

Red River TECHNOLOGY CENTER

Minutes of the Board of Education Regular Meeting
Monday, December 12, 2022 6:30 PM Central
Conference Room-Main Building
3300 West Bois D'Arc
Duncan, Oklahoma 73533

1. Call to order and roll call of members.

Dee Williams called the meeting to order.

Attendance Taken at 6:30 PM.

Kristie Gaines: Present

Sam Porter: Present

Ricky Sanders: Present

Lance Strickland: Present

Dee Williams: Present

2. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

Motion to approve consent agenda items a-h. This motion, made by Sam Porter and seconded by Kristie Gaines, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

a. Approval of Minutes of the November 7, 2022 Regular Board Meeting

b. Approval of Tami Wright as Minutes Clerk

c. Approval of Agenda as part of the minutes

d. Approval of November Treasurer's Report

e. Approval of November Activity Fund Reports - Regular & Credit Card Account

f. Approval of General Fund Change Orders, Warrants, & Encumbrances for FY 22, in the amount of -\$850.37

g. Approval of General Fund Change Orders, Warrants, & Encumbrances for FY 23, numbers 599-659, in the amount of \$25,320.26

h. Approval of General Fund Payroll Change Orders, Warrants, & Encumbrances for FY 23, numbers 70274-70305, in the amount of -\$47,503.01

3. Discussion and possible action regarding addition to the previously approved Activity Fund Sub Account 1., Create Sub-account #317 Student Store; Revenue Source: Student Store Receipts; Expenditure source: Transfer to General Fund.

Motion to approve the addition to the previously approved Activity Fund Sub Account 1., Create Sub-account #317 Student Store; Revenue Source: Student Store Receipts; Expenditure source: Transfer to General Fund. This motion, made by Kristie Gaines and seconded by Ricky Sanders, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

4. Discussion and possible action regarding the transfer of \$12,075.79 from function 2122 (Student Svcs. - Students) to function 1000 (Instruction).

Motion to approve the transfer of \$12,075.79 from function 2122 (Student Svcs. - Students) to function 1000 (Instruction). This motion, made by Lance Strickland and seconded by Sam Porter, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

5. Discussion and possible action regarding adding Carol Phipps to the previously approved A&CD, AEL, BIS & Substitute Instructor list.

Motion to approve adding Carol Phipps to the previously approved A&CD, AEL, BIS & Substitute Instructor list. This motion, made by Ricky Sanders and seconded by Kristie Gaines, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

6. Discussion and possible action regarding the Section 125 Flexible Benefit Plan Adoption Agreement Amendment with American Fidelity.

Motion to approve the Section 125 Flexible Benefit Plan Adoption Agreement Amendment with American Fidelity. This motion, made by Sam Porter and seconded by Kristie Gaines, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

7. Discussion and possible action regarding the mobile app and web development agreement with Apptegy.

Motion to approve the mobile app and web development agreement with Apptegy. This motion, made by Lance Strickland and seconded by Kristie Gaines, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

8. Discussion and possible action regarding the out of state travel for Stacy Estes and Billy Don Dempsey to attend Vision Hi-Tech Training & Expo in Kansas City, KS. Travel dates will be March 1st - March 5th, 2023.

Motion to approve the out of state travel for Stacy Estes and Billy Don Dempsey to attend Vision Hi-Tech Training & Expo in Kansas City, KS. Travel dates will be March 1st - March 5th, 2023. This motion, made by Kristie Gaines and seconded by Ricky Sanders, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

9. Discussion and possible action regarding the 2023-2024 School Calendar.

Motion to approve the 2023-2024 School Calendar. This motion, made by Ricky Sanders and seconded by Sam Porter, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

10. Discussion and possible action regarding the resignation of Ashley Adams, Administrative Assistant to Program Director, effective December 22, 2022.

Motion to approve the resignation of Ashley Adams, Administrative Assistant to Program Director, effective December 22, 2022. This motion, made by Lance Strickland and seconded by Kristie Gaines, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

11. Discussion and possible action regarding the employment of **Kathy Deevers**, Administrative Assistant to Program Director.

Motion to approve the employment of Kathy Deevers, Administrative Assistant to Program Director. This motion, made by Kristie Gaines and seconded by Sam Porter, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

12. Discussion and possible action regarding the employment of Gabrielle Gill, Maintenance/Custodian.

Motion to approve the employment of Gabrielle Gill, Maintenance/ Custodian. This motion, made by Lance Strickland and seconded by Kristie Gaines, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

13. Discussion and possible action regarding the attached employee contracts.

Motion to approve the attached employee contracts of Crisi Chapman, Paul Craig, Gabrielle Gill, Toni Holmes, Aubrey McCauley, Janet Sandford, & Gretchen Taylor. This motion, made by Kristie Gaines and seconded by Ricky Sanders, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea

14. New Business: In accordance with Oklahoma State Statute 25 Section 311(A)(9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

No new business.

15. Informational Items:

- a. State Board of Career Tech board approved minutes for re-districting maps approval
- b. PTAC Report
- c. Career Information Specialist Report

d. Christmas Luncheon - Tuesday, December 20,2022 at 11:05am

16. Vote to adjourn.

Motion to adjourn at 6:48 pm. This motion, made by Kristie Gaines and seconded by Lance Strickland, passed.

Kristie Gaines: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea, Dee Williams: Yea