

Study Session and Business Meeting
Tuesday, August 27, 2024 Mountain Time

JATC South Campus (Board Conference
Room)
12723 S. Park Avenue (2080 West)
Riverton, Utah 84065

1. **STUDY SESSION – OPEN MEETING** - 4:00 p.m.
 - 1.A. **Motion to Go into Closed Session**
2. **POTENTIAL CLOSED SESSION**
3. **STUDY SESSION – OPEN MEETING**
 - 3.A. **Proposed Changes to Administrative Policy AA414 Student Overnight Travel**
 - 3.B. **2025 Summer Capital Projects**
 - 3.C. **Cell Phone Policy**
4. **GENERAL SESSION – OPEN MEETING** - 6:30 p.m.
 - 4.A. Pledge of Allegiance
 - 4.B. Reverence
 - 4.C. Resolutions of Appreciation
 - 4.D. Recognitions
 - 4.E. Board Member Recognitions
 - 4.F. Superintendent's Recognitions
5. **Public Comments**
6. **General Business - Motion to Approve Consent Agenda Items**
 - 6.A. Board Minutes
7. **General Business - Motion to Accept Consent Agenda**
 - 7.A. Expenditures
 - 7.B. Financial Statements
 - 7.C. Personnel – Licensed and Education Support Professionals
 - 7.D. Recommendation to Issue Certificates for Home Instruction
 - 7.E. Non-compliance Report
8. **Bids**
 - 8.A. **Bingham High School - Furniture**
 - 8.B. **Facility Services – Snow Removal Districtwide**
9. **Special Business Items**
 - 9.A. **Recommendation to Approve New Administrative Policy AA452 Title IX Sexual Harassment**
 - 9.B. **Recommendation to Approve Proposed Revisions to Administrative Policy AA440 Library Media Selection and Review**
 - 9.C. **Recommendation to Approve Proposed Revisions to Administrative Policy AA414 Student Overnight Travel**
10. **Information Items**
 - 10.A. Superintendent's Report
11. **Discussion Items**
 - 11.A. Committee Reports and Comments by Board Members
12. **Motion to Adjourn to Closed Session**

13. POTENTIAL CLOSED SESSION

13.A. Character and Competence of Individuals (Peronnel)

13.B. Property

13.C. Potential Litigation

13.D. Negotiations

13.E. Security

Jordan School District
MINUTES OF BOARD OF EDUCATION MEETING
July 30, 2024

The Board of Education of Jordan School District met in study, closed, and general sessions on Tuesday, July 30, 2024, beginning at 1:13 p.m. at JATC South (Board Conference Room), 12723 S. Park Avenue (2080 West), Riverton, Utah. The sessions were recorded and archived.

OPEN SESSION

Those recognized or signed in as present:

Tracy J. Miller, Board President
Niki George, Board First Vice President
Darrell Robinson, Board Second Vice President, via electronic connection
Brian W. Barnett, Board Member, excused
Lisa Dean, Board Member
Bryce Dunford, Board Member
Marilyn Richards, Board Member
Anthony Godfrey, Superintendent
Michael Anderson, Associate Superintendent
John Larsen, Business Administrator
Lisa LeStarge, Administrative Assistant
Sarah Bevan, Education Elements
Lauren Schulten, Education Elements

President Miller presided and conducted. The Board of Education met in an open session to discuss the following:

A. Review and Possible Revision of Ends Policies

President Miller welcomed Education Elements Design Principals Lauren Schulten and Sarah Baver who were invited to collaborate with Board members in discussion and possible revision of Ends Policies. Ms. Miller gave a brief review of the development of Jordan's Portrait of a Graduate and Strategic Plan, explaining changes to Ends Policies are needed to align with the established Plan. She invited Ms. Schulten and Ms. Baver to give their presentation.

Ms. Schulten recommended adding an impact statement (outcome) and metrics (measurement) to each of the five designated "pillars" with data sources added to the metrics portion of each pillar. Board members reviewed the following pillars' impact statements for content and consistency:

1. High Quality Instruction
2. Culture of Belonging
3. Opportunities for Every Learner
4. Student and Staff Wellness
5. Effective Communication

Board members agreed with the revised Ends Policy pillar impact statements, with the exception of adding the words "safe and" to the Strategic Plan item regarding Student and Staff Wellness, so it reads "support a (safe and) healthy learning environment." President Miller called for a motion to amend the Strategic Plan.

MOTION: It was moved by Marilyn Richards and seconded by Bryce Dunford to add the words "safe and" to the impact statement of the District's Strategic Plan under the Student and Staff Wellness section. The motion passed unanimously.

Ms. Schulten shared effective data source recommendations for each impact statement she had received from Carolyn Gough, Administrator of Teaching and Learning. She praised the Teaching and Learning team for their “impressive work” and Board members concurred.

Discussion focused on the first pillar of the Plan - High Quality Instruction, with the aim of identifying metrics and data sources. The following items were considered for revision or clarification: measurement criteria, CTE course requirements, and clarification of “graduating cohort.”

Dr. Godfrey thanked the Education Elements team and said they will return in September for another consulting session.

At 3:44 p.m., the meeting adjourned. The study session began at 4:01 p.m.

STUDY SESSION

Those recognized or signed in as present:

Tracy J. Miller, Board President
Niki George, Board First Vice President
Darrell Robinson, Board Second Vice President, via electronic connection
Brian W. Barnett, Board Member, excused
Lisa Dean, Board Member
Bryce Dunford, Board Member
Marilyn Richards, Board Member
Anthony Godfrey, Superintendent
Michael Anderson, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, BVKTS Law
Scott Thomas, Administrator of Auxiliary Services
Brad Sorensen, Administrator of Schools
David Rostrom, Director, Facility Services
Melissa Flores, JSD General Counsel
Lisa LeStarge, Administrative Assistant
Janet Sanders, President, Jordan Education Association
Charlotte Davis, Lighthouse Research
Christie Leake, Lighthouse Research

President Miller presided and then asked First Vice President Niki George to conduct this portion of the meeting. The Board of Education met in a study session to discuss the following:

A. Report on Cell Phone Survey and Focus Groups

Dr. Michael Anderson, Associate Superintendent, said Lighthouse Research conducted cell phone surveys and focus group discussions as requested by Jordan District. He invited Christie Leake and Charlotte Davis from Lighthouse Research to report on the findings.

Ms. Leake shared a report on the 2,353 mixed-mode surveys that were conducted in April 2024, including: 860 parent, 438 student, and 1,055 faculty surveys. Nine focus groups were also held with 10 participants per group (three each of parent, student and faculty). Items surveyed and discussed were:

- Cellphone use during school hours
- Benefits and drawbacks of cell phones at schools
- Perceived impact of cellphones in classrooms
- Cellphone restriction possibilities
- Cellphone policy – Districtwide vs. school, implementation and enforcement
- Pouch policy for cellphones

The following methods of managing student cellphone use in school were discussed in focus groups: phone management education, collecting cellphones (in pouch, locker or other storage device), restricted “no-phone” policy with consequences, and improved instruction.

Survey and focus groups showed that overall, faculty members were most opposed to student cellphones in schools. The study summary showed 69% of parents, 36% students, and 93% faculty members are concerned with cellphones in the classroom or school. In addition, 87% of parents, 70% students, and 91% faculty members think cellphones should be restricted during class.

It was mentioned Jordan has a current cellphone policy that is either not being enforced or administrators/teachers are enforcing it in their own ways at various schools.

The following possibilities were discussed: increased educational efforts, pilot programs for restricting cellphones, and/or creation of a separate cellphone policy to be enforced districtwide. It was decided that staff will come back to the August 13, 2024 study session with information on pouches and other storage options and two separate draft policies: one that specifies cellphones will not be allowed during “classroom time”, and another that prohibits cellphones during the entire school day.

Due to the time constraint, it was decided to discuss the remaining agenda items, B through D, in a subsequent study session following the general session.

At 5:59 p.m., the meeting adjourned. The general session started at 6:36 p.m.

GENERAL SESSION

Those recognized or signed in as present:

Tracy J. Miller, Board President
Niki George, Board First Vice President
Darrell Robinson, Board Second Vice President, via electronic connection
Brian W. Barnett, Board Member, excused
Lisa Dean, Board Member
Bryce Dunford, Board Member
Marilyn Richards, Board Member
Anthony Godfrey, Superintendent
John Larsen, Business Administrator
Michael Anderson, Associate Superintendent
Paul Van Komen, BVKTS Law
Carolyn Gough, Administrator of Teaching & Learning
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Kimberly Lloyd, Director, Special Education
Kurt Prusse, Director, Purchasing
David Rostrom, Director, Facility Services
Melissa Flores, JSD General Counsel
Brent Burge, Administrator, Human Resources
Lisa LeStarge, Administrative Assistant
Janet Sanders, President, Jordan Education Association
Dirk Burton, Mayor, City of West Jordan

President Miller presided and conducted. She welcomed those present. Carolyn Gough, Administrator of Teaching and Learning led everyone in the Pledge of Allegiance and gave Reverence.

Resolutions of Appreciation

Marilyn Richards read a Resolution of Appreciation for the following former Jordan District employees who recently passed away:

Joan Ostler Christensen – employed by Jordan District from 1978 to 2004
Margaret “Marnie” Armstrong Craig – employed by Jordan District from 1978 to 2006 and 2009 to 2015
Rebecca Ann Hutchings – employed by Jordan District from 1993 to 2004 and 2010 to 2023
Judith Anne Richards Jones – employed by Jordan District from 1991 to 2003

Board Member Recognitions

Niki George thanked custodians and sweepers who work hard to keep our buildings clean and prepare them for the coming school year.

President Miller gave a shoutout to the Communications department, saying she feels they are the “best in the State.” She noted they were very professional and anticipated needs at the July 29, 2024 press conference and thanked Sandy Reisgraf, Doug Flagler, and Chad Margetts, who are “well-respected in media outlets.”

Superintendent’s Recognitions

Dr. Godfrey recognized middle school math teachers who attended the HIVE conference in Denver this month and are eager to implement what they learned from the conference into their classrooms. He thanked employees who have worked hard this summer in preparation for the coming school year.

I. Public Comments

A. Public Comments Regarding Non-Agenda Items

Mayor Dirk Burton, City of West Jordan, thanked the Board for collaborating on safe walking routes, noting the city is currently in need of crossing guards. He reported on the bridge connecting Heartland Elementary School, projecting it will be completed by fall of 2025. Mayor Burton extended an invitation to the newly renovated West Jordan City Hall open house, that will be held August 2, 2024 at 4:00 p.m. He also said he would like to donate a West Jordan city flag to each high school in West Jordan city boundaries.

Janet Sanders, President of the Jordan Education Association (JEA) and high school teacher, expressed frustration about the cell phone policy issue. She said teachers will be disappointed there is no policy to ban cell phones in classrooms this school year. She encouraged the Board to urgently act on this issue.

II. General Business – Consent Agenda

A. Motion to Approve Consent Agenda Items

1. Minutes

Minutes of the Board of Education meetings held June 11, 2024 were presented to the Board of Education for approval.

MOTION: It was moved by Lisa Dean and seconded by Darrell Robinson to approve Consent Agenda item A1 as recommended. The motion passed with a unanimous vote.

B. Motion to Accept Consent Agenda Items

1. Expenditures

Expenditures for the month of June 2024 were provided to the Board of Education.

2. Financial Statement

The financial statement through June 30, 2024, was provided to the Board of Education. A copy is attached at the conclusion of these minutes. (Attachment 1)

3. **Personnel – Licensed and Education Support Professionals**

Personnel changes for the month of June 2024 were provided to the Board of Education.

4. **Recommendation to Issue Certificates for Home Instruction**

It was recommended that the students whose parents have filed affidavits pursuant to Utah Code 53G-6-204 shall be issued certificates excusing them from attending public school.

5. **Non-Compliance Report**

6. **Fraud Risk Assessment**

A Fraud Risk Assessment for fiscal year ending June 30, 2024, was provided to the Board of Education.

MOTION: It was moved by Lisa Dean and seconded by Marilyn Richards to accept Consent Agenda items B1 through B6, as recommended. The motion passed with a unanimous vote.

Ms. George mentioned there were items on the Fraud Risk Assessment report that related to Board members. She requested this be a future Board meeting agenda item and President Miller made a note of this.

III. **Bid Recommendations**

A.	<u>School or Department</u> Riverton High School	<u>Items for Bid</u> Athletic Uniforms & Apparel
	<u>Bidders</u> BSN Sports GameOne Athletics Jonah's Enterprises Seaside Companies	<u>Amount of Bid</u> \$1,650,000 over five years

Purpose: To provide a vendor that will make available discounts and incentives for all athletic uniforms and apparel purchases made by Riverton High School.

Budget: Each Individual Team Athletic Budget

Recommendation: It was recommended awarding the contract to the lowest responsive, responsible and acceptable bidder, BSN Sports. The company complied with the specifications, terms, and conditions outlined in the bid documents.

MOTION: It was moved by Lisa Dean and seconded by Marilyn Richards to approve the bid for Athletic Uniforms & Apparel for Riverton High School, as recommended. The motion passed unanimously.

B.	<u>School or Department</u> Special Education	<u>Items for Bid</u> Nursing Services for Students
	<u>Bidders</u> Amazing Care Home Health Canyon Home Care	<u>Amount of Bid</u> \$493,000 (approximately per year)

Cross Country Staffing, Inc.
Genie Healthcare
Hand 2 Heart
Harmony Home Health Services, LLC
Horizon Home Medical
Maxim Healthcare Services, Inc.
PSI Associates

Purpose: To provide nursing services for the special needs students within the district.

Budget: Special Education Contracted Services

Recommendation: It was recommended awarding contracts to five (5) agencies: Amazing Care Home Health, Canyon Home Care, Hand 2 Heart, Harmony Home Health Services, and Maxim Healthcare Services. The Special Education RFP committee made the recommendation based on the results of the evaluation process and those that offered the best value to the District. This is a five (5) year contract.

MOTION: It was moved by Marilyn Richards and seconded by Lisa Dean to approve the bid for Nursing Services for Students for Special Education as recommended. The motion passed unanimously.

IV. **Special Business**

A. **Recommendation to Approve Proposed Revisions to Administrative Policy DP374
*Employment Background Checks***

Administrator of Human Resources Brent Burge gave a brief summary of changes to Policy DP374, explaining it allows some applicants to be considered for employment with an extensive review and approval process. It also establishes time frames for those with a felony, which is not a crime against a person, to be considered for employment.

MOTION: It was moved by Bryce Dunford and seconded by Marilyn Richards to approve Proposed Revisions to Administrative Policy DP374 *Employment Background Checks*.

Public Comment

No patrons signed up to address the Board regarding this Special Business item and no patrons accepted the invitation to speak.

Board Discussion

Lisa Dean voiced her disagreement, referencing Policy GP101 *Governing Style*, and noting that she feels the Board's role is to focus on "long-term impacts outside the staff organization" not to direct departments on specific issues like hiring. For this reason, she said she will be voting "no" on approving this policy.

President Miller called for a vote on the motion to approve Policy DP374. The motion passed with a vote of five to one. Lisa Dean cast the dissenting vote.

A copy of Policy DP374 *Employment Background Checks* is attached at the conclusion of these minutes (Attachment 2)

V. **Information Items**

A. **Superintendent's Report**

Superintendent Godfrey said District personnel are preparing for the second annual New Teacher Induction and he appreciates the work that has been done so far on this exciting event.

VI. **Discussion Items**

A. **Committee Reports and Comments by Board Members**

Marilyn Richards, Facilities Committee Chair, announced the seismic report will be presented in the August 13, 2024 Board meeting by Scott Thomas and Dave Rostrom. She said current Summer Projects are going well and expressed appreciation for the Auxiliary Services department and all they do to prepare for the beginning of the new school year. Ms. Richards said Summer Projects for 2025 will be presented at the August 27, 2024 Board meeting.

Darrell Robinson reported on the International Society for Technology in Education (ISTE) Conference he attended recently in Denver. He announced that Jordan was a top 2024 award winner for being a “changemaker in shaping the future of education with the proactive and innovative use of technology.” He thanked the Board for approving this trip and District staff for all they do to move Jordan forward in technology efforts.

President Miller said USBA Winter Conference proposals are due August 6, 2024. Ms. Miller announced USBA is beginning a monthly policy update webinar, with the first one to be held August 7, 2024 at 11:00 a.m.

President Miller announced that planning is underway for Legislator Day in the Classroom, to be held September 23 through 27, 2024. She said the Government Relations committee will work with Dr. Anderson on the strategy for this event and Board members are invited to contact her with suggestions.

At 7:09 p.m., the meeting adjourned. The Board reconvened its study session at 7:25 p.m.

STUDY SESSION, Continued

Those recognized or signed in as present:

Tracy J. Miller, Board President
Niki George, Board First Vice President
Darrell Robinson, Board Second Vice President, via electronic connection
Brian W. Barnett, Board Member, excused
Lisa Dean, Board Member
Bryce Dunford, Board Member
Marilyn Richards, Board Member
Anthony Godfrey, Superintendent
John Larsen, Business Administrator
Michael Anderson, Associate Superintendent
Paul Van Komen, BVKTS Law
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Melissa Flores, JSD General Counsel
Janet Sanders, President, Jordan Education Association
Lisa LeStarge, Administrative Assistant

President Miller presided and conducted. The Board of Education met in a study session to discuss the following:

B. **Update on Plans for 9800 South Building**

Dr. Godfrey said bids for the 9800 South building renovation will be coming back the end of August 2024, work is projected to begin as early as October, and it is anticipated renovation will be completed

by August 2025. The building will be used to house programs that were formerly “nomadic” or have outgrown their current location.

The Superintendent explained there is high demand for a functional and versatile place in the District that could accommodate large groups for trainings or other events. In attempt to address this need, the building will have one large multi-purpose room which could be divided into as many as four separate spaces with the latest technology and sound barriers. In addition, four other programs will be housed in this building:

1. Jordan Education Foundation – warehouse space, storage, reception and office space, and meeting room.
2. Child Development Center – largest area for early intervention and preschool. Classrooms, storage, and a covered area, formerly a drive-through, to be used as a covered playground. This will also open up much-needed space at Kauri Sue Hamilton School.
3. Virtual Learning Academy – Rocky Peak Elementary, Kelsey Peak Middle School, and Kings Peak High School programs. The Academy will have individual work space, lab space and in-person meeting areas.
4. Testing Center – new addition and place where students can demonstrate competency to obtain credit. Besides testing, online courses for earning credit will be offered and Teaching & Learning will oversee this center.

Board members expressed approval and excitement for the renovation and programs that will be housed in the 9800 South building, which is yet to be officially named.

C. **Initial Review of Title IX Policy**

Dr. Michael Anderson, Associate Superintendent, invited Ms. Melissa Flores to give an update on the status of Title IX and answer any questions.

Ms. Flores, General Counsel and the District’s designated Title IX coordinator, explained that Title IX requires protection for gender identity and sexual orientation categories of students. She shared information on the evolution of Title IX and said the policy must be established and enforced by August 1, 2024.

Mr. Van Komen said Jordan is working to align policies to comply with state law and stay within the bounds of Title IX. He noted each part of policy is connected to a regulatory piece that cannot be changed.

It was decided to add wording into the Board Directive that notes Jordan is responding to federal and state law in regards to this policy. In addition, the draft policy will be brought back to the next study session and voted on in the August 27, 2024 meeting.

D. **Proposed Changes to Policy AA414 *Student Overnight Travel***

Bryce Dunford explained that although Jordan is an education institution, extra-curricular activities can enhance the educational experience. After considering parent requests, he suggested revising the current Policy AA414 *Student Overnight Travel* to allow the following:

- One overnight trip per group - missing, at most, two days of school
- The addition of a few “quick trips” per school. These must be:
 - Within 300 miles of the District Office
 - No more than one school day missed
 - Not counted as overnight trips
 - Determined by the school administration which groups would be allowed a “quick” trip

- Maximum of 30 total trips per school

Brad Sorensen, Administrator of Schools, said summer trips would not count against the maximum trips per school nor would qualifying for a national competition. He also said the cost of travel for each student could not exceed the established aggregate total and the same rules for overnight travel would apply for “quick trips”.

Board attorneys cautioned that Title IX issues could occur if there is not a fair rubric used to determine which groups would be given the “quick trip” option.

Lisa Dean disagreed with the suggestion of additional travel allowed per school, referring to expense, liability, extensive preparation, and loss of classroom learning.

President Miller requested staff revise the policy to add in the “quick trip” concept and bring it back to a future Board meeting for further discussion.

MOTION: At 8:41 p.m., it was moved by Lisa Dean and seconded by Marilyn Richards to go into closed session. The motion passed with a unanimous roll call vote.

CLOSED SESSION

Those recognized or signed-in as present:

Tracy J. Miller, Board President
Niki George, Board First Vice President
Darrell Robinson, Board Second Vice President, via electronic connection
Brian W. Barnett, Board Member, excused
Lisa Dean, Board Member
Bryce Dunford, Board Member
Marilyn Richards, Board Member
Anthony Godfrey, Superintendent
John Larsen, Business Administrator
Michael Anderson, Associate Superintendent
Paul Van Komen, BVKTS Law
Melissa Flores, JSD General Counsel

President Miller presided and conducted. The Board of Education met in a closed session to discuss the character, professional competence, or physical or mental health of an individual; property, potential litigation, negotiations, and security measures. The closed session discussion was recorded and archived.

MOTION: At 8:57 p.m., it was moved by Bryce Dunford and seconded by Lisa Dean to adjourn the meeting. The motion passed with a unanimous vote.

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Attachments

Jordan School District
MINUTES OF BOARD OF EDUCATION MEETING
August 13, 2024

The Board of Education of Jordan School District met in study, closed and special business sessions on Tuesday, August 13, 2024, beginning at 4:04 p.m. at JATC South (Board Conference Room), 12723 S. Park Avenue (2080 West), Riverton, Utah. The sessions were also provided electronically via YouTube.

STUDY SESSION

Those recognized or signed in as present:

Tracy J. Miller, Board President
Niki George, Board First Vice President
Darrell Robinson, Board Second Vice President
Brian W. Barnett, Board Member
Lisa Dean, Board Member, arrived at 4:09 p.m.
Bryce Dunford, Board Member
Marilyn Richards, Board Member
Anthony Godfrey, Superintendent
John Larsen, Business Administrator
Michael Anderson, Associate Superintendent
Paul Van Komen, BVKTS Law
Cody Curtis, Administrator of Schools
Carolyn Gough, Administrator of Teaching & Learning
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
David Rostrom, Director, Facility Services
Sandy Riesgraf, Director, Communications
Melissa Flores, General Counsel
Ben Jameson, Director, Assessment, Research & Accountability
Curtis Jenson, Principal, South Jordan Middle School
Janet Sanders, President, Jordan Education Association
Lisa LeStarge, Administrative Assistant
Robert Conder, AV Department

President Miller presided and conducted. The Board of Education met in a study session to discuss the following:

A. Seismic Study Presentation

Marilyn Richards reported that after two years, results of the seismic study have been received. She gave a brief review of the process and noted of the nine schools on the State's original "under-reinforced" list, eight have been moved to "reinforced" status. Ms. Richards invited Scott Thomas, Administrator of Auxiliary Services, to further explain the report.

Lisa Dean arrived at 4:09 p.m. and joined the meeting in progress.

Scott Thomas explained the report looked at three categories of seismic structure: un-reinforced, likely un-reinforced, and under-reinforced. The report concluded only one Jordan school is considered un-reinforced: Westvale Elementary School. He noted this school is not unsafe, but may not perform as well as other schools in a seismic event. Mr. Thomas shared a summary of the report with retrofit recommendations and cost estimates for the nine schools that were evaluated.

Dr. Godfrey said the building plan recommendations will be part of the housing and enrollment discussion on the October 8, 2024 Board agenda.

President Miller requested a change in the agenda. She asked that Special Business items be addressed at this time and it was agreed to move forward with the bid recommendations.

I. **Special Business - Bid Recommendations**

A.	<u>School or Department</u> Administrator of Schools Middle Level	<u>Items for Bid</u> Advisory Scheduling Software & Digital Hall Pass Solution
	<u>Bidders</u> Securly Inc.	<u>Amount of Bid</u> \$215,629.25 (estimated over five years)

Purpose: To provide advisory scheduling software and digital hall pass solutions for secondary schools

Budget: To be determined by each school

Recommendation: It was recommended awarding a contract to Securely Inc., the highest scoring vendor who meets all the specifications and requirements of the RFP and will provide the best value to the District. This is a five-year contract.

Curtis Jensen, South Jordan Middle School principal, explained the software and hall pass capabilities. Administrator of Schools Cody Curtis said the following seven schools have requested the hall pass software: Copper Mountain, Hidden Valley, Joel P. Jensen, Mountain Creek, Oquirrh Hills, South Jordan, and West Jordan Middle Schools.

MOTION: It was moved by Lisa Dean and seconded by Marilyn Richards to approve the bid for Advisory Scheduling Software and Digital Hall Pass Solution, as recommended. The motion passed with a unanimous vote.

B.	<u>School or Department</u> Career & Technical Education	<u>Items for Bid</u> CTE Computer Labs
	<u>Bidders</u> Bluum USA, Inc. Howard Technology Solutions Software House International	<u>Amount of Bid</u> \$292,077.60

Purpose: To replace older computers in the CTE Computer Labs at eight secondary schools

Budget: CTE Audio/Visual Technology & Communications Budget

Recommendation: It was recommended awarding the contract to the lowest responsive, responsible and acceptable state contract bidder, Bluum USA, Inc. The company complied with the specifications, terms, and conditions outlined in the bid documents. State Contract: PA4096

MOTION: It was moved by Lisa Dean and seconded by Marilyn Richards to approve the bid for CTE Computer Labs for eight secondary schools, as recommended. The motion passed with a unanimous vote.

B. **Early Learning Plan**

Carolyn Gough, Administrator of Teaching & Learning, said this annual review is part of the process for renewing some State funding and includes setting District literacy and mathematics goals for the 2024-

25 school year. She invited Ben Jameson, director of Assessment, Research & Accountability, to share data from the past school year and proficiency and growth goals for the coming year.

Mr. Jameson highlighted the following information from the annual literacy report: the percentage of students in grades kindergarten through sixth at or above benchmark is slowly trending up and is showing the highest growth yet. However, first grade growth proficiency has dropped slightly and will be the focus this school year.

To address this, Ms. Gough said her team is considering teaching literacy skills earlier in the year, focusing on daily routines, and increasing the frequency of phonics lessons. She highlighted the District learning goals for this year: increasing the percentage of first grade students scoring at or above benchmark by three percent from the beginning to the end of the year.

Mr. Jameson reported on mathematics proficiency and growth, noting that although proficiency is stagnating in kindergarten through third grade, growth is showing an upwards trend.

Mr. Barnett asked about factors affecting students not reaching recommended proficiency or growth levels. Ms. Gough suggested assessment differences, the need for increased rigor in curriculum, and the need for more targeted interventions districtwide.

Board members were supportive of the proposed Early Learning Plan for Jordan District and President Miller thanked Ms. Gough, Mr. Jameson, and their team for their efforts.

C. Proposed Changes to Administrative Policy AA440 *Library Media Selection and Review*

Dr. Michael Anderson said changes to this policy have been made to align with House Bill 29; updating language to be in compliance with the new law.

Board members discussed the importance of library media specialists adhering to restriction lists when purchasing books for school libraries and the need for anonymity in meeting minutes for parents on literacy review committees.

The appeals process was discussed as well. Mr. Barnett requested staff and parents submitting an appeal explain the rationale for their decision, similar to guidelines Board members must adhere to when deciding the outcome of an appeal. This should be recorded in minutes of appeals committee meetings. Marilyn Richards advocated for thorough training for those taking meeting minutes with specifications on what should be recorded.

Board members agreed with the revisions to Policy AA440. The policy will be brought to the August 27, 2024 Board meeting for further review and possible vote.

D. Review of Title IX Policy

Dr. Michael Anderson, Associate Superintendent, shared the draft Title IX Policy which was updated per Board member request. He noted most of the language is prescribed by federal law and is not changeable.

President Miller asked how this policy will affect other policies, namely DP358 *Employee Discrimination and Harassment* and AS94 *Student Discrimination and Harassment*. It was mentioned these will need to be aligned with the Title IX Policy.

Melissa Flores, General Counsel, added that the District website is being updated to include Title IX information that will make regulations more clear to parents and the public.

President Miller said this will be added to the August 27, 2024 agenda for further review and possible vote.

E. Cell Phone Policy

Dr. Michael Anderson gave a brief update on the development of a District cell phone policy, explaining that two draft policies were added to BoardDocs per Board request. He invited discussion and requested feedback on the draft policies.

Bryce Dunford said the community agrees cellphones are a distraction and expressed the desire for the Board to make Jordan's position on cellphones clear. He made the following motion:

MOTION: It was moved by Bryce Dunford and seconded by Marilyn Richards that the Board adopt the stance that all K-12 Jordan schools are "phone free" schools.

President Miller stressed the importance of establishing a policy with specific guidelines for action and/or possible consequences, rather than merely taking a stance.

Board members discussed the level and types of restriction, and when a policy might be completed and implemented. Mr. Barnett advocated stepping in on behalf of teachers to limit cellphone use in class and Ms. Dean and Ms. Richards agreed.

Darrell Robinson expressed concern about rushing to create a policy. He requested a letter be sent to parents informing them that the Board hopes to pass a cellphone policy soon and asking for their help in solving the school cellphone issue. Board members were not supportive of this idea.

A variety of pouch cellphone storage devices were demonstrated by Dr. Anderson and Business Administrator John Larsen. They discussed features and prices of each one and Mr. Larsen mentioned more costly options, like lockers, could also be considered for classrooms.

The draft policies were discussed as well as the importance of parental support once a districtwide cellphone policy is established.

President Miller called for a vote on Mr. Dunford's motion. It failed by a vote of four to three as follows:

Bryce Dunford	Yes
Brian Barnett	No
Lisa Dean	Yes
Marilyn Richards	Yes
Niki George	No
Tracy Miller	No
Darrell Robinson	No

President Miller recommended a policy similar to Granite School District's cellphone policy, with varying restrictions on cellphones based on student grade level. She made the following motion:

MOTION: It was moved by Tracy Miller and seconded by Darrell Robinson to direct staff to draft a policy based on the philosophy of no cellphones during class time at the high school level with a full ban on cellphones at both elementary and middle school levels. In addition, to include the tiered discipline measures outlined in draft policy #435.

Marilyn Richards said she feels like there should be a ban on cellphones at all levels. Lisa Dean asked about funding for pouches and Mr. Larsen said the Board could authorize funds should schools wish to pilot the cellphone pouch idea.

Brian Barnett asked how parents would communicate during the school day if cellphones were not permitted in class. Dr. Godfrey said the office could be contacted and clear direction could be sent to parents about this change.

President Miller called for a vote on her motion. It passed with a vote of four to three as follows:

Darrell Robinson	Yes
Tracy Miller	Yes
Niki George	Yes
Marilyn Richards	No
Lisa Dean	No
Brian Barnett	Yes
Bryce Dunford	No

Bryce Dunford called for a motion.

MOTION: It was moved by Bryce Dunford and seconded by Marilyn Richards to direct staff to revise draft policy #801 with the addition of the tiered consequences outlined under letter “C” in draft policy #435. The motion passed with a vote of six to one. Mr. Barnett cast the dissenting vote.

Niki George proposed drafting a different policy with clear consequences for cellphone use during class, rather than banning cellphone use altogether. She made the following motion:

MOTION: It was moved by Niki George and seconded by Darrell Robinson to direct staff to draft a policy like #435 but changing section C to specify:

1. Any student who is found using a cellphone during class time without express permission from the administration referenced above will be asked to add their phone to a locking device. The phone and pouch will remain in the student’s possession throughout the remainder of the school day.
2. At the end of the school day, students may retrieve their cellphone by returning to the main office.
3. After the third offense, parents will be called to retrieve the phone from the school office.
4. Locking devices that are not returned at the end of the school day or damaged upon return will be billed to the student’s Skyward account in the amount of \$__.”

Mr. Barnett clarified the Board is asking staff to bring back draft policies determining: 1) the level of restriction, and 2) the way to handle discipline issues. This was discussed further and various opinions were expressed.

President Miller called for a vote on Ms. George’s motion. The motion passed with a vote of five to two. Ms. Dean and Ms. Richards cast the dissenting votes.

Mr. Dunford asked for permission from the Board to conduct a Town Hall meeting at Mountain Creek Middle School on September 4, 2024 at 7:00 p.m. The purpose of the meeting would be to receive additional community feedback on student cellphone use. Board members will be able to review the content prior to the meeting. Mr. Van Komen explained the meeting will need to be noticed if a quorum is present and it was decided to limit the number of Board members attending to comply with this rule.

Dr. Godfrey said all draft cellphone policies will be emailed to Board members as soon as they are ready. This item will be added to the August 27, 2024 study session agenda for further discussion.

F. Proposed Changes to Policy AA414 *Student Overnight Travel*

Bryce Dunford proposed the following three revisions to Policy AA414 since those made in the July 30, 2024 study session, namely:

- 1) Each school group qualify for one large trip

- 2) Every school group may also take up to two additional "quick" trips, (within a 375 miles radius)
- 3) Groups may bring additional trip proposals to the Board for approval

Dr. Godfrey said the proper procedures for overnight travel must still be observed.

Marilyn Richards asked that a history of a group's travel experiences be given to the Board if an additional trip is being requested. Board members agreed with this idea.

Brad Sorensen, Administrator of Schools, shared the new draft policy and clarified travel insurance parameters. He explained the aggregate cost for each student is capped at \$7000 per year, however the Board would be required to fund travel expenses in excess of this amount. Board members suggested possibly limiting the total cost of trips.

Lisa Dean expressed disagreement with more travel for school groups, saying "the purpose of public education is primarily at school." Liability, Suburban travel guidelines, fee waivers, and sleeping arrangements on overnight student trips were discussed.

It was decided to bring the draft policy back to the August 27, 2024 meeting for further discussion and possible vote.

G. Discussion on Unfunded Bus Route for Western Springs Subdivision

Brian Barnett said he spoke with the Riverton City Manager about establishing a safe walking route to South Hills Middle School from the Western Springs subdivision. He expressed the Board's frustration with length of time it has taken to solve this issue, noting that for six years it has been an issue. He explained that Jordan has funded busing for four years and the other two years has paid half busing costs.

As Riverton City is requesting the District again provide half the busing costs for this route, Mr. Barnett said he added a caveat to the Memorandum of Understanding (MOU). It specifies that Riverton City be responsible for 100 percent of busing costs should the safe walking route not be completed by the beginning of the 2025-26 school year.

Busing costs were discussed and it was mentioned that should another bus be needed, costs could exceed the amount the District paid the previous two years. It was suggested to add a specified cost limit in the MOU, but due to the urgency of providing busing for the beginning of school, Board members agreed to move forward with the currently drafted MOU.

After discussion, President Miller called for a motion.

MOTION: It was moved by Brian Barnett and seconded by Bryce Dunford to approve the proposed MOU for the unfunded bus route for the Western Springs subdivision. The motion passed unanimously.

H. Board Member, Committee, and Superintendent Reports and Comments

Marilyn Richards, Facilities Committee Chair, said summer projects will be on the August 27, 2024 Board meeting agenda.

President Miller gave a reminder about the USBA monthly policy webinars held the first Wednesday of each month at 11:00 a.m. She said the USBA Fall Regional Meeting will be held September 25, 2024 at 6:00 p.m. at the USBA office and Legislative Day in the Classroom will be the week of September 23 through 27, 2024.

Ms. Miller gave a reminder that Master Board certification is due December 1, 2024 and the New Board Member Institute will be held December 7, 2024.

President Miller reported she and Ms. George met with the Communications department and will soon be updating the Board study room with pictures about Portrait of a Graduate.

Superintendent Godfrey thanked all who attended and worked on Jordan's Professional Development Day held earlier today.

MOTION: At 9:08 p.m., it was moved by Lisa Dean and seconded by Marilyn Richards to go into closed session. The motion passed with a unanimous vote.

CLOSED SESSION

Those recognized or signed-in as present:

Tracy J. Miller, Board President
Niki George, Board First Vice President
Darrell Robinson, Board Second Vice President
Brian W. Barnett, Board Member
Lisa Dean, Board Member
Bryce Dunford, Board Member
Marilyn Richards, Board Member
Anthony Godfrey, Superintendent
John Larsen, Business Administrator
Michael Anderson, Associate Superintendent
Paul Van Komen, BVKTS Law
Scott Thomas, Administrator of Auxiliary Services

President Miller presided and conducted. The Board of Education met in a closed session to discuss the character, professional competence, or physical or mental health of an individual; property, potential litigation, negotiations, and security measures. The closed session discussion was recorded and archived.

MOTION: At 9:56 p.m., it was moved by Bryce Dunford and seconded by Niki George to adjourn the meeting. The motion passed with a unanimous vote.

JL/II

JORDAN SCHOOL DISTRICT
JULY 2024 EXPENDITURES PRESENTED TO THE BOARD OF EDUCATION
August 27, 2024

DESCRIPTION	VENDOR	AMOUNT
ACCREDITATION	COGNIA INC	\$ 26,400.00
ADVERTISING	US BANK	868.33
BOND EXPENSE	US BANK	10.00
BUILDING RENTAL	US BANK	5,500.00
BUSES	BRYSON SALES AND SERVICE	326,843.38
BUSES	LEWIS TRANSPORTATION SALES	465,500.00
CDL/PHYSICAL RENEWALS	MCDONALD, BRENDON	59.00
CDL/PHYSICAL RENEWALS	METCALF, AARON	59.00
CDL/PHYSICAL RENEWALS	US BANK	649.00
COMPETITION REGISTRATION FEES	OLYMPUS HIGH SCHOOL	1,339.00
COMPETITION REGISTRATION FEES	PLEASANT GROVE HIGH SCHOOL	500.00
COMPUTER EQUIPMENT	VLCM	115,654.00
CONSTRUCTION EXPENSE	APPLIED GEOTECHNICAL ENGINEERING CONS.	1,987.00
CONSTRUCTION EXPENSE	BUD MAHAS CONSTRUCTION	4,472,315.00
CONSTRUCTION EXPENSE	HUGHES GENERAL CONTRACTORS INC	63,266.88
CONSTRUCTION EXPENSE	VALENTINER CRANE BRUNJES ONYON	21,361.37
CONTRACT SERVICES - BUILDINGS	BARE METAL STANDARD	17,686.00
CONTRACT SERVICES - BUILDINGS	NUVEK LLC	525.00
CONTRACT SERVICES - BUILDINGS	STATE FIRE SALES AND SERVICE	16,539.47
CONTRACT SERVICES - BUILDINGS	UNIFIRST CORPORATION	574.60
CONTRACT SERVICES - EQUIPMENT	COLUMBUS SECURE DOCUMENT SOLUTIONS	2,013.75
CONTRACT SERVICES - EQUIPMENT	GENERATION SYSTEMS INC	10,125.83
CONTRACT SERVICES - EQUIPMENT	INMOTION FITNESS REPAIR AND SERVICE LLC	750.00
CONTRACT SERVICES - EQUIPMENT	LABOR COMMISSION	3,225.00
CONTRACT SERVICES - EQUIPMENT	MHI SERVICE INC	18,266.20
CONTRACT SERVICES - EQUIPMENT	MISTER CAR WASH	397.50
CONTRACT SERVICES - EQUIPMENT	TK ELEVATOR CORPORATION	4,984.40
CONTRACT SERVICES - EQUIPMENT	UTAH CONTROLS INC	500.00
CONTRACT SERVICES - EQUIPMENT	US BANK	356.40
CONTRACT SERVICES - GROUNDS	HI POINT PROPERTY SERVICES	335.00
CONTRACTED SERVICES	2 DOCS AND 3 ANCHORS USA INC	7,000.00
CONTRACTED SERVICES	ALISHA LEE	100.00
CONTRACTED SERVICES	ALL STAR PHOTOGRAPHY UTAH	6,655.00
CONTRACTED SERVICES	AMAZING CARE HOME HEALTH SRVCS	1,312.08
CONTRACTED SERVICES	ANDREW DAVID WILLIAMS	100.00
CONTRACTED SERVICES	ARBITERPAY TRUST ACCOUNT	286.25
CONTRACTED SERVICES	ASHLEY GREENWELL PLLC	500.00
CONTRACTED SERVICES	AUDREY ANNA HASKELL	1,400.00
CONTRACTED SERVICES	BEST PRACTICE COUNSELING	2,875.00
CONTRACTED SERVICES	BLOMQUIST AND HALE CONSULTING	11,309.24
CONTRACTED SERVICES	BOYS & GIRLS CLUB OF UTAH COUNTY	38,840.00
CONTRACTED SERVICES	BRANDLEE EGBERT	100.00
CONTRACTED SERVICES	CARRIE LYNN GILES	300.00
CONTRACTED SERVICES	CERTIFIED SHRED INC	59.00
CONTRACTED SERVICES	CHILD DEVELOPMENT AND NEUROPSYCHOLOGY CENT	3,325.00
CONTRACTED SERVICES	CLINICAL CONSULTANTS LLC	700.00
CONTRACTED SERVICES	COLONIAL FLAG AND SPECIALTY COMPANY	176.00
CONTRACTED SERVICES	COMMGAP	649.30

CONTRACTED SERVICES	CONNECTIONS FAMILY WELLNESS SONDERGAARD & F	900.00
CONTRACTED SERVICES	DAVID MICHAEL COTTLE	195.00
CONTRACTED SERVICES	DEPARTMENT OF WORKFORCE SERVICE	6,911.25
CONTRACTED SERVICES	DYNAMIC PSYCHIATRY PLLC	700.00
CONTRACTED SERVICES	ELITE PERFORMANCE TUMBLING LLC	3,000.00
CONTRACTED SERVICES	ELWOOD STAFFING SERVICES	27,297.72
CONTRACTED SERVICES	ESMERALDA AVALOS	1,200.00
CONTRACTED SERVICES	G AND B GLASS	1,650.00
CONTRACTED SERVICES	GLENMOOR HOLDINGS LLC	14,800.00
CONTRACTED SERVICES	HAND 2 HEART INC	63,639.99
CONTRACTED SERVICES	HARMONY HOME HEALTH SERVICES LLC	3,355.33
CONTRACTED SERVICES	HERRIMAN COUNSELING SERVICES	4,242.85
CONTRACTED SERVICES	HONEY BUCKET	330.00
CONTRACTED SERVICES	HUDL	13,500.00
CONTRACTED SERVICES	INTERMOUNTAIN LAWN MAINTENANCE INC	1,420.00
CONTRACTED SERVICES	IXL LEARNING INC	3,438.00
CONTRACTED SERVICES	JAMES MICHAEL SAMMONS	400.00
CONTRACTED SERVICES	JORDAN PETERSON	775.00
CONTRACTED SERVICES	KYLIE LYN RIDDLE	200.00
CONTRACTED SERVICES	LEXI STEWART	300.00
CONTRACTED SERVICES	LIFE STONE GROUP LLC	2,199.50
CONTRACTED SERVICES	LIGHTHOUSE COUNSELING SERVICES PLLC	250.00
CONTRACTED SERVICES	LIVE WELL COUNSELING SERVICES PLLC	875.00
CONTRACTED SERVICES	MAXIM HEALTHCARE SERVICES INC	436.31
CONTRACTED SERVICES	MONARCH FAMILY COUNSELING	2,432.00
CONTRACTED SERVICES	MONNICA CROFF	350.00
CONTRACTED SERVICES	MORETON AND COMPANY	4,167.55
CONTRACTED SERVICES	MOUNTAIN VIEW FAMILY THERAPY	6,000.00
CONTRACTED SERVICES	MULTI CULTURAL COUNSELING CENTER LLC	1,200.00
CONTRACTED SERVICES	NEUROMASTERY	1,400.00
CONTRACTED SERVICES	ODYSSEY HOUSE INC	250.00
CONTRACTED SERVICES	PROACTIVE NETWORK MANAGEMENT CORPOR	12,997.40
CONTRACTED SERVICES	QUIZZ INC	5,800.00
CONTRACTED SERVICES	RIVERTON POLICE DEPARTMENT	536.00
CONTRACTED SERVICES	ROBERT CURTIS FINNEMAN	2,520.00
CONTRACTED SERVICES	SALT LAKE CO YOUTH SERVICES	1,400.00
CONTRACTED SERVICES	SHRED SALT LAKE	141.90
CONTRACTED SERVICES	SOCIALPROOF SECURITY PRODUCTIONS	7,000.00
CONTRACTED SERVICES	SOUTH JORDAN CITY POLICE DEPT	3,517.50
CONTRACTED SERVICES	SUNCREST COUNSELING PC	150.00
CONTRACTED SERVICES	TENLIE JONES	165.00
CONTRACTED SERVICES	TOP COURT CAMPS INC	4,500.00
CONTRACTED SERVICES	TRENTON GRONWOLD	8,000.00
CONTRACTED SERVICES	UNIVERSITY OF UTAH ORTHOPAEDIC CENTER	2,030.00
CONTRACTED SERVICES	UTAH DEPARTMENT OF HEALTH	32,225.49
CONTRACTED SERVICES	UTAH PARENT CENTER	2,223.71
CONTRACTED SERVICES	UTBS ACADEMY	2,675.00
CONTRACTED SERVICES	VEOLIA WTS SERVICES USA INC	173.98
CONTRACTED SERVICES	VIROC	1,337.00
CONTRACTED SERVICES	WORKFORCEQA LLC	339.00
CONTRACTED SERVICES	XAVIER MARTINEZ	1,660.00
CONTRACTED SERVICES	US BANK	31,060.23

CONTRACTED SERVICES - VOID & REISSUE	CARRIE CARLILE	-300.00
CONTRACTED SERVICES - VOID & REISSUE	DEBORAH ELIZABETH NEERINGS	-487.50
CONTRACTED SOFTWARE	FRONTLINE EDUCATION	87,902.22
CONTRACTED SOFTWARE	NUTRISLICE INC	9,698.04
CONTRACTED SOFTWARE	PCS REVENUE CONT SYST INC	35,952.00
CONTRACTED SOFTWARE	SHI INTERNATIONAL CORP	101,257.65
CONTRACTED SOFTWARE	TOOLS4EVER	58,895.00
CONTRACTED SOFTWARE	VLCM	1,885.00
COPIER REPAIR	US BANK	4,287.02
CREDIT CARD TRANSACTION FEES	SCHOOL WINDOW LLC	7,555.88
CREDIT UNION W/H	LIVELY INC	42,260.53
CYBER INSURANCE	MORETON AND COMPANY	29,364.49
DAIRY PRODUCTS	MEADOW GOLD DAIRIES	2,841.30
DRUG TESTING	WORKFORCEQA LLC	1,530.00
EDUCATIONAL FIELD TRIPS	LAGOON CORP	212.00
EDUCATIONAL FIELD TRIPS	US BANK	18.00
ELECTRICITY	ROCKY MTN POWER	774,345.09
EMPLOYEE PREMIUM	DENTAL SELECT	135,608.08
EMPLOYEE PREMIUM	LINA	137,959.58
EMPLOYEE PREMIUM	OPTICARE OF UTAH	21,291.91
EQUIPMENT	APPLE COMPUTER INC	30,695.00
EQUIPMENT	BELL JANITORIAL SUPPLY LC	4,138.65
EQUIPMENT	CHICK AND JACK REPAIR AND DISTRIBUTING	193.00
EQUIPMENT	GUITAR CENTER STORES INC	2,218.75
EQUIPMENT	HIGH COUNTRY TECHNOLOGY	124,425.00
EQUIPMENT	INTERSTATE BILLING SERVICE INC	32,875.01
EQUIPMENT	JOHN DEERE FINANCIAL MULTI-USE	2,059.24
EQUIPMENT	M AND M TOOL AND MACHINERY	1,209.29
EQUIPMENT	PHC CORPORATION OF NORTH AMERICA	833.00
EQUIPMENT	RDO EQUIPMENT CO	1,725.06
EQUIPMENT	RESTAURANT AND STORE EQUIPMENT CO	4,150.00
EQUIPMENT	TAYLORMADE LAWN	7,750.00
EQUIPMENT	WAXIE SANITARY SUPPLY	3,024.34
EQUIPMENT	WORKSPACE ELEMENTS	45,678.06
EQUIPMENT	US BANK	21,533.54
EQUIPMENT RENTAL	US BANK	25.00
EQUIPMENT REPAIR	LANCER ENERGY LLC	3,197.76
EQUIPMENT REPAIR	RIVERTON MUSIC INC	200.00
EQUIPMENT REPAIR	ROYCE INDUSTRIES	99.00
EQUIPMENT REPAIR	SUMP AND TRAP CLEANING LLC	873.12
EQUIPMENT REPAIR	VOLUNTEERS OF VACAVILLE	188.58
EQUIPMENT REPAIR	US BANK	3,378.70
FOOD PURCHASES	5 BUCK PIZZA	1,561.14
FOOD PURCHASES	ASHLEY HATCH	168.01
FOOD PURCHASES	BARTON, JEFFERY	106.84
FOOD PURCHASES	CALHOUN, ASHLEY	3.19
FOOD PURCHASES	CAMMIE LARSEN	200.52
FOOD PURCHASES	CHAS W BANGERTER & SON INC	128.00
FOOD PURCHASES	EMILY WEBB	796.82
FOOD PURCHASES	FATBOY ICE CREAM	3,060.00
FOOD PURCHASES	FREELAND, JAMES	361.68
FOOD PURCHASES	GODFREY, ANTHONY	46.24

FOOD PURCHASES	GRANT, DAMIEN	182.29
FOOD PURCHASES	GUMMERSALL, LANCE	464.57
FOOD PURCHASES	JOHNSON, STEPHANIE	191.51
FOOD PURCHASES	KAOPUA, ALEXIS	19.52
FOOD PURCHASES	KARTCHNER, CAMILLE	20.58
FOOD PURCHASES	KATIE PIRRAGLIO	148.38
FOOD PURCHASES	LAUREN HIGHAM	565.59
FOOD PURCHASES	LYLA CASS SLADE	111.66
FOOD PURCHASES	MEIFU, MIKEL	303.90
FOOD PURCHASES	NICHOLE COOMBS	456.88
FOOD PURCHASES	NIELSEN, KELLI	92.34
FOOD PURCHASES	NORRIS, KRISTIN	54.16
FOOD PURCHASES	SCHOOL FOOD ENTERPRISES	929.02
FOOD PURCHASES	SIZZLING PLATTER LLC	179.96
FOOD PURCHASES	SMITHS CUSTOMER CHARGES	275.50
FOOD PURCHASES	SWIRE COCA COLA USA	310.34
FOOD PURCHASES	ZANDY NICOLOSI	82.69
FOOD PURCHASES	US BANK	25,265.77
FOUNDATION AWARDS	SALT LAKE COMMUNITY COLLEGE	1,500.00
FOUNDATION AWARDS	SOUTHERN UTAH UNIVERSITY	1,500.00
FOUNDATION AWARDS	THE UNIVERSITY OF ARIZONA	1,000.00
FOUNDATION AWARDS	UNIVERSITY OF UTAH	2,250.00
FOUNDATION AWARDS	UTAH STATE UNIVERSITY	2,500.00
FOUNDATION AWARDS	UTAH VALLEY UNIVERSITY	2,000.00
GARBAGE REMOVAL	ACE RECYCLING & DISPOSAL	4,483.08
GARBAGE REMOVAL	REPUBLIC SERVICES INC #864	19,261.02
GAS & OIL	MYFLEETCENTER SOUND BILLING	1,238.65
INDUSTRIAL INSURANCE	MORETON AND COMPANY	213,656.00
INDUSTRIAL INSURANCE	TRISTAR RISK MANAGEMENT	75,179.49
INVENTORY	TYSON FOODS INC	61,948.69
INVENTORY	YANGS 5TH TASTE	52,483.62
INVENTORY - BUS PARTS	BATTERY SYSTEMS	3,140.65
INVENTORY - BUS PARTS	JACKS TIRE AND OIL MANAGEMENT CO	22,692.32
INVENTORY - BUS PARTS	MFCP INC	3,032.77
INVENTORY - CUSTODIAL	BELL JANITORIAL SUPPLY LC	20,372.52
INVENTORY - CUSTODIAL	BRADY INDUSTRIES LLC	6,400.78
INVENTORY - CUSTODIAL	FASTENAL COMPANY	1,019.21
INVENTORY - CUSTODIAL	GRAINGER	371.16
INVENTORY - CUSTODIAL	HYKO SUPPLY	177.28
INVENTORY - CUSTODIAL	WAXIE SANITARY SUPPLY	65,157.01
INVENTORY - MAINTENANCE	ADI	1,637.14
INVENTORY - MAINTENANCE	ANDIGO CARPETS INC	16,033.96
INVENTORY - MAINTENANCE	LOUIS AND COMPANY	802.89
INVENTORY - MAINTENANCE	REFRIGERATION SUPPLY DIST	445.80
INVENTORY - MAINTENANCE	ROYAL WHOLESALE ELECTRIC	7,191.63
INVENTORY - MAINTENANCE	SHERWIN WILLIAMS CO	1,599.82
INVENTORY - MAINTENANCE	SPRINKLER SUPPLY COMPANY	7,728.12
INVENTORY - MAINTENANCE	STANDARD PLUMBING SUPPLY	3,606.44
INVENTORY - STOCKROOM	HENRY SCHEIN INC	1,119.48
INVENTORY - STOCKROOM	PYRAMID SCHOOL PRODUCTS	6,161.71
INVENTORY - STOCKROOM	SOUTHWEST BINDING AND LAMINATING	2,474.40
INVENTORY - STOCKROOM	SOUTHWEST SCHOOL AND OFFICE SUPPLY	26,045.05

INVENTORY - STOCKROOM	VERITIV OPERATING COMPANY	6,823.60
INVENTORY PRODUCE	A AND Z PRODUCE COMPANY	5,201.79
INVENTORY-NUTRITION SERVICE	BELL JANITORIAL SUPPLY LC	3,990.90
INVENTORY-NUTRITION SERVICE	D AND M DISTRIBUTING	47,264.00
INVENTORY-NUTRITION SERVICE	NATIONAL FOOD GROUP INC	10,945.92
INVENTORY-NUTRITION SERVICE	NICHOLAS AND COMPANY INC	11,655.43
INVENTORY-NUTRITION SERVICE	TREE TOP INC	10,241.82
LEGAL FEES	BURBIDGE, VAN KOMEN, TANNER & SCRUGGS LLC	16,972.80
LEGAL FEES	FABIAN VANCOTT	8,790.00
LIGHTS	CONSERVE A WATT	9,275.46
LUNCH SALES	ADRIANA MORRIS	33.30
LUNCH SALES	AMAYA, EMMA	793.60
LUNCH SALES	AMY HAMILTON	34.00
LUNCH SALES	AMY HOWLAND	134.50
LUNCH SALES	AMY RILEY	54.20
LUNCH SALES	ANA SHAW	48.00
LUNCH SALES	ANGELA DOBSON JAY	35.70
LUNCH SALES	ANGIE ARAMBULA	38.50
LUNCH SALES	ANGIE DENSLEY	65.75
LUNCH SALES	ASHLE COLLIER	80.00
LUNCH SALES	ASHLEY BLACKBURN	58.15
LUNCH SALES	AUBREE PULLAN	95.00
LUNCH SALES	AUDREY SWAPP	54.50
LUNCH SALES	BECKY BAKER	48.25
LUNCH SALES	BREANN CLARK	35.00
LUNCH SALES	BRITTNEY PERESETENE	36.50
LUNCH SALES	BROOKE OFARRELL	41.25
LUNCH SALES	CASSIDI RAGSDALE	37.60
LUNCH SALES	CHRISTINA KENNARD	75.00
LUNCH SALES	CLINT LANTZ	25.00
LUNCH SALES	COURTNEY SEAMAN	37.00
LUNCH SALES	DAWNA CORONADO	31.55
LUNCH SALES	DEIDRA DAWKINS	40.25
LUNCH SALES	DENISE HUMPHREYS	36.65
LUNCH SALES	DIANA ARCOS	43.00
LUNCH SALES	DOROTHY MILLER	25.25
LUNCH SALES	EFREN SAMANIEGO	50.15
LUNCH SALES	ERIN WILHELMSSEN	105.70
LUNCH SALES	HEATHER CHATWIN	44.00
LUNCH SALES	HEATHER MILLER	73.00
LUNCH SALES	JACHE EREKSON	32.15
LUNCH SALES	JACOB ANDREWS	28.50
LUNCH SALES	JAIME SCHAEFFER	64.65
LUNCH SALES	JAMESON ELDREDGE	54.50
LUNCH SALES	JANA MAYNE	397.55
LUNCH SALES	JESSICA LICCIARDI	221.12
LUNCH SALES	JESSICA SANDBERG	30.65
LUNCH SALES	JILLIAN IVIE	33.00
LUNCH SALES	JUSTIN SEARLE	42.75
LUNCH SALES	JUSTYCE AKERS	100.00
LUNCH SALES	KADESHIA DUCLOS	60.00
LUNCH SALES	KARI RICHARDSON	43.90

LUNCH SALES	KATEY WHITE	40.45
LUNCH SALES	KATHLEEN LOWTHER	37.30
LUNCH SALES	KATHRYN BRANDE	31.30
LUNCH SALES	KATHRYN SORENSEN	50.00
LUNCH SALES	KATIE VAN VLIET	60.25
LUNCH SALES	KELLI PENDREY	40.00
LUNCH SALES	KIRSTIN MCLENDON	50.00
LUNCH SALES	KRISTIE WILKINS	76.60
LUNCH SALES	LEISEL SNYDER	27.75
LUNCH SALES	LIANA PRATT	44.25
LUNCH SALES	LYNETTE HAMBLIN	43.70
LUNCH SALES	MARCY MYERS	37.85
LUNCH SALES	MAREN CUMMINGS	52.05
LUNCH SALES	MARILYN BONNER	92.20
LUNCH SALES	MARKELL TILLERY	27.75
LUNCH SALES	MEGAN BARTLETT	36.50
LUNCH SALES	MERRILEE ZIELKE	30.15
LUNCH SALES	MICHELLE MINSON	35.75
LUNCH SALES	MIEKA HIATT	168.25
LUNCH SALES	MISTI WALL	21.50
LUNCH SALES	MYRIAM VALDEZ	40.00
LUNCH SALES	NATALIE MAUGHAN	25.75
LUNCH SALES	NECOL RICE	43.00
LUNCH SALES	NEESHA HENDERSON	44.50
LUNCH SALES	NICHOLE EHLERS	52.40
LUNCH SALES	RACHEL MCARTHUR	40.00
LUNCH SALES	REBECCA DRAGE	41.95
LUNCH SALES	SHALYNN NELSON	25.85
LUNCH SALES	SHAYLYNN IVERSON	63.50
LUNCH SALES	SHELINA OLIVER	126.50
LUNCH SALES	SPENCER BROOKS	92.15
LUNCH SALES	STACY GARNER	76.20
LUNCH SALES	SUMMER ASHWORTH	40.00
LUNCH SALES	TARA PEEK	46.00
LUNCH SALES	TROY MECHAM	30.70
LUNCH SALES	TYLER BROOKS	51.35
LUNCH SALES	VALERIE HARTLEY	110.85
LUNCH SALES	VERONICA CASTRO	32.70
LUNCH SALES	WHITNEY WHATCOTT	39.20
MAINT SUPPLIES/UNIFORMS	BSN SPORTS INC	13,039.46
MAINT SUPPLIES/UNIFORMS	CINTAS #180 UNIFORMS	1,720.25
MAINT SUPPLIES/UNIFORMS	CINTAS FIRST AID AND SAFETY	214.39
MAINT SUPPLIES/UNIFORMS	EMERALD SERVICES INC	243.00
MAINT SUPPLIES/UNIFORMS	FASTENAL COMPANY	1,824.87
MAINT SUPPLIES/UNIFORMS	GAME ONE	3,548.88
MAINT SUPPLIES/UNIFORMS	HOSE AND RUBBER SUPPLY, LLC	71.60
MAINT SUPPLIES/UNIFORMS	NUTECH SPECIALTIES INC	631.69
MAINT SUPPLIES/UNIFORMS	POWERLINE INDUSTRIES	1,099.55
MAINT SUPPLIES/UNIFORMS	ROYCE INDUSTRIES	2,047.00
MAINT SUPPLIES/UNIFORMS	SOUTHEASTERN PERFORMANCE APPAREL	1,797.60
MAINT SUPPLIES/UNIFORMS	UNIVERSAL ATHLETIC	19,742.54
MAINT SUPPLIES/UNIFORMS	VARSITY SPIRIT	26,373.58

MAINT SUPPLIES/UNIFORMS	US BANK	8,217.28
MEDIA BOOKS	FOLLETT CONTENT SOLUTIONS LLC	839.29
MEDIA BOOKS	WORKSPACE ELEMENTS	1,675.04
MEDIA BOOKS	US BANK	10,670.66
MEMBERSHIP DUES AND FEES	AKTIVATE	480.00
MEMBERSHIP DUES AND FEES	AMERICAN RED CROSS ONLINE	150.50
MEMBERSHIP DUES AND FEES	ASCD	375.00
MEMBERSHIP DUES AND FEES	BMJ SPORTS	9,400.00
MEMBERSHIP DUES AND FEES	CAMPBELL, SPENCER	117.98
MEMBERSHIP DUES AND FEES	EDUREADY360 LLC	2,500.00
MEMBERSHIP DUES AND FEES	GROETHE, JAMES	160.34
MEMBERSHIP DUES AND FEES	INTERNATIONAL BACCALAUREATE ORG	12,660.00
MEMBERSHIP DUES AND FEES	J CASTLETON ENTERPRISES LLC	1,750.00
MEMBERSHIP DUES AND FEES	LATINOS IN ACTION	1,703.00
MEMBERSHIP DUES AND FEES	MARTIN, RAYMOND	59.00
MEMBERSHIP DUES AND FEES	SOUTH VALLEY CHAMBER OF COMMERCE	7,450.00
MEMBERSHIP DUES AND FEES	SOUTHWICK, MEGAN	50.00
MEMBERSHIP DUES AND FEES	UNIVERSITY OF UTAH MENS BASKETBALL	3,000.00
MEMBERSHIP DUES AND FEES	UTAH HIGH SCHOOL ACTIVITIES ASSOC	420.00
MEMBERSHIP DUES AND FEES	UTAH SAFETY COUNCIL	350.00
MEMBERSHIP DUES AND FEES	UTAH SCHOOL SUPTS ASSOC	220.00
MEMBERSHIP DUES AND FEES	VAN WAGONER, KATHERINE	511.00
MEMBERSHIP DUES AND FEES	US BANK	31,400.24
MILEAGE TRAVEL	ALLEN, VICTORIA	193.63
MILEAGE TRAVEL	AMPIL, ABBY	379.89
MILEAGE TRAVEL	ANDERSON, MICHAEL	55.61
MILEAGE TRAVEL	ASAY, CYDNEY	44.89
MILEAGE TRAVEL	ASAY, PAIGE	26.13
MILEAGE TRAVEL	ATWOOD, ELVIA	153.43
MILEAGE TRAVEL	BASTIAN, KATIE	78.39
MILEAGE TRAVEL	BENNETT, DEREK	574.94
MILEAGE TRAVEL	BERRYHILL, SAMANTHA	142.04
MILEAGE TRAVEL	BIRRELL, JENNIFER	1,170.37
MILEAGE TRAVEL	BLANCHARD, ANDREW	1,310.94
MILEAGE TRAVEL	BOSCH, CALLEY	109.21
MILEAGE TRAVEL	BROOKS, TIMOTHY	75.04
MILEAGE TRAVEL	BURTON JUAREZ, SONJA	174.20
MILEAGE TRAVEL	BUTLER, DAVID	150.08
MILEAGE TRAVEL	CAMPBELL, SPENCER	347.73
MILEAGE TRAVEL	CAPENER, ANNIKA	147.40
MILEAGE TRAVEL	CHRISTIAN, NESHA	227.80
MILEAGE TRAVEL	COLE, KATIE	57.62
MILEAGE TRAVEL	COLEMAN, LISA	51.59
MILEAGE TRAVEL	CONNER, LAUREN	2.01
MILEAGE TRAVEL	CROW, CAROLYN	961.45
MILEAGE TRAVEL	CRUZ, BRENDA	659.28
MILEAGE TRAVEL	CULVER, COURTNEY	157.45
MILEAGE TRAVEL	CURTIS, CODY	58.96
MILEAGE TRAVEL	DAUTEL, BAYLEY	492.45
MILEAGE TRAVEL	DAVIS, MARNI	189.61
MILEAGE TRAVEL	DEAKINS, MARLA	166.83
MILEAGE TRAVEL	DOWNS, KADE	152.09

MILEAGE TRAVEL	DURRANT, JILL	154.77
MILEAGE TRAVEL	EMERSON, NORMAN	75.71
MILEAGE TRAVEL	EMMER, HILLARY	87.77
MILEAGE TRAVEL	FESTIN, SCOTT	42.88
MILEAGE TRAVEL	FLAGLER, DOUGLAS	169.51
MILEAGE TRAVEL	FORMAN, CARISSA	408.70
MILEAGE TRAVEL	GATTEN, THOMAS	237.18
MILEAGE TRAVEL	GERBER, REBECCA	201.00
MILEAGE TRAVEL	GIBSON, ANNA	43.55
MILEAGE TRAVEL	GILLMORE, AMANDA	462.30
MILEAGE TRAVEL	GODFREY, ANTHONY	102.51
MILEAGE TRAVEL	GRANDT, BROOKE	595.63
MILEAGE TRAVEL	GROETHE, JAMES	123.95
MILEAGE TRAVEL	HALILCEVIC, FATIMA	24.79
MILEAGE TRAVEL	HARTLE, SHAYLENE	203.68
MILEAGE TRAVEL	HAYES, JESSICA	147.40
MILEAGE TRAVEL	HEGEWALD, SOPHIA	172.19
MILEAGE TRAVEL	HODGES, TONYA	35.51
MILEAGE TRAVEL	HOLLENBACH, SALLI	278.72
MILEAGE TRAVEL	HOOPER, SHANNEL	90.39
MILEAGE TRAVEL	HORROCKS, KATHRYN	296.81
MILEAGE TRAVEL	HUNTER, AARON	278.22
MILEAGE TRAVEL	HUTCHINGS, MICHAEL	1,111.53
MILEAGE TRAVEL	JACKSON, ANGELA	42.88
MILEAGE TRAVEL	JACKSON, KATIE	363.81
MILEAGE TRAVEL	JANIS, REBECCA	193.63
MILEAGE TRAVEL	JENSEN, SHARON	333.66
MILEAGE TRAVEL	JOHNSON, BRIDGETT	90.45
MILEAGE TRAVEL	JOHNSON, HEATHER	63.74
MILEAGE TRAVEL	JOHNSON, STEPHANIE	109.88
MILEAGE TRAVEL	KEMBLE, CAROL NICOLE	109.21
MILEAGE TRAVEL	KERBACK, MICHELLE	1,200.44
MILEAGE TRAVEL	KLENK, HEIKE	52.93
MILEAGE TRAVEL	KOLOWICH, TARA	224.45
MILEAGE TRAVEL	LARSEN, MARSHA	177.55
MILEAGE TRAVEL	LEIKAM, DANIELLE	66.33
MILEAGE TRAVEL	LINDSEY, ALLISON	72.71
MILEAGE TRAVEL	LLOYD, HILDA	1,011.70
MILEAGE TRAVEL	LLOYD, KIMBERLY	1,136.05
MILEAGE TRAVEL	MARIANO, RACHEL	12.06
MILEAGE TRAVEL	MARSHALL, REBECCA	74.37
MILEAGE TRAVEL	MATTA, ERIC	107.87
MILEAGE TRAVEL	MIDDLETON, MCKENZIE	208.37
MILEAGE TRAVEL	MILLER, SUZANNE	182.24
MILEAGE TRAVEL	MOWER, SHAUN	297.48
MILEAGE TRAVEL	NEDDO, KIMBERLEE	103.51
MILEAGE TRAVEL	NORRIS, KRISTIN	222.44
MILEAGE TRAVEL	POLING, JENNA	481.59
MILEAGE TRAVEL	POULSEN, PEPPER	781.47
MILEAGE TRAVEL	RAJCZYK, TAMARA	108.54
MILEAGE TRAVEL	RASMUSSEN, SKYLER	292.99
MILEAGE TRAVEL	RHEES, SANDRA	185.59

MILEAGE TRAVEL	RICHARDS-KHONG, CHRISTEN	290.65
MILEAGE TRAVEL	ROBINSON, LISA	71.69
MILEAGE TRAVEL	SASS, RENEE	118.19
MILEAGE TRAVEL	SCHERZINGER, JULIE	446.89
MILEAGE TRAVEL	SIGGARD, ROXANE	126.30
MILEAGE TRAVEL	SIMON, KRISTIANNE	83.08
MILEAGE TRAVEL	SKIDMORE, JASON	1,218.73
MILEAGE TRAVEL	SMITH, REBECCA	40.87
MILEAGE TRAVEL	STOTT, JOSHUA	85.19
MILEAGE TRAVEL	STOUFFER, AMANDA	8.04
MILEAGE TRAVEL	TANNER, JAIMIE	217.75
MILEAGE TRAVEL	THOMAS, CHANELLE	164.15
MILEAGE TRAVEL	THOMAS, VICKIE	376.63
MILEAGE TRAVEL	TOTORICA, LISA	110.55
MILEAGE TRAVEL	TURNER, KATHLEEN	49.24
MILEAGE TRAVEL	VALENTINE, MARCIE	1,002.18
MILEAGE TRAVEL	WELLER, MEGAN	243.21
MILEAGE TRAVEL	WHITE, LISA	149.41
MILEAGE TRAVEL	WHITEFIELD, GAYLE	315.57
MILEAGE TRAVEL	WILSON, JESSICA	36.18
MILEAGE TRAVEL	WING, JULIANNA	112.02
MILEAGE TRAVEL	WRIGHT, EMILY	282.74
MILEAGE TRAVEL	YESCHICK, KRISTY	557.44
MILEAGE TRAVEL	US BANK	206.35
MOTOR FUEL	MANTLE, BRADY	46.63
MOTOR FUEL	SIMPERS, KAYLEE	13.26
MOTOR FUEL	STATE OF UTAH FUEL NETWORK	39,384.79
MOTOR FUEL	US BANK	148.12
NATURAL GAS	DOMINION ENERGY	63,124.23
NATURAL GAS	SUMMIT ENERGY LLC	7,094.37
ORGANIZATION MEMBERSHIP/DUES	COPPER MOUNTAIN MIDDLE PTSA	14.00
PORTABLES	NATIONAL RAMP INC	2,849.74
PORTABLES	P E VALGARDSON AND SONS INC	121,600.00
PORTABLES	PECKHAM ASPHALT PAVING INC	49,300.00
POSTAGE	PURCHASE POWER	243.49
POSTAGE	QUADIENT FINANCE INC	5,695.57
POSTAGE	WHITNEY, ANGELA	406.60
POSTAGE	US BANK	3,149.63
PRESCRIPTIONS	CRX INTERNATIONAL	4,963.60
PREVENTIVE MAINTENANCE	FILTER TECHNOLOGIES	4,004.97
PREVENTIVE MAINTENANCE	FST FILTRATION LLC	1,710.30
PREVENTIVE MAINTENANCE	ROTO AIRE FILTER SERVICE AND SALES	259.82
PRINTING	ASHLEY HATCH	56.31
PRINTING	GRANT, DAMIEN	128.67
PRINTING	UTAH CORRECTIONAL INDUSTRIES PRINT SHOP	2,804.23
PRINTING	US BANK	2,918.36
PROF TRAINING REGISTRATIONS	BOWMAN, DAVID	8.00
PROF TRAINING REGISTRATIONS	HALLS, LYDIA	236.94
PROF TRAINING REGISTRATIONS	NIELSEN, KELLI	309.00
PROF TRAINING REGISTRATIONS	POSITIVE COACHING ALLIANCE	5,500.00
PROF TRAINING REGISTRATIONS	SALT LAKE COMMUNITY COLLEGE	370.00
PROF TRAINING REGISTRATIONS	UTAH ASSOCIATION FOR GIFTED CHILDREN	1,355.00

PROF TRAINING REGISTRATIONS	WEBSTER, KIP	50.00
PROF TRAINING REGISTRATIONS	WILKES, CHAD	350.00
PROF TRAINING REGISTRATIONS	WORKS INTERNATIONAL	4,295.00
PROF TRAINING REGISTRATIONS	US BANK	11,815.20
PROFESSIONAL BOOKS & MAGAZINES	US BANK	1,695.11
REFUND PAYABLE	ALEJANDRA SANCHEZ DOMINGUEZ	50.00
REFUND PAYABLE	ASHTON SHUNK	20.00
REFUND PAYABLE	DARIN LEONARD	15.00
REFUND PAYABLE	DAYCIA COWLEY	30.00
REFUND PAYABLE	ELIZABETH OLSEN	50.00
REFUND PAYABLE	GEORGE FELAND	13.00
REFUND PAYABLE	HEIDI OSWALD	20.00
REFUND PAYABLE	JASON JONES	12.00
REFUND PAYABLE	JEANETTE ROSNER	148.95
REFUND PAYABLE	JERALYN TIMMONS	15.00
REFUND PAYABLE	JESSICA GALKE	14.00
REFUND PAYABLE	JESSICA WALKER	11.00
REFUND PAYABLE	JORDAN MCMILLAN	135.00
REFUND PAYABLE	JOSHUA IORG	92.97
REFUND PAYABLE	JOSHUA STRINGFELLOW	50.00
REFUND PAYABLE	KERRIE DAVIS	7.00
REFUND PAYABLE	KEVIN HOLMES	24.00
REFUND PAYABLE	KREY GEIS	10.00
REFUND PAYABLE	LEVI HANCOCK	82.97
REFUND PAYABLE	LISA ZUPANCIC	5.05
REFUND PAYABLE	MACK, MELINDA	20.00
REFUND PAYABLE	MINDY DYE	15.00
REFUND PAYABLE	MIRIEN CHURCH	7.00
REFUND PAYABLE	NICOLE LEAL	10.00
REFUND PAYABLE	PHILIP POWLEY	10.00
REFUND PAYABLE	REBECCA CUSHING	14.00
REFUND PAYABLE	SANDRA CONTRERAS	20.00
REFUND PAYABLE	SARAH SCHWARZ	14.00
REFUND PAYABLE	THERESA WONG	17.96
REMODELING	ADVANCED EXTERIORS LLC	6,400.00
REMODELING	ANDIGO CARPETS INC	100,078.10
REMODELING	ARNELL WEST INC	119,064.45
REMODELING	BLUUM USA INC	21,485.00
REMODELING	BLYNCO	4,083.56
REMODELING	BRADY INDUSTRIES LLC	1,606.08
REMODELING	BUD MAHAS CONSTRUCTION	617,025.00
REMODELING	CACHE VALLEY ELECTRIC	1,336.00
REMODELING	CITY GLASS AND CONSTRUCTION SERVICES	4,950.00
REMODELING	CMT ENGINEERING	832.00
REMODELING	COMMERCIAL MECHANICAL SYSTEMS & SERV	246,036.35
REMODELING	CONWEST INC	386,019.32
REMODELING	CURTIS MINER ARCHITECTURE LLC	4,390.00
REMODELING	DOORNBOS, GERARD	15.02
REMODELING	DRY BOX INC.	1,840.00
REMODELING	GSBS ARCHITECTS	11,796.60
REMODELING	HEALTH AND SAFETY SERVICES	9,145.96
REMODELING	INNOVATIVE SHEET METAL LLC	1,012.70

REMODELING	JUDD CONSTRUCTION INC	827,785.58
REMODELING	KOH MECHANICAL CONTRACTORS	15,214.50
REMODELING	MOUNTAINLAND SUPPLY LLC	9,412.55
REMODELING	NAYLOR WENTWORTH LUND ARCHITECTS, P.C.	6,370.00
REMODELING	NJRA ARCHITECTS INC	6,563.11
REMODELING	NORCON INDUSTRIES INC	392,528.00
REMODELING	PRECISION CONCRETE CUTTING INC	22,749.05
REMODELING	PRECISION ROOFING	599,270.64
REMODELING	PROFESSIONAL SERVICE INDUSTRIES INC	1,700.00
REMODELING	QUANTUM DOOR SERVICES LLC	592.50
REMODELING	REAVELEY ENGINEERS AND ASSOC	840.00
REMODELING	ROBERT I MERRILL CO	5,087.00
REMODELING	STRYKER SALES CORP	3,768.24
REMODELING	US BANK	133,685.52
REPAIRS & PARTS	ALS AUTO PARTS	1,579.22
REPAIRS & PARTS	ANIXTER	336.78
REPAIRS & PARTS	BELL JANITORIAL SUPPLY LC	2,450.33
REPAIRS & PARTS	BRADY INDUSTRIES LLC	932.86
REPAIRS & PARTS	CODALE ELECTRIC SUPPLY INC	39.46
REPAIRS & PARTS	COMPLETE SUPPLY COMPANY LLC	2,799.26
REPAIRS & PARTS	FASTENER ENGINEERING	249.18
REPAIRS & PARTS	GRAINGER	2,115.57
REPAIRS & PARTS	HOBART SERVICE	1,426.44
REPAIRS & PARTS	IML SECURITY SUPPLY	1,403.39
REPAIRS & PARTS	INNOVATIVE PRINT CONSULTING LLC	619.00
REPAIRS & PARTS	ISI WATER CHEMISTRIES	13,973.30
REPAIRS & PARTS	KILGORE CONTRACTING	4,999.69
REPAIRS & PARTS	LGG INDUSTRIAL	509.99
REPAIRS & PARTS	MOUNTAINLAND SUPPLY LLC	6,083.06
REPAIRS & PARTS	PARTS TOWN LLC	226.50
REPAIRS & PARTS	REFRIGERATION HARDWARE SUPPLY CORP	1,011.47
REPAIRS & PARTS	ROCKY MOUNTAIN TURF	1,699.00
REPAIRS & PARTS	SHIFFLER EQUIPMENT SALES INC	168.22
REPAIRS & PARTS	SPRINKLER SUPPLY COMPANY	6,925.24
REPAIRS & PARTS	TRANS JORDAN CITIES	49.92
REPAIRS & PARTS	US BANK	38,884.41
SALES TAX PAYABLE	UTAH STATE TAX COMMISSION	8,774.37
SEWER & WATER	BLUFFDALE CITY	16,004.00
SEWER & WATER	CITY OF WEST JORDAN	379,912.60
SEWER & WATER	CULLIGAN BOTTLED WATER	224.90
SEWER & WATER	HERRIMAN CITY	70,714.23
SEWER & WATER	JORDAN BASIN IMPROVEMENT DISTRICT	13,737.42
SEWER & WATER	KEARNS IMPROVEMENT DISTRICT	4,463.36
SEWER & WATER	RIVERTON CITY CORP	82,528.26
SEWER & WATER	SOUTH JORDAN CITY	56,848.44
SEWER & WATER	SOUTH VALLEY WATER RECLM FAC	8,803.13
SITE IMPROVEMENT	ANTONIOS CONCRETE LLC	7,810.00
SITE IMPROVEMENT	GENESIS FLOOR COVERING INC	75,873.00
SITE IMPROVEMENT	PECKHAM ASPHALT PAVING INC	325,388.44
SITE IMPROVEMENT	THORUP AND ASSOCIATES INC	16,913.00
SMALL EQUIPMENT	IML SECURITY SUPPLY	626.50
SMALL EQUIPMENT	RESTAURANT AND STORE EQUIPMENT CO	269.62

