



Administrative Committee Meeting Minutes

Tuesday, March 3, 2026 Immediately following Curriculum Committee Meeting
John F. Barron Administration Building - Board Room, 240 N. Crockett Street, San Benito,
Texas 78586

1. Call to Order
2. Public Comment
 - 2.1. Public comments shall be limited to items on the agenda posted with notice of the meeting.
3. Review and Discussion of Revision(s) to the 2025-2026 Compensation Plan
4. Committee Concerns
5. Adjournment

Board President

Board Secretary



Request for Approval of the Revision(s) to the 2025-2026 Compensation Plan

Superintendent's Recommendation:

That the Superintendent recommends to the Board of Trustees to approve the Revision(s) to the 2025-2026 Compensation Plan as presented.

Rationale:

Revision(s) to the compensation plan:

- Bookkeeper, Finance (new)

Paperwork Impact:

N/A

Budgetary Information:

N/A

Resource Personnel:

Erika Echarte, Executive Director of Administrative Services

Alfredo Perez, Superintendent of Schools

Board Policy Reference and Compliance:

This is in compliance with DEA(LOCAL).

2025-2026 Clerical/Technical Pay Plan
 San Benito CISD

Pay Grade	Job Title	Calendars
1		
	Aide, 3 yr Program	187
	Aide, ESL Bilingual	187
	Aide, Fine Arts	187
	Aide, Instructional	187
	Aide, Kinder	187
	Aide, Nurse	187
	Aide, Pre,K	187
	Aide, SPED Inclusion	187
	Aide, Band	187
	Aide, General (PE)	187

2		
	Aide, ISS	187
	Aide, CNA	187
	Aide, STEM Lab	187
	Aide, Cosmetology	187
	Aide, EMT	187
	Aide, Library	187
	Aide, SPED (ACU, BMU, ECSE)	187
	Clerk, Mail	260
	Clerk, Office	226
	Clerk, Printer	226

3		
	Aide, Braille	187
	Attendance Officer	187
	Clerk, Attendance (MS, HS)	197
	Clerk, PEIMS ES	207
	Helper, PRIM	226
	Lead Printer	226
	Migrant Recruiter	226
	Secretary, AP HS	226
	Secretary, AP MS	187, 197
	Secretary, Band Director	215
	Secretary, Choir	197
	Secretary, Higher Education	226
	Secretary, MS	226
	Secretary, ASP (TCLAS)/Program Assistant (Contingent on Grant Funding)	226
	Technician, Production	226

		Minimum	Midpoint	Maximum
Hourly		\$12.68	\$15.49	\$18.30
187	Days	18,969	23,173	27,377

Hourly		\$13.55	\$16.56	\$19.57
187	Days	20,268	24,771	29,274
226	Days	24,495	29,938	35,380
260	Days	28,181	34,441	40,702

Hourly		\$15.19	\$18.56	\$21.93
187	Days	22,718	27,760	32,801
197	Days	23,933	29,244	34,555
207	Days	25,148	30,729	36,310
215	Days	26,120	31,916	37,713
226	Days	27,456	33,549	39,642

4	
Lead, Parental Specialist	187
Clerk	197, 226
Clerk, Career Awareness	207
Clerk, CNP (Bookkeeper, Inventory)	226
Clerk, ESL	207
Clerk, Human Resources	226
Clerk, NGS	226
Clerk, PEIMS (MS, HS)	226
Clerk, Police	226
Clerk, Purchasing Inventory	226
Clerk, Registrar Assistant, HS	226
Clerk, SPED	215
Clerk, Textbooks	226
Clerk, Transportation	226
Graphic Artist	226
Secretary, Gateway	226
Secretary, Principal ES	207
Secretary, Principal MS	226

Hourly		\$16.24	\$19.85	\$23.46
187	Days	24,300	29,701	35,101
197	Days	25,600	31,289	36,978
207	Days	26,899	32,877	38,856
215	Days	27,939	34,148	40,357
226	Days	29,368	35,895	42,422

5	
Aide, PRC Behavior	207
Bookkeeper, HS	215
Bookkeeper, Finance (NEW)	226
Clerk, SPED SHARS/PEIMS	226
Clerk, CNP (Purchasing/Commodity)	226
Registrar, HS	226
Secretary, ASP	226
Secretary, Athletics	226
Secretary, CNP	226
Secretary, Construction Manager	260
Secretary, Counseling	226
Secretary, CTE	226
Secretary, FACE	226
Secretary, Maintenance	260
Secretary, Migrant	226
Secretary, Principal HS	226
Secretary, Testing	226
Secretary, Transportation	226

Hourly		\$17.72	\$21.65	\$25.58
207	Days	29,336	35,844	42,352
215	Days	30,470	37,230	43,989
226	Days	32,029	39,134	46,240
260	Days	36,847	45,022	53,196

6	
Clerk, Accounts Payable	226
Clerk, District PEIMS	226
Clerk, Payroll	226
Secretary, Academics	226
Secretary, Athletics Dir	226
Secretary, Bilingual/Counseling	226
Secretary, Instructional Implementation	226
Secretary, Police	226
Secretary, Prof Dev/Testing	226
Secretary, Public Relations	226
Secretary, Purchasing	226
Secretary, SPED	226
Secretary, Technology	226

Hourly		\$18.95	\$23.16	\$27.37
226	Days	34,260	41,871	49,483

Secretary, Health Services

226

7	
Nurse, LVN	187
Secretary, Executive Director	226
Secretary, Chief	226
Specialist, Accounting	226
Specialist, Federal Programs	226
Specialist, Human Resources	226
Specialist, Insurance	226
Specialist, Payroll	226
Technician, Computer	226
Web Master	226

Hourly	\$20.47	\$25.01	\$29.55
187 Days	30,627	37,419	44,210
226 Days	37,014	45,222	53,431

8	
Technician, Network	226
Secretary, Superintendent	226

Hourly	\$25.38	\$31.02	\$36.66
226 Days	45,879	56,076	66,274