewarded for the good work they do. She noted that on May 11, Mr. Quarnberg will receive his award and \$10,000 at a dinner hosted by the family. Dr. Johnson said a week ago the District received a phone call from the Secretary of Education in Mongolia asking if a delegation could visit South Hills Middle School to see its inclusive practices in the Special Education program. The delegation from Mongolia was taken to three different classrooms at South Hills to see how the special education students receive access to the curriculum. She said through the translator they learned that in Mongolia special education students do not receive an education. At the end of the tour the translator thanked Dr. Johnson and said that because of what the delegation has learned, lives of special needs students will change across the world. Dr. Johnson thanked Eric Perkins and the Jordan Youth Symphony for performing earlier and said having played the viola, she has a great appreciation for their musical talent. Dr. Johnson invited Mr. Norman Emerson, consultant for Instructional Support Services, to make a presentation about the arts programs in Jordan District.

B. Presentation by the Fine Arts Department

Mr. Norman Emerson, consultant for Instructional Support Services, shared many great things happening with the arts programs:

- The Jordan Youth Symphony is larger and more sophisticated this year and the students have performed at Abravanel Hall and for elementary schools.
- He predicted last year that all schools would have a Beverley Taylor Sorensen arts specialist and that has happened this year thanks to state funding. These specialists make a huge impact on students.
- He highlighted many of the District's great teachers of arts programs such as Kelly DeHaan, Eric Perkins, Linda Peterson Rawlins, Robyn Bishop, and Mindy Lockey.
- He highlighted the many drama activities taking place in schools. This year there were 13 full productions in the high schools, 14 full productions in middle schools, and other events such as competitions, festivals, scholarships, etc.
- There were 12 winners in the Art Stock competition including one Best in Show award and a Jordan student received a Utah Senate Arts Award
- Students displayed artwork at an Art Show held at the West Jordan Library.
- An elementary band Monster Concert was held and 170 kids participated.

Mr. Emerson said many parents have expressed to him how grateful they are that Jordan District supports the arts programs and activities.

V. Discussion Items

A. Board Member Committee Reports and Comments

1. District/Community Council Board Advisory Committee

Mr. Robinson, chair of the Community Council Board Advisory Committee, thanked Mike Anderson and Tracy Miller for the training provided regarding School LAND Trust plans that each school has developed. Mr. Robinson attended meetings of the Salt Lake County Parks and Recreation Board and reported that they are in the process of making many changes and they have eight new Board members. He said the Board mentioned exciting things they believe Parks and Rec and Jordan District can do together.

2. Facilities Board Advisory Committee

Mrs. Atwood, chair of the Facilities Committee, said the Committee will be meeting on Thursday and she would have more to report at the next meeting.

3. District Finance and Audit Board Advisory Committee

Mr. Dunford, chair of the Finance and Audit Board Advisory Committee, said the Committee met recently and heard a presentation by Mr. Christensen, the Board's auditor, about his review of the District's rental of facilities and whether those who rent District facilities receive the services for which they paid. Mr. Dunford said the Committee believes this is more than a Finance Committee matter now and wanted to involve the Facilities Committee. He said the members of the District's facilities rental office, which he said deserve high praise for all they do, have taken Mr. Christensen's findings and are making some adjustments. He noted that Mr. Christensen's concerns were not of the rental office, but rather concerns of follow-through at the local school level. The rental office will take the responsibility to evaluate some of the findings and make a report. Mr. Dunford asked Mrs. Atwood, chair of the Facilities Committee, if they would accept the responsibility of having the rental office report their findings to them in a meeting open to the public and to invite all Board members to attend which may require noticing the meeting. He said the facilities rental office personnel will contact Mrs. Atwood to coordinate that meeting. Mr. Dunford suggested having the high school and middle school principals attend this meeting so a discussion can be held about how the services are being provided at the local level.

Mr. Dunford said one of the findings in Mr. Christensen's report was an incident where a coach granted access by a non-school entity to a District facility with no rental agreement. This puts the District in a vulnerable position as to the accusations being made and the Finance Committee feels this is a grievous error and the Board should send a message to staff to instruct them to communicate to every steward of District facilities, including coaches, administrators, advisors, etc., that the use of District facilities needs to be administered under the current policies and that failure to do so is a serious violation and there should be no favoritism or turning a blind eye.

Mr. Van Komen, Board attorney, stated that if the Board desires to issue specific instruction with consequences, this matter should be placed on a future agenda for discussion and formal action. Mr. Dunford agreed to have this added to the next Board meeting agenda.

Mr. Dunford said three years ago the Board made a decision to allow teachers in schools that transitioned from year-round to traditional schedule, to have a three-year window in which to decide on the most optimal time for them to not receive one month's pay. He noted that the deadline for this is in May 2018 and he wanted the Board to be aware of this deadline in case calls are received from teachers who procrastinated the decision. He hoped teachers were listening and aware of this deadline.

Mr. Larsen clarified that teachers do not lose pay; the pay schedule changes from an August to July schedule to a September to August schedule and affected teachers needed to decide in which year it would be most convenient for them to skip the month, or do a 13-pay.

4. Legislative/Community Relations Board Advisory Committee

Mrs. Miller, chair of the Legislative Committee, said she, along with Mr. Anderson and Dr. Johnson, attended a ceremonial bill signing today for eight suicide prevention bills that passed the legislature. She expressed appreciation for the District being able to help on a few of these bills. She said along those same lines, Board members received an email from Catherine Voutaz following the meeting with Dr. Poland last week with specific suggestions about things that can be done related to suicide prevention. She suggested having the Legislative Committee talk about these suggestions and have them help facilitate the forwarding of some of them to legislators.

5. Innovations in Education Board Advisory Committee

Mr. Young, chair of the Innovations Committee, asked Committee Member Richards to report on his behalf. Ms. Richards said the Committee met yesterday and noted that a timeline has been placed on BoardDocs for the establishment of an IB program. She asked Board members to review the timeline and see if it meets with their approval. Ms. Richards said Mr. Robinson and others are serving on an ad hoc committee regarding incorporating digital learning into schools and a report on these meetings will be brought forward for discussion at a later date. She said the Committee also discussed having RSL Academy officials report to the Board on possibly May 22, 2018, if that date is okay with everyone.

6. Utah High School Activities Association (UHSAA)

Ms. Richards said the Board of Trustees of UHSAA meets next Thursday and she will report more at a later Board meeting.

At 8:38 p.m., President Voorhies declared the meeting adjourned and announced that the Board would return to study session.

STUDY SESSION, Continued

Those recognized or signed-in as present:

Janice L. Voorhies, Board President
Matthew Young, Board Vice President (via electronic connection)
Jen Atwood, Board Secretary
Bryce Dunford, Board Member
Tracy J. Miller, Board Member
Marilyn Richards, Board Member
Darrell Robinson, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
June M. LeMaster, Administrator of Human Resources
Jeri Clayton, Administrative Assistant
Vicki Olsen, President, Jordan Education Association

President Voorhies presided and conducted. The Board of Education continued its study session to discuss the following:

H. Proposal for Board Committee Reporting

Mrs. Atwood led a discussion about a recommendation received at the NSBA conference for effective and efficient meetings. She suggested adding written Committee reports to BoardDocs for members to read and then if recommendations or questions arise then those could be brought up in a Board meeting during Committee Reports. Board members discussed the recommendation and decided to bring it back for further discussion at the next Board meeting.

At 9:01 p.m., the meeting adjourned.

MOTION: At 9:01 p.m., it was moved by Jen Atwood and seconded by Marilyn Richards to go into closed session. The motion passed with a unanimous vote.

CLOSED SESSION

Those recognized or signed-in as present:

Janice L. Voorhies, Board President
Matthew Young, Board Vice President (via electronic connection)
Jen Atwood, Board Secretary
Bryce Dunford, Board Member
Tracy J. Miller, Board Member
Marilyn Richards, Board Member
Darrell Robinson, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White

President Voorhies presided and conducted. The Board of Education met in a closed session to discuss personnel and negotiations. The closed session discussion was recorded and archived.

MOTION: At 10:06 p.m., it was moved by Bryce Dunford and seconded by Marilyn Richards to adjourn the meeting. The motion passed with a unanimous vote.

/jc
Attachments

2/4

2018 Petition

Butterfield Canyon Elementary School
6860 Mary Leizan Ln, Herriman, UT 84096

To increase our sence of privacy, we would like it if there were partitions put up inbetween the urinals in the boys bathrooms.

1/4

- 1 Ben J. 16 Turner 31 William
- 2 Ben 17 Turner 32 James
- 3 Ben 18 Turner 33 SWIFT
- 4 Ben 19 Turner 34 Andrew R.
- 5 Ben 20 Turner 35 OWEN
- 6 Ben 21 Turner 36 Teague w.
- 7 Ben 22 Turner 37 Patrick
- 8 Ben 23 Turner 38 Andrew
- 9 Ben 24 Turner 39 Miles
- 10 Ben 25 Turner 40 Ben
- 11 Ben 26 Turner 41 Ben
- 12 Ben 27 Turner 42 Ben
- 13 Ben 28 Turner 43 Jake
- 14 Ben 29 Turner 44 Henry
- 15 Ben 30 Turner 45 Julie

Please return this petition to Rusty Crabbe Mrs. Cedor's room

2018 Petition

Butterfield Canyon Elementary School
6860 Mary Leizan Ln, Herriman, UT 84096

To increase our sence of privacy, we would like it if there were partitions put up inbetween the urinals in the boys bathrooms.

- 46 Ben 61 Ben 74 Ben
- 47 Ben 62 Ben 75 Ben
- 48 Ben 63 Ben 76 Ben
- 49 Ben 64 Ben 77 Ben
- 50 Ben 65 Ben 78 Ben
- 51 Ben 66 Ben 79 Ben
- 52 Ben 67 Ben 80 Ben
- 53 Ben 68 Ben 81 Ben
- 54 Ben 69 Ben 82 Ben
- 55 Ben 70 Ben 83 Ben
- 56 Ben 71 Ben 84 Ben
- 57 Ben 72 Ben 85 Ben
- 58 Ben 73 Ben 86 Ben
- 59 Ben 74 Ben 87 Ben
- 60 Ben 75 Ben 88 Ben

Please return this petition to Rusty Crabbe Mrs. Cedor's room

2018 Petition

Butterfield Canyon Elementary School
6860 Mary Leizan Ln, Herriman, UT 84096

To increase our sence of privacy, we would like it if there were partitions put up inbetween the urinals in the boys bathrooms.

3/4

- 1 Ben 16 Ben 31 Nathan
- 2 Ben 17 Ben 32 Landon
- 3 Ben 18 Ben 33 Miles
- 4 Ben 19 Ben 34 Ben
- 5 Ben 20 Ben 35 Serrinessa boyack
- 6 Ben 21 Ben 36 Ben
- 7 Ben 22 Ben 37 Ben
- 8 Ben 23 Ben 38 Siera Picha
- 9 Ben 24 Ben 39 Vanessa Dwyer
- 10 Ben 25 Ben 40 Emma Scott
- 11 Ben 26 Ben 41 Henry
- 12 Ben 27 Ben 42 Ben
- 13 Ben 28 Ben 43 Ben
- 14 Ben 29 Ben 44 ACE A
- 15 Ben 30 Ben 45 Karen

Please return this petition to Jessie Kibch Mrs. Cedor's room

2018 Petition

Butterfield Canyon Elementary School
6860 Mary Leizan Ln, Herriman, UT 84096

To increase our sence of privacy, we would like it if there were partitions put up inbetween the urinals in the boys bathrooms.

4/4

- 46 Ben 61 Ben 74 Ben
- 47 Ben 62 Ben 75 Ben
- 48 Ben 63 Ben 76 Ben
- 49 Ben 64 Ben 77 Ben
- 50 Ben 65 Ben 78 Ben
- 51 Ben 66 Ben 79 Ben
- 52 Ben 67 Ben 80 Ben
- 53 Ben 68 Ben 81 Ben
- 54 Ben 69 Ben 82 Ben
- 55 Ben 70 Ben 83 Ben
- 56 Ben 71 Ben 84 Ben
- 57 Ben 72 Ben 85 Ben
- 58 Ben 73 Ben 86 Ben
- 59 Ben 74 Ben 87 Ben
- 60 Ben 75 Ben 88 Ben

Please return this petition to Ben Mrs. Cedor's room

Dawson

Bentley

46	Bostyn	73
47	Kelsie	74
48	Kari	75
49	Aron	76
50	Shayna	77
51	Natalia	78
52	Sophie	79
53		80
54		81
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1. Libery 2. Sadie 3. Samantha
 4. Kelli Kelsey 7.

Jordan School District
FINANCIAL REPORT - FEBRUARY 2018

Summary of Funds and Functions

<u>Fund #</u>	<u>Name</u>	<u>Examples of Activity</u>
10	General Fund (aka Maintenance and Operations)	K-12 instruction, support services offices
23	Non K-12 Fund	Pre-school, Adult Education, Community Education, coaches/advisor stipends
31	Debt Service Fund	General Obligation Bonds repayment
32	Capital Projects Fund (aka Capital Outlay)	Major construction and maintenance projects; land, bus, and equipment purchases
51	Nutrition Services Fund (aka School Lunch)	School breakfast and lunch sales and all associated costs
60	Health and Accident Self-Insurance Fund	Health, life, disability, and industrial insurance premiums and claims
75	Jordan Education Foundation Fund	Donations earmarked for Foundation

Expenditure

<u>Function #</u>	<u>Name</u>	<u>Examples of Activity</u>
1000	Instruction	Student classroom costs; teachers, substitutes, textbooks, supplies, etc.
2100	Support Services - Students	Nurses, psychologists, counselors, Guidance, Planning and Student Services
2200	Support Services - Instructional Staff	Curriculum, teacher professional development, media centers, testing
2300	Support Services - District Administration	Board of Education, superintendent, area administrators of schools
2400	Support Services - School Administration	Principals, assistant principals, office staff, registrars, school postage
2500	Support Services - Business	Business administrator, Accounting, Payroll, Purchasing
2600	Support Services - Operations and Maintenance	Utilities, Custodial, Maintenance, Central Warehouse, property management
2700	Support Services - Transportation	Student transportation to and from school, field trips
2800	Support Services - Other Central	Human Resources, Information Systems, Communications, Insurance Services
3100	Food Services	Nutrition Services
3300	Community Services	Pre-School, Adult Education, Community Education, coaches/advisor stipends, Foundation
4000	Facilities Acquisition and Construction	Major construction and maintenance projects; land, bus, and equipment purchases
5100	Debt Services	Repayment of bonds
8000	Foundation Donations	Donations earmarked for Foundation

Description	2017-18 Revised Budget	Encumbered Amount	February 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
10 MAINTENANCE & OPERATIONS						
1000 LOCAL REVENUE						
AD VALOREM TAXES	73,231,431.55	0.00	257,566.94	61,584,730.60	11,646,700.95	15.90%
AD VALOREM TAXES	5,578,940.00	0.00	421,689.87	3,235,630.97	2,343,309.03	42.00%
TUITIONS	1,891,680.00	0.00	46,962.04	363,052.08	1,528,627.92	80.81%
INVESTMENT EARNINGS	1,170,000.00	0.00	541,271.23	2,905,034.70	-1,735,034.70	-148.29%
OTHER LOCAL REVENUE	5,544,344.58	0.00	125,736.53	2,983,706.61	2,560,637.97	46.18%
LOCAL REVENUE	87,416,396.13	0.00	1,393,226.61	71,072,154.96	16,344,241.17	18.70%
3000 STATE REVENUE						
STATE REVENUE	147,090,764.21	0.00	12,710,907.21	100,473,896.76	46,616,867.45	31.69%
RESTRICTED GRANT OPTIONAL	33,819,364.00	0.00	2,565,457.54	38,515,009.27	-4,695,645.27	-13.88%
RESTRICTED GRANT VOC & OTHER	14,446,770.02	0.00	1,089,936.10	10,351,492.77	4,095,277.25	28.35%
RESTRICTED GRANT BASIC PROG	7,671,305.28	0.00	642,916.21	5,143,286.53	2,528,018.75	32.95%
RESTRICTED GRANT SPEC PURPOSE	18,762,283.43	0.00	1,154,567.80	14,828,097.09	3,934,186.34	20.97%
SCHOOL BLDG FOUNDATION AID	3,260,218.71	0.00	265,600.46	1,802,416.37	1,457,802.34	44.71%
MISCELLANEOUS STATE PROGRAMS	595,838.16	0.00	122,880.00	581,040.80	14,797.36	2.48%
SUPPLEMENTAL APPROPRIATIONS	18,276,051.55	0.00	2,088,352.91	11,759,639.65	6,516,411.90	35.66%
MISCELLANEOUS STATE REVENUE	13,000.00	0.00	3,932.66	10,264.57	2,735.43	21.04%
STATE REVENUE	243,935,595.36	0.00	20,644,550.89	183,465,143.81	60,470,451.55	24.79%
4000 FEDERAL REVENUE						
UNRESTRICTED GRANT THRU STATE	265,628.00	0.00	0.00	0.00	265,628.00	100.00%
RESTRICTED GRANT DIRECT	20,799.00	0.00	0.00	0.00	20,799.00	100.00%
RESTRICTED GRANT THRU STATE	11,552,919.00	0.00	2,208,956.13	4,751,695.95	6,801,223.05	58.87%
FEDERAL NCLB	6,133,752.76	0.00	341,396.91	1,401,597.98	4,732,154.78	77.15%
FEDERAL NCLB	97,080.00	0.00	3,499.04	8,953.29	88,126.71	90.78%
FEDERAL REVENUE	18,070,178.76	0.00	2,553,852.08	6,162,247.22	11,907,931.54	65.90%

Description	2017-18 Revised Budget	Encumbered Amount	February 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
10 MAINTENANCE & OPERATIONS						
5000 OTHER LOCAL SOURCES						
TRANSFER IN FROM OTHER FUNDS	-181,578.00	0.00	0.00	0.00	-181,578.00	100.00%
OTHER LOCAL SOURCES	-181,578.00	0.00	0.00	0.00	-181,578.00	100.00%
MAINTENANCE & OPERATIONS	349,240,592.25	0.00	24,591,629.58	260,699,545.99	88,541,046.26	25.35%
=====						
21 STUDENT ACTIVITIES FUND						
1000 LOCAL REVENUE						
INVESTMENT EARNINGS	60,000.00	0.00	0.00	739.62	59,260.38	98.77%
FOUNDATION	200,000.00	0.00	1,079.70	10,943.64	189,056.36	94.53%
	3,750,000.00	0.00	374.56	2,834.84	3,747,165.16	99.92%
OTHER LOCAL REVENUE	3,990,000.00	0.00	21,183.25	831,771.03	3,158,228.97	79.15%
LOCAL REVENUE	8,000,000.00	0.00	22,637.51	846,289.13	7,153,710.87	89.42%
STUDENT ACTIVITIES FUND	8,000,000.00	0.00	22,637.51	846,289.13	7,153,710.87	89.42%
=====						
23 NON K-12						
1000 LOCAL REVENUE						
AD VALOREM TAXES	719,582.00	0.00	2,912.61	641,549.02	78,032.98	10.84%
AD VALOREM TAXES	51,818.00	0.00	4,367.46	33,511.58	18,306.42	35.33%
TUITIONS	30,000.00	0.00	2,762.00	24,962.00	5,038.00	16.79%
INVESTMENT EARNINGS	30,000.00	0.00	116.31	399.52	29,600.48	98.67%
OTHER LOCAL REVENUE	855,935.00	0.00	21,878.02	301,596.89	554,338.11	64.76%
LOCAL REVENUE	1,687,335.00	0.00	32,036.40	1,002,019.01	685,315.99	40.62%

Description	2017-18 Revised Budget	Encumbered Amount	February 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
23 3000 NON K-12 STATE REVENUE						
RESTRICTED GRANT OPTIONAL	4,029,894.00	0.00	282,295.86	3,987,752.91	42,141.09	1.05%
RESTRICTED GRANT VOC & OTHER	482,089.00	0.00	32,909.61	390,821.50	91,267.50	18.93%
UNRESTRICTED GRANT BASIC PROG	60,000.00	0.00	14,000.00	50,000.00	10,000.00	16.67%
STATE REVENUE	4,571,983.00	0.00	329,205.47	4,428,574.41	143,408.59	3.14%
4000 FEDERAL REVENUE						
RESTRICTED GRANT DIRECT	342,141.00	0.00	0.00	-0.79	342,141.79	100.00%
RESTRICTED GRANT THRU STATE	3,541,886.63	0.00	99,135.00	1,597,651.32	1,944,235.31	54.89%
FEDERAL REVENUE	3,884,027.63	0.00	99,135.00	1,597,650.53	2,286,377.10	58.87%
NON K-12	10,143,345.63	0.00	460,376.87	7,028,243.95	3,115,101.68	30.71%
=====	=====	=====	=====	=====	=====	=====
26 1000 Tax Increment LOCAL REVENUE						
AD VALOREM TAXES	13,500,000.00	0.00	0.00	0.00	13,500,000.00	100.00%
LOCAL REVENUE	13,500,000.00	0.00	0.00	0.00	13,500,000.00	100.00%
Tax Increment	13,500,000.00	0.00	0.00	0.00	13,500,000.00	100.00%
=====	=====	=====	=====	=====	=====	=====
31 1000 DEBT SERVICE LOCAL REVENUE						
AD VALOREM TAXES	11,589,069.00	0.00	43,902.36	10,286,753.13	1,302,315.87	11.24%
AD VALOREM TAXES	834,531.00	0.00	70,339.11	539,712.77	294,818.23	35.33%
INVESTMENT EARNINGS	40,000.00	0.00	1,873.18	30,711.63	9,288.37	23.22%

Description	2017-18 Revised Budget	Encumbered Amount	February 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
51 SCHOOL FOODS						
1000 LOCAL REVENUE						
INVESTMENT EARNINGS	60,000.00	0.00	0.00	0.00	60,000.00	100.00%
FOOD SERVICES REVENUE	7,700,000.00	0.00	898,738.80	5,256,312.56	2,443,687.44	31.74%
OTHER LOCAL REVENUE	50,000.00	0.00	1,438.56	36,017.60	13,982.40	27.96%
LOCAL REVENUE	7,810,000.00	0.00	900,177.36	5,292,330.16	2,517,669.84	32.24%
3000 STATE REVENUE						
RESTRICTED GRANT VOC & OTHER	3,800,000.00	0.00	367,515.20	1,524,841.20	2,275,158.80	59.87%
STATE REVENUE	3,800,000.00	0.00	367,515.20	1,524,841.20	2,275,158.80	59.87%
4000 FEDERAL REVENUE						
RESTRICTED GRANT THRU STATE	8,856,516.00	0.00	766,756.98	3,972,078.82	4,884,437.18	55.15%
FEDERAL REVENUE	8,856,516.00	0.00	766,756.98	3,972,078.82	4,884,437.18	55.15%
SCHOOL FOODS	20,466,516.00	0.00	2,034,449.54	10,789,250.18	9,677,265.82	47.28%
60 HEALTH & ACCIDENT SELF INSURED						
1000 LOCAL REVENUE						
INVESTMENT EARNINGS	140,000.00	0.00	0.00	0.00	140,000.00	100.00%
OTHER LOCAL REVENUE	37,175,000.00	0.00	3,161,750.28	22,290,818.37	14,884,181.63	40.04%
LOCAL REVENUE	37,315,000.00	0.00	3,161,750.28	22,290,818.37	15,024,181.63	40.26%
HEALTH & ACCIDENT SELF INSURED	37,315,000.00	0.00	3,161,750.28	22,290,818.37	15,024,181.63	40.26%

Description	2017-18 Revised Budget	Encumbered Amount	February 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
75 FOUNDATION						
5000 OTHER LOCAL SOURCES						
TRANSFER IN FROM OTHER FUNDS	225,448.78	0.00	0.00	0.00	225,448.78	100.00%
OTHER LOCAL SOURCES	225,448.78	0.00	0.00	0.00	225,448.78	100.00%
8000 JORDAN DIST DASH						
JORDAN DIST DASH	1,000,000.00	0.00	6,494.90	235,179.37	764,820.63	76.48%
	0.00	0.00	200.00	237,360.06	-237,360.06	0.00%
AEROSPACE PROGRAM	0.00	0.00	23,807.96	406,975.84	-406,975.84	0.00%
FOUNDATION	0.00	0.00	3,200.00	174,969.16	-174,969.16	0.00%
	0.00	0.00	1,899.27	291,443.30	-291,443.30	0.00%
MUSIC PROGRAM	0.00	0.00	1,048.48	231,859.81	-231,859.81	0.00%
FOUNDATION	0.00	0.00	-12.62	20,529.96	-20,529.96	0.00%
DOKAS CLASS	0.00	0.00	2,600.00	23,959.37	-23,959.37	0.00%
LLOYDS CLASS	0.00	0.00	0.00	20,893.70	-20,893.70	0.00%
SANDER'S CLASS	0.00	0.00	300.00	20,119.82	-20,119.82	0.00%
JORDAN DIST DASH	1,000,000.00	0.00	39,537.99	1,663,290.39	-663,290.39	-66.33%
9000						
	0.00	0.00	0.00	-7,069.47	7,069.47	0.00%
	0.00	0.00	0.00	-7,069.47	7,069.47	0.00%
FOUNDATION	1,225,448.78	0.00	39,537.99	1,656,220.92	-430,772.14	-35.15%
Grand Revenue Totals	574,380,599.96	0.00	108,743,687.68	431,600,940.88	142,779,659.08	24.86%

***** End of report *****

Description	2017-18 Revised Budget	Encumbered Amount	February 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
10 MAINTENANCE & OPERATIONS						
1000 INSTRUCTION						
SALARIES	194,873,377.04	0.00	12,169,890.88	73,265,082.42	121,608,294.62	62.40%
EMPLOYEE BENEFITS	74,501,351.84	0.00	5,080,704.82	32,126,512.97	42,374,838.87	56.88%
CONTRACT SERVICES	2,951,426.56	12,549.80	564,888.32	1,991,230.92	947,645.84	32.11%
REPAIRS	108,084.70	0.00	3,901.77	19,323.94	88,760.76	82.12%
MISCELLANEOUS	1,203,295.27	8,010.35	-17,331.46	50,603.97	1,144,680.95	95.13%
SUPPLIES	18,148,665.51	462,911.32	553,850.30	8,290,389.43	9,395,364.76	51.77%
EQUIPMENT	852,196.47	987.37	95,554.12	1,248,077.73	-396,868.63	-46.57%
OTHER OBJECTS	3,174,626.39	0.00	7,355.69	57,029.75	3,117,596.64	98.20%
INSTRUCTION	295,813,023.78	484,458.84	18,458,814.44	117,048,251.13	178,280,313.81	60.27%
1100 INSTRUCTION						
EMPLOYEE BENEFITS	0.00	0.00	0.00	72.72	-72.72	0.00%
INSTRUCTION	0.00	0.00	0.00	72.72	-72.72	0.00%
2100 SUPPORT SERVICES STUDENTS						
SALARIES	10,105,353.13	0.00	789,893.56	5,098,139.74	5,007,213.39	49.55%
EMPLOYEE BENEFITS	3,525,757.05	0.00	299,811.58	1,955,124.61	1,570,632.44	44.55%
CONTRACT SERVICES	14,430.00	2,500.00	727.00	27,468.34	-15,538.34	-107.68%
REPAIRS	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
MISCELLANEOUS	32,644.00	473.80	1,926.16	13,989.88	18,180.32	55.69%
SUPPLIES	28,173.00	89.96	111.45	8,563.25	19,519.79	69.29%
EQUIPMENT	750.00	0.00	0.00	6,495.00	-5,745.00	-766.00%
OTHER OBJECTS	6,500.00	0.00	124.50	4,542.50	1,957.50	30.12%
SUPPORT SERVICES STUDENTS	13,714,607.18	3,063.76	1,092,594.25	7,114,323.32	6,597,220.10	48.10%

Description	2017-18 Revised Budget	Encumbered Amount	February 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
10 MAINTENANCE & OPERATIONS						
2200 SUPPORT SERVICES INSTRCT STAFF						
SALARIES	14,165,238.05	0.00	748,112.59	5,412,599.04	8,752,639.01	61.79%
EMPLOYEE BENEFITS	4,102,882.54	0.00	267,150.21	1,972,744.26	2,130,138.28	51.92%
CONTRACT SERVICES	2,000,441.00	16,120.00	80,570.96	480,379.88	1,503,941.12	75.18%
REPAIRS	7,130.00	2,381.00	0.00	437.19	4,311.81	60.47%
MISCELLANEOUS	445,095.23	2,302.56	11,444.05	216,157.42	226,635.25	50.92%
SUPPLIES	1,167,602.81	41,510.22	86,225.20	1,029,924.97	96,167.62	8.24%
EQUIPMENT	1,186,584.00	16,096.50	1,687.10	7,439.80	1,163,047.70	98.02%
OTHER OBJECTS	47,364.00	0.00	420.60	6,486.50	40,877.50	86.30%
SUPPORT SERVICES INSTRCT STAFF	23,122,337.63	78,410.28	1,195,610.71	9,126,169.06	13,917,758.29	60.19%
2300 SUPPORT SERVICES DIST GEN ADMN						
SALARIES	1,533,874.58	0.00	126,146.30	1,018,289.68	515,584.90	33.61%
EMPLOYEE BENEFITS	678,458.20	0.00	55,070.53	434,597.29	243,860.91	35.94%
CONTRACT SERVICES	385,710.00	0.00	14,278.82	174,598.67	211,111.33	54.73%
REPAIRS	250.00	0.00	0.00	0.00	250.00	100.00%
MISCELLANEOUS	92,880.00	592.63	2,624.44	44,761.30	47,526.07	51.17%
SUPPLIES	64,095.00	74.97	5,694.69	30,899.24	33,120.79	51.67%
OTHER OBJECTS	49,500.00	0.00	239.00	49,046.20	453.80	0.92%
SUPPORT SERVICES DIST GEN ADMN	2,804,767.78	667.60	204,053.78	1,752,192.38	1,051,907.80	37.50%
2400 SUPPORT SERVICES SCHOOL ADMIN						
SALARIES	17,191,179.62	0.00	1,394,442.12	10,753,538.73	6,437,640.89	37.45%
EMPLOYEE BENEFITS	7,115,757.41	0.00	538,125.02	4,250,768.27	2,864,989.14	40.26%
CONTRACT SERVICES	0.00	0.00	210.00	6,152.84	-6,152.84	0.00%
MISCELLANEOUS	561,565.98	0.00	12,839.24	189,486.10	372,079.88	66.26%
SUPPLIES	4,845.00	2,138.36	2,421.86	16,324.61	-13,617.97	-281.07%
OTHER OBJECTS	0.00	0.00	0.00	1,140.68	-1,140.68	0.00%
SUPPORT SERVICES SCHOOL ADMIN	24,873,348.01	2,138.36	1,948,038.24	15,217,411.23	9,653,798.42	38.81%

Description	2017-18 Revised Budget	Encumbered Amount	February 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
10 MAINTENANCE & OPERATIONS						
2500 SUPPORT SERVICES BUSINESS						
SALARIES	1,394,897.23	0.00	116,224.37	937,765.18	457,132.05	32.77%
EMPLOYEE BENEFITS	644,854.24	0.00	54,147.79	433,426.66	211,427.58	32.79%
CONTRACT SERVICES	25,605.00	0.00	97.95	2,252.60	23,352.40	91.20%
REPAIRS	300.00	0.00	0.00	0.00	300.00	100.00%
MISCELLANEOUS	1,100,794.00	8.95	4,080.75	979,343.84	121,441.21	11.03%
SUPPLIES	23,650.00	116.15	305.99	7,639.38	15,894.47	67.21%
EQUIPMENT	3,490.00	0.00	0.00	0.00	3,490.00	100.00%
OTHER OBJECTS	6,750.00	0.00	300.00	3,564.00	3,186.00	47.20%
SUPPORT SERVICES BUSINESS	3,200,340.47	125.10	175,156.85	2,363,991.66	836,223.71	26.13%
2600 OPERATION/MAINT OF PLANT						
SALARIES	14,476,643.95	0.00	1,205,486.54	9,354,841.44	5,121,802.51	35.38%
EMPLOYEE BENEFITS	5,957,473.96	0.00	483,824.97	3,922,384.06	2,035,089.90	34.16%
CONTRACT SERVICES	197,772.00	0.00	1,595.00	74,828.53	122,943.47	62.16%
REPAIRS	985,047.00	8,593.04	90,216.68	507,105.07	469,348.89	47.65%
MISCELLANEOUS	180,350.00	99.98	10,541.59	72,915.71	107,334.31	59.51%
SUPPLIES	16,052,525.00	35,349.76	976,713.22	8,078,530.15	7,938,645.09	49.45%
EQUIPMENT	6,500.00	4,355.26	-2,615.00	3,420.00	-1,275.26	-19.62%
OTHER OBJECTS	23,100.00	0.00	485.00	13,733.91	9,366.09	40.55%
OPERATION/MAINT OF PLANT	37,879,411.91	48,398.04	2,766,248.00	22,027,758.87	15,803,255.00	41.72%
2700 STUDENT TRANSPORTATION SERVICE						
SALARIES	6,898,155.73	0.00	595,036.47	4,092,712.29	2,805,443.44	40.67%
EMPLOYEE BENEFITS	3,251,965.12	0.00	252,265.45	1,746,528.74	1,505,436.38	46.29%
CONTRACT SERVICES	107,700.00	0.00	672.50	148,445.53	-40,745.53	-37.83%
REPAIRS	22,000.00	0.00	6,611.20	19,419.75	2,580.25	11.73%
MISCELLANEOUS	102,490.00	0.00	3,955.99	68,199.98	34,290.02	33.46%
SUPPLIES	2,970,610.00	11,027.68	156,176.39	1,051,979.47	1,907,602.85	64.22%
EQUIPMENT	10,000.00	2,649.00	0.00	23,003.55	-15,652.55	-156.53%
OTHER OBJECTS	7,000.00	0.00	175.00	2,090.00	4,910.00	70.14%

Description	2017-18 Revised Budget	Encumbered Amount	February 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
10 MAINTENANCE & OPERATIONS						
2700 STUDENT TRANSPORTATION SERVICE						
STUDENT TRANSPORTATION SERVICE	13,369,920.85	13,676.68	1,014,893.00	7,152,379.31	6,203,864.86	46.40%
2800 SUPPORT SERVICES CENTRAL						
SALARIES	4,726,874.25	0.00	381,536.25	3,107,908.83	1,618,965.42	34.25%
EMPLOYEE BENEFITS	1,773,093.49	0.00	160,219.44	1,291,139.48	481,954.01	27.18%
CONTRACT SERVICES	977,358.00	6,481.46	21,288.22	234,024.98	736,851.56	75.39%
REPAIRS	238,480.00	36,523.00	142,512.36	152,300.78	49,656.22	20.82%
MISCELLANEOUS	434,965.00	6,497.75	34,191.85	203,517.84	224,949.41	51.72%
SUPPLIES	376,289.00	161,900.96	37,873.57	109,588.10	104,799.94	27.85%
EQUIPMENT	3,925.00	0.00	0.00	0.00	3,925.00	100.00%
OTHER OBJECTS	17,069.00	0.00	0.00	13,179.00	3,890.00	22.79%
SUPPORT SERVICES CENTRAL	8,548,053.74	211,403.17	777,621.69	5,111,659.01	3,224,991.56	37.73%
3100 FOOD SERVICES						
SALARIES	4,000.00	0.00	2,716.66	2,716.66	1,283.34	32.08%
EMPLOYEE BENEFITS	1,254.00	0.00	873.16	873.16	380.84	30.37%
FOOD SERVICES	5,254.00	0.00	3,589.82	3,589.82	1,664.18	31.67%
3300 COMMUNITY SERVICES						
SALARIES	294,990.00	0.00	149,095.00	149,095.00	145,895.00	49.46%
EMPLOYEE BENEFITS	79,359.00	0.00	47,920.42	47,920.42	31,438.58	39.62%
COMMUNITY SERVICES	374,349.00	0.00	197,015.42	197,015.42	177,333.58	47.37%
MAINTENANCE & OPERATIONS	423,705,414.35	842,341.83	27,833,636.20	187,114,813.93	235,748,258.59	55.64%

