

Regular Meeting of The Board of Education Independent School District Number
33, Creek County
Tuesday, July 14, 2026 12:00 PM
Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the Meeting to Order and Pledge of Allegiance to the American Flag.

President Larry Hoover called the meeting to order at 12 pm. Assistant Superintendent Johnny Bilby led the Pledge of Allegiance.

II. Formal Adoption of the Agenda

II.A. Motion, discussion, and vote on motion to formally adopt the Agenda.
To formally adopt the Agenda passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Johnny Merrell: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

III. Consent Agenda

III.A. Approval of the Board Meeting Minutes.

III.A.1. 6.09.2026 BOE Meeting Minutes

III.B. Approval of the 2026-27 General Fund Purchase Order Encumbrance numbers 26 through 98.

III.C. Approval of the 2026-27 Building Fund Purchase Order Encumbrance numbers 10 through 52.

III.D. Approval of the 2026-27 Child Nutrition Fund Purchase Order Encumbrance numbers 1 through 20.

III.E. Approval of the 2026-27 Lease Revenue Purchase Order Encumbrance numbers 32 through 37.

III.F. Approval of the 2026-27 Bond Fund 36 Purchase Order encumbrance numbers 1 through 3.

III.G. Re-approval of the 2025-26 General Fund Purchase Order 556 for an increase.

III.H. Re-approval of the 2025-26 Building Fund Purchase Order number 204 for an increase.

III.I. Re-approval of the 2025-26 Building Fund Purchase Order number 67 for an increase.

III.J. Approval of the monthly financial reports of the School Activity Funds account.

III.K. Approval of the monthly financial report for the SPS Endowed Scholarship Accounts, Fund 81.

III.L. Approval of the Treasurer's Report on the status of Funds and Investments.

III.M. Approval of designating American Heritage Bank as the depository bank for Sapulpa Public Schools appropriated funds and Activity Accounts with First United Bank.

III.N. Approval for the renewal of the lease-purchase for Soccer Field Turf is \$168,497.28 by American Heritage Bank for the fiscal year ending on June 30, 2027.

III.O. Approval of the 2026-27 Bloom School Based Therapy Contract.

III.P. Approval of the 2026-27 Legal Contract with Traci Bauer, a BCBA, certified to conduct behavioral assessments, supervise, and perform other related activities for Sapulpa Public Schools.

III.Q. Approval of the FY27 Capacity Report.

III.R. Approval of EL (English Learners) professional development for certified employees and support staff who work with EL students to be completed during their first year of hire, then once every fifth academic year.

III.S. Approval of FERPA (Family Educational Rights & Privacy Act) professional development for certified employees and support staff to be completed during their first year of hire, then once every fifth academic year.

III.T. Approval of Digital Teaching and Learning professional development for certified teachers and administrators to be completed during their first year of hire, then once every fifth academic year.

III.U. Approval of Human Trafficking professional development for certified employees and support staff to be completed during their first year of hire, then once every fifth academic year.

III.V. Approval of Hazardous Communication professional development for certified employees and support staff to be completed during their first year of hire, then once every tenth academic year, except for laboratory employees, who will be provided information and training on hazardous chemicals in their work area at the time of their initial assignment and whenever a new chemical hazard is introduced into their work area.

III.W. Approval of Title IX professional development for certified employees and support staff to be completed yearly.

III.X. Approval of Student Communication professional development for all school personnel to be completed yearly.

III.Y. Approval of the 2026-27 renewal for Student Provisioning Services
Quote.

III.Z. Approval of the 2026 American Heritage Bank Hwy 97 Rivalry Agreement, an Exclusive Title Sponsorship between AHB, Sapulpa Athletics, and Sand Springs Athletics.

III.AA. Approval of 2026-27 Tiger Inc. Natural Gas Purchase Agreement with Sapulpa Public Schools.

III.AB. Approval of the 2026-27 Cummins Sales and Service Planned Maintenance Proposal.

III.AC. Approval of Out of State Activity Trips

III.AC.1. Athletics NFHS Student Advisory Council-Indianapolis, IN

III.AD. Approval of Fundraisers as per attachment.

To approve Consent Agenda Items A-AD passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Johnny Merrell: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

IV. Hearing from the Public

None

V. Information & Discussion Items

V.A. Bond Update

Superintendent Armstrong reported the following:

HS Project: Exterior Dupont Pink armor wall finishing up(95%); 2 sides of sheetrock going up on the 3rd floor.; Window Frames/Glass installation on the South Wall Complete. PAC Project: PAC North Wall lighting fixtures installed; Orchestra Pit forms pulled; Back House pour later this week. Chieftain Center Project: Steel detail finishing up, CMU walls 1st floor. Endzone Project: Masonary, Interior Sheetrock. Windows next week. Ag Building Project: Footing/MEP underground. Hobson House Demo starting to add to Fall Parking area.

