

# *Red River*

TECHNOLOGY CENTER

Minutes of the Board of Education Regular Meeting  
Monday, July 14, 2025 6:30 PM Central  
Conference Room-Main Building  
3300 West Bois D'Arc  
Duncan, Oklahoma 73533

1. Call to order and roll call of members.  
Dee Williams called the meeting to order.  
Attendance Taken at 6:30 PM.

Lori Lovett: Present  
Sam Porter: Absent  
Ricky Sanders: Absent  
Lance Strickland: Present  
Dee Williams: Present

2. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

Motion to approve Consent Agenda items 2a-2j. This motion, made by Lance Strickland and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Lance Strickland: Yea, Dee Williams: Yea

- a. Approval of Minutes of the June 26, 2025, Regular Board Meeting
- b. Approval of Tami Wright as Minutes Clerk
- c. Approval of Agenda as part of the minutes
- d. Approval of June Treasurer's Report
- e. Approval of June Activity Fund Reports - Regular & Credit Card Account
- f. Approval of General Fund Change Orders, Warrants, & Encumbrances for FY 25, in the amount of -\$1,155.31
- g. Approval of General Fund Change Orders, Warrants, & Encumbrances for FY 26, numbers 1-235, in the amount of \$753,851.20
- h. Approval of Building Fund Change Orders, Warrants, & Encumbrances for FY 26, numbers 26001-26018, in the amount of \$763,030.56

i. Approval of General Fund Payroll Change Orders, Warrants, & Encumbrances for FY 26, numbers 70001-70157, in the amount of \$6,130,587.88

j. Resolution to Declare Surplus Property

3. Discussion and possible action regarding the approval of Tami Wright as Clerk of Board, Encumbrance Clerk and Minutes Clerk.

Motion to approve Tami Wright as Clerk of Board, Encumbrance Clerk and Minutes Clerk. This motion, made by Lance Strickland and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Lance Strickland: Yea, Dee Williams: Yea

4. Discussion and possible action regarding the appointment of Brandi Williams, Deputy Clerk of the Board of Education and Deputy Minutes Clerk for FY26.

Motion to approve Brandi Williams, Deputy Clerk of the Board of Education and Deputy Minutes Clerk for FY26. This motion, made by Lori Lovett and seconded by Lance Strickland, passed.

Lori Lovett: Yea, Lance Strickland: Yea, Dee Williams: Yea

5. Discussion and possible action regarding the appointment of Kimberly Loveday, Deputy Clerk of the Board of Education and Deputy Minutes Clerk for FY26.

Motion to approve Kimberly Loveday, Deputy Clerk of the Board of Education and Deputy Minutes Clerk for FY26. This motion, made by Lori Lovett and seconded by Lance Strickland, passed.

Lori Lovett: Yea, Lance Strickland: Yea, Dee Williams: Yea

6. Discussion and possible action regarding the attached sub-accounts for the Activity Fund for FY26, including the addition of account 308 - Construction.

Motion to approve sub-accounts for the Activity Fund for FY26, including the addition of account 308 - Construction. This motion, made by Lance Strickland and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Lance Strickland: Yea, Dee Williams: Yea

7. Discussion and possible action regarding the Activity Fund Policies.

Motion to approve the Activity Fund Policies. This motion, made by Lori Lovett and seconded by Lance Strickland, passed.

Lori Lovett: Yea, Lance Strickland: Yea, Dee Williams: Yea

8. Proposed Executive Session to evaluate the performance of Brook Holding, Superintendent. 25 O.S. Section 307 (B)(1).

Proposed Executive Session to evaluate the performance of Brook Holding, Superintendent. 25 O.S. Section 307 (B)(1).

9. Vote to convene / not convene in Executive Session

The Board went into Executive Session at 6:38 p.m.

Motion to convene in Executive Session. This motion, made by Lori Lovett and seconded by Lance Strickland, passed.

Lori Lovett: Yea, Lance Strickland: Yea, Dee Williams: Yea

10. Acknowledge board's return to open session.

The Board returned to Open Session at 6:43p.m.

11. Executive Session Compliance Announcement.

Item #8 was discussed with no action taken on item during executive session.

12. Discussion and possible action regarding the updated FY 26 Certified & Professional Staff Salary Comparison.

Motion to approve the updated FY 26 Certified & Professional Staff Salary Comparison. This motion, made by Lori Lovett and seconded by Lance Strickland, passed.