Description	2017-18 Revised Budget	Encumbered Amount	February 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
21	STUDENT ACTIVITIES FUND					
1000	INSTRUCTION					
SALARIES	0.00	0.00	0.00	28,609.08	-28,609.08	0.00%
CONTRACT SERVICES	2,300,000.00	1,500.00	2,757.47	50,686.44	2,247,813.56	97.73%
REPAIRS	0.00	0.00	0.00	68.37	-68.37	0.00%
MISCELLANEOUS	0.00	0.00	8,749.92	92,360.17	-92,360.17	0.00%
SUPPLIES	4,700,000.00	1,417.95	85,862.93	517,876.63	4,180,705.42	88.95%
EQUIPMENT	300,000.00	0.00	0.00	215.95	299,784.05	99.93%
OTHER OBJECTS	700,000.00	0.00	480.64	27,807.34	672,192.66	96.03%
INSTRUCTION	8,000,000.00	2,917.95	97,850.96	717,623.98	7,279,458.07	90.99%
1800						
SUPPLIES	0.00	0.00	0.00	-11.74	11.74	0.00%
	0.00	0.00	0.00	-11.74	11.74	0.00%
2200	SUPPORT SERVICES INSTRCT STAFF					
CONTRACT SERVICES	0.00	0.00	0.00	1,491.49	-1,491.49	0.00%
SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00%
SUPPORT SERVICES INSTRCT STAFF	0.00	0.00	0.00	1,491.49	-1,491.49	0.00%
2400	SUPPORT SERVICES SCHOOL ADMIN					
OTHER OBJECTS	0.00	0.00	0.00	375.00	-375.00	0.00%
SUPPORT SERVICES SCHOOL ADMIN	0.00	0.00	0.00	375.00	-375.00	0.00%
STUDENT ACTIVITIES FUND	8,000,000.00	2,917.95	97,850.96	719,478.73	7,277,603.32	90.97%
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Description	2017-18 Revised Budget	Encumbered Amount	February 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
23 1000 NON K-12 INSTRUCTION						
CONTRACT SERVICES	0.00	0.00	50.18	324.44	-324.44	0.00%
SUPPLIES	47.29	0.00	0.00	47.29	0.00	0.00%
INSTRUCTION	47.29	0.00	50.18	371.73	-324.44	-686.06%
2400 SUPPORT SERVICES SCHOOL ADMIN						
SALARIES	9,775.68	0.00	-4,579.37	0.00	9,775.68	100.00%
EMPLOYEE BENEFITS	826.05	0.00	-386.95	0.00	826.05	100.00%
SUPPORT SERVICES SCHOOL ADMIN	10,601.73	0.00	-4,966.32	0.00	10,601.73	100.00%
3300 COMMUNITY SERVICES						
SALARIES	7,302,351.16	0.00	417,580.14	3,521,026.39	3,781,324.77	51.78%
EMPLOYEE BENEFITS	2,606,459.29	0.00	136,382.22	1,185,259.40	1,421,199.89	54.53%
CONTRACT SERVICES	40,290.00	0.00	3,473.60	26,569.95	13,720.05	34.05%
REPAIRS	60,300.00	0.00	18,056.25	18,828.03	41,471.97	68.78%
MISCELLANEOUS	149,514.94	0.00	7,279.70	62,883.50	86,631.44	57.94%
SUPPLIES	642,855.16	2,708.85	12,592.53	170,939.49	469,206.82	72.99%
EQUIPMENT	20,000.00	0.00	-1,991.24	0.00	20,000.00	100.00%
OTHER OBJECTS	226,086.00	0.00	2,510.21	3,456.65	222,629.35	98.47%
COMMUNITY SERVICES	11,047,856.55	2,708.85	595,883.41	4,988,963.41	6,056,184.29	54.82%
NON K-12	11,058,505.57	2,708.85	590,967.27	4,989,335.14	6,066,461.58	54.86%

Description	2017-18 Revised Budget	Encumbered Amount	February 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
26 Tax Increment						
3300 COMMUNITY SERVICES						
OTHER OBJECTS	13,500,000.00	0.00	0.00	0.00	13,500,000.00	100.00%
COMMUNITY SERVICES	13,500,000.00	0.00	0.00	0.00	13,500,000.00	100.00%
Tax Increment	13,500,000.00	0.00	0.00	0.00	13,500,000.00	100.00%
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31 DEBT SERVICE						
5100 DEBT SERVICES						
OTHER OBJECTS	15,851,435.00	0.00	0.00	1,862,087.12	13,989,347.88	88.25%
DEBT SERVICES	15,851,435.00	0.00	0.00	1,862,087.12	13,989,347.88	88.25%
DEBT SERVICE	15,851,435.00	0.00	0.00	1,862,087.12	13,989,347.88	88.25%
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32 CAPITAL OUTLAY						
1000 INSTRUCTION						
CONTRACT SERVICES	0.00	3,295.00	0.00	1,070.48	-4,365.48	0.00%
MISCELLANEOUS	0.00	0.00	0.00	-400,000.00	400,000.00	0.00%
SUPPLIES	849,173.74	10,007.59	29,256.31	731,418.05	107,748.10	12.69%
INSTRUCTION	849,173.74	13,302.59	29,256.31	332,488.53	503,382.62	59.28%
2200 SUPPORT SERVICES INSTRCT STAFF						
SUPPLIES	129,987.20	13.01	0.00	103,643.41	26,330.78	20.26%
SUPPORT SERVICES INSTRCT STAFF	129,987.20	13.01	0.00	103,643.41	26,330.78	20.26%

Description	2017-18 Revised Budget	Encumbered Amount	February 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
32 CAPITAL OUTLAY						
2300 SUPPORT SERVICES DIST GEN ADMN						
MISCELLANEOUS	0.00	0.00	0.00	2,500.00	-2,500.00	0.00%
OTHER OBJECTS	449,340.90	0.00	449,340.90	449,340.90	0.00	0.00%
SUPPORT SERVICES DIST GEN ADMN	449,340.90	0.00	449,340.90	451,840.90	-2,500.00	-0.56%
2400 SUPPORT SERVICES SCHOOL ADMIN						
MISCELLANEOUS	0.00	0.00	0.00	323.12	-323.12	0.00%
SUPPORT SERVICES SCHOOL ADMIN	0.00	0.00	0.00	323.12	-323.12	0.00%
2600 OPERATION/MAINT OF PLANT						
SALARIES	45,000.00	0.00	0.00	290.96	44,709.04	99.35%
EMPLOYEE BENEFITS	0.00	0.00	0.00	90.59	-90.59	0.00%
CONTRACT SERVICES	5,000.00	0.00	695.00	1,465.00	3,535.00	70.70%
REPAIRS	10,000.00	0.00	188.59	7,799.46	2,200.54	22.01%
MISCELLANEOUS	16,400.00	0.00	325.65	7,179.11	9,220.89	56.22%
SUPPLIES	13,200.00	0.00	342.50	1,088.76	12,111.24	91.75%
OTHER OBJECTS	68,000.00	0.00	175.00	1,080.00	66,920.00	98.41%
OPERATION/MAINT OF PLANT	157,600.00	0.00	1,726.74	18,993.88	138,606.12	87.95%
4000 FACILITIES AQUISITION & CONSTR						
SALARIES	508,385.00	0.00	34,330.91	280,979.81	227,405.19	44.73%
EMPLOYEE BENEFITS	209,369.24	0.00	15,080.99	122,686.24	86,683.00	41.40%
FACILITIES AQUISITION & CONSTR	717,754.24	0.00	49,411.90	403,666.05	314,088.19	43.76%

Description	2017-18 Revised Budget	Encumbered Amount	February 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
32 CAPITAL OUTLAY						
4100 SITE ACQUISITION SERVICES						
CONTRACT SERVICES	37,000.00	0.00	0.00	11,000.00	26,000.00	70.27%
EQUIPMENT	6,735,652.44	0.00	0.00	261,332.11	6,474,320.33	96.12%
SITE ACQUISITION SERVICES	6,772,652.44	0.00	0.00	272,332.11	6,500,320.33	95.98%
4200 SITE IMPROVEMENT SERVICES						
EQUIPMENT	12,649,929.05	10,812,242.91	322,605.73	11,136,673.65	-9,298,987.51	-73.51%
SITE IMPROVEMENT SERVICES	12,649,929.05	10,812,242.91	322,605.73	11,136,673.65	-9,298,987.51	-73.51%
4300 ARCHITECTURAL & ENGINEERING						
EQUIPMENT	82,718,266.04	106,698,442.84	6,810,019.27	34,929,579.63	-58,909,756.43	-71.22%
ARCHITECTURAL & ENGINEERING	82,718,266.04	106,698,442.84	6,810,019.27	34,929,579.63	-58,909,756.43	-71.22%
4400 BUILDING REPAIRS & REMODELING						
EQUIPMENT	6,736,563.87	614,401.46	119,034.94	1,448,820.23	4,673,342.18	69.37%
BUILDING REPAIRS & REMODELING	6,736,563.87	614,401.46	119,034.94	1,448,820.23	4,673,342.18	69.37%
4500 BUILDING ACQUISITION/CONSTRUCT						
SUPPLIES	0.00	10,809.59	25,448.82	174,249.07	-185,058.66	0.00%
EQUIPMENT	3,972,751.24	36,039.47	12,420.96	755,299.55	3,181,412.22	80.08%
BUILDING ACQUISITION/CONSTRUCT	3,972,751.24	46,849.06	37,869.78	929,548.62	2,996,353.56	75.42%

Description	2017-18 Revised Budget	Encumbered Amount	February 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
75 FOUNDATION						
1000 INSTRUCTION						
CONTRACT SERVICES	0.00	0.00	2.75	16.50	-16.50	0.00%
INSTRUCTION	0.00	0.00	2.75	16.50	-16.50	0.00%
1400 INSTRUCTION						
SUPPLIES	171,000.00	0.00	0.00	0.00	171,000.00	100.00%
INSTRUCTION	171,000.00	0.00	0.00	0.00	171,000.00	100.00%
2200 SUPPORT SERVICES INSTRCT STAFF						
MISCELLANEOUS	16,000.00	0.00	0.00	0.00	16,000.00	100.00%
SUPPORT SERVICES INSTRCT STAFF	16,000.00	0.00	0.00	0.00	16,000.00	100.00%
2300 SUPPORT SERVICES DIST GEN ADMN						
SUPPLIES	0.00	0.00	313.55	519.06	-519.06	0.00%
SUPPORT SERVICES DIST GEN ADMN	0.00	0.00	313.55	519.06	-519.06	0.00%
3300 COMMUNITY SERVICES						
SALARIES	156,179.91	0.00	12,488.69	102,021.45	54,158.46	34.68%
EMPLOYEE BENEFITS	55,218.87	0.00	4,009.96	33,731.03	21,487.84	38.91%
CONTRACT SERVICES	1,900.00	0.00	0.00	568.74	1,331.26	70.07%
MISCELLANEOUS	5,730.00	0.00	1,398.17	2,111.71	3,618.29	63.15%
SUPPLIES	424,320.00	0.00	1,413.21	3,581.80	420,738.20	99.16%
OTHER OBJECTS	2,100.00	0.00	0.00	1,539.15	560.85	26.71%
COMMUNITY SERVICES	645,448.78	0.00	19,310.03	143,553.88	501,894.90	77.76%

Description	2017-18 Revised Budget	Encumbered Amount	February 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
75 FOUNDATION						
6500 OTHER FOUNDATION PROGRAMS						
EQUIPMENT	94,000.00	0.00	0.00	0.00	94,000.00	100.00%
OTHER FOUNDATION PROGRAMS	94,000.00	0.00	0.00	0.00	94,000.00	100.00%
6800 FOUNDATION						
MISCELLANEOUS	0.00	0.00	0.00	-9,275.67	9,275.67	0.00%
FOUNDATION	0.00	0.00	0.00	-9,275.67	9,275.67	0.00%
8000 5K FUN RUN						
CONTRACT SERVICES	20,000.00	0.00	480.00	5,040.00	14,960.00	74.80%
MISCELLANEOUS	1,000.00	0.00	500.00	500.00	500.00	50.00%
SUPPLIES	0.00	0.00	0.00	12,248.42	-12,248.42	0.00%
OTHER OBJECTS	10,500.00	0.00	0.00	1,505.00	8,995.00	85.67%
5K FUN RUN	31,500.00	0.00	980.00	19,293.42	12,206.58	38.75%
8100 OTHER FOUNDATION PROGRAMS						
MISCELLANEOUS	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
SUPPLIES	0.00	0.00	0.00	9,388.19	-9,388.19	0.00%
OTHER FOUNDATION PROGRAMS	1,000.00	0.00	0.00	9,388.19	-8,388.19	-838.82%
8200 AEROSPACE PROGRAM						
CONTRACT SERVICES	20,000.00	0.00	14.50	5,607.50	14,392.50	71.96%
REPAIRS	4,500.00	0.00	0.00	0.00	4,500.00	100.00%
MISCELLANEOUS	30,000.00	0.00	0.00	510.00	29,490.00	98.30%
SUPPLIES	25,000.00	0.00	47,326.86	219,336.41	-194,336.41	-777.35%
OTHER OBJECTS	0.00	0.00	0.00	2,439.11	-2,439.11	0.00%

Description	2017-18 Revised Budget	Encumbered Amount	February 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
75 FOUNDATION						
8200 AEROSPACE PROGRAM						
AEROSPACE PROGRAM	79,500.00	0.00	47,341.36	227,893.02	-148,393.02	-186.66%
8300 OTHER FOUNDATION PROGRAMS						
SUPPLIES	0.00	65.00	273.01	13,064.91	-13,129.91	0.00%
OTHER OBJECTS	0.00	0.00	0.00	555.00	-555.00	0.00%
OTHER FOUNDATION PROGRAMS	0.00	65.00	273.01	13,619.91	-13,684.91	0.00%
8400 OTHER FOUNDATION PROGRAMS						
CONTRACT SERVICES	0.00	0.00	447.00	7,174.99	-7,174.99	0.00%
MISCELLANEOUS	0.00	0.00	776.42	9,213.83	-9,213.83	0.00%
SUPPLIES	0.00	0.00	1,369.15	31,393.98	-31,393.98	0.00%
OTHER OBJECTS	0.00	0.00	0.00	1,029.50	-1,029.50	0.00%
OTHER FOUNDATION PROGRAMS	0.00	0.00	2,592.57	48,812.30	-48,812.30	0.00%
8500 MUSIC PROGRAM						
SUPPLIES	0.00	0.00	2,197.06	31,048.14	-31,048.14	0.00%
OTHER OBJECTS	0.00	0.00	0.00	300.00	-300.00	0.00%
MUSIC PROGRAM	0.00	0.00	2,197.06	31,348.14	-31,348.14	0.00%
8600 OTHER FOUNDATION PROGRAMS						
CONTRACT SERVICES	45,000.00	0.00	0.00	0.00	45,000.00	100.00%
SUPPLIES	41,000.00	0.00	3,222.53	7,327.28	33,672.72	82.13%
EQUIPMENT	101,000.00	0.00	0.00	0.00	101,000.00	100.00%
OTHER FOUNDATION PROGRAMS	187,000.00	0.00	3,222.53	7,327.28	179,672.72	96.08%

Description	2017-18 Revised Budget	Encumbered Amount	February 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
75 FOUNDATION						
8700 DOKAS CLASS						
CONTRACT SERVICES	0.00	0.00	0.00	60.00	-60.00	0.00%
SUPPLIES	0.00	0.00	4,291.30	9,869.70	-9,869.70	0.00%
EQUIPMENT	0.00	0.00	0.00	489.37	-489.37	0.00%
DOKAS CLASS	0.00	0.00	4,291.30	10,419.07	-10,419.07	0.00%
8800 LINDSAY'S CLASS						
CONTRACT SERVICES	0.00	0.00	0.00	34.99	-34.99	0.00%
MISCELLANEOUS	0.00	0.00	724.10	1,061.14	-1,061.14	0.00%
SUPPLIES	0.00	0.00	1,242.10	4,226.55	-4,226.55	0.00%
OTHER OBJECTS	0.00	0.00	0.00	50.00	-50.00	0.00%
LINDSAY'S CLASS	0.00	0.00	1,966.20	5,372.68	-5,372.68	0.00%
8900 SANDER'S CLASS						
SUPPLIES	0.00	706.50	536.84	9,040.21	-9,746.71	0.00%
SANDER'S CLASS	0.00	706.50	536.84	9,040.21	-9,746.71	0.00%
9900						
MISCELLANEOUS	0.00	0.00	0.00	-1,611.05	1,611.05	0.00%
SUPPLIES	0.00	0.00	0.00	-4,958.42	4,958.42	0.00%
OTHER OBJECTS	0.00	0.00	0.00	-500.00	500.00	0.00%
	0.00	0.00	0.00	-7,069.47	7,069.47	0.00%
FOUNDATION	1,225,448.78	771.50	83,027.20	510,258.52	714,418.76	58.30%

<u>Description</u>	<u>2017-18 Revised Budget</u>	<u>Encumbered Amount</u>	<u>February 2017-18 Monthly Activity</u>	<u>2017-18 FYTD Activity</u>	<u>Unencumbered Balance</u>	<u>Percent Remaining</u>
Grand Expense Totals	657,259,524.15	122,578,041.55	40,940,236.80	286,657,779.92	248,023,702.68	37.74%

Number of Accounts: 23275

***** End of report *****

JORDAN SCHOOL DISTRICT

FUND 10 - GENERAL

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

	Actual 2014-15	Actual 2015-16	Actual 2016-17	April Amended 2017-18	Proposed 2018-19
REVENUES					
Local Sources	\$ 67,597,446	\$ 79,683,534	\$ 84,511,399	\$ 85,762,196	\$ -
State Sources	207,909,276	217,432,316	227,932,411	253,318,987	-
Federal Sources	17,422,527	16,630,764	16,608,010	16,873,756	-
Total Revenues	<u>292,929,249</u>	<u>313,746,614</u>	<u>329,051,820</u>	<u>355,954,939</u>	<u>-</u>
EXPENDITURES					
Instruction	192,123,387	200,689,103	210,067,176	241,312,254	-
Support Services					
Students	10,584,305	11,296,375	11,997,632	14,272,148	-
Instructional Staff	14,387,077	13,246,639	14,231,029	22,212,423	-
General District Administration	1,969,069	2,121,286	2,511,140	2,804,768	-
School Administration	20,508,229	21,317,489	21,906,876	23,988,830	-
Business	3,715,867	3,246,676	2,953,600	3,235,813	-
Operation & Maintenance of Facilities	31,394,721	32,543,189	32,791,320	35,883,262	-
Student Transportation	10,955,155	11,307,750	11,607,846	12,360,912	-
Personnel, Planning and Data Processing	6,888,450	7,265,266	7,293,357	8,757,850	-
Total Expenditures	<u>292,526,260</u>	<u>303,033,773</u>	<u>315,359,976</u>	<u>364,828,260</u>	<u>-</u>
Excess (Deficiency) of Revenues Over Expenditures	402,989	10,712,841	13,691,844	(8,873,321)	-
Other Financing Sources (Uses)					
Interfund Transfer Out	(165,437)	(171,461)	(175,023)	(225,449)	-
Fund Balance, Beginning of Year	<u>133,841,240</u>	<u>134,078,792</u>	<u>144,620,172</u>	<u>158,136,993</u>	<u>149,038,223</u>
Ending Fund Balance	<u>\$ 134,078,792</u>	<u>\$ 144,620,172</u>	<u>\$ 158,136,993</u>	<u>\$ 149,038,223</u>	<u>\$ 149,038,223</u>
FUND BALANCE					
Nonspendable					
Inventories	\$ 1,154,094	\$ 1,062,366	\$ 1,048,049	\$ -	\$ -
Restricted for					
Programs	3,712,550	6,010,166	5,733,128	-	-
Committed to					
Contractual Obligations	894,790	1,842,647	2,296,770	-	-
Economic Stabilization	16,000,000	16,700,000	17,400,000	-	-
Compensated Absences	3,054,256	3,225,151	3,621,259	-	-
Retiree Benefits	57,115,248	52,528,487	48,945,833	-	-
West Jordan Feeder	-	-	4,358,914	-	-
Assigned to					
Educational Programs	5,381,488	6,797,029	6,483,836	-	-
Personnel	24,294,623	19,950,186	31,178,576	-	-
Unassigned	22,471,743	36,504,140	37,070,628	-	-
Total Fund Balance	<u>\$ 134,078,792</u>	<u>\$ 144,620,172</u>	<u>\$ 158,136,993</u>	<u>\$ -</u>	<u>\$ -</u>

SUBJECT: STUDENT CONDUCT AND DRESS

I. Board Directive

Jordan District schools are to provide a safe, wholesome, healthy educational environment where academic learning, personal development, and a sense of pride and accomplishment can flourish. Part of the educational process is learning self discipline and appropriate behavior. Therefore, it is the philosophy of the Jordan School District Board of Education to enforce all Utah laws related to conduct on school premises and school buses and to see that students are taught to preserve public property including all school facilities and equipment.

The Board also recognizes that dress and grooming seriously affect the behavior of students attending school and may also impact sanitation and safety conditions. Because experience has demonstrated that the learning atmosphere is improved when students both look and act appropriately, the Board hereby authorizes establishment of standards of student conduct, dress, and grooming. The Board delegates to the Administration responsibility to see that each school adheres to the conduct, dress, and grooming standards established in the provisions of this policy in a consistent manner. Further, all District and school staff members shall have a share of responsibility in seeing that these standards are implemented and enforced in classrooms, in school buildings, on school grounds, on school buses, at school activities, and other occasions as appropriate. This policy represents minimum guidelines. Schools can develop additional dress code requirements with input from Student Government, School Community Council, and PTA groups.

II. Administrative Policy

The Administration shall implement Board philosophy according to the following administrative policy provisions:

A. Student Conduct**1. Classroom Behavior**

Students shall conduct themselves in a manner that contributes to a productive learning atmosphere for themselves and their classmates. Students are expected to be attentive, cooperative, and industrious while in the classroom. Students who habitually disrupt or destroy the learning atmosphere shall be disciplined according to the procedures established in [Policy AS67—Discipline of Students](#).

2. Behavior at Assemblies and Activities

Assemblies and activities shall be considered special student privileges where participation is contingent upon appropriate behavior. Students shall show respect to all performers. Students who disturb, disrupt, or show disrespect shall lose the privilege of attending and may be subjected to disciplinary action as outlined in [Policy AS67—Discipline of Students](#).

3. Protection and Care of School Property

Students shall be expected to use school equipment and facilities appropriately and to behave in such a way that school property is preserved and protected. Students may be disciplined for improper use or treatment of school facilities and/or equipment.

SUBJECT: STUDENT CONDUCT AND DRESS

4. Behavior at Competitive Events

Students are expected to demonstrate sportsmanship at all competitive events and to conduct themselves according to the rules of fair play both as spectators and participants. While healthy competition is encouraged, cheating or rude and disruptive conduct shall not be tolerated.

5. Patriotism and Respect for the Flag

The Flag of the United States of America shall be appropriately displayed at all schools in keeping with customary and accepted practices. Students shall show proper respect for their country's emblem. The Pledge of Allegiance to the flag shall be recited at the beginning of each day in each public school classroom, led by a student in the classroom as assigned by the classroom teacher on a rotating basis. At least once per year, students shall be instructed that participation in the Pledge is voluntary and not compulsory, and students should show respect for any student who chooses not to participate. A student may be excused from reciting the Pledge upon written request from the student's parent or legal guardian. Discourteous treatment of the flag or other national symbols shall be cause for disciplinary action.

6. Use of Alcohol, Tobacco, Narcotics, and Drugs

Student use or possession of alcohol, tobacco, narcotics, and drugs is prohibited by law. Students who break the law shall be disciplined according to policy set forth in [Policy AS90 - Drugs and Alcohol](#).

7. Cellular Telephones

Possession of a cellular telephone by a student is a privilege that may be forfeited by any student that uses his/her cell phone inappropriately. A student who possesses a cellular phone shall assume responsibility for its care. At no time shall the District be responsible for preventing theft, loss or damage to cell phones brought onto school property.

Cellular telephone use during classroom time, instructional activities and field trips ~~is prohibited~~must be authorized by the instructor. ~~Cellular telephones must remain off during these times.~~

Exceptions to this policy may be granted by school administration on a case by case basis to accommodate family emergencies or medical necessity. The sharing of pornographic images and "sexting" are prohibited. Students violating these guidelines will be disciplined in accordance with [Policy AS67—Discipline of Students](#).

8. Electronic Devices

Any use of an electronic device that exploits personal information, disrupts the educational process, invades personal privacy or compromises the integrity of educational programs is strictly prohibited. Students in violation will be disciplined in accordance with District [Policy AS67—Discipline of Students](#).

SUBJECT: STUDENT CONDUCT AND DRESS

B. Dangerous or Disruptive Conduct

Students who engage in dangerous or disruptive conduct, including bringing any weapon or facsimile of a weapon to school, committing arson, burglary, larceny, criminal mischief, battery or assault, or who engage in activities which violate federal, state or local laws, shall be excluded from school. (See District Policy [AS67—Discipline of Students](#)).

C. School Dress and Grooming

Students shall dress in a manner that shows respect for the educational environment and is befitting the day's activities. Students' clothing and jewelry must not present a health or safety hazard or distraction, which would disrupt the educational mission. Disruption is defined as reactions by other individuals to the clothing or adornment, which causes the teacher/ administrator to lose the attention of the students, to modify or cease instructional activities, or to deal with student confrontations or complaints.

1. Items that disrupt the educational mission shall not be allowed. Personal items such as clothing, paraphernalia, jewelry, backpacks, fanny packs, gym bags, water bottles, etc., shall be free of writing, pictures, or any other insignias, which are crude, vulgar, profane, violent, or sexually suggestive.
2. Items which bear advertising, promotions and likeness of tobacco, alcohol, or drugs or which are contrary to the educational mission, shall not be allowed.
3. All students shall maintain their hair, mustaches, sideburns, and beards in a clean, well-groomed manner. Hair, which is so conspicuous, extreme, odd in color or style that it draws undue attention, disrupts, or tends to disrupt or interfere with the learning atmosphere at the school, shall not be allowed.
4. Clothing, jewelry, accessories and piercings which are so conspicuous, extreme, or odd that they may draw undue attention, disrupt, or tend to disrupt, interfere with or pose a health or safety issue to the learning atmosphere at the school, shall not be allowed.
5. All students shall wear clean clothing. Students shall not wear clothes that are mutilated, cut off, or immodest, e.g., short shorts, mini skirts, bare midriffs, halter-tops, spaghetti straps, tank shirts, or similar clothing. Clothing shall cover the midriff, underwear, backs, and cleavage at all times. Skirts, dresses and shorts must be at least mid-thigh length or longer when seated.
6. Students shall comply with the laws that govern wearing military uniforms and insignias ([Title 10, USC §771-772](#), and [Army Regulations 670 1 §29-4](#)).
7. Hats of any kind are not allowed within the building except as part of an approved activity, or for religious, or medical purposes.
8. School officials may require students to wear certain types of clothing for health or safety reasons in connection with certain specialized activities.
9. Gang-related clothing, colors, and paraphernalia shall not be allowed in schools or activities. School administration will determine what constitutes "gang" clothing, colors, and paraphernalia after consultation with law enforcement agencies as needed.
10. Shoes shall be worn at all times that ensure personal safety and hygiene.

SUBJECT: STUDENT CONDUCT AND DRESS

D. School Dress and Grooming—Graduation

In order to maintain dignity and decorum at high school commencements, students participating in commencement exercises are subject to the dress and grooming standards articulated in section C of this policy and wear the prescribed cap and gown during the ceremony* without additional ornamentation or decoration. Personal items such as clothing, accessories or jewelry that draw undue attention or detract from the dignity and decorum of the occasion shall not be allowed. Mantles, cords, insignias or medals signifying achievement, honor or recognition are restricted to awards issued and approved for display at graduation by the local high school.

* *“During the ceremony” refers to the entire duration of the commencement program, from opening processional to completion of the recessional.*

Revision history: 12/4/2004, 3/26/13

SUBJECT: STUDENT DISCRIMINATION AND HARASSMENT

I. Board Directive

Jordan School District is committed to providing an educational environment that is free from illegal harassment and other forms of discrimination based upon sex, race, color, ethnic background, national origin, religion, gender, creed, age, citizenship, or disability. The Board, therefore, delegates to the District Administration responsibility for establishing policy regarding student discrimination and harassment.

II. Administrative Policy

No student or employee of the Jordan School District may engage in illegally harassing conduct that creates a hostile learning environment for students or staff of the district. It is the policy of Jordan School District to provide fair, expeditious and uniform procedures for investigation and resolution of claims of illegal harassment or discrimination.

A. Definitions

1. Clearly Offensive Conduct: That conduct, be it verbal or nonverbal, which when perceived in its overall context, would be taken by a reasonable person, similarly situated, to be strongly objectionable.
2. Complainant: A person who files a written or oral complaint about illegal harassment.
3. Compliance Officer: Person or persons designated by the Superintendent to receive and process complaints of discrimination.
4. Confront: To have a face-to-face discussion and/or contact regarding specific matters.
5. Demeaning or Derisive Behavior: Behavior which substantially lowers the status, dignity or standing of another individual, or which insults or otherwise belittles or shows contempt for another individual.
6. Disability: An individual's physical or mental impairment that substantially limits one or more major life activities, a record of such an impairment, or being regarded as having such an impairment.
7. Discrimination: Conduct, including words or gestures and other actions, which adversely affects a student's learning environment or results in disparate treatment based upon their immutable characteristics such as sex, race, color, ethnic background, national origin, religion, gender, creed, age, citizenship, or disability.
8. Harassment: Unwelcome conduct of an offensive nature that is demeaning or derisive or occurs substantially because of the race, color, ethnic background, national origin, religion, gender, creed, age, citizenship or disability and which creates a hostile educational environment. Harassment shall include one or more of the three levels described below. If conduct is clearly offensive only one incident may be necessary to establish harassment:
 - a. Level One—Generalized Harassment: Includes intentional behavior directed at an entire group which is based on demeaning or derisive stereotypes, and is so severe or pervasive that it creates a hostile learning environment.
Examples include comments or jokes, physical gestures or visual displays such as posters, etc.
 - b. Level Two—Individually Targeted Harassment: Includes intentional, non-criminal behavior which is targeted at an individual or particular members of a group, which can be verbal, physical or visual that is so severe or pervasive that it adversely affects the learning environment.

SUBJECT: STUDENT DISCRIMINATION AND HARASSMENT

Examples include negative or offensive comments, jokes, suggestions or gestures directed to an individual's or group's race, ethnicity or national origin.

- c. Level Three—Criminal Harassment: Harassing behavior which violates state or federal criminal statutes.

Examples include criminal harassment, criminal assault, sexual assault, rape, criminal mischief, stalking, arson or trespass.

- 9. Respondent: A person named in a discrimination complaint as having engaged in or being responsible for, a discriminatory act or omission.
- 10. Retaliation: Any form or sanction, restraint, coercion, discrimination or adverse treatment against a person because that person has asserted, or has assisted another person to assert, a discrimination complaint in either a formal or informal manner with the district, or with any state or federal agency, or because that person has testified, assisted or participated in any manner in an investigation, proceeding or hearing related to a discrimination complaint.
- 11. Sexual Harassment: A form of sex (gender) discrimination. It consists of unwelcome sexual advances, requests for sexual favors, and/or other verbal or physical conduct of a sexual nature that is based on one or more of the following conditions.
 - a. Submission to such conduct is made either explicitly or implicitly as a term or condition to educational benefit.
 - b. Submission to or rejection of such conduct by a student is used as the basis for decisions affecting the student's educational program.
 - c. Such conduct has the purpose or effect of unreasonably interfering with a student's educational performance or creating an intimidating, hostile, or offensive learning environment.
 - d. There are two types of sexual harassment:
 - i. Hostile Environment: The three levels of hostile environment are the same as those listed for other harassment; e.g., generalized harassment, individually targeted harassment, and criminal harassment.
 - ii. Harassment that culminates in a tangible action which alters the conditions of the educational programs (previously called quid pro quo).

B. Complaint Procedure

- 1. Any student or employee who knows of a violation of this policy is expected to report such conduct to a teacher, administrator or the District Compliance Officer.
- 2. The initial allegation of harassment may be submitted either orally or in writing.
- 3. Complaints must be made to the immediate supervisor/administrator or the District Compliance Officer within 45 calendar days after the date of the alleged act of discrimination.

C. Complaint and Investigative Procedures

- 1. The following procedure is available for those who believe they are victims of harassment or discrimination, or who witness such acts:

SUBJECT: STUDENT DISCRIMINATION AND HARASSMENT

- a. Seek to resolve issue directly with the accused.
- b. Seek to resolve issues through administrative personnel.
- c. Register a formal complaint with the District Compliance Officer who will initiate an investigation.
2. If an investigation reveals evidence of criminal conduct, the matter will be referred to local law enforcement. The district will conduct its own internal investigation independent of law enforcement officials.
3. All investigations will be treated with discretion to protect the privacy of those involved. All efforts will be made to treat the information confidentially; however, absolute confidentiality of all information obtained through an investigation cannot be guaranteed.
4. The accused may not contact the alleged victim during an investigation without intervention by the district and with the permission of the complainant.
5. When conducting investigations, the District Compliance Officer shall disclose his/her role as a neutral investigator rather than an advocate for any party. The extent of the investigation will be determined, among other factors, by the nature and severity of the charges.
6. An investigation shall be completed as quickly as practicable, but within 30 days of receipt of the complaint, unless extenuating circumstances require a longer period. All parties shall be notified of the extension of time.
7. Within 10 working days of the conclusion of the investigation, the District Compliance Officer shall provide all parties a written disposition of the complaint.
8. The parties will then have 10 working days to provide written responses to the report and have them considered by the District Compliance Officer.

D. Retaliation

Retaliation under this policy is prohibited. Individuals found to have engaged in retaliatory conduct will face disciplinary action, up to and including termination.

E. Records

Records of all discrimination or harassment complaints shall be maintained by the District Compliance Officer. The records will be kept in a separate and confidential file as required by GRAMA. Information gathered, developed and documented in the investigation will be regarded as a protected record.

F. Outside Reporting Procedures

Nothing in this policy shall prohibit a person from filing an education discrimination claim with the Office of Civil Rights: Department of Education, Region VIII, Federal Office Building, 1244 Speer Blvd., Suite #310, Denver, CO 80204-3582.

G. Actions to include when appropriate

1. Procedures for protecting the victim and other involved individuals from being subjected to:
 - a) further harassment or discrimination
 - b) retaliation for reporting harassment or discrimination

SUBJECT: STUDENT DISCRIMINATION AND HARASSMENT

2. Referral of victim and/or aggressor to school psychologist, counselor, or other appropriate support personnel
3. Procedures for a fair and timely opportunity for the accused to explain the accusations and defend his/her actions prior to student discipline.
4. Incidents of harassment, discrimination, and retaliation will be reported to the Superintendent or Superintendent's designee.
5. Students engaging in harassment or discrimination are subject to District Policy AS67 — Discipline of Students.

Revision history: 10/3/2000

SUBJECT: DISCIPLINE OF STUDENTS

I. Board Directive

The Board recognizes that student discipline is essential to further the educational process and provide an environment conducive to learning. The Board authorizes the Administration to take appropriate action to preserve order among the students and staff and to protect school property. Acts of violence, use or possession of a weapon or facsimile, criminal behavior, and gang activity in or about District schools, property, or activities shall be dealt with in accordance with District policy and the law.

(See ~~Utah Code §53A-11-901~~ [Utah Code §53G-8-202](#))

II. Administrative Policy

The Administration shall take appropriate disciplinary action when students engage in activities which disrupt the educational environment, threaten or harm persons or property, or disrupt school activities. This policy shall be administered according to the following administrative policy provisions.

A. Student Code of Conduct

1. The school administrator shall develop a student code of conduct in cooperation with faculty, parents, and students. The school code of conduct shall be consistent with this policy and with [Policy AA419 – Student Conduct and Dress](#).
2. Each school's policies and student code of conduct shall be reviewed by the appropriate Administrator of Schools and placed on file at the District Office. A copy of the school policies and student code of conduct, as amended each year, shall be distributed to students and/or parents prior to or during the first week of school each year. Students enrolling after the beginning of the school year shall be provided a copy of the school policies and student code of conduct at the time of registration. Teachers will be given a copy of the student code of conduct prior to the beginning of the school year.
3. The student code of conduct shall be posted in a prominent location in the school.

B. Dangerous or Disruptive Conduct

The following conduct is defined as "dangerous or disruptive conduct" and is prohibited on school property, at school-sponsored activities, or while traveling in school-funded or school-dispatched vehicles.

