



## Regular Board Meeting Minutes

Wednesday, March 19, 2025 6:00 PM

John F. Barron Administration Building - Board Room, 240 N. Crockett Street, San Benito, Texas 78586

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Rudy Corona: Present  
Ariel Cruz-Vela: Present  
Frutoso Gomez: Present  
Crystal Hernandez: Present  
Orlando Lopez: Present  
Alex Reyna: Present  
Israel Villarreal: Present

The meeting was called into Order at 5:50 PM.

Mr. Rudy Corona arrived at 6:07PM and Mr. Alex Reyna arrived at 6:24PM.

Mr. Orlando Lopez arrived during executive session.

### 1. Opening of Meeting

#### 1.1. Roll Call, Establish Quorum

\_\_\_\_\_ Orlando López, Board President  
\_\_\_\_\_ Dr. Ariel Cruz-Vela, Board Vice-President  
\_\_\_\_\_ Rudy Corona, Board Secretary  
\_\_\_\_\_ Frutoso M. Gomez, Jr., Board Trustee  
\_\_\_\_\_ Crystal Hernandez, Board Trustee  
\_\_\_\_\_ Alex Reyna, Board Trustee  
\_\_\_\_\_ Israel Villarreal, III, Board Trustee  
\_\_\_\_\_ Alfredo Perez, Superintendent of Schools  
\_\_\_\_\_ Tony Torres, Board Attorney

#### 1.2. Pledge of Allegiance to the United States and the Texas Flags

#### 1.3. Invocation

### 2. Special Recognition

2.1. San Benito High School & Veterans Memorial Academy - Girls Wrestling |16-6A District Duals Champions

2.2. San Benito High School & Veterans Memorial Academy - Boys Varsity Wrestling | Regional & State Wrestling Tournament

2.3. Angela G. Leal Elementary, Riverside Middle School, Veterans Memorial Academy & San Benito High School (Library Services) - 2024-2025 District Battle of the Books Competition

2.4. Berta Cabaza, Miller Jordan & Riverside Middle Schools - All-Region Middle School Band

2.5. San Benito High School Band - Area Placement

2.6. San Benito High School Band - Texas All-State Band Placement

2.7. Veterans Memorial Academy | After-School Program Chess - 2025 Regional VIII Chess Championship

2.8. San Benito High School |After School Program SBHS Chess Team - 2025 Regional Chess Championship- 2nd Place High School Championship

2.9. Communications Department | Public Relations, KSBG TV & Print Shop - 2025

Texas School Public Relations Association Awards

**3. Public Comment**

**4. Board Report**

**5. Superintendent's Report**

**6. Consent Agenda: Academics Services**

6.1. \*Request for Approval of the Clinical Education Affiliation Agreement between San Benito CISD and Cardiovascular Specialists

6.2. \*Request for Approval of the Service Agreement between San Benito CISD and Capturing Kids' Hearts Powered by Flippen Group for the 2025-2026 School Year

6.3. \*Request for Approval of the Amendment to the Memorandum of Understanding between San Benito CISD and Cameron County District Attorney's Office for the 2024-2025 School Year

6.4. \*Request for Approval of the Memorandum of Understanding between San Benito CISD and Texas State Technical College Dual Credit Program for the 2025-2026 School Year

6.5. \*Request for Approval of the Memorandum of Understanding between San Benito CISD and Neighbors In Need of Services, Inc Head Start/Early Head Start Program (N.I.N.O.S.) for the 2025-2026 School Year

6.6. \*Request for Approval of the Memorandum of Understanding between San Benito CISD and Neighbors In Need of Services, Inc Head Start Services

6.7. \*Request for Approval of the Memorandum of Understanding between San Benito CISD and Teach for America Future Shock Program

**7. Consent Agenda: Business and Finance**

7.1. \*Request for Approval of Cash Account for February 2025

7.2. \*Request for Approval of Comparison of Revenue and Expenditures to Budget for February 2025

7.3. \*Request for Approval of Tax Collection Report for February 2025

7.4. \*Request for Approval of Check Disbursements Report for February 2025

7.5. \*Request for Approval to Award Bid Proposal received for RFP-0225-FAS, Financial Advisory Services as recommended by Administration

7.6. \*Request for Approval to Award Bid Proposal received for RFQ-0325-EAF, External Audit Firm Services as recommended by Administration

7.7. \*Request for Approval of Gifts/Bequests for the 2024-2025 School Year

7.8. \*Request for Approval of Budget Amendments

7.9. \*Request for Approval of Purchases over \$50,000

**8. Consent Agenda: Administration**

8.1. \*Request for Approval of Revisions to the 2024-2025 Compensation Plan

8.2. \*Request for Approval to Nominate a Candidate to Serve on the Region One ESC Board of Directors

8.3. \*Request for Approval of the Resolution for the Rifle-Resistant Body Armor Grant

8.4. \*Request for Approval of Board Minutes

**9. Action Agenda**

**10. Closed Meeting**

10.1. Employment, Resignation(s), Retirement(s), and Termination(s)

10.2. Discussion and Consideration to Renew Term Contracts for Administrators for the 2025-2026 and 2026-2027 School Years

10.3. Discussion and Consideration to Renew Term Contracts for Administrators for the 2025-2026 School Year

10.4. Discussion and Consideration to Renew Probationary Contracts for Administrators for the 2025-2026 School Year

10.5. Discussion and Consideration to Renew Term Contracts for Teachers, Librarians, Nurses (RN), and Instructional Coaches for the 2025-2026 School Year

10.6. Discussion and Consideration to Renew Probationary Contracts for Teachers, Librarians, Nurses (RN), and Instructional Coaches for the 2025-2026 School Year

10.7. Legal Update regarding 2025-DCL-00268-B; SBCISD v. Davila, et al

10.8. Level III Grievance - Y. G.

**11. Reconvene into Open Session**

11.1. Employment, Resignation(s), Retirement(s), and Termination(s)

11.2. Discussion and Consideration to Renew Term Contracts for Administrators for the 2025-2026 and 2026-2027 School Years

11.3. Discussion and Consideration to Renew Term Contracts for Administrators for the 2025-2026 School Year

11.4. Discussion and Consideration to Renew Probationary Contracts for Administrators for the 2025-2026 School Year

11.5. Discussion and Consideration to Renew Term Contracts for Teachers, Librarians, Nurses (RN), and Instructional Coaches for the 2025-2026 School Year

11.6. Discussion and Consideration to Renew Probationary Contracts for Teachers, Librarians, Nurses (RN), and Instructional Coaches for the 2025-2026 School Year

11.7. Discussion and Possible Action regarding Level III - Y. G.

**12. Closing of Meeting**

12.1. Adjournment

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Board President

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Board Secretary



San Benito Consolidated Independent School District

# PLEDGE OF ALLEGIANCE

For the Regular Meeting of the Board of Trustees

(PLEASE TYPE)

Meeting Date: Wednesday, March 19, 2025

Campus: Dr. Raul Garza, Jr. STEAM Academy |Victor Monreal, Principal

Student's Name: Alexandro Roman Huerta

Please include the following information in the student's biography:

- Student's name
- Favorite Subject
- Parents' Names
- Grade
- Hobbies
- Other pertinent information
- Age
- Accomplishments

### STUDENT BIOGRAPHY:

Alexandro Roman Huerta, is a 5th grade student at Dr. Raul Garza Jr. STEAM Academy.

He is the son of Jesus Huerta & Adriana Perez. His favorite subjects are math and science in which he has excelled in throughout the year. Alexandro is also a member of the National Elementary Honor Society and a member of his school's chess team. When he is not participating at a chess tournament, you can find Alexandro out fishing or tending to his chickens. According to him, "Chickens are an investment, haven't you seen how much eggs cost at the store?" "They're much tastier too." Alexandro has been a part of both flag football and soccer for the city of San Benito. Alexandro is one selfless young man. He volunteers his time at school assisting teachers with various tasks and participated in Paws Food Drive, that benefited the Harlingen Humane Society and Donja's Dogs.

RETURN COMPLETED FORM TO: Luis D. Gonzales, Jr., Director of Public Relations  
 San Benito CISD Communications Department / KSBG TV  
 (956) 276-6030 • lgonzales@sbcisd.net



# INVOCATION

For the Regular Meeting of the Board of Trustees

(PLEASE TYPE)

Meeting Date: Wednesday, March 19, 2025

Campus: Dr. Raul Garza Jr. STEAM Academy | Victor Monreal, Principal

Student's Name: Sophia Ramirez

Please include the following information in the student's biography:

- Student's name
- Favorite Subject
- Parents' Names
- Grade
- Hobbies
- Other pertinent information
- Age
- Accomplishments

### STUDENT BIOGRAPHY:

Sophia Alexandria Ramirez is an 11-year-old 5<sup>th</sup> grader at Dr. Raul Garza Jr. STEAM Academy.

She is the daughter of Alex and Perla Ramirez. Sophia shines academically as a member and secretary of the National Elementary Honor Society at Dr. Garza. Her passion for science drives her aspiration to become a doctor in the future. Sophia is also actively involved in extracurricular activities. She is a proud member of the San Benito FFA, where she has showcased her market lab, Sardine at RGVLs, while earning several recognitions in various prospect shows. Additionally, as a Rocket cheerleader, she brings enthusiasm to school events. Her love for sports is evident, as she plays both volleyball and soccer. In her down time, Sophia spends time with family and friends. With her talents and determination, she she is sure to achieve great things in the future!!!

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San Benito Consolidated Independent School District

# SPECIAL RECOGNITION

For the Regular Meeting of the Board of Trustees

(PLEASE TYPE)

Campus: San Benito High School

Activity/Event(s): Girls Wrestling

Achievement(s): 16-6A District Duals Champions  
1st Place at the Rumble by the Border Tournament & Thanksgiving Throwdown Tournament  
1 District Champion and 9 Regional Qualifiers

**NOTE:** Teacher/sponsor(s) will be responsible for notifying the students' parents/guardians regarding the date/time of the relevant board meeting.

	NAME	STUDENT'S ID NO.	GRADE	CAMPUS
1.	Savannah Ramirez (Regional Qualifier)	94475	11	SBHS
2.	Katelyn Rodriguez (3rd Place at District-Regional Qualifier)	98679	11	
3.	Shaila Sosa (Regional Qualifier)	95733	11	
4.	Miranda Escamilla	102790	11	
5.	Nayeli Esquivel	93698	11	
6.	Michelle Macias	114518	10	
7.	Miah Morales	97665	9	
8.	Delilah Soto	99010	9	
9.	Natalie Cisneros	108585	9	
10.	Alexa Alvares	97538	9	
11.				
12.				

Teacher/Sponsors(s):  
 Assistant Coach: Juan Caballero Jr.  
 Head Coach: Kristen Longoria

What? • When? • Where?

District Duals Tournament Championships held at Harlingen High School on January 18, 2025  
16-6A District Tournament held at Los Fresnos High School on January 25, 2025.  
Regional Tournament held at the Delco Activity Center in Austin, TX from February 7-8, 2025.

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San Benito Consolidated Independent School District

# SPECIAL RECOGNITION

For the Regular Meeting of the Board of Trustees

(PLEASE TYPE)

Campus: San Benito High School

Activity/Event(s): Girls Wrestling

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NAME	STUDENT'S ID NO.	GRADE	CAMPUS
1. Evelyn Balderas Barrera (2nd Place at District -Placed 6th at Regionals)	109446	11	SBHS
2. Briana Castillo	93537	11	
3. Leah De La Garza (Regional Qualifier)	91735	12	
4. Alyssandra De La Rosa (4th at District-Regional Qualifier)	97780	9	
5. Deyanira Garcia (Regional Qualifier)	93952	11	
6. Isabella Garcia	97617	9	
7. Lyanne Garcia	95403	11	
8. Starr Juarez	92348	12	
9. Ruby Lucio (4th at District-Regional Qualifier)	102226	11	
10. Kaitlynn Martinez	95669	10	
11. Skye Montemayor	108579	12	
12. Angelli Ortega(138 lb.District Champion. Regional Qualifier.)	93639	11	

Teacher/Sponsors(s):  
 Assistant Coach: Juan Caballero Jr.

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Head Coach: Kristen Longoria

What? • When? • Where?

District Duals Tournament Championships held at Harlingen High School on January 18, 2025

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16-6A District Tournament held at Los Fresnos High School on January 25, 2025.

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Regional Tournament held at the Delco Activity Center in Austin, TX from February 7-8, 2025.

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San Benito Consolidated Independent School District

**SPECIAL RECOGNITION**

For the Regular Meeting of the Board of Trustees

(PLEASE TYPE)

Campus: San Benito High School

Activity/Event(s): Boys Varsity Wrestling

Achievement(s): A special recognition to the 2024-2025 San Benito High School Boys Wrestling team. -The following individuals competed at the district tournament and were able to travel to Austin, TX and compete at the Region 4 wrestling tournament (2-11). The following recognition is for the honorable distinction of representing SBCISD at the State Wrestling Tournament. (1)

**NOTE:** Teacher/sponsor(s) will be responsible for notifying the students' parents/guardians regarding the date/time of the relevant board meeting.

NAME	STUDENT'S ID NO.	GRADE	CAMPUS
1. <u>Cuauhtli Rodriguez</u>	<u>092078</u>	<u>12</u>	<u>San Benito High School</u>
2. <u>Micah De Leon</u>	<u>095698</u>	<u>11</u>	<u>San Benito High School</u>
3. <u>Damian Hernandez</u>	<u>095598</u>	<u>10</u>	<u>San Benito High School</u>
4. <u>Darren Mota</u>	<u>092656</u>	<u>12</u>	<u>San Benito High School</u>
5. <u>Humberto Garcia</u>	<u>094260</u>	<u>11</u>	<u>San Benito High School</u>
6. <u>Brandon Salinas</u>	<u>092566</u>	<u>11</u>	<u>San Benito High School</u>
7. <u>Roel Garcia</u>	<u>094109</u>	<u>11</u>	<u>San Benito High School</u>
8. <u>Gabriel Lopez</u>	<u>093812</u>	<u>11</u>	<u>San Benito High School</u>
9. <u>Juan Ortega</u>	<u>097531</u>	<u>9</u>	<u>San Benito High School</u>
10. <u>Richard Martinez</u>	<u>092557</u>	<u>12</u>	<u>San Benito high School</u>
11. <u>Diego Paz</u>	<u>090237</u>	<u>12</u>	<u>San Benito High School</u>
12.			

Teacher/Sponsors(s):  
Head Coach Xavier Azel Perez and Assistant Coach Joel Javier Leal

What? • When? • Where?  
Regional qualifiers competed in Austin Texas on February 7 & 8. State Qualifiers competed in Cypress Texas on February 14 & 15.

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San Benito Consolidated Independent School District

# SPECIAL RECOGNITION

For the Regular Meeting of the Board of Trustees

(PLEASE TYPE)

Campus: Library Services

Activity/Event(s): 2024-2025 District Battle of the Books Competition

Achievement(s): We are thrilled to recognize our 1st place schools for their outstanding performance. Congratulations to Angela Leal Elem., Riverside MS, VMA and SBHS

*NOTE: Teacher/sponsor(s) will be responsible for notifying the students' parents/guardians regarding the date/time of the relevant board meeting.*

NAME	STUDENT'S ID NO.	GRADE	CAMPUS
1. Abigail Martinez	110188	5th Grade	Angela Leal Elementary
2. Aleyna Abrego	117630	5th Grade	Angela Leal Elementary
3. Orlando Herrera	113608	5th Grade	Angela Leal Elementary
4. Kayla Garza	103986	5th Grade	Angela Leal Elementary
5. Amber Marie Villalpando	103108	6th Grade	Riverside Middle School
6. Eliette Cosio-Perales	102236	7th Grade	Riverside Middle School
7. Juan Luis Delgado Salazar	101274	7th Grade	Riverside Middle School
8. Naila Josette Rodriguez	100998	6th Grade	Riverside Middle School
9. Lilly Alonso	095479	9th Grade	Veterans Memorial Academy
10. Abril Cruz	112097	9th Grade	Veterans Memorial Academy
11. Damiana Navarro	91882	12th Grade	SBHS
12. Bianca Saucedo	93625	12th Grade	SBHS

Teacher/Sponsors(s):  
Librarian Sponsors -- Angela Leal Elementary Betsabe Zacarias / Riverside Adriana Tovar /  
Veterans Memorial Daniel Sanchez / SBHS Alma Jimenez ---All Librarians

What? • When? • Where?  
SBCISD Battle of the Books was held on February 4th & 5th at BCMS with 1st place students moving on to compete  
in the Regional Battle of the Books held at Edcouch Technology Center on February 26-28, 2025.

Great job to all student participants and their sponsors--your enthusiams for books makes this competition a success year after year!

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San Benito Consolidated Independent School District

# SPECIAL RECOGNITION

For the Regular Meeting of the Board of Trustees

(PLEASE TYPE)

Campus: Miller Jordan, Riverside, and Berta Cabaza  
Activity/Event(s): Middle School Band - All Region  
Achievement(s): Students from SBCISD middle school band programs earned a chair/membership in this year's Region 28 Middle School All-Region Band.

**NOTE:** *Teacher/sponsor(s) will be responsible for notifying the students' parents/guardians regarding the date/time of the relevant board meeting.*

	NAME	STUDENT'S ID NO.	GRADE	CAMPUS
1.	<u>Julian Santiago</u>	<u>100327</u>	<u>8th</u>	<u>Miller Jordan</u>
2.	<u>Flores, Isaiah</u>	<u>103983</u>	<u>8th.</u>	<u>Riverside</u>
3.	<u>Valencia, Derek</u>	<u>118129</u>	<u>8th</u>	<u>Riverside</u>
4.	<u>Barker, Natalie</u>	<u>99350</u>	<u>8th</u>	<u>Berta Cabaza</u>
5.	<u>Estrada, Reyes</u>	<u>99332</u>	<u>8th</u>	<u>Berta Cabaza</u>
6.	<u>Juarez, Cisco</u>	<u>102244</u>	<u>7th</u>	<u>Berta Cabaza</u>
7.	<u>Jalomo, Jonathan</u>	<u>101064</u>	<u>8th</u>	<u>Berta Cabaza</u>
8.	<u>Mendoza, Isaac</u>	<u>115624</u>	<u>8th</u>	<u>Berta Cabaza</u>
9.	<u>Rodriguez, Clarissa</u>	<u>101944</u>	<u>7th</u>	<u>Berta Cabaza</u>
10.	<u>Romero, Isabella</u>	<u>99187</u>	<u>8th</u>	<u>Berta Cabaza</u>
11.	<u>Saldivar, Sebastian</u>	<u>101873</u>	<u>8th</u>	<u>Berta Cabaza</u>
12.	<u>Villanueva, Xavier</u>	<u>114558</u>	<u>8th</u>	<u>Berta Cabaza</u>

Teacher/Sponsors(s):

MJMS: Alejandro Martinez and Javier Moran. RMS: Raul Garza, Barbara Tapia, and Manuel Cerda  
BCMS: James Spence, Mariely Castillo, and David Jimenez

What? • When? • Where?

Students from our middle school band programs earned placement in this year's Region 28 Middle School band. The will perform a concert at Harlingen's PAC on February 1, 2025 at 4pm.

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San Benito Consolidated Independent School District

**SPECIAL RECOGNITION**

For the Regular Meeting of the Board of Trustees

(PLEASE TYPE)

Campus: SBHS  
 Activity/Event(s): BAND  
 Achievement(s): Students from SBHS band program earned Area placement through multiple auditions.

*NOTE: Teacher/sponsor(s) will be responsible for notifying the students' parents/guardians regarding the date/time of the relevant board meeting.*

	NAME	STUDENT'S ID NO.	GRADE	CAMPUS
1.	*Cowan, Amadeo	103392	11	SBHS
2.	Garcia, Ruby	91517	12	SBHS
3.	Guerra, Nathan	091692	12	SBHS
4.	Hernandez, Cecilia	93516	11	SBHS
5.	Mendoza, Sonia	113875	11	SBHS
6.	Muno, Joaquin	93791	11	SBHS
7.	Rada, Troy	095263	11	SBHS
8.	+Villegas, Hector SBHS	91719	12	
9.				
10.				
11.				
12.				

Teacher/Sponsors(s):  
Dulce Rodriguez, Rafael Garcia, Julio Barrera, Noe Garcia, Arturo Rivas, and Jorge Mujica

What? • When? • Where?

After earning high placements on the district, region, and pre-are tryouts, our students were able to compete at the Are level in Corpus Christi on January 11, 2024.

+ = Are Jazz      \* = All-State

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San Benito Consolidated Independent School District

# SPECIAL RECOGNITION

For the Regular Meeting of the Board of Trustees

(PLEASE TYPE)

Campus:                     Afters School Program - Chess                    

Activity/Event(s):                     Chess Regionals                    

Achievement(s):                     2025 Region VIII Chess Championship                    

*NOTE: Teacher/sponsor(s) will be responsible for notifying the students' parents/guardians regarding the date/time of the relevant board meeting.*

NAME	STUDENT'S ID NO.	GRADE	CAMPUS
1. Jason M. Salazar- 2nd HS JV	_____	_____	VMA
2. Noah Gonzales	_____	_____	VMA
3. Damian Campos	_____	_____	VMA
4. Gael Guerrero	_____	_____	VMA
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____
8.	_____	_____	_____
9.	_____	_____	_____
10.	_____	_____	_____
11.	_____	_____	_____
12.	_____	_____	_____

Teacher/Sponsors(s):

Sarahi Catache- Site Coordinator

David Cornejo- Chess Coach

What? • When? • Where?

Jason M. Salazar placed 2nd in the individual High School JV Division at the Region VIII Chess Championship.

VMA Placed 3rd as a team in the High School JV division. Team members include: Jason M. Salazar,

Noah Gonzales, Damian Campos, Gael Guerrero.

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San Benito Consolidated Independent School District

# SPECIAL RECOGNITION

For the Regular Meeting of the Board of Trustees

(PLEASE TYPE)

Campus:                     Afters School Program- San Benito High School Chess Team                    

Activity/Event(s):                     Chess Regionals                    

Achievement(s):                     2025 Region VIII Chess Championship - 2nd Place High School Championship                    

*NOTE: Teacher/sponsor(s) will be responsible for notifying the students' parents/guardians regarding the date/time of the relevant board meeting.*

NAME	STUDENT'S ID NO.	GRADE	CAMPUS
1. Cruz M. Guzman			SBHS
2. Christian R. Gomez			SBHS
3. Aaron D. Rostro			SBHS
4. Damian Olivares			SBHS
5. Angel M. Parra			SBHS
6. Anthony Gamba			SBHS
7.			
8.			
9.			
10.			
11.			
12.			

Teacher/Sponsors(s):  
Cynthia Alvarez-Site Coordinar  
Erick Vallerino- Chess Coach

What? • When? • Where?  
The HS Chess team placed 2nd at the TCA region VIII tournament held at VMA February 1st-2nd. They will  
advance to nationals which will be held in Orlando, Florida May 9th-11th.

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# SPECIAL RECOGNITION

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(PLEASE TYPE)

Campus: Communications - Public Relations/KSBG TV/Print Shop Department

Activity/Event(s): 2025 Texas School Public Relations Association (TSPRA) Awards

Achievement(s): San Benito Schools received (19) Star Awards - (15) Gold Level, (4) Silver Level

**NOTE:** Teacher/sponsor(s) will be responsible for notifying the students' parents/guardians regarding the date/time of the relevant board meeting.

NAME	STUDENT'S ID NO.	GRADE	CAMPUS
1. <u>Alonso, Samuel (Sam)</u>	<u>Media Technician</u>	<u></u>	<u>KSBG TV</u>
2. <u>Cortez, David</u>	<u>Media Technician</u>	<u></u>	<u>KSBG TV</u>
3. <u>Martinez, Evan</u>	<u>Media Technician</u>	<u></u>	<u>KSBG TV</u>
4. <u>Qurioz, Dulce</u>	<u>Webmaster</u>	<u></u>	<u>Public Relations</u>
5. <u>Guajardo, Maria</u>	<u>Social Media/Comm</u>	<u></u>	<u>Public Relations</u>
6. <u>Garcia, Sergio</u>	<u>Media Coordinator</u>	<u></u>	<u>KSBG TV</u>
7. <u>Martinez, Mara</u>	<u>Secretary</u>	<u></u>	<u>Public Relations</u>
8. <u>Gonzales, Jr., Luis</u>	<u>Director</u>	<u></u>	<u>Public Relations</u>
9. <u></u>	<u></u>	<u></u>	<u></u>
10. <u></u>	<u></u>	<u></u>	<u></u>
11. <u></u>	<u></u>	<u></u>	<u></u>
12. <u></u>	<u></u>	<u></u>	<u></u>

Teacher/Sponsors(s):  
Gonzales, Jr. Luis - Director of Public Relations  
Perez, Fred - Superintendent of Schools

What? • When? • Where?  
2025 Texas School Public Relations Association (TSPRA) Star Awards for the 2023-2024 year  
awarded to San Benito Schools were (19) with (15) Gold Level and (4) Silver level achievements.  
These awards represent the department's motto of Imagine, Create, Deliver

RETURN COMPLETED\* FORM TO: Luis D. Gonzales, Jr., Interim Director of Public Relations  
San Benito CISD Communications Department / KSBG TV  
(956) 276-6030 • lgonzales@sbcisd.net

\* Form must be submitted two (2) weeks prior to the regularly scheduled board meeting.



## **Request Approval of the Clinical Education Affiliation Agreement between San Benito CISD and Cardiovascular Specialists**

### **Superintendent's Recommendation:**

The Superintendent recommends to the Board of Trustees to approve the Clinical Education Affiliation Agreement between San Benito CISD and Cardiovascular Specialists to be effective April 07, 2025 – May 20, 2028

### **Rationale:**

This affiliation agreement serve students enrolled in the Medical Assistant Program, as part of the Practicum in Health Science II high school course. Senior level students are enrolled in this program.

### **Paperwork Impact:**

Minimal

### **Budgetary Information:**

Local Budget

### **Resource Personnel:**

Manuela Lopez, Principal, San Benito High School  
Fernando Rosa, Director of Career and Technical Education  
Dilia Cornett, Assistant Superintendent of Academics  
Alfredo Perez, Superintendent of Schools

### **Board Policy Reference and Compliance:**

**Clinical Education  
Affiliation Agreement**

WHEREAS, the *San Benito Consolidated Independent School District*, and **Cardiovascular Specialists** intend to enter into an agreement to support student education and training that shall begin on **April 7, 2025 and end on May 20, 2028**; and WHEREAS, Facility operates facilities located at **597 Sesame Dr. Harlingen Tx, 78550**; and WHEREAS, School and Facility desire to implement the provision of such Affiliation Agreement by providing Institute students enrolled in the **San Benito High School Medical Assistant Certification Program** with the opportunity to gain educational experience utilizing the personnel, equipment, and facilities of Facility.

NOW, THEREFORE, subject to the terms, conditions, and provision of such Affiliation Agreement, the Parties agree as follows:

**1. Program.**

A representative from **Cardiovascular Specialists** (Serena Cruz ) and **SBCISD** (Roxanna Hernandez) will be appointed to oversee and design an educational experience program for Students enrolled in the **San Benito High Medical Assistant Certification Program** and shall ensure that:

- a. The duration of the Program will be consistent with the curriculum requirements of School and with the standards of the accrediting entity for the Program of the School in which the students are enrolled.
- b. The Program will be reviewed periodically by the Facility Liaison and School Representative and, when appropriate, will be revised to meet the School curriculum requirements and the standards of the accrediting entity.
- c. The Program will be an integral part of the services provided by Facility. Students will be under the direct supervision of School Instructors and/or Facility personnel who are licensed or otherwise qualified to perform such services.
- d. All Notices that are provided by Facility to School pursuant to this Agreement Party shall be mailed or faxed to the School Representative designated by the School for the Program. All Notices that are provided by School to Facility pursuant to this Agreement shall be mailed or faxed to the Facility Liaison designated by the Facility for the Program.

**2. School Obligations**

- a. Assure that all the students selected for participants in the Clinical Program have satisfactorily completed all portions of the School curriculum that are a prerequisite for participation in the Program.
- b. Develop criteria for the evaluation of the performance of School students participating in the Clinical Program and provide those criteria, with appropriate reporting forms, to the Facility personnel and School Instructors who are responsible for the supervising of the students.

- c. Assign grades to Students participating in the Program on the basis of the performance evaluations submitted in the reporting forms.
- d. Inform all Students and School Instructors who will be onsite at the Facility as part of the Program that they are required to comply with the rules and regulations of Facility while on premises of Facility and to comply with the requirements of federal and state laws and regulations regarding the confidentiality of information in records maintained by Facility.
- e. Provide information requested by Facility related to Students necessary for Program purposes unless prohibited by federal or state law.
- f. Remove a Student from the Program when the Facility determines that the student has violated the rules and regulations of the Facility; has engaged in conduct that disrupts the activities carried on the Facility; or threatens the safety of Facility personnel or patients.

### **3. Facility Obligations**

- a. Assign appropriate space, if School Instructors will be assigned to maintain an on-site presence at Facility, on Facility premises for offices, lectures, and other non-experience related activities of the Program to be conducted at the Facility site.
- b. Provide the equipment, supplies, qualified personnel, and supervised access to patients or clients required for the experience related activities of the Program.
- c. Obtain and maintain all licenses required for Facility and assure that all Facility personnel are appropriately licensed.
- d. Assume sole responsibility for the quality for patient or client care.
- e. Provide orientation sessions to inform School students and personnel concerning the rules and regulations of Facility.
- f. Permit representatives of the accrediting entity of School in which students participating in the Program are enrolled to have reasonable access to premises of Facility for purposes related to the accreditation process.
- g. Cooperate fully with School in matters related to academic performance and student conduct related to the Program experience.

### **4. General Provisions**

- a. School Students and School Instructors will be responsible for their own transportation, meals, and health care while participating in the Program.
- b. This Program Agreement and the Affiliation Agreement constitute the entire agreements between the parties, with respect to the subject matter and no prior or contemporaneous agreement, written or oral, will be effective to vary the terms of those Agreements. No amendment to this Program

Agreement shall be effective unless reduced to writing and signed by an authorized representative of each party.

c. School and Facility will comply with all applicable federal, state, and local laws, ordinances, and regulations in the performance of this Program agreement.

d. The Program and all related activities shall be conducted in a manner that does not discriminate against any person on a basis prohibited by applicable law, including but not limited to: race, color, national origin, religion, sex, age, veteran status, or disability.

e. The initial Program shall begin on **April 7, 2025 and end on May 20, 2028**. Subsequent, Programs shall begin and end on dates determined by written agreement of Facility Liaison and School Representative. Either party may terminate this Program Agreement effective with the end of a Program by giving one hundred eighty (180) days written notice to the other party; otherwise this Program Agreement will terminate upon the termination of the Affiliation Agreement between the parties.

#### **5. Insurance**

a. STUDENTS: School shall obtain and maintain in force, for each Student throughout the duration of the participation of the Student in the Program, professional liability insurance with a minimum coverage of \$1,000,000 per individual occurrence and \$5,000,000 in the aggregate covering School which shall name as the insured each Student. Such insurance shall be with an insurance company reasonably acceptable to the Facility in accordance with the provisions and requirements of any applicable laws of the State of Texas. The School shall provide the Facility as of the date hereof and at least annually thereafter an acceptable certificate of insurance for the benefit of the Facility evidencing such coverage which shall include an endorsement if available from School's carrier which shall provide that such insurance not be modified, non-renewed or canceled except upon thirty (30) days prior written notice to the Facility.

b. SCHOOL FACULTY/INSTRUCTORS: School will provide defense and indemnification to its Faculty/Instructors assigned to Facility under this Agreement, for damages, attorney's fees, and court costs adjudged against them when the damages are based on an act of omission in the course and scope of the Faculty's/Instructor's employment by School.

#### **6. HIPAA. The parties agree that:**

a. the Facility is a covered entity for purposes of the Health Insurance Portability and Accountability Act (HIPAA) and subject to 45 CFR Parts 160 and 164 ("the HIPAA Privacy Regulation");

b. to the extent that Students are participating in the Program and School Instructors are providing supervision at the Facility as part of the Program all such Students and Instructors shall:

1) be considered part of the Facility's workforce for HIPAA compliance purposes in accordance with 45 CFR 164.103, but shall not be construed to be employees of the Facility;

2) receive training by the Facility on, and be subject to compliance with, all of Facility's privacy policies adopted pursuant to the HIPAA Privacy Regulations; and

3) not disclose any Protected Health Information, as that term is defined by 45 CFR 160.103, to School which a Student has accessed through Program participation of a School Instructor has accessed through the provision of supervision to a Student at the Facility that has not first been de-identified as provided in 45 CFR 164.514(a);

c. School shall never access or seek to access any Protected Health Information held or collected by or on behalf of the Facility from a Student or Instructor who is acting as a part of the Facility's workforce as set forth in subsection (b) (1) of this section or any other source, that has not first been de-identified as provided in 45 CFR 164.514(a); and

d. no services are being provided to the Facility by the School pursuant to this agreement and therefore this Agreement does not create a "Business Associate" relationship between Facility and School as that term is defined in 45 CFR 160.103.

#### 7. FERPA

For purposes of this Agreement, pursuant to the Family Educational Rights and Privacy Act of 1974 (FERPA), the School hereby designates the Facility as a school official with a legitimate educational interest in the educational records of the Students who participate in the Program to the extent that access to the records are required by the Facility to carry out the Program. Facility agrees to maintain the confidentiality records in accordance with the provisions of FERPA.

FACILITY BY

SIGNATURE: \_\_\_\_\_

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

*SC*

*Serena Cruz*

*Office Manager*

*2/13/2025*

SCHOOL BY

SIGNATURE: \_\_\_\_\_

NAME: \_\_\_\_\_

TITLE: San Benito CISD Superintendent

DATE: \_\_\_\_\_



## **REQUEST APPROVAL OF THE SERVICE AGREEMENT BETWEEN SAN BENITO CISD AND THE FLIPPEN GROUP CAPTURING KIDS HEARTS FOR THE 2025-2026 SCHOOL YEAR**

### **Superintendent's Recommendation:**

The Superintendent recommends to the Board of Trustees to approve the Service Agreement between San Benito CISD and The Flippen Group Capturing Kids Hearts for the 2025-2026 school year.

### **Rationale:**

Capturing Kid's Hearts effectiveness has been demonstrated through evidence-based research studies investing the impact of the Flippen Group's character education and social emotional learning processes. It focuses on strengthening teacher-student relationships and provide teachers, administrators, and staff members with the necessary skills to create high-performing, self-managing learning environments.

### **Paperwork Impact:**

Minimal

### **Budgetary Information:**

CKH 1 Training	\$ 22,900.00 255-E-13-6291-00-812-5-24-000
CKH Process of Champions Implementation Visit	\$ 18,000.00 255-E-13-6291-00-812-5-24-000
CKH Campus Traction Visits	\$ 11,250.00 <b>255-E-13-6291-00-812-6-24-000</b>
CKH Campus Premium	\$ 54,000.00 255-E-13-6291-00-812-5-24-000
CKH District Premium	\$ 11,250.00 255-E-13-6291-00-812-5-24-000
Total Cost	\$117,400.00

### **Resource Personnel:**

All Campus Principals  
Marleen Araiza, Director of Professional Development  
Dilia Cornett, Assistant Superintendent of Academics  
Alfredo Perez, Superintendent of Schools

### **Board Policy Reference and Compliance:**

N/A



# Capturing Kids' Hearts®

Powered by Flippen Group



**CAPTURING KIDS' HEARTS**



**SERVICE  
AGREEMENT**

CAPTURE *Hearts*. IMPACT *Culture*. SEE *Change*.

**Created by:**

Kim Herman  
Capturing Kids' Hearts

**Prepared for:**

Marleen Araiza  
San Benito Consolidated Independent School District

Date: January 30, 2025

# SERVICE AGREEMENT



San Benito Consolidated Independent School District ("Client" or "you")  
240 N. Crockett Street  
San Benito, Texas 78586

Thank you for selecting The Flippen Group, LLC, dba Capturing Kids' Hearts ("**CKH**" or "**we**") to serve your organization. Our goal is to provide you with products and services that will both motivate and empower your organization to advance to a new level of success. Please take a moment to review the information below, and then sign and return this form to confirm this Master Services Agreement ("**Agreement**"). We look forward to serving you.

## Section 1: Our Commitment

The Agreement itself is between CKH and you, the above-identified Client, although most of the benefits of this Agreement are available to many of your representatives/participants as well. Once accepted by you, this Agreement governs our relationship with regard to all of the "**Products and Services**" as defined in this Agreement, or that may later be mutually agreed upon between the parties with reference to this Agreement; many if not all of which involve training events to be conducted by CKH's representatives ("**Consultants**" or "**Strategists**"). In addition, this Agreement together with the Terms of Use associated with our "**Websites**" governs our relationship over the numerous resources and products that are and will be made available to you during the "**Term**" of this Agreement (collectively, "**Resources**"). Once your acceptance of this Agreement is confirmed, the pricing applicable to you for all such Products and Services and for your access to many of the Resources ("**Access**") become enforceable.

# SERVICE AGREEMENT



## Section 2: Products and Services

Leadership Solutions	Proposed Timeline	Quantity	Solutions Price	Solutions Subtotal
<p><b>Capturing Kids' Hearts® 1 Training</b></p> <p>Two consecutive-day training sessions for up to 50 participants</p> <p>Includes:</p> <ul style="list-style-type: none"> <li>• Access to the course training manual</li> <li>• Limited collection of foundational videos and resources on CKH.org</li> </ul>	July 30-31, 2025	1	\$22,900.00	\$22,900.00
<p><b>Capturing Kids' Hearts® Process Champions Implementation Visit</b></p> <p>A two consecutive-day package</p> <p>Includes:</p> <ul style="list-style-type: none"> <li>• One-day instructional session for up to 30 participants</li> <li>• One day customized to fit your needs (either an additional one-day instructional session for a separate group or a one-day Campus Traction Visit).</li> </ul> <p>*Prerequisite: Capturing Kids' Hearts® 1 Training, with at least 70% Capturing Kids' Hearts® implementation on campus.</p>	Fall 2025	1	\$18,000.00	\$18,000.00

# SERVICE AGREEMENT



<p><b>Campus Traction Visit</b> One-day campus visit involving group and one-on-one sessions with campus administrators and/or Process Champions Team.</p>	Spring 2026	1	\$11,250.00	\$11,250.00
<p><b>CKH Campus Premium</b> A campus-specific subscription that provides comprehensive ongoing support to leaders and staff who have completed Capturing Kids' Hearts® 1 Training</p>	2025-2026 School Year	18	\$3,000.00	\$54,000.00
<p><b>CKH District Premium</b> Equips a district leadership team with the support to implement the Capturing Kids' Hearts® Process with great fidelity across the district</p> <p>Includes access to a strategist, district-wide reporting, recurring leadership team huddles, one-day district traction visit, and great resources to support implementation</p>	2025-2026 School Year	1	\$11,250.00	\$11,250.00

**Grand Total      \$117,400.00**

## **ADDITIONAL CHARGES (where applicable):**

### **TRAVEL EXPENSES:**

Travel fees for each training event or other service provided by CKH under this Agreement are included in the grand total. Unless otherwise agreed in advance, such travel fees inside the Continental United States will be included on the invoice and billed at the rate of \$1,300.00 for one-day events, \$2,000.00 for two-day events, and \$2,350.00 for three-day events (per Consultant). Each additional consecutive day for durations in excess of three days will be billed at \$350.00 per day (per Consultant).

### **FACILITY EXPENSES:**

Client (at a minimum) will be responsible for securing facilities/meeting space with adequate square footage, comfortable seating, and light refreshments for all attendees for any training event. Facilities and all related costs will be at Client's expense.

### **ADDITIONAL PARTICIPANT FEES (to the extent applicable):**

- A \$450.00 fee will be charged for each person over 50 not to exceed 60 total per Capturing Kids' Hearts® 1 Training.
- A \$450.00 fee will be charged for each person over 30 not to exceed 35 total per Capturing Kids' Hearts® Process Champions Implementation Visit.

## **Section 3: Investment**

### **AGREEMENT:**

By entering this Agreement, you agree to engage CKH as your provider for our Resources and all the Products and Services as outlined in the accompanying Products and Services section or that may later be mutually agreed between the parties with reference to this Agreement, each of which is incorporated into this Agreement in its entirety by this reference.

Until accepted by you this Agreement and its rates and other pricing terms are non-binding and will expire in 30 calendar days following January 30, 2025. To accept and receive the benefits of this Agreement, your signature and acceptance can only be confirmed by CKH upon our receipt of the signed return of this Agreement on or before, March 1, 2025.

### **PAYMENT TERMS:**

The fees for each of the Products and Services and for your Access to Resources shall be determined based on the applicable Products and Services section as well as the other terms of this Agreement. In the case of Products and Services involving scheduled events, the fees (including travel, if applicable) will be billed when the corresponding Products and Services are provided or rendered.

Subscription(s) services shall commence upon the signing of this agreement or July 1, 2025 for the 2025-2026 school year(s) (whichever occurs later) through June 30, 2026. Unless terminated in writing, subscription service(s) will automatically renew on July 1st annually at current rates. Should subscription costs increase by more than 20% over this agreement, the Client will be given 60 days' notice of the rate increase.

Purchase Orders for each scheduled item that is part of the Products and Services section, must be submitted to CKH at least 45 days prior to the scheduled event.

Invoices are due upon receipt. Please make all checks payable to Capturing Kids' Hearts.

### **SURCHARGES & TAXES:**

For Products or Services sold or accessed or Services performed in jurisdictions where taxes, including sales tax, apply to the corresponding transactions under this Agreement, Client shall be responsible for payment of such taxes or for reimbursement of the payment of such taxes when they are paid by or for CKH.

## Section 4: Policies

### **SCHEDULING:**

CKH will need someone designated in Client organization to work with on scheduling and event planning needs.

CKH will contact you upon confirmed signing of this Agreement to begin setting up dates for Products and Services to be rendered on the applicable Products and Services section.

Confirmation of all scheduled dates of service will be made via email and is subject to cancellation terms as listed in this Agreement.

CKH may need to communicate with the Client's members/Participant(s) via e-mail to communicate pertinent details about events or products they are attending/experiencing. These e-mail addresses are not shared with any third-party organizations and are only used for the events they are attending. These email addresses are NOT used for soliciting purposes.

### **FACILITIES/EVENT SET-UP:**

You and CKH will mutually agree upon the location of any event as part of the Products and Services section, which should be resolved at least 30 days prior to a scheduled service. CKH will provide event-specific details for any scheduled service (including square footage requirements, AV needs, schedule, and other logistics to be coordinated). Should any of those details need to be altered, prior approval by CKH would be needed.

### **RECORDING/MEDIA:**

Video and/or audio taping of events is strictly prohibited without prior written approval by CKH.

Media representatives are not allowed to attend events without prior written approval by CKH.

### **DEPOSITS and CANCELLATIONS:**

- No deposit is required.
- CKH requires a cancellation notice of 90 days prior to any scheduled date of service. A cancellation notice received inside the 90-day window will result in the full contractual fee being assessed as of the date of cancellation. To the extent not offset by duplicate expenses incurred by CKH, the fee charged for such cancellation may be credited to the event once that event is rescheduled, although any amounts paid for Products or Services that are unused by your organization within the 12 months following the date of signature of this Agreement will be forfeited.
- Nonrefundable travel expenses that Capturing Kids' Hearts has incurred as a result of the Client rescheduling or cancelling a service will be passed through to your organization.
- In the event an assigned CKH Consultant/Strategist is subject to illness, travel delay, or unavoidable emergencies, the event can be rescheduled/restructured/reassigned.
- Force Majeure: Except with regard to payment obligations, neither party shall be liable to the other for any failure or delay in performing its obligations under this Agreement where such failure or delay is as a result of Acts of God (including fire, flood, earthquake, storm, hurricane or other natural disasters), pandemics, epidemics, war, invasion, act of foreign enemies, hostilities (whether war is declared or not), civil war, rebellion, revolution, insurrection, military or usurped power or confiscation, terrorist activities, government sanction, blockage, embargo, labor dispute, strike, lockout or interruption or failure of electricity or telephone service, and no other Party will have a right to terminate this Agreement in such circumstances. Any Party asserting Force Majeure as an excuse shall have the burden of proving that reasonable steps were taken (under the circumstances) to minimize delay or damages caused by foreseeable events, that all non-excused obligations were substantially fulfilled, and that the other Party was timely notified of the likelihood or actual occurrence which would justify such an assertion so that other prudent precautions could be contemplated.

### **RESOURCES:**



During the course of providing the Products and Services, participants will be provided with various Resources, some of which shall be distributed by hand or by email to participants during or in preparation or follow-up to particular events, and others of which shall be accessed through websites operated by CKH (“Websites”). For the purpose of accessing some or all of the Resources used during our provision of the Products and Services, you will be required to create an account through one or more of the Websites. In the process, you will be required to accept the Terms of Use for the Websites, which will govern your rights and obligations with respect to the content accessed through those Websites, to the extent such Terms of Use are consistent with this Agreement.

## Section 5: Intellectual Property

### **COPYRIGHTS & TECHNOLOGY RIGHTS**

CKH’s intellectual property is a crucial part of providing training materials and consulting services to its clients, and CKH could not continue its work if its clients did not honor and respect CKH’s intellectual property rights. All copyrights and other forms of intellectual property protection pertaining to the Resources, including without limitation all content and functionality on or of the Websites, as well as all text, graphics, images, logos, icons, audio, video, tables, algorithms, analytics, reports, and dynamic content associated with the Resources, whether prearranged or created or modified during the course of providing the Products and Services, as well as the selection, arrangement and “look and feel” of all the foregoing, (excluding personal data belonging to you or your authorized users) are the exclusive property of CKH or its licensors. **None of our work or work product is done on a “work for hire” basis, and all our material and work product is owned exclusively by CKH and is subject to one or more of the following: copyright, trademark, patent, license, or trade secret.** Intellectual property and learning/know-how that may be developed while working with any client shall remain the property of CKH. By entering into this Agreement, you are expressly acknowledging and agreeing to the matters set forth in this paragraph and you are agreeing that none of the training materials, notebooks, videos, presentations, processes or concepts may be used by you, for any purpose, without the express advance written consent of CKH. All textual, dramatic, audio, and/or visual Resources are protected by U.S. and international copyright laws. All rights not expressly granted are reserved.

### **TRADEMARKS:**

The trademarks, service marks, designs, and logos displayed on or in conjunction with the Products, Services, Resources or Websites (collectively, the “Trademarks”) are the registered and unregistered trademarks of CKH and its licensors. You agree that you will obtain advance written consent from CKH before referring to or attributing any information to CKH or its licensors in any public medium (e.g., signage, press releases, websites, etc.) for advertising or promotion purposes, or for the purpose of informing or influencing any third party, understanding that such consent may be denied for any or no reason. You also agree that you will not use or reproduce any Trademark of, or imply any endorsement by or relationship with, CKH or its licensors.

### **USE OF RESOURCES:**

Capturing Kids’ Hearts grants individual participants of training a limited, non-exclusive, revocable, and non-transferable license for the Term of this Agreement to view, access, download, display, and otherwise use specific Capturing Kids’ Hearts Resources for their personal and classroom use only. Resources are made available to participants based upon their completed training and provided during training or through site content of Websites.

Access to Resources for participants is based upon both their completion of specific training(s) with Capturing Kids’ Hearts and the contractual relationship between Capturing Kids’ Hearts and the Client, the organization of which the participant is a current member. The relationship with a Client is documented in the products listed in the Products and Services Section and determines the varying levels of access to Resources based upon the training, products or subscriptions purchased. If the participant is no longer part of the Client’s organization, the participant will no longer have access to the resources.

### **APPLICABLE RESTRICTIONS & REQUIREMENTS:**

Any unauthorized use of Resources is prohibited and may violate copyright, trademark, patent, and other applicable laws or regulations and could result in criminal or civil penalties. All Resources are made available for use by you only to the extent

that such use complies with all Applicable Restrictions & Requirements. For these purposes, “**Applicable Restrictions & Requirements**” means any and all of the following: (i) the provisions of this Agreement; (ii) the Terms of Use associated with the Websites; (iii) any other CKH agreements or Products and Services that may be applicable to you; (iv) any written instructions or restrictions provided to you by CKH; and (v) any instructions or restrictions printed on or otherwise accompanying any copies of the Resources that are provided to you, or that appear on Websites that are associated with such Resources. To be clear, except to the extent expressly permitted in writing as part of the Applicable Restrictions & Requirements, your rights do not include rights to do any of the following (collectively, “**Prohibited Actions**”), all of which you are prohibited from doing without CKH’s express prior written consent: (i) reproduce, modify, translate, aggregate, distribute, sell, commercially exploit, transmit, post, make derivatives of, or publicly disclose any of the Resources, or any portion thereof, in any way not expressly permitted in writing by CKH; (ii) remove, redact, or omit any and all copyright and other proprietary notices displayed on the Resources or on any permitted copies thereof; (iii) use of any data mining, robots or similar data gathering or extraction methods in connection with the Resources or the Websites; (iv) download (other than page caching) of any portion of the Resources or the Websites except to the extent expressly authorized during provision of the Products and Services; (v) reverse engineer or access the Resources or the Websites in order to develop or use any competitive website, content, app, product or service; (vi) use any of the Websites, Products or Resources other than for their intended purposes; (vii) resell any Resources or other Products delivered or otherwise acquired by you during the course of the Services or otherwise through the Websites; (viii) store, transport or use any Products or Resources in an unsafe or reckless manner or in any manner prohibited by law or regulation; or (ix) use any of the Resources in any manner not permitted by law or regulation. CKH may also impose additional reasonable limits on the scope of your access to and use of the Resources, including limits on time or number of materials accessed or machines used to access such Resources, in part to prevent unauthorized third-party access to or use of such Resources.

## **CONFIDENTIALITY:**

This Agreement and its various terms (including the pricing, combination of services and solutions, and other terms of all associated Products and Services section) as well as metrics, observations and personal information about Client’s participants that may be contained or reflected in Deliverables (collectively, “**Confidential Information**”) shall be treated as confidential by Client and shall not be disclosed to any third parties throughout the Term of this Agreement and for five (5) years thereafter. However, notwithstanding the foregoing, Client may disclose such Confidential Information in compliance with judicial or other governmental orders or open records requests, provided that (i) Client shall give CKH at least ten business days advance written notice before so disclosing in response to such orders or requests, and (ii) Client shall reasonably cooperate with CKH to accommodate any requests from CKH to secure protective orders or to limit the scope of responses to the extent legally permissible.

