



REGULAR MEETING
Deer Creek Board of Education, I-006
Deer Creek Administration Building
20701 N MacArthur Blvd
Edmond, OK 73012

MINUTES

Monday, December 8, 2025 - 6:00 PM

A. Call to Order and Roll Call

Attendance Taken at 6:01 PM.

Christopher Adamson:	Present
James Gibbs:	Present
Stanlen Green:	Absent
Mike Kiehn:	Present
Kelli Lay:	Present

B. Superintendent's Report

C. Public to be Heard

In accordance with Board Policy, the Superintendent has established the following procedures for public participation at regular Board meetings. In an effort to conduct school business and complete the scheduled agenda, discussion and comments from the public shall be limited to statements from those individuals who have properly registered to speak during the public speaking portion of the meeting and shall be limited to a total time of 30 minutes. Each person participating in the public speaking portion of the meeting will limit their comments to five minutes or less based on the number of eligible speakers. The Board reserves the right to limit the time for comments regarding any particular issue and/or the number of speakers to be allowed with respect to a particular issue. Speaking/shouting out of turn during the business meeting is strictly prohibited. Should you choose not to follow the audience expectations, you will be asked to leave. Questions or concerns related to employees of the district should be referred to the Superintendent, as they will not be permitted at this time.

D. Consideration of and Vote on the Consent Agenda: All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

Motion to approve Consent Agenda D1-D8. This motion, made by Kelli Lay and seconded by James Gibbs, Carried.

Christopher Adamson: Yea
James Gibbs: Yea
Stanlen Green: Absent
Mike Kiehn: Yea
Kelli Lay: Yea

1. Board of Education Minutes:

- Regular Meeting - November 10, 2025

2. Schedule of Encumbrances:

- Approve General Fund POs 402-434, totaling \$243,106.02
- Approve General Fund Payroll POs 51032-51058, totaling \$127,772.63
- Approve Building Fund POs 119-123, totaling \$9,500.00
- Approve Child Nutrition POs 57-60, totaling \$3,099.00
- Approve Bond 35 POs 85-86, totaling \$2,545.10

3. Approve General Fund change order 37, \$1,984.00

Approve General Fund change order 125, \$8,500.00

4. Financial Reports:

- Treasurer's Reports
- Student Activity Reports
- Business Services Reports

5. Out of State Travel Request:

- Deer Creek Middle School Cheer to travel to NCA National Cheer Competition in Fort Worth, TX on January 23-25, 2026. Cost is \$210 per athlete, plus lodging. Expenses will be paid from fundraising and families.
- Trent Patterson, Nathan Copher and Jackson Girod traveling to the NFCA Coaches Clinic in Louisville, KY on January 28-February 1, 2026. Travel to be paid from Athletics and Softball Booster Club.
- Dr. Jason Perez, Superintendent, traveling to the National Superintendent Forum in St. Louis, MO on April 19-21, 2026 . Travel to be paid from activity funds, all other expenses are covered by the hosting organization.

6. Renewal contract between Deer Creek Public Schools and Brett DiNovi & Associates, and Applied Behavior Analysis (ABA) therapy provider, in an amount not to exceed \$83,853.40.

7. Discussion and possible vote to approve pervious vendor Solution Tree for the RTI at Work Institute to be held on February 4-6, 2026 in the amount of \$36,000 to be paid from federal funds.

8. Technology Surplus

E. Business Items

1. Discussion and possible vote to approve the FY25 Audit prepared by S&B CPA's and Associates, PLLC.-Amy Ziemba

Discussion and possible vote to approve the FY25 Audit prepared by S&B CPA's and Associates, PLLC. This motion, made by James Gibbs and seconded by Kelli Lay, Carried.

Christopher Adamson: Yea

James Gibbs: Yea

Stanlen Green: Absent

Mike Kiehn: Yea

Kelli Lay: Yea

2. Discussion and possible vote to approve a new course, "Sports Science" to be added to the high school course schedule.- Mark Phillips

Discussion and possible vote to approve the proposal of a new course to be added to the High School course schedule name of the course to be Sport Science. This motion, made by Kelli Lay and seconded by James Gibbs, Carried.

Christopher Adamson: Yea

James Gibbs: Yea

Stanlen Green: Absent

Mike Kiehn: Yea

Kelli Lay: Yea

3. Discussion and possible vote to approve changes to Policy F-12 "24-7 Tobacco ,Smoke, and Vape-Free Campus Policy."- Mark Phillips

Discussion and possible vote to approve changes to Policy F-12 24_7 Tobacco-,Smoke,and Vape-Free Campus Policy. This motion, made by James Gibbs and seconded by Christopher Adamson, Carried.

Christopher Adamson: Yea

James Gibbs: Yea

Stanlen Green: Absent

Mike Kiehn: Yea

Kelli Lay: Yea

4. Discussion and possible vote to approve quotes from Ross Transportation for the purchase of three buses, and one SPED lift bus totaling \$618,887 to be paid out of Bond Funds.-Robert Feinberg

Motion to approve quotes from Ross Transportation for the purchase of one SPED Lift Bus and Three Big Buses, totaling \$618,887 to be paid out of Bond Funds. This motion, made by Kelli Lay and seconded by James Gibbs, Carried.

