

Board of Education Regular Meeting  
Tuesday, February 12, 2013 7:00 PM Eastern

Middletown Common Council Chambers  
245 DEKOVEN DRIVE, MIDDLETOWN, CT  
06457  
Middletown, CT 06457

- I. Call to Order
- II. Salute to the Flag
- III. Adoption of Agenda
- IV. District Highlights
  - IV.A. Early Head Start Overview
  - IV.B. Moody School Presentation
- V. Public Session
- VI. Communications
  - VI.A. Report of Student Representative
- VII. Consent Agenda
  - VII.A. Minutes of January 8, 2013 BOE Regular Meeting
  - VII.B. Minutes of January 22, 2013 BOE Regular Meeting
  - VII.C. Minutes of January 29, 2013 BOE Special Meeting
  - VII.D. Personnel Action
  - VII.E. Community Development Block Grant
  - VII.F. Extended Field Trip - MHS Blue Prints Trip to Columbia University
  - VII.G. Policy #5131.6 Drug and Alcohol Use by Students (replacement) -  
Second Reading
  - VII.H. Policy #5131.61 Chemical Health Policy for Student Athletes (new) -  
Second Reading
- VIII. Report of the Superintendent
  - VIII.A. District Data Team
  - VIII.B. Transportation Report
  - VIII.C. District News
  - VIII.D. Financial Statement
  - VIII.E. Cafeteria Services Position
- IX. Committees
  - IX.A. Budget Committee
  - IX.B. Communications Committee
  - IX.C. Curriculum Committee
  - IX.D. Feasibility Committee
  - IX.E. Policy Committee
  - IX.F. Representative Reports (ACES, TEMS, Cultural Council)
- X. Action Items
  - X.A. Line Item Transfers
  - X.B. Feasibility Study for WWMS Roof, Macdonough Envelope and  
Administration Building
  - X.C. Discussion and Possible Action on Holding Budget Workshop
  - X.D. Facilities Director Vacancy
- XI. Future Agenda Items

XI.A. New Items

XII. Adjournment

**Board of Education Regular Meeting**  
January 8, 2013, 6:30 PM  
Middletown Common Council Chambers

**I. CALL TO ORDER**

**Board Members Present:** Franca Biales (arrived at 7:28 PM), Sheila Daniels, Ava Hart, Ryan Kennedy, Cheryl McClellan, Ed McKeon (arrived at 6:50 PM), Gene Nocera, Ted Raczka (arrived 7:05 PM), and Mitchell Wynn

**Others Present:** Superintendent of Schools Dr. Patricia Charles, Associate Superintendent Enza Macri, Director of Fine Arts and Operations Marco Gaylord, Director of Facilities and Transportation Ken Jackson, Director of Grant Services Elizabeth Nocera, Manager of Financial Operations Lynda MacPherson, Manager of Human Resources Michele DiMauro, WWMS Principal Joe Cassella, WWMS Assistant Principal Diane Niles, WWMS Dean of Students Rob Conroy, Student Representative Michael Durso, Assistant to the Superintendent/Board Secretary Marcy Poppel, MFT Representative Kevin Doran, Hartford Courant Reporter Shawn Beals, Middletown Press Reporter Jim Salemi, and thirty-two (32) visitors.

Chair Nocera called the meeting to order at 6:33 PM.

**II. SALUTE TO THE FLAG**

Student Representative Michael Durso led in the Pledge of Allegiance.

**III. ADOPTION OF AGENDA**

**MOTION:** Move to adopt the Agenda was made by Ms. Daniels and seconded by Mr. McKeon.

**MOTION:** Move to amend the agenda to add Action Item X.E. Line Item Transfers was made by Ms. Daniels and seconded by Mr. Wynn.

**VOTE:** Move to accept the amendment to the Agenda passed with a unanimous vote.

**VOTE:** Approval of the amended Agenda passed with a unanimous vote.

**IV. DISTRICT HIGHLIGHTS**

IV.A. Hybrid Bus (Recess)

Director of Grant Services Elizabeth Nocera shared that Middletown Public Schools received its first hybrid bus in 2011 and is getting its second one. She noted that New Britain was the first district to get a hybrid bus and Middletown was second. She thanked Dattco for making this possible. She explained the grant process through the State of Connecticut Department of Transportation - Dattco obtains the bus and details it, our school system holds the title for two years and then the bus becomes part of Dattco's fleet. Dattco staff present included Phil Johnson, Vice President of School Bus Division, Fred Jenour, Director of Business Development, and drivers Andrea Rumerman and Jose Castro. Mr. Johnson stated that the first hybrid bus Middletown received is plugged in each night for charging. The new bus is designed to charge when the brakes are pressed during use. It has a diesel engine which only runs when the bus exceeds 40 miles per hour or goes up a steep hill, he said. Currently six or seven towns throughout Connecticut are trying hybrid buses, and so far, the most benefit appears to be to cities. The bus capacity is 77 passengers, it is 38 feet long, 10 feet wide, and about 38,000 pounds. It contains multiple batteries located underneath, and the end result is a minimal use of diesel fuel, he added.

Board Chair Nocera called for a short recess at 6:41 PM for folks to take a hybrid bus ride. The meeting was called back to order at 6:59 PM.

#### IV.B. Woodrow Wilson Middle School Presentation (WWMS)

WWMS Principal Joe Cassella recognized and thanked WWMS staff, teachers, and students. He introduced Assistant Principal Diane Niles and Dean of Students Rob Conroy. They are changing the climate and culture at WWMS by making connections with students. Mr. Cassella shared that Woodrow Wilson was the first middle school ever to receive the Connecticut Association of Athletic Directors (CAAD) 2012 Sportsmanship Award in Basketball. The Drill Team did a short step drill under the guidance of their advisor, Deb Petruzzello. Grade 7 English/Language Arts teacher Christine Salamone and student Georgine Revilloza shared the WWMS Curriculum Brochure Project. The PRIDE Patrol was highlighted by Mr. John Geary, its advisor. He noted that growth of the Patrol to 302 trained students. Their main goal is to have a positive impact on student behavior. Students Jayson DeFrance and Trevor Gretek enlightened the Board about the Wilson Wish Foundation assisted by the founder and advisor, Ms. Kristy Byrd. The National Junior Honor Society was spotlighted by advisor, Mr. Dwight Sharp. Mr. Kip Harris shared some of the projects of his Technology Education classes in the areas of green programs, die cutting, recycling, and cars. Family and Consumer Science teacher Mrs. Mary Anne Harris highlighted the areas of sewing and food which are two areas her class focuses on. Board members commended Mr. Cassella, his staff, and the students. It was noted that the programs and classes at WWMS provide a solid foundation of educating the whole child.

A brief recess at 7:44 PM was called by Chair Nocera. The meeting reconvened at 7:49 PM.

#### **V. PUBLIC SESSION**

Chair Nocera explained the rules of Public Session.

Cheryl Miller addressed the Board about bullying and student safety.

Donna Gagnon Smith spoke about preventive action, advocating for students, and bullying.

Lee B. Smith spoke about bullying and freedom of speech.

#### **VI. COMMUNICATIONS**

##### VI.A. Report of Student Representative

Student Representative Michael Durso said the Student Council has not met and the next meeting is scheduled for January 14, 2013.

Ms. Daniels brought Board members' attention to the article in this morning's Middletown Press about Marco Gaylord being named Middletown Press 2012 Person of the Year. The Board extended congratulations to Mr. Gaylord.

#### **VII. CONSENT AGENDA**

**MOTION:** Move to accept the Consent Agenda passed with a motion by Mr. Wynn and a second by Ms. McClellan – unanimous vote.

##### VII.A. Minutes of December 11, 2012 BOE Regular Meeting

##### VII.B. Minutes of December 18, 2012 BOE Budget Workshop

VII.C. Personnel Action

VII.D. Policy #5113 Attendance/Excuses/Dismissal (New) - Second Reading

VII.E. Policy #5113.1 Attendance/Excuses/Course Credit (present policy proposed change to edited regulation) - Second Reading

VII.F. Policy #5113.2 Truancy (Revision) - Second Reading

**VIII. REPORT OF THE SUPERINTENDENT**

VIII.A. District Data Team (DDT)

Associate Superintendent Enza Macri provided an update of the DDT noting that evaluators from UCLA Center X will be visiting schools January – May to begin the evaluation for the Alliance District Grant; school celebrations; climate surveys; attendance data; and action research. The next DDT meeting is scheduled for February 20, 2013. The next District Leadership Team (DLT) meeting is this Thursday, January 10, 2013. Ms. Macri shared good news received today from the State – they confirmed \$25,000 in funding for Bielefield School to support approximately 90 students in the After School Academy. Non-English speaking parents requested additional academic support for their children.

VIII.B. Superintendent's Entry Plan

Dr. Charles provided highlights of the results of her Entry Plan. The purpose of the Entry Plan was to gather information about the community/organization, establish a community presence, assess strengths/weaknesses, identify/prioritize critical issues, and create a network of contacts and resources. Dr. Charles stated that she conducted 199 interviews and presented conclusions in major areas. The district's key strengths are in the areas of caring and supportive staff, improved focus on academics, arts program, extracurricular, and broad course offerings. The strengths were very consistent. She noted key areas of needs are varied, however, in specific areas. She said the top one is the achievement gap, followed by rigor, special education, librarians and library materials, and World Languages at lower levels. The next steps are to incorporate this information in the Board of Education goals, budget, and strategic plan (next five years). There was a brief discussion.

VIII.C. Shared Legal Services

Dr. Charles said there has been dialog about possible areas of shared services with the City. The first being considered is shared legal services (i.e. using the City Attorney for expulsion hearings and areas not needing educational expertise). An agreement is in the process of being drawn up, she added. Future areas of consideration for shared services are nursing, payroll, snow plowing, and facilities. There was a brief discussion.

VIII.D. Transportation Report

Director of Facilities and Transportation Ken Jackson said he is working with Futures on the evaluation of transportation as part of the Special Ed Audit.

VIII.E. District News

VIII.E.1. Legislative Breakfast - Discussion

Chair Nocera said they have been talking at length about mandated initiatives from the State Department of Education. He thanked Mr. Raczka who suggested we get together with our Legislative delegation together soon to discuss our feelings to

share our serious concerns as we develop our budget. A breakfast has been put together on Friday, January 25<sup>th</sup> in the Board Room for the Board to meet with State legislators. City folks have been invited. There was a brief discussion. Dr. Charles asked Board members to let her know of topics they wish discussed at the breakfast. Mr. McKeon mentioned school security and magnet school tuitions. Mr. Kennedy and Mr. McKeon said ECS funds. Mr. McKeon asked if would be easy to calculate how the district has to expend on unfunded mandates as it relates to our budget. Chair Nocera and Superintendent Charles will meet to format a structure and create an agenda for the breakfast meeting.

#### VIII.F. Financial Statement

Manager of Financial Operations Lynda MacPherson distributed a Line Item Transfer document. She provided a brief overview of where the district is financially and noted areas of deficit. There was a brief discussion.

#### VIII.G. Board Packets - Hard Copies and pre-reading

There was a discussion of whether Board members need to receive hard copies of the Board packet. Dr. Charles asked if Board members would be amenable to bringing a computer to each meeting to save paper and time. Dr. Nocera shared that ACES has iPads for each Board member to use at ACES Board meetings. Mr. Kennedy shared that City Hall has issued an iPad to each Council Member to use at meetings. Chair Nocera said there was a consensus to doing away with the hard copies for the present and looking into providing notebooks for Board members for the future. He noted the difficulty with notebooks is the syncing and logging in requiring preset up by someone if using Board equipment. Mr. Raczka indicated he do not have a laptop.

### **IX. COMMITTEES**

#### IX.A. Budget Committee

Budget Chair Mr. Raczka reported the committee discussed the current and future budget. He noted that the Board of Education covered 100% of the expense during the last few storms and there is a reimbursement issue. The committee continued discussions on health insurance billing. Mr. Raczka stressed the importance of the Board being in agreement on an approach and remaining firm.

#### IX.B. Communications Committee

Communications Chair Mr. Kennedy noted the committee's next meeting is January 16th.

#### IX.C. Curriculum Committee

Curriculum Chair Ms. Biales stated that the committee met on December 18<sup>th</sup> and provided an overview of the meeting. The next meeting will be January 15<sup>th</sup> and she encouraged Board members to attend.

#### IX.D. Feasibility Committee

Feasibility Chair Mr. McKeon said they met in December and discussed long-term needs, racial imbalance, and discussions have started about creating a feasibility plan for long term upgrades.

#### IX.E. Policy Committee

Policy Chair Ms. Daniels said the committee met December 18<sup>th</sup> and will meet again next week.

IX.F. Representative Reports

ACES Representative Dr. Nocera reported that discussions centered on the audit. ACES ended the year with a \$3 million surplus due to enrollment.

TEMS Representative Ms. McClellan stated TEMS Board does not meet in January and the next meeting is scheduled for the first Wednesday in February.

**X. ACTION ITEMS**

X.A. Retirement Package Actions

Dr. Charles stated four employees are leaving the Board of Education as part of the Teamster Agreement. Lisa Melaven (Food Services) and Lou DiMauro (Facilities) are two of them, however, the other two are Ken Jackson and Elizabeth Nocera who are not members of the Teamster union, but piggyback the Teamster agreement. She said we are looking for the Board of Education to accept the Severance Agreements they have selected. Mr. Jackson is looking to continue his employment through December 31, 2013. Ms. Nocera, who would retire on July 5, 2013, would continue her employment as a consultant following her employment. Dr. Charles explained the City Council voted on the other two, and were shared with the Board as a point of information. The Board needs to vote on the two who are Board of Education employees.

**MOTION:** Move to accept the Severance Enhancement Agreement to non-bargaining employees and Teamsters Local 671 as approved by the City Council on December 13, 2012 for Kendall Jackson and continue his employment through December 31, 2013 was made with a motion by Ms. Daniels and a second by Mr. McKeon.

There was a discussion. Dr. Charles and Ms. MacPherson responded to questions.

**VOTE:** Accepting the Severance Enhancement Agreement to non-bargaining employees and Teamsters Local 671 as approved by the City Council on December 13, 2012 for Kendall Jackson and continue his employment December 31, 2013 passed with eight (8) in favor – Ms. Biales, Ms. Daniels, Ms. Hart, Ms. Ms. McClellan, Mr. McKeon, Mr. Nocera, Mr. Raczka, and Mr. Wynn and one (1) opposed – Mr. Kennedy.

**MOTION:** Move to approve the Severance Enhancement Agreement to non-bargaining employees and Teamsters Local 671 as approved by the City Council on December 13, 2012 for Elizabeth Nocera through July 5, 2013 and for Ms. Nocera's employment to be continued as a .8 Grants Consultant following her retirement was made with a motion by Ms. Daniels and seconded by Mr. McKeon.

There was a brief discussion.

**VOTE:** Approving the Severance Enhancement Agreement to non-bargaining employees and Teamsters Local 671 as approved by the City Council on December 13, 2012 for Elizabeth Nocera through July 5, 2013 and for Ms. Nocera's employment to be continued as a .8 Grants Consultant following her retirement passed with eight (8) in favor – Ms. Biales, Ms. Daniels, Ms. Hart, Ms. Ms. McClellan, Mr. McKeon, Mr. Nocera, Mr. Raczka, and Mr. Wynn and one (1) opposed – Mr. Kennedy.

X.B. VoAg Equipment Grant

Director of Grant Services Elizabeth Nocera provided history on a grant to provide a bus for the VoAg program from the Bureau of School Facilities. The Board approved the educational specs for a replacement bus in 2011. The current bus is approaching 30 years old and repairs are costly; it has become a maintenance issue. The district was awarded grant commitment of \$50,000. During the Bureau of School Facilities review process it was felt that because the BOE will retain ownership of the vehicle it needed to be handicap accessible which was not included in the original specifications. New specifications have been written. The district will have a fully accessible vehicle, however, it reduces the number of seats from 18 to 16 and will provide one wheelchair space on the bus. The head of the VoAg Department indicated that is not problematic. This request is for the Board to accept new educational specifications for the project, they will be resubmitted with the Dattco specs on the bus, and submit it back to the State. They worked with us and the additional cost is about \$1,000.

**MOTION:** Move to approve the revised Educational Specifications for the Vocational Agriculture Equipment Grant for resubmission to the State Department of Education, Bureau of School Facilities was made by Mr. Kennedy and a second by Ms. Daniels – unanimous vote.

X.C. Policy #5131.6 Drug and Alcohol Use by Students (Replacement) - First Reading

Policy Committee Chair Sheila Daniels explained that it has been revised.

**MOTION:** Move to approve the first reading of Policy #5131.6 Drug and Alcohol Use by Students was made with a motion by Ms. Daniels and a second by Mr. Kennedy – unanimous vote.

X.D. Policy #5131.61 Chemical Health Policy for Student Athletes (New) - First Reading

Policy Committee Chair Sheila Daniels explained the policy.

**MOTION:** Move to approve the first reading of Policy #5131.61 Chemical Health Policy for Student Athletes was made with a motion by Ms. Daniels and a second by Ms. Hart – unanimous vote.

X.E. Line Item Transfers

**MOTION:** Move to accept the line item transfer requests as outlined in the document distributed this evening by Ms. MacPherson passed with a motion by Ms. Daniels and a second by Ms. McClellan – unanimous vote.

**XI. FUTURE AGENDA ITEMS**

Chair Nocera noted the next Board meeting is an important one and is scheduled for Tuesday evening, January 22, 2013 at 7:00 PM and the agenda includes the Superintendent's 2013 – 2014 Budget for discussion, shared legal services agreement between the City and BOE in executive session, and Superintendent's mid-year review in executive session.

XI.A. New Items

**XII. ADJOURNMENT**

**MOTION:** Move to adjourn at 9:09 PM passed with a motion by Ms. Daniels and a second by Mr. McKeon – unanimous vote.

Respectfully Submitted,

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Edward McKeon  
Secretary

EM/mkp

**Board of Education Regular Meeting**  
January 22, 2013, 7:00 PM  
Middletown Common Council Chambers

**I. CALL TO ORDER**

**Board Members Present:** Franca Biales, Sheila Daniels, Ava Hart, Ryan Kennedy, Cheryl McClellan, Ed McKeon, Ted Raczka, and Mitchell Wynn

**Board Members Absent:** Gene Nocera

**Others Present:** Superintendent of Schools Dr. Patricia Charles, Associate Superintendent Enza Macri, Director of Fine Arts and Operations Marco Gaylord, Director of Facilities and Transportation Ken Jackson, Manager of Financial Operations Lynda MacPherson, Manager of Human Resources Michele DiMauro, Student Representative Michael Durso, Assistant to the Superintendent/Board Secretary Marcy Poppel, MFT Representative Kevin Doran, Hartford Courant Reporter Shawn Beals, Middletown Press Reporter Jim Salemi, and two (2) visitors.

Vice Chair Daniels called the meeting to order at 7:00 PM.

**II. SALUTE TO THE FLAG**

Student Representative Michael Durso led in the Pledge of Allegiance.

**III. ADOPTION OF AGENDA**

**MOTION:** Adoption of the Agenda passed with a motion by Mr. Kennedy and a second by Mr. Wynn – unanimous vote.

**MOTION:** Move to amend the Agenda to move Agenda item VII.B. Superintendent's Recommended 2013 – 2014 Budget up on the Agenda to follow Item IV. Public Session passed with a motion by Ms. McClellan and a second by Ms. Hart with a unanimous vote.

**VOTE:** Approval of the amended Agenda passed with a unanimous vote.

**IV. PUBLIC SESSION**

Vice Chair Daniels explained the rules of Public Session.

Marco Gaylord shared that the Middletown High School Music Department had a great weekend at the Presidential Inauguration Festival. The students represented our school, town, and state very well. Our Orchestra and Chamber Choir placed first, the Band, Concert Choir, and Jazz Ensemble placed second, and the Marching Band placed third.

VII.B. Superintendent's Recommended 2013 - 2014 Budget

Dr. Charles provided an overview of her Recommended 2013 – 2014 Budget. This budget represents a 7.83% increase (\$78,230,302). She reviewed the budget by Object Code. She noted that the Salaries and Benefits lines represent 75% of the district's budget and other key areas are Purchased Services, Transportation, Tuition, Supplies, and Equipment. She shared changes made in each of these areas noting that the Salaries line represents a reduction of 11 classroom positions, 1 clerical position, and 1 custodian. All cafeteria positions must be funded through the cafeteria program next year, except for their benefits which are paid by the Board. Language Arts and Mathematics department leadership positions will become administrative positions to support teachers and administrators with implementing the Common Core State Standards and new teacher evaluation plan mandated by the State. Additionally, 1 ELL teacher is added to address the needs

of English Language Learners, 1 alternative education position for Woodrow Wilson Middle School, and 1.5 teachers to address elementary planning inequities, as discussed in negotiations.

There was additional discussion with regard to Café positions and benefits, classroom reductions, clerical and custodial cuts, overtime, moving some benefits to grants, unemployment costs, EAP change, decrease in preliminary health and dental estimate, reductions through attrition, need for audiologist, SPED Audit, elimination of clubs and activities with low or no enrollment, SPED and regular education out-of-district tuition costs, and a capital expenditures cut. Dr. Charles noted that funds have not been put in this budget for school safety and security initiatives which likely will arise in light of the Newtown school tragedy. We are awaiting Connecticut State Department of Education guidelines and may seek a special appropriation.

## **V. COMMUNICATIONS**

Student Rep Michael Durso reported that Middletown High School Student Council efforts are underway to extend the display time for the Senior Wall on second floor from 1 to 4 years.

Mr. Kennedy inquired as to the next step for the 2013 – 2014 Budget. Dr. Charles responded that BOE deliberations will continue and a Board of Education recommendation to the City. In response to a question about a possible Budget Workshop, Vice Chair Daniels and Dr. Charles responded there will likely be a Budget Workshop in February.

## **VI. CONSENT AGENDA**

**MOTION:** Move to accept the Consent Agenda passed with a motion by Mr. McKeon and a second by Mr. Wynn – unanimous vote.

### VI.A. Personnel Action

## **VII. REPORT OF THE SUPERINTENDENT**

### VII.A. School Security

Superintendent Charles reported that collaboration is under way between the school district with local Police, Fire and Emergency Management personnel on school safety and security. She said the current focus is ensuring that all school staff is up-to-speed on safety protocols and current practices are being thoroughly reviewed. She noted a request may be forthcoming for additional equipment funding for school safety and security.

Dr. Charles shared that at the request of State Senator Dante Bartolomeo, a meeting will be taking place on January 28<sup>th</sup>. She said Senator Bartolomeo is on the State Task Force for School Safety and wants to have a clear understanding of school safety and concerns in our school district. She noted that Board members Sheila Daniels and Ava Hart will participate in that meeting.

Vice Chair Daniels stated that as the Board met two weeks ago, this being the second meeting in January, individual Committee reports would be deferred to the February meeting. All Committee Chairs were in agreement.

## **VIII. ACTION ITEMS**

### VIII.A. Shared Legal Services

Superintendent Charles reported that an agreement has been drawn up between the Board of Education and the City of Middletown for the Board to utilize some services of the City Attorney's

office and encouraged Board support. Vice Chair Daniels shared that Dr. Nocera and Dr. Charles met last Friday with Mayor Drew on this matter.

**MOTION:** Move to authorize the Board Chair to execute the Agreement on behalf of the Board of Education passed with a motion by Mr. McKeon and a second by Ms. McClellan – unanimous vote.

**IX. FUTURE AGENDA ITEMS**

IX.A. New Items

Vice Chair Daniels called for a brief recess at 7:35 PM.

**MOTION:** Move to go into Executive Session for the purpose of the Superintendent’s Mid-Year Review at 7:43 PM passed with a motion by Mr. McKeon and a second by Ms. McClellan – unanimous vote.

**X. SUPERINTENDENT’S MID-YEAR REVIEW (proposed for Executive Session)**

X.A. Executive Session

**MOTION:** Move to return to Public Session at 8:15 PM was made by Mr. McKeon and a second by Ms. McClellan – unanimous vote.

**XI. ADJOURNMENT**

**MOTION:** Move to adjourn at 8:15 PM passed with a motion by Mr. McKeon and a second by Mr. Wynn – unanimous vote.

Respectfully Submitted,

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Edward McKeon  
Secretary

EM/mp

**Board of Education Special Meeting**

January 29, 2013, 4:00 PM

Dr. Alfred B. Tychsen Administration Building

**I. CALL TO ORDER**

**Board Members Present:** Franca Biales, Sheila Daniels, Ryan Kennedy, Cheryl McClellan, Ed McKeon, and Gene Nocera (arrived 4:06 PM)

**Board Members Absent:** Ava Hart, Ted Raczka, and Mitchell Wynn

**Others Present:** Superintendent of Schools Patricia Charles, Ed.D., and Associate Superintendent Enza Macri

Vice Chair Sheila Daniels called the meeting to order at 4:03 PM.

**II. ADOPTION OF AGENDA**

**MOTION:** Move to accept the Agenda passed with a motion by Mr. McKeon and seconded by Ms. McClellan passed with a unanimous vote.

**III. ACTION ITEM**

III.A. Policy #3130 Publication/Delivery of Fiscal Authority

Dr. Charles explained that Policy #3130 states that the Board must submit its budget to the fiscal authority by January 31<sup>st</sup> of each year. She recommends that the Board eliminate this policy. There was a discussion.

**MOTION:** Move for the deletion of Policy #3130 Publication/Delivery to Fiscal Authority passed with a motion by Mr. McKeon and a second by Ms. Biales passed with a unanimous vote.

**IV. ADJOURNMENT**

**MOTION:** Move to adjourn at 4:10 PM passed with a motion by Mr. McKeon and seconded by Ms. Daniels – unanimous vote.

Respectfully Submitted,

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Edward McKeon  
Secretary

EM/mkp

## **PERSONNEL ACTION:**

### **Leave(s) of Absence:**

Howe, Erica, Elementary Teacher (Moody School) employed in Middletown since August 2005, has requested a child-rearing leave of absence until the remainder of the 2012-13 school year. The effective date is May 14, 2013.

Martin, Megan, Art Teacher (Moody & Snow School) employed in Middletown since August 2006, has requested a child-rearing leave of absence until the remainder of the 2012-13 school year. The effective date is January 9, 2013.

Raney, Mary, (.6) Elementary Teacher (Macdonough School) employed in Middletown since October 2003, has requested a child-rearing leave of absence until the remainder of the 2012-13 school year. The effective date is April 19, 2013.

Santell, Ronada, English Teacher (Middletown High School) employed in Middletown since October 2006, has requested a child-rearing leave of absence until the remainder of the 2012-13 school year. The effective date is May 7, 2013.

Waterman, Amy, Family Resource Center Director (Macdonough & Farm Hill School) employed in Middletown since August 2007, has requested a child-rearing leave of absence until the remainder of the 2012-13 school year, and has also requested a child-rearing leave of absence for twelve (12) weeks starting August 26, 2013. The effective date is June 12, 2013.

### **Appointment(s):**

McCarthy, Erin, is nominated as a School Social Worker (Macdonough School). Her position on the salary scale is Step 3 of the Master's Salary Scale, salary \$51,968.00 (pro-rated with a start date of February 11, 2013). Ms. McCarthy earned her Baccalaureate at Oberlin College and her Master's at University of North Carolina School of Social Work.

## **STATUS OF CERTIFIED EMPLOYMENT:**

### **Resignation(s)/Retirement(s):**

Jackson, Kendall, Director of Facilities & Transportation (District) employed in Middletown since August 2004, has submitted his resignation for February 22, 2013 for the purpose of retirement effective June 6, 2013.

### **Vacancies:**

- .4 Elementary Teacher – Macdonough
- (2) Elementary Teacher – Snow School and Macdonough School
- Director of Facilities & Transportation - District
- School Psychologist – Farm Hill School
- Language Arts Teacher – Middletown High School

EXECUTIVE SUMMARY  
COMMUNITY DEVELOPMENT BLOCK GRANT – CENTRAL OFFICE

The district is applying to the City of Middletown for a Community Development Block Grant (CDBG), Public Facilities Project, for building security and accessibility improvements to the Central Administration Building at 311 Hunting Hill Avenue. The CDBG program provides approximately \$450,000 in federal funds each year to the City of Middletown, which is disbursed in accordance with the federal Department of Housing and Urban Development guidelines.

The goal of this project is to significantly improve accessibility and security at the Central Administration Building to address a number of code and safety issues. The entrance to the building is not accessible for individuals with disabilities to access and needs a double door entryway with push button access installed to address this deficiency. Additionally, there are deficiencies in the men’s and women’s lavatories that should be brought up to code for full accessibility compliance. The complete scope of this project includes:

- Removal of front entrance doors and reinstallation of new double door, fully accessible entryway;
- Push button access at front entryway;
- Installation of security camera with feeds to three internal work stations;
- Installation of intercom and door release system for building access with feeds to three internal work stations;
- Accessibility modifications to men’s and women’s gang bathrooms to meet current ADA/Federal 504 accessibility requirements; and
- Architectural design fees to maintain the architectural integrity of the building entrance.

The building presently houses the Middletown Board of Education central administrative offices and public meeting space. The proposed upgrades will enhance the building’s accessibility and will ensure a safe and secure environment for the building occupants.

*Funding Requested: \$64,500*

SUBMITTED BY:           ELIZABETH K. NOCERA, DIRECTOR OF GRANT SERVICES

## Other Middletown Public School CDBG Applications Filed to Date

<u>Project Name</u>	<u>Project Year</u>	<u>Amount Applied For</u>	<u>Amount Awarded</u>	<u>Outcomes</u>
Macdonough Afterschool Program	2007-08	\$15,000	\$10,000	The Macdonough Afterschool Program continues to provide services Monday through Thursday to over 80% low income students living in the North End.
Preschool Program at Macdonough School	2006-07	\$108,300	\$75,484	The Macdonough Preschool program successfully opened in September 2006 in a fully renovated classroom serving preschool students in the North End.
Neighborhood Playgroups	2004-05	\$15,000	\$15,000	The Neighborhood Playgroups program successfully provided early childhood development services to at-risk families in public housing projects to close the “school preparation” gap.
Accessibility and Enhancement Project – 310 Annex	2008-09	\$147,500	\$20,000	The funding level provided for the window replacement component of the original application. Project was completed February 2010.
Accessibility and Enhancement Project – 310 Annex	2010-11	\$131,350	\$82,583	This project will enhance the accessibility of the 310 Annex Building on Hunting Hill Avenue. Project bid anticipation mid-March; construction to commence late spring 2011.
Accessibility and Water Penetration Abatement Project – Hall House	2011-13	\$46,300	\$27,500	The project funding level provided for accessibility enhancements to the entry door (excluding ramp) and water penetration abatement (including mold remediation). The accessible ramp to the entry door will be funded with local funds and completed as a summer project.

**EXTENDED FIELD TRIP REQUEST FORM**

The Superintendent of Schools must approve all extended field trips. The following information must be forwarded electronically and in TRIPLICATE (hard copies) 30 days prior to the September Board meeting. NOTE: A Narrative must be attached justifying this field trip to the school curriculum and/or mission statement. No financial commitments are to be made until Board approval. **This form must be type written and all items filled in or marked N/A.**

Name of School: Middletown High School

Date of Request: 12/21/12

Name of Club or Activity: Blue Prints

Trip To: Columbia University

Purpose: to attend Columbia Scholastic Press Association Annual Spring Conference

Number of Students Participating: approx. 10

Number of students eligible to go on the field trip: 60

**Dates of Trip:** From: 3/19/13

To: 3/22/13

# of school days missed: 3

Names of Teachers and Chaperones:

- 1. Ann Buchanan
- 2. Jim Bransfield (if number of students going exceeds 10)

Number of Non-Chaperone Adults going on trip: 0

Transportation: Bus

Train x

Plane

Car

Subway x

Are fund-raising activities planned: no

If so, describe: n/a

Amount of money raised through fundraisers:

Lodging:

Hotel/Motel

Camp

Private Home

Insurance Arrangements for Staff & Students:

Cost per Student: \$ 400 (approx., depending on number of students who attend)

Cost per Teacher and/or Chaperone: \$ 400

If Travel Agencies are engaged, at least three quotations need to be provided with documentation attached to this form:

a.

c.

b.

d. Other

Teacher requesting this approval: Ann Buchanan

Approved by Department Head at secondary level: \_\_\_\_\_

Approved by Principal: \_\_\_\_\_

Authorized by Superintendent or Designee: \_\_\_\_\_

Superintendent Approved: \_\_\_\_\_

Date \_\_\_\_\_

Narrative in support of CSPA Extended Field Trip Request  
Ann Buchanan, Adviser  
Blue Prints

The Columbia Scholastic Press Convention is the best high school journalism convention in the nation. Some 4,700 students and advisers from 40 states and Canada attend each year. Middletown High School has attended every year since 1989 and we have one of the largest delegations every year.

Because Middletown High School does not offer journalism as a course anymore, this is one of the few classroom opportunities the students will have to learn about newspapers. Not only will they attend many workshops and learn invaluable skills, they will be learning from professionals currently working in the field who are selectively chosen by Columbia.

In addition, the editorial board of Blue Prints has presented a workshop at Columbia for several years entitled How We Do It, and we hope to continue that tradition. The editors explain how a student-run, extracurricular newspaper works. They share with students from across the country how they are the ones that originate story ideas, assign and edit them, take and choose photos, sell advertisements, develop graphics, design pages, make decisions on content, originate and debate editorial positions, solicit commentaries, guest articles and letters to the editor, and resolve questions of journalistic ethics. I observed this workshop last year and believe that this experience gives the students a sense of empowerment that they might not otherwise achieve. Very few students run workshops at this convention.

There is no question that Blue Prints is one of the best extracurricular high school papers in the nation and there is also no question that the CSPA convention has been crucial in helping our students reach and maintain that level of excellence.

In addition to presenting their own workshop, students are required to attend a full schedule of workshops/seminars every day. There will be more than 250 workshops on every aspect of newspaper production at the convention, including writing, photography, editing and computer design.