1. Possessing (regardless of intent), using, selling or attempting to possess, use or sell any firearm, weapon, knife, explosive device, noxious or flammable material, firework, chemical weapon (i.e. mace, pepper spray), martial arts weapon or other instrument including those which eject a projectile or substance of any kind, or any replica or facsimile of any of the above, whether functional or nonfunctional, whether designed for use as a weapon or for some other use.
2. Causing, or attempting, threatening or conspiring to cause damage to personal or real property, or causing or attempting, threatening or conspiring to cause harm to a person through:
 - a. Possession or distribution of drugs or alcoholic beverages. (See [Policy AS90 – Drugs and Alcohol](#))

SUBJECT: DISCIPLINE OF STUDENTS

- b. Harassment – repeatedly communicating to another individual, in a demeaning or disparaging manner, statements that contribute to a hostile learning environment of the student.
- c. Retaliation – means an act or communication intended as retribution against a person for reporting bullying or hazing, or to improperly influence the investigation of, or the response to, a report of bullying or hazing.
- d. Sexual harassment or fabrication of sexual harassment charges with malicious intent to defame character.
- e. Arson—the willful and malicious destruction of any part of a building or its contents or occupants by use of fire or explosive.
- f. Burglary—breaking, entering or remaining in a structure without authorization during the hours when the premises are closed to students.
- g. Theft/Larceny/Stealing—the intentional unlawful taking and/or carrying away of property belonging to or in the lawful possession or custody of another.
- h. Criminal Mischief—willful or malicious injury or damage in excess of \$300 to public property or to real or personal property belonging to another.
- i. Battery—the unlawful and intentional touching or striking of another person against his or her will.
- j. Assault—placing another person in fear or apprehension of a harmful or offensive touching, whether or not a touching is actually intended.
- k. Hazing—(See [Policy AS95 – Conduct Related to School Activities](#))
- l. Vandalism—willfully defacing, cutting, marring, injuring, damaging, or losing school or staff property. Student(s) may not participate in graduation exercises until the student or the student's parent(s)/guardian has paid for the damage or made appropriate restitution.
- m. Gang-related Activity—dangerous or disruptive activity, which may include but is not necessarily limited to the following:
 - (1) wearing, possessing, using, distributing, displaying or selling any clothing, jewelry, emblem, badge, symbol, sign or other things which evidence membership in a gang;
 - (2) using a name which is associated with or attributable to a gang; or
 - (3) designating turf or an area for gang activities, occupation, or ownership.
- n. Bullying—aggressive behavior that is intentional and that involves an imbalance of power or strength. A student is being bullied or victimized when he or she is exposed, repeatedly and over time, to negative actions on the part of one or more students. Student assessment of the prevalence of bullying in schools shall take place. In addition, schools must provide bullying training to new participants in school-sponsored athletic programs, both curricular and extracurricular, and training every three (3) years for ALL participants. “Participants” means students, employees, and coaches. Training

SUBJECT: DISCIPLINE OF STUDENTS

curriculum outlines, schedules, and participant lists must be maintained by each school and provided to the Administrator of Schools upon request.

- (1) physical bullying: hitting and/or punching
 - (2) verbal bullying: teasing or name calling
 - (3) non-verbal or emotional bullying: intimidation through gestures, social exclusion and relational aggression
 - (4) cyber-bullying: sending insulting, threatening or harassing messages by phone or computer, or electronic messaging
- o. Involvement in any activity which violates federal, state or local law or regulation, disrupting normal school proceedings, or causing, or attempting, threatening or conspiring to cause other students to violate federal, state or local law or regulation or to disrupt school proceedings, or attempting, threatening or conspiring to do any of these. These activities include, but are not limited to: extortion, forgery, lewdness, and distributing obscene materials, including the sharing of pornography and "sexting."
3. Students with prior knowledge of dangerous or disruptive behavior have the duty to report such behavior to school administration. Students that fail to report such behavior are subject to appropriate disciplinary sanctions. False reports of bullying, cyber-bullying, harassment, hazing, or retaliation are prohibited.

C. Due Process Procedures and Disciplinary Action

Due process is an administrative procedure followed when continued attendance of a student is in question. Fairness and reasonableness in disciplinary actions are to be maintained in all proceedings.

1. The following disciplinary actions shall be taken in response to any serious violation which threatens or does harm to school property, to persons associated with the school, or their property, that involves the possession, control, use, or threatened use of a real or look-alike weapon, explosive, noxious or flammable material, with intent to intimidate another person or to disrupt normal school activities, regardless of where it occurs ([USC §53G-8-205](#))
 - a. Immediately suspend the student from school.
 - b. As soon as possible following the incident, a local school administrator shall investigate and schedule a conference with the student and parent(s)/guardian.
 - c. The school administration recommends a disciplinary sanction and interventions consistent with similarly situated students committing a similar violation of the code of conduct. Should the disciplinary sanction include a removal from school for more than ten days, or a change of location, such sanction must be approved by the superintendent's designee prior to imposing the sanction.
 - d. The parent(s)/guardian shall be notified of the student's right to a due process hearing which shall be conducted according to the procedures outlined under item D. of this policy.
 - e. The superintendent or the superintendent's designee shall review all one-year expulsions and prepare a report for the Board of Education annually.

SUBJECT: DISCIPLINE OF STUDENTS

2. The following actions will be taken for other violations of this policy:
 - a. Immediately remove the student from the scene of the violation.
 - b. As soon as possible following the incident, a local school administrator shall investigate and document the charges and schedule a conference with the student involved. At this conference, the student may be suspended pending the informal parent conference.
 - c. If the issue cannot be immediately resolved, a local school administrator shall invite the parent(s)/guardian to an informal conference where information can be presented on behalf of the student.
 - (1) This informal conference shall take place at the first reasonable opportunity. In most instances this conference should take place within three school days of the incident.
 - (2) At the informal conference, the charges shall be explained and supporting evidence reviewed.
 - d. **PARENTAL NOTIFICATION OF DISRUPTIVE BEHAVIOR**

If a student engages in disruptive behavior 1) three times not resulting in suspension, or 2) anytime a student is suspended, the parents shall be notified in person (or by certified mail).

Following the informal conference and prior to suspending a student for repeated acts of disruptive behavior which are not of such a nature to warrant immediate removal, good faith efforts to implement a remedial discipline plan should be made. Should a disciplinary sanction be determined appropriate, alternatives to suspension should be considered before imposing a suspension from school attendance. A local school administrator shall take appropriate disciplinary action which interventions and/or disciplinary sanctions may include one or more of the following:
 - e. **INTERVENTIONS**

Referral to:

 - (1) anger management/self-discipline classes;
 - (2) court/ law enforcement agency;
 - (3) school guidance specialist;
 - (4) Jordan Family Education Center;
 - (5) First Offenders program; or
 - (6) Division of Family Services, Child Protective Services or other agency.
 - f. **SANCTIONS**
 - (1) behavior contract;
 - (2) community or school service;
 - (3) inter-class timeout;
 - (4) in-school suspension;

SUBJECT: DISCIPLINE OF STUDENTS

- (5) lunch/after-school detention;
 - (6) restitution for damage/harm;
 - (7) parent/guardian attending class with student (requires teacher permission).
- g. **SUSPENSION**
- (1) Short-term suspension less than or equal to 10 days
 - (a) One to two days suspension: makeup homework shall be made available to students upon return to school. Students will be given one week to complete the assignments and turn them in to the teacher.
 - (b) Three to less than or equal to 10 days suspension: parents can make arrangements for makeup work during the suspension period.
 - (2) Suspension to a District-level hearing (suspension from all school services and activities, including receiving homework).
 - (3) Students serving a suspension from school are prohibited from being on school property and participating in school-sponsored activities.
- h. **CITATION FOR HABITUAL DISRUPTION**
- If a student engages in disruptive behavior 1) six times not resulting in suspension, or 2) three times not resulting in suspension plus one time resulting in suspension, or 3) two times resulting in suspensions, the student will be issued a “Habitual Disruptive Student Behavior Citation” and shall be referred to the juvenile court for violation. Within five days after the day on which the citation is issued, the school administration shall provide documentation to the parent, of the efforts made by the school to attempt to resolve the students’ disruptive behavior.
- 3. In accordance with state law, a local school administrator may suspend a student for up to 10 school days. If a local school administrator recommends that the student be suspended for longer than 10 days, the administrator shall notify the parent(s)/guardian that they must request a District-level hearing to review the recommendation.
 - a. If a District-level hearing is requested, the local school administrator shall promptly notify the District compliance officer.
 - b. If requested, the hearing shall be conducted according to the procedures outlined under item D. of this policy.
 - c. The parent(s)/guardian shall be notified of the right to appeal the decision of the District-level hearing to the Board of Education.
 - 4. A security or police officer may be invited to a due process hearing or any other phase of the student disciplinary action whenever a local school administrator or District administrator deems it necessary for safety.
 - 5. Students suspended to a District-level hearing shall be required to leave the school campus as soon as the local school administrator can transfer custody to the parent(s)/guardian or other authorized individual.

SUBJECT: DISCIPLINE OF STUDENTS

6. Any student who has been expelled from a public school within a preceding 12-month period may be denied enrollment in Jordan School District.
 7. The policy for student disciplinary action and due process shall apply to students with disabilities only to the extent permissible under the law.
 - a. Students with disabilities are subject to the one-year expulsion imposed for violations involving fire arms, explosives, and flammable materials (real, look-alike or pretended).
 - b. Students with disabilities who are studying under an Individual Education Plan (IEP) may not be expelled or have their school placement changed without a hearing of the IEP committee except for violations involving weapons, drugs or serious bodily injury (consistent with the [Individuals with Disabilities Education Act of 2004](#)).
- D. District-Level Hearings and Right of Appeal
1. The parent(s)/guardian must contact the Student Intervention Office to schedule the hearing prior to the tenth day of the student suspension.
 2. The superintendent or the superintendent's designee shall appoint a District administrator to conduct the hearing.
 3. The District administrator shall schedule the hearing with the student and the parent(s)/guardian.
 4. The District administrator, with the assistance of one or two other designated staff members, shall conduct the hearing at the appointed time and place. The District and the student may each be represented by a person of their choice. The school suspending the student shall be represented by an administrator and, when applicable, by a representative of the student's IEP team.
 5. At the hearing, each side may make statements and present evidence relevant to the issues.
 6. The hearing shall result in one of the following determinations:
 - a. Any disciplinary action already imposed is rescinded and the student returned to school.
 - b. The appropriateness of the school's disciplinary action is affirmed.
 - c. The student is suspended for a total of 10 days and returned to school thereafter.
 - d. The student is suspended from the current school for one or more semesters and may be transferred to another District school or to an alternative school assignment.
 - (1) Placement at a school other than the boundary school will be reviewed at the end of the school year or following one semester of suspension whichever comes first.
 - (2) A choice of two school assignments other than the current school shall be offered.
 - (a) In the event the Superintendent of Schools is notified by the Juvenile Court that a student has violated [Title 76, Chapter 10, Part 5, Weapons](#), the Superintendent shall notify the principal or a designee of such finding within five days.
 - (b) In the event a student is transferred to another District school or an alternative school assignment because of acts constituting assault, possession of weapons, or gang behavior, the principal of the receiving school will be informed of the nature of the offense committed by the student.

SUBJECT: DISCIPLINE OF STUDENTS

- (c) All private information contained in a student file or maintained by the school district about a student shall be available for review only by the school district administrative personnel. Notifications received from the Juvenile Court by the school district shall be forwarded to the principal of each school within five (5) days after receipt of such information. The principal may provide the information to school counselors who the principal deems to have a current need to know. The principal may inform educators who will be teaching the student about any disciplinary action taken against such student for conduct that posed a significant risk to the safety or well-being of the student, other students, or other members of the school community. The principal may inform educators who will be teaching the student about the student's involvement in other dangerous or disruptive behavior, as defined in Section II B, C and D of this policy.
- (d) Any employee receiving information from the principal pursuant to this policy shall not disclose it to any other person. Information regarding students may be disclosed only to persons authorized to receive it under the provisions of FERPA. (See Policy [AS61 – Student Records](#))
- (3) Home instruction under Policy [AS82 – Home and Hospital Instruction](#) may also be offered as an alternative.
- (4) The parent(s)/guardian shall select the student's school assignment from among the options offered. If all options are declined, the Appeals Committee shall determine the student's school assignment.
- (5) The student's school assignment cannot be appealed to the Board of Education.
- e. The student is suspended from all District schools for one or more semesters and transferred to home instruction as provided under Policy [AS82 – Home and Hospital Instruction](#).
- f. The student is expelled from all District schools for up to one school year with no instruction provided by the District.
- 7. The determination of the hearing shall be mailed to the student's parent(s)/guardian within five working days following the hearing.
- 8. A record of all expelled students shall be kept and a notation of the expulsion attached to the individual student's grade transcript.
- 9. In accordance with state law, if a student is suspended (or in the event of a Safe Schools violation, expelled) from a Jordan School District school for more than 10 school days, the parent(s)/guardian is responsible for undertaking an alternative education plan which will ensure that the student's education continues during the period of suspension or expulsion. Costs for educational services which are not provided by the District are the responsibility of the student's parent(s)/guardian.

SUBJECT: DISCIPLINE OF STUDENTS

E. Appeals to the Board of Education

1. The final determination, with the exception of the student's school assignment, may be appealed to the Board of Education.
2. A written appeal must be submitted to the superintendent within 10 days of the day the determination of the hearing is mailed to the student.
3. The Board shall review the determination, the evidence presented at the hearing, and documents submitted by the student's family. (An additional hearing shall not be held.)
4. The Board may affirm the determination, amend the determination, or affirm the determination in part and amend in part.
5. The Board's written decision shall be issued within 21 working days of receipt of the student's written appeal.

Revision History: 9/28/10, 2/14/12

JORDAN SCHOOL DISTRICT
Payroll 
April 2018

Gross Payroll	\$	18,977,201.65
Net Pay Deposit	\$	13,894,029.91
Deductions through Accounts Payable		
Payday	\$	1,254,091.20
Payday	\$	1,106,065.32
Payday	\$	258,676.62
Total Accounts Payable	\$	2,618,833.14
Deduction ACH	\$	295,297.64
Deductions through Accounts Payable	\$	923,724.13
Deductions - Insurance Journal Entry	\$	692,670.73
Deductions - Flexible Spending money wired	\$	104,337.13
Deductions - URS	\$	312,426.88
Deductions - TSA	\$	135,840.39
Federal Tax Withheld	\$	336.25
FICA Tax Withheld	\$	725.82
Medicare Tax Withheld	\$	169.74
TSA Refund	\$	(225.00)
ACH Return	\$	(500.00)
Garnishment Refund	\$	(365.12)
TSA Refund	\$	(100.00)
	\$	0.01
Total Transfer to Payroll Account	\$	14,189,327.55
Total Transfer to Accounts Payable	\$	4,787,874.10
Total Deposits	\$	18,977,201.65

-

Sarah Palmer
 Director of Payroll

June LeMaster
 Executive Director, Human Resources

John Larsen
 Business Administrator

JORDAN SCHOOL DISTRICT
APRIL 2018 EXPENDITURES PRESENTED TO THE BOARD OF EDUCATION
May 22, 2018

DESCRIPTION	VENDOR	AMOUNT
ADMINISTRATIVE FLEX FEE	UNIFIED POLICE DEPARTMENT	\$ 270,000.00
ASSOCIATION DUES	AMERICAN FEDERATION OF TEACHERS	340.39
ASSOCIATION DUES	JORDAN EDUCATION ASSOCIATION	30,983.04
ASSOCIATION DUES	UTAH SCHOOL EMPLOYEES ASSOCIATION	8,762.19
ATTORNEY FEES	BURBIDGE & WHITE	9,804.92
ATTORNEY FEES	FABIAN AND CLENDENIN ATTYS AT LAW	17,006.40
BANK FEES	JORDAN EDUCATION FOUNDATION	543.66
BUILDING RENTAL	ASHLEY SMITH	210.00
BUILDING RENTAL	BENJAMIN ADAMS	157.50
BUILDING RENTAL	DIANE ALLRED	294.25
BUILDING RENTAL	TONYA ANDERSON	1,397.50
BUILDING RENTAL	WILLIAM READING	1,100.00
CANCER INSURANCE	AFLAC	3,238.94
CANCER INSURANCE	AFLAC GROUP INSURANCE	2,107.25
CDL/PHYSICAL RENEWALS	CARTER, NEWELL	35.00
CDL/PHYSICAL RENEWALS	OLDHAM, STEVEN	35.00
CELL TOWER LEASE	COPPER HILLS HIGH	9,558.95
COMPUTER EQUIPMENT	APPLE COMPUTER INC	7,908.00
COMPUTER EQUIPMENT	QUEST SOFTWARE INC	1,408.00
CONSTRUCTION EXPENSE	APPLIED GEOTECHNICAL ENGINEERING CONS.	26,332.50
CONSTRUCTION EXPENSE	BUD MAHAS CONSTRUCTION	1,004,625.00
CONSTRUCTION EXPENSE	DOMINION ENERGY UTAH	64,845.50
CONSTRUCTION EXPENSE	DWA CONSTRUCTION, INC	769,428.75
CONSTRUCTION EXPENSE	E CUBE INC	9,928.10
CONSTRUCTION EXPENSE	MHTN ARCHITECTS INC	58,396.50
CONSTRUCTION EXPENSE	STATE OF UTAH	9,526.22
CONSTRUCTION EXPENSE	UTAH NEW VISION CONSTRUCTION LLC	4,000.00
CONSTRUCTION EXPENSE	VALENTINER CRANE BRUNJES ONYON	24,467.92
CONSTRUCTION EXPENSE	WESTLAND CONSTRUCTION, INC	4,215,035.05
CONTRACT SERVICES	AIRGAS INTERMOUNTAIN	263.40
CONTRACT SERVICES	ALMA WOOD	200.00
CONTRACT SERVICES	AMERICAN SIGN LANGUAGE	648.00
CONTRACT SERVICES	ANA BYRGE	562.50
CONTRACT SERVICES	ANGELA BROWN	90.00
CONTRACT SERVICES	ANGELA HARMAN	90.00
CONTRACT SERVICES	ANGELA SHARP	300.00
CONTRACT SERVICES	ARAMARK CORP	37.00
CONTRACT SERVICES	ARLETTE GRAJEDA SANTIAGO	200.00
CONTRACT SERVICES	ARTS INC	2,100.00
CONTRACT SERVICES	ARTURO PINON	350.00
CONTRACT SERVICES	AUTOMOTIVE EQUIP REPAIR	1,800.00
CONTRACT SERVICES	BLOMQUIST AND HALE CONSULTING	10,747.60
CONTRACT SERVICES	BODELL, SHARLIE	25.00
CONTRACT SERVICES	BYU DANCE DEPT	280.00
CONTRACT SERVICES	BYU YOUNG COMPANY	700.00
CONTRACT SERVICES	CINTAS #180 UNIFORMS	98.35
CONTRACT SERVICES	COLONIAL FLAG AND SPECIALTY COMPANY	35.00
CONTRACT SERVICES	CONNIE HENDRICKS	400.00
CONTRACT SERVICES	CORWIN PRESS INCORPORATED K12	7,500.00
CONTRACT SERVICES	DEPARTMENT OF WORKFORCE SERVICE	5,948.00
CONTRACT SERVICES	DOUGLAS ALLEN	90.00
CONTRACT SERVICES	FANNY LIZ DALBY	125.00
CONTRACT SERVICES	GINGER BRAKKE	45.00
CONTRACT SERVICES	GONZALO SILLERO ARJONA	30.00
CONTRACT SERVICES	HARMONY HOME HEALTH SERVICES LLC	8,383.83
CONTRACT SERVICES	HASSE BORUP	300.00
CONTRACT SERVICES	IVY GIRL ACADEMY	600.00
CONTRACT SERVICES	IVY LANE PEDIATRICS, INC	9,257.75

DESCRIPTION	VENDOR	AMOUNT
CONTRACT SERVICES	JAMIE HENDRICKS	362.50
CONTRACT SERVICES	JMM EDUCATIONAL CONSULTING	3,835.00
CONTRACT SERVICES	JW CONSULTING	2,065.00
CONTRACT SERVICES	KADE ROLAN DOWNS	125.00
CONTRACT SERVICES	KIM MARTINEZ	90.00
CONTRACT SERVICES	LINGUISTICA INTERNATIONAL	2,117.12
CONTRACT SERVICES	MAXIM HEALTHCARE SERVICES INC	19,877.70
CONTRACT SERVICES	MCINTOSH COMMUNICATIONS LLC	58.00
CONTRACT SERVICES	MEDICAL STAFFING NETWORK	1,790.00
CONTRACT SERVICES	MEDICAL TRAINING RESOURCES	2,600.00
CONTRACT SERVICES	NATIONAL STUDENT CLEARINGHOUSE	2,550.00
CONTRACT SERVICES	OAKGROVE EDUCATION SERVICES	1,840.00
CONTRACT SERVICES	OQUIRRH HILLS MIDDLE	300.00
CONTRACT SERVICES	PATRICE H ISABELLA	60.00
CONTRACT SERVICES	RED STAR TRANSPORTATION INC	913.75
CONTRACT SERVICES	SANTIAGO MIRANDA AGUILAR	112.50
CONTRACT SERVICES	SOUTHERN UTAH UNIVERSITY	1,587.00
CONTRACT SERVICES	SUPERIOR WATER & AIR INC	19.95
CONTRACT SERVICES	TOMASA ACOSTA	175.00
CONTRACT SERVICES	TRUDY RICHARDSON	90.00
CONTRACT SERVICES	UNIV OF VIRGINIA DARDEN SCHOOL FOUNDATION	5,375.00
CONTRACT SERVICES	UTAH TRANSIT AUTHORITY	711.96
CONTRACT SERVICES	VALCOM COMPUTER CENTER	302.80
CONTRACT SERVICES	VAUN DELAHUNTY	150.00
CONTRACT SERVICES	WORKFORCEQA LLC	354.75
CONTRACT SERVICES - BUILDINGS	BECKS SANITATION	2,250.00
CONTRACT SERVICES - BUILDINGS	INNOVATIVE WATER SERVICES	2,437.00
CONTRACT SERVICES - BUILDINGS	NUVEK LLC	375.00
CONTRACT SERVICES - BUILDINGS	REPUBLIC SERVICES INC #864	819.42
CONTRACT SERVICES - BUILDINGS	RIVERTON HARDWARE AND LUMBER	9.56
CONTRACT SERVICES - BUILDINGS	SOUTH VALLEY WATER RECLM FAC	636.49
CONTRACT SERVICES - BUILDINGS	STATE FIRE SALES AND SERVICE	6,533.35
CONTRACT SERVICES - BUILDINGS	TAYLOR BROTHERS OF UTAH INC	1,437.50
CONTRACT SERVICES - BUILDINGS	TOP STOP AUTOMOTIVE	740.45
CONTRACT SERVICES - BUILDINGS	UNIFIRST CORPORATION	446.55
CONTRACT SERVICES - EQUIPMENT	A CORE INC	800.00
CONTRACT SERVICES - EQUIPMENT	A ONE FITNESS	2,243.16
CONTRACT SERVICES - EQUIPMENT	ALDER SALES CORP	620.00
CONTRACT SERVICES - EQUIPMENT	AMERICAN FENCE	1,895.00
CONTRACT SERVICES - EQUIPMENT	BAKER SIGN & SERVICE INC	150.00
CONTRACT SERVICES - EQUIPMENT	EN POINTE TECH	6,086.62
CONTRACT SERVICES - EQUIPMENT	MHI SERVICE INC	2,823.30
CONTRACT SERVICES - EQUIPMENT	PEAK ALARM	1,560.00
CONTRACT SERVICES - EQUIPMENT	THYSSENKRUPP ELEVATOR CORP	3,298.00
CONTRACT SERVICES - GROUNDS	KELLY ROESTENBURG	4,716.37
CONTRACT SERVICES - GROUNDS	MCDERMOTT ENTERPRISES LTD	1,731.37
CONTRACT SERVICES DATA PROCESS	DEMATIC CORPORATION	700.00
CONTRACTED SOFTWARE	ALBERQUE, HSIU-CHI	266.65
CONTRACTED SOFTWARE	BRAIN POP	2,395.00
CONTRACTED SOFTWARE	BRINTON, CHRISTINA	59.94
CONTRACTED SOFTWARE	BURLINGTON ENGLISH INC	5,760.00
CONTRACTED SOFTWARE	DAVIS DEMOGRAPHICS AND PLANNING INC	3,300.00
CONTRACTED SOFTWARE	DAVIS SCHOOL DISTRICT	4,518.75
CONTRACTED SOFTWARE	DENISON, MATTHEW	175.00
CONTRACTED SOFTWARE	EXPLORE LEARNING	3,295.00
CONTRACTED SOFTWARE	GRANT, LYNSEY	59.95
CONTRACTED SOFTWARE	GROVER, YVONNE	27.99
CONTRACTED SOFTWARE	HANDY, MELISSA	35.00
CONTRACTED SOFTWARE	HOLLAND, CHERYL	10.81
CONTRACTED SOFTWARE	KELLER, TRISHA	19.95
CONTRACTED SOFTWARE	KOONTZ, ROXANNE	121.95
CONTRACTED SOFTWARE	LLOYD, SHELLY	19.95

DESCRIPTION	VENDOR	AMOUNT
CONTRACTED SOFTWARE	LUDLOW, AMY	119.88
CONTRACTED SOFTWARE	MCFARLAND, SZU YING	34.99
CONTRACTED SOFTWARE	OQUIRRH HILLS MIDDLE	198.99
CONTRACTED SOFTWARE	OSTLER, KARISSA	70.00
CONTRACTED SOFTWARE	PICKETT, ELIZABETH	19.95
CONTRACTED SOFTWARE	PRESCOTT, REX	49.95
CONTRACTED SOFTWARE	RUNNING THOMSON, CYNTHIA	99.75
CONTRACTED SOFTWARE	SCANTRON CORPORATION	365.00
CONTRACTED SOFTWARE	SHI INTERNATIONAL CORP	475.23
CONTRACTED SOFTWARE	SKYWARD INC	76,972.00
CONTRACTED SOFTWARE	WEIBELL, CAROL	152.14
CONTRACTED SOFTWARE	ZANDER, KIRK	19.95
DAIRY PRODUCTS	MEADOW GOLD DAIRIES	68,893.79
DENTAL INSURANCE	JORDAN SCHOOL DISTRICT	1,863,951.93
DISABILITY INSURANCE	JORDAN SCHOOL DISTRICT	51,769.35
DRUG TESTING	WORKFORCEQA LLC	885.50
EDUCATIONAL FIELD TRIPS	BREITLING, ANDREA	222.75
EDUCATIONAL FIELD TRIPS	COPPER HILLS HIGH	3,888.83
EDUCATIONAL FIELD TRIPS	LOVELAND LIVING PLANET AQUARIUM	603.35
EDUCATIONAL FIELD TRIPS	THIS IS THE PLACE FOUNDATION	423.00
ELECTRICITY	ROCKY MTN POWER	422,812.88
EMIA INS DIRECT	EMIA DIRECT	338.94
EMIA INS DIRECT	UIEBT 401 K	1,679.49
EMPLOYEE PREMIUM	DENTAL SELECT	61,421.98
EMPLOYEE PREMIUM	EDUCATORS MUTUAL INS ASSOC DENTAL	19,233.80
EMPLOYEE PREMIUM	JORDAN SCHOOL DISTRICT	691,781.53
EMPLOYEE PREMIUM	OPTICARE OF UTAH	12,562.68
EMPLOYEE PREMIUM	TOTAL DENTAL ADMINISTRATORS	10,915.85
EQUIPMENT	A1 CASTERS AND EQUIPMENT	1,138.26
EQUIPMENT	CHICK AND JACK REPAIR AND DISTRIBUTING	162.36
EQUIPMENT	IMAGING CONCEPTS LLC	5,063.00
EQUIPMENT	PERFORMANCE AUDIO	1,847.00
EQUIPMENT	POWERLINE INDUSTRIES	12,480.00
EQUIPMENT	RESTAURANT AND STORE EQUIPMENT CO	12,994.69
EQUIPMENT	ROCKY MOUNTAIN TURF	15,930.43
EQUIPMENT	STAPLES BUSINESS ADVANTAGE	2,118.41
EQUIPMENT RENTAL	HONEY BUCKET	263.50
EQUIPMENT REPAIR	ANN KINANE	1,400.00
EQUIPMENT REPAIR	CHARLES W LIU FINE VIOLINS	600.00
EQUIPMENT REPAIR	COLD TECH REFRIGERATION SERVICE INC	5,736.59
EQUIPMENT REPAIR	D AND S NGV SERVICES	2,257.33
EQUIPMENT REPAIR	RIVERTON MUSIC	160.49
EQUIPMENT REPAIR	ROBS MACHINERY REPAIR LLC	1,225.00
EQUIPMENT REPAIR	ROYCE INDUSTRIES	230.00
FINGERPRINTING	DPS BUREAU OF CRIMINAL IDENTIFICATION	20,888.00
FOOD PURCHASES	5 BUCK PIZZA	31,254.93
FOOD PURCHASES	ALISON ENGLISH	58.62
FOOD PURCHASES	ALLEN, VALERIE	25.02
FOOD PURCHASES	ARMSTRONG, DESTINI	11.49
FOOD PURCHASES	ARMSTRONG, JAN	32.92
FOOD PURCHASES	ASAEAL FARR AND SONS COMPANY	2,304.00
FOOD PURCHASES	ASKINGS, DIANA	34.79
FOOD PURCHASES	BALLARD, KATHRYN	11.59
FOOD PURCHASES	BENNETT, ANDREA	68.02
FOOD PURCHASES	BLANEY, DIANNE	9.32
FOOD PURCHASES	BODTCHER, JULIE	207.03
FOOD PURCHASES	BROWN, KAREN	6.66
FOOD PURCHASES	COLYER, SHAWN	151.58
FOOD PURCHASES	COOKSON, HANNAH	13.02
FOOD PURCHASES	COPIER, JOHN JR	24.49
FOOD PURCHASES	COPPER HILLS HIGH	135.94
FOOD PURCHASES	CRANE, JODEE	18.48

DESCRIPTION	VENDOR	AMOUNT
FOOD PURCHASES	CUMMINGS, KRISTIN	27.57
FOOD PURCHASES	CUMMINGS, MELISSA	57.50
FOOD PURCHASES	DALLEY, TRINA	72.83
FOOD PURCHASES	DE LIMA RABELO, EDSON	9.25
FOOD PURCHASES	DENISON, SABRINA	79.33
FOOD PURCHASES	DUHAINE, JANET	6.52
FOOD PURCHASES	DUNCAN, CHARLENE	138.79
FOOD PURCHASES	ERICKSON, CHARLA	18.50
FOOD PURCHASES	FARRINGTON, TRISTYN	286.76
FOOD PURCHASES	FISO, CORRINE	14.41
FOOD PURCHASES	FRODGE, ROBIN	350.33
FOOD PURCHASES	GARBETT, RITA	27.80
FOOD PURCHASES	GENAUX, MELISA	46.29
FOOD PURCHASES	GIBBONS, KRISTA	113.80
FOOD PURCHASES	GOLD, LINDA	16.47
FOOD PURCHASES	GOODRICH, KENNETH	53.44
FOOD PURCHASES	GUNN, SHARON	36.90
FOOD PURCHASES	HALL, LINDA	3.74
FOOD PURCHASES	HAMBLIN, LAURIE	30.30
FOOD PURCHASES	HANSEN, SHAYLYN	2.10
FOOD PURCHASES	HOFER, BRIANNA	190.21
FOOD PURCHASES	HYTE, HOLLY	37.38
FOOD PURCHASES	JARRETT, JAN	59.86
FOOD PURCHASES	JOHNSON, ELIZABETH	3.09
FOOD PURCHASES	JOHNSON, EMILY	139.96
FOOD PURCHASES	JOHNSON, LISA	7.48
FOOD PURCHASES	JORGENSEN, KATHLEEN	41.12
FOOD PURCHASES	KOTOWSKI, EMILY	96.45
FOOD PURCHASES	KRIPFGANS, HANNA	153.75
FOOD PURCHASES	LAVERY, ALISON	105.31
FOOD PURCHASES	LEWIS, DYANN	11.42
FOOD PURCHASES	LIMB, GARTH	10.00
FOOD PURCHASES	LLOYD, WENDY	174.75
FOOD PURCHASES	LOVATO, PENNIE	72.55
FOOD PURCHASES	LUNNEN, VALERIE	27.75
FOOD PURCHASES	MANGLINONG, ROCHELLE	15.92
FOOD PURCHASES	MATTSSON, SHANDA	6.81
FOOD PURCHASES	MCCARTY, LORI	8.54
FOOD PURCHASES	MCCOMBS, TRUDY	60.45
FOOD PURCHASES	MCINTYRE, CHRISTINE	15.95
FOOD PURCHASES	MEADOW GOLD DAIRIES	1,711.96
FOOD PURCHASES	MILKANIN, JOSEPH	29.23
FOOD PURCHASES	MILLER, ELIZABETH	14.85
FOOD PURCHASES	MOSS, PATRICIA	23.48
FOOD PURCHASES	NEBEKER, CRYSTAL	34.66
FOOD PURCHASES	NELSON, ANNE	26.98
FOOD PURCHASES	NICHOLAS AND COMPANY INC	112,179.31
FOOD PURCHASES	O'HARA, KATHLEEN	20.94
FOOD PURCHASES	OLSEN, JANE	9.08
FOOD PURCHASES	OSTLER, KARISSA	111.90
FOOD PURCHASES	PAOLETTI-SCHELP, MICHELE	8.00
FOOD PURCHASES	PATTERICK, CAMEON	3.50
FOOD PURCHASES	PERKINS, DENISE	12.85
FOOD PURCHASES	PETERSONS FRESH MARKET	500.59
FOOD PURCHASES	PETTY CASH	34.51
FOOD PURCHASES	PIPPIN, TAWNA	37.75
FOOD PURCHASES	POND, REXANNE	28.07
FOOD PURCHASES	PREECE, KAREN	50.21
FOOD PURCHASES	PRICE, JON	31.01
FOOD PURCHASES	PRINCE, STACEY	209.55
FOOD PURCHASES	PULSIPHER, ALLYSON	71.75
FOOD PURCHASES	PURVIS, KAIJA	30.57

DESCRIPTION	VENDOR	AMOUNT
FOOD PURCHASES	RAMIREZ FONSECA, STEFANIE	26.33
FOOD PURCHASES	RAMSAY, CAROL	12.69
FOOD PURCHASES	RICHARDS, CAROLYN	14.32
FOOD PURCHASES	ROGERS, SALLY	102.73
FOOD PURCHASES	RUNNING THOMSON, CYNTHIA	27.75
FOOD PURCHASES	SCHOOL FOOD ENTERPRISES	6,986.28
FOOD PURCHASES	SESSIONS, KIRSTEN	23.58
FOOD PURCHASES	SNOW, CHRISTA	9.65
FOOD PURCHASES	SOSA, DANIELLE	39.37
FOOD PURCHASES	SOUTH VALLEY	55.93
FOOD PURCHASES	STUART, BROOKE	48.23
FOOD PURCHASES	SUNDELL, KELLI	62.50
FOOD PURCHASES	SUNSET RIDGE MIDDLE	99.80
FOOD PURCHASES	SWIRE COCA COLA USA	609.18
FOOD PURCHASES	TAYLOR, LIESEL	80.63
FOOD PURCHASES	TEW, KELSEY	9.33
FOOD PURCHASES	THOMETZ, AMY	10.28
FOOD PURCHASES	THUNELL, MELISSA	18.86
FOOD PURCHASES	WANG, TERESA	11.00
FOOD PURCHASES	WARNER, DEBORAH	97.76
FOOD PURCHASES	WEBSTER, JACQUELIN	57.75
FOOD PURCHASES	WEST JORDAN MIDDLE	14.75
FOOD PURCHASES	WHITING, KIM	63.80
FOOD PURCHASES	WILLIAMS, JACOB	259.19
FOOD PURCHASES	WITT-ROPER, DIANE	35.73
FOOD PURCHASES	WRIGHT, LINDI	26.20
FOOD PURCHASES	YOSPE, ABRAM	39.43
FOOD PURCHASES	YOUNG, DAVID	21.17
FOOD PURCHASES	YOUTZ, BRYAN	30.11
FOOD PURCHASES	ZANDER, KIRK	19.85
FOUNDATION AWARDS	JORDAN EDUCATION FOUNDATION	20,000.00
FRESH FRUIT VEGIES PRODUCE	A AND Z PRODUCE COMPANY	9,784.60
FUEL OIL	REPUBLIC SERVICES INC #864	148.09
GARBAGE REMOVAL	REPUBLIC SERVICES INC #864	15,059.92
HMO INSURANCE PREMIUM	LINA	72,112.05
HORACE MANN LIFE	HORACE MANN	790.87
INDUSTRIAL INSURANCE	TRISTAR RISK MANAGEMENT	101,846.01
INTEGRATED PROGRAMS	HEATHER ESPERSON	40.00
INVENTORY	SMUCKER J M COMPANY	23,320.00
INVENTORY	TYSON FOODS INC	79,886.72
INVENTORY - BUS PARTS	BATTERY SYSTEMS	2,121.86
INVENTORY - BUS PARTS	CRUS OIL PETROLEUM PRODUCTS	1,216.08
INVENTORY - BUS PARTS	GENERATOR EXCHANGE INC	1,225.94
INVENTORY - BUS PARTS	INTERSTATE BILLING SERVICE INC	2,481.54
INVENTORY - BUS PARTS	JACKS TIRE AND OIL MANAGEMENT CO	9,506.08
INVENTORY - BUS PARTS	KENWORTH SALES COMPANY INC	560.84
INVENTORY - BUS PARTS	LEWIS TRANSPORTATION SALES	1,862.07
INVENTORY - BUS PARTS	NAPA AUTO PARTS	481.88
INVENTORY - BUS PARTS	ROMAINE ELECTRIC CORPORATION	176.00
INVENTORY - CUSTODIAL	HYLON KOBURN CHEM HY KO	7,557.40
INVENTORY - CUSTODIAL	ROCKY MOUNTAIN WATER COMPANY INC	141.75
INVENTORY - CUSTODIAL	WAXIE SANITARY SUPPLY	34,777.40
INVENTORY - MAINTENANCE	ALLIED BUILDING PRODUCTS	186.00
INVENTORY - MAINTENANCE	ALPHACORP	4,615.09
INVENTORY - MAINTENANCE	CLARK SECURITY PRODUCTS INC	2,100.00
INVENTORY - MAINTENANCE	ELECTRICAL WHOLESALE SUPPLY	323.00
INVENTORY - MAINTENANCE	GRAINGER	2,064.88
INVENTORY - MAINTENANCE	INTERSTATE BATTERY SYSTEM	679.04
INVENTORY - MAINTENANCE	MOUNTAINLAND SUPPLY LLC	55.05
INVENTORY - MAINTENANCE	PLATT ELECTRIC	1,188.00
INVENTORY - MAINTENANCE	QED	2,010.73
INVENTORY - MAINTENANCE	RASMUSSEN EQUIPMENT SUPPLY	243.88

