



Minutes of the Board of Education Regular Meeting
Monday, July 13, 2026 6:30 PM Central
Conference Room-Main Building
3300 West Bois D'Arc
Duncan, Oklahoma 73533

1. Call to order and roll call of members.
Dee Williams called the meeting to order.
Attendance Taken at 6:30 PM.

Lori Lovett: Absent
Sam Porter: Absent
Ricky Sanders: Present
Lance Strickland: Present
Dee Williams: Present

2. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

Motion to approve Consent Agenda items 2a-2i. This motion, made by Lance Strickland and seconded by Ricky Sanders, passed.

Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

- a. Approval of Minutes of the June 25, 2026, Regular Board Meeting
- b. Approval of Tami Wright as Minutes Clerk
- c. Approval of Agenda as part of the minutes
- d. Approval of June Treasurer's Report
- e. Approval of June Activity Fund Reports - Regular & Credit Card Account
- f. Approval of General Fund Change Orders, Warrants, & Encumbrances for FY 26, in the amount of -\$6,418.76
- g. Approval of General Fund Change Orders, Warrants, & Encumbrances for FY 27, numbers 1-266, in the amount of \$1,901,256.77
- h. Approval of General Fund Payroll Change Orders, Warrants, & Encumbrances for FY 27, numbers 70001-70151, in the amount of \$6,394,092.58

i. Resolution to Declare Surplus Property

3. Discussion and possible action regarding the approval of Tami Wright as Clerk of Board, Encumbrance Clerk and Minutes Clerk.

Motion to approve Tami Wright as Clerk of Board, Encumbrance Clerk and Minutes Clerk. This motion, made by Lance Strickland and seconded by Ricky Sanders, passed.

Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

4. Discussion and possible action regarding the appointment of Brandi Williams, Deputy Clerk of the Board of Education and Deputy Minutes Clerk for FY27.

Motion to approve the appointment of Brandi Williams, Deputy Clerk of the Board of Education and Deputy Minutes Clerk for FY27. This motion, made by Ricky Sanders and seconded by Lance Strickland, passed.

Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

5. Discussion and possible action regarding the appointment of Kimberly Loveday, Deputy Clerk of the Board of Education and Deputy Minutes Clerk for FY27.

Motion to approve the appointment of Kimberly Montalbano, Deputy Clerk of the Board of Education and Deputy Minutes Clerk for FY27, amended to reflect name change. This motion, made by Lance Strickland and seconded by Ricky Sanders, passed.

Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

6. Discussion and possible action regarding the attached sub-accounts for the Activity Fund for FY27.

Motion to approve the sub-accounts for the Activity Fund for FY27. This motion, made by Ricky Sanders and seconded by Lance Strickland, passed.

Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

7. Discussion and possible action regarding the Activity Fund Policies.

Motion to approve the Activity Fund Policies. This motion, made by Lance Strickland and seconded by Ricky Sanders, passed.

Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

8. Proposed Executive Session to evaluate the performance of Brook Holding, Superintendent. 25 O.S. Section 307 (B)(1).

Proposed Executive Session to evaluate the performance of Brook Holding, Superintendent. 25 O.S. Section 307 (B)(1).

9. Vote to convene / not convene in Executive Session

Motion to not convene in Executive Session. This motion, made by Lance Strickland and seconded by Ricky Sanders, passed.

Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

10. Acknowledge board's return to open session.

Board did not go into Executive Session.

11. Executive Session Compliance Announcement.

Board did not go into Executive Session.

12. Discussion and possible action regarding the Letter of Engagement with Rosenstein, Fist & Ringold, Legal Services for FY27.

Motion to approve the Letter of Engagement with Rosenstein, Fist & Ringold, Legal Services for FY27. This motion, made by Ricky Sanders and seconded by Lance Strickland, passed.
Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

13. Discussion and possible action regarding the Letter of Engagement with Jayna R. Johnson, School Treasurer for FY27.

Motion to approve the Letter of Engagement with Jayna R. Johnson, School Treasurer for FY27. This motion, made by Lance Strickland and seconded by Ricky Sanders, passed.
Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

14. Discussion and possible action regarding the Security Contracts for FY27 with The City of Duncan.

Motion to approve the Security Contracts for FY27 with The City of Duncan. This motion, made by Ricky Sanders and seconded by Lance Strickland, passed.
Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