Besides attending the convention Wednesday, Thursday and Friday, students will have an opportunity to do evening sightseeing on Tuesday (we leave via Amtrak after school on Tuesday from the Berlin train station) and will have an opportunity to visit Times Square, St. Patrick's Cathedral and Rockefeller Center, where they may ice skate if they choose.

On Wednesday and Thursday evenings, students will attend the Broadway plays of their choice. Not only does this keep them busy, it affords a cultural experience many students would not otherwise have.

The opportunity for students to participate was made known to them at the first meeting in September. I will communicate extensively with the parents/guardians. Each family will receive a complete package of information detailing rules and regulations, costs, itineraries and transportation information. In past years I have sent home three separate packets of information in a timely way and will do that again this year.

I will have the parents/guardians and students attend an evening meeting at the high school as soon as possible in which all will have an opportunity to ask questions and to hear from me the details of the trip yet again.

In addition, as I do not require a substitute in my position as library media specialist, no classes are affected in my absence. I do advise teachers which students are going on the trip about two weeks in advance. Students are expected to obtain their work in advance and to turn in all missed work upon their return to school. The trip to the Columbia Scholastic Press Association Convention is an extremely academically rigorous trip in itself. Students attend workshops from 9 am to 4 pm each day. They generally work on newspaper and school work until dinner, and then attend a show. I hope we can continue the tradition of this trip; I hear repeatedly that this trip provides students with one of the most beneficial experiences of their high school career.

Ann Buchanan, Adviser

## Students

### Drug and Alcohol Use by Students

#### Policy Statement

The Board is required by Connecticut law to prescribe rules for the management and discipline of its schools. In keeping with this mandate, the use, sale, distribution or possession of controlled drugs, controlled substances, drug paraphernalia, as defined in C.G.S. Section 21a-240, or alcohol on or off school property or during any school sponsored activity is prohibited. It shall be the policy of the Board to take positive action through education, counseling, discipline, parental involvement, medical referral, and law enforcement referral, as appropriate, in the handling of incidents in the schools involving the possession, distribution, sale or use of substances that affect behavior.

#### Definitions

- (1) Controlled Drugs: means those drugs which contain any quantity of a substance which has been designated as subject to the federal Controlled Substances Act, or which has been designated as a depressant or stimulant drug pursuant to federal food and drug laws, or which has been designated by the Commissioner of Consumer Protection pursuant to C.G.S. Section 21a-243, as having a stimulant, depressant or hallucinogenic effect upon the higher functions of the central nervous system and as having a tendency to promote abuse or psychological or physiological dependence, or both. Such controlled drugs are classifiable as amphetamine-type, barbiturate-type, cannabis-type, cocaine-type, hallucinogenic, morphine-type and other stimulant and depressant drugs. C.G.S. Section 21a-240(8).
- (2) Controlled Substances: means a drug, substance or immediate precursor in schedules I to V, inclusive, of the Connecticut controlled substance scheduling regulations adopted pursuant to C.G.S. Section 21a-243. C.G.S. Section 21a-240(9).
- (3) Professional Communication: any communication made privately and in confidence by a student to a professional employee of such student's school in the course of the professional employee's employment. C.G.S. Section 10-154a(a)(4).
- (4) Professional Employee: means a person employed by a school who "(A) holds a certificate from the State Board of Education, (B) is a member of a faculty where certification is not required, (C) is an administration officer of a school, or (D) is a registered nurse employed by or assigned to a school." C.G.S. Section 10-154a(a)(2).
- (5) Drug Paraphernalia: means any equipment, products and materials of any kind which are used, intended for use or designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing or

## Students

### Drug and Alcohol Use by Students

concealing, or injecting, ingesting, inhaling or otherwise introducing controlled drugs or controlled substances into the human body, including but not limited to all items specified in C.G.S. Section 21a-240(20)(A), such as "bongs," pipes, "roach clips," miniature cocaine spoons, crack cocaine vials, tobacco rolling papers, and any object or container used, intended or designed for use in storing, concealing, possessing, distributing or selling controlled drugs or controlled substances. C.G.S. Section 21a-240(20)(A).

### Procedures

(1) Emergencies.

If an emergency situation results from drug or alcohol use, the student shall be sent to the school nurse or medical advisor immediately. The parent or designated responsible person will be notified.

(2) Prescribed Medications.

The parent or guardian of any student who is required to take any prescribed medication during the school day shall so inform the school nurse or the person designated to act in the absence of a nurse. Such prescribed medication will then be administered to the student under the supervision of the school nurse or designee in accordance with C.G.S. Section 10-212a and the applicable regulations and in accordance with any Board policies and regulations concerning medication administration.

Students taking improper amounts of a prescribed medication, or taking a prescribed medication without proper notification and supervision of the school nurse or designee will be subject to the procedures for improper drug or alcohol use outlined in this policy.

(3) Voluntary Disclosure of Drug/Alcohol Problem (Self-Referral).

The following procedures will be followed when a student privately, and in confidence, discloses to a professional employee in a professional communication information concerning the student's use, possession, distribution or sale of a controlled drug, controlled substance or alcohol.

- (a) Professional employees are permitted, in their professional judgment, to disclose any information acquired through a professional communication with a student, when such information concerns alcohol or drug abuse or any alcohol or drug problem of such student. In no event, however, will they be required to do so. C.G.S. Section 10-154a(b).

## Students

### Drug and Alcohol Use by Students

- (b) Any physical evidence obtained from such student through a professional communication indicating that a crime has been or is being committed by the student **must** be turned over to school administrators or law enforcement officials as soon as possible, but no later than two calendar days after receipt of such physical evidence, excluding Saturdays, Sundays and holidays. Employees are encouraged to contact the school administrator immediately upon obtaining physical evidence. In no case, however, will such employee be required to disclose the name of the student from whom the evidence was obtained. C.G.S. Section 10-154a(b).
- (c) Any professional employee who has received a professional communication from a student may obtain advice and information concerning appropriate resources and refer the student accordingly, subject to the rights of the professional employee as described in paragraph (a) above.
- (d) If a student consents to disclosure of a professional communication concerning the student's alcohol or drug problem, or if the professional employee deems disclosure to be appropriate, the professional employee should report the student's name and problem to the school's building administrator or designee who shall refer the student to appropriate school staff members for intervention and counseling.

#### (4) Involuntary Disclosure or Discovery of Drug/Alcohol Problems.

When a professional employee obtains information related to a student *from a source other than the student's confidential disclosure*, that the student, on or off school grounds or at a school sponsored activity, is under the influence of, or possesses, uses, dispenses, distributes, administers, sells or aids in the procurement of a controlled drug, controlled substance, drug paraphernalia or alcohol, that information is considered to be involuntarily disclosed. In this event, the following procedures will apply.

- (a) The professional employee will immediately report the information to the building administrator or designee. The building administrator or designee will then refer the student to appropriate school staff members for intervention and counseling.

## Students

### Drug and Alcohol Use by Students

(b) Any physical evidence (for example, alcohol, drugs or drug paraphernalia) obtained from a student indicating that a crime has been or is being committed by the student must be turned over to the building administrator or designee or to law enforcement officials as soon as possible, but no later than within two calendar days after receipt of such physical evidence, excluding Saturdays, Sundays and holidays. C.G.S. Section 10-154a(b). Because such evidence was **not** obtained through a professional communication, the name of the student must be disclosed to the building administrator or designee.

(c) Search and Seizure of Students and/or Possessions: A professional employee who reasonably suspects that a student is violating a state/federal law or a school substance abuse policy must **immediately** report his/her suspicion to the building administrator or designee. The building administrator or designee may then search a student's person or possessions connected to that person, in accordance with the Board's policies and regulations if he/she has reasonable suspicion from the inception of the search that the student has violated or is violating either the law or a school substance abuse policy.

Any physical evidence obtained in the search of a student, or a student's possessions, indicating that the student is violating or has violated a state or federal law **must** be turned over to law enforcement officials as soon as possible, but not later than within three calendar days after receipt of such physical evidence, excluding Saturdays, Sundays and holidays. C.G.S. Section 10-154a(c). All school employees are encouraged to contact the school administration immediately upon obtaining physical evidence.

(5) Consequences for the Use, Sale, Distribution or Possession of Controlled Drugs, Controlled Substances, Drug Paraphernalia or Alcohol.

(a) Any student in the Middletown Public Schools using, consuming, possessing, being under the influence of, manufacturing, distributing, selling or aiding in the procurement of controlled drugs, controlled substances, drug paraphernalia or alcohol either on or off school property, or at a school-sponsored activity is subject to discipline up to and including expulsion pursuant to the Board's student discipline policy.

## Students

### Drug and Alcohol Use by Students

- (b) In conformity with the Board's student discipline policy, students may be suspended or expelled for drug or alcohol use off school grounds if such drug or alcohol use is considered seriously disruptive of the educational process. In determining whether the conduct is seriously disruptive of the educational process, the Administration and the Board may consider, among other factors: 1) whether the drug or alcohol use occurred within close proximity of a school; 2) whether other students from the school were involved; and 3) whether any injuries occurred.
- (c) If a school administrator has reason to believe that any student was engaged, on or off school grounds, in offering for sale or distribution a controlled substance (as defined by Conn. Gen. Stat. § 21a-240(9), whose manufacturing, distribution, sale, prescription, dispensing, transporting, or possessing with intent to sell or dispense, offering or administering is subject to criminal penalties under Conn. Gen. Stats. §§ 21a-277 and 21a-278, the administrator will recommend such student for expulsion, in accordance with the Board's student discipline policy.
- (d) Students found to be in violation of this policy may be referred by the building administrator to an appropriate agency licensed to assess and treat drug and alcohol involved individuals. In such event, assessment and treatment costs will be the responsibility of the parent or guardian.
- (e) A meeting may be scheduled with appropriate school staff members for the purpose of discussing the school's drug and alcohol policy with the student and parent or guardian.
- (f) Law enforcement officials may be contacted by the building administrator in the case of suspected involvement in the use, sale or distribution of controlled drugs, controlled substances, drug paraphernalia or alcohol.

Legal References: Connecticut General Statutes:  
 Section 10-154a                      Sections 10-233a through 10-233f  
 Section 10-212a                    Section 21a-240  
 Section 10-221                      Section 21a-243

Policy adopted:                      April 16, 1996                                      MIDDLETOWN PUBLIC SCHOOLS  
 Policy Revised:                      June 6, 2000    Middletown, Connecticut  
 Policy Revised:                      June 7, 2005  
 Policy Revised:                      March 13, 2012  
**Policy Revised:**

## Students

### Chemical Health Policy for Athletics

#### Policy Statement

The Board participates in the Connecticut Interscholastic Athletic Conference (“CIAC”). In accordance with CIAC participation rules and the Board’s obligation under state and federal law, the Board prohibits the use, sale, distribution or possession of controlled drugs, controlled substances, drug paraphernalia, performance enhancing substances or alcohol during any school sponsored athletic activity, whether occurring on or off school property. It shall be the policy of the Board to take positive action through education, counseling, discipline, parental involvement, medical referral, and law enforcement referral, as appropriate, in the handling of incidents by student athletes involving the possession, distribution, sale or use of substances that affect behavior, including performance enhancing substances. This policy applies to all student athletes participating in school sponsored athletics, whether or not such athletes are participating in CIAC controlled activities.

#### Definitions

- (1) Controlled Drugs: means those drugs which contain any quantity of a substance which has been designated as subject to the federal Controlled Substances Act, or which has been designated as a depressant or stimulant drug pursuant to federal food and drug laws, or which has been designated by the Commissioner of Consumer Protection pursuant to Connecticut General Statutes Section 21a-243, as having a stimulant, depressant or hallucinogenic effect upon the higher functions of the central nervous system and as having a tendency to promote abuse or psychological or physiological dependence, or both. Such controlled drugs are classifiable as amphetamine-type, barbiturate-type, cannabis-type, cocaine-type, hallucinogenic, morphine-type and other stimulant and depressant drugs. Connecticut General Statutes Section 21a-240(8).
- (2) Controlled Substances: means a drug, substance or immediate precursor in schedules I to V, inclusive, of the Connecticut controlled substance scheduling regulations adopted pursuant to Connecticut General Statutes Sections 21a-243 and 21a-240(9).
- (3) Drug Paraphernalia: means any equipment, products and materials of any kind which are used, intended for use or designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing or concealing, or injecting, ingesting, inhaling or otherwise introducing controlled drugs or controlled substances into the human body, including but not limited to all items specified in Connecticut General Statutes Section 21a-240(20)(A), such as "bongs," pipes, "roach clips," miniature cocaine spoons, crack cocaine vials, tobacco rolling papers, and any object or container used, intended or designed for use in storing, concealing, possessing, distributing or selling controlled drugs or controlled substances. Connecticut General Statutes Section 21a-240(20)(A).

## Students

### Chemical Health Policy for Athletics (continued)

- (4) Performance Enhancing Substances: means any anabolic steroid, hormone or analogue, diuretic or other substance designed to enhance a student's performance in athletic competition, including creatine, androstenedione, ephedrine or other performance enhancing nutritional supplements as defined by the World Anti-Doping Agency (WADA) [www.wada-ama.org](http://www.wada-ama.org), except when used under the care and direction of a licensed medical professional and only then in the manner prescribed by the medical professional and manufacturer's recommendations.
- (5) Professional Communication: means any communication made privately and in confidence by a student to a professional employee of such student's school in the course of the professional employee's employment. Connecticut General Statutes Section 10-154a(a)(4).
- (6) Professional Employee: means a person employed by a school who "(A) holds a certificate from the State Board of Education, (B) is a member of a faculty where certification is not required, (C) is an administration officer of a school, or (D) is a registered nurse employed by or assigned to a school." Connecticut General Statutes Section 10-154a(a)(2).
- (7) Student Athlete: means any student participating in an extracurricular school-sponsored athletic activity, whether interscholastic or intramural, including but not limited to student athletes who are participating in CIAC controlled activities.

## Procedures

- (1) Discretionary Nature of Student Athletics.

The Board sponsors athletic programs as part of its extracurricular program. The opportunity to participate in extracurricular activities such as student athletics is a privilege, not a right. The Board may remove students from participation in athletics activities in its discretion.

- (2) Emergencies.

If an emergency situation results from the use of drugs, performance enhancing substances or alcohol, the student athlete shall be sent to the school nurse or medical advisor immediately, or emergency medical personnel will be notified. The parent or designated responsible person will also be notified as soon as possible.

## Students

### Chemical Health Policy for Athletics (continued)

(3) Prescribed Medications.

The parent or guardian of any student athlete who is required to take any prescribed medication during student athletic activities shall so inform the school nurse or the person designated to act in the absence of a nurse. Such prescribed medication will then be administered to the student athlete under the supervision of the school nurse or designee in accordance with Connecticut General Statute Section 10-212a and the applicable regulations and in accordance with any Board policies and regulations concerning medication administration.

Student athletes taking improper amounts of a prescribed medication, or taking a prescribed medication without proper notification and supervision of the school nurse or designee will be subject to the procedures for improper drug or alcohol use outlined in this policy.

Student athletes with a documented medical history demonstrating the need for regular use of using performance enhancing substances for therapeutic purposes shall not be considered to be in violation of this policy when such substances are properly prescribed and taken by the student athlete in accordance Connecticut General Statute Section 10-212a and the applicable regulations and in accordance with any Board policies and regulations concerning medication administration.

(4) Voluntary Disclosure of Drug/Alcohol Problem (Self-Referral).

The following procedures will be followed when a student athlete privately, and in confidence, discloses to a professional employee in a professional communication information concerning the student's use, possession, distribution or sale of a controlled drug, controlled substance or alcohol.

- (a) Professional employees are permitted, in their professional judgment, to disclose any information acquired through a professional communication with a student, when such information concerns alcohol or drug abuse or any alcohol or drug problem of such student athlete. In no event, however, will they be required to do so. Connecticut General Statutes Section 10-154a(b).
- (b) Any physical evidence obtained from such student athlete through a professional communication indicating that a crime has been or is being committed by the student athlete **must** be turned over to school administrators or law enforcement officials as soon as possible, but no later than two calendar days after receipt of such physical evidence, excluding Saturdays, Sundays and holidays. Employees

## Students

### Chemical Health Policy for Athletics (continued)

are encouraged to contact the school administrator immediately upon obtaining physical evidence. In no case, however, will such employee be required to disclose the name of the student athlete from whom the evidence was obtained. Connecticut General Statutes Section 10-154a(b).

- (c) Any professional employee who has received a professional communication from a student athlete may obtain advice and information concerning appropriate resources and refer the student athlete accordingly, subject to the rights of the professional employee as described in paragraph (a) above.
- (d) If a student athlete consents to disclosure of a professional communication concerning the student athlete's alcohol or drug problem, or if the professional employee deems disclosure to be appropriate, the professional employee should report the student athlete's name and problem to the school's building administrator or designee who shall refer the student athlete to appropriate school staff members for intervention and counseling.

#### (5) Involuntary Disclosure or Discovery of Drug/Alcohol Problems.

When any school staff member, or a coach or volunteer responsible for or involved in student athletic programs, obtains information related to a student athlete *from a source other than the student athlete's confidential disclosure*, that the student athlete, on or off school grounds or at a school sponsored activity, is under the influence of, or possesses, uses, dispenses, distributes, administers, sells or aids in the procurement of a controlled drug, controlled substance, drug paraphernalia, performance enhancing substances or alcohol, that information is considered to be involuntarily disclosed. In this event, the following procedures will apply.

- (a) The staff member, coach or volunteer will immediately report the information to the building administrator or designee. The building administrator or designee will then refer the student athlete to appropriate school staff members for intervention and counseling.
- (b) Any physical evidence (for example, alcohol, drugs, drug paraphernalia or performance enhancing substances) obtained from a student athlete indicating that a crime has been or is being committed by the student athlete must be turned over to the building administrator or designee or to law enforcement officials as soon as possible, but no later than within two calendar days after receipt of such physical evidence, excluding Saturdays, Sundays and holidays. Connecticut General Statutes Section 10-154a(b). The name of the student athlete must be disclosed to the building administrator or designee.

## Students

### Chemical Health Policy for Athletics (continued)

- (c) Search and Seizure of Students and/or Possessions: A staff member, coach or volunteer who reasonably suspects that a student athlete is violating a state/federal law, school substance abuse policy or this chemical health policy must **immediately** report his/her suspicion to the building administrator or designee. The building administrator or designee may then search a student athlete's person or possessions connected to that person, in accordance with the Board's policies and regulations if he/she has reasonable suspicion from the inception of the search that the student athlete has violated or is violating either the law, a school substance abuse policy, or this chemical health policy.

Any physical evidence obtained in the search of a student athlete, or a student athlete's possessions, indicating that the student athlete is violating or has violated a state or federal law **must** be turned over to law enforcement officials as soon as possible, but not later than within three calendar days after receipt of such physical evidence, excluding Saturdays, Sundays and holidays. Connecticut General Statutes Section 10-154a(c). All school employees are encouraged to contact the school administration immediately upon obtaining physical evidence.

- (6) Consequences for the Use, Sale, Distribution or Possession of Controlled Drugs, Controlled Substances, Drug Paraphernalia, Performance Enhancing Substances or Alcohol.
- (a) Any student athlete in the Middletown Public Schools using, consuming, possessing, being under the influence of, manufacturing, distributing, selling or aiding in the procurement of controlled drugs, controlled substances, drug paraphernalia, performance enhancing substances or alcohol either on or off school property, or at a school-sponsored activity, is subject to discipline up to and including expulsion pursuant to the Board's student discipline policy.
- (b) Student athletes found to be in violation this policy may be referred by the building administrator to an appropriate agency licensed to assess and treat drug and alcohol involved individuals. In such event, assessment and treatment costs will be the responsibility of the parent or guardian.
- (c) A meeting may be scheduled with appropriate school staff members for the purpose of discussing the school's drug and alcohol policy and this chemical health policy with the student athlete and parent or guardian.
- (d) Law enforcement officials may be contacted by the building administrator in the case of suspected involvement in the use, sale or distribution of controlled drugs, controlled substances, drug paraphernalia, performance enhancing substances or alcohol.

## Students

### Chemical Health Policy for Athletics (continued)

- (e) A student athlete found by the administration to have violated this policy may, in the discretion of school administrators, be suspended from play for short or long term periods, or may have their student athletic participation privileges revoked.
  - (f) A student athlete found by the administration to have used performance enhancing substances shall receive a minimum penalty of revocation of athletic participation privileges for one hundred eighty (180) days. The Board shall report the violation to the CIAC.
  - (g) The Board recognizes that the CIAC may impose additional sanctions on student athletes participating in CIAC controlled activities who are found to have violated this policy.
- (7) Prohibition on the Promotion or Dispensing of Performance Enhancing Substances by School Staff Members, Coaches or Volunteers.
- (a) No school staff member, coach or volunteer responsible for or involved in student athletic programs shall dispense any drug, medication (prescription or non-prescription), or food supplement to any student athlete except under the supervision of the school nurse or designee in accordance with Connecticut General Statute, Section 10-212a and the applicable regulations, and in accordance with any Board policies and regulations concerning medication administration.
  - (b) No school staff member, coach or volunteer responsible for or involved in student athletic programs shall encourage the use of any drug, medication (prescription or non-prescription), or food supplement in a manner not described by the manufacturer.
  - (c) No school staff member, coach or volunteer responsible for or involved in student athletic programs shall supply, recommend, or knowingly permit student athletes to use any drug, medication (prescription or non-prescription), or food supplement for the specific purpose of enhancing their athletic performance.
  - (d) A school staff member, or coach responsible for or involved in student athletic programs, who violates the terms of this policy shall be subject to discipline, up to and including termination of employment. The Board may also report violations of this policy by employees to parents of student athletes and/or state and local authorities.

**Students**

**Chemical Health Policy for Athletics (continued)**

- (e) The Board shall immediately terminate a volunteer responsible for or involved in student athletic programs who violates the terms of this policy. The Board may also report violations of this policy by volunteers to parents of student athletes and/or state and local authorities.
  
- (8) Publication of Chemical Health Policy to School Staff Members, Coaches, Volunteers and Student Athletes.
  - (a) The Board shall publish this chemical health policy to all school staff members, coaches and volunteers responsible for or involved in student athletic programs.
  
  - (b) The Board shall publish this chemical health policy to all student athletes and their parents/guardians.

Legal References: Connecticut General Statutes:

Section 10-154a  
Section 10-212a  
Section 10-221  
Section 21a-240  
Section 21a-243

Policy adopted:

MIDDLETOWN PUBLIC SCHOOLS  
Middletown, Connecticut

# District Leadership Team Meeting

January 10, 2013

## Agenda

### Meeting Norms

Allow all people to be heard, begin and end on time, use an agenda, disseminate minutes, support all members, frank conversation, keep confidential information to yourself, practice problem solving, use protocols, arrive to meeting prepared with agenda, data, etc., build consensus, and take on the big issues.

**Date of Meeting:** January 10, 2013

**Time:** 8:30 – 12:00 p.m.

**Place:** Woodrow Wilson Middle School Library

### Roles:

**Facilitator:** Enza Macri, Kristen Bradley, Ann Buchanan, Bryan Hand, and Diane Niles

**Time-Keeper:** Joe Cassella and Jim Gaudreau

**Note-Taker:** Elizabeth Nocera

**Attendees:** All schools, Central Office, and State Department of Education were represented.

**District Leadership Team  
Meeting Agenda**

Time Allotted	Agenda Item	Description	Expected Outcomes
8:30 – 9:15 Enza Macri	<ul style="list-style-type: none"> <li>• Review Agenda</li> <li>• Text Based Seminar</li> </ul>	<ul style="list-style-type: none"> <li>• Members will review agenda</li> <li>• Conduct text based seminar: <i>Recognizing Rigor in Classroom: Four Tools for School Leaders</i></li> <li>• Read and discuss Depth of Knowledge chart and information sheets: How can this be used in the classroom to increase the level of rigor? Share examples.</li> </ul>	<ul style="list-style-type: none"> <li>• Team will discuss article and DOK chart to enhance understanding</li> <li>• Team will share strategies for practical application</li> </ul>

- NOTES: Enza welcomed the leadership team and explained that this group functions differently than the District Data Team. The group participated in the text based seminar: *Recognizing Rigor in the Classroom*. How do we strengthen Tier I instruction? What does rigor really look like? How can DOK levels be used in the classroom to increase the level of rigor?
  1. Performance task need to be designed to lead students to the higher order thinking skills.
  2. Instruction can be at multiple levels depending on where you are with the skill and the content.
  3. Rigor is how we approach instruction to get the depth of thinking. Rigor is not more or harder, it is depth of skill.
  4. Teachers need to have a clear picture in their minds of what rigor is and need to recognize it.
  5. We need to grow together as we think about how instructional rounds will work as we move into them next year.
  6. Use DOK chart in planning lessons and use it as a tool to plan ahead of time in designing questions. Planning is purposeful. Embed the levels in the lessons.
  7. Share the DOK wheel with students so that they can understand how to move to the next level.
  8. Performance tasks and CFA's need to keep the levels embedded.
  9. Make questions deeper at work stations to reach higher DOK.
  10. Consider who in the classroom is working harder? The teacher or the students?
  11. Engagement is key – anything the students can do, they should be doing.
  12. Teachers should be familiar with the curriculum and expectations in higher grades.
  13. Don't be afraid to release the scaffolding and supports for students and allow them to do the work independently.
  14. In science, move the focus from confirmatory experiments to student-led inquiry-based experiments. Have students analyze where/when experiments have gone wrong.

15.

9:15 – 9:45 Kristen Bradley	<ul style="list-style-type: none"><li>Review R-CBM Data and DDT Strategies</li></ul>	<ul style="list-style-type: none"><li>Review R-CBM data and DDT action research</li><li>Review and discuss independent reading strategies</li></ul>	<ul style="list-style-type: none"><li>Team will gain an understanding of district strengths and needs based on R-CBM data</li><li>Team will provide input for independent reading strategy</li><li>Team members will share data findings and proposed strategies with their SDTs</li></ul>
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- Aimsweb data in reading – December RCBM data showed that there was a good connection between CMT and Aimsweb. Due to the number of initiatives and expectations for teachers, the reading action research will start with increasing the time students spend independently reading. When students are reading more, will their RCBM scores increase?? Can the interventionists take one child per class and conversationally check in on what the student is reading. Is the student truly engaged in what he/she is reading? This will require that all students always have independent reading with them. Students are analyzing on their own if their independent reading selections are at the right level – is it too easy? Too hard? Do we have the breadth of materials available for students? Agreement that we need more librarians! Please discuss strategies at your SDT to increase independent reading. Bring rubrics and strategies to next DDT. Discuss with your SDT options for action research. Classroom teachers monitor 3 students (reluctant readers) and use a rubric to discuss independent reading with those students. Interventionists may also strategically monitor one selected one child per class and use a rubric to analyze independent reading.

9:45-10:10 Bryan Hand Diane Niles	<ul style="list-style-type: none"><li>Review Math Data and DDT Strategies</li></ul>	<ul style="list-style-type: none"><li>Review math data and DDT action research</li><li>Review and discuss strategies to be implemented to improve student achievement</li></ul>	<ul style="list-style-type: none"><li>Team will gain an understanding of district strengths and needs based on math assessment data</li><li>Team will gain an understanding of strategies to be implemented</li><li>Team members will communicate data findings and strategies with their SDTs</li></ul>
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- Aimsweb (6-8) and high school data analysis – trends indicate areas of potential growth is moving students from average into above average and well above average ranges., ELL students have the greatest deficits. Current grade 7 students who attended Keigwin last year had the most improvement (experienced double block of math). Only 27 students of all grade 5 students were at or above goal in fall benchmarks (22 where non-minority). Grade 6 SPED data for at or above goal is at 2.8% (n=36). In grade 7 13.5% at/above goal (double block experience). Grade 8 at/above goal is 3% (no double block experience). High school shows SPED Algebra achievement is X% at/above goal; Geometry shows 30% at/above goal. Free/reduced Grade 6 shows 19% at/above goal. Grade 7 shows 32.8% at/above; grade 8 is 26%. Grade 6 white students show 26.3% at above goal; 6.1% black students are at/above goal. Goals are to improve percentage of SPED at/above goal rates by 3% in each school. Goal 2 is to improve percentage of Free/Reduced at/above goal rates by 3% in each school. Strategies for Goal 1 include co-teaching math in Grades 9-12; strategic monitoring for students in Grades 6-8 using Aimsweb. Strategies for Goals 2 are to inform parents about changes in math education and invite students for afterschool support for those whose fall benchmark was below average or well below average. Results indicators will be to use IPI’s developed form CMT scores and fall benchmark; strategic monitoring of selected students; and progress monitor tier students in Grades 6-8.
- Math textbooks – short story is that there are no texts available at this time that truly address Common Core and that would be

recommended for significant investment and/or purchase. Alignments of resources are moderate, minimal, or limited. Best to wait at this time.			
10:10-10:20 Enza Macri	<ul style="list-style-type: none"> <li>Alliance Grant Update</li> </ul>	<ul style="list-style-type: none"> <li>Update of Alliance Grant</li> <li>Discuss UCLA Center X's assessment of grant implementation (school visits)</li> </ul>	<ul style="list-style-type: none"> <li>Team will gain an updated understanding of requirements of Alliance Grant and implications for UCLA Center X school visits</li> </ul>
<ul style="list-style-type: none"> <li>NOTES: Alliance Grant – materials are beginning to arrive for distribution K-5. EISTs will pick up materials this week. Math manipulatives have not been ordered yet. Looking for deals on shipping from vendors. Executive coaches are on board. Interviews with Center X evaluators will begin now. Futures, Inc. is conducting their special education analysis and will be looking for ways to more efficiently use available resources.</li> </ul>			
10:20-10:30	<ul style="list-style-type: none"> <li>Break</li> </ul>		
10:30-11:30 Enza Macri	<ul style="list-style-type: none"> <li>February 15<sup>th</sup> PD</li> </ul>	<ul style="list-style-type: none"> <li>Colleen Weiner and Ann Buchanan will share MHS PD proposal</li> <li>Grade level groups will plan how to move forward with PD (elementary, middle school, MHS, and pupil personnel)</li> <li>Determine PD logistics (rooms, facilitators, etc.)</li> </ul>	<ul style="list-style-type: none"> <li>Team will have developed a plan for February 15<sup>th</sup> PD</li> </ul>
<ul style="list-style-type: none"> <li>NOTES: MHS February PD – Goal is to provide teachers with concrete time to complete purposeful tasks directly related to new CCSS units. Objective is that teachers will be able to articulate and implement specific strategies for raising rigor for all students. Teachers will be able to effectively search for and utilize quality materials, based on Alliance Grant purchases to form their CCSS units. They will create and implement various assessments for their CCSS units; workshop will focus on CFA's performance tasks and projects. They will be able to confidently become the teachers of reading called for in the CCSS. Planning team will develop an activity to help teachers focus on rigor and materials. Middle school agrees that this would work for them as well. Elementary feels that there is building-based work that needs to be done (at least half-day) around SIP. Teachers need time to do grade-level planning (can be with sister schools). PreK-K (including SLPs at that level) are doing a separate PD through the early literacy grant (may go off-site). Schools (or individual groups) will need develop and submit their PD proposals (form). SPED teachers are at their schools; school psych. and social workers are working on separate PD. 9-12 Art/music go with high school. Guidance to be determined. Proposals (CEU form) are due to Enza's office on or before Friday, January 25.</li> </ul>			
11:30-12:00 Enza Macri	<ul style="list-style-type: none"> <li>Finalize PD Plan</li> </ul>	<ul style="list-style-type: none"> <li>Finalize plan for PD</li> <li>Finalize responsibilities, workshops provided, locations, materials needed, and who will</li> </ul>	<ul style="list-style-type: none"> <li>Team will finalize plan for February 15<sup>th</sup> PD</li> </ul>

		write proposals	
<ul style="list-style-type: none"> <li>NOTES: Pat Charles and JoAnn Freiberg addressed the group regarding school climate and school safety. Pat reminded the group that the details of our school security plans are not to be published and are exempt from FOI requests. JoAnn suggested that we reassure all parents that our security measures are “gold star”. It is important to understand that the Newtown tragedy was a shooting at a school, not a school shooting. JoAnn has research available on the subject of school security and climate if anyone would like to request it. Our relationships with each other and with our students and families are what are most important. Each student should have at least one adult in the school that they can connect with. We will continue to practice our safety measures so that staff and students are very familiar with the procedures. SWAT/police department drills are continuing at each individual school so that they can become familiar with the layout of the buildings.</li> </ul>			
12:00	<ul style="list-style-type: none"> <li>Adjourn</li> <li>Future Meetings</li> </ul>	<ul style="list-style-type: none"> <li>Next meeting: <b>February 20th from 8:30-12:00 @ WWMS.</b></li> </ul>	
<ul style="list-style-type: none"> <li>NOTES: The student attendance conversation will be continued at a future meeting. There is some delay due to the changeover from Rediker to PowerSchool. See you in February!</li> </ul>			



# Middletown Public Schools

Kendall J. Jackson,  
Director of Facilities & Transportation

## TRANSPORTATION REPORT

January 1, 2013 THROUGH January 31, 2013

2012 – 2013 SCHOOL YEAR										
CATEGORY	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
NEW STUDENTS	281	29	22	30	31					
TRANSPORTATION CHANGES	359	26	21	21	25					
LEFT DISTRICT / SCHOOL	86	16	20	23	9					
DISCIPLINARY ISSUES	13	1	0	1	0					
ARRIVAL / DEPARTURES	8	2	3	1	2					
NO SHOW FOR PICK UPS	23	0	1	1	3					
DRIVER COMPLAINTS	15	1	4	0	0					
PARENTAL REQUESTS	202	6	2	1	0					
REPEATED BUS CONCERNS	1	0	0	0	1					
MECHANICAL BREAKDOWNS	3	3	1	0	2					
BUS CONDUCT REPORTS	79	53	24	47	51					
BUS ACCIDENTS	1	1	1	1	4					
TOTAL TELEPHONE CALLS	1417	900	720	501	585					