DESCRIPTION	VENDOR	AMOUNT
INVENTORY - MAINTENANCE	ROBERT I MERRILL CO	704.00
INVENTORY - MAINTENANCE	WURTH LOUIS AND COMPANY	501.99
INVENTORY - STOCKROOM	BSN SPORTS INC	3,371.24
INVENTORY - STOCKROOM	MVP SPORTS	298.80
INVENTORY - STOCKROOM	OFFICE DEPOT	3,577.25
INVENTORY - STOCKROOM	PLATT ELECTRIC	765.11
INVENTORY - STOCKROOM	PYRAMID SCHOOL PRODUCTS	593.00
INVENTORY - STOCKROOM	SCHOOL SPECIALTY	4,179.28
INVENTORY - STOCKROOM	SOUTHWEST SCHOOL AND OFFICE SUPPLY	8,974.07
INVENTORY - STOCKROOM	VERITIV OPERATING COMPANY	36,130.29
INVENTORY PRODUCE	A AND Z PRODUCE COMPANY	55,386.77
INVENTORY-BUS OIL/SHOP SUPPLY	NAPA AUTO PARTS	27.65
INVENTORY-BUS OIL/SHOP SUPPLY	THOMAS PETROLEUM LLC	7,893.00
INVENTORY-NUTRITION SERVICE	GOSSNER FOODS	18,575.00
INVENTORY-NUTRITION SERVICE	HYLON KOBURN CHEM HY KO	15.90
INVENTORY-NUTRITION SERVICE	NICHOLAS AND COMPANY INC	57,028.06
INVENTORY-NUTRITION SERVICE	SYSCO INTERMOUNTAIN INC	56,846.45
INVENTORY-SUPPORT VEHICLE PART	CRUS OIL PETROLEUM PRODUCTS	92.16
INVENTORY-SUPPORT VEHICLE PART	JACKS TIRE AND OIL MANAGEMENT CO	2,266.28
INVENTORY-SUPPORT VEHICLE PART	NAPA AUTO PARTS	39.20
IRRIGATION WATER	SOUTH VALLEY SEWER DISTRICT	201.35
LUNCH SALES	GABRIELLA CANCHOLA	17.75
LUNCH SALES	JEANE TERRY	20.00
LUNCH SALES	KATHERINE APKER	19.25
LUNCH SALES	KIRSTEN CALLAHAN	14.50
LUNCH SALES	LAURA CARRASCO	29.85
LUNCH SALES	MARTI HOLLAND	13.20
LUNCH SALES	MICAH MCALLISTER	12.75
LUNCH SALES	RACHEL MAHONEY	17.10
LUNCH SALES	SHANNON BREWER	26.40
LUNCH SALES	SHANNON O'BRIEN	51.50
LUNCH SALES	VICKI SCOTT	500.00
LUNCH SALES	WENDY MAXFIELD	11.75
MAINT SUPPLIES/UNIFORMS	AIRGAS INTERMOUNTAIN	69.75
MAINT SUPPLIES/UNIFORMS	BIZ WEAR CONSULTING INC	62.00
MAINT SUPPLIES/UNIFORMS	CINTAS #180 UNIFORMS	464.44
MAINT SUPPLIES/UNIFORMS	CINTAS FIRST AID AND SAFETY	455.07
MAINT SUPPLIES/UNIFORMS	DUBOIS, LINDA	50.00
MAINT SUPPLIES/UNIFORMS	FASTENAL COMPANY	298.35
MAINT SUPPLIES/UNIFORMS	MARTIN STEEL AND IRON INC	380.00
MAINT SUPPLIES/UNIFORMS	NAPA AUTO PARTS	848.83
MAINT SUPPLIES/UNIFORMS	NATIONAL AUTO PARTS WAREHOUSE	282.24
MAINT SUPPLIES/UNIFORMS	NUTECH SPECIALTIES INC	122.72
MAINT SUPPLIES/UNIFORMS	OSSINE SHOES	250.00
MAINT SUPPLIES/UNIFORMS	POWERLINE INDUSTRIES	147.06
MAINT SUPPLIES/UNIFORMS	THOMAS PETROLEUM LLC	257.60
MAINT SUPPLIES/UNIFORMS	WAXIE SANITARY SUPPLY	146.64
MEDIA BOOKS	CHILDRENS PLUS INC	1,457.78
MEDIA BOOKS	CORRINE KIM	4.54
MEDIA BOOKS	DEMCO INC	427.02
MEDIA BOOKS	FACTS ON FILE INC	944.66
MEDIA BOOKS	FOLLETT SCHOOL SOLUTIONS, INC	17,424.67
MEDIA BOOKS	GUMDROP BOOKS	2,165.82
MEDIA BOOKS	JILLYN SMITH	9.00
MEDIA BOOKS	MAGAZINE SUBSCRIPTION SERVICE AGENCY	1,400.43
MEDIA BOOKS	PERMA BOUND	408.20
MEDIA BOOKS	RACHEL TATUM	12.00
MEDIA BOOKS	RAINBOW BOOK COMPANY	4,291.21
MEDIA BOOKS	TINA LYON	5.00
MEDIA BOOKS	WT COX SUBSCRIPTIONS	358.85
MEMBERSHIP DUES AND FEES	ASCD	89.00
MEMBERSHIP DUES AND FEES	BALLARD, JENNIFER	9.87

DESCRIPTION	VENDOR	AMOUNT
MEMBERSHIP DUES AND FEES	LRP PUBLICATIONS INC	348.50
MEMBERSHIP DUES AND FEES	LYBBERT, KELLY	60.00
MEMBERSHIP DUES AND FEES	UAESP	375.00
MILEAGE TRAVEL	ADAMS, AMY	99.74
MILEAGE TRAVEL	AHLBERG, REBECCA	161.32
MILEAGE TRAVEL	ANDERSON, JADEN	46.33
MILEAGE TRAVEL	ANDERSON, MICHAEL	233.81
MILEAGE TRAVEL	ARNOLD, MARK	31.61
MILEAGE TRAVEL	ASAY, CYDNEY	73.03
MILEAGE TRAVEL	AUSTIN, SHARLENE	156.96
MILEAGE TRAVEL	BAIR, DEEPIKA	10.90
MILEAGE TRAVEL	BARNES, KAREN	63.67
MILEAGE TRAVEL	BEATTY, ANGELA	23.98
MILEAGE TRAVEL	BECK, JODILYN	93.74
MILEAGE TRAVEL	BENNETT, GAIL	227.27
MILEAGE TRAVEL	BIRD, EDITH	196.75
MILEAGE TRAVEL	BLACKBURN, WADE	173.86
MILEAGE TRAVEL	BLUNCK, ELIZABETH	113.36
MILEAGE TRAVEL	BOLLAND, BARBARA	56.14
MILEAGE TRAVEL	BOUTWELL, LAURA	46.87
MILEAGE TRAVEL	BURTON, SONJA	182.03
MILEAGE TRAVEL	CANICK, MELANIE	175.49
MILEAGE TRAVEL	CARTER, LINDA	13.63
MILEAGE TRAVEL	CHRISTENSEN, HAILEE	151.51
MILEAGE TRAVEL	CODELLA, VICKEY	33.25
MILEAGE TRAVEL	CROSS-COUILLETTE, SHARON	94.29
MILEAGE TRAVEL	CUMMINGS, JESSICA	235.99
MILEAGE TRAVEL	DALY, MICHELE	257.76
MILEAGE TRAVEL	DANSIE, KATHLEEN	84.48
MILEAGE TRAVEL	DAVIS, ELIZABETH	179.31
MILEAGE TRAVEL	DEAKINS, MARLA	167.32
MILEAGE TRAVEL	DECKER, MELISSA	41.97
MILEAGE TRAVEL	DEFAZIO, KRISTIN	246.89
MILEAGE TRAVEL	DIAMOND, MARTA RAE	81.75
MILEAGE TRAVEL	DILLMAN, CRISTY	124.81
MILEAGE TRAVEL	DONARS, AMELIA	31.61
MILEAGE TRAVEL	DRAUT, DAVID	19.08
MILEAGE TRAVEL	EMERSON, NORMAN	238.71
MILEAGE TRAVEL	ERIN M YANAGISAWA	56.09
MILEAGE TRAVEL	EVANS, HOLLY	21.80
MILEAGE TRAVEL	EVANS, MEGAN	153.69
MILEAGE TRAVEL	EVERILL, LANCE	81.75
MILEAGE TRAVEL	FELT, ELIZABETH	62.10
MILEAGE TRAVEL	FINCH, LAURENE	73.03
MILEAGE TRAVEL	FLETCHER, SCOTT	873.11
MILEAGE TRAVEL	GARBER, MELISSA	92.70
MILEAGE TRAVEL	GERBER, REBECCA	249.07
MILEAGE TRAVEL	GIFFORD, MICHAEL	191.30
MILEAGE TRAVEL	GILLMORE, AMANDA	191.84
MILEAGE TRAVEL	GLASSEY, JENIFER	161.87
MILEAGE TRAVEL	GOLD, LINDA	239.26
MILEAGE TRAVEL	GOOD, LAKESHA	128.62
MILEAGE TRAVEL	GRIFFITH, BEVERLY	90.47
MILEAGE TRAVEL	GRIMSHAW, BRYAN	247.98
MILEAGE TRAVEL	GROSSKREUTZ, GINA	165.68
MILEAGE TRAVEL	GUBLER, VIVIAN	40.88
MILEAGE TRAVEL	HALES, KELLI	69.22
MILEAGE TRAVEL	HALVERSON, LAURA	13.08
MILEAGE TRAVEL	HAMBLIN, TRAVIS	182.03
MILEAGE TRAVEL	HANCOCK, DONALYNN	51.23
MILEAGE TRAVEL	HARMON, WENDY	155.90
MILEAGE TRAVEL	HEHR, AMANDA	63.22

DESCRIPTION	VENDOR	AMOUNT
MILEAGE TRAVEL	HEITZ, NED	141.70
MILEAGE TRAVEL	HENKEL, CARLA	198.93
MILEAGE TRAVEL	HEYWOOD, KERRY	237.62
MILEAGE TRAVEL	HICKS, KAMRYN	198.17
MILEAGE TRAVEL	HIGHAM, DEANNA	59.41
MILEAGE TRAVEL	HITE, MALIA	40.88
MILEAGE TRAVEL	HOLT, SARA	35.97
MILEAGE TRAVEL	IDDINGS, SCOTT	74.67
MILEAGE TRAVEL	JACKMAN, JUDY	195.12
MILEAGE TRAVEL	JACKSON, LISA	37.06
MILEAGE TRAVEL	JAMES, DARLENE	8.18
MILEAGE TRAVEL	JENSEN, HEIDI	16.35
MILEAGE TRAVEL	JENSEN, RAIMEE	144.97
MILEAGE TRAVEL	JIMENEZ, SHIRLEY	439.27
MILEAGE TRAVEL	JOHANSEN, DAVID	44.69
MILEAGE TRAVEL	KLOTOVICH, BRENDA	53.50
MILEAGE TRAVEL	LAMBDIN, PATRICIA	30.52
MILEAGE TRAVEL	LANCASTER, DESTINEE	61.97
MILEAGE TRAVEL	LARSON, LAURIE	340.08
MILEAGE TRAVEL	LAUGHLIN, SHEILA	114.46
MILEAGE TRAVEL	LAYNE, LORI	112.82
MILEAGE TRAVEL	LEAVITT, LUANN	442.84
MILEAGE TRAVEL	LEE, MICHELE	48.15
MILEAGE TRAVEL	LEE, REBECCA	58.32
MILEAGE TRAVEL	LEE, TONI	133.53
MILEAGE TRAVEL	LEVEILLE, JENNIFER	61.04
MILEAGE TRAVEL	LEWIS, ASHLEIGH	52.00
MILEAGE TRAVEL	LINK, DONALD	146.06
MILEAGE TRAVEL	LIRA JUKIC, MARIA	310.65
MILEAGE TRAVEL	LUDWIG, KENDRA	34.34
MILEAGE TRAVEL	MABEY, JANET	48.49
MILEAGE TRAVEL	MARTIN, KARLA	140.08
MILEAGE TRAVEL	MARTIN, TAMI	49.05
MILEAGE TRAVEL	MARTIN-LEMASTER, JUNE	231.09
MILEAGE TRAVEL	MCCARTHY, JULIE	46.87
MILEAGE TRAVEL	MCCOURT-NUSSMAN, LESLIE	364.64
MILEAGE TRAVEL	MECHAM, KRISTA	81.75
MILEAGE TRAVEL	MENDENHALL, KIMBERLY	10.90
MILEAGE TRAVEL	MIDDLETON, MCKENZIE	234.90
MILEAGE TRAVEL	MONTGOMERY, JACQUE	100.83
MILEAGE TRAVEL	MURDOCH, KELCEY	108.46
MILEAGE TRAVEL	NANCE, PAUL	304.12
MILEAGE TRAVEL	NEDDO, KIMBERLEE	108.46
MILEAGE TRAVEL	NELSON, SUSAN	34.34
MILEAGE TRAVEL	NIGBUR, DEBRA	94.84
MILEAGE TRAVEL	NORRIS, KRISTIN	310.11
MILEAGE TRAVEL	OLDROYD, BAILEY	8.18
MILEAGE TRAVEL	PATTON, CAROLINE	50.14
MILEAGE TRAVEL	PEREZ, GEOVANNI	48.51
MILEAGE TRAVEL	PETERSEN, ADAM	10.90
MILEAGE TRAVEL	PETERSON, ROBYN	186.39
MILEAGE TRAVEL	PHELPS, LARRY	53.41
MILEAGE TRAVEL	PHELPS, LAUREN	131.35
MILEAGE TRAVEL	POMMERENING, RACHEL	62.13
MILEAGE TRAVEL	PORTER, KATIE	56.14
MILEAGE TRAVEL	PRICE, KRISTINE	14.72
MILEAGE TRAVEL	PRICE, WHITNEE	234.90
MILEAGE TRAVEL	REDFORD, BRADLEY	135.16
MILEAGE TRAVEL	ROBLES JUHAS, SILVIA	407.66
MILEAGE TRAVEL	RODRIGUEZ MARTINEZ, JOAQUIN	29.98
MILEAGE TRAVEL	ROMNEY, PETER	93.20
MILEAGE TRAVEL	ROPER, SARAH	151.51

DESCRIPTION	VENDOR	AMOUNT
MILEAGE TRAVEL	RUSSELL, KIM	130.80
MILEAGE TRAVEL	SADLER, EVELYN	221.27
MILEAGE TRAVEL	SAMPLE, SHERI	129.71
MILEAGE TRAVEL	SCHOENROCK, MARSHA	78.49
MILEAGE TRAVEL	SHAH, AMI	306.84
MILEAGE TRAVEL	SMITH, REBECCA	50.69
MILEAGE TRAVEL	SORENSEN, CHARLES	124.81
MILEAGE TRAVEL	SORENSEN, MARCI	86.11
MILEAGE TRAVEL	SPRING, RYAN	119.85
MILEAGE TRAVEL	STANDING, PATRICIA	26.16
MILEAGE TRAVEL	STAUFFER, DEBBIE	100.84
MILEAGE TRAVEL	STEWART-CHAVEZ, MICHELLE	149.88
MILEAGE TRAVEL	SU'A, PAMELA	228.36
MILEAGE TRAVEL	SWEENEY, MORA	87.20
MILEAGE TRAVEL	TANNER, JAIMIE	160.78
MILEAGE TRAVEL	TAYLOR, DEANNA	69.22
MILEAGE TRAVEL	TEUSCHER, ERIN	16.35
MILEAGE TRAVEL	TIFFANY BECKMAN	44.15
MILEAGE TRAVEL	TITUS, CHRISTOPHER	116.09
MILEAGE TRAVEL	TODOROV, ASSEN	127.53
MILEAGE TRAVEL	TOOLSON, COURTNEY	149.33
MILEAGE TRAVEL	ULIBARRI, BOBBI	33.79
MILEAGE TRAVEL	VALLETT, ARDEN	142.79
MILEAGE TRAVEL	VILLAR, GLORIA NORMA	164.05
MILEAGE TRAVEL	WARD, JUDY	128.62
MILEAGE TRAVEL	WATKINS, CINDY	80.66
MILEAGE TRAVEL	WELCH, BRANDY	45.51
MILEAGE TRAVEL	WHITESIDE, KRISTY	184.76
MILEAGE TRAVEL	WILKINS, MARISA	92.65
MILEAGE TRAVEL	WILLIAMS, BRETT	199.47
MILEAGE TRAVEL	WINIECKE, RACHEL	194.02
MILEAGE TRAVEL	WOBEE, K	15.26
MILEAGE TRAVEL	WOODARD, NESHA	326.46
MILEAGE TRAVEL	WYATT, TRISHA	156.57
MILEAGE TRAVEL	YESCAS DE MEZA, JULIETA	304.66
MOTOR FUEL	STATE OF UTAH GASCARD	74,941.43
NATURAL GAS	DOMINION ENERGY UTAH	180,537.17
PORTABLES	SD ORNAMENTAL IRON INC.	3,500.00
POSTAGE	COPPER HILLS HIGH	152.56
POSTAGE	ELK RIDGE MIDDLE	1,207.50
POSTAGE	HARRY, JOAN	11.30
POSTAGE	JENSEN, MALINDA	193.23
POSTAGE	MORTENSEN, ASHLEY	3.95
POSTAGE	WEST JORDAN MIDDLE	135.00
PREVENTIVE MAINTENANCE	ROTO AIRE FILTER SERVICE AND SALES	168.67
PRINTING	HOUGHTON MIFFLIN COMPANY	7,569.81
PRINTING	JONES SCHOOL SUPPLY COMPANY INC	459.64
PRINTING	LYON, STACY	32.96
PRINTING	UTAH CORRECTIONAL INDUSTRIES PRINT SHOP	2,613.27
PROF TRAINING REGISTRATIONS	BARNES, APRIL	160.00
PROF TRAINING REGISTRATIONS	BINGHAM HIGH	30.00
PROF TRAINING REGISTRATIONS	CORWIN PRESS INCORPORATED K12	4,188.00
PROF TRAINING REGISTRATIONS	EXPAND LEARNING SOLUTIONS	1,050.00
PROF TRAINING REGISTRATIONS	HERRIMAN HIGH SCHOOL	93.60
PROF TRAINING REGISTRATIONS	KIDS ON THE MOVE, INC	2,370.00
PROF TRAINING REGISTRATIONS	LYON, STACY	50.00
PROF TRAINING REGISTRATIONS	NSD AS AGENT FOR BYU-PSA	320.00
PROF TRAINING REGISTRATIONS	SALT LAKE COMMUNITY COLLEGE	109.00
PROF TRAINING REGISTRATIONS	SOLUTION TREE LLC	10,035.00
PROF TRAINING REGISTRATIONS	USCMA CUSTODIAL	1,152.00
PROF TRAINING REGISTRATIONS	UTAH ASSOCIATION FOR GIFTED CHILDREN	200.00
PROF TRAINING REGISTRATIONS	UTAH PTA	190.00

DESCRIPTION	VENDOR	AMOUNT
PROF TRAINING REGISTRATIONS	UTAH SCHOOL NURSE ASSOC	525.00
PROFESSIONAL BOOKS & MAGAZINES	HAWKINS, SARA	32.39
PROFESSIONAL BOOKS & MAGAZINES	OQUIRRH HILLS MIDDLE	750.00
PROFESSIONAL BOOKS & MAGAZINES	PLATT ELECTRIC	836.68
REMODELING	APPLIED GEOTECHNICAL ENGINEERING CONS.	1,863.50
REMODELING	ARNELL WEST INC	240,615.05
REMODELING	BLYNCO	792.30
REMODELING	BNA CONSULTING INC	3,280.00
REMODELING	COMMERCIAL FLOOR SOURCE	1,185.20
REMODELING	DESIGN WEST ARCHITECTS	4,550.00
REMODELING	EASTON RIVER CONSTRUCTION	265,191.85
REMODELING	ELECTRICAL WHOLESALE SUPPLY	45.37
REMODELING	GRAYBAR ELECTRIC CO INC	491.00
REMODELING	GSBS ARCHITECTS	2,295.00
REMODELING	MHTN ARCHITECTS INC	2,520.00
REMODELING	MOBILE MINI INC	190.00
REMODELING	NUVEK LLC	260.00
REMODELING	PASKER GOULD AMES WEAVER	14,851.00
REMODELING	PROFESSIONAL SYSTEMS TECHNOLOGY INC	16,260.00
REMODELING	SONNTAG RECREATION LLC	1,164.60
REMODELING	SPECTRA CONTRACT FLOORING	495.68
REMODELING	STANDARD PLUMBING SUPPLY	4,751.52
REMODELING	STATE OF UTAH	91.97
REMODELING	THATCHER CHEMICAL CO	1,415.64
REMODELING	VALCOM COMPUTER CENTER	520.00
REMODELING	WARNER & ASSOCIATES CONSTRUCTION INC	242,305.25
REPAIRS & PARTS	ADI	18.00
REPAIRS & PARTS	ALPINE TECHNICAL SERVICES	683.00
REPAIRS & PARTS	APPLE COMPUTER INC	2,667.15
REPAIRS & PARTS	CEM AQUATICS	515.00
REPAIRS & PARTS	CLARK SECURITY PRODUCTS INC	313.35
REPAIRS & PARTS	COMPLETE SUPPLY COMPANY LLC	990.20
REPAIRS & PARTS	ELECTRICAL WHOLESALE SUPPLY	256.32
REPAIRS & PARTS	EVCO HOUSE OF HOSE	25.80
REPAIRS & PARTS	FASTENAL COMPANY	247.24
REPAIRS & PARTS	GEARY PACIFIC SUPPLY	222.54
REPAIRS & PARTS	GRAINGER	919.99
REPAIRS & PARTS	GRAYBAR ELECTRIC CO INC	1,451.60
REPAIRS & PARTS	HERITAGE FOOD SERVICE GROUP-EQUIPMENT INC	1,427.91
REPAIRS & PARTS	HOBART SERVICE	167.69
REPAIRS & PARTS	INNOVATIVE PRINT CONSULTING LLC	11,578.00
REPAIRS & PARTS	INTERMOUNTAIN LOCK AND SUPPLY	5,578.01
REPAIRS & PARTS	INTERSTATE COMPANIES INC	43.88
REPAIRS & PARTS	JOHNSTONE SUPPLY CO	467.65
REPAIRS & PARTS	LA MONICAS RSTRNT EQUIP	966.95
REPAIRS & PARTS	MILLER COMPANIES LLC	2,800.00
REPAIRS & PARTS	MOUNTAINLAND SUPPLY LLC	1,554.70
REPAIRS & PARTS	NORTHWEST FENCE AND SUPPLY INC	1,998.35
REPAIRS & PARTS	PETTY CASH	67.01
REPAIRS & PARTS	PROFESSIONAL FLOORING SUPPLY	42.93
REPAIRS & PARTS	QED	192.84
REPAIRS & PARTS	RED ROCK IT	457.00
REPAIRS & PARTS	ROCKY MOUNTAIN TURF	1,483.31
REPAIRS & PARTS	SPRINKLER SUPPLY COMPANY	1,529.57
REPAIRS & PARTS	STANDARD PLUMBING SUPPLY	3,577.88
REPAIRS & PARTS	THOMPSON LOGGING	2,520.00
REPAIRS & PARTS	TRANS JORDAN CITIES	333.60
REPAIRS & PARTS	VALCOM COMPUTER CENTER	740.00
REVENUE	JAIME BENSON	5.00
SEWER & WATER	BLUFFDALE CITY	325.85
SEWER & WATER	CITY OF WEST JORDAN	32,758.10
SEWER & WATER	CULLIGAN WATER CONDITIONING	356.00

DESCRIPTION	VENDOR	AMOUNT
SEWER & WATER	HERRIMAN CITY	4,014.70
SEWER & WATER	KEARNS IMPROVEMENT DISTRICT	483.00
SEWER & WATER	RIVERTON CITY CORP	11,524.57
SEWER & WATER	SOUTH JORDAN CITY	9,790.33
SEWER & WATER	SOUTH VALLEY SEWER DISTRICT	8,229.65
SEWER & WATER	SOUTH VALLEY WATER RECLM FAC	5,821.43
SITE IMPROVEMENT	GERBER CONSTRUCTION INC	3,500.00
SITE IMPROVEMENT	HOMESTEAD NURSERY INC	3,041.00
SITE IMPROVEMENT	PECKHAM ASPHALT PAVING INC	71,026.00
SITE IMPROVEMENT	PICKERING CONCRETE SPECIALTIES	10,260.00
SITE IMPROVEMENT	THORUP AND ASSOCIATES INC	3,255.00
SMALL EQUIPMENT	HYLON KOBURN CHEM HY KO	1,774.65
SMALL EQUIPMENT	PLATT ELECTRIC	166.96
SNOW REMOVAL	TOTAL LANDSCAPE MANAGEMENT LLC	7,234.50
SOFTWARE	CERTIPORT INC	1,732.88
SOFTWARE	EXPLORE LEARNING	3,295.00
SOFTWARE	STONEWARE INC	3,196.00
SOFTWARE	VALCOM COMPUTER CENTER	151,064.25
STAFF REWARDS	CARPENTER, MELINDA	33.93
STAFF REWARDS	DUBOIS, LINDA	36.45
STAFF REWARDS	JENSEN, MELANIE	16.15
STAFF REWARDS	LEWIS, DYANN	15.01
STAFF REWARDS	PETTY CASH	33.99
STAFF REWARDS	ROSTROM, DAVID	77.33
STAFF REWARDS	SWIRE COCA COLA USA	270.00
STAFF REWARDS	VILLAR, GLORIA NORMA	36.54
STAFF REWARDS	WAGSTAFF, AMBER	15.04
STATE RETIREMENT	UIEBT 401 K	4,781.78
STUDENT REGISTRATIONS	BINGHAM HIGH	2,020.00
STUDENT REGISTRATIONS	COPPER HILLS HIGH	3,250.00
STUDENT REGISTRATIONS	HERRIMAN HIGH SCHOOL	7,141.92
STUDENT REGISTRATIONS	JATC-NORTH	5,040.00
STUDENT REGISTRATIONS	JATC-SOUTH	520.00
STUDENT REGISTRATIONS	RIVERTON HIGH	1,700.00
STUDENT REGISTRATIONS	WEST JORDAN HIGH	1,065.00
SUBSTITUTES	UTAH STATE OFFICE OF EDUCATION	375.00
SUPPLIES	ABRAMSON, SAREN	400.19
SUPPLIES	ACP DIRECT	5,447.50
SUPPLIES	ADAMS, JENNIFER	70.00
SUPPLIES	AIRGAS INTERMOUNTAIN	774.06
SUPPLIES	ALBERQUE, HSIU-CHI	107.03
SUPPLIES	ALESSI, PATRICIA	250.24
SUPPLIES	ALEXANDER, KRISTIE	250.00
SUPPLIES	ALLEN, VALERIE	14.88
SUPPLIES	AMADOR, MONICA	70.44
SUPPLIES	AMES, JILL	479.49
SUPPLIES	ANDERSEN, MIKAILA	124.50
SUPPLIES	ANDERSON, CAMI	13.04
SUPPLIES	ANDERSON, JODI	175.00
SUPPLIES	ANDERSON, KAMBREE	405.19
SUPPLIES	ARAGON, KATHLYNN	23.54
SUPPLIES	ARMSTRONG, DESTINI	17.08
SUPPLIES	ARMSTRONG, JAN	131.30
SUPPLIES	ARNOLD, CHRISTY	200.00
SUPPLIES	ASENSIO-CALZADA, MARIA	45.77
SUPPLIES	ASKINGS, DIANA	90.00
SUPPLIES	ASSOCIATED BUSINESS TECHNOLOGIES	4,192.20
SUPPLIES	ATWOOD, DEBRA	59.98
SUPPLIES	BAILEY, BRITTINEE	289.00
SUPPLIES	BAILEY, JEANENE	87.50
SUPPLIES	BAKER, EMILY	56.00
SUPPLIES	BALLARD, JENNIFER	130.00

DESCRIPTION	VENDOR	AMOUNT
SUPPLIES	BALLARD, KATHRYN	15.38
SUPPLIES	BARNES AND NOBLE	803.96
SUPPLIES	BARNHURST, REBECCA	46.77
SUPPLIES	BASIN SCHOLASTIC	25.00
SUPPLIES	BASSHAM, LORI	54.01
SUPPLIES	BATEMAN, LISA	96.59
SUPPLIES	BATTY, TRISHA	179.20
SUPPLIES	BE SEEN PROMOTIONS	24.00
SUPPLIES	BECKETT, HARRISON JR	219.22
SUPPLIES	BENNETT, ANDREA	135.02
SUPPLIES	BENNETT, GAIL	5.34
SUPPLIES	BERGSTROM, CARI	18.95
SUPPLIES	BERRY, JESSICA	95.10
SUPPLIES	BERRY, JORDAN	137.01
SUPPLIES	BEUCHERT, KIMBERLY	175.00
SUPPLIES	BIANUCCI, JANE	213.60
SUPPLIES	BINGHAM, MICHELLE	20.01
SUPPLIES	BLACK, VANESSA	175.00
SUPPLIES	BLACKBURN, REBECCA	159.68
SUPPLIES	BLANEY, DIANNE	52.28
SUPPLIES	BODTCHER, JULIE	79.65
SUPPLIES	BOLTON, AMY	175.00
SUPPLIES	BOWEN, KAYLI	80.04
SUPPLIES	BOX CARS & ONE EYE JACKS	183.63
SUPPLIES	BRADLEY, GINELL	125.00
SUPPLIES	BRECHT, LEILANI	330.31
SUPPLIES	BREITLING, ANDREA	112.50
SUPPLIES	BRIGMAN, MICHELLE	175.00
SUPPLIES	BRINTON, CHRISTINA	402.08
SUPPLIES	BROWN, KAREN	167.98
SUPPLIES	BRUGGER, TONYA	17.12
SUPPLIES	BRYANT, JEFFREY	175.00
SUPPLIES	BUCKLEY, EMILY	58.97
SUPPLIES	BUCKLEY, MEGAN	49.98
SUPPLIES	BURRELL, DANIEL	112.04
SUPPLIES	BUTIKOFER, GLENDA	50.38
SUPPLIES	BYERS-STEWART, HOLLY	100.62
SUPPLIES	CAROLINA BIOLOGICAL	983.59
SUPPLIES	CARRION, JULIE	175.00
SUPPLIES	CEDOR, KERI	296.43
SUPPLIES	CHAMBERLAIN, SHELLEY	55.71
SUPPLIES	CHANDLER, MARLENE	173.27
SUPPLIES	CHRISTOFFERSEN, WENDY	175.00
SUPPLIES	CINDY HOOPER	16.00
SUPPLIES	CLAY, BRITTANY	41.00
SUPPLIES	CLIFFORD, SANDRA	244.29
SUPPLIES	CLUFF, NATHAN	174.23
SUPPLIES	CLUFF, STACEY	183.34
SUPPLIES	CMI MOULDING UTAH	124.39
SUPPLIES	COE, LAUREL	104.94
SUPPLIES	COLYER, SHAWN	443.15
SUPPLIES	CONNECTION	2,817.20
SUPPLIES	COOKSON, HANNAH	61.32
SUPPLIES	COPIER, JOHN JR	248.59
SUPPLIES	COPPER HILLS HIGH	1,322.50
SUPPLIES	COPPER MOUNTAIN MIDDLE	89.00
SUPPLIES	CORBETT, CHRISTINA	175.00
SUPPLIES	COTE, MICHAEL	19.14
SUPPLIES	COUVERTIER, MICHELE	535.70
SUPPLIES	COX, TARYN	175.00
SUPPLIES	CRANE, JODEE	53.31
SUPPLIES	CROCKETT, BONNIE	214.64

DESCRIPTION	VENDOR	AMOUNT
SUPPLIES	CROOK, ALEXANDRIA	250.41
SUPPLIES	CUMMINGS, KRISTIN	15.91
SUPPLIES	DALLEY, TRINA	122.31
SUPPLIES	DANIELS, MARLA	175.00
SUPPLIES	DARLA THOMAS	48.88
SUPPLIES	DAVENPORT, MELANIE	65.71
SUPPLIES	DE LIMA RABELO, EDSON	42.98
SUPPLIES	DEMASS, CRYSTAL	175.00
SUPPLIES	DEMCO INC	802.04
SUPPLIES	DENISON, SABRINA	75.12
SUPPLIES	DERBIDGE, ROBYN	15.19
SUPPLIES	DICK BLICK COMPANY	309.96
SUPPLIES	DIMOND, AMBER	39.11
SUPPLIES	DOI, LYNNE	118.59
SUPPLIES	DONARS, AMELIA	297.95
SUPPLIES	DORENBOSCH, MEGHAN	250.00
SUPPLIES	DOWNARD, JULIE	76.39
SUPPLIES	DRAPER, JEFFFRAY	175.00
SUPPLIES	DRAPER, SHELIA	32.57
SUPPLIES	DUHAINE, JANET	35.64
SUPPLIES	DUNCAN, CHARLENE	127.35
SUPPLIES	DUVERNAY, LISA	64.10
SUPPLIES	EARL, KATHERINE	71.06
SUPPLIES	EDUTEK CORPORATION	2,650.04
SUPPLIES	ELGGREN, ALICIA	39.72
SUPPLIES	ENGER, CHRISTINE	76.90
SUPPLIES	ENRICO, SUSAN	40.05
SUPPLIES	ERICKSON, CHARLA	3.08
SUPPLIES	ERICKSON, PAMELA	114.87
SUPPLIES	FAGRE, WENDY	96.49
SUPPLIES	FAIRCHILD, ROXANNE	12.70
SUPPLIES	FALCON, TANIA	224.78
SUPPLIES	FARRINGTON, TRISTYN	47.54
SUPPLIES	FAY, RAEGAN	254.69
SUPPLIES	FEICHTER, MICHELLE	68.12
SUPPLIES	FEYEREISEN, JULIE	148.54
SUPPLIES	FILION, DONNA	175.00
SUPPLIES	FISHER SCIENTIFIC CO	5.94
SUPPLIES	FISHER, RUBY	249.64
SUPPLIES	FISKELL, LESLIE	175.00
SUPPLIES	FISO, CORRINE	4.15
SUPPLIES	FLANAGAN, KAITLYN	26.05
SUPPLIES	FLINN SCIENTIFIC	95.71
SUPPLIES	FLORA SOURCE LTD	1,060.15
SUPPLIES	FLORIN, ANITA	10.69
SUPPLIES	FLORIN, KORTNEY	250.00
SUPPLIES	FOLTZ, LESLIE	255.07
SUPPLIES	FORBUSH, AMY	181.07
SUPPLIES	FORMAN, PAULA	154.02
SUPPLIES	FORSYTH, MARLANE	175.00
SUPPLIES	FOWLER BUSINESS SYSTEMS	512.00
SUPPLIES	FRODGE, ROBIN	76.56
SUPPLIES	FROHLICH, KRISTEN	99.83
SUPPLIES	FUHRIMAN, KYLA	47.96
SUPPLIES	FULMER, TAMRA	175.00
SUPPLIES	FYNBO, SUSAN	178.26
SUPPLIES	GARBETT, RITA	175.00
SUPPLIES	GARDINER, TAYLOR	230.79
SUPPLIES	GEER, TABITHA	11.99
SUPPLIES	GIBBONS, KRISTA	10.69
SUPPLIES	GIBSON, KIM	6.00
SUPPLIES	GIFFEN, ANNE	174.00