## **Section 6: Disclaimers**

Client accepts and must accept all of the Resources, Access, Products and Services, including any work products, results or deliverables produced thereby (collectively, “**Deliverables**”), “AS IS” and with all faults and errors. CKH HEREBY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, THAT MIGHT RELATE TO THE RESOURCES, ACCESS, SERVICES OR ANY DELIVERABLES, EXCEPT FOR ANY SPECIFIC WARRANTIES THAT MAY BE EXPRESSLY PROVIDED IN THE TERMS OF THIS AGREEMENT, IF ANY. The entire risk as to the functionality, operation, and results is with the Client, and neither CKH nor any of its Consultants or other representatives assumes any risk or obligation in connection therewith. CKH hereby disclaims any and all liability, risk, obligation, or responsibility for decisions made or actions taken by Client after use of the Products, Resources, Access, Services, or any Deliverables. CKH shall in no way be responsible or liable for CLIENT’S use of (1) the Resources, Access, Products, Services, or Deliverables, (2) the information and data provided by third parties in order to use the Resources, Access, Products, Services or Deliverables; or (3) the information or results obtained through the Resources, Access, Products, Services or Deliverables. CKH does not guarantee or warrant any particular result or success as a result of the use of the Resources, Access, Products, Services, or Deliverables. Instead, the Resources, Access, Products, Services, and Deliverables should be considered tools to assist the Client, but they should not be treated as a singular solution.



In no event shall CKH or any of its Consultants or other representatives be liable for or responsible for any indirect, incidental, or consequential damages or injuries related to Client's or its representative's use of: (1) the Resources, Access, Products, Services or Deliverables; (2) the information and data provided by third parties in order to use the Resources, Access, Products, Services or Deliverables; or (3) the information or results obtained through the Resources, Access, Products, Services or Deliverables. The maximum possible liability of CKH shall not exceed the lesser of (a) the amount that the Client paid for the Resources, Access, Products, Services, or Deliverables that directly relate to the claim giving rise to such liability or (b) the full retail cost of those same Resources, Access, Products, Services or Deliverables.

No information shared by CKH verbally or in writing can be constituted to be professional advice, such as medical, legal, financial, psychological, business, or counseling advice. Diagnosing medical or psychological conditions cannot be done through a coaching process and should only be done by licensed professionals.

## Section 7: Entirety & Interpretation

Once accepted, this Agreement together with the Terms of Use associated with our Websites represents the entire agreement, and supersedes any and all previous understandings, between you and CKH as pertains to our Products and Services and your Access to Resources. To be valid and enforceable, any amendment or modification to this Agreement, which may be in the form of a subsequent Products and Services Amendment that expressly invokes this Agreement, must be in a writing and signed by the respective authorized representatives to be bound thereby. This Agreement shall be construed, interpreted, and enforced exclusively under the laws and venue applicable in College Station, Brazos County, Texas. Section and paragraph headings have been included in this Agreement in hopes of facilitating ease of reference, but such headings shall not affect the interpretation of this Agreement. In the event of any inconsistency that cannot be reasonably resolved between this Agreement and an applicable Products and Services, the Products and Services section shall control for purposes of resolving the inconsistency, and a more recent Products and Services section shall control over inconsistent terms in Products and Services section(s). To the extent of any inconsistency that cannot be reasonably resolved between this Agreement and the Terms of Use associated with our Websites, this Agreement shall control throughout the Term, while the Terms of Use will control after the Term. You also agree that this Agreement will not be construed against CKH by virtue of having drafted it.

## Section 8: Acceptance & Term

To indicate your acceptance of this Agreement without changes, the Client should have its authorized representative sign where indicated below and return the signed Agreement to Capturing Kids' Hearts via email to [kim.herman@capturingkidshearts.org](mailto:kim.herman@capturingkidshearts.org). Once returned, the date of your authorized representative's signature shall be treated as the effective start date of this Agreement. The enforceable term of this Agreement ("**Term**") shall extend until all services on the Products and Services section are from the Effective Date, unless sooner terminated, except that the Term shall be automatically extended through the last day of your Subscription Access, including any and all Renewal Terms for such Access.

Either party to this Agreement may terminate this Agreement at any point during the Term by providing ninety days' written notice to the other in the event that such other party materially breaches any provision of this Agreement, unless that other party cures such breach during those ninety days. All unpaid payment obligations and all rights and obligations under Intellectual Property of this Agreement shall survive any termination of this Agreement.

## Section 9: Confirmation

On behalf of the Client, the undersigned individual hereby confirms that they have read and understand all the terms and conditions of this Agreement, and, as the contact person and authorized representative of the Client for all purposes of this

# SERVICE AGREEMENT



Agreement, will endeavor to see that all policies and related details are understood and completed by all Client involved parties in the planning of the Products and Services. The undersigned individual applies their signature to this Agreement on behalf of their respective party for the purposes of entering into a legally binding contractual relationship between CKH and Client.

If you have any questions or need additional assistance, please do not hesitate to contact us.

San Benito Consolidated Independent School District

By:

Printed Name:  
Client's Authorized Representative

Title:

Date:

Contact Information:  
Capturing Kids' Hearts  
Attn: Kim Herman  
[kim.herman@capturingkidshearts.org](mailto:kim.herman@capturingkidshearts.org)  
1199 Haywood Drive  
College Station, TX 77845  
Phone: 800-316-4311  
Fax: 877-941-4700



## **Request Approval of the Amendment to the Memorandum of Understanding between San Benito CISD and Cameron County District Attorney's Office for the 2024-2025 School Year**

### **Superintendent's Recommendation:**

The Superintendent recommends to the Board of Trustees to approve the amendment to the Memorandum of Understanding between San Benito CISD and Cameron County District Attorney's Office for the 2024-2025 School Year

### **Rationale:**

This Memorandum of Understanding formalizes a collaboration between San Benito CISD and the Cameron County District Attorney's Office to implement a Law Enforcement Assisted Diversion program targeting students with felony charges related to vaping. The MOU seeks to provide an alternative to the traditional justice system by focusing on rehabilitation, education, and family/community support rather than punitive measures.

### **Paperwork Impact:**

Minimal

### **Budgetary Information:**

No cost to district.

### **Resource Personnel:**

Nancy Casas, Director of After School Program

Juan Sosa, Chief of Police

Dilia Cornett, Assistant Superintendent of Academics

Alfredo Perez, Superintendent of Schools

### **Board Policy Reference and Compliance:**

**MEMORANDUM OF UNDERSTANDING BETWEEN THE SAN BENITO CONSOLIDATED INDEPENDENT SCHOOL DISTRICT (HEREIN AFTER REFERRED TO AS SBCISD), THE SAN BENITO CISD POLICE DEPARTMENT (HEREINAFTER REFERED TO AS SBCISD PD) AND THE CAMERON COUNTY DISTRICT ATTORNEY (HEREINAFTER REFERRED TO AS CCDA) REGARDING THE INVESTIGATION AND DISPOSITION OF POSSESSION OF TETRAHYDROCANNABINOL CASES THAT OCCUR ON SBCISD PROPERTY AND COMMITTED BY SBCISD STUDENTS.**

1. WHEREAS, Marijuana is defined by the Health and Safety Code, as “the plant *Cannabis sativa* L., whether growing or not, the seeds of that plant, and every compound, manufacture, salt, derivative, mixture, or preparation of that plant or its seeds.” Tex. Health & Safety Code § 481.002(26). (West 2022).
2. WHEREAS, possession of small amounts of marijuana is punishable as a Class B Misdemeanor. *See* Tex. Health & Safety Code §481.121(b)(West 2022).
3. WHEREAS, Tetrahydrocannabinol (hereinafter referred to as THC) is the principal psychoactive constituent of cannabis (marijuana).
4. WHEREAS, the Texas Controlled Substances Act classifies THC, the substance itself, its salts, isomers, and salts of isomers [of which the aggregate weight of any mixture, solution, or other substance containing said substances], as a Penalty Group 2 Controlled Substance. *See* Tex. Health & Safety Code §§ 481.002(5) and 481.103(a)(1) (West 2022).

5. WHEREAS the Definition of THC includes:
  - a. Substances containing Tetrahydrocannabinols;
  - b. Resinous extractives of Cannabis;
  - c. Synthetic substances, derivatives, and their isomers with similar chemical structure and pharmacological activity such as:
    - i. delta-1 cis or trans tetrahydrocannabinol, and their optical isomers;
    - ii. delta-6 cis or trans tetrahydrocannabinol, and their optical isomers;
    - iii. delta-3, 4 cis or trans tetrahydrocannabinol, and its optical isomers; or
    - iv. compounds of these structures, regardless of numerical designation of atomic positions, since nomenclature of these substances is not internationally standardized.)”.
6. WHEREAS, possession of THC, in any amount, is a felony. See Tex. Health & Safety Code § 481.116 (West 2022).
7. WHEREAS, SBCISD, and all property (real and/or tangible) it uses, leases, and owns, qualifies as a drug-free zone. See Tex. Health & Safety Code §481.134 (West 2022).
8. WHEREAS, possession of THC on SBCISD campus is therefore subject to a drug-free zone punishment enhancement. *Id.*

9. WHEREAS, use of electronic cigarettes has become popular among the youth of our community.
10. WHEREAS, “An individual who is younger than 21 years of age commits an offense if the individual:
  - a. possesses, purchases, consumes, or accepts a cigarette, e-cigarette, or tobacco product; or
  - b. falsely represents himself or herself to be 21 years of age or older by displaying proof of age that is false, fraudulent, or not actually proof of the individual's own age in order to obtain possession of, purchase, or receive a cigarette, e-cigarette, or tobacco product.”

Tex. Health & Safety Code § 161.252(a) (West 2022).

11. WHEREAS, the term “E-cigarette” means:
  - a. “an electronic cigarette or any other device that simulates smoking by using a mechanical heating element, battery, or electronic circuit to deliver nicotine or other substances to the individual inhaling from the device; or
  - b. a consumable liquid solution or other material aerosolized or vaporized during the use of an electronic cigarette or other device described by this subdivision....

- c. [and includes] a device described by this subdivision regardless of whether the device is manufactured, distributed, or sold as an e-cigarette, e-cigar, or e-pipe or under another product name or description; and a component, part, or accessory for the device, regardless of whether the component, part, or accessory is sold separately from the device.”

Tex. Health & Safety Code Ann. § 161.081(1-a)(West 2022).

12. WHEREAS, it is common for THC oil to be used in e-cigarettes.
13. WHEREAS, many youth inappropriately equate THC usage with marijuana usage.
14. WHEREAS, the law disproportionately more harshly treats the usage of THC than it treats marijuana usage.
15. WHEREAS, the SBCISD has seen an increase in the usage of e-cigarettes by students and many of said students are using THC oil in their e-cigarettes.
16. WHEREAS, American “Prosecutors retain broad discretion in enforcing the nation’s and state’s criminal law.” *Roise*, 7 S.W.3d at 243 *citing* *Wayte v. United States*, 470 U.S. 598, 608 (1985); *see also* *Barefield v. State*, 784 S.W.2d 38, 46 (Tex. Crim. App. 1989) *and* *Taylor v. Gately*, 870 S.W.2d 204 (Tex. App. – Waco 1994, writ *dism’d w.o.j.*).

17. WHEREAS, In Texas, with “the prosecuting attorneys rests the power of determining whether prosecution in any given case shall be inaugurated, or if inaugurated, pushed to a successful conclusion.” TEX. CONST. art. 5 §21 interp. commentary (Vernon 1993).
18. WHEREAS, the CCDA is the prosecuting attorney for state offenses committed within the geographic area known as Cameron County, Texas.
19. WHEREAS, SBCISD is located in Cameron County, Texas.
20. WHEREAS, District Attorney Luis V. Saenz recognizes that charging a high school student with a felony drug offense has serious repercussions for said student, including potentially foreclosing them from certain public assistance, loss of certain civil liberties and privileges, and thereby making long term success in life harder for them to attain.

**NOW THEREFORE AND ACCORDINGLY, in consideration of mutual promises stated herein,**

21. The CCDA agrees to:
  - a. Utilize his discretion to divert qualifying SBCISD students arrested for possession of THC or possession of Marijuana on SBCISD property into a diversion program jointly operated by the SBCISD Police Department and CCDA;

- b. Assist SBCISD Police with referrals and/or offenses for alternative dispositions;
  - c. Assist SBCISD in monitoring said students that voluntary choose to participate in this program; and,
  - d. Review police paperwork of offenders who are not complying in order to proceed with a charging decision.
22. Accordingly, SAN BENITO CISD, by and through the SAN BENITO CISD Police Department agrees to and shall:
- a. Create a Learn, Educate, Appreciate, Develop (L.E.A.D.) program for adult students attending SBCISD who are 17 years of age and older who are charged with the offense of Possession of THC;
  - b. Offer and operate a group session volunteer program to L.E.A.D participants and their guardians from March 1, 2025 through July 31, 2025;
  - c. On a bi-weekly basis, provide CCDA the data of referrals, program participants, and disposition outcome/compliance; and,
  - d. Forward referral to Cameron County District Attorney's Office of participants that do not successfully complete the diversion program.
23. **Both** Parties also agree:

- a. To work together in a cooperative and coordinated effort so as to bring about the achievement and fulfillment of the purpose of the MOU;
- b. It is not the intent of this MOU to restrict the Parties to this Agreement from their involvement or participation with any other public or private individuals, agencies or organizations;
- c. To mutually contribute and take part in any and all phases of the planning and development of the SBCISD Police Learn, Educate, Appreciate, Develop (L.E.A.D) Program to the fullest extent possible; and,
- d. To reject/dismiss pending criminal charges for students who successfully complete the LEAD Program.

24. Disclaimer.

- a. This MOU is not intended to create any rights, benefits and/or trust responsibilities by or between the Parties; and,
- b. The MOU shall in no way obligate either Party to supply funds to maintain and/or sustain the MOU or the program created to facilitate the MOU.

25. Term.

- a. This Agreement shall commence upon the Effective Date, as stated above, and shall be reviewed on an annual basis. Unless

terminated by either party, this agreement shall automatically renew on August 1<sup>st</sup> of every year.

26. Termination.

a. This Agreement may be terminated without cause at any time by either Party upon 45 days written notice to the other party.

27. This agreement is the product of arm's length negotiations between the CCDA, SBCISD, and their respective counsels, and no party shall be deemed to be the drafter of any provision or the entire agreement. The wording in the agreement was reviewed and accepted by all Parties after review with legal counsel, and no Party shall be entitled to have any wording of this agreement construed against the other party as drafter of the agreement in the event of any dispute in connection with this agreement;

28. Supplement/Addendum:

a. Due to the infancy of the program provided herein, this agreement may not provide for all contingencies that may occur or demands that may need to be met by the Parties.

b. To accommodate this need, the Parties agree that if changes need to be made of the terms herein are required, that this agreement shall remain valid and may modified and/or supplemented via a written addendum agreed to by the parties.

29. The Parties declare that the terms of this Agreement have been completely read, and are fully understood, and voluntarily accept, after complete consideration of all facts and their legal rights, of which there have been fully advised by their respective attorneys for the purpose, terms, and conditions of entering into this Agreement.
30. The Parties agree that the terms of this Agreement are contractual in nature and not merely recitals and shall be governed and construed in accordance with the laws of the State of Texas. The Parties further agree should any part of the Agreement be declared or determined by a Court of competent jurisdiction to be illegal, invalid, or unenforceable, the Parties intend the legality, validity, and enforceability of the remaining parts shall not be affected thereby, and said illegal, invalid or unenforceable part shall be deemed not to be a part of this Agreement.
31. This Agreement shall become effective immediately following the execution by each of the Parties.
32. THE UNDERSIGNED HAVE READ THIS AGREEMENT AND IT IS THEREFORE AGREED BY THE PARTIES, AND EACH ACKNOWLEDGE THEIR AGREEMENT TO ABIDE BY THE TERMS SET FORTH IN THIS AGREEMENT WITH THEIR SIGNATURES BELOW. FAXED OR SCANNED SIGNATURES SHALL BE TREATED

AS ORIGINALS, AND NO PARTY IS BOUND UNTIL BOTH PARTIES  
HAVE SIGNED.

*This Memorandum of Understanding shall be in effect from **March 2025** through **July 31, 2025**. The Parties agree to the terms and conditions set forth above as demonstrated by their signatures as follows:*

\_\_\_\_\_  
Alfredo Perez  
Superintendent of Schools  
San Benito Consolidated Independent School District

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dilia Cornett  
Assistant Superintendent of Academics  
San Benito Consolidated Independent School District

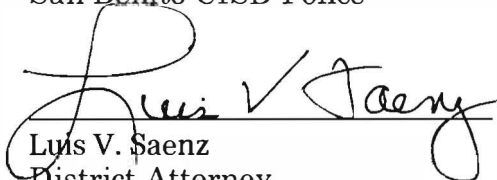
\_\_\_\_\_  
Date

\_\_\_\_\_  
Nancy Casas  
Director of After School Programs  
San Benito Consolidated Independent School District

\_\_\_\_\_  
Date

\_\_\_\_\_  
Juan Sosa  
Chief of Police  
San Benito CISD Police

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Luis V. Saenz  
District Attorney  
Cameron County

\_\_\_\_\_  
3/5/25  
Date



## **Request Approval of the Memorandum of Understanding between San Benito CISD and Texas State Technical College Dual Credit Program for the 2025-2026 School Year**

### **Superintendent's Recommendation:**

The Superintendent recommends to the Board of Trustees to approve the Memorandum of Understanding between San Benito CISD and Texas State Technical College Dual Credit Program for the 2025-2026 school year.

### **Rationale:**

The Texas State Technical College MOU serves students enrolled in high school dual enrollment courses for the provision of dual credit to qualified students.

### **Paperwork Impact:**

Minimal

### **Budgetary Information:**

Local Budget

### **Resource Personnel:**

Manuela Lopez, Principal, San Benito High School  
Fernando Rosa, Director of Career and Technical Education  
Dilia Cornett, Assistant Superintendent of Academics

### **Board Policy Reference and Compliance:**

N/A

**Texas State Technical College  
Dual Credit  
Memorandum of Understanding**

This Dual Credit Memorandum of Understanding (hereinafter referred to as “MOU”) is between **Texas State Technical College**, an institution of higher education and an agency of the State of Texas (which may hereinafter be referred to as the “College” or “TSTC”), the **SAN BENITO Consolidated Independent School District** (which may hereinafter be referred to as the “District”), and the below listed high school(s) which is/are part of the District (which may hereinafter be referred to as the “High School Partner(s)”. TSTC, the District, and the High School Partner(s) may individually be referred to as a “Party” or collectively as “Parties” to this MOU.

High School Partner Name	High School CEEB Code	Name and Physical Address of Dual Credit Instructional Location/Site (Geographical Address where instruction occurs)	Instructional Formats (Online, TSTC Campus, Off-site Credentialed Facility)
San Benito High School	446290	450 S. Oscar Williams Road San Benito, TX 78586	Offsite

**OVERVIEW**

TSTC is committed to serving the students and communities of Texas through collaborative work with ISD’s. A major initiative promoting technical education and careers is the **Texas State Technical College Dual Credit Program**, which includes the provision of the Dual Credit state program to qualified students. Dual Credit agreements will be aligned with the strategic priorities of the District and the College. TSTC will annually review Dual Credit Pathways and matriculation rates, in addition to the economic development needs of the State of Texas in order to ensure the partnerships in place are commensurate with all aforementioned strategic goals.

**DUAL CREDIT MISSION**

In order to prepare students for educational and career success, the purpose and mission of TSTC’s Dual Credit program is to provide a comprehensive, structured approach to completing Career and Technical Education (CTE) courses, leading to a post-secondary credential at Texas State Technical College. The ISD agrees to support TSTC’s Dual Credit students in completing coursework in their chosen Dual Credit pathway, and streamline matriculation efforts to TSTC to pursue a credential in a high-demand, high-wage field of study.

**MOU PURPOSE**

The purpose of this MOU is to outline the roles and responsibilities of TSTC, the District and the High School Partner(s). This MOU is an agreement that encompasses all programs and initiatives under

TSTC's Dual Credit program, as required by the Texas Education Agency and the Texas Higher Education Coordinating Board.

**The Parties enter into this MOU as authorized by [Texas Administrative Code, Title 19, Part 1, Chapter 4, Subchapter D, Rule § 4.84\(a\)](#), and agree as follows:**

**Upon execution of this MOU, TSTC agrees to:**

- 1) Provide the High School Partner(s) access to Dual Credit courses that are reflective of regionally based industry needs. This includes providing pathway alignment of TEA approved Endorsements course TEKS to College course [Workforce Education Course Manual \(WECM\)](#) outcomes and/or [Academic Course Guide Manual \(ACGM\)](#) outcomes by way of suggested crosswalks for Dual Credit courses, postsecondary pathways, credentials at the institution, and industry certifications. [Texas Administrative Code, Title 19, Part 1, Chapter 4, Subchapter D, Rule § 4.84 \(c\)](#).
- 2) Support the High School Partner(s) by way of College recruitment presentations and informational meetings for all students at the High School Partner(s) locations throughout the school year.
- 3) Work with the High School Partner(s) to establish academic advising strategies for students regarding Dual Credit opportunities within a career pathway that aligns with their continued education at TSTC, post graduation.
- 4) Participate in the [FAST \(Financial Aid for Swift Transfer\)](#) program and adhere to all IHE requirements of the program.
- 5) Ensure academic policies and procedures applicable to regular College courses and students will also apply to dual credit courses.
- 6) Provide students access to all student learning and instructional support services including admissions and registration, counseling and advising, testing, instructional student support, tutoring, bookstore, and TSTC campus police.
- 7) Establish the course curriculum, instructional methods, and grading criteria, and at the conclusion of each course, submit a numerical grade for each dual credit student to the High School Partner(s). A full transcript of college coursework can be provided upon request.
- 8) **TSTC will designate one representative responsible for:**
  - a) coordinating and tracking submission of all required documents for admissions and registration from the High School Partner(s); and
  - b) submitting documents from High School Partner(s) for admission and registration to the Office of the Registrar; and
  - c) working with the High School Partner(s)' designated Dual Credit contact to schedule and conduct application and registration drives, program presentations, advising sessions, and campus tours, etc.
  - d) working with the High School Partner(s)' designated Dual Credit contact to schedule in person check-in's, meetings, phone calls, emails, etc., for enrolled students to discuss academic planning, academic advising, and additional TSTC services and resources to help support student success.

- e) sending High School Partner(s)' updates on student progress, including progress of grades at the 6 week mark, academic concerns, when applicable, mid-term and final grades.
  - f) collaboration with the High School Partner(s) to develop and utilize an early alert system to identify students at risk of not completing college coursework and to provide effective interventions.
- 9) Post a copy of this MOU to TSTC's website at [de.tstc.edu](http://de.tstc.edu) in accordance with [Texas Administrative Code, Title 19, Part 1, Chapter 4, Subchapter D, Rule § 4.84 \(c.10\)](#) and, upon completion of this document, provide a copy for the High School Partner(s) to post to the District's website.

Upon execution of this MOU, the **High School Partner(s)** agree(s) to:

- 1) Work with the Office of Dual Credit to identify and complete the Pathway Offering Form, electronically sent after receipt of the signed MOU (Attached hereto as an example, **EXHIBIT A**).
- 2) Adhere to TSTC's Dual Credit internal deadlines as outlined below and within the **Academic Calendar** and to follow all College enrollment procedures and guidelines for Dual Credit students.

**\*Dates are subject to change**

<b>Deadline to submit signed 2024-2025 MOU</b>	<b>March 14, 2025</b>
<b>Deadline for Off-Site Facilities Approval</b>	<b>April 4, 2025</b>
<b>Deadline for submission of all onsite (TSTC Campus) student applications/ documents</b>	<b>July 18, 2025</b>
<b>Deadline for new DC Instructor Credentialing</b> (Application/Documentation Submitted to College)	<b>July 25, 2025</b>
<b>Deadline for submission of all online and offsite location applications/ documents</b>	<b>August 8, 2025</b>
<b>Deadline for all student registration</b>	<b>August 29, 2025</b>

- 3) Participate in the [FAST \(Financial Aid for Swift Transfer\)](#) program and adhere to all ISD requirements of the program.
- 4) Ensure that campus administrators have access to and are familiar with the obligations and responsibilities outlined in this agreement.
- 5) Cover all costs related to tuition, textbooks, supplies, and transportation as needed, or require the student to cover these expenses unless they qualify for free dual credit courses.
- 6) **The High School Partner(s) will designate ONE High School Contact responsible for:**

- a) guiding students in the selection of one Dual Credit pathway from the list of programs agreed upon between the High School Partner(s) and TSTC on the Pathway Offering Form. **Enrollment in multiple pathways is not permitted**; and
  - b) coordinating and submitting of all required documents for admission and registration to the assigned Dual Credit Representative no later than August 8, 2025; and
  - c) adhering to all established College deadlines, policies and procedures including but not limited to schedule changes including, additions, drops, and withdrawals; and
  - d) working in collaboration with the College's Dual Credit office regarding admissions, advisement, registration, grading, reporting and program improvements; and supporting student communication with instructors.
- 7) Ensure that all high school students interested in Dual Credit courses complete the college admission application and required documentation, and submit all admission materials to the College.
  - 8) Coordinate with TSTC regarding Dual Credit presentations throughout the academic year on a predetermined basis (fall and spring) to include both application and registration drives, in addition to other presentation format options.
  - 9) Collaborate with the College to arrange academic advising opportunities for students, including TSTC visits each semester.
  - 10) Inform students of the ISD and College's Code of Student Conduct and academic calendar, communicate their responsibilities as TSTC students, and ensure they are aware of attendance policies.
  - 11) Inform TSTC of any special Texas Education Agency designations, obligations, or proposed partnerships related to grant applications. A copy of the proposal and/or a detailed statement of work must be submitted to TSTC, with sufficient notice, for review by the Office of Dual Credit, the Office of the Provost, and the Office of Sponsored Programs, prior to the grant application deadline.
  - 12) Inform all parents of students in grade nine and above about the dual credit programs offered by TSTC. Additionally, parents should be notified about available funding for dual credit courses.
  - 13) Post a copy of this MOU to the District's website in accordance with [Texas Administrative Code, Title 19, Part 1, Chapter 4, Subchapter D, Rule § 4.84 \(c.10\)](#).

### **Data Sharing & Privacy Agreement**

The High School Partner will provide to TSTC the following student information for all students from 9th-12th grade for the purpose of Dual Credit enrollment.

- 1) Student name (Last, First, Middle Initial)
- 2) Date of birth
- 3) Mailing address (Street, City, State, Zip)
- 4) Name of school
- 5) Grade Level
- 6) High school graduation anticipated year

- 7) **TSDS identification numbers for the purpose of identifying FAST eligibility.**
- 8) College Readiness Scores (if needed): STAAR English II, STAAR Algebra 1 with Algebra II course grade, STAAR English III, STAAR Algebra II, TSIA, TSIA ABE, TSIA 2.0, and TSIA 2.0 Diagnostic
- 9) High school transcript and/or grade 8 report card
- 10) Bacterial Meningitis shot record (if students are attending a TSTC campus for instruction)

The College will electronically request the aforementioned data and it will be provided promptly as agreed by both Parties.

The following information will be provided by the College to the high school partners upon initial entry into the program:

- 1) Student TSTC One ID
- 2) Student registration status
- 3) Student course schedules/ rosters

## **STUDENT ELIGIBILITY**

TSTC requires High School Partner(s) to follow all College enrollment procedures and guidelines for Dual Credit students. All admissions and eligibility requirements are outlined by the Texas Higher Education Coordinating Board laws and regulations, the [Texas Administrative Code, Title 19, Part 1, Chapter 4, Subchapter D and Subchapter G Rule § 4.85](#), and in the College's [Statewide Operating Standard \(SOS\) ES 4.07 Admission of Students](#).

Students must be in grade nine or above and demonstrate appropriate college readiness to be eligible for enrollment in dual credit courses. For some programs, eligibility may include successful completion of the Texas Success Initiative Assessment (TSIA) 2.0 program, prior to enrolling unless otherwise exempt or waived.

## **ELIGIBLE COURSES**

Courses offered by TSTC are developed based on the guidelines published in the [Workforce Education Course Manual \(WECM\)](#) or the [Academic Course Guide Manual \(ACGM\)](#) adopted by the Texas Higher Education Coordinating Board (THECB) and must be in the approved course inventory of the College and approved for Dual Credit by the College's applicable instructional department and TSTC's Office of Dual Credit. **Remedial or continuing education courses will not be offered for dual credit. TSTC does not offer concurrent enrollment to high school students, except where Individual Approval is met, as stated in TSTC's [Statewide Operating Standard \(SOS\) ES 4.07 Admission of Students](#).**

## **Student Responsibilities and Enrollment Procedures**

Students are to abide by the Rules and Regulations set forth in TSTC Catalog and Student Handbook, which are published and available on TSTC website at [www.tstc.edu](http://www.tstc.edu) for the current

academic year. Academic policies can also be found in the [TSTC Statewide Operating Standards \(SOS\) website](#).

Students are responsible for notifying their high school counselor and Dual Credit Representative if they are wanting to withdraw from their course(s). Students must submit a withdrawal request through their Workday account, following TSTC's Academic Calendar, to be officially removed from their enrolled course(s). Students who drop after the first class day will still incur the Dual Credit tuition fee in accordance with [Statewide Operating Standard \(SOS\) FA 1.09 Refund of Tuition and Fees](#). Dual Credit classes will follow TSTC's Academic Calendar. Exceptions may be arranged through collaboration between the College and the High School Partner(s).

### **METHOD OF DELIVERY, INSTRUCTION, AND LOCATION OF CLASS**

Courses may be delivered utilizing the method mutually determined by TSTC and the High School Partner(s), which may include the following:

- 1) Delivery at the High School Partner(s)' campus utilizing a high school teacher credentialed and employed and defined in [Statewide Operating Standard \(SOS\) ES 1.11 Faculty Credentials](#) as a College Dual Credit Instructor (DC Instructor); or
- 2) Delivery on a TSTC campus utilizing College Instructors whereby students are integrated into traditional course section offerings; or
- 3) Delivery online utilizing a TSTC Instructor.

***Please note: The delivery of courses is subject to change based on curriculum and program updates relative to the modality of instruction.***

Dual Credit classes taught in a hybrid modality, as defined by the Texas Higher Education Coordinating Board (THECB), [Texas Administrative Code, Title 19, Part 1, Chapter 2, Subchapter J, Rule §2.202](#), is "A course in which the majority (more than 50 percent but less than 85 percent), of the planned instruction occurs when the students and instructor(s) are not in the same place. Hybrid courses taught by TSTC are when part of the course is delivered online and part of the course is delivered face-to-face.

Dual Credit classes not taught on a College campus or during regular class hours may include but are not limited to:

- 1) Distance Education: Distance education courses encompass online and hybrid courses as stated in TSTC's [Statewide Operating Standard \(SOS\) ES 2.20 Distance Education](#). Dual Credit students participating in classes delivered by distance education by TSTC are not required to be at the off-site location to receive instruction. Distance education courses that are delivered 100% online are accessible at any time or location where a student has a computer and internet access; or
- 2) Special technical programs approved to run outside the designated block time; or
- 3) Courses taught at high school, face-to-face; or

- 4) Courses taught in a hybrid modality *\*Subject to availability by program and location\**

**Please note: Some programs may be offered through non-traditional modalities such as course/credit-based Competency-Based Education (CBE). TSTC refers to CBE programs as Performance-Based Education (PBE).**

### **Course Scheduling and Contact Hours**

All courses provided in a face-to-face or hybrid format, including those conducted at a TSTC campus or in a high school facility with face-to-face instruction, shall adhere to the minimum contact hour requirements as established by the [Workforce Education Course Manual \(WECM\)](#), [Academic Course Guide Manual \(ACGM\)](#), [Guidelines for Instructional Programs in Workforce Education](#), and the Texas Higher Education Coordinating Board (THECB).

1. For courses conducted at a TSTC campus, the College will provide the High School Partner(s) with course schedules that comply with contact hour requirements.
2. The College and High School Partner(s) will collaborate to ensure that course schedules for classes held at the high school facility meet the minimum contact hour requirements.
3. Students enrolled in hybrid courses must follow the College's **Academic Calendar** and adhere to the attendance policy as outlined in the course syllabus.

Courses offered in a distance learning format are not bound by contact hour scheduling requirements. However, the College recommends that High School Partner(s) ensure enrolled students understand the rigor of distance learning courses and allocate adequate time for completion to support their success.

### **GRADING PROCEDURES AND ACCESS**

High School Partner(s) that participate in the Dual Credit Program at TSTC will comply with procedures and guidelines established by the College as stated in TSTC's [Statewide Operating Standard \(SOS\) ES 4.06 Grading System](#).

#### **Grading Procedures**

A student must earn a grade of 'C' or better in a WECM course to pass, unless the course is a Performance-Based Education (PBE) course, which requires a grade of 'B' or better to pass and enroll in the next course. For ACGM courses, a minimum grade of 'C' is required to pass.

Dual Credit students are issued letter grades as pursuant to TSTC's grading system. If High School Partner(s) require a numerical grade they must directly contact the instructor of record for the course(s).

**Students can track their academic progress through Canvas throughout the semester. Final grades will be accessible at the end of the semester in Workday Student.**

## **FACULTY QUALIFICATION, SELECTION, HIRING, SUPERVISION AND EVALUATION**

TSTC has established an approval process for selecting and approving qualified faculty to teach Dual Credit courses at a High School Partner(s) facility. Faculty applying to teach a Dual Credit pathway must meet the credential requirements as stated in TSTC's [Statewide Operating Standard \(SOS\) ES 1.11 Faculty Credentials](#), which includes the criteria used by the College to determine teaching eligibility.

- 1) Candidates must submit their resume, copies of transcripts, and/or industry certifications to the College's Director of Alignment for evaluation prior to the credentialing process of the High School Partner(s) facility. This ensures they meet the qualifications to teach the courses in the dual credit pathway.
- 2) Once the High School Partner(s) facility meets all necessary credentialing criteria, the College will initiate an employment application for the selected candidate.
- 3) Applicants are required to complete an employment application and submit all necessary hiring documents, including their résumé via Workday, along with copies of transcripts and/or industry certifications, to TSTC's Office of Faculty Credentialing at [faculty.credentialing@tstc.edu](mailto:faculty.credentialing@tstc.edu).
- 4) TSTC will ensure that College faculty teaching Dual Credit courses have met acceptable national criminal background checks, which may include fingerprinting.
- 5) Each approved Dual Credit Instructor will be supervised by TSTC's respective designee and be evaluated and monitored to ensure quality of instruction and compliance with the College's policies and procedures in accordance with TSTC's [Statewide Operating Standard \(SOS\) ES 1.11 Faculty Credentials](#).

### **Employment with College is contingent upon the following:**

- 1) TSTC complies with the Immigration Reform and Control Act; all positions are contingent upon proof of eligibility to accept employment in the United States. Documentation of eligibility must be provided within 72 hours of application
- 2) Pre-Employment Requirements - All ISD faculty must satisfactorily meet TSTC's pre-employment requirements, including background checks and chemical screenings, to be eligible for employment.
- 3) Employees are held responsible for ensuring that **official** transcripts are received by TSTC no later than his or her 30th day of employment. Failure to do so could result in termination of employment.
- 4) Submission of a completed application, along with required documentation, must be done no later than July 25, 2025.
- 5) Continued employment is contingent on the required approval, availability of funding, satisfactory performance assessment, and a continued need for the position in the College's department.
- 6) Continued employment is contingent on an executed MOU with the District and High School Partner.
- 7) All new Dual Credit Instructors are required to complete Faculty Orientation administered by the Human Resources Learning and Organizational Development Office within 30 days of their

start date.

- 8) **Notification of Unmet Requirements:** If any pre-employment requirements are not met, TSTC will communicate only to ISD partners that our requirements were not fulfilled. This may include instances of an unsatisfactory drug screen, background check, or credential verification.
- 9) In the event of an investigation of a personnel matter ,including Title IX concerns, the College and the High School Partner(s) will work collaboratively and in a timely manner share any and all information necessary with TSTC’s Human Resource office and the corresponding Districts’ Human Resource office.
- 10) DC instructors will complete an annual online faculty orientation and the TSTC Essentials training offered by the Human Resources Learning and Organizational Development Team via Workday. DC Instructors must comply with [HB 2504](#) and submit the required curriculum vitae (CV) and the course syllabus by the appropriate deadline each semester.
- 11) The High School Partner(s) will allow release time from high school duties for DC Instructors to complete the required 6 hours of faculty development per year as referenced in [Statewide Operating Standard \(SOS\) HR 1.18 Faculty Professional Development](#).

College DC Instructors will receive stipend pay for the semester the course is taught which will be divided and paid out monthly according to the course start and end dates. Payment may be subject to change should a DC instructor be removed from instruction for any reason (such as extended leave) during the agreed upon semester and course. **Please note: Stipends are contingent on courses taught, not individual sections.** The 2025-2026 stipend system is as follows:

<b>Dual Credit Instructor Stipend Per Semester</b>	<b>\$750</b> 1-2 courses	<b>\$1,250</b> 3-4 courses
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**High School Partner(s) and Dual Credit Instructor Expectations:**

- 1) The DC Instructor will follow current College procedures to ensure students participating in the course(s) are officially listed on the roster by TSTC’s Census date. Any student not on the roster by the 11th day of class (Census Day) will not be enrolled in the course.
- 2) The DC Instructor(s) will report to the designated Program Team Lead for the program with which they are associated for instructional guidance and support including course delivery expectations.
- 3) All DC Instructors will follow the College’s grading system as stated in TSTC’s [Statewide Operating Standard \(SOS\) ES 4.06 Grading System](#) as well as the grading criteria and WECM course outcomes as stated in the department-approved syllabus.
- 4) DC Instructors will submit required reporting documents through the designated Learning Management System and Workday (such as: submission of midterm and final grades and certification of rosters) in accordance with all timelines and due dates.
- 5) In order to ensure instructional needs are met, the High School Partner(s) will notify TSTC’s Dual Credit office of any DC Instructor personnel changes ninety (90) days prior to the first day of the semester.

- 6) In order to ensure instructional needs are met, if any staffing personnel changes occur due to extended leave, the High School Partner(s) are required to notify the Office of Dual Credit and their Program Team Lead immediately.
  - a) If a Dual Credit (DC) instructor is terminated or resigns from the Independent School District (ISD) during the school year, the ISD is responsible for notifying the College within five (5) business days.
  - b) If a DC instructor receives an official reprimand or counseling for actions occurring while teaching TSTC curriculum, the ISD is responsible for notifying the College within forty-eight (48) business hours.
- 7) The rigor of college-level course work can often require additional time outside of class in order to meet all course learning objectives and outcomes; therefore, DC Instructors should encourage students to allow a sufficient amount of time to complete out-of-class work assignments.
- 8) When issuing grades, DC Instructors are not permitted to alter the earned College letter grade scale, which may differ from the High School Partner(s)' numeric grade scale.
- 9) Dual Credit students are expected to meet the required minimum number of contact hours per semester in courses offered at the High School Partner(s)' location.

## **FACILITIES, TEACHING ENVIRONMENT, ENROLLMENT**

### **FacilitiesHow**

The High School Partner(s) will work with TSTC to ensure that the High School Partner(s)' facilities meet the expectations and criteria required for college classes, and are appropriate for college-level instruction that include the following:

- 1) High School Partner(s) are required to enroll a minimum of **15 College Dual Credit students** for each offsite course section offered at the High School Partner(s) request.
- 2) High School Partner(s) will ensure that DC Instructors and Dual Credit students have appropriate access to all available instructional resources and essential technology.
- 3) High School Partners will ensure that all required textbooks, materials and additional supplies will be acquired by the ISD or student prior to the first day of class
- 4) High School Partner(s) will permit access to TSTC's electronic learning resources and other required softwares when the course is taught at the High School Partner(s) facility; and
- 5) High School Partner(s) offering courses will meet the laboratory safety standards and have materials/equipment that comply with College program requirements.
- 6) High School Partner(s) will ensure the safety and security of the High School facilities where Dual Credit classes are held on High School leased or owned property.
- 7) TSTC will ensure the safety and security of the College's facilities where Dual Credit classes are held on College leased or owned property.

The number of courses in a Dual Credit pathway offered at a High School Partner(s) off-site location will be monitored and approved on an annual basis by TSTC's Curriculum Committee. All applicable off-site reporting requirements with TSTC's accreditor, Southern Association of Colleges and Schools

Commission on Colleges (SACSCOC) will be met in accordance with [Statewide Operating Standard \(SOS\) GA 1.23 SACSCOC Substantive Change Compliance](#). When necessary, TSTC must seek approval from SACSCOC to offer 50% or more of instruction towards a program at an off-site location before implementation. **Timeline for SACSCOC approval can take up to one year.** Changes to an off-site location including name, physical address, relocation or closure must be reported to TSTC 60 days prior to implementation.

***Please note: Failure to ensure Dual Credit Instructors and students have all the required aforementioned resources can impact TSTC's decision to execute subsequent partnership agreements with the High School Partner(s).***

### **Composition of Class**

Dual Credit courses will be composed as defined by the Texas Higher Education Coordinating Board laws and regulations, the [Texas Administrative Code, Title 19, Part 1, Chapter 4, Subchapter D and Subchapter G Rule § 4.85](#).

The High School Partner(s) may not enroll both dual credit and non-dual credit students in the same section, unless the creation of a high school credit-only class is not financially viable for the high school and only under one of the following conditions:

- a) If the course is required for completion under State Board of Education High School graduation requirements, and the school is otherwise unable to offer such a course; or
- b) If the high school credit-only students are College Board Advanced Placement or International Baccalaureate students; or
- c) If the course is a career and technology/college workforce education course and the high school credit-only students are eligible to earn articulated college credits.

### **Monitoring Instruction**

High School Partner(s) will work with TSTC so that College personnel will have the opportunity to monitor the quality, for courses taught on an ISD Campus, and rigor of instruction in compliance with the College's course syllabus and the standards established by the state of Texas, the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) and the High School Partner(s). TSTC's Director's of Alignment and Program Team Leads Student Learning designee for the program will conduct a faculty evaluation. The evaluation and training shall include, but not be limited to:

- 1) The College's respective Director of Alignment and the Program Team Lead for Dual Credit Instructors will conduct coordinated site visits and check-ins each semester to monitor compliance and ensure high-quality instruction.
- 2) At the end of each semester, the Director of Alignment and Program Team Lead will meet with the Dual Credit Instructor for an end-of-semester review. If needed, a Professional Development Plan will be created to address and support instructional needs.
- 3) At the end of each academic year, the Director of Alignment and Program Team Lead will

complete an annual faculty evaluation for the Dual Credit Instructor. If needed, a Professional Development Plan will be created to address and support instructional needs.

- 4) A mandatory yearly instructor orientation/training session for all Dual Credit Instructors.

## **FINANCE AND FUNDING**

### **FAST (Financial Aid for Swift Transfer) Program**

TSTC has opted to participate in the [FAST Program](#) for the 2025-2026 Academic Year as defined in [Texas Administrative Code, Title 19, Part 1, Chapter 13, Subchapter Q, Rule § 13.500](#). Dual Credit students eligible for free Dual Credit tuition, under this program, must meet the following student eligibility requirements:

- 1) are enrolled in an eligible dual credit course at a public school district or charter school (i.e., eligible for Foundation School Program funding); and
- 2) are taking a course offered through an institutional agreement, as outlined in [Texas Administrative Code, Title 19, Part 1, Chapter 4, Subchapter D, Rule § 4.84](#), from an institution of higher education that has opted to participate in FAST; and
- 3) were qualified for free/reduced-price lunch in any of the four school years prior to the academic year in which they enroll in the dual credit course.

The College will adhere to all reporting requirements and deadlines set forth by the Texas Higher Education Coordinating Board (THECB) to identify eligible students. Student(s) identified as being eligible for free tuition under this program, will not have their tuition invoiced to the ISD.

### **It is the High School Partner(s) responsibility to:**

- 1) ensure that proper reporting of student(s) economic status is reported to the Texas Education Agency (TEA) in order for student eligibility to be determined;
- 2) to notify the College of student eligibility in a timely manner, including submitting all registered students TSDS identification numbers **BEFORE** the 12th day of class; and
- 3) to ensure that all other fees related to dual credit courses, including, but not limited to: required textbooks, tools, uniforms, software, supplies, computer specifications, internet, and access to all necessary platforms are supplied to the student(s) at no cost to them.

### **Tuition and Fees**

Dual Credit courses are offered at a reduced tuition waiver and fee rate of \$33.00 per credit hour. Dual Credit student eligibility and enrollment requirements must be met for the tuition waiver to apply.

### **Invoicing**

TSTC will invoice the High School Partner(s) for all applicable tuition and fee charges under the sponsorship billing process. Invoicing will follow [Statewide Operating Standard \(SOS\) FA 1.09 Refund of Tuition and Fees](#), unless the fees are specifically designated as non-refundable. Invoicing

will begin after student(s) FAST eligibility status has been identified. Students enrolled in semester credit hour courses who drop a course or withdraw from school prior to the first class day shall incur no tuition cost. Students in semester credit hour courses who officially withdraw from school or drop a course after classes begin shall receive their tuition and fees reduced according to the following schedule:

**Invoicing fees are as follows:**

**7 week semester:**

TSTC Credit Hour(s)	30% fee Up to 7th class day	75% fee Up to 9th class day	100% fee After 9th class day
1	\$9.90	\$24.75	\$33
2	\$19.80	\$49.50	\$66
3	\$29.70	\$74.25	\$99
4	\$39.60	\$99	\$132

**15 week semester:**

TSTC Credit Hour(s)	30% fee Up to 14th class day	75% fee Up to 19th class day	100% fee After 19th class day
1	\$9.90	\$24.75	\$33
2	\$19.80	\$49.50	\$66
3	\$29.70	\$74.25	\$99
4	\$39.60	\$99	\$132

The High School Partner(s) will designate a Business Accounting Office Contact to work with TSTC's Student Accounting office regarding invoices. The Business Accounting Office Contact, listed below, will receive the invoices and be responsible for remitting payment to the College.

<p><b>Business Accounting Office Contact Name:</b> _____</p> <p><b>Email Address:</b> _____</p> <p><b>Phone Number:</b> _____</p>
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### **Books and Supplemental Materials**

The High School Partner(s) are responsible for ensuring students have obtained access to the correct editions of required textbooks, tools, uniforms, software, supplies, computer specifications, internet, and access to all necessary online platforms, etc., **before the first day of the college's class.**

Textbooks, materials, and supplies are available for purchase through the TSTC bookstore at <https://www.tstc.edu/student-life/bookstores/>. Some programs use digital textbooks from a third party platform that is built into the online Learning Management System. The District will receive a separate invoice reflecting the cost of the textbook **if students do not opt out of this option.**

Each semester, the Office of Dual Credit will share the upcoming semester's textbook and additional materials requirements with the High School Partner(s). A list of required materials will be provided via email by the DC office before each semester and will be posted on the DC website at [de.tstc.edu](http://de.tstc.edu), located under the resources section: **Textbook and Materials Information.**

The High School Partner(s) and students should refer to the instructor's syllabus for the correct course requirements. Those eligible for free dual credit courses are not responsible for covering the costs of textbooks and other course materials. It is the ISD's responsibility to provide these resources.

### **STUDENT RIGHTS AND RESPONSIBILITIES**

Dual Credit students must abide by the Code of Student Conduct outlined in the current College Catalog and Student Handbook. Dual Credit students will be dismissed for disruptive behavior and referred to their high school principal or designee for disciplinary action on the high school side. Dual Credit students attending classes on TSTC's campus will be treated as college students and are responsible for knowing all rules and regulations of the College. Student conduct violations will be handled through the Code of Student Conduct, [Statewide Operating Standard \(SOS\) ES 3.23 Student Rights and Responsibilities](#).

Enrolled students will be granted access to both Student Information Systems and Learning Management System platforms which includes grades, transcripts, and other College resources.

### **Title IX Discrimination**

TSTC upholds non-discriminatory policies outlined in [Statewide Operating Standard \(SOS\) HR 2.1.14 Equal Opportunity in Employment](#) and [Statewide Operating Standard \(SOS\) ES 4.07 Admission of Students](#), ensuring equal access to its programs and activities for applicants, employees, and students, regardless of race, color, religion, gender, national origin, age, genetic information, disability, veteran status, or any other protected characteristic under applicable laws.

Furthermore, Title IX of the Education Amendments of 1972 reinforces this commitment by prohibiting sex-based discrimination in federally funded education programs. This includes protection against sexual harassment, violence, pregnancy, and parental status discrimination. TSTC extends these safeguards to all employees and students, regardless of their pregnancy or parenthood circumstances, demonstrating a commitment to a supportive educational environment.

### **Student Grievances/Complaints**

Procedures for handling student grievances or complaints, as it relates to the college course or customer service, are applicable to all students, including those enrolled in dual credit courses. Dual Credit students with grievances or complaints shall follow the procedures as stated in TSTC's [Statewide Operating Standard \(SOS\) ES 3.24 Student Grievances and Complaints](#), as published in TSTC's [Student Catalog and Student Handbook](#).

### **STUDENT SUPPORT SERVICES**

TSTC and the High School Partner(s) will adhere to Section 504 of the Americans with Disabilities Act Amendments Act (ADAAA). Students in Dual Credit courses will have access to the same or comparable support services that are afforded College students on the main campus. TSTC is responsible for ensuring timely and efficient access to Student Support Services. Services such as these may require a signed student and/or parent consent form to receive services.

TSTC will adhere to and comply with current College policies and procedures, and federal, state and local laws, that govern the College for individuals and/or students with disabilities that require accommodations.

The High School Partner(s) agree that in classes for which college credit is awarded, accommodations will need to meet standards under the ADAAA and Section 504, subpart E, and will adhere to TSTC's current policies and procedures for determining reasonable accommodations and grievances. Service coordination and costs of required accommodations will be afforded through a collaborative effort. Building and information technology access will be the responsibility of the owner/provider of that infrastructure, including access to web-based curriculum materials.

The High School Partner(s) agree that classes in which high school credit is awarded, the ADAAA and Section 504, subpart D, accommodations will be the responsibility of the High School Partner(s). If an accommodation fundamentally alters the course, college credit will not be awarded. Students with disabilities who require accommodations will be required to self-disclose with TSTC's Access & Learning Accommodations (ALA) Office.

All Dual Credit students have access to the **Advocacy and Resource Center**, which is designed to assist students with non academic barriers, including basic needs such as food, shelter, transportation and child care. Students are responsible for contacting the office for services as needed.

It is the responsibility of the Dual Credit students, their parents/legal guardians or sponsoring agents to provide health and accident insurance for the Dual Credit students. Further, High School Partner(s), the Dual Credit students, their parents/legal guardians or sponsoring agents will hold the College harmless and waive any claims, past, current or future, they may have for any death, personal injury, property damage or accidents involving students or visitors while on TSTC's campus or off-campus instructional site locations.