2011 – 2012 SCHOOL YEAR										
CATEGORY	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
NEW STUDENTS	323	34	26	13	26	38	23	14	10	6
TRANSPORTATION CHANGES	358	56	31	20	52	83	56	71	30	7
LEFT DISTRICT / SCHOOL	93	47	22	6	11	23	11	24	6	10
DISCIPLINARY ISSUES	14	13	9	1	2	6	1	3	7	4
ARRIVAL / DEPARTURES	12	4	1	2	0	1	5	5	4	0
NO SHOW FOR PICK UPS	7	0	0	2	2	5	2	5	9	0
DRIVER COMPLAINTS	9	7	6	8	5	6	4	8	9	0
PARENTAL REQUESTS	131	26	2	1	14	15	3	4	6	1
REPEATED BUS CONCERNS	0	0	0	0	0	0	0	0	1	0
MECHANICAL BREAKDOWNS	2	2	1	0	9	3	0	1	2	0
BUS CONDUCT REPORTS	97	129	62	85	87	53	45	74	64	61
BUS ACCIDENTS	1	1	1	4	1	0	0	3	2	1
TOTAL TELEPHONE CALLS	1306	906	788	493	624	612	390	402	600	N/A

**MIDDLETOWN PUBLIC SCHOOLS**  
**FINANCIAL STATEMENT AS OF JANUARY 31, 2013**

Object	Description	2011-2012 Actual Exp.	2012-2013 Appropriation	Adjustment	Expended	Encumbered	Balance	Projection	Overage/ Deficit	% Used
<b>CERTIFIED SALARIES</b>										
009	ADMINISTRATOR SALARIES	2,851,417.46	2,813,887.00	-	1,803,541.69	-	1,010,345.31	2,905,727.00	(91,840.00)	64.0943
110	CERTIFIED SALARIES	27,765,734.52	28,530,950.00	(500.00)	13,602,547.49	-	14,927,902.51	27,981,415.00	549,035.00	47.6773
116	STIPENDS - NON-TRB	644,860.46	672,399.00	(226,000.00)	208,858.85	-	237,540.15	446,399.00	-	46.7875
120	DAILY SUBSTITUTE SALARIES	1,062,006.74	615,400.00	(455,400.00)	63,102.59	-	96,897.41	217,000.00	(57,000.00)	39.4391
123	BUILDING SUBSTITUTE SALARIES	-	-	400,000.00	212,654.26	-	187,345.74	425,000.00	(25,000.00)	53.1636
125	MENTOR PROGRAM SALARIES	-	-	11,000.00	5,348.75	-	5,651.25	11,000.00	-	48.6250
126	CLASS COVERAGE SALARIES	-	-	21,000.00	14,551.05	-	6,448.95	33,000.00	(12,000.00)	69.2907
127	TUTOR SALARIES	93,150.61	335,560.00	-	263,203.71	-	72,356.29	480,560.00	(145,000.00)	78.4372
129	LONG-TERM SUBSTITUTE SALARIES	-	-	23,400.00	56,515.29	-	(33,115.29)	150,000.00	(126,600.00)	241.5183
130	NON-CONTRACTED CERTIFIED	-	-	-	5,742.00	-	(5,742.00)	12,500.00	(12,500.00)	0.0000
139	EARLY RETIRMENT INCENTIVE	-	-	216,000.00	93,991.76	-	122,008.24	216,000.00	-	43.5147
	<b>TOTAL</b>	<b>32,417,169.79</b>	<b>32,968,196.00</b>	<b>(10,500.00)</b>	<b>16,330,057.44</b>	<b>-</b>	<b>16,627,638.56</b>	<b>32,878,601.00</b>	<b>79,095.00</b>	<b>49.5485</b>
<b>CLASSIFIED SALARIES</b>										
111	CLASSIFIED SALARIES	5,388,524.93	5,603,067.00	-	3,126,912.77	-	2,476,154.23	5,717,666.00	(114,599.00)	55.8072
128	CLASSIFIED SALARIES OVERTIME	272,819.72	285,000.00	-	171,948.92	-	113,051.08	275,092.00	9,908.00	60.3330
131	ADULT ED CLASSIFIED	42,267.96	41,678.00	-	24,791.64	-	16,886.36	42,023.00	(345.00)	59.4838
	<b>TOTAL</b>	<b>5,703,612.61</b>	<b>5,929,745.00</b>	<b>-</b>	<b>3,323,653.33</b>	<b>-</b>	<b>2,606,091.67</b>	<b>6,034,781.00</b>	<b>(105,036.00)</b>	<b>56.0505</b>
<b>PARAPROFESSIONALS</b>										
112	PARAPROFESSIONAL SALARIES	1,863,019.95	1,941,317.00	-	1,012,022.64	-	929,294.36	2,031,208.00	(89,891.00)	52.1307
114	BUS MONITORS SALARIES	327.26	9,000.00	-	-	-	9,000.00	-	9,000.00	0.0000
115	LIBRARY PARAPROFESSIONALS	184,781.35	177,516.00	-	98,119.66	-	79,396.34	193,208.00	(15,692.00)	55.2737

Object	Description	2011-2012 Actual Exp.	2012-2013 Appropriation	Adjustment	Expended	Encumbered	Balance	Projection	Overage/ Deficit	% Used
121	LUNCH AIDE SALARIES	111,338.71	170,000.00	-	104,983.33	-	65,016.67	215,000.00	(45,000.00)	61.7549
124	STUDENT VOCATIONAL SALARIES	39,988.38	58,000.00	-	15,726.98	8,932.00	33,341.02	41,000.00	17,000.00	27.1155
132	ADULT ED. PARAPROFESSIONALS	-	-	-	2,183.87	-	(2,183.87)	4,000.00	(4,000.00)	0.0000
	<b>TOTAL</b>	2,199,455.65	2,355,833.00	-	1,233,036.48	8,932.00	1,113,864.52	2,484,416.00	(128,583.00)	52.3397
<b>EMPLOYEE BENEFITS</b>										
210	UNEMPLOYMENT COMPENSATION	113,850.00	80,000.00	-	31,419.21	48,580.79	-	68,000.00	12,000.00	39.2740
220	HEALTH INSUR.CERTIFIED & PARAS	6,312,050.53	6,932,042.00	-	4,408,067.99	2,524,974.01	(1,000.00)	6,432,042.00	500,000.00	63.5897
225	EMPLOYEE ASSISTANCE PROGRAM	-	-	-	11,003.76	-	(11,003.76)	15,848.00	(15,848.00)	0.0000
230	HEALTH INSURANCE - CLASSIFIED	2,440,099.01	2,214,900.00	-	1,038,848.50	-	1,176,051.50	2,077,697.00	137,203.00	46.9027
235	OTHER POST EMPLOYEE BENEFITS	-	-	-	156,000.00	-	(156,000.00)	156,000.00	(156,000.00)	0.0000
240	DENTAL INSURANCE	1,444,170.00	1,660,796.00	-	830,398.00	-	830,398.00	1,660,796.00	0.00	50.0000
250	LIFE INSURANCE	372,786.00	428,704.00	-	214,352.00	-	214,352.00	428,704.00	0.00	50.0000
255	DISABILITY INSURANCE	15,008.66	25,098.00	-	11,154.57	3,845.43	10,098.00	15,355.00	9,743.00	44.4441
260	F.I.C.A.	452,524.65	445,419.00	-	241,149.50	-	204,269.50	460,000.00	(14,581.00)	54.1399
265	MEDICARE	598,580.40	591,162.00	-	315,697.39	-	275,464.61	605,000.00	(13,838.00)	53.4029
650	WORKERS' COMPENSATION	746,015.00	815,748.00	-	627,002.50	188,745.50	-	815,748.00	0.00	76.8623
	<b>TOTAL</b>	12,495,084.25	13,193,869.00	-	7,885,093.42	2,766,145.73	2,542,629.85	12,735,190.00	458,679.00	59.7633
<b>PURCHASED SERVICES</b>										
105	PROFESSIONAL DEVELOPMENT	-	-	0.00	-	-	0.00	-	0.00	0.0000
300	PURCH.PROFESSIONAL/TECH SERV.	485,818.98	453,000.00	-	279,980.32	212,771.48	(39,751.80)	513,000.00	(60,000.00)	61.8058
310	PURCHASED SERVICES	866,852.03	889,961.00	(5,000.00)	694,600.60	137,288.40	53,072.00	991,211.00	(106,250.00)	78.4894
314	INSERVICE - PROF.MTGS.	4,357.00	1,800.00	4,400.00	4,585.32	199.00	1,415.68	6,200.00	0.00	73.9568
316	NXEGEN ENERGY CONSERVATION	-	-	-	-	-	-	-	0.00	0.0000
317	ENERGY PERFORMANCE CONTRACT	312,725.00	322,775.00	-	241,049.99	81,725.01	-	322,775.00	0.00	74.6805

Object	Description	2011-2012 Actual Exp.	2012-2013 Appropriation	Adjustment	Expended	Encumbered	Balance	Projection	Overage/ Deficit	% Used
320	SEWER & WATER	48,208.33	66,500.00	-	28,757.76	31,242.24	6,500.00	60,000.00	6,500.00	43.2448
321	TELEPHONE	195,275.81	173,400.00	-	149,020.73	29,464.68	(5,085.41)	193,400.00	(20,000.00)	85.9404
330	OTHER PROFESSIONAL/TECH SERVIC	81,625.10	82,316.00	10,000.00	59,168.96	35.00	33,112.04	92,316.00	0.00	64.0939
331	PUPIL TRANSPORTATION	5,369,246.02	5,629,494.00	(600.00)	5,377,087.57	135,207.82	116,598.61	5,628,894.00	0.00	95.5265
332	TRAVEL/CONFERENCES	65,158.77	75,136.00	750.00	47,697.82	5,704.82	22,483.36	75,886.00	0.00	62.8546
333	FIELD TRIPS	615.25	-	-	-	-	-	-	0.00	0.0000
341	POSTAGE	67,852.65	77,004.00	-	28,088.80	20,426.08	28,489.12	67,004.00	10,000.00	36.4771
350	ADVERTISING	2,441.10	3,515.00	-	2,069.99	45.89	1,399.12	3,515.00	0.00	58.8902
360	PRINTING	32,576.02	50,542.00	2,720.07	20,779.59	8,522.24	23,960.24	47,262.07	6,000.00	39.0139
361	COPYING	339,546.78	345,449.00	515.28	215,828.78	114,652.49	15,483.01	345,964.28	0.00	62.3847
365	AUDITORS ADJUSTMENT	281,264.83	-	-	-	-	-	-	0.00	0.0000
390	PARENT ACTIVITIES	-	150.00	-	-	-	150.00	150.00	0.00	0.0000
392	LEGAL SERVICES	147,177.49	100,000.00	-	63,192.86	24,553.00	12,254.14	120,000.00	(20,000.00)	63.1929
393	WASTE REMOVAL	123,150.99	123,600.00	-	59,509.71	47,202.89	16,887.40	123,600.00	0.00	48.1470
395	21ST CENTURY AFTER SCH PROGRAM	30,616.15	30,000.00	-	5,666.28	140.34	24,193.38	30,000.00	0.00	18.8876
408	COMPUTER LICENSES	12,430.00	13,500.00	-	13,500.00	-	-	13,500.00	0.00	100.0000
441	RENTAL LAND/BUILDINGS	-	15,000.00	-	7,780.50	5,557.50	1,662.00	13,338.00	1,662.00	51.8700
530	COMMUNICATIONS	-	3,000.00	-	3,300.00	-	(300.00)	3,300.00	(300.00)	110.0000
651	LIABILITY INSURANCE	199,384.00	551,114.00	-	275,315.50	-	275,798.50	550,631.00	483.00	49.9562
652	ATHLETIC INSURANCE	21,878.00	19,127.00	-	19,750.00	-	(623.00)	19,750.00	(623.00)	103.2572
690	EDUCATIONAL SUPPORT	51,377.73	32,000.00	(4,200.00)	6,826.05	3,875.00	17,098.95	27,800.00	0.00	24.5541
791	CULTURAL COUNCIL	16,000.00	16,000.00	-	16,000.00	-	-	16,000.00	0.00	100.0000
792	PROFESSIONAL DEVELOP.IMPROVE.	11,715.34	5,000.00	210.00	3,716.41	1,395.32	98.27	5,300.00	(90.00)	71.3322
794	WESLEYAN PUB.SCH.COLLABORATIVE	-	-	-	-	-	-	-	0.00	0.0000
795	C.A.U.S.E.	3,000.00	3,000.00	-	3,000.00	-	-	3,000.00	0.00	100.0000
	<b>TOTAL</b>	<b>8,770,293.37</b>	<b>9,082,383.00</b>	<b>8,795.35</b>	<b>7,626,273.54</b>	<b>860,009.20</b>	<b>604,895.61</b>	<b>9,273,796.35</b>	<b>(182,618.00)</b>	<b>83.8865</b>

Object	Description	2011-2012 Actual Exp.	2012-2013 Appropriation	Adjustment	Expended	Encumbered	Balance	Projection	Overage/ Deficit	% Used
<b>SUPPLIES &amp; MATERIALS</b>										
318	ELECTRICITY	1,209,860.61	1,218,000.00	-	558,917.69	653,010.87	6,071.44	1,218,000.00	0.00	45.8882
319	GAS	489,608.33	520,500.00	-	192,029.75	301,120.25	27,350.00	492,500.00	28,000.00	36.8933
405	ADMINISTRATIVE SUPPLIES	8,477.29	16,800.00	-	6,672.07	5,351.71	4,776.22	16,800.00	0.00	39.7147
410	INSTRUCTIONAL SUPPLIES	373,968.89	327,962.00	(21,473.30)	205,111.92	33,915.13	67,461.65	306,488.70	0.00	66.9232
412	TRANSPORTATION SUPPLIES	1,250.00	2,000.00	-	1,250.00	-	750.00	1,250.00	750.00	62.5000
413	MAINTENANCE SUPPLIES	544,330.30	555,198.00	-	373,510.48	113,494.81	68,192.71	555,198.00	0.00	67.2752
414	FUEL OIL	517,002.65	466,500.00	-	194,133.51	247,366.49	25,000.00	450,000.00	16,500.00	41.6149
416	DIESEL FUEL	542,106.92	481,270.00	-	245,050.82	236,219.18	-	481,270.00	0.00	50.9175
420	TEXTBOOKS	88,610.83	79,770.00	(12,694.50)	29,523.52	907.78	36,644.20	67,075.50	0.00	44.0154
430	LIBRARY MATERIALS	34,202.35	43,485.00	(3,750.00)	15,473.93	7,070.44	17,190.63	39,735.00	0.00	38.9428
450	MEDIA	6,783.10	7,760.00	1,579.73	5,435.97	1,493.11	2,410.65	9,339.73	0.00	58.2026
460	ADMINISTRATIVE RESERVE	72,434.14	95,313.00	34,831.20	-	-	130,144.20	(12,825.80)	142,970.00	0.0000
480	STUDENT ACTIVITIES	10,604.00	10,300.00	-	7,234.43	1,845.13	1,220.44	10,300.00	0.00	70.2372
490	OTHER SUPPLIES AND MATERIALS	105,439.77	152,112.00	3,256.33	103,136.09	15,783.82	36,448.42	155,368.33	0.00	66.3817
495	CLOTHING ALLOCATION	-	-	-	350.00	-	(350.00)	350.00	(350.00)	0.0000
	<b>TOTAL</b>	4,004,679.18	3,976,970.00	1,749.46	1,937,830.18	1,617,578.72	423,310.56	3,790,849.46	187,870.00	48.7049
<b>PROPERTY</b>										
541	NEW EQUIPMENT	68,891.16	66,145.00	(4,000.00)	27,337.78	7,406.60	27,400.62	62,145.00	0.00	43.9903
542	REPLACEMENT-MAINTENANCE	1,128,420.67	1,130,459.00	(6,819.81)	725,626.91	298,069.27	99,943.01	1,123,639.19	0.00	64.5783
546	COMPUTER EQUIPMENT	88,688.32	92,744.00	10,000.00	98,743.98	335.96	3,664.06	102,744.00	0.00	96.1068
	<b>TOTAL</b>	1,286,000.15	1,289,348.00	(819.81)	851,708.67	305,811.83	131,007.69	1,288,528.19	0.00	66.0993

## DUES & FEES

Object	Description	2011-2012 Actual Exp.	2012-2013 Appropriation	Adjustment	Expended	Encumbered	Balance	Projection	Overage/ Deficit	% Used
391	AUDIT FEE	29,964.09	23,000.00	-	-	23,000.00	-	29,000.00	(6,000.00)	0.0000
640	MEMBERSHIPS & DUES	51,622.50	43,218.00	775.00	45,012.00	100.00	(1,119.00)	51,993.00	(8,000.00)	102.3163
	<b>TOTAL</b>	81,586.59	66,218.00	775.00	45,012.00	23,100.00	(1,119.00)	80,993.00	(14,000.00)	67.1891
<b>MAJOR PROJECTS</b>										
543	CAPITAL FUND	120,000.00	43,500.00	-	-	-	43,500.00	43,500.00	0.00	0.0000
548	RESERVE/PREVENTIVE MAINTENANCE	75,000.00	-	-	-	-	-	-	0.00	0.0000
	<b>TOTAL</b>	195,000.00	43,500.00	-	-	-	43,500.00	43,500.00	-	0.0000
<b>TUITION</b>										
370	TUITION	3,547,418.99	3,643,938.00	-	3,076,113.69	1,321,029.48	(753,205.17)	4,353,959.00	(710,021.00)	84.4173
	<b>TOTAL</b>	3,547,418.99	3,643,938.00	-	3,076,113.69	1,321,029.48	(753,205.17)	4,353,959.00	(710,021.00)	84.4173
	<b>TOTAL BUDGET</b>	70,700,300.58	72,550,000.00	(0.00)	42,308,778.75	6,902,606.96	23,338,614.29	72,964,614.00	(414,614.00)	58.3167

## **Explanation of Financial Statement January 31, 2013**

**The Projection Column** is an estimate of the year-end balance by object in light of information that was available at the time this report was compiled.

The **Salary Lines** are showing a total deficit of \$155k. Each of the substitute lines was projected in detail this month. Procedures have been implemented for schools to share building subs. This has decreased our total deficit in the substitute lines from \$400k down to \$221k. The building substitute line is projecting a deficit of \$25k. The daily sub line is projecting a deficit of \$57k. There are several teachers out on medical leave. This is causing our long-term sub line to show a deficit of \$127k. The projected deficit of \$145k in the tutor line is due to interventionists that were hired but were not budgeted. The deficit of \$105k in the classified salary line includes a projected deficit of \$100k in the café fund. Paraprofessional deficit is based on budget allocation and lunch duty aides.

The **Employee Benefits** lines are showing a positive balance of \$459k. An audit on the health insurance bill for certified staff and paras was performed. It was discovered that some employees should have been removed. Aetna has credited our monthly bill by approximately \$20k. Also, the board is charging an additional \$100k in benefits to several grants.

The **Purchased Services** line is showing a deficit of \$183k. This is primarily due to a sub speech therapist to be hired under the purchase professional/technical services line and the projection of additional Special Education services under the purchased services line.

A positive projection in **Supplies and Materials** of \$188k is being shown. An additional 5% has been added to the administrative hold line. A projected balance in gas and fuel oil is anticipated at this time as well.

The **Equipment and Replacement Maintenance Account** is not showing a projected deficit or balance at this time.

The **Dues and Fees** Account is showing a projected deficit of \$14k due to less funds appropriated.

The **Tuition Account** is showing a deficit balance of \$710k at this time. This is due to a projected deficit in the Special Education tuition line of \$565k and \$145k for Middletown students attending magnet schools.

The overall projection of Board of Education funds as of this date shows an anticipated deficit of approximately \$415k. Please note we have five months of the fiscal year remaining and the projected figures used in this report can change very quickly.

OVERTIME REPORT FOR JANUARY 2013

<b>This Reporting Period is for the Weeks Ending: 12/28/12, 1/4, 1/11, 1/18/13</b>		<b>Hours</b>	<b>Cost</b>
<b><u>Overtime for the Custodial Department</u></b>			
<b>January 2012 -</b>		<b>737.75</b>	<b>22,234.51</b>
January 2013 - Sonitrol callback, grounds, union contracted coverage for employee absences due to illness, vacations, and personal time required 254.75 hrs. Student activities/athletics required 64 hrs.		<b>318.75</b>	<b>10,526.10</b>
<b><u>Overtime for the Maintenance Department</u></b>			
<b>January 2012</b>		<b>258.50</b>	<b>10,428.54</b>
January 2013 - Additional 63 hrs. were required for: call-ins, roof leaks, bathroom repairs, HVAC issues, electrical repairs, ballasts, kitchen repairs, and roof leaks. Snow required 68 hrs.		<b>131.00</b>	<b>5,284.56</b>
<b><u>Overtime for Paraprofessionals</u></b>			
<b>January 2012</b>		<b>5.25</b>	<b>114.27</b>
January 2013 - Paraprofessionals were required to cover teachers while out of the classroom.		<b>0.50</b>	<b>13.11</b>
<b><u>Overtime for Clerical Support</u></b>			
<b>January 2012</b>		<b>101.25</b>	<b>3,846.83</b>
January 2013 - High School guidance office required additional time for reports.		<b>2.50</b>	<b>85.16</b>
<b><u>Overtime for Technology</u></b>			
<b>January 2012</b>		<b>1.00</b>	<b>45.84</b>
January 2013 -		<b>0.00</b>	<b>0.00</b>
<b><u>Overtime for Nurses</u></b>			
<b>January 2012</b>		<b>10.00</b>	<b>458.40</b>
January 2013 - Nurses required overtime for paperwork.		<b>3.00</b>	<b>141.30</b>
<b><u>Overtime for Security Officers</u></b>			
<b>January 2012</b>		<b>28.00</b>	<b>1,055.94</b>
January 2013 - Security at school events and absences required additional time.		<b>4.50</b>	<b>161.60</b>
<b>Total Overtime - January 2012</b>		<b>5 weeks</b>	<b>1,141.75</b>
<b>Total Overtime - January 2013</b>		<b>4 weeks</b>	<b>460.25</b>
			<b>38,184.33</b>
			<b>16,211.83</b>

Board of Education – Budget Committee Meeting  
January 7, 2012, 5:15 PM  
Board of Education Central Office Conference Room B

Budget Committee Members present: Theodore Raczka, Chairman, Ed McKeon, and Ryan Kennedy

Community Members present: Kristi Huston, Philip Nettis, and Melinda Brainerd

Others present: Superintendent of Schools Dr. Patricia Charles, Manager of Financial Operations Lynda Macpherson, Director of Fine Arts and Operations Marco Gaylord, Director of Facilities Ken Jackson, Benefits Manager Lucy Gennuso, and City Hall Risk Manager Dawn Warner.

Chair Raczka called the meeting to order at 5:16 pm.

There was a discussion of the Overtime Report. Kristi Huston asked what the protocol was for hiring custodial substitutes in District. A great deal of the overtime was due to afterschool student activities and athletics. She further asked if a stipend could be paid instead of overtime, and it was explained that under the union contract that was not possible.

The MFT and MSAA contracts were discussed, specifically new teacher and administrator wages for contract years 2013 – 2016.

Teachers Contract:	Year 2013 – 2014	\$ 808,242 + step movement = 2.8% increase
	Year 2014 – 2015	\$ 818,757 + step movement = 2.8% increase
	Year 2015 – 2016	\$ 401,680 + no steps = 1.3% increase

Ted Raczka would like to see the total cost of the contract.

Administrators Contract:	Year 2013 – 2014	\$ 57,267	2% + step movement = 2.3% increase
	Year 2014 – 2015	\$ 65,413	2% + step movement = 2.6% increase
	Year 2015 – 2016	\$ 54,405	2% + no steps = 2% increase

A FEMA refund check in the amount of \$15,000 was received for Storm Irene reimbursement. Ed McKeon asked why the reimbursement was only \$15,000. Lynda MacPherson will investigate.

There was a discussion of consolidation of services and cost saving measures, including the possibly of merging Keigwin with other schools, all BOE employees being paid every two weeks, mandatory direct deposit, and the sharing of services with City, for example, Legal Services, Snow Removal, Technology and Payroll.

An organizational chart of Central Office was distributed. Ted Raczka suggested it be posted on our website.

In the area of health care insurance, City Risk Manager Dawn Warner gave an overview of how the City Insurance works, emphasizing how being self-funded/insured is a big cost savings. Dawn will look into providing the BOE monthly reports which may help explain the breakdown of monthly charges the BOE is assessed for Health, Dental, and Life insurance costs.

With regard to the expenditure report, Ted Raczka said that transfer of money from any line item, even within departments, must be approved by the BOE. Concern was expressed of the lunch aides deficit.

There was a discussion of the 2013 – 2014 Budget, and in particular, magnet schools and the fact that the State may reimburse districts less. As a result of the Sandy Hook tragedy, the state may impose safety mandates that will probably not be funded.

The meeting adjourned at 6:30 PM.

**MIDDLETOWN BOARD OF EDUCATION  
CURRICULUM COMMITTEE  
Tuesday, January 15, 2013  
Dr. Alfred B. Tychsen Administration Building  
9:15 AM**

**Board of Education Committee Members Present**

Franca Biales, BOE  
Sheila Daniels, BOE  
Mitchell Winn, BOE  
Tateisha Perry, Community Member

**Also Present**

Enza Macri, Assistant Superintendent  
Christopher Darby, MHS  
Bryan Hand, MHS  
Kristen Bradley, English/LA consultant  
Hank Stockmal, Mathematics consultant  
Joseph Cassella, Principal, WWMS

Introductions were made.

This meeting was devoted to discussing Common Core State Standards (CCSS) as they are currently being applied to Middletown Public Schools' (MPS) curriculum and the work being done to continue imbedding the CCSS.

Enza gave an overview of what has been happening so far. The goal is to have all disciplines using CCSS by the 2013-2014 school year, with the understanding that changes/ improvements will need to be made. She explained that the district will have a Share Drive where everything will be stored electronically and all teachers will have access to materials. Challenges include finding common time for all to work together to design curriculum based on the CCSS.

Kristen Bradley gave an overview of K-5 Language Arts with examples from Grade 4 unit:  
Using informational Text to Explain and Support Ideas: Regions and States

Christopher Darby gave an overview of 6-12 Language Arts using examples from a Grade 9 unit:  
Building Textual Connections: The Individual and Society . Grades 6-10 currently have one completed unit with all others being completed by the end of next year.

Hank Stockmal gave an overview of K-5 Math with examples from Grade 2 unit. Our district fully implemented CCSS Math K-1 during the 2011-2012 school year, K-2 during the 2012-2013 school year, and K-5 being fully implemented during the 2013-2014 school year.

Bryan Hand gave an overview of 6-12 Math with examples from Algebra 2: Functions and Inverse Functions. Grade 7 has fully implemented CCSS, Grade 6 partially, Grade 8 has 3 CCSS

units while continuing to prepare for CMTs. Algebra 1,2 and Geometry have fully implemented CCSS this year.

Other important points made during this meeting include the following:

- CCSS are the same for all levels K-12 but the work changes for each grade level. Rigor is a focus.
- Interdisciplinary units are encouraged.
- CCSS does not dictate content. Standards are what are common.
- The workforce has let schools know that students do not possess critical thinking skills and cannot problem solve.
- K-12 communication is vital.
- CCSS provide for differentiated instruction.
- Purpose of CCSS is to enhance student knowledge.
- Smarter Balance Assessment will be coming in 2015.

For more information on CCSS, please visit the MPS website.  
<http://www.middletownschools.org/page.cfm?p=9352>

**The meeting adjourned at 11:00 am.**  
**The next meeting is scheduled for February 26, 2013 at 9:15 AM at Dr. Alfred B. Tychsen**  
**Administration Building**

**Franca Biales**  
**Curriculum Committee Chair**

Middletown Public Schools -Board of Education

Facilities Utilization Feasibility Committee

Held on December 20, 2012 at the Board of Education

I. Call to Order at 6:03 PM

Members present: Ed McKeon and Cheryl McClellan from the Board of Education, Dr. Patricia Charles and Kendall Jackson from Middletown Public Schools, Jon Romeo and Joanne Jukins of the Macdonough School, Jen Cannata from the Moody School.

II. Adoption of Agenda Motion

III. Discussion of the over-capacity at Macdonough School

Ed McKeon stated that we need to create long-term solutions to the current problem at Macdonough and Jon Romeo asked if it was possible to get around the racial in-balance issue and that there probably wasn't anything can be done right now because the school is racially balance at this point but there still should be a long-term solution, a better plan other than re-districting. Ken Jackson said that the over-crowding is more of an issue than the imbalance was at this point and that the problem would be there for the remainder of the school year.

Dr. Charles suggested that the group look at what the priorities are and Jon Romeo said that we need to manage the incoming students and that if there were more than 40/45 then those south of Washington Street may have to go to another school. We would know this before the end of the school year but if there were over 50, the families would have to be notified that their children may go elsewhere. Chris Fahey has a lot of data of projections for at least from the last 5-6 years. Dr. Charles stated that it needs to be plotted out along with names and addresses.

Ken said we need to request a proposal, select an architect and put this on the agenda along with a cost and timeframe of 6-8 weeks to create a bid. There would also be interior issues that need to be addressed as well as updating the standards and codes. The main priority goal is to establish what exactly it is that needs to be done. There are a lot of companies that are looking for work and Ed said we would need numbers ASAP for it to work.

A committee of at least one Board member, staff, parental involvement and perhaps a council person would be established.

IV. Future Agenda Items – To vote on creating a study committee

V. Adjournment – At 6:47 PM

Minutes recorded by Leslie A. Spatola,

*Leslie A. Spatola*

Committee Secretary

Dear All,

Please inform students, parents, PTO/PTA Groups, and guests that the program is sponsored by the Middletown Public Schools Cultural Council.

Thanks! *Santo*

Elementary Schools

February	8	Bielefield Farm Hill	9:30-0 A.M. 1:30 P.M.
February	12	Lawrence Macdonough	9:30 A.M. 1:30 P.M.
February	14	Spencer Moody	9:30 A.M. 1:30 P.M.
February	21	Snow Wesley	9:30 A.M. 1:30 A.M.
February	22	W.W.M.S.	8:30 and 10:00 A.M.
February	26	Keigwin	9:00 A.M.

Santo Fragilio  
Consultant  
Middletown Cultural Council  
860-638-1465  
fragilios@mpsct.org

## MPS Cultural Council

Meeting on January 14, 2013

- The Soro Bindi Program Guide should be out to all Principals for distribution.
- Soro Bindi will be performing traditional Ghanaian dances, songs, and stories. The performance this year is very different from past performances.
- Marco Gaylord and Ava Hart planned to speak with the Middletown Schools Association regarding scheduled events and possible support from each PTA/PTO
- MHS and Keigwin have collaborated with Mr. Ray Townes for Black History Month. Mr. Townes has agreed to display his collection for the month.
- March 9-17 District Art Show
- April 4,8,9,10 the Keigwin band will provide 20 minute presentations at each of the elementary schools in an effort to engage possible participants
- April 27<sup>th</sup> All City Music Festival will be held at the Wesleyan Freeman Athletic Center.
- May 7<sup>th</sup> Silent Sounds
- May 15<sup>th</sup> is the All City String Festival
- May 30<sup>th</sup> Board of Education Art Show

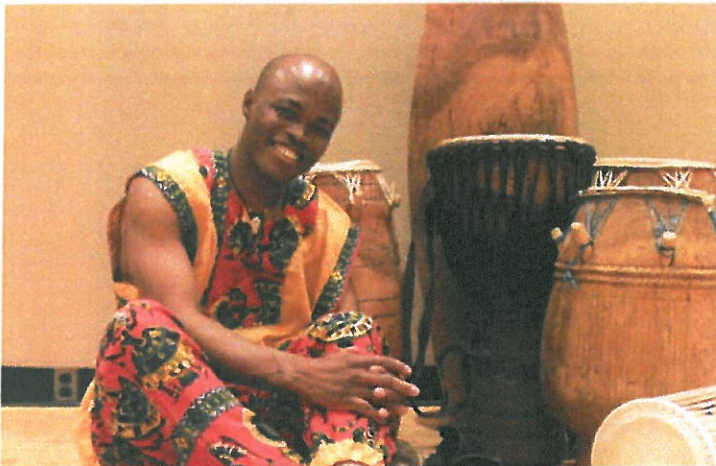
# Program Guide

## Soro Bindi

with  
*Iddi Saaka*



### ABOUT THE PROGRAM



*Soro-Bindi* is an exciting, interactive performance that incorporates traditional Ghanaian dances, songs, and stories. Artist Iddi Saaka drives his audience through Africa with various dances such as the Kpanlogo dace and the Bawa harvest dance, then invites students to learn about and play traditional Ghanaian instruments. His friend, Rachel Boggia, narrates the program. Iddi educates audiences on exciting African, and specifically Ghanaian, culture. Through his program *Sorro-Bindi*, students learn about Ghanaian culture, not only through its music and dance, but through incredible storytelling.



### OBJECTIVES

- To introduce and familiarize students with the Ghanaian culture through music, dance, and storytelling.
- To foster appreciation for balance and physical coordination in combination with music and storytelling by demonstrating specific Ghanaian dances.
- To demonstrate for students the importance of global citizenship.

### VOCABULARY AND CONCEPTS

**The Talking Drum:** Used to announce important events, this drum is used as a means of communication, as well as a musical instrument.

**Atsimevu:** The largest drum in the Ghanaian Gahu drum orchestra. It is also the lead drum responsible for providing rhythmic instruction to the other instruments and dancers.

**Kpanlogo:** Similar to the conga drum, this drum's head is held together with an intricate system of pegs and rope. Kpanlogo is also the name of a recreational Ghanaian dance.