Lori Lovett: Yea, Lance Strickland: Yea, Dee Williams: Yea

13. Discussion and possible action regarding the attached handbooks: items 13a-13b

Motion to approve the 25-26 Official AEFL Handbook and the 25-26 Cosmetology Handbook. This motion, made by Lance Strickland and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Lance Strickland: Yea, Dee Williams: Yea

a. Official AEFL Handbook for FY26

b. Cosmetology Handbook for FY25-26

14. Discussion and possible action regarding the RRTC 2025-2026 Bloodborne Pathogens Exposure Control Plan.

Motion to approve the RRTC 2025-2026 Bloodborne Pathogens Exposure Control Plan. This motion, made by Lori Lovett and seconded by Lance Strickland, passed.

Lori Lovett: Yea, Lance Strickland: Yea, Dee Williams: Yea

15. Discussion and possible action regarding the RRTC 2025-2026 Emergency Action Plan.

Motion to approve the RRTC 2025-2026 Emergency Action Plan. This motion, made by Lance Strickland and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Lance Strickland: Yea, Dee Williams: Yea

16. Discussion and possible action regarding the RRTC 2025-2026 School Safety Handbook.

Motion to approve the RRTC 2025-2026 School Safety Handbook. This motion, made by Lance Strickland and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Lance Strickland: Yea, Dee Williams: Yea

17. Discussion and possible action regarding the Campus Safety and Security Report for 2025-2026.

Motion to approve the Campus Safety and Security Report for 2025-2026. This motion, made by Lori Lovett and seconded by Lance Strickland, passed.

Lori Lovett: Yea, Lance Strickland: Yea, Dee Williams: Yea

18. Discussion and possible action regarding the Letter of Engagement with Rosenstein, Fist & Ringold, Legal Services for FY26.

Motion to approve the Letter of Engagement with Rosenstein, Fist & Ringold, Legal Services for FY26. This motion, made by Lance Strickland and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Lance Strickland: Yea, Dee Williams: Yea

19. Discussion and possible action regarding the Letter of Engagement with Jayna R. Johnson, School Treasurer for FY26.

Motion to approve the Letter of Engagement with Jayna R. Johnson, School Treasurer for FY26. This motion, made by Lori Lovett and seconded by Lance Strickland, passed.

Lori Lovett: Yea, Lance Strickland: Yea, Dee Williams: Yea

20. Discussion and possible action regarding the continuation of employee fringe benefit plan including cafeteria plan. Fringe benefits include: retirement, health insurance, sick leave, emergency leave, personal leave, unused sick leave, group life insurance, dental, flex cash in lieu of health insurance, and retention incentive (health insurance for persons retiring after the age of 62 through the month they reach the age of 65).

Motion to approve the continuation of employee fringe benefit plan including cafeteria plan. Fringe benefits include: retirement, health insurance, sick leave, emergency leave, personal leave, unused sick leave, group life insurance, dental, flex cash in lieu of health insurance, and retention incentive (health insurance for persons retiring after the age of 62 through the month they reach the age of 65). This motion, made by Lori Lovett and seconded by Lance Strickland, passed.

Lori Lovett: Yea, Lance Strickland: Yea, Dee Williams: Yea

21. Discussion and possible action regarding reimbursement of up to \$30 to employees who take a bus driver physical for the purpose of transporting students as a function of their employment. Motion to approve reimbursement of up to \$30 to employees who take a bus driver physical for the purpose of transporting students as a function of their employment. This motion, made by Lori Lovett and seconded by Lance Strickland, passed.

Lori Lovett: Yea, Lance Strickland: Yea, Dee Williams: Yea

22. Discussion and possible action regarding Brook Holding as purchasing agent for the Agency for Surplus Property.

Motion to approve Brook Holding as purchasing agent for the Agency for Surplus Property. This motion, made by Lance Strickland and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Lance Strickland: Yea, Dee Williams: Yea

23. Discussion and possible action regarding the Retirement Compensation Contracts (insurance reimbursement from age 62 until they reach 65) with Sherri Branch, Theresa Ensley, Dorothea Perkins, Letitia Weast, Alesia (Lisa) Williams.

