

Board of Education Regular Meeting
Monday, May 21, 2012 7:00 PM Eastern

Stafford Elementary School
16 Levinthal Run
Stafford Springs, CT 06076

I.	Call to Order- Establishment of Quorum
II.	Pledge of Allegiance
III.	Secretary's Report- Approval of Minutes
III.A.	Regular Meeting, 5/7/12
III.B.	Special Meeting, 5/17/12
IV.	Treasurer's Report
IV.A.	Bills, 5/9/12- \$329,233.78
IV.B.	Grants, 5/9/12- \$12,578.32
V.	Correspondence
VI.	Board Reports
VI.A.	Student Representative's Report
VI.B.	Budget Committee
VI.C.	Curriculum Committee
VI.D.	Policy Committee
VI.E.	Negotiation Committee
VII.	Superintendent Reports
VII.A.	Teacher of the Year 2013
VII.B.	Paraprofessional of the Year 2013
VII.C.	Recognition of Stafford Public Schools' Retiring Staff Members
VII.D.	Presentation of 2011 - 2012 CABE Student Leadership Awards
VII.E.	Recognition of Student Representative to the Board of Education
VII.F.	Unified Sports Presentation
VII.G.	Staffordville School Reading Program Awards
VII.H.	Computer Lottery Drawing
VII.I.	Financial Report through April 2012
VIII.	Public Forum
IX.	Old Business
IX.A.	Review and Approval of New and Revised Board Policy (2)- Second Reading
X.	New Business
X.A.	Appointment of Asbestos Designee for 2012 - 2013
X.B.	Review and Approval of Technology Plan 2012 - 2015
XI.	Personnel Matters
XII.	Student Matters

**Regular Meeting
Stafford Board of Education
Pinney Administration Building
May 7, 2012**

Board Members Present: Mrs. Sandy Fowler, Chairperson
Mrs. Lisa Finch
Ms. Beth Ann Morhardt
Ms. Sonya Shegogue
Mr. Stephen Szymanski

Absent: Mrs. Tracy Rummel, Secretary
Mrs. Kathy Walsh

Also Present: Dr. Patricia A. Collin, Superintendent of Schools
Mr. Michael Bednarz, Director of Curriculum and Instruction
Mr. Greg Buonome, Assistant Principal, Stafford Middle School
Mr. Evan Cummins, Student Representative
Mrs. Meg Devlin, Business Manager
Ms. Shelley Michaud, Principal, West Stafford School
Mr. Marco Pelliccia, Principal, Stafford High School
Dr. Maureen Ryan, Principal, Staffordville School
Mr. Hank Skala, Principal, Stafford Elementary School
Mrs. Amy Stevenson, Director of Pupil Services
Mr. Kenneth Valentine, Principal, Stafford Middle School

Item I. Call to Order- Establishment of Quorum

The meeting was called to order at 7:00 p.m. A quorum was established.

Item II. Pledge of Allegiance

Mr. Cummins led the Board in the Pledge of Allegiance.

Item III. Secretary's Report- Approval of Minutes

Regular Meeting, April 9, 2012
Special Meeting, May 2, 2012
Special Meeting, May 2, 2012

A consensus of the Board approved the Secretary's Report for the regular meeting held on April 9, 2012, and the two special meetings held on May 2, 2012, as presented.

Item IV. Treasurer's Report

Bills, 4/11/12- \$229,701.39
Grants, 4/11/12- \$10,879.08
Bills, 4/25/12- \$313,195.74
Grants, 4/25/12- \$13,452.56

A consensus of the Board approved the Board Bills and Grants, as presented.

Item V. Correspondence

Mrs. Fowler read a letter from CAFE regarding the student leadership awards, which will be formally presented at the Board meeting on Monday, May 21, 2012.

Dr. Collin reviewed two pieces of correspondence that were included in the Board's electronic Board packet. The first was a donation made by Stafford Elementary School to SafeNet for dress-down day. The second was from Father Tom Lavin, Pastor, and Mrs. MaryAnne Pelletier, Principal, stating that St. Edward School will be open for the 2012 – 2013 academic year, as supported by the Diocese of Norwich.

Item VI. Board Reports

A. Report from Student Representative

Mr. Cummins reported on the following topics:

- South Pacific
- Senior Breakfast
- Lion's Club Lasagna Dinner
- Booster's BBQ dinner
- Dinner Theater Shows
- Sports Update
- Rotary Invitational Track Meet
- Scholar Athlete Dinner
- Community Cleanup / Athlete Volunteers
- Quebec Trip
- Dress Down Day- Relay for Life
- Fundraiser Update
- FBLA- Make-A-Wish Fundraiser Walk

Dr. Collin stated that the cooler at Stafford High School was repaired two weeks ago (in response to the Peaceful Petition). She also noted that she attended the Laws for Life Contest, the Unified Sports Banquet, and the fine arts awards at Lyme Academy. In addition, she mentioned the chili cook-off fundraiser.

B. Budget Committee

The Budget Committee members are Mr. Szymanski, Mrs. Fowler, and Ms. Morhardt. Mr. Szymanski reported that there hasn't been any additional activity since the Board of Finance meeting last Wednesday. He noted that if the Budget Committee wants to be proactive, perhaps the Committee should schedule a meeting prior to or after the next regularly scheduled Board meeting on Monday, May 21, 2012, to begin discussions relative to what would happen if the referendum fails. The Committee members agreed to meet at 6 p.m. prior to the Board meeting on 5/21/12. Mr. Szymanski requested a refreshed list of possible reductions to review prior to the 5/21/12, meeting.

C. Curriculum Committee

The Curriculum Committee members are Mrs. Rummel, Mrs. Walsh and Ms. Shegogue. Mr. Bednarz stated that the Committee began reviewing the Technology Plan, which will be presented to the full Board at the 5/21/12 Board meeting.

D. Policy Committee

The Policy Committee members are Mrs. Fowler, Chairperson, Mrs. Finch, Ms. Morhardt and Mrs. Rummel (alternate). The Policy Committee meeting was postponed, but Mrs. Fowler stated that four policies will be reviewed later on this meeting's agenda.

E. Negotiation Committee

The Negotiation Committee members are Mrs. Rummel, Ms. Morhardt and Mrs. Walsh. Ms. Morhardt stated that two meetings have been scheduled and that the teams are making progress.

Item VII. Superintendent's Reports

A. Middle School Honor Roll Report

Dr. Collin reported that the Board of Education discussed the middle school honor roll criteria on a number of occasions. At the start of the current school year, the following criteria applied:

- High Honors-A grade of 90 or higher in all subject areas
- Honors-A grade of 85 or higher in all subject areas

She noted that after consideration of the data presented on September 26, coupled with input from community members, the Board requested additional information in order to make an informed decision. The information was presented by Mr. Kenneth Valentine, Middle School Principal, and Mr. Greg Buonome, Middle School Assistant Principal, at the October 24, 2011, Board of Education meeting. At this meeting, the Board approved a change in criteria for Honors, to reflect a grade of 83 or above in all subjects, which was a decrease of 2 percentage points.

As a follow up to their decision, the Board requested an update relative to the significance of the change in criteria. An analysis of data by Middle School Administration reflects the following:

- There was a slight decrease (3%) in the average number of students who achieved high honors (2010-2011 as compared to 2011-2102);
- There was a slight decrease (1%) in the average number of students who achieved honors in term one (2010-2011 as compared to 2011-2012); and
- Since the institution of the new criteria effective term two of the current school year, there has been an increase of 10% in the average number of students who achieved honors, terms two through four. This increase is not considered to be significant.