**Axaste:** A beaded rattle constructed from a hollowed gourd.

**Gankogui:** A connected pair of bells (one high pitched and one low) played with a wooden stick.

## PRE PROGRAM

- Have a short geography lesson on Africa, focusing specifically on Ghana. Investigate the culture and history, as well as the physical geography.
- Discuss whether or not dance can carry meaning, and how it accomplishes this. It may also be good to explore how dance displays, and conveys, one's culture.

## POST PROGRAM

- Discuss how news of important events is announced in the U.S. and how that differs, or compares, with how news is announced in Ghana.
- Make a list of popular dances in the U.S. and discuss how they compare with the dances seen in the performance. Do the dances hold special significance in daily life, for example?

## CITIES AND TOWNS IN GHANA

In Ghana just like in the United States, there are cities with big buildings built with concrete, paved streets, and supermarkets where people buy their groceries. In these cities there is electricity, and kids play computer games, watch television, go to school by bus and carry their books in their backpacks. They have regular school buildings with tables and chairs in their classrooms.

However, there are also small villages where the houses are built with mud and where there are no supermarkets. People in these villages grow their own food in their backyards. In some of these villages there is no electricity so the kids play drums, sing, dance, tell stories, and play games to keep themselves occupied. In some villages, kids walk a couple of miles each day to school and carry their books on their heads because they have no backpacks. This is truly and economically diverse nation.

## CURRICULAR LINKS

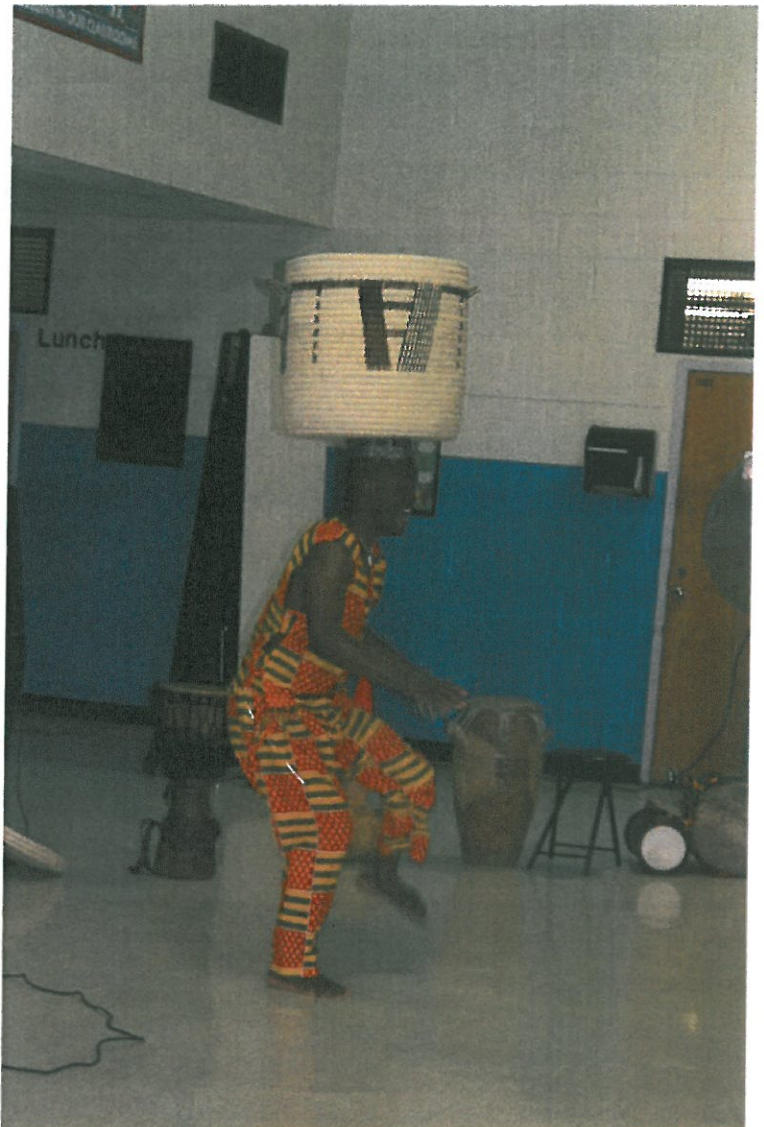
*Connecticut State Department of Education*

**Source: The CT Framework – Social Studies**

- ✚ Goal 3: Historical Themes  
*Students will describe examples of how societies throughout history have used various forms of visual arts, dance, theater, myths, literature and music to express their beliefs, sense of identity and philosophical ideas.*

**Source: The CT Framework – Dance**

- ✚ Standard 1: Elements and Skills  
*Students will demonstrate the following movement skills and explain the underlying principles: alignment, balance, initiation of movement, articulation of isolated body parts, weight shift, elevation and landing.*
- ✚ Standard 3: Meaning  
*Students will observe and explain how different accompaniment (such as sound, music, spoken text) can affect the meaning of a dance.*



## ABOUT THE ARTIST

Originally from northern Ghana, Iddi has studied extensively in his home country, where he graduated with honors from the University of Ghana, School of Performing Arts, and in Israel, where he worked closely with the African Studies Department at the University of Tel Aviv. In Israel, he also served as a dance instructor for the Karev Foundation and the Ashod Center for the Mentally Challenged. Iddi has since moved to the U.S. and earned a degree in choreography from UCLA. Iddi uses his choreography to engage his audience and focus on global social issues.

ARTS FOR LEARNING CONNECTICUT  
An Affiliate of Young Audiences  
3074 WHITNEY AVENUE BUILDING 2, 2<sup>ND</sup> FLOOR  
HAMDEN, CT 06518  
203-230-8101 telephone  
info@yaconn.org

Transfers of Funds						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
1/2/1998	Personnel	Testing	100-170-350		(1,000.00)	January 2, 1998
		Advertising		100-170-326	1,000.00	
1/15/1998	Police	Health Services	100-180-313		(25,000.00)	
		LL Block Grant		100-180-368	25,000.00	
1/20/1998	Parks & Recreation	P Time Salaries	100-320-115		(4,000.00)	
		Vehicle Services		100-320-224	4,000.00	
1/16/1998	Sanitation	Tip Fees	202-400-365		(355.50)	January 16, 1998
		Equip Rental		202-400-350	355.50	
1/23/1998	Fire	Contingency	201-500-740		(9,619.74)	
		Fire Tax Refunds		201-500-304	9,619.74	
2/5/1998	Water	Chemicals	500-600-248		(3,000.00)	
		Outside Services		500-600-309	3,000.00	
2/5/1998	Sewer	Chemicals	205-650-248		(15,000.00)	
		Operation Exp		205-650-326	15,000.00	
	Sewer	Administration	205-650-210		(5,000.00)	
		Outside Services		205-650-309	5,000.00	
1/22/1998	Human Relations	Transportation	100-110-330		(187.83)	February 19, 1998
		Administration		100-110-210	187.83	
2/18/1998	Town Clerk	Elections	100-040-253		(1,081.04)	February 19, 1998
		Administration		100-040-210	1,081.04	
2/19/1998	Police	Temp Serv	100-180-130		(100.00)	
		Salary, Full-Time	100-180-110		(2,205.00)	
		Salary, Part-time		100-180-117	2,305.00	
		Contractual Serv	100-180-366		(1,500.00)	
		Postage		100-180-322	1,500.00	
		Vehicle Towing	100-180-355		(2,000.00)	
		Vehicle Services		100-180-224	2,000.00	
2/17/1998	Russell Library	Heating Oil	100-070-201		(3,000.00)	
		Natural Gas		100-070-341	3,000.00	
3/5/1998	Water	Contingency	500-600-740		(1,100.00)	March 6, 1998
		Social Security		500-600-620	1,100.00	
3/18/1998	Emerg Mgt	Heating Oil	100-255-201		(500.00)	March 19, 1998
		Telephone		100-255-320	500.00	
3/20/1998	Employee Benefits	Unused Sick Time	100-280-624		(4,805.90)	
		Police Pension	100-280-650		(3,000.00)	
		Social Security	100-280-620		(8,194.10)	
		Unemploy Ins		100-280-626	16,000.00	
3/23/1998	Misc Accounts	Priv.School Bus	100-260-405		(96,454.80)	
		Education		100-330-462	96,454.80	
3/18/1998	P.W. Hwy	Rentals & Equip	100-226-350		(1,000.00)	March 19, 1998
	P.W. Bldg/Gr	Contr Services		100-229-366	1,000.00	
3/11/1998	Cap Exp/Library	Telecommunications	100-353-750-005		(10,000.00)	
		Computers/Printers		100-753-750-012	10,000.00	
3/16/1998	PW/Munic Bldg	Salaries, Full-Time	100-227-110		(5,000.00)	
		Salaries, Part-Time		100-227-115	5,000.00	
3/26/1998	Police	Health Services	100-180-313		(42,000.00)	
		Salary/Replacement		100-180-127	30,000.00	
		Salary, Overtime		100-180-125	12,000.00	
3/31/1998	Pmt of Interest	CSQ 261-D	100-240-890		(301)	April 1, 1998
		Pameacha Ave Br.		100-240-865	209	
		Middlefield St Br.		100-240-884	92	
3/30/1998	Health	Admin	100-310-210		(81.50)	April 1, 1998
		Special Agy Supplies		100-310-208	81.50	

Transfers of Funds						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
4/1/1998	Legal	Contractual Serv Salaries, Part-Time	100-050-366	100-050-366	(6,000)	April 1, 1998
4/1/1998	Health	Chemicals Field Clothing	100-310-248	100-310-334	(110) 110	April 6, 1998
4/7/1998	Fire	Contingency Fund Fire Tax Refund	201-500-740	201-500-304	(212) 212	
4/1/1998	Health	Comm Health Services Overtime	100-310-314	100-310-125	(1,255) 1,255	April 9, 1998
3/24/1998	Health	Comm Health Services Director's Exp	100-310-314	100-310-211	(740) 740	April 13, 1998
4/3/1998	PW/Hwy PW/Buildings	Rentals & Equip Contractual Serv	100-226-350	100-229-366	(6,550) 6,550	
4/13/1998	Sanitation	Tipping Fees Equipment Rental Vehicle Repair	202-400-365	202-400-350 202-400-224	(10,740) 4,740 6,000	
4/23/1998	Police	Radio Service Vehicle Services	100-180-336	100-180-224	(6,000) 6,000	
		Contractual Serv Salary, Part-time	100-180-366	100-180-117	(6,150) 6,150	
4/17/1998	Police/Animal Control	Salary, Part-time Rental - Portland Vet Fees	100-182-115 100-182-350	100-182-249	(6,400) (1,865) 8,265	
4/17/1998	Fire	Contingency Fund College Incentive Vehicle Services	201-500-740 201-500-114	201-500-224	(5,000) (1,000) 6,000	
4/20/1998	Water	Chemicals Administration	500-600-248	500-600-210	(500) 500	
4/16/1998	PW Highway PW Highway PW Garage PW Garage	Rentals & Equip Electricity Spec Agy Supplies Vehicle Repairs	100-226-350	100-226-335 100-225-208 100-225-224	(17,750) 10,750 2,000 5,000	
4/25/1998	Police	Health Services Holiday Pay	100-180-313	100-180-621	(35,000) 35,000	
4/14/1998	Town Clerk	Elections Administration Contractual Services	100-040-253	100-040-210 100-040-366	(490.80) 490.80 460.00	April 29, 1998
4/15/1998	Parking Authority	Unused Sick Time Vehicle Service	203-550-624	203-550-224	(75.95) 75.95	April 29, 1998
4/21/1998	Planning & Zoning	Temp Services Vehicle Services	100-140-130	100-140-224	(200) 200	April 29, 1998
4/29/1998	Personnel	Contractual Services Advertising	100-170-366	100-170-326	(2,300) 2,300	
4/28/1998	Fire	Health Services College Incentive Building Maint	201-500-313 201-500-114	201-500-222	(1,000) (4,350) 5,350	
4/29/1998	Fire	Special Agy Supplies Telephone	201-500-208	201-500-320	(275) 275	
4/29/1998	Water	Chemicals Administration	500-600-248	500-600-210	(2,192.14) 2,192.14	
4/29/1998	Pmt of Interest/Debt	CSO 295-C CSO 295-C CSO 261-CD1 CSO 261-CD1 CSO 260-C CSO 260-C	100-250-886 100-240-889 100-250-887 100-240-890 100-250-875 100-240-875		(14,757.10) (185.47) (10,445.36) (1,975.26) (81.24) (27.13)	

Transfers of Funds						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
		CSO 363-C	100-240-891		27,471.56	
4/8/1998	Health	Administration	100-310-210		(1,000)	
		Contractual Services		100-310-366	1,000	
4/28/1998	PW Parking Lots	Contractual Services	100-232-366		(1,258)	
	PW Highway	Contractual Services		100-226-366	1258	
5/1/1998	Fire	College Incentive Prog	201-500-114		(400)	
		Fire Tax Refunds		201-500-304	400	
4/14/1998	Water	Temporary Services	500-600-150		(600)	May 7, 1998
		Adm Overtime		500-600-126	600	
5/7/1998	Parking Auth	Administration	203-550-210		(150)	May 11, 1998
		Repair & Maint		203-550-222	150	
4/22/1998	Health	Administration	100-310-210		(350)	May 13, 1998
		Spec Agency Supplies		100-310-208	350	
5/13/1998	PW/Parking Lots	Arcade Maint	100-232-222		(1,500)	May 22, 1998
	PW/Parking Lots	Contractual Services	100-232-366		(500)	
	PW/Highway	Equipment Rental	100-226-350		(2,000)	
	PW/Muni Bldg	Heating Fuel	100-227-201		(1,000)	
	PW/Bldgs & Grounds	Heating Fuel	100-229-201		(2,000)	
	PW/Landfill	Vehicle Services		100-230-224	7,000	
5/12/1998	Sanitation	Diesel Fuel	202-400-202		(3,000)	May 22, 1998
	Sanitation	Tax Refunds	202-400-304		(2,000)	
	Sanitation	Unused Sick Time	202-400-624		(1,000)	
	Sanitation	Overtime		202-400-125	6,000	
5/19/1998	Mayor	Vehicle Services	100-010-224		(200)	May 19, 1998
		Telephone	100-010-320		(500)	
		Administration		100-010-210	700	
5/18/1998	Health	Comm Health Services	100-310-314		(450)	May 22, 1998
		Vehicle Services		100-310-224	450	
5/21/1998	Finance	Computer Maint	100-030-255		(2,500)	May 22, 1998
		PC Consultant Fees		100-035-309	2,500	
5/26/1998	PW Adm	Salaries, Part-time	100-220-115		(2,362.50)	May 26, 1998
		Temporary Services		100-220-130	2,362.50	
5/27/1998	Health	Chemicals	100-310-248		(25)	May 27, 1998
		Field Clothing		100-310-334	25	
5/27/1998	PW Highway	Equip Rental	100-226-350		(5,000)	May 29, 1998
	PW Garage	Vehicle Services		100-225-224	5,000	
5/27/1998	Parking Authority	Administration	203-550-210		(250)	May 29, 1998
		Vehicle Services		203-550-224	250	
6/2/1998	Sewer	Sludge Disposal	205-650-754		(26,220)	June 2, 1998
		Electricity		205-650-337	22,220	
		Outside Services		205-650-309	3,000	
		Administration		205-650-210	1,000	
	Water	Uniforms	500-600-334		(500)	June 2, 1998
		Contingency	500-600-740		(5,000)	
		Operating Exp	500-600-325		(6,127)	
		Communications		500-600-320	500	
		Electricity		500-600-337	11,127	
	Parks & Recreation	Snow Removal	100-320-121		(4,006.85)	June 2, 1998
		Telephone	100-320-320		(2,000)	
		Rentals & Equip	100-320-350		(2,000)	
		Misc OT		100-320-123	8,006.85	
6/15/1998	Arts & Culture	Administration	100-190-210		(1,700)	
		Support Services	100-190-310		(177)	
		Kids Arts	100-190-358		(1,025)	
		City Concerts	100-190-355		(80)	
		Consultant		100-190-309	2,982	
6/15/1998	Registrar of Voters	Part-Time Salaries	100-090-115		(3,081)	June 17, 1998
		Administration		100-090-210	3,081	

Transfers of Funds						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
6/12/1998	Sewer	Sludge Disposal	205-650-754		(3,700)	
		Oper Maint		205-650-326	3,700	June 17, 1998
6/11/1998	Consumer Prot	Administration	100-200-210		(186.76)	June 17, 1998
		Vehicle Services		100-200-224	186.76	
6/5/1998	Sanitation	Tires	202-400-225		(1,500)	June 17, 1998
		Contractual Services	202-400-366		(2,000)	
		Overtime		202-400-125	3,500	
6/9/1998	Park Auth	Administration	203-550-210		(250)	June 17, 1998
		Operating Maint		203-550-337	250	
6/9/1998	Health	Comm Health Services	100-310-314		(400)	June 17, 1998
		Vehicle Services		100-310-224	400	
6/15/1998	Emerg Management	Heating Oil	100-255-201		(450)	June 17, 1998
		Telephone		100-255-320	290	
		Electricity		100-255-337	160	
6/15/1998	Fire	Fuel Oil	201-500-201		(865)	June 17, 1998
		Electricity		201-500-337	865	
	Fire	College Incentive	201-500-114		(500)	June 17, 1998
		Contractual Serv	201-500-366		(1,800)	
		Unused Sick Time	201-500-624		(3,400)	
		Vehicle Services		201-500-224	5,700	
6/17/1998	Special Accts	Charter Revision	100-270-750		(102.74)	June 17, 1998
		Sanitation Coll-State		100-270-458	102.74	
6/8/1998	Misc Accounts	Priv School Bus Transp	100-260-402		54,478.20	June 18, 1998
		Education		100-330-462	54,478.20	
6/19/1998	Employee Benefits	Social Security	100-280-620		(3,200)	June 19, 1998
		Medicare		100-280-619	3,200	
6/19/1998	Town Clerk	Elections	100-040-253		(300)	June 19, 1998
		Administration		100-040-210	300	
6/15/1998	PW/Highway	Equip/Rentals	100-226-350		(4,020)	June 19, 1998
	PW/Highway	Part-time Salaries		100-226-115	4,020	
6/15/1998	Health	Health Clinic Services	100-310-315		(900)	June 19, 1998
		Vehicle Services		100-310-224	900	
6/17/1998	Health	Chemicals	100-310-248		(220)	June 19, 1998
		Director's Expenses		100-310-211	220	
6/17/1998	Health	Health Clinic Services	100-310-315		(1,250)	June 19, 1998
		Contractual Services		100-310-366	1,250	
6/19/1998	Fire	Administration	201-500-210		(2,380)	June 24, 1998
		Specialized Agency Supp		201-500-208	2,380	
6/19/1998	Sewer	Oper Exp	205-650-326		(3,850.27)	June 24, 1998
		Vacation Reserve		205-650-753	3,850.27	
6/19/1998	Water	Chemicals	500-600-248		(5,160.77)	June 24, 1998
		Vacation Reserve		500-600-753	5,160.77	
6/24/1998	Fire	Unused Sick Time	201-500-624		(1,000)	June 25, 1998
		Health Services	201-500-313		(1,400)	
		Professional Services	201-500-332		(4,000)	
		Contractual Services	201-500-366		(3,000)	
		Medicare	201-500-619		(4,500)	
		Vacation/Holiday Pay	201-500-621		(24,000)	
		Longevity	201-500-622		(30,600)	
		Diesel Fuel	201-500-202		(200)	
		Fuel Oil	201-500-201		(1,000)	
		Gasoline	201-500-203		(800)	
		Computer Systems Software		201-500-321	42,000	
6/24/1998	Police	Contractual Services	100-180-366		(10,000)	June 25, 1998
		Professional Dev	100-180-332		(10,000)	
		Health Services	100-180-313		(34,000)	
		Holiday Pay	100-180-621		(5,384)	

Transfers of Funds						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
		Personal Dev	100-180-333		(3,500)	
		Building Materials	100-180-220		(3,000)	
		LLEBG Grant	100-180-368		(4,116)	
		Computer Systems Software		100-180-321	70,000	
6/23/1998	Arts & Culture	Transportation	100-190-330		(30)	June 25, 1998
		Support Services		100-190-310		
6/24/1998	Youth Services	Administration	100-150-210		(50)	June 25, 1998
		Transportation		100-150-330	50	
6/26/1998	Mayor	Gasoline	100-010-203		(400)	June 26, 1998
		Vehicle Services	100-010-224		(400)	
		Conferences	100-010-305		(440)	
		Copier Services	100-010-322		(500)	
		Salaries, Part-time		100-010-115	1,740	
6/25/1998	Police	Police Accident Claims	100-180-502		(1,000)	June 26, 1998
		Building Maint		100-180-222	1,000	
6/30/1998	Municipal Dev	Specialized Agency Supplies	100-160-208		(165)	July 2, 1998
		Administration		100-160-210	165	
6/30/1998	Health	Health Clinic Serv	100-310-315		(300)	July 2, 1998
		Health Serv		100-310-313	300	
	Health	Equipment	100-310-325		(750)	July 2, 1998
		Public Health Contracts		100-310-366	750	
6/30/1998	Fire/Alarms	Contractual Serv	201-502-366		(4,600)	July 2, 1998
		Unused Sick Time	201-502-366		(1,331.26)	
		Salaries		201-502-110	5,931.26	
	Fire	Vac/Holiday Pay	201-500-621		(964)	July 2, 1998
		Electricity		201-500-337	964	
		Vac/Holiday Pay	201-500-621		(250)	July 2, 1998
		Building Maint		201-500-222	250	
6/30/1998	Parking Authority	Administration	203-550-210		(250)	July 2, 1998
		Repairs & Maint		203-550-222	250	
6/30/1998	Sewer	Salaries, Full Time	205-650-110		(50,000)	July 2, 1998
		Temporary Services		205-650-130	50,000	
6/30/1998	Arts	Transportation	100-190-330		(30)	June 30, 1998
		Support Services		100-190-310	30	
6/30/1998	Sanitation	Tires	202-400-225		(560)	June 30, 1998
		Vehicle Services		202-400-224	560	
6/30/1998	Senior Center	Contractual Services	100-130-366		(745)	June 30, 1998
		Sr.Center Programs		100-130-367	745	
6/30/1998	Welfare	Contractual Serv	100-300-366		(444.21)	June 30, 1998
		Administration		100-300-210	444.21	
6/30/1998	Senior Center	Contractual Services	100-130-366		(422.50)	June 30, 1998
		Bus Rentals		100-130-350	422.50	
7/10/1998	Fire	Overtime	201-500-125		(1,000)	July 13, 1998
		Computer Systems Software		201-500-321	1,000	
7/13/1998	Finance	Spec Agency Supplies	100-030-208		\$ (1,523)	July 13, 1998
		Administration		100-030-210	\$ 1,523	
6/30/1998	Health	Administration	100-310-210		\$ (65)	July 9, 1998
		Director's Expenses		100-310-211	\$ 65	
		Overtime	100-310-125		\$ (420.19)	July 9, 1998
		Part-Time Salaries		100-310-115	\$ 420.19	
7/23/1998		Salary Reserve	100-355-752		\$ (580,291.24)	July 24, 1998
		Salaries, Various Departments		100-xxx-110	\$ 580,291.24	
8/5/1998	Mayor	Administration	100-010-210		(540.65)	August 5, 1998
		Part-time Salaries		100-010-115	540.65	

Transfers of Funds						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
		Community Promotions	100-270-746		(6,779.13)	August 5, 1998
		Student Work Program		100-276-115	6779.13	
8/6/1998	Payment of Interest	1993 CSO Interest	100-240-871		(0.08)	August 7, 1998
		1992 CSO Interest		100-240-870	0.08	
8/5/1998	Employee Benefits	Social Security	100-280-620		(165.35)	August 7, 1998
		Medicare		100-280-619	165.35	
8/5/1998	Parks & Recreation	Salaries, Part-time	100-320-115		(5,953.98)	August 7, 1998
		Misc O.T.		100-320-123	4,535.20	
		Summer O.T.		100-320-124	1,418.78	
8/6/1998	Water/Sewer	Water Salaries, Full time	500-600-110		(1,894.72)	August 11, 1998
		Water, Overtime		500-600-125	1,454.12	
		Water, Adm Overtime		500-600-126	440.60	
		Sewer, Salaries	205-650-110		(4,979.56)	
		Sewer, Overtime		205-650-125	4,979.56	
8/7/1998	Fire	Alarms Overtime	201-502-125		(4,100.00)	August 11, 1998
		Alarms, Gasoline	201-502-203		(754.03)	
		Alarms, Salaries		201-502-110	4,854.03	

**Date Approved**  
**Finance & Budget**

Verbal 1/23/98

January 27, 1998

January 27, 1998

February 25, 1998

February 25, 1998

February 25, 1998

February 25, 1998

February 25, 1998

February 25, 1998

February 25, 1998

April 1, 1998

March 23, 1998

April 1, 1998

April 1, 1998

April 1, 1998

**Date Approved**  
**Finance & Budget**

April 29, 1998

April 16, 1998

April 16, 1998

April 29, 1998

April 29, 1998

April 29, 1998

April 29, 1998

April 29, 1998

April 23, 1998

April 29, 1998

April 29, 1998

April 29, 1998

April 29, 1998

April 29, 1998

April 29, 1998

**Date Approved**  
**Finance & Budget**

May 1, 1998

May 1, 1998

May 5, 1998

N/A AS OF 5/4/98 CC

Transfers of Funds						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
7/7/1998	Sewer	Sludge Disposal Contractual Services	205-650-754	205-650-366	(6,243.00) 6,243.00	July 13, 1998
7/10/1998	PW Adm	Salaries, Full Time Temp Services	100-220-110	100-220-130	(2,740.50) 2,740.50	July 15, 1998
7/21/1998	Planning	Contractual Services Overtime	100-140-125	100-140-125	(500.00) 500.00	August 6, 1998
8/4/1998	Sewer	Sludge Disposal Operations	205-650-754	205-650-326	(38,561.00) 38,561.00	August 11, 1998
8/12/1998	Emergency Mgt	Spec Agency Supplies Telephone	100-255-208	100-255-320	(1,304.00) 1,304.00	August 17, 1998
8/10/1998	Water	Chemicals Unused Sick Time	500-600-248	500-600-624	(6.49) 6.49	August 17, 1998
9/11/1998	Parks & Recreation	Salaries, Part-time Summer Maint OT	100-320-115	100-320-124	(11,434.00) 11,434.00	September 16, 1998
9/21/1998	Planning & Conservation	Temporary Services Salaries, Overtime	100-140-130	100-140-125	(1,500.00) 1,500.00	September 23, 1998
9/22/1998	Sewer	Chemicals Social Security	205-650-248	205-650-620	(2,200.00) 2,200.00	September 30, 1998
9/21/1998	Consumer Protection	Administration Vehicle Services	100-200-210	100-200-224	(224.10) 224.10	September 30, 1998
10/9/1998	Employee Benefits	Unused Sick Time Longevity	100-280-624	100-280-622	(1,600.00) 1,600.00	October 14, 1998
10/6/1998	Sewer	Salaries, Full time Salaries, Part time	205-650-110	205-650-115	(10,104.00) 10,104.00	October 22, 1998
10/6/1998	PW/Engineering	Supplies Contractual Services	100-223-212	100-223-366	(400.00) 400.00	October 21, 1998
10/9/1998	Parks & Recreation	Health Services Conferences & Training	100-320-313	100-320-305	(750.00) 750.00	October 20, 1998
11/18/1998	Police/Parking Auth	Audit Fees Administration Repairs/Maint	100-185-334	100-185-210 100-185-222	(1,830.00) 830.00 1,000.00	November 30, 1998
11/16/1998	Police	Temp Services Telephone Services Salaries, Part-time	100-180-130 100-180-320	100-180-117	(100.00) (900.00) 1,000.00	November 30, 1998
11/30/1998	Planning & Conservation	Contractual Services Salaries, Overtime	100-140-366	100-140-125	(1,500.00) 1,500.00	December 11, 1998
12/9/1998	Parks & Recreation	Salaries, Part-time Advertising	100-320-115	100-320-326	(500.00) 500.00	December 11, 1998
12/10/1998	PW/Building	Salaries, Full time Salaries, Part-time	100-227-110	100-227-115	(4,286.40) 4,286.40	December 23, 1998
12/15/1998	Police Police/Parking Auth	Health Services Salaries, Part-time	100-180-313	100-185-115	(5,000.00) 5,000.00	December 28, 1998
12/16/1998	Senior Affairs	Salaries, Part-time Rentals	100-130-115	100-130-350	(5,600.00) 5,600.00	December 28, 1998

Transfers of Funds						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
1/4/1999	Fire Department	Longevity	201-500-622		(3,300.00)	January 5, 1999
		Unused Sick Time	201-500-624		(3,245.00)	
		College Incentive Prog	201-500-114		(455.00)	
		Telephone		201-500-320	7,000.00	
12/29/1998	Fire Department	College Incentive Prog	201-500-114		(130.00)	January 5, 1999
		Social Security		201-500-620	130.00	
12/21/1998	Senior Center	Salaries, Part-Time	100-130-115		(2,000.00)	January 5, 1999
		Building Maint		100-130-220	2,000.00	
12/28/1998	Parks & Recreation	Salaries, Part-Time	100-320-115		(55.64)	January 5, 1999
		Showmobile		100-320-370	55.64	
1/8/1999	Sanitation	Administration	202-400-210		(692.00)	January 22, 1999
		Spec Agency Supplies		202-400-208	692.00	
1/13/1999	PW Highway	Road Maint Supplies	100-226-235		(3,391.00)	January 21, 1999
	PW Bldg & Grounds	Building Materials		100-229-220	3,391.00	
1/29/1999	Fire	College Incentive Program	201-500-114		(960.00)	February 1, 1999
		Fire Tax Refunds		201-500-304	300.00	
		Telephone		201-500-320	660.00	
1/26/1999		Contingency Fund	201-500-740		(2,500.00)	February 1, 1999
		Vehicle Services		201-500-224	2,500.00	
1/26/1999	Legal	Salaries, Full Time	100-050-110		(50,000.00)	February 1, 1999
		Contractual Services		100-050-366	50,000.00	
1/25/1999	Health	Chemicals	100-310-248		(350.00)	February 1, 1999
		Administration	100-310-210		(500.00)	
		Health Services		100-310-313	850.00	
1/21/1999	PW/Highway	Salaries, Full time	100-226-110		(5,852.28)	February 1, 1999
		Salaries, Part time		100-226-115	5,852.28	
1/27/1999	Mayor	Consultant Fees	100-010-309		(5,000.00)	February 8, 1998
		Salaries, Part-time		100-010-115	5,000.00	(deleted 6/24/99)
2/4/1999	Town Clerk	Administration	100-040-210		(1,260.00)	February 9, 1999
		Salaries, Part-time		100-040-115	1,260.00	
2/11/1999	PW Hwy	Rentals & Equip	100-226-350		(2,000.00)	February 17, 1999
	PW Hwy	Road Maint Supplies	100-226-235		(2,000.00)	
	PW Garage	Diesel Fuel	100-225-202		(2,000.00)	
	PW Parking Lots	Spec Agency Supplies	100-232-208		(1,000.00)	
	PW Garage	Tires		100-225-225	7,000.00	
1/28/1999	PW Hwy	Rentals & Equip	100-226-350		(5,000.00)	February 17, 1999
	PW Hwy	Spec Agency Supplies		100-226-208	5,000.00	
2/22/1999	Health	Community Health Serv	100-310-314		(480.00)	March 3, 1999
		Spec Agency Supplies		100-310-208	480.00	
2/22/1999	Parks & Recreation	Health Services	100-320-313		(1,000.00)	March 2, 1999
		Printing & Reproduction		100-320-324	1,000.00	
2/19/1999	Fire	College Incentive	201-500-114		(1,000.00)	March 2, 1999
		Building Maintenance		201-500-222	1,000.00	
2/19/1999	Fire	Salaries, Full Time	201-500-110		(14,000.00)	March 2, 1999
		Vacation/Holiday Pay	201-500-621		(22,000.00)	
		Employees Group Ins		201-500-600	36,000.00	
3/2/1999	Parks & Recreation	Building Maintenance	100-320-220		(4,000.00)	March 5, 1999
		Vehicle Services		100-320-224	4,000.00	

Transfers of Funds						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
3/2/1999	Fire	College Incentive Prog Vehicle Services	201-500-114	201-500-224	(1,000.00) 1,000.00	March 9, 1999
3/11/1999	Parks & Recreation	Telephone Copy Service Internal	100-320-320	100-320-301	(200.00) 200.00	March 11, 1999
3/9/1999	Police	Health Services Vehicle Services	100-180-313	100-180-224	(4,700.00) 4,700.00	March 16, 1999
3/8/1999	Senior Center	Salaries, Part-time Bus Rental	100-130-115	100-130-350	(3,000.00) 3,000.00	March 16, 1999
3/1/1999	Personnel	Contractual Services Advertising	100-170-366	100-170-326	(4,000.00) 4,000.00	March 15, 1999
11/10/1998	Legal	Salaries, Full time Contractual Services	100-050-110	100-050-366	(20,000.00) 20,000.00	March 17, 1999
3/19/1999	Health	Salaries, Full time Contractual Serv	100-310-110	100-310-366	(4,000.00) 4,000.00	March 19, 1999
3/17/1999	Fire	College Incentive Program Building Maintenance	201-500-114	201-500-114	(1,000.00) 1,000.00	March 19, 1999
3/29/1999	Payment of Interest	CSO Program 260-C CSO Project 261-CD1 CSO Project 261 CD1 River Road Middlefield St Bridge Pameacha Ave Bridge	100-240-875 100-240-890 100-250-887	100-240-883 100-240-884 100-240-865	(76.00) (13.72) 16.68 9.87 14.34 82.19	March 30, 1999
3/26/1999	Fire	College Incentive Program Contractual Services	201-500-114	201-500-366	(1,000.00) 1,000.00	March 30, 1999
3/31/1999	Fire	College Incentive Program Building Maint	201-500-114	201-500-222	(1,500.00) 1,500.00	April 8, 1999
3/22/1999	Human Relations	Salaries, Part-time Temporary Services	100-110-115	100-110-130	(5,130.00) 5,130.00	April 9, 1999
4/5/1999	PW Hwy PW Bldg & Gronds PW Hwy PW Garage PW Garage PW Bldg & Gronds PW Landfill	Equipment Rental Building Materials Special Agency Supplies Special Agency Supplies Vehicle Services Building Maint Ground Water Testing	100-226-350	100-229-220 100-226-208 100-225-208 100-225-224 100-229-222 100-230-351	(16,292.00) 2,300.00 1,000.00 1,500.00 10,000.00 700.00 792.00	April 9, 1999
3/30/1999	Police	Telephones Accident Claims	100-180-320	100-180-502	(15,000.00) 15,000.00	April 9, 1999
4/6/1999	Police	Personal Development Special Agency Supplies	100-180-333	100-180-208	(4,000.00) 4,000.00	April 9, 1999
4/12/1999	Parks & Recreation	Contractual Services Snow Removal OT Summer Maint OT	100-320-366 100-320-121	100-320-124	(10,000.00) (1,463.00) 11,463.00	April 14, 1999
4/16/1999	Legal	Salaries, Full time Temporary Services	100-050-110	100-050-130	(4,050.00) 4,050.00	April 20, 1999
4/12/1999	Town Clerk	Elections Administration	100-040-253	100-404-210	(900.00) 900.00	April 20, 1999
4/19/1999	Tax Collector	Contractual Services Tax Refunds	100-080-366	100-080-304	(200.00) 200.00	April 20, 1999
4/20/1999	Fire	Natural Gas	201-500-341		(150.00)	April 28, 1999

Transfers of Funds						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
		Fire Tax Refunds		201-500-304	150.00	
4/26/1999	PW/Hwy	Tree Planting	100-226-368		(1,500.00)	April 28, 1999
		Tree Maintenance		100-226-367	1,500.00	
4/30/1999	Emerg Management	Uniforms	100-255-334		(200.00)	May 4, 1999
		Electricity		100-255-337	200.00	
4/30/1999	Senior Center	Contractual Services	100-130-366		(250.00)	May 4, 1999
		Gasoline		100-130-203	250.00	
5/14/1999	PW/Hwy	Rentals & Equip	100-226-350		(7,200.00)	May 14, 1999
	PW/Bldg & Grounds	Building Materials		100-229-220	7,200.00	
5/11/1999	PW/Parking Lots	Contractual Services	100-232-366		(1,100.00)	May 17, 1999
		Spec Agency Supplies		100-232-208	1,100.00	
5/14/1999	Consumer Protection	Disabled Persons Comm Administration	100-200-359		(145.01)	May 17, 1999
				100-200-210	145.01	
5/14/1999	Police	Gasoline	100-180-203		(12,000.00)	May 19, 1999
		Training	100-180-332		(8,000.00)	
		Personal Development	100-180-333		(8,400.00)	
		Radio Service	100-180-336		(1,000.00)	
		Electricity-Bldg	100-180-337		(2,600.00)	
		Electricity-Traffic	100-180-339		(11,000.00)	
		Heating	100-180-341		(2,000.00)	
		Contractual	100-180-366		(8,000.00)	
		Holiday Pay	100-180-621		(13,000.00)	
		Court Salary	100-180-623		(4,000.00)	
		Salaries, Reimbursable		100-180-126	70,000.00	
5/17/1999	PW/Landfill	Vehicle Repair	100-230-224		(2,500.00)	May 19, 1999
	PW/Garage	Vehicle Repair		100-225-224	2,500.00	
5/17/1999	Planning & Conservation	Salaries, Part-time	100-140-115		(1,000.00)	May 19, 1999
		YCC Salaries	100-140-116		(1,500.00)	
		Contractual Services	100-140-366		(1,500.00)	
		Acuisition of Blighted Bldgs		100-140-368	4,000.00	
5/20/1999	Mayor	Administration	100-010-210		(360.00)	May 20, 1999
		Vehicle Services		100-010-224	360.00	
5/24/1999	Parks & Recreation	Landscaping Supplies	100-320-246		(27,200.00)	May 28, 1999
		Contractual Services		100-320-366	27,200.00	
4/14/1999	Water	Salaries, Full Time	500-600-110		(950.00)	May 28, 1999
		Adm Overtime		500-600-126	950.00	
5/20/1999	Health	Public Health Contracts	100-310-366		(400.00)	May 28, 1999
		Overtime		100-310-125	400.00	
5/27/1999	Employee Benefits	Social Security	100-280-620		(3,500.00)	May 28, 1999
		Medicare		100-280-619	3,500.00	
5/20/1999	Water	Electricity	500-600-337		(5,000.00)	May 28, 1999
		Outside Services		500-600-309	5,000.00	
5/24/1999	Fire	Contingency Fund	201-500-740		(9,500.00)	May 28, 1999
		Vehicle Services		201-500-224	9,500.00	
5/26/1999	PW/Garage	Tires	100-225-225		(2,600.00)	May 28, 1999
	PW/Landfill	Vehicle Services	100-230-224		(1,500.00)	
	PW/Highway	Rentals & Equipment	100-226-350		(3,000.00)	
	PW/Garage	Vehicle Services		100-225-224	7,100.00	
6/3/1999	Water	Electricity	500-600-337		(5,750.00)	June 3, 1999
		Outside Services		500-600-309	5,750.00	

Transfers of Funds						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
6/1/1999	Parks & Recreation	Contractual Services	100-320-366		(10,000.00)	June 4, 1999
		Palmer Field Games OT		100-320-120	616.89	
		Smith/McCutcheon OT		100-320-125	300.00	
		Summer Maint OT		100-320-124	9,083.11	
6/1/1999	Sanitation	Tires	202-400-225		(3,800.00)	June 4, 1999
		Overtime		202-400-125	3,800.00	
6/8/1999	Water	Temporary Services	500-600-150		(3,497.04)	June 10, 1999
		Vacation Reserve		500-600-753	3,497.04	
6/1/1999	Water	Temporary Services	500-600-150		(8,500.00)	June 10, 1999
		Chemicals		500-600-248	8,500.00	
6/1/1999	Water	Salaries, Full time	500-600-110		(19,000.00)	June 10, 1999
		Overtime		500-600-125	19,000.00	
6/8/1999	Sewer	Temporary Services	205-650-130		(4,474.12)	June 10, 1999
		Vacation Reserve		205-650-753	4,474.12	
6/1/1999	Sewer	Salaries, Full time	205-650-110		(12,500.00)	June 10, 1999
		Overtime		205-650-125	12,500.00	
6/10/1999	Mayor	Administration	100-010-210		(2,000)	June 10, 1999
		City Concerts		100-010-355	2,000	
6/8/1999	Tax Collector	Administration	100-080-210		(100)	June 9, 1999
		Delinquent Tax Services		100-080-367	100	
6/2/1999	PW/Mun Build	Heating Oil	100-227-201		(3,800)	June 9, 1999
		Building Materials		100-227-220	3,800	
6/8/1999	PW/Bldgs & Grounds	Heating Oil	100-229-201		(1,000)	June 14, 1999
		Building Materials		100-229-220	1,000	
6/9/1999	Police	Salary Replacement	100-180-127		(10,000)	June 14, 1999
		Computer Systems	100-180-321		(3,000)	
		Salary Reimb		100-180-126	10,000	
		Personal Development		100-180-333	3,000	
6/14/1999	Special Accts	Bacon Bros Prop Acquisition	100-270-756		(1,015.90)	June 14, 1999
		Sanit Collection-St Housing		100-270-458	1,015.90	
6/15/1999	Central Communications	Contractual Services	100-187-366		(2,869.00)	June 15, 1999
		Spec Agency Supplies		100-187-208	2,869.00	
6/16/1999	Central Communications	Building Materials	100-187-220		(250.00)	June 16, 1999
		Uniforms		100-187-334	250.00	
6/16/1999	Mayor	Administration	100-010-210		(80.15)	June 16, 1999
		Vehicle Services		100-010-224	80.15	
6/14/1999	Mayor	Support Services	100-010-310		(3,775.00)	June 14, 1999
		City Concerts		100-010-355	3,775.00	
6/10/1999	Planning & Conservation	Salaries, Part-time	100-140-115		(600.00)	June 16, 1999
		Contractual Services	100-140-366		(500.00)	
		Soil & Water Conservation	100-140-367		(500.00)	
		Acquisition of Blighted Struc		100-140-368	1,600.00	
6/14/1999	Parks & Recreation	Contractual Services	100-320-366		(15,000.00)	June 16, 1999
		Summer Maint OT		100-320-124	15,000.00	
6/14/1999	Water	Salaries, Part time	500-600-115		(1,500.00)	June 22, 1999
		Outside Services		500-600-309	1,500.00	
6/17/1999	Sanitation	Uniforms	202-400-334		(190.00)	June 22, 1999

Transfers of Funds						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
		Medicare		202-400-619	190.00	
6/22/1999	Finance/Computer	P.C. Training	100-035-305		(500.00)	June 24, 1999
		P.C. Consultant Fees		100-035-309	500.00	
6/18/1999	Police	Computer Systems	100-180-321		(700.00)	June 24, 1999
		Personal Development		100-180-333	700.00	
		Professional Development	100-180-332		(10,000.00)	
		Administration		100-180-210	10,000.00	
6/25/1999	Fire	Contractual Services	201-500-366		(1,100.00)	June 28, 1999
		Electricity		201-500-337	1,100.00	
6/24/1999	Fire	Professional Development	201-500-332		(3,900.00)	June 28, 1999
		Uniforms		201-500-334	3,900.00	
6/24/1999	Fire	Fuel Oil	201-500-201		(3,050.00)	June 28, 1999
		Medicare	201-500-619		(5,000.00)	
		Natural Gas	201-500-341		(3,000.00)	
		Specialized Agy Supplies		201-500-208	3,050.00	
		Vacation Pay		201-500-621	8,000.00	
6/25/1999	Finance/Computer	P.C. Maintenance	100-035-255		(1,850.00)	June 28, 1999
	Finance	Administration		100-030-210	1,850.00	
6/22/1999	Common Council	Administration	100-120-210		(2,450.00)	June 28, 1999
	Special Accounts	Legal Advertisements		100-270-326	2,450.00	
6/25/1999	Fire	Contractual Services	201-500-366		(100.00)	June 28, 1999
		Building Materials		201-500-220	100.00	
6/23/1999	Police	Vehicle Services	100-180-224		(2,000.00)	June 30, 1999
		Electricity	100-180-337		(1,000.00)	
		Building Maint		100-180-222	2,000.00	
		Natural Gas Heat		100-180-341	1,000.00	
6/23/1999	Police/Parking	Gasoline	100-185-203		(296.00)	June 30, 1999
		Contractual Services	100-185-366		(255.00)	
		Administration		100-185-210	551.00	
6/23/1999	Sanitation	Administration	202-400-210		(1,500.00)	June 30, 1999
		Vehicle Services	202-400-224		(1,500.00)	
		Overtime		202-400-125	3,000.00	
	PW/Hwy	Uniforms	100-226-334		(275.00)	June 30, 1999
		Salaries, Part-time		100-226-115	275.00	
6/29/1999	Finance	Bank Service Fees	100-030-366		(350.00)	June 30, 1999
		Administration		100-030-210	350.00	
6/29/1999	PW/Garage	Diesel Fuel	100-225-202		(9,300.00)	June 30, 1999
	PW/Garage	Gasoline	100-225-203		(6,700.00)	
	PW/Highway	Electricity	100-226-335		(10,000.00)	
	PW/Highway	Rentals	100-226-350		(24,000.00)	
	PW/Admin	Salaries		100-220-110	15,000.00	
	PW/Bldg	Salaries		100-221-110	5,000.00	
	PW/Engineering	Salaries		100-223-110	15,000.00	
	PW/Highway	Salaries		100-226-110	15,000.00	
6/30/1999	Police	Salaries, Replacement	100-180-127		(30,000.00)	June 30, 1999
		Holiday Pay	100-180-621		(11,000.00)	
		Computer Systems	100-180-321		(9,000.00)	
		Salaries, Full time		100-180-110	50,000.00	
6/30/1999	Parks & Recreation	Salaries, Part time	100-320-115		(15,000.00)	June 30, 1999
		Salaries, Full time		100-320-110	15,000.00	
6/30/1999	Finance	Bank Service Fees	100-030-366		(1,000.00)	June 30, 1999

Transfers of Funds						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
		Administration		100-030-210	1,000.00	
6/30/1999	Water	Fuel	500-600-201		(125.00)	June 30, 1999
		Overtime		500-600-126	125.00	
6/30/1999	Fire	Contractual Services	201-500-366		(2,600.00)	June 30, 1999
		Uniforms		201-500-334	2,600.00	
6/30/1999	Sewer	Gasoline	205-650-203		(600.00)	June 30, 1999
		Social Security		205-650-620	600.00	
6/30/1999	Police	Holiday Pay	100-180-621		(1,173.92)	July 6, 1999
		Electricity - Bldg		100-180-337	1,173.92	
6/30/1999	Fire	Contractual Services	201-500-366		(3,291.19)	July 7, 1999
		Vehicle Services		201-500-224	3,291.19	
6/30/1999	Senior Center	Bldg Maint	100-130-220		(500.00)	July 7, 1999
		Administration		100-130-210	500.00	
6/30/1999	Parks & Recreation	Landscaping	100-320-246		(8,880.00)	July 8, 1999
		Administration	100-320-210		(1,398.00)	
		Mileage	100-320-330		(286.00)	
		Chemicals	100-320-248		(2,449.00)	
		Contractual Services	100-320-366		(20,383.00)	
		Telephone	100-320-320		(2,881.00)	
		Summer OT		100-320-124	8,880.00	
		Palmer Field OT		100-320-120	1,398.00	
		Smith Park OT		100-320-125	286.00	
		Showmobile		100-320-370	2,449.00	
		Salaries, Part-time		100-320-115	23,264.00	
6/30/1999	Fire	Overtime	201-500-125		(2,885.66)	July 9, 1999
		Diesel Fuel	201-500-202		(1,711.89)	
		Gasoline	201-500-203		(1,603.52)	
		Holiday Pay	201-500-621		(3,923.92)	
		Telephone	201-500-320		(1,607.51)	
		Health Services	201-500-313		(3,084.00)	
		Salaries, Full time		201-500-110	14,816.50	
6/30/1999	Police	Holiday Pay	100-180-621		(441.62)	July 13, 1999
	Police/Parking Auth	Salaries, Part-time		100-185-115	441.62	
6/30/1999	Town Clerk	Elections	100-040-253		(84.00)	July 13, 1999
		Salaries, Part-time		100-040-115	84.00	
6/30/1999	Health	Vehicle Services	100-310-224		(478.30)	July 14, 1999
		Administration	100-310-210		(34.17)	
		Salaries, Part time		100-310-115	478.30	
		Overtime		100-310-125	34.17	
6/30/1999	Water	Chemicals	500-600-248		(86.17)	July 15, 1999
		Adm Overtime		500-600-126	86.17	
6/30/1999	Parks & Recreation	Special Agency Supplies	100-320-208		(506.98)	July 19, 1999
		Salaries, Part time		100-320-115	506.98	
6/30/1999	Reserve for Salaries Various Departments	Salary Reserve	100-355-752		(466,692.50)	July 9, 1999
		Salaries, Full Time		100-xxx-110	466,692.50	
6/30/1999	Sanitation	Salaries, Full time	202-400-110		(4,664.75)	August 23, 1999
		Salaries, Part time	202-400-115		(3,689.72)	
		Overtime	202-400-125		(1,922.20)	
		Diesel	202-400-202		(4,682.62)	
		Administration	202-400-210		(1,285.84)	
		Vehicle Services	202-400-224		(4,690.36)	
		Tires	202-400-225		(1,700.00)	
		Unused Sick Time	202-400-624		(1,000.00)	

Transfers of Funds						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
		Gasoline	202-400-203		(541.72)	
		Vacation Reserve	202-400-753		(130.11)	
		Tip Fees		202-400-365	24,307.32	

Transfers of Funds - Operating Budget Accounts						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
7/13/1999	Sewer	Sludge Disposal	205-650-754		(29,200.00)	July 13, 1999
		Contractual Services		205-650-366	29,200.00	
7/12/1999	Health	Salaries, Full time	100-310-110		(1,600.00)	July 14, 1999
		Contractual Services		100-310-366	1,600.00	
7/9/1999	PW/Cap Exp	Telephone System	100-350-773		(60.00)	July 14, 1999
		City Hall Elevator		100-350-774	60.00	
7/13/1999	Fire	Vacation & Holiday Pay	201-500-621		(4,220.00)	July 19, 1999
	Fire Marshall's Office	Vacation & Holiday Pay		201-502-621	4,220.00	
7/13/1999	Emergency Mgt	Special Agency Supplies	100-255-208		(1,815.00)	July 19, 1999
		Telephone		100-255-320	1,815.00	
7/15/1999	PW/Bldg & Grounds	Salaries, full time	100-229-110		(1,396.88)	July 28, 1999
	PW/Munic Bldg	Salaries, part time		100-227-115	1,396.88	
7/29/1999	PW/Bldg & Grounds	Salaries, full time	100-229-110		(1,838.00)	August 4, 1999
	PW/Munic Bldg	Salaries, part time		100-227-115	1,838.00	
8/25/1999	PW/Bldg & Grounds	Salaries, full time	100-220-110		(1,396.88)	September 2, 1999
	PW/Munic Bldg	Salaries, part time		100-227-115	1,396.88	
9/2/1999	Health	Salaries, full time	100-310-110		(2,400.00)	September 17, 1999
		Contractual Serv		100-310-366	2,400.00	
9/13/1999	Youth Services	Americorps	100-150-367		(2,000.00)	September 17, 1999
		Special Agency Supplies		100-150-208	2,000.00	
9/13/1999	Parks & Recreation	Salaries, part-time	100-320-115		(20,000.00)	September 16, 1999
		Contractual Serv	100-320-366		(8,000.00)	
		Summer Maint OT		100-320-124	20,000.00	
		Palmer Field OT		100-320-120	5,000.00	
		Smith McCutcheon OT		100-320-125	3,000.00	
9/22/1999	Fire	Contingency	201-500-740		(1,494.00)	September 24, 1999
		Unused Sick Time		201-500-624	1,494.00	
9/20/1999	Sewer	Temporary Services	205-650-130		(3,319.02)	September 24, 1999
		Salaries, Part time		205-650-115	2,320.00	
		Social Security		205-650-620	999.02	
9/20/1999	Water	Salaries, Part time	500-600-115		(3,674.12)	September 24, 1999
		Unused Sick Time		500-600-624	3,674.12	
10/6/1999	Employee Benefits	Unused Sick Time	100-280-624		(700.00)	October 6, 1999
		Longevity Pay		100-280-622	700.00	
9/27/1999	PW/Building & Gr	Salaries, full time	100-229-110		(1,764.48)	September 30, 1999
	PW/Municipal Bldg	Salaries, part time		100-227-115	1,764.48	
10/7/1999	Mayor	Support Services	100-010-310		(220.00)	October 7, 1999
		Administration		100-010-210	220.00	
10/7/1999	Parks & Recreation	Contractual Services	100-320-366		(5,000.00)	October 8, 1999
		Health Services	100-320-313		(500.00)	
		Building Maint		100-320-222	5,000.00	
		Copy Service Internal		100-320-301	500.00	
10/26/1999	Mayor	Administration	100-010-210		(500.00)	October 22, 1999
		City Concerts		100-010-355	500.00	
10/18/1999	PW/Bldg	Salaries, full time	100-221-110		(2,531.20)	October 27, 1999
		Salaries, part time		100-221-115	2,531.20	

Transfers of Funds - Operating Budget Accounts						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
11/2/1999	Sewer	Outside Services	205-650-309		(16,528.00)	November 5, 1999
		Operations		205-650-326	10,000.00	
		Chemicals		205-650-248	5,000.00	
		Salaries, part time		205-650-115	1,528.00	
10/28/1999	Police	Bldg Maint	100-180-222		(450.00)	November 1, 1999
		Bldg Materials		100-180-220	450.00	
10/28/1999	Parks & Recreation	Landscaping Supplies	100-320-246		(15,000.00)	November 1, 1999
		Vehicle Services		100-320-224	8,000.00	
		Palmer Field OT		100-320-120	5,000.00	
		Summer Maint OT		100-320-124	2,000.00	
10/28/1999	Consumer Protection	Disability Acct	100-200-359		(100.00)	November 1, 1999
		Administration		100-200-210	100.00	
11/8/1999	Personnel	Contractual Services	100-170-366		(1,000.00)	November 9, 1999
		Dues & Subscriptions		100-170-303	1,000.00	
11/19/1999	Planning & Conservation	Contractual Services	100-140-366		(2,050.00)	November 19, 1999
		Temporary Services		100-140-130	2,050.00	
11/18/1999	Parks & Recreation	Landscaping Services	100-320-246		(3,325.69)	November 18, 1999
		Smith Field OT		100-320-126	3,325.69	
11/24/1999	Employee Benefits	Unused Sick Time	100-280-624		(100.00)	November 24, 1999
		Longevity Pay		100-280-622	100.00	
11/22/1999	Police	Salaries, Part time	100-180-117		(7,400.00)	November 24, 1999
		Temporary Services		100-180-130	7,400.00	
11/18/1999	PW/Bldg & Grounds	Salaries, Full time	100-229-110		(2,646.72)	November 24, 1999
	PW/Municipal Bldg	Salaries, Part time		100-227-115	2,646.72	
11/17/1999	Police/Animal Control	Administration	100-182-210		(365.00)	November 24, 1999
		Contractual Services		100-182-366	365.00	
11/19/1999	Parks & Recreation	Landscaping Supplies	100-320-246		(5,000.00)	December 2, 1999
		Conferences & Training		100-320-305	5,000.00	
11/29/1999	Fire	Contingency	201-500-740		(400.00)	December 6, 1999
		Longevity		201-500-622	400.00	
12/2/1999	Health	Administration	100-310-210		(750.00)	December 6, 1999
		Chemicals	100-310-248		(250.00)	
		Overtime		100-310-125	1,000.00	
12/8/1999	Police	Cops Fast Grant	100-180-367		(6,180.00)	December 8, 1999
		Contractual Services		100-180-366	6,180.00	
12/8/1999	Sanitation	Tip Fees	202-400-365		(4,510.00)	December 15, 1999
		Part time Salaries		202-400-115	4,510.00	
11/24/1999	PW/Admin	Salaries, full time	100-220-110		(577.50)	December 15, 1999
		Temporary Services		100-220-130	577.50	
12/6/1999	PW/Building	Salaries, full time	100-221-115		(1,423.80)	December 15, 1999
	PW/Admin	Salaries, full time	100-220-110		(577.50)	
	PW/Building	Salaries, part time		100-221-115	1,423.80	
	PW/Admin	Temporary Services		100-220-130	577.50	
12/7/1999	Health	Salaries, full time	100-310-110		(3,000.00)	December 15, 1999
		Contractual Serv		100-310-366	3,000.00	
12/1/1999	Sanitation	Tipping Fees	202-400-365		(1,000.00)	December 22, 1999
		Tax Refunds		202-400-304	1,000.00	

Transfers of Funds - Operating Budget Accounts						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
12/13/1999	Planning & Conservation	Temporary Services	100-140-130		(650.00)	December 21, 1999
		Salaries, Part time		100-140-115	650.00	
12/16/1999	Police/Animal Control	Holiday Pay	100-182-621		(710.00)	December 27, 1999
		Overtime		100-182-125	710.00	
12/29/1999	Central Communications	Vehicle Services	100-187-224		(680.00)	December 29, 1999
		Gasoline		100-187-203	680.00	
1/5/2000	Police	Building Maint	100-180-222		(1,000.00)	January 10, 2000
		Building Materials		100-180-220	1,000.00	
1/4/2000	Sewer	Sludge Disposal	205-650-754		(22,200.00)	January 10, 2000
		Operations		205-650-326	20,000.00	
		Social Security		205-650-620	2,200.00	
1/18/2000	Treasurer	Elections	100-020-253		(150.00)	January 20, 2000
		Administration		100-020-210	150.00	
1/20/2000	Police	Cops Fast Grant	100-180-367		(39,655.00)	February 2, 2000
		Radio Service		100-180-336	39,655.00	
1/5/2000	Police	Cops Fast Grant	100-180-367		(12,000.00)	February 3, 2000
		Telephone		100-180-320	12,000.00	
1/24/2000	Town Clerk	Elections	100-040-253		(1,200.00)	January 31, 2000
		Contractual Services		100-040-366	1,200.00	
1/19/2000	Parks & Recreation	Landscaping Supplies	100-320-246		(5,000.00)	January 31, 2000
		Vehicle Services		100-320-224	5,000.00	
2/3/2000	Youth/Social Services	Salaries, full time	100-150-110		(7,000.00)	February 12, 2000
		Contractual Services		100-150-366	7,000.00	
2/17/2000	Central Communications	Contractual Services	100-187-366		(1,000.00)	February 22, 2000
		Vehicle Services		100-187-224	1,000.00	
2/17/2000	PW/Recycling	Contractual Services	100-222-366		(5,000.00)	February 25, 2000
	PW/Hwy	Rentals/Equipment		100-226-350	5,000.00	
2/9/2000	Water	Electricity	500-600-337		(7,500.00)	February 25, 2000
		Chemicals		500-600-248	7,500.00	
2/16/2000	Fire	Contingency Fund	201-500-740		(4,000.00)	February 25, 2000
		Gasoline		201-500-202	4,000.00	
2/9/2000	Emergency Mgt	Uniforms	100-255-334		(500.00)	February 25, 2000
		Heating Oil		100-255-201	500.00	
2/7/2000	PW/Hwy	Road Maint Supplies	100-226-235		(3,433.00)	February 25, 2000
		Administration		100-226-210	3,433.00	
2/4/2000	Fire	Contingency Fund	201-500-740		(1,200.00)	February 25, 2000
		Building Maint		201-500-222	1,200.00	
2/22/2000	Sanitation	Administration	202-400-210		(1,500.00)	March 3, 2000
		Tires	202-400-225		(1,000.00)	
		Vehicle Services	202-400-224		(2,000.00)	
		Diesel Fuel		202-400-202	3,400.00	
		Gasoline		202-400-203	1,100.00	
3/1/2000	Parks & Recreation	Health Services	100-320-313		(2,000.00)	March 3, 2000
		Printing & Reproduction		100-320-324	2,000.00	
		Landscaping Supplies	100-320-246		(1,000.00)	
		Heating Oil		100-320-201	1,000.00	
3/1/2000	PW/Munic Bldg	Building Materials	100-227-220		(1,000.00)	March 8, 2000

Transfers of Funds - Operating Budget Accounts						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
	PW/Parking Lots	Special Agency Suppl	100-232-208		(545.00)	
	PW/Munic Bldg	Heating Oil		100-227-201	1,545.00	
3/8/2000	Sewer	Sludge Disposal	205-650-754		(10,000.00)	March 14, 2000
		Chemicals		205-650-248	10,000.00	
3/9/2000	Health	Administration	100-310-210		(860.00)	March 20, 2000
		Director's Expense	100-310-211		(530.00)	
		Vehicle Services	100-310-224		(218.00)	
		Chemicals	100-310-248		(45.00)	
		Health Clinic Services	100-310-315		(959.00)	
		Equipment	100-310-325		(205.00)	
		Health Services		100-310-313	2,817.00	
3/10/2000	Health	Administration	100-310-210		(500.00)	March 20, 2000
		Gasoline		100-310-203	500.00	
3/9/2000	Police/Parking Auth	Telephone	100-185-320		(600.00)	March 17, 2000
		Administration		100-185-210	600.00	
3/20/2000	Mayor's Office	Administration	100-010-210		(406.99)	March 16, 2000
		Conferences		100-010-305	406.99	
3/16/2000	PW/Court Bldg	Building Materials	100-238-220		(350.00)	March 20, 2000
	PW/Parking Lots	Special Agency Suppl	100-232-208		(650.00)	
	PW/Highway	Special Agency Suppl		100-226-208	1,000.00	
3/14/2000	PW/Administration	Salaries, full time	100-220-110		(3,365.00)	March 20, 2000
	PW/Recycling	Contractual Serv	100-222-366		(2,000.00)	
	PW/Munic Bldg	Building Materials	100-227-220		(750.00)	
	PW/Parking Lots	Special Agency Suppl	100-232-208		(353.00)	
	PW/Administration	Temporary Serv		100-220-130	6,468.00	
3/17/2000	Fire	Contingency Fund	201-500-740		(2,000.00)	March 20, 2000
		Fuel Oil		201-500-210	2,000.00	
	Fire Marshall's Office	Professional Develop	201-502-332		(1,000.00)	
		Uniforms		201-502-334	1,000.00	
3/21/2000	Police	Holiday Pay	100-180-621		(4,000.00)	March 22, 2000
		Vehicle Services		100-180-224	4,000.00	
3/21/2000	Tax Collector	Equipment & Supplies	100-080-325		(1,000.00)	March 22, 2000
		Delinquent Tax Service		100-080-367	1,000.00	
3/22/2000	Central Communications	Salaries, full time	100-187-110		(20,000.00)	March 22, 2000
		Overtime		100-187-125	20,000.00	
3/29/2000	Mayor	Vehicle Services	100-010-224		(100.00)	April 3, 2000
		Gasoline		100-010-203	100.00	
3/20/2000	Fire	Salaries, full time	201-500-110		(300.00)	April 4, 2000
		Longevity		201-500-622	300.00	
3/30/2000	Planning & Conservation	Administration	100-140-210		(150.00)	April 4, 2000
		Gasoline		100-140-203	150.00	
3/22/2000	Health	Salaries, full time	100-310-110		(3,000.00)	April 4, 2000
		Contractual Services		100-310-366	3,000.00	
3/30/2000	PW/Parking Lots	Arcade Maint	100-232-222		(1,000.00)	April 3, 2000
	PW/Parking Lots	Contractual Services	100-232-366		(1,000.00)	
	PW/Garage	Tires	100-225-225		(1,000.00)	
	PW/Hwy	Uniforms	100-226-334		(500.00)	
	PW/Munic Bldg	Bldg Maint	100-227-222		(1,000.00)	
	PW/Hwy	Sidewalk Concrete	100-226-369		(830.00)	
	PW/Hwy	Rentals & Equipment		100-226-350	5,330.00	

Transfers of Funds - Operating Budget Accounts						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
4/5/2000	Senior Center	Salaries, part-time	100-130-115		(5,000.00)	April 10, 2000
		Senior Center Programs		100-130-367	5,000.00	
4/5/2000	PW/Recycling	Contractual Services	100-222-366		(2,000.00)	April 10, 2000
	PW/Hwy	Road Maint Suppl	100-226-235		(5,900.00)	
	PW/Hwy	Sidewalk Constr	100-226-369		(1,870.00)	
	PW/Munic Bldg	Building Maint	100-227-222		(2,000.00)	
	PW/Garage	Vehicle Serv		100-225-224	11,770.00	
4/11/2000	Central Communications	Contractual Services	100-187-366		(775.00)	April 11, 2000
		Gasoline		100-187-203	775.00	
4/12/2000	Water	Contingency	500-600-740		(3,800.00)	April 20, 2000
		Administration		500-600-210	1,800.00	
		Outside Services		500-600-309	2,000.00	
4/12/2000	Water	Contingency	500-600-740		(6,700.00)	April 20, 2000
		Fuel		500-600-201	2,500.00	
		Vehicle Services		500-600-224	4,200.00	
4/18/2000	PW/Bldg & Grounds	Building Materials	100-229-220		(500.00)	April 20, 2000
		Uniforms	100-229-334		(200.00)	
	PW/Parking Lots	Spec Agy Supplies	100-232-208		(120.00)	
	PW/Bldg & Grounds	Building Maint		100-229-222	820.00	
4/12/2000	Police/Park Auth	Gasoline	100-185-203		(315.00)	April 20, 2000
	Police	Gasoline		100-180-203	315.00	
4/14/2000	PW/Recycling	Administration	100-222-210		(250.00)	April 20, 2000
		Public Edu		100-222-331	250.00	
4/20/2000	Parks & Recreation	Landscaping Supplies	100-320-246		(1,550.00)	April 20, 2000
		Salaries, Part-time	100-320-115		(3,000.00)	
		Heating Oil		100-320-201	1,500.00	
		Dues		100-320-303	50.00	
		Rentals & Equip		100-320-350	3,000.00	
4/14/2000	Sanitation	Administration	202-400-210		(1,000.00)	April 20, 2000
		Vehicle Services	202-400-224		(3,000.00)	
		Tires	202-400-225		(1,000.00)	
		Tipping Fees		202-400-365	5,000.00	
4/17/2000	PW/Munic Bldg	Heating Oil	100-227-201		(464.85)	April 20, 2000
	PW/Engineering	Uniforms	100-223-334		(200.00)	
	PW/Annex	Building Materials	100-228-220		(360.00)	
	PW/Landfill	Landfill Materials	100-230-247		(180.00)	
	PW/Parking Lots	Contractual Services	100-232-366		(316.50)	
	PW/Court Building	Building Materials	100-238-220		(100.00)	
	PW/Building & Grounds	Heating Oil	100-229-201		(1,500.00)	
PW/Garage	Diesel Fuel		100-225-202	3,121.35		
4/20/2000	Sanitation	Administration	202-400-210		(710.00)	May 3, 2000
		Social Security		202-400-620	150.00	
		Medicare		202-400-619	560.00	
4/24/2000	Fire	College Incentive Prog	201-500-114		(500.00)	May 3, 2000
		Special Agency Supplies		201-500-208	500.00	
5/4/2000	Police	Court Appearances	100-180-623		(10,000.00)	May 8, 2000
		Gasoline		100-180-203	10,000.00	
5/4/2000	Police	Health Services	100-180-313		(2,000.00)	May 8, 2000
		Telephone		100-180-320	2,000.00	
5/4/2000	PW/Landfill	Uniforms	100-230-334		(303.26)	May 8, 2000
	PW/Parking Lots	Vehicle Services	100-230-224		(464.32)	
	PW/Court Bldg	Electricity	100-238-337		(500.00)	

Transfers of Funds - Operating Budget Accounts						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
	PW/Landfill	Diesel Fuel		100-230-202	1,267.58	
5/4/2000	PW/Building & Grounds	Heating Oil	100-229-201		(774.41)	May 8, 2000
	PW/Building & Grounds	Natural Gas		100-229-341	774.41	
	PW/Landfill	Administration	100-230-210		(175.00)	
	PW/Landfill	Spec Agency Supplies		100-230-208	175.00	
5/3/2000	Mayor	Administration	100-010-210		(350.00)	May 8, 2000
		Telephone		100-010-320	350.00	
5/5/2000	Parks & Recreation	Salaries, Part time	100-320-115		(1,300.00)	May 8, 2000
		Landscaping Supplies	100-320-246		(10,000.00)	
		Building Maint		100-320-222	1,300.00	
		Summer Maint OT		100-320-124	5,000.00	
		Smith Field OT		100-320-126	5,000.00	
4/24/2000	Planning & Conservation	Temporary Services	100-140-130		(500.00)	May 10, 2000
		Spec Agency Supplies	100-140-208		(500.00)	
		Salaries, OT		100-140-125	1,000.00	
5/9/2000	Water	Contingency	500-600-740		(3,250.00)	May 10, 2000
		Administration		500-600-210	3,250.00	
	Police	Temporary Services	100-180-130		(7,499.00)	May 10, 2000
		Holiday Pay	100-180-621		(5,000.00)	
		Salaries, Replacement	100-180-127		12,499.00	
5/4/2000	Police	Electricity/traffic lights	100-180-337		(5,000.00)	May 8, 2000
		Electricity/Bldg		100-180-339	5,000.00	
5/8/2000	Central Communications	Telephone	100-187-320		(15,000.00)	May 15, 2000
		Overtime		100-187-125	15,000.00	
5/9/2000	Police	Natural Gas - Heat	100-180-341		(14,000.00)	May 16, 2000
		Electricity - Bldg		100-180-337	14,000.00	
5/15/2000	Fire	Building Materials	201-500-220		(1,440.00)	May 16, 2000
		Heat/Natural Gas	201-500-341		(1,500.00)	
		Building Maintenance		201-500-222	1,440.00	
		Electricity		201-500-337	1,500.00	
5/18/2000	Fire	Contractual Services	201-500-366		(4,500.00)	May 19, 2000
		Contingency Fund	201-500-740		(700.00)	
		Building Maintenance		201-500-222	5,200.00	
5/19/2000	Mayor	Administration	100-010-210		(140.00)	May 22, 2000
		Gasoline		100-010-203	140.00	
5/18/2000	Police	Vehicle Services	100-180-224		(5,000.00)	May 22, 2000
		Health Services	100-180-313		(6,400.00)	
		Professional Development	100-180-332		(5,600.00)	
		Salaries, Replacement		100-180-127	17,000.00	
5/18/2000	Police	Contractual Services	100-180-366		(5,000.00)	May 22, 2000
		Electricity - Traffic Lgts	100-180-339		(8,000.00)	
		Salaries, Replacement		100-180-127	13,000.00	
5/19/2000	Town Clerk	Elections	100-040-253		(1,600.00)	May 22, 2000
		Contractual Services		100-040-366	750.00	
		Administration		100-040-210	850.00	
5/23/2000	Social/Youth Services	Heating Oil	100-150-201		(350.00)	May 31, 2000
		Americorps Grant	100-150-367		(400.00)	
		Administration		100-150-210	750.00	
6/6/2000	Consumer Protection	Vehicle Services	100-200-224		(42.28)	June 7, 2000
		Gasoline		100-200-203	42.28	

Transfers of Funds - Operating Budget Accounts						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
6/7/2000	PW/Munic Bldg	Electricity	100-227-337		(3,025.00)	June 7, 2000
	PW/Parking Lots	Gasoline		100-232-203	25.00	
	PW/Garage	Diesel Fuel		100-225-202	3,000.00	
6/7/2000	Parks & Recreation	Landscaping Supplies	100-320-246		(10,000.00)	June 7, 2000
		Summer OT		100-320-124	10,000.00	
6/8/2000	Sewer	Sludge Disposal	205-650-754		(4,000.00)	June 8, 2000
		Outside Services		205-650-210	4,000.00	
6/9/2000	Sewer	Sludge Disposal	205-650-754		(29,000.00)	June 12, 2000
		Operation Expenses	205-650-326		(10,000.00)	
		Overtime		205-650-125	29,000.00	
		Fuel		205-650-201	1,500.00	
		Outside Services		205-650-309	5,500.00	
		Gasoline		205-650-203	3,000.00	
6/7/2000	Police	Contractual Services	100-180-366		(1,280.00)	June 12, 2000
		Building Maint		1880-180-222	1,280.00	
6/7/2000	Police	Overtime	100-180-125		(4,500.00)	June 12, 2000
		Holiday Pay		100-180-621	4,500.00	
6/7/2000	Police	Contractual Services	100-180-366		(750.00)	June 12, 2000
		Telephones		100-180-320	750.00	
6/8/2000	Parks & Recreation	Landscaping Supplies	100-320-246		(12,000.00)	June 12, 2000
		Summer Maint OT		100-320-124	10,000.00	
		Building Maint		100-320-222	2,000.00	
6/7/2000	Planning & Zoning	Administration	100-140-210		(100.00)	June 12, 2000
		Gasoline		100-140-203	100.00	
6/9/2000	Police	Professional Development	100-180-332		(2,000.00)	June 12, 2000
		Personal Development	100-180-333		(2,793.00)	
		Building Maint		100-180-222	4,793.00	
6/13/2000	Police	Professional Development	100-180-332		(2,000.00)	June 15, 2000
		Personal Development	100-180-333		(2,000.00)	
		Gasoline		100-180-203	4,000.00	
6/13/2000	Police/Park Authority	Radio Service	100-185-336		(500.00)	June 15, 2000
		Electricity		100-185-337	500.00	
6/14/2000	Personnel	Contractual Services	100-170-366		(1,000.00)	June 15, 2000
		Advertising		100-170-326	1,000.00	
6/14/2000	Mayor	Support Services	100-010-310		(1,371.75)	June 14, 2000
		Public Arts		100-010-357	1,371.75	
6/12/2000	Health	Chemicals	100-310-248		(100.00)	June 19, 2000
		Equipment		100-310-325	(600.00)	
		Vehicle Services		100-310-224	500.00	
		Gasoline		100-310-203	200.00	
6/14/2000	Central Communications	Contractual Services	100-187-366		(600.00)	June 19, 2000
		Administration		100-187-210	600.00	
6/15/2000	Common Council	Administration	100-120-210		(1,200.00)	June 19, 2000
	Special Accounts	Legal Advertising		100-270-326	1,200.00	
6/13/2000	Emergency Management	Radio Services	100-255-336		(730.00)	June 20, 2000
		Telephone		100-255-320	530.00	
		Electricity		100-255-337	200.00	
6/9/2000	PW/Munic Bldg	Building Materials	100-277-220		(800.00)	June 20, 2000

Transfers of Funds - Operating Budget Accounts						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
	PW/Garage	Special Agency Supplies		100-225-208	800.00	
6/13/2000	PW/Building	Adminstration	100-221-210		(1,260.00)	June 20, 2000
	PW/Traffic Paint	Special Agency Supplies	100-231-208		(2,000.00)	
	PW/Garage	Uniforms	100-225-334		(27.60)	
	PW/Highway	Road Maint	100-226-235		(57.50)	
	PW/Highway	Uniforms	100-226-334		(750.00)	
	PW/Highway	Electricity	100-226-335		(5,000.00)	
	PW/Munic Bldg	Uniforms	100-227-334		(72.00)	
	PW/Bldg & Grounds	Uniforms	100-229-334		(200.00)	
	PW/Parking Lots	Special Agency Supplies	100-232-208		(500.00)	
	PW/Parking Lots	Maintenance	100-232-222		(200.00)	
	PW/Highway	Contractual Services	100-226-366		(700.00)	
	PW/Bldg & Grounds	Bldg Materials	100-229-220			
	PW/Garage	Vehicle Services		100-225-224	10,067.10	
	PW/Bldg & Grounds	Maintenance		100-229-222	1,500.00	
6/18/2000	PW/Highway	Road Maint Supplies	100-226-235		(7,000.00)	June 20, 2000
	PW/Highway	Rentals & Equip		100-226-350	7,000.00	
6/14/2000	Senior Services	Salaries, Part time	100-130-115		(1,100.00)	June 20, 2000
		Senior Center Programs		100-130-367	1,100.00	
6/16/2000	Youth/Social Serv	Americorps Grant	100-150-367		(125.00)	June 20, 2000
		Transportation		100-150-330	125.00	
6/19/2000	Tax Collector	Equipment & Supplies	100-080-325		(40.00)	June 19, 2000
		Delinquent Tax Service		100-080-367	40.00	
6/21/2000	Police	Contractual Services	100-180-366		(1,000.00)	June 26, 2000
		Gasoline		100-180-203	1,000.00	
6/22/2000	Police	Computers	100-180-621		(1,000.00)	June 26, 2000
		Electricity, Bldg		100-180-337	1,000.00	
6/22/2000	Employee Benefits	Social Security	100-280-620		(7,000.00)	June 23, 2000
		Medicare		100-280-619	7,000.00	
6/26/2000	Mayor	Kids Arts	100-010-358		(2,500.00)	June 26, 2000
		Support Services		100-010-310	2,500.00	
6/23/2000	Central Communications	Salaries, full time	100-187-110		(800.00)	June 27, 2000
		Salaries, part time		100-187-115	800.00	
6/22/2000	PW/Hwy	Road Maint Supplies	100-226-235		(2,250.00)	June 27, 2000
	PW/Bldgs & Grounds	Building Maint		100-229-222	2,250.00	
6/26/2000	Finance	Bank Service Fees	100-030-366		(2,200.00)	June 27, 2000
		Administration		100-030-210	2,200.00	
6/23/2000	PW/Landfill	Equip Rental	100-230-350		(1,000.00)	June 27, 2000
	PW/Hwy	Road Maint Supplies	100-226-235		(700.00)	
	PW/Landfill	Diesel		100-230-202	400.00	
	PW/Garage	Gas		100-225-203	900.00	
	PW/Garage	Diesel		100-225-202	400.00	
	Sanitation	Vehicle Services	202-400-224		(1,400.00)	
		Diesel		202-400-202	1,400.00	
6/26/2000	Water	New Services	500-600-254		(11,000.00)	June 27, 2000
		Contingency	500-600-740		(3,250.00)	
		Overtime		500-600-125	14,250.00	
6/26/2000	Planning & Conservation	Overtime	100-140-125		(600.00)	June 27, 2000
		Salaries, part time		100-140-115	600.00	
6/26/2000	Sewer	Sludge Disposal	205-650-754		(781.36)	June 27, 2000
		Vacation Reserve		205-650-753	781.36	

Transfers of Funds - Operating Budget Accounts						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
6/23/2000	Parks & Recreation	Landscaping Supplies	100-230-246		(16,500.00)	June 27, 2000
		Summer Maint OT		100-320-124	15,000.00	
		Showmobile		100-320-370	1,500.00	
6/27/2000	PW/Recycling	Contractual Services	100-222-366		(2,460.00)	June 28, 2000
	PW/Landfill	Equip Rental		100-230-350	2,460.00	
6/28/2000	Mayor	Administration	100-010-210		(1,000.00)	June 28, 2000
		Support Services		100-010-310	1,000.00	
6/29/2000	Sanitation	Administration	202-400-210		(50.00)	June 29, 2000
		Medicare		202-400-619	50.00	
6/29/2000	Fire	Salaries, full time	201-500-110		(5,000.00)	June 30, 2000
		College Incentive	201-500-114		(3,000.00)	
		Overtime	201-500-125		(5,000.00)	
		Medicare	201-500-619		(5,000.00)	
		Contingency	201-500-740		(2,000.00)	
	Fire Marshall	Vac & Holiday Pay	201-502-621		(2,000.00)	
		Vac & Holiday Pay		201-500-621	22,000.00	
6/30/2000	Central Communications	Salaries, full time	100-187-110		(3,000.00)	July 5, 2000
		Overtime		100-187-125	2,500.00	
		Salaries, part time		100-187-115	500.00	
6/30/2000	Central Communications	Contractual Services	100-187-366		(76.55)	July 5, 2000
		Administration		100-187-210	58.00	
		Telephone		100-187-320	18.55	
6/29/2000	Health	Health Clinic Services	100-310-315		(600.00)	July 5, 2000
		Vehicle Services		100-310-224	600.00	
6/30/2000	Capital Budget	1997 Bond Issue	100-380-888		(395.00)	July 5, 2000
	Capital Budget	1996 Bond Issue	100-380-887		(0.20)	
	Capital Budget	Middlefield St Bridge Int		100-380-884	208.00	
	Capital Budget	Pameacha Ave Bridge Int		100-380-865	187.00	
	Capital Budget	1997 Bond Issue Edu		100-390-886	0.20	
6/30/2000	Finance	Spec Agency Supplies	100-030-208		(35.68)	July 12, 2000
		Overtime, payroll		100-030-125	35.68	
	Employee Benefits	Social Security	100-280-620		(1,180.65)	
		Medicare		100-280-619	1,180.65	
6/30/2000	Parks & Recreation	Landscaping Supplies	100-320-246		(17,915.19)	July 13, 2000
		Palmer Field OT		100-320-120	524.03	
		Showmobile		100-320-370	467.95	
		Salaries, part time		100-320-115	16,923.21	
6/30/2000	Salary Reserve		100-355-752		(631,007.03)	July 13, 2000
	Salaries, full time		100-xxx-110		623,750.33	
	Vacation Reserve		100-358-753		7,256.70	
6/30/2000	Water	Chemicals	500-600-248		(1,000.00)	July 17, 2000
		Outside Services	500-600-309		(6,000.00)	
		Electricity	500-600-337		(1,902.00)	
		Fuel Oil		500-600-201	5,577.00	
		Gasoline		500-600-203	300.00	
		Administration OT		500-600-126	510.00	
		Salaries, Part time		500-600-115	1,605.00	
		Medicare		500-600-619	800.00	
		Social Security		500-600-620	110.00	
6/30/2000	Water	Vehicle Services	500-600-224		(467.47)	July 17, 2000
		Overtime		500-600-125	467.47	
6/30/2000	Planning & Conservation	Temporary Services	100-140-130		(164.58)	July 24, 2000

Transfers of Funds - Operating Budget Accounts						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
		Salaries, YCC		100-140-116	162.00	
		Salaries, OT		100-140-125	2.58	
6/30/2000	Health	Administration	100-310-210		(729.48)	July 24, 2000
		Salaries, Part time		100-310-115	729.48	
6/30/2000	Fire	Heat, Natural Gas	201-500-341		(967.21)	July 24, 2000
		Professional Development	201-500-332		(240.34)	
		Electricity		201-500-337	967.21	
		Fire Marshall OT		201-502-125	240.34	
6/30/2000	Police, Animal Control	Administration	100-182-210		(112.65)	July 24, 2000
		Overtime		100-182-125	112.65	

Transfers of Funds - Operating Budget Accounts FY 2000/2001						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
7/10/2000	Sewer	Sludge Disposal	205-650-754		(9,300.00)	July 17, 2000
		Contractual Services		205-650-366	9,300.00	
7/27/2000	Parks & Recreation	Health Services	100-320-313		(1,000.00)	August 1, 2000
		Dues & Subscriptions		100-320-303	200.00	
		Conferences & Train		100-320-305	800.00	
8/7/2000	Finance	Bank Service Fees	100-030-366		(23.00)	August 8, 2000
		Publications		100-030-250	23.00	
8/11/2000	Fire	Unused Sick Time	201-500-624		(282.58)	August 15, 2000
	Fire Marshall	Unused Sick Time		201-502-624	282.58	
8/23/2000	Sewer	Contingency	205-650-740		(671.53)	August 25, 2000
		Unused Sick Time		205-650-624	671.53	
8/23/2000	Parks & Recreation	Salaries, Part time	100-320-115		(20,000.00)	August 25, 2000
		Summer Maint OT		100-320-124	20,000.00	
11/9/2000	Russell Library	Capital Improvements	100-353-750		(9,945.12)	November 9, 2000
		Building Maint		100-070-222	9,945.12	
11/9/2000	Central Communications	Telephone	100-187-320		(1,500.00)	November 9, 2000
		Gasoline		100-187-203	1,500.00	
11/8/2000	Parks & Recreation	Landscaping Supplies	100-320-246		(13,000.00)	November 13, 2000
		Gasoline		100-320-203	13,000.00	
11/18/2000	Mayor	Administration	100-010-210		(500.00)	November 29, 2000
		Gasoline		100-101-203	500.00	
11/20/2000	Fire	Salaries, full time	201-500-110		(300.00)	November 27, 2000
		Longevity		201-500-622	300.00	
11/21/2000	Water	Chemicals	500-600-248		(139.22)	November 29, 2000
		Telephone		500-600-320	136.41	
		Social Security		500-600-620	2.81	
11/20/2000	Planning & Conservation	Temporary Services	100-140-130		(1,000.00)	November 29, 2000
		Salaries, Overtime		100-140-125	1,000.00	
11/30/2000	Health	Special Agency Supplies	100-310-208		(100.00)	December 6, 2000
		Administration	100-310-210		(1,375.00)	
		Equipment	100-310-325		(148.00)	
		Chemicals	100-310-248		(450.00)	
		Health Services	100-310-313		(150.00)	
		Gasoline		100-310-203	2,223.00	
12/5/2000	Parks & Recreation	Landscaping Supplies	100-320-246		(10,000.00)	December 27, 2000
		Vehicle Services		100-320-224	10,000.00	
12/14/2000	Consumer Protection	Administration	100-200-210		(39.00)	December 27, 2000
		Vehicle Services		100-200-224	39.00	
1/2/2001	Planning & Conservation	Temporary Services	100-140-130		(1,000.00)	January 4, 2001
		Salaries, Overtime		100-140-125	1,000.00	
1/3/2001	Fire	Contingency Fund	201-500-740		(1,500.00)	April 4, 2001
		Building Maint		201-500-222	1,500.00	
		Contingency Fund	201-500-740		(1,000.00)	
		Fire Tax Refund		201-500-304	1,000.00	
12/18/2000	Youth Services	Salaries, Part time	100-150-115		(1,300.00)	January 4, 2001
		Special Agency Supplies		100-150-208	1,300.00	
1/5/2001	Parks & Recreation	Landscaping Supplies	100-320-246		(7,000.00)	January 8, 2001

Transfers of Funds - Operating Budget Accounts FY 2000/2001						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
		Snow Removal OT		100-320-121	7,000.00	
1/12/2001	Central Communications	Telephone	100-187-320		(5,000.00)	January 22, 2001
		Communication Equip		100-187-367	5,000.00	
1/16/2001	PW/Parking Lots	Special Agency Supplies	100-232-208		(150.00)	January 22, 2001
		Gasoline		100-232-203	150.00	
	PW/Court Bldg	Building Maint	100-238-220		(400.00)	
		Electricity		100-238-337	400.00	
1/24/2001	Health	Salaries, full time	100-310-110		(2,100.00)	January 25, 2001
		Temporary Services		100-310-130	2,100.00	
1/23/2001	Tax Collector	Equipment & Supplies	100-080-325		(3,000.00)	January 25, 2001
		Tax Refunds		100-080-304	3,000.00	
1/23/2001	Tax Collector	Equipment & Supplies	100-080-325		(1,500.00)	January 25, 2001
		Delinquent Tax Service		100-080-367	1,500.00	
1/22/2001	Fire	Contingency	201-500-740		(500.00)	January 25, 2001
		Fire Tax Refund		201-500-304	500.00	
1/24/2001	Parks & Recreation	Special Agency Supplies	100-320-208		(1,000.00)	January 25, 2001
		Administration		100-320-210	1,000.00	
1/29/2001	Planning & Conservation	Temporary Services	100-140-130		(200.00)	January 29, 2001
		Gasoline		100-140-203	200.00	
	PW/Highway	Road Maint Supplies	100-226-235		(5,000.00)	January 29, 2001
	PW/Garage	Spec Agency Supplies		100-225-208	5,000.00	
1/26/2001	Parks & Recreation	Part-time Salaries	100-320-115		(7,000.00)	January 29, 2001
		Snow Removal OT		100-320-121	7,000.00	
1/30/2001	Health Dept	Salaries, full time	100-310-110		(300.00)	January 30, 2001
		Temporary Services		100-310-130	300.00	
1/30/2001	Water	Chemicals	500-600-248		(350.00)	January 30, 2001
		Social Security		500-600-620	350.00	
1/30/2001	Sewer	Electricity	205-650-337		(675.00)	January 30, 2001
		Social Security		205-650-620	675.00	
2/6/2001	Water	Contingency	500-600-740		(1,000.00)	February 8, 2001
		Vehicle Services		500-600-224	1,000.00	
2/5/2001	PW/Engineering	Eng Supplies	100-223-212		(5,000.00)	February 9, 2001
	PW/Garage	Vehicle Services		100-225-224	5,000.00	
1/29/2001	Fire	Contingency	201-500-740		(4,000.00)	February 9, 2001
		Diesel Fuel		201-500-202	3,000.00	
		Fuel Oil		201-500-201	1,000.00	
1/31/2001	Parks & Recreation	Salaries, part time	100-320-115		(2,613.61)	February 9, 2001
		Showmobile Overtime		100-320-370	2,613.61	
2/9/2001	Planning & Conservation	Temporary Services	100-140-130		(1,790.27)	February 15, 2001
		Purchase 241 Court		100-140-368	1,790.27	
2/5/2001	Police/Animal Control	Holiday Pay	100-182-621		(500.00)	February 15, 2001
		Overtime		100-182-125	500.00	
2/9/2001	PW/Highway	Road Maint Supplies	100-226-235		(1,700.00)	February 15, 2001
	PW/Parking Lots	Contractual Services		100-232-366	1,700.00	
2/7/2001	Police	Health Services	100-180-313		(4,400.00)	February 20, 2001
		Professional Develop	100-180-332		(4,400.00)	

Transfers of Funds - Operating Budget Accounts FY 2000/2001						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
		Special Agency Supplies		100-180-208	8,800.00	
2/20/2001	PW/Highway	Road Maint Supplies	100-226-235		(7,500.00)	February 21, 2001
		Special Agency Supplies		100-226-208	7,500.00	
2/9/2001	Health	Vehicle Services	100-310-224		(1,000.00)	February 23, 2001
		Overtime		100-310-125	1,000.00	
2/13/2001	Emergency Mgt	Special Agency Supplies	100-255-208		(300.00)	February 23, 2001
		Vehicle Repair	100-255-224		(235.00)	
		Professional Devel	100-255-332		(100.00)	
		Uniforms	100-255-334		(500.00)	
		Salaries		100-255-115	935.00	
		Heating Oil		100-255-201	100.00	
		Gasoline		100-255-203	100.00	
2/28/2001	Parks & Recreation	Contractual Serv	100-320-366		(1,700.00)	March 2, 2001
		Heating Oil		100-320-201	1,700.00	
2/23/2001	Sewer	Sludge Disposal	205-650-754		(2,570.00)	March 2, 2001
		Chemicals		205-650-248	1,700.00	
		Heating Oil		205-650-201	870.00	
		Sludge Disposal	205-650-754		(15,200.00)	March 2, 2001
		Temporary Help	205-650-130		(2,150.00)	
		Overtime		205-650-115	2,150.00	
		Social Security		205-650-620	200.00	
2/27/2001	Water	Salaries, full time	500-600-110		(15,000.00)	March 2, 2001
		Unemployment Ins		500-600-626	15,000.00	
3/13/2001	Mayor	Administration	100-010-210		(250.00)	March 13, 2001
		Telephone		100-010-320	250.00	
3/13/2001	PW/Highway	Electricity	100-226-335		(8,000.00)	March 13, 2001
	PW/Highway	Administration	100-226-210		(500.00)	
	PW/Highway	Road Maint Supplies	100-226-235		(8,000.00)	
	PW/Bldg & Grounds	Bldg Maint	100-229-222		(1,500.00)	
	PW/Munic Bldg	Bldg Maint	100-227-222		(2,000.00)	
	PW/Garage	Vehicle Serv		100-225-224	10,000.00	
	PW/Garage	Spec Agency Supplies		100-225-208	5,500.00	
	PW/Highway	Spec Agency Supplies		100-226-208	4,500.00	
3/13/2001	PW/Parking Lots	Spec Agency Supplies	100-232-208		(676.00)	March 13, 2001
	PW/Highway	Uniforms	100-226-334		(252.00)	
	PW/Parking Lots	Arcade Maint		100-232-222	304.00	
	PW/Parking Lots	Contractual Serv		100-232-366	624.00	
3/13/2001	PW/Highway	Bldg Official's OT	100-226-126		(3,000.00)	March 13, 2001
	PW/Highway	Misc OT	100-226-122		(5,000.00)	
	PW/Highway	Custodial OT	100-226-127		(1,000.00)	
	PW/Highway	Winter OT		100-226-124	9,000.00	
3/2/2001	PW/Engineering	Supplies	100-223-212		(4,500.00)	March 13, 2001
	PW/Highway	Electricity	100-226-335		(2,000.00)	
	PW/Highway	Road Maint	100-226-235		(5,000.00)	
	PW/Garage	Spec Agency Supplies		100-225-208	6,500.00	
	PW/Garage	Vehicle Repair		100-225-224	5,000.00	
3/8/2001	Emergency Mgt	Radio Services	100-255-336		(700.00)	March 15, 2001
		Administration		100-255-210	300.00	
		Heating Oil		100-255-201	400.00	
3/21/2001	PW/Highway	Uniforms	100-226-334		(435.79)	March 21, 2001
	PW/Munic Bldg	Heating Oil		100-227-201	435.79	
3/19/2001	Parks & Recreation	Contractual Serv	100-320-366		(6,516.57)	March 22, 2001
		Snow Removal OT		100-320-121	6,516.57	

Transfers of Funds - Operating Budget Accounts FY 2000/2001						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
3/23/2001	Water	Contingency	500-600-740		(11,000.00)	March 28, 2001
		Fuel Oil		500-600-201	6,000.00	
		Gasoline		500-600-203	5,000.00	
3/20/2001	Parks & Recreation	Contractual Serv	100-320-366		(4,000.00)	March 28, 2001
		Vehicle Services		100-320-224	4,000.00	
3/22/2001	Sanitation	Administration	202-400-210		(300.00)	March 28, 2001
		Gasoline		202-400-203	300.00	
3/28/2001	Fire	Contingency	201-500-740		(2,500.00)	April 5, 2001
		Salaries, full time	201-500-110		(10,300.00)	
		Gasoline		201-500-203	2,500.00	
		Administration		201-500-210	1,800.00	
		Professional Develop		201-500-332	2,500.00	
		Vehicle Services		201-500-224	6,000.00	
4/5/2001	Employee Benefits	Unused Sick Time	100-280-624		(2,500.00)	April 5, 2001
		Police Pension		100-280-650	2,500.00	
4/3/2001	Sewer	Sludge Disposal	205-650-754		(5,820.00)	April 5, 2001
		Gasoline		205-650-203	2,100.00	
		Fuel Oil		205-650-201	3,000.00	
		Social Security		205-650-620	720.00	
4/2/2001	Senior Center	Vehicle Services	100-130-224		(400.00)	April 5, 2001
		Gasoline		100-130-203	400.00	
4/5/2001	Sanitation	Longevity	202-400-622		(500.00)	April 9, 2001
		Social Security		202-400-620	500.00	
4/5/2001	Police	Contractual Serv	100-180-366		(5,000.00)	April 9, 2001
		Bldg Maint		100-180-222	5,000.00	
4/9/2001	Fire	Salaries, Full time	201-500-110		(11,000.00)	April 11, 2001
		Special Agency Supp		201-500-208	11,000.00	
4/5/2001	Police	Electricity/Traffic Lights	100-180-339		(2,000.00)	April 12, 2001
		Gasoline		100-180-203	2,000.00	
		Electricity/Traffic Lights	100-180-339		(10,000.00)	
		Electricity/Building		100-180-337	10,000.00	
4/11/2001	Sanitation	Tires	202-400-225		(3,000.00)	April 16, 2001
		Administration	202-400-210		2,500.00	
		Special Agency Supplies		202-400-208	5,500.00	
4/11/2001	Police/Park Auth	Administration	100-185-210		(3,500.00)	April 16, 2001
		Electricity		100-185-337	3,500.00	
4/12/2001	Sanitation	Tires	202-400-225		(8,000.00)	April 18, 2001
		Vehicle Services	202-400-224		(2,000.00)	
		Equipment Rental	202-400-350		(1,000.00)	
		Salaries, full time		202-400-110	11,000.00	
4/18/2001	Water	New Services	500-600-254		(3,000.00)	April 18, 2001
		Chemicals	500-600-248		(3,000.00)	
		Interest	500-600-800		(4,000.00)	
		Principal		500-600-850	10,000.00	
4/23/2001	Water	Electricity	500-600-337		(11,994.30)	April 23, 2001
		Administration		500-600-210	4,775.30	
		Gasoline		500-600-203	2,899.00	
		Fuel		500-600-201	4,000.00	
		Social Security		500-600-620	320.00	
4/23/2001	Parks & Recreation	Contractual Serv	100-320-366		(360.00)	April 24, 2001

Transfers of Funds - Operating Budget Accounts FY 2000/2001						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
		Conferences		100-320-305	360.00	
4/5/2001	Police	Electricity - traffic lghts	100-180-339		(2,000.00)	April 24, 2001
		Radio Service	100-180-336		(2,000.00)	
		Administration		100-180-210	4,000.00	
4/26/2001	Central Communications	Contractual Serv	100-187-366		(3,000.00)	April 30, 2001
		Holiday Pay	100-187-621		(9,500.00)	
		Salaries, part-time	100-187-115		(1,100.00)	
		Telephone	100-187-320		(2,300.00)	
		Overtime		100-187-125	15,900.00	
4/12/2001	Fire	Unused Sick Time	201-500-624		(1,500.00)	April 30, 2001
		Fuel Oil		201-500-201	1,500.00	
4/30/2001	PW/Landfill	Ground Water Testing	100-230-351		(1,792.00)	May 8, 2001
	PW/Munic Bldg	Electricity	100-227-337		(1,937.87)	
	PW/Munic Bldg	Heating Oil		100-227-201	3,729.87	
4/26/2001	PW/Highway	Road Maint Supplies	100-226-235		(500.00)	May 8, 2001
		Uniforms	100-226-334		(500.00)	
		Contractual Serv	100-226-366		(278.29)	
	PW/Building & Grounds	Heating Oil		100-229-201	1,278.29	
5/1/2001	Police	Vehicle Services	100-180-224		(495.00)	May 8, 2001
		Special Agency Supplies		100-180-208	495.00	
5/10/2001	Fire	Building Materials	201-500-220		(1,300.00)	May 10, 2001
		College Incentive	201-500-114		(1,500.00)	
		Unused Sick Time	201-500-624		(1,800.00)	
		Salaries, full time	201-500-110		(10,000.00)	
		Contingency Fund	201-500-740		(1,500.00)	
		Building Maint		201-500-222	1,300.00	
		Special Agency Supplies		201-500-208	3,300.00	
		Overtime		201-500-125	10,000.00	
		Diesel Fuel		201-500-202	1,500.00	
5/11/2001	Consumer Protection	Administration	100-200-210		(49.32)	May 11, 2001
		Vehicle Services		100-200-224	49.32	
5/1/2001	PW/Building	Administration	100-221-210		(770.00)	May 11, 2001
		Salaries, Part time		100-221-115	770.00	
5/8/2001	PW/Highway	Rentals & Equip	100-226-350		(3,719.00)	May 11, 2001
		Vehicle Towing		100-226-355	3,719.00	
5/8/2001	Police	Professional Develop	100-180-333		(15,000.00)	May 11, 2001
		Court Appearances	100-180-623		(5,000.00)	
		Overtime		100-180-125	20,000.00	
5/11/2001	Consumer Protection	Disabled Persons Comm	100-200-359		(100.00)	May 11, 2001
		Gasoline		100-200-203	100.00	
5/16/2001	Police/Animal Control	Salaries, part time	100-182-115		(1,000.00)	May 21, 2001
		Overtime		100-182-125	1,000.00	
5/17/2001	Legal	Court Costs	100-050-345		(4,000.00)	May 21, 2001
		Administration		100-050-210	4,000.00	
5/14/2001	Planning & Conservation	YCC Salaries	100-140-216		(1,000.00)	May 21, 2001
		Salaries, part time		100-140-115	500.00	
		Overtime		100-140-125	500.00	
5/16/2001	Police	Radio Service	100-180-336		(2,000.00)	May 21, 2001
		Contractual Service	100-180-366		(2,000.00)	
		Police Accident Claims	100-180-502		(2,000.00)	
		Gasoline		100-180-203	6,000.00	