### **Learning and Library Resources**

All Dual Credit students and DC Instructors have access to TSTC's library and learning information resources via Library Services at <https://tstc.libguides.com>. Students' TSTC OneID login may be required to access remote resources. Students have access to self-guided and scheduled tutorials and instruction in the use of libraries and other resources at <https://tstc.libcal.com/>.

### **TRANSCRIPTION OF CREDIT**

A college grade shall be transcribed upon completion of the semester for the courses in which they are officially enrolled and will adhere to the current grading policy. The High School Partner(s) agree to evaluate the learning objectives to be achieved by students completing the College's Dual Credit college courses and to transcribe credit on the student's high school transcript accordingly.

Acceptance of credit by another institution is at the discretion of the receiving institution. Therefore, it is the student's responsibility to consult with the transfer institution to confirm that all dual credit coursework will transfer appropriately.

### **ARTICULATED CREDIT**

The College does not offer articulated credit as an alternative to Dual Credit to the High School Partner(s).

### **CAMPUS ACTIVITY AND TRANSPORTATION**

The College assumes no obligation or responsibility for the transportation of students to or from the College's campus or any other training facility. Students that have a free period while on the College's campus will not be monitored. The High School Partner(s) shall hold harmless the College for any death, personal injury, property damage and/or campus disruption caused by High School Partner(s) personnel or students. The College is not responsible for High School Partner(s)' students who leave the College's grounds.

### **CYBERSECURITY TRAINING**

If District has access to a TSTC computer system or database, District represents and warrants that it will comply with the requirements of [Texas Government Code, Chapter 10, Section 2054, Subchapter A](#), relating to cybersecurity training certified by the Department of Information Resources (DIR) and required verification of completion of the training program. A [Third Party Vendor](#) form must be signed by the High School Partner(s) designee before access is granted to the College's learning management system.

### **Security Safeguards**

To maintain the confidentiality and security of the data, the College and District shall each independently implement best practices to protect against unauthorized physical and electronic access. Additionally, both Parties will adhere to the following safeguards for processing, storing, or transmitting data covered by the Agreement on their information systems:

1. **Secured Facilities and Restricted Access:** Ensure that all student records provided by the College and District are stored in secured facilities with access limited to authorized personnel only.
2. **Secure Passwords:** Implement procedures and systems that require the use of secure passwords to access the data.
3. **Mandatory Training:** Provide mandatory annual training for personnel on information security.
4. **Data Protection:** Maintain all data in a secure manner that prevents interception, diversion, or other unauthorized access.

Systems and procedures for accessing data must ensure that any data disclosure to third parties, in compliance with applicable state laws (such as the Texas Public Information Act, audits, or other lawful reasons according to the Texas Education Agency or the Texas Higher Education Coordinating Board's regulations), adheres to FERPA and Texas laws regarding the exceptions to the disclosure of confidential student information.

### **Method of Access or Transfer**

Individual level student survey and academic data will be transferred between designated ISD officials and designated TSTC officials in a manner that maintains the confidentiality and security of individually identifiable records and data. (Typical approaches use TReX, encryption of personally identifiable data.)

### **Physical Location of Data**

Data will be housed in a secure physical or electronic facility accessible only to individuals authorized to use the data for the purposes outlined in this document and the Agreement. The data will be stored in a manner that ensures the prevention of unauthorized access to personally identifiable information. Secure passwords will be required for accessing electronically stored data.

### **Disposition of Data**

The College and ISD will maintain and destroy any data covered under the Agreement in accordance with each Parties respective policies on records retention.

### **FERPA**

The Parties agree to maintain the records for all students by all applicable federal, state and local laws. For the purposes of this MOU, pursuant to the Family Educational Rights and Privacy Act of 1974 (FERPA), TSTC hereby designates the High School Partner(s) as a school official with legitimate education-related interests in the educational records of the students who participate in the Dual Credit program to the extent that access to the records is required by the High School Partner(s) to carry out the functions of the program. The Parties agree to maintain the confidentiality of the students' educational records in accordance with the provisions of FERPA. The Parties shall not release educational records to any third party without written consent by the affected student.

### **FORCE MAJEURE**

Neither Party to this MOU will be liable or responsible to the other for any loss or damage, or for any delays or failure to perform, due to causes beyond its reasonable control including, but not limited to, acts of God, strikes, epidemics, pandemics, war, riots, flood, fire, sabotage, or any other circumstances of like character (“Force Majeure Occurrence”). However, at the sole discretion of TSTC, the term may be extended in an amount necessary for TSTC to complete the purposes of this MOU, which delay(s) have been caused by the Force Majeure Occurrence, and during said extension, the High School Partner shall work diligently in accordance with this MOU to complete the purposes of this MOU.

### **TEXAS PUBLIC INFORMATION ACT**

Notwithstanding any provisions of this MOU to the contrary, the High School Partner(s) understands that TSTC will comply with the Texas Public Information Act, Gov’t Code, Chapter 552 as interpreted by judicial opinions and opinions of the attorney general of the state of Texas. TSTC will notify High School Partner(s) of receipt of a request for information related to this MOU. High School Partner(s) will cooperate with TSTC in the production of documents responsive to the request.

High School Partner(s) may request that TSTC seek an opinion from the attorney general of the state of Texas; however, TSTC will not honor High School Partner(s)’s request for an opinion if the request is not based upon a reasonable interpretation of the Texas Public Information Act. Additionally, High School Partner(s) will notify TSTC’s Office of General Counsel of any third-party requests for information that was provided by the state of Texas for use in conducting this MOU. This MOU and all data and other information generated or otherwise obtained in the performance of its responsibilities under this MOU may be subject to the Texas Public Information Act. High School Partner(s) is required to make any information created or exchanged with the state pursuant to this MOU, and not otherwise excepted, from disclosure under the Texas Public Information Act, available in a format that is accessible by the public at no additional charge to the state. High School Partner(s) agrees to maintain the confidentiality of information received from the state of Texas during the performance of this MOU, including information which discloses confidential personal information, particularly, but not limited to, Social Security numbers.

### **MEMORANDUM OF UNDERSTANDING (MOU)**

Any change to the terms of this MOU must be presented in written form and agreed upon by both TSTC and the High School Partner(s) at least thirty (30) days before any term or provision may be changed.

### **COUNTERPARTS**

This MOU may be executed in one or more counterparts and may be electronically transmitted. Each counterpart shall be deemed an original and all of which shall constitute one and the same document.

### **EFFECTIVE DATE AND TERM**

The effective date of this MOU is active upon signature of all parties and applies to the **2025-2026 academic year**.

**SIGNATURES**

The persons signing this MOU represent, each to the other, that they are authorized to sign for and bind their respective institutions.

**High School Partner San Benito CISD**  
**240 N. Crockett Street San Benito, TX 78586**

By:

Date:

\_\_\_\_\_  
Alfredo Perez  
Superintendent  
San Benito CISD

**Texas State Technical College**  
**1902 North Loop 499 Harlingen, TX 78550**

By:

Date:

\_\_\_\_\_  
Eladio Jaimez  
TSTC Campus Provost

By:

Date:

\_\_\_\_\_  
Kadie R. Svrcek  
Sr. Director, Dual Credit

***Attachment: **Exhibit A** is a copy of Texas State Technical College’s Dual Credit Pathway Offering Form. This exhibit serves as an example ONLY. The formal Pathway Offering Form will be sent to the High School Partner(s) after receipt of this Dual Credit Memorandum of Understanding. **Exhibit A*****



## TSTC PATHWAY OFFERING FORM

In the spaces below, please indicate the pathways \_\_\_\_\_ High School proposes to participate in for the 2025-2026 Academic Year.

*Please note: The pathways indicated on this form will initiate the development of an application for dual credit students at your high school. Dual Credit students will only be allowed to participate in the pathways listed below.*

### High School Information:

ISD Name /Texas Home School/ Other Entity:			
High School/ Home School Name:			
High School/ Homeschool Designee:		CEEB Code:	
Email Address:			

### Dual Credit Information:

Dual Credit Program Name	Courses	Instructional Format On-campus, Off-site or Online

### Signatures of Approval:

High School/ Homeschool Designee:		Signature		Date
Student Learning Designee(s)		Signature(s)		Date
Senior Director, Dual Credit		Signature		Date



## **Request Approval of the Memorandum of Understanding between San Benito CISD and Neighbors In Need of Services, Inc Head Start/Early Head Start Program for the 2025-2026 School Year**

### **Superintendent's Recommendation:**

The Superintendent recommends to the Board of Trustees to approve the Memorandum of Understanding between San Benito CISD and Neighbors In Need of Services, Inc. Head Start/Early Head Start Program for the 2025-2026 school year.

### **Rationale:**

The Memorandum of Understanding between San Benito CISD and NINOS Head Start sets forth the terms of the provisions for educational services, disability services, and transition services to children 3 years of age who are eligible for pre-kindergarten. The partnering campuses are as follows:

La Encantada Elementary  
La Paloma Elementary  
Sullivan Environmental Science Academy

### **Paperwork Impact:**

Minimal

### **Budgetary Information:**

No cost to district.

### **Resource Personnel:**

All participating campuses  
Diana Atkinson, Director of Elementary Instruction  
Dilia Cornett, Assistant Superintendent of Academics  
Alfredo Perez, Superintendent of Schools

### **Board Policy Reference and Compliance:**

**San Benito Consolidated Independent School District**  
**and**  
**Neighbors In Need of Services, Inc. Head Start/Early Head Start Program**  
**Memorandum of Understanding (MOU)**

NINOS Head Start/Early Head Start Program (NINOS) and the San Benito Consolidated Independent School District (SBCISD) agree to provide educational services to children three (3) years old who are deemed eligible for pre-kindergarten education services as set out herein. This MOU (Agreement) is between SBCISD, a public school district and governmental subdivision of the State of Texas, and NINOS, a not-for-profit corporation; agree to provide the following services to bring NINOS and the local education agency into compliance with section 624(e) (5), of the Improving Head Start for School Readiness Act of 2007. The following services will be incorporated in this one agreement: educational services, disability services, and transition services.

This agreement shall not serve to create a principal agent relationship, partnership, or joint venture. Each party shall retain control over its own employees and agents. No party waives or relinquishes any immunity or defense on behalf of itself, its agents, trustees, officers, or employees as result of entering into this agreement. This agreement shall not benefit or obligate any person or entity who is not a party. The parties shall cooperate fully in opposing any attempt by any third party to claim any benefit, protection, or other consideration under this agreement. This agreement may not be assigned by either party without the prior written consent of the other party.

The terms and conditions set forth in the following document shall constitute the entire agreement between NINOS and SBCISD and may not be amended except by a written document signed by both entities. Any notice required under this agreement must be in writing and be directed to the following person:

- Superintendent of Schools, Alfredo Perez
- NINOS's Executive Director, David Kowalski

Purpose: This MOU aims to formalize the collaboration between the San Benito Consolidated School District and Neighbors in Need of Services, Inc. to provide comprehensive pre-k services to children in the San Benito community.

Scope: SBCISD and NINOS will work together to provide a range of services, including but not limited to educational, therapeutic, and behavioral support services.

The following services and efforts will be incorporated into this one agreement:

- A. Administrative, Facilities, and Technology Support
- B. Family Engagement/Enrollment Efforts and Selection Criteria
- C. Educational Services
- D. Disability Services
- E. Health/Nutrition Services
- F. Professional Development
- G. Transportation Services

- H. Transition Services
- I. Service Area
- J. Progress Monitoring Data Section
- K. Sub-Contractors

**A. Administrative, Facilities, and Technology Support**

SBCISD will:

1. Name a district administrator to facilitate collaborative efforts between the school district and NINOS Head Start.
2. Provide NINOS Head Start a facility to serve as a NINOS Head Start center at the following partnering elementary campuses: La Encantada Elementary, La Paloma Elementary, and Sullivan Environmental Science Academy (SESA).
3. Provide NINOS access to three (3) classrooms and playground space within the school district area: 1. La Encantada Elementary, 2. La Paloma Elementary, and 3. Sullivan Environmental Science Academy (SESA).
4. Provide a designated office area at each campus for NINOS to maintain the necessary documentation for state and federal mandates.
5. Provide internet access via both Local Area Network (LAN) and Wireless Fidelity (WiFi) connections for the classroom and designated office area for administrative computers, laptops, and smart portable devices (iPads) to support educational and administrative requirements.
6. Provide a telephone line for the classroom and designated office area.
7. Maintain SBCISD classroom and necessary documents (i.e., health and fire inspections) at La Encantada Elementary, La Paloma Elementary, and Sullivan Environmental Science Academy (SESA) to meet all Head Start requirements for size and facility requirements.
8. Operate two half-day sessions to extend to full-day classes in partnership with the NINOS Head Start classrooms on the elementary partnering campuses: La Encantada Elementary (AM/PM session) and La Paloma (AM/PM session) and Sullivan Environmental Science Academy (SESA) (AM/PM session).
9. Provide NINOS with the school district's calendar to improve student attendance.
10. Periodically evaluate the plan through meetings with NINOS representatives to sustain collaborative efforts and continuous improvement.
11. Provide a certified pre-kindergarten teacher for half-day sessions to teach three-year-old children in a school district setting at the partnership elementary campuses.
12. Provide four-hour scheduled sessions in the morning and afternoon for children in dual enrollment with SBCISD and NINOS Head Start program.

NINOS will:

13. Provide a staff member to facilitate collaborative efforts between the SBCISD and NINOS Head Start.
14. Maintain a general liability insurance policy to protect Head Start from all claims arising out of or resulting from Head Start's operations under this agreement.
15. Provide SBCISD a certificate of insurance naming SBCISD as additional insured and waving any right of subrogation against SBCISD.
16. Incur maintenance and utility costs as per the lease agreement.
17. Set up a classroom area to accommodate children in a collaborative school classroom for the morning or afternoon sessions at the designated elementary partnering campuses.
18. Provide a teacher and teacher aide for half-day sessions delivering Head Start comprehensive services to three-year-old children in a school district setting at the designated elementary partnering campuses.
19. Provide the furniture and supplies required for the designated Head Start classroom on the school district campuses.
20. Provide documentation of Head Start staff on the school district campuses, such as criminal background checks, health requirements, etc.
21. Follow SBCISD's academic calendar at the collaborating campuses.
22. Schedule three-and-a-half-hour sessions in the morning and afternoon for children in dual enrollment with SBCISD and NINOS Head Start program.
23. Evaluate the plan periodically through scheduled meetings with SBCISD representatives to sustain collaborative efforts and continuous improvement.
24. Comply with all federal and Texas laws concerning confidential student records, including but not limited to the Family Education Right and Privacy Act. (FERPA), 34 C.F.R.99.1 et seq.

SBCISD and NINOS will:

25. Maintain Confidentiality of all children's records as required by SBCISD Policy.
26. Train parents on their "Legal Rights" and "Due Process Procedures" as SBCISD Policy requires.
27. Report abuse or neglect cases to the proper authorities as SBCISD Policy requires.

**B. Family Engagement/Enrollment Efforts and Enrollment Criteria**

SBCISD will:

1. Assign a facilitator or elementary principal to coordinate dual enrollment registration between SBCISD and NINOS
2. Provide referrals of students who may qualify for NINOS additional services not provided by the district.
3. Assist in recruiting children served by SBCISD to provide full-day services by NINOS for either morning or afternoon sessions.

4. Provide parent training information (i.e., Parent Partner, Parent Power classes) to share with Head Start parents.
5. Provide parents with information on shared school readiness goals to engage their involvement in their children's development.
6. Provide meeting space to host monthly parent meetings for the Head Start center at each campus.
7. Provide enrollment information to each campus's Public Education Information Management System (PEIMS).

NINOS will:

8. Assign a Family Service Coordinator to facilitate dual enrollment and family engagement efforts between SBCISD and NINOS
9. Refer eligible children enrolled in the NINOS Head Start program to the SBCISD for dual enrollment.
10. Provide SBCISD with the necessary information for the PEIMS school report.
11. Provide the SBCISD with Head Start parent training information.
12. Provide parents with information on shared school readiness goals to engage their involvement in their children's development.
13. Provide a calendar of scheduled parent meetings at the school campus.

*Enrollment Criteria*

14. NINOS Head Start children's enrollment applications will be prioritized using the following criteria to be placed on the waiting list for selection.
  - a. Homeless Children
  - b. Foster Children
  - c. Public Assistance – (TANF, SNAP, or Supplemental Security Income - SSI)
  - d. Children receiving services from Local Education Agencies with an Admission, Review, and Dismissal (ARD)
  - e. Community Partnerships- Children/Families who are participants in community partnerships that adhere to the enrollment criteria agreement (i.e., ISD Co-enrollment Campus, Housing Projects)
  - f. Child Transitioning from EHS to HS
  - g. Transfers of children currently enrolled in Head Start to another Head Start center.
  - h. Employment/Training:
    - Working Full-Time
    - Enrolled in School or Training
1. High Social Service need:

- Teen Parent(s)
- A grandparent with a legal court order of guardianship
- Children exposed to chronic violence or substance abuse are referred by child welfare agencies.
- Domestic Violence
- Parent Diagnosis of Disability/Mental Health/Substance Abuse of Parent/Guardian
- Immigrant/Refugee to the United States
- Family in Crisis
- Incarcerated Parent(s)/Probation and Parole

### **C. Educational Services**

#### SBCISD will:

1. Assign an Educational Facilitator to coordinate efforts between SBCISD and NINOS instructional services.
2. Implement a research-based curriculum designed to support the children's total development aligned to both Texas Pre-Kindergarten Guidelines and the Head Start Child Development and Early Learning Framework for children enrolled in the three-year-old classrooms.
3. Implement a research-based curriculum to support the children's total development aligned to Texas Infant, Toddler, and Three-Year-Old Early Learning Guidelines and the Head Start Child Development and Early Learning Framework for children enrolled in the three-year-old classrooms.
4. Share the screening results and ongoing assessments of each child's developmental progress, with parental consent, to support individualized instruction.
5. Share children's assessment data to make data-based instructional decisions.

#### NINOS will:

6. Assign a Children Services Coordinator to facilitate SBCISD and NINOS educational efforts.
7. Schedule three-and-a-half-hour sessions in the morning and afternoon for children in dual enrollment with SBCISD and NINOS Head Start programs so that children receive a full-time instructional day between both entities.
8. Implement a research-based curriculum designed to support the children's total development aligned to both Texas Pre-Kindergarten Guidelines and the Head Start Child Development and Early Learning Framework for children enrolled in the three-year-old classrooms.
9. Implement a research-based curriculum designed to support the children's total development aligned to Texas Infant, Toddler, and Three-Year-Old Early Learning Guidelines and the Head Start Child Development and Early Learning Framework for children enrolled in the three-year-old classrooms.
10. Share screening results and ongoing assessments of each child's developmental program upon parental consent for individualized instruction.
11. Share children's assessment data to make data-based instructional decisions.

## **D. Disability Services**

### SBCISD will:

1. Assign a special service administrator to facilitate the collaborative efforts with NINOS's Disability Services.
2. Provide NINOS's Disabilities Personnel with the referral process for special education when referring children to the SBCISD special education department.
3. Perform a Full and Individual Evaluation (FIE) upon agency referral or parent request to determine eligibility for special needs services.
4. Inform NINOS of special education program eligibility before placing a child in the Special Education program.
5. Inform parents of their rights to allow NINOS staff to participate in the Admission, Review, and Dismissal process (ARD).
6. Invite NINOS staff to Admission Review and Dismissal (ARD) meetings at least five calendar days in advance and schedule the meetings within 30 calendar days of completing the child's evaluation.
7. Provide copies of documentation of children referred by NINOS upon obtaining written consent from the child's parent/legal guardian.
8. Work collaboratively to develop the Individualized Education Plan (IEP).
9. Provide access to special education and related services provided by SBCISD as soon as parents have signed the consent for services and placement. The child will receive services in the least restrictive setting available.
10. Provide information on in-service disability training for staff and parents to attend.

### NINOS will:

11. Assign a Disabilities staff member to facilitate the collaborative efforts with the SBCISD Special Services Department.
12. Complete a health and developmental screening on all children within 45 days of enrollment, as required in the Head Start Performance Standards.
13. Complete the Learning Accomplishment Profile (LAP) (Third Edition) on children within 60 days of enrollment.
14. Inform families if a disability is suspected in any child participating in the project.
15. Secure parental consent for a referral to the school district within one week of completing the LAP assessment for children showing a delay of 12 months or more in any area or who were identified by parents or physicians as needing further evaluation.
16. Refer all suspected children to the School Child Find within two days of parental permission. Referrals will include screening and LAP assessment results, health history, immunization records, completed written observations, and other information required by the district's referral process.

17. Work in collaboration with SBCISD personnel for systems of support for students identified by NINOS for referral to proceed with the formal developmental evaluation.
18. Assist SBCISD in locating children with disabilities by participating in Child Find activities.
19. Participate in all ARD meetings and staffing regarding the co-enrolled students.
20. Provide special education and related services as stated in the Individual Education Plan (IEP) for identified eligible children.
21. Provide copies of documentation of children referred by NINOS upon obtaining written consent from the child's parent/legal guardian.
22. When necessary and with parental consent, provide the Head Start Staff with a copy of each student's IEP and/or Behavior Intervention Plan (BIP), which will be kept in a confidential locked file.
23. Participate in the development and implementation of students' IEPs.
24. Keep the identity of students enrolled in the Preschool Program for Children with Disabilities confidential.
25. Follow IDEA Part B and C regulations in 34 CFR §§ 300.610 through 300.626, which identify the confidentiality requirements that apply to children with disabilities under Part B and Part C of the IDEA.
26. Comply with all federal and Texas laws concerning confidential student records, including but not limited to the Family Education Right and Privacy Act. (FERPA), 34 C.F.R.99.1 et seq.

SBCISD and NINOS will:

27. Coordinate with each other to ensure the provision of services is consistent with the needs and goals of each child.

**E. Health/Nutrition Services**

SBCISD will:

1. Allow the school nurse at each partnering elementary campus to administer medical attention to children during the School District/Head Start attendance, such as medication administration or first aid.
2. Assign a Food Services Coordinator/Manager to be available for nutrition consultations and to coordinate the provision of meals for the Head Start classroom.
3. Provide three additional meals per meal service to Head Start classrooms to account for accidental spills.
4. Follow the menu as posted and notify Head Start personnel with a written statement when a meal component is substituted.
5. Ensure that all meals provided to Head Start classrooms are handled and delivered using safe local, state, and federal temperature standards. Temperatures of delivered foods should be recorded and documented in the Head Start classroom.
6. Be responsible for submitting reimbursement claims through the district's participating food program for all meals provided to Head Start-enrolled children.

7. Provide three meals, including delivering the meals to the NINOS Head Start classroom site 15 minutes before serving time.

Breakfast 8:00 a.m.      Lunch 11:30 a.m.      Snack 2:30 p.m.

8. Wash and maintain equipment and dishes.
9. Provide food service equipment such as utensils, plates, cups, and napkins to the Head Start classroom.
10. Deliver and pick up the food service equipment and utensils from the designated Head Start classroom.
11. Properly maintain (replace when necessary) the food service equipment used to deliver food items to the NINOS Inc. classroom.
12. Provide a copy of the monthly menu to NINOS before the beginning of the month.
13. Supply special diet accommodations for children with special nutritional needs.
14. Explain the Americans with Disabilities Act (ADA) and Civil Rights Assurance to employees.

NINOS will:

15. Allow the school nurse at collaborating campuses to be responsible for administering medical attention to children during the duration of the district/Head Start attendance, such as medication or first aid administration.
16. Follow the operating School Calendar Schedule of "The Public Schools."
17. Give a meal count to the "Public School" Kitchen staff.
18. Retain a copy of the SBCISD health certification.
19. Implement Family Style to the fullest extent possible.
20. Provide food warmers, coolers, and thermometers to maintain compliance with food temperature regulations.

**F. Professional Development**

1. SBCISD will provide information or invite the NINOS staff to attend training and workshops the school district offers.
2. NINOS will provide information and invite school district representatives to attend the program's training meetings and workshops.

**G. Transportation Services**

SBCISD will:

1. Provide transportation for children enrolled in the School District/Head Start partnership to and from campus as determined by the student's needs.

**H. Transition Services**

SBCISD will:

1. Familiarize NINOS staff with the school district's guidelines, methods, and concerns regarding registration and the transition of Head Start children entering kindergarten.
2. Assist in ensuring a smooth transition for children leaving NINOS and entering the SBCISD school system who are identified as or suspected of having a disability.
3. Provide NINOS staff with the information and materials on the transition needs of children entering elementary school and make these available to families of NINOS Head Start children.
4. Conduct pre-registration for children leaving the NINOS Head Start program at the end of year activities.
5. Allow Head Start children to visit elementary school campuses at least once a year to begin children's transition from the Head Start centers to the school district settings.
6. Designate a contact to attend NINOS Building Bridges School Collaboration meetings at least thrice yearly.

NINOS will:

7. Familiarize the SBCISD with the agency's guidelines, methods, and concerns.
8. Familiarize children leaving the NINOS Head Start program and their families with the school district's system. Children will visit a SBCISD elementary school 2 times a year.
9. Share information, expertise, and training that may be beneficial in assisting persons interested in or working with young children.
10. Make arrangements for Head Start children to visit the school district's elementary campuses at least once a year.
11. Invite a school district representative to share information with families at least one monthly parent meeting on enrollment procedures and requirements.
12. Invite a school district representative to attend and share information at the NINOS Building Brides School Collaboration Meetings.

**I. Service Area**

San Benito Consolidated Independent School District Service Area

**J. Progress Monitoring Data Sharing**

The Children's Learning Institute, hereinafter referred to as CLI, at The University of Texas Health Science Center at Houston provides opportunities for organizations to collaborate and share student-level information through the online platform CLI Engage. This framework will allow CLI to establish student-level permissions in CLI Engage, which will be shared between parties.

**K. Sub-Contractors**

National Disqualified List - Any Vendor or its staff must not be listed on the National Disqualified List.

Additional Responsibilities - NINOS is financially responsible for operating the Child and Adult Care Food Program.

Confidential Information - The Vendor must agree to keep all NINOS information confidential. The Vendor shall hold the same in confidence, shall not use the Confidential Information other than for its business with the owner, and shall disclose it only to its officers, directors, or employees with a specific need to know. The Vendor will not disclose, publish, or otherwise reveal any of the confidential information received from NINOS to any other party except with NINOS's specific prior written authorization.

**Termination of Agreement:**

This agreement may be Amended or Modified only in writing and executed by both parties. Both parties will review this agreement annually, and either party may terminate it by providing written notice to NINOS before the end of the calendar school year. This agreement takes effect upon school board approval and shall continue unless amended mutually or terminated in writing by either party. This agreement will automatically renew and extend for one year unless either party provides written notice of its intention not to renew at least one school year before the termination date.

This agreement is in effect from August 1, 2025, through July 31, 2026, unless it terminates as provided herein.

\_\_\_\_\_  
Mr. Alfredo Perez,  
Superintendent of Schools  
San Benito Independent School District

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mr. David Kowalski  
Executive Director  
NINOS Head Start/Early Head Start

\_\_\_\_\_  
Date



## **Request Approval of the Memorandum of Understanding between San Benito CISD and Neighbors In Need of Services, Inc Head Start Services**

### **Superintendent's Recommendation:**

The Superintendent recommends to the Board of Trustees to approve the Memorandum of Understanding between San Benito CISD and Neighbors In Need of Services, Inc. Head Start Services.

### **Rationale:**

The Memorandum of Understanding between San Benito CISD and NINOS Head Start sets forth the terms of the provisions for educational services, disability services, and transition services to children 3 years of age who are eligible for pre-kindergarten. The partnering campuses are as follows:

Fred Booth Elementary

### **Paperwork Impact:**

Minimal

### **Budgetary Information:**

No cost to district.

### **Resource Personnel:**

Fred Booth Elementary

Diana Atkinson, Director of Elementary Instruction

Dilia Cornett, Assistant Superintendent of Academics

Alfredo Perez, Superintendent of Schools

### **Board Policy Reference and Compliance:**

**MEMORANDUM OF UNDERSTANDING BETWEEN  
SAN BENITO CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
AND NINOS, INC.  
CONCERNING HEAD START SERVICES**

This Memorandum of Understanding (this “MOU”) is made and entered into by and between the following parties: the SAN BENITO CONSOLIDATED INDEPENDENT SCHOOL DISTRICT and the Neighbors in Need of Services, Inc.

**WHEREAS**, Neighbors in Need of Services, Inc. (hereinafter “NINOS”) is a non-profit organization under IRS Code Section 501(c)(3), funded by the U.S. Department of Health and Human Services, and operates multiple grants, including Head Start and Early Hard Start; and

**WHEREAS**, the SAN BENITO CONSOLIDATED INDEPENDENT SCHOOL DISTRICT (hereinafter SBCISD), a political subdivision of the State of Texas, has agreed to serve as a contractor to NINOS for the provision of Head Start services under programmatic responsibilities and requirements set forth by the Office of Head Start and as set forth in this Memorandum of Understanding (“MOU,” “Contract,” or “Agreement”); and

**WHEREAS**, NINOS will provide student services, family support services, technical assistance, and professional staff development opportunities to SBCISD as described in this Agreement, subject to sufficient funds from the Head Start grant; and

**WHEREAS**, under this Agreement, direct student services will be provided to pre-kindergarten children who qualify for Head Start services, and direct student services will be available through health/safety, mental wellness, nutrition, disabilities, education, and transportation; and

**WHEREAS**, under this Agreement, family support services will be provided to eligible Head Start families based on need, with these services being available through the program governance, family and community partnerships, education, health, safety, mental wellness, disabilities, nutrition, and transportation service areas; and

**WHEREAS**, professional staff development and technical assistance services will include, but are not limited to, fulfilling federal requirements for Head Start, and providing on-site technical assistance for Head Start teachers, aides, campus administrators, SBCISD administrators, and other necessary support staff and family services associates; and

**WHEREAS**, professional staff development and technical assistance will be available through administrative, education, family and community partnerships, program governance, mental wellness, disabilities, nutrition, health, safety, and transportation service areas.

**NOW, THEREFORE**, in consideration of the recitals, terms, conditions, and mutual covenants herein, the parties agree as follows:

**I. NATURE OF SERVICE PROVIDER**

The collaboration between SBCISD and NINOS as memorialized in this MOU is such that SBCISD is an independent contractor to NINOS to carry out the classroom-related programmatic

responsibilities and requirements set forth by the Office of Head Start. As services to be provided by SBCISD are to be governed by programmatic responsibilities and involve commitments of resources by both SBCISD and NINOS, the parties' obligations under this MOU are contractual in nature, and therefore this MOU or Agreement may also be referred to hereinafter as a "Contract" and SBCISD may at times in be referred to hereinafter as "Contractor" or "Contractor/SBCISD."

## II. TERM

This MOU shall be in effect for the 2025-2026 school year. Unless sooner terminated in accordance with the provisions of this MOU, the term of the Agreement shall commence on July 1, 2025, and shall remain in effect for a term of one year terminating on June 30, 2026, at which time parties may elect to renew or renegotiate for the following year by August of the expiring year. Financial Agreement(s) term may differ in accordance with grant funding through the Administration for Children and Families – Office of Head Start (ACF-OHS). Subsequent agreements may be negotiated on a yearly basis thereafter.

## III. PROGRAMMATIC PROVISIONS AND ASSURANCES

1. As used in the following Provisions and Assurances:
  - a. The term "Contract" means this entire MOU or Agreement, whatever its name or form, to which these Provisions and Assurances and other attachments and schedules apply, including, but not limited to Amendment Request, Capital Outlay Request, Budget Summary, and the Final Expenditure Report.
  - b. The term "Contract Project" means the purpose intended to be achieved through the Contract (MOU) of which these Provisions and Assurances are a part.
2. This Contract is executed by NINOS and Contractor subject to the availability of funds appropriated by legislative action for the purposes stated and the availability of funds allocated by Contractor/SBCISD's Governing Board. All amendments and/or extensions or subsequent contracts entered into for the same or continued purposes are executed contingent upon the availability of appropriated funds. Notwithstanding any other provision in this Contract or any other document, this Contract may be terminated by NINOS and the Contractor at any time with ninety (90) days written notice, with an additional thirty (30) day transition period. Expenditures and/or activities for which Contractor may claim reimbursement shall not be accrued or claimed subsequent to receipt of such notice from NINOS beyond the last day of service. This Contract may be extended or otherwise amended only through formal written amendment properly executed by both NINOS, and Contractor. No other agreement, written or oral, purporting to alter or amend this contract shall be valid.
3. Notwithstanding the foregoing, Contractor shall, to the extent necessary to provide legally required student services related to this agreement, be permitted to procure educational services providers for that purpose without violating this agreement.
4. All encumbrances, accounts payable, and expenditures shall occur between the beginning and ending dates of this Contract. If the Contract is terminated early, expenses shall not be made beyond the last day of service. All goods must have been received and all services rendered during

the Contract period in order for the Contractor to recover funds due. In no manner shall encumbrances be considered or reflected as accounts payable or as expenditures.

5. Contractor agrees that this is a cost reimbursement Contract and that NINOS's liability hereunder is limited in making reimbursements for allowable costs incurred as a direct result of services provided by the Contractor in accordance with the terms of this Contract. Allowable costs are defined as those costs, which are necessary, reasonable, and allowable under applicable federal, state, and local law, including but not limited to those laws referenced in this Contract, for the proper administration and performance of the services to be provided under an agreement. All requested reimbursed costs must be consistent with the terms and provisions of the items described in this Contract.

6. Contractor shall maintain its records and accounts in a manner, which shall assure a full accounting for all funds received and expended by Contractor in connection with the Contract Project. These records and accounts shall be retained by Contractor and made available for programmatic or financial audit by NINOS and by others authorized by law or regulation to make such an audit, for a period of not less than five (5) years from the latter or from the date of completion of the Contract Project, or the date of the receipt by NINOS of Contractor's final claim for payment, or final expenditure report in connection with this Contract or, if an audit has announced, the records shall be retained until such audit has been completed. Contractor will furnish NINOS a copy of the annual audited financial report for the period covering this grant.

7. All intellectual property developed or conceived by Contractor, its employees, agents, consultants or subcontractors arising out of the Contract Project shall be the shared property of NINOS and the Contractor. Unless otherwise agreed to in writing by the parties, neither shall have the exclusive right to copyright and patent these materials, conceptions, and products subject to applicable law. Prior to either party copyright or patent the other shall obtain, in writing, consent to do so.

8. If this Agreement is canceled, terminated or suspended by NINOS prior to its expiration date, the monetary value of services properly performed by Contractor pursuant to this Contract shall be determined by in collaboration with Contractor and NINOS and paid to Contractor in accordance with the Texas Prompt Payment Act. Expenditures and/or activities for which Contractor may claim reimbursement shall not be accrued or claimed subsequent to receipt of such notice from NINOS beyond the last day of service as stated above.

9. If NINOS determines that it has made an overpayment to Contractor, NINOS shall, within 30 days of the date NINOS learns of the overpayment notify Contractor that an overpayment has been made. NINOS shall write a brief statement setting forth the reason it believes an overpayment has been made and the amount it believes to have been overpaid. Contractor shall have 14 days to review NINOS's statement. Contractor shall notify NINOS if it is in agreement or disagreement with the claim for overpayment. If the Contractor agrees that an overpayment has been made, then Contractor shall return the overpayment to NINOS within 30 days of the date Contractor makes the determination. If Contractor determines that an overpayment has not been made or that the amount of the overpayment is less than that which was identified by NINOS, then the Contractor shall notify NINOS that the Contractor is withholding the disputed amount and identify the amount the Contractor intends to return to NINOS. If the Contractor determines that a partial overpayment has been made, then the Contractor shall return the amount of the overpayment to NINOS. NINOS may seek to recover any disputed amount in accordance with applicable state and federal law.

Claims for overpayments must be submitted by NINOS prior to the last day of instruction of the school year in which the disputed funds were paid to the Contractor. All claims for overpayments occurring within sixty (60) days of the last day of instruction must be submitted within 45 days of the last date of instruction. Untimely claims for overpayments are deemed waived by NINOS.

10. In the event of loss, damage, or destruction of any property, excluding normal wear and tear or attributable to an event of Force Majeure, owned by NINOS while in the custody or control of Contractor, its employees, agents, consultants, or subcontractors, whether the property is developed or purchased by Contractor pursuant to this Contract utilizing Head Start funds or is provided by NINOS to Contractor for use in the Contract Project, Contractor, and NINOS shall negotiate replacement and/or mitigation of the loss.

11. The terms, conditions, and assurances that are stated in the Head Start funding application request, in response to which NINOS submitted the application underlying this Contract for services, are incorporated herein by reference for all purposes. A copy of which shall be provided to Contractor upon request.

12. Federal regulations that apply to the Contract and/or Grant include no less than:

- a. SBCISD (LEA): 45 CFR Part 75, 2 CFR Part 225, and OMB Circular A-133;
- b. U.S. Department of Health and Human Services Grants Policy Statement.
- c. Performance Standards for the operation of the Head Start Program Performance Standards as they are stated in 45 CFR Chapter XIII.

13. For federally funded projects and for those personnel whose salaries are prorated between or among different funding sources, Time and Effort records will be maintained by the Contractor that will confirm the services provided within each funding source. Contractor will utilize Time and Effort records for completion of Semi-Annual Certification to be submitted to NINOS, no less than semi-annually.

14. If Contractor purchases capital outlay (furniture and/or equipment) to accomplish the objective(s) of the Contract Project, for recording and insurance purposes, title remains in the name of the Contractor. However, if Contractor is provided Head Start funds, Contractor acknowledges NINOS retains federal interest in such property and that such property cannot be disposed of without prior approval from NINOS, and federal Head Start authorities. NINOS reserves the right to transfer capital outlay items for Contract non-compliance during the Contract period or as needed after the ending date of the Contract. This provision applies to all federal interest furniture and/or equipment regardless of unit price and how the item is classified in Contractor's accounting record.

15. Contractor shall submit by email to the Director of Finance of Head Start, or designee, expenditure reports and invoices by the 10<sup>th</sup> of each month, along with Invoice Supporting Documentation. Documentation will be reconciled with daily attendance as submitted into the data system. NINOS agrees to a reimbursement term of 30 days. Expenditure reports shall reflect the expenditures made during the preceding calendar month. When the 10<sup>th</sup> day of a month falls on a weekend or day on which the Contractor's central office is closed, the expenditure report shall be due on the next business day after the Contractor's administrative offices reopen.

16. Contractor agrees to make its records pertaining to this grant available to NINOS or its agent upon request by NINOS for review to determine compliance with the grant requirements.

When requested, Contractor will furnish NINOS a copy of its annual audited Financial Report for the period covering this grant.

17. Applicable to programs funded under the Elementary and Secondary Education Act, as amended: The Contractor assures it is in compliance with Section 37.007(e) of the Texas Education Code, which requires expulsion of a student who brings a firearm as defined by 18 U.S.C. Section 921 to school. In addition, the applicant certifies that the Contractor has a policy requiring referral to the criminal justice or juvenile delinquency system of any student who brings a firearm or weapon to school.

18. Costs and third-party non-federal share contributions counting towards satisfying a cost sharing or matching requirement must be verifiable from the records of NINOS or cost type contractor. These records will include how the value placed on third-party in-kind contributions were derived. For personnel costs, documentation regarding how the organization supports the allocation of regular personnel costs must be maintained and available upon request. Note: Any personnel cost must be supported with time and effort documentation. 2 CFR Part 225.

19. Contractor shall implement procedures for managing equipment, whether acquired in whole or in part with grant funds, until disposition takes place and that as a minimum, meet management requirements stated in 45 CFR Part 75 and all other pertinent regulations.

20. Contractor shall fully comply with the property and equipment requirements of 45 CFR Part 75 and all other pertinent regulations, with respect to:

- a. Insurance Coverage
- b. Real Property
- c. Federally-owned and exempt property
- d. Equipment
- e. Supplies
- f. Intangible property
- g. Property trust relationship

21. Contractor shall seek and obtain NINOS's prior written approval, such approval shall not be unreasonably withheld, before implementing any proposed expenditure which, in accordance with applicable federal rules and policies would require prior approval be obtained from the U.S. Department of Health and Human Services (HHS).

22. Contractor certifies that neither it nor any of its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in any state or federal program. Contractor shall provide immediate written notice to NINOS, in accordance with the notice requirements of Article XXVI herein, if, at any time during the term of the Contract, including any renewals hereof, Contractor learns that its certification was erroneous when made or have become erroneous by reason of changed circumstances.

23. In an effort to hear and resolve concerns or complaints in a timely manner and at the lowest administrative level possible, NINOS and Contractor will utilize program implementation POCs to resolve any grievance issue. When grievances cannot be resolved at this level, they will be escalated to each respective parties' chain of command and contract negotiation POCs for further action. When grievances still cannot be resolved at these levels, it may become necessary to involve the School Board and/or NINOS Executive Board.

24. Contractor agrees to provide certified teachers and qualified teacher assistants in accordance with Contractor's policies and procedures. The Contractor will submit for reimbursement of funds related to evaluation requirements, training and certifications for teacher assistants, teachers, campus administrators, district administrators, and other Contractor personnel to NINOS. Contractor will be responsible for hiring and terminating its employees according to their legal procedures and all obligations under law and Contractor policy. Contractor shall act in accordance with State and Federal Law and Contractor policy pertaining to allegations of abuse or neglect, and it shall communicate with NINOS and the Office of Head Start to the extent permitted by law results of Contractor's investigations of claims of abuse or neglect.

25. Contractor agrees to collaborate and participate in the NINOS Head Start Program. Contractor certifies that the person signing this contract has been properly delegated this authority.

26. Any and all information, including personally identifiable information concerning a student exchanged between Contractor and NINOS, will be considered to be confidential under federal and state law and Contractor policy. Sharing of any confidential information between the parties to this agreement does not serve to waive or affect the confidential nature of the information for purposes of state or federal law. The Parties agree that they will maintain the confidentiality of information they generate, maintain or exchange related to the Head Start Program and its students to the extent permitted by law and Contractor policy.

#### **IV. ROLES & RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall operate the Head Start Program according to the local program guidelines, Head Start Act (42 USC 9801 et. seq.) and Head Start Performance Standards and other Administration for Children & Families (ACF) regulations as codified within Chapter 45 of the Code of Federal Regulations (CFR) Parts 1301 – 1305, and will follow NINOS protocols delineating the methodology for implementation of said standards including, but not limited to the following:

1. Adhere to all Head Start regulations and monitor compliance with these regulations. NINOS will provide updates via email to the Deputy Director of Head Start, or designee, as changes occur. Regulations will be updated and/or added throughout the school year, as necessary and in compliance with the Office of Head Start. (45 USC § 1302.100)

2. Provide written documentation to NINOS as needed and as requested, to fulfill fiscal and programmatic requirements. (45 USC § 1303)

3. Track Contractor/SBCISD non-federal share in-kind to the Head Start Program and report a **minimum of \$40,000** (four classrooms) for the current funding year. (45 USC § 1303.4). NINOS will commission an evaluation of the building space used for the Head Start program.

4. Mandate that all staff members who work with Head Start children are required to be familiar with state and local laws and regulations regarding prevention, identification, and reporting of child abuse or neglect and are legally obligated to report suspected child abuse or neglect to the appropriate state agency. Notify NINOS and permit the appropriate NINOS staff to assist and follow up, on site, with child abuse and neglect reports and documentation. Upon request, NINOS will be provided with documentation of Contractor child abuse training to ensure compliance. (45 USC § 1302.92(b)(2))

5. Contractor will use a curriculum that is scientifically valid, research-based, and aligned with the Head Start Early Learning Outcomes Framework: Ages Birth to Five. 45 CFR § 1302.32. The Contractor will use a curriculum that is approved through the Commissioner's Rules and Regulations and listed on the Approved Texas Education Agency curriculum list. Head Start will provide Frog Street Press curriculum. Contractor will provide Fueling Brains curriculum.

6. Require Head Start teachers to complete a Early Development screener within forty-five (45) calendar days of child entering Head Start program, in all Head Start classrooms and provide supporting documents to the NINOS Education Coach Social Emotional and Early Developmental rescreens will be administered between the 20<sup>th</sup> and 45<sup>th</sup> day of the child's first day of school. 45 USC § 1302.33(a)(1). The Social Emotional screener (ASQ SE) will be completed by the Family Services Worker and parent and will be reported to the Health Coordinator.

7. Require teachers to conduct at least two home visits for each family, per school year. When feasible, one home visit should be completed prior to the start of the school year in an effort to engage the parents in the child's learning and development. All Contractor teachers will be accompanied by a Family Services Worker or a designated NINOS employee at every required home visit. Teachers will be required to make prior arrangements with the Family Services Worker with at least 30 days' notice. If necessary, this visit must take place at another safe location that affords privacy at the parent's request, or if the visit at the home presents significant safety hazards for staff. The first home visit will be conducted before the child's first day of school but no later than thirty (30) days from the child's first day. The second home visit will be completed by the end of May to discuss the third End of Year Progress Monitoring Assessment results.

- a. Teachers must hold parent/teacher conferences, as needed, but no less than 2 times per program year, to enhance the knowledge and understanding of both staff and parents of the child's educational and developmental progress and activities in the program. The first parent/teacher conference will be completed in November to review accompanying the completed forms and must be made available upon request. 42 USC § 1302.34 Social Emotional and Early Development screener results, Progress Monitoring Assessment results, and Contractor report card. Second parent/teacher conference will be completed in the month of February to discuss second checkpoints and Contractor report cards. (Depending on when Contractor starts school; dates may vary.) 45 USC §§ 1302.34(b)(7), 1302.24(b).

8. NINOS will supply the classroom with supplies and materials, including computers for teacher and student use. The Contractor will provide technology support for classroom devices and will ensure their maintenance. Software or computer programs specific to Head Start requirements will be purchased by the NINOS and will work with the Contractor to install programs and software. 45 USC § 1302.31(d).

9. Submit documentation to NINOS for Contractor staff travel expenses to attend Head Start required activities, such as home visits and professional staff development. All expenses are subject to GSA federal per diem rate and will be reimbursed in accordance with the state of Texas mileage rates. Invoicing form will be provided for reimbursement for expenses incurred such as mileage, travel meals (when not provided), lodging, training, etc. Forms will be submitted no later than the 10<sup>th</sup> day of the following month to be reimbursed. NINOS agrees to a reimbursement term of thirty (30) days.

10. Make available to Head Start, a registered nurse or licensed vocational nurse, to conduct support services normally provided to students who need medical support. The Contractor will notify NINOS Family Services Worker and parent, if a Head Start child is involved in any incidents/accidents during operating hours on the day of incident/accident. Contractor will utilize a NINOS approved form to document the incident/accident and provide a copy to the parent on the day of incident/accident. 45 USC § 1302.47(c).

11. Make available to Head Start children, a certified school counselor or social worker, to conduct support services, normally provided for children who require additional support. Make referrals to NINOS, or mental health entities for mental health evaluations. Contractor will coordinate with the NINOS Education Director to provide NINOS staff with completed Individual Education Plans and Behavior Improvement Plans. Contractor will involve NINOS personnel (via invite through the Head Start Program Deputy Director, or designee, for participation in all Admission Review Dismissal (ARD) and 504 meetings for Head Start children. If indicated on the child's IEP, as the LEA, the Contractor will meet the "one on one" supports as stated. 45 USC § 1302.45.

12. Family-style meals are required at least one meal a day. Snack and mealtimes must be structured and used as learning opportunities that support teaching staff-child interactions and foster communication and conversations that contribute to a child's learning, development, and socialization. Programs are encouraged to meet this requirement with family style meals when developmentally appropriate. A program must also provide sufficient time for children to eat, not use food as reward or punishment, and not force children to finish their food. 45 USC § 1302.31(e)(2) Specifically, a program must:

- a. Ensure each child in a program that operates for fewer than six hours per day receives meals and snacks that provide one third to one half of the child's daily nutritional needs;
- b. Ensure each child in a program that operates for six hours or more per day receives meals and snacks that provide one-half to two-thirds of the child's daily nutritional needs, depending upon the length of the program day; Serve three- to five-year-old children meals and snacks that conform to USDA requirements in 7 CFR parts 210, 220, and 226, and are high in nutrients and low in fat, sugar, and salt.

Contractor will provide all meals: breakfast, lunch, and snack.

13. Ensure that staff use positive child guidance methods. Practices that involve corporal punishment, emotional or physical abuse, humiliation, and expulsion are prohibited. Contractor must severely limit the use of suspension or modified days, due to a child's behavior and such suspensions may only be temporary in nature. In addition, ensure that methods of discipline do not involve child isolation, the use of food as punishment or reward, or the denial of basic needs. All Contractor staff with Head Start children will sign the "Standards of Conduct". Contractor will coordinate with NINOS staff to address mental health concerns. If in the event of suspected abuse/neglect (unsupervised child), the Contractor principal will immediately remove any suspected Contractor teaching staff from the classroom until an investigation is completed. The Contractor principal will provide other Contractor teaching staff and or subs that have cleared all background checks to ensure Head Start classroom met ratios as outlined in the HSPPS. 45 USC §§1302.17, 1302.90(c), 1302.45

14. Require the campus administrator, district administrator, and teacher(s) to collaborate with NINOS Family Services Workers and NINOS management team to achieve Comprehensive Services, to include hearing, vision, heights, weights, resources and referrals, and School Readiness Performance Standards. 45 CFR § 1302.42

15. As per Head Start requirements, Contractor classroom teachers and aides will participate in an initial health examination and TB screenings. Provide proof of completion to NINOS. Maintain records of completion and results of those exams and screenings in employee personnel files. 45 CFR § 1302.93

16. Annually, each Head Start staff member will participate in the Professional Development Plan. The results will be reviewed to identify staff training and professional development needs, assist each staff member in improving his or her skills and professional competencies, and if necessary, modify staff performance agreements. 45 CRR § 1302.92 and Section 648A(f) of the Head Start Act (42 USC 9843a).

17. Teachers will take attendance upon arrival of the child through electronic means provided by NINOS. If internet capabilities are not available at the time of attendance, teachers will manually take attendance on forms provided by NINOS

18. Contractor's teachers will have the responsibility to ensure children are kept safe at all times. Teachers will electronically complete the CACFP 1535 Form for NINOS each day. Checklists will be reviewed by the NINOS Education Coach and teacher on a weekly basis. Teachers must report any environmental health and safety concerns immediately to their principal and who will, in turn, report concerns immediately to the NINOS Operations Director. 45 CFR § 1302.47

- a. At least 35 square feet of available usable indoor space as well as 75 square feet of usable outdoor space per child. This footage is exclusive of bathrooms, halls, kitchen, staff rooms, and storage places. 45 CFR §§ 1302.31(d), 1302.21(d)(2)
- b. LEA teachers will maintain all classrooms in accordance with the Office of Head Start standards.