DESCRIPTION	VENDOR	AMOUNT
SUPPLIES	GINES, ROBYN	29.23
SUPPLIES	GINES, VALERY	266.05
SUPPLIES	GOLD, LINDA	10.82
SUPPLIES	GOLDING, KIMBERLY	70.23
SUPPLIES	GOLESH, AMANDA	153.09
SUPPLIES	GOMEZ, TERESA	104.89
SUPPLIES	GOPHER SPORT	819.55
SUPPLIES	GOTBERG, PATRICIA	43.91
SUPPLIES	GRAFF, TERRI	97.25
SUPPLIES	GRANT, LYNSEY	106.65
SUPPLIES	GRAY, MARY CHRISTENA	49.50
SUPPLIES	GRAY, SUZELLE	171.25
SUPPLIES	GREAT LAKES SPORTS	266.31
SUPPLIES	GRECO, BRITTANY	9.62
SUPPLIES	GREGERSON, STEVE	45.06
SUPPLIES	GROVER, YVONNE	222.01
SUPPLIES	GRUER, DANA	27.75
SUPPLIES	GUADARRAMA, YADIRA	182.04
SUPPLIES	GUNN, SHARON	87.25
SUPPLIES	GUO, JIN	133.76
SUPPLIES	GURNEY, NICOLE	152.11
SUPPLIES	GURNEY, VALENE	179.46
SUPPLIES	GUSTAFSON, WILDA	174.97
SUPPLIES	HAGMAN, CAROLINE	63.46
SUPPLIES	HALL, JANET	499.89
SUPPLIES	HALL, LINDA	66.52
SUPPLIES	HAMBLÉN, BRANDY	97.42
SUPPLIES	HAMBLIN, LAURIE	33.04
SUPPLIES	HANDY, MELISSA	71.00
SUPPLIES	HANKS, ANGELA	44.74
SUPPLIES	HANKS, MELISSA	509.14
SUPPLIES	HANSEN, FABIANA	51.96
SUPPLIES	HANSEN, JENNIE	12.73
SUPPLIES	HANSEN, MICHELLE	175.00
SUPPLIES	HANSEN, SHAYLYN	9.08
SUPPLIES	HARBAUGH, KATHERINE	211.81
SUPPLIES	HARGRAVES, ERIN	17.38
SUPPLIES	HARRIS, TRUMA	59.20
SUPPLIES	HATCH, LANI	175.00
SUPPLIES	HATCH, SARAH	76.02
SUPPLIES	HATFIELD, SKYLAR	145.85
SUPPLIES	HAWKINS, SARA	33.32
SUPPLIES	HEATH, JENNIFER	359.18
SUPPLIES	HEINEMANN	207.90
SUPPLIES	HERTEL, RUTHANN	74.06
SUPPLIES	HIXENBAUGH, GERRI	175.00
SUPPLIES	HODGES BADGE COMPANY INC	847.70
SUPPLIES	HOFFMANN, KAY	171.88
SUPPLIES	HOLLAND, CHERYL	46.71
SUPPLIES	HOLYOKE, VERONICA	168.14
SUPPLIES	HOWARD, KIMBERLY	21.91
SUPPLIES	HOWES, LAURA	51.29
SUPPLIES	HURST, COURTNEY	250.00
SUPPLIES	HYTE, HOLLY	53.19
SUPPLIES	INNOVATIVE PRINT CONSULTING LLC	5,684.00
SUPPLIES	INTERMOUNTAIN WOOD PRODUCTS	3,699.90
SUPPLIES	IPRINT TECHNOLOGIES	9,257.69
SUPPLIES	JACOBSON, MICHAEL	130.67
SUPPLIES	JARDINE, MEAGAN	29.96
SUPPLIES	JARRETT, JAN	556.22
SUPPLIES	JATC-SOUTH	1,240.79
SUPPLIES	JENSEN, SHAUNA	107.89

DESCRIPTION	VENDOR	AMOUNT
SUPPLIES	JOHNSON, ELIZABETH	16.10
SUPPLIES	JOHNSON, EMILY	320.05
SUPPLIES	JOHNSON, HIEDI	26.95
SUPPLIES	JOHNSON, LISA	135.86
SUPPLIES	JOHNSON, SUZETTE	52.13
SUPPLIES	JOLLEY, SANDRA	54.04
SUPPLIES	JONES SCHOOL SUPPLY COMPANY INC	226.64
SUPPLIES	JONES, CARLYNN	189.92
SUPPLIES	JORDAN EDUCATION FOUNDATION	961.52
SUPPLIES	JORGENSEN, KATHLEEN	129.32
SUPPLIES	JOSEPHSON, JESSICA	67.59
SUPPLIES	JOSTENS INC	612.02
SUPPLIES	JUDD, DAVID	45.10
SUPPLIES	JW PEPPER AND SON INC	1,621.80
SUPPLIES	KELLER, TRISHA	197.10
SUPPLIES	KELVIN ELECTRONICS	2,645.00
SUPPLIES	KENDAL, DERMOT	12.91
SUPPLIES	KERTAMUS, NANCY	175.00
SUPPLIES	KIRK, RAEANNA	271.26
SUPPLIES	KNOWLES, JENNIFER	215.07
SUPPLIES	KOONTZ, ROXANNE	53.00
SUPPLIES	KOOS, ALICIA	15.48
SUPPLIES	KORONES, ROBIN	382.04
SUPPLIES	KOTOWSKI, EMILY	358.31
SUPPLIES	KOU, BENG LAY	53.21
SUPPLIES	KOURNIANOS, STACY	149.87
SUPPLIES	KUMMER, TERESA	39.69
SUPPLIES	LACUSTA, REAGAN	93.37
SUPPLIES	LAKESHORE LEARNING MATERIALS	264.66
SUPPLIES	LARRABEE, FRANCES	89.58
SUPPLIES	LARSEN, RACHEL	137.89
SUPPLIES	LARSON, SHERRY	145.01
SUPPLIES	LAVERY, ALISON	204.66
SUPPLIES	LEAVITT, STACEY	54.37
SUPPLIES	LEWIS, DYANN	98.10
SUPPLIES	LI, RANI	107.26
SUPPLIES	LIMB, GARTH	175.00
SUPPLIES	LINDSAY, SHARON	175.00
SUPPLIES	LINGMANN, RAINA	247.62
SUPPLIES	LISBETH VAZQUEZ	11.49
SUPPLIES	LLEWELLYN, MEREDITH	110.31
SUPPLIES	LLOYD, CHRISTINE	225.54
SUPPLIES	LLOYD, SHELLY	155.05
SUPPLIES	LLOYD, WENDY	467.00
SUPPLIES	LOLOHEA, LOIMATASIALEI	274.09
SUPPLIES	LOVELL, EDGAR	5.00
SUPPLIES	LUDLOW, AMY	70.43
SUPPLIES	LUNCEFORD, JENNIFER	65.30
SUPPLIES	LUNNEN, VALERIE	310.73
SUPPLIES	LUO, YI	84.88
SUPPLIES	LYON, STACY	213.61
SUPPLIES	MACCAULEY, MARC	73.75
SUPPLIES	MACHINE TOOLS WEST	179.00
SUPPLIES	MACLEOD, COLIN	120.39
SUPPLIES	MADSEN, CHRISTINA	226.33
SUPPLIES	MAGAZINE SUBSCRIPTION SERVICE AGENCY	341.71
SUPPLIES	MALLET, SARA	63.88
SUPPLIES	MANGLINONG, ROCHELLE	36.67
SUPPLIES	MANNEBACH, MEREDITH	175.00
SUPPLIES	MARRIOTT, LINDA	146.58
SUPPLIES	MARSDEN, ANGELA	23.06
SUPPLIES	MARTIN, CASSANDRA	174.54

DESCRIPTION	VENDOR	AMOUNT
SUPPLIES	MARTIN, JENNY	63.79
SUPPLIES	MASON, BRETT	24.98
SUPPLIES	MATTSSON, SHANDA	124.64
SUPPLIES	MC CULLOUGH, AMANDA	69.26
SUPPLIES	MCCARTY, LAURA	47.55
SUPPLIES	MCCARTY, LORI	14.50
SUPPLIES	MCCOMBS, TRUDY	43.56
SUPPLIES	MCCURDY, TRACY	175.00
SUPPLIES	MCFARLAND, LORA	52.81
SUPPLIES	MCFARLAND, SZU YING	137.00
SUPPLIES	MC GEE, REBECCA	63.32
SUPPLIES	MCGRAW HILL SCHOOL EDUCATION HOLDINGS, LLC	106.79
SUPPLIES	MCINTOSH COMMUNICATIONS LLC	810.00
SUPPLIES	MCINTYRE, CHRISTINE	35.87
SUPPLIES	MCKNIGHT, JESSICA	36.02
SUPPLIES	MEADE, CONNIE	12.28
SUPPLIES	MEREDITH, LAURINE	175.00
SUPPLIES	MERRILL, NICOLE	250.07
SUPPLIES	MIDWEST FLOOR CVRNGS INC	907.40
SUPPLIES	MIKESELL, CYNDY	140.59
SUPPLIES	MILLER, ELIZABETH	27.52
SUPPLIES	MILLER, HEATHER	29.41
SUPPLIES	MILLS, KATHRYN	599.86
SUPPLIES	MINDY DUMMER	187.97
SUPPLIES	MONDRAGON, SHANA	150.63
SUPPLIES	MOON, AMANDA	450.00
SUPPLIES	MOORE, STACI	174.73
SUPPLIES	MORETON, MELANIE	113.66
SUPPLIES	MORIC, SELMA	76.45
SUPPLIES	MORRILL, SHERRI	531.43
SUPPLIES	MORRISON, GENELLE	175.00
SUPPLIES	MORTENSEN, LOIS	40.00
SUPPLIES	MOSS, PATRICIA	164.39
SUPPLIES	MOUNT OLYMPUS	45.80
SUPPLIES	MOUNTAIN STATE SCHOOLBOOK DEPOSITORY	511.31
SUPPLIES	MOUNTAIN VALLEY SEED INC	436.25
SUPPLIES	MUNOT, RUPALI	300.00
SUPPLIES	MURDOCK, LAURIE	31.85
SUPPLIES	MY BINDING COM	77.75
SUPPLIES	MYERS, SYDNEE	30.39
SUPPLIES	NADAULD, ANGELA	250.00
SUPPLIES	NAPA AUTO PARTS	511.71
SUPPLIES	NASCO MODESTO	388.61
SUPPLIES	NASH, AUBREE	41.23
SUPPLIES	NATASHA WOODSIDE	347.23
SUPPLIES	NATIONAL WOOD PRODUCTS	4,368.20
SUPPLIES	NAYLOR, ALEESHA	317.18
SUPPLIES	NCS PEARSON INC	1,607.24
SUPPLIES	NEBEKER, CRYSTAL	27.63
SUPPLIES	NELSON, ANNE	98.93
SUPPLIES	NELSON, JANALY	175.00
SUPPLIES	NEWBOLD, MARCIA	241.21
SUPPLIES	NICKLE, JERIDAWN	174.73
SUPPLIES	NIELSEN, JANA	137.83
SUPPLIES	NIELSEN, MATLIN	72.07
SUPPLIES	NOBLE, ANN	175.00
SUPPLIES	NORCO INC	362.14
SUPPLIES	O'BRIEN, LEONEE	175.00
SUPPLIES	O'HARA, KATHLEEN	114.49
SUPPLIES	OCKEY, RACHEL	13.19
SUPPLIES	OCONNOR, RAMSAY	23.52
SUPPLIES	OETTLI, AMANDA	383.00

DESCRIPTION	VENDOR	AMOUNT
SUPPLIES	OFFICE DEPOT	2,197.76
SUPPLIES	OGDEN, LAURA	175.00
SUPPLIES	OLSEN, MICHAEL	175.00
SUPPLIES	OLSON, MEREDITH	60.54
SUPPLIES	OQUIRRH HILLS MIDDLE	125.24
SUPPLIES	ORENO, YUWEN	174.24
SUPPLIES	ORIENTAL TRADING COMPANY INC	115.81
SUPPLIES	OSCARSON, EMILY	314.59
SUPPLIES	OSTLER, KARISSA	304.44
SUPPLIES	OSTLER, TIFFANY	39.23
SUPPLIES	OWEN, ALLISON	141.10
SUPPLIES	PACIFIC NORTHWEST PUBLISHING INC	231.12
SUPPLIES	PALMER, VANESSA	246.92
SUPPLIES	PANTER, SYLVIA	271.76
SUPPLIES	PAOLETTI-SCHELP, MICHELE	82.00
SUPPLIES	PARKER, KRYSTAL	49.91
SUPPLIES	PARSONS, TRISTEN	251.05
SUPPLIES	PASTOR FERNANDEZ, YOLANDA	67.17
SUPPLIES	PATTERICK, CAMEON	216.83
SUPPLIES	PEDERSEN, CANDICE	175.00
SUPPLIES	PERKINS, DENISE	64.11
SUPPLIES	PETERSON, RACHELLE	250.00
SUPPLIES	PETERSON, SHELLY	58.71
SUPPLIES	PETERSONS FRESH MARKET	53.35
SUPPLIES	PETTEY, LINZI	81.71
SUPPLIES	PEXTON STERLING, SARAH	130.77
SUPPLIES	PICKETT, ELIZABETH	151.64
SUPPLIES	PIPPIN, TAWNA	102.11
SUPPLIES	PITSCO	158.40
SUPPLIES	POND, JENNIFER	161.65
SUPPLIES	POND, REXANNE	67.42
SUPPLIES	PREECE, KAREN	72.87
SUPPLIES	PREW, CRYSTAL	167.46
SUPPLIES	PRICE, JON	100.83
SUPPLIES	PRICE, WHITNEE	218.90
SUPPLIES	PRINCE, STACEY	929.79
SUPPLIES	PRO GROWER SUPPLY	1,327.68
SUPPLIES	PURCELL, GWENDOLYN	175.00
SUPPLIES	PURVIS, KAIJA	22.95
SUPPLIES	QUINCY, MANDY	20.28
SUPPLIES	QUISTBERG, CAROL	175.00
SUPPLIES	RAMSAY, CAROL	38.88
SUPPLIES	REALLY GOOD STUFF	42.93
SUPPLIES	RESTAURANT AND STORE EQUIPMENT CO	4,988.27
SUPPLIES	REYES, KERRI	50.00
SUPPLIES	RICHARDS, CAROLYN	160.68
SUPPLIES	RICKS, SARAH	274.01
SUPPLIES	RIDING, KATHERINE	3.17
SUPPLIES	RIFTON EQUIPMENT	192.00
SUPPLIES	RINDLISBACHER, CODY	19.00
SUPPLIES	RINEHART, SHARON	63.77
SUPPLIES	ROBBINS, SARAH	27.00
SUPPLIES	ROBBINS, WENDY	333.12
SUPPLIES	ROBINSON, JENNIFER	151.18
SUPPLIES	ROGERS, MACHELLE	50.00
SUPPLIES	ROGERS, SALLY	47.11
SUPPLIES	ROMRIELL, JENNIFER	101.48
SUPPLIES	ROWLEY, ASHLEE	234.27
SUPPLIES	RR DONNELLEY CO	711.48
SUPPLIES	RUDD, APRIL	23.72
SUPPLIES	RUIZ, JACQUELINE	23.98
SUPPLIES	RUMSEY, REBEKAH	243.41

DESCRIPTION	VENDOR	AMOUNT
SUPPLIES	RUNNING THOMSON, CYNTHIA	342.72
SUPPLIES	SAGERS, ADAM	80.56
SUPPLIES	SALT LAKE COMMUNITY COLLEGE	16.00
SUPPLIES	SCHOLASTIC BOOK FAIR REGION 13	4,923.56
SUPPLIES	SCHOLASTIC MAGAZINES	58.58
SUPPLIES	SCHOLASTIC READING CLUB	120.00
SUPPLIES	SCHOOL HEALTH CORP	797.16
SUPPLIES	SCHOOL MATE	427.50
SUPPLIES	SCHOOL SPECIALTY	169.05
SUPPLIES	SCOW, CHRISTINA	85.02
SUPPLIES	SEE, TRACIE	10.65
SUPPLIES	SEITER, ELISABETH	171.57
SUPPLIES	SESSIONS, KIRSTEN	120.69
SUPPLIES	SHENK, KALOMYRA	175.00
SUPPLIES	SHERWOOD, LINDA	13.90
SUPPLIES	SIGN IT RIGHT	160.00
SUPPLIES	SMITH, CAROLYN	101.71
SUPPLIES	SMITH, CHLOE	546.72
SUPPLIES	SMITH, JAYME	174.17
SUPPLIES	SMITH, MARY	51.12
SUPPLIES	SMITH, MEGAN	91.96
SUPPLIES	SMITH, MELANIE	133.79
SUPPLIES	SNOW, CHRISTA	2.00
SUPPLIES	SOCIAL STUDIES SCHOOL SERVICE	594.61
SUPPLIES	SOFFE, JESSICA	281.20
SUPPLIES	SOUTH VALLEY	7,665.02
SUPPLIES	SOUTHWEST MEDICAL AND REHAB	120.00
SUPPLIES	SPOTTS, HEATHER	32.52
SUPPLIES	STEFFEY, EDEN	175.00
SUPPLIES	STETSON, AMELIA	240.80
SUPPLIES	STEWART, ANNETTE	17.92
SUPPLIES	STIRLAND, DARREN	175.00
SUPPLIES	STOUT, MARIAH	169.89
SUPPLIES	STOWELL, REGAN DAWN	30.67
SUPPLIES	SULLIVAN, CATHERINE	175.00
SUPPLIES	SUNDRUD, ADREANN	103.95
SUPPLIES	SUNSTONE POTTERY	5,950.00
SUPPLIES	SUPERIOR WATER & AIR INC	281.38
SUPPLIES	SWANNACK, KATHRYN	30.09
SUPPLIES	TANNER, KRISTINE	6.19
SUPPLIES	TAYLOR, ATALIE	175.00
SUPPLIES	TEACHER DIRECT	71.28
SUPPLIES	TESTER, HEATHER	46.08
SUPPLIES	TEW, KELSEY	139.49
SUPPLIES	THE HON COMPANY	259.26
SUPPLIES	THE TROPHY CASE	108.31
SUPPLIES	THOMAS, DARLA	120.80
SUPPLIES	THOMPSON, APRIL	175.00
SUPPLIES	THOMSON, MARIANNE	175.00
SUPPLIES	THUNELL, MELISSA	4.90
SUPPLIES	TIMPSON, SALLY	181.45
SUPPLIES	TOLBERT, CHELSI	9.45
SUPPLIES	TORRES, BREEANN	99.74
SUPPLIES	TREASURE TOWER REWARDS	1,900.00
SUPPLIES	TROXELL COMMUNICATIONS INC	3,619.00
SUPPLIES	TRUJILLO RAMIREZ, DARINKA	153.38
SUPPLIES	TURNER, JENNIFER	342.78
SUPPLIES	TV SPECIALISTS INC	482.99
SUPPLIES	TYRRELL, LINDA MARIE	257.82
SUPPLIES	UTAH CORRECTIONAL INDUSTRIES PRINT SHOP	499.04
SUPPLIES	VADEBONCOEUR, AMY	14.80
SUPPLIES	VALCOM COMPUTER CENTER	1,727.00

DESCRIPTION	VENDOR	AMOUNT
SUPPLIES	VALLADOLID MEGIA, DANIEL	29.34
SUPPLIES	VALLEY BUSINESS MACHINES	1,741.20
SUPPLIES	VALLEY HIGH	280.00
SUPPLIES	VALLEY OFFICE SYSTEMS	540.00
SUPPLIES	VAN ORDEN, RACHEL	50.00
SUPPLIES	VERITIV OPERATING COMPANY	704.42
SUPPLIES	VERNIER SOFTWARE LLC	4,277.32
SUPPLIES	VIERRA, MICHAEL III	88.41
SUPPLIES	WAGSTAFF, AMBER	175.00
SUPPLIES	WALTERS, KATHRYN	41.14
SUPPLIES	WALTON, THOMAS	175.00
SUPPLIES	WANG, TERESA	187.05
SUPPLIES	WARDELL, KARRIE	44.75
SUPPLIES	WARNER, DEBORAH	9.08
SUPPLIES	WEBB AUDIO VISUAL	210.00
SUPPLIES	WEBER, RACHEL	61.77
SUPPLIES	WEBSTER, JACQUELIN	42.41
SUPPLIES	WEIBELL, CAROL	22.86
SUPPLIES	WEIMER, LINDA	38.96
SUPPLIES	WENGER CORP	3,940.00
SUPPLIES	WEST JORDAN MIDDLE	1,887.50
SUPPLIES	WESTERN PSYCH SERVICES	95.70
SUPPLIES	WESTERN, KELSEY	78.11
SUPPLIES	WHITE, LINNETTE	173.99
SUPPLIES	WHITE, MARTIANNE	175.00
SUPPLIES	WHITING, KRISTIN	38.00
SUPPLIES	WILEY, LORI	249.98
SUPPLIES	WILLIAMS, ASHLEY	261.12
SUPPLIES	WILLIAMS, LYNSEY	172.96
SUPPLIES	WILLISON, DONNA	76.81
SUPPLIES	WINNERS CIRCLE SPEED AND CUSTOM INC	5,682.33
SUPPLIES	WITT-ROPER, DIANE	1,227.88
SUPPLIES	WOOD, ELIZABETH	237.18
SUPPLIES	WOODCRAFT	599.99
SUPPLIES	WOOLF, LINDA	250.00
SUPPLIES	WRIGHT, LINDI	23.80
SUPPLIES	WURTH LOUIS AND COMPANY	1,392.21
SUPPLIES	YBA SHIRTS INC	8,361.00
SUPPLIES	YOSPE, ABRAM	70.00
SUPPLIES	YOUNG, DAVID	196.34
SUPPLIES	YOUTZ, BRYAN	28.27
SUPPORT VEHICLE FUEL & SHOP SU	STATE OF UTAH GASCARD	3,021.24
TAX SHELTER ANNUITY	UIEBT 401 K	5,344.88
TECHNOLOGY SUPPLIES	ANIXTER	1,895.09
TECHNOLOGY SUPPLIES	APPLE COMPUTER INC	63,126.00
TECHNOLOGY SUPPLIES	AUDIO ENHANCEMENT	4,475.45
TECHNOLOGY SUPPLIES	COLYER, SHAWN	409.00
TECHNOLOGY SUPPLIES	CONNECTION	12,873.19
TECHNOLOGY SUPPLIES	COPPER HILLS HIGH	706.31
TECHNOLOGY SUPPLIES	DYNARAMA CORPORATION	275.08
TECHNOLOGY SUPPLIES	E3 DIAGNOSTICS	2,684.00
TECHNOLOGY SUPPLIES	EN POINTE TECH	77.28
TECHNOLOGY SUPPLIES	GAY, NICOLE	24.99
TECHNOLOGY SUPPLIES	HP INC	17,259.21
TECHNOLOGY SUPPLIES	IPRINT TECHNOLOGIES	1,820.16
TECHNOLOGY SUPPLIES	LARSON, SHERRY	29.99
TECHNOLOGY SUPPLIES	SMITH, MICHELLE	175.00
TECHNOLOGY SUPPLIES	SWIVL	719.10
TECHNOLOGY SUPPLIES	VALCOM COMPUTER CENTER	70,554.80
TELEPHONE	AT AND T MOBILITY	84.00
TELEPHONE	CENTURYLINK	14,786.83
TELEPHONE	IDDINGS, SCOTT	49.58

DESCRIPTION	VENDOR	AMOUNT
TELEPHONE	SOUTH VALLEY	465.68
TELEPHONE	VERIZON WIRELESS	14,221.00
TEXTBOOKS	CHANDLER, REBECCA	14.07
TEXTBOOKS	DAWN SIGN PRESS	2,287.50
TEXTBOOKS	DAY MURRAY MUSIC	1,865.27
TEXTBOOKS	EARL, KATHERINE	68.05
TEXTBOOKS	EXPLORE LEARNING	3,000.00
TEXTBOOKS	GREAT BOOKS FOUNDATION	210.85
TEXTBOOKS	HAMERAY PUBLISHING GROUP	3,516.15
TEXTBOOKS	JW PEPPER AND SON INC	631.93
TEXTBOOKS	KINGS ENGLISH BOOK SHOP	2,556.00
TEXTBOOKS	MOUNTAIN STATE SCHOOLBOOK DEPOSITORY	14,919.14
TEXTBOOKS	MPS	23,316.76
TEXTBOOKS	NOREDINK CORP	14,050.00
TEXTBOOKS	READING HORIZONS	2,337.02
TEXTBOOKS	REMEDIA PUBLICATIONS INC	536.87
TEXTBOOKS	SCHOLASTIC INC	419.00
TEXTBOOKS	SCHOLASTIC STORE ONLINE	117.36
TEXTBOOKS	TALES FOR TEACHING LLC	341.93
TEXTBOOKS	TREETOP PUBLISHING	180.51
TEXTBOOKS	WEST JORDAN HIGH	850.00
TEXTBOOKS	WEST MUSIC	11,395.75
TRAVEL CONVENTION	ALLEN, ANGELA	250.00
TRAVEL CONVENTION	ANDERSON JR, BRIAN	109.00
TRAVEL CONVENTION	ANDOLSEK, MICHAEL	109.00
TRAVEL CONVENTION	ARKO, CHARLENE	156.00
TRAVEL CONVENTION	ATWOOD, JENNIFER	172.00
TRAVEL CONVENTION	BINGHAM HIGH	335.00
TRAVEL CONVENTION	BRYCE DUNFORD	136.96
TRAVEL CONVENTION	BURGE, BRENT	209.99
TRAVEL CONVENTION	COPPER HILLS HIGH	375.00
TRAVEL CONVENTION	DURRANT, JILL	109.00
TRAVEL CONVENTION	GODFREY, ANTHONY	201.46
TRAVEL CONVENTION	HALL, STEVEN	214.00
TRAVEL CONVENTION	HANSEN, NICHOLAS	79.98
TRAVEL CONVENTION	HEAPS, MICHAEL	331.53
TRAVEL CONVENTION	HERRIMAN HIGH SCHOOL	455.00
TRAVEL CONVENTION	HORGER, TAMMY	250.00
TRAVEL CONVENTION	JAMES, DARLENE	156.00
TRAVEL CONVENTION	JATC-NORTH	400.00
TRAVEL CONVENTION	JATC-SOUTH	125.00
TRAVEL CONVENTION	JENSEN, HERBERT	472.72
TRAVEL CONVENTION	LARSEN, JOHN	172.00
TRAVEL CONVENTION	LEAVITT, LUANN	250.00
TRAVEL CONVENTION	LINARES, MICHAEL	109.00
TRAVEL CONVENTION	LYON, STACY	395.91
TRAVEL CONVENTION	MARTIN-LEMASTER, JUNE	171.00
TRAVEL CONVENTION	MILLER, TRACY	259.78
TRAVEL CONVENTION	OQUIRRH HILLS MIDDLE	19.00
TRAVEL CONVENTION	RICHARDS, MARILYN	172.00
TRAVEL CONVENTION	RIVERTON HIGH	210.00
TRAVEL CONVENTION	ROBINSON, LISA	156.00
TRAVEL CONVENTION	SOELBERG, DEBORAH	374.16
TRAVEL CONVENTION	VOORHIES, JANICE	172.00
TRAVEL CONVENTION	WEIMER, JAMES	109.00
TRAVEL CONVENTION	WEST JORDAN HIGH	414.00
TRAVEL CONVENTION	WEST JORDAN MIDDLE	481.78
UNEMPLOYMENT INSURANCE	EMPLOYER ADVOCATES LLC	1,075.00
UNEMPLOYMENT INSURANCE	UTAH DEPT WORKFORCE SERVICES	384.74
UNITED WAY W/H	JORDAN EDUCATION FOUNDATION	747.00
UNIVERSAL LIFE INSURANCE	LINA	35,646.27
UTENSIL ITEMS	HYDROTEX	1,838.94

DESCRIPTION	VENDOR	AMOUNT
UTENSIL ITEMS	RESTAURANT AND STORE EQUIPMENT CO	7.44
VEHICLE REPAIRS	AAA SPRING SPECIALIST INC	4,382.45
VEHICLE REPAIRS	AUTO GLASS NOW LLC	495.00
VEHICLE REPAIRS	BRYSON SALES AND SERVICE	3,675.22
VEHICLE REPAIRS	EMERALD SERVICES INC	50.00
VEHICLE REPAIRS	GEARHEAD OIL ANALYSIS, LLC	207.35
VEHICLE REPAIRS	GENERATOR EXCHANGE INC	225.00
VEHICLE REPAIRS	HONNEN EQUIPMENT	4,091.09
VEHICLE REPAIRS	INDUSTRIAL INJECTION SERVICES INC	1,030.00
VEHICLE REPAIRS	INTERSTATE BILLING SERVICE INC	10,727.77
VEHICLE REPAIRS	J-MAC COMPLETE CAR CARE	683.75
VEHICLE REPAIRS	JERRY SEINER CHEVROLET	323.34
VEHICLE REPAIRS	KENWORTH SALES COMPANY INC	1,974.79
VEHICLE REPAIRS	LARRY H MILLER FORD LINCOLN DRAPER	97.20
VEHICLE REPAIRS	LASERLINE ALIGNMENT SERVICES	750.00
VEHICLE REPAIRS	LEWIS TRANSPORTATION SALES	2,641.13
VEHICLE REPAIRS	MFCP INC	388.59
VEHICLE REPAIRS	NAPA AUTO PARTS	1,078.51
VEHICLE REPAIRS	SMITH POWER PRODUCTS INC	511.31
VEHICLE REPAIRS	TOP NOTCH COLLISION LLC	10,299.69
VEHICLES	ENTERPRISE VEHICLE EXCHANGE, INC	48,241.98
VEHICLES	JORDAN CAMPER	1,701.40
VEHICLES	SEMI SERVICE INC	3,199.13
VEHICLES	VELOCITY AUTO SALES	47,079.00
WAGE ASSIGN	CALIFORNIA STATE DISTRIBUTION UNIT	290.00
WAGE ASSIGN	CHILD SUPPORT SERVICES	8,485.42
WAGE ASSIGN	EDWIN B PARRY	147.85
WAGE ASSIGN	GC SERVICES LP	561.65
WAGE ASSIGN	GREGORY M CONSTANTINO	16.92
WAGE ASSIGN	JAY V BARNEY 0224	578.68
WAGE ASSIGN	JOHNSON AND MARK LLC	269.86
WAGE ASSIGN	KIRK A CULLIMORE	946.84
WAGE ASSIGN	OLSON SHANER	194.70
WAGE ASSIGN	PIONEER CREDIT RECOVERY INC	562.49
WAGE ASSIGN	SEAN D REYES	624.39
WAGE ASSIGN	UHEAA	1,507.70
WAGE ASSIGN	UNITED STATES DEPARTMENT OF EDUCATION	1,550.13
WAGE ASSIGN	UNITED STATES TREASURY	357.00
GRAND TOTAL		<u>\$ 13,155,276.25</u>

Jordan School District
FINANCIAL REPORT - MARCH 2018

Summary of Funds and Functions

<u>Fund #</u>	<u>Name</u>	<u>Examples of Activity</u>
10	General Fund (aka Maintenance and Operations)	K-12 instruction, support services offices
23	Non K-12 Fund	Pre-school, Adult Education, Community Education, coaches/advisor stipends
31	Debt Service Fund	General Obligation Bonds repayment
32	Capital Projects Fund (aka Capital Outlay)	Major construction and maintenance projects; land, bus, and equipment purchases
51	Nutrition Services Fund (aka School Lunch)	School breakfast and lunch sales and all associated costs
60	Health and Accident Self-Insurance Fund	Health, life, disability, and industrial insurance premiums and claims
75	Jordan Education Foundation Fund	Donations earmarked for Foundation

Expenditure

<u>Function #</u>	<u>Name</u>	<u>Examples of Activity</u>
1000	Instruction	Student classroom costs; teachers, substitutes, textbooks, supplies, etc.
2100	Support Services - Students	Nurses, psychologists, counselors, Guidance, Planning and Student Services
2200	Support Services - Instructional Staff	Curriculum, teacher professional development, media centers, testing
2300	Support Services - District Administration	Board of Education, superintendent, area administrators of schools
2400	Support Services - School Administration	Principals, assistant principals, office staff, registrars, school postage
2500	Support Services - Business	Business administrator, Accounting, Payroll, Purchasing
2600	Support Services - Operations and Maintenance	Utilities, Custodial, Maintenance, Central Warehouse, property management
2700	Support Services - Transportation	Student transportation to and from school, field trips
2800	Support Services - Other Central	Human Resources, Information Systems, Communications, Insurance Services
3100	Food Services	Nutrition Services
3300	Community Services	Pre-School, Adult Education, Community Education, coaches/advisor stipends, Foundation
4000	Facilities Acquisition and Construction	Major construction and maintenance projects; land, bus, and equipment purchases
5100	Debt Services	Repayment of bonds
8000	Foundation Donations	Donations earmarked for Foundation

Description	2017-18 Revised Budget	Encumbered Amount	April 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
10 MAINTENANCE & OPERATIONS						
1000 LOCAL REVENUE						
LOCAL REVENUE	0.00	0.00	0.00	300.00	-300.00	0.00%
AD VALOREM TAXES	66,961,732.55	0.00	1,251,305.88	61,904,063.56	5,057,668.99	7.55%
AD VALOREM TAXES	5,060,767.00	0.00	2,885,593.84	6,442,542.56	-1,381,775.56	-27.30%
TUITIONS	1,906,200.00	0.00	26,160.00	412,021.30	1,494,178.70	78.39%
INVESTMENT EARNINGS	2,700,000.00	0.00	595,981.40	4,010,924.65	-1,310,924.65	-48.55%
OTHER LOCAL REVENUE	6,531,852.10	0.00	255,674.05	2,492,470.53	4,039,381.57	61.84%
LOCAL REVENUE	83,160,551.65	0.00	5,014,715.17	75,262,322.60	7,898,229.05	9.50%
3000 STATE REVENUE						
STATE REVENUE	149,178,179.03	0.00	12,707,413.20	127,104,029.74	22,074,149.29	14.80%
RESTRICTED GRANT OPTIONAL	35,998,284.83	0.00	2,565,724.30	43,711,264.60	-7,712,979.77	-21.43%
RESTRICTED GRANT VOC & OTHER	14,796,203.80	0.00	1,132,196.08	12,573,624.95	2,222,578.85	15.02%
RESTRICTED GRANT BASIC PROG	7,676,577.46	0.00	642,910.11	6,429,106.74	1,247,470.72	16.25%
RESTRICTED GRANT SPEC PURPOSE	23,541,245.43	0.00	1,154,567.80	17,137,232.70	6,404,012.73	27.20%
SCHOOL BLDG FOUNDATION AID	3,269,644.58	0.00	387,314.69	2,606,148.12	663,496.46	20.29%
MISCELLANEOUS STATE PROGRAMS	595,838.16	0.00	984.33	582,025.13	13,813.03	2.32%
SUPPLEMENTAL APPROPRIATIONS	18,243,014.55	0.00	1,388,578.75	15,211,888.54	3,031,126.01	16.62%
MISCELLANEOUS STATE REVENUE	20,000.00	0.00	301.50	10,794.90	9,205.10	46.03%
STATE REVENUE	253,318,987.84	0.00	19,979,990.76	225,366,115.42	27,952,872.42	11.03%
4000 FEDERAL REVENUE						
UNRESTRICTED GRANT THRU STATE	207,561.52	0.00	0.00	0.00	207,561.52	100.00%
RESTRICTED GRANT DIRECT	29,185.00	0.00	0.00	0.00	29,185.00	100.00%
RESTRICTED GRANT THRU STATE	10,506,906.92	0.00	88.93	4,687,190.77	5,819,716.15	55.39%
FEDERAL REVENUE OTHER AGENCIES	0.00	0.00	0.00	4,517.76	-4,517.76	0.00%
FEDERAL NCLB	6,024,454.72	0.00	0.00	1,401,597.98	4,622,856.74	76.73%
FEDERAL NCLB	105,648.26	0.00	4,411.78	14,425.17	91,223.09	86.35%
FEDERAL REVENUE	16,873,756.42	0.00	4,500.71	6,107,731.68	10,766,024.74	63.80%
5000 OTHER LOCAL SOURCES						
TRANSFER IN FROM OTHER FUNDS	-225,448.78	0.00	0.00	0.00	-225,448.78	100.00%
OTHER LOCAL SOURCES	-225,448.78	0.00	0.00	0.00	-225,448.78	100.00%
MAINTENANCE & OPERATIONS	353,127,847.13	0.00	24,999,206.64	306,736,169.70	46,391,677.43	13.14%