Transfers of Funds - Operating Budget Accounts FY 2000/2001						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
5/15/2001	Water	New Services	500-600-254		(3,100.00)	May 22, 2001
		Fuel Oil	500-600-201		300.00	
		Gasoline	500-600-203		2,800.00	
5/14/2001	PW/Highway	Contractual Services	100-226-366		(2,000.00)	May 23, 2001
		Uniforms	100-226-334		(500.00)	
		Administration	100-226-210		(500.00)	
	PW/Garage	Gasoline		100-225-203	3,000.00	
5/15/2001	Sanitation	Diesel Fuel	202-400-202		(200.00)	May 23, 2001
		Gasoline		202-400-203	200.00	
5/24/2001	Misc Accounts	Various Dues	100-260-303		(900.00)	May 24, 2001
	Mayor	Administration		100-010-210	900.00	
5/22/2001	Fire Marshal	Professional Develop	201-502-332		(200.00)	May 24, 2001
		Administration		201-502-210	200.00	
5/23/2001	Health	Housing Tests	100-310-317		(2,500.00)	May 24, 2001
		Health Services		100-310-313	2,500.00	
5/24/2001	Sewer	Contingency	205-650-740		(2,000.00)	May 24, 2001
		Chemicals		205-650-248	2,000.00	
5/24/2001	Water	Contingency	500-600-248		(5,000.00)	May 24, 2001
		Chemicals		500-600-248	3,200.00	
		Vehicle Services		500-600-224	1,800.00	
5/21/2001	Sanitation	Equipment Rental	202-400-350		(440.00)	May 24, 2001
		Medicare		202-400-619	440.00	
5/21/2001	PW/Highway	Administration	100-226-210		(500.00)	May 24, 2001
	PW/Annex	Bldg Materials	100-238-220		(400.00)	
	PW/Traffic Paint	Special Agency Supplies	100-231-208		(732.57)	
	PW/Munic Bldg	Heating Oil		100-227-201	1,632.57	
5/18/2001	Town Clerk	Elections	100-040-253		(894.40)	May 24, 2001
		Administration		100-040-210	894.40	
5/24/2001	Parks & Recreation	Landscaping Supplies	100-320-246		(13,695.00)	May 25, 2001
		Contractual Services		100-320-366	13,695.00	
5/25/2001	Mayor	Kids Arts	100-010-358		(3,000.00)	May 29, 2001
		Public Arts	100-010-357		(1,150.00)	
		City Concerts		100-010-355	4,150.00	
5/23/2001	Council	Administration	100-120-210		(800.00)	May 31, 2001
	Special Accounts	Legal Advertisements		100-270-326	800.00	
5/30/2001	Central Communications	Vehicle Services	100-187-224		(613.00)	May 30, 2001
		Gasoline		100-187-203	363.00	
		Uniforms		100-187-334	250.00	
6/4/2001	Senior Center	Salaries, part time	100-130-115		(5,000.00)	June 6, 2001
		Senior Center Programs		100-130-367	5,000.00	
5/31/2001	PW/Traffic Paint	Special Agency Supplies	100-231-208		(1,500.00)	June 6, 2001
	PW/Landfill	Vehicle Services		100-230-224	1,500.00	
6/4/2001	Sanitation	Administration	202-400-210		(1,000.00)	June 6, 2001
		Vehicle Services	202-400-224		(2,800.00)	
		Overtime		202-400-125	3,800.00	
6/8/2001	Employee Benefits	Longevity	100-280-622		(1,700.00)	June 14, 2001
		Unused Sick Time	100-280-624		(4,400.00)	
	Misc Accounts	Telephone Services	100-260-320		(7,200.00)	

Transfers of Funds - Operating Budget Accounts FY 2000/2001						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
	Employee Benefits	Medicare Tax		100-280-619	13,300.00	
6/15/2001	Mayor	Administration	100-010-210		(200.00)	June 18, 2001
		Gasoline		100-010-203	200.00	
6/13/2001	Sanitation	Salaries, part time	202-400-115		(1,526.20)	June 18, 2001
		Special Agency Supplies	202-400-208		(500.00)	
		Administration	202-400-210		(1,000.00)	
		Tires	202-400-225		(550.00)	
		Tax Refunds	202-400-304		(1,200.00)	
		Vehicle Services	202-400-224		(5,363.80)	
		Salaries, full time		202-400-110	5,800.00	
		Overtime		202-400-125	1,600.00	
		Vacation Reserve		202-400-753	2,740.00	
6/14/2001	PW/Engineering	Supplies/Services	100-223-212		(8,000.00)	June 18, 2001
	PW/Garage	Vehicle Services		100-225-224	8,000.00	
6/8/2001	Fire	College Incentive	201-500-114		(1,500.00)	June 18, 2001
		Contractual Serv	201-500-366		(500.00)	
		Special Agency Supplies		201-500-208	1,500.00	
		Administration		201-500-210	500.00	
6/13/2001	Fire	Contingency	201-500-740		(1,000.00)	June 16, 2001
		Professional Develop	201-500-332		(11,000.00)	
	Fire Marshall	Professional Develop	201-502-332		(2,000.00)	
	Fire Marshall	Salaries, full time	201-502-110		(2,000.00)	
		Building Maint		201-500-222	1,000.00	
		Special Agency Supplies		201-500-208	15,000.00	
6/7/2001	PW/Traffic Paint	Special Agency Supplies	100-231-208		(2,500.00)	June 16, 2001
	PW/Engineering	Supplies/Services	100-223-212		(3,000.00)	
	PW/Building & Grounds	Electricity		100-229-337	2,500.00	
	PW/Munic Bldg	Fuel/Nat Gas		100-227-201	3,000.00	
6/7/2001	PW/Munic Bldg	Contractual Serv	100-227-366		(85.00)	June 18, 2001
		Uniforms		100-227-334	85.00	
6/7/2001	Town Clerk	Contractual Serv	100-040-366		(600.00)	June 18, 2001
		Administration		100-040-210	600.00	
6/20/2001	Parks & Recreation	Road Maint Supplies	100-320-235		(8,000.00)	June 21, 2001
		Contractual Serv		100-320-366	8,000.00	
6/20/2001	Central Communications	Contractual Serv	100-187-366		(1,380.15)	June 21, 2001
		Holiday Pay	100-187-621		(516.11)	
		Special Agency Supplies	100-187-208		(1,144.55)	
		Administration	100-187-210		(55.65)	
		Telephone	100-187-320		(540.00)	
		Overtime		100-187-125	3,636.46	
6/20/2001	Health	Director's Expenses	100-310-211		(1,434.04)	June 25, 2001
		Field Clothing		100-310-334	1,434.04	
6/20/2001	Police	Personal Develop	100-180-333		(500.00)	June 25, 2001
		Building Materials		100-180-220	500.00	
		Personal Develop	100-180-333		(2,000.00)	
		Gasoline		100-180-203	2,000.00	
6/18/2001	Fire	Health Services	201-500-313		(200.00)	June 25, 2001
		Uniforms		201-500-334	200.00	
6/19/2001	Sanitation	Vehicle Services	202-400-224		(800.00)	June 25, 2001
		Contractual Serv	202-400-366		(226.08)	
		Uniforms	202-400-334		(88.92)	
		Vacation Reserve		202-400-753	1,115.00	

Transfers of Funds - Operating Budget Accounts FY 2000/2001						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
6/25/2001	PW/Highway	Winter Overtime	100-226-124		(3,000.00)	June 25, 2001
		Misc Overtime		100-226-122	3,000.00	
6/26/2001	Fire	Health Services	201-500-313		(100.00)	June 26, 2001
		Uniforms		201-500-334	100.00	
6/26/2001	PW/Landfill	Diesel	100-230-202		(300.00)	June 29, 2001
		Electricity		100-230-337	300.00	
6/25/2001	Water	New Services	500-600-254		(2,000.00)	June 28, 2001
		Gasoline		500-600-203	2,000.00	
6/26/2001	Planning & Conservation	Special Agency Supplies	100-140-208		(500.00)	June 29, 2001
		Water Conservation	100-140-367		(500.00)	
		Salaries, YCC	100-140-116		(100.00)	
		Temporary Services		100-140-130	1,100.00	
6/27/2001	Sewer	Operations Maint	205-650-326		(5,176.27)	June 29, 2001
		Gasoline	205-650-203		400.00	
		Salaries, part time	205-650-115		510.78	
		Overtime	205-650-125		2,431.03	
		Social Security	205-650-620		184.85	
		Vacation Reserve	205-650-753		1,649.61	
6/22/2001	Social Services	Salaries, part time	100-150-115		(1,890.53)	June 29, 2001
		Special Agency Supplies	100-150-208		(454.07)	
		Contractual Serv	100-150-366		(5,611.12)	
		Administration	100-150-210		7,955.72	
6/30/2001	Police	Personal Develop	100-180-333		(7,900.00)	July 3, 2001
		Traffic Control Signal		100-180-367	7,900.00	
6/29/2001	Finance/Computer	PC Maint/Impr	100-035-255		(15,000.00)	July 5, 2001
		Contractual Serv		100-035-366	15,000.00	
7/5/2001	Sanitation	Vehicle Services	202-400-224		(1,018.03)	July 5, 2001
		Salaries, full time		202-400-110	923.59	
		Overtime		202-400-125	94.44	
6/30/2001	Mayor	Copier Expenses	100-010-322		(2,272.00)	July 6, 2001
	Special Accounts	Student Work Program		100-270-115	2,272.00	
6/28/2001	Fire Marshall	Administration	201-502-110		(3,500.00)	July 5, 2001
		Overtime		201-502-125	3,500.00	
6/30/2001	Misc Accounts	Telephone Services	100-260-320		(5,557.04)	July 6, 2001
	Employee Benefits	Medicare Tax		100-280-619	2,445.51	
		Social Security Tax		100-280-620	2,542.39	
		Unemployment Ins		100-280-626	569.14	
6/30/2001	Mayor	Administration	100-010-210		(570.17)	July 5, 2001
	Special Accounts	Community Promotions	100-270-746		(1,539.88)	
		Old Burying Grounds	100-270-453		(334.05)	
		Student Work Program		100-270-115	2,444.10	
6/30/2001	Health	Health Clinic Serv	100-310-315		(4,563.47)	July 9, 2001
		Administration	100-310-210		(1,612.92)	
		Salaries, Part time		100-310-115	6,176.39	
6/30/2001	Parks & Recreation	Contractual Serv	100-320-366		(1,322.64)	July 9, 2001
		Summer OT		100-320-124	93.68	
		Showmobile		100-320-370	1,228.96	
6/30/2001	Sewer	Sludge Removal	205-650-754		(1,557.97)	July 10, 2001
		Overtime		205-650-125	663.49	
		Gasoline		205-650-203	779.25	
		Medicare		205-650-619	63.47	

Transfers of Funds - Operating Budget Accounts FY 2000/2001						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
		Social Security		205-650-620	51.76	
6/30/2001	Planning & Conservation	YCC Salaries	100-140-116		(421.25)	July 10, 2001
		Salaries, part time		100-140-115	420.50	
		Gasoline		100-140-203	0.95	
6/30/2001	Police	Postage	100-180-322		(306.62)	July 11, 2001
		Professional Develop		100-180-332	306.62	
6/30/2001	PW/Parking Lots	Vehicle Serv	100-232-224		(1.60)	July 11, 2001
		Maint		100-232-222	1.60	
6/30/2001	Parks & Recreation	Rentals & Equip	100-320-350		(7,705.00)	July 11, 2001
		Special Agency Supplies		100-320-208	7,705.00	
6/30/2001	Salary Reserve	Salary Reserve	100-355-752		(621,884.93)	July 11, 2001
		Salaries, Full time		100-xxx-110	614,358.80	
		Election Day Overtime		100-040-125	974.94	
		Vacation Reserve		100-358-753	6,551.19	
6/30/2001	Finance/Computers	PC Training	100-035-305		(90.00)	July 11, 2001
		PC Consultant Fees		100-035-309	90.00	
6/30/2001	Mayor	Telephone	100-010-320		(270.00)	July 12, 2001
		Vehicle Serv	100-010-224		(52.00)	
	Misc Accounts	Various Dues	100-260-303		(100.00)	
		Salaries, part time		100-010-115	422.00	

Transfers of Funds - Operating Budget Accounts						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
7/10/2001	Sewer	Sludge Disposal	205-650-754		(11,220.00)	July 12, 2001
		Contractual Serv		205-650-366	11,220.00	
7/13/2001	Water	Contingency	500-600-740		(2,112.00)	July 18, 2001
		Unemployment Ins		500-600-626	2,112.00	
7/13/2001	Health	Administration	100-310-210		(2,185.50)	July 17, 2001
		Salaries, Part time		100-310-115	2,185.50	
8/8/2001	Mayor	Administration	100-010-210		(700.00)	August 9, 2001
		Telephone		100-010-320	700.00	
8/13/2001	Health	Director's Expenses	100-310-211		(132.00)	August 17, 2001
		Field Clothing		100-310-334	132.00	
8/29/2001	Special Accounts	Community Promotions	100-270-746		(2,438.00)	September 4, 2001
		Print Annual Report		100-270-324	2,438.00	
9/5/2001	Finance	Bank Service Fees	100-030-366		(52.00)	September 7, 2001
		Publications		100-030-250	52.00	
9/21/2001	Water	Contingency	500-600-740		(2,097.13)	September 27, 2001
		Unused Sick Time		500-600-624	2,097.13	
9/18/2001	Sanitation	Administration	202-400-306		(1,000.00)	September 27, 2001
		Vehicle Services	202-400-224		(1,000.00)	
		Foreclosures		202-400-306	2,000.00	
9/25/2001	Planning & Conservation	Temporary Services	100-140-130		(700.00)	September 28, 2001
		Salaries, Part time		100-140-115	700.00	
10/11/2001	Health	Director's Expenses	100-310-211		(216.00)	October 16, 2001
		Administration		100-310-210	216.00	
10/23/2001	Water	Electricity	500-600-337		(10,750.00)	October 30, 2001
		Interest		500-600-800	750.00	
		Principal		500-600-850	10,000.00	
10/24/2001	Sewer	Sludge Disposal	205-650-754		(2,500.00)	November 5, 2001
		Chemicals		205-650-248	2,500.00	
11/26/2001	Sewer	Electricity	205-650-337		(860.00)	November 29, 2001
		Salaries, part-time		205-650-115	650.00	
		Social Security		205-650-620	210.00	
11/16/2001	Fire	Salaries, full time	201-500-110		(200.00)	November 21, 2001
		Longevity		201-500-622	200.00	
11/27/2001	Central Communications	Professional Develop	100-187-333		(8,000.00)	November 29, 2001
		Contractual Serv	100-187-366		(10,000.00)	
		Overtime		100-187-125	18,000.00	
11/27/2001	Planning & Conservation	Temporary Services	100-140-130		(1,000.00)	December 6, 2001
		Salaries, Part time		100-140-115	1,000.00	
11/28/2001	Fire	Unused Sick Time	201-500-624		(150.00)	December 4, 2001
	Fire Marshall's Office	Unused Sick Time		201-502-624	150.00	
11/29/2001	Parks & Recreation	Conferences	100-321-305		(40.00)	December 6, 2001
		Dues/Subscription		100-321-303	40.00	
12/4/2001	Water	Electricity	500-600-337		(2,000.00)	December 10, 2001
		Operating Expenses		500-600-325	2,000.00	
12/14/2001	Personnel	Testing Materials	100-170-350		(470.00)	December 14, 2001
		Dues & Subscriptions		100-170-303	470.00	

Transfers of Funds - Operating Budget Accounts						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
12/24/2001	Sewer	Sludge Disposal	205-650-754		(1,800.00)	January 8, 2002
		Social Security		205-650-620	1,800.00	
12/28/2001	Sewer	Workers Comp	205-650-510		(6,585.50)	January 9, 2002
		Salaries, full time	205-650-110		(15,796.00)	
		Insurance		205-650-520	22,382.00	
		Salaries, full time	205-650-110		(3,998.00)	
		Employees Group Ins		205-650-600	3,998.00	
12/28/2001	Water	Workers Comp	500-600-510		(39,340.00)	January 9, 2002
		Salaries full time	500-600-110		(27,254.00)	
		Insurance		500-600-520	66,594.00	
1/3/2002	Health	Chemicals	100-310-248		(8,000.00)	January 9, 2002
		Health Services		100-310-313	8,000.00	
12/31/2001	PW/Highway	Road Maint Supplies	100-226-235		(6,000.00)	January 9, 2002
	PW/Garage	Special Agency Supplies		100-225-208	6,000.00	
1/4/2002	Emerg Mgt	Radio Services	100-255-336		(1,120.00)	January 10, 2002
		Workers Comp		100-255-510	1,120.00	
12/18/2001	Central Communications	Telephone	100-187-320		(2,800.00)	January 10, 2002
		Contractual Serv	100-187-366		(10,000.00)	
		Replacement OT	100-187-127		(10,000.00)	
		Overtime		100-187-125	22,800.00	
1/11/2002	Senior Center	Salaries, Part time	100-130-115		(1,700.00)	January 28, 2002
		Overtime		100-130-125	1,700.00	
1/14/2002	Police	Health Services	100-180-313		(1,200.00)	January 28, 2002
		Building Maint		100-180-222	1,200.00	
1/28/2002	Planning & Conservation	Temporary Services	100-140-130		(3,000.00)	February 8, 2002
		Salaries, Part time		100-140-115	3,000.00	
1/29/2002	Police/P.Auth	Vehicle Services	100-185-224		(1,000.00)	February 8, 2002
		Administration		100-185-210	1,000.00	
1/30/2002	Police	Health Services	100-180-313		(1,000.00)	February 7, 2002
		Computer Systems		100-180-321	1,000.00	
2/1/2002	Water	Electricity	500-600-337		(1,000.00)	February 14, 2002
		Operating Exp		500-600-337	1,000.00	
2/1/2002	Emergency Mgt	Spec Agency Supplies	100-255-208		(400.00)	February 14, 2002
		Gasoline		100-255-203	400.00	
2/7/2002	Central Communications	Contractual Serv	100-187-366		(700.00)	February 14, 2002
		Gasoline		100-187-203	700.00	
2/13/2002	Fire	Contingency	201-500-740		(1,400.00)	February 19, 2002
		Contractual Serv		201-500-366	1,400.00	
3/4/2002	PW/Building & Grounds	Building Maint	100-229-222		(145.00)	March 14, 2002
		Contractual Serv		100-229-366	145.00	
3/4/2002	PW/Highway	Road Maint Supplies	100-226-235		(6,000.00)	March 4, 2002
	PW/Building & Grounds	Building Materials		100-229-220	6,000.00	
3/14/2002	Mayor	Administration	100-010-210		(875.00)	March 20, 2002
		Conferences		100-010-305	875.00	
3/13/2002	Water	New Services	500-600-254		(3,500.00)	March 21, 2002
		Operating Expenses		500-600-325	3,500.00	

Transfers of Funds - Operating Budget Accounts						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
3/6/2002	Central Communications	Contractual Serv Communications Equip	100-187-366	100-187-367	(3,000.00) 3,000.00	March 22, 2002
3/21/2002	Central Communications	Salaries, full time Holiday Pay Overtime	100-187-110 100-187-621	100-187-125	(44,000.00) (11,000.00) 55,000.00	March 25, 2002
3/22/2002	Water	Chemicals New Services Outside Services	500-600-248 500-600-254	500-600-309	(5,000.00) (5,000.00) 10,000.00	April 4, 2002
4/3/2002	Water	New Services Refunds	500-600-254	500-600-304	(800.00) 800.00	April 4, 2002
4/8/2002	Employee Benefits	Unused Sick Time Police Pension	100-280-624	100-280-650	(1,060.00) 1,060.00	April 10, 2002
4/5/2002	Fire	Contingency Contractual Serv Building Materials	201-500-740	201-500-366 201-500-220	(1,200.00) 500.00 700.00	April 10, 2002
4/12/2002	Police/Park Auth	Tires Administration	100-185-225	100-185-210	(350.00) 350.00	April 15, 2002
4/16/2002	PW/Recycling PW/Bldg & Grounds	Contractual Serv Contractual Serv	100-222-366	100-229-366	(1,000.00) 1,000.00	April 18, 2002
4/15/2002	Police	Heating Overtime	100-180-341	100-180-125	(20,000.00) 20,000.00	April 18, 2002
4/23/2002	PW/Highway PW/Landfill	Road Maint Supplies Vehicle Services	100-226-235	100-230-224	(5,000.00) 5,000.00	April 23, 2002
4/23/2002	Sanitation	Equip Rental Diesel Fuel Tires Tipping Fees	202-400-350 202-400-202 202-400-225	202-400-365	(1,440.00) (8,600.00) (3,000.00) 13,040.00	April 23, 2002
4/23/2002	Sewer	Telephone Contingency Chemicals	205-650-320 205-650-740	205-650-248	(5,000.00) (5,000.00) 10,000.00	April 23, 2002
4/18/2002	PW/Recycling PW/Garage	Contractual Serv Special Agency Supplies	100-222-366	100-225-208	(800.00) 800.00	April 23, 2002
4/22/2002	Police/Park Auth	Salaries, part time Electricity	100-185-115	100-185-337	(4,000.00) 4,000.00	April 22, 2002
4/24/2002	Police	Health Services Computer Services	100-180-313	100-180-321	(2,000.00) 2,000.00	May 1, 2002
4/24/2002	Tax Collector	Equipment & Supplies Delinquent Tax Service	100-080-325	100-080-367	(1,000.00) 1,000.00	May 1, 2002
4/29/2002	Recreation	Salaries, part time Conferences & Training	100-321-115	100-321-305	(400.00) 400.00	May 1, 2002
4/25/2002	Parks	Contractual Serv Building Materials	100-320-366	100-320-220	(11,166.00) 11,166.00	May 1, 2002
5/3/2002	PW/Building	Administration Salaries, part time	100-221-210	100-221-115	(700.00) 700.00	May 9, 2002
5/2/2002	PW/Landfill	Diesel Landfill Materials Uniforms Equip Rental	100-230-202 100-230-247 100-230-334	100-230-350	(1,500.00) (200.00) (300.00) 2,000.00	May 9, 2002

Transfers of Funds - Operating Budget Accounts						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
4/30/2002	Emerg Mgt	Special Agency Supplies	100-255-208		(1,600.00)	May 9, 2002
		Uniforms		200-255-334	1,600.00	
4/25/2002	Sanitation	Salaries, part time	202-400-115		(7,965.00)	May 9, 2002
		Overtime		202-400-125	7,965.00	
5/1/2002	Recreation	Salaries, part time	100-321-320		(4,000.00)	May 9, 2002
		Telephone		100-321-320	4,000.00	
5/9/2002	Police	Personal Develop	100-180-333		(12,000.00)	May 9, 2002
		Professional Develop		100-180-332	12,000.00	
5/2/2002	Sanitation	Vehicle Services	202-400-224		(2,660.00)	May 9, 2002
		Special Agency Supplies		202-400-208	2,660.00	
5/3/2002	Registrar	Salaries, part time	100-090-115		(4,010.00)	May 9, 2002
		Administration		100-090-210	4,010.00	
5/17/2002	Health	Special Agency Supplies	100-310-208		(500.00)	May 21, 2002
		Community Health Serv	100-310-314		(1.00)	
		Administration		100-310-210	501.00	
5/20/2002	Employee Benefits	Longevity pay	100-280-622		(4,800.00)	May 21, 2002
		Unused Sick Time	100-280-624		(3,600.00)	
		Unemployment Ins	100-280-626		(3,400.00)	
		Medicare		100-280-619	8,000.00	
		Social Security		100-280-620	3,800.00	
5/17/2002	Sanitation	Longevity	202-400-622		(200.00)	May 21, 2002
		Social Security	202-400-620		(750.00)	
		Uniforms	202-400-334		(280.00)	
		Special Agency Supplies		202-400-208	1,230.00	
5/17/2002	Planning & Conservation	Contractual Serv	100-140-366		(600.00)	May 21, 2002
		Overtime		100-140-125	600.00	
5/20/2002	Water	Chemicals	500-600-248		(200.00)	May 21, 2002
		Social Security		500-600-620	200.00	
5/16/2002	Police	Health Services	100-180-313		(3,000.00)	May 21, 2002
		Special Agency Supplies		100-180-208	3,000.00	
5/15/2002	Police	Court Appearances	100-180-623		(5,000.00)	May 16, 2002
		Building Maint		100-180-222	5,000.00	
5/8/2002	Fire	Contingency	201-500-740		(450.00)	May 21, 2002
		Building Maint		201-500-222	450.00	
5/22/2002	Finance	Bank Service Fees	100-030-366		(2,000.00)	May 22, 2002
		Administration		100-030-210	2,000.00	
5/21/2002	Fire	Unused Sick Time	201-500-624		(164.56)	May 22, 2002
		Social Security		201-500-620	164.56	
5/16/2002	Police	Electricity-traffic lights	100-180-339		(6,500.00)	May 21, 2002
		Electricity-building		100-180-337	6,500.00	
5/24/2002	PW/Landfill	Contractual Serv	100-230-366		(1,500.00)	May 30, 2002
	PW/bldg & grounds	Natural Gas		100-229-341	1,500.00	
5/29/2002	Health	Director's Expenses	100-310-211		(2,000.00)	May 31, 2002
		Administration		100-310-210	2,000.00	
5/23/2002	Water	Temporary Services	500-600-150		(10,000.00)	May 30, 2002
		Electricity		500-600-337	10,000.00	

Transfers of Funds - Operating Budget Accounts						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
5/28/2002	Legal	Court Costs	100-050-345		(25,000.00)	May 30, 2002
		Contractual Serv		100-050-366	25,000.00	
6/4/2002	PW/Recycling	Contractual Serv	100-222-366		(10,000.00)	June 6, 2002
	PW/Engineering	Supplies	100-223-212		(5,000.00)	
	PW/Highway	Road Maint	100-226-235		(5,000.00)	
	PW/Garage	Vehicle Services		100-225-224	20,000.00	
6/6/2002	Mayor	Support Services	100-010-310		(600.00)	June 6, 2002
		Public Arts		100-010-357	600.00	
6/5/2002	Misc Accts	Telephone Services	100-260-320		(11,000.00)	June 10, 2002
	Special accts	Student Work Prog		100-270-115	5,000.00	
		Community Promo		100-170-746	6,000.00	
6/5/2002	Mayor	Public Arts	100-010-357		(300.00)	June 10, 2002
		Kids Arts		100-010-358	300.00	
6/6/2002	Mayor	Support Services	100-010-310		(600.00)	June 6, 2002
		Public Arts		100-010-357	600.00	
6/3/2002	PW/Bldg & Grounds	Heating Oil	100-229-201		(400.00)	June 11, 2002
		Electricity		100-229-337	400.00	
6/6/2002	Fire	Vacation/sick time	201-500-621		(21,098.00)	June 11, 2002
		Special Agency Supplies		201-500-208	21,098.00	
6/5/2002	Police	Court Appearances	100-180-623		(1,500.00)	June 11, 2002
		Special Agency Supplies		100-180-208	1,500.00	
6/6/2002	Youth Services	Salaries, part time	100-150-115		(350.00)	June 11, 2002
		Contractual Serv	100-150-366		(7,400.00)	
		Administration		100-150-210	7,750.00	
6/5/2002	Tax Collector	Equipment	100-080-325		(700.00)	June 11, 2002
		Special Agency Supplies		100-080-208	700.00	
6/18/2002	Sewer	Sludge Disposal	205-650-754		(986.36)	June 20, 2002
		Vacation Reserve		205-650-753	986.36	
6/19/2002	Parks	Contractual Services	100-320-366		(3,000.00)	June 20, 2002
		Vehicle Services		100-320-224	3,000.00	
6/19/2002	Sanitation	Vehicle Services	202-400-224		(3,000.00)	June 20, 2002
		Overtime		202-400-125	3,000.00	
6/17/2002	Emerg Mgt	Heating Oil	100-255-201		(120.00)	June 20, 2002
		Building Maint		100-255-222	120.00	
6/20/2002	Fire	FMO Vac/Holiday Pay	201-502-621		(4,000.00)	June 20, 2002
		FMO Overtime		201-502-125	4,000.00	
		Health Services	201-500-313		(7,000.00)	
		Contingency	201-500-740		(2,900.00)	
		Telephone	201-500-320		(1,716.84)	
		Unused Sick Time	201-500-624		(250.00)	
		Special Agency Supplies		201-500-208	9,900.00	
		Building Repairs		201-500-222	1,716.84	
		Social Security		201-500-620	250.00	
6/24/2002	Consumer Protection	Administration	100-200-210		(110.00)	June 24, 2002
		Vehicle Services		100-200-224	110.00	
6/20/2002	Water	Contingency	500-600-740		(5,749.68)	June 24, 2002
		Telephone	500-600-320		(2,622.52)	
		Uniforms	500-600-334		(2,127.80)	
		Overtime		500-600-125	10,500.00	

Transfers of Funds - Operating Budget Accounts						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
6/24/2002	Sanitation	Vehicle Services	202-400-224		(3,302.79)	June 27, 2002
		Vacation Reserve		202-400-753	3,302.79	
6/25/2002	PW/Parking Lots	Special Agency Supplies	100-232-208		(1,000.00)	June 27, 2002
	PW/Landfill	Vehicle Services		100-230-224	1,000.00	
6/27/2002	Town Clerk	Elections	100-040-253		(1,200.00)	June 27, 2002
		Administration		100-040-210	1,200.00	
6/27/2002	Planning & Conservation	Administration	100-140-210		(2,500.00)	June 28, 2002
		Contractual Services		100-140-366	2,500.00	
6/28/2002	Central Communications	Vehicle Services	100-187-224		(987.90)	June 28, 2002
		Uniforms	100-187-334		(103.00)	
		Contractual Serv	100-187-366		(2,275.22)	
		Comm Equip	100-187-367		(632.16)	
		Holiday Pay	100-187-621		(1,877.31)	
		Salaries, Full time		100-187-110	5,875.59	
6/28/2002	Central Communications	Gasoline	100-187-203		(33.28)	June 28, 2002
		Special Agency Supplies	100-187-208		(2,541.94)	
		Building Materials	100-187-220		(90.30)	
		Building Maint	100-187-222		(7.04)	
		Telephone	100-187-333		(1,300.00)	
		Prof Development	100-187-333		(2,105.00)	
		Overtime		100-187-125	6,077.56	
6/30/2002	Finance Dept	Bank Service Fees	100-030-366		(2,500.00)	July 6, 2002
	Finance/Computer	Finance Dept		100-035-807	2,500.00	
6/30/2002	Capital Interest	CSO 363	100-380-892		(2.10)	July 6, 2002
		Parks	100-380-869		(0.50)	
		General	100-380-887		(0.25)	
		CSO 114C		100-380-870	0.19	
		CSO 304C		100-380-873	0.07	
		Parks		100-380-878	0.50	
		CSO 261C		100-380-882	1.84	
		Sewer		100-380-894	0.25	
6/30/2002	Salary Reserve	Salary Reserve	100-355-752		(451,088.66)	July 6, 2002
		Salaries, full time		100-xxx-110	444,875.94	
		Social Security		100-280-620	3,606.68	
		Medicare		100-280-619	1,634.21	
		Vacation Reserve		100-358-753	971.83	
6/30/2002	Planning & Conservation	Urban Forestry Board	100-140-216		(1,205.00)	July 10, 2002
		Salaries, part time		100-140-115	1,205.00	
6/30/2002	Central Communications	Administration	100-187-210		(175.12)	July 10, 2002
		Gasoline		100-187-203	175.12	
6/30/2002	Senior Center	Senior Center Programs	100-130-367		(2,761.50)	June 10, 2002
		Salaries, part time		100-130-115	2,761.50	
6/30/2002	PW/Bldgs & Grounds	Materials	100-229-220		(1,133.34)	July 15, 2002
		Electricity		100-229-337	1,133.34	
6/30/2002	Finance	Special Agency Supplies	100-030-208		(2,000.00)	July 15, 2002
		Bank Service Fees	100-030-366		(2,775.00)	
	Finance/Computer	Finance Dept		100-035-807	4,775.00	
6/30/2002	Water	Fuel	500-600-201		(4,284.68)	July 18, 2002
		Administration	500-600-210		(260.53)	
		Overtime		500-600-125	4,284.68	
		Telephone		500-600-320	151.92	
		Medicare		500-600-619	108.61	

Transfers of Funds - Operating Budget Accounts						
Date	Department	Budget Item	From Account Number	To Account Number	Amount	Date Approved Finance/Mayor
6/30/2002	Water	Vehicle Services	500-600-224		(2,940.58)	July 18, 2002
		Vacation Reserve		500-600-753	2,940.58	
	Sewer	Chemicals	205-650-248		(310.04)	
		Vacation Reserve		205-650-753	310.04	
6/30/2002	Finance	Special Agency Supplies	100-030-208		(1,000.00)	July 24, 2002
	Finance/Computer	Training	100-035-305		(5,500.00)	
	Finance/Computer	Finance		100-035-807	6,500.00	
6/30/2002	Finance	Administration	100-020-210		(69.55)	August 21, 2002
	Treasurer	Salary		100-020-110	69.55	
6/30/2002	PW/Court Building	Building Materials	100-238-220		(33.20)	August 19, 2002
		Electricity		100-238-337	33.20	
6/30/2002	Planning & Conservation	Temporary Services	100-140-130		(60.26)	August 28, 2002
		Salaries, overtime		100-140-125	56.55	
		Administration		100-140-210	3.71	