15. Discussion and possible action regarding the RRTC 2026-2027 Bloodborne Pathogens Exposure Control Plan.

Motion to approve the RRTC 2026-2027 Bloodborne Pathogens Exposure Control Plan. This motion, made by Lance Strickland and seconded by Ricky Sanders, passed.
Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

16. Discussion and possible action regarding the RRTC 2026-2027 Emergency Action Plan.

Motion to approve the RRTC 2026-2027 Emergency Action Plan. This motion, made by Lance Strickland and seconded by Ricky Sanders, passed.
Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

17. Discussion and possible action regarding the RRTC 2026-2027 School Safety Handbook.

Motion to approve the RRTC 2026-2027 School Safety Handbook. This motion, made by Ricky Sanders and seconded by Lance Strickland, passed.
Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

18. Discussion and possible action regarding the Campus Safety and Security Report for 2026-2027.

Motion to approve the Campus Safety and Security Report for 2026-2027. This motion, made by Lance Strickland and seconded by Ricky Sanders, passed.
Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

19. Discussion and possible action regarding the High School Practical Nursing Handbook.

Motion to approve the High School Practical Nursing Handbook. This motion, made by Ricky Sanders and seconded by Lance Strickland, passed.
Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

20. Discussion and possible action regarding the continuation of employee fringe benefit plan including cafeteria plan. Fringe benefits include: retirement, health insurance, sick leave, emergency leave, personal leave, unused sick leave, group life insurance, dental, flex cash in lieu of health insurance, and retention incentive (health insurance for persons retiring after the age of 62 through the month they reach the age of 65).

Motion to approve the continuation of employee fringe benefit plan including cafeteria plan. Fringe benefits include: retirement, health insurance, sick leave, emergency leave, personal

leave, unused sick leave, group life insurance, dental, flex cash in lieu of health insurance, and retention incentive (health insurance for persons retiring after the age of 62 through the month they reach the age of 65). This motion, made by Lance Strickland and seconded by Ricky Sanders, passed.

Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

21. Discussion and possible action regarding the Retirement Compensation Contracts (insurance reimbursement from age 62 until they reach 65) with Sherri Branch, Jamie Conway, & Alesia (Lisa) Williams.

Motion to approve the Retirement Compensation Contracts (insurance reimbursement from age 62 until they reach 65) with Sherri Branch, Jamie Conway, & Alesia (Lisa) Williams. This motion, made by Ricky Sanders and seconded by Lance Strickland, passed.

Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

22. Discussion and possible action regarding reimbursement of up to \$30 to employees who take a bus driver physical for the purpose of transporting students as a function of their employment. Motion to approve reimbursement of up to \$30 to employees who take a bus driver physical for the purpose of transporting students as a function of their employment. This motion, made by Lance Strickland and seconded by Ricky Sanders, passed.

Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

23. Discussion and possible action regarding Brook Holding as purchasing agent for the Agency for Surplus Property.

Motion to approve Brook Holding as purchasing agent for the Agency for Surplus Property. This motion, made by Lance Strickland and seconded by Ricky Sanders, passed.

Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

24. Discussion and possible action regarding the following appointments:

Motion to approve the following appointments: Title IX - Kelly Pollock and Misty Wade; Financial Aid - Brook Holding; Minutes Clerk, Encumbrance Clerk, Board Clerk - Tami Wright; Treasurer - Jayna Johnson; Purchasing Agents - Brook Holding, Misty Wade, Kelly Pollock, Kaitlyn Snider, Cameron Ottwell, Tim Yancy; Activity Fund Custodian - Brandi Williams; Activity Fund Co-Custodian - Debra Bruehl; Receiving Agents - All Full-Time RRTC employees are authorized to sign for merchandise; Equal Opportunity & Compliance Coordinators - Kelly Pollock and Misty Wade; Adult Education & Family Literacy Director - Madalyn Estes; E-Rate Representative - Brook Holding. This motion, made by Ricky Sanders and seconded by Lance Strickland, passed.

Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

a. Title IX - Kelly Pollock and Misty Wade

b. Financial Aid - Brook Holding

c. Minutes Clerk, Encumbrance Clerk, Board Clerk - Tami Wright

d. Treasurer - Jayna Johnson

e. Purchasing Agents - Brook Holding, Misty Wade, Kelly Pollock, Kaitlyn Snider, Cameron Ottwell, Tim Yancy

f. Activity Fund Custodian - Brandi Williams

g. Activity Fund Co-Custodian - Debra Bruehl

h. Receiving Agents - All full-time RRTC employees are authorized to sign for merchandise

i. Equal Opportunity & Compliance Coordinators - Kelly Pollock and Misty Wade

j. Adult Education & Family Literacy Director - Madalyn Estes

k. E-Rate Representative - Brook Holding

25. Discussion and possible action regarding the employment of Brook Holding, Kelly Pollock, Misty Wade, and Kaitlyn Snider as night supervisors.

Motion to approve the employment of Brook Holding, Kelly Pollock, Misty Wade, and Kaitlyn Snider as night supervisors. This motion, made by Lance Strickland and seconded by Ricky Sanders, passed.

Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

26. Discussion and possible action regarding the employment of Stacy Estes, Kim Loveday, and Gary Williams as substitute night supervisors.

Motion to approve the employment of Stacy Estes, Kim Montalbano (amended to reflect name change), and Gary Williams as substitute night supervisors. This motion, made by Lance Strickland and seconded by Ricky Sanders, passed.

Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

27. Discussion and possible action regarding the continuation of the Short-Term Adult Displaced Homemaker Tuition Waiver.

Motion to approve the continuation of the Short-Term Adult Displaced Homemaker Tuition Waiver. This motion, made by Lance Strickland and seconded by Ricky Sanders, passed.

Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

28. Discussion and possible action regarding the purchasing of yearbook ads in the amount of \$75.00 from participating school districts.

Motion to approve the purchasing of yearbook ads in the amount of \$75.00 from participating school districts. This motion, made by Ricky Sanders and seconded by Lance Strickland, passed.

Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

29. Discussion and possible action regarding the Professional Development Training for Josh Case in Dallas, Tx - July 6-11, 2026.

Motion to approve the Professional Development Training for Josh Case in Dallas, Tx - July 6-11, 2026. This motion, made by Lance Strickland and seconded by Ricky Sanders, passed.

Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

30. Discussion and possible action regarding the employment of an Administrative Assistant — Receptionist.

Motion to approve the employment of Kelsey Cooper, Administrative Assistant - Receptionist. This motion, made by Ricky Sanders and seconded by Lance Strickland, passed.

Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

31. Discussion and possible action regarding the employment of a Health Care Coordinator.

Motion to approve the employment of Maisey Covington, Health Care Coordinator. This motion,

made by Ricky Sanders and seconded by Lance Strickland, passed.
Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

32. Discussion and possible action regarding the resignation of Sidney Cates, Welding Instructor. Motion to approve the resignation of Sidney Cates, Welding Instructor. This motion, made by Lance Strickland and seconded by Ricky Sanders, passed.
Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

33. Discussion and possible action regarding the Organizational Charts for Red River Technology Center. Motion to approve the Organizational Charts for Red River Technology Center. This motion, made by Ricky Sanders and seconded by Lance Strickland, passed.
Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