SMALL EQUIPMENT	US BANK	3,105.29
SOFTWARE	BRAIN POP	5,220.00
SOFTWARE	CDW GOVERNMENT INC	1,780.97
SOFTWARE	EDUCATION LIFESKILLS	4,000.00
SOFTWARE	EDUCATORS HANDBOOK.COM	798.00
SOFTWARE	EVERYDAY SPEECH LLC	1,517.97
SOFTWARE	EXPLORE LEARNING LLC	4,795.00
SOFTWARE	FOLLETT SCHOOL SOLUTIONS, INC	1,349.00
SOFTWARE	INSIGHT PUBLIC SECTOR	556.82
SOFTWARE	IXL LEARNING INC	5,400.00
SOFTWARE	LEXIA LEARNING SYSTEM LLC	302,115.00
SOFTWARE	LIMINEX INC	7,418.50
SOFTWARE	MCGRAW HILL LLC	1,035.00
SOFTWARE	MOUNTAIN STATE SCHOOLBOOK DEPOSITORY	76,818.00
SOFTWARE	NEBO SCHOOL DISTRICT	777.70
SOFTWARE	NIELSEN, KELLI	216.00
SOFTWARE	PROCTOR IO INCORPORATED	7,500.00
SOFTWARE	SCHOOLMINT INC	6,636.66
SOFTWARE	SKILL STRUCK INC	110,000.00
SOFTWARE	SKYWARD INC	16,263.00
SOFTWARE	VISIBLE BODY	4,499.10
SOFTWARE	VOYAGER SOPRIS LEARNING	550.00
SOFTWARE	US BANK	14,972.56
STAFF REWARDS	BENNETT, DEREK	30.87
STAFF REWARDS	GROETHE, JAMES	65.00
STAFF REWARDS	HARWOOD, STEVEN	29.66
STAFF REWARDS	MARCHANT DESIGN	1,219.00
STAFF REWARDS	SWIRE COCA COLA USA	121.32
STAFF REWARDS	WELDON, KRISTINE	50.00
STAFF REWARDS	WEST, SHAUNA	11.51
STAFF REWARDS	US BANK	10,863.14
SUPPLIES	ACADEMY THREAD LLC	934.50
SUPPLIES	AIRGAS INTERMOUNTAIN	3,687.15
SUPPLIES	ALLIED BUSINESS SOLUTIONS INC	1,154.53
SUPPLIES	ALSCO	29.36
SUPPLIES	AMERICAN PSYCHOLOGICAL ASSN	3,056.00
SUPPLIES	AMT PRINTING DIGITAL SOLUTIONS INC	295.00
SUPPLIES	ASHLEY HATCH	106.46
SUPPLIES	ASSOCIATED BUSINESS TECHNOLOGIES	2,973.00
SUPPLIES	B AND H PHOTO VIDEO	3,647.22
SUPPLIES	BASIN SCHOLASTIC LLC	4,940.00
SUPPLIES	BELL JANITORIAL SUPPLY LC	5,008.64
SUPPLIES	BERRETTS BLOSSOMS	126.00
SUPPLIES	BERT MURDOCK MUSIC INC	130.00
SUPPLIES	BODTCHER, JULIE	264.41
SUPPLIES	BR PRINTERS INC	2,234.79
SUPPLIES	BRADY INDUSTRIES LLC	415.43
SUPPLIES	BRAIN POP	4,095.00
SUPPLIES	BRIGHTON HIGH	69.12
SUPPLIES	BSN SPORTS INC	43,793.85
SUPPLIES	BURMAX	24,564.82
SUPPLIES	BYU CONTINUING EDUCATION	11,785.00

SUPPLIES	CAMPOS, VYNESSA	101.10
SUPPLIES	CANON SOLUTIONS AMERICA INC	782.90
SUPPLIES	CLASSICAL STRINGS	2,033.92
SUPPLIES	CLAYS POTTERY	580.00
SUPPLIES	COLES, CARLY	304.05
SUPPLIES	COLLEGE BOARD THE	16,257.00
SUPPLIES	COLONIAL FLAG AND SPECIALTY COMPANY	391.00
SUPPLIES	DAHL, KASEY	67.37
SUPPLIES	DOLLAMUR SPORT SURFACES	1,625.00
SUPPLIES	DS CREATIVE LLC	821.00
SUPPLIES	EDUTEK CORPORATION	8,591.94
SUPPLIES	EMILY HOWARTH	77.68
SUPPLIES	ERICKSON, PAMELA	430.89
SUPPLIES	ESGI LLC	738.00
SUPPLIES	GAME ONE	53,113.17
SUPPLIES	GARDNER, PRESTON	1,402.25
SUPPLIES	GATES, HEATHER	59.46
SUPPLIES	GLENMOOR HOLDINGS LLC	1,950.00
SUPPLIES	GODFREY, ANTHONY	52.00
SUPPLIES	GRAINGER	4,050.54
SUPPLIES	GRIFFITH, KRISTY	17.80
SUPPLIES	GUITAR CENTER STORES INC	11,450.75
SUPPLIES	HAULAWAY STORAGE CONTAINERS INC	56.00
SUPPLIES	HIGH COUNTRY TECHNOLOGY	24,885.00
SUPPLIES	HILLCREST HIGH	150.00
SUPPLIES	HOWE JR, RAY	20.37
SUPPLIES	INK IMAGE SCREENPRINTING	177.00
SUPPLIES	INNOVATIVE PRINT CONSULTING LLC	1,525.00
SUPPLIES	INTERSTATE SPECIALTIES INC	418.67
SUPPLIES	JACKSON, JANE	308.82
SUPPLIES	JAIMI BREWER	1,135.18
SUPPLIES	JO AND JAX	14,070.95
SUPPLIES	JOHNSON, GRETA	75.35
SUPPLIES	JOSTENS INC	460.86
SUPPLIES	JW PEPPER AND SON INC	99.00
SUPPLIES	KATIE PIRRAGLIO	126.49
SUPPLIES	KLASSIC SALES LLC	489.80
SUPPLIES	LISTEN INNOVATION INC	5,094.00
SUPPLIES	LYON PRINTING	4,520.00
SUPPLIES	M AND M TOOL AND MACHINERY	549.94
SUPPLIES	MANTLE, BRADY	89.47
SUPPLIES	MARCY CAMPBELL	408.50
SUPPLIES	MARIANNA INC	2,541.45
SUPPLIES	MARK TOLMAN	590.00
SUPPLIES	MASTIN-CALL, SARAH	63.31
SUPPLIES	MCINTOSH COMMUNICATIONS LLC	4,617.00
SUPPLIES	MCKESSON MEDICAL SURGICAL	34.30
SUPPLIES	MEIFU, MIKEL	637.36
SUPPLIES	MOUNTAIN STATE SCHOOLBOOK DEPOSITORY	4,726.00
SUPPLIES	MULTI HEALTH SYSTEMS	1,974.62
SUPPLIES	NATHAN ROTHE	51.34
SUPPLIES	NATIONAL FFA ORGANIZATION	61.00

SUPPLIES	NATIONAL WOOD PRODUCTS	4,988.90
SUPPLIES	NAYLOR, KENNETH	130.62
SUPPLIES	NCS PEARSON INC	1,986.63
SUPPLIES	NICHOLE COOMBS	45.61
SUPPLIES	NIELSEN, KELLI	60.92
SUPPLIES	NIELSEN, NATALIE	283.38
SUPPLIES	ODP BUSINESS SOLUTIONS LLC	154.08
SUPPLIES	ONE STONE APPAREL INC	3,140.00
SUPPLIES	OQUIRRH HILLS MIDDLE SCHOOL PTSA	7,816.76
SUPPLIES	PETERSEN PRINTS	1,160.00
SUPPLIES	PHOENIX TREE PUBLISHING INC	475.95
SUPPLIES	QUENCH USA INC	699.46
SUPPLIES	RAND, CHRISTY	208.06
SUPPLIES	REALLY GREAT READING COMPANY LLC	4,950.00
SUPPLIES	RENDELL, REBECCA	963.28
SUPPLIES	RIDDELL ALL AMERICAN SPORTS CORP	358.10
SUPPLIES	RIVERSIDE INSIGHTS	2,367.85
SUPPLIES	ROBERT JAMES BEDONT	75.00
SUPPLIES	ROCHESTER 100 INC	1,073.70
SUPPLIES	RR DONNELLEY CO	2,000.68
SUPPLIES	RYDIN DECAL	1,270.70
SUPPLIES	SALON SOLUTIONS	3,569.01
SUPPLIES	SALT LAKE BEES	28,742.00
SUPPLIES	SALT LAKE COMMUNITY COLLEGE	501.00
SUPPLIES	SCHOLASTIC MAGAZINES	2,773.58
SUPPLIES	SCHOOL DATEBOOKS INC	180.92
SUPPLIES	SCHOOL OUTFITTERS	865.76
SUPPLIES	SCHOOL SPECIALITY LLC	1,586.04
SUPPLIES	SEASONAL SENSATIONS LLC	500.00
SUPPLIES	SHERWIN WILLIAMS CO	1,396.80
SUPPLIES	SIGN IT RIGHT	500.00
SUPPLIES	SIMPERS, KAYLEE	50.59
SUPPLIES	SMITH, REBECCA	21.20
SUPPLIES	SMITHS CUSTOMER CHARGES	22.93
SUPPLIES	SOCK CLUB ENTERPRISES LLC	4,161.60
SUPPLIES	SOUTH VALLEY	6.00
SUPPLIES	SOUTHWICK, MEGAN	1,477.88
SUPPLIES	SPECTRUM SCREEN PRINTING AND EMBROIDERY LLC	1,632.00
SUPPLIES	SPIRAL BINDING LLC	47.57
SUPPLIES	SPORTSWEAR DESIGN INTERNATIONAL	2,362.11
SUPPLIES	STEVE REGAN COMPANY	1,840.49
SUPPLIES	STUDIES WEEKLY INC	757.35
SUPPLIES	SUMMERHAYS MUSIC COMPANY	270.80
SUPPLIES	SUPERIOR WATER & AIR INC	429.70
SUPPLIES	SWIG	8,678.50
SUPPLIES	TEACHING STRATEGIES LLC	5,520.09
SUPPLIES	THANKSGIVING POINT GOLF CLUB LLC	1,500.00
SUPPLIES	THE TROPHY CORNER	130.45
SUPPLIES	THOMAS, AMBER	439.14
SUPPLIES	TORRES, ALLYSON	806.98
SUPPLIES	TOWER SPORTS	570.00
SUPPLIES	TRI STATE DISTRIBUTORS	7,905.00

SUPPLIES	UTAH CORRECTIONAL INDUSTRIES PRINT SHOP	534.48
SUPPLIES	WESTERN PSYCH SERVICES	884.00
SUPPLIES	WILSON, LAWRENCE	535.37
SUPPLIES	WORKSPACE ELEMENTS	2,094.76
SUPPLIES	WURTH LOUIS AND COMPANY	2,362.63
SUPPLIES	YOLANDA TYRRELL	367.00
SUPPLIES	US BANK	296,300.77
TECHNOLOGY SUPPLIES	3D UNIVERSE LLC	5,639.90
TECHNOLOGY SUPPLIES	ALLIED BUSINESS SOLUTIONS INC	1,818.16
TECHNOLOGY SUPPLIES	APPLE COMPUTER INC	166,761.50
TECHNOLOGY SUPPLIES	B AND H PHOTO VIDEO	388.50
TECHNOLOGY SUPPLIES	BLUUM USA INC	6,071.73
TECHNOLOGY SUPPLIES	BRAIN POP	4,095.00
TECHNOLOGY SUPPLIES	<u>CHROMEBOOKPARTS.COM</u>	1,687.78
TECHNOLOGY SUPPLIES	CONNECTION	395.60
TECHNOLOGY SUPPLIES	COUNTERTRADE PRODUCTS INC	11,472.68
TECHNOLOGY SUPPLIES	EXPLORE LEARNING LLC	4,795.00
TECHNOLOGY SUPPLIES	GENERAL COMMUNICATIONS INC	7,182.97
TECHNOLOGY SUPPLIES	GENERATION GENIUS INC	995.00
TECHNOLOGY SUPPLIES	GREAT ARTIST PROGRAM	2,100.00
TECHNOLOGY SUPPLIES	INSIGHT PUBLIC SECTOR	1,199.84
TECHNOLOGY SUPPLIES	JACOBSON, MICHAEL	31.61
TECHNOLOGY SUPPLIES	LEARNING A Z	1,536.48
TECHNOLOGY SUPPLIES	NEWSELA INC	9,823.00
TECHNOLOGY SUPPLIES	PACIFIC OFFICE AUTOMATION	2,005.00
TECHNOLOGY SUPPLIES	SHI INTERNATIONAL CORP	296,463.61
TECHNOLOGY SUPPLIES	STARFALL EDUCATION FOUNDATION	355.00
TECHNOLOGY SUPPLIES	TRAFERA LLC	74,608.00
TECHNOLOGY SUPPLIES	VLCM	203.00
TECHNOLOGY SUPPLIES	US BANK	6,783.14
TELEPHONE	1WIRE FIBER	23.43
TELEPHONE	AT AND T MOBILITY	86.46
TELEPHONE	CENTRACOM INTERACTIVE	209.92
TELEPHONE	CENTURYLINK	9,161.74
TELEPHONE	VERIZON WIRELESS	15,992.06
TELEPHONE	US BANK	860.74
TESTING FEES	CHELSEA COWAN	35.00
TEXTBOOKS	BULK BOOKSTORE	917.15
TEXTBOOKS	C ALAN PUBLICATIONS	32.00
TEXTBOOKS	DAWN SIGN PRESS	1,615.00
TEXTBOOKS	EDLIO LLC	5,225.00
TEXTBOOKS	EXPLORE LEARNING LLC	920.00
TEXTBOOKS	FOLLETT CONTENT SOLUTIONS LLC	559.10
TEXTBOOKS	GIBBS M SMITH PUBLISHER	3,339.99
TEXTBOOKS	GREAT MINDS PBC	1,423.15
TEXTBOOKS	ISMAEL JOSE ARRIETA	800.00
TEXTBOOKS	JW PEPPER AND SON INC	198.85
TEXTBOOKS	LEXIA LEARNING SYSTEM LLC	10,500.00
TEXTBOOKS	MARCHING MATRIX DESIGNS	1,000.00
TEXTBOOKS	MOUNTAIN STATE SCHOOLBOOK DEPOSITORY	8,638.52
TEXTBOOKS	PERMA BOUND	4,404.73
TEXTBOOKS	PHOENIX TREE PUBLISHING INC	1,427.88

TEXTBOOKS	UTAH CORRECTIONAL INDUSTRIES PRINT SHOP	157.28
TEXTBOOKS	VIROC	3,500.00
TEXTBOOKS	US BANK	7,382.65
TRANSPORTATION OTHER	UTAH TRANSIT AUTHORITY	4,791.25
TRANSPORTATION OTHER	US BANK	1,105.52
TRAVEL CONVENTION	ALVERNAZ, MATTHEW	229.00
TRAVEL CONVENTION	ANDERSON, AMI	398.78
TRAVEL CONVENTION	ANDERSON, ASHLYN	616.00
TRAVEL CONVENTION	BARNEY, CYNTHIA	229.00
TRAVEL CONVENTION	BEDDES, KIERA	352.00
TRAVEL CONVENTION	BENNETT, DEREK	224.00
TRAVEL CONVENTION	BIRRELL, RICHARD	212.85
TRAVEL CONVENTION	BOLLINGER, AMANDA	288.84
TRAVEL CONVENTION	BROOKS, TIMOTHY	1,134.80
TRAVEL CONVENTION	CAMPBELL, SPENCER	264.92
TRAVEL CONVENTION	CANNON, KELLI	246.00
TRAVEL CONVENTION	CHAMBERS, KASEY	306.00
TRAVEL CONVENTION	CHERRY, JENNA	229.00
TRAVEL CONVENTION	COVILI, JARED	1,147.87
TRAVEL CONVENTION	CRUZ, BRENDA	289.00
TRAVEL CONVENTION	DELOITTE SERVICES LP	22,500.00
TRAVEL CONVENTION	FITZMAURICE, ERIN	325.56
TRAVEL CONVENTION	FLAGLER, DOUGLAS	397.02
TRAVEL CONVENTION	FULLMER, GERALD	212.85
TRAVEL CONVENTION	GARRISON, DIXIE	413.78
TRAVEL CONVENTION	GIBBONS, KRISTA	616.00
TRAVEL CONVENTION	GODFREY, ANTHONY	217.67
TRAVEL CONVENTION	GOUDY, ELLERY	320.59
TRAVEL CONVENTION	GUNTHER, SCOTT	345.65
TRAVEL CONVENTION	HAMBLIN, TRAVIS	229.00
TRAVEL CONVENTION	HANSEN, NICHOLAS	274.87
TRAVEL CONVENTION	HARRISON, KYMBERLY	229.00
TRAVEL CONVENTION	HAWKINS, COLBY	224.00
TRAVEL CONVENTION	HILL, JEFFREY	362.48
TRAVEL CONVENTION	HOLMES, ANDREW	485.92
TRAVEL CONVENTION	HUNT, ADAM	229.00
TRAVEL CONVENTION	JACOBS, CHRISTINA	627.00
TRAVEL CONVENTION	JENSEN, SHARON	123.00
TRAVEL CONVENTION	KIRK, HALEY	229.00
TRAVEL CONVENTION	LITTLEWOOD, DEBRA	329.70
TRAVEL CONVENTION	LOGAN CITY SCHOOL DISTRICT	336.37
TRAVEL CONVENTION	MCCOY, CINTHIA	295.94
TRAVEL CONVENTION	MCPHERRON, JILL	70.00
TRAVEL CONVENTION	MELVILLE, MELLISA	616.00
TRAVEL CONVENTION	MEMMOTT, COLETTE	176.00
TRAVEL CONVENTION	MENLOVE, ROSS	289.00
TRAVEL CONVENTION	MEYER, MARY	229.00
TRAVEL CONVENTION	MORLEY, BENJAMIN	572.64
TRAVEL CONVENTION	MUNN, JESSICA	229.00
TRAVEL CONVENTION	NAGELI, LARISA	176.00
TRAVEL CONVENTION	PALOMIN, JENIFER	239.00
TRAVEL CONVENTION	PETERSON, SARA	328.21

TRAVEL CONVENTION	PRICE, JON	253.46
TRAVEL CONVENTION	RAND, CHRISTY	229.00
TRAVEL CONVENTION	RASMUSSEN, ELIZABETH	443.26
TRAVEL CONVENTION	RICHARDS-KHONG, CHRISTEN	252.48
TRAVEL CONVENTION	RIESGRAF, SANDRA	355.67
TRAVEL CONVENTION	RINDLIBACH, TRACI	246.00
TRAVEL CONVENTION	ROBINSON, LISA	275.21
TRAVEL CONVENTION	ROGERS, ROSS	224.00
TRAVEL CONVENTION	RUNYON, MATTHEW	177.72
TRAVEL CONVENTION	SCHERZINGER, JULIE	446.01
TRAVEL CONVENTION	SIMPSON, JOHN	926.40
TRAVEL CONVENTION	SMITH, AVY	286.00
TRAVEL CONVENTION	SMITH, TRACI	176.00
TRAVEL CONVENTION	SORENSEN, CHARLES	272.57
TRAVEL CONVENTION	TAYLOR, DEANNA	295.41
TRAVEL CONVENTION	TITUS, CHRISTOPHER	176.00
TRAVEL CONVENTION	VANCE, JORDAN	430.65
TRAVEL CONVENTION	VARN, CHRISTOPHER	229.00
TRAVEL CONVENTION	WARMOTH, CHARI	74.26
TRAVEL CONVENTION	WIEMERS, AMMON	405.28
TRAVEL CONVENTION	WILLIAMS, SUZANNE	218.43
TRAVEL CONVENTION	WITHERS, MCKINLEY	123.00
TRAVEL CONVENTION	US BANK	102,631.67
TRAVEL OVERNIGHT STUDENT	BOB ROGERS TRAVEL INC	15,200.00
TRAVEL OVERNIGHT STUDENT	CHRYSTEE DAVENPORT	108.85
TRAVEL OVERNIGHT STUDENT	CLAYTON, RICHARD JR	202.98
TRAVEL OVERNIGHT STUDENT	COLORADO MESA UNIVERSITY	6,480.00
TRAVEL OVERNIGHT STUDENT	DERRICK LOPEZ	32.05
TRAVEL OVERNIGHT STUDENT	DODGE, TIFFANY	842.46
TRAVEL OVERNIGHT STUDENT	GARY D CHRISTENSEN	160.41
TRAVEL OVERNIGHT STUDENT	HAMPTON INN AND SUITES BRIGHAM CITY	4,255.00
TRAVEL OVERNIGHT STUDENT	HEATHER ALDRIDGE	200.19
TRAVEL OVERNIGHT STUDENT	HENDRICKSON, DYLAN	443.01
TRAVEL OVERNIGHT STUDENT	INFINITY TOURS AND EVENTS LLC	14,800.00
TRAVEL OVERNIGHT STUDENT	JOSETTE SAVEA	26.29
TRAVEL OVERNIGHT STUDENT	MEACHAM, DOUGLAS	295.47
TRAVEL OVERNIGHT STUDENT	MICHAEL KARTCHNER	761.73
TRAVEL OVERNIGHT STUDENT	NICOLE BANKS	53.86
TRAVEL OVERNIGHT STUDENT	NICOLE VALCARCE	14.15
TRAVEL OVERNIGHT STUDENT	PECORELLI, TRUDY	26.58
TRAVEL OVERNIGHT STUDENT	PETTY CASH HERRIMAN HIGH	1,620.00
TRAVEL OVERNIGHT STUDENT	RACHEL EVE ENGGAS	47.59
TRAVEL OVERNIGHT STUDENT	SOSI, WILLIAM	106.76
TRAVEL OVERNIGHT STUDENT	SOUTHERN UTAH FOOTBALL CAMPS LLC	90,550.00
TRAVEL OVERNIGHT STUDENT	UTAH STATE UNIVERSITY	6,250.00
TRAVEL OVERNIGHT STUDENT	US BANK	22,408.74
TUITION OUT OF DISTRICT	DAVIS SCHOOL DISTRICT	12,547.46
UNEMPLOYMENT INSURANCE	EMPLOYER ADVOCATES LLC	1,185.00
UNEMPLOYMENT INSURANCE	UTAH DEPT WORKFORCE SERVICES	3,679.50
VEHICLE REPAIRS	AAA SPRING SPECIALIST INC	5,448.67
VEHICLE REPAIRS	ADVANCE AUTO PARTS	312.75
VEHICLE REPAIRS	AGN GLASS LLC	475.00

VEHICLE REPAIRS	ASSOCIATED TOWING	185.00
VEHICLE REPAIRS	CUMMINS INTERMOUNTAIN LLC	3,434.18
VEHICLE REPAIRS	INTERMOUNTAIN TRAILER SALES AND SERVICE LLC	2,863.60
VEHICLE REPAIRS	INTERSTATE BILLING SERVICE INC	13,708.68
VEHICLE REPAIRS	KENWORTH SALES COMPANY INC	430.16
VEHICLE REPAIRS	LARRY H MILLER DSS	120.00
VEHICLE REPAIRS	LASERLINE ALIGNMENT OF SALT LAKE INC	1,200.00
VEHICLE REPAIRS	LEWIS TRANSPORTATION SALES	2,268.66
VEHICLE REPAIRS	LOVE MACHINE COMPANY	2,310.78
VEHICLE REPAIRS	MFCP INC	676.99
VEHICLE REPAIRS	NAPA AUTO PARTS	3,533.18
VEHICLE REPAIRS	PARTS AUTHORITY LLC	163.47
VEHICLE REPAIRS	PREMIER TRUCK GROUP	610.43
VEHICLE REPAIRS	SMITH POWER PRODUCTS INC	1,121.71
VEHICLE REPAIRS	TERRYS TOWING AND AUTO REPAIR	165.00
VEHICLE REPAIRS	US BANK	692.49
VEHICLES	D AND A TRUCK EQUIPMENT	73,845.00
VEHICLES	INTERMOUNTAIN LIFT TRUCK INC (DO NOT USE)	9,725.89
VEHICLES	YOUNG CHEVROLET CO.	28,309.00
VEHICLES	US BANK	1,000.00
WAGE ASSIGN	CHAD B MCKAY	720.54
WAGE ASSIGN	CHILD SUPPORT SERVICES	5,375.71
WAGE ASSIGN	GREGORY M CONSTANTINO	464.96
WAGE ASSIGN	IDAHO CHILD SUPPORT RECEIPTING	360.00
WAGE ASSIGN	JOHNSON AND MARK LLC	1,539.47
WAGE ASSIGN	LIFT CREDIT LLC	1,437.19
WAGE ASSIGN	MONEY 4 YOU	1,444.33
WAGE ASSIGN	PRIMUS LAW	459.78
WAGE ASSIGN	QUINN M KOFFORD	490.01
WAGE ASSIGN	TODAY CASH	75.02
WAGE ASSIGN	UNITED STATES TREASURY	1,511.00
WAGE ASSIGN	UTAH DEPARTMENT OF WORKFORCE SERVICES	120.00
WAGE ASSIGN	UTAH STATE TAX COMMISSION	158.00
YEAR BOOK	COPPER MOUNTAIN MIDDLE PTSA	1,915.00
GRAND TOTAL		\$ <u>16,229,347.20</u>