Description	2017-18 Revised Budget	Encumbered Amount	April 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
21	STUDENT ACTIVITIES FUND					
1000	LOCAL REVENUE					
INVESTMENT EARNINGS	60,000.00	0.00	0.00	739.62	59,260.38	98.77%
FOUNDATION	200,000.00	0.00	836.52	14,191.01	185,808.99	92.90%
	3,750,000.00	0.00	819.64	4,783.26	3,745,216.74	99.87%
OTHER LOCAL REVENUE	3,990,000.00	0.00	34,422.81	953,729.80	3,036,270.20	76.10%
LOCAL REVENUE	8,000,000.00	0.00	36,078.97	973,443.69	7,026,556.31	87.83%
STUDENT ACTIVITIES FUND	8,000,000.00	0.00	36,078.97	973,443.69	7,026,556.31	87.83%
=====						
23	NON K-12					
1000	LOCAL REVENUE					
AD VALOREM TAXES	730,982.00	0.00	15,258.62	679,088.46	51,893.54	7.10%
AD VALOREM TAXES	51,818.00	0.00	31,347.21	69,987.58	-18,169.58	-35.06%
TUITIONS	30,000.00	0.00	2,777.00	32,189.70	-2,189.70	-7.30%
INVESTMENT EARNINGS	60,000.00	0.00	69.96	527.90	59,472.10	99.12%
OTHER LOCAL REVENUE	855,935.00	0.00	21,811.86	393,740.28	462,194.72	54.00%
LOCAL REVENUE	1,728,735.00	0.00	71,264.65	1,175,533.92	553,201.08	32.00%
3000	STATE REVENUE					
RESTRICTED GRANT OPTIONAL	3,818,865.46	0.00	282,295.86	4,552,344.63	-733,479.17	-19.21%
RESTRICTED GRANT VOC & OTHER	522,460.00	0.00	32,909.61	456,640.73	65,819.27	12.60%
UNRESTRICTED GRANT BASIC PROG	55,000.00	0.00	14,400.00	64,400.00	-9,400.00	-17.09%
STATE REVENUE	4,396,325.46	0.00	329,605.47	5,073,385.36	-677,059.90	-15.40%
4000	FEDERAL REVENUE					
RESTRICTED GRANT DIRECT	348,224.52	0.00	0.00	-0.79	348,225.31	100.00%
RESTRICTED GRANT THRU STATE	3,593,349.31	0.00	220,415.45	2,244,851.06	1,348,498.25	37.53%
FEDERAL REVENUE	3,941,573.83	0.00	220,415.45	2,244,850.27	1,696,723.56	43.05%
NON K-12	10,066,634.29	0.00	621,285.57	8,493,769.55	1,572,864.74	15.62%
=====						
26	Tax Increment					
1000	LOCAL REVENUE					
AD VALOREM TAXES	18,000,000.00	0.00	0.00	0.00	18,000,000.00	100.00%
LOCAL REVENUE	18,000,000.00	0.00	0.00	0.00	18,000,000.00	100.00%

Description	2017-18 Revised Budget	Encumbered Amount	April 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
26 0000	Tax Increment					
Tax Increment	18,000,000.00	0.00	0.00	0.00	18,000,000.00	100.00%
31 1000	DEBT SERVICE LOCAL REVENUE					
AD VALOREM TAXES	11,772,669.00	0.00	223,993.03	10,850,652.56	922,016.44	7.83%
AD VALOREM TAXES	834,531.00	0.00	504,855.18	1,127,168.68	-292,637.68	-35.07%
INVESTMENT EARNINGS	140,000.00	0.00	1,126.71	32,779.50	107,220.50	76.59%
LOCAL REVENUE	12,747,200.00	0.00	729,974.92	12,010,600.74	736,599.26	5.78%
DEBT SERVICE	12,747,200.00	0.00	729,974.92	12,010,600.74	736,599.26	5.78%
32 1000	CAPITAL OUTLAY LOCAL REVENUE					
AD VALOREM TAXES	42,406,199.00	0.00	777,666.77	37,123,463.66	5,282,735.34	12.46%
AD VALOREM TAXES	956,801.00	0.00	1,736,470.84	3,876,944.53	-2,920,143.53	-305.20%
INVESTMENT EARNINGS	1,720,000.00	0.00	211,486.53	435,661.14	1,284,338.86	74.67%
LOCAL REVENUE	45,083,000.00	0.00	2,725,624.14	41,436,069.33	3,646,930.67	8.09%
4000	FEDERAL REVENUE					
FEDERAL REVENUE OTHER AGENCIES	415,256.40	0.00	0.00	207,628.20	207,628.20	50.00%
FEDERAL REVENUE	415,256.40	0.00	0.00	207,628.20	207,628.20	50.00%
5000	OTHER LOCAL SOURCES					
BONDS	77,924,340.90	0.00	0.00	77,924,340.90	0.00	0.00%
SALE OF FIXED ASSETS	1,965,334.00	0.00	40,544.48	1,979,425.02	-14,091.02	-0.72%
OTHER LOCAL SOURCES	79,889,674.90	0.00	40,544.48	79,903,765.92	-14,091.02	-0.02%
CAPITAL OUTLAY	125,387,931.30	0.00	2,766,168.62	121,547,463.45	3,840,467.85	3.06%

Description	2017-18 Revised Budget	Encumbered Amount	April 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
51 SCHOOL FOODS						
1000 LOCAL REVENUE						
INVESTMENT EARNINGS	150,000.00	0.00	0.00	0.00	150,000.00	100.00%
FOOD SERVICES REVENUE	7,700,000.00	0.00	820,861.71	6,792,690.69	907,309.31	11.78%
OTHER LOCAL REVENUE	50,000.00	0.00	1,916.42	38,573.52	11,426.48	22.85%
LOCAL REVENUE	7,900,000.00	0.00	822,778.13	6,831,264.21	1,068,735.79	13.53%
3000 STATE REVENUE						
RESTRICTED GRANT VOC & OTHER	3,800,000.00	0.00	377,710.45	2,239,028.05	1,560,971.95	41.08%
STATE REVENUE	3,800,000.00	0.00	377,710.45	2,239,028.05	1,560,971.95	41.08%
4000 FEDERAL REVENUE						
RESTRICTED GRANT THRU STATE	8,856,516.00	0.00	799,052.19	5,481,358.90	3,375,157.10	38.11%
FEDERAL REVENUE	8,856,516.00	0.00	799,052.19	5,481,358.90	3,375,157.10	38.11%
SCHOOL FOODS	20,556,516.00	0.00	1,999,540.77	14,551,651.16	6,004,864.84	29.21%
60 HEALTH & ACCIDENT SELF INSURED						
1000 LOCAL REVENUE						
INVESTMENT EARNINGS	340,000.00	0.00	0.00	0.00	340,000.00	100.00%
OTHER LOCAL REVENUE	37,175,000.00	0.00	3,157,885.43	28,641,856.15	8,533,143.85	22.95%
LOCAL REVENUE	37,515,000.00	0.00	3,157,885.43	28,641,856.15	8,873,143.85	23.65%
HEALTH & ACCIDENT SELF INSURED	37,515,000.00	0.00	3,157,885.43	28,641,856.15	8,873,143.85	23.65%
75 FOUNDATION						
5000 OTHER LOCAL SOURCES						
TRANSFER IN FROM OTHER FUNDS	225,448.78	0.00	0.00	0.00	225,448.78	100.00%
OTHER LOCAL SOURCES	225,448.78	0.00	0.00	0.00	225,448.78	100.00%
8000 JORDAN DIST DASH						
JORDAN DIST DASH	1,000,000.00	0.00	-1,852.97	234,753.40	765,246.60	76.52%
	0.00	0.00	1,400.00	249,860.06	-249,860.06	0.00%
AEROSPACE PROGRAM	0.00	0.00	24,885.00	483,509.57	-483,509.57	0.00%
FOUNDATION	0.00	0.00	250.00	175,719.16	-175,719.16	0.00%

Description	2017-18 Revised Budget	Encumbered Amount	April 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
75 FOUNDATION						
8000 JORDAN DIST DASH						
	0.00	0.00	3,933.17	315,911.90	-315,911.90	0.00%
MUSIC PROGRAM	0.00	0.00	4,771.00	238,637.81	-238,637.81	0.00%
FOUNDATION	0.00	0.00	1,500.00	22,579.96	-22,579.96	0.00%
DOKAS CLASS	0.00	0.00	0.00	24,159.37	-24,159.37	0.00%
LLOYDS CLASS	0.00	0.00	400.00	21,543.70	-21,543.70	0.00%
SANDER'S CLASS	0.00	0.00	0.00	21,004.82	-21,004.82	0.00%
JORDAN DIST DASH	1,000,000.00	0.00	35,286.20	1,787,679.75	-787,679.75	-78.77%
9000						
	0.00	0.00	0.00	-7,069.47	7,069.47	0.00%
	0.00	0.00	0.00	-7,069.47	7,069.47	0.00%
FOUNDATION	1,225,448.78	0.00	35,286.20	1,780,610.28	-555,161.50	-45.30%
Grand Revenue Totals	586,626,577.50	0.00	34,345,427.12	494,735,564.72	91,891,012.78	15.66%

Number of Accounts: 1237

***** End of report *****

Description	2017-18 Revised Budget	Encumbered Amount	April 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
10	MAINTENANCE & OPERATIONS					
1000	INSTRUCTION					
SALARIES	150,176,302.31	0.00	12,241,905.30	97,544,496.29	52,631,806.02	35.05%
EMPLOYEE BENEFITS	66,322,097.13	0.00	5,109,331.92	42,285,079.82	24,037,017.31	36.24%
CONTRACT SERVICES	3,053,508.74	34,840.99	381,608.72	2,710,497.85	308,169.90	10.09%
REPAIRS	108,684.70	1,243.00	3,373.14	29,525.59	77,916.11	71.69%
MISCELLANEOUS	1,210,041.47	2,871.49	226,164.00	398,236.94	808,933.04	66.85%
SUPPLIES	18,415,143.72	609,787.14	551,110.19	9,353,923.73	8,451,432.85	45.89%
EQUIPMENT	1,612,786.73	987.37	113,506.98	1,321,978.42	289,820.94	17.97%
OTHER OBJECTS	19,580.00	0.00	0.00	28,660.01	-9,080.01	-46.37%
INSTRUCTION	240,918,144.80	649,729.99	18,627,000.25	153,672,398.65	86,596,016.16	35.94%
1100	INSTRUCTION					
EMPLOYEE BENEFITS	0.00	0.00	0.00	72.72	-72.72	0.00%
INSTRUCTION	0.00	0.00	0.00	72.72	-72.72	0.00%
2100	SUPPORT SERVICES STUDENTS					
SALARIES	10,148,360.99	0.00	792,805.47	6,651,592.91	3,496,768.08	34.46%
EMPLOYEE BENEFITS	3,972,731.39	0.00	303,026.48	2,552,857.68	1,419,873.71	35.74%
CONTRACT SERVICES	73,830.00	0.00	2,032.00	47,253.32	26,576.68	36.00%
REPAIRS	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
MISCELLANEOUS	31,144.00	473.80	2,792.24	18,172.29	12,497.91	40.13%
SUPPLIES	28,832.00	20.38	3,778.54	10,616.82	18,194.80	63.11%
EQUIPMENT	10,750.00	0.00	0.00	6,495.00	4,255.00	39.58%
OTHER OBJECTS	5,500.00	0.00	0.00	14,887.50	-9,387.50	-170.68%
SUPPORT SERVICES STUDENTS	14,272,148.38	494.18	1,104,434.73	9,301,875.52	4,969,778.68	34.82%
2200	SUPPORT SERVICES INSTRCT STAFF					
SALARIES	13,671,585.95	0.00	770,821.04	6,905,228.61	6,766,357.34	49.49%
EMPLOYEE BENEFITS	4,080,191.91	0.00	276,865.31	2,507,031.69	1,573,160.22	38.56%
CONTRACT SERVICES	2,030,699.81	27,010.92	52,859.83	749,470.13	1,254,218.76	61.76%
REPAIRS	7,130.00	0.00	50.00	2,868.19	4,261.81	59.77%
MISCELLANEOUS	458,250.86	11,206.95	22,770.43	260,576.91	186,467.00	40.69%
SUPPLIES	1,149,335.29	156,133.80	42,066.65	1,125,371.57	-132,170.08	-11.50%
EQUIPMENT	760,346.37	5,796.00	4,238.71	24,707.02	729,843.35	95.99%
OTHER OBJECTS	43,441.00	0.00	1,147.38	27,528.29	15,912.71	36.63%
SUPPORT SERVICES INSTRCT STAFF	22,200,981.19	200,147.67	1,170,819.35	11,602,782.41	10,398,051.11	46.84%
2300	SUPPORT SERVICES DIST GEN ADMN					
SALARIES	1,533,874.58	0.00	121,315.46	1,265,659.44	268,215.14	17.49%
EMPLOYEE BENEFITS	678,458.20	0.00	53,336.14	542,974.39	135,483.81	19.97%
CONTRACT SERVICES	385,710.00	0.00	27,001.32	233,930.74	151,779.26	39.35%

Description	2017-18 Revised Budget	Encumbered Amount	April 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
10 MAINTENANCE & OPERATIONS						
2300 SUPPORT SERVICES DIST GEN ADMN						
REPAIRS	250.00	0.00	0.00	0.00	250.00	100.00%
MISCELLANEOUS	92,880.00	923.40	2,839.63	52,289.24	39,667.36	42.71%
SUPPLIES	64,095.00	0.00	2,149.26	35,050.24	29,044.76	45.32%
OTHER OBJECTS	49,500.00	0.00	0.00	50,391.20	-891.20	-1.80%
SUPPORT SERVICES DIST GEN ADMN	2,804,767.78	923.40	206,641.81	2,180,295.25	623,549.13	22.23%
2400 SUPPORT SERVICES SCHOOL ADMIN						
SALARIES	16,489,499.19	0.00	1,371,200.71	13,506,336.41	2,983,162.78	18.09%
EMPLOYEE BENEFITS	6,932,605.03	0.00	537,536.94	5,326,195.08	1,606,409.95	23.17%
CONTRACT SERVICES	0.00	0.00	21.36	7,817.18	-7,817.18	0.00%
MISCELLANEOUS	561,565.98	0.00	12,651.86	233,513.38	328,052.60	58.42%
SUPPLIES	5,160.00	2,138.36	684.51	17,423.57	-14,401.93	-279.11%
OTHER OBJECTS	0.00	0.00	0.00	5,100.93	-5,100.93	0.00%
SUPPORT SERVICES SCHOOL ADMIN	23,988,830.20	2,138.36	1,922,095.38	19,096,386.55	4,890,305.29	20.39%
2500 SUPPORT SERVICES BUSINESS						
SALARIES	1,532,984.46	0.00	115,632.74	1,168,867.28	364,117.18	23.75%
EMPLOYEE BENEFITS	690,897.11	0.00	54,194.04	541,733.07	149,164.04	21.59%
CONTRACT SERVICES	25,605.00	0.00	6,329.33	12,985.88	12,619.12	49.28%
REPAIRS	300.00	0.00	0.00	0.00	300.00	100.00%
MISCELLANEOUS	1,099,694.00	8.95	812.70	950,724.96	148,960.09	13.55%
SUPPLIES	25,750.00	0.00	1,832.15	10,189.68	15,560.32	60.43%
EQUIPMENT	2,490.00	0.00	0.00	0.00	2,490.00	100.00%
OTHER OBJECTS	6,750.00	0.00	915.00	5,664.00	1,086.00	16.09%
SUPPORT SERVICES BUSINESS	3,384,470.57	8.95	179,715.96	2,690,164.87	694,296.75	20.51%
2600 OPERATION/MAINT OF PLANT						
SALARIES	14,187,653.91	0.00	1,149,329.82	11,650,071.04	2,537,582.87	17.89%
EMPLOYEE BENEFITS	5,957,473.96	0.00	478,004.38	4,877,732.99	1,079,740.97	18.12%
CONTRACT SERVICES	197,772.00	0.00	4,509.00	80,236.53	117,535.47	59.43%
REPAIRS	985,047.00	7,695.80	59,480.64	684,296.39	293,054.81	29.75%
MISCELLANEOUS	180,350.00	99.98	11,683.91	96,091.83	84,158.19	46.66%
SUPPLIES	14,052,725.00	78,546.88	857,360.56	9,862,081.68	4,112,096.44	29.26%
EQUIPMENT	6,500.00	0.00	3,307.95	7,867.95	-1,367.95	-21.05%
OTHER OBJECTS	23,100.00	0.00	105.00	14,308.91	8,791.09	38.06%
OPERATION/MAINT OF PLANT	35,590,621.87	86,342.66	2,563,781.26	27,272,687.32	8,231,591.89	23.13%

Description	2017-18 Revised Budget	Encumbered Amount	April 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
10	MAINTENANCE & OPERATIONS					
2700	STUDENT TRANSPORTATION SERVICE					
SALARIES	6,899,046.73	0.00	614,196.01	5,302,292.15	1,596,754.58	23.14%
EMPLOYEE BENEFITS	3,251,965.12	0.00	253,248.32	2,251,524.14	1,000,440.98	30.76%
CONTRACT SERVICES	107,700.00	0.00	1,857.25	153,332.53	-45,632.53	-42.37%
REPAIRS	22,000.00	0.00	40.33	21,791.02	208.98	0.95%
MISCELLANEOUS	102,490.00	559.20	3,910.77	78,356.08	23,574.72	23.00%
SUPPLIES	1,960,710.00	11,584.77	144,836.03	1,363,870.59	585,254.64	29.85%
EQUIPMENT	10,000.00	0.00	0.00	26,010.55	-16,010.55	-160.11%
OTHER OBJECTS	7,000.00	0.00	140.00	2,545.00	4,455.00	63.64%
STUDENT TRANSPORTATION SERVICE	12,360,911.85	12,143.97	1,018,228.71	9,199,722.06	3,149,045.82	25.48%
2800	SUPPORT SERVICES CENTRAL					
SALARIES	4,680,263.70	0.00	392,678.72	3,888,930.08	791,333.62	16.91%
EMPLOYEE BENEFITS	2,029,500.42	0.00	164,331.24	1,617,089.37	412,411.05	20.32%
CONTRACT SERVICES	977,358.00	599.94	103,238.88	671,390.73	305,367.33	31.24%
REPAIRS	238,480.00	1,695.00	6,086.62	194,910.40	41,874.60	17.56%
MISCELLANEOUS	434,965.00	5,770.00	21,353.49	256,526.64	172,668.36	39.70%
SUPPLIES	376,289.00	11,158.25	168,578.71	300,040.99	65,089.76	17.30%
EQUIPMENT	3,925.00	0.00	0.00	0.00	3,925.00	100.00%
OTHER OBJECTS	17,069.00	0.00	150.00	14,189.00	2,880.00	16.87%
SUPPORT SERVICES CENTRAL	8,757,850.12	19,223.19	856,417.66	6,943,077.21	1,795,549.72	20.50%
3100	FOOD SERVICES					
SALARIES	4,000.00	0.00	0.00	2,716.66	1,283.34	32.08%
EMPLOYEE BENEFITS	1,254.00	0.00	0.00	873.16	380.84	30.37%
FOOD SERVICES	5,254.00	0.00	0.00	3,589.82	1,664.18	31.67%
3300	COMMUNITY SERVICES					
SALARIES	294,990.00	0.00	0.00	149,095.00	145,895.00	49.46%
EMPLOYEE BENEFITS	79,359.00	0.00	0.00	47,920.42	31,438.58	39.62%
COMMUNITY SERVICES	374,349.00	0.00	0.00	197,015.42	177,333.58	47.37%
3600	SUPPLIES					
SUPPLIES	0.00	0.00	0.00	519.80	-519.80	0.00%
	0.00	0.00	0.00	519.80	-519.80	0.00%
MAINTENANCE & OPERATIONS	364,658,329.76	971,152.37	27,649,135.11	242,160,587.60	121,526,589.79	33.33%

Description	2017-18 Revised Budget	Encumbered Amount	April 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
21	STUDENT ACTIVITIES FUND					
1000	INSTRUCTION					
SALARIES	0.00	0.00	0.00	28,609.08	-28,609.08	0.00%
CONTRACT SERVICES	2,300,000.00	1,500.00	2,374.41	57,769.29	2,240,730.71	97.42%
REPAIRS	0.00	0.00	0.00	68.37	-68.37	0.00%
MISCELLANEOUS	0.00	0.00	10,465.41	120,982.11	-120,982.11	0.00%
SUPPLIES	4,700,000.00	4,903.30	84,122.94	665,749.42	4,029,347.28	85.73%
EQUIPMENT	300,000.00	0.00	0.00	215.95	299,784.05	99.93%
OTHER OBJECTS	700,000.00	0.00	503.87	29,002.11	670,997.89	95.86%
INSTRUCTION	8,000,000.00	6,403.30	97,466.63	902,396.33	7,091,200.37	88.64%
1800	SUPPLIES					
SUPPLIES	0.00	0.00	0.00	-11.74	11.74	0.00%
	0.00	0.00	0.00	-11.74	11.74	0.00%
2200	SUPPORT SERVICES INSTRCT STAFF					
CONTRACT SERVICES	0.00	0.00	0.00	1,491.49	-1,491.49	0.00%
SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00%
SUPPORT SERVICES INSTRCT STAFF	0.00	0.00	0.00	1,491.49	-1,491.49	0.00%
2400	SUPPORT SERVICES SCHOOL ADMIN					
CONTRACT SERVICES	0.00	0.00	0.00	349.00	-349.00	0.00%
OTHER OBJECTS	0.00	0.00	0.00	375.00	-375.00	0.00%
SUPPORT SERVICES SCHOOL ADMIN	0.00	0.00	0.00	724.00	-724.00	0.00%
STUDENT ACTIVITIES FUND	8,000,000.00	6,403.30	97,466.63	904,600.08	7,088,996.62	88.61%
23	NON K-12					
1000	INSTRUCTION					
CONTRACT SERVICES	0.00	0.00	50.18	424.80	-424.80	0.00%
SUPPLIES	47.29	0.00	0.00	47.29	0.00	0.00%
INSTRUCTION	47.29	0.00	50.18	472.09	-424.80	-898.29%
2400	SUPPORT SERVICES SCHOOL ADMIN					
SALARIES	3,953.40	0.00	0.00	0.00	3,953.40	100.00%
EMPLOYEE BENEFITS	12,389.00	0.00	0.00	0.00	12,389.00	100.00%

Description	2017-18 Revised Budget	Encumbered Amount	April 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
23 2400	NON K-12 SUPPORT SERVICES SCHOOL ADMIN					
SUPPORT SERVICES SCHOOL ADMIN	16,342.40	0.00	0.00	0.00	16,342.40	100.00%
3300	COMMUNITY SERVICES					
SALARIES	6,965,053.14	0.00	538,167.23	4,567,103.53	2,397,949.61	34.43%
EMPLOYEE BENEFITS	2,496,589.96	0.00	176,715.63	1,534,499.74	962,090.22	38.54%
CONTRACT SERVICES	49,794.00	8,751.75	9,097.58	41,508.52	-466.27	-0.94%
REPAIRS	60,300.00	0.00	0.00	19,915.28	40,384.72	66.97%
MISCELLANEOUS	149,514.94	0.00	7,194.58	79,864.20	69,650.74	46.58%
SUPPLIES	720,659.00	54,329.62	69,981.38	279,431.14	386,898.24	53.69%
EQUIPMENT	68,786.25	0.00	0.00	0.00	68,786.25	100.00%
OTHER OBJECTS	216,898.52	0.00	105.78	3,562.43	213,336.09	98.36%
COMMUNITY SERVICES	10,727,595.81	63,081.37	801,262.18	6,525,884.84	4,138,629.60	38.58%
NON K-12	10,743,985.50	63,081.37	801,312.36	6,526,356.93	4,154,547.20	38.67%
26 3300	Tax Increment COMMUNITY SERVICES					
OTHER OBJECTS	18,000,000.00	0.00	0.00	0.00	18,000,000.00	100.00%
COMMUNITY SERVICES	18,000,000.00	0.00	0.00	0.00	18,000,000.00	100.00%
Tax Increment	18,000,000.00	0.00	0.00	0.00	18,000,000.00	100.00%
31 5100	DEBT SERVICE DEBT SERVICES					
OTHER OBJECTS	15,851,435.00	0.00	0.00	1,862,087.12	13,989,347.88	88.25%
DEBT SERVICES	15,851,435.00	0.00	0.00	1,862,087.12	13,989,347.88	88.25%
DEBT SERVICE	15,851,435.00	0.00	0.00	1,862,087.12	13,989,347.88	88.25%
32 1000	CAPITAL OUTLAY INSTRUCTION					
CONTRACT SERVICES	0.00	0.00	3,295.00	4,365.48	-4,365.48	0.00%
MISCELLANEOUS	0.00	0.00	0.00	-400,000.00	400,000.00	0.00%
SUPPLIES	898,329.52	5,254.09	3,727.00	746,821.00	146,254.43	16.28%

Description	2017-18 Revised Budget	Encumbered Amount	April 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
32 1000	CAPITAL OUTLAY INSTRUCTION					
INSTRUCTION	898,329.52	5,254.09	7,022.00	351,186.48	541,888.95	60.32%
2200	SUPPORT SERVICES INSTRCT STAFF					
SUPPLIES	129,987.20	13.01	0.00	103,643.41	26,330.78	20.26%
SUPPORT SERVICES INSTRCT STAFF	129,987.20	13.01	0.00	103,643.41	26,330.78	20.26%
2300	SUPPORT SERVICES DIST GEN ADMN					
MISCELLANEOUS	20,000.00	0.00	0.00	2,500.00	17,500.00	87.50%
OTHER OBJECTS	449,340.90	0.00	0.00	449,340.90	0.00	0.00%
SUPPORT SERVICES DIST GEN ADMN	469,340.90	0.00	0.00	451,840.90	17,500.00	3.73%
2400	SUPPORT SERVICES SCHOOL ADMIN					
MISCELLANEOUS	0.00	0.00	0.00	323.12	-323.12	0.00%
SUPPORT SERVICES SCHOOL ADMIN	0.00	0.00	0.00	323.12	-323.12	0.00%
2600	OPERATION/MAINT OF PLANT					
SALARIES	45,000.00	0.00	0.00	290.96	44,709.04	99.35%
EMPLOYEE BENEFITS	0.00	0.00	0.00	90.59	-90.59	0.00%
CONTRACT SERVICES	5,000.00	0.00	0.00	1,535.00	3,465.00	69.30%
REPAIRS	10,000.00	0.00	0.00	7,972.44	2,027.56	20.28%
MISCELLANEOUS	16,400.00	0.00	344.71	11,733.32	4,666.68	28.46%
SUPPLIES	13,200.00	1,516.46	1,459.95	3,477.09	8,206.45	62.17%
OTHER OBJECTS	68,000.00	0.00	0.00	1,130.00	66,870.00	98.34%
OPERATION/MAINT OF PLANT	157,600.00	1,516.46	1,804.66	26,229.40	129,854.14	82.39%
4000	FACILITIES AQUISITION & CONSTR					
SALARIES	442,072.00	0.00	34,740.85	350,428.71	91,643.29	20.73%
EMPLOYEE BENEFITS	206,835.24	0.00	15,212.75	153,101.20	53,734.04	25.98%
FACILITIES AQUISITION & CONSTR	648,907.24	0.00	49,953.60	503,529.91	145,377.33	22.40%
4100	SITE ACQUISITION SERVICES					
CONTRACT SERVICES	37,000.00	0.00	0.00	16,100.00	20,900.00	56.49%
EQUIPMENT	12,736,407.00	0.00	0.00	12,729,316.52	7,090.48	0.06%
SITE ACQUISITION SERVICES	12,773,407.00	0.00	0.00	12,745,416.52	27,990.48	0.22%

Description	2017-18 Revised Budget	Encumbered Amount	April 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
32 CAPITAL OUTLAY						
4200 SITE IMPROVEMENT SERVICES						
EQUIPMENT	16,265,204.05	11,344,547.07	874,065.99	12,274,251.34	-7,353,594.36	-45.21%
SITE IMPROVEMENT SERVICES	16,265,204.05	11,344,547.07	874,065.99	12,274,251.34	-7,353,594.36	-45.21%
4300 ARCHITECTURAL & ENGINEERING						
EQUIPMENT	92,783,331.58	111,179,711.22	6,190,085.54	48,613,455.02	-67,009,834.66	-72.22%
ARCHITECTURAL & ENGINEERING	92,783,331.58	111,179,711.22	6,190,085.54	48,613,455.02	-67,009,834.66	-72.22%
4400 BUILDING REPAIRS & REMODELING						
EQUIPMENT	6,586,563.87	529,395.19	40,369.92	1,788,045.31	4,269,123.37	64.82%
BUILDING REPAIRS & REMODELING	6,586,563.87	529,395.19	40,369.92	1,788,045.31	4,269,123.37	64.82%
4500 BUILDING ACQUISITION/CONSTRUCT						
SUPPLIES	0.00	6,960.38	11,038.55	230,779.69	-237,740.07	0.00%
EQUIPMENT	3,902,751.24	56,178.45	17,471.41	808,340.44	3,038,232.35	77.85%
BUILDING ACQUISITION/CONSTRUCT	3,902,751.24	63,138.83	28,509.96	1,039,120.13	2,800,492.28	71.76%
4600 BUILDING IMPROVEMENT SERVICES						
SUPPLIES	0.00	3,460.56	5,447.73	61,690.26	-65,150.82	0.00%
EQUIPMENT	1,168,500.00	60,252.45	36,303.89	592,332.84	515,914.71	44.15%
BUILDING IMPROVEMENT SERVICES	1,168,500.00	63,713.01	41,751.62	654,023.10	450,763.89	38.58%
4700 DATA PROCESSING						
SUPPLIES	0.00	1,384.03	11,923.67	115,996.94	-117,380.97	0.00%
EQUIPMENT	3,161,538.65	108,362.01	-6,524.38	1,717,719.48	1,335,457.16	42.24%
DATA PROCESSING	3,161,538.65	109,746.04	5,399.29	1,833,716.42	1,218,076.19	38.53%
4800 VEHICLES						
EQUIPMENT	2,506,500.00	5,395,243.00	4,900.53	2,227,327.90	-5,116,070.90	-204.11%
VEHICLES	2,506,500.00	5,395,243.00	4,900.53	2,227,327.90	-5,116,070.90	-204.11%

Description	2017-18 Revised Budget	Encumbered Amount	April 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
32 4900	CAPITAL OUTLAY OTHER FACILITIES					
REPAIRS	76,000.00	41,193.70	6,447.74	61,904.84	-27,098.54	-35.66%
OTHER FACILITIES	76,000.00	41,193.70	6,447.74	61,904.84	-27,098.54	-35.66%
5100	DEBT SERVICES					
OTHER OBJECTS	540,000.00	0.00	0.00	270,000.00	270,000.00	50.00%
DEBT SERVICES	540,000.00	0.00	0.00	270,000.00	270,000.00	50.00%
CAPITAL OUTLAY	142,067,961.25	128,733,471.62	7,250,310.85	82,944,013.80	-69,609,524.17	-49.00%
51 1000	SCHOOL FOODS INSTRUCTION					
CONTRACT SERVICES	0.00	0.00	19.25	178.75	-178.75	0.00%
INSTRUCTION	0.00	0.00	19.25	178.75	-178.75	0.00%
3100	FOOD SERVICES					
SALARIES	7,126,541.43	0.00	614,902.42	5,140,862.57	1,985,678.86	27.86%
EMPLOYEE BENEFITS	2,514,631.86	0.00	210,132.10	1,745,159.92	769,471.94	30.60%
CONTRACT SERVICES	348,280.00	0.00	21,981.42	180,611.86	167,668.14	48.14%
MISCELLANEOUS	69,000.00	19.07	1,898.41	54,031.38	14,949.55	21.67%
SUPPLIES	10,461,663.40	29,388.20	705,157.85	7,748,836.06	2,683,439.14	25.65%
EQUIPMENT	1,475,000.00	47,636.90	12,994.69	355,345.44	1,072,017.66	72.68%
OTHER OBJECTS	1,800,882.00	0.00	0.00	423.28	1,800,458.72	99.98%
FOOD SERVICES	23,795,998.69	77,044.17	1,567,066.89	15,225,270.51	8,493,684.01	35.69%
SCHOOL FOODS	23,795,998.69	77,044.17	1,567,086.14	15,225,449.26	8,493,505.26	35.69%
60 2800	HEALTH & ACCIDENT SELF INSURED SUPPORT SERVICES CENTRAL					
EMPLOYEE BENEFITS	36,300,650.00	0.00	2,392,210.93	28,616,740.46	7,683,909.54	21.17%
CONTRACT SERVICES	1,631,600.00	0.00	507,324.38	1,837,371.86	-205,771.86	-12.61%
REPAIRS	100.00	0.00	0.00	0.00	100.00	100.00%
MISCELLANEOUS	2,900.00	0.00	33.02	725.12	2,174.88	75.00%
SUPPLIES	3,300.00	0.00	89.00	1,325.46	1,974.54	59.83%
SUPPORT SERVICES CENTRAL	37,938,550.00	0.00	2,899,657.33	30,456,162.90	7,482,387.10	19.72%

Description	2017-18 Revised Budget	Encumbered Amount	April 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
60 HEALTH & ACCIDENT SELF INSURED						
0000						
HEALTH & ACCIDENT SELF INSURED	37,938,550.00	0.00	2,899,657.33	30,456,162.90	7,482,387.10	19.72%
75 FOUNDATION						
1000 INSTRUCTION						
CONTRACT SERVICES	0.00	0.00	2.75	22.00	-22.00	0.00%
INSTRUCTION	0.00	0.00	2.75	22.00	-22.00	0.00%
1400 INSTRUCTION						
SUPPLIES	171,000.00	0.00	0.00	0.00	171,000.00	100.00%
INSTRUCTION	171,000.00	0.00	0.00	0.00	171,000.00	100.00%
2200 SUPPORT SERVICES INSTRCT STAFF						
MISCELLANEOUS	16,000.00	0.00	0.00	0.00	16,000.00	100.00%
SUPPORT SERVICES INSTRCT STAFF	16,000.00	0.00	0.00	0.00	16,000.00	100.00%
2300 SUPPORT SERVICES DIST GEN ADMN						
SUPPLIES	0.00	0.00	230.00	1,361.19	-1,361.19	0.00%
SUPPORT SERVICES DIST GEN ADMN	0.00	0.00	230.00	1,361.19	-1,361.19	0.00%
3300 COMMUNITY SERVICES						
SALARIES	156,179.91	0.00	12,622.76	127,068.94	29,110.97	18.64%
EMPLOYEE BENEFITS	55,218.87	0.00	4,416.13	42,546.56	12,672.31	22.95%
CONTRACT SERVICES	1,900.00	0.00	0.00	2,318.74	-418.74	-22.04%
MISCELLANEOUS	5,730.00	0.00	457.79	3,113.82	2,616.18	45.66%
SUPPLIES	424,320.00	0.00	224.42	4,024.25	420,295.75	99.05%
OTHER OBJECTS	2,100.00	0.00	543.66	2,082.81	17.19	0.82%
COMMUNITY SERVICES	645,448.78	0.00	18,264.76	181,155.12	464,293.66	71.93%
6500 OTHER FOUNDATION PROGRAMS						
EQUIPMENT	94,000.00	0.00	0.00	0.00	94,000.00	100.00%
OTHER FOUNDATION PROGRAMS	94,000.00	0.00	0.00	0.00	94,000.00	100.00%