Christopher Adamson: Yea

James Gibbs: Yea

Stanlen Green: Absent

Mike Kiehn: Yea

Kelli Lay: Yea

5. Discussion and possible vote to approve a quote from Oswald Restaurant Supply for the purchase of a braising pan at a cost of \$24,600.98 to be paid out of Child Nutrition Funds.- Dr. Cordell Ehrich

Motion to approve the purchase of new Child Nutrition Equipment for Spring Creek Elementary Kitchen to replace non-working braising pan. We did obtain three quotes see attachments. We would like to use Oswald Restaurant Supply, as we have a history of equipment transactions and established a successful collaborative relationship. The cost of the equipment through Oswald Restaurant Supply will be \$24,600.98 to be paid out of Child Nutrition Fund. This motion, made by James Gibbs and seconded by Kelli Lay, Carried.

Christopher Adamson: Yea

James Gibbs: Yea

Stanlen Green: Absent

Mike Kiehn: Yea

Kelli Lay: Yea

6. Discussion and possible vote to approve furniture purchase for Central Creek Middle School from site bid list in the amount of \$1,141,271.00 to be paid from Bond Funds.-Dr. Cordell Ehrich

Discussion and possible vote to approve CCMS furniture from site bid list in the amount of \$1,141,271.00 Funds to be paid from Bond Funds. This motion, made by Kelli Lay and seconded by James Gibbs, Carried.

Christopher Adamson: Yea

James Gibbs: Yea

Stanlen Green: Absent

Mike Kiehn: Yea

Kelli Lay: Yea

7. Discussion and possible vote to approve to amend Board Policy E-10 "General District Transportation Policy."-Kristy VanDorn

Motion to approve to amend Board Policy E-10 General District Transportation Policy. This motion, made by Christopher Adamson and seconded by James Gibbs, Carried.

Christopher Adamson: Yea

James Gibbs: Yea

Stanlen Green: Absent

Mike Kiehn: Yea

Kelli Lay: Yea

8. Discussion and possible vote to approve remove Board Policy JHFD "Operating and Parking of Vehicles on the School Campus."-Kristy VanDorn

Motion to approve the removal of Board Policy JHFD Operating and Parking of Vehicles on the School Campus. This motion, made by James Gibbs and seconded by Kelli Lay, Carried.

Christopher Adamson: Yea

James Gibbs: Yea

Stanlen Green: Absent

Mike Kiehn: Yea

Kelli Lay: Yea

9. Discussion and possible vote to remove Board Policy JFCC-EEAB 'Student Conduct on School Buses.'-Kristy VanDorn

Discussion and possible vote to remove Board Policy JFCC-EEAB Student Conduct on School Buses. This motion, made by James Gibbs and seconded by Kelli Lay, Carried.

Christopher Adamson: Yea

James Gibbs: Yea

Stanlen Green: Absent

Mike Kiehn: Yea

Kelli Lay: Yea

10. Discussion and possible vote to approve a legal services retainer agreement between Deer Creek Public Schools and Walsh Gallegos Kyle Robinson & Roalson P.C. for advice and legal services.-Dr. Jason Perez

Motion to approve a legal services retainer agreement between Deer Creek Public Schools and Walsh Gallegos Kyle Robinson & Roalson P.C. for advice and legal services. This motion, made by Kelli Lay and seconded by Christopher Adamson, Carried.

Christopher Adamson: Yea

James Gibbs: Yea

Stanlen Green: Absent

Mike Kiehn: Yea

Kelli Lay: Yea

11. Discussion and possible vote on the Superintendent's recommendation concerning employment as listed on the Personnel Schedule.

Motion to approve Superintendent's recommendation concerning employment as listed on the Personnel Schedule. This motion, made by Kelli Lay and seconded by James Gibbs, Carried.

Christopher Adamson: Yea

James Gibbs: Yea

Stanlen Green: Absent

Mike Kiehn: Yea

Kelli Lay: Yea

12. Proposed executive session to complete the Superintendent's quarterly evaluation pursuant to 24 O.S. section 307 (B)(1)

1. Vote to convene or not convene in executive session.

2. Acknowledge the board's return to open session.

3. Statement of executive session.

The board convened into executive session at 6:26 p.m. Present in executive session were board members Michael Kiehn, Christopher Adamson, James Gibbs and Kelli Lay. Also present was Superintendent Dr. Jason Perez. The board met in executive session to complete the Superintendent's quarterly evaluation pursuant to 24 O.S. section 307 (B)(1), discuss the employment and contractual terms of the Superintendent, as authorized by the 25 O.S. Section 307(B)(1). No action was taken by the Board. The Board returned to Open Session at 6:42 p.m.

Proposed executive session to complete the Superintendent's quarterly evaluation pursuant to 24 O.S. section 307 (B)(1) 1. Vote to convene or not convene in executive session. 2. Acknowledge the board's return to open session. 3. Statement of executive session. This motion, made by James Gibbs and seconded by Kelli Lay, Carried.

Christopher Adamson: Yea
James Gibbs: Yea
Stanlen Green: Absent
Mike Kiehn: Yea
Kelli Lay: Yea

F. Adjournment

Motion to adjourn at 6:42pm. This motion, made by Kelli Lay and seconded by Christopher Adamson, Carried.

Christopher Adamson: Yea
James Gibbs: Yea
Stanlen Green: Absent
Mike Kiehn: Yea
Kelli Lay: Yea