19. Contractor will be responsible for repairing any environmental health and safety issues immediately and have alternate plans in place and will follow reporting procedures adopted by the Contractor. In any instance where a repair will take more than one day, the Principal or his/her designee will inform the NINOS, Director of Operations. The SBCISD Principal will determine the necessary course of action to remedy the issue as soon as possible and share the alternate plan with the Head Start Director of Operations. Contractor will maintain records throughout the full school year of all work orders and repairs and will provide copies to NINOS upon request. 45 CFR § 1302.47.

20. Transportation: NINOS does not provide transportation services other than transportation affiliated with activities such as field trips. If the Contractor elects to provide bus transportation services, it is at their discretion and is not covered in this contract.

21. Field Trips: Field trips are considered an extension to the classroom and as such, the Contractor must adhere to Head Start performance standards and regulations regarding all aspects involved with field trips including transportation, tie to curriculum, and supervision during field

trips. NINOS will not sponsor field trips. All field trips will be at the expense and responsibility of the Contractor.

- a. Transportation: NINOS will be submitting a Transportation Waiver to the Office of Head Start for the 2023-2024 school year. In the event a waiver is not approved the following steps must be followed per Head Start performance standards. Upon waiver approval, NINOS will provide a copy of said waiver to the Contractor.
  - i. Contractors must ensure each child is seated in a child restraint system appropriate to the child's age, height, and weight when transporting children on a field trip during Head Start hours. NINOS will evaluate existing restraint systems or work with the Contractor to procure appropriate restraint systems.
  - ii. Contractor will provide a trained bus monitor (NINOS will provide training). Monitor will have training on child boarding and exiting procedures, how to use child restraint systems, completing required paperwork, how to respond to emergencies, emergency evacuation procedures, child pick up and release procedures, and how to conduct pre and post-vehicle checks, Monitors are subject to staff safety requirements in 1302.47(b)(4) including CPR and First Aid.
  - iii. When possible, time on the bus should be limited to a maximum of 1 hour, one way.
  - iv. Bus driver will perform a bus inspection pre and post-trip.
  - v. Driver must have a CDL and have a disclosure by the driver of all moving traffic violations regardless of penalty, a check of the drivers driving record through the appropriate state agency. Driver must have received training and annual refresher training both in classroom, sufficient to ensure the driver can operate the vehicle in a safe and efficient manner, can safely run a fixed route, can administer first aid in case of injury, and can handle emergency situations including vehicle evacuation, and operating any special equipment. Driver must conduct routine maintenance and safety checks of vehicle and maintain accurate records as necessary.
- b. NINOS will not sponsor field trips. All field trips will be at the expense and responsibility of the Contractor.

22. Coordinate with NINOS during the application and enrollment process to select and enroll Head Start eligible children based on NINOS policies and procedures. Collectively with NINOS, the program must include specific efforts to actively locate and recruit children, including homeless children and children in foster care. Contractor partners will communicate with NINOS to identify both Head Start and SBCISD eligible children, so they are provided the opportunity to enroll when openings occur. In the event of an open slot all efforts will be made to replace the children with an eligible child in Head Start waitlist. If an eligible child is not available, NINOS has the authority to move the open slot to another location. 45 CFR § 1302.15(a). All available

slots will be filled at the discretion of NINOS. ISDs will collect Head Start eligibility information on students and maintain a list of eligible children to be shared with NINOS upon request. Contractor will provide NINOS all new applications when received. 1302.13

23. All teaching staff are contracted for a full day and must not leave before the children leave, other than for approved leave in which case the Contractor must provide coverage for that classroom with qualified personnel. Each Classroom must always maintain a minimum of two adults for up to 20 children during the school day and must always have a minimum of two qualified adults with children (even if under 20 children). Teachers will follow the active supervision protocol and ensure knowledge of the number of children present. Teachers must zone and avoid congregating when outdoors to ensure safety of all children. During monthly staff meetings, teachers will review and discuss active supervision forms and procedures. 1302.21(b)(4)

24. The Contractor will request reimbursement on the monthly invoice. Contractor substitutes must meet all Head Start staff requirements as per mandate and must sign the NINOS Standard of Conduct. 45 CFR § 1302.91(e)(2).

25. Provide a Head Start qualified teacher and a teacher assistant for each Head Start classroom. Contractor must provide documentation verification of credentials upon request to NINOS. When in pursuit of a credential as detailed below, Contractor must provide transcripts and proof of enrollment into a baccalaureate program. 45 CFR § 1302.91, Sec. 648A Head Start Act (42 USC § 9843a), and Texas Education Code §§ 29.167-29.171.

- a. Teacher
  - i. Head Start teachers in center-based programs must have:
    - 1. An Associate, Baccalaureate or advanced degree in early childhood education; or
    - 2. A Baccalaureate or advanced degree and coursework equivalent to a major relating to early childhood education, with experience teaching preschool-age children.
- b. Teacher Assistant
  - i. Head Start teaching assistants in center-based programs must have, or obtain within two years of employment and serving in a Head Start classroom:
    - 1. At least a Child Development Associate Credential; or
    - 2. Be enrolled in a program leading to an Associate or Baccalaureate degree; or
    - 3. Be enrolled in a Child Development Associate Credential program to be completed within 2 years; or
    - 4. Minimum of CDA and obtained within two years of date of hire or BA or AA degree.
- c. Contractor Teachers, Teacher Assistants and Substitutes will require the following:
  - i. Background check per item 31 below;
  - ii. TB test; and
  - iii. Training as delineated in item 27 below.

26. Permit the Contractor Health Services Advisory Committee (HSAC) to include a NINOS HSAC representative. 45 CFR § 1302.40(b).

27. All Contractor teaching staff in Head Start classrooms are required to attend mandatory Head Start training sessions including in-service training as well as ongoing practice-based coaching. 45 CFR §§ 1302.91, 1302.92. Training includes but is not limited to: Attend annual NINOS In-Service training, including but not limited to:

- a. Child Abuse and Neglect
  - b. Reporting child abuse and neglect
  - c. Emergency planning for childcare providers
  - d. Managing common childhood illness in childcare setting
  - e. Medication administration in childcare setting
  - f. Keeping children safe from hazards
  - g. Transporting children safely
  - h. NINOS Protocols
  - i. NINOS Standards of Conduct
  - j. Monthly professional training
  - k. Professional Development Plan supported with ongoing coaching and mentoring by Education Coach.
28. Coordinate with NINOS Family Services Worker to ensure each Head Start child has had:
- a. the required EPSDT immunizations prior to the start of school
  - b. a health history completed within 90 days of the first day of school, 45 CFR1302.42(b)(4)
  - c. a growth assessment within 90 days of the first day of school, 45 CFR 1302.42(b)
  - d. a vision test within 45 days of the first day of school 45 CFR 1302.42 (b)(2)
  - e. a hearing test within 45 days of the first day of school 45 CFR 1302.42(b)(2)
  - f. a speech/language screening within 45 Days of the first day of school 45 CFR1302.33(a)(1)
  - g. a dental exam within 90 days of first day of school 45 CFR 1302.42(b)(1)(i)
  - h. a physical examination within 90 days of first day of school 45 CFR 1302.42(b)(1)(i)
  - i. a hemoglobin/hematocrit within 90 days of first day of school 45 CFR 1302.42(b)(1)(i)
  - j. an acceptable blood pressure report within 90 days of first day of school 45 CFR 1302.42(b)(1)(i)
  - k. an acceptable Lead Test within 90 days of first day of school 45 CFR 1302.42(b)(1)(i)
29. Contractor teaching staff in Head Start classrooms will use approved Progress Monitoring tools as the child assessment tool. All teachers will document and score all observables in an approved Progress Monitoring system to include:
- a. Social & Emotional Screener
  - b. Early Writing Checklist
  - c. Physical Development and Health
  - d. Approaches to Learning
  - e. Speech Production & Sentence Skills
  - f. Motivation to Read

Teachers will also maintain student portfolios to include student work such as writing samples, cutting skills, and art creations. Teachers who do not maintain proper documentation will be out of compliance with the contract and will be subject to removal from providing Head Start services 45 CFR § 1302.33(b).

30. Contractor teaching staff will participate in a minimum of two CLASS observations per calendar year, they will be video recorded for professional development and for CLASS feedback, and they will complete a coaching conference report with the education coach for professional development. 45 CFR §§1302.92(c), 1304.11(c), and 1304.16

31. Pursuant to Section 648A of the Head Start Act and 1302.90(b), a criminal record check must be conducted on all prospective new hires and current staff, consultants, contractors, and volunteers working with Head Start children. Contractors must provide either proof of completed checks below or information including driver's license, social security number, and basic identifying information on all staff, consultants, contractors, and volunteers before they begin working with Head Start children to allow NINOS completion of the following checks:

- a. State Criminal History records including fingerprint check
- b. Federal Bureau of Investigation Criminal History records including fingerprint check
- c. Sex Offender Registry check
- d. Child Abuse and Neglect State Registry check

32. Contractors must review the information found in each employment application and complete background check to assess the relevancy of any issue uncovered by the complete background check including any arrest, pending criminal charge, or conviction and must use Child Care and Development Fund (CCDF) disqualification factors described in 42 U.S.C. 9858(c)(1) and 42 U.S.C. 9858f(h)(1) or tribal disqualifications factors to determine whether the prospective employee can be hired or the current employee must be terminated. Contractor also will follow its own criminal history check requirements under law and policy.

33. NINOS must conduct the complete background check for each employee, consultant, or contractor at least once every five years which must include each of the four checks listed above and review and make employment decisions based on the information as described in paragraph 1302.90 (b)(3), unless the program can demonstrate to the responsible HHS official that it has a more stringent system in place that will ensure child safety. Contractor will provide information to NINOS to conduct the necessary background checks.

34. Contractor Education Department will coordinate and collaborate with NINOS Education team to ensure seamless services included but not limited to; behavior management, classroom management, assessments and data, IEP and ARD meetings, transitions in and out of program, and to ensure Head Start Policies and Procedures are carried out in the classroom. 45 CFR § 1302.92(c)

35. LEA will provide NINOS Operations Director with agendas, certificates, and sign in sheets of all trainings provided to Contractor staff in Head Start classrooms. 45 CFR §§1302.91(a), 1302.92(b).

36. Contractor will participate in and comply with all federal monitoring visits. NINOS will conduct regular announced and unannounced monitoring visits 45 CFR § 1302.100.

37. Contractor staff will foster relationships with families served and share concerns or unmet needs with Family Services staff.
38. New contractors must complete and submit a TXHHSC Educational Facility – Request for Exemption from Regulation under 40 TAC § 745.119 form. 40 TAC § 745.127. This is a one-time submission. NINOS will assist upon request. A copy of the exemption must be provided to NINOS.
39. If permitted by state law, Contractor will provide NINOS with notice if a Head Start child becomes the subject of a report of abuse or neglect, or if the child sustains an injury requiring medical treatment. If permitted under state and federal law, Contractor will provide NINOS with notice of the outcome of an investigation once the investigation has been concluded by the Contractor. If the nature of the allegation and investigation is such that the investigation is taken over by another agency, then NINOS shall communicate directly with that agency to obtain results of the investigation. If the results of an outside agency’s investigation is shared with Contractor, Contractor shall, if allowed by law, notify NINOS of the agency’s determination in regard to the allegation(s).
40. Contractor shall confirm with NINOS prior to employment of personnel whose positions will be funded by NINOS, that the person proposed for employment meets the minimum Qualification and Competency standards required by the regulations that govern the funding of reimbursement for the position. Contractor shall have the sole authority to make hiring decisions for personnel employed by Contractor. 45 CFR § 1302.91 Staff Qualifications and Competency Requirements.
41. Contractor shall work with NINOS supporting successful transitions to kindergarten by using evidence-based transition practices throughout the year. 45 CFR § 1302.71 Transitions from Head Start to kindergarten.

## **V. ROLES AND RESPONSIBILITIES OF HEAD START GRANTEE: NINOS, INC.**

NINOS shall serve as fiscal agent for the Head Start Program review for compliance of all program requirements. NINOS will provide training and technical assistance to school district partners, including Contractor, regarding compliance with NINOS program guidelines, Head Start Performance Standards and other Administration for Children & Families (ACF) regulations as codified within Chapter 45 of the Code of Federal Regulations (CFR) Parts 1302, including, but not limited to the following:

1. NINOS will conduct two CLASS™ observations in Head Start classrooms and will provide feedback to the teacher, and if appropriate, the school administrator. NINOS Education Coaches will provide additional support through practice-based coaching in specific areas of concern in CLASS observations. 641A(c)(2)(F) (42 USC 9836A), 45 CFR § 1304.11(c), and 45 CFR § 1302.92(c).
2. Operations Director will share the Program Information Report (PIR) annually, the Manage by Outcomes (MBO) report quarterly and the Manage by Information (MBI) report monthly. Head Start Act § 642(d)(2) (42 USC § 9837).

3. Provide blanket policy of student accident insurance for Head Start children during the hours of school that complies with all federal regulations and requirements of Head Start and any state law or regulations. 45 CFR § 1303.12
4. Work with families of Head Start children to ensure they receive their annual physical and dental checkups or NINOS will obtain a refusal by the 90th day of the child's first date of school attendance. 45 CFR § 1302.42(b)(1)(i)
5. Ensure partners are utilizing a Texas approved, comprehensive educational curriculum for use in the three-year-old program (when applicable) as well as the four-year-old program, with both programs integrating Head Start Performance Standards and Texas pre-kindergarten curriculum guidelines. 45 CFR § 1302.32
6. Reimburse Contractor's staff for travel expenses to attend Head Start required activities, such as home visits and professional staff development upon receipt of appropriate documentation. Mileage will be reimbursed at state rate and through Contractor invoicing only. Any expenses incurred must have an original receipt for full reimbursement. NINOS agrees to reimbursement terms of 30 days.
7. Provide a Mental Health Professional to review Social Emotional and Early Development results and make referrals for additional mental health support. 45 CFR § 1302.33(a)(1)
8. Provide parent education and staff training in the service areas of education, mental wellness, disabilities, nutrition, health/safety, parent involvement, social services, and transportation safety. 45 CFR § 1302.53(a)(2)(v)
9. Identify and network with community resources to assist families. 45 CFR § 1302.53(a)(2)
10. Establish appropriate Executive Board, Policy Council, Parent Committee, Health Services Advisory Committees, and any appropriate sub committee's according to program requirements. 45 CFR Part 1301.
11. Communicate program information in a timely manner to all interested parties, which may include district administrators, staff, program families, Policy Council, Parent and subcommittee groups, NINOS Governing Board and Executive Staff. Head Start Act § 642(d)(2) (42 USC 9837).
12. Conduct an annual, program-wide, Self-Assessment and Quality Improvement Plan, review, and update the Community Assessment if any significant changes have occurred within the community. Implement program systematic changes called for by the Quality Improvement Plan. 45 CFR §§ 1302.11, 1302.102(b)(2)
13. Provide on-site programmatic support and promote best practices to classroom teachers and aides, family services specialists, campus administrator(s), business office manager, school nurse, school counselor, food service staff, transportation staff, special education staff, and any other staff who support the Head Start Program. 45 CFR §§ 1302.91(a), 1302.92(c).
14. Participate in ARD, 504 meetings and assist with coordination and provision of comprehensive services for families and children with identified needs at the child's home district. 45 CFR § 1302.45.

15. Maintain the security and confidentiality of all records of children and their families, including but not limited to compliance with Family Educational Rights and Privacy Act (FERPA) requirements. 45 CFR § 1303.20.
16. Prior to commencement of the school year, NINOS will provide mandatory training at in-service. Additional training will be provided, as NINOS deems necessary. Training will be provided for Head Start staff in the service areas of education, mental wellness, disabilities, nutrition, health, safety, parent involvement and social services. NINOS will communicate all professional development requirements and dates as early as possible. 45 CFR §§ 1302.91(a), 1302.92
17. Designated staff will provide appropriate family partnership services. 45 CFR § 1302.91(e)(7).
18. Defer to the Contractor with respect to its staff meeting all licensure requirements under law and Contractor/SBCISD policy.
19. Purchase supplies and materials to fulfill program requirements. Supplies and materials include, but are not limited to student school supplies, student consumable materials, classroom supplies, furniture, learning center supplies, etc. Classrooms will be supplied to meet or exceed the Contractor expectations for early childhood classrooms. Inventory and account for all NINOS materials in accordance with all federal requirements. 45 CFR Part 75, 45 CFR Part 1300.
20. Provide vehicle and pedestrian safety training for all Head Start children and parents as required by Head Start Performance Standards. 45 CFR § 1302.46(b)(1)(v).
21. NINOS will conduct regular announced and unannounced monitoring visits to ensure continuous improvement for achieving program goals that ensures child safety and delivery of effective, high-quality program services. 45 CFR § 1302.100.
22. NINOS will provide Head Start Policies, Procedures, and monitor compliance with these policies and procedures. NINOS will provide updates via email as changes occur. 45 CFR § 1302.100
23. NINOS Education Staff will assist in classroom set up; provide needed materials to ensure classroom is conducive to learning. Education Coaches will complete classroom checklists prior to the first day of school. 45 CFR §§ 1302.31(c), 1302(d).
24. NINOS will provide and assist in completing the application for prospective Head Start parents. NINOS will participate in the selection of Head Start children based on the selection criteria. 45 CFR §§ 1302.12, 1302.14
25. NINOS will have responsibility for completing and submitting all required incident reports to the Office of Head Start. NINOS leadership will be an active participant in the investigation and outcomes regarding any incident involving a Head Start child.
26. Education Services leadership will participate in the interview process for selection of personnel working in funded Head Start positions.
27. NINOS will provide, upon request, consultation, clarification, and subject matter expertise regarding all Head Start standards and the Head Start Act.

28. NINOS employees will follow Contractor safety and security processes when entering and exiting the Contractor building.

29. NINOS will provide student accident insurance coverage for children who are dually enrolled in the Head Start Program and at SBCISD. NINOS recognizes and agrees that students who are enrolled at SBCISD are covered under SBCISD's base insurance policy, and it is the intention of the Parties that all dual enrollment children are covered by the student accident insurance policy provided by NINOS as well as the blanket policy of SBCISD.

## VI. FINANCIAL

**School Fiscal Year: (2025-2026)**

**Grant Year: (2025-2026)**

**Total Award Amount: Not to Exceed: \$226,500.**

### Reimbursement:

Head Start Site(s):

- A. One (4) Contractor/SBCISD Teacher: up to 50% of salary (including fringe benefits) and not exceed \$100,000 per year;
- B. One Contractor/SBCISD Teacher Aide up to 100% of salary (including fringe benefits) and not to exceed \$100,000 per year;
- C. One (1) Contractor/SBCISD Teacher Assistant: up to 50% of salary (including fringe benefits) and not exceed \$12,500 per year;
- D. One-half (50%) substitute pay for the teacher in the partnered room;
- E. Full (100%) substitute pay for the Teacher Assistant in the partnered room;
- F. Classroom supplies for (4) four classrooms and not to exceed \$6,000 per year.

Up to 50% and 100% respectively is dependent on classroom census and ability to maintain a minimum of 100% Head Start eligible children per classroom. See further details above. Teachers and aides to provide services up to (60) Head Start eligible three and four years of age. Teachers must not depart (other than scheduled approved leave) prior to children's departure. An administrator must be present when children and staff are present at location.

Contractor will work collaboratively with NINOS to maintain 100% Head Start enrollment per class, if Head Start enrollment drops below 100%, and 100% slots cannot be maintained, slots will be allocated to a center with an eligible waitlist and the Contractor's pay allocation will be adjusted in accordance with number of students per classroom.

Contractor will receive up to \$1,500 per partnered classroom in classroom supplies to be reimbursed through a monthly invoice.

The reimbursements to Contractor shall not exceed the total award amount for the Program year.

### Funds Flow:

Federal law requires that a recipient have no more than three (3) days of operations cash on hand; therefore, funds will flow on a monthly reimbursement basis.

**Financial Reporting Requirements:**

1. Invoices are due monthly by the 10th of each month. Contractor must include reimbursable amounts, supporting documentation per contract, and non-federal share for payment to be processed.
2. Final Expenditure Report is due no later than 30 days after the last date of service.

**Carryover of funds:**

Carryover of funds from one fiscal year to another is not allowed.

**Unobligated Funds:**

Any unobligated funds will not be allowed for purposes other than those stated within this contract.

Any remaining or unallocated funds designated through the grant will be provided to the Contractor to fulfill program requirements.

**VII. ADDITIONAL TERMS AND CONDITIONS**

1. Governmental Immunity. Nothing in this Agreement shall be deemed to waive, modify or amend any legal defense available at law or in equity to either party nor to create any legal rights or claim on behalf of any third party. Contractor/SBCISD does not waive, modify, or alter, to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas. No provision of this Agreement is consent to suit.
2. Approvals or Consents. Whenever this Agreement requires or permits approvals or consents to be hereafter given by any party hereto, the parties agree that such approval or consent shall not be unreasonably withheld. Such approval or consent shall be given in writing and shall be effective without regard to whether given before the time required herein.
3. Governing Law. The laws of the State of Texas shall govern this Agreement and venue for any dispute hereunder is agreed to be Cameron County, Texas.
4. Dispute Resolution. The parties agree to attempt to resolve any issues or claims relating to this MOU that cannot be informally resolved through any dispute resolution process governing this MOU under appertaining law or regulations through mediation before a mutually agreed to neutral mediator.
5. Entire Agreement. This Agreement, together with its authorizing exhibits, constitute the final and entire agreement between the parties hereto and contain all the terms and conditions agreed upon. No other agreements, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind the parties hereto, unless same be in writing, dated subsequent to the date hereto and duly executed by the parties.
6. Notices. Any notice required or permitted under this MOU shall be deemed sufficiently given or served if sent by E-mail or by United States certified mail, return receipt requested,

addressed as follows: NINOS and Contractor shall each have the right from time to time to change the place notice is to be given under this paragraph by written notice thereof to the other party.

**EXECUTED and AGREED to as of the dates indicated below.**

**NINOS, INC.**  
22887 State Highway 345  
Rio Hondo, Texas 78583  
Telephone: (956) 399-9944

**SBCISD**  
240 N. Crockett St.  
San Benito, TX 78586  
Telephone:

**Signature:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Printed Name:** Alfredo Perez

**Title:** \_\_\_\_\_

**Title:** Superintendent of Schools

**Date:** \_\_\_\_\_

**Date:** March 19, 2025



## **Request Approval of the Memorandum of Understanding between San Benito CISD and Teach for America, Inc Future Shock Program**

### **Superintendent's Recommendation:**

The Superintendent recommends to the Board of Trustees to approve the Memorandum of Understanding between San Benito CISD and Teach for America, Inc Future Shock Program

### **Rationale:**

Summer program to explore career interests through hands on projects with others in a project-based learning environment. The cohorts offered will focus on leadership projects/groups, STEM groups, and credit recovery to help support their career and/or college readiness after high school.

### **Paperwork Impact:**

Minimal

### **Budgetary Information:**

Stronger OST Grant Funds  
265-E-11-6296-00-809-5-24-ASP

### **Resource Personnel:**

Nancy Casas, Director of After School Program  
Dilia Cornett, Assistant Superintendent of Academics  
Alfredo Perez, Superintendent of Schools

### **Board Policy Reference and Compliance:**

**FUTURE SHOCK MEMORANDUM OF UNDERSTANDING  
BETWEEN  
TEACH FOR AMERICA, INC.  
AND SAN BENITO CISD<sup>1</sup>**

This Memorandum of Understanding (“MOU”) is hereby made and entered into by and between Teach For America, Inc. (“TFA” or Teach For America), A 501(c)(3) Connecticut nonprofit corporation---headquartered at 25 Broadway, 12<sup>th</sup> Floor, New York, NY 10004 and SAN BENITO CISD (“Partner”), whose principal place of business is 240 N. Crockett, Houston, TX 78586, which operates SAN BENITO CISD located at 240 N. Crockett, Houston, TX 78586.

**I. PURPOSE**

The mission of TFA is to build the movement to eliminate educational inequity by enlisting our nation’s most promising future leaders in the effort. TFA partners with a number of highly regarded organizations for young leaders from diverse backgrounds. Our partnerships have enabled us to enlist a diverse pool of future leaders in the movement, and provide them long-term leadership development, training and ongoing support necessary to ensure their success.

FutureShock, a Teach For America product enabled by its Reinvention Lab, is a summer learning (“Future Shock” or “Programming”) experience where high schoolers explore career interests through hands on projects with others. FutureShock is designed to enable students to work on interest-driven projects and connect with people to support and challenge them, all while making meaning of how what they’re learning and doing might set them up for the future. TFA currently recruits individuals from all backgrounds and career interests who will serve as Future Shock Facilitators (“Facilitators”) to commit to strengthening students’ post-secondary readiness by serving as guides in a two-week summer program offering designed to 1) re-engage high school and middle school students in projects focused on their interests and 2) to support their paths after high school.

TFA and Partner are seeking to build a partnership that leverages the strengths of both organizations and adds mutual value on a number of different levels related to student engagement, success, and post-secondary readiness.

**II. PARTNERSHIP RESPONSIBILITIES**

In support of the partnership, TFA and Partner agree to the following:

A. TFA shall:

1. Recruitment. Recruit, select, match and compensate exceptional, equity-oriented leaders (college students and current/former educators) to serve as Facilitators. Teach For America shall compensate Facilitators as appropriate for their roles.
2. Onboarding and Professional Development.
  - i. Teach For America shall onboard and train Facilitators in learner-centered and project-based pedagogy, and provides ongoing collaboration to Facilitators

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<sup>1</sup>

- during the Programming
  - ii. Teach For America shall provide an organized and customizable program arc, pedagogical resources, relationship-building tools, software licenses, and a supplementary materials to Facilitators to enhance the student-participant experience.
- 3. Surveys. Teach For America shall provide short pre- and post-surveys for students and Facilitators to determine programmatic impact and inform program improvements.
- 4. TFA Data. TFA will share aggregate data (the “TFA Data”) of program outcomes in the form of a summary report for the purpose of sharing learning and programmatic outcomes with San Benito CISD.
- 5. Partner Data Use. Teach For America agrees to access and use Partner Data solely for the purposes for which it was disclosed. Further, Teach For America shall limit Partner Data solely to the Reinvention Lab full-time staff members and/or Facilitators; the Partner Data may not be loaned or otherwise conveyed to anyone other than the authorized users. Teach For America further agrees to require all TFA personnel to comply with all applicable provisions of the Family Educational Rights and Privacy Act, 20 U.S.C.§ 1232g, and implementing regulations set forth in 34 CFR Part 99 (“FERPA), with respect to the Partner Data shared under this agreement.
- 6. Invoicing. Teach For America will invoice Partner for all amounts due hereunder with respect to any academic year, within thirty (30) days of the start of the academic semester, provided that Teach For America’s failure to timely do so, will not constitute a breach by Teach For America.

B. Partner shall:

- 1. Student Recruitment. Recruit 10-15 students per cohort for a minimum total of 60 and a maximum of 90 students (ranging from incoming 8<sup>th</sup> graders – incoming 12<sup>th</sup> graders) to participate in the Futureshock Program. Support and ensure ongoing engagement throughout the Program.
- 2. San Benito CISD Teacher of Record. San Benito CISD will provide a minimum of one qualified San Benito CISD or partner school teaching staff per cohort or one for every classroom to serve as “Teachers of Record” during the Programming. To be qualified as a Teacher of Record, the staff member must hold a valid, current teaching or substitute credential or license and should currently teach at the location or another school within the district. Teachers of Record will be responsible for the implementation of San Benito CISD’s policies. Teachers of Record will also serve as the designated classroom emergency management resource person and will implement any and all San Benito CISD student and non-student emergency policies and procedures.
- 3. Partner Data. Partner will share student participant list and email contact information (the “Partner Data”) at least one week prior to the start of the Program. The purpose of the Partner Data is to ensure Facilitators can prepare for participants and can track attendance through the program.
- 4. Access to Equipment and Tools.
  - i. Allow students to access school technological devices, such as laptops, Chromebooks, iPads, etc., during the Program.
  - ii. Agree to allow the following software tools, specified on **Exhibit A** to be utilized by students and Facilitators during the Programming. Said software may access and use Partner Data.

5. Coordination. Coordinate with FutureShock team for 10-15 hours during April and May to align on operational and technology needs, share recruitment updates and complete other required activities.
6. Cost Sharing Arrangement. Partner shall pay Teach For America \$24,000, twenty four thousand dollars, for 6 (six) cohorts in the summer program to defray expenses Teach For America incurred in recruiting, selecting, onboarding, training and supporting Facilitators, during the Program. Partner agrees that all payments for fees shall be in the form of a check delivered to Teach For America or wire transfer to an account designated by Teach For America in writing.
7. Non-Refund. Partner agrees that Teach For America shall have no obligation to refund to Partner any amount paid to Teach For America for any reason whatsoever.

C. Both Parties shall:

1. Provide a Liaison for the Program (the “Liaisons”) who shall act as the main point of contact for all program related matters.
2. Only use TFA Data and Partner Data for the purposes outlined herein and only during the term of this Agreement.
3. Acknowledge and agree that the Partner shall provide a Teacher of Record and/or School employee in each classroom during programming. Teach For America Facilitator's shall not engage with students outside of the immediate supervision and control of a partner employee.

### III. TERMS

A. Commencement/Amendment/Termination

1. This MOU is effective as of February 1, 2025 and shall remain in effect until the expiration date, October 15, 2025 unless earlier terminated by the Parties.
2. This MOU may also be extended or amended upon written consent of both parties.
3. Either Party may terminate this MOU for convenience with a 60-day prior written notice to the other.

- B. Notices. Any notices to either Party under this Agreement shall be in writing and delivered by hand or sent by nationally recognized messenger service, or by registered or certified mail, return receipt requested, to the addresses set forth below or to such other address as that Party may hereafter designate by notice. Notice shall be effective when received, which shall be no greater than one (1) business day after being sent by a nationally recognized messenger service or three days after being sent by mail.

- C. Responsibilities of the Parties. Both parties and their respective agencies and offices will handle their own activities and utilize their own resources, including the expenditures of their own funds, as outlined above, in pursuing these objectives. Each party will carry out its separate activities, as outlined in this MOU, in a coordinated and mutually beneficial manner.
- D. Participation In Similar Activities. This MOU in no way restricts either party from participating in similar activities with other public or private agencies, organizations or individuals.
- E. Assignment. Neither Party shall have the right to assign or subcontract any of its obligations or duties under this agreement without the prior written consent of the other Party, which consent shall not be unreasonably withheld or delayed.
- F. Agency. Nothing in this MOU shall be construed to make the parties agents of each other, legal partners or joint venturers, or to permit either party to incur any expense, or bind the other to any obligation not specifically set forth herein.
- G. Mutual Indemnification. TFA agrees to indemnify and hold harmless Partner, its directors, officers, partners, advisors, employees, agents and contractors, from and against any and all claims, judgment or demands, made or recovered against the other party for damages, losses, costs and expenses, including but not limited to, reasonable attorneys' fees and directly related reasonable legal costs resulting from TFA's negligent acts or omissions, or its own failure to perform any obligations hereunder. Partner similarly agrees to indemnify and hold harmless TFA, its directors, officers, partners, advisors, employees, agents and contractors, from and against any and all claims, judgment or demands, made or recovered against the other party for damages, losses, costs and expenses, including but not limited to, reasonable attorneys' fees and directly related reasonable legal costs resulting from Partner's negligent acts or omissions, or its own failure to perform any obligations hereunder.

**This paragraph shall survive the termination of this Agreement.**

- H. Waiver. A waiver of breach or default under this Agreement shall not be a waiver of any other subsequent breach or default. The failure or delay in enforcing compliance with any term or condition of this Agreement shall not constitute a waiver of such term or condition unless such term or condition is expressly waived in writing.
- I. Severability. If any term or provision of this MOU is determined to be illegal, unenforceable or invalid in whole or in part for any reason, such illegal, unenforceable or invalid provisions or part thereof shall be stricken from this MOU, and such provision shall not affect the legality, enforceability or validity of the remainder of this MOU. If any provision or part thereof of this MOU is stricken in accordance with the provisions of this Section I, then such stricken provision shall be replaced, to the extent possible, with a legal, enforceable and valid provision that is as similar in tenor to the stricken provision as is legally possible.

J. Governing Law. This MOU shall be governed by, and construed and interpreted in accordance with the laws of the State of New York.

K. Entire Agreement. This MOU is the complete and exclusive statement of the agreement between the parties as to the subject matter hereof and supersedes all communications between the parties related to the subject matter of this MOU.

**IN WITNESS WHEREOF**, each of the Parties has caused its duly authorized representative to sign this MOU in the space provided below. The parties have executed this MOU effective as of the date first written above

**San Benito CISD**

By: \_\_\_\_\_

Name: Alfredo Perez

Title: Superintendent of Schools

240 N. Crockett St.

San Benito, Texas 78586

**Teach For America**

By: Teach For America

Name: Sunanna Chand

Title: Executive Director,  
Reinvention Lab

Address: 401 Grand Ave Suite 400,  
Oakland, CA 94610

***[Internal Purposes Only]***

**Teach For America**

**Contract Owner Attestation:**

This contract required legal changes to the required terms and was reviewed/approved by TFA Legal Affairs in this final form.

This contract did not require legal changes and was not reviewed by TFA Legal Affairs.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**EXHIBIT A:**  
**SOFTWARE TOOLS**

Student Participants and TFA Facilitators will access the following software tools during FutureShock programming:

- <https://www.playlab.ai/>
- <https://inkwire.co/>
- <https://www.unrulr.com/>
- <https://www.canva.com/>
- <https://www.pathwright.com/>
- Google Suite



## **Request Approval of Cash Account Report for February 2025**

### **Superintendent's Recommendation:**

Presented by Monica Mata, Chief Financial Officer

### **Rationale:**

Presenting the Cash Account Report for February 2025

### **Paperwork Impact:**

N/A

### **Budgetary Information:**

N/A

### **Resource Personnel:**

Monica Mata, Chief Financial Officer

### **Board Policy Reference and Compliance:**

(CFA) Local

## San Benito CISD Cash & Investment Balances February 2025

<u>CASH ACCOUNT</u>	<u>BALANCE</u>
<b>First Community Bank Accounts</b>	
General Operating Account #8078	\$2,179,588.04
Escrow Tax Fund Account #3289	\$21,921.61
Payroll Fund #3262	\$2,037,800.27
Student Activity Account #3270	\$235,616.00
Interest and Sinking Account #8086	\$662,673.05
Scholarship Fund Account #3327	\$51,962.66
CTE Account #8329	\$4,126.03
Construction Project Account #8337	\$913.23
<b>Cash Accounts Balance</b>	<b>\$5,194,600.89</b>
 <b><u>INVESTMENT ACCOUNTS</u></b>	
<b>First Public Investment Account</b>	
Activity Accounts	\$468,952.85
Employee Group Health Ins Account	\$149.85
General Fund Corporate Overnight Plus Fund	\$227.00
General Fund Corporate Overnight Fund	\$26,162,181.03
San Benito CISD Construction Corporate Overnight Fun	\$29,666,919.76
Scholarship	\$16,230.40
 <b>Texas Class Investment Account</b>	
Construction Fund Account #0001	\$49.15
Debt Service Fund Account# 0002	\$1,712,526.24
General Fund Account# 0005	\$103,259.19
Falligant Trust Account# 0008	\$7,173.18
Group Health Insurance Account# 0010	\$12,341.93
 <b>Schwab Investments-Value Changes with Market</b>	
Bond Fund	\$0.00
General Fund	\$5,590,726.01
<b>Investment Accounts Balance</b>	<b>\$63,740,736.59</b>
<b>TOTAL CASH AND INVESTMENT BALANCE</b>	<b>\$68,935,337.48</b>



## **Request Approval of Comparison of Revenue and Expenditures to Budget Report for February 2025**

### **Superintendent's Recommendation:**

Presented by Monica Mata, Chief Financial Officer

### **Rationale:**

Presenting the Comparison of Revenue and Expenditures to Budget Report for February 2025

### **Paperwork Impact:**

N/A

### **Budgetary Information:**

N/A

### **Resource Personnel:**

Monica Mata, Chief Financial Officer

### **Board Policy Reference and Compliance:**

(CFA) Local

# SAN BENITO CISD

## Comparison of Revenues to Budget as of February 2025

	Revenue Budget	Current Realized	YTD Realized	Balance	%age
<b>GENERAL OPERATING FUND</b>					
101 - Child Nutrition Program Revenue	9,845,623.96	992,080.96	5,854,602.63	3,991,021.33	59.46%
161 - Athletics Revenue	962,467.00	13,690.29	146,285.67	816,181.33	15.20%
162 - Band Revenue	398,816.00	0.00	169.25	398,646.75	0.04%
163 - Choir Revenue	140,291.00	0.00	0.00	140,291.00	0.00%
199 - Local Maintenance Revenue	100,997,609.50	5,140,388.87	56,851,946.19	44,145,663.31	56.29%
<b>Total General Operating Funds</b>	<b>112,344,807.46</b>	<b>6,146,160.12</b>	<b>62,853,003.74</b>	<b>49,491,803.72</b>	<b>55.95%</b>
<b>INTEREST AND SINKING FUND</b>					
598 - Lease Escrow - LED	269,749.00	0.00	0.00	269,749.00	0.00%
599 - Debt Service Fund Revenue	6,808,571.00	327,830.66	7,437,530.36	(628,959.36)	109.24%
<b>Total Interest &amp; Sinking Funds</b>	<b>7,078,320.00</b>	<b>327,830.66</b>	<b>7,437,530.36</b>	<b>(359,210.36)</b>	<b>105.07%</b>
<b>GRAND TOTAL ALL REVENUES</b>	<b>119,423,127.46</b>	<b>6,473,990.78</b>	<b>70,290,534.10</b>	<b>49,132,593.36</b>	<b>58.86%</b>
<b>CAPITAL PROJECTS</b>					
626 - Capital Projects Fund Revenues	0.00	101,506.33	720,265.89	(720,265.89)	
626 - Capital Projects Fund Fund Balance	28,947,616.25	0.00	28,947,616.25	-	100.00%
<b>Total Capital Projects Funds</b>	<b>28,947,616.25</b>	<b>101,506.33</b>	<b>29,667,882.14</b>	<b>(720,265.89)</b>	<b>102.49%</b>

**\*\* Prior Year Interest Revenue Earned = \$ 2,381,443.24**

# SAN BENITO CISD

## Comparison of Expenditures to Budget as of February 2025

GENERAL OPERATING FUND	Budget	Encumbrance	Current Expenditure	YTD Expenditure*	Balance	%age
101 - Child Nutrition Program	12,227,659.92	1,679,261.45	751,125.27	5,717,057.24	4,831,341.23	60.49%
161 - Athletics	962,467.00	99,765.89	77,697.82	811,540.72	51,160.39	94.68%
162 - Band	398,816.00	19,841.73	17,821.25	237,354.91	141,619.36	64.49%
163 - Choir	140,291.00	20,321.72	8,262.37	69,027.91	50,941.37	63.69%
199 - Local Maintenance	113,539,827.82	4,365,960.04	8,784,089.51	60,323,480.12	48,850,387.66	56.98%
<b>Total General Operating Funds</b>	<b>127,269,061.74</b>	<b>6,185,150.83</b>	<b>9,638,996.22</b>	<b>67,158,460.90</b>	<b>53,925,450.01</b>	<b>57.63%</b>
<b>INTEREST AND SINKING FUND</b>						
598 - Lease Escrow - LED	269,749.00	269,748.09	0.00	0.00	0.91	100.00%
599 - Debt Service Fund	7,805,922.00	1,220.24	6,240,597.80	7,800,352.93	4,348.83	99.94%
<b>Total Interest &amp; Sinking Funds</b>	<b>8,075,671.00</b>	<b>270,968.33</b>	<b>6,240,597.80</b>	<b>7,800,352.93</b>	<b>4,349.74</b>	<b>99.95%</b>
<b>GRAND TOTAL EXPENSES</b>	<b>135,344,732.74</b>	<b>6,456,119.16</b>	<b>15,879,594.02</b>	<b>74,958,813.83</b>	<b>53,929,799.75</b>	<b>60.15%</b>
<b>CAPITAL PROJECTS FUND</b>						
626 - Capital Projects Fund	29,587,118.54	36,387.90	11,502.54	451,811.23	29,098,919.41	1.65%
<b>Total Capital Project Fund</b>	<b>29,587,118.54</b>	<b>36,387.90</b>	<b>11,502.54</b>	<b>451,811.23</b>	<b>29,098,919.41</b>	<b>1.65%</b>



## **Request Approval of Tax Collection Report for February 2025**

### **Superintendent's Recommendation:**

Presented by Monica Mata, Chief Financial Officer

### **Rationale:**

Presenting the Tax Collection Report for February 2025

### **Paperwork Impact:**

N/A

### **Budgetary Information:**

N/A

### **Resource Personnel:**

Monica Mata, Chief Financial Officer

### **Board Policy Reference and Compliance:** **(CFA) Local**

**SAN BENITO CISD  
2024-2025 TAX COLLECTIONS REPORT  
AS OF February 2025**

	2025 February COLLECTIONS	YTD CURRENT YEAR 2024-2025	2024 February COLLECTIONS	YTD PRIOR YEAR 2023-2024
TAX LEVY		\$ 16,935,061.33		\$ 14,895,440.97
YTD LEVY ADJUSTMENTS		(404,580.08)		(240,648.23)
ADJUSTED TAX LEVY		<u>16,530,481.25</u>		<u>14,654,792.74</u>
CURRENT TAX COLLECTIONS	\$915,566.20	\$13,909,941.57	\$1,023,026.33	\$12,755,780.79
PENALTY & INTEREST	\$37,663.84	\$101,861.87	\$38,476.61	\$113,462.13
DISCOUNT	(58.14)	(311,703.09)	(\$34.83)	(272,898.41)
NET CURRENT TAX COLLECTIONS	<u>\$953,171.90</u>	<u>13,700,100.35</u>	<u>\$1,061,468.11</u>	<u>\$12,596,344.51</u>
DELINQUENT	\$118,029.00	\$308,800.00	\$44,923.27	\$438,794.28
PENALTY & INTEREST	\$71,188.35	\$234,797.05	\$22,538.87	\$196,024.34
DISCOUNT	0.00	0.00	\$0.00	16.92
CC TAX COLLECTION FEES	(12,172.53)	(146,756.65)	(11,941.58)	(134,694.24)
NET DELINQUENT TAX COLLECTIONS	<u>177,044.82</u>	<u>396,840.40</u>	<u>55,520.56</u>	<u>\$500,141.30</u>
<b>TOTAL COLLECTIONS</b>				
PROPERTY TAXES	\$1,033,595.20	14,218,741.57	\$1,067,949.60	\$13,194,575.07
PENALTY & INTEREST	\$108,852.19	336,658.92	\$61,015.48	\$309,486.47
DISCOUNT	(58.14)	(311,703.09)	(\$34.83)	(272,881.49)
CC TAX COLLECTION FEES	(12,172.53)	(146,756.65)	(11,941.58)	(134,694.24)
TOTAL CURRENT & DELINQUENT	<u>1,130,216.72</u>	<u>14,096,940.75</u>	<u>1,116,988.67</u>	<u>\$13,096,485.81</u>
<b>DISTRIBUTIONS BY FUNDS</b>		<b>BASE ONLY</b>		
MAINTENANCE & OPERATION		\$10,141,678.24		
INTEREST & SINKING		\$3,955,262.51		
TOTAL MONIES COLLECTED BY FUNDS		<u>\$14,096,940.75</u>		

Percent of collections to levy as of February 28, 2025 (FIRST Indicator) 84.15%

Percent of collections to levy as of February 28, 2024 (FIRST Indicator) 87.04%



## **Request Approval of Check Disbursements Report for February 2025**

### **Superintendent's Recommendation:**

Presented by Monica Mata, Chief Financial Officer

### **Rationale:**

Presenting the Check Disbursements Report for February 2025

### **Paperwork Impact:**

N/A

### **Budgetary Information:**

N/A

### **Resource Personnel:**

Monica Mata, Chief Financial Officer

### **Board Policy Reference and Compliance:**

(CFA) Local



**CHECK REGISTER**  
**February 2025**

<b>General Fund AP Checks</b>	<b>\$2,808,790.25</b>
<b>Student Activity Checks</b>	<b>\$67,744.48</b>
<b>Construction Projects</b>	<b>\$11,502.54</b>
<b>Scholarship Checks</b>	<b>\$7,515.05</b>
<b>Payroll Checks</b>	<b>\$6,629,133.13</b>
<b>Payroll Liability Checks</b>	<b>\$1,755,817.11</b>
<b>TOTAL OF ALL CHECKS</b>	<b>\$11,280,502.56</b>

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794158	American Express	Open PO for cost of Color Copier overages	02/04/2025	02/04/2025	19,322.92
794159	Brothers Produce of Austin	Produce order for District Cafeterias: Jan 13-24,2024	02/05/2025	02/05/2025	21,135.75
794160	Gold Star Foods, Inc	Commercial Warehouse and Food Distribution Services	02/05/2025	02/05/2025	1,528.59
794161	Grainger Industrial Supplies	Tie Down Straps for Box Trucks.	02/05/2025	02/05/2025	412.10
794162	Hiland Dairy Foods Co. LLC-Conroe Plant	Milk Orders for all District Cafeterias for Jan 13-24,2025	02/05/2025	02/05/2025	29,791.06
794163	Labatt Food Service	Grocery Order for District Cafeterias JAN 23,2025	02/05/2025	02/05/2025	112,164.87
794164	PortionPac Chemical Corporation	Reference PO 9352500046	02/05/2025	02/05/2025	2,808.74
794165	Terra Cooling, LLC	2024 - 2025 Open P.O. for Repair of Large Equipment in	02/05/2025	02/05/2025	5,577.18
794166	Abdo Publishing Company	books being purchased for student Library use	02/05/2025	02/05/2025	480.00
794167	Advance Auto Parts	Vehicle Parts, Electrical Hardware, Oil, Mechanical Tools	02/05/2025	02/05/2025	394.42
794168	Alert Services Inc	Items for Athletic Trainers: A Wrap black, purple;	02/05/2025	02/05/2025	2,689.00

<b>Purchase Order Number</b>	<b>Check #794158 Full Name</b>	<b>American Express Description</b>	<b>19,322.92 Amount</b>
0422500048	Xerox Corporation	COLOR COPIES 2024-2025 MILLER JORDAN CAMPUS USEAGEREGION 4 ESC-TX CO	67.73
1012500003	Xerox Corporation	XEROX USAGE CHARGES FOR COLOR COPIESVENDOR #006752CONTRACT # R1911	123.90
1032500166	Xerox Corporation	Open PO for cost of Color Copier overages OMNIA Contract: #R150302 / SAM: GK1	45.55
1092500084	Xerox Corporation	To Purchase Ink Supplies Instructional Supplies RFP # 00811-FEB2020G 1: Frank Rot	16.15
1122500111	Xerox Corporation	Color PrintsDIR-CPO-5425GOAL 1 - Increase Student Academic AchievementOBJEC	106.89
1172500060	Xerox Corporation	Xerox Overage ChargesOMNIA Contract Number: R191104G1: By June 2025, AG Lei	159.98
7012500006	Xerox Corporation	Charges for colored copiesTCPN #R150302SP: FI.P5: SBICSD shall organize efforts to	52.48
7252500001	Xerox Corporation	Color Billable Prints	22.06
7262500050	Xerox Corporation	Color Copies Overage for Business Office & Payroll2024-2025 SCHOOL YEARTCPN #	0.57
7262500050	Xerox Corporation	Color Copies Overage for Business Office & Payroll2024-2025 SCHOOL YEARTCPN #	68.68
7272500001	Xerox Corporation	Overages TCPN # R1911042024-2025 School YearFI:P2: San Benito CISD will mair	32.72
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#728	170.08
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#728	150.92
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#728	169.23
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#728	155.10
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#728	169.23
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#728	150.92
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#728	174.26
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#728	299.81
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#728	299.81
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#728	321.97
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#728	149.95
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#728	149.95
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#728	170.08
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#728	299.81
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#728	299.81
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#728	149.95
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#728	170.08
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#728	150.92
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#728	169.82
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#728	150.92
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#728	149.95



7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#728	299.95
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#728	299.95
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#728	200.57
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#728	299.95
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#728	299.95
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#728	200.57
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#728	200.57
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#728	169.82
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#728	169.82
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#728	169.82
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#728	149.50
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#728	170.08
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#728	169.82
8012500022	Xerox Corporation	OAS Department - Color CopiesOMINIA Partners - Contract Number: R191104Goal	495.85
8012500022	Xerox Corporation	OAS Department - Color CopiesOMINIA Partners - Contract Number: R191104Goal	77.37
8032500012	Xerox Corporation	Color copies overage; TCPN Contract# R-191104; Goal 1 SBCISD will increase stude	39.40
8072500216	Xerox Corporation	COLOR COPY OVERAGESTCPN #R191104Goal 1: SBCISD will increase student acade	885.97
8722500011	Xerox Corporation	Purchase order to pay for the Xerox color print charges throughout the year.TCPN c	752.71
8732500014	Xerox Corporation	Xerox copier overages/color copiesGoal 1: SBCISD will increase student academic a	3.94
9502500022	Xerox Corporation	Color Copies - 2024 - 2025	192.09
			<b>19,322.92</b>

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794169	All Valley Charter	Charter bus for FCCLA Regional Conference, January	02/05/2025	02/05/2025	3,350.00
794170	Amazon Capital Services	Riverside MS Rec Room Supplies	02/05/2025	02/05/2025	3,403.68
794171	American Express	Office supplies,Quote 8791254;19Allied States Coop;	02/05/2025	02/05/2025	8,780.35
794172	Andy's Auto Air & Supplies Inc	OPEN PO FOR IN HOUSE MECHANIC SCHOOL BUS	02/05/2025	02/05/2025	229.66
794173	A-Press Express	Cleaning and Press service of table covers for SY 2024-	02/05/2025	02/05/2025	263.00
794174	Armadillo Photo Supply	This PO will be used to purchase vinyl printer cleaning	02/05/2025	02/05/2025	38.33
794175	Auto Zone Stores Inc	OPEN PO FOR FOR IN HOUSE MECHANIC FOR BUS	02/05/2025	02/05/2025	557.28
794176	B S N Sports, LLC	SBHS BOYS TRACK SUPPLIES COACH TOMAS	02/05/2025	02/05/2025	1,645.00
794177	Beta Technology Inc	Restock Non-Inventory Supplies Warehouse	02/05/2025	02/05/2025	113.49
794178	Boswell-Elliff Ford	DEPARTMENT VEHICLE MAINTENANCE	02/05/2025	02/05/2025	56.57
794179	C & S Safety	Restock Janitorial Inventory Supplies Warehouse	02/05/2025	02/05/2025	164.88