Description	2017-18 Revised Budget	Encumbered Amount	April 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
75 FOUNDATION						
6800 FOUNDATION						
MISCELLANEOUS	0.00	0.00	0.00	-9,275.67	9,275.67	0.00%
FOUNDATION	0.00	0.00	0.00	-9,275.67	9,275.67	0.00%
8000 5K FUN RUN						
CONTRACT SERVICES	20,000.00	0.00	0.00	5,520.00	14,480.00	72.40%
MISCELLANEOUS	1,000.00	0.00	0.00	500.00	500.00	50.00%
SUPPLIES	0.00	0.00	395.52	13,473.06	-13,473.06	0.00%
OTHER OBJECTS	10,500.00	0.00	0.00	1,505.00	8,995.00	85.67%
5K FUN RUN	31,500.00	0.00	395.52	20,998.06	10,501.94	33.34%
8100 OTHER FOUNDATION PROGRAMS						
MISCELLANEOUS	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
SUPPLIES	0.00	0.00	1,000.00	11,593.14	-11,593.14	0.00%
OTHER FOUNDATION PROGRAMS	1,000.00	0.00	1,000.00	11,593.14	-10,593.14	-1,059.31%
8200 AEROSPACE PROGRAM						
CONTRACT SERVICES	20,000.00	0.00	0.00	6,122.00	13,878.00	69.39%
REPAIRS	4,500.00	0.00	0.00	0.00	4,500.00	100.00%
MISCELLANEOUS	30,000.00	0.00	0.00	639.38	29,360.62	97.87%
SUPPLIES	25,000.00	8,638.01	20,631.34	243,677.00	-227,315.01	-909.26%
OTHER OBJECTS	0.00	0.00	0.00	2,439.11	-2,439.11	0.00%
AEROSPACE PROGRAM	79,500.00	8,638.01	20,631.34	252,877.49	-182,015.50	-228.95%
8300 OTHER FOUNDATION PROGRAMS						
SUPPLIES	0.00	65.00	1,841.39	16,182.69	-16,247.69	0.00%
OTHER OBJECTS	0.00	0.00	0.00	555.00	-555.00	0.00%
OTHER FOUNDATION PROGRAMS	0.00	65.00	1,841.39	16,737.69	-16,802.69	0.00%
8400 OTHER FOUNDATION PROGRAMS						
CONTRACT SERVICES	0.00	0.00	750.00	8,971.99	-8,971.99	0.00%
MISCELLANEOUS	0.00	0.00	1,626.92	14,410.01	-14,410.01	0.00%
SUPPLIES	0.00	926.00	3,603.77	35,820.63	-36,746.63	0.00%
OTHER OBJECTS	0.00	0.00	0.00	1,029.50	-1,029.50	0.00%
OTHER FOUNDATION PROGRAMS	0.00	926.00	5,980.69	60,232.13	-61,158.13	0.00%

Description	2017-18 Revised Budget	Encumbered Amount	April 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
75 FOUNDATION						
8500 MUSIC PROGRAM						
SUPPLIES	0.00	0.00	1,340.48	35,696.84	-35,696.84	0.00%
OTHER OBJECTS	0.00	0.00	0.00	300.00	-300.00	0.00%
MUSIC PROGRAM	0.00	0.00	1,340.48	35,996.84	-35,996.84	0.00%
8600 OTHER FOUNDATION PROGRAMS						
CONTRACT SERVICES	45,000.00	0.00	0.00	0.00	45,000.00	100.00%
MISCELLANEOUS	0.00	0.00	341.95	341.95	-341.95	0.00%
SUPPLIES	41,000.00	0.00	598.72	9,033.53	31,966.47	77.97%
EQUIPMENT	101,000.00	0.00	0.00	0.00	101,000.00	100.00%
OTHER FOUNDATION PROGRAMS	187,000.00	0.00	940.67	9,375.48	177,624.52	94.99%
8700 DOKAS CLASS						
CONTRACT SERVICES	0.00	0.00	0.00	60.00	-60.00	0.00%
SUPPLIES	0.00	0.00	965.01	11,197.86	-11,197.86	0.00%
EQUIPMENT	0.00	0.00	0.00	489.37	-489.37	0.00%
DOKAS CLASS	0.00	0.00	965.01	11,747.23	-11,747.23	0.00%
8800 LINDSAY'S CLASS						
CONTRACT SERVICES	0.00	0.00	0.00	34.99	-34.99	0.00%
MISCELLANEOUS	0.00	0.00	0.00	1,061.14	-1,061.14	0.00%
SUPPLIES	0.00	0.00	1,004.03	4,998.48	-4,998.48	0.00%
OTHER OBJECTS	0.00	0.00	0.00	50.00	-50.00	0.00%
LINDSAY'S CLASS	0.00	0.00	1,004.03	6,144.61	-6,144.61	0.00%
8900 SANDER'S CLASS						
SUPPLIES	0.00	0.00	115.37	9,827.30	-9,827.30	0.00%
SANDER'S CLASS	0.00	0.00	115.37	9,827.30	-9,827.30	0.00%
9900						
MISCELLANEOUS	0.00	0.00	0.00	-1,611.05	1,611.05	0.00%
SUPPLIES	0.00	0.00	0.00	-4,958.42	4,958.42	0.00%
OTHER OBJECTS	0.00	0.00	0.00	-500.00	500.00	0.00%
	0.00	0.00	0.00	-7,069.47	7,069.47	0.00%
FOUNDATION	1,225,448.78	9,629.01	52,712.01	601,723.14	614,096.63	50.11%

Description	2017-18 Revised Budget	Encumbered Amount	April 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
75 FOUNDATION 0000						
=====						
Grand Expense Totals	622,281,708.98	129,860,781.84	40,317,680.43	380,680,980.83	111,739,946.31	17.96%

Number of Accounts: 24502

***** End of report *****

SUBJECT: FORMULATION OF EDUCATIONAL CRITERIA FOR SCHOOL BUILDINGS

I. Board Directive

It is the desire of the Board of Education that each new building constructed reflect those features and designs most appropriate to desirable and current teaching processes and efficient service areas in that school. The District Administration shall be responsible for the detailed formulation of the educational criteria for a particular building.

II. Administrative Policy

The District Administration shall carry out this responsibility in accordance with the directive of the Board of Education and in compliance with all federal, state and local laws, ordinances and building codes, following administrative policy provisions:

- A. ~~The Planning and Student Services Department shall provide information relative to the proposed enrollment of the school.~~
- B. ~~An ad hoc committee of District personnel shall be chosen by the Administration to recommend various features to be included in the general plan of each building. This committee shall consider the educational criteria for new buildings as developed by the various divisions.~~
- C. ~~Typical areas to be considered, appropriate to the grade level, are as follows:
 - 1. ~~Administration and lounge area~~
 - 2. ~~General classroom area~~
 - 3. ~~Science area~~
 - 4. ~~Instructional media area~~
 - 5. ~~CTE area~~
 - 6. ~~Art area~~
 - 7. ~~Family & Consumer Science (FACS) area~~
 - 8. ~~Music area~~
 - 9. ~~All purpose area~~
 - 10. ~~Cafeteria and kitchen~~
 - 11. ~~Gymnasium~~
 - 12. ~~Auditorium and stage~~
 - 13. ~~Restrooms and other service facilities~~~~
- D. ~~The administration and Director of Facility Services shall inform the architectural firm, chosen for a particular project, of the proposed budget for construction of the unit.~~
- E. ~~Each of these areas mentioned shall be studied from the standpoint of its location in the building.~~
- F. ~~The architects shall be given this criteria for consideration in preparing the schematic drawings of the buildings.~~
- G. ~~The schematic drawings shall then be studied and refined by the Board, the administration, and the architects.~~
- H. ~~The Director of Facilities and the personnel involved in the criteria preparation shall make periodic checks to see that the specific criteria are being followed.~~
- I. ~~Typical grade level criteria listings are as follows:
 - 1. ~~Elementary Schools
 - a. ~~Kindergarten through sixth grade~~~~~~

SUBJECT: FORMULATION OF EDUCATIONAL CRITERIA FOR SCHOOL BUILDINGS

- ~~b. Outdoor areas to be provided~~
 - ~~(1) Blacktopped play area~~
 - ~~(2) Grassed play area play pit and play structure~~
 - ~~(3) Protected play area for kindergarten with play pit and play structure~~
 - ~~(4) Faculty and public parking areas~~
 - ~~(5) Landscape and lawn areas~~
 - ~~(6) Adequate and separate drop off areas for buses and parents~~
 - ~~(7) Minimum of 120 parking stalls~~
- ~~e. Administration facilities~~
 - ~~(1) Reception area~~
 - ~~(2) Clerk's office~~
 - ~~(3) Supply room, including work space~~
 - ~~(4) Principal's and assistant principal's offices~~
 - ~~(5) Counseling rooms (2) with reception space~~
 - ~~(6) Men and women's restrooms~~
 - ~~(7) Faculty lounge with kitchenette~~
 - ~~(8) Health room with rest room~~
- ~~d. Instructional Materials Center~~
 - ~~(1) Book and supply room~~
 - ~~(2) Teacher's workroom (to serve as a faculty planning facility)~~
 - ~~(3) Media preparation room, including kiln room~~
 - ~~(4) Audio-visual equipment storage~~
 - ~~(5) Listening room (individual or group utilization for recorded material)~~
 - ~~(6) Viewing room for teachers previewing visual materials or for individual student viewing~~
 - ~~(7) Instructional Media Center office and work area~~
 - ~~(8) Library reading room large enough to accommodate approximately 10% of enrollment and to provide adequate shelving for number of books required~~
 - ~~(9) Two conference areas for small groups and individual carrels as needed~~
- ~~General Notes: Rapid developments and continuous changes in educational specifications regarding use and relationship of the Instructional Media Center to teaching methods indicate that flexibility in this area is necessary and should be anticipated in the basic design. The Instructional Media Center should be carpeted throughout except in the book and supply room and in the media preparation room.~~
- ~~e. Classrooms—31 teaching stations~~
 - ~~(1) Each module shall contain three teaching stations of approximately 900 square feet each, a common crafts area, workroom, restrooms, and cloak spaces~~
 - ~~(2) Floor covering of hard surface material for crafts area; other floor surfaces to be carpeted~~
- ~~f. Kindergarten Suite~~
 - ~~(1) Two or three classrooms to contain approximately 1,350 square feet each~~
 - ~~(2) Crafts area accessible to each of the classrooms~~

SUBJECT: FORMULATION OF EDUCATIONAL CRITERIA FOR SCHOOL BUILDINGS

- ~~(3) Teachers' offices~~
 - ~~(4) Storage room~~
 - ~~(5) Restrooms and coat hanging space~~
 - ~~(6) Floor covering of hard surface material for crafts area; other floor surfaces to be carpeted~~
 - ~~h. Remedial Reading Room~~
 - ~~(1) Area to contain approximately 240 square feet~~
 - ~~(2) Location near administrative offices~~
 - ~~(3) Floor surface carpeted~~
 - ~~i. Multi Purpose Room~~
 - ~~(1) Area to contain about 3,200 square feet~~
 - ~~(2) Ceiling height of 20 feet approximately~~
 - ~~(3) Equipment: portable stage, chair, and equipment storage space~~
 - ~~— This room is to be used for indoor play, assemblies, and group instruction. It can be used in conjunction with cafeteria, and should provide anchoring devices for gym apparatus.~~
 - ~~j. Cafeteria~~
 - ~~(1) Area to contain approximately 3,200 square feet~~
 - ~~(2) Ceiling height of 20 feet approximately~~
 - ~~(3) Dining tables in wall, or portable tables~~
 - ~~(4) Storage room for tables~~
 - ~~k. Kitchen~~
 - ~~(1) Area for cooking and preparation of food~~
 - ~~(2) Office~~
 - ~~(3) Vegetable storage room~~
 - ~~(4) Dry storage room~~
 - ~~(5) Locker and rest room~~
 - ~~(6) Can wash room~~
 - ~~(7) Receiving area with dock~~
 - ~~(8) Walk in cooler~~
 - ~~(9) Walk in freezer~~
 - ~~l. Custodial and Service Areas~~
 - ~~(1) Janitor's storage and workrooms~~
 - ~~(2) Space for storage of outdoor equipment~~
 - ~~(3) Space for accommodation and storage of mechanical equipment~~
 - ~~(4) Restroom facilities according to the International Plumbing Code (IPC)~~
- ~~2. Middle Schools~~
 - ~~a. Grades seven, eight, and nine~~
 - ~~b. Outdoor areas to be provided~~
 - ~~(1) Football field~~
 - ~~(2) Baseball field~~
 - ~~(3) Faculty and public parking~~

SUBJECT: FORMULATION OF EDUCATIONAL CRITERIA FOR SCHOOL BUILDINGS

- ~~(4) — Bus loading and accesses~~
- ~~(5) — Landscaped lawn areas~~
- ~~e. — Administration Rooms~~
 - ~~(1) — Clerical office~~
 - ~~(a) — Workroom~~
 - ~~(b) — Reception space~~
 - ~~(c) — Record vault~~
 - ~~(2) — Principal's office~~
 - ~~(3) — Assistant principal's office~~
 - ~~(4) — Four counseling rooms~~
 - ~~(5) — Conference and testing room~~
 - ~~(6) — Student activities office and workroom~~
 - ~~(7) — Health suite~~
 - ~~(8) — Supply room~~
 - ~~(9) — Restrooms~~
 - ~~(10) — Faculty room and work space~~
- ~~— These rooms may be located in conjunction with teaching areas and teachers' offices.~~
- ~~d. — Auditorium~~
 - ~~(1) — Adequate number of seats (approximately one half of the student body minimum)~~
 - ~~(2) — Stage~~
 - ~~(a) — Open type stage — no fly loft~~
 - ~~(b) — Offstage work area~~
 - ~~(c) — Offstage storage area~~
 - ~~(d) — Boys' and girls' dressing areas~~
 - ~~(3) — Projection room~~
 - ~~(4) — Ticket booth and cloak room~~
 - ~~(5) — Aisles to be carpeted~~
 - ~~(6) — Light switches at corridor entrances to provide light from auditorium entrance to switch panel~~
 - ~~(7) — Provisions for multi use of auditorium facilities~~
- ~~e. — Cafeteria and Kitchen~~
 - ~~(1) — Area to accommodate 600 students~~
 - ~~(2) — Movable tables~~
 - ~~(3) — Floor finished with terrazzo or similar material~~
 - ~~(4) — Kitchen~~
 - ~~(a) — Cooking and preparation areas~~
 - ~~(b) — Ventilated storage room~~
 - ~~(c) — Office~~
 - ~~(d) — Dressing and rest room~~
 - ~~(5) — Dining area suitable for multi uses such as student activities, lecture, and study, etc.~~

JORDAN SCHOOL DISTRICT

Statement of

P O L I C Y

TENTATIVE

Number - D206

Effective - 8/27/69

Revision -

Page - 5 of 10

Reviewed - 3/26/13

SUBJECT: FORMULATION OF EDUCATIONAL CRITERIA FOR SCHOOL BUILDINGS

~~(6) Loading dock for kitchen supplies~~

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- ~~f. Instructional Materials Center~~
 - ~~(1) Library reading room large enough to accommodate 10% of enrollment~~
 - ~~(2) Adequate shelving space for books~~
 - ~~(3) Office and workroom~~
 - ~~(4) Individual study spaces~~
 - ~~(5) Individual and group use of media equipment~~
 - ~~(6) Small classroom divisible into two conference rooms for librarian and teachers to be used in connection with teaching class groups. This area can also be used for listening and viewing.~~
 - ~~(7) Storage spaces for books, audio-visual equipment, and self-instructional materials~~
 - ~~(8) Instructional Media Center location~~
 - ~~(a) Convenient to study centers and away from noise~~
 - ~~(b) Accessible to public for evening and summer use with possible outside entrance~~
 - ~~(c) Expandable in space and facilities to meet growing needs~~
- ~~g. Custodial and Service Areas~~
 - ~~(1) Custodial Center~~
 - ~~(a) Work space with a bench and office~~
 - ~~(b) Locker room and rest room~~
 - ~~(c) Outside entrance~~
 - ~~(2) Receiving room~~
 - ~~(a) Storage area~~
 - ~~(b) Dock~~
 - ~~(c) Incinerator~~
 - ~~(3) Equipment storage areas~~
 - ~~(a) Outside equipment (in outside shed)~~
 - ~~(b) Inside equipment~~
 - ~~(4) Student lockers in corridors or locker areas~~
 - ~~(5) Restroom facilities according to the International Plumbing Code (IPC)~~
 - ~~(6) Drinking fountains per the International Plumbing Code (IPC)~~
- ~~h. Gymnasium~~
 - ~~(1) Folding bleachers with seating to accommodate 1,000 persons~~
 - ~~(2) Main playing court (50' x 80') regulation middle school size~~
 - ~~(3) Folding wall or mechanical divider to provide boys' and girls' area~~
 - ~~(4) Boys' and girls' sections of not less than 45' x 65' clear floor area~~
 - ~~(5) Boys' and girls' areas provided with~~
 - ~~(a) Locker rooms and locks~~
 - ~~(b) Restrooms for lockers~~
 - ~~(c) Shower rooms~~
 - ~~(d) Equipment rooms~~
 - ~~(e) Office~~

SUBJECT: FORMULATION OF EDUCATIONAL CRITERIA FOR SCHOOL BUILDINGS

- ~~(c) Tote trays for each student~~
 - ~~(d) Provisions for darkening rooms~~
 - ~~(e) Clocks in rooms to ensure students of adequate clean up time at the end of each period~~
 - ~~(f) Wash up sinks large enough to accommodate 4-6 students at a time~~
 - ~~(g) Sink cabinets of water resistant finish~~
 - ~~(h) Water faucets with stationary spouts~~
 - ~~(i) Display cases and hanging space in corridor for projects~~
- ~~k. Family & Consumer Science (FACS)~~
 - ~~(1) Clothing laboratory with space and equipment to accommodate class of 32 students.~~
 - ~~(2) Foods laboratory with space and equipment to accommodate class of 32 in groups of four~~
 - ~~(3) Home living center with~~
 - ~~(a) Lecture room (demonstration make-up area)~~
 - ~~(b) Storage room (teaching materials)~~
 - ~~(c) Living and fitting room demonstration area~~
 - ~~(d) Instructor's office~~
 - ~~(4) General Provisions~~
 - ~~(a) Display cases in corridor~~
 - ~~(b) Ground floor location to facilitate delivery of supplies~~
 - ~~(5) Provisions for darkening lecture room to permit use of visual aids~~
- ~~l. Computer Rooms~~
 - ~~(1) Two classrooms with space and equipment to accommodate 45 students each~~
 - ~~(2) General provisions~~
 - ~~(a) Flush electrical floor outlets for power and data for computers.~~
 - ~~(b) Provisions for darkening room to permit use of visual aids~~
- ~~m. CTE~~
 - ~~(1) General areas for seventh, eighth, and ninth grades with facilities for:~~
 - ~~(a) Computer technology room~~
 - ~~(b) Applied technology room~~
 - ~~(c) Prototype lab~~
 - ~~(d) Business lab~~
 - ~~(2) Each shop area provided with the following auxiliary areas~~
 - ~~(a) Office~~
 - ~~(b) Classroom (darkening for visual aid)~~
- ~~n. Science~~
 - ~~(1) Six general science rooms/two per grade with approximately 1,400 square feet of floor space, lecture space in same area as lab space~~
 - ~~(2) Instructors' offices~~
 - ~~(3) Supply room adjacent to classroom~~
 - ~~(4) Project room~~

SUBJECT: FORMULATION OF EDUCATIONAL CRITERIA FOR SCHOOL BUILDINGS

- ~~(5) General provisions~~
 - ~~(a) Instructors' demonstration table in each room~~
 - ~~(b) Provisions for room darkening to permit use of visual aids~~
 - ~~(c) Location of equipment to gain advantage of natural light~~
 - ~~(d) Lighted display case for science department~~
 - ~~(e) Provision in planning for large and small group lectures and demonstrations, and individual project areas.~~
- ~~e. General Classrooms (for language arts, mathematics, social studies, etc.)~~
 - ~~— The school shall be designed to facilitate both team and single teacher instruction in the following areas:~~
 - ~~(1) Humanities~~
 - ~~(a) Ten language arts with 900 square feet of floor space each~~
 - ~~(b) Ten social sciences with 900 square feet of floor space each~~
 - ~~(2) Mathematics with seven rooms with 900 square feet of floor space each~~
 - ~~(3) General classroom in other departments~~
 - ~~(a) Instructional materials center~~
 - ~~(b) Science rooms~~
 - ~~(c) Subject area classrooms not named in the foregoing specifications~~
 - ~~(4) General Design~~
 - ~~(a) Teachers' offices located adjacent to areas of instruction~~
 - ~~(b) Storage, supply and faculty lounge facilities situated to facilitate staff preparation and planning~~
 - ~~(c) Academic areas located near and easily accessible to the Instructional Media Center~~
 - ~~(5) General notes for typical classrooms~~
 - ~~(a) Adequate provision for book shelving and storage space~~
 - ~~(b) Adequate whiteboard and tack board space commensurate with the function of each room~~
 - ~~(c) Provisions for darkening all rooms to permit use of visual aids~~
 - ~~(6) General Recommendations~~
 - ~~— The following are general notes previously suggested or recommended by principals and staff of middle schools in the District:~~
 - ~~(a) Classroom intercom equipment located to prevent tampering by students~~
 - ~~(b) At least 15 shower heads installed in each gym shower room~~
 - ~~(c) Centralized keyed light switches for halls and restrooms~~
 - ~~(d) Tack board placed by teacher's mail boxes~~
 - ~~(e) Electrical outlets for sound and scoreboard in gym installed in wall behind bleachers and not in floor~~
 - ~~(f) Clocks provided in all classrooms and corridors~~
 - ~~(g) Record vault construction consisting of reinforced block walls with concrete ceiling and "B" label wood door~~

SUBJECT: FORMULATION OF EDUCATIONAL CRITERIA FOR SCHOOL BUILDINGS

~~(h) Second floor rooms containing water and sink facilities designed to anticipate possible overflow and flooding of floors and to prevent water damage to areas below~~

~~3. High Schools~~

~~Specifications are generally the same as those for the middle school except for the following provisions:~~

~~a. Teaching Stations~~

- ~~(1) English 11~~
- ~~(2) Special Education 2~~
- ~~(3) Speech Arts 2~~
- ~~(4) Foreign Language 2~~
- ~~(5) Social Studies 8~~
- ~~(6) Mathematics 7~~
- ~~(7) Sciences 6 (1 chemistry, 1 physics, and 4 biology)~~
- ~~(8) Arts and Crafts 3~~
- ~~(9) FACS 3 1/2~~
- ~~(10) Business 5~~
- ~~(11) CTE 8 (1 woodworking, 1 machine shop, 2 auto mechanics, 1 welding, 1 electrical, 1 drafting, computer technology, and 1 general)~~
- ~~(12) Music 2~~
- ~~(13) Physical Education 5 (weight room, wrestling room, main gym, area gym, dance/aerobics room)~~

~~b. Teachers' office space to be provided on the basis of one office for every two teachers~~

~~c. Instructional Media Center 6,000 square feet of useable floor space, with provisions for future expansion~~

~~d. Auditorium designed to seat 1,200~~

~~e. Main gym designed to seat 3,000~~

~~f. Area Gym to seat 1,000~~

~~g. Cafeteria designed to seat 800~~

~~h. Administration: Clerk's office; principal's office, two; Counselors, three; Registrar, one~~

SUBJECT: STUDENT CLUBS (LIMITED OPEN FORUM)

I. Board Policy Directive

The Board of Education of the Jordan School District has determined that the educational goals of the School District are furthered by recognizing student clubs at the secondary school level for grades 10-12 which do not materially or substantially interfere with the orderly operation of the school, which are not harmful to the school's educational mission, which maintain boundaries of socially appropriate behavior, and which are consistent with order and discipline on school premises and the protection of the well-being of students and faculty. The Board delegates to the District Administration the responsibility of administering this policy.

A. LIMITED OPEN FORUM

The Jordan School District maintains a "limited open forum" for school clubs at the secondary school level for grades 10-12. A school has a limited open forum whenever the school grants an offering to or an opportunity for one or more ~~noncurriculum-noncurricular related~~ clubs to meet on school premises during noninstructional time.

B. RESERVATION OF RIGHT TO CLOSE THE FORUM

The Board of Education reserves the right to create at any time a "closed forum" by refusing to allow all ~~noncurriculum-noncurricular related~~ clubs to use school facilities or to define or restrict the rights of all student clubs relative to access to facilities as long as such rules apply to all ~~noncurriculum-noncurricular related~~ clubs.

II. — Administration-Administrative Policy

A. DEFINITIONS

The following definitions apply to this policy:

1. "Administration" means the central Administration of the District.
2. "Closed forum" means allowing only ~~curriculum-curricular related~~ clubs.
3. "Club" means any student organization ~~for students~~ that meets during noninstructional time at a school.
4. "~~Curriculum-Curricular related~~ club" means a club that is school sponsored and that may receive leadership, direction, and support from the school or school district beyond providing a meeting place during noninstructional time. A secondary school curricular club means a club: ~~for which:~~
 - a. ~~the whose~~ subject matter ~~of the club~~ is actually taught or will soon be taught in a regularly offered course; ~~or~~
 - b. ~~the whose~~ subject matter ~~of the club~~ concerns the body of courses as a whole; ~~or~~
 - c. in which participation in the group is required for a particular course;
 - d. in which participation results in academic credit; or
 - e. which is a nationally sponsored group and is connected through the Career Technical Student Organization (CTSO).
5. "Discretionary time" means school-related time for students that is not instructional time.
6. "Instructional time" means time during which a school is responsible for a student and the student is required or expected to be actively engaged in a learning activity.

SUBJECT: STUDENT CLUBS (LIMITED OPEN FORUM)

- ~~6~~7. “Limited open forum” means allowing both ~~curriculum-curricular related~~ clubs and ~~noncurriculum noncurricular~~ clubs.
- 8. “~~Noncurriculum-Noncurricular related club~~” means ~~any club which is not included in the definition of curriculum related club~~ is a student initiated group that may be authorized and allowed school facilities use during noninstructional time by the local school in accordance with the provisions of district policy. A noncurricular club’s meetings, ideas, and activities are not sponsored or endorsed in any way by the school, or by school or district employees.
- 9. “Noncurricular club sponsored activity” means an event that is sponsored by a noncurricular club where clubs from other high schools are invited to participate in competitions at their local high school.
- ~~9~~10. “Noninstructional time” means time set aside by the school before actual classroom instruction begins or after actual classroom instruction ends, including discretionary time.
- ~~10~~11. “School facilities” means a school building, premises or playing field.
- 12. “School facilities use” means access to a school building, premises or playing field.
- ~~12~~13. “~~Supervisor~~Sponsor” means the faculty member assigned to ~~curriculum-curricular related~~ clubs for custodial purposes, to provide supervision and sponsorship and to ensure compliance with applicable school policies.
- ~~14~~14. “Sponsorship” includes the act of promoting, leading, or participating in a meeting. The assignment of a teacher, administrator, or other school employee to a meeting for custodial purposes does not constitute sponsorship of the meeting.
- ~~7~~15. “~~Monitor~~Supervisor” means the faculty member assigned to ~~noncurriculum-noncurricular related~~ clubs for custodial purposes, to provide support as necessary and to monitor ~~activities-meetings~~ to ensure compliance with applicable school policies.

B. APPLICATION

Consistent with such procedures, regulations or guidelines as established and from time to time modified by the Administration, between September 1 and October 1 or between March 1 and April 1 faculty members or students seeking authorization of a club under this policy must submit an application to the school. Each school shall administer the application process. Noncurricular clubs are required to renew their charter annually. Curricular clubs are required to have an active charter on file but an annual renewal is not required. The application process shall include requirements for the submission of the following:

- 1. A proposed club name;
- 2. A club charter;
- ~~3~~. A statement of the club’s purpose, goals, and activities;
- ~~3~~4. The proposed name of a faculty member to act as ~~supervisor~~sponsor, or ~~monitor~~supervisor;
- ~~4~~5. Whether the club seeks ~~curriculum-curricular related~~ or ~~noncurriculum-noncurricular related~~ status;
- 6. A statement of the club’s categorization, which shall be included in the parental consent, indicating all of the following that may apply:
 - a. athletic;

SUBJECT: STUDENT CLUBS (LIMITED OPEN FORUM)

- b. business/economic;
- c. agriculture;
- d. art/music/performance;
- e. science;
- f. gaming;
- g. religious;
- h. community service/social justice; and
- i. other;

~~57.~~ When the club anticipates holding its regular meetings including times, dates, and places; ~~and~~

~~68.~~ Any materials which the club plans to use to solicit membership or to inform others of the club's existence.;

9. A budget showing the amount and source of any funding provided or to be provided to the club and its proposed use; and

10. The club fee amount when applicable. An appropriate fee may be considered and must be approved by the club advisor and the local administration. Examples of appropriate use of this fee may include but is not limited to the following: club t-shirts, supplies, recognitions, field trip experiences, etc.

C. CLUB CHARTER

Students or faculty members seeking authorization to establish a club of any type must prepare a club charter which includes:

- 1. The purposes of the club;
- 2. A description of the types of activities in which club members may be engaged;
- 3. A provision that the club must maintain a minimum of seven (7) student members;
- 4. A restriction that a student may not participate in or attend club activities unless the student has provided written permission from either a parent with legal custody or other legal guardian; and
- 5. A commitment that the club will comply with current Utah Codes all other applicable laws and regulations, and District and school policies and regulations.

D. AUTHORIZATION

1. Consistent with such procedures, regulations or guidelines as established and from time to time modified by the Administration, the Board authorizes the local secondary schools within the school district to review applications for authorization of clubs on a case-by-case basis. Before granting an authorization, a school may request additional information from the faculty sponsor, or from students proposing the club, if desired. No school club shall be authorized unless the school principal or principal's designee determines that its charter complies with this policy and that authorization of the club will not interfere with the school's ability to:

- a. protect the physical, emotional, psychological or moral well-being of students and faculty; ~~or~~

SUBJECT: STUDENT CLUBS (LIMITED OPEN FORUM)

- b. maintain order and discipline on school premises; ~~or~~and
- c. prevent a material and substantial interference with orderly conduct of the school’s educational activity.

2. The school shall deny any access to any club whose program or activities would violate current Utah Codes, any other applicable law or regulation, or any District or school policy or regulation.

E. CURRICULUM RELATED STATUS

Consistent with such procedures, regulations or guidelines as established and from time to time modified by the Administration, the local school principal or principal’s designee determines curriculum relatedness by strictly and narrowly applying this policy’s definition of ~~curriculum-curricular related~~ club to the club application. If the local school principal or principal’s designee finds that the proposed club is not a ~~curriculum-curricular related~~ club, the administrator may:

- 1. _____-return the application to the faculty member or student proposing the club for amendment-; or
- 2. review the application as an application for authorization of a noncurricular club. I

F. GRANT, LIMITATION OR DENIAL OF CLUB AUTHORIZATION

Consistent with such procedures, regulations or guidelines as established and from time to time modified by the Administration, the school principal or principal’s designee shall grant authorization to those applications which are found to meet the requirements of this policy and shall limit or deny authorization to proposed clubs which do not. When granting authorization, the school principal or principal’s designee shall specify whether the club has curriculum related status or noncurriculum related status. When limiting or denying authorization, the school principal or principal’s designee shall explicitly delineate in writing to the applicant the factual and legal basis for the limitation or denial.

G. CLUB NAME

Approval of a club name may take place separately from that relating to the approval of the club itself. The local school may grant access to the club but condition such access on the change of the club name to ensure that the club name:

- 1. ~~R~~reasonably reflects the actual nature, purpose and activities of the club; ~~or~~
- 2. ~~B~~be such that it will not result in undue disruption of school operations, subject students to harassment or persecution, imply that the club would operate in violation of applicable law, or otherwise be inconsistent with such procedures, regulations or guidelines as established and from time to time modified by the Administration-; and
- 3. will only contain the term “High School” if connected to curricular clubs or teams that are UHSAA sanctioned.

H. APPEAL OF DENIAL OF ACCESS

Consistent with such procedures, regulations or guidelines as established and from time to time modified by the Administration, the applications of all clubs, or complaints, shall be reviewed by the local school principal or principal’s designee within a reasonable amount of time. If a club is denied access, required to change its name, or a complaint is denied, the reasons or results of an investigation must be provided in writing with the factual and legal basis for the denial and, if appropriate, suggestions for correction. The

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Board of Education or its designee may convene a hearing to determine whether any club was properly denied access, suspended, terminated or required to change its name. The Board of Education or its designee shall issue an opinion in writing either upholding or overturning the decision within thirty (30) days of receiving the appeal which shall be the final administrative decision.

I. SUPERVISOR-SPONSOR OR MONITOR SUPERVISOR

Each club must have a faculty supervisor-sponsor or monitor-supervisor who must be in attendance at every meeting or activity scheduled on school premises. No faculty supervisor-sponsor or monitor-supervisor shall be in attendance at any meeting scheduled off of school premises or competition unless prior written approval has been obtained from the principal or principal's designee. Students shall cancel any meeting whenever this condition is not met. Selection and appointment of club supervisors-sponsors and monitors-supervisors shall be made by the school principal or principal's designee.

J. PARENTAL CONSENT

Consistent with such procedures, regulations or guidelines as established and from time to time modified by the Administration, informed, written permission-consent from either a parent with legal custody or other legal guardian for student participation in all curricular and noncurricular clubs at school is required prior to a student's attending or joining a club.

1. All completed parental consent forms shall be filed by the parent or the club's sponsor or supervisor, with the school's principal, or their designee.
2. The consent shall include an activity disclosure statement containing the following information:
 - a. the specific name of the club;
 - b. a statement of the club's purpose, goals, and activities;
 - c. a statement of the club's categorization, which shall be obtained from the application for authorization of a club (see B. Application - item 6)
 - d. a tentative schedule of the club activities with dates, times, and places specified;
 - e. personal costs associated with the club, if any;
 - f. the name of the sponsor, or supervisor who is responsible for the club; and
 - g. any additional information considered important for the students and parents to know.

K. PARTICIPATION

To participate in a club, a student must be currently registered and enrolled at the school. Persons who are not either registered, enrolled students, or school personnel shall not be allowed access to clubs to direct, conduct, control, or regularly attend club meetings. All guests must be registered with the school office.

L. CLUB USE OF SCHOOL FACILITIES

1. Club meetings shall take place during noninstructional time.
2. Consistent with such procedures, regulations or guidelines as established and from time to time modified by the Administration, the principal or principal's designee in conjunction with the Facility Scheduling Office, shall determine which school facilities may be used and when they are available. A school may set the number of hours noncurriculum-noncurricular related clubs might use the school's facilities per month, provided that all noncurriculum-noncurricular related clubs are treated equally.

SUBJECT: STUDENT CLUBS (LIMITED OPEN FORUM)

3. In assigning school facilities use, priority may be given to curriculum related clubs over ~~noncurriculum-noncurricular related~~ clubs.
4. The school may provide financial or other support to ~~curriculum-curricular related~~ clubs.
5. A preference or priority may not be given among ~~noncurriculum-noncurricular related~~ clubs.
6. A school shall only provide the space for ~~noncurriculum-noncurricular related~~ club meetings and may not spend public school funds for ~~noncurriculum-noncurricular related~~ clubs, except as required to provide meeting space and faculty oversight.
7. Consistent with such procedures, regulations or guidelines as established and from time to time modified by the Administration, the principal or principal's designee shall determine what access all student groups will be given to the school newspaper, school yearbook, bulletin boards and public address system and the time, place and manner of student group meetings, provided that all clubs of a given status shall be given equal access.
8. No student group shall be permitted to engage in or conduct group therapy, counseling or other psychological services of the type provided by licensed professionals.

M. CLUB RECOGNITION

Appropriate ways to recognize students and advertise in all club categories include the following:

1. Announcements made over the PA system;
2. Bulletin boards or other specifically designated areas used for group advertisements;
3. Trophy cases that have been designated for clubs;
4. School newspaper, newsletters, yearbooks, etc.; and
5. School marquee.

SUBJECT: STUDENT CLUBS (LIMITED OPEN FORUM)

MN. ~~NONCURRICULUM NONCURRICULAR RELATED~~

Provided the Board of Education maintains a limited open forum, with regard to ~~noncurriculum noncurricular related~~ clubs, in addition to all other provisions of this policy, the school shall uniformly provide that:

1. The club meeting is voluntary and student-initiated;
2. There is no sponsorship (as defined in this policy) of the meeting by the District or by District employees;
3. Employees of the District are present at religious meetings only in a nonparticipatory capacity;
4. The meeting does not materially and substantially interfere with the orderly conduct of educational activities within the school; and
5. Persons other than club members and ~~monitors-supervisors~~ may not direct, conduct, control or regularly attend club activities.

The establishment of a limited open forum shall not limit the authority of the school, the District, or its agents or employees to maintain order and discipline on school premises, to protect the well-being of students and faculty, and to assure that attendance of students at meetings is voluntary.