FINANCIAL REPORT - JULY 2024

Summary of Funds and Functions Fund # Name

		<u>Examples of Activity</u>
10	General Fund (aka Maintenance and Operations)	K-12 instruction, support services offices
23	Non K-12 Fund	Pre-school, Adult Education, Community Education, coaches/advisor stipends
31	Debt Service Fund	General Obligation Bonds repayment
32	Capital Projects Fund (aka Capital Outlay)	Major construction and maintenance projects; land, bus, and equipment purchases
51	Nutrition Services Fund (aka School Lunch)	School breakfast and lunch sales and all associated costs
60	Health and Accident Self-Insurance Fund	Health, life, disability, and industrial insurance premiums and claims
75	Jordan Education Foundation Fund	Donations earmarked for Foundation
<u>Expenditure Function #</u>	<u>Name</u>	<u>Examples of Activity</u>
1000	Instruction	Student classroom costs; teachers, substitutes, textbooks, supplies, etc.
2100	Support Services - Students	Nurses, psychologists, counselors, Guidance, Planning and Student Services
2200	Support Services - Instructional Staff	Curriculum, teacher professional development, media centers, testing
2300	Support Services - District Administration	Board of Education, superintendent, area administrators of schools
2400	Support Services - School Administration	Principals, assistant principals, office staff, registrars, school postage
2500	Support Services - Business	Business administrator, Accounting, Payroll, Purchasing
2600	Support Services - Operations and Maintenance	Utilities, Custodial, Maintenance, Central Warehouse, property management
2700	Support Services - Transportation	Student transportation to and from school, field trips
2800	Support Services - Other Central	Human Resources, Information Systems, Communications, Insurance Services
3100	Food Services	Nutrition Services
3300	Community Services	Pre-School, Adult Education, Community Education, coaches/advisor stipends, Foundation
4000	Facilities Acquisition and Construction	Major construction and maintenance projects; land, bus, and equipment purchases
5100	Debt Services	Repayment of bonds
8000	Foundation Donations	Donations earmarked for Foundation

Description	2024-25 Revised Budget	Encumbered Amount Monthly	July 2024-25 Activity FYTD	2024-25 Activity FYTD	Unencumbered Balance Remaining	Percent
10 MAINTENANCE & OPERATIONS 1000 LOCAL REVENUE						
AD VALOREM TAXES	153,408,738.00	0.00	2,411,141.29	2,411,141.29	150,997,596.71	98.43%
AD VALOREM TAXES	16,317,262.00	0.00	0.00	0.00	16,317,262.00	100.00%
TUITIONS	1,397,155.00	0.00	3,252.25	3,252.25	1,393,902.75	99.77%
INVESTMENT EARNINGS	12,000,000.00	0.00	0.00	0.00	12,000,000.00	100.00%
OTHER LOCAL REVENUE	7,715,581.00	0.00	1,398,081.92	1,398,081.92	6,317,499.08	81.88%
LOCAL REVENUE	190,838,736.00	0.00	3,812,475.46	3,812,475.46	187,026,260.54	98.00%
3000 STATE REVENUE						
STATE REVENUE	210,249,818.00	0.00	17,852,472.64	17,852,472.64	192,397,345.36	91.51%
RESTRICTED GRANT OPTIONAL	59,975,289.00	0.00	5,446,534.97	5,446,534.97	54,528,754.03	90.92%
RESTRICTED GRANT VOC & OTHER	23,970,812.00	0.00	6,422,364.10	6,422,364.10	17,548,447.90	73.21%
UNRESTRICTED GRANT BASIC PROG	22,200.00	0.00	6,800.00	6,800.00	15,400.00	69.37%
RESTRICTED GRANT BASIC PROG	11,322,088.00	0.00	1,062,999.13	1,062,999.13	10,259,088.87	90.61%
RESTRICTED GRANT SPEC PURPOSE	44,152,524.00	0.00	9,917,401.11	9,917,401.11	34,235,122.89	77.54%
SCHOOL BLDG FOUNDATION AID	2,256,857.00	0.00	0.00	0.00	2,256,857.00	100.00%
MISCELLANEOUS STATE PROGRAMS	952,353.00	0.00	437,007.00	437,007.00	515,346.00	54.11%
SUPPLEMENTAL APPROPRIATIONS	43,609,850.00	0.00	6,059,526.74	6,059,526.74	37,550,323.26	86.11%
MISCELLANEOUS STATE REVENUE	52,334.00	0.00	310.00	310.00	52,024.00	99.41%
STATE REVENUE	396,564,125.00	0.00	47,205,415.69	47,205,415.69	349,358,709.31	88.10%
4000 FEDERAL REVENUE						
UNRESTRICTED GRANT THRU STATE	388,225.00	0.00	51,415.45	51,415.45	336,809.55	86.76%
RESTRICTED GRANT DIRECT	630,794.00	0.00	61,103.83	61,103.83	569,690.17	90.31%
RESTRICTED GRANT THRU STATE	18,045,876.00	0.00	2,024,029.08	2,024,029.08	16,021,846.92	88.78%
FEDERAL REVENUE OTHER AGENCIES	0.00	0.00	60,954.07	60,954.07	-60,954.07	0.00%
FEDERAL NCLB	2,908,825.00	0.00	-381,787.96	-381,787.96	3,290,612.96	113.13%
FEDERAL NCLB	78,926.00	0.00	0.00	0.00	78,926.00	100.00%
FEDERAL REVENUE	22,052,646.00	0.00	1,815,714.47	1,815,714.47	20,236,931.53	91.77%
5000 OTHER LOCAL SOURCES						
TRANSFER IN FROM OTHER FUNDS	-435,686.00	0.00	0.00	0.00	-435,686.00	100.00%
OTHER LOCAL SOURCES	-435,686.00	0.00	0.00	0.00	-435,686.00	100.00%

Description	2024-25 Revised Budget	Encumbered Amount Monthly	July 2024-25 Activity	2024-25 FYTD Activity	Unencumbered Balance Remaining	Percent
MAINTENANCE & OPERATIONS	609,019,821.00	0.00	52,833,605.62	52,833,605.62	556,186,215.38	91.32%
===== 21 STUDENT ACTIVITIES FUND						
1000 LOCAL REVENUE						
TUITIONS	0.00	0.00	1,660.00	1,660.00	-1,660.00	0.00%
INVESTMENT EARNINGS	525,000.00	0.00	0.00	0.00	525,000.00	100.00%
FOUNDATION	250,000.00	0.00	191,473.54	191,473.54	58,526.46	23.41%
ACTIVITY	17,125,000.00	0.00	383,991.83	383,991.83	16,741,008.17	97.76%
OTHER LOCAL REVENUE	9,125,000.00	0.00	549,499.41	549,499.41	8,575,500.59	93.98%
LOCAL REVENUE	27,025,000.00	0.00	1,126,624.78	1,126,624.78	25,898,375.22	95.83%
STUDENT ACTIVITIES FUND	27,025,000.00	0.00	1,126,624.78	1,126,624.78	25,898,375.22	95.83%
=====						
26 TAX INCREMENT						
1000 LOCAL REVENUE						
AD VALOREM TAXES	30,441,179.00	0.00	0.00	0.00	30,441,179.00	100.00%
LOCAL REVENUE	30,441,179.00	0.00	0.00	0.00	30,441,179.00	100.00%
TAX INCREMENT	30,441,179.00	0.00	0.00	0.00	30,441,179.00	100.00%
=====						
31 DEBT SERVICE						
1000 LOCAL REVENUE						
AD VALOREM TAXES	15,274,955.00	0.00	252,351.14	252,351.14	15,022,603.86	98.35%
AD VALOREM TAXES	2,488,645.00	0.00	0.00	0.00	2,488,645.00	100.00%
INVESTMENT EARNINGS	400,000.00	0.00	0.00	0.00	400,000.00	100.00%
LOCAL REVENUE	18,163,600.00	0.00	252,351.14	252,351.14	17,911,248.86	98.61%
DEBT SERVICE	18,163,600.00	0.00	252,351.14	252,351.14	17,911,248.86	98.61%
=====						
32 CAPITAL OUTLAY						
1000 LOCAL REVENUE						
AD VALOREM TAXES	47,048,310.00	0.00	714,031.72	714,031.72	46,334,278.28	98.48%
AD VALOREM TAXES	3,214,090.00	0.00	0.00	0.00	3,214,090.00	100.00%
INVESTMENT EARNINGS	3,500,000.00	0.00	0.00	0.00	3,500,000.00	100.00%
ACTIVITY	100,000.00	0.00	0.00	0.00	100,000.00	100.00%
LOCAL REVENUE	53,862,400.00	0.00	714,031.72	714,031.72	53,148,368.28	98.67%

Description	2024-25 Revised Budget	Encumbered Amount Monthly	July 2024-25 Activity FYTD	2024-25 Activity FYTD	Unencumbered Balance Remaining	Percent
32 CAPITAL OUTLAY 3000 STATE REVENUE						
SCHOOL BLDG FOUNDATION AID	297,127.00	0.00	24,760.62	24,760.62	272,366.38	91.67%
STATE REVENUE	297,127.00	0.00	24,760.62	24,760.62	272,366.38	91.67%
4000 FEDERAL REVENUE						
FEDERAL REVENUE OTHER AGENCIES	419,258.00	0.00	0.00	0.00	419,258.00	100.00%
FEDERAL REVENUE	419,258.00	0.00	0.00	0.00	419,258.00	100.00%
5000 OTHER LOCAL SOURCES						
SALE OF FIXED ASSETS	50,000.00	0.00	20,202.50	20,202.50	29,797.50	59.60%
OTHER LOCAL SOURCES	50,000.00	0.00	20,202.50	20,202.50	29,797.50	59.60%
CAPITAL OUTLAY	54,628,785.00	0.00	758,994.84	758,994.84	53,869,790.16	98.61%
51 SCHOOL FOODS						
1000 LOCAL REVENUE						
INVESTMENT EARNINGS	500,000.00	0.00	0.00	0.00	500,000.00	100.00%
FOOD SERVICES REVENUE	8,120,000.00	0.00	1,624.68	1,624.68	8,118,375.32	99.98%
OTHER LOCAL REVENUE	50,000.00	0.00	9,252.40	9,252.40	40,747.60	81.50%
LOCAL REVENUE	8,670,000.00	0.00	10,877.08	10,877.08	8,659,122.92	99.87%
3000 STATE REVENUE						
RESTRICTED GRANT VOC & OTHER	6,600,000.00	0.00	796,844.82	796,844.82	5,803,155.18	87.93%
STATE REVENUE	6,600,000.00	0.00	796,844.82	796,844.82	5,803,155.18	87.93%
4000 FEDERAL REVENUE						
RESTRICTED GRANT THRU STATE	9,836,000.00	0.00	45,511.19	45,511.19	9,790,488.81	99.54%

Description	2024-25 Revised Budget	Encumbered Amount Monthly	July 2024-25 Activity	2024-25 FYTD Activity	Unencumbered Balance Remaining	Percent
FEDERAL REVENUE	9,836,000.00	0.00	45,511.19	45,511.19	9,790,488.81	99.54%
SCHOOL FOODS	25,106,000.00	0.00	853,233.09	853,233.09	24,252,766.91	96.60%
INSURED 1000 LOCAL REVENUE						60 HEALTH & ACCIDENT SELF
INVESTMENT EARNINGS	250,000.00	0.00	0.00	0.00	250,000.00	100.00%
OTHER LOCAL REVENUE	59,715,000.00	0.00	1,620,105.50	1,620,105.50	58,094,894.50	97.29%
LOCAL REVENUE	59,965,000.00	0.00	1,620,105.50	1,620,105.50	58,344,894.50	97.30%
HEALTH & ACCIDENT SELF INSURED	59,965,000.00	0.00	1,620,105.50	1,620,105.50	58,344,894.50	97.30%
75 FOUNDATION						
1000 LOCAL REVENUE						
INVESTMENT EARNINGS	30,800.00	0.00	0.00	0.00	30,800.00	100.00%
LOCAL REVENUE	30,800.00	0.00	0.00	0.00	30,800.00	100.00%
5000 OTHER LOCAL SOURCES						
TRANSFER IN FROM OTHER FUNDS	435,686.00	0.00	0.00	0.00	435,686.00	100.00%
OTHER LOCAL SOURCES	435,686.00	0.00	0.00	0.00	435,686.00	100.00%
8000 CHALLENGE RACE						
CHALLENGE RACE	2,000,000.00	0.00	213,858.88	213,858.88	1,786,141.12	89.31%
	0.00	0.00	298,001.94	298,001.94	-298,001.94	0.00%
AEROSPACE PROGRAM	0.00	0.00	653,260.63	653,260.63	-653,260.63	0.00%
CHALLENGE RACE	0.00	0.00	203,139.72	203,139.72	-203,139.72	0.00%
DECA	0.00	0.00	278,389.23	278,389.23	-278,389.23	0.00%
MUSIC PROGRAM	0.00	0.00	196,598.92	196,598.92	-196,598.92	0.00%
FOUNDATION	0.00	0.00	14,373.57	14,373.57	-14,373.57	0.00%
DEWYEA'S CLASS	0.00	0.00	14,421.59	14,421.59	-14,421.59	0.00%
MCLEANS CLASS	0.00	0.00	30,827.01	30,827.01	-30,827.01	0.00%
SANDER'S CLASS	0.00	0.00	17,844.14	17,844.14	-17,844.14	0.00%
CHALLENGE RACE	2,000,000.00	0.00	1,920,715.63	1,920,715.63	79,284.37	3.96%

Description	2024-25 Revised Budget	Encumbered Amount	July 2024-25 Monthly Activity	2024-25 FYTD Activity	2024-25 Unencumbered Balance Remaining	Percent
9000	0.00	0.00	-14,796.73	-14,796.73	14,796.73	0.00%
	<u>0.00</u>	<u>0.00</u>	<u>-14,796.73</u>	<u>-14,796.73</u>	<u>14,796.73</u>	<u>0.00%</u>
FOUNDATION	<u>2,466,486.00</u>	<u>0.00</u>	<u>1,905,918.90</u>	<u>1,905,918.90</u>	<u>560,567.10</u>	<u>22.73%</u>

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Board Revenue Report (RBRD) (Date: 7/2024)

7:00 AM

Description	2024-25 Revised Budget	Encumbered Amount Monthly	July 2024-25 Activity FYTD	2024-25 Activity	Unencumbered Balance Remaining	Percent
Grand Revenue Totals	826,815,871.00	0.00	59,350,833.87	59,350,833.87	767,465,037.13	92.82%

Number of Accounts: 1184

***** End of report *****

Description	2024-25 Revised Budget	Encumbered Amount Monthly	July 2024-25 Activity	2024-25 FYTD Activity	Unencumbered Balance Remaining	Percent
10	MAINTENANCE & OPERATIONS					
1000	INSTRUCTION					
SALARIES	261,713,049.39	0.00	1,103,285.68	1,103,285.68	260,609,763.71	99.58%
EMPLOYEE BENEFITS	107,227,432.00	0.00	453,873.07	453,873.07	106,773,558.93	99.58%
CONTRACT SERVICES	4,285,643.00	13,893.47	177,916.52	177,916.52	4,093,833.01	95.52%
REPAIRS	119,800.00	0.00	1,988.58	1,988.58	117,811.42	98.34%
MISCELLANEOUS	1,447,393.00	15,111.52	27,935.23	27,935.23	1,404,346.25	97.03%
SUPPLIES	32,142,744.30	2,396,861.85	1,370,537.09	1,370,537.09	28,375,345.36	88.28%
EQUIPMENT	418,144.00	180,698.50	329,504.80	329,504.80	-92,059.30	-22.02%
OTHER OBJECTS	94,315.00	0.00	13,824.32	13,824.32	80,490.68	85.34%
INSTRUCTION	407,448,520.69	2,606,565.34	3,478,865.29	3,478,865.29	401,363,090.06	98.51%
2100	SUPPORT SERVICES STUDENTS					
SALARIES	32,764,640.00	0.00	477,916.02	477,916.02	32,286,723.98	98.54%
EMPLOYEE BENEFITS	13,763,224.00	0.00	141,951.83	141,951.83	13,621,272.17	98.97%
CONTRACT SERVICES	687,106.00	0.01	950.00	950.00	686,155.99	99.86%
REPAIRS	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
MISCELLANEOUS	117,239.00	10,695.04	4,690.25	4,690.25	101,853.71	86.88%
SUPPLIES	1,326,829.00	0.00	588.12	588.12	1,326,240.88	99.96%
EQUIPMENT	10,000.00	0.00	0.00	0.00	10,000.00	100.00%
OTHER OBJECTS	25,805.00	0.00	350.00	350.00	25,455.00	98.64%
SUPPORT SERVICES STUDENTS	48,695,843.00	10,695.05	626,446.22	626,446.22	48,058,701.73	98.69%
2200	SUPPORT SERVICES INSTRCT STAFF					
SALARIES	14,671,672.00	0.00	554,700.56	554,700.56	14,116,971.44	96.22%
EMPLOYEE BENEFITS	5,579,676.00	0.00	185,738.25	185,738.25	5,393,937.75	96.67%
CONTRACT SERVICES	2,588,478.00	45,395.00	48,370.53	48,370.53	2,494,712.47	96.38%
REPAIRS	8,430.00	0.00	0.00	0.00	8,430.00	100.00%
MISCELLANEOUS	503,538.00	9,420.64	29,433.75	29,433.75	464,683.61	92.28%
SUPPLIES	3,311,453.65	152,193.04	11,996.21	11,996.21	3,147,264.40	95.04%
EQUIPMENT	9,200.00	0.00	0.00	0.00	9,200.00	100.00%
OTHER OBJECTS	31,437.00	0.00	0.00	0.00	31,437.00	100.00%
SUPPORT SERVICES INSTRCT STAFF	26,703,884.65	207,008.68	830,239.30	830,239.30	25,666,636.67	96.12%
2300	SUPPORT SERVICES DIST GEN ADMN					
SALARIES	2,721,770.00	0.00	239,241.71	239,241.71	2,482,528.29	91.21%
EMPLOYEE BENEFITS	1,055,226.00	0.00	90,165.47	90,165.47	965,060.53	91.46%
CONTRACT SERVICES	508,452.00	70,800.00	26,042.87	26,042.87	411,609.13	80.95%
MISCELLANEOUS	166,590.00	0.00	463.14	463.14	166,126.86	99.72%
SUPPLIES	109,294.00	183.00	29,830.79	29,830.79	79,280.21	72.54%
OTHER OBJECTS	65,100.00	200.00	8,055.00	8,055.00	56,845.00	87.32%
SUPPORT SERVICES DIST GEN ADMN	4,626,432.00	71,183.00	393,798.98	393,798.98	4,161,450.02	89.95%
2400	SUPPORT SERVICES SCHOOL ADMIN					

Description	2024-25 Revised Budget	Encumbered Amount Monthly	July 2024-25 Activity FYTD	2024-25 FYTD Activity	Unencumbered Balance Remaining	Percent
10 MAINTENANCE & OPERATIONS						
SALARIES	32,265,943.00	0.00	2,316,052.85	2,316,052.85	29,949,890.15	92.82%
EMPLOYEE BENEFITS	12,843,868.00	0.00	818,078.68	818,078.68	12,025,789.32	93.63%
CONTRACT SERVICES	0.00	0.00	525.00	525.00	-525.00	0.00%
MISCELLANEOUS	667,030.51	58,947.39	36,222.06	36,222.06	571,861.06	85.73%
SUPPLIES	125,700.00	50.62	-23.50	-23.50	125,672.88	99.98%
EQUIPMENT	387,420.00	0.00	0.00	0.00	387,420.00	100.00%
OTHER OBJECTS	2,500.00	0.00	0.00	0.00	2,500.00	100.00%
SUPPORT SERVICES SCHOOL ADMIN	46,292,461.51	58,998.01	3,170,855.09	3,170,855.09	43,062,608.41	93.02%
2500 SUPPORT SERVICES BUSINESS						
SALARIES	2,187,350.00	0.00	185,396.44	185,396.44	2,001,953.56	91.52%
EMPLOYEE BENEFITS	956,636.00	0.00	74,329.58	74,329.58	882,306.42	92.23%
CONTRACT SERVICES	5,455.00	0.00	0.00	0.00	5,455.00	100.00%
REPAIRS	300.00	0.00	0.00	0.00	300.00	100.00%
MISCELLANEOUS	3,493,722.00	0.00	-48,968.12	-48,968.12	3,542,690.12	101.40%
SUPPLIES	23,630.00	214.23	209.88	209.88	23,205.89	98.21%
EQUIPMENT	1,610.00	0.00	0.00	0.00	1,610.00	100.00%
OTHER OBJECTS	5,650.00	0.00	0.00	0.00	5,650.00	100.00%
SUPPORT SERVICES BUSINESS	6,674,353.00	214.23	210,967.78	210,967.78	6,463,170.99	96.84%
2600 OPERATION/MAINT OF PLANT						
SALARIES	26,081,415.00	0.00	1,941,880.25	1,941,880.25	24,139,534.75	92.55%
EMPLOYEE BENEFITS	12,259,360.00	0.00	697,794.52	697,794.52	11,561,565.48	94.31%
CONTRACT SERVICES	232,215.00	0.00	27,297.72	27,297.72	204,917.28	88.24%
REPAIRS	1,760,422.00	22,492.75	97,423.18	97,423.18	1,640,506.07	93.19%
MISCELLANEOUS	182,550.00	49,233.75	10,670.39	10,670.39	122,645.86	67.18%
SUPPLIES	20,389,470.00	97,517.43	1,697,912.42	1,697,912.42	18,594,040.15	91.19%
EQUIPMENT	9,900.00	15,000.00	0.00	0.00	-5,100.00	-51.52%
OTHER OBJECTS	22,680.00	0.00	0.00	0.00	22,680.00	100.00%
OPERATION/MAINT OF PLANT	60,938,012.00	184,243.93	4,472,978.48	4,472,978.48	56,280,789.59	92.36%
2700 STUDENT TRANSPORTATION SERVICE						
SALARIES	11,947,824.00	0.00	384,515.01	384,515.01	11,563,308.99	96.78%
EMPLOYEE BENEFITS	6,354,241.00	0.00	131,390.45	131,390.45	6,222,850.55	97.93%
CONTRACT SERVICES	191,500.00	0.00	1,530.00	1,530.00	189,970.00	99.20%
REPAIRS	45,000.00	1,117.46	4,169.88	4,169.88	39,712.66	88.25%
MISCELLANEOUS	166,124.00	0.00	2,273.10	2,273.10	163,850.90	98.63%
SUPPLIES	3,235,110.00	43,226.33	115,712.66	115,712.66	3,076,171.01	95.09%
EQUIPMENT	35,000.00	0.00	0.00	0.00	35,000.00	100.00%
OTHER OBJECTS	7,000.00	0.00	177.00	177.00	6,823.00	97.47%
STUDENT TRANSPORTATION SERVICE	21,981,799.00	44,343.79	639,768.10	639,768.10	21,297,687.11	96.89%
2800 SUPPORT SERVICES CENTRAL						
SALARIES	4,947,643.00	0.00	419,484.24	419,484.24	4,528,158.76	91.52%

Description	2024-25 Revised Budget	Encumbered Amount Monthly	July 2024-25 Activity	2024-25 FYTD Activity	Unencumbered Balance Remaining	Percent
10 MAINTENANCE & OPERATIONS						
EMPLOYEE BENEFITS	1,991,100.00	0.00	153,061.95	153,061.95	1,838,038.05	92.31%
CONTRACT SERVICES	1,418,902.00	108,895.65	270,318.37	270,318.37	1,039,687.98	73.27%
REPAIRS	500,000.00	0.00	3,439.00	3,439.00	496,561.00	99.31%
MISCELLANEOUS	417,551.00	0.00	42,218.84	42,218.84	375,332.16	89.89%
SUPPLIES	228,390.00	2,080.40	21,323.00	21,323.00	204,986.60	89.75%
EQUIPMENT	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
OTHER OBJECTS	23,500.00	0.00	0.00	0.00	23,500.00	100.00%
SUPPORT SERVICES CENTRAL	9,529,086.00	110,976.05	909,845.40	909,845.40	8,508,264.55	89.29%
3100 FOOD SERVICES						
SALARIES	6,700.00	0.00	0.00	0.00	6,700.00	100.00%
EMPLOYEE BENEFITS	2,106.00	0.00	0.00	0.00	2,106.00	100.00%
FOOD SERVICES	8,806.00	0.00	0.00	0.00	8,806.00	100.00%
3300 COMMUNITY SERVICES						
SALARIES	2,500.00	0.00	0.00	0.00	2,500.00	100.00%
EMPLOYEE BENEFITS	786.00	0.00	0.00	0.00	786.00	100.00%
COMMUNITY SERVICES	3,286.00	0.00	0.00	0.00	3,286.00	100.00%
5100 DEBT SERVICES						
OTHER OBJECTS	562,508.00	0.00	0.00	0.00	562,508.00	100.00%
DEBT SERVICES	562,508.00	0.00	0.00	0.00	562,508.00	100.00%
MAINTENANCE & OPERATIONS	633,464,991.85	3,294,228.08	14,733,764.64	14,733,764.64	615,436,999.13	97.15%
21 STUDENT ACTIVITIES FUND						
1000 INSTRUCTION						
SALARIES	0.00	0.00	247,228.34	247,228.34	-247,228.34	0.00%
EMPLOYEE BENEFITS	0.00	0.00	67,309.28	67,309.28	-67,309.28	0.00%
CONTRACT SERVICES	8,675,000.00	0.00	61,152.23	61,152.23	8,613,847.77	99.30%
REPAIRS	0.00	0.00	434.88	434.88	-434.88	0.00%
MISCELLANEOUS	0.00	0.00	182,075.11	182,075.11	-182,075.11	0.00%
SUPPLIES	16,175,000.00	172,549.83	343,340.67	343,340.67	15,659,109.50	96.81%
EQUIPMENT	725,000.00	0.00	0.00	0.00	725,000.00	100.00%
OTHER OBJECTS	3,275,000.00	0.00	20,907.50	20,907.50	3,254,092.50	99.36%
INSTRUCTION	28,850,000.00	172,549.83	922,448.01	922,448.01	27,755,002.16	96.20%