34. Discussion and possible action regarding the attached employee contracts of Deana Adair, Elizabeth Baxter, Jerron Beck, Krissy Bohn, Pam Boles, Kayla Brown, Debra Bruehl, Josh Case, Sidney Cates, Brenda Johnette Christian, Amanda Churchman, Mary Chambers, Zade Covington, Chris Cuddeback, Kathy Deevers, Madalyn Estes, Stacy Estes, Jennifer Evans, Kalee Fleetwood, Lauran Fish, Amanda Garner-Slate, Doyle Goss, Tiffany Hartlaub, Kayla Hecox, Janet Herren-Pogue, Lisa Hill, Brook Holding, Kristy Hooker, Rhonda Johnson, Chad Jackson, Laura Johnston, Holly Kelly, Mark Kilbourn, Sarah Lemons, Davis Loafman, Laura Long, Kim Montalbano, Hope McFatridge, Scotty McKinney, Krystal McMains, Tracey Moore, Stacy Morgan, Scott Myers, Cameron Ottwell, Todd Ottwell, Chris Perkins, Rodney Pipkin, Kelly Pollock, Jeffrey Prater, Robert Rosier, Alex Sikes, Kaitlyn Snider, Curtis Suson, Cody Tanaka, DJ Taylor, Gretchen Taylor, Eric Troutman, Emma Tucker, Shelly Vanderslice, Misty Wade, Brandi Williams, Gary Williams, Jason Williams, Kyle Walbrick, Desiree Wright, Tami Wright, Tim Yancy, Jamie Conway, Brandi Beck, Dorothea Perkins, Nelson Brown, Richard Berryhill, Albert Hammel, Darrell Knapp, Rebecca Welton, Nathan Carrio, Bill Leyrer, Vera Hardin, Madison Welton, Katina Avila, Ashley Meadows, Scott Meadows, James Vines, David McAllister, Jeri McCauley, Amy Miller, Latrecia Armstrong, Caren Abby Graham, Crisi Chapman, Lauren Loafman, Kierstin Cain, Melissa Williams, Ashley Walter, Rachel Fowler, Marilyn Brooks, Carlann Miller, Theresa Ensley, Gerry Rawlings, and Sylvia Loveday. Motion to approve the employee contracts of Deana Adair, Elizabeth Baxter, Jerron Beck, Krissy Bohn, Pam Boles, Kayla Brown, Debra Bruehl, Josh Case, Sidney Cates, Brenda Johnette Christian, Amanda Churchman, Mary Chambers, Zade Covington, Chris Cuddeback, Kathy Deevers, Madalyn Estes, Stacy Estes, Jennifer Evans, Kalee Fleetwood, Lauran Fish, Amanda Garner-Slate, Doyle Goss, Tiffany Hartlaub, Kayla Hecox, Janet Herren-Pogue, Lisa Hill, Brook Holding, Kristy Hooker, Rhonda Johnson, Chad Jackson, Laura Johnston, Holly Kelly, Mark Kilbourn, Sarah Lemons, Davis Loafman, Laura Long, Kim Montalbano, Hope McFatridge, Scotty McKinney, Krystal McMains, Tracey Moore, Stacy Morgan, Scott Myers, Cameron Ottwell, Todd Ottwell, Chris Perkins, Rodney Pipkin, Kelly Pollock, Jeffrey Prater, Robert Rosier, Alex Sikes, Kaitlyn Snider, Curtis Suson, Cody Tanaka, DJ Taylor, Gretchen Taylor, Eric Troutman, Emma Tucker, Shelly Vanderslice, Misty Wade, Brandi Williams, Gary Williams, Jason Williams, Kyle Walbrick, Desiree Wright, Tami Wright, Tim Yancy, Jamie Conway, Brandi Beck, Dorothea Perkins, Nelson Brown, Richard Berryhill, Albert Hammel, Darrell Knapp, Rebecca Welton, Nathan Carrio, Bill Leyrer, Vera Hardin, Madison Welton, Katina Avila, Ashley Meadows, Scott Meadows, James Vines, David McAllister, Jeri McCauley, Amy Miller, Latrecia Armstrong, Caren Abby Graham, Crisi Chapman, Lauren Loafman,

Kierstin Cain, Melissa Williams, Ashley Walter, Rachel Fowler, Marilyn Brooks, Carlann Miller, Theresa Ensley, Gerry Rawlings, and Sylvia Loveday. This motion, made by Lance Strickland and seconded by Ricky Sanders, passed.

Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

35. New Business: In accordance with Oklahoma State Statute 25 Section 311(A)(9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

No New Business.

36. Informational Items:

a. APEX EXCELL. Report

b. 2026-2027 Approved Accredited Programs-ODCTE

c. ODCTE - FEDERAL STUDENT AID PARTICIPATION

d. OK Summit - Tulsa, Ok (August 2-4, 2026)

e. The OSSBA Leadership Conference - August 13-16, 2026 - at the OKC Convention Center

f. Skills USA National Competition - Atlanta, Georgia

HOSA International Competition - Indianapolis, Indiana

TSA National Competition — Washington D.C.

g. Renovation update

h. Board Points

37. Vote to adjourn.

Motion to adjourn at 7:07pm. This motion, made by Lance Strickland and seconded by Ricky Sanders, passed.

Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea