

Pennfield Schools
Tuesday, January 21, 2025 - 6:00 PM
Organizational Board Meeting (January)
High School Media Center
8299 Pennfield Road
Battle Creek, MI 49017

Attendance Taken at 6:00 PM.

Austin Brown:	Present
Brad Crandall:	Present
Dawn Forton:	Present
Stephen Herbstreith:	Present
Sarah Jones:	Present
Jennifer Sheldon:	Present
Tim Wood:	Absent

1. Call Meeting to Order

2. Pledge of Allegiance

Speaker(s): Board President

3. Roll Call

Speaker(s): Superintendent, Stephanie Lemmer

4. Public Comments-Participants are asked to keep comments to three(3) minutes.

5. Agenda Changes

6. Oath of Office

Speaker(s): Superintendent Lemmer

7. Election of Pennfield Board of Education Officers (**Action**)

7.1. Election of Board of Education President

Speaker(s): Superintendent Lemmer

7.2. Election of Board of Education Vice President

7.3. Election of Board of Education Treasurer

7.4. Election of Board of Education Secretary

8. Recognitions and Presentations

8.1. January School Board Recognition Month

8.2. Retirement of Tina Fleisher

9. Consent Agenda (**Action**)

9.1. Approval of the Agenda

9.2. Approval of Check Registers

9.3. Approval of Electronic Fund Transfers

9.4. Approval of Finance Expenditure Report

10. Board Communications

11. Items for Approval (**Action**)

Speaker(s): Board President

- 11.1. Acceptance of Retirement of Tina Fleisher
- 11.2. Approval of New Staff
- 11.3. Designation of School Depositories
- 11.4. Appointment of Committee Assignments
- 11.5. General Funds Disbursement Authorization
- 11.6. Bank Account Signatories
- 11.7. Authorization to Sign Contracts and Agreements
- 11.8. Purchase Order Signature Authorization
- 11.9. Electronic Transfer Officers
- 11.10. Authorize Investment Monies Transfer Signatories
- 11.11. Approve Board member Compensation and Reimbursement of Expenses
- 11.12. Designation of District Legal Counsel
- 11.13. Designation of District Auditor
- 11.14. Designation of District Architect
- 11.15. Designation of the District's Construction Management Company
- 11.16. Designation of Official Publication
- 11.17. Determine/reaffirm the dates and locations of the Board's Regular Meetings
- 11.18. Reaffirm process for calling of special meetings
- 11.19. Reaffirm Meeting Posting Locations
- 11.20. Designation of the person responsible for posting meeting notices
- 11.21. Designation of the Board's Insurance Agents
- 11.22. Approve Memberships
- 11.23. Designate Principle Office for the District
- 11.24. Approval of 1st Reading of Board Policies
- 11.25. December Bond Bills for Triangle
- 11.26. Approval Request for Proposal for Custodial Services
- 11.27. Approval of New Bus Purchase
- 11.28. Approval of Annual Education Reports (AER) for 2023-2024 school year

12. Board Comments

13. Adjournment

Speaker(s): Board President

Mintues Recorded by Stephanie Lemmer

Minutes Approved By:

Sarah Jones, Board Secretary