Description	2024-25 Revised Budget	Encumbered Amount Monthly	July 2024-25 Activity	2024-25 FYTD Activity	Unencumbered Balance Remaining	Percent
21 STUDENT ACTIVITIES FUND						
2400 SUPPORT SERVICES SCHOOL ADMIN						
SALARIES	0.00	0.00	1,891.75	1,891.75	-1,891.75	0.00%
EMPLOYEE BENEFITS	0.00	0.00	146.60	146.60	-146.60	0.00%
SUPPORT SERVICES SCHOOL ADMIN	0.00	0.00	2,038.35	2,038.35	-2,038.35	0.00%
STUDENT ACTIVITIES FUND	28,850,000.00	172,549.83	924,486.36	924,486.36	27,752,963.81	96.20%
26 TAX INCREMENT						
3300 COMMUNITY SERVICES						
OTHER OBJECTS	30,441,179.00	0.00	0.00	0.00	30,441,179.00	100.00%
COMMUNITY SERVICES	30,441,179.00	0.00	0.00	0.00	30,441,179.00	100.00%
TAX INCREMENT	30,441,179.00	0.00	0.00	0.00	30,441,179.00	100.00%
31 DEBT SERVICE						
5100 DEBT SERVICES						
OTHER OBJECTS	17,112,098.00	0.00	0.00	0.00	17,112,098.00	100.00%
DEBT SERVICES	17,112,098.00	0.00	0.00	0.00	17,112,098.00	100.00%
DEBT SERVICE	17,112,098.00	0.00	0.00	0.00	17,112,098.00	100.00%
32 CAPITAL OUTLAY						
1000 INSTRUCTION						
SUPPLIES	0.00	2,618.32	9,223.49	9,223.49	-11,841.81	0.00%
INSTRUCTION	0.00	2,618.32	9,223.49	9,223.49	-11,841.81	0.00%
2200 SUPPORT SERVICES INSTRCT STAFF						
SUPPLIES	0.00	68,955.74	0.00	0.00	-68,955.74	0.00%
SUPPORT SERVICES INSTRCT STAFF	0.00	68,955.74	0.00	0.00	-68,955.74	0.00%
2300 SUPPORT SERVICES DIST GEN ADMN						

Description	2024-25 Revised Budget	Encumbered Amount Monthly	July 2024-25 Activity FYTD	2024-25 Activity FYTD	Unencumbered Balance Remaining	Percent
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00%
SUPPORT SERVICES DIST GEN ADMN	0.00	0.00	0.00	0.00	0.00	0.00%
2600 OPERATION/MAINT OF PLANT						
SALARIES	45,000.00	0.00	0.00	0.00	45,000.00	100.00%
CONTRACT SERVICES	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
REPAIRS	10,000.00	137,670.00	2,013.75	2,013.75	-129,683.75	-1,296.84%
MISCELLANEOUS	16,400.00	0.00	213.16	213.16	16,186.84	98.70%
SUPPLIES	13,200.00	0.00	0.00	0.00	13,200.00	100.00%
EQUIPMENT	6,601,000.00	883,925.13	158,729.11	158,729.11	5,558,345.76	84.20%
OTHER OBJECTS	88,000.00	0.00	110.00	110.00	87,890.00	99.88%
OPERATION/MAINT OF PLANT	6,778,600.00	1,021,595.13	161,066.02	161,066.02	5,595,938.85	82.55%
4000 FACILITIES AQUISITION & CONSTR						
SALARIES	516,255.00	0.00	37,566.76	37,566.76	478,688.24	92.72%
EMPLOYEE BENEFITS	225,573.00	0.00	14,201.04	14,201.04	211,371.96	93.70%
FACILITIES AQUISITION & CONSTR	741,828.00	0.00	51,767.80	51,767.80	690,060.20	93.02%
4100 SITE ACQUISITION SERVICES						
CONTRACT SERVICES	37,000.00	0.00	0.00	0.00	37,000.00	100.00%
EQUIPMENT	7,500,000.00	0.00	0.00	0.00	7,500,000.00	100.00%
SITE ACQUISITION SERVICES	7,537,000.00	0.00	0.00	0.00	7,537,000.00	100.00%
4200 SITE IMPROVEMENT SERVICES						
EQUIPMENT	7,810,417.00	8,725,852.75	2,285,627.15	2,285,627.15	-3,201,062.90	-40.98%
SITE IMPROVEMENT SERVICES	7,810,417.00	8,725,852.75	2,285,627.15	2,285,627.15	-3,201,062.90	-40.98%
4300 ARCHITECTURAL & ENGINEERING						
EQUIPMENT	1,250,000.00	4,474,285.85	4,742,634.99	4,742,634.99	-7,966,920.84	-637.35%
ARCHITECTURAL & ENGINEERING	1,250,000.00	4,474,285.85	4,742,634.99	4,742,634.99	-7,966,920.84	-637.35%
4400 BUILDING REPAIRS & REMODELING						
EQUIPMENT	5,400,000.00	2,816,727.19	1,268,630.79	1,268,630.79	1,314,642.02	24.35%
BUILDING REPAIRS & REMODELING	5,400,000.00	2,816,727.19	1,268,630.79	1,268,630.79	1,314,642.02	24.35%

CAPITAL OUTLAY 32

Description	2024-25 Revised Budget	Encumbered Amount Monthly	July 2024-25 Activity FYTD	2024-25 Activity FYTD	Unencumbered Balance Remaining	Percent					
4500	BUILDING ACQUISITION/CONSTRUCT										
SUPPLIES	0.00	352,366.06	33,666.11	33,666.11	-386,032.17	0.00%					
EQUIPMENT	2,137,995.97	763,195.82	49,408.80	49,408.80	1,325,391.35	61.99%					
BUILDING ACQUISITION/CONSTRUCT	2,137,995.97	1,115,561.88	83,074.91	83,074.91	939,359.18	43.94%					
4600	BUILDING IMPROVEMENT SERVICES										
SUPPLIES	0.00	15,265.78	2,393.83	2,393.83	-17,659.61	0.00%					
EQUIPMENT	1,387,500.00	261,523.04	55,628.52	55,628.52	1,070,348.44	77.14%					
BUILDING IMPROVEMENT SERVICES	1,387,500.00	276,788.82	58,022.35	58,022.35	1,052,688.83	75.87%					
4700	DATA PROCESSING										
SUPPLIES	0.00	2,969.63	0.00	0.00	-2,969.63	0.00%					
EQUIPMENT	1,690,000.00	471,777.36	112,215.00	112,215.00	1,106,007.64	65.44%					
DATA PROCESSING	1,690,000.00	474,746.99	112,215.00	112,215.00	1,103,038.01	65.27%					
4800	VEHICLES										
EQUIPMENT	1,049,500.00	1,581,519.00	897,277.89	897,277.89	-1,429,296.89	-136.19%					
VEHICLES	1,049,500.00	1,581,519.00	897,277.89	897,277.89	-1,429,296.89	-136.19%					
5100	DEBT SERVICES										
OTHER OBJECTS	2,397,947.00	0.00	0.00	0.00	2,397,947.00	100.00%					
DEBT SERVICES	2,397,947.00	0.00	0.00	0.00	2,397,947.00	100.00%					
5400	OTHER FINANCING SOURCES										
OTHER OBJECTS	3,108,000.00	0.00	0.00	0.00	3,108,000.00	100.00%					
OTHER FINANCING SOURCES	3,108,000.00	0.00	0.00	0.00	3,108,000.00	100.00%					
CAPITAL OUTLAY	41,288,787.97	20,558,651.67	9,669,540.39	9,669,540.39	11,060,595.91	26.79%					
							=====	51	SCHOOL	FOODS	1000
INSTRUCTION											
CONTRACT SERVICES	179.00	0.00	3.08	3.08	175.92	98.28%					

Description	2024-25 Revised Budget	Encumbered Amount Monthly	July 2024-25 Activity	2024-25 FYTD Activity	2024-25 Unencumbered Balance Remaining	Percent
INSTRUCTION	179.00	0.00	3.08	3.08	175.92	98.28%
3100 FOOD SERVICES						
SALARIES	10,391,679.00	0.00	215,530.12	215,530.12	10,176,148.88	97.93%
EMPLOYEE BENEFITS	3,768,483.00	0.00	67,171.19	67,171.19	3,701,311.81	98.22%
CONTRACT SERVICES	330,435.00	0.00	49,945.04	49,945.04	280,489.96	84.89%
MISCELLANEOUS	51,000.00	52.40	1,118.06	1,118.06	49,829.54	97.70%
SUPPLIES	13,646,300.00	19,867.43	-35,391.38	-35,391.38	13,661,823.95	100.11%
EQUIPMENT	475,000.00	2,387.52	0.00	0.00	472,612.48	99.50%
OTHER OBJECTS	1,480,396.00	0.00	0.00	0.00	1,480,396.00	100.00%
FOOD SERVICES	30,143,293.00	22,307.35	298,373.03	298,373.03	29,822,612.62	98.94%
SCHOOL FOODS	30,143,472.00	22,307.35	298,376.11	298,376.11	29,822,788.54	98.94%
=====						
60 HEALTH & ACCIDENT SELF INSURED						
2800 SUPPORT SERVICES CENTRAL						
EMPLOYEE BENEFITS	56,800,950.00	0.00	4,826,356.63	4,826,356.63	51,974,593.37	91.50%
CONTRACT SERVICES	3,182,000.00	0.00	73,036.51	73,036.51	3,108,963.49	97.70%
MISCELLANEOUS	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
SUPPLIES	3,000.00	0.00	0.00	0.00	3,000.00	100.00%
SUPPORT SERVICES CENTRAL	59,986,950.00	0.00	4,899,393.14	4,899,393.14	55,087,556.86	91.83%
HEALTH & ACCIDENT SELF INSURED	59,986,950.00	0.00	4,899,393.14	4,899,393.14	55,087,556.86	91.83%
=====						
75 FOUNDATION						
1000 INSTRUCTION						
CONTRACT SERVICES	74.00	0.00	3.08	3.08	70.92	95.84%
INSTRUCTION	74.00	0.00	3.08	3.08	70.92	95.84%
1400 INSTRUCTION						
SUPPLIES	171,000.00	0.00	0.00	0.00	171,000.00	100.00%
INSTRUCTION	171,000.00	0.00	0.00	171,000.00	100.00%	75 FOUNDATION
2200 SUPPORT SERVICES INSTRCT STAFF						
MISCELLANEOUS	21,000.00	0.00	0.00	0.00	21,000.00	100.00%

Description	2024-25 Revised Budget	Encumbered Amount Monthly	July 2024-25 Activity	2024-25 FYTD Activity	Unencumbered Balance Remaining	Percent
SUPPORT SERVICES INSTRCT STAFF	21,000.00	0.00	0.00	0.00	21,000.00	100.00%
3300 COMMUNITY SERVICES						
SALARIES	281,864.00	0.00	23,022.99	23,022.99	258,841.01	91.83%
EMPLOYEE BENEFITS	127,545.00	0.00	8,523.02	8,523.02	119,021.98	93.32%
CONTRACT SERVICES	3,150.00	0.00	25.71	25.71	3,124.29	99.18%
MISCELLANEOUS	6,800.00	0.00	481.59	481.59	6,318.41	92.92%
SUPPLIES	1,369,677.00	0.00	95.18	95.18	1,369,581.82	99.99%
OTHER OBJECTS	7,650.00	0.00	500.00	500.00	7,150.00	93.46%
COMMUNITY SERVICES	1,796,686.00	0.00	32,648.49	32,648.49	1,764,037.51	98.18%
6500 OTHER FOUNDATION PROGRAMS						
EQUIPMENT	94,000.00	0.00	0.00	0.00	94,000.00	100.00%
OTHER FOUNDATION PROGRAMS	94,000.00	0.00	0.00	0.00	94,000.00	100.00%
8000 5K FUN RUN						
CONTRACT SERVICES	15,000.00	0.00	1,400.00	1,400.00	13,600.00	90.67%
MISCELLANEOUS	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
SUPPLIES	35,000.00	0.00	0.00	0.00	35,000.00	100.00%
OTHER OBJECTS	20,500.00	0.00	0.00	0.00	20,500.00	100.00%
5K FUN RUN	71,500.00	0.00	1,400.00	1,400.00	70,100.00	98.04%
8100 OTHER FOUNDATION PROGRAMS						
SUPPLIES	0.00	0.00	6,750.00	6,750.00	-6,750.00	0.00%
OTHER FOUNDATION PROGRAMS	0.00	0.00	6,750.00	6,750.00	-6,750.00	0.00%
8200 AEROSPACE PROGRAM						
CONTRACT SERVICES	20,000.00	0.00	28,460.45	28,460.45	-8,460.45	-42.30%
REPAIRS	4,500.00	0.00	0.00	0.00	4,500.00	100.00%
MISCELLANEOUS	30,000.00	0.00	4,146.97	4,146.97	25,853.03	86.18%
SUPPLIES	60,000.00	0.00	22,190.36	22,190.36	37,809.64	63.02%
AEROSPACE PROGRAM	114,500.00	0.00	54,797.78	59,702.22	52.14% 75	FOUNDATION
8300 CHALLENGE RACE						
SUPPLIES	0.00	2,291.77	0.00	0.00	-2,291.77	0.00%

Description	2024-25 Revised Budget	Encumbered Amount Monthly	July 2024-25 Activity	2024-25 FYTD Activity	Unencumbered Balance Remaining	Percent
CHALLENGE RACE	0.00	2,291.77	0.00	0.00	-2,291.77	0.00%
8400 DECA						
SUPPLIES	0.00	0.00	9,411.44	9,411.44	-9,411.44	0.00%
EQUIPMENT	0.00	5,065.02	0.00	0.00	-5,065.02	0.00%
DECA	0.00	5,065.02	9,411.44	9,411.44	-14,476.46	0.00%
8500 MUSIC PROGRAM						
MISCELLANEOUS	0.00	0.00	123.16	123.16	-123.16	0.00%
MUSIC PROGRAM	0.00	0.00	123.16	123.16	-123.16	0.00%
8600 OTHER FOUNDATION PROGRAMS						
CONTRACT SERVICES	70,000.00	0.00	0.00	0.00	70,000.00	100.00%
SUPPLIES	41,000.00	0.00	264.41	264.41	40,735.59	99.36%
EQUIPMENT	71,000.00	0.00	0.00	0.00	71,000.00	100.00%
OTHER FOUNDATION PROGRAMS	182,000.00	0.00	264.41	264.41	181,735.59	99.85%
8800 MCLEAN'S CLASS						
SUPPLIES	0.00	0.00	1,270.58	1,270.58	-1,270.58	0.00%
MCLEAN'S CLASS	0.00	0.00	1,270.58	1,270.58	-1,270.58	0.00%
9900						
CONTRACT SERVICES	0.00	0.00	-2,975.00	-2,975.00	2,975.00	0.00%
SUPPLIES	0.00	0.00	-11,821.73	-11,821.73	11,821.73	0.00%
	0.00	0.00	-14,796.73	-14,796.73	14,796.73	0.00%
FOUNDATION	2,450,760.00	7,356.79	91,872.21	91,872.21	2,351,531.00	95.95%
Grand Expense Totals	843,738,238.82	24,055,093.72	30,617,432.85	30,617,432.85	789,065,712.25	93.52%

Description	2024-25 Revised Budget	Encumbered Amount	July 2024-25 Monthly Activity	2024-25 FYTD Activity	2024-25 Unencumbered Balance Remaining	Percent
***** End of report *****						

SUBJECT: Title IX Sexual Harassment

I. Board Directive

- A. The Jordan School District (“District”) Board of Education (“Board”) is committed to providing an educational and working environment where all students and employees are treated with dignity and respect and have equitable opportunities for learning, participation in educational activities, or work. A fundamental component of this commitment is to maintain an environment free from discrimination based on sex, or sexual harassment, which includes dating/domestic violence, stalking, and sexual assault and to comply with Title IX of the Education Amendments of 1972 (Title IX) and its regulations. This policy complies with Title IX’s procedural and substantive requirements.
- B. Sexual harassment is prohibited by Title IX of the Education Amendments of 1972 (Title IX), which provides that “No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance.” [20 U.S.C. §1681\(a\)](#). The federal regulations found at [34 CFR 106](#) implementing Title IX further outline the requirements placed upon recipients of federal funds, such as the District.
- C. The District’s Board is committed to protecting students and employees against sexual harassment, whether by students, employees, volunteers, or others under the District’s control. Students or employees who engage in sexual harassment will be subject to disciplinary action under this policy or a corresponding conduct policy.
- D. Conduct that does not rise to the level of sexual harassment as defined in this policy but that constitutes inappropriate or offensive sexual behavior, bullying, or other forms of harassment is still prohibited and will be investigated and addressed under District policies, specifically, [AS94 – Student Discrimination and Harassment or DP358 – Employee Discrimination and Harassment](#).
- E. The District’s Board authorizes the Superintendent and District Administration to establish administrative procedures consistent with this policy.

II. Administrative Policy

Jordan School District's Title IX Sexual Harassment policy shall be administered according to the following administrative policy provisions:

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- A. [Title IX Coordinator](#)
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- F. [Investigation of Sexual Harassment - Title IX](#)
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M. [Training; Dissemination of Policy](#)

A. **Title IX Coordinator**

1. The District has designated a Title IX Coordinator in the District's Compliance and Legal Services Office who oversees implementation of this policy.
2. The Title IX Coordinator is authorized to coordinate the District's efforts to comply with regulatory requirements of Title IX. All allegations of sexual harassment and discrimination should be directed to the Title IX Coordinator:

Title IX Coordinator: Melissa Flores
Jordan School District
7387 S. Campus View Drive
West Jordan, UT 84084
(801) 567-8110
Melissa.Flores@jordandistrict.org
Reports may also be made to: titleix@jordandistrict.org

B. **Definitions**

1. **“Actual knowledge”** means that an employee, student, or third-party has informed the Title IX Coordinator or any District official who has authority to institute corrective measures on behalf of the District of the alleged occurrence of harassing, discriminatory, and/or retaliatory conduct. Actual knowledge compels the District to initiate action.
2. **“Advisor”** means a person chosen by a party or appointed by the District to accompany the party to meetings related to the grievance process and to advise the party on that process. This individual may be a District employee, a member of the community, or attorney (hired and paid for by a party).
3. **“Appeal Officer”** means a person designated by the Superintendent to review an appeal from a determination regarding responsibility in a case of sexual harassment (Title IX). An appeal panel may not contain an investigator(s), decision-maker(s), or the Title IX Coordinator.
4. **“Complainant”** means an individual who is alleged to be the victim of conduct that could constitute sexual harassment.
5. **“Decision-maker”** means a District administrator responsible to review the investigator's report and determine whether District policy has been violated based on a preponderance of the evidence standard. The Decision-maker will be responsible to determine appropriate sanctions/discipline when policy is violated and provide a written determination outlining a rationale for finding(s). Multiple decision-makers may be designated by the District.
6. **“Deliberate Indifference Standard”** means a recipient (District) with actual knowledge of sexual harassment in an education program or activity must respond in a manner that is not deliberately indifferent. A recipient is deliberately indifferent only if its response to sexual harassment is clearly unreasonable in light of the known circumstances.
7. **“Education program or activity”** means locations, events, or circumstances where the District exercises substantial control over both the Respondent and the context in which the sexual harassment or discrimination occurs and also includes any building owned or controlled by the District.

SUBJECT: Title IX Sexual Harassment

8. **Formal complaint**” means a document filed by a Complainant or signed by the Title IX Coordinator alleging sexual harassment against a Respondent and requesting that the District investigate the allegation of sexual harassment.
 - a. At the time of filing a formal complaint, a Complainant must be participating in or attempting to participate in an education program or activity of the District. A formal complaint may be filed with the Title IX Coordinator in person, by mail, or by email, using the contact information listed for the Title IX Coordinator above.
 - b. The formal complaint must contain the Complainant’s physical or digital signature, or otherwise indicates that the Complainant is the person filing the formal complaint.
 - c. A parent/legal guardian may sign and file a formal complaint on behalf of a minor complainant.
9. **“Investigator(s)”** means a District administrator (s) trained in Title IX to conduct a prompt, fair, and impartial investigation of a formal complaint under assignment by the Title IX Coordinator. The investigator (s) has responsibility to draft an investigative report and summarize evidence gathered from the parties and witnesses in a Title IX investigation.
10. **“Preponderance of the evidence”** means the evidentiary standard necessary to demonstrate the allegation is more likely true than not true.
11. **“Prompt”** means the time period in which allegations are acted upon once the District has received notice or a formal complaint. Typically, complaints can take 60-90 business days to resolve. There are always exceptions and extenuating circumstances that can cause a resolution to take longer, but the District will avoid all undue delays within its control.
12. **“Resolution”** means the result of an informal or formal grievance process.
13. **“Respondent”** means an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment.
14. **“Sexual harassment”** means conduct on the basis of sex that satisfies one or more of the following:
 - a. A District employee conditioning the provision of an aid, benefit, or service on an individual’s participation in unwelcome sexual conduct (*quid pro quo*). *Quid pro quo* harassment is not evaluated for severity, pervasiveness, offensiveness, or denial of equal educational access, because such misconduct is sufficiently serious to deprive a person of equal access.
 - b. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it denies a person equal access to the District’s education program or activity:
 1. Severe: Based on whether the described occurrence or conduct was severe from the perspective of a reasonable person in the complainant’s position.
 2. Pervasive: A single instance of an offensive comment or joke typically does not meet the Title IX standard for sexual harassment requiring investigation, but there may be instances where a single unwelcome act may meet that standard. Factors to consider include, but are not limited to, whether there is a pattern of sexual harassment, the number of people involved, and whether the unwelcome sex-based conduct involves widespread dissemination of offensive material.
 3. Objectively Offensive: Based on whether the described occurrence or conduct was offensive from the perspective of a reasonable person in the complainant’s position. Notably, the

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perspective for offensiveness is based on the reasonableness from the complainant’s perspective, and the intent of the respondent is irrelevant in the analysis.

4. Effectively Denies Equal Access: This does not require that a Complainant be entirely or physically excluded from educational opportunities, but rather that the sexual harassment has so undermined and detracted from the complainant’s educational experience, that he or she is effectively denied equal access to the school’s resources and opportunities; or
 - c. Sexual assault as defined in by the Title IX regulations:
 1. Forcible rape, forcible sodomy, or forcible fondling;
 2. Incest and statutory rape;
 3. Unwelcome touching of a person’s private body parts for the purpose of sexual gratification. In determining whether conduct meets this definition, administrators shall consider all the circumstances surrounding the incident, such as the age and maturity of the parties, the duration of the incident, the location and secretive nature of the actions, the intent of the parties, and the effects on the parties. See, [20 U.S.C. 1092 \(f\)\(6\)\(A\)\(v\)](#).
 4. This offense is not evaluated for severity, pervasiveness, offensiveness, or denial of equal educational access because such misconduct is sufficiently serious to deprive a person of equal access;
 - d. Dating violence as defined by the Title IX regulations (See, [34 U.S.C 12291 \(a\)\(10\)](#)) is violence, such as sexual or physical abuse or threat of such abuse, committed by a person who is or has been in a social relationship of a romantic or intimate nature with the Complainant, which may be determined by (1) the length of the relationship, (2) the type of relationship, (3) the frequency of interaction between the persons involved in the relationship. Dating violence is not evaluated for severity, pervasiveness, offensiveness, or denial of equal educational access, because such misconduct is sufficiently serious to deprive a person of equal access;
 - e. Domestic violence as defined by the Title IX regulations (See, [34 S.C. 12291 \(a\)\(8\)](#)) is violence committed by a current or former spouse or intimate partner of the complainant, by a person with whom the Complainant shares a child in common, by a person who is cohabitating with or has cohabitated with the complainant as a spouse or intimate partner, by a person similarly situated to a spouse of the complainant under Utah law, or by any other person against a complainant who is protected from that person’s acts under Utah law. Domestic violence is not evaluated for severity, pervasiveness, offensiveness, or denial of equal educational access, because such misconduct is sufficiently serious to deprive a person of equal access; or
 - f. Stalking as defined by the Title IX regulations (See, [34 U.S.C. 12291 \(a\)\(30\)](#)) is engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others, or suffer substantial emotional distress. Stalking is not evaluated for severity, pervasiveness, offensiveness, or denial of equal educational access, because such misconduct is sufficiently serious to deprive a person of equal access.
15. **“Sexual misconduct”** means unwelcome sexual actions or conduct that is both non-physical or physical, offensive to the sensibilities of any person, including sexual advances, lewd gestures, words or other communication of sexual nature that has the effect of threatening or intimidating the person against whom such conduct is directed, but does not meet the definition of sexual harassment under

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Title IX for a hostile environment for sexual conduct that is severe, pervasive, and objectively offensive to deny a person equal access to the education program or activity.