<b>Purchase Order Number</b>	<b>Check #794171 Full Name</b>	<b>American Express Description</b>	<b>8,780.35 Amount</b>
0222500027	Matheson Tri-Gas Inc	Cylinder rental/content for instructional use in welding shops, SBHS & !	476.64
0422500169	Gateway Printing	CALCULATORS, LABELS, BADGE HOLDERTEACHER: SANTA ANA, VILLEL/	484.00
8032500040	Indoff Incorporated	Office supplies,Quote 8791254;19Allied States Coop;Goal 1:SBCISD will	1,653.87
9222500108	O'REILLY AUTOMOTIVE SERVICES 510939	OPEN PURCHASE ORDER FOR EMERGENCY VEHICLE SUPPLIES / Parts	135.93
9222500160	Galls LLC	30-Security Traffic Vest GOAL 1: F1.2 Strategies Priority 2: San Benito C	940.86
9222500160	Galls LLC	30-Security Traffic Vest GOAL 1: F1.2 Strategies Priority 2: San Benito C	-51.16
9222500161	Galls LLC	Boots, uniform, Flashlight, Duty Belt - for Police Omar Garza GOAL 1: F1	764.86
9362500468	Matheson Tri-Gas Inc	HEAVY DUTY CUTTING TORCH - MECHANIC - MAINT DEPTRFP-0724-G	389.00
9362500568	General Gate LLC	ELECTRIC GATE NEEDS REPAIRS - ADMINISTRATION DEPT. PARKING LC	3,550.00
9362500594	Dealers Electrical Supply	ELECTRICAL SUPPLIES - KSBGTV - VMARFP-0724-GMSFA.1 - STRATEGIC	58.88
9382500183	O'REILLY Automotive Inc	REPLACEMENT PART FOR DEPARTMENT VEHICLE AC2RFP-0724-GMSGI	13.52
9492500024	Gateway Printing	Printer Cartridges for DirectorRFP 1123-GMSGGoal 1: SBCISD will increas	363.95
			<b>8,780.35</b>

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794180	C D W - Government Inc #1967652	projector replacement lamp for Epson ELPLP87	02/05/2025	02/05/2025	71.04
794181	Cameron County Tax Office	VEHICLE REGISTRATION RENEWAL- ( 29 )	02/05/2025	02/13/2025	-7.50
794182	Cameron County Tax Office	VEHICLE REGISTRATION RENEWAL- ( 29 )	02/05/2025	02/05/2025	7.50
794183	Cameron County Tax Office	OPEN PO FOR VEHICLE REGISTRATIONS -	02/05/2025	02/05/2025	22.00
794184	Cameron County Tax Office	OPEN PO FOR VEHICLE REGISTRATIONS -	02/05/2025	02/05/2025	22.00
794185	Cameron County Tax Office	OPEN PO FOR VEHICLE REGISTRATIONS -	02/05/2025	02/05/2025	22.00
794186	Cameron County Tax Office	RENEWAL OF TAX EXEMPT LICENSE PLATES FOR	02/05/2025	02/05/2025	7.50
794187	Cameron County Tax Office	Vehicle registration renewal of CTE vehicle/Ag trailers.	02/05/2025	02/05/2025	7.50
794188	Cameron County Tax Office	Vehicle registration renewal of CTE vehicle/Ag trailers.	02/05/2025	02/05/2025	7.50
794189	Cameron County Tax Office	Vehicle registration renewal of CTE vehicle/Ag trailers.	02/05/2025	02/05/2025	7.50
794190	Chick-fil-A @ Sunshine Strip	Lunch and/or Dinner for board meetings	02/05/2025	02/05/2025	83.41

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794191	Cielo Office Products, LLC	Instructional Material Utilizing	02/05/2025	02/05/2025	1,006.15
794192	Coastal Event Rentals LLC	Black History Event	02/05/2025	02/05/2025	510.00
794193	College Board	RFS-1123 GMS Goal 3: SBCISD will provide engaging	02/05/2025	02/05/2025	14,000.00
794194	Dell Marketing LP	Battery needed for Laptop	02/05/2025	02/05/2025	192.48
794195	Domino's	Meals for KSBG-TV Covering Basketball Game (02.04.	02/05/2025	02/05/2025	487.17
794196	Domino's Pizza	Frank Roberts Chess Team Meals Regional Tournament	02/05/2025	02/05/2025	201.92
794197	Economy Awards Company	Trophies for districtwide Science Fair Competition	02/05/2025	02/05/2025	78.94
794198	Enterprise Rent-A- Car - #TXS0331	Rental for Soccer Coaches: W Padron and C Zuniga for	02/05/2025	02/05/2025	366.34
794199	Express Booksellers	Dictionaries that will be utilized in testing.	02/05/2025	02/05/2025	2,137.20
794200	Fleetpride	SCHOOL BOARD APPROVED SEPTEMBER 10, 2024	02/05/2025	02/05/2025	270.16
794201	Grande Valle Apparel	Embroidery Campus Choir Uniform	02/05/2025	02/05/2025	50.00

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794202	H E B Food Store	Battle of the Books Supplies for Students	02/05/2025	02/05/2025	251.01
794203	Hinojosa Beauty Supplies, LLC	Blowdryers for instructional use in Cosmetology classes,	02/05/2025	02/05/2025	960.00
794204	Holt Truck Centers of Texas LLC	BOARD APPROVED JANUARY 23, 2025	02/05/2025	02/05/2025	5,683.72
794205	HUB International	BOARD ON WEDNESDAY, JANUARY 23, 2025	02/05/2025	02/05/2025	598,606.18
794206	Mr. Gatti's Pizza	3 QUOTES 1/31/25 MEALS GIRLS VARSITY SOCCER	02/05/2025	02/05/2025	178.50
794207	Mares Tires	Open PO / Blanket for EMERGENCY Services to	02/05/2025	02/05/2025	24.00
794208	Mc Coy's Building Supply	SUPPLIES AND MATERIALS SUCH AS: SCREWS,	02/05/2025	02/05/2025	805.69
794209	MINGA SOLUTIONS US INC.	MINGA BUNDLE & FLEXTIME MODULE REQUESTED	02/05/2025	02/05/2025	9,512.00
794210	Mobile Relays Partners LTD	OPEN PO FOR FOR MONTHLY AIRTIME RADIO	02/05/2025	02/05/2025	39,986.00
794211	N C S Pearson Inc	TESTING MATERIALS FOR ED. DIAGNOSTICIANS	02/05/2025	02/05/2025	43.95
794212	ODP Business Solutions, LLC	items and materials being purchased for SPED student	02/05/2025	02/05/2025	313.80

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794213	OTC Brands, Inc.	Supplies needed for students	02/05/2025	02/05/2025	94.60
794214	BRENDA PARKER AGUILAR	Meal per diem for TAFE State Conf, Feb 16-19, 2025,	02/05/2025	02/05/2025	2,448.00
794215	BRENDA PARKER AGUILAR	Teacher-related travel from VMA to HS for classrm	02/05/2025	02/05/2025	23.12
794216	SAMUEL D ALONSO JR	Per Diem Meals 2025 TSPRA Annual Conference for	02/05/2025	02/05/2025	241.50
794217	American Express	Go Academy/ Collegiate Academy-Color copies	02/05/2025	02/05/2025	28,013.97
794218	MONICA ANN ANAYA	MILEAGE REIMBURSEMENT FOR ATTENDANCE TO	02/05/2025	02/05/2025	110.74
794219	DIANA ATKINSON	Meal Allowance for TASA Midwinter Conference 2025 on	02/05/2025	02/05/2025	262.50
794220	DAHLIA ELIZA BETANCOURT	Region One Training	02/05/2025	02/05/2025	63.53
794221	DALIA G CANTU	Total travel for August - May 2025	02/05/2025	02/05/2025	51.46
794222	LUIS CANTU	Meals Reimbursement for attendance to TMEA	02/05/2025	02/05/2025	241.50
794223	JOSE E CAVAZOS	Mileage reimbursement for Mr. Eddie Cavazos	02/05/2025	02/05/2025	63.53

<b>Purchase Order Number</b>	<b>Check #794217 Full Name</b>	<b>American Express Description</b>	<b>28,013.97 Amount</b>
0422500048	Xerox Corporation	COLOR COPIES 2024-2025 MILLER JORDAN CAMPUS USEAGEREGION 4 ESC-TX CON	6.07
1012500003	Xerox Corporation	XEROX USAGE CHARGES FOR COLOR COPIESVENDOR #006752CONTRACT # R19110	56.21
1032500166	Xerox Corporation	Open PO for cost of Color Copier overages OMNIA Contract: #R150302 / SAM: GK1M	16.77
1122500111	Xerox Corporation	Color PrintsDIR-CPO-5425GOAL 1 - Increase Student Academic AchievementOBJECTI	77.37
1172500060	Xerox Corporation	Xerox Overage ChargesOMNIA Contract Number: R191104G1: By June 2025, AG Leal	35.06
2032500007	Xerox Corporation	Go Academy/ Collegiate Academy-Color copiesGoal I: SBC I SD will increase academi	79.42
2032500035	Xerox Corporation	Go Academy/ Collegiate Academy-Color copiesGoal I: SBC I SD will increase academi	235.09
7012500006	Xerox Corporation	Charges for colored copiesTCPN #R150302SP: FI.P5: SBICSD shall organize efforts to f	27.59
7012500006	Xerox Corporation	Charges for colored copiesTCPN #R150302SP: FI.P5: SBICSD shall organize efforts to f	2.62
7252500001	Xerox Corporation	Color Billable Prints	42.97
7262500050	Xerox Corporation	Color Copies Overage for Business Office & Payroll2024-2025 SCHOOL YEARTCPN #F	61.09
7262500050	Xerox Corporation	Color Copies Overage for Business Office & Payroll2024-2025 SCHOOL YEARTCPN #F	0.37
7272500001	Xerox Corporation	Overages TCPN # R1911042024-2025 School YearFI:P2: San Benito CISD will mainta	38.46
7282500003	Xerox Corporation	COLOR COPY OVERAGES FOR THE PURCHASING DEPARTMENT 2024-2025 SCHOOL `	18.61
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#72824	434.84
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#72824	170.08
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#72824	299.81
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#72824	170.08
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#72824	150.92
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#72824	150.92
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#72824	149.95
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#72824	149.95
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#72824	150.92
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#72824	155.10
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#72824	150.92
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#72824	169.23
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#72824	169.23
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#72824	150.92
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#72824	174.26
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#72824	299.81
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#72824	299.81
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#72824	321.97





7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#72824	149.50
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#72824	170.08
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS PO#72824	169.82
8012500022	Xerox Corporation	OAS Department - Color CopiesOMINIA Partners - Contract Number: R191104Goal 1:	102.95
8012500022	Xerox Corporation	OAS Department - Color CopiesOMINIA Partners - Contract Number: R191104Goal 1:	74.13
8032500012	Xerox Corporation	Color copies overage; TCPN Contract# R-191104; Goal 1 SBCISD will increase student	45.22
8072500033	Xerox Corporation	COLOR COPY OVERAGESTCPN #R191104Goal 1: SBCISD will increase student academ	85.53
8722500011	Xerox Corporation	Purchase order to pay for the Xerox color print charges throughout the year.TCPN co	243.60
8732500014	Xerox Corporation	Xerox copier overages/color copiesGoal 1: SBCISD will increase student academic ach	8.49
9222500010	Xerox Corporation	Monthly Fees - for Color Billable Prints - Police Department GOAL 1: F1.2 Strategies P	73.06
9352500011	Xerox Corporation	Color copies 2024 - 2025 for Child Nutrition ProgramXerox Contract #R191104GOAL:	55.51
9502500258	Xerox Corporation	Color CopiesDecember 2024 - June 2025	173.23
			<b>28,013.97</b>

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794224	MARTA NEREIDA CERVANTES	Monthly Travel Reimbursement	02/05/2025	02/05/2025	132.53
794225	Corpus Christi ISD	Registration Fee for NJROTC Competition at Roy Miller	02/05/2025	02/05/2025	265.00
794226	DAVID CORTEZ	Per Diem Meals 2025 TSPRA Annual Conference for	02/05/2025	02/05/2025	241.50
794227	Dolores C De La Fuente	Meal per diem for TAFE State Conf, Feb 16-19, 2025,	02/05/2025	02/05/2025	3,312.00
794228	MARIA DEL ROSARIO DELGADO	Total Travel for September 2024 - May 2025	02/05/2025	02/05/2025	57.96
794229	Drury Inn	check in Feb 6; check out Feb 8 girls/boys wrestling	02/05/2025	02/05/2025	2,042.40
794230	JOANN FERNANDEZ	Meal Allowance for TASA Midwinter Conference 2025 on	02/05/2025	02/05/2025	262.50
794231	FRANCES GARCIA	Total travel for August 2024 - May 2025	02/05/2025	02/05/2025	58.63
794232	SERGIO GARCIA	Per Diem Meals 2025 TSPRA Annual Conference for	02/05/2025	02/05/2025	241.50
794233	NICHOLAUS JACOB GARZA	Monthly Mileage Reimbursement	02/05/2025	02/05/2025	173.13
794234	LUIS D GONZALES JR	Per Diem Meals 2025 TSPRA Annual Conference for	02/05/2025	02/05/2025	241.50

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794235	ELIZABETH JARAMILLO GOVEA	Meals and Mileage Reimbursement for attendance to	02/05/2025	02/05/2025	588.71
794236	MARIA E GUAJARDO	Per Diem Meals 2025 TSPRA Annual Conference for	02/05/2025	02/05/2025	241.50
794237	ADRIANA GUERRA	Total travel for August 2024 - May 2025	02/05/2025	02/05/2025	77.12
794238	SONYA LIMON GUTIERREZ	Total Travel for August 2024 - May 2025	02/05/2025	02/05/2025	60.70
794239	Manuela Lopez	Travel	02/05/2025	02/05/2025	122.40
794240	EVAN JAISETH MARTINEZ	Per Diem Meals 2025 TSPRA Annual Conference for	02/05/2025	02/05/2025	241.50
794241	MARA LETICIA MARTINEZ	Per Diem Meals 2025 TSPRA Annual Conference for	02/05/2025	02/05/2025	241.50
794242	MARA LETICIA MARTINEZ	BLANKET - Mileage Reimbursement 2024-2025	02/05/2025	02/05/2025	14.60
794243	JORGE MASCORRO	SBHS Band Dept. - OPEN PO for Monthly	02/05/2025	02/05/2025	262.64
794244	Military Highway Water Supply Corpo	ENCUMBRANCE WATER SERVICE 2024-2025	02/05/2025	02/05/2025	5,697.85
794245	NATALIA MONTEZ	Meals Reimbursement for attendance to TMEA	02/05/2025	02/05/2025	241.50

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794246	VIVIANA MORA	Meals Reimbursement for attendance to TMEA	02/05/2025	02/05/2025	241.50
794247	ALBERTO MORIN	Monthly mileage reimbursement	02/05/2025	02/05/2025	60.84
794248	UBALDO ADAN OCEGUERA	Monthly mileage reimbursement	02/05/2025	02/05/2025	32.43
794249	ALBERT ORTIZ	SBHS Band Dept. - OPEN PO for Monthly	02/05/2025	02/05/2025	104.79
794250	NORMA PADILLA	Total travel for August 2024 - May 2025	02/05/2025	02/05/2025	99.96
794251	Pender's Music Company	SBHS Band Dept. - Music for BCMS Band Dept. Use	02/05/2025	02/05/2025	265.83
794252	ADALBERTO PEREZ	Meal per diem for WeTeach CyberHub training, Feb 9-	02/05/2025	02/05/2025	112.50
794253	IRMA IZABEL PEREZ	MILLEAGE: GEAR UP COORDINATOR IRMA PEREZ	02/05/2025	02/05/2025	64.44
794254	MARCOS PESINA	SBHS Band Dept. - OPEN PO for Monthly	02/05/2025	02/05/2025	168.57
794255	Pizza Properties, Inc.	RFP-1221-MCSD 1/17/25 MEALS VARSITY BOYS	02/05/2025	02/05/2025	1,435.16
794256	PICO Propane and Fuels	PICO PROPANE FOR FORKLIFT CYLINDERS - MAINT	02/05/2025	02/05/2025	182.99

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794257	MELINDA PINON	CONTRACTED SERVICES - SPEECH LANGUAGE	02/05/2025	02/05/2025	1,050.00
794258	Port Isabel Independent School District	C/O PORT ISABEL ATHLETICS TARPON RELAYS	02/05/2025	02/05/2025	300.00
794259	Precision Business Machines, Inc.	Poster Printer Ink;Region One Purchasing Cooperative	02/05/2025	02/05/2025	209.99
794260	STEPHANIE PUENTE	CONTRACTED SERVICES - SPEECH LANGUAGE	02/05/2025	02/05/2025	633.50
794261	MONICA N PULIDO	MONTHLY MILEAGE EXPENSE	02/05/2025	02/05/2025	40.47
794262	NAYELLI QUIROGA	Meals Reimbursement for attendance to TMEA	02/05/2025	02/05/2025	241.50
794263	DULCE M QUIROZ	BLANKET - Mileage Reimbursement 2024-2025	02/05/2025	02/05/2025	28.07
794264	DULCE M QUIROZ	Per Diem Meals 2025 TSPRA Annual Conference for	02/05/2025	02/05/2025	241.50
794265	JAIMIE YVETTE R LUNA	Meals Reimbursement for attendance to TMEA	02/05/2025	02/05/2025	241.50
794266	HILDA LETICIA RAMIREZ CASTRO	Total travel for August 2024 - May 2025	02/05/2025	02/05/2025	46.43
794267	LINDA RAMOS	Mileage Reimbursement for attendance to Tip o Texas	02/05/2025	02/05/2025	118.91

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794268	Region One Education Service Center	2024-2025 EdSpire TSI Services through Region One	02/05/2025	02/05/2025	18,168.00
794269	Republic Services Inc	Board Approved June10, 2024	02/05/2025	02/05/2025	7,948.74
794270	Republic Services Inc	Board Approved June10, 2024	02/05/2025	02/05/2025	2,747.32
794271	Republic Services Inc	Board Approved June10, 2024	02/05/2025	02/05/2025	4,579.06
794272	Republic Services Inc	Board Approved June10, 2024	02/05/2025	02/05/2025	12,071.38
794273	Republic Services Inc	"OPEN PURCHASE ORDER"	02/05/2025	02/05/2025	1,292.33
794274	RUTH MIROSLABA REYES	MONTHLY MILEAGE EXPENSE	02/05/2025	02/05/2025	72.90
794275	RGV Welding Supply	Welding Dept. - (Cylinder Service)	02/05/2025	02/05/2025	40.00
794276	Rio Grande Valley Golf Coaches Asso	2/21-22/25 ENTRY FEES SBHS VARSITY BOYS/GIRLS	02/05/2025	02/05/2025	880.00
794277	ARTURO AMOS RIVAS	SBHS Band Dept. - Lunch Meal Money for SBHS Jazz	02/05/2025	02/05/2025	40.00
794278	MARIA ARMINDA RODRIGUEZ	Total travel for August 2024 - May 2025	02/05/2025	02/05/2025	80.67

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794279	NELSON ANUAR RODRIGUEZ	Monthly mileage reimbursement	02/05/2025	02/05/2025	104.92
794280	Rush Truck Centers of Texas LP	SCHOOL BOARD APPROVED SEPTEMBER 10, 2024	02/05/2025	02/05/2025	380.00
794281	BELINDA SALINAS	MONTHLY MILEAGE EXPENSE	02/05/2025	02/05/2025	26.53
794282	T-Mobile USA, Inc.	Hotspots GO Academy Students 2024-2025	02/05/2025	02/05/2025	1,230.00
794283	T-Mobile USA, Inc.	High Capacity Router for KSBG Offsite Productions &	02/05/2025	02/05/2025	29.75
794284	ALEXANDRA NICOLE TORRES	Meals Reimbursement for attendance to TMEA	02/05/2025	02/05/2025	241.50
794285	U S S Lexington Museum	Educational overnight stay aboard USS Lexington for 42	02/05/2025	02/05/2025	3,375.00
794286	SIMON VASQUEZ JR	Monthly mileage reimbursement	02/05/2025	02/05/2025	23.05
794287	NORA E VILLARREAL	Total Travel for October 2024 - May 2025	02/05/2025	02/05/2025	27.00
794288	LESLIE J WHITTEMORE	Meals and Mileage Reimbursement for attendance to	02/05/2025	02/05/2025	588.71
794289	AMANDA LEIGH WULFF	Meals Reimbursement for attendance to TMEA	02/05/2025	02/05/2025	241.50

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794290	American Express	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3	02/05/2025	02/05/2025	16,675.80
794291	J Maya Designs & Graphics LLC	2024-2025 Student Ambassador Shirts	02/05/2025	02/05/2025	2,393.00
794292	LAMAC INC	Fall Festival Supplies for Dr Raul Garza STEAM	02/05/2025	02/05/2025	101.49
794293	Lead4ward LLC	Math Mark STAAR Prep for Grades 3-5	02/05/2025	02/05/2025	4,500.00
794294	LPS Green Technologies, LLC	LIGHTING FOR THE SBHS SOFTBALL FIELD	02/05/2025	02/05/2025	5,004.00
794295	San Benito CISD	Pre-K Snacks	02/05/2025	02/05/2025	1,770.00
794296	San Benito CISD Child Nutrition Pro	PRE - KINDER SNACKS	02/05/2025	02/05/2025	3,683.00
794297	Security International	SECURITY MONITORING SERVICES YEARLY Re-	02/05/2025	02/05/2025	1,560.00
794298	Sherwin Williams Company	Painter Dept. - Ed Downs Fine Arts Academy - (Paint)	02/05/2025	02/05/2025	2,323.60
794299	Sirius Education Solutions LLC	SIRIUS ONLINE FULL RESOURCE LIBRARY 2024-	02/05/2025	02/05/2025	8,000.00
794300	Sizzling Caesars, LLC	RFP-1220-MCSD 1/30/25 MEALS RSMS 7TH A/B BOYS	02/05/2025	02/05/2025	293.44

<b>Check #794290</b>		<b>American Express</b>	<b>16,675.80</b>
<b>Purchase Order Num</b>	<b>Full Name</b>	<b>Description</b>	<b>Amount</b>
0012500358	School Specialty, LLC	COMPOSITION BOOKLETS FOR STUDENTS REQUESTED BY DEAN OF IP	2,197.10
0012500388	Jason's Deli	BOXED LUNCHES FOR UIL STUDENTS APPROVED FIELD TRIP REQUEST	250.40
0422500165	School Nurse Supply	BUYBOARD 704-23 NURSE SUPPLIES, NURSE: JANINA GARCIA DIP: G1-	305.41
1012500091	School Specialty, LLC	CLASSROOM SUPPLIES FOR ALL GRADE LEVELSRFP-0724-GMSGOAL 1	82.88
1012500094	Lakeshore Learning Materials	CLASSROOM SUPPLIES (PRE-KINDER)RFP-0724-GMSGOAL 1: SBCISD /	387.23
1012500099	Lakeshore Learning Materials	CLASSROOM SUPPLIES (F. Herrera)RFP-0724-GMSGOAL 1: SBCISD/FRE	322.92
1152500013	Valley Shredding Service	VALLEY SHREDDING SERVICERFP-0821 GMS.Goal 2:SBCISD/Dr. Raul Ga	53.50
1172500064	Lakeshore Learning Materials	Reading SuppliesBUYBOARD: 750-24G1: By June 2025, AG Leal Elem. W	521.55
1622500321	School Specialty, LLC	SBHS Band Dept. - Supplies for RVMS Band Dept. Program UseRFP-07:	160.18
7012500075	T A S B O	engage by tasbo Conference, registration feeFebruary 24-28, 2025Aust	420.00
7012500110	T A S B O	Online CoursesDIP: Goal 2:SBCISD will recruit, develop and support effe	210.00
7262500013	Valley Shredding Service	Shredding Services for Administration OfficeJuly 2024 - June 2025RFP-	93.50
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	281.39
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	281.39
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	281.39
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	281.39
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	25.60
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	25.60
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	25.60
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	25.60
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	25.60
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	213.32
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	213.32
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	213.32
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	213.32
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	65.66
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	65.66
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	65.66
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	65.66
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	65.66



7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	21.98
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	258.69
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	258.69
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	258.69
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	258.69
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	167.99
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	167.99
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	167.99
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	170.99
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	180.89
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	154.74
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	154.74
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	154.74
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	154.74
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	154.74
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	65.45
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	65.45
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	65.45
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	65.45
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	65.45
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	65.45
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	57.21
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	57.21
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	57.21
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	57.21
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVEI	57.21
8032500030	T A S B O	ENGAGE Conference S. Ramirez & J. Cisneros; Goal 1 SBCISD will increa	1,125.00
8032500030	T A S B O	ENGAGE Conference S. Ramirez & J. Cisneros; Goal 1 SBCISD will increa	915.00
9312500869	Jason's Deli	RFP-1022-MCSD 1/24/25 MEALS SBHS JV BOYS WRESTLING COACH X/	53.34
9312500937	Jason's Deli	Jan 30, 2025 9th/JV Satellite Track Meet/workersRFP 1022 MCSDgenfur	721.97
9312500947	Jason's Deli	RFP-1022-MCSD 1/28/25 MEALS SBHS VARSITY SOFTBALL COACH KRI	254.98

**16,675.80**

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794301	South Texas Bolt and Supply	Maintenance Warehouse Restock Non-Inventory Items	02/05/2025	02/05/2025	525.30
794302	Staples Business Advantage	BUYBOARD CONTRACT # 755-24	02/05/2025	02/05/2025	3,633.18
794303	Superior Alarms	FIRE ALARM TROUBLESHOOT/REPLACE BATTERIES	02/05/2025	02/05/2025	2,547.00
794304	T & W TireLLC	OPEN PO FOR VEHICLE INSPECTIONS - REGULAR &	02/05/2025	02/05/2025	120.00
794305	T A S B Inc	Open Purchase Order for 2024-2025 Local District	02/05/2025	02/05/2025	25.00
794306	T E P S A	TEPSA RENEWAL CYNTHIA CLAYBORN AND CARRIE	02/05/2025	02/05/2025	752.00
794307	TASO-RGV Chapter/Softball	Varsity Softball Scrimmage SBHS vs Edcouch Elsa	02/05/2025	02/05/2025	100.00
794308	Texas Department Of Public Safety -	2024-2025 School Year	02/05/2025	02/05/2025	82.00
794309	Texas Roadhouse	3 QUOTES 1/20/25 VARSITY BOYS BASKETBALL	02/05/2025	02/05/2025	252.77
794310	The Home Depot/G E C F	Network supplies- Zip Ties, Sealant and cable clamps	02/05/2025	02/05/2025	53.31
794311	ASHLEIGH MARIE TREVINO	CONTRACTED SERVICES - SPEECH LANGUAGE	02/05/2025	02/05/2025	2,110.00

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794312	U I L Music Region 28	Travel/UII Contest Fee	02/05/2025	02/05/2025	1,050.00
794313	VALIDATE ME INC c/o Elizabeth Llongueras	Transcript evaluation and record procurement services	02/05/2025	02/05/2025	200.00
794314	Whataburger	RFP-1221-MCSD 1/30/25 MEALS BCMS 7TH A/B BOYS	02/05/2025	02/05/2025	1,415.50
794315	William V Macgill & Co	NURSE SUPPLIES: NURSE JANINA GARCI	02/05/2025	02/05/2025	697.31
794316	KAYLA ANN ZAVALA	CONTRACTED SERVICES - SPEECH LANGUAGE	02/05/2025	02/05/2025	1,050.00
794317	Antonio Strad Violin	SBHS Band Dept. - Instruments for HS and MS	02/05/2025	02/05/2025	5,137.50
794318	ESTEFANA ELENA RAMIREZ	Mileage Corpus Christi, SBCISD will increase student	02/05/2025	02/05/2025	190.67
794319	Xavier Azel Perez	Meals for Boys Wrestling State Meet Feb 13-15, 2025	02/12/2025	02/12/2025	570.00
794320	A-Press Express	Linen Service for CNP	02/13/2025	02/13/2025	161.00
794321	Brothers Produce of Austin	Produce order for District Cafeterias: Jan 13-24,2024	02/13/2025	02/13/2025	4,986.50
794322	H E B Food Store	Purchase of Food Items & Non-Food Items for Meal	02/13/2025	02/13/2025	160.82

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794323	Hiland Dairy Foods Co. LLC-Conroe Plant	Milk Order for All District Cafeterias Jan 27,2024, Feb 7,	02/13/2025	02/13/2025	14,342.25
794324	Labatt Food Service	Grocery Order for District Cafeterias FEB 12,2025	02/13/2025	02/13/2025	127,926.21
794325	NUTRITION CORE SOLUTIONS	CNP Staff Development	02/13/2025	02/13/2025	750.00
794326	Rush Truck Centers of Texas LP	Registration Title Copy	02/13/2025	02/13/2025	180.00
794327	Terra Cooling, LLC	2024 - 2025 Open P.O. for Repair of Large Equipment in	02/13/2025	02/13/2025	1,946.60
794328	World Wide Imaging Supplies	Toner for CNP Cafeterias	02/13/2025	02/13/2025	1,839.35
794329	American Express	Newspaper Ads (Legal) - Encumbrance 2024-2025	02/14/2025	02/14/2025	3,522.50
794330	DIANA ATKINSON	Monthly Travel Reimbursement	02/14/2025	02/14/2025	43.62
794331	OMAR BENAVIDEZ	Total Travel for January - May 2025	02/14/2025	02/14/2025	49.98
794332	DAHLIA ELIZA BETANCOURT	Total Travel for September 2024 - May 2025	02/14/2025	02/14/2025	15.75
794333	JOSE E CAVAZOS	MEAL REIMBURSEMENT AND MILEAGE FOR MR.	02/14/2025	02/14/2025	782.13

<b>Purchase Order Number</b>	<b>Check #794329 Full Name</b>	<b>American Express Description</b>	<b>3,522.50 Amount</b>
7282500015	Ricoh USA, Inc	BOARD APPROVED JUNE 25, 2024, PRIOR PO #7282400065 and 7282400037	200.00
7282500097	AIM Media Texas Operating LLC	Newspaper Ads (Legal) - Encumbrance 2024-2025PREVIOUS PO #728250007	802.50
7522500002	AIM Media Texas Operating LLC	BLANKET Print Publication AIM CO.2.4	1,200.00
7522500003	San Benito News	BLANKET Print Publications San Benito NewsCO.2.4	1,320.00
			<b>3,522.50</b>

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794334	JOANNE SANCHEZ CISNEROS	Meals; ENGAGE Conference J. Cisneros; Goal 1	02/14/2025	02/14/2025	337.50
794335	City Of San Benito	DISTRICT WIDE WATER SERVICE FOR 2024-25	02/14/2025	02/14/2025	27,500.30
794336	ALBALETY S. CORTEZ	MILEAGE EXPENSE FOR PARENT TO TRAVEL TO	02/14/2025	02/14/2025	625.11
794337	CHRISTOPHER L CORTEZ	Travel Advance / TASBO Engage Conference February	02/14/2025	02/14/2025	779.63
794338	RENE FLORES JR	Monthly Mileage Reimbursement for January 2025 -	02/14/2025	02/14/2025	211.12
794339	Eddie Garcia	Student/sponsor meal per diem for San Antonio	02/14/2025	02/14/2025	486.00
794340	DANIEL GOMEZ	2024-2025 Mileage for Athletic Director Dan Gomez	02/14/2025	02/14/2025	61.87
794341	BETHANY ALEXIS GONZALEZ	Total Travel for January - May 2025	02/14/2025	02/14/2025	52.80
794342	RENE ADRIAN GUERRA	Mileage reimbursement	02/14/2025	02/14/2025	63.19
794343	NOEMI LEAL	November 6-8, 2024	02/14/2025	02/14/2025	170.37
794344	VERONICA CRYSTAL LOREDO	MILEAGE EXPENSE	02/14/2025	02/14/2025	64.28

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794345	Magic Valley Electric Coop Inc	ENCUMBRANCE ELECTRICITY BILLS JULY 2024-	02/14/2025	02/14/2025	24,990.61
794346	JACOB IAN MARTINEZ	Monthly mileage reimbursement	02/14/2025	02/14/2025	263.51
794347	MONICA MATA	Region One Edgar and UGG Updates	02/14/2025	02/14/2025	61.20
794348	ISELA A MENDOZA	Total Travel for September 2024 - May 2024	02/14/2025	02/14/2025	91.99
794349	IMELDA RAMIREZ NINO	Total travel for August 2024 - May 2025	02/14/2025	02/14/2025	57.20
794350	Pappasito's Smokehouse and Then Some	3 QUOTES 1/23/25 MEALS SBHS BOYS	02/14/2025	02/14/2025	228.00
794351	ALFREDO FREDRICO PEREZ JR	TASBO Engage Conference	02/14/2025	02/14/2025	707.13
794352	NORA LINDA PEREZ	Mileage Reimbursement-Migrant Recruiter	02/14/2025	02/14/2025	43.89
794353	Pizza Properties, Inc.	3 QUOTES 2/1/25 MEALS SBHS JV DARK BOYS	02/14/2025	02/14/2025	240.00
794354	PICO Propane and Fuels	OPEN PO FOR DISTRICT FUEL FOR FLEET	02/14/2025	02/14/2025	12,841.17
794355	CATRINA LEE PINEDA	MONTHLY MILEAGE EXPENSE	02/14/2025	02/14/2025	25.46

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794356	Pinnacle Medical Management Corp	REQUIRED POST ACCIDENT DRUG & ALCOHOL	02/14/2025	02/14/2025	1,350.00
794357	MELINDA PINON	CONTRACTED SERVICES - SPEECH LANGUAGE	02/14/2025	02/14/2025	630.00
794358	Precision Business Machines, Inc.	VENDOR: VARIQUEST	02/14/2025	02/14/2025	451.79
794359	STEPHANIE PUENTE	CONTRACTED SERVICES - SPEECH LANGUAGE	02/14/2025	02/14/2025	441.00
794360	MELISSA QUINTANILLA	Mileage Reimbursement for Melissa Quintanilla, CNP	02/14/2025	02/14/2025	61.20
794361	Raising Cane's Restaurants LLC	3 QUOTES 1/31/25 MEALS VARSITY BOYS	02/14/2025	02/14/2025	2,855.93
794362	Rolling Smoke Bar B Que	Lunch Preparations for February's Principals/Directors	02/14/2025	02/14/2025	990.00
794363	ESTEFANA ELENA RAMIREZ	Embassy, Stephanie Ramirez, Feb 19 & 20,Austin TX.	02/14/2025	02/14/2025	187.50
794364	ESTEFANA ELENA RAMIREZ	Embassy, Stephanie Ramirez, Feb 19 & 20,Austin TX.	02/14/2025	02/14/2025	449.62
794365	ESTEFANA ELENA RAMIREZ	Meals & Mileage; ENGAGE Conference S. Ramirez;	02/14/2025	02/14/2025	412.50
794366	ESTEFANA ELENA RAMIREZ	Meals & Mileage; ENGAGE Conference S. Ramirez;	02/14/2025	02/14/2025	443.79

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794367	ESTEFANA ELENA RAMIREZ	Mileage Reimbursement/Region One Workshop-Migrant	02/14/2025	02/14/2025	315.95
794368	Raptor Technologies Inc	RAPTOR SERVICES DISTRICTWIDE	02/14/2025	02/14/2025	13,900.00
794369	Reach for the Sky Bake Shop LLC	Breakfast Preparations for January's Principal/Directors	02/14/2025	02/14/2025	315.00
794370	Redfish Recycling	RECYCLING SERVICES-DISTRICT WIDE-	02/14/2025	02/14/2025	4,690.00
794371	REE Inc McDonald's	3 QUOTES 1/30/25 MEALS MJMS 7TH A/B BOYS	02/14/2025	02/14/2025	172.58
794372	Region One Education Service Center	Registration Fee	02/14/2025	02/14/2025	940.00
794373	Republic Services Inc	"OPEN PURCHASE ORDER"	02/14/2025	02/14/2025	1,609.96
794374	LESLIE RESENDEZ	Mileage for Girls Basketball Play off game at Edinburg	02/14/2025	02/14/2025	61.87
794375	R-5 Eateries Harlingen, LLC	Feb 13, 2025 Bobby Morrow Relays Track Meet/workers	02/14/2025	02/14/2025	700.00
794376	MARIA ARMINDA RODRIGUEZ	Region One Travel	02/14/2025	02/14/2025	63.53
794377	MELISSA PEREZ RODRIGUEZ	Monthly Travel Reimbursement	02/14/2025	02/14/2025	31.09

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794378	ROBERT RAY RODRIGUEZ	Monthly mileage reimbursement	02/14/2025	02/14/2025	300.09
794379	Rush Truck Centers of Texas LP	GEO TAB SERVICES	02/14/2025	02/14/2025	1,163.40
794380	BELINDA SALINAS	MONTHLY MILEAGE EXPENSE	02/14/2025	02/14/2025	32.43
794381	JUANA IRENE SOSA	MONTHLY MILEAGE EXPENSE	02/14/2025	02/14/2025	22.45
794382	TEXAS GAS SERVICE	ENCUMBRANCE FOR GAS SERVICES FOR 2024-2025	02/14/2025	02/14/2025	7,060.67
794383	T-Mobile USA, Inc.	PHONE AND HOTSPOT SERVICES DISTRICTWIDE	02/14/2025	02/14/2025	4,615.61
794384	A C E T	Registration: 2025 Spring Conference ACET's Mission	02/14/2025	02/14/2025	550.00
794385	A Sign Language Company	SIGN LANGUAGE INTERPRETER SERVICES 24-25 SY	02/14/2025	02/14/2025	90.00
794386	A1 Facility Services	Board Approved on November 13, 2024	02/14/2025	02/14/2025	62,100.00
794387	Amazon Capital Services	TO PURCHASE SUPPLIES FOR TEACHER	02/14/2025	02/14/2025	8,052.06
794388	American Express	Teaching Supplies	02/14/2025	02/14/2025	5,658.13

<b>Check #794388</b>		<b>American Express</b>	<b>5,658.13</b>
<b>Purchase Order Number</b>	<b>Full Name</b>	<b>Description</b>	<b>Amount</b>
0012500293	Gateway Printing	SUPPLIES NEEDED FOR NURSES OFFICE REQUESTED BY NURSE MONICA JALOMORI	14.43
0222500309	O'REILLY Automotive Inc	Supplies for instructional use in Automotive Collision classes, Albert Mercado CTE/HI	1,515.69
0412500181	Gateway Printing	Supplies for GEAR UP coordinatorRFP-0724-GMS/Cart attachedAttn: Alyssa Hernand	374.56
0422500143	Gateway Printing	PENCILS, COMPOSITION BOOKS, EASEL PADS, COLOR PAPER, TRIMMER/CUTTEACHI	99.90
1012500098	Gateway Printing	CLASSROOM SUPPLIES (ALL GRADE LEVELS)RFP-0724-GMSGOAL 1: SBCISD/FRED B	62.65
1092500082	Gateway Printing	To Purchase Classroom Instructional SuppliesBuyBoard #653-21G 1: Frank Roberts El	64.25
1122500167	Gateway Printing	Teaching SuppliesBuyboard 750-24GOAL 1 - Will increase student academic achieve	1,586.46
1122500169	Gateway Printing	Teaching SuppliesBuyBoard 750-24GOAL 1 - Will increase student academic achieve	533.94
9312500900	Henry Schein, Inc.	Splint Finger Kit, Hibiclens, Thermotab buffered salt; items for Athletic Trainer's office	260.71
9332500118	O'REILLY AUTOMOTIVE STORES #159819	OPEN PO FOR FOR IN HOUSE MECHANIC FOR BUS FLEETRFP 0821-GMSFI.2.5 - YEA	128.26
9332500118	O'REILLY AUTOMOTIVE STORES #159819	OPEN PO FOR FOR IN HOUSE MECHANIC FOR BUS FLEETRFP 0821-GMSFI.2.5 - YEA	22.75
9332500118	O'REILLY AUTOMOTIVE STORES #159819	OPEN PO FOR FOR IN HOUSE MECHANIC FOR BUS FLEETRFP 0821-GMSFI.2.5 - YEA	176.62
9362500610	Ewing Irrigation	Maintenance Inventory RestockBuyboard # 705-23Targeted Goal: Goal 6: SBCISD will	692.57
9382500190	Gateway Printing	OFFICE SUPPLIESBUYBOARD# 755-24GOAL 6: SBCISD WILL PROVIDE A SAFE, CLEAN	71.34
9382500190	Gateway Printing	OFFICE SUPPLIESBUYBOARD# 755-24GOAL 6: SBCISD WILL PROVIDE A SAFE, CLEAN	54.00
			<b>5,658.13</b>

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794389	Andy's Auto Air & Supplies Inc	OPEN PO FOR IN HOUSE MECHANIC SCHOOL BUS	02/14/2025	02/14/2025	2,945.50
794390	A-Press Express	Cleaning of Public Relations / KSB table cloth covers	02/14/2025	02/14/2025	54.00
794391	Auto Zone Stores Inc	OPEN PO FOR FOR IN HOUSE MECHANIC FOR BUS	02/14/2025	02/14/2025	140.56
794392	B & H Photo Video	USB adapters for instructional use in AV classes, Paul	02/14/2025	02/14/2025	12,487.28
794393	Bob's Band Service	SBHS Band Dept. - Maint. & Repairs of Instruments for	02/14/2025	02/14/2025	630.00
794394	Boswell-Elliff Ford	DEPARTMENT VEHICLE MAINTENANCE	02/14/2025	02/14/2025	98.76
794395	Business Professionals of America Texas	Registration fees for BPA State conference, 2/17/25	02/14/2025	02/14/2025	80.00
794396	C D W - Government Inc #1967652	Wall Plates needed for Epson Projector	02/14/2025	02/14/2025	933.58
794397	Cameron County Tax Office	VEHICLE REGISTRATION RENEWALS FOR	02/14/2025	02/14/2025	7.50
794398	Cameron County Tax Office	VEHICLE REGISTRATION RENEWALS FOR	02/14/2025	02/14/2025	7.50
794399	Cameron County Tax Office	TEXAS STATE VEHICLE REGISTRATION RENEWALS	02/14/2025	02/14/2025	7.50

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794400	Cameron County Tax Office	TEXAS STATE VEHICLE REGISTRATION RENEWALS	02/14/2025	02/14/2025	7.50
794401	Cameron County Tax Office	TEXAS STATE VEHICLE REGISTRATION RENEWALS	02/14/2025	02/14/2025	7.50
794402	Cameron County Tax Office	TEXAS STATE VEHICLE REGISTRATION RENEWALS	02/14/2025	02/14/2025	7.50
794403	Cameron County Tax Office	TEXAS STATE VEHICLE REGISTRATION RENEWALS	02/14/2025	02/14/2025	7.50
794404	Cameron County Tax Office	TEXAS STATE VEHICLE REGISTRATION RENEWALS	02/14/2025	02/14/2025	7.50
794405	Cameron County Tax Office	OPEN PO FOR VEHICLE REGISTRATIONS -	02/14/2025	02/14/2025	22.00
794406	Central Plumbing & Electric Supply	Maintenance Inventory (Restock Plumbing Supplies)	02/14/2025	02/14/2025	803.38
794407	CEV Multimedia, Ltd	Student exams for industry based certifications	02/14/2025	02/14/2025	2,000.00
794408	Cielo Office Products, LLC	Instructional Material Utilizing	02/14/2025	02/14/2025	51.04
794409	Dell Marketing LP	Laptop Battery Replacement	02/14/2025	02/14/2025	4,897.61
794410	Demco Inc	Supplies Needed to Maintain Library Inventory and Assist	02/14/2025	02/14/2025	260.52

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794411	Domino's	Student/sponsor lunch meals for SkillsUSA Cosmetology	02/14/2025	02/14/2025	121.68
794412	Donna Independent School District	C/O ATHLETIC DEPT RAMIRO LEAL - EARL SCOTT	02/14/2025	02/14/2025	300.00
794413	E.S. Building Resources C/O Francisco Solis	DEMOLITION OF ABANDONED HOUSE	02/14/2025	02/14/2025	19,000.00
794414	Eichelbaum Wardell Hansen Powell &	Registration Fee for JoAnn Fernandez to attend Legal	02/14/2025	02/14/2025	225.00
794415	Enterprise Rent-A- Car - #TXS0331	Rentals for Girls Wrestling Regional Meet Feb 6-8, 2025	02/14/2025	02/14/2025	1,504.04
794416	Susanna Epperson	Registration, Grants4School, S Ramirez; SBCISD will	02/14/2025	02/14/2025	350.00
794417	ETA hand2mind	To purchase the instructional materials for Mr. Munoz's	02/14/2025	02/14/2025	108.69
794418	WEX Bank	Fuel estimate for San Antonio Livestock Show, Feb 3-6,	02/14/2025	02/14/2025	487.36
794419	Fleetpride	SCHOOL BOARD APPROVED SEPTEMBER 10, 2024	02/14/2025	02/14/2025	1,555.44
794420	Flinn Scientific Inc	INSTRUCTIONAL SUPPLIES FO RSCIENCE	02/14/2025	02/14/2025	201.00
794421	Grainger Industrial Supplies	PARTS/SUPPLIES FOR HVAC REPAIRS AT LA	02/14/2025	02/14/2025	422.50

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794422	Grande Valle Apparel	Silver Shirts for Staff	02/14/2025	02/14/2025	1,499.55
794423	GUEST COMMUNICATIONS CORPORATION	Guide To Emergency Preparedness	02/14/2025	02/14/2025	31,986.36
794424	H E B Food Store	ITEMS REQUESTED FOR SPECIAL SERVICES DEPT	02/14/2025	02/14/2025	453.23
794425	HARLINGEN SOUTH TENNIS	C/O JOSE LEAL	02/14/2025	02/14/2025	84.00
794426	M F Athletic Company	Gill Fusion F4 Starting Block 4"x8" Pedal Black for Track	02/14/2025	02/14/2025	4,306.00
794427	Criselda Marroquin-Morrell	SBHS Band Dept. - Consultant for RVMS Band Dept.	02/14/2025	02/14/2025	200.00
794428	MISSION HIGH SCHOOL TENNIS	UIL ENTRY FEE FOR APPROVED FIELD TRIP FOR	02/14/2025	02/14/2025	379.00
794429	Nalco Company LLC	HVAC CLOSED LOOP SYSTEMS MONTHLY	02/14/2025	02/14/2025	750.04
794430	NCCER	NCCER test fees for student NCCER certifications	02/14/2025	02/14/2025	862.00
794431	Netsync Network Solutions	Refresh of Admin office backup battery system.	02/14/2025	02/14/2025	743.41
794432	ODP Business Solutions, LLC	items and materials being purchased for SPED student	02/14/2025	02/14/2025	6,235.81

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794433	Onward Learning	SHARS MONTHLY BILLING FOR 2024-2025 SY	02/14/2025	02/14/2025	1,744.05
794434	OTC Brands, Inc.	Manipulatives for RMS Classrooms	02/14/2025	02/14/2025	507.73
794435	American Express	SBHS Band Dept. - Supplies for RVMS Band Dept.	02/14/2025	02/14/2025	19,078.95
794436	J Maya Designs & Graphics LLC	Enrollment Staff Shirts - Estimate 2568	02/14/2025	02/14/2025	1,091.50
794437	La Especial Bakery	Sweetbread for 2024-2025 Elementary Professional	02/14/2025	02/14/2025	50.00
794438	La Villa ISD	La Villa ISD Shared Agreement Service	02/14/2025	02/14/2025	9,008.32
794439	Lakeshore Learning Materials	Teaching Supplies	02/14/2025	02/14/2025	1,019.71
794440	Lead4ward LLC	Professional Development Training for Teachers: Review	02/14/2025	02/14/2025	4,500.00
794441	Lone Star Glass & Mirror	SCHOOL BUS DOOR AND WINDOW	02/14/2025	02/14/2025	380.00
794442	Lowe's Business Acct #1648	LOWE'S	02/14/2025	02/14/2025	611.10
794443	Rochester 100 Inc	Parents Communicator	02/14/2025	02/14/2025	1,540.00

<b>Purchase Order Number</b>	<b>Check #794435 Full Name</b>	<b>American Express Description</b>	<b>19,078.95 Amount</b>
0072500158	School Specialty, LLC	Supplies for algebra CclassroomBid#: RFP-0724-GMSNo DebarmentStrategic Pl	3,543.40
1082500046	School Specialty, LLC	To purchase general school supplies.RFP#1019-GMSCI.P1: – SBCISD will design	49.90
1082500046	School Specialty, LLC	To purchase general school supplies.RFP#1019-GMSCI.P1: – SBCISD will design	1,024.70
1082500046	School Specialty, LLC	To purchase general school supplies.RFP#1019-GMSCI.P1: – SBCISD will design	4,295.22
1152500077	School Specialty, LLC	Instructional Material Utilizing for for all STEAM staffREP-0821-GMSGGoal: Garza	2,167.93
1152500077	School Specialty, LLC	Instructional Material Utilizing for for all STEAM staffREP-0821-GMSGGoal: Garza	51.80
1152500082	School Specialty, LLC	Instructional material utilizing for our STEAM studentsRFP-0724-GMS Goal 3; G.	5,144.97
1152500082	School Specialty, LLC	Instructional material utilizing for our STEAM studentsRFP-0724-GMS Goal 3; G.	342.73
1152500089	School Specialty, LLC	MATERIAL FOR THE TEACHERSRFP-0724-GMSThe items for this order will be ut	438.41
1152500089	School Specialty, LLC	MATERIAL FOR THE TEACHERSRFP-0724-GMSThe items for this order will be ut	690.13
1162500093	School Health Corporation	TO PURCHASE ITEMS FOR NURSESCHOOL HEALTH 22-7442C1.P1 - SBCISD WI	302.30
1162500093	School Health Corporation	TO PURCHASE ITEMS FOR NURSESCHOOL HEALTH 22-7442C1.P1 - SBCISD WI	6.15
1162500093	School Health Corporation	TO PURCHASE ITEMS FOR NURSESCHOOL HEALTH 22-7442C1.P1 - SBCISD WI	9.62
1622500342	School Specialty, LLC	SBHS Band Dept. - Supplies for RVMS Band Dept. Program UseRFP-0724-GMSF	60.91
1622500342	School Specialty, LLC	SBHS Band Dept. - Supplies for RVMS Band Dept. Program UseRFP-0724-GMSF	-11.99
7022500034	Jason's Deli	Dinner for board meetings October 2024 - December 2024RFP-0821-GMS, Gen	260.58
9312500904	Jason's Deli	RFP-1022-MCSD 2/1/25 MEALS JV DARK/LIGHT SOFTBALL COACH DIANDRA P/	158.24
9312500906	Jason's Deli	RFP-1022-MCSD 2/1/25 MEALS GIRLS VARSITY TRACK COACH ALIA GONZALES	237.36
9312500908	Jason's Deli	RFP-1022-MCSD 2/1/25 MEALS BOYS VARSITY TRACK COACH TOM CANTUGEN	306.59
			<b>19,078.95</b>