Motion to approve the Retirement Compensation Contracts (insurance reimbursement from age 62 until they reach 65) with Sherri Branch, Theresa Ensley, Dorothea Perkins, Letitia Weast, Alesia (Lisa) Williams. This motion, made by Lori Lovett and seconded by Lance Strickland, passed.

Lori Lovett: Yea, Lance Strickland: Yea, Dee Williams: Yea

24. Discussion and possible action regarding the following appointments:

Motion to approve the following appointments: Title IX - Kelly Pollock and Misty Wade; Financial Aid - Misty Wade; Minutes Clerk, Encumbrance Clerk, Board Clerk - Tami Wright; Treasurer - Jayna Johnson; Purchasing Agents - Brook Holding, Misty Wade, Kelly Pollock, Kaitlyn Snider, Cameron Ottwell, Tim Yancy; Activity Fund Custodian - Brandi Williams; Activity Fund Co-Custodian - Debra Bruehl; Receiving Agents - All Full-Time RRTC employees are authorized to sign for merchandise; Equal Opportunity & Compliance Coordinators - Kelly Pollock and Misty Wade; Adult Education & Family Literacy Director - Madalyn Estes; E-Rate Representative - Brook Holding. This motion, made by Lance Strickland and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Lance Strickland: Yea, Dee Williams: Yea

a. Title IX - Kelly Pollock and Misty Wade

- b. Financial Aid - Misty Wade
- c. Minutes Clerk, Encumbrance Clerk, Board Clerk - Tami Wright
- d. Treasurer - Jayna Johnson
- e. Purchasing Agents - Brook Holding, Misty Wade, Kelly Pollock, Kaitlyn Snider, Cameron Ottwell, Tim Yancy
- f. Activity Fund Custodian - Brandi Williams
- g. Activity Fund Co-Custodian - Debra Bruehl
- h. Receiving Agents - All full-time RRTC employees are authorized to sign for merchandise
- i. Equal Opportunity & Compliance Coordinators - Kelly Pollock and Misty Wade
- j. Adult Education & Family Literacy Director - Madalyn Estes
- k. E-Rate Representative - Brook Holding

25. Discussion and possible action regarding the continuation of the Short-Term Adult Displaced Homemaker Tuition Waiver.

Motion to approve the continuation of the Short-Term Adult Displaced Homemaker Tuition Waiver. This motion, made by Lori Lovett and seconded by Lance Strickland, passed.

Lori Lovett: Yea, Lance Strickland: Yea, Dee Williams: Yea

26. Discussion and possible action regarding the employment of Brook Holding, Kelly Pollock, Misty Wade, and Kaitlyn Snider as night supervisors.

Motion to approve the employment of Brook Holding, Kelly Pollock, Misty Wade, and Kaitlyn Snider as night supervisors. This motion, made by Lance Strickland and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Lance Strickland: Yea, Dee Williams: Yea

27. Discussion and possible action regarding the employment of Stacy Estes, Kim Loveday, and Gary Williams as substitute night supervisors.

Motion to approve the employment of Stacy Estes, Kim Loveday, and Gary Williams as substitute night supervisors. This motion, made by Lori Lovett and seconded by Lance Strickland, passed.

Lori Lovett: Yea, Lance Strickland: Yea, Dee Williams: Yea

28. Discussion and possible action regarding the purchasing of yearbook ads in the amount of \$75.00 from participating school districts.

Motion to approve the purchasing of yearbook ads in the amount of \$75.00 from participating school districts. This motion, made by Lori Lovett and seconded by Lance Strickland, passed.

Lori Lovett: Yea, Lance Strickland: Yea, Dee Williams: Yea

29. Discussion and possible action regarding the attached employee contracts of Deana Adair, Elizabeth Baxter, Krissy Bohn, Pam Boles, Debra Bruehl, Hope McFatrige, Jennifer Evans, Josh Case, Sidney Cates, Brenda Johnette Christian, Amanda Churchman, Jamie Conway, Kathy Deevers, Lynda Moore, Madalyn Estes, Stacy Estes, Luran Fish, Amanda Garner-Slate, Doyle Goss, Tiffany Hartlaub, Kayla Hecox, Janet Herren-Pogue, Lisa Hill, Brook Holding, Kristy Hooker, Jessica Jacobi, Laura Johnston, Holly Kelly, Mark Kilbourn, Sarah, Lemons, Davis