16. **“Supportive measures”** means non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the Complainant or the respondent before or after the filing of a formal complaint or where no formal complaint has been filed. Such measures are designed to restore or preserve equal access to the District’s education program or activity without unreasonably burdening either party, including measures designed to protect the safety of all parties or the District’s educational environment, or deter sexual harassment.
17. **“Title IX Coordinator”** means the employee designated by the District to coordinate efforts to comply with Title IX, including implementing the grievance process and managing required training under the regulations. The District’s policy will include the name, office, address, and telephone number of employee(s) appointed.

C. Complaint Procedure; Employee Responsibility to Report

1. Individuals who believe they have been subjected to sexual harassment should immediately notify a teacher, administrator, supervisor, or the Title IX Coordinator. They may file either an informal or a formal complaint.
2. An employee with actual knowledge of sexual harassment or allegation of sexual harassment shall, as soon as is reasonably possible, notify the Title IX Coordinator with the allegations.
3. An individual other than a Complainant may file a report or notice of sexual harassment, in which case the procedures for an initial response and supportive measures will be followed. However, an investigation is opened only upon receipt of a formal complaint by the Complainant or, if a minor, by the Complainant’s parent/legal guardian.
4. Any District or school employee who observes or otherwise becomes aware of conduct that may constitute sexual harassment against a student or employee must report the conduct to the Title IX Coordinator regardless of whether the student files a formal or informal complaint or not.
5. Parent(s) or legal guardian(s) are permitted to accompany the student to any meeting or interview during a grievance process to exercise rights on behalf of the student. The student’s advisor of choice may be a different person from the parent or guardian.

D. Formal Complaint

A formal complaint must be in writing and must be delivered to the Title IX Coordinator. To the extent possible, the formal complaint should include:

1. Name, home address, e-mail address, telephone number of the Complainant;
2. Date(s), of incident(s) giving rise to the complaint;
3. Name(s) of Respondent(s);
4. Description of the conduct or incident(s) giving rise to the complaint;
5. Description of the harm caused by the incident; and

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6. Description of remedy sought. Providing a description of the remedy sought does not confer authority on the Complainant or the Complainant's parent/legal guardian to determine the discipline imposed on the Respondent. The determination of remedies, including any disciplinary action, rests only within the authority and sole discretion of the District and may not be divested to others.

E. Initial Response; Supportive Measures; Emergency Removal Initial Response

1. Employee Receipt of Notice, "Actual Knowledge." Whenever any District or school employee becomes aware of an allegation of, or conduct that may constitute, sexual harassment, the Title IX Coordinator must be notified.
 - a. Actual knowledge of such conduct or allegation may be made known through a variety of means, including but not limited to: verbal complaints by students or parent(s)/legal guardian(s); notice from an employee; direct observation, or as facts are disclosed during normal disciplinary proceedings.
2. Receipt of Notice to Administrator:
 - a. If a school administrator becomes aware of offensive sexual behavior or sexual conduct, the administrator shall conduct an initial assessment to determine whether the conduct might meet the definition of sexual harassment under this policy.
 - b. If there is evidence that the conduct constitutes sexual harassment, or if a reasonable person would consider the conduct sexual harassment under this policy, the school administrator shall report the conduct to the Title IX Coordinator.
 - 1) For situations involving students, the Title IX Coordinator shall contact the parents/legal guardian.
 - 2) The school administrator in consultation with the Title IX Coordinator, may provide upon receiving a report of sexual harassment, appropriate and immediate supportive measures to the Complainant in the interim between when the Title IX Coordinator is able to make contact with the Complainant.
3. Upon receipt of notice (actual knowledge) of sexual harassment or allegations of sexual harassment, the Title IX Coordinator shall promptly contact the Complainant to discuss:
 - a. The availability of supportive measures consider the Complainant's wishes with respect to supportive measures;
 - b. Inform the Complainant of the availability of supportive measures with or without the filing of a formal complaint;
 - c. Explain to the Complainant the process for filing and investigating a formal complaint; and
 - d. Explain to the Complainant that the parties may have an adult advisor of their choice throughout the investigation of a formal complaint.
4. The Title IX Coordinator should consult with, and implement supportive measures in collaboration with, the school administrator for students, or HR Director for an employee. The Title IX Coordinator is responsible for coordinating the effective implementation of supportive measures.
 - a. Supportive measures may include counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, campus escort services, mutual restrictions

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- on contact between the parties, supervised transitions, changes in work locations, increased security and monitoring of certain areas of the campus, and other similar measures.
 - b. The District must maintain as confidential any supportive measures provided to the Complainant or Respondent, to the extent that maintaining such confidentiality would not impair the ability of the District to provide the supportive measures.
- 5. Emergency Removal: The Title IX Coordinator, in consultation with an administrator and the Administrator of Schools (AOS) or in the case of an employee, the Administrator of Human Resources, may seek an emergency removal of a Respondent from the District’s education program or activity.
 - a. To remove a Respondent on an emergency basis, the District must undertake an individualized safety and risk analysis and determine that an immediate threat to the physical health or safety of a student or other individual arising from the allegations of sexual harassment justifies the removal.
 - b. The Respondent must be given notice and an opportunity to challenge the decision immediately following the removal. An emergency removal may not constitute or be documented as disciplinary action.
 - c. In the case of an employee, the District may place a non-student employee Respondent on administrative leave during the pendency of the grievance process.
- 6. If the Title IX Coordinator receives a report from a student, parent/legal guardian, school employee, and/or school administrator before receiving a formal complaint, he or she shall interview the Complainant and determine whether to sign a formal complaint on behalf of the Complainant.
- 7. The Title IX Coordinator may consolidate formal complaints against more than one Respondent, or by more than one Complainant against one or more Respondents, where the allegations of sexual harassment arise out of the same facts or circumstances.

F. Investigation of Sexual Harassment - Title IX

- 1. Dismissal
 - a. Upon receipt of a formal complaint, the Title IX Coordinator determines whether the complaint must or may be dismissed. A dismissal may occur at any point in the investigation until such time as a determination is made regarding the reported allegations.
 - b. Mandatory Dismissal: The Title IX Coordinator must dismiss the complaint if any of the following conditions apply:
 - 1) The conduct alleged would not constitute sexual harassment as defined in this policy, even if proved true;
 - 2) The conduct alleged did not occur in a District program or activity; or
 - 3) The conduct alleged did not occur against a person in the United States.
 - a) This dismissal does not preclude action under another District policy. The District has the flexibility to provide supportive measures in response to allegations of conduct, and to investigate such conduct, that does not involve sexual harassment but is otherwise prohibited under District policy, including bullying, discrimination, harassment, and other sexually inappropriate conduct.

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- c. **Discretionary Dismissal:** The Title IX Coordinator may dismiss the complaint or any of the allegations therein if any of the following conditions apply:
 - 1) a Complainant notifies the Title IX Coordinator in writing that they would like to withdraw the formal complaint or any allegations therein;
 - 2) the Respondent is no longer enrolled or employed by the District; or
 - 3) specific circumstances prevent the District from gathering evidence sufficient to reach a determination as to the allegations contained in the formal complaint.
 - a) If dismissed, the Title IX Coordinator shall promptly notify both parties in writing of a dismissal decision, and shall give both parties equal right to appeal a dismissal decision (See Appeals, Section II. G.).
- 2. **Assignment of Investigator**
 - a. The Title IX Coordinator shall assign an investigator(s) to conduct the Title IX investigation.
 - b. The Title IX Coordinator may conduct the investigation, or conduct the investigation with another investigator who is trained to conduct sexual harassment investigations provided the Title IX Coordinator was not the person who conducted the preliminary review regarding jurisdiction.
 - c. The investigator must receive training on the definition of sexual harassment under this policy, the scope of the District's education programs and activities, how to conduct an investigation, how to determine relevance to create an investigative report that fairly summarizes relevant evidence, how to write and issue an investigative report, and how to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest, and bias.
 - d. The investigator should begin each investigation by creating an investigation file.
 - e. The investigator shall refer the matter to law enforcement authorities or the Utah State Division of Child and Family Services, where appropriate or required by law. The investigator must continue to conduct the investigation even if the matter has been referred to another agency. The investigator should coordinate with the other agency and may adjust timelines and procedures accordingly.
- 3. **Investigative Procedures**

The District must ensure that investigations include the following steps:

 - a. The investigator shall ensure that the burden of proof and the burden of gathering evidence sufficient to reach a determination regarding responsibility rests on the District and not on the parties.
 - 1) Access to a party's records that are made or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional acting in their capacity in connection with the party's treatment can only be obtained through the party's voluntary, written consent (if the party is a minor, consent must be from the parent).
 - b. **Notice of Allegations:** Upon receipt of a formal complaint, the Title IX Coordinator shall provide written notice to the parties of the allegations. The notice must include:
 - 1) Notice of the District's formal complaint and investigation process, including any informal resolution process available;
 - 2) Notice of the allegations of sexual harassment, including sufficient details known at the time and with sufficient time to prepare a response before any initial interview. Sufficient details include the following, if known:

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- a) The identities of the parties involved in the incident;
 - b) the conduct allegedly constituting sexual harassment under this policy; and
 - c) the date and location of the alleged incident.
- 3) A statement that the Respondent is presumed innocent until a determination has been made at the conclusion of the investigation;
 - 4) A statement that the parties may have an advisor of their choice, who may be, but is not required to be, an attorney.
 - 5) A statement that the parties will be provided two, ten (10) day periods in which to inspect and review all evidence collected during the investigation but prior to completion of an investigation report and after the investigative report has been written.
 - 6) A statement that District policy prohibits knowingly making false statements or knowingly submitting false information during the investigation and that a party found to have done so is subject to disciplinary action.
- c. Interviews
- 1) The investigator shall provide written notice of the date, time, location, participants, and purpose of all investigative interviews to a party whose participation is invited or expected, with sufficient time for the party to prepare to participate.
 - 2) The investigator shall provide an equal opportunity for the parties to present witnesses, including fact and expert witnesses, and other inculpatory and exculpatory evidence.
 - 3) Each of the following persons shall be interviewed, and a record made of their conversations.
 - a) The Complainant. The complainant may be accompanied by an adult representative, including legal counsel. The Complainant may present evidence supporting the complaint.
 - i. In cases of sexual assault or other severe trauma, the investigator should seek assistance from professionals trained in interviewing children. Such professionals may include designated officials from the Children’s Justice Center, the Department of Child and Family Services, or some other private or governmental agency.
 - ii. The investigator shall comply with the reporting requirements regarding the reporting of Child Abuse or Neglect (See [Policy AS70 Child Abuse-Neglect Reporting by School Personnel](#)).
 - b) The Respondent. The Respondent may be accompanied by an adult representative, including legal counsel. The Respondent may present evidence refuting the allegations set forth in the complaint. The investigator should gather a signed, written statement from the Respondent that responds to the allegations.
 - c) The Witnesses. Anyone who witnessed the alleged conduct. The investigator should gather a signed witness statement from each witness using the Title IX Witness Statement form.
 - d) Anyone mentioned as having related information. The investigator should document all conversations related to the alleged incident.
 - 4) Equal opportunity shall be provided for the parties to present witnesses, including fact and expert witnesses, and other inculpatory and exculpatory evidence.

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- 5) The investigator may have additional conversations with any of the individuals listed in subsection to ensure that all relevant facts have been gathered.
- d. Preservation of Evidence
 - 1) The investigator shall gather and preserve all evidence, including footage from surveillance cameras, photos, physical evidence, documents, correspondence, and any relevant electronic information such as text messages, camera footage, and social media postings.
 - 2) All evidence gathered must be maintained in the Evidence Log and/or the Privilege Log.
- e. Informal Resolution may be appropriate in cases of sexual harassment under Title IX according to the following requirements:
 - 1) Informal mediation can never be offered to resolve complaints alleging that an employee sexually harassed a student;
 - 2) Facilitators must be free from conflicts of interest or bias and be trained to serve impartially;
 - 3) Informal resolution processes must have reasonably prompt time frames
 - 4) The initial written notice of allegations sent to both parties must include information about the informal resolution processes made available; and
 - 5) Parties retain their right to the formal grievance process, and can withdraw from informal resolution and resume a formal process at any time before agreeing to a resolution.
- f. Investigative Report
 - 1) Prior to completing the investigative report, the investigator shall send to each party and the party’s advisor (if applicable) the evidence subject to inspection and review in an electronic format or a hard copy. The parties must have at least ten (10) calendar days to submit a written response, which the investigator may consider prior to completion of the investigative report.
 - 2) The investigator shall objectively evaluate all relevant evidence, including the credibility of all statements, the investigator shall prepare a final written report of the investigation. The report should be completed using the District’s [Title IX Report Template](#).
 - 3) The report must “fairly summarize relevant evidence,” and should include the following:
 - a) A description of the complaint.
 - b) A description of the interim supportive measures provided to the complainant and/or the respondent.
 - c) A detailed description of the investigation, including names and dates of individuals interviewed; receipt of written statements; and evidence considered, including video and audio recordings, correspondence, etc.
 - d) Findings of fact. This section should describe with sufficient detail the events and actions found by the investigator to be true and include both inculpatory and exculpatory evidence considered relevant.
 - 4) The investigator shall provide a copy of the final investigative report simultaneously to the parties and notify them that they have ten (10) calendar days to review the report and provide a response, including written questions they would like asked of any party or witness. The investigator notifies the parties that their response and questions should be submitted to the Title IX Coordinator.

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G. Determination Regarding Responsibility by Decision-Maker(s)

1. Decision-maker(s)

- a. A District administrator identified as a decision-maker is responsible to review the investigator's report and determine whether District policy has been violated based on a preponderance of the evidence standard.
- b. The Decision-maker is responsible to determine appropriate sanctions/discipline when policy is violated and provide a written determination outlining a rationale for finding(s). Multiple decision-makers may be designated by the District.
- c. The Decision-maker(s) cannot be the same person as the Title IX Coordinator or an investigator(s).
- d. The Decision-maker(s) may not have a conflict of interest or bias for or against complainants or respondents generally or an individual complainant or respondent.
- e. The Decision-maker(s) must receive training on the definition of sexual harassment under this policy, the scope of the District's education programs and activities, how to conduct an investigation, how to issue a written determination, and how to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest, and bias.

2. Parties' Response to Investigative Report

- a. Upon receipt of the investigation report, the Decision-maker(s) must allow for at least ten (10) days to receive any written response from the parties before issuing a written determination regarding responsibility and whether District policy was violated.
- b. Questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant unless such questions and evidence are offered to prove that someone other than the respondent committed the alleged conduct or if the questions and evidence concern specific incidents of the complainant's prior sexual behavior with respect to the Respondent and are offered to prove consent. The Decision-maker(s) must explain to a party proposing the questions any decision to exclude a question as not relevant.
- c. Upon receipt of relevant questions from a party, the Decision-maker(s) submits the questions to the witness or party to whom they are directed and establishes a timeframe in which the questions must be answered. Upon receipt of the answers, the decision-maker provides them to the parties who proposed the questions.
- d. At the Decision-maker's discretion, the Decision-maker may permit limited follow-up questions from the parties.

3. Determination Regarding Responsibility

- a. The Decision-maker(s) must issue a written determination as to whether the Respondent committed sexual harassment in violation of the District's Title IX policy.
- b. The Decision-maker(s) objectively evaluates all relevant evidence gathered and presented during the investigation, as found in the investigative report, along with the answers to any written questions and follow-up questions to parties and witnesses as a response to the investigative report. The

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Decision-maker(s) evaluate the evidence, judge credibility based on factors of plausibility and consistency in party and witness statements, and then will reach a determination regarding responsibility.

- c. The Decision-maker(s) may consult with the investigator, the District's General Counsel, and other administrators as applicable in making a determination, except for the Superintendent and his/her designee to whom an appeal would be directed.
- d. The Decision-maker(s) shall base the determination on the preponderance of the evidence standard. The District shall apply the same standard to all formal complaints of sexual harassment, whether the complaint involves a student or employee.

4. The Written Determination

- a. The written determination must include:
 - 1) Identification of the allegations potentially constituting sexual harassment as defined in this policy;
 - 2) A description of the procedural steps taken from the receipt of the formal complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, methods used to gather other evidence;
 - 3) Findings of fact supporting the determination;
 - 4) Conclusions regarding the application of the District's policy to the facts;
 - 5) A statement of, and rationale for, the result as to each allegation, including a determination regarding responsibility, any disciplinary sanctions the recipient imposes on the Respondent, and whether remedies designed to restore or preserve equal access to the recipient's education program or activity will be provided by the recipient to the Complainant; and
 - 6) The District's procedures and bases for the Complainant and Respondent to appeal.
 - 7) The recipient must provide the written determination to the parties simultaneously.
- b. If the Respondent is a student and found to have committed sexual harassment, the decision-maker shall ensure that the behavior and resulting disciplinary action is documented in the Student Information System.
- c. Upon receipt of the final determination, the Complainant or Respondent may file an appeal.
- d. The determination regarding responsibility becomes final either on the date that the recipient provides the parties with the written determination of the result of the appeal, if an appeal is filed, or if an appeal is not filed, the date on which an appeal would no longer be considered timely, which is 10 calendar days after the issuance of the decision regarding responsibility.

5. Issuance of Written Determination

- a. At the conclusion of the decision-making process, the Decision-maker(s) shall provide the written determination to the parties simultaneously.
- b. The Decision-maker(s) also provides a copy of the written determination to the Title IX Coordinator.

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H. Appeals

1. Either party, the Complainant or Respondent, may appeal the Dismissal of a Formal Complaint in writing within five (5) calendar days after receipt of a Notice of Dismissal. Failure to submit written notice of an appeal within five (5) calendar days constitutes forfeiture of any right to appeal from a Dismissal of a Formal Complaint.
2. Either party, the Complainant or Respondent, may appeal the Determination Regarding Responsibility within ten (10) calendar days from the date of when the written Determination Regarding Responsibility was issued. Failure to submit written notice of an appeal within ten (10) calendar days constitutes forfeiture of any right to appeal.
 - a. Appeals shall be submitted to the Legal Services department, who shall forward the appeal to the Appeal Officer.
 - b. Grounds for an appeal of a Determination Regarding Responsibility:
 - 1) Procedural irregularity that affected the outcome of the matter;
 - 2) New evidence that was not reasonably available at the time the Determination Regarding Responsibility was made, that could affect the outcome of the matter; or
 - 3) If a party believes there was a conflict of interest of the Title IX Coordinator, investigator (s), or decision-maker (s).
 - 4) If an appeal does not introduce new evidence or allege a conflict of interest or violation of the investigation procedures of this policy, it will be denied.
 - 5) Disagreement with the outcome of an investigation or with an investigator (s) interpretation or findings of facts is not grounds for an appeal under this policy.
 - c. The Appeal Officer will notify the other party in writing when an appeal is filed and offer the non-appealing party an opportunity to provide a written statement in support of, or challenging, the outcome. The Appeal Officer will issue a written decision as to whether the investigation procedures were followed, whether there was a conflict of interest, or whether any new evidence would change the outcome of the investigation.
 - d. The decision of the Appeal Officer is final.

I. Confidentiality

1. It is the policy of the District to respect, as far as possible, the privacy and anonymity of all parties and witnesses to complaints brought under this policy. However, because an individual's right to confidentiality must be balanced with the District's obligations to cooperate with law enforcement, government agency investigations, or legal proceedings, or to investigate and take necessary action to resolve a complaint, including by allowing each party the chance to provide information to the investigator, information about the complaint may be disclosed in appropriate circumstances, and for other good reasons that apply to the particular situation. The investigator also may discuss the complaint with one or more of the following persons:
 - a. The General Counsel;
 - b. The parent/legal guardian of the victim;

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- c. The parent/legal guardian of an alleged student perpetrator;
 - d. A teacher or staff member whose knowledge of the students involved may help in determining who is telling the truth;
 - e. Utah State Division of Child and Family Services for purposes of investigating child abuse reports; and
 - f. Law enforcement agencies where the investigator has reasonable suspicion that the alleged Discrimination or Harassment involves criminal activity.
2. Where a complaint involves allegations of child abuse, the complaint shall be immediately reported to appropriate law enforcement authorities or the Utah State Division of Child and Family Services. The anonymity of both the complainant and school officials involved in the investigation will be strictly protected as required by [Utah Code §62A-4a-412](#).

J. Retaliation

- 1. Retaliation: It is prohibited for the District or any District employee to take materially adverse action by intimidating, threatening, coercing, harassing, or discriminating against any individual for the purpose of interfering with any right or privilege secured by law or policy, or because the individual has made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under this policy and procedure.
- 2. Protected activity under this policy includes reporting an incident that may implicate this policy, participating in the grievance process, supporting a Complainant or Respondent, assisting in providing information relevant to an investigation, and/or acting in good faith to oppose conduct that constitutes a violation of this policy.
- 3. Acts of alleged retaliation should be reported immediately to the Title IX Coordinator and will be promptly investigated. The District is prepared to take appropriate steps to protect individuals who fear that they may be subjected to retaliation.
- 4. The following do not constitute retaliation under this policy:
 - a. The exercise of rights protected under the First Amendment.
 - b. Charging an individual with a code of conduct violation for making a materially false statement in bad faith in the course of a grievance proceeding under this policy and procedure. A determination regarding responsibility, alone, is not sufficient to conclude that any party has made a materially false statement in bad faith.

K. Discipline and Remedial Action; False Complaints

- 1. Any student who engages in sexual harassment of anyone at school or at any school-related activity or event is in violation of this policy and shall be subject to disciplinary action consistent with the District’s Student Conduct and Disciplinary Process. Disciplinary action may include, but is not limited to, suspension, expulsion, exclusion or loss of extracurricular activities, probation, or alternative educational placement. In imposing such discipline, all facts and circumstances of the incident(s) shall be taken into account.
- 2. Any employee who engages in sexual harassment of any student at school or at a school-related activity or event is in violation of this policy and shall be subject to disciplinary action consistent with the District’s

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Employee Termination policies. Disciplinary action may include, but is not limited to, warnings, reprimands, probation, disciplinary transfer, suspension, reduction in pay or hours, or termination. In imposing such discipline, all facts and circumstances of the incidents(s) shall be taken into account.

3. If the investigator has reasonable suspicion that the Harassment involves sexual assault, rape, or any other activity of a criminal nature, the District shall notify appropriate law enforcement authorities and immediately initiate proceedings to remove the accused party from the situation.
4. If an investigation finds evidence of sexual harassment, the District shall implement remedial action necessary to eliminate its effects upon the victim and the school environment. Remedial action may include changes to school or District programs, offerings, facilities, rules, policies, or practices.
5. Intentionally false, malicious, or frivolous complaints of sexual harassment shall result in corrective or disciplinary action taken against the complainant.

L. Record Keeping

1. The Title IX Coordinator shall maintain a confidential record **separate** from the individual’s educational or personnel file that includes the complaint, response, witness statements, evidence, investigative report, written determination, any appeal and the result therefrom, and any informal resolution and the result therefrom for seven (7) years.
2. All student discipline issued for violations of this policy shall be documented by the Decision-maker on the District’s Student Information System. Consistent with the U.S. Department of Education Civil Rights Data Collection, the documentation must indicate that sexual harassment served as the basis for which the student was disciplined.
3. All complaints made under this policy involving a student must be documented by the Building Administrator on the District’s Student Information System. Complaints must be documented even if the investigation results in a finding that this policy was not violated. Consistent with the U.S. Department of Education Civil Rights Data Collection, the documentation must indicate that the violation constituted sexual harassment.
4. All complaints and allegations of sexual harassment shall be kept confidential except as necessary to carry out the investigation or take other subsequent necessary action.
5. Records of complaints and investigations shall be retained in accordance with applicable federal and state law.

M. Training; Dissemination of Policy

1. The District recognizes the importance of educating its employees and students regarding the prevention of sexual harassment and the observance of high ethical standards. To these ends, the District will provide ongoing training and education in this area. Notice of this policy will be distributed, and training will be conducted for employees and students of the District.
2. This policy may be posted on the District’s website and published in student registration materials, student and employee handbooks, parent information guides, and other appropriate school publications as directed by the District.

JORDAN SCHOOL DISTRICT

Statement of

P O L I C Y

New
TENTATIVE

Number - AA452

Effective -

Revision -

Reviewed -

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References

[Title IX of the Education Amendments of 1972. 20 U.S.C. §1681\(a\). 34 CFR 106](#)

[Utah Code §62A-4a-412. Reports, information, and referrals confidential.](#)

SUBJECT: LIBRARY MEDIA SELECTION AND REVIEW

I. Board Directive

- A. It is the belief of the Board of Education that every student should have access to a library media center that offers a variety of materials, formats, and genres to meet multiple reading purposes: enjoyment, acquisition of knowledge, answering questions, different languages, emerging technologies, and personal growth. ~~to support classroom instruction, provides opportunities for research, and meets differing educational and recreational needs and interests. Students shall be encouraged to use library media materials to expand their knowledge, understanding, appreciation, and enjoyment of the world in which they live.~~
- B. *The First Amendment of the United States Constitution* guides the Jordan School District library media centers in both selection of materials and review of challenged materials. The *First Amendment* states: “Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech or of the press...”
- C. This policy specifies the process for identifying materials to be included or disqualified from use in libraries and schools based on Utah Code [Section 53G-10-103, Sensitive Instructional Materials](#), state and federal law, [Board Rule 277-217, Educator Standards and LEA Reporting](#), or based on age appropriate contents.
- D. The Board delegates responsibility for ~~developing~~ and administering this policy to the District Administration.

II. Administrative Policy

The Library Media Selection and Review policy shall be administered according to the following administrative policy provisions:

A. Selection of Materials

The responsibility for selection rests with trained library personnel under the direction of the Jordan School District Board of Education, using the following criteria:

- 1. Overall purpose and educational significance
- 2. Legality
- 3. Age and developmental appropriateness, including consideration of violence, pervasive vulgarity, self-harm, etc.
- 4. Timeliness and/or permanence
- 5. Readability and accessibility for intended audience
- 6. Artistic quality and literary style
- 7. Reputation and significance of author, producer, and/or publisher
- 8. Variety of format with efforts to incorporate emerging technologies
- 9. Quality and value commensurate with cost and/or need

B. Responsibility for Selection

- 1. The professional library media specialist assigned to the school and the school principal, working in cooperation with staff members, shall be responsible for the selection of materials for school library media centers. This includes material acquired through grants, book fairs, and other donations. Each library media

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specialist holds either a master’s degree or an endorsement in library media science and is qualified to make selections in a responsible and professional manner.