Dr. Collin stated that Mr. Kenneth Valentine and Mr. Greg Buonome provided recommendations of which she is supportive and include maintaining the current criteria at a grade of 83 or above in all subjects, continuation of efforts to increase the rigor of curricula and of recognition initiatives.

Mr. Valentine stated that the outcome was predictable. The requirements were lowered, so more students made the honor roll.

Mr. Buonome stated that the program is working well.

There were no questions from Board members.

B. Head Start Report through April 2012

Dr. Collin presented the Basic Head Start grant report through April 30, 2012, as prepared by Ms. Meg Devlin, Business Manager. Awarded for the time period February 1, 2012, through June 30, 2012, the report indicates that the Basic Head Start grant fund 160 of \$25,577.02 has been expended. Dr. Collin noted that the balance of \$25,551.98 must be either expended or encumbered by June 30, 2012.

She reported that the Early Head Start grant, totaling \$17, 125, is for the time period February 1, 2012, through April 30, 2012, and that a detailed expense report was included in the Board packet, which indicates that \$12,584.89 has been expended. She noted that although the district has been informed that EASTCONN has received an extension of an additional four months at this time, the district has not yet received official notification, but will advise the Board, accordingly.

In compliance with the Head Start agreement, the program expense reports are being presented to the Board of Education. In addition, the reports are periodically presented to the Head Start Parent Policy Committee, which also reviews the minutes of BOE minutes in order to stay abreast of the Board's actions.

Dr. Collin stated that she, Ms. Michaud and Mrs. Devlin met with EASTCONN on Friday, May 4, 2012, regarding options for the program. EASTCONN is very willing to work with the district to provide services to students in the most cost-effective manner.

C. Cafeteria Profit and Loss through March 2012

Dr. Collin presented the Cafeteria Profit and Loss report through March 2012, as prepared by Ms. Beth LaPane, Supervisor of Food Services, and Mrs. Meg Devlin, Business Manager. She said that it shows a profit of \$6,347 for March, an increase of \$4,975 in profit as compared to the same period last year. The most recent report reflects a year-to-date profit of \$17,468, whereas, last year the report at this time reflected a profit of \$2,361.

Dr. Collin noted that Stafford was one of 23 communities in the northeast region of Connecticut selected to participate in the Department of Social Services and the Department of Education's summer program for families that receive free and reduced-price meals. The program is entitled, "Summer Meals on the Move: Bringing Nutrition Assistance to Children's Homes." Because there were more children in need than the program has the capacity to fund, our Food Services Program staff mailed 325 applications, of which 140 were returned and submitted for possible selection in a lottery. Of those 140 submissions, the families of 125 Stafford children received an Electronic Benefit Transfer card with \$60 for each of their school-aged children for each summer month.

Dr. Collin reported that as the school year comes to a close, menus will be planned based on current inventories to help control costs and eliminate waste. She commended Ms. LaPane and her staffs for their valuable roles in our Food Services program(s).

Mrs. Finch asked for clarification regarding the way the Summer Meals on the Move Program works, which Mrs. Devlin provided.

D. Update on Progress of Strategic Plan

Dr. Collin stated that at the Board of Education meeting on March 9, 2009, Board members approved the mission, belief statements, and goals as proposed by Stafford's Strategic Planning Committee. This committee was comprised of representatives from the community, including community leadership, BOE members, administrators, teachers, staff, parents, and students, who had worked for over a year and a half to develop the plan.

She noted that three of the four goals are directly linked to the 21st Century Skills, approved by the Board of Education on November 15, 2010, provided a copy for the Board's review. Each goal in the strategic plan is reported using the following descriptors: Present State (the status of the district with regard to the goal when the plan was developed); Developing; Progressing; and Achieving. Dr. Collin said that in preparation for tonight's presentation, Administrators were asked to report on progress using the aforementioned descriptors and to provide information to support these ratings.

She said that it should be noted that since the 2009-2014 plan was initially developed, numerous mandates have impacted the District's ability to achieve its goals as it has struggled to respond to these legislative demands. For example, the district was compelled to develop a continuum of interventions in an effort to implement CSDE's Scientific Research-Based Interventions framework. In addition, energy, time and action have also been diverted by our need to develop action plans to address the Annual Yearly Progress (AYP), graduation rates, school climate and Common Core Standards, to name a few.

Dr. Collin provided the Board with a document in the Board packet that detailed evidence of progress toward each goal. She said that as the district moves forward, we will need to address the following:

- More clearly articulate 21st century essential skills for success across all levels, beginning in the primary schools by providing access and facilitating discussion in horizontal (at each grade level) and vertical (between grade levels) team meetings and during faculty meetings;
- Once approved by the Board of Education, implement our new Technology Plan to promote achievement of goals relative to 21st Century essential skills;
- Communicate the expectation that technology integration must be evident in all school and across all classrooms and hold staff accountable;
- Ensure access to wireless environments and establish policies & regulations to address internet access to educational sites, Bring Your Own Technology (BYOT), etc.;
- Continue to provide district-wide professional development opportunities to address the vision of the strategic plan and implementation practices so that all students achieve mastery of identified 21st Century essential skills;
- Explore means to promote parent access to information through means such as the implementation of student management systems (e.g. PowerSchool, Edline) and collaborate with town officials to promote community access, as warranted, through emergency mass notification systems (e.g. Everbridge); and
- Continue to articulate the associated goals, standards, performance criteria and assessment levels through the Board of Education to the community to determine effectiveness, educational value and success, and financial impact.

Dr. Collin commended the administrative team and staffs for working hard toward the goals while dealing with all of the distractions previously mentioned. She also noted that she plans to work with administrators at the retreat in August.

Mrs. Fowler asked about the process for reviewing the 21st Century Skills, which were developed in 2009. Mr. Bednarz suggested that the district give this group of skills a shot, as they are great targets for the district. He said that Stafford is one of the few districts that have a list of 21st Century Skills, adding that the State doesn't yet have a list of the skills. Mrs. Fowler asked how the Board, during this budget process, could provide support for this plan. Dr. Collin stated that professional development and time for staff to collaborate in the schools is very important. Dr. Collin said that the plan can also be supported through policy. She also mentioned that the administrators will be holding the staff accountable regarding technology, possibly through the School Improvement Plans for next year.

Mr. Pelliccia stated that the 21st Century Skills will be very fluid, based on what technology is available and what the job force is requiring. He said that more oral and video presentations should be incorporated at the high school level.

Mr. Valentine stated that it is important not to lose sight of the 20th Century Skills. He said that the district needs to be sure that students can communicate in writing and be able to read fluently. He said that we must work to find a balance.

Ms. Morhardt stated that she also sees 21st Century Skills as how students relate to other cultures, ethnicities, economic status, etc. (i.e. How important is foreign language in the classroom?) and that 21st Century Skills differ at each grade level, as Dr. Ryan noted.

Item VIII. Public Forum

A member of the audience had a question regarding the upcoming referendum. Mrs. Fowler stated that if the budget passes in May, Staffordville School will remain open for at least one more school year. Mrs. Fowler stated that Mr. Skala would then not have an assistant principal next year, since it was not included in the original budget, but rather as part of the reconfiguration plan. However, Mrs. Fowler stated that the Board recognizes that this is a high priority for the 2012-2013 budget cycle.

There was a question regarding Bring Your Own Technology (BYOT) to school and how the use will be monitored.

Item IX. Old Business

There was no Old Business.

Item X. New Business

A. Review of New and Revised Board Policies

Dr. Collin stated that the policies being presented were initially discussed, reviewed and recommended by the Administrative Policy Committee (APC) to be forwarded to the Board Policy Committee (BPC), comprised of Mrs. Sandra Fowler (Chairperson), Mrs. Lisa Finch, Ms. Beth Ann Morhardt, and Mrs. Tracy Rummel, Alternate.