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794444	San Benito CISD Child Nutrition Pro	PreK Snacks 24-25 School Year	02/14/2025	02/14/2025	694.00
794445	WILLIAM ROSS SANDLIN JR	Tennis Match Bi District Play Off Official SB vs Edinburg	02/14/2025	02/14/2025	100.00
794446	Savvas Learning Company LLC	Math Digital only	02/14/2025	02/14/2025	593.95
794447	Sirius Education Solutions LLC	To Purchase Classroom Instructional Supplies	02/14/2025	02/14/2025	14,025.50
794448	Sizzling Caesars, LLC	Pizzas for Student Participation (Regular Board Meeting,	02/14/2025	02/14/2025	457.76
794449	South Texas Bolt and Supply	Maintenance Warehouse Restock (Maintenance	02/14/2025	02/14/2025	156.00
794450	FELIPE LONGORIA	GREY JACKET WITH EMBROIDERY LOGO: TEACHER	02/14/2025	02/14/2025	2,907.50
794451	Southwest Emblem Company	Miscellaneous Contracted Services/Post Season/3	02/14/2025	02/14/2025	145.00
794452	Staples Business Advantage	PRESENTATION CART, TEACHERS: J. GARZA, V.	02/14/2025	02/14/2025	292.92
794453	Stefano's Brooklyn Pizza LLC	SBHS Band Dept. - Lunch Meals for BC/MJ/RVMS band	02/14/2025	02/14/2025	214.00
794454	Superior Alarms	FIRE ALARM AND INTERCOME (PA) SYSTEMS	02/14/2025	02/14/2025	2,285.00

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794455	Sweetwater	SBHS Band Dept. - Supplies for BCMS Band Dept. Use	02/14/2025	02/14/2025	1,258.46
794456	T & W TireLLC	OPEN PO FOR VEHICLE INSPECTIONS - REGULAR &	02/14/2025	02/14/2025	80.00
794457	TASO-RGV Chapter/Softball	JV Softball Scrimmage SBHS vs Lopez 2/3/2025	02/14/2025	02/14/2025	100.00
794458	Texas A & M University-Kingsville-	SBHS Band Dept. - Registration Fees for RVMS Band	02/14/2025	02/14/2025	243.00
794459	Texas Airsystems LLC	REPLACEMENT PART FOR VETERANS' MEMORIAL	02/14/2025	02/14/2025	609.00
794460	Texas Association for Education and	REGISTRATION FEE REQUESTED FOR I. GAMEZ, A.	02/14/2025	02/14/2025	650.00
794461	Texas Branding Iron Burgers	3 QUOTES 2/1/25 MEALS JV LIGHT BOYS SOCCER	02/14/2025	02/14/2025	360.00
794462	The Burmax Co, Inc	Beauty supplies for instructional use in Cosmetology	02/14/2025	02/14/2025	48.19
794463	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3	02/14/2025	02/14/2025	1,104.79
794464	Wal-Mart Community BRC	Frank Roberts ASP Supplies	02/14/2025	02/14/2025	351.49
794465	Whataburger	Day 1 Meals for Ed Downs Fine Arts Academy Chess	02/14/2025	02/14/2025	3,561.04

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794466	Wing Barn LLC	Staff Meals- Working lunch 1/31/25	02/14/2025	02/14/2025	142.89
794467	KAYLA ANN ZAVALA	CONTRACTED SERVICES - SPEECH LANGUAGE	02/14/2025	02/14/2025	630.00
794468	American Express	CNP Food Service Vehicles for Maintenance	02/20/2025	02/20/2025	56.82
794469	Brothers Produce of Austin	Produce Order for District Cafeterias. Feb14-March 14,	02/20/2025	02/20/2025	3,449.58
794470	Central Plumbing & Electric Supply	2024-2025 Miller Jordan Repair in Cafeteria	02/20/2025	02/20/2025	93.55
794471	H E B Food Store	Purchase of Food Items & Non-Food Items for Meal	02/20/2025	02/20/2025	136.30
794472	Hiland Dairy Foods Co. LLC-Conroe Plant	Milk Order for All District Cafeterias Jan 27,2024, Feb 7,	02/20/2025	02/20/2025	19,743.54
794473	Kill-A-Bug Pest Control	Pest Control Service for all Cafeterias for 2024-2025	02/20/2025	02/20/2025	470.00
794474	Labatt Food Service	Grocery Order for District Cafeterias FEB 14,2025	02/20/2025	02/20/2025	25,055.39
794475	Sam's Club Direct Commercial	Purchase of Food Items & Non-Food Items for Catering	02/20/2025	02/20/2025	187.20
794476	Terra Cooling, LLC	2024 - 2025 Open P.O. for Repair of Large Equipment in	02/20/2025	02/20/2025	3,297.72

<b>Purchase Order Number</b>	<b>Check #794468</b>	<b>American Express</b>	<b>56.82</b>
	<b>Full Name</b>	<b>Description</b>	<b>Amount</b>
9352500168	O'REILLY AUTOMOTIVE SERVICES 510939	CNP Food Service Vehicles for MaintenanceREP#0724-GMSG	56.82
		Goal: F	<b>56.82</b>

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794477	Tyson Prepared Foods, Inc.	Grocery Order for District Cafeterias Feb 05,2025 Super	02/20/2025	02/20/2025	12,334.50
794478	CATHY ABREGO	Monthly Mileage for year 24-25 For Cathy Abrego	02/20/2025	02/20/2025	169.78
794479	STEPHANIE AGUILAR	MONTHLY MILEAGE EXPENSE	02/20/2025	02/20/2025	78.59
794480	American Express	Ricoh - Monthly Copy Overages For CID Location	02/20/2025	02/20/2025	29.16
794481	INDIRA ARIAS	Travel Advance for attendance to TASBO Engage	02/20/2025	02/20/2025	337.50
794482	JOSE E CAVAZOS	MILEAGE REIMBURSEMENT FOR MR. EDDIE	02/20/2025	02/20/2025	95.21
794483	EUSEBIO CERVANTES JR	Mileage Reimbursement-Migrant Teacher	02/20/2025	02/20/2025	67.94
794484	City Of San Benito	DISTRICT WIDE WATER SERVICE FOR 2024-25	02/20/2025	02/20/2025	9,145.28
794485	DILIA CORNETT	Mileage Reimbursement for attendance to Region One	02/20/2025	02/20/2025	225.21
794486	Rudy Corona	TASB Governance Camp	02/20/2025	02/20/2025	241.50
794487	Rudy Corona	TASB Governance Camp	02/20/2025	02/20/2025	505.85

<b>Purchase Order Number</b>	<b>Check #794480 Full Name</b>	<b>American Express Description</b>	<b>29.16 Amount</b>
1622500047	Ricoh USA, Inc	SBHS Band Dept. - OPEN PO for Riverside MS Band Dept. Over Charges for Color CopierBuyl	4.00
7262500092	Ricoh USA, Inc	Color Copies Overage for Business Office(Ms. Mata's Office & Reception Area) 2024-2025 SC	23.24
9222500012	Ricoh USA, Inc	Ricoh - Monthly Copy Overages For CID Location GOAL 1: F1.2 Strategies Priority 2: San Beni	1.92
			<b>29.16</b>

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794488	ALBALETY S. CORTEZ	MILEAGE EXPENSE FOR PARENT TO TRAVEL TO	02/20/2025	02/20/2025	416.74
794489	Ariel Cruz	TASB Governance Camp	02/20/2025	02/20/2025	241.50
794490	Ariel Cruz	TASB Governance Camp	02/20/2025	02/20/2025	505.85
794491	BOBBIE JO CRUZ	MONTHLY MILEAGE EXPENSE	02/20/2025	02/20/2025	53.40
794492	Direct Energy	ENCUMBRANCE ELECTRICITY BILL JULY 2024-JUNE	02/20/2025	02/20/2025	214,977.48
794493	RUBEN ESQUIVEL JR	One (1) lunch meal for NJROTC cadets and adult	02/20/2025	02/20/2025	180.00
794494	RENE FLORES JR	MILEAGE REIMBURSEMENT	02/20/2025	02/20/2025	34.98
794495	IMELDA GAMEZ	MONTHLY MILEAGE EXPENSE	02/20/2025	02/20/2025	89.91
794496	Frutoso M Gomez JR	TASB Governance Camp	02/20/2025	02/20/2025	241.50
794497	Frutoso M Gomez JR	TASB Governance Camp	02/20/2025	02/20/2025	505.85
794498	LUZ ESTRELLA GONZALEZ	MONTHLY MILEAGE EXPENSE	02/20/2025	02/20/2025	81.87

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794499	MELANIE FRANCINE GONZALEZ	MONTHLY MILEAGE EXPENSE	02/20/2025	02/20/2025	54.27
794500	MELISSA MARIE HELLEVIK RAMOS	MONTHLY MILEAGE EXPENSE	02/20/2025	02/20/2025	148.94
794501	ALYSSA RAE HERNANDEZ	GEAR UP mileage reimbursement from 01/29/25	02/20/2025	02/20/2025	60.78
794502	Crystal L Hernandez	TASB Governance Camp	02/20/2025	02/20/2025	505.85
794503	Crystal L Hernandez	TASB Governance Camp	02/20/2025	02/20/2025	241.50
794504	PATRICIA ANN HERNANDEZ	MILLEAGE FOR ASSISTANT PRINCIPAL PATRICIA	02/20/2025	02/20/2025	59.12
794505	Hyatt Place Corpus Christi	Check in Feb 27; check out March 1/Softball Tournament	02/20/2025	02/20/2025	1,970.72
794506	Orlando Lopez	TASB Governance Camp	02/20/2025	02/20/2025	241.50
794507	Orlando Lopez	TASB Governance Camp	02/20/2025	02/20/2025	505.85
794508	VERONICA CRYSTAL LOREDO	MONTHLY MILEAGE EXPENSE	02/20/2025	02/20/2025	46.36
794509	MONICA MATA	MILEAGE REIMBURSEMENT	02/20/2025	02/20/2025	61.20

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794510	MARIBEL C PARTIDA	MONTHLY MILEAGE EXPENSE	02/20/2025	02/20/2025	186.46
794511	RAMIRO PARTIDA	2024-2025 Mileage for Athletic Coordinator Ramiro	02/20/2025	02/20/2025	61.87
794512	Pender's Music Company	SBHS Band Dept. - OPEN PO for SBHS Band Dept. for	02/20/2025	02/20/2025	1,755.39
794513	ADALBERTO PEREZ	Meal per diem for BPA State conference, 2/27/25-3/2/25,	02/20/2025	02/20/2025	1,872.00
794514	ALFREDO FREDRICO PEREZ JR	TASB Governance Camp	02/20/2025	02/20/2025	241.50
794515	ALFREDO FREDRICO PEREZ JR	TASB Governance Camp	02/20/2025	02/20/2025	507.07
794516	IRMA IZABEL PEREZ	MILLEAGE: GEAR UP COORDINATOR IRMA PEREZ	02/20/2025	02/20/2025	64.44
794517	Pizza Properties, Inc.	Lunch for Students - Battle of the Books - February 04,	02/20/2025	02/20/2025	654.00
794518	PICO Propane and Fuels	OPEN PO FOR DISTRICT FUEL FOR FLEET	02/20/2025	02/20/2025	19,736.88
794519	MELINDA PINON	CONTRACTED SERVICES - SPEECH LANGUAGE	02/20/2025	02/20/2025	840.00
794520	Pioneer Athletics	Chain Set/Goal Line Pylons/ for use at Riverside	02/20/2025	02/20/2025	550.00

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794521	Pitney Bowes Global Financial Servi	2024-2025 - Mailing Equipment	02/20/2025	02/20/2025	3,010.50
794522	Port Isabel Independent School District	SBHS Band Dept. - Registration fees for SBHS Jazz	02/20/2025	02/20/2025	471.00
794523	CYNTHIA PUENTE	SCHOOL BUSINESS MILEAGE REIMBURSEMENT.	02/20/2025	02/20/2025	64.28
794524	CYNTHIA PUENTE	MEAL / MILEAGE EXPENSE REQUESTED FOR C.	02/20/2025	02/20/2025	857.96
794525	STEPHANIE PUENTE	CONTRACTED SERVICES - SPEECH LANGUAGE	02/20/2025	02/20/2025	630.00
794526	PUT-IN-CUPS, LLC	SESA BEAUTIFICATION STINGRAYS WITH FENCE	02/20/2025	02/20/2025	1,244.00
794527	Raising Cane's Restaurants LLC	3 QUOTES 2/8/25 MEALS JV DARK/LIGHT SOFTBALL	02/20/2025	02/20/2025	789.61
794528	ANNA IRENE RAMIREZ	MONTHLY MILEAGE EXPENSE	02/20/2025	02/20/2025	125.56
794529	Raymondville Independent School District	SBHS Band Dept. - Registration Fees for Miller Jordan	02/20/2025	02/20/2025	400.00
794530	Region One Education Service Center	DRIVER CERTIFICATION COURSES FOR NEW	02/20/2025	02/20/2025	70.00
794531	JO ANN RENDON	MONTHLY MILEAGE EXPENSE	02/20/2025	02/20/2025	26.34

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794532	Responsive Learning LP	T-TESS ORIENTATION	02/20/2025	02/20/2025	1,300.00
794533	Alejandro Reyna	TASB Governance Camp	02/20/2025	02/20/2025	241.50
794534	Alejandro Reyna	TASB Governance Camp	02/20/2025	02/20/2025	505.85
794535	RUBEN REZA	MONTHLY MILEAGE EXPENSE	02/20/2025	02/20/2025	174.07
794536	Rush Truck Centers of Texas LP	SCHOOL BOARD APPROVED SEPTEMBER 10, 2024	02/20/2025	02/20/2025	317.61
794537	CYNTHIA SCHOEN	MONTHLY MILEAGE EXPENSE	02/20/2025	02/20/2025	39.60
794538	AMY LEE TOBIAS	MONTHLY MILEAGE EXPENSE	02/20/2025	02/20/2025	67.27
794539	Verizon Wireless Services LLC	MONTHLY HOTSPOT SERVICES FOR KSBG	02/20/2025	02/20/2025	45.00
794540	Israel Villarreal III	TASB Governance Camp	02/20/2025	02/20/2025	241.50
794541	Israel Villarreal III	TASB Governance Camp	02/20/2025	02/20/2025	505.85
794542	AMANDA DURAN YARRITO	MONTHLY MILEAGE EXPENSE	02/20/2025	02/20/2025	40.80

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794543	All Valley Charter	Charter bus TAFE State Conf, Feb 16-19, 2025,	02/20/2025	02/20/2025	5,950.00
794544	Amazon Capital Services	Microphone needed for Fine Arts Drama Plays	02/20/2025	02/20/2025	7,535.95
794545	American Express	Cylinder rental/content for instructional use in welding	02/20/2025	02/20/2025	4,584.57
794546	Apple Inc	Ipads for Algebra Classrooms:	02/20/2025	02/20/2025	3,535.00
794547	B & H Photo Video	Supplies for instructional use in AV classes, Yanelli	02/20/2025	02/20/2025	1,187.52
794548	B S N Sports, LLC	SBHS BOYS TRACK SUPPLIES COACH TOM CANTU	02/20/2025	02/20/2025	2,382.00
794549	Bob's Band Service	SBHS Band Dept. - Maint. & Repair of Instrument for	02/20/2025	02/20/2025	500.00
794550	Boswell-Elliff Ford	Oil change; tire rotation/balance; alignment on 2018	02/20/2025	02/20/2025	836.15
794551	Brownsville Tennis Center	C/O MARIO GARCIA	02/20/2025	02/20/2025	128.00
794552	Business Professionals of America Texas	Registration fees for BPA State conference, 2/27/25-	02/20/2025	02/20/2025	1,080.00
794553	C D W - Government Inc #1967652	CLASSROOM TECHNOLOGY	02/20/2025	02/20/2025	1,620.59

<b>Purchase Order Number</b>	<b>Check #794545 Full Name</b>	<b>American Express Description</b>	<b>4,584.57 Amount</b>
0222500027	Matheson Tri-Gas Inc	Cylinder rental/content for instructional use in welding shops, SBHS &	919.56
0222500027	Matheson Tri-Gas Inc	Cylinder rental/content for instructional use in welding shops, SBHS &	906.23
1122500167	Gateway Printing	Teaching SuppliesBuyboard 750-24GOAL 1 - Will increase student aca	113.75
1142500044	Gateway Printing	REP 0724-GMS, GENERAL MERCHANDISE This is for Dr. Gomez, Princij	852.48
1632500114	Gateway Printing	General Supplies/Buybroad #755-24/750-24Requested By: Eradio Mar	178.60
1632500114	Gateway Printing	General Supplies/Buybroad #755-24/750-24Requested By: Eradio Mar	35.72
1632500114	Gateway Printing	General Supplies/Buybroad #755-24/750-24Requested By: Eradio Mar	47.68
8092500562	Gateway Printing	Family Engagement Supplies for February Afterschool Program - C. Ga	594.40
9222500108	O'REILLY AUTOMOTIVE SERVICES 510939	OPEN PURCHASE ORDER FOR EMERGENCY VEHICLE SUPPLIES / Parts	84.43
9312501028	Ewing Irrigation	PR 50lb Turface Proline Chalk T/L only for our Field Events and practici	130.35
9332500147	O'REILLY AUTOMOTIVE STORES #159819	O'REILLY TRAINING FOR MECHANICS AT TSTC HARLINGEN-MARCH 1:	380.00
9362500623	Gateway Printing	Toner (Warehouse Office)Targeted Goal: Goal 6: SBCISD will provide a	92.37
9492500027	Indoff Incorporated	Bulletin Board For DirectorRFP 0724-GMSG Goal 1: SBCISD will increase .	249.00
			<b>4,584.57</b>

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794554	Cameron County Tax Office	OPEN PO FOR VEHICLE REGISTRATIONS -	02/20/2025	02/20/2025	22.00
794555	Cameron County Tax Office	OPEN PO FOR VEHICLE REGISTRATIONS -	02/20/2025	02/20/2025	7.50
794556	Cameron County Tax Office	OPEN PO FOR VEHICLE REGISTRATIONS -	02/20/2025	02/20/2025	7.50
794557	Cameron County Tax Office	OPEN PO FOR VEHICLE REGISTRATIONS -	02/20/2025	02/20/2025	22.00
794558	Cameron County Tax Office	OPEN PO FOR VEHICLE REGISTRATIONS -	02/20/2025	02/20/2025	22.00
794559	Cameron County Tax Office	OPEN PO FOR VEHICLE REGISTRATIONS -	02/20/2025	02/20/2025	7.50
794560	Cameron County Tax Office	OPEN PO FOR VEHICLE REGISTRATIONS -	02/20/2025	02/20/2025	22.00
794561	Cameron County Tax Office	OPEN PO FOR VEHICLE REGISTRATIONS -	02/20/2025	02/20/2025	22.00
794562	Cameron County Tax Office	OPEN PO FOR VEHICLE REGISTRATIONS -	02/20/2025	02/20/2025	22.00
794563	Chick-fil-A @ Sunshine Strip	purchasing being made for Campus Instruction	02/20/2025	02/20/2025	58.20
794564	Chuys Custom Sports	SBHS Band Dept. - Uhaul Rental for BCMS Band	02/20/2025	02/20/2025	183.24

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794565	Creasey's Inc	Family Engagement Night (Bowling Night)	02/20/2025	02/20/2025	207.75
794566	Demco Inc	LIB. SUPPLIES	02/20/2025	02/20/2025	998.87
794567	Jose Antonio Durant Cruz	Consultant Contract/3 quote	02/20/2025	02/20/2025	1,290.00
794568	DUXBURY SYSTEMS, INC	BRAILLE TRANSLATOR LICENSE	02/20/2025	02/20/2025	695.00
794569	East Central ISD Athletics	ATTN: VANESSA ALBARADO	02/20/2025	02/20/2025	250.00
794570	Eichelbaum Wardell Hansen Powell &	Registration fee for Workshop For Administration and	02/20/2025	02/20/2025	675.00
794571	Enterprise Rent-A- Car - #TXS0331	Rental Accommodations for TASA Midwinter Conference	02/20/2025	02/20/2025	1,798.33
794572	Expert TA LLC	EXPERT TA PHYSICS HOMEWORK ONLINE ACCESS	02/20/2025	02/20/2025	405.00
794573	ANNA M GARCIA	Consultant Service/3 quotes	02/20/2025	02/20/2025	300.00
794574	H E B Food Store	ITEMS REQUESTED FOR SPECIAL OLYMPICS	02/20/2025	02/20/2025	282.71
794575	Mares Tires	Fix flat on 5303 John Deere tractor	02/20/2025	02/20/2025	1,003.00

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794576	Mc Coy's Building Supply	CARPENTER SUPPLIES - ATHLETICS DEPT	02/20/2025	02/20/2025	3,339.02
794577	Meca Sportswear, Inc.	Miscellaneous Contracted Services/Buyboard #664-22	02/20/2025	02/20/2025	240.00
794578	Mobile Relays Partners LTD	RE-CURRENT MONTHLY RADIO FEES	02/20/2025	02/20/2025	825.00
794579	Maria De Jesus Moreno	NEW COMER SUCCESS CONSULTANT FOR BI-	02/20/2025	02/20/2025	10,500.00
794580	N A S S P	National Elementary Honor Society Affiliation	02/20/2025	02/20/2025	84.00
794581	National Center for Competency	Phlebotomy Tech exam bundle for IBC certification	02/20/2025	02/20/2025	4,364.20
794582	NCCER	NCCER test fees for student NCCER certifications	02/20/2025	02/20/2025	14.00
794583	NIKKI ROWE HIGH SCHOOL TENNIS	C/O EDGAR PALOMINO	02/20/2025	02/20/2025	156.00
794584	ODP Business Solutions, LLC	Office Supplies	02/20/2025	02/20/2025	1,983.08
794585	Optical Image	EYE EXAM & GLASSES FOR HS ELIGIBLE	02/20/2025	02/20/2025	380.00
794586	American Express	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3	02/20/2025	02/20/2025	13,699.07

<b>Purchase Order Number</b>	<b>Check #794586 Full Name</b>	<b>American Express Description</b>	<b>13,699.07 Amount</b>
0012500240	School Specialty, LLC	ITEMS NEEDED FOR LIBRARY REQUESTED BY LIBRARIAN ALMA JIMENEZRFP-(	59.18
0432500125	World Wide Imaging Supplies	As Per Janette Bristow Ink for Nurses printerBuyBoard 707-23C.I.P1: SBCISD wi	133.95
0432500129	World Wide Imaging Supplies	Ink for Admin printersBuyBoard 707-23C.I.P1: SBCISD will design and aligned,	1,009.55
1042500072	Lakeshore Learning Materials	Learning Resources/Materials for studentsRFP-1022-GMSGGoal 1: SBCISD/Ed D.	265.94
1042500078	Lakeshore Learning Materials	Materials needed for student instruction/LearningRFP-0821-GMSGGoal 1: SBCIS	73.10
1082500049	World Wide Imaging Supplies	To Purchase cartridges for the poster maker for the staffBuy board: 707-23Ran	179.90
1102500076	School Specialty, LLC	3RD GRADE SCIENCE MATERIALSBUYBOARD # 653-21G1,02 S11CI-CI-P1:SBCI!	3,233.63
1102500078	School Specialty, LLC	4TH GRADE SCIENCE supplies V. Hernandez, M. Pedraza and M. TejadaBUYBO,	913.69
1102500078	School Specialty, LLC	4TH GRADE SCIENCE supplies V. Hernandez, M. Pedraza and M. TejadaBUYBO,	93.25
1102500078	School Specialty, LLC	4TH GRADE SCIENCE supplies V. Hernandez, M. Pedraza and M. TejadaBUYBO,	99.95
1102500078	School Specialty, LLC	4TH GRADE SCIENCE supplies V. Hernandez, M. Pedraza and M. TejadaBUYBO,	14.80
1172500070	School Specialty, LLC	Student Supplies OMNIA Contract Number: R230305G1: By June 2025, AG Lea	4,150.63
7012500117	T A S B O	Online Course Continuing Education CoursesDIP:Goal 2; Performance Objectiv	210.00
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE	154.49
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE	154.49
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE	160.01
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE	160.01
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE	160.01
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE	79.90
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE	73.45
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE	73.45
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE	73.45
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE	73.45
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE	160.01
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE	160.01
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE	154.49
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE	154.49
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE	169.61
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE	169.61
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE	169.61
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE	169.61
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE	169.61

7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE	71.60
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE	71.60
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE	71.60
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE	71.60
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE	48.98
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE	48.98
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE	48.98
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE	48.98
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE	48.98
7282500036	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3BOARD APPROVED JUNE	90.44
			<b>13,699.07</b>

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794587	J Maya Designs & Graphics LLC	Pre K Roundup	02/20/2025	02/20/2025	120.00
794588	Johnson Controls Fire Protection LP	TROUBLESHOOT/REPAIRS FIRE ALARM SIMPLEX	02/20/2025	02/20/2025	778.50
794589	Kill-A-Bug Pest Control	PEST CONTROL FOR SBCISD FACILITIES-BOARD	02/20/2025	02/20/2025	1,840.00
794590	Kuta Software LLC	Math Student Resources -3 Year License Renewal for	02/20/2025	02/20/2025	784.00
794591	LAMAC INC	Supplies for February Family Night	02/20/2025	02/20/2025	109.36
794592	Lowman Education, LLC	4TH GRADE MATH QUOTE 14810	02/20/2025	02/20/2025	300.00
794593	Lube Masters	Open Po for - Emergency Services Police / Security units	02/20/2025	02/20/2025	96.91
794594	San Benito CISD Child Nutrition Pro	Snacks for Superintendent's Meetings	02/20/2025	02/20/2025	700.00
794595	Enrique Sandoval	Consultant Contract/3 quotes	02/20/2025	02/20/2025	300.00
794596	Sherwin Williams Company	PAINTING SUPPLIES - VMA (SONNY BRAZIL)	02/20/2025	02/20/2025	144.43
794597	South Padre Island Nets Inc	#36 tarred Nylon Twine 1lb tube, Large DURO Net	02/20/2025	02/20/2025	16.70

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794598	South Texas Emergency Care Foundati	this PO is to over PO9312500034 for EMT staff at	02/20/2025	02/20/2025	6,353.75
794599	Southeastern Performance Apparel	SBHS Band Dept. - Uniform Dresses for RVMS Band	02/20/2025	02/20/2025	289.41
794600	Staples Business Advantage	Supplies needed for Science Lab, ink needed for printing	02/20/2025	02/20/2025	464.33
794601	Steve Weiss Music Inc	SBHS Band Dept. - Supplies for RVMS Band Dept.	02/20/2025	02/20/2025	214.95
794602	Superior Alarms	FIRE ALARM AND INTERCOME (PA) SYSTEMS	02/20/2025	02/20/2025	272.00
794603	T & W TireLLC	OPEN PO FOR VEHICLE INSPECTIONS - REGULAR &	02/20/2025	02/20/2025	80.00
794604	T A S B Inc	Open Purchase Order for 2024-2025 Local District	02/20/2025	02/20/2025	1,598.00
794605	T H S W P A	2/23-24/25 ENTRY FEES SBHS GIRLS	02/20/2025	02/20/2025	780.00
794606	TCG Administrators	Investment Advisory Management Fee -	02/20/2025	02/20/2025	1,250.00
794607	Texas A & M University	REGISTRATION FEE FOR MELISSA DE LEON &	02/20/2025	02/20/2025	850.00
794608	Texas Association for Bilingual Edu	RGV-TABE 28TH ANNUEL CONFERENCE "BUILDING	02/20/2025	02/20/2025	200.00

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794609	Texas Education Agency-MSC	TEXAS SCHOOL LAW BULLETIN BOOK ORDER FOR	02/20/2025	02/20/2025	75.00
794610	Texas Roadhouse, Inc.	3 QUOTES 2/6/25 MEALS SBHS GIRLS	02/20/2025	02/20/2025	310.00
794611	The Writing Academy LLC	Think Big for 3rd & 4th Grade EB Students	02/20/2025	02/20/2025	1,497.00
794612	Valley Shredding Service	Shredding Services for Administration Office	02/20/2025	02/20/2025	93.50
794613	Valley Transit Company Inc	Charter Bus for Girls Area Basketball Game 2/14/2025 vs	02/20/2025	02/20/2025	2,250.00
794614	Wal-Mart Community BRC	Supplies for Signage	02/20/2025	02/20/2025	82.08
794615	Whataburger	Student/sponsor breakfast & lunch meals for SkillsUSA	02/20/2025	02/20/2025	1,160.81
794616	Ginger Wheelock	Consultant Service/3 quotes	02/20/2025	02/20/2025	300.00
794617	KAYLA ANN ZAVALA	CONTRACTED SERVICES - SPEECH LANGUAGE	02/20/2025	02/20/2025	840.00
794618	AMERICAN COMMODITY DISTRIBUTION	Membership fees for M. Quintanilla CNP Director	02/27/2025	02/27/2025	175.00
794619	Brothers Produce of Austin	Produce Order for District Cafeterias. Feb29-March 28,	02/27/2025	02/27/2025	3,650.30

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794620	Hiland Dairy Foods Co. LLC-Conroe Plant	Milk Orders for All District Cafeterias Feb 24-March 21,	02/27/2025	02/27/2025	24,777.48
794621	Labatt Food Service	Grocery Order for District Cafeterias FEB 21,2025	02/27/2025	02/27/2025	72,115.18
794622	Sam's Club Direct Commercial	PURCHASE OF FOOD ITEMS & SUPPLIES FOR MEAL	02/27/2025	02/27/2025	1,039.96
794623	Terra Cooling, LLC	2024 - 2025 Open P.O. for Repair of Large Equipment in	02/27/2025	02/27/2025	2,897.73
794624	American Express	BOARD APPROVED JUNE 25, 2024,	02/27/2025	02/27/2025	38,219.69
794625	Baltazar Salazar, Attorney at Law, PLLC	General Legal Services - Board Approved June 10, 2024	02/27/2025	02/27/2025	12,500.00
794626	MARTA NEREIDA CERVANTES	Monthly Travel Reimbursement	02/27/2025	02/27/2025	111.42
794627	MONICA MICHELLE CHAMPION	MONTHLY MILEAGE EXPENSE	02/27/2025	02/27/2025	68.14
794628	City Of San Benito	DISTRICT WIDE WATER SERVICE FOR 2024-25	02/27/2025	02/27/2025	11,389.71
794629	Commerce Bank Commercial Cards	Breakfast/Lunch/Dinner for Admin/Board Meetings	02/27/2025	02/27/2025	1,220.38
794630	MELISSA VALERIE DE LEON	MILEAGE EXPENSE FOR SCHOOL BUSINESS	02/27/2025	02/27/2025	114.26

<b>Purchase Order Number</b>	<b>Check #794624 Full Name</b>	<b>American Express Description</b>	<b>38,219.69 Amount</b>
0072500017	Ricoh USA, Inc	Color Copy Overage for VMA CopiersBID#: DIR-CPO-4435No DebarmentStr	585.32
0422500048	Xerox Corporation	COLOR COPIES 2024-2025 MILLER JORDAN CAMPUS USEAGEREGION 4 ESC	31.49
1012500003	Xerox Corporation	XEROX USAGE CHARGES FOR COLOR COPIESVENDOR #006752CONTRACT :	89.75
1032500166	Xerox Corporation	Open PO for cost of Color Copier overages OMNIA Contract: #R150302 / SA	36.08
1122500111	Xerox Corporation	Color PrintsDIR-CPO-5425GOAL 1 - Increase Student Academic Achievem	49.86
1172500060	Xerox Corporation	Xerox Overage ChargesOMNIA Contract Number: R191104G1: By June 2025	91.72
2032500035	Xerox Corporation	Go Academy/ Collegiate Academy-Color copiesGoal I: SBC I SD will increase	65.03
7012500006	Xerox Corporation	Charges for colored copiesTCPN #R150302SP: FI.P5: SBICSD shall organize e	22.84
7252500001	Xerox Corporation	Color Billable Prints	1.89
7262500050	Xerox Corporation	Color Copies Overage for Business Office & Payroll2024-2025 SCHOOL YEAF	60.60
7272500004	Xerox Corporation	Overages TCPN #R191104FI.P2: - San Benito CISD will maintain efforts to :	10.33
7282500003	Xerox Corporation	COLOR COPY OVERAGES FOR THE PURCHASING DEPARTMENT 2024-2025 S	26.73
7282500015	Ricoh USA, Inc	BOARD APPROVED JUNE 25, 2024, PRIOR PO #7282400065 and 7282400003;	2,120.00
7282500015	Ricoh USA, Inc	BOARD APPROVED JUNE 25, 2024, PRIOR PO #7282400065 and 7282400003;	2,120.00
7282500015	Ricoh USA, Inc	BOARD APPROVED JUNE 25, 2024, PRIOR PO #7282400065 and 7282400003;	2,120.00
7282500015	Ricoh USA, Inc	BOARD APPROVED JUNE 25, 2024, PRIOR PO #7282400065 and 7282400003;	200.00
7282500015	Ricoh USA, Inc	BOARD APPROVED JUNE 25, 2024, PRIOR PO #7282400065 and 7282400003;	200.00
7282500015	Ricoh USA, Inc	BOARD APPROVED JUNE 25, 2024, PRIOR PO #7282400065 and 7282400003;	663.55
7282500015	Ricoh USA, Inc	BOARD APPROVED JUNE 25, 2024, PRIOR PO #7282400065 and 7282400003;	2,120.00
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS F	434.84
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS F	170.08
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS F	299.81
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS F	170.08
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS F	150.92
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS F	150.92
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS F	149.95
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS F	149.95
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS F	150.92
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS F	155.10
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS F	150.92
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS F	169.23
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS F	169.23





7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS F	435.29
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS F	435.29
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS F	435.29
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS F	435.29
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS F	169.82
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS F	149.50
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS F	170.08
7282500029	Xerox Corporation	BOARD APPROVED 06/27/2024 LEASE AGREEMENT FOR 48 MONTHSPRVS F	169.82
8012500022	Xerox Corporation	OAS Department - Color CopiesOMINIA Partners - Contract Number: R1911	48.67
8012500022	Xerox Corporation	OAS Department - Color CopiesOMINIA Partners - Contract Number: R1911	134.19
8032500012	Xerox Corporation	Color copies overage; TCPN Contract# R-191104; Goal 1 SBCISD will increas	25.09
8072500033	Xerox Corporation	COLOR COPY OVERAGESTCPN #R191104Goal 1: SBCISD will increase studen	164.41
8722500011	Xerox Corporation	Purchase order to pay for the Xerox color print charges throughout the year	482.14
8732500014	Xerox Corporation	Xerox copier overages/color copiesGoal 1: SBCISD will increase student acac	53.83
9222500010	Xerox Corporation	Monthly Fees - for Color Billable Prints - Police Department GOAL 1: F1.2 Str	63.14
9352500011	Xerox Corporation	Color copies 2024 - 2025 for Child Nutrition ProgramXerox Contract #R1911	63.39
9502500258	Xerox Corporation	Color CopiesDecember 2024 - June 2025	115.09
			<b>38,219.69</b>

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794631	RENE FLORES JR	MILEAGE REIMBURSEMENT	02/27/2025	02/27/2025	63.53
794632	REYNALDO GUAJARDO III	Monthly mileage reimbursement	02/27/2025	02/27/2025	133.93
794633	MONICA MATA	MILEAGE REIMBURSEMENT	02/27/2025	02/27/2025	61.20
794634	MARIBEL C PARTIDA	MILEAGE EXPENSE FOR SCHOOL BUSINESS	02/27/2025	02/27/2025	56.04
794635	RAMIRO PARTIDA	2024-2025 Mileage for Athletic Coordinator Ramiro	02/27/2025	02/27/2025	56.45
794636	Petroleum Solutions Inc	Lift inspections in Auto Tech shop and Auto Collision	02/27/2025	02/27/2025	522.75
794637	PICO Propane and Fuels	OPEN PO FOR DISTRICT FUEL FOR FLEET	02/27/2025	02/27/2025	12,949.21
794638	Pinnacle Medical Management Corp	REQUIRED POST ACCIDENT DRUG & ALCOHOL	02/27/2025	02/27/2025	55.00
794639	MELINDA PINON	CONTRACTED SERVICES - SPEECH LANGUAGE	02/27/2025	02/27/2025	1,050.00
794640	DOMINGO PORRAS	Quaver Ed Training for Elementary Fine Arts Teachers -	02/27/2025	02/27/2025	400.00
794641	Precision Business Machines, Inc.	To purchase material for the poster maker for classroom	02/27/2025	02/27/2025	599.38

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794642	STEPHANIE PUENTE	CONTRACTED SERVICES - SPEECH LANGUAGE	02/27/2025	02/27/2025	630.00
794643	Raising Cane's Restaurants LLC	3 QUOTES 2/10/25 MEALS JV LIGHT BOYS SOCCER	02/27/2025	02/27/2025	783.45
794644	Rolling Smoke Bar B Que	RFP-1221-MCSD	02/27/2025	02/27/2025	87.00
794645	Reach for the Sky Bake Shop LLC	Variety box (dessert) for CTE teachers/staff in	02/27/2025	02/27/2025	411.75
794646	Region One Education Service Center	3 Dimensional Teaching & Learning Tool	02/27/2025	02/27/2025	65.45
794647	Republic Services Inc	"OPEN PURCHASE ORDER"	02/27/2025	02/27/2025	523.70
794648	R-5 Eateries Harlingen, LLC	RFP-1123-MCSD 2/17/25 MEALS JV DARK SOFTBALL	02/27/2025	02/27/2025	192.00
794649	R-5 Eateries, LLC	SBHS Band Dept. - Lunch Meals for SBHS Guitar	02/27/2025	02/27/2025	412.00
794650	JANNETTE INGRID RICHMOND-GAYTAN	MONTHLY MILEAGE EXPENSE	02/27/2025	02/27/2025	45.63
794651	Rio Grande Valley Golf Coaches Asso	4/3-4/25 ENTRY FEES SBHS BOYS/GIRLS VARISTY	02/27/2025	02/27/2025	836.00
794652	RIO SMOKE CATERING CO	Meal for GT Selection Meeting February 24, 2025	02/27/2025	02/27/2025	246.00

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794653	MICHAEL ROBLES	Student/sponsor meal per diem for Rio Grande Valley	02/27/2025	02/27/2025	15,720.00
794654	MICHAEL ROBLES	PAYING MEALS FOR OUR FFA STUDENTS	02/27/2025	02/27/2025	1,080.00
794655	MICHAEL ROBLES	JR FFA STOCK SHOW SEASON/STUDENT MEALS	02/27/2025	02/27/2025	390.00
794656	MICHAEL ROBLES	RGVLS Student Meals	02/27/2025	02/27/2025	1,110.00
794657	MICHAEL ROBLES	Student meal per diems for students attending the Rio	02/27/2025	02/27/2025	750.00
794658	MARIA ARMINDA RODRIGUEZ	Region One - Travel	02/27/2025	02/27/2025	63.53
794659	Rush Truck Centers of Texas LP	SCHOOL BOARD APPROVED SEPTEMBER 10, 2024	02/27/2025	02/27/2025	258.54
794660	Smartcom Telephone LLC	Telecommunication Services	02/27/2025	02/27/2025	3,869.77
794661	TEXAS GAS SERVICE	ENCUMBRANCE FOR GAS SERVICES FOR 2024-2025	02/27/2025	02/27/2025	7,430.68
794662	CYNTHIA WHITE	MONTHLY MILEAGE EXPENSE	02/27/2025	02/27/2025	100.30
794663	J Maya Designs & Graphics LLC	SBHS BASEBALL SUPPLES COACH RAMIRO	02/27/2025	02/27/2025	168.00

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794664	Jason's Deli	3 QUOTES 2/11/25 PLAYOFF MEALS VARSITY GIRLS	02/27/2025	02/27/2025	2,521.24
794665	Kimball Midwest	IN HOUSE MECHANIC USE SHOP TOOLS AND	02/27/2025	02/27/2025	2,174.62
794666	La Especial Bakery	Cookies for PK 3 On-Site Registration February 21 & 22,	02/27/2025	02/27/2025	96.00
794667	Lakeshore Learning Materials	RESOURCE J. GALARZA	02/27/2025	02/27/2025	1,088.32
794668	Lamar Companies	2025-2026 Enrollment Poster Sam Houston 100' N/O	02/27/2025	02/27/2025	2,130.00
794669	Lewis Electric Motors Inc	HVAC EQUIPMENT REPAIR FOR VETERANS'	02/27/2025	02/27/2025	1,241.84
794670	Linebarger Goggan Blair & Sampson,	2022 Property Value Study	02/27/2025	02/27/2025	20,014.00
794671	Sherrie Linsteadt	REGIONAL FEE FOR SUBJECTIVES REQUESTED BY	02/27/2025	02/27/2025	200.00
794672	Lowman Education, LLC	8TH GRADE SCIENCE STARR BLITZ, TEACHERS: J.	02/27/2025	02/27/2025	500.00
794673	Lube Masters	Open Po for - Emergency Services Police / Security units	02/27/2025	02/27/2025	70.92
794674	Sam's Club Direct Commercial	STAAR Snacks for teachers	02/27/2025	02/27/2025	8,818.32

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794675	San Benito CISD	Open PO for student PreKinder Snacks for School Year	02/27/2025	02/27/2025	966.00
794676	San Benito CISD Child Nutrition Pro	PreK Snacks 24-25 School Year	02/27/2025	02/27/2025	4,117.00
794677	School Health Corporation	Supplies for NUrse Garza	02/27/2025	02/27/2025	341.32
794678	School Nurse Supply	Supplies for Nurse Garza	02/27/2025	02/27/2025	145.97
794679	School Specialty, LLC	SUPPLIES NEEDED FOR LIBRARY REQUESTED BY	02/27/2025	02/27/2025	9,950.55
794680	Security International	Panic Button and Program at Dr. Garza Campus	02/27/2025	02/27/2025	1,597.01
794681	Sherwin Williams Company	SUPPLIES FOR HVAC REPAIRS AT VETERANS'	02/27/2025	02/27/2025	3,721.88
794682	SkillsUSA Texas	Registration fees for SkillsUSA District 13 Conference,	02/27/2025	02/27/2025	5,015.00
794683	Slick's Premium Car Wash LLC	Wash and detail department truck or trailer as needed	02/27/2025	02/27/2025	45.00
794684	SMEKENS EDUCATION SOLUTIONS, INC.	VIRTUAL: ON TRACK FOR STAAR-A ROAD MAP TO	02/27/2025	02/27/2025	2,500.00
794685	Southeastern Performance Apparel	General Supplies/Buyboard # 670-22	02/27/2025	02/27/2025	640.45

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794686	Spectrum Reach LLC	Promo - Spectrum   Monday, October 28 - Friday, April	02/27/2025	02/27/2025	2,498.75
794687	SSR Jackets	Letter Jacket order for 10 NJROTC team cadets at \$24.	02/27/2025	02/27/2025	240.00
794688	Staples Business Advantage	To purchase general school supplies for Mrs. Casanova	02/27/2025	02/27/2025	2,632.86
794689	Stefano's Brooklyn Pizza LLC	RFP-1221-MCSD 2/15/25 MEALS JV LIGHT GIRLS	02/27/2025	02/27/2025	180.00
794690	Superior Alarms	FIRE ALARM AND INTERCOMME (PA) SYSTEMS	02/27/2025	02/27/2025	127.50
794691	T & W TireLLC	OPEN PO FOR VEHICLE INSPECTIONS - REGULAR &	02/27/2025	02/27/2025	160.00
794692	T A S B Inc	Governance Camp, Board of Trustees Registration Fees	02/27/2025	02/27/2025	13,979.00
794693	T A S B O	Online Course	02/27/2025	02/27/2025	210.00
794694	T CASE	PRE CONFERENCE FEE FOR ERNESTO	02/27/2025	02/27/2025	90.00
794695	Tacos Y Tortas La Vaquita	3 quotes	02/27/2025	02/27/2025	490.00
794696	Texas Alternator Starter Service	Liz Vega 022625	02/27/2025	02/27/2025	1,595.00

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794697	Texas Branding Iron Burgers	3 QUOTES 2/8/25 MEALS JV LIGHT GIRLS SOCCER	02/27/2025	02/27/2025	424.00
794698	Texas Department Of Public Safety -	2024-2025 School Year	02/27/2025	02/27/2025	119.00
794699	Texas Hi School Athletic Directors	Yearly dues for Dan Gomez 2024-2025	02/27/2025	02/27/2025	70.00
794700	Texas Roadhouse, Inc.	3 QUOTES 2/14/25 MEALS VARSITY BOYS	02/27/2025	02/27/2025	242.00
794701	The Home Depot/G E C F	"OPEN PURCHASE ORDER"	02/27/2025	02/27/2025	113.85
794702	TMF Tours and Travel	Miscellaneous/3 quotes/Advancea All State Bundle	02/27/2025	02/27/2025	366.00
794703	Tops the Outdoor Power Store	YARD CREW SUPPLIES - MAINT DEPT	02/27/2025	02/27/2025	867.51
794704	U I L Music Region 28	Travel/Entry Fee/Concert-Sightreading	02/27/2025	02/27/2025	1,850.00
794705	Unifirst Holdings Inc	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 2 OF 3	02/27/2025	02/27/2025	1,040.60
794706	Valley Shredding Service	Shredding Services for Administration Office	02/27/2025	02/27/2025	192.00
794707	Valley Trophy Service Co	BCMS 24-25' History Fair awards (3-4-25)	02/27/2025	02/27/2025	2,711.07

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794708	Wal-Mart Community BRC	McKinney Vento students needing clothing.	02/27/2025	02/27/2025	605.29
794709	Whataburger	RFP-1221-MCSD 2/14/25 MEALS JV DARK BASEBALL	02/27/2025	02/27/2025	4,618.39
794710	William V Macgill & Co	Nurse's Supplies	02/27/2025	02/27/2025	382.89
794711	World Wide Imaging Supplies	Toner for Nurse's office	02/27/2025	02/27/2025	444.80
794712	XPA LLC	SOFTWARE SUBSCRIPTION FOR ALL STUDENTS	02/27/2025	02/27/2025	250.00
794713	KAYLA ANN ZAVALA	CONTRACTED SERVICES - SPEECH LANGUAGE	02/27/2025	02/27/2025	945.00
794714	A Sign Language Company	SIGN LANGUAGE INTERPRETER SERVICES 24-25 SY	02/27/2025	02/27/2025	123.75
794715	Ace Security Training School	Non-Commissioned Security Officer Level 2 IBC student	02/27/2025	02/27/2025	4,550.00
794716	AISYS Consulting LLC	Replacement Projector Lamps	02/27/2025	02/27/2025	492.50
794717	Alert Services Inc	Cardiac Science Powerheart G3 Adult Pads and Cardiac	02/27/2025	02/27/2025	765.00
794718	All Valley Family Medical PLLC	Practicum in Health Science CNA student drug	02/27/2025	02/27/2025	125.00

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794719	Amazon Capital Services	TO PURCHASE ITEMS FOR FAMILY MATH NIGHT	02/27/2025	02/27/2025	2,174.65
794720	American Express	Cylinder rental/content for instructional use in welding	02/27/2025	02/27/2025	3,571.17
794721	Andy's Auto Air & Supplies Inc	OPEN PO FOR IN HOUSE MECHANIC SCHOOL BUS	02/27/2025	02/27/2025	666.50
794722	Answer Blocks	SCIENCE INSTRUCTIONAL MATERIAL	02/27/2025	02/27/2025	696.96
794723	Apple Inc	Macbook case for Assessment Director	02/27/2025	02/27/2025	54.95
794724	Big Game	Nike Brown Leather Super Slim Shape SRS white stripe	02/27/2025	02/27/2025	2,009.80
794725	BOBCAT PRIDE FOOTBALL CLUB	2/28/25-3/1/25 ENTRY FEES SBHS BOYS	02/27/2025	02/27/2025	70.00
794726	Bocal Majority Bassoon Camp LLC	SBHS Band Dept. - Supplies for RVMS Band Dept.	02/27/2025	02/27/2025	465.00
794727	Boswell-Elliff Ford	Repairs to 2018 Suburban & 2016 Suburban (school	02/27/2025	02/27/2025	183.49
794728	Bosworth Papers	This PO will be used to purchase envelopes and	02/27/2025	02/27/2025	2,141.10
794729	Brownsville Regional Day School	BISD RDSPD STUDENT TUITION FOR 24-25 SY (1st &	02/27/2025	02/27/2025	20,000.00

<b>Purchase Order Number</b>	<b>Check #794720 Full Name</b>	<b>American Express Description</b>	<b>3,571.17 Amount</b>
0222500027	Matheson Tri-Gas Inc	Cylinder rental/content for instructional use in welding shops, SBHS & S	296.18
0222500027	Matheson Tri-Gas Inc	Cylinder rental/content for instructional use in welding shops, SBHS & S	141.11
7262500143	Gateway Printing	Business Office General Office SuppliesRFP-0724-GMS, GENERAL MERCI	537.02
7262500143	Gateway Printing	Business Office General Office SuppliesRFP-0724-GMS, GENERAL MERCI	1.14
7282500109	Dealers Electrical Supply	Electrical components for Door Holder Installations at Dr. Cash Element	896.84
9222500107	Galls LLC	Uniforms shirts and pants for K-9 police officer D. Zamora GOAL 1: F1.2	55.25
9222500177	Galls LLC	2-Uniform Pants , 1-Armour Boots for security M. ZamoraGOAL 1: F1.2 S	312.99
9312501068	O'REILLY AUTOMOTIVE STORES	hitch ball for the water cowsRFP 081 GMSgenfun199 goal1 obj1 strat16	21.99
9332500118	O'REILLY AUTOMOTIVE STORES #159819	OPEN PO FOR FOR IN HOUSE MECHANIC FOR BUS FLEETRFP 0821-GM	106.93
9332500118	O'REILLY AUTOMOTIVE STORES #159819	OPEN PO FOR FOR IN HOUSE MECHANIC FOR BUS FLEETRFP 0821-GM	373.80
9332500118	O'REILLY AUTOMOTIVE STORES #159819	OPEN PO FOR FOR IN HOUSE MECHANIC FOR BUS FLEETRFP 0821-GM	176.62
9362500631	O'REILLY AUTOMOTIVE STORES	AUTO PARTS - M35 - MAINT DEPTRFP-0724-GMSFA.1 - STRATEGIC PRIC	117.00
9362500632	O'REILLY AUTOMOTIVE STORES	AUTO PARTS - M18 - MAINT DEPTRFP-0724-GMSFA.1 - STRATEGIC PRIC	129.30
9362500633	O'REILLY AUTOMOTIVE STORES	AUTO PARTS - MAINT DEPTRFP-0724-GMSFA.1 - STRATEGIC PRIORITY 1	96.26
9362500636	Gateway Printing	Toner (Plumbers Office)Targeted Goal: Goal 6: SBCISD will provide a safe	279.74
9362500637	Gulf Coast Paper -Adm Maint #4442500	PARTS TO REPAIR MACHINES - MAINT DEPTBUY BOARD 649-21FA.1 - S	29.00
			<b>3,571.17</b>