O. ~~NONCURRICULAR CLUB SPONSORED ACTIVITY~~

~~Consistent with such procedures, regulations or guidelines as established and from time to time modified by the Administration, noncurricular clubs wishing to sponsor an event where clubs from other high schools are invited to participate in competitions at their local high school must meet the following requirements:~~

- ~~1. The noncurricular club must be well established with a minimum of a one-year charter.~~
- ~~2. The opposing noncurricular club must also be well established with a minimum of a one-year charter and/or represented through an association.~~
- ~~3. The activity is for competitions only and not practices.~~
- ~~4. The activity must be relative to the club's purpose as stated in their charter.~~
- ~~5. The local sponsoring club must be the primary participants.~~
- ~~6. An approved rental permit must be completed with the Facility Scheduling Office in advance of the competition event to indemnify Jordan School District and warrant that the user will provide the supervision necessary for safe use of the facilities. Additionally, the opposing noncurricular club or association will be required to provide evidence of liability insurance.~~
- ~~7. The event must be scheduled by the Facility Scheduling Office and in communication with the local high school administration to be listed on the school's calendar.~~
- ~~8. Each club will be limited to facility access contingent on space availability.~~

NP. REVIEW OF APPROVAL

If the school principal or principal's designee determines that a club is participating in activities beyond the scope of its charter or is in violation of any law or policy, the school principal or principal's designee may do any of the following:

1. Allow the charter to be modified to include the activities if they are in compliance with the law and policies;

SUBJECT: STUDENT CLUBS (LIMITED OPEN FORUM)

2. Instruct the ~~supervisor-sponsor~~ or ~~monitor-supervisor~~ not to allow similar violations in the future;
3. Suspend the club's authorization or school facilities use pending further corrective action as determined by the school principal or principal's designee; or
4. Terminate the club's authorization and dissolve the club.

θ.Q. REVOCATION OF AUTHORIZATION

1. A club which is found to have been in violation of the provisions of its charter or to have been engaged in conduct which violates current Utah Codes, any other applicable law or regulation, or any District or school policy or regulation may be subject to charter suspension, revocation or other disciplinary action consistent with policies and procedures established and from time to time modified by the Administration.
2. Local secondary schools shall notify clubs of intent to pursue disciplinary action.
3. Hearings to review disciplinary action: Consistent with such procedures as established and from time to time modified by the Administration, the school principal or principal's designee shall in writing issue a determination with reasons for the disciplinary action taken with regard to a club.

Ends 404: SAFETY AND SECURITY

Jordan School District will support and implement physically and emotionally safe school programs and procedures where learning can occur.

A. School safety and security will be accomplished by providing a physically safe learning environment through safety and security programs that include:

1. Safe and secure buildings and grounds
2. Emergency preparedness
3. Student, staff and patron safety and welfare

B. School safety and security will be further accomplished by encouraging each school to foster an emotionally safe and a welcoming environment.

The updated District Plan addressing the mental, social, emotional, and physical well-being of students and employees will be implemented throughout the District and shall include the following components:

1. Clearly articulated procedures and protocols regarding the wellness needs of students and employees
2. Clearly defined resources regarding suicide prevention and anti-bullying strategies
3. Clearly defined education process for students, parents, faculty, and staff

~~Each school will create through~~ a Code of Conduct ~~that will be developed at each school~~ in collaboration with the school administration, faculty, and School Community Council. An anti-bullying program will be an element of each school's Code of Conduct and shall include the following components:

1. Clearly articulated and defined desired actions and behaviors
2. Clearly defined rules and consequences
3. Clearly defined reporting process
4. Clearly defined education process for students, parents, faculty, and staff

C. Evidence of the above will be provided through multiple means.

1. The safety and security programs for physical safety shall be measured and assessed by:

- a. Jordan Safety and Security Assessments (three times per year)
- b. School Self-inspection Surveys (annually)
- c. Jordan School District Online Satisfaction Surveys (annually)
- d. Utah State Risk Inspections (annually)
- e. Utah State Fire Inspections (annually)
- f. Utah State Board of Health Inspections (annually)

Ends 404: SAFETY AND SECURITY

- g. End of year drill reporting from schools
 - h. Safety and Security Annual Report
2. The emotionally safe environment for schools shall be measured and assessed by:
- a. Code of Conduct from each school provided to the appropriate Administrator of Schools and available on the school's website (annually)
 - b. Dates of each school's Code of Conduct training provided to the appropriate Administrator of Schools (annually)
 - c. District Plan with clear procedures and protocols regarding the wellness needs of students and employees
 - d. Dates of training on the District Plan regarding the wellness needs of students and employees to be provided to the appropriate Administrator of Schools (annually)
- D. The Board of Education will review the policy quarterly and report annually to the community on the physical and mental safety of students.

Jordan School District YEAR-ROUND CALENDAR

(Modified 45/15 Four Track)

2018-19

Induction Meetings for Elementary Teachers New to the District	Tuesday, July 17, 2018
<u>Teacher Contracts Begin</u>	
Tracks A, B and C	Wednesday July 18, 2018
Track D	Tuesday, August 7, 2018
<u>Beginning of Classwork for Students</u>	
Tracks A, B and C Begin (2 Hour Late Start)	Wednesday, July 25, 2018
Kindergarten (only) Testing (A,B,C Tracks)	Wednesday, July 25 – Wednesday, August 1, 2018
Kindergarten Begins (A, B and C)	Thursday, August 2, 2018
Track D Begins	Monday, August 13, 2018
Kindergarten (only) Testing (D Track)	Monday, August 13 – Monday, August 20, 2018
Kindergarten Begins (D Track)	Tuesday, August 21, 2018
Professional Development Day for teachers (students do not attend)	Monday, January 14, 2019
Kindergarten (only) testing Track A	Friday – Friday, May 17 – May 24, 2019
Kindergarten (only) testing Tracks B, C and D	Friday – Friday, Jun 14 – June 21, 2019
<u>Close of Classwork for Students (Summer Break)</u>	
Track A	Wednesday, June 5, 2019
Tracks B, C and D	Tuesday, July 2, 2019
<u>Check-out Day for Teachers</u>	
Track A	Thursday, June 6, 2019
Tracks B, C and D	Wednesday, July 3, 2019

HOLIDAYS AND OTHER DAYS SCHOOL WILL BE CLOSED

Labor Day Recess	Monday, September 3, 2018
Fall Recess	Thursday, Friday, October 18-19, 2018
Thanksgiving Recess	Thursday, Friday, November 22-23, 2018
Winter Recess Begins	Monday, December 24, 2018 – Tuesday, January 1, 2019
	School resumes B/C/D Tracks Wednesday, January 2, 2019
Dr. Martin Luther King Jr. Recess	Monday, January 21, 2019
Washington/Lincoln Day Recess	Monday, February 18, 2019
Spring Recess	Wednesday April 17, 2019 – Friday, April 19, 2019
	School resumes A/B/C Tracks Monday, April 22, 2019
Memorial Day Recess	Monday, May 27, 2019

PARENT-TEACHER CONFERENCE SCHEDULE

GRADE POSTING DEADLINES

	Fall	Spring	Fall	Spring
Track A	October 22-26, 2018	February 4-8, 2019	November 2, 2018	February 15, 2019
Track B	October 22-26, 2018	February 4-8, 2019	November 2, 2018	February 15, 2019
Track C	October 22-26, 2018	March 11-15, 2019	November 2, 2018	March 22, 2019
Track D	November 12-16 2018	March 11-15, 2019	November 30, 2018	March 22, 2019

TRACK CHANGE DAYS FOR TEACHERS

Students Do Not Attend

Track A	October 12, 2018 January 11, 2019 April 5, 2019	Track B	September 21, 2018 December 21, 2018 March 15, 2019 June 6, 2019
Track C	August 31, 2018 November 30, 2018 February 22, 2019 May 17, 2019	Track D	November 2, 2018 February 1, 2019 May 3, 2019

Teacher Contract Days (For the Modified 45/15 Four Track Schedule)

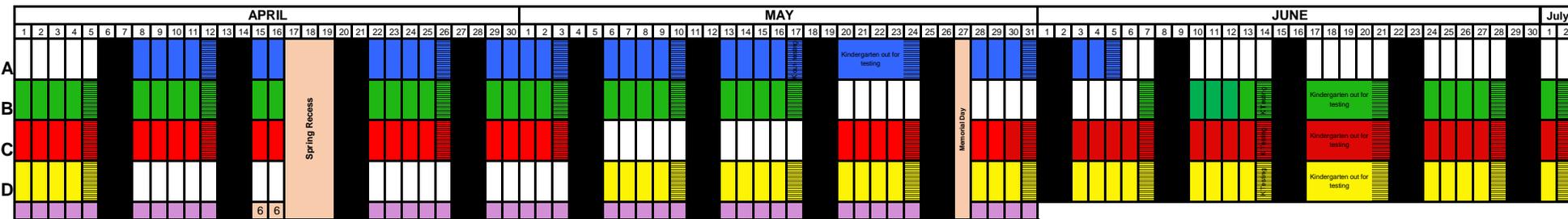
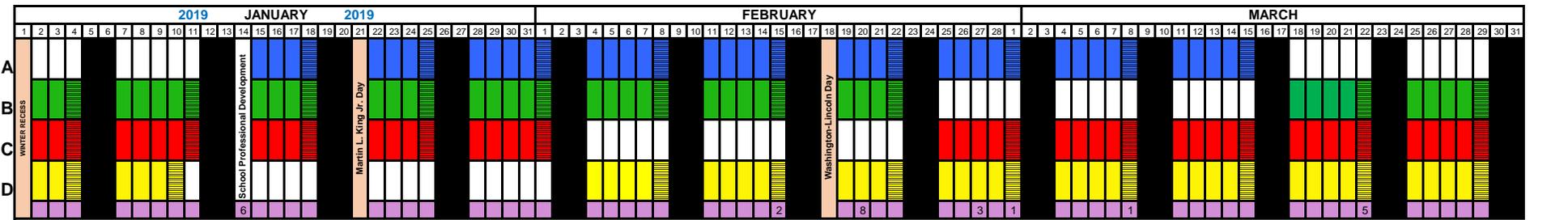
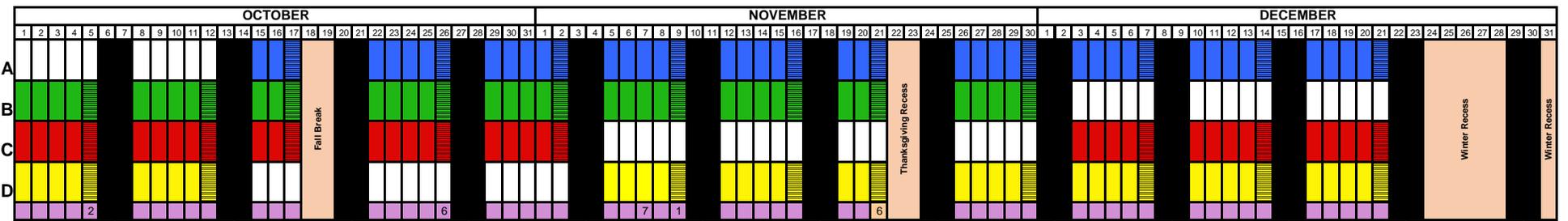
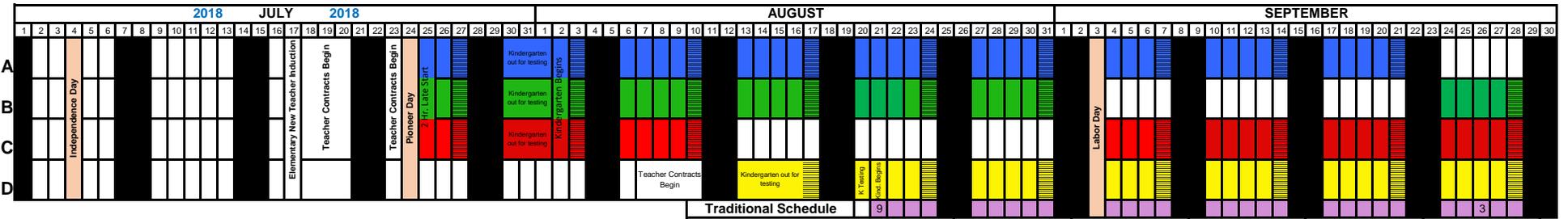
- 169 days of Instruction
- Two (2) days Parent-Teacher Conferences
- Four (4) days Preparation
- One (1) Professional Development Day
- One (1) day Teacher Check-out

Emergency closures in year-round schools will be made-up first on Washington and Lincoln Day, then on Spring Recess.

Jordan School District YEAR-ROUND SCHOOL CALENDAR

2018-2019

■ A Track
 ■ B Track
 ■ C Track
 ■ D Track
 ■ Traditional Schedule
 Early Out Days
 ■ Weekends
 Recess Days/No School



School Recess Days	
September 3	Labor Day
October 18 & 19	Fall Recess
November 22 & 23	Thanksgiving Recess
December 24 - January 1	Winter Recess
January 21	Martin Luther King Jr. Day
February 18	Washington/Lincoln Day
April 17, 18, 19	Spring Recess
May 27	Memorial Day

Notes:	
* JULY 25, 2018 - Two (2) hour late start	
* Kindergarten testing for individual students:	
Beginning of year:	A, B, C Tracks July 25-Aug. 1
	D Track Aug. 13-20
End of year:	A Track May 17-24
	B, C, D Tracks June 14-21

Traditional School Schedule	
1 = Elementary schools out	6 = Elem/Middle/High schools out
2 = Middle schools out	7 = 11th grade out - 1/2 Day PDD
3 = High schools out	8 = 10 & 12 Grade out - 1/2 Day PDD
4 = Elem/Middle schools out	9 = 7th Orientation-HS begins-8,9, Elem out
5 = Middle/High schools out	

MODIFIED 45/15 FOUR TRACK

Jordan School District
TRADITIONAL SCHOOL YEAR CALENDAR
ELEMENTARY & MIDDLE SCHOOLS
2018-2019

Induction Meetings for Elementary Teachers New to the District..... Tuesday, August 14, 2018
 Induction Meetings for Secondary Teachers New to the District..... Monday, August 13, 2018
 Teacher Contracts Begin* Wednesday, August 15, 2018
 7th Grade Orientation..... Tuesday, August 21, 2018
 Beginning of Classwork for Students (Grades 1-9) Wednesday, August 22, 2018
 Kindergarten (only) testing Wednesday, August 22 – Wednesday, August 29, 2018
 Kindergarten Classwork Begins Thursday, August 30, 2018
 Close of Classwork for Students Friday, May 31, 2019
 Check-out Day for Teachers* Monday, June 3, 2019

HOLIDAYS AND OTHER DAYS SCHOOL WILL BE CLOSED

Labor Day Recess Monday, September 3, 2018
 Compensatory Recess - Middle School Parent-Teacher Conferences** Friday, October 5, 2018
 (see Middle School Conference schedule below)
 Fall Recess Thursday, Friday, October 18-19, 2018
 All Grade Transmittal Day (Students do not attend) Friday, October 26, 2018
 Compensatory Recess for Elementary Parent-Teacher Conferences** Friday, November 9, 2018
 (see Elementary School Conference schedule below)
 Thanksgiving Recess..... Wednesday, Thursday, Friday, November 21, 22 & 23, 2018
 Winter Recess..... Monday, December 24, 2018 – Tuesday, January 1, 2019
 School resumes on Wednesday, January 2, 2019
 All-Grade Transmittal Day (Students do not attend) Monday, January 14, 2019
 Dr. Martin Luther King, Jr. Day Recess Monday, January 21, 2019
 Compensatory Recess for Middle Parent-Teacher Conferences** Friday, February 15, 2019
 (see Middle School Conference schedule below)
 Washington/Lincoln Day Recess..... Monday, February 18, 2019
 Elementary Grade Transmittal Day (Students do not attend) Friday, March 1, 2019
 Compensatory Recess for Elementary Parent-Teacher Conferences** Friday, March 8, 2019
 (see Elementary School Conference schedule below)
 Secondary Grade Transmittal Day (Students do not attend) Friday, March 22, 2019
 Spring Recess Monday, April 15, 2019 – Friday, April 19, 2019
 School resumes on Monday, April 22, 2019
 Kindergarten Testing – Individual Appointments Friday, May 17, 2019 – Friday, May 24, 2019
 Memorial Day Recess Monday, May 27, 2019

FALL PARENT-TEACHER CONFERENCE SCHEDULE

Middle School Wednesday, October 3, 2018, Thursday, October 4, 2018
 Elementary School..... Wednesday, November 7, 2018, Thursday, November 8, 2018

SPRING PARENT-TEACHER CONFERENCE SCHEDULE

Middle School Tuesday, February 12, 2019, Wednesday, February 13, 2019
 Elementary School..... Wednesday, March 6, 2019, Thursday, March 7, 2019

END OF QUARTERS

1st Quarter—Thursday, October 25, 2018 (44 Days) 2nd Quarter—Friday, January 11, 2019 (45 Days)
 3rd Quarter—Thursday, March 21, 2019 (46 Days) 4th Quarter—Friday, May 31, 2019 (44 Days)

*184 Contract Days (students attend 179 days – One (1) Professional Development Day is included in the first 5 days of school)
 **Counted as Days in School

Emergency closures in traditional schools will be made up first on Washington and Lincoln Day, then on Spring Recess.

Jordan School District

TRADITIONAL ELEMENTARY SCHOOL SCHEDULE

2018-2019

Legend	
Elementary New Teacher Induction (NTI) is Tuesday August 14, 2018	
AGTD	Grade Transmittal Days - STUDENTS DO NOT ATTEND
EGTD	Elementary
EPD	Elementary Professional Development Day
EC	Parent-Teacher Comp Day - NO SCHOOL
PTC	Parent-Teacher Conferences
	End of Quarter
	School Recess Day
	School begins/ends
Elementary Grading Periods	
1st: Aug.21-Oct. 26	
2nd: Oct. 29 - Mar. 1	
3rd: Mar. 4-June 5	
Grade Transmittal Days -	
October 26, January 14, & March 1 are reserved for the analysis of student performance, correcting / grading of student work, and grade transmittal.	
Emergency Closures -	
Traditional school days are made up on President's Day first, then Spring Recess.	

	M	T	W	H	F
AUGUST			1	2	3
	6	7	8	9	10
	13	Elem NTI 14	Teacher Contracts Begin		
	20	EPD 21	School Begins 22	23	24
	27	28	29	Kind. Starts 30	31

	M	T	W	H	F
SEPTEMBER	Labor Day 3	4	5	6	7
	10	11	12	13	14
	17	18	19	20	21
	24	25	26	27	28

	M	T	W	H	F
OCTOBER	1	2	3	4	5
	8	9	10	11	12
	15	16	17	Fall Recess	
	22	23	24	25	AGTD 26
	29	30	31		

	M	T	W	H	F
NOVEMBER				1	2
	5	6	PTC 7	PTC 8	EC 9
	12	13	14	15	16
	19	20	Thanksgiving Recess		
	26	27	28	29	30

	M	T	W	H	F
DECEMBER	3	4	5	6	7
	10	11	12	13	14
	17	18	19	20	21
	Winter Recess				
	24	25	26	27	28

	M	T	W	H	F
JANUARY		1	2	3	4
	7	8	9	10	11
	AGTD 14	15	16	17	18
	ML King 21	22	23	24	25
	28	29	30	31	

	M	T	W	H	F
FEBRUARY					1
	4	5	6	7	8
	11	12	13	14	15
	Wash/ Lincoln 18	19	20	21	22
	25	26	27	28	

	M	T	W	H	F
MARCH					EGTD 1
	4	5	PTC 6	PTC 7	EC 8
	11	12	13	14	15
	18	19	20	21	22
	25	26	27	28	29

	M	T	W	H	F
APRIL	1	2	3	4	5
	8	9	10	11	12
	Spring Recess				
	15	16	17	18	19
	22	23	24	25	26

	M	T	W	H	F
MAY			1	2	3
	6	7	8	9	10
	13	14	15	16	K Testing 17
	Kindergarten Testing				
	20	21	22	23	24

Notes:

Kindergarten testing for individual students August 22-29.

Kindergarten end-of-year testing for individual students May 17-24.

Jordan School District

MIDDLE SCHOOL CALENDAR

2018-2019

Legend	
Secondary New Teacher Induction (NTI) is Monday, August 13th, 2018.	
all grades AGTD	Grade Transmittal Days - STUDENTS DO NOT ATTEND
secondary SGTD	
PTC	Middle School Parent-Teacher Conferences
MSC	Middle School Parent-Teacher Comp Day
	Teacher Contracts Begin
	End of Quarter
	School Recess Day
	School Begins/Ends

Grade Transmittal Days -
October 26, January 14, & March 22 are reserved for the analysis of student performance, correcting / grading of student work, and grade transmittal.

Emergency Closures -
Traditional school days are made up on President's Day first, then Spring Recess.

Secondary Grading Periods
1st Qtr: Aug. 22-Oct.25 (44 Days)
2nd Qtr: Oct. 29-Jan.11 (45 Days)
3rd Qtr: Jan. 15-March 21 (46 Days)
4th Qtr: March 25-May 31 (44 Days)

High School Graduation
May 30, 2019

	M	T	W	H	F
AUGUST			1	2	3
	6	7	8	9	10
	13	14	Teacher Contracts Begin		
	20	21	22	23	24
	27	28	29	30	31

	M	T	W	H	F
SEPTEMBER	Labor Day 3	4	5	6	7
	10	11	12	13	14
	17	18	19	20	21
	24	25	26	27	28

	M	T	W	H	F
OCTOBER	1	2	PTC 3	PTC 4	MSC 5
	8	9	10	11	12
	15	16	17	Fall Recess	
	22	23	24	44 25	AGTD 26
	29	30	31		

	M	T	W	H	F
NOVEMBER				1	2
	5	6	7	8	9
	12	13	14	15	16
	19	20	Thanksgiving Recess		
	26	27	28	29	30

	M	T	W	H	F
DECEMBER	3	4	5	6	7
	10	11	12	13	14
	17	18	19	20	21
	Winter Recess				
	24	25	26	27	28
	31				

	M	T	W	H	F
JANUARY		1	2	3	4
	7	8	9	10	45 11
	AGTD 14	15	16	17	18
	ML King 21	22	23	24	25
	28	29	30	31	

	M	T	W	H	F
FEBRUARY					1
	4	5	6	7	8
	11	PTC 12	PTC 13	14	MSC 15
	Wash/Lincoln 18	19	20	21	22
	25	26	27	28	

	M	T	W	H	F
MARCH					1
	4	5	6	7	8
	11	12	13	14	15
	18	19	20	46 21	SGTD 22
	25	26	27	28	29

	M	T	W	H	F
APRIL	1	2	3	4	5
	8	9	10	11	12
	Spring Recess				
	15	16	17	18	19
	22	23	24	25	26
	29	30			

	M	T	W	H	F
MAY			1	2	3
	6	7	8	9	10
	13	14	15	16	17
	20	21	22	23	24
	Mem Day 27	28	29	7th Last Day 30	School Ends 31

Notes:
 *7th Grade Orientation Aug. 21 - 8th and 9th grades do NOT attend.
 *School ends for 7th grade on May 30th.

Jordan School District
TRADITIONAL SCHOOL YEAR CALENDAR
HIGH SCHOOL
2018-2019

Induction Meetings for Secondary Teachers New to the District..... Monday, August 13, 2018
 Teacher Contracts Begin* Wednesday, August 15, 2018
 Beginning of Classwork for Students..... Tuesday, August 21, 2018
 Close of Classwork for Students Friday, May 31, 2019
 Check-out Day for Teachers* Monday, June 3, 2019

HOLIDAYS AND OTHER DAYS SCHOOL WILL BE CLOSED

Labor Day Recess Monday, September 3, 2018
 High School Parent-Teacher Conferences (no classes held) ** Wednesday, September 26, 2018
 Fall Recess Thursday, Friday, October 18-19, 2018
 All Grade Transmittal Day (Students do not attend) Friday, October 26, 2018
 College Preparation Day Wednesday, November 7, 2018
 (10th and 12th Grades only AM – no school 11th Grade) Teacher Professional Development Day in PM
 Thanksgiving Recess Wednesday, Thursday, Friday, November 21, 22, & 23, 2018
 Winter Recess..... Monday, December 24, 2018 – Tuesday, January 1, 2019
 School resumes on Wednesday, January 2, 2019
 All-Grade Transmittal Day (Students do not attend)Monday, January 14, 2019
 Dr. Martin Luther King, Jr. Day RecessMonday, January 21, 2019
 Washington/Lincoln Day Recess..... Monday, February 18, 2019
 High School ACT Testing Wednesday, February 20, 2019
 (11th Grade AM, no school 10th and 12th Grades) Teacher Professional Development Day in the PM
 High School Parent-Teacher Conferences (no classes held) ** Wednesday, February 27, 2019
 Secondary Grade Transmittal Day (Students do not attend) Friday, March 22, 2019
 Spring Recess.....Monday, April 15, 2019 – Friday, April 19, 2019
 School resumes on Monday, April 22, 2019
 Memorial Day Recess Monday, May 27, 2019

GRADUATIONS

Graduations Thursday, May 30, 2019
 Bingham, Copper Hills, Herriman, Riverton, River’s Edge, South Valley, Valley, West Jordan

PARENT-TEACHER CONFERENCE SCHEDULE

Fall High School Conferences..... Wednesday, September 26, 2018
 Spring High School Conferences Wednesday, February 27, 2019

END OF QUARTERS

1st Quarter—Thursday, October 25, 2018 (44 Days) 2nd Quarter—Friday, January 11, 2019 (45 Days)
 3rd Quarter—Thursday, March 21, 2019 (46 Days) 4th Quarter—Friday, May 31, 2019 (44 Days)

*184 Contract Days (students are in school 179 days-1 Professional Development Day is incorporated into the Calendar – ½ day on November 8, 2017 and ½ day in February 27, 2018)

** Counted as Days in School

Emergency closures in traditional schools will be made up first on Washington and Lincoln Day, then on Spring Recess.

Jordan School District HIGH SCHOOL CALENDAR

2018-2019

Legend

Secondary New Teacher Induction (NTI) is Monday August 13th, 2018.

all grades	AGTD	Grade Transmittal Days - STUDENTS DO NOT ATTEND
secondary	SGTD	
PTC		High School Parent-Teacher Conferences - NO SCHOOL
		College Prep Day/ACT & 1/2 Day PD (See notes)
		End of Quarter
		School Recess Day
		School begins/ends

Grade Transmittal Days -
October 26, January 14, & March 22 are reserved for the analysis of student performance, correcting / grading of student work, and grade transmittal.

Emergency Closures -
Traditional school days are made up on President's Day first, then Spring Recess.

Secondary Grading Periods
1st Qtr: Aug. 22-Oct.25 (44 Days)
2nd Qtr: Oct. 29-Jan.11 (45 Days)
3rd Qtr: Jan. 15-March 21 (46 Days)
4th Qtr: March 25-May 31 (44 Days)

High School Graduation
May 30, 2019

	M	T	W	H	F
AUGUST			1	2	3
	6	7	8	9	10
	Sec NTI 13		Teacher Contracts Begin		
	14	15	16	17	
	School Begins 20	21	22	23	24
	27	28	29	30	31

	M	T	W	H	F
DECEMBER	B 3	A 4	B 5	A 6	B 7
	A 10	B 11	A 12	B 13	A 14
	B 17	A 18	B 19	A 20	B 21
	Winter Recess				
	24	25	26	27	28
	31				

	M	T	W	H	F
APRIL	B 1	A 2	B 3	A 4	B 5
	A 8	B 9	A 10	B 11	A 12
	Spring Recess				
	15	16	17	18	19
	B 22	A 23	B 24	A 25	B 26
	A 29	B 30			

	M	T	W	H	F
SEPTEMBER	Labor Day 3	B 4	A 5	B 6	A 7
	B 10	A 11	B 12	A 13	B 14
	A 17	B 18	A 19	B 20	A 21
	B 24	A 25	PTC 26	B 27	A 28

	M	T	W	H	F
JANUARY		1	2	3	4
	B 7	A 8	B 9	A 10	B 11
	AGTD 14	A 15	B 16	A 17	B 18
	ML King 21	A 22	B 23	A 24	B 25
	A 28	B 29	A 30	B 31	

	M	T	W	H	F
MAY			A 1	B 2	A 3
	B 6	A 7	B 8	A 9	B 10
	A 13	B 14	A 15	B 16	A 17
	B 20	A 21	B 22	A 23	B 24
	Mem Day 27	A 28	B 29	HS Grad 30	School ends 31

	M	T	W	H	F
OCTOBER	B 1	A 2	B 3	A 4	B 5
	A 8	B 9	A 10	B 11	A 12
	B 15	A 16	B 17	Fall Recess	
	A 22	B 23	A 24	B 44 25	AGTD 26
	29	30	31		

	M	T	W	H	F
FEBRUARY					A 1
	B 4	A 5	B 6	A 7	B 8
	A 11	B 12	A 13	B 14	A 15
	Wash/ Lincoln 18	B 19	ACT 20	A 21	B 22
	A 25	B 26	PTC 27	A 28	

	M	T	W	H	F
NOVEMBER				B 1	A 2
	B 5	A 6	College Prep Day 7	B 8	A 9
	B 12	A 13	B 14	A 15	B 16
	A 19	B 20	Thanksgiving Recess		
	A 26	B 27	A 28	B 29	A 30

	M	T	W	H	F
MARCH					B 1
	A 4	B 5	A 6	B 7	A 8
	B 11	A 12	B 13	A 14	B 15
	A 18	B 19	A 20	B 46 21	SGTD 22
	A 25	B 26	A 27	B 28	A 29

Notes:

*Nov. 7, 2018 - 11th grade does Not attend. 10th & 12th attend 1/2 day AM. 1/2 day Teacher Professional Development.

*Feb. 20, 2019 - 10th & 12th Do Not Attend. ACT for 11th grade AM. 1/2 day Teacher Professional Development

IMMEDIATE RESPONDER TRAINING

Helping our civilians with the training and equipment to save lives

2 Recurrent Issues Following Every Mass Trauma Event

1. Those that want to help don't have the training to help.
2. Those that have the training to help don't have the equipment to help.

Salt Lake County Emergency Management CCTA Grant

SLCo EM has received a grant to provide training to the civilian population within the Salt Lake Valley. This is on a first come, first serve basis.

Lessons Available

SLCo EM has created a 3.5 hour training that includes the Community Awareness Program (CAP), Run-Hide-Fight / Avoid-Deny-Defend, and Tactical Emergency Casualty Care (TECC) / You Are the Help Until Help Arrives. This includes an exercise at the end where a hands-on application occurs.



Training & Equipment

Why is this training needed? During every mass-trauma event, there are two items that are regularly brought up following the event within the civilian population.

- 1-Those that want to help don't have the training to help; and
- 2-Those that have the training to help don't have the equipment to help.

The training that Salt Lake County Emergency Management (SLCo EM) has put together is a valley-wide training, to be delivered by each respective jurisdictions' fire department. The funding for this training is coming from a grant for Complex

(Continued on back)





Contents & Cost of Each Trauma Kit

For a non-commercial kit with the recommended items, the costs are:

SMALL KIT TO FIT IN WITH AED

- Casualty Cards - \$5.00
- Trauma Dressing, 6" - 2 @ \$8.00 (\$16.00)
- Halo Chest Seals - 4 @ \$13.09 (\$52.36)
- Israeli Bandage, 6" - 2 @ \$6.70 (\$13.40)
- Trauma Shears - 2 @ \$3.00 (\$6.00)
- SWAT Tourniquet - 4 @ \$10.45 (\$41.80)
- Gloves, 8-pack - \$7.95
- Soft Cover Trauma Bag - \$28.00
- TOTAL - \$170.51

MEDIUM KIT TO BE WALL-MOUNTED

- Casualty Cards - \$5.00
- Trauma Dressing, 6" - 2 @ \$8.00 (\$16.00)
- Halo Chest Seals - 5 @ \$13.09 (\$52.36)
- Israeli Bandage, 6" - 2 @ \$6.70 (\$13.40)
- Trauma Shears - 2 @ \$3.00 (\$6.00)
- SWAT Tourniquet - 4 @ \$10.45 (\$52.25)
- CAT Tourniquet - \$39.95
- Gloves, 10-pack - \$7.95
- Small Pelican Box - \$48.00
- TOTAL - \$214.05

LARGE KIT TO BE WALL-MOUNTED

Same as the above, plus:

- QuikLitter - \$25.50
- Large Pelican Box - \$94.50
- TOTAL - \$286.05

WALL MOUNTS

- Order of 50 sm metal brackets - \$22.13/ea
- Order of 50 lg metal brackets - \$26.80/ea
- Wall-mounted enclosed w/alarm - \$110/ea

Coordinated Terror Attacks (CCTA), and is delivered on a first-come, first-served basis. It is a 3.5 hour course delivery and teaches the basics of:

- See Something, Say Something ®
- The Community Awareness Program (CAP)
- Run, Hide, Fight
- Avoid, Deny, Defend
- Stop the Bleed
- Tactical Emergency Casualty Care (TECC)
- You Are the Help Until Help Arrives

Equipment

The items that are needed in any mass-trauma kit—at a minimum—are:

- Tourniquets (SWAT-T or CAT-T)
- Chest Seals (Halo or HyFin)
- Trauma Shears
- Gloves

Recommended additional items are:

- 6" Compression/Trauma Bandages
- 6" Israeli Bandages
- Injury Cards (a.k.a. Casualty Cards)
- Trauma Litter



YOU ARE THE HELP!

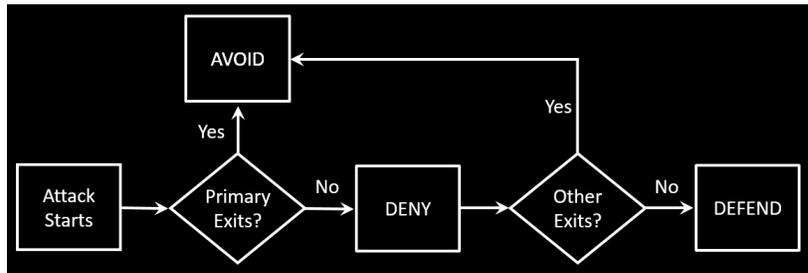
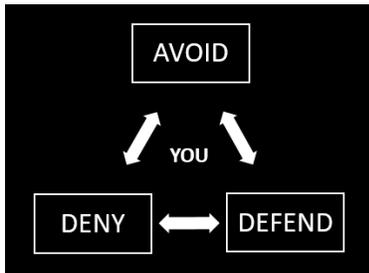
Civilian Response to Active Shooter Events

- **Disaster Response** – How do people respond to disasters and high stress events.
 - There are three stages
 1. Denial
 1. You must move past this stage very quickly.
 2. Deliberation
 2. Process information and decide what to do.
 - Having a prior plan will help.
 - Mental script and practice
 3. Try to stay calm.
 - Willpower
 - Combat breathing
 - Shift your emotion
 - Stay fit
 3. Decisive Moment
 4. You must act quickly!

- **Active Shooter Events**
 - Active shooter as defined by the U.S. Department of Homeland Security (DHS) is an individual actively engaged in killing, or the attempt to kill, people in a confined and populated area.
 - The “Shooter”
 - No set profile
 - Typically an avenger mindset
 - Some broadcast of event
 - Approximately a 50% chance they are connected to the place the event occurs.
 - Location
 - Occur at places of commerce over 50% of the time.
 - Schools represent about 25%, even though these events are often thought of as a school-based event.
 - Number of Deaths
 - Two driving factors
 1. How quickly do police respond and confront the attacker.
 - On average it will take law enforcement at least 3 minutes to respond.
 2. How quickly can the attacker locate and target potential victims.
 - Crowded room vs. empty room

- **Civilian Response**

- Move past Denial to Deliberation as quickly as possible.
 - Don't deny that what you're hearing may be gunshots.
 - Do not "Hide & Hope" or play dead, these are not effective strategies.
- Deliberation
 - Avoid the situation ASAP
 - Be aware of your surroundings
 - Know your exit options
 - Call 911
 - Deny access to your location
 - Lock the door and barricade it.
 - The heavier the better, doorstops, etc.
 - Turn out the lights.
 - Get out of sight.
 - Defend yourself if necessary.
 - You have a legal right to defend yourself when someone is trying to hurt or kill you.
 - Fight hard, your and other's lives will depend on it.
 - If possible, position yourself where you can surprise the attacker.
 - If you have a weapon use it. If not, grab the attacker's weapon or hands.
 - Hands are dangerous



- **You are not helpless!**
- **What you do matters!**

- **When the Police arrive.**

- Follow commands.
- Show your empty hands.
- Do not move until told to do so.