She said that although the Board typically presents policies for two meetings, because the policies listed below are suggested revisions and legislative updates to current policies, the Board may consider approving the policies and corresponding regulations after one review.

- **Policy/Regulation #5142.2 Students: Student Dismissal Precautions** (Revisions to current policy & regulation)
- **Policy #6200 Instruction: Continuing Education** (Existing policy with CABE revision based on PA 11-126; included minor editorial comment as suggested by the BPC)

Dr. Collin noted that the two policies indicated below are either new or reflect substantive revisions to current policy, both of which have been reviewed by the Administrative and Board Policy Committees. She said that this meeting would serve as the first reading of these policies.

- **Policy/Regulation #5118.1 Students: Admission of Resident Students** (New: to address Residency Verification Guidelines)
- **Policy/Regulation #5118 Students: Nonresident Attendance** (Revision to current policy; allows for enrollment of BOE employees' children)

Ms. Morhardt made a motion, seconded by Mrs. Finch, that the Board of Education approve, at this time, the following policies and corresponding regulation, as warranted: #5142.2 Students: Dismissal Precautions; and #6200 Instruction: Continuing Education. Mrs. Finch, Ms. Morhardt, Ms. Shegogue and Mr. Szymanski, voted for the motion, which carried.

B. Acceptance of Gifts from 3M Corporation

Dr. Collin reported that she has been notified by Mr. Bednarz that Stafford Public Schools is the recipient of two generous gifts from 3M Corporation, as follows: two scholarships for middle school science teachers to attend a one-week Environmental Education conference in Colorado this summer (approximate value \$5,000); and 100 *Shoot 'n Share* camcorder projectors (approximate value \$29,900). She referred Board members to Mr. Bednarz's memorandum for additional information specific to each gift.

She noted that Stafford Public Schools has received gifts through the 3M Community Giving Program in the past and that the district extends its appreciation to Mr. Leif Owens, Plant Manager, and Mr. Richard Kosko, Engineering Manager, who were instrumental in this most recent outcome.

Mr. Bednarz stated that 3M has been very generous over the past couple of years, and said that they frequently give materials to the district, including gift packets for the senior class. He said he'd be willing to write a letter to 3M on behalf of the Board to thank them. He also said that the press would be invited in to the classroom once the teachers have had a chance to incorporate the equipment's use into lesson plans.

Dr. Collin stated that according to Stafford Board of Education Policy #3280, *the Board of Education may accept on behalf of and for the schools any bequest or gift of money or property for a purpose deemed by the Board of Education to be suitable, and to utilize such money or property so designated. . . . All gifts shall be accepted for the school district as a whole, and not for a particular school. At the discretion of the Superintendent, the gift may be used in a particular school.*

Mrs. Finch made a motion, seconded by Ms. Morhardt, that the Board accept the gifts from 3M Corporation as follows: two scholarships for middle school science teachers to attend a one-week summer conference about Environmental Education in Colorado and 100 *Shoot 'n Share* camcorder projectors. Mrs. Finch, Ms. Morhardt, Ms. Shegogue and Mr. Szymanski, voted for the motion, which carried.

Item XI. Personnel Matters

A. Appointment- Certified Staff Member

Ms. Morhardt made a motion, seconded by Ms. Shegogue, that the Board of Education appoint the following staff member, as follows:

NAME	CERTIFICATION AREA	SCHOOL/ ASSIGNMENT	REPLACING/ NEW	SALARY	EFFECTIVE DATE
Paolini, Lori	Integrated Early Childhood/Spec. Education, N-K; Elementary, Grades 1-3	To Be Determined / 1.0 FTE Pre-K special education teacher	K. Eltz	\$43,089 (BA, Step 3, 1.0 FTE)	8/27/12

Mrs. Finch, Ms. Morhardt, Ms. Shegogue and Mr. Szymanski, voted for the motion, which carried.