## Checks Issued

Bank Account: General				San Benito CISD, TX	
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794730	Brownsville Society for the Performing Arts	SBHS Band Dept. - Entry Fees for SBHS Guitar Program	02/27/2025	02/27/2025	490.00
794731	Cameron Appraisal District	Board Approved June 10, 2024	02/27/2025	02/27/2025	57,374.25
794732	Cameron County Juvenile Probation	Probation Officer at HS & VMA 1 year 24-25; MOU Board	02/27/2025	02/27/2025	8,333.34
794733	Cameron County Tax Office	SBHS Band Dept. - Yearly Vehicle Registration Fees for	02/27/2025	02/27/2025	22.00
794734	Cameron County Tax Office	SBHS Band Dept. - Yearly Vehicle Registration Fees for	02/27/2025	02/27/2025	22.00
794735	Cameron County Tax Office	VEHICLE REGISTRATION RENEWAL- ( 29 )	02/27/2025	02/27/2025	7.50
794736	Cameron County Tax Office	VEHICLE REGISTRATION RENEWAL- ( 29 )	02/27/2025	02/27/2025	7.50
794737	Cameron County Tax Office	VEHICLE REGISTRATION RENEWAL- ( 29 )	02/27/2025	02/27/2025	7.50
794738	Cameron County Tax Office	VEHICLE REGISTRATION RENEWAL- ( 29 )	02/27/2025	02/27/2025	7.50
794739	Cameron County Tax Office	OPEN PO FOR VEHICLE REGISTRATIONS -	02/27/2025	02/27/2025	22.00
794740	Chalks Truck Parts, Inc	SCHOOL BUS SEAT COVER REPLACEMENTS-SPED	02/27/2025	02/27/2025	2,970.00

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794741	Chick-fil-A @ Dixieland #02407	Travel/Student Meals/3 quotes	02/27/2025	02/27/2025	580.00
794742	CHICK-FIL-A MERCEDES	SBHS Band Dept. - Dinner Meals for SBHS Band	02/27/2025	02/27/2025	740.00
794743	Chuys Custom Sports	SBHS Band Dept. - Uhaul Rental for SBHS Band	02/27/2025	02/27/2025	422.98
794744	Cielo Office Products, LLC	Instructional Material Utilizing	02/27/2025	02/27/2025	2,079.33
794745	Claris International Inc.	FileMaker license renewal (annual).	02/27/2025	02/27/2025	595.00
794746	Curriculum Associates LLC	Teaching Supplies for Bilingual Students	02/27/2025	02/27/2025	302.40
794747	Discovery Education, Mystery Science, Inc.	INSTITUTION LICENSE RENEWAL FOR PIVOT	02/27/2025	02/27/2025	275.00
794748	Domino's	(Reference PO 8092500476)	02/27/2025	02/27/2025	201.92
794749	Dr. ET and Company, LLC	INSTRUCTIONAL MATERIAL FOR TELPAS/	02/27/2025	02/27/2025	759.60
794750	Enterprise Rent-A- Car - #TXS0331	TASA First-Year Superintendent Academy	02/27/2025	02/27/2025	950.33
794751	Escue & Associates	Reading Novels	02/27/2025	02/27/2025	597.35

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794752	Everon, LLC	FIRE ALARM SERVICE AND REPAIRS: ARGUS	02/27/2025	02/27/2025	2,451.00
794753	Firestone Store #44HF	4- Tire Replacement , Balance , Labor, Tire Installation	02/27/2025	02/27/2025	559.52
794754	G T Goldsports	Medals for Students Award Incentives	02/27/2025	02/27/2025	585.00
794755	Gulf Coast Sign Co, Inc	BUCKET TRUCK SERVICES FOR LIGHTING REPAIRS	02/27/2025	02/27/2025	1,200.00
794756	H & H Golf Carts	BATTERY REPLACEMENTS FOR GOLF CART G2	02/27/2025	02/27/2025	1,373.96
794757	H E B Food Store	Dr. Garza STEAM Academy ASP Breakfast with the	02/27/2025	02/27/2025	293.52
794758	Scott L Hartsfield	SBHS Band Dept. - Consultant for San Benito Band	02/27/2025	02/27/2025	200.00
794759	Holt Truck Centers of Texas LLC	BOARD APPROVED JANUARY 23, 2025	02/27/2025	02/27/2025	91.81
794760	Insight Public Sector Inc	SAN BENITO HIGH SCHOOL INTERCOM (PA)	02/27/2025	02/27/2025	14,961.00
794761	Mr. Gatti's Pizza	3 QUOTES 2/13/25 MEALS VARSITY SOFTBALL	02/27/2025	02/27/2025	204.00
794762	Manzi Golf Course, Inc.	3/28/25 ENTRY FEES SBHS BOYS/GIRLS VARISTY	02/27/2025	02/27/2025	418.00

## Checks Issued

Bank Account: General

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
794763	Criselda Marroquin-Morrell	SBHS Band Dept. - Consultant for San Benito Band	02/27/2025	02/27/2025	300.00
794764	Melhart Music Center	SBHS Band Dept. - Instruments for MJMS Band Dept.	02/27/2025	02/27/2025	1,626.00
794765	Mobile Relays Partners LTD	OPEN PO FOR FOR MONTHLY AIRTIME RADIO	02/27/2025	02/27/2025	650.00
794766	Bryan Morrell	SBHS Band Dept. - Consultant for San Benito Band	02/27/2025	02/27/2025	300.00
794767	ODP Business Solutions, LLC	items and materials being purchased for SPED	02/27/2025	02/27/2025	507.25
794768	Optical Image	EYE EXAMS & GLASSES FOR HS ELIGIBLE	02/27/2025	02/27/2025	190.00
8000000062	PNC Bank - AMG Ops Fee Group	Board Approved - June 10, 2024	02/13/2025	02/13/2025	332,023.51

**Grand Total      \$2,808,790.25**

## Checks Issued

Bank Account: Activity		San Benito CISD, TX			
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
093917	Kenneth Alicea	Tournament Director	02/05/2025	02/05/2025	200.00
093918	Amazon Capital Services	purchasing the following items for student use for	02/05/2025	02/05/2025	84.96
093919	Victor Bailey	Regional Chess Tournament (Tournament Director)	02/05/2025	02/05/2025	350.00
093920	JUAN CERVANTES	Regional Chess Tournament (Tournament Director)	02/05/2025	02/05/2025	240.00
093921	Champion Awards and Apparel	Regional Chess Trophies/ Medals	02/05/2025	02/05/2025	6,649.00
093922	Coastal Event Rentals LLC	Regional Chess Tournament Chair Rental (Feb1-2)	02/05/2025	02/05/2025	4,375.00
093923	RAYMOND DUQUE	Regional Chess Tournament (Tournament Director)	02/05/2025	02/05/2025	350.00
093924	VICTORIA FLORES	Regional Chess Tournament (Tournament Director)	02/05/2025	02/13/2025	-350.00
093925	SAMUEL GARCIA	Regional Chess Tournament (Tournament Director)	02/05/2025	02/05/2025	240.00
093926	ALDRIN GUEVARA LOPEZ	Head Pairing Tournament Director	02/05/2025	02/05/2025	600.00
093927	H E B Food Store	ITEMS NEEDED FOR APPROVED FUND RAISER FOR	02/05/2025	02/05/2025	13.20

## Checks Issued

**Bank Account: Activity** **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
093928	Henry's Cash and Carry	Popcorn for Color Run Activity	02/05/2025	02/05/2025	73.96
093929	JAMES HOUGHTALING III	Regional Chess Tournament (Tournament Director)	02/05/2025	02/05/2025	240.00
093930	STEPHANIE HUERTA	PHOTO SESSION FOR CHEERLEADERS	02/05/2025	02/05/2025	235.00
093931	J Maya Designs & Graphics LLC	POLO SHIRTS FOR RHO KAPPA REQUESTED BY	02/05/2025	02/05/2025	126.00
093932	JP Ice Cream Distributors	ICE CREAM ORDER FOR APPROVED FIELD TRIP	02/05/2025	02/05/2025	310.75
093933	La Especial Bakery	MJMS January Birthday Cake	02/05/2025	02/05/2025	40.00
093934	WILLILAM MCNUTT	Regional Chess Tournament (Tournament Director)	02/05/2025	02/05/2025	240.00
093935	Nothing Bundt Cakes	ITEMS FOR COUNSELOR APPRECIATION WEEK	02/05/2025	02/05/2025	91.00
093936	Maverick Raven Reza	Regional Chess Tournament (Tournament Director)	02/05/2025	02/05/2025	240.00
093937	Rodz Energy, LLC	CUSTOM BELT BUCKLES REQUESTED BY FFA	02/05/2025	02/05/2025	6,490.00
093938	Limitless Dance Training	DANCE CHOREOGRAPHY FOR BELLES	02/05/2025	02/05/2025	950.00

## Checks Issued

Bank Account: Activity		San Benito CISD, TX			
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
093939	JOSHUA SANDOVAL	Regional Chess Tournament (Tournament Director)	02/05/2025	02/05/2025	240.00
093940	ANTHONY COLT SMITH-MUNOZ	Regional Chess Tournament (Tournament Director)	02/05/2025	02/05/2025	240.00
093941	Wal-Mart Community BRC	2024 Shop With A Cop Purchases	02/05/2025	02/05/2025	110.00
093942	Amazon Capital Services	Color Run Supplies	02/14/2025	02/14/2025	193.83
093943	American Express	National Counselor's week appreciation lunch (N.	02/14/2025	02/14/2025	50.24
093944	Ariella's Crafts & More Co., LLC	COUNSELORS APPRECIATION WEEK	02/14/2025	02/14/2025	105.00
093945	Blanquitas Mexican Restaurant	COUNSELOR APPRECIATION WEEK	02/14/2025	02/14/2025	27.93
093946	DAVID R CAVAZOS JR	Crime Watch Reward- High School	02/14/2025	02/14/2025	20.00
093947	IMELDA CAVAZOS	MEAL MONEY FOR STUDENTS FOR APPROVED	02/14/2025	02/14/2025	600.00
093948	Chuck E Cheese	Media Club Field Trip Lunch Time	02/14/2025	02/14/2025	329.78
093949	AXEL CORTEZ	Regional Chess Tournament Director	02/14/2025	02/14/2025	240.00

## Checks Issued

Bank Account: Activity		San Benito CISD, TX			
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
093950	Deanan Products Inc	FUND RAISER PAYOUT FOR MU ALPHA THETA	02/14/2025	02/14/2025	1,265.00
093951	RICARDO DELGADO	STUDENT MEALS & ATTRACTION CASH	02/14/2025	02/14/2025	7,111.00
093952	Domino's	Pizza for BCMS choir students rehearsal	02/14/2025	02/14/2025	93.00
093953	Elite Sportswear LP	Cheer Uniforms	02/14/2025	02/14/2025	2,153.12
093954	ESF Fundraising of Tx	BCMS Band Discount card funDraiser	02/14/2025	02/14/2025	4,450.00
093955	Remy R Ferrari	Regional Chess Tournament Production	02/14/2025	02/14/2025	1,431.00
093956	JON STEVE FLORES	Tournament Director	02/14/2025	02/14/2025	250.00
093957	VICTOR FLORES	Regional Chess Tournament Chief Director	02/14/2025	02/14/2025	1,000.00
093958	EDSON GUEVARA	Regional Chess Tournament Director	02/14/2025	02/14/2025	240.00
093959	H E B Food Store	Items Needed for a Fundraiser	02/14/2025	02/14/2025	404.38
093960	James E Houghtaling, Jr.	Regional Chess Tournament Production	02/14/2025	02/14/2025	675.00

## Checks Issued

Bank Account: Activity		San Benito CISD, TX			
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
093961	ALFREDO INFANTE	Regional Chess Tournament Director	02/14/2025	02/14/2025	240.00
093962	J Maya Designs & Graphics LLC	CLUB SHIRTS FOR HOSA 7084 MEMBERS	02/14/2025	02/14/2025	4,982.50
093963	La Especial Bakery	Admin team purchasing the following item for Faculty and	02/14/2025	02/14/2025	33.00
093964	JUANITA LARA RIOS	STUDENT MEAL MONEY FOR BASKETBALL	02/14/2025	02/14/2025	360.00
093965	Rolling Smoke Bar B Que	LUNCHEON FOR COUNSLEOR APPRECIATION	02/14/2025	02/14/2025	77.00
093966	Region One Education Service Center	R1 E-sports Elementary Tournament Fee (Jan. 18, 2025)	02/14/2025	02/14/2025	120.00
093967	Sizzling Caesars, LLC	TO PURCHASE ITEMS FOR AR INCENTIVE PIZZA	02/14/2025	02/14/2025	19.47
093968	SSR Jackets	LETTERMAN JACKETS FOR BELLES DANCER	02/14/2025	02/14/2025	240.00
093969	JORGE TREVINO	Regional Chess Tournament Director	02/14/2025	02/14/2025	240.00
093970	V & M Prints	B&W DRI-FIT SHIRTS FOR SOFTBALL GIRLS	02/14/2025	02/14/2025	270.00
093971	Weissman	RHYTHM COSTUMES FOR BELLES DANCER	02/14/2025	02/14/2025	1,574.94

## Checks Issued

Bank Account: Activity		San Benito CISD, TX			
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
093972	All Valley Charter	CHARTERED BUS FOR CHEERLEADERS FOR	02/20/2025	02/20/2025	2,200.00
093973	Amazon Capital Services	Supplies for Skills USA classroom	02/20/2025	02/20/2025	468.52
093974	Destanie's Creations	BEREVEMENT PLANTS FOR FACULTY REQUESTD	02/20/2025	02/20/2025	90.00
093975	Soleil Jozlyn Dixie	Regional Chess Tournament (Tournament Director)	02/20/2025	02/20/2025	240.00
093976	Domino's	BCMS Choir pizza order during rehearsal (02.17.25)	02/20/2025	02/20/2025	232.50
093977	H E B Food Store	Soccer Tournament Concession	02/20/2025	02/20/2025	95.76
093978	J Maya Designs & Graphics LLC	RMS Dance Posters Fundraiser	02/20/2025	02/20/2025	495.00
093979	Old Fashion Candy Co Inc	Process fee for Skill USA Candy Fundraiser	02/20/2025	02/20/2025	1,443.02
093980	San Benito CISD -Transportation	Transportation fees for VMA Cheerleaders	02/20/2025	02/20/2025	266.00
093981	Wal-Mart Community BRC	DECORTAIONS FOR JUNIOR CLASS APPROVED	02/20/2025	02/20/2025	65.98
093982	Amazon Capital Services	item being purchased for campus Color Run being held	02/27/2025	02/27/2025	573.51

## Checks Issued

Bank Account: Activity		San Benito CISD, TX			
Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
093983	Deanan Products Inc	ITEMS NEEDED FOR APPROVED FUND RAISER	02/27/2025	02/27/2025	101.25
093984	H E B Food Store	Admin team purchasing the following items for Faculty &	02/27/2025	02/27/2025	613.39
093985	J Maya Designs & Graphics LLC	SHIRTS FOR TAFE GOLD MEMBERS REQUESTED	02/27/2025	02/27/2025	700.00
093986	La Especial Bakery	MJMS J. Puebla	02/27/2025	02/27/2025	47.50
093987	Sam's Club Direct Commercial	feb. birthday month & kindness week	02/27/2025	02/27/2025	5,521.64
093988	Wal-Mart Community BRC	MJMS popcorn fundraiser	02/27/2025	02/27/2025	1,331.00
093989	Weissman	UNIFORMA & ACCESSORIES FOR BELLES DANCE	02/27/2025	02/27/2025	1,734.35
				<b>Grand Total</b>	<b>\$67,744.48</b>

## Checks Issued

Bank Account: Const FC

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
1162	PALMER STEEL SUPPLIES, INC.	Crane Operator and Rigger	02/05/2025	02/05/2025	10,366.00
1163	DBA Willscot Mobile Mini	San Benito Mobile Mini District Services at Construction	02/05/2025	02/05/2025	568.27
1164	DBA Willscot Mobile Mini	San Benito Mobile Mini District Services at Construction	02/27/2025	02/27/2025	568.27

Grand Total \$11,502.54

## Checks Issued

Bank Account: Scholar

San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
0000001296	Evany Janae Trevino	Supt. Scholarship Recipient	02/05/2025	02/05/2025	2,500.00
0000001297	4Imprint, Inc	Golf Tournament Items	02/14/2025	02/14/2025	5,015.05

Grand Total \$7,515.05

## Payroll Summaries

Check Date: 2/1/2025 - 2/28/2025

San Benito CISD, TX

<u>Payroll Run</u>	<u>Pay Gross</u>
2/7/25 - 02.07.2025BW -	536,892.41
2/21/25 - 02.21.2025BW -	467,201.42
2/25/25 - 02.25.2025M- REGULAR	5,623,465.01
2/25/25 - 02.25.2025M - E. Torres	1,574.29
<b>Totals:</b>	<b>6,629,133.13</b>

## Payroll Liabilities Check Register

AP Run: FEB 2025 DED CHKS — Post Date: 2025-02-28 — AP Run Type: R

San Benito CISD, TX

Check Date	Check Number	Payment Type	Name	Check Amount
02/28/2025	600841	Check	ATPE	818.87
02/28/2025	600842	Check	PREPAID LEGAL SERVICES INC	359.71
02/28/2025	600843	Check	TCG Administrators	46,086.10
02/28/2025	600844	Check	Texas Classroom Teachers Associatio	9,021.99
02/28/2025	600845	Check	Texas Federation Of Teachers	17.23
02/28/2025	600846	Check	Texas Industrial Vocational Association	59.84
02/28/2025	600847	Check	TSTA	5,254.74
02/28/2025	600848	Check	UNITED WAY	44.00
02/28/2025	600849	Check	YVONNE V. VALDEZ, CHAPTER 13 TRUSTEE	9,538.89
<b>Total:</b>				<b>\$71,201.37</b>

### FEB 2025 DED CHKS Summary

Type	Count	Amount
Regular	9	71,201.37
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
<b>Total:</b>	<b>9</b>	<b>\$71,201.37</b>

## Payroll Liabilities Check Register

AP Run: IRS CS & CLC - FEB 2025 — Post Date: 2025-02-28 — AP Run Type: R

San Benito CISD, TX

Check Date	Check Number	Payment Type	Name	Check Amount
02/28/2025	8000000417	Wire Transfer	ATTORNEY GENERAL	21,065.54
02/28/2025	8000000418	Wire Transfer	Community Loan Center, Corp.	12,986.46
02/28/2025	8000000419	Wire Transfer	IRS	599,729.15
<b>Total:</b>				<b>\$633,781.15</b>
02/28/2025		Wire Transfer	David K Young	\$185,357.86
02/28/2025		Wire Transfer	Teacher Retirement System	\$865,476.73
<b>Total:</b>				<b><u>\$1,684,615.74</u></b>

### IRS CS & CLC - FEB 2025 Summary

Type	Count	Amount
Regular	0	
ACH Checks:	0	
Wire Transfers:	5	1,684,615.74
<b>Total:</b>		<b>1,684,615.74</b>

## Payroll Liabilities Check Register

### Summary by Fund

San Benito CISD, TX

<u>Fund</u>	<u>Total</u>
863 - PAYROLL CLEARING	\$ 1,755,817.11
	<u>\$1,755,817.11</u>



## **Request for Approval to Award Request for Proposal for the Financial Advisory Services in response to RFP-0225-FAS.**

### **Superintendent's Recommendation:**

The Superintendent recommends that the Board of Trustees select the proposal for Financial Advisory Services from TRB Capital Markets, LLC dba Estrada Hinojosa as being in the best interest of San Benito CISD.

### **Rationale:**

The district solicited proposals for Financial Advisory Services. The Request for Proposals was published on Saturday, February 01, 2025, and Saturday, February 08, 2025 in the Valley Morning Star. It was also advertised on the Texas SmartBuy website, beginning on January 28, 2025.

The proposals were due Tuesday, February 25<sup>th</sup>, 2025, at 3:00 pm where two (2) proposals were received and opened. The proposals were reviewed; please see attached tabulation of the proposals. It is the recommendation of the Administration to accept the proposal from TRB Capital Markets, LLC dba Estrada Hinojosa as being in the best interest of the San Benito CISD.

### **Paperwork Impact:**

This will not generate additional paperwork for the District.

### **Budgetary Information:**

Funds are budgeted for the 2025-2026 school year for the procurement of these items.

### **Resource Personnel:**

Monica Mata, Chief Financial Officer  
Christopher Cortez, Director of Accounting  
Eddie Cavazos, Director of Purchasing

### **Board Policy Reference and Compliance:**

N/A

**SAN BENITO CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
EVALUATION  
SUMMARY FORM**

Done By : \_\_\_\_\_

Date: March 05, 2025

Project: \_\_\_\_\_

No: RFP-0225-FAS

<b>EVALUATOR</b>	<b>Assigned Points</b>	<b>BTMA</b>	<b>ESTRADA HINOJOSA</b>				
<b>A.</b>	100	75	95				
<b>B.</b>	100	75	95				
<b>C.</b>	100	80	95				
<b>Total Points (Score)</b>		<b>230</b>	<b>285</b>				
<b>Rank Position</b>		<b>SECOND</b>	<b>FIRST</b>				

NOTES:



**FINANCIAL ADVISORY SERVICES**  
**RFQ-0225-FAS**

<b>RFQ-0225-FAS</b>					
<b>Vendor</b>	<b>Vendor Location</b>	<b>Topic</b>	<b>Phone Number</b>	<b>Contact Person</b>	<b>Email</b>
Baker Tilly Municipal Advisors, LLC	Indianapolis, IN	Financial Advisory Services	317-465-1665	Brock Bowsher	<a href="mailto:brock.bowsher@bakertilly.com">brock.bowsher@bakertilly.com</a>
TRB Capital Markets, LLC dba Estrada Hinojosa	Edinburg, TX	Financial Advisory Services	956-393-7606	Angel Magallanes	<a href="mailto:amagallanes@ehmuni.com">amagallanes@ehmuni.com</a>



**Review and Discussion and Possible Action on Selecting External Audit Firm Services In Response To RFQ-0325-EAF.**

**Superintendent's Recommendation:**

The Superintendent recommends that the Board of Trustees approve Carr, Riggs, Ingram (CRI) as the External Audit Firm for Annual Audits for School Year Ending June 30, 2025, and June 30, 2026.

**Rationale:**

The district solicited RFQ's for External Audit Firm Services to be done for the San Benito CISD. RFQ's were due on March 06, 2025, at 3:00 pm, where two(2) qualifications were received. The Request for Qualifications was published on Saturday, February 08, 2025 and Saturday, February 15, 2025. It was also advertised on the Texas SmartBuy Website.

**Paperwork Impact:**

This will not generate additional paperwork for the District.

**Budgetary Information:**

Cost will be budgeted in both 24/25 and 25/26 FYs  
199 E 41 6212 00 726 0 99 900 \$19,417.50 24/25 FY  
199 E 41 6212 00 726 0 99 900 \$82,000.00 25/26 FY

**Resource Personnel:**

Alfredo Perez, Superintendent of Schools  
Monica Mata, Chief Financial Officer  
Jose E. Cavazos, Purchasing Director  
Christopher Cortez, Director of Accounting

**Board Policy Reference and Compliance:**

CFC (Legal)

**SAN BENITO CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
EVALUATION  
SUMMARY FORM**

Done By : \_\_\_\_\_

Date: 03/17/2025

Project: \_\_\_\_\_

No: RFQ-0325-EAF

<b>EVALUATOR</b>	<b>Assigned Points</b>	<b>CRI</b>		<b>VAIL &amp; PARK</b>			
<b>A.</b>	100	100		91			
<b>B.</b>	100	100		96			
<b>C.</b>	100	100		96			
<b>Total Points (Score)</b>		<b>300</b>		<b>283</b>			
<b>Rank Position</b>		<b>FIRST</b>		<b>SECOND</b>			

NOTES:





## **Discussion, Consideration, and Possible Approval of Gift/Bequest for the 2024-2025 School Year**

### **Superintendent's Recommendation:**

The Superintendent recommends to the Board of Trustees to approve the Gift/Bequest to campus or departments as presented.

### **Rationale:**

To assist campus or departments with monetary or items as needed by campus or departments.

### **Paperwork Impact:**

N/A

### **Budgetary Information:**

N/A

### **Resource Personnel:**

Monica Mata, Chief Financial Officer

Alfredo Perez, Acting Superintendent of Schools

### **Board Policy Reference and Compliance:**

CH (Local)



SAN BENITO CISD DONATION FORM

240 N Crockett Street · San Benito, Texas 78586 · (956) 361-6100

Campus / Department San Benito High School/migrant Department

Date of Donation 2/11/25

Donor's Name Alonzo Gonzalez (American Oxygen Company)

Address/City/State/Zip 11700 State Hwy 48 Brownsville, TX 78521

Telephone (956) 832-0764

Description of Donation Welding Shirts for Migrant students enrolled in Welding

Federal ID# (if applicable) 84-3115649

CTE pathway

Donation Item/Amount \$ 596.00 / Welding Shirts  
Amount or Value of Donation

Purpose of Donation Career Readiness: Resource required for instruction/ training in Welding vocational/technical career path

Restricted to Purpose of Donation  Yes  No

Superintendent's Signature/Date

Board Signature/Date

Funds Deposited to  
Account Name and Code: In Kind

**San Benito CISD School Board Policy CDC (LEGAL)**

**Use of Donated Property**

A conveyance, devise, or bequest of property for the benefit of the public schools, if not otherwise directed by the donor, vests the property in a board or their successors as trustees for those to be benefited by the donation.

Funds or other property donated or the income from the property may be spent by the trustees:

1. For any purpose designated by the donor that is in keeping with the lawful purposes of the schools for the benefit of which the donation was made; or
2. For any legal purpose if a specific purpose is not designated by the donor.

Education Code 11.156

**San Benito CISD School Board Policy CDC (LOCAL)**

**Unsolicited Gifts (Authority to Accept)**

The Board delegates to the Superintendent the authority to accept unsolicited gifts on behalf of the District.

However, any gift that the potential donor has expressly made conditional upon the District's use for a specified purpose, or any gift of real property, shall require Board approval. Once accepted, a gift becomes the sole property of the District.

**SAN BENITO CISD DONATION FORM**  
240 N Crockett Street · San Benito, Texas 78586 · (956) 361-6100

Campus / Department	<u>Riverside Middle School/Athletics</u>
Date of Donation	<u>February 18, 2025</u>
Donor's Name	<u>April Vallejo</u>
Address/City/State/Zip	<u>San Benito, TX 78586</u>
Telephone	_____
Description of Donation	<u>Money</u>
Federal ID# (if applicable)	_____
Donation Item/Amount	\$ <u>300.00</u> <i>Amount or Value of Donation</i>
Purpose of Donation	<u>For Athletics Department</u>
Restricted to Purpose of Donation	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

\_\_\_\_\_  
Superintendent's Signature/Date

\_\_\_\_\_  
Board Signature/Date

**Funds Deposited to**  
Account Name and Code: 865-R-00-5749-15-043-0-00-000

**San Benito CISD School Board Policy CDC (LEGAL)**

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*Education Code 11.156*

**San Benito CISD School Board Policy CDC (LOCAL)**

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**RECEIPT**

No 1843660

RECEIVED FROM April Vallejo DATE February 18, 2025  
Three hundred DOLLARS \$ 300.00  
FOR Donation

Amount of Account		Paid Cash	<input checked="" type="checkbox"/>
Amount Paid		Check	<input type="checkbox"/>
Balance Due		Money Order	<input type="checkbox"/>

THANK  
YOU

BY V. Martinez



Dianna  
Castro



1032 3793 0116 2511 1200 626

1	HEB TT HD FOIL 12IN 130FT T	9.48
2	HEB OF 2DR IAS T	3.98
3	HEB MUST HAVES VARIETY PA F	9.28
4	HCE GIANT PAPER LUNCH BAG	
	2 Ea. @ 1/ 2.28 T	4.56
5	HEB TX ORG BRISKT TEXAS S F	10.88
6	HEB TWIST FRIDGE PACK	
	4 Ea. @ 1/ 5.00 TF	20.00
7	HEB COLA FRIDGE PACK	
	4 Ea. @ 1/ 5.00 TF	20.00
8	BF BRISKET NO DECKL FAT F	55.95
9	BF BRISKET NO DECKL FAT F	56.69
10	HCF PURIFIED DR WTR W MIN F	5.36
11	STORE DONATION INFORMATIO T	0.00

\*\*\*\*\* Sale Subtotal\*\*\* 196.18  
 Sales Tax 4.79  
 \*\*\*\*\* Total Sale\*\*\* 200.97  
 \*\*\* CORP DONATIO 200.00  
 \*\*\* CASH 0.97

ITEMS PURCHASED: 18

ON SALE SAVINGS	:	\$2.00
OUR BRAND SAVINGS	:	\$21.12

**YOU SAVED  
\$23.12**

Tell us how we are doing and you could  
 WIN 1 OF 30 \$250 HEB GIFT CARDS  
 No purchase necessary.  
 See rules and take survey at  
[www.heb.com/survey](http://www.heb.com/survey)  
 or call 1-866-583-5024  
 or text SURVEY to 40879  
 Message and data rates may apply.  
 Odds depend on entries received.  
 Must be 18. Ends 3/31/25.

Para Espanol, visitenos por Internet a  
[www.heb.com/survey](http://www.heb.com/survey)  
 O llame al 1-866-583-5024  
 O envie un mensaje de texto con  
 la palabra SURVEY al 40879  
 Pueden aplicarse tarifas  
 de mensajes y datos.  
 Las probabilidades de ganar dependen  
 de cuantas inscripciones recibamos.  
 Tener 18 anos o mas.  
 El sorteo se acaba 3/31/25.

CERTIFICATE CODE  
**626011625929 793122**  
 \*\*\*\*\*

RECEIPT EXPIRES ON 04-16-25



1032 3793 0116 2511 1200 626

HEB Food-Drugs 626  
 1095 West Business Hwy. 77  
 San Benito, TX 78586  
 Phone: (956) 399-0241  
 Pharmacy: (956) 399-5233 ..

Campus / Department La Encantada Elementary School ASP  
Date of Donation 01/27/25  
Donor's Name Emmanuel Diaz  
Address/City/State/Zip [REDACTED]  
Telephone [REDACTED]  
Description of Donation nintendo controller  
Federal ID# (if applicable) \_\_\_\_\_  
Donation Item/Amount \$ 40.00  
*Amount or Value of Donation*  
Purpose of Donation e-sports equipment for student used.  
Restricted to Purpose of Donation  Yes  No

\_\_\_\_\_  
Superintendent's Signature/Date

\_\_\_\_\_  
Board Signature/Date

**Funds Deposited to**  
Account Name and Code: In Kind

**San Benito CISD School Board Policy CDC (LEGAL)**

**Use of Donated Property**

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*Education Code 11.156*

**San Benito CISD School Board Policy CDC (LOCAL)**

**Unsolicited Gifts (Authority to Accept)**

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However, any gift that the potential donor has expressly made conditional upon the District's use for a specified purpose, or any gift of real property, shall require Board approval. Once accepted, a gift becomes the sole property of the District.

Campus / Department Riverside Middle School/Journalism

Date of Donation February 18, 2025

Donor's Name La Paloma PTO

Address/City/State/Zip San Benito, TX 78586

Telephone (956)361-6780

Description of Donation Money

Federal ID# (if applicable) \_\_\_\_\_

Donation Item/Amount \$ 200.00  
*Amount or Value of Donation*

Purpose of Donation For Journalism Club

Restricted to Purpose of Donation  Yes  No

\_\_\_\_\_  
Superintendent's Signature/Date

\_\_\_\_\_  
Board Signature/Date

**Funds Deposited to**  
Account Name and Code:

461-R-00-5749-07-043-5-00-000

**San Benito CISD School Board Policy CDC (LEGAL)**

**Use of Donated Property**

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*Education Code 11.156*

**San Benito CISD School Board Policy CDC (LOCAL)**

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# RECEIPT

No 2021901

RECEIVED FROM La Paloma PIO DATE 2-18-25  
Two hundred DOLLARS \$ 200.00  
FOR Donation

Amount of Account		Paid Cash	<input checked="" type="checkbox"/>
Amount Paid		Check	<input type="checkbox"/>
Balance Due		Money Order	<input type="checkbox"/>

THANK  
YOU

BY J. Martinez

1473619

**SAN BENITO CISD DONATION FORM**  
240 N Crockett Street · San Benito, Texas 78586 · (956) 361-6100

Campus / Department La Paloma Elementary

Date of Donation February 12, 2025

Donor's Name PTO

Address/City/State/Zip 35076 Padilla Street

Telephone 956-361-6780

Description of Donation Funds to pay for Students Activiey/Meals

Federal ID# (if applicable) 56-2494509

Donation Item/Amount \$ 4,000.00  
*Amount or Value of Donation*

Purpose of Donation For Enrichment Activities for Students.

Restricted to Purpose of Donation  Yes  No

\_\_\_\_\_  
Superintendent's Signature/Date

\_\_\_\_\_  
Board Signature/Date

**Funds Deposited to**  
Account Name and Code:

461 R 00 5749 ST 114 5 000

**San Benito CISD School Board Policy CDC (LEGAL)**

**Use of Donated Property**

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*Education Code 11.156*

**San Benito CISD School Board Policy CDC (LOCAL)**

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**RECEIPT**

DATE 2/13/25

No. 292819

RECEIVED FROM PTO - Maribel Carrillo

\$ 4,000<sup>00</sup>

Four Thousand + 00/100 DOLLARS

FOR RENT  
 FOR Donation for Student Activity / Meals

ACCOUNT	
PAYMENT	<u>4000 00</u>
BAL. DUE	

- CASH
- CHECK
- MONEY ORDER
- CREDIT CARD

FROM 2024 TO 2025

BY Catherine L Becerra

**SAN BENITO CISD**  
**Deposit Form**

Date: 2/13/25

Bag # 1620507

Reason Donation for Student Activity/Meals

Acct Code 461 800

**\*\* Two people must be present when counting money\*\***

Currency 0

Coins 0

Checks 4,000.00

TOTAL 4,000.00

Counted by Catherine L Becerra

Date 2/13/2025

Counted by Juanita Pineda

Date 2/13/2025

Notes Check No.: 1003

Cash Receipt Number \_\_\_\_\_

Posted by \_\_\_\_\_

Date \_\_\_\_\_

Verified by \_\_\_\_\_

Date \_\_\_\_\_

Campus / Department San Benito High School

Date of Donation 12/17/2024

Donor's Name Rio Grande Valley Credit Union

Address/City/State/Zip 121 Morgan Blvd. Harlingen, Texas 78550

Telephone 956-423-5792

Description of Donation STEM CAMP

Federal ID# (if applicable) \_\_\_\_\_

Donation Item/Amount \$ 200.00  
*Amount or Value of Donation*

Purpose of Donation DONATION FOR STEM CAMP

Restricted to Purpose of Donation  Yes  No

\_\_\_\_\_  
Superintendent's Signature/Date

\_\_\_\_\_  
Board Signature/Date

**Funds Deposited to**  
Account Name and Code: 865 R 00 5749 MU 001 0 00 000

**San Benito CISD School Board Policy CDC (LEGAL)**

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*Education Code 11.156*

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NOTES

# RECEIPT

DATE 2.12.25 NO. 473358

RECEIVED FROM Rio Grande Valley Credit Union

ADDRESS \_\_\_\_\_

FOR Donation to Stem Camp. \$ 200.00

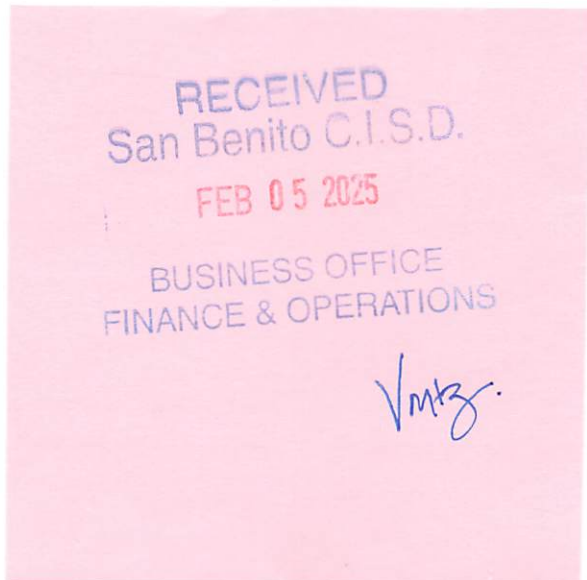
ACCOUNT		HOW PAID	
AMT. OF ACCOUNT		CASH	
AMT. PAID		CHECK	<u>#123132</u>
BALANCE DUE		MONEY ORDER	

865-R-00-5749-MU-001-D-00  
000.

BY Vmtz

© MEDIFORM® 8L818 • S1657N-CL

Brg# 2132458



**SAN BENITO CISD DONATION FORM**  
240 N Crockett Street · San Benito, Texas 78586 · (956) 361-6100

Campus / Department	<u>Angela G. Leal Elementary</u>
Date of Donation	<u>February 14, 2025</u>
Donor's Name	<u>Stomp Out Diabetes</u>
Address/City/State/Zip	<u>313 W. Nolana Ave McAllen, TX 78504</u>
Telephone	<u>(956) 627-5594</u>
Description of Donation	<u>Gift Card</u>
Federal ID# (if applicable)	<u>IN-KIND</u>
Donation Item/Amount	\$ <u>150.00</u> <i>Amount or Value of Donation</i>
Purpose of Donation	<u>P.E supplies</u>
Restricted to Purpose of Donation	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

\_\_\_\_\_  
Superintendent's Signature/Date

\_\_\_\_\_  
Board Signature/Date

**Funds Deposited to**  
Account Name and Code: IN-KIND

**San Benito CISD School Board Policy CDC (LEGAL)**

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*Education Code 11.156*

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## **Discussion, Consideration, and Possible Approval of Budget Amendment (s) for the 2024-2025 School Year**

### **Superintendent's Recommendation:**

The Superintendent recommends to the Board of Trustees to approve amending the 2024-2025 budget as presented in the exhibit attached.

### **Rationale:**

Appropriate additional necessary funds.

### **Paperwork Impact:**

A minimal amount of paperwork will be generated by the amendment.

### **Budgetary Information:**

Amendment is necessary to provide adequate funding for items presented.

### **Resource Personnel:**

Monica Mata, Chief Financial Officer

Alfredo Perez, Acting Superintendent of Schools

### **Board Policy Reference and Compliance:**

CE (Local)









# SAN BENITO CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

Business Office

240 North Crockett Street • San Benito, Tx 78586 • Phone: (956) 361-6160 • Fax: (956) 361-6166

ORIGINAL

## BUDGET AMENDMENT FORM

Superintendent

TO: \_\_\_\_\_

Feb. 20, 2005

Date \_\_\_\_\_

Dr. Raul Garza STEAM

From: \_\_\_\_\_

Board Approved Date: \_\_\_\_\_

Title of Program	From Account Number	To Account Number	Amount To Transfer
Furn / Equip	199 ESI 6395 00115 099 / 10	199 E3K 6412 0115 099 / 10	480.00
Reason for Transfer:		Total	480.00

Need to transfer money to cover the cheer extra duty pay.

Victor Monreal

Signature \_\_\_\_\_

Approved By: \_\_\_\_\_

Signature of Superintendent

### FOR BUSINESS OFFICE USE ONLY

Funds Available

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Yes

No

Approved By: \_\_\_\_\_

Monica Mata

Signature of Chief Financial Officer

















# SAN BENITO CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

**Business Office**

240 North Crockett Street • San Benito, Tx 78586 • Phone: (956) 361-6160 • Fax: (956) 361-6166

## BUDGET AMENDMENT FORM

Superintendent  
TO: \_\_\_\_\_

\_\_\_\_\_ Date

From: \_\_\_\_\_

Board Approved Date: \_\_\_\_\_

Title of Program	From Account Number	To Account Number	Amount To Transfer
<b>Total</b>			

Reason for Transfer:

\_\_\_\_\_

\_\_\_\_\_

*Monica Mata*  
\_\_\_\_\_  
Signature

\_\_\_\_\_  
Approved By: Signature of Superintendent

**FOR BUSINESS OFFICE USE ONLY**

Funds Available  Yes  No

Approved By: *Monica Mata*  
\_\_\_\_\_  
Signature of Chief Financial Officer



# SAN BENITO CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

Business Office

240 North Crockett Street • San Benito, Tx 78586 • Phone: (956) 361-6160 • Fax: (956) 361-6166

**ORIGINAL**

## BUDGET AMENDMENT FORM

Superintendent  
**TO:** \_\_\_\_\_

03/03/2025  
**Date** \_\_\_\_\_

Monica Mata, CFO  
**From:** \_\_\_\_\_

**Board Approved Date:** \_\_\_\_\_

Title of Program	From Account Number	To Account Number	Amount To Transfer
Repair HS Marquee	199 E 11 6399 00 001 0 11 100	199 E 51 6315 MA 936 0 99 200	\$3,750.00
<b>Total</b>			<b>\$ 3,750.00</b>

**Reason for Transfer:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Monica Mata*  
\_\_\_\_\_  
**Signature**

**Approved By:** \_\_\_\_\_  
Signature of Superintendent

**FOR BUSINESS OFFICE USE ONLY**

Funds Available  Yes  No

**Approved By:** *Monica Mata*  
\_\_\_\_\_  
Signature of Chief Financial Officer



Cirrus Systems, Inc.  
 200 West Rd  
 Portsmouth NH  
 03801  
 United States

# Estimate

Date Created: 2/18/2025  
 Estimate #: 14046

Display: San Benito High School  
 Case #: 00049612

**Bill To**  
 San Benito High School  
 450 S Oscar Williams Rd  
 San Benito TX 78586  
 United States

Expires	Memo
5/19/2025	

Item	Quantity	Rate	Amount
<b>R-10-0069</b> Blade M 9mm Module	3	\$546.00	\$1,638.00
<b>10-0102</b> Controller - M2 3+5 v1.0	1	\$2,015.00	\$2,015.00
<b>Shipping Charges</b> Shipping Charges	1	\$93.67	\$93.67

<b>Total</b>	<b>\$3,746.67</b>
--------------	-------------------



14046



**Discussion, Consideration, and Possible Approval regarding Purchases of over \$50,000.**

**Superintendent's Recommendation:**

The Superintendent recommends to the Board of Trustees to approve the Purchases of \$50,000 or more for purchases of goods or services as presented.

**Rationale:**

Purchases of \$50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place.

**Paperwork Impact:**

No additional paperwork required.

**Budgetary Information:**

Funds have been budgeted for the 2024-2025 school year.

**Resource Personnel:**

Monica Mata, Chief Financial Officer  
Alfredo Perez, Acting Superintendent of Schools

**Board Policy Reference and Compliance:**

This item is in compliance with Board Policy CH(LOCAL).





**REQUEST FOR APPROVAL OF PURCHASES FOR CHILD NUTRITION PROGRAM FOR PURCHASE OF SMALLWARES**

**VENDOR:**

Mission Restaurant Supply	\$8,698.45
Hubert	\$7,403.18
Sam's	<u>\$3,214.00</u>
<b>Total:</b>	<b>\$19,315.63</b>

**ITEMS:**

SMALLWARES

**TARGETED GOAL:**

GOAL 1: F1.2: San Benito CISD will ensure the district is maximizing available resources that effectively support District Goals

OBJECTIVE: F.105 GOAL 5 - San Benito will continuously review the effectiveness and sustainability of the program

**FUNDING SOURCE:**

Child Nutrition Program Federal Funds  
ACCOUNT 6395 ON  
(See Attached)

**PURCHASING METHOD:**

Choice Partners  
Contract Number 23/038TP-10  
BUY BOARD  
Contract Number 683-22  
RFP  
0821-GMS

**SMALLWARE'S BREAKDOWN**





ITEM	QTY	CAMPUS	ACCOUNT NUMBER	AMOUNT
MICROWAVE	1	LA PALOMA (114)	101-E-6395-00-114-00-400	\$234.00
MICROWAVE	1	ODLF (116)	101-E-6395-00-116-00-400	\$234.00
MICROWAVE	1	BERTA CABAZA (041)	101-E-6395-00-041-00-401	\$234.00
MICROWAVE	1	MILLER (042)	101-E-6395-00-042-00-402	\$234.00
MICROWAVE	1	SULLIVAN (110)	101-E-6395-00-110-00-403	\$234.00
MICROWAVE	5	WAREHOUSE (935)	101-E-6395-00-935-00-404	\$1,170.00
<b>TOTAL</b>				<b>\$2,340.00</b>
MIXER	1	HIGH SCHOOL (001)	101-E-6395-00-001-00-400	\$874.00
<b>TOTAL</b>				<b>\$874.00</b>
POSISH STAINLESS STEEL	2	WAREHOUSE (935)	101-E-6395-00-935-00-404	\$154.06
BOWL, MIXING 80 QT	1	WAREHOUSE (935)	101-E-6395-00-935-00-405	\$449.06
DOLLY, MIXING BOWL	1	WAREHOUSE (935)	101-E-6395-00-935-00-406	\$580.91
MARKET TRAY, BLACK 18X26X1	234	WAREHOUSE (935)	101-E-6395-00-935-00-407	\$4,443.66
MARKET TRAY, BLAKC 9X25 1/2X1	90	WAREHOUSE (935)	101-E-6395-00-935-00-408	\$1,169.10
<b>SHIPPING CHARGES</b>				<b>\$606.39</b>
<b>TOTAL</b>		<b>WAREHOUSE (935)</b>		<b>\$7,403.18</b>
SHEET PAN	100	WAREHOUSE (935)	101-E-6395-00-935-00-404	\$1,995.00
COLANDER 16QT	5	WAREHOUSE (935)	101-E-6395-00-935-00-405	\$174.75
COANDER 8QT	10	WAREHOUSE (935)	101-E-6395-00-935-00-406	\$175.90
ROUND BOWL DISHER	25	WAREHOUSE (935)	101-E-6395-00-935-00-407	\$323.75
POCKET THERMOMETER	60	WAREHOUSE (935)	101-E-6395-00-935-00-408	\$1,732.80
SHEET PAN RACK	10	WAREHOUSE (935)	101-E-6395-00-935-00-409	\$2,859.50
SPATULA	25	WAREHOUSE (935)	101-E-6395-00-935-00-410	\$398.75
KITCHEN SHEARS	20	WAREHOUSE (935)	101-E-6395-00-935-00-411	\$359.00
SOLID TURNER	8	WAREHOUSE (935)	101-E-6395-00-935-00-412	\$199.60
SAUCE PAN	6	WAREHOUSE (935)	101-E-6395-00-935-00-413	\$359.70
COVER/LID COOKWARE	6	WAREHOUSE (935)	101-E-6395-00-935-00-414	\$119.70
<b>TOTAL</b>		<b>WAREHOUSE (935)</b>		<b>\$8,698.45</b>
<b>TOTAL AMOUNT NEEDED</b>				<b>\$19,315.63</b>

**Project:**  
San Benito CISD

**From:**  
Mission Restaurant Supply -  
McAllen  
Larry Cantu  
4310 N. 10th Street  
McAllen, TX 78504  
956-467-1295  
956-467-1295 (Contact)

Job Reference Number: 20400

Item	Qty	Description	Sell	Sell Total
1	100 ea	<b>BUN / SHEET PAN</b> Eagle Group Model No. SP1826-16 (MTMSP182616) Packed 12 ea zzz *Limited to Stock on Hand* zzz Pan Sheet Full Size H/D 18X26 Alum 12Ea/Cs	\$19.95	\$1,995.00
			<b>ITEM TOTAL:</b>	<b>\$1,995.00</b>
2	5 ea	<b>COLANDER</b> Winco Model No. ALO-16BH (WINALO16BH) Packed 4 ea Colander, 16 qt., 16-1/2" dia. x 7-1/8"H, with base & handles, aluminum (Qty Break = 4 each)	\$34.95	\$174.75
			<b>ITEM TOTAL:</b>	<b>\$174.75</b>
3	10 ea	<b>COLANDER</b> Browne USA Foodservice Model No. 746110 (BRN746110) Packed 6 ea Colander 8 Qt S/S 6Ea/Cs	\$17.59	\$175.90
			<b>ITEM TOTAL:</b>	<b>\$175.90</b>
4	25 ea	<b>STANDARD ROUND BOWL DISHER</b> Vollrath Model No. 47141 (VOL47141) Packed 12 ea Disher, round bowl, size 10 (3-1/4 oz. capacity), 2-5/8" bowl dia., 18-8 stainless with one-piece color coded ivory plastic handle with all-natural antimicrobial NSF, Made in USA, Jacob's Pride® Collection, Limited Lifetime Warranty	\$12.95	\$323.75
			<b>ITEM TOTAL:</b>	<b>\$323.75</b>

Item	Qty	Description	Sell	Sell Total
5	60 ea	<b>POCKET THERMOMETER</b>  Cooper-Atkins Model No. DFP450W-0-8 Packed 6 ea Test Thermometer, digital display with stem, 4-3/4" (121mm) shaft length, 3/4" (19mm) tip, -40 to 450°F/-40° to 232°C temperature range, ±2°F/1°C temperature accuracy, waterproof, update button, 1.5v/#392 battery, antimicrobial additive, NSF, CE, WEEE, RoHS (carded) (36 master carton) (Cooper) 60 ea Lifetime warranty, includes calibration	\$28.88	\$1,732.80
			<b>ITEM TOTAL:</b>	<b>\$1,732.80</b>
6	10 ea	<b>BUN / SHEET PAN RACK</b>  Channel Manufacturing Model No. 401AC (CHN401AC) Bun Pan Rack, Economy, mobile, 20-1/2"W x 26"D x 70-1/4"H, front load, open sides, 3" spacing, capacity (20) 18" x 26" bun pans, welded aluminum construction, 5" swivel casters, NSF, Made in USA (published shipping weight does not reflect 50lb. pallet)	\$285.95	\$2,859.50
			<b>ITEM TOTAL:</b>	<b>\$2,859.50</b>
7	25 ea	<b>SPATULA</b>  Rubbermaid Commercial Products Model No. FG1962000000 (RUB1962) Packed 24 ea Scraper, 9-1/2", high heat, resists heat up to 500°F/260°C, Clean-Restâ„¢, cool touch red handle, resists scratching and melting, blade, NSF, S.O.S.	\$15.95	\$398.75
			<b>ITEM TOTAL:</b>	<b>\$398.75</b>
8	20 ea	<b>KITCHEN SHEARS</b>  Mercer Culinary Model No. M33042P (MERM33042P) Packed 12 ea Mercer Cutlery Kitchen Shears, 8" overall length, stainless steel, polypropylene handles, 8" length, comes apart for easy cleaning, built-in bottle opener/nutcracker, packaged in plastic pouch with graphic insert, NSF	\$17.95	\$359.00
			<b>ITEM TOTAL:</b>	<b>\$359.00</b>
9	8 ea	<b>SOLID TURNER</b>  Mercer Culinary Model No. M18490 (MERM18490) Packed 6 ea Praxis® Turner, 6" x 5", 13-1/2" overall length, heavy duty, high carbon, Japanese stainless steel blade, rosewood handle with (3) brass compression rivets	\$24.95	\$199.60
			<b>ITEM TOTAL:</b>	<b>\$199.60</b>

Item	Qty	Description	Sell	Sell Total
10	6 ea	<b>SAUCE PAN</b> Browne USA Foodservice Model No. 5724034 (BRN5724034) Pan Sauce 4.5 Qt Thermalloy 18/10 S/S	\$59.95	\$359.70
			<b>ITEM TOTAL:</b>	<b>\$359.70</b>
11	6 ea	<b>COVER / LID, COOKWARE</b> Browne USA Foodservice Model No. 5724120 (BRN5724120) Cover 7.75 In Thermalloy S/S For 5724033/5724034	\$19.95	\$119.70
			<b>ITEM TOTAL:</b>	<b>\$119.70</b>
			<b>Total</b>	<b>\$8,698.45</b>

**PAYMENT TERMS**

Net 30 Days with School Purchase Order issued and noted on invoice.