2. ~~The Instructional Support Services administrator, working in cooperation with library media specialists, teachers and staff, shall be responsible for the selection of materials for the District Instructional Media Center.~~

C. Evaluating Materials, Self-selection and Internet Access

1. The library media specialist strives to review all incoming collection items. Because of the volume of materials that are purchased each year, they are also evaluated based on credible reviews from professional publications, professional recommendations, award recipients, and other professional sources. When books that have been purchased are received, additional evaluation may be appropriate.
2. Library materials are available to students on a self-selection basis. The library media specialist, library media assistants, teachers or staff members may assist students in locating needed library media materials.
 - a. Student self-selection of materials is often guided by reading lists provided by sources such as professional journals, student book clubs, public libraries, and commercial companies. These lists are not formally approved by library media specialists, school administration or District personnel. Approval of selection lists used as part of a curriculum activity/assignment is addressed in [Policy AA424 Literature Selection and Review](#).
 - b. Responsibility for the reading, listening, and viewing of library media materials and accessing internet resources by children rests with parents/guardians, the library media specialist, and school staff members. The parents/guardians are invited to consult with the library media specialist to find materials they feel are appropriate for their children. ~~Parents may request a record of their student’s checkout history from library personnel.~~
 - c. ~~Through Destiny online access, parents may view the title, author, and description of any material the parent’s child borrows from the school library, including a history of borrowed materials.~~
 - d. Electronic databases and other web-based searches and content will be filtered through Jordan District’s state-required Internet filter.

D. Sensitive Instructional Materials

1. ~~Instructional materials are not exclusively library materials.~~
2. ~~Instructional materials determined to be objective sensitive materials or subjective sensitive materials are removed from all school settings as defined in 53G-10-103.~~
3. ~~If an instructional material constitutes objective sensitive material no further review is necessary.~~
4. Sensitive materials do not include:
 - a. a concurrent enrollment course that contains sensitive materials for which a parent receives notice and provides consent.
 - b. Instructional materials for medical courses

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c. instructional materials for family and consumer science courses.

d. Health curriculum selected by an LEA under 53G-10-402

5. An educator may not expose students to sensitive materials as outlined in Board Rule R277-217.

6. A library/instructional material review request may ~~only~~ be made by Jordan School District employees, students, parents, and governing board members. There is no limitation on submission for reviews unless an individual makes three unsuccessful challenges, inclusive of a direct review or appeal, during a given school year.

E. Library Materials Review Process-Initial Review

1. A library materials review may be based upon the concern that the material contains or is a sensitive material as defined in Utah Code Section 53G-10-103, or upon concerns with age-appropriateness of content.

~~1. A library materials review request may only be made by:-~~

~~a. A parent of a student that attends the school;~~

~~b. A student who attends the school; or~~

~~c. An employee of the school.~~

~~2. No more than two books per year may be submitted by the same individual for a school-level review at any school the student attends during the school year.~~

~~3.2. The Materials Review Request Form is available here: [Jordan District Materials Review Form](#).~~

~~4. A library materials review may be based upon the concern that the material is a sensitive material as defined in Utah Code Section 53G-10-103, or upon concerns with age-appropriateness of content.~~

~~5.3. The identity of the requester will be protected and kept confidential from all individuals outside of the review process outlined in this policy, to the extent possible.~~

~~4. The requester must provide all information requested on the form including the ~~requestor's~~ complaint or objection to the library material, with excerpts and other evidence to support the allegation.~~

~~6.5. Upon receipt of a request for review, at least two Jordan School District employees, including the Instructional Support Services Consultant and the Administrator of Teaching and Learning or designee, will make an initial determination related to a plausible claim that the material contains or constitutes sensitive material.~~

~~7. If a plausible claim is substantiated, the instructional material is immediately removed from student access in all school settings until the full review is completed. Parents may request a list of materials currently under review from library personnel.~~

~~6.~~

~~7. A full review is initiated after the completion of an initial review that substantiates a plausible claim.~~

~~8. Parents may request a list of materials currently under review from library personnel.~~

F. Full Review: Objective Sensitive Materials

SUBJECT: LIBRARY MEDIA SELECTION AND REVIEW

- ~~8. Upon receipt of a request for review, the school administrator or designee will acknowledge the receipt of the request, create a case number for the review, and convene a Review Committee within a reasonable time according to the procedure outlined below.~~
- ~~9. The material will remain in the library system while the review process is being completed.~~
- ~~1. Members of the Objective Sensitive Materials Review Committee will include:~~
 - ~~1.~~
 - ~~a. The Administrator of Teaching and Learning or his/her designee A facilitator chosen by the school's administration;~~
 - ~~b. The Instructional Support Services Consultant~~
 - ~~c. A school community parent~~
 - ~~2. Members of the Objective Sensitive Materials Review Committee may not include those responsible for procurement of the materials or the individual(s) who brought the challenge.~~
 - ~~3. Members of the Review Committee will receive materials to complete the review process, including the following:~~
 - ~~a. A copy of the Materials Review Request Form~~
 - ~~b. Excerpts and other evidence to support the allegation~~
 - ~~c. A copy of Jordan District Policy AA440~~
 - ~~d. Materials provided to the committee may also include relevant information about the title compiled and shared by the library staff, including the reasons for initial approval of the material.~~
 - ~~4. The Review Committee will determine dates and times for meetings and maintain minutes of the meetings.~~
 - ~~5. The Review Committee will determine the amount of time needed for an adequate review of a material to make a thorough and thoughtful decision and inform the requester of the determined timeline with a preference for 30 school days where possible and no longer than 60 school days.~~
 - ~~6. The Review Committee will determine whether the material constitutes **objective sensitive material** using the standards found in Section 76-10-1235, under the non-discretionary standards described in Subsection 76-10-1227 (1)(a)(i), (ii), or (iii).~~
 - ~~7. If the library or instructional material constitutes **objective sensitive material** the review process is completed, and the library or instructional material is immediately removed from all school settings.~~
 - ~~8. The Instructional Support Services Consultant will promptly report the determination to the state library media specialist within 20 days after completing the full review.~~
 - ~~9. The outcome of the review will be reported to the requester.~~
 - ~~10. If the objective sensitive material standard is NOT upheld, initiate a subjective sensitive material review.~~

G. Full Review: Subjective Sensitive Materials

SUBJECT: LIBRARY MEDIA SELECTION AND REVIEW

1. Members of the Subjective Sensitive Materials Review Committee will include:
 - a. The Administrator of Teaching & Learning or the Instructional Support Services Consultant or designee
 - b. A teacher-librarian, not responsible for the procurement of the materials
 - c. Parents of current students at the school that number at least one more than the LEA employees on the Committee. Parents should be reflective of the school community as required in Utah Code Subsection 53G-10-103(3).
2. Members of the Review Committee will receive materials to complete the review process, including the following:
 - a. A copy of the Materials Review Request Form
 - b. Access to the complete work that includes the material being challenged;
 - c. A copy of this policy
 - d. If needed, relevant information about the title compiled and shared by the library staff, this may include the reason for initial approval of the material.
3. The Review Committee will determine meeting dates and times and maintain meeting minutes.
4. The Review Committee will determine the amount of time needed for an adequate review of a material to make a thorough and thoughtful decision and inform the requester of the determined timeline with a preference for 30 school days where possible and no longer than 60 school days.
5. During the review period, students may access material with parental consent.
6. In deciding whether the material constitutes **subjective sensitive material**, the committee will use the subjective sensitive material standards: constitutes pornographic or indecent material, as that term is defined in Section 76-10-1235, under the following factor-balancing standards:
 - a. material that is harmful to minors under Section 76-10-1201;
 - b. material that is pornographic under Section 76-10-1203; or
 - c. material that includes certain fondling or other erotic touching under Subsection 76-10-1227(1)(a)(iv).
 - d. Other factors such as violence, vulgarity, self-harm, etc. may also be considered.
7. If the library or instructional material is determined to be subjective sensitive material:
 - a. ensure that the material is inaccessible to students in any school setting and terminate parent consent.
 - b. report the determination to the state library media specialist within 10 days of the final determination.
 - c. report the outcomes to the requester.
 - d. dispose of or return the material identified for removal.
 - e. ensure that it is not sold or distributed to a minor.

H. Appeals Process

SUBJECT: LIBRARY MEDIA SELECTION AND REVIEW

1. Employees, students, parents, and governing board members of Jordan School District may initiate an appeal regardless of whether the material was retained or removed. The appeal must be made in writing within 15 business days of receipt of the Review Committee's final determination using an Appeal Request Form. The form may be found at Appeal Request Form.
2. The Jordan School District Board of Education will review the appeal and vote in a public board meeting to decide the outcome of a sensitive material review appeal, clearly identifying:
 - a. The rationale for their decision
 - b. Their determination on each component of any statutory or policy standards they used to reach their conclusions.
3. The Instructional Support Services Consultant will promptly report the Board's determination to the state library media specialist within 20 days after the final determination of the appeal.
4. The Jordan School District Board of Education may not enact rules or policies that prevent them from:
 - a. Revisiting a previous decision
 - b. Reviewing a recommendation of JSD personnel or parent-related committee regarding a challenged instructional material
 - ~~a-c. Reconsidering a challenged library or instructional material unless additional information regarding the material is received.~~
 - ~~b. At least one administrator or designee;~~
 - ~~e. A licensed teacher at the school who is currently teaching English language arts or a subject relevant to the challenged material; and~~
 - ~~d. Parents of current students at the school, that number at least one more than the LEA employees on the Committee including parents reflective of the school community as required in Utah Code Subsection 53G-10-103(3).~~
- ~~10. The Review Committee will determine the amount of time needed for an adequate review of a material to make a thorough and thoughtful decision and inform the requester of the determined timeline with a preference for 30 school days where possible and no longer than 60 school days.~~
- ~~11. Members of the Review Committee will receive materials to complete the review process, including the following:~~
 - ~~a. Access to the complete work that includes the material being challenged;~~
 - ~~b. A copy of the Materials Review Request form;~~
 - ~~e. A copy of this policy;~~
 - ~~d. Relevant information about the title compiled and shared by the library staff, including the reason for initial approval of the material.~~
- ~~12. The Review Committee will determine dates and times for meetings, and maintain minutes of each meeting.~~
- ~~13. The notes from each meeting will be retained by the school conducting the review along with all relevant documentation and the final determination.~~

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- ~~14. The Review Committee will determine whether the material constitutes sensitive material consistent with Utah Code 53G-10-103, this policy, and the guidance letter provided by the Attorney General's Office dated June 1, 2022.~~
- ~~a. In deciding whether the material constitutes sensitive material, the Committee must:~~
- ~~1) consider all elements of the definitions of pornographic or indecent materials as defined in Utah Code Sections 76-10-1235, 76-10-1201, 76-10-1203, and 76-10-1227; and~~
 - ~~2) whether the material is age appropriate due to vulgarity or violence.~~
- ~~b. In deciding whether the material is age appropriate due to vulgarity, violence, or content, the Committee must consider the material taken as a whole and consider whether it has serious literary, artistic, political, or scientific value for minors, which may include the following objective criteria:~~
- ~~1) reliable, expert reviews of the material or other objective sources;~~
 - ~~2) Committee members' experience and background; and~~
 - ~~3) community standards.~~
- ~~c. In deciding whether the material taken as a whole has serious literary, artistic political, or scientific value as described in Subsection b., the Committee should consider that:~~
- ~~1) *serious* value does not mean *any* value; and~~
 - ~~2) greater protections should exist concerning content for a library in an elementary or middle school setting.~~
- ~~d. The Review Committee will make a final determination of a reviewed material as follows:~~
- ~~1) Retained: The determination to maintain access in a school setting to the challenged material for all students.~~
 - ~~2) Removed: The determination to prohibit access in a school setting to the challenged material for all students.~~
- ~~e. The decision of the Review Committee will be determined by majority vote.~~
- ~~f. A material may not be reviewed again for three school years following the Review Committee's determination.~~
- ~~g. The final determination of the Review Committee will be communicated to the requester and appropriate employees within five school days of the decision being made.~~

~~E. Appeals Process~~

- ~~1. The original requester or another individual who was not on the Review Committee may appeal the determination of the Review Committee in writing to the school principal within 15 business days of receipt of the Review Committee's final determination using an Appeal Request Form. The form may be found at Appeal Request Form.~~
- ~~2. If an appeal is filed with the school principal, the principal will inform the Instructional Support Services Administrator, who will alert the Appeals Committee.~~
- ~~3. Members of the Appeals Committee will include:~~
 - ~~1. A facilitator chosen by the Instructional Support Services Administrator;~~
 - ~~2. At least one administrator or designee;~~

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- ~~3. A licensed teacher who is currently teaching English language arts or a subject relevant to the challenged material; and~~
- ~~4. Parents with students in the District who number at least one more than the LEA employees on the Committee. The parents should be reflective of the school community as required in Utah Code Subsection 53G-10-103(3).~~
- ~~5. The Committee may add a parent or school administrator who did not participate in the initial Review Committee, only as necessary to have an odd number of members.~~
- ~~4. If there is not an appeal of the Appeals Committee's recommendation, the Appeals Committee's recommendation is the final determination for the challenged material.~~
- ~~5. The Appeals Committee will determine the amount of time needed for an adequate review, not longer than 60 school days and a preference for 30 school days, of a material required to make a thorough and thoughtful decision and inform the requester of the determined timeline.~~
- ~~6. Members of the Appeals Committee will receive materials to complete the review process, including the following:
 - ~~a. A copy of the material;~~
 - ~~b. A copy of the Materials Review Request Form;~~
 - ~~c. All meeting minutes;~~
 - ~~d. The Review Committee's final recommendation and rationale for the decision;~~
 - ~~e. Any other documents considered part of the administrative record related to the Review Committee's proceedings.~~~~
- ~~7. The Appeals Committee will schedule meetings as needed, and maintain minutes of each meeting.~~
- ~~8. The notes from each meeting will be retained by the Appeals Committee, along with all relevant documentation and the final determination by the Appeals Committee.~~
- ~~9. The Appeals Committee will review the criteria listed in Section D.15. that was used by the Review Committee and will apply it again to the challenged material.~~
- ~~10. The Appeals Committee will make a final determination of a reviewed material as follows:
 - ~~a. Retained: The determination to maintain access in the original school setting to the challenged material for all students.~~
 - ~~b. Removed: The determination to prohibit access in the original school setting to the challenged material for all students.~~~~
- ~~11. The decision of the Appeals Committee will be determined by majority vote.~~
- ~~12. A material may not be reviewed again for three school years if the Appeals Committee votes to uphold a Review Committee's determination.~~
- ~~13. The final determination of the Appeals Committee will be communicated to the requester and appropriate employees within 10 days of the determination.~~
- ~~14. The District will maintain a list of the determinations by the Appeals Committee.~~

~~F. Final Procedure Review~~

~~The original requester may petition the Utah State Board of Education (USBE) for a procedural review of the Appeals Committee's decision.~~

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- ~~1. The USBE will review the petition and determine if a procedural review is warranted, to determine whether the LEA correctly followed its library materials review policy referred to in USBE Rule R277-123.~~
- ~~2. That determination may include the USBE's decision to have the appeal considered initially by a USBE committee or a panel of USBE members.~~
- ~~3. If the USBE determines in their procedural review that the LEA did not correctly follow its materials review policy, it will return the appeal to the LEA with direction to repeat its review process in compliance with its library materials review policy referred to in Rule 277-628.~~
- ~~4. The USBE will make a final written appeal decision no more than 60 school days after their determination that the appeal satisfies the criteria for USBE review.~~
- ~~5. This USBE review decision is final.~~

G.H. Communication

1. Jordan School District will maintain an ~~easy~~ accessible public website where the following information can be located:
 - a. [Materials Review Request Form](#)
 - b. [Appeal Request Form](#)
 - c. [Application to Serve on a Materials Review Committee](#)
 - d. This library policy
2. If made aware of material that may be considered sensitive material as defined in Section [53G-10-103](#), the District will inform relevant parties regarding appropriate actions to take pursuant to this policy.

SUBJECT: LIBRARY MEDIA SELECTION AND REVIEW

I. Board Directive

- A. It is the belief of the Board of Education that every student should have access to a library media center that offers a variety of materials, formats, and genres to meet multiple reading purposes: enjoyment, acquisition of knowledge, answering questions, different languages, emerging technologies, and personal growth.
- B. *The First Amendment of the United States Constitution* guides the Jordan School District library media centers in both selection of materials and review of challenged materials. The *First Amendment* states: “Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech or of the press . . .”
- C. This policy specifies the process for identifying materials to be included or disqualified from use in libraries and schools based on Utah Code [Section 53G-10-103 Sensitive Instructional Materials](#), state and federal law, [Board Rule 277-217 Educator Standards and LEA Reporting](#), or based on age-appropriate contents.
- D. The Board delegates responsibility for administering this policy to the District Administration.

II. Administrative Policy

The Library Media Selection and Review policy shall be administered according to the following administrative policy provisions:

A. Selection of Materials

The responsibility for selection rests with trained library personnel under the direction of the Jordan School District Board of Education, using the following criteria:

- 1. Overall purpose and educational significance
- 2. Legality
- 3. Age and developmental appropriateness, including consideration of violence, pervasive vulgarity, self-harm, etc.
- 4. Timeliness and/or permanence
- 5. Readability and accessibility for intended audience
- 6. Artistic quality and literary style
- 7. Reputation and significance of author, producer, and/or publisher
- 8. Variety of formats with efforts to incorporate emerging technologies
- 9. Quality and value commensurate with cost and/or need

B. Responsibility for Selection

- 1. The professional library media specialist assigned to the school and the school principal, working in cooperation with staff members, shall be responsible for the selection of materials for school library media centers. This includes material acquired through grants, book fairs, and other donations. Each library media specialist holds either a master’s degree or an endorsement in library media science and is qualified to make selections in a responsible and professional manner.

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C. Evaluating Materials, Self-selection, and Internet Access

1. The library media specialist strives to review all incoming collection items. Because of the volume of materials that are purchased each year, they are also evaluated based on credible reviews from professional publications, professional recommendations, award recipients, and other professional sources. When books that have been purchased are received, additional evaluation may be appropriate.
2. Library materials are available to students on a self-selection basis. The library media specialist, library media assistants, teachers, or staff members may assist students in locating needed library media materials.
 - a. Student self-selection of materials is often guided by reading lists provided by sources such as professional journals, student book clubs, public libraries, and commercial companies. These lists are not formally approved by library media specialists, school administration, or District personnel. Approval of selection lists used as part of a curriculum activity/assignment is addressed in [Policy AA424 Literature Selection and Review](#).
 - b. Responsibility for the reading, listening, and viewing of library media materials and accessing internet resources by children rests with parents/guardians, the library media specialist, and school staff members. The parents/guardians are invited to consult with the library media specialist to find materials they feel are appropriate for their children.
 - c. Through Destiny online access, parents may view the title, author, and description of any material the parent's child borrows from the school library, including a history of borrowed materials.
 - d. Electronic databases and other web-based searches and content will be filtered through Jordan District's state-required Internet filter.

D. Sensitive Instructional Materials

1. Instructional materials are not exclusively library materials.
2. Instructional materials determined to be **objective sensitive materials** or **subjective sensitive materials** are removed from all school settings as defined in [53G-10-103](#).
3. If an instructional material constitutes **objective sensitive material**, no further review is necessary.
4. Sensitive materials do not include:
 - a. A concurrent enrollment course that contains sensitive materials for which a parent receives notice and provides consent.
 - b. Instructional materials for medical courses.
 - c. Instructional materials for family and consumer science courses.
 - d. Health curriculum selected by an LEA under [53G-10-402](#).
5. An educator may not expose students to sensitive materials as outlined in [Board Rule R277-217](#).
6. A library/instructional material review request may be made by Jordan School District employees, students, parents, and governing board members. There is no limitation on submission for reviews unless an individual makes three unsuccessful challenges, inclusive of a direct review or appeal, during a given school year.

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E. Library Materials Review Process-Initial Review

1. A library materials review may be based upon the concern that the material contains or is a sensitive material as defined in [Utah Code Section 53G-10-103](#), or upon concerns with age-appropriateness of content.
2. The Materials Review Request Form is available here: [Jordan District Materials Review Form](#).
3. The identity of the requester will be protected and kept confidential from all individuals outside of the review process outlined in this policy, to the extent possible.
4. The requester must provide all information requested on the form including the complaint or objection to the library material, with excerpts and other evidence to support the allegation.
5. Upon receipt of a request for review, at least two Jordan School District employees, including the Instructional Support Services Consultant and the Administrator of Teaching and Learning or designee, will make an initial determination related to a plausible claim that the material contains or constitutes sensitive material.
6. If a plausible claim is substantiated, the instructional material is immediately removed from student access in all school settings until the full review is completed.
7. A full review is initiated after the completion of an initial review that substantiates a plausible claim.
8. Parents may request a list of materials currently under review from library personnel.

F. Full Review: Objective Sensitive Materials

1. Members of the Objective Sensitive Materials Review Committee will include:
 - a. Administrator of Teaching and Learning or his/her designee
 - b. Instructional Support Services Consultant
 - c. A school community parent
2. Members of the Objective Sensitive Materials Review Committee may not include those responsible for procurement of the materials or the individual(s) who brought the challenge.
3. Members of the Review Committee will receive materials to complete the review process, including the following:
 - a. A copy of the [Materials Review Request Form](#)
 - b. Excerpts and other evidence to support the allegation
 - c. A copy of Jordan District Policy [AA440 Library Media Selection and Review](#)
 - d. Materials provided to the committee may also include relevant information about the title compiled and shared by the library staff, including the reasons for initial approval of the material.
4. The Review Committee will determine dates and times for meetings and maintain minutes of the meetings.
5. The Review Committee will determine the amount of time needed for an adequate review of a material to make a thorough and thoughtful decision and inform the requester of the determined timeline with a preference for 30 school days where possible and no longer than 60 school days.

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6. The Review Committee will determine whether the material constitutes **objective sensitive material** using the standards found in [Section 76-10-1235](#), under the non-discretionary standards described in Subsection [76-10-1227](#) (1)(a)(i), (ii), or (iii).
7. If the library or instructional material constitutes **objective sensitive material**, the review process is completed, and the library or instructional material is immediately removed from all school settings.
8. The Instructional Support Services Consultant will promptly report the determination to the state library media specialist within 20 days after completing the full review.
9. The outcome of the review will be reported to the requester.
10. If the objective sensitive material standard is NOT upheld, initiate a subjective sensitive material review.

G. Full Review: Subjective Sensitive Materials

1. Members of the Subjective Sensitive Materials Review Committee will include:
 - a. Administrator of Teaching & Learning or the Instructional Support Services Consultant or designee
 - b. A teacher-librarian, not responsible for the procurement of the materials
 - c. Parents of current students at the school that number at least one more than the LEA employees on the Committee. Parents should be reflective of the school community as required in [Utah Code Subsection 53G-10-103\(3\)](#).
2. Members of the Review Committee will receive materials to complete the review process, including the following:
 - a. A copy of the [Materials Review Request Form](#)
 - b. Access to the complete work that includes the material being challenged
 - c. A copy of this policy
 - d. If needed, relevant information about the title compiled and shared by the library staff; this may include the reason for initial approval of the material.
3. The Review Committee will determine meeting dates and times and maintain meeting minutes.
4. The Review Committee will determine the amount of time needed for an adequate review of a material to make a thorough and thoughtful decision and inform the requester of the determined timeline with a preference for 30 school days where possible and no longer than 60 school days.
5. During the review period, students may access material with parental consent.
6. In deciding whether the material constitutes **subjective sensitive material**, the committee will use the subjective sensitive material standards: constitutes pornographic or indecent material, as that term is defined in [Section 76-10-1235](#), under the following factor-balancing standards:
 - a. Material that is harmful to minors under [Section 76-10-1201](#);
 - b. Material that is pornographic under [Section 76-10-1203](#); or
 - c. Material that includes certain fondling or other erotic touching under Subsection [76-10-1227\(1\)\(a\)\(iv\)](#).
 - d. Other factors such as violence, vulgarity, self-harm, etc. may also be considered.

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7. If the library or instructional material is determined to be subjective sensitive material:
 - a. Ensure that the material is inaccessible to students in any school setting and terminate parent consent.
 - b. Report the determination to the state library media specialist within 10 days of the final determination.
 - c. Report the outcomes to the requester.
 - d. Dispose of or return the material identified for removal.
 - e. Ensure that it is not sold or distributed to a minor.

- H. Appeals Process
 1. Employees, students, parents, and governing board members of Jordan School District may initiate an appeal regardless of whether the material was retained or removed. The appeal must be made in writing within 15 business days of receipt of the Review Committee's final determination using an [Appeal Request Form](#). The form may be found at [Appeal Request Form](#).
 2. The Jordan School District Board of Education will review the appeal and vote in a public Board meeting to decide the outcome of a sensitive material review appeal, clearly identifying:
 - a. The rationale for their decision
 - b. Their determination on each component of any statutory or policy standards they used to reach their conclusions.
 3. The Instructional Support Services Consultant will promptly report the Board's determination to the state library media specialist within 20 days after the final determination of the appeal.
 4. The Jordan School District Board of Education may not enact rules or policies that prevent them from:
 - a. Revisiting a previous decision
 - b. Reviewing a recommendation of JSD personnel or parent-related committee regarding a challenged instructional material
 - c. Reconsidering a challenged library or instructional material unless additional information regarding the material is received

- I. Communication
 1. Jordan School District will maintain an accessible public website where the following information can be located:
 - a. [Materials Review Request Form](#)
 - b. [Appeal Request Form](#)
 - c. [Application to Serve on a Materials Review Committee](#)
 - d. This library policy
 2. If made aware of material that may be considered sensitive material as defined in Section [53G-10-103](#), the District will inform relevant parties regarding appropriate actions to take pursuant to this policy.

JORDAN SCHOOL DISTRICT

Statement of

P O L I C Y

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