B. Resignation- Certified Staff Member

Mrs. Finch made a motion, seconded by Ms. Morhardt, that the Board of Education accept the resignation of the following staff member, as follows:

NAME	POSITION	SCHOOL	EFFECTIVE DATE	REASON
Donna Perry	Speech and Language Pathologist	West Stafford School	April 27, 2012 (originally approved by the BOE for June 30, 2012)	To accept another position.

Mrs. Finch, Ms. Morhardt, Ms. Shegogue and Mr. Szymanski, voted for the motion, which carried.

C. Approval of Leave of Absence Request- Certified Staff Member

Ms. Jessica Cooley has been out of work on an approved twelve-week Family and Medical Leave Act leave of absence since February 10, 2012. Her FMLA leave will end on May 11, 2012.

Ms. Cooley has requested that the Board of Education approve an unpaid leave of absence for childrearing, effective May 14, 2012, through the end of the school year in June 2012. In addition, Ms. Cooley has requested an unpaid leave of absence for the 2012 – 2013 school year.

Mrs. Finch made a motion, seconded by Ms. Morhardt, that the Board of Education approve the request for Ms. Cooley's unpaid personal leave of absence for reasons of childrearing through the end of the school year in June 2012, and for the 2012 – 2013 school year. Mrs. Finch, Ms. Morhardt, Ms. Shegogue and Mr. Szymanski, voted for the motion, which carried.

Mrs. Morhardt made a motion, seconded by Ms. Shegogue, to place item XII.A. **Consideration of the Recommendation of the Superintendent of Schools Regarding the Expulsion of Student G from Stafford High School Pursuant to CGS 10-233d (Executive Session Anticipate)** into Executive Session. Mrs. Finch, Ms. Morhardt, Ms. Shegogue and Mr. Szymanski, voted for the motion, which carried.

The Board took a recess at 8:30 p.m.

Item XII. Student Matters

A. Consideration of the Recommendation of the Superintendent of Schools Regarding the Expulsion of Student G from Stafford High School Pursuant to CGS 10-233d (Executive Session Anticipate)

Ms. Morhardt made a motion, seconded by Mrs. Finch, that the Board of Education enter executive session to discuss confidential student records and information, as addressed in CGS section 1-200 and 1-210. Mrs. Finch, Ms. Morhardt, Ms. Shegogue and Mr. Szymanski, voted for the motion, which carried. The Board entered executive session at 8:40 p.m.

The Board invited the following individuals into the executive session:

Dr. Patricia A. Collin, Superintendent of Schools
 Attorney Peter A. Janus, Counsel for the Board of Education
 Mr. Robert Campbell, Assistant Principal, Stafford High School
 Mr. Marco Pelliccia, Principal, Stafford High School
 Mother and Father of Student G
 Student G
 Mrs. Christine Marinelli, Recording Secretary

The Board took a recess to deliberate at 9:03 p.m. All invited individuals, with the exception of Attorney Janus, left the meeting room.

All invited individuals returned to the meeting room at 9:10 p.m.

Mrs. Finch made a motion, seconded by Ms. Shegogue, to return to regular session. Mrs. Finch, Ms. Morhardt, Ms. Shegogue and Mr. Szymanski, voted for the motion, which carried. The Board returned to regular session at 9:10 p.m.

Ms. Morhardt made a motion, seconded by Mrs. Finch, that based on the evidence and testimony received after a due process hearing, it is the finding of the Stafford Board of Education that on or about April 25, 2012, Student G committed an expellable offense, namely that Student G was in possession of alcohol on school grounds during the school day; Student G consumed alcohol on school grounds during the school day; Student G distributed alcohol to other high school students on school grounds during the school day; Student G violated the Board of Education's Policy 5114 (a)-(l), Board Policy 5131.6 (a)-(f) and Regulation 5131.6 (a)-(f) and the disciplinary guidelines as outlined in the Stafford High School 2011-2012 Student-

Parent Handbook; and it being the further finding of the Stafford Board of Education that such action constitutes conduct which is detrimental and an endangerment to the health, safety and welfare of other students, that such conduct is seriously disruptive of the educational process and that such conduct also violates a publicized policy of the Stafford Board of Education. Mrs. Finch, Ms. Morhardt, Ms. Shegogue and Mr. Szymanski, voted for the motion, which carried.