Transfers of Funds - Operating Budget Accounts						
Date	Department	Budget Item	FYE 6/30/03		Amount	Date Approved Finance/Mayor
			Account Number	Account Number		
8/5/2002	PW/Building	Administration	100-221-210		(235.00)	August 9, 2002
		Salaries, Part time		100-221-115		
8/12/2002	Finance	Administration	100-030-210		(17.00)	August 12, 2002
		Publications		100-030-250	17.00	
7/24/2002	Emergency Mgt	Telephone	100-255-320		(775.00)	August 21, 2002
		Professional Develop		100-255-332	775.00	
11/14/2002	Misc Accounts	Copy Services	100-260-301		(3,000.00)	November 14, 2002
		Postage		100-260-322	3,000.00	
11/18/2002	Mayor	Support Services	100-010-310		(1,000.00)	December 2, 2002
		Administration		100-010-210	1,000.00	
11/20/2002	PW/Building	Administration	100-221-210		(325.00)	December 2, 2002
		Uniforms		100-221-334	325.00	
12/11/2002	Mayor	Administration	100-010-210		(1,500.00)	December 11, 2002
		Telephone		100-010-320	1,500.00	
12/5/2002	Mayor	Kid's Arts	100-010-358		(1,000.00)	December 12, 2002
		Support Services		100-010-310	1,000.00	
12/11/2002	Health	Director's Expense	100-310-211		(222.40)	December 13, 2002
		Field Clothing		100-310-334	222.40	
12/12/2002	PW/Highway	Electricity	100-226-335		(6,000.00)	December 12, 2002
	PW/Cap Exp	Traffic Mast Arms		100-350-759	6,000.00	
12/13/2002	Assessor	Transportation	100-100-330		(1,100.00)	December 18, 2002
	Misc Accounts	Postage		100-260-322	1,100.00	
1/8/2003	PW/Parking Lots	Special Agency Supplies	100-232-208		(1,500.00)	January 22, 2003
		Contractual Serv		100-232-366	1,500.00	
12/23/2002	Town Clerk	Administration	100-040-210		(1,000.00)	January 22, 2003

Date	Department	Budget Item	FYE 6/30/03		Amount	Date Approved Finance/Mayor
			Account Number	Account Number		
		Elections		100-040-253	1,000.00	
1/14/2003	PW/Highway	Electricity	100-226-335		(25,000.00)	January 22, 2003
	PW/Recycling	Contractual Serv	100-222-366		(2,977.00)	
	PW/Court Bldg	Building Materials	100-238-220		(1,000.00)	
	PW/Munic Bldg	Building Maint	100-227-222		(3,000.00)	
	PW/Highway	Winter OT		100-226-124	31,977.00	
12/16/2002	Fire	Contingency	201-500-740		(2,300.00)	January 22, 2003
		Contractual Serv		201-500-366	2,300.00	
12/31/2002	Sanitation	Administration	202-400-210		(1,000.00)	January 22, 2003
		Vehicle Services	202-400-224		(2,000.00)	
		Tax Refunds		202-400-304	3,000.00	
1/21/2003	Salary Reserve	Salary Reserve	100-355-752		(56,196.85)	January 22, 2003
	Social/Youth Serv	Salaries		100-150-110	56,196.85	
1/13/2003	PW/Munic Bldg	Building Maint	100-227-222		(2,750.00)	January 22, 2003
	PW/Highway	Landfill OT		100-226-121	2,750.00	
1/17/2003	Police	Health Services	100-180-313		(5,000.00)	January 22, 2003
		Court Appearances	100-180-623		(5,000.00)	
		Building Maint		100-180-222	10,000.00	
1/23/2003	Tax Collector	Collection Fees	100-080-209		(5,000.00)	January 24, 2003
		Tax Refunds		100-080-304	5,000.00	
1/23/2003	Parks	Contractual Serv	100-320-366		(12,805.00)	February 5, 2003
		Snow Removal OT		100-320-121	12,805.00	
1/27/2003	Water	Contingency	500-600-740		(5,000.00)	February 5, 2003
		Fuel		500-600-201	5,000.00	
1/21/2003	Health	Housing Tests	100-310-317		(100.00)	February 5, 2003
		Administration		100-310-210	100.00	
1/22/2003	PW/Highway	Road Maint Supplies	100-226-235		(1,700.00)	February 5, 2003
		Administration		100-226-210	1,700.00	
1/23/2003	Emerg Mgt	Vehicle Services	100-255-224		(500.00)	February 5, 2003

Date	Department	Budget Item	FYE 6/30/03		Amount	Date Approved Finance/Mayor
			Account Number	Account Number		
		Heating Oil		100-255-201	500.00	
2/5/2003	Police	Accident Claims	100-180-502		(12,500.00)	February 7, 2003
		Computer Systems		100-180-321	12,500.00	
2/5/2003	Senior Services	Administration	100-130-210		(475.00)	February 11, 2003
		Contractual Serv		100-130-366	475.00	
2/5/2003	Central Communications	Telephone	100-187-320		(1,500.00)	February 11, 2003
		Gasoline		100-187-203	1,500.00	
2/5/2003	Sewer	Sludge Disposal	205-650-754		(4,000.00)	February 11, 2003
		Telephone		205-650-320	4,000.00	
1/29/2003	Emerg Mgt	Vehicle Repair	100-255-224		(800.00)	February 11, 2003
		Heating Oil		100-255-201	800.00	
2/3/2003	PW/Recycling	Contractual Serv	100-222-366		(5,000.00)	February 13, 2003
	PW/Highway	Winter OT		100-226-124	5,000.00	
2/13/2003	Recreation	Salaries, Part time	100-321-115		(730.00)	February 14, 2003
		Telephone		100-321-320	730.00	
2/18/2003	Mayor	Administration	100-010-210		(2,100.00)	February 18, 2003
		Salaries, Part time		100-010-115	2,100.00	
2/18/2002	Water	Contingency	500-600-740		(3,000.00)	February 24, 2003
		Salaries, Part time		500-600-115	3,000.00	
2/18/2003	PW/Parking Lots	Vehicle Services	100-232-224		(1,350.00)	February 21, 2003
		Arcade Maint		100-232-222	905.00	
		Contractual Services		100-232-366	445.00	
2/14/2003	PW/Highway	Road Maint	100-226-235		(3,000.00)	February 21, 2003
		Special Agency Supplies		100-226-208	3,000.00	
2/14/2003	Sanitation	Vehicle Services	202-400-224		(2,000.00)	February 24, 2003
		Refunds		202-400-304	2,000.00	
2/24/2003	Emergency Mgt	Uniforms	100-255-334		(500.00)	February 26, 2003
		Heating Oil		100-255-201	500.00	

Date	Department	Budget Item	FYE 6/30/03		Amount	Date Approved Finance/Mayor
			Account Number	Account Number		
2/28/2003	Parks	Contractual Serv	100-320-366		(2,500.00)	March 4, 2003
		Heating Oil		100-320-201	2,500.00	
2/21/2003	Fire Marshall	Special Agency Supplies	201-502-208		(1,000.00)	March 4, 2003
		Administration		201-502-210	1,000.00	
2/24/2003	PW/Highway	Tree Maint	100-226-367		(8,000.00)	March 4, 2003
	PW/Landfill	Vehicle Serv	100-230-224		(5,000.00)	
	PW/Garage	Tires	100-225-225		(3,500.00)	
	PW/Highway	Road Maint Supplies		100-226-235	10,500.00	
	PW/Building & Grounds	Heating Oil		100-229-201	6,000.00	
2/28/2003	Finance/Computer	Salaries, Full time	100-035-110		(10,000.00)	March 4, 2003
	Planning & Conservation	Salaries, Full time	100-140-110		(15,000.00)	
	Parking Auth	Salaries, Full time	100-185-110		(15,000.00)	
	PW/Engineering	Salaries, Full time	100-185-110		(45,000.00)	
	Parks	Salaries, Full time	100-320-110		(35,000.00)	
	Reserve for Salaries	Salary Reserve		100-355-752	120,000.00	
3/7/2003	Planning & Conservation	Urban Forestry Board	100-140-216		(3,003.00)	March 17, 2003
		Temporary Services		100-140-130	3,003.00	
3/11/2003	Fire	Contingency	201-500-740		(2,204.00)	March 24, 2003
		Building Materials		201-500-222	1,700.00	
		Contractual Serv		201-500-366	504.00	
3/11/2003	PW/Buildings & Grounds	Building Materials	100-229-220		(400.00)	March 24, 2003
		Building Maint		100-229-222	400.00	
3/24/2003	Town Clerk	Contractual Serv	100-040-366		(2,000.00)	March 24, 2003
		Administration		100-040-210	2,000.00	
3/24/2003	Water	Temporary Serv	500-600-150		(10,800.00)	March 25, 2003
		Contingency	500-600-740		7,000.00	
		Outside Services		500-600-309	17,800.00	
3/20/2003	Police/Park Auth	Vehicle Services	100-185-224		(500.00)	March 31, 2003
		Administration		100-185-210	500.00	
3/31/2003	PW/Highway	Road Maint	100-226-235		(3,000.00)	April 1, 2003

Date	Department	Budget Item	FYE 6/30/03			Date Approved Finance/Mayor
			Account Number	Account Number	Amount	
	PW/Landfill	Vehicle Services	100-230-351		(2,000.00)	
	PW/Landfill	Ground Water Testing	100-230-351		(1,000.00)	
	PW/Garage	Diesel Fuel		100-225-202	6,000.00	
4/3/2003	Water	Temporary Services	500-600-150		(1,200.00)	April 7, 2003
		Electricity	500-600-337		(8,574.00)	
		Outside Services		500-600-309	9,774.00	
4/3/2003	PW/Highway	Road Maint Supplies	100-226-235		(2,500.00)	April 7, 2003
		Special Agency Supplies		100-226-208	2,500.00	
4/8/2003	Health	Special Agency Supplies	100-310-208		(1,560.00)	April 8, 2003
		Overtime		100-310-125	1,500.00	
		Field Clothing		100-310-334	60.00	
4/9/2003	Fire	Contingency	201-500-740		(949.58)	April 16, 2003
		Refunds		201-500-304	949.58	
4/10/2003	PW/Recycling	Contractual Serv	100-222-366		(1,500.00)	April 16, 2003
	PW/Buildings & Grounds	Natural Gas		100-229-341	1,500.00	
4/16/2003	Police	Natural Gas	100-180-341		(10,000.00)	April 21, 2003
		Electricity		100-180-337	10,000.00	
4/2/2003	Sanitation	Salaries, part time	202-400-115		(4,807.00)	April 21, 2003
		Vehicle Services	202-400-224		(4,500.00)	
		Tires	202-400-225		(7,000.00)	
		Overtime		202-400-125	16,307.00	
4/22/2003	Employee Benefits	Un Sick Time	100-280-624		(10,550.00)	April 23, 2003
		Longevity Pay		100-280-622	2,900.00	
		Unemployment Ins		100-280-626	7,000.00	
		Police Pension		100-280-650	650.00	
4/28/2003	Police/Parking Auth	Radio Service	100-185-336		(500.00)	April 29, 2003
		Postage	100-185-322		(500.00)	
		Electricity		100-185-337	1,000.00	
4/21/2003	PW/Highway	Road Maint	100-226-235		(5,000.00)	April 25, 2003
		Special Agency Supplies		100-226-208	2,500.00	
	PW/Garage	Special Agency Supplies		100-225-208	2,500.00	

Date	Department	Budget Item	FYE 6/30/03		Amount	Date Approved Finance/Mayor
			Account Number	Account Number		
5/2/2003	Fire	Contingency	201-500-740		(750.00)	May 2, 2003
		Building Materials		201-500-222	750.00	
5/6/2003	Misc Accts.	Telephone Services	100-260-320		(10,000.00)	May 8, 2003
		Postage		100-260-322	10,000.00	
4/28/2003	Planning, Conservation	Special Agency Supplies	100-140-208		(200.00)	May 8, 2003
		Vehicle Services		100-140-224	200.00	
4/30/2003	PW/Muni. Bldg	Heating Oil	100-227-201		(900.00)	May 8, 2003
	PW/Bldg. & Grounds	Building Materials	100-229-220		(100.00)	
		Heating Oil		100-229-201	1,000.00	
4/24/2003	Sanitation	Special Agency Supplies	202-400-208		(2,500.00)	
		Administration	202-400-210		(2,000.00)	
		Veh. Services	202-400-224		(10,000.00)	
		Tires	202-400-225		(2,000.00)	
		Uniforms	202-400-334		(500.00)	
		Equip. Rental	202-400-350		(1,440.00)	
		Unused Sick	202-400-624		(1,200.00)	
		Salaries Full Time		202-400-110	19,640.00	
4/24/2003	Planning, Conservation	Contractual Services	100-140-366		(1,604.00)	
		YCC Salaries		100-140-116	1,604.00	
5/1/2003	PW/Recycling	Contractual Services	100-222-366		(5,000.00)	
	PW/Landfill	Vehicle Repair	100-230-224		(900.00)	
	PW/Garage	Diesel Fuel		100-225-202	4,800.00	
Gasoline			100-225-203	1,100.00		
4/24/2003	Planning, Conservation	Urban Forestry	100-140-216		(990.00)	
		Temporary Services		100-140-130	990.00	
5/8/2003	Emer. Management	Heating Oil	100-255-201		(381.45)	
		Telephone	100-255-320		(300.26)	
		Professional Dev.	100-255-332		(36.43)	
		Radio Services	100-255-336		(675.00)	
		Administration	100-255-210		(290.00)	
		Spec. Agency Supplies		100-255-208	893.14	
	Building Materials		100-255-220	500.00		

Date	Department	Budget Item	FYE 6/30/03		Amount	Date Approved Finance/Mayor
			Account Number	Account Number		
		Electricity		100-255-337	145.00	
		Gasoline		100-255-203	145.00	
5/7/2003	Fire	Telephone	100-180-320		(4,000.00)	
		Postage	100-180-322		(1,000.00)	
		Heating	100-180-341		(4,000.00)	
		Health Services	100-180-313		(3,000.00)	
		Personal Development	100-180-333		(8,000.00)	
		Radio Services	100-180-336		(5,000.00)	
		Salary - Replacement		100-180-127	25,000.00	
5/14/2003	Water Department	Administration	500-600-210		(1,500.00)	
		Vehicle Services	500-600-224		(1,500.00)	
		Fuel		500-600-201	3,000.00	
5/13/2003	PW/Municipal Bldg.	Natural Gas	100-227-341		(950.00)	
	PW/Building & Grds.	Electricity		100-229-337	350.00	
		Natural Gas		100-229-341	600.00	
5/13/2003	Fire	Contingency	201-500-740		(7,646.75)	
		Administration		201-500-210	1,500.00	
		Tires		201-500-225	350.00	
		Professional Dev.		201-500-332	2,409.57	
		Electricity		201-500-337	2,795.96	
		Social Security		201-500-620	591.22	
5/14/2003	Mayor	Administration	100-010-210		(310.00)	
		Telephone		100-010-320	310.00	
5/16/2003	Fire	Unused sick time	201-500-624		(2,606.00)	May 22, 2003
		FMO overtime		201-502-125	2,500.00	
		FMO unused sick time		201-502-624	106.00	
5/21/2003	Planning & Conservation	Contractual Serv	100-140-366		(1,955.00)	May 23, 2003
		Conservation Comm	100-140-217		(245.00)	
		Salaries, part time		100-140-115	850.00	
		Temporary Serv		100-140-130	1,350.00	
5/27/2003	Town Clerk	Elections	100-040-253		(900.00)	May 28, 2003
		Contractual Serv		100-040-366	900.00	

Date	Department	Budget Item	FYE 6/30/03		Amount	Date Approved Finance/Mayor
			Account Number	Account Number		
5/23/2003	Senior Services	Senior Programs	100-130-367		(3,400.00)	May 28, 2003
		Contractual Serv		100-130-366	3,400.00	
4/16/2003	PW/Garage	Tires	100-225-225		(1,500.00)	May 28, 2003
	PW/Highway	Road Maint Supplies	100-226-235		(500.00)	
	PW/Building & Grounds	Building Maint	100-229-220		(595.03)	
	PW/Highway	Winter Overtime		100-226-124	2,595.03	
5/26/2003	Fire	Contingency Fund	201-500-740		(100.00)	May 29, 2003
		College Incentive Prog		201-500-114	100.00	
5/28/2003	Police/Animal Control	Tires	100-182-225		(300.00)	June 3, 2003
		Postage		100-182-322	300.00	
5/27/2003	Planning & Conservation	Urban Forestry Comm	100-140-216		(3,000.00)	June 3, 2003
		Temporary Services		100-140-130	3,000.00	
6/9/2003	PW/Parking Arcade	Maint	100-232-222		(1,446.00)	June 11, 2003
	PW/Landfill	Bldg & Grnds Water Test	100-230-351		(1,054.00)	
	PW/Municipal Annex	Building Maintenance		100-228-222	2,500.00	
6/6/2003	Central Communication	Contractual Services	100-187-366		(1,700.00)	June 11, 2003
		Computer Equip.		100-187-367	1,700.00	
6/6/2003	Central Communication	Administration	100-187-210		(3,300.00)	June 11, 2003
		Specialized Agency		100-187-208	3,300.00	
6/6/2003	Central Communication	Contractual Services	100-187-366		(26,317.00)	June 11, 2003
		Holiday Pay	100-187-621		(3,460.00)	
		Professional Develop		100-187-333	29,777.00	
6/6/2003	Central Communication	Salary Replacement	100-187-127		(8,297.03)	June 11, 2003
		Holiday Pay	100-187-621		(2,662.72)	
		Overtime		100-187-125	10,959.75	
6/6/2003	Town Clerk	Contractual Services	100-040-366		(786.75)	June 11, 2003
		Administration		100-040-210	786.75	
6/5/2003	Water	Outside Services	500-600-309		(4,000.00)	June 10, 2003
		Telephone		500-600-320	4,000.00	

Date	Department	Budget Item	FYE 6/30/03			Date Approved Finance/Mayor
			Account Number	Account Number	Amount	
6/3/2003	Police	Uniforms	100-180-334		(5,700.00)	June 10, 2003
		Building Maint		100-180-222	5,700.00	
6/9/2003	Mayor	Community Promotions	100-270-746		(5,000.00)	June 9, 2003
		Student Work Program		100-270-115	5,000.00	
6/13/2003	Mayor	Copier Expenses	100-010-322		(285.00)	June 13, 2003
		Telephone		100-010-320	285.00	
6/13/2003	Mayor	Administration	100-010-210		(2,300.00)	June 13, 2003
		Part-Time Salaries		100-010-115	2,300.00	
6/10/2003	PW/Sanitation	Spec. Agency Supplies	202-400-208		(430.00)	June 17, 2003
	PW/Garage	Diesel	100-225-202		(1,300.00)	
	PW/Landfill	Diesel	100-230-202		(670.00)	
	PW/Sanitation	Gasoline		202-400-203	155.00	
		Diesel		202-400-202	275.00	
	PW/Garage	Gasoline		100-225-203	1,970.00	
6/13/2003	Health	Chemicals	100-310-248		(250.00)	June 16, 2003
		Gasoline		100-310-203	250.00	
6/16/2003	Common Council	Administration	100-120-210		(700.00)	June 18, 2003
	Special Accounts	Legal Advertisements		100-270-326	700.00	
6/17/2003	Tax Assessor	Administration	100-100-210		(82.00)	June 18, 2003
		Mileage	100-100-330		(175.00)	
		Contractual Services		100-100-366	257.00	
6/11/2003	PW/Recycling	Contractual Services	100-222-366		(2,800.00)	June 18, 2003
	PW/Bldg. & Grounds	Contractual Services		100-229-366	2,800.00	
6/16/2003	Emergency Management	Vehicle Services	100-255-224		(650.00)	June 18, 2003
		Building Maint.		100-255-220	650.00	
6/18/2003	Finance	Administration	100-030-210		(1,900.00)	June 18, 2003
		Bank Services Fees		100-030-366	1,900.00	
6/19/2003	Mayor	Vehicle Services	100-010-224		(250.00)	June 19, 2003
		Administration		100-010-210	250.00	

Date	Department	Budget Item	FYE 6/30/03		Amount	Date Approved Finance/Mayor
			Account Number	Account Number		
6/19/2003	Finance	Contractual Services	100-035-366		(99.00)	June 19, 2003
		Public Safety	100-035-802		(33.17)	
		Printing	100-035-803		(3,102.00)	
		Budget Program Mod	100-035-806		(3,591.00)	
		Common Council	100-035-810		(1,000.00)	
		Payroll/Personnel	100-035-812		(4,500.00)	
		Town Clerk	100-035-813		(1,500.00)	
		Intranet	100-035-815		(2,500.00)	
		Revenue Collection	100-035-819		(6,750.00)	
		Council History	100-035-821		(70.00)	
		PC Maintenance & Improv		100-035-255	19,435.00	
		PC Training		100-035-305	0.17	
		Consultant Fees		100-035-309	3,710.00	
		6/20/2003	Human Relations	Administration	100-110-210	
Transportation				100-110-330	200.00	
6/20/2003	PW/Sanitation	Tires	202-400-225		(1,500.00)	June 20, 2003
		Vehicle Services		202-400-224	1,500.00	
6/23/2003	PW/Landfill	Vehicle Repair	100-230-224		(4,700.00)	June 24, 2003
		Equipment Rental		100-230-350	4,700.00	
6/23/2003	PW/Recycling	Contractual Services	100-222-366		(1,100.00)	June 24, 2003
	PW/Garage	Diesel		100-225-202	1,100.00	
6/20/2003	Sewer	Contractual Services	205-650-366		(22,000.00)	June 24, 2003
		Unused Sick Time		205-650-624	900.00	
		Gasoline		205-650-203	2,400.00	
		Temporary Services		205-650-130	4,600.00	
		Overtime		205-650-125	14,000.00	
		Administrative Overtime		205-650-126	100.00	
6/24/2003	Fire	Spec. Agency Supplies	201-502-208		(2,000.00)	June 26, 2003
		Professional Develop	201-502-332		(1,000.00)	
		Uniforms	201-502-334		(500.00)	
		Full Time Salaries	201-500-110		(5,000.00)	
		Contingency	201-500-740		(1,049.00)	
		Spec. Agency Supplies	201-500-208		(1,528.00)	
		Overtime		201-500-125	8,500.00	
		Professional Develop		201-500-332	215.00	

Date	Department	Budget Item	FYE 6/30/03		Amount	Date Approved Finance/Mayor
			Account Number	Account Number		
		Medicare		201-500-620	3.00	
		Electricity		201-500-337	2,359.00	
6/24/2003	Water/Sewer	Sludge Disposal	205-650-754		(24,000.00)	June 26, 2003
		Outside Services	500-600-309		(7,000.00)	
		Electricity		205-650-337	24,000.00	
		Electricity		500-600-337	7,000.00	
6/25/2003	PW/Recycling	Contractual Services	100-222-366		(646.15)	June 26, 2003
	PW/Municipal	Electricity		100-227-337	646.15	
6/27/2003	PW/Recycling	Contractual Serv	100-222-366		(400.00)	June 30, 2003
	PW/Bldg & Grounds	Natural Gas		100-229-341	400.00	
6/25/2003	Fire	Salaries, Full Time	201-500-110		(7,200.00)	June 30, 2003
		FMO Overtime		201-502-125	3,000.00	
		FMO Salaries		201-502-110	4,200.00	
6/30/2003	Mayor	Community Promotions	100-270-746		(500.00)	June 30, 2003
		Salaries, Part Time		100-270-115	500.00	
6/30/2003	Water/Sewer	Administration	500-600-210		(3,000.00)	July 1, 2003
		Vehicle Services	500-600-224		(4,800.00)	
		Refunds	500-600-304		(45.00)	
		Operating Expenses		500-600-325	7,845.00	
6/30/2003	PW/Sanitation	Contractual Serv.	202-400-366		(884.44)	July 1, 2003
		Uniforms	202-400-334		(146.54)	
		Administration	202-400-210		(1,026.76)	
		Vacation Reserve		202-400-753	1,897.74	
		Medicare		202-400-619	160.00	
6/30/2003	Emergency Management	Spec. Agency Supplies	100-255-208		(4.15)	July 10, 2003
		Salaries		100-255-115	4.15	
6/30/2003	PW/Sanitation	Tires	202-400-225		(796.00)	July 10, 2003
		Vehicle Services	202-400-224		(687.44)	
		Vacation Reserve		202-400-753	1,483.44	
6/30/2003	PW/Recycling	Contractual Services	100-222-366		(1,834.05)	July 10, 2003
	PW/Sanitation/Landfill	Vehicle		100-230-224	1,834.05	

Date	Department	Budget Item	FYE 6/30/03		Amount	Date Approved Finance/Mayor
			Account Number	Account Number		
6/30/2003	Mayor	Administration	100-010-210		(927.21)	July 10, 2003
		Salaries Part-Time	100-010-115		(626.75)	
		Vehicle	100-010-224		(45.47)	
		City Concert	100-010-355		(60.00)	
		Copier Expense	100-010-322		(45.50)	
		Kids Arts		100-010-358	1,704.93	
6/30/2003	Emergency Management	Gasoline	100-255-203		(22.08)	July 14, 2003
		Salaries		100-255-115	22.08	
6/30/2003	Treasurer	Administration	100-020-210		(19.03)	July 14, 2003
		Salary		100-020-110	19.03	
6/30/2003	Finance	Salary Reserve	100-355-752		(831,258.90)	July 14, 2003
		Salary, Full Time Various		100-xxx-110	807,592.53	
		Salaries, Crossing Guards		100-180-115	8,656.60	
		Medicare Tax		100-280-619	13,760.82	
		Social Security Tax		100-280-620	1,248.95	
6/30/2003	Park & Rec	Palmer Field O.T.	100-320-120		(14,143.58)	July 24, 2003
		Heating Oil	100-320-201		(933.77)	
		Snow Removal O.T.		100-320-121	11,489.10	
		Misc. O.T.		100-320-123	2,654.48	
		Gasoline		100-320-203	933.77	
6/30/2003	Park & Rec	Salaries Part-Time	100-320-115		(12,339.62)	July 24, 2003
		Showmobile	100-321-370		(1,077.08)	
		Administration	100-321-210		(11.74)	
	Recreation	Salaries Part-Time		100-321-115	12,339.62	
		Misc O.T.		100-321-123	1,077.08	
		Transportation		100-321-330	11.74	
6/30/2003	Tax Collector	Tax Refund	100-080-304		(413.08)	July 24, 2003
		Salaries Part-Time		100-080-115	413.08	
6/30/2003	Mayor	Community Promotions	100-270-746		(22.55)	July 21, 2003
		Salaries Part-Time		100-270-115	22.55	
6/30/2003	Consumer Protection	Vehicle Services	100-200-224		(15.70)	July 24, 2003
		Gasoline		100-200-203	15.70	

Date	Department	Budget Item	FYE 6/30/03		Amount	Date Approved Finance/Mayor
			Account Number	Account Number		
6/30/2003	Fire	Salaries Overtime	201-500-125		(2,781.00)	July 24, 2003
		Spec. Agency Supplies	201-500-208		(229.00)	
		Vac.& Holiday Pay		201-500-621	2,781.00	
		FMO Salaries Overtime		201-502-125	229.00	
6/30/2003	Water	Outside Services	500-600-309		(293.16)	July 24, 2003
		Electricity		500-600-337	293.16	
6/30/2003	Water	Outside Services	500-600-309		(10,203.94)	July 24, 2003
		Stipend Overtime		500-600-124	8,378.44	
		Salaries Part-Time		500-600-115	1,825.50	
6/30/2003	Water	Salary Reserve	500-600-752		(16,276.29)	July 24, 2003
		Overtime		500-600-125	14,076.49	
		Medicare		500-600-619	1,918.24	
		Social Security		500-600-620	281.56	
6/30/2003	Sewer	Contractual Services	205-650-366		(3,236.45)	July 24, 2003
		Temporary Services		205-650-130	2,592.24	
		Salaries Part-Time		205-650-115	584.15	
		Stipend Overtime		205-650-124	60.06	
6/30/2003	Mayor	Contingency	100-260-740		(115.70)	June 30, 2003
		Gasoline		100-010-203	115.70	
6/30/2003	Planning	Salaries, Part-time	100-140-115		(947.00)	July 30, 2003
		Contractual Services	100-140-366		(2.87)	
		Salaries, Over-time		100-140-125	0.03	
		Plan of Develop Studies		100-140-215	949.84	
6/30/2003	Finance	Telephone Services	100-260-320		(376.29)	July 30, 2003
		Postage		100-260-322	376.29	
6/30/2003	Senior Center	Administration	100-130-210		(189.35)	August 4, 2003
		Gasoline		100-130-203	189.35	
6/30/2003	Senior Center	Administration	100-130-210		(126.90)	August 4, 2003
		Salaries, Overtime		100-130-125	126.90	
6/30/2003	Central Communication	Office Admin.	100-187-210		(212.48)	August 4, 2003

Date	Department	Budget Item	FYE 6/30/03		Amount	Date Approved Finance/Mayor
			Account Number	Account Number		
		Building Materials	100-187-220		(122.00)	
		Building Maintenance	100-187-222		(259.93)	
		Vehicle Services	100-187-224		(204.96)	
		Telephone	100-187-320		(551.56)	
		Salaries, Part-Time		100-187-115	175.18	
		Salaries, Overtime		100-187-125	288.85	
		Holiday Pay		100-187-621	886.90	
6/30/2003	Health	Director's Expense	100-310-211		(341.45)	August 6, 2003
		Gasoline		100-310-203	269.41	
		Equipment		100-310-325	72.04	
6/30/2003	Water	Vehicle Services	500-600-224		(3,749.99)	August 6, 2003
		Operating Expenses	500-600-325		(2,514.89)	
		Administration Overtime		500-600-126	3,749.99	
		Vacation Reserve		500-600-753	2,514.89	
6/30/2003	Police	Vehicle Services	100-180-224		(149.32)	August 6, 2003
		Salaries, Full-time		100-180-110	149.32	
6/30/2003	City Attorney	Court Costs Acct.	100-050-345		(0.33)	August 6, 2003
		Risk Man. Administration		100-050-211	0.33	

**Transfers of Funds - Operating Budget Accounts  
FYE 6/30/13**

<b>Date</b>	<b>Department</b>	<b>Line Item Description</b>	<b>Line Item Transfer From</b>	<b>Line Item Transfer To</b>	<b>Amount</b>	<b>Date Approv Bus Office</b>	<b>Reason</b>
01/03/13	Educational Technology	Purchased Services Computer Equipment	242-042-310	242-042-546	(10,000.00) 10,000.00	01/03/13	Reallocate Funds
01/04/13	Woodrow Wilson - Lang Arts	Textbooks Media Other Supplies and Materials Inservice - Professional Mtgs	606-710-420	606-710-450 606-710-490 606-710-314	(2,306.48) 1,928.48 178.00 200.00	01/04/13	Reallocate Funds
01/08/13	Bielfield School - Math Bielfield School - Reading Bielfield School - Building Adm	Instructional Supplies Textbooks Reserve	607-701-410 610-701-420	617-701-460	(1,766.95) (862.55) 2,629.50	01/08/13	Add'l 5 % for Admin Reserve
01/08/13	Regular Programs - Reading	Certified Salaries Travel/Conferences	100-010-110	100-010-332	(500.00) 500.00	01/08/13	Reallocate Funds
01/08/13	Macdonough School- Reading Macdonough School- Building Adm	Instructional Supplies Reserve	610-704-410	617-704-460	(2,081.00) 2,081.00	01/08/13	Add'l 5 % for Admin Reserve
01/08/13	Lawrence School- Math Lawrence School- Building Adm	Textbooks Reserve	607-703-420	617-703-460	(2,740.00) 2,740.00	01/08/13	Add'l 5 % for Admin Reserve
01/08/13	Woodrow Wilson - Bus Ed Woodrow Wilson - World Lang Woodrow Wilson - Tech ed Woodrow Wilson - Lang Arts Woodrow Wilson - Math Woodrow Wilson - Phys Ed Woodrow Wilson - Guidance Woodrow Wilson - Media Woodrow Wilson - Building Adm	Instructional Supplies Textbooks Instructional Supplies Textbooks Instructional Supplies Instructional Supplies Copying Library Materials Professional Develop. Impr Copying Instructional Supplies Library Materials Other Supplies and Materials Replacement Maintenance Reserve	602-710-410 603-710-420 605-710-410 606-710-420 607-710-410 609-710-410 615-710-361 616-710-430 617-710-792 617-710-361 617-710-410 617-710-430 617-710-490 617-710-542	617-710-460	(300.00) (300.00) (600.00) (600.00) (500.00) (700.00) (500.00) (1,000.00) (90.00) (34.72) (1,000.00) (1,500.00) (58.87) (639.81) 7823.40	01/08/13	Add'l 5 % for Admin Reserve

**Transfers of Funds - Operating Budget Accounts  
FYE 6/30/13**

<b>Date</b>	<b>Department</b>	<b>Line Item Description</b>	<b>Line Item Transfer From</b>	<b>Line Item Transfer To</b>	<b>Amount</b>	<b>Date Approv Bus Office</b>	<b>Reason</b>
01/10/13	Woodrow Wilson - Building Adm	Professional Development	617-710-105		(2,306.48)	01/10/13	Reallocate Funds
		Professional Develop. Impr		617-710-792	1,928.48		
01/13/13	Spencer School - Math	Instructional Supplies	607-707-410		(1,661.30)	01/30/13	Add'l 5 % for
	Spencer School - Reading	Library Materials	610-707-430		(1,000.00)		Admin Reserve
	Spencer School - Building Adm	Reserve		617-707-460	2,661.30		
01/14/13	Farm Hill School - Language Arts	Instructional Supplies	606-702-410		(2,796.00)	01/30/13	Add'l 5 % for
	Farm Hill School - Building Adm	Reserve		617-702-460	2,796.00		Admin Reserve
01/25/13	MHS - Art	Pupil Transportation	601-711-331		(600.00)	01/30/13	Add'l 5 % for
		Instructional Supplies	601-711-410		(1,000.00)		Admin Reserve
	MHS - Business Education	Textbooks	602-711-420		(500.00)		
	MHS - World Language	Instructional Supplies	603-711-410		(500.00)		
		Textbooks	603-711-420		(2,000.00)		
	MHS - Language Arts	Textbooks	606-711-420		(1,000.00)		
	MHS - Math	New Equipment	607-711-541		(4,000.00)		
	MHS - Music	Replacement Maintenance	608-711-542		(1,000.00)		
	MHS - Physical Education	Instructional Supplies	609-711-410		(1,000.00)		
	MHS - Reading	Textbooks	610-711-420		(500.00)		
	MHS - Social Studies	Textbooks	612-711-420		(1,000.00)		
	MHS - Media	Purchased Supplies	616-711-310		(1,000.00)		
	MHS- Building Adm	Reserve		617-711-460	14,100.00		