**EQUIPMENT DELIVERY**

Do not sign for your delivery without inspecting it for freight damage. If there is any visible damage the best course of action is to refuse the delivery completely. Notate on the delivery receipt: "Refused Damaged" and notify us at 800-319-0690. Once we get confirmation from the carrier that the delivery was refused a replacement will be shipped to you. If you discover damage after you sign for the delivery, we will not be able to send a replacement and you will need to file a damage claim with the carrier within five (5) business days.

**RETURN POLICY**

There is a 25% re-stocking fee applied to all items that are refundable. Items labeled as "used," "non-stock" (specially ordered from the manufacturer), "made to order" (custom-made), or "special order" might be non-refundable or require a higher re-stocking fee, determined by the manufacturer. Products cannot be returned without prior authorization of a Mission Restaurant Supply Customer Service Representative. If for any reason you wish to return or exchange an item or your entire order, please contact us via e-mail [returns@missionrs.com](mailto:returns@missionrs.com) or toll free at 800-319-0690. To receive a credit (except for freight charges), items must be returned freight prepaid within 30 days of receiving your order, unopened, and in the same unused condition we shipped it to you. Freight is **NON-REFUNDABLE**.

**DAMAGE POLICY**

Inspect your shipment for any damages BEFORE signing. The delivery driver is required to wait for your thorough inspection. REFUSE the damaged shipment, notate "Refused Damaged" on the delivery receipt, and notify us at 800-319-0690. Once we get confirmation from the carrier of the refusal, a replacement will be shipped to you. Should you choose to sign for the delivery and notice damage later, it will be your responsibility to file a freight claim with the carrier. MissionRS is not responsible for the outcome of your claim.

Initial: \_\_\_\_\_

Page 2 of 4

**SPECIAL ORDERS**

Special Order, Made to Order (custom-made), and Non-Stock Items (specially ordered from the manufacturer) are **NON-REFUNDABLE**.

**STANDARD EXCLUSIONS**

Plumbing and electrical hook-ups, including all indirect waste drains, back flow preventers, roof penetrations/resealing, curbs, supports, and pads are not included in this quote unless otherwise indicated.

**APPLICABLE FEES**

Freight and sales tax\* may be applicable and may be reflected on final invoice. Processing fees may apply.

\*Completed sales tax exemptions certificates must be provided to be considered exempt.

**ERRORS**

Mission Restaurant Supply reserves the right to correct pricing or typographical errors on this quote and refuse or cancel any order placed for said price.

REGULATED BY THE TEXAS DEPARTMENT OF LICENSING AND REGULATION, P.O. Box 12157, Austin, TX 78711. (800) 803-9202, (512) 463-6599. www.tdlr.texas.gov Texas Refrigeration Licenses #TACLB42276C, #TACLB022617R, #TACLB020056R, #TACLB26723R

Acceptance: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Project Grand Total: \$8,698.45



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Exact Phrase

e.g. 1606N020Q02

"Mission Restaurant Supply"

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Enter Code or Name  

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# Mission Restaurant Supply

**Contract Category:**

**Contract Number:** 23/038TP-10

**Contract Terms:**

**Initial Award Date:** August 1, 2023

**1<sup>st</sup> Renewal Start Date:** August 1, 2024

**Current Expiration Date:** July 31, 2025

**Renewals Remaining:** 3

**CP Contract Manager:**

**Trisha Prestigiacomio**

**[trisha@choicepartners.org](mailto:trisha@choicepartners.org)**

**713-696-0742**

**Contract Partner:** Mission Restaurant Supply

**Contract Partner Web Site:**

**<http://www.missionrs.com>**

**Approved Market Area:**



9555 Dry Fork Road  
 Harrison OH 45030-1994  
**1.800.543.7374**  
 www.hubert.com

2/14/2025 Hubert Quote Detail

Quote Number: Q633612  
 Where OE.QUOTES

Customer # 850000  
 Phone # 956-361-6401

Quote Date:  
 1/10/2025

Ship to address

Bill to address

\* Expires:  
 4/5/2025

SAN BENITO CISD  
 CHILD NUTRITION PROGRAM  
 2001 UTEX DR  
 SAN BENITO  
 TX 78586-7776  
 Attn: SAURIEL RIVERA

BUY BOARD  
 TEXAS ASSOC OF SCHOOL BOARD  
 12007 RESEARCH BLVD STE 100  
 AUSTIN  
 TX 78759-2472  
 Contact: SAURIEL RIVERA

Bill Date:

Customer PO#: SAURIEL RIVERA  
 Dest: UNITED STATES  
 Shp Via: XPO LOGISTICS  
 Weight: 786

Rep: 239 COOPER FIELDS  
 2dRep: 714 MARK HORSTMAN  
 Collector: SHIRES, KRIS  
 Terms: SYSTEM HOLD

Repl code: N  
 Rush: N  
 B/O: C

Comments

BUYBOARD CONTRACT # 683-22  
 VALID 12-1-2022-11-30-2025

Item#	Description	Uom	Qty Ord	Qty BO	Qty Shp	Item Prc	Ext Prc	Est Date
<b>Shipping directly from our Vendor</b>								
SO.70LW A	POLISH,STAINLESS,STEEL	CT	2	2	0	77.030	154.06	02/21/25
							<b>Merchandise:</b>	<b>154.06</b>
							<b>Shipping Chgs:</b>	<b>59.99</b>
<b>Shipping directly from our Vendor</b>								
44085	BOWL, MIXING, 80 QT,	EA	1	1	0	449.060	449.06	02/20/25
							<b>Merchandise:</b>	<b>449.06</b>
							<b>Shipping Chgs:</b>	<b>119.95</b>
<b>Shipping directly from our Vendor</b>								
46121	DOLLY,MIXING BOWL,ALUMINUM,80 QT	EA	1	1	0	580.910	580.91	03/11/25
							<b>Merchandise:</b>	<b>580.91</b>
							<b>Shipping Chgs:</b>	<b>297.45</b>
<b>Shipping from our Harrison, OH warehouse</b>								
18262	MARKET TRAY, BLACK, 18X26X1	EA	234	170	0	18.990	4443.66	01/15/25

79315 MARKET TRAY, BLACK, 9X251/2X1 EA 90 0 0 12.990 1169.10 01/27/25

**Merchandise: 5612.76**  
**Shipping Chgs: 129.00**  
**Total Merchandise: 6,796.79**  
**Additional Chgs: 0.00**  
**Shipping Chgs: 606.39**  
**Tax: 0.00**  
**Total Price: 7,403.18**  
**(US DOLLARS)**



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- Any Words
- All Words
- Exact Phrase

e.g. 1606N020Q02

"Mission Restaurant Supply"

"Hubert Company LLC."

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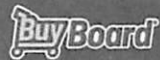
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## Vendor Contract Information Summary

Vendor Hubert Company  
Contact Amanda Bennett  
Phone 800-543-7374  
Email abennett@hubert.com  
Vendor Website www.hubert.com  
TIN 391599078  
Address Line 1 9555 Dry Fork Rd.  
Vendor City Harrison  
Vendor Zip 45030  
Vendor State OH  
Vendor Country USA  
Delivery Days 10  
Freight Terms FOB Destination  
Payment Terms Net 30  
Shipping Terms Freight prepaid by vendor and added to invoice  
Ship Via Best Way  
Designated Dealer No  
EDGAR Received Yes  
Service-disabled Veteran Owned No  
Minority Owned No  
Women Owned No  
National Yes  
No Foreign Terrorist Orgs Yes  
No Israel Boycott Yes  
MWBE No  
ESCs All Texas Regions  
States All States  
Contract Name Food Service Equipment, Supplies and Appliances  
Contract No. 683-22  
Effective 12/01/2022  
Expiration 11/30/2025  
Accepts RFQs Yes  
Quote Reference Number 683-22



Date:	01/14/2025
Person/Dept. Requesting Quote:	MELISSA QUINTANILLA/CNP
Requisition #	

**PURCHASING DEPARTMENT  
WRITTEN QUOTATION DOCUMENTATION FORM  
FOR AMOUNTS: \$500.00 - \$49,999.99**

	VENDOR 1	VENDOR 2	VENDOR 3
<b>Company:</b>	HUBERT COMPANY	MISSION RESTAURANT SUPPLY	SAMS CLUB
<b>Contact Person:</b>	JOHN HAMEL	LARRY CANTU	
<b>City/State:</b>	HARRISON, OHIO	MCALLEN, TX	HARLINGEN, TEXAS
<b>Telephone #:</b>	800-543-7374	956-467-1295	956-507-7305
<b>Email:</b>			

ITEM #	Qty	Descriptions/Specs	Unit Price Vendor 1	Unit Price Vendor 2	Unit Price Vendor 3
79965	1	20 QT MIXER BENCH MODEL	\$3,099.00		
MPN:SP20	1	20 QT MIXER BENCH MODEL		\$3,513.00	
469033	1	20 QT MIXER BENCH MODEL			\$874.00
		<i>Freight Charges</i>			
		<i>Delivery Date After Receipt of PO</i>			
		<b>TOTAL</b>	<b>\$ 3,099.00</b>	<b>\$ 3,513.00</b>	<b>\$ 874.00</b>

<b>RECOMMENDED VENDOR</b>	
<i>If LOW QUOTE NOT Recommended need justification</i>	SAMS CLUB

Administrator Signature \_\_\_\_\_ Date 01/14/2025

Menu

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Reorder

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Cart

Your club Harlingen, TX

More Offers

Sam's Cash

Sam's Club Credit

Member's Mark

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Get \$30 when you open a new account and spend \$30<sup>1</sup>

<sup>1</sup>Click Apply now to learn how

Purchase amount \$874.00

Statement credit -\$30.00

Cost after credit \$844.00

Apply now

## Cart (1)

### Shipping items (1)

Shipping to 78550



General 3-Speed Commercial Planetary Stand Mixer - 20 Quart - 20 Quart  
Item 469033

1

~~\$999.00~~ \$874.00

\$125.00 off

See offers >

Remove

Save for later

### Total

Subtotal (1 item)

\$874.00

Est. shipping costs ⓘ

Free

Shipping to 78550

Become a Plus member

Free shipping on eligible orders over \$50

Sales tax

(calculated in checkout)

--

Est. total

Est. savings \$125.00 ⓘ

\$874.00

Begin checkout

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 9555 Dry Fork Road  
 Harrison  
 Ohio 45030-1994  
 1 800 543 7374  
 www.hubert.com

SAN BENITO CISD  
 CHILD NUTRITION PROGRAM  
 2001 UTEX DR  
 SAN BENITO  
 TX, 78586-7776

Exp. 2/28/2025


Ref. No: Q633612

**Direct**

Item No	Qty	Description	Price (\$)	Ext. Price (\$)
 44085	1 EA	Vollrath 80 qt Stainless Steel Bowl - 30 5/8"Dia x 11 1/2"H Volume Capacity - 80.0;Shape - Round;Material Qualifier - 18/8;Material - Stainless Steel;Height - 11.5000;Diameter - 30.6250;Compatible With - 46121, 23353	479.00	479.00
 46121	1 EA	New Age Aluminum Mixing Bowl Mobile Stand - 30"Dia x 30"H Volume Capacity - 80.0;Shape - Round;Material - Aluminum;Height - 30.0000;Diameter - 30.0000;Compatible With - 44085;Accommodates - 80 Qt Mixing Bowl, 30.625" Diameter	577.61	577.61
 94244	1 EA	LIFTGATE SERVICE CHARGE	99.00	99.00

Total Merchandise	1155.61
Shipping	227.00
SubTotal	1382.61

**Harrison**

Item No	Qty	Description	Price (\$)	Ext. Price (\$)
 79965	1 EA	Globe SP20 20 qt Mixer - 19 1/2"L x 18 1/4"W x 34 1/2"H Width - 18.2500;Watts - 690 Watts;Warranty - Two Year Parts and One Year Labor;Volume Capacity - 20.0;Volts - 115;Plug NEMA - 5-15P;Phase - 1;Material - Cast Iron;Length - 19.5000;Hz - 60 Hz;HP - 1/2 HP;Height - 34.5000;Finish - NSF-Approved Gray Pain;Compatible With - 23814;Color - Grey;Brand - Globe;Amps - 6	2910.17	2910.17

Total Merchandise	2910.17
Shipping	0.00
SubTotal	2910.17

<b>Total Merchandise</b>	<b>4,065.78</b>
<b>Total Shipping</b>	<b>227.00</b>
<b>Additional Charges</b>	<b>0.00</b>
<b>Tax</b>	<b>0.00</b>
<b>Total</b>	<b>4,292.78</b>

(US DOLLARS)

BUYBOARD CONTRACT # 683-22  
 VALID 12-1-2022-11-30-2025



## ***Planetary Mixer, Bench - 20 Qt***

SKU: GLBSP20

Manufacturer: Globe

MPN: SP20

Item Weight: 270 lb

In Stock

UOM: Each

\$3,513.00

(0) No Reviews yet

*Mission Restaurant Supply*

Select Store to check availability.



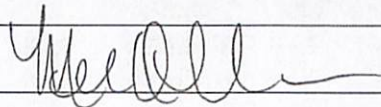
Date:	01/14/2025
Person/Dept. Requesting Quote:	Melissa Quintanilla/CNP
Requisition #	

**PURCHASING DEPARTMENT  
WRITTEN QUOTATION DOCUMENTATION FORM  
FOR AMOUNTS: \$500.00 - \$49,999.99**

	VENDOR 1	VENDOR 2	VENDOR 3
<b>Company:</b>	Hubert Company	Mission Restaurant Supply	Sam's Club
<b>Contact Person:</b>	John Hamel	Larry Cantu	
<b>City/State:</b>	Harrison, Ohio	Mcallen, Tx	621 US-77 Frontage Rd, Harlingen, TX
<b>Telephone #:</b>	800-543-7374	956-467-1295	956-507-7305
<b>Email:</b>			

ITEM #	Qty	Descriptions/Specs	Unit Price Vendor 1	Unit Price Vendor 2	Unit Price Vendor 3	
NE-1054F HUBERT	10	COMMERCIAL 1,000 WATTS MICROWAVE	\$364.45			
MPN:NE-1054	10	COMMERCIAL 1,000 WATTS MICROWAVE		\$349.95		
GEW1000E	10	COMMERCIAL 1,000 WATTS MICROWAVE			\$234.00	
		<i>Freight Charges</i>				
		<i>Delivery Date After Receipt of PO</i>				
			<b>TOTAL</b>	\$ 3,644.50	\$ 3,499.50	\$ 2,340.00

<b>RECOMMENDED VENDOR</b>	
<i>If LOW QUOTE NOT Recommended need justification</i>	SAM'S CLUB

Administrator Signature  Date 01/14/2025

Menu

Search

Reorder

Savings

Sign in

10  
Cart

Your club **Harlingen, TX**

More Offers Sam's Cash Sam's Club Credit Member's Mark Instant Savings Help Center More



Get \$30 when you open a new account and spend \$30<sup>1</sup>  
<sup>1</sup>Click Apply now to learn how

Purchase amount \$2,340.00  
Statement credit -\$30.00  
Cost after credit \$2,310.00

Apply now

## Cart (10)

### Shipping items (10)

Shipping to 78550



General 1000 watt Commercial Microwave with Digital Touchpad Control (GEW1000E)  
Item 469138

- 10 +

\$2,340.00

Remove

Save for later

### Total

Subtotal (10 items) \$2,340.00

Est. shipping costs ⓘ Free

Shipping to 78550

⊖ Become a *Plus* member

Free shipping on eligible orders over \$50

Sales tax (calculated in checkout) --

Est. total \$2,340.00

Begin checkout

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### Related to your cart



Quick Add

PROCEED TO CHECKOUT



Light Duty Commercial Microwave Oven w/ Painted Steel - 1000 Watts  
(/panasonic-ne-1054f-light-duty-commercial-microwave-oven-painted-steel-1000-watts)

\$349.95

Amount

**\$3,499.50**

(/panasonic-ne-1054f-light-duty-commercial-microwave-oven-painted-steel-1000-watts)

Edit | (/panasonic-ne-1054f-light-duty-commercial-microwave-oven-painted-steel-1000-watts?quantity=10&fulfillmentChoice=ship&location=&source=cart&internalid=item4947set210) Save for Later | Remove

Select Store to check availability.

### Order Summary

Subtotal 10 items

**\$3,499.50**

Subtotal Does Not Include Shipping Or Tax

Have a Promo Code?

*Mission Restaurant Supply*

RECENTLY VIEWED

# Shopping Cart

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## Item Description



**Panasonic NE-1054F 1000 Watt Light Duty Commercial Microwave Oven With Touch Pad Controls - 20 1/8"L x 16 9/16"W x 12"H**

X

Price: **\$364.45** EA. Stock No.:44255

Hurry, only a few left

10

\$3,644.50

*Hubert*

Cart Total:

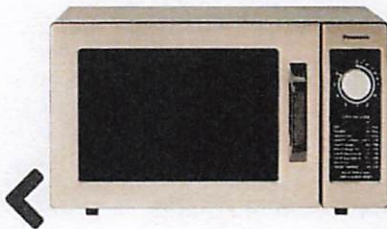
**\$3,644.50**

Proceed To Checkout

Get Quote

Continue Shopping

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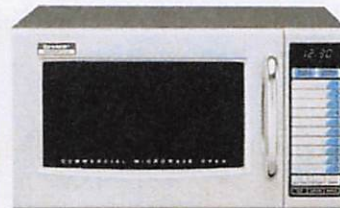
**\$317.27**

**Panasonic E-1025F  
1000 Watt Light Duty  
Commercial**



**\$1,050.00**

**Panasonic NE-12521  
1200 Watt  
Commercial**



**\$365.00**

**Sharp® R-21LVF  
1000 Watt Medium  
Duty Commercial**



**\$1,120.00**

**Sharp® R-CD1200  
TwinTouch™ 1200  
Watt Heavy-Duty**

**GENERAL MERCHANDISE AND SERVICES**  
**RFP-0821-GMS**

Johnny's True Value	Harlingen, TX	10% discount; goods and services	956-428-4011	Bart Munoz	<a href="mailto:hrl@jtrgv.com">hrl@jtrgv.com</a>
Kaplan Early Learning Company	Lewisville, NC	12% discount. Discount applies to orders of \$300 or more on current list pricing in effect at time of order. Free freight applied to orders of \$300 or more per shipping location.	800-334-2014	Elizabeth Patterson	<a href="mailto:bids@kaplanco.com">bids@kaplanco.com</a>
Ken's Vacuum Truck Service Inc.	Harlingen, TX	Pump and wash out grease traps, scrape walls of tanks if needed; jetter service for sewer lines	956-428-1132	Stephen McKinney	<a href="mailto:kensvacuum@icloud.com">kensvacuum@icloud.com</a>
Lakeshore Learning	Carlson, CA	5% discount on regular price items. Installation of Classroom and Flex Furniture; Classroom Design; Professional Development.	800-421-5354	Lisbeth Borja	<a href="mailto:biddept@lakeshorelearning.com">biddept@lakeshorelearning.com</a>
Lektro, Inc. dba Escue & Associates	Robstown, TX	10-30% discount off listed price.	800-676-2093	Greg Escue	<a href="mailto:greg@escuebooks.com">greg@escuebooks.com</a>
Learning Zone	San Antonio, TX	10% off on products in store shelf pricing and website	210-341-4373	Brenda Hwang	<a href="mailto:hwangbrenda@yahoo.com">hwangbrenda@yahoo.com</a>
Luck's Music Library	Madison Heights, MI	0-10% discount; *\$50 minimum purchase to receive 10% catalog discount. Not valid on Suzuki or Hinshaw publications, Solo & Ensemble repertoire, Professional Pops editions, or folders.	248-583-1820	Melissa Luck	<a href="mailto:bids@lucksmusic.com">bids@lucksmusic.com</a>
Luis Ostos LLC dba Proforma Diversified Corporate Solutions	Austin, TX	15% discount . Proforma DCS specializes in promotional products, branded apparel, commercial printing, online company stores and wide format graphics.	800-600-4350	Luis Ostos	<a href="mailto:luis.ostos@proformadcs.com">luis.ostos@proformadcs.com</a>
Marentco Inc. dba Big John	San Benito, TX	15% discount; rental of equipment	956-276-9446	Johnny Gutierrez	<a href="mailto:johnny@tejasequipment.com">johnny@tejasequipment.com</a>
Marentco Inc. dba Tejas Equipment	San Benito, TX	15% discount; rental of equipment	956-276-9446	Johnny Gutierrez	<a href="mailto:johnny@tejasequipment.com">johnny@tejasequipment.com</a>
Matheson Tri-Gas, Inc.	San Benito, TX	Welding gases, metals, and supplies	956-399-2706	Juan Lopez, Jr.	<a href="mailto:julopez@mathesongas.com">julopez@mathesongas.com</a>
Mobile Relays LLC	McAllen, TX	Two-way sales service and rentals	956-682-5224	Isaac Ledesma	<a href="mailto:iledesmma@mobilerelays.com">iledesmma@mobilerelays.com</a>
NV's Creations, LLC	Harlingen, TX	Services for promotional items and sportswear	956-291-7116	Norma R. Leal	<a href="mailto:nvcreation18@gmail.com">nvcreation18@gmail.com</a>
O'Reilly Auto Enterprises LLC dba O'Reilly Auto Parts	Springfield, MO	List less 41% or better for purchases/services made at the store	417-829-5879	Roanen Barron	<a href="mailto:purchaseorders@oreillyauto.com">purchaseorders@oreillyauto.com</a>
OTC Brands Inc dba Oriental Trading Co.	Omaha, NE	5% Discount on goods and services	800-228-0038	Crystal Witthuhn	<a href="mailto:npsbids@oriental.com">npsbids@oriental.com</a>
Paxton/Patterson	Alsip, IL	7% discount is off our online catalog (westore) Paxton/Patterson is a distributor of vocational supplies, tools, and CTE supplies.	800-323-8484	Danielle Glodowski	<a href="mailto:sales@paxpat.com">sales@paxpat.com</a>
Positive Promotions, Inc.	Hauppauge, NY	Goods and services	877-258-1225	Luke Marchese	<a href="mailto:bids@positivepromotions.com">bids@positivepromotions.com</a>
Quick Strings LLC	San Benito, TX	Goods and services	956-226-4724	Axel M. Ortiz	<a href="mailto:axelmtz99586@gmail.com">axelmtz99586@gmail.com</a>
Salvador Trey Gonzalez dba Lamac	McAllen, TX	Goods and services	956682-0552	Salvador Trey Gonzalez	<a href="mailto:lamacmcallen@gmail.com">lamacmcallen@gmail.com</a>
Sam's Club	Harlingen, TX	Goods and services	956-507-7305	Johnathan Juarez	<a href="mailto:j0j0lqh.s06269.us@samsclub.com">j0j0lqh.s06269.us@samsclub.com</a>
School Specialty, LLC	Greenville, WI	35% off Supplies; 14% off furniture, equip, & AV; discount is off the current list price at the time of the order. Limited to the product categories listed in our covered letter	888-388-3224	Sarah Peterson	<a href="mailto:bidnotices@schoolspecialty.com">bidnotices@schoolspecialty.com</a>
Slick's Premium Car Wash LLC	San Benito, TX	Detail includes outside wash, shine inside and out, vacuum, and spray wax.	956-535-0977	Orlando Garza	<a href="mailto:slickscarwash@gmail.com">slickscarwash@gmail.com</a>
South Texas Bolts and Supply	Harlingen, TX	Bolts, screws, and supplies	956-412-2640	Ivan Iglesias	<a href="mailto:south-texas-bolt-supply@yahoo.com">south-texas-bolt-supply@yahoo.com</a>
Superior Alarms	McAllen, TX	10% discount; security systems, access control, fire alarm, CCTV, low voltage communications, UL listed central station monitoring services.	956-682-6005	Alan Yoder	<a href="mailto:alan@superioralarms.com">alan@superioralarms.com</a>
The Collision Stop Express	San Bentio, TX	Services for auto collision repairs	956-399-5644	Aaron D Mendez, Jr.	<a href="mailto:aaron@collisionstop.com">aaron@collisionstop.com</a>
TOPS-The Outdoor Power Store	Harlingen, TX	10-15% discount on parts & whole goods	956-423-4375	Louis Chavez	<a href="mailto:louis14tclc@yahoo.com">louis14tclc@yahoo.com</a>
Valley Fire & Safety	San Benito, TX	Goods and services	956-399-4088	Juan M Villarreal, Jr.	<a href="mailto:valleyfire956@gmail.com">valleyfire956@gmail.com</a>
Valley Shredding LLC	Los Fresnos, TX	Will provide containers for the collection of documents to be shredded, and all documents will be shredded on site	956-233-4780	Beverly Meyn	<a href="mailto:bev@valleyshredding.com">bev@valleyshredding.com</a>
Window Depot USA of South Texas	Harlingen, TX	Supply & installation of windows	956-428-3000	Ricardo B Navarro	<a href="mailto:bryan@windowdepotsouthtexas.com">bryan@windowdepotsouthtexas.com</a>



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Jan 3, 2025



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Dec 18, 2024



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## **Request Approval of the Revision(s) to the 2024-2025 Compensation Plan**

### **Superintendent's Recommendation:**

The Superintendent recommends to the Board of Trustees to approve the Revision(s) to the 2024-2025 Compensation Plan.

### **Rationale:**

Revision(s) to the compensation plan:

- ASP Stipends

### **Paperwork Impact:**

N/A

### **Budgetary Information:**

N/A

### **Resource Personnel:**

Alfredo Perez, Superintendent of Schools

Abraham Gallegos, Executive Director of Administrative Services

### **Board Policy Reference and Compliance:**

**San Benito CISD - Human Resources**  
**Extra Duty**

<b>Extra Duty Pay</b>	<b>Hourly Rate</b>	<b>Frequency</b>
Interventionist (part time)	\$ 40	Monthly
Workshop Presenters	\$ 30	Monthly
Workshop Presenters - Dyslexia	\$ 40	Monthly
Paraprofessional - Clerical Staff	\$ 15	Monthly
Paraprofessional - LVN	\$ 30	Monthly
<b>Paraprofessional - ASP LVN</b>	<b>\$ 30</b>	<b>Monthly</b>
Clinics - RN & LVN	\$ 150	Daily
Teachers/Nurses (RN): Professional/Certified/Specialized	\$ 40	Monthly
<b>Teachers/Nurses (RN): ASP Professional/Certified/Specialized</b>	<b>\$ 40</b>	<b>Monthly</b>
PD - Teachers/Nurses (RN): 1/2 (Minimum of 3 hours)	\$ 75	Monthly
PD - Teachers/Nurses (RN): Full Day (Minimum of 6 hours)	\$ 150	Monthly
PD - Salaried Personnel on Non-Contracted Days - Half Day	\$ 75	Monthly
PD - Salaried Personnel on Non-Contracted Days: Full Day	\$ 150	Monthly
PD - Hourly Employees on Non-Working Days: Half Day	Flex Time	-
Teachers/Facilitators (Saturdays/Sundays - Student Trips) GEAR UP	\$ 35	Monthly
Teachers/Facilitators - Summer Programs (On and off campus) GEAR UP	\$ 50	Monthly
<b>ASP TSI Summer Tutor</b>	<b>\$ 50</b>	<b>Monthly</b>
<b>ASP TSI Summer Proctor</b>	<b>\$ 35</b>	<b>Monthly</b>
CTE Contracted Services	25-100	Monthly
Social Work/Student Mentor (Bachelors Degree)	\$ 500	Monthly
Social Work/Student Mentor (Masters Degree)	\$ 750	Monthly
SPED Evaluations - Psychoeducational (Autism/Emotional Disturbance)	\$ 35	HR
SPED Evaluations - Comprehensive	\$ 35	HR

**All stipend amounts are total annual amounts paid**

## San Benito CISD - Human Resources

### Miscellaneous

Substitutes	Hourly Rate	Frequency
Custodian	\$ 11.41	Bi-Weekly
Yard Crew	\$ 11.41	Bi-Weekly
Food Service Associate	\$ 11.41	Bi-Weekly
Security	\$ 12.19	Bi-Weekly
Bus Monitor	\$ 10.63	Bi-Weekly
Bus Driver	\$ 17.09	Bi-Weekly

Gear Up Tutors	Hourly Rate	Frequency
Non-Certified	\$ 15	Bi-Weekly
Certified	\$ 30	Bi-Weekly

Guest Teachers (2024-2025 School Year)	Daily Rate	Frequency
Non-Degreed	\$ 90	Bi-Weekly
Non-Degreed (Long Term)	\$ 100	Bi-Weekly
Degreed - Non Certified	\$ 125	Bi-Weekly
Degreed - Non Certified (Long Term)	\$ 135	Bi-Weekly
Degreed - Certified	\$ 150	Bi-Weekly
Degreed - Certified - Long Term (10+ days in the same class)	\$ 165	Bi-Weekly

Summer School	Hourly Rate	Frequency
Paraprofessional - Clerical Staff	\$ 25	Monthly
Paraprofessional - LVN	\$ 35	Monthly
<b>Paraprofessional - ASP LVN</b>	<b>\$ 35</b>	<b>Monthly</b>
Teachers/Nurses (RN): Professional/Certified/Specialized	\$ 50	Monthly
<b>Teachers/Nurses (RN): ASP Professional/Certified/Specialized</b>	<b>\$ 50</b>	<b>Monthly</b>
Auxiliary - Employees working in same position will be paid their same hourly rate for summer school	-	Bi-Weekly
Maintenance - Employees not employed in Maintenance but working summer school in this department	\$ 11	Bi-Weekly

\*Summer School rates are based on ESSER III availability of funds

Misc.	Annualized/hourly	Frequency
K-9 Stipend	\$ 5,000	Bi-Annual
Guardian Program	\$ 6,000	Bi-Weekly
KSBG Videographer	\$ 50	Monthly
Gold Standard Employee Monthly Recognition	\$ 100	One Time
Migrant Program	\$ 5,000	Monthly
Bus Driver CDL Incentive Agreement	\$ 550	One Time



## **Request Approval to vote on 2025 Region One Board of Directors**

### **Recommendation:**

The Board of Trustees requests the following matter, to vote on the 2025 Region One Board of Directors

### **Rationale:**

State Board of Education Regulations, school trustees must elect the Board of Directors of Regional Education Service Centers.

### **Paperwork Impact:**

N/A

### **Budgetary Information:**

None

### **Resource Personnel:**

Alfredo Perez, Superintendent of Schools

Abraham Gallegos, Executive Director of Administrative Services

### **Board Policy Reference and Compliance:**



*Daniel P. King, Ph.D.*  
*Executive Director*

# Region One Education Service Center

1900 W. Schunior, Edinburg, TX 78541 ♦ Ph (956) 984-6000 ♦ Fax (956) 984-7655

February 21, 2025

To the Superintendent Addressed:

According to State Board of Education regulations, school trustees must elect the Board of Directors of Regional Education Service Centers. Local school board members will each have one vote, with the exception of South Texas ISD, which will have a total of 7 ballots.

Seven official ballots are enclosed, as well as biographical summaries submitted by the candidates. Only votes submitted on official ballots will be tabulated. No more than one vote per vacancy should be submitted per ballot. Ballots listing more than one vote per vacancy will be invalidated.

Completed ballots must be returned to the following address no later than Friday, April 4, 2025. A self-addressed, stamped envelope is provided for your convenience.

Daniel P. King, PhD, Executive Director  
Region One Education Service Center  
1900 West Schunior  
Edinburg, Texas 78541

Thank you in advance for your assistance in helping us with this important task. By electing those who serve on the Region One ESC Board of Directors, local school trustees are ensuring that they have a voice in provision of quality services from the Regional Education Service Center staff and that local School Systems and Region One ESC continue to nurture a beneficial relationship through collaboration and partnership.

Sincerely,

Daniel P. King, PhD  
Executive Director

DPK:agi

Enclosure



**Region One Education Service Center  
Board of Directors  
Official Ballot  
2025**

**ELECTIONS OF BOARD OF DIRECTORS  
(VOTE FOR ONE CANDIDATE IN EACH PLACE)**

**Place 3: Webb County**

Laura A. McCoy

**Place 6: Cameron County**

Dr. Manuel Gomez, Jr.

Antonio G. Limón

*Ballot may not be duplicated.*

**Place 6**

February 14, 2025

Though you may already be familiar with me, please allow me to formally introduce myself. I am Dr. Manuel Gomez, Jr., a former teacher, superintendent, and currently a proud member of the Board of Directors of the Region One Education Service Center.



Over the years, I have devoted myself wholeheartedly to advancing education, collaborating closely with our executive directors and their staff to make informed, impactful decisions that ensure every student has the opportunity to succeed. I have worked tirelessly to lay a strong foundation for success, recognizing the importance of preparing our students to navigate both the known and the unknown challenges of the future.

As I seek re-election, I humbly ask for your continued support. Together, we can build upon the progress we've made and ensure that every child reaches their full potential.

Thank you for your time and thoughtful consideration.

Most sincerely,

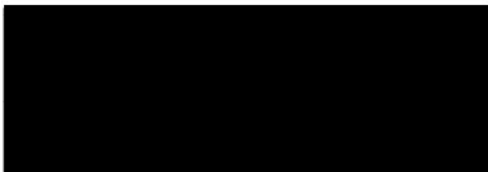
A handwritten signature in blue ink, appearing to read "M. Gomez, Jr." with a stylized flourish at the end.

Dr. Manuel Gomez, Jr.



# Antonio G. Limon

## CONTACT:



## ABOUT ME:

A dedicated education professional with numerous years of experience in leadership and management within K-12 education. As a former Superintendent of SBCISD, I oversaw academic achievement, district growth, and stakeholder engagement, creating a culture of excellence, inclusivity, and collaboration. My leadership focused on improving student outcomes, optimizing resources, and fostering positive relationships between educators, parents, and the community. Passionate about advocating for high-quality education, I am excited to bring my experience, strategic vision, and commitment to enhancing educational opportunities to the Region One Board.



## KEY ADMINISTRATIVE POSITIONS:

- 2015- Present Day  
**Retired**
- 2015-Present Day  
**Gideons International Harlingen Camp Chaplin**
- 2004-2015  
**Superintendent of Schools- San Benito CISD**
- 2003-2004  
**Director of Personnel- San Benito CISD**
- 2001-2003  
**Federal Programs Director-San Benito CISD**
- 1990-2001  
**Principal of Miller Jordan Middle School-San Benito CISD**
- 2000  
**Region 1 Principal Of The Year**
- 1989-1990  
**Assistant Principal- San Benito High School**
- 1987-1989  
**Assistant Principal-Laredo United High School**
- 1985-1987  
**General Manager KJBZ Weatherman KLDO Laredo**
- 1983-1985  
**News Anchor KVTU Laredo**
- 1980-1982  
**Principal Mabton High School Mabton Washington**
- 1980  
**Migrant Center Texas Education Agency-Sunnyside Washington**
- 1978-1980  
**Assistant Principal Harlingen School District**



## CERTIFICATIONS:

- Superintendent Certification
- Mid-Management Certification
- Secondary Math Certification
- Elementary Self-Contained Certification



## **Request Approval of Rifle-Resistant Body Armor Grant**

### **Superintendent's Recommendation:**

That the Board of Trustees Approve a Resolution for the Rifle-Resistant Body Armor Grant from the Governor's Office for the 2025-2026 school year.

### **Rationale:**

The San Benito Consolidated Independent School District Police department is applying for the Rifle -Resistant Grant from the Governor's Office. The Rifle-Resistant Body Armor will be assigned to our 20 police officers assigned to our campuses district wide. The Rifle-Resistant Body Armor will provide protection to vital parts of the body during daily use and during an active threat event. The Body Armor will also replace aging equipment that is currently being used by police officers.

### **Paperwork Impact:**

Please see attached Quote.

### **Budgetary Information:**

Account # 49752639500922599700

The total cost for the Rifle-Resistant Body Armor is \$33,358.50. There is no match funding for the grant.

### **Resource Personnel:**

Juan Sosa, Chief of Police

### **Board Policy Reference and Compliance:**

N/A

San Benito Consolidated Independent School District Bullet Resistant Shield Program

**WHEREAS, The San Benito Consolidated Independent School District finds it in the best interest of the citizens of San Benito that the Rifle-Resistant Body Armor Program be operated for the 2025-2026 year, and**

**WHEREAS, The San Benito Consolidated Independent School District is not required to match funds (\$33,358.50) as per the provisions of the Rifle-Resistant Body Armor Program grant application; and**

**WHEREAS, The San Benito Consolidated Independent School District agrees that in the case of loss or misuse of the Office of the Governor funds (\$33,358.50), The San Benito Consolidated Independent School District assures that the funds will be returned to the Office of the Governor in full.**

**WHEREAS, The San Benito Consolidated Independent School District designates Alfredo Perez, Superintendent of Schools as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.**

**NOW THEREFORE, BE IT RESOLVED that The San Benito Consolidated Independent School District's Board of Trustees approves submission of the grant application for the Rifle-Resistant Body Armor Program to the Office of the Governor.**

Signed by:

Passed and Approved this \_\_\_\_\_ (Day) of \_\_\_\_\_ (Month) \_\_\_\_\_ (Year)

Grant Number: 5475501



**Office of the Governor  
Public Safety Office –CEO/Law Enforcement Certifications and Assurances Form**

Entity Name: <i>San Benito CISD</i>	Date: <i>2-12-2025</i>
Agency/Department Name: <i>San Benito CISD Police Department</i>	
Name of Chief Executive Officer: <i>Alfredo Perez</i>	
Name of Head of Law Enforcement Agency: <i>Juan A. Sosa</i>	

**Certification Required by CEO and Head of Law Enforcement Agency**

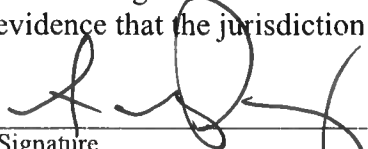
In our respective capacities as chief executive officer of *San Benito CISD* (“Grantee”) and as head of *San Benito CISD Police Department* (“Agency”), we hereby each certify that Grantee and Agency participate fully, and will continue to participate fully from the date of this certification until the later of August 31, 2026 or the end of the grant project period, in all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security (“DHS”) to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency’s custody; and (2) detain such illegal aliens in accordance with requests by DHS.

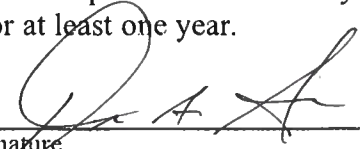
We further certify that Grantee and Agency do not have, and will continue not to have until the later of August 31, 2026 or the end of the grant project period, any policy, procedure, or agreement (written or unwritten) that in any way limits or impedes Agency’s receipt or DHS’s issuance of detainer requests, or in any way limits or restricts Grantee’s and Agency’s full participation in all aspects of the programs and procedures utilized by DHS to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency’s custody; and (2) detain such illegal aliens in accordance with requests by DHS.

Additionally, we certify that neither Grantee nor Agency have in effect, purport to have in effect, or are subject to or bound by any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3).

Lastly, we certify that Grantee and Agency will comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

We acknowledge that failure to comply with this certification may result in OOG, in its sole discretion, terminating any grant made by OOG to Grantee, and that Grantee must return all funds received from OOG for any grant terminated under this certification. We further acknowledge that Grantee will remain ineligible for OOG funding until it provides satisfactory evidence that the jurisdiction has complied with this certification for at least one year.

  
\_\_\_\_\_  
Signature  
Chief Executive Officer for Grantee

  
\_\_\_\_\_  
Signature  
Head of Agency



## REQUEST APPROVAL OF BOARD MINUTES

### **Superintendent's Recommendation:**

That the Board of Trustees approve the minutes of the following Board meetings:

Regular Board Meeting on February 12, 2025

Article 6252-17a, §3(b), V.A.T.S., requires in part that the Board shall prepare and retain minutes of each of its open meetings. The meetings are public records and should be available for public inspection and copying on request to the Superintendent or his designee.

### **Rationale:**

See Exhibit.

### **Paperwork Impact:**

No additional paperwork will be generated.

### **Budgetary Information:**

N/A

### **Resource Personnel:**

Alfredo Perez, Superintendent of Schools

### **Board Policy Reference and Compliance:**

This item is in compliance with Board Policy BE(LEGAL)BE(LOCAL).



## Regular Board Meeting Minutes

Wednesday, February 12, 2025 5:30 PM

Riverside Middle School - Cafetorium , 35428 Padilla St., San Benito, Texas(TX) 78586

Rudy Corona: Present  
Ariel Cruz-Vela: Present  
Frutoso Gomez: Present  
Crystal Hernandez: Present  
Orlando Lopez: Present  
Alex Reyna: Absent  
Israel Villarreal: Present

The meeting was called into Order at 5:31 PM.

Alex Reyna: Present

The meeting was called into Order at 5:31 PM.

Alex Reyna arrived at 5:59 PM.

### 1. Opening of Meeting

#### 1.1. Roll Call, Establish Quorum

\_\_\_\_\_ Orlando López, Board President  
\_\_\_\_\_ Dr. Ariel Cruz-Vela, Board Vice-President  
\_\_\_\_\_ Rudy Corona, Board Secretary  
\_\_\_\_\_ Frutoso M. Gomez, Jr., Board Trustee  
\_\_\_\_\_ Crystal Hernandez, Board Trustee  
\_\_\_\_\_ Alex Reyna, Board Trustee  
\_\_\_\_\_ Israel Villarreal, III, Board Trustee  
\_\_\_\_\_ Alfredo Perera, Superintendent of Schools  
\_\_\_\_\_ Tony Torres, Board Attorney

#### 1.2. Pledge of Allegiance to the United States and the Texas Flags

The Pledge of Allegiance to the United States and the Texas Flags was led by Noeli Tejada. Noeli is a fourth grade student at Sullivan Environmental Science Academy.

#### 1.3. Invocation

The Invocation was given by Hannah Galarza, she is a fourth grade student at Sullivan Environmental Science Academy.

### 2. Special Recognition

Special Recognition was led by Luis Gonzales, Director of Public Relations.

- 2.1. Riverside Middle School - Riverside Middle School Soccer Team | 2024 7th & 8th Grade District Champions
- 2.2. Riverside Middle School - Riverside Middle School Volleyball Program | 2024 District Champions

### 3. Public Comment

1. Rosalinda Garcia - thank you board for your service to the community, recognition of tennis courts at Riverside Middle School, budget-spending, Salazar, and committee meetings
2. Raul Delgado - City of San Benito, Parks and Recreation
3. Lupita - thank Mr. Ramirez for hosting the board meeting, legislation, thank you

for the compensation freeze, and Salazar

**4. Board Report**

4.1. Board Remarks

The Board of Trustees thanked the campus principal, Rudy Ramirez, and his staff for hosting this month's board meeting.

**5. Superintendent's Report**

5.1. Superintendent's Remarks

Mr. Perez thanked Mr. Ramirez and staff for hosting the board meeting and TIA Allotment.

**6. Consent Agenda: Business and Finance**

Motion to approve agenda items as presented, 6.1-6.8. This motion, made by Frutoso Gomez and seconded by Ariel Cruz-Vela, Carried.

Rudy Corona: Yea

Ariel Cruz-Vela: Yea

Frutoso Gomez: Yea

Crystal Hernandez: Yea

Orlando Lopez: Yea

Alex Reyna: Yea

Israel Villarreal: Yea

Yea: 7, Nay: 0

6.1. \*Request for Approval of Cash Account for January 2025

6.2. \*Request for Approval of Comparison of Revenue and Expenditures to Budget for January 2025

6.3. \*Request for Approval of Tax Collector's Report for January 2025

6.4. \*Request for Approval of Check Disbursements Report for January 2025

6.5. \*Request for Approval to Award TIA Additional Proposals on RFP-1224-GMS, General Merchandise Services Districtwide

6.6. \*Request for Approval of Gifts/Bequests for the 2024-2025 School Year

6.7. \*Request for Approval of Budget Amendments

6.8. \*Request for Approval of Purchases over \$50,000

**7. Consent Agenda: Administration**

Motion to approve agenda items as presented, 7.1-7.5. This motion, made by Frutoso Gomez and seconded by Ariel Cruz-Vela, Carried.

Rudy Corona: Yea

Ariel Cruz-Vela: Yea

Frutoso Gomez: Yea

Crystal Hernandez: Yea

Orlando Lopez: Yea

Alex Reyna: Yea

Israel Villarreal: Yea

Yea: 7, Nay: 0

7.1. \*Request for Approval of Revisions to the 2024-2025 Compensation Plan

7.2. \*Request for Approval to Purchase ECG (Electrocardiogram) Machines for the Implementation of ECG Screenings

7.3. \*Request for Approval of Policy Manual Update 124

7.4. \*Request for Approval of Change Order request from Hurricane Fence Company for Fencing Project at San Benito High School

7.5. \*Request for Approval of Board Minutes

**8. Action Agenda**

8.1. Discussion and Possible Action regarding the Special Counsel Legal Services Agreement of Baltazar Salazar, Attorney at Law, PLLC  
Motion to retain legal services agreement of Baltazar Salazar. This motion, made by Alex Reyna, Unseconded.  
Motion to terminate the Special Counsel Legal Services Agreement of Baltazar Salazar. This motion, made by Israel Villarreal and seconded by Orlando Lopez, Failed.

Rudy Corona: Yea  
Ariel Cruz-Vela: Abstain (With Conflict)  
Frutoso Gomez: Abstain (With Conflict)  
Crystal Hernandez: Abstain (With Conflict)  
  
Orlando Lopez: Yea  
Alex Reyna: Abstain (With Conflict)  
  
Israel Villarreal: Yea

Yea: 3, Nay: 0, Abstain (With Conflict): 4

9. **Closed Meeting**

The meeting convened into Closed Session at 6:33 PM.

- 9.1. Employment, Resignation(s), Retirement(s), and Termination(s)
- 9.2. Discussion and Consideration to Renew Term Contracts for Administrators for the 2024-2025 and/or 2024-2025 and 2025-2026 School Year
- 9.3. Discussion and Consideration on Probationary Contract(s) for Administrator(s) for the 2024-2025 School Year
- 9.4. Level III Grievance - Mr. G.

10. **Reconvene into Open Session**

The meeting Reconvened into Open Session at 7:42 PM.

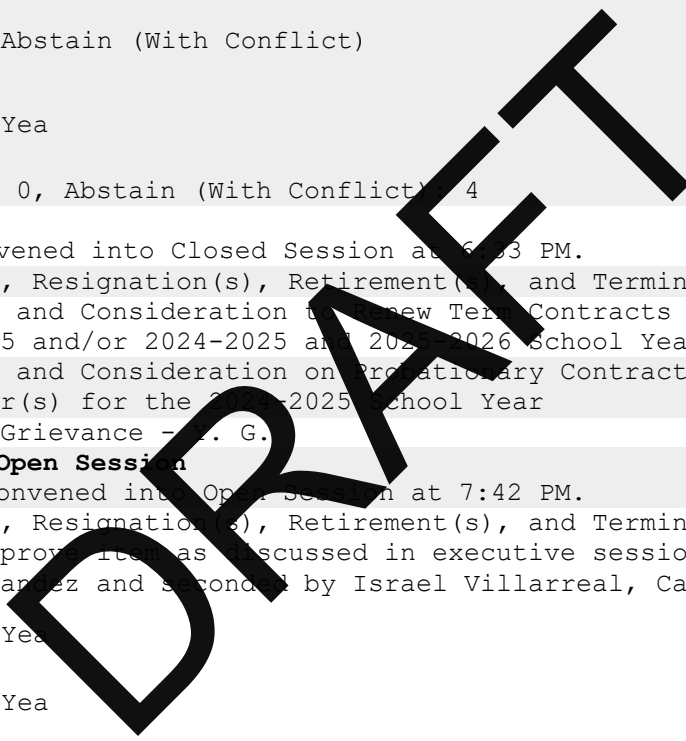
10.1. Employment, Resignation(s), Retirement(s), and Termination(s)  
Motion to approve was discussed in executive session. This motion, made by Crystal Hernandez and seconded by Israel Villarreal, Carried.

Rudy Corona: Yea  
Ariel Cruz-Vela: Yea  
Frutoso Gomez: Yea  
Crystal Hernandez: Yea  
  
Orlando Lopez: Yea  
Alex Reyna: Yea  
  
Israel Villarreal: Yea

Yea: 7, Nay: 0

10.2. Consideration and Possible Action to Renew Term Contracts for Administrators for the 2024-2025 and/or 2024-2025 and 2025-2026 School Year  
No action was taken.

10.3. Consideration and Possible Action to Renew Probationary Contract(s) for Administrator(s) for the 2024-2025 School Year



No action was taken.

10.4. Discussion and Possible Action regarding Level III - Y. G.

No action was taken.

**11. Closing of Meeting**

11.1. Adjournment

Motion to adjourn the meeting. This motion, made by Ariel Cruz-Vela and seconded by Rudy Corona, Carried.

Rudy Corona: Yea

Ariel Cruz-Vela: Yea

Frutoso Gomez: Yea

Crystal Hernandez: Yea

Orlando Lopez: Yea

Alex Reyna: Yea

Israel Villarreal: Yea

Yea: 7, Nay: 0

The meeting adjourned at 7:43 PM.

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Board President

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Board Secretary

**DRAFT**