V.B. Superintendent Comments

Mr. Armstrong introduced Bart Bartlett to share the Mason's Corner Stone Project for the High School. Sapulpa has the unique opportunity to host both Mason Lodges in attendance for this ceremony on October 2, 2026. The time is still to be determined. Other things shared by Mr. Armstrong: SPS has a new website which houses all the District's announcements, information, and upcoming event dates. School starts on August 20 this year.

V.C. Policies, first read

Assistant Superintendent Johnny Bilby shared information about the changes to the existing policies and the new policy.

V.C.1. Policy #561 Abuse, Neglect, Exploitation and Trafficking

This policy has been amended to comply with SB 1733, requiring school administrators to report suspected abuse to law enforcement and limiting investigations by school officials before law enforcement is notified.

V.C.2. New Policy #961 Artificial Intelligence (this was previously an optional policy)

This is a new policy in response to the enactment of the Oklahoma Responsible Technology in Schools Act in SB 1734, limiting the use of artificial intelligence in public schools, requiring teacher oversight, and providing for annual disclosure to parents. This policy is now required by law.

V.C.3. Policy #566 School Wellness Policy

This policy has been amended in response to SB 1481 requiring schools to

provide elementary students with 40 minutes of recess per day and prohibiting withholding recess as a discipline.

VI. Action Items

VI.A. New Business - items not known or foreseen when agenda was posted
None

VI.B. Vote to approve/disapprove Superintendent Rob Armstrong and his designee as Purchasing Agent for Sapulpa Independent School District, Authorized Representative for all Federal programs including E-Rate and Child Nutrition, and Designated Custodian for the general fund, building fund, child nutrition fund, bond fund, activity fund, all federal programs including E-Rate, all state programs, and all other school programs and activities not listed for the 2026-27 school year.

to approve Superintendent Rob Armstrong and his designee as Purchasing Agent for Sapulpa Independent School District, Authorized Representative for all Federal programs including E-Rate and Child Nutrition, and Designated Custodian for the general fund, building fund, child nutrition fund, bond fund, activity fund, all federal programs including E-Rate, all state programs, and all other school programs and activities not listed for the 2026-27 school year passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Johnny Merrell: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

VI.C. Discussion of Student Handbooks as a first read.

VI.C.1. Sapulpa High School

VI.C.2. Bartlett Academy

VI.C.3. Sapulpa Jr. High School

VI.C.4. Sapulpa Middle School

VI.C.5. Sapulpa Elementary Schools

VI.C.6. Virtual--Elementary

VI.C.7. Virtual--Secondary

VI.D. Proposed Executive Session to discuss Personnel listed and to conduct ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.

VI.D.1. Vote to convene in Executive Session.

To convene in Executive Session at 12:40 pm passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Johnny Merrell: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

VI.D.2. To acknowledge the Board has returned to Open Session.

President Larry Hoover acknowledged the Board's return to Open Session at 12:57 pm.

VI.D.3. Statement of Executive Session Minutes.

The Board of Education went into Executive Session at 12:40 pm to discuss Personnel as listed and to conduct an ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 12:57 pm. Present in Executive Session were Steve McCormick, Johnny Merrell, Sarah Havenstrite, Melinda Ryan, Larry Hoover, and Rob Armstrong. No action was taken. This constitutes the minutes of the Executive Session.

VII. Personnel

VII.A. Vote to approve/disapprove employing Personnel as per attachment.

To approve employing Personnel as per the attachment passed with a motion by Sarah Havenstrite and a second by Melinda Ryan.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Johnny Merrell: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

VII.B. Vote to approve/disapprove Zach Baugh as an adjunct teacher for SHS Social Studies classes.

To approve Zach Baugh as an adjunct teacher for SHS Social Studies classes passed with a motion by Sarah Havenstrite and a second by Melinda Ryan.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Johnny Merrell: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

VII.C. Vote to approve/disapprove Joy Costa as an adjunct FACS Teacher for SHS.

To approve Joy Costa as an adjunct FACS Teacher for SHS passed with a motion by Sarah Havenstrite and a second by Melinda Ryan.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Johnny Merrell: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

VII.D. Vote to approve/disapprove FMLA request for Rashelle Vaughn, effective August 27 , 2026, through November 27, 2026.

To approve FMLA request for Rashelle Vaughn, effective August 27 , 2026, through November 27, 2026. passed with a motion by Sarah Havenstrite and a second by Melinda Ryan.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Johnny Merrell: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

VII.E. Vote to accept Resignations received since the last board meeting.

To accept Resignations received since the last board meeting passed with a motion by Sarah Havenstrite and a second by Melinda Ryan.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Johnny Merrell: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

VIII. Adjournment

To adjourn at 12:59 pm passed with a motion by Sarah Havenstrite and a second by Melinda Ryan.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Johnny Merrell: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0