Loafman, Laura Long, Kim Loveday, Krystal McMains, Tracey Moore, Stacy Morgan, Cameron Ottwell, Todd Ottwell, Rodney Pipkin, Kelly Pollock, Jeffrey Prater, Kaitlyn Snider, Curtis Suson, Cody Tanaka, DJ Taylor, Gretchen Taylor, Eric Troutman, Misty Wade, Brandi Williams, Gary Williams, Kyle Walbrick, Desiree Wright, Tami Wright, Jerron Beck, Kayla Brown, Chris Cuddeback, Robert Rosier, Teresa Sampley, Alex Sikes, Shelly Vanderslice, Tim Yancy, Scott Myers, Chris Perkins, Chad Jackson, Yancy Newton, Lisa Williams, Sherri Branch, Brandi Beck, Linda Taylor, Dorothea Perkins, Nelson Brown, Richard Berryhill, Albert Hammel, Zade Covington, Nathan Carrio, Bill Leyrer, Matt Reagan, Jared Pollard, Matt Benge, Caren( Abby) Graham, Crisi Chapman, Latricia Armstrong, Lauren Loafman, Angela Wiggins, Pam Ferguson, Vera Hardin, Rebecca Welton, Susan Fitzgerald, David McAllister, Scott Meadows, Ashley Meadows, Debbie Groff, Darrell Knapp, D'Ann Cox, Armida Garcia, and Rachel Fowler.

Motion to approve employee contracts of Deana Adair, Elizabeth Baxter, Krissy Bohn, Pam Boles, Debra Bruehl, Hope McFatrige, Jennifer Evans, Josh Case, Sidney Cates, Brenda Johnette Christian, Amanda Churchman, Jamie Conway, Kathy Deevers, Lynda Moore, Madalyn Estes, Stacy Estes, Luran Fish, Amanda Garner-Slate, Doyle Goss, Tiffany Hartlaub, Kayla Hecox, Janet Herren-Pogue, Lisa Hill, Brook Holding, Kristy Hooker, Jessica Jacobi, Laura Johnston, Holly Kelly, Mark Kilbourn, Sarah, Lemons, Davis Loafman, Laura Long, Kim Loveday, Krystal McMains, Tracey Moore, Stacy Morgan, Cameron Ottwell, Todd Ottwell, Rodney Pipkin, Kelly Pollock, Jeffrey Prater, Kaitlyn Snider, Curtis Suson, Cody Tanaka, DJ Taylor, Gretchen Taylor, Eric Troutman, Misty Wade, Brandi Williams, Gary Williams, Kyle Walbrick, Desiree Wright, Tami Wright, Jerron Beck, Kayla Brown, Chris Cuddeback, Robert Rosier, Teresa Sampley, Alex Sikes, Shelly Vanderslice, Tim Yancy, Scott Myers, Chris Perkins, Chad Jackson, Yancy Newton, Lisa Williams, Sherri Branch, Brandi Beck, Linda Taylor, Dorothea Perkins, Nelson Brown, Richard Berryhill, Albert Hammel, Zade Covington, Nathan Carrio, Bill Leyrer, Matt Reagan, Jared Pollard, Matt Benge, Caren( Abby) Graham, Crisi Chapman, Latricia Armstrong, Lauren Loafman, Angela Wiggins, Pam Ferguson, Vera Hardin, Rebecca Welton, Susan Fitzgerald, David McAllister, Scott Meadows, Ashley Meadows, Debbie Groff, Darrell Knapp, D'Ann Cox, Armida Garcia, and Rachel Fowler. This motion, made by Lance Strickland and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Lance Strickland: Yea, Dee Williams: Yea

30. New Business: In accordance with Oklahoma State Statute 25 Section 311(A)(9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

No New Business

31. Informational Items:

- a. 2025-2026 Approved Accredited Programs-ODCTE
- b. ODCTE - FEDERAL STUDENT AID PARTICIPATION
- c. Red River Technology Center Carryover Approval FY25
- d. OK Summit - Tulsa, Ok (August 4-5, 2025)
- e. The OSSBA Leadership Conference is September 4-7, 2025 at the OKC Convention Center

f. Skills USA National Competition - Atlanta, Georgia  
HOSA NATIONAL COMPETITION - NASHVILLE, TN

g. Program moves and renovation update

32. Vote to adjourn.

Motion to adjourn at 7:07pm. This motion, made by Lance Strickland and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Lance Strickland: Yea, Dee Williams: Yea