Ms. Morhardt made a motion, seconded by Mrs. Finch, to enter executive session. Mrs. Finch, Ms. Morhardt, Ms. Shegogue and Mr. Szymanski, voted for the motion, which carried. The Board entered executive session at 9:12 p.m.

At approximately 9:22 p.m., all individuals invited to attend executive session by the Board, with the exception of Attorney Peter Janus, left the conference room so that the Board of Education could deliberate.

All invited individuals, returned to the Board of Education conference room at approximately 9:36 p.m.

Mrs. Finch made a motion, seconded by Ms. Morhardt, to return to regular session. Mrs. Finch, Ms. Morhardt, Ms. Shegogue and Mr. Szymanski, voted for the motion, which carried. The Board returned to regular session at 9:37 p.m.

Ms. Morhardt made a motion, seconded by Mrs. Finch, that based on the previous decision of the Stafford Board of Education that Student G committed an expellable offense, and based upon the evidence and testimony received as to the length of any expulsion to be imposed for the offense by Student G, it is the finding of the Stafford Board of Education that Student G shall be expelled from the Stafford Public Schools from any and all school privileges and premises, and all school-sponsored activities for disciplinary reasons, effective immediately, for a period through the end of the 2011 – 2012 school year.

The Board will expunge the notice of expulsion from Student G's cumulative education record at the end of the above expulsion period if Student G completes the following conditions:

1. Satisfactory performance in tutoring with no unexcused absences;
2. Maintaining a satisfactory academic record;
3. Attending counseling session as scheduled by the School Social Worker to discuss good decision making; and
4. Completion of a 10-page research report on the dangers of alcohol use.

Moved further that the Administration provide Student G with an alternative educational opportunity during the expulsion period.

Mrs. Finch, Ms. Morhardt, Ms. Shegogue and Mr. Szymanski, voted for the motion, which carried.

Item XIII. Adjournment

Mrs. Finch made a motion, seconded by Ms. Morhardt, to adjourn. Mrs. Finch, Ms. Morhardt, Ms. Shegogue and Mr. Szymanski, voted for the motion, which carried. The meeting adjourned at 9:45 p.m.

Respectfully submitted,

Christine C. Marinelli, Recording Secretary

Sandra Fowler, Chairperson

Tracy Rummel, Secretary

DRAFT

**Special Meeting
Stafford Board of Education
Pinney Administration Building
Thursday, May 17, 2012**

Board Members Present: Mrs. Sandy Fowler, Chairperson
Mrs. Lisa Finch
Ms. Beth Ann Morhardt
Mrs. Tracy Rummel, Secretary
Mr. Stephen Szymanski
Mrs. Kathy Walsh

Absent: Ms. Sonya Shegogue

Also Present: Dr. Patricia A. Collin, Superintendent of Schools
Mr. Nick Caruso, CABE Consultant

Item I. Call to Order

The meeting was called to order at 6:42 p.m.

Item II. Board of Education Self-Evaluation, lead by Mr. Nick Caruso, Connecticut Association of Boards of Education (CABE) Consultant

The Board of Education reviewed its roles and responsibilities as they relate to student performance and outcomes.

Item III. Review of Strategic Plan

The Board discussed the need to set priorities / goals that relate to the goals in the Strategic Plan.

The Board decided that they would like to meet again to discuss goal development at the end of the July 9, 2012, Board meeting. Board members asked that the meeting start time be changed from 7 p.m. to 6 p.m.

Adjournment

Mrs. Rummel made a motion, seconded by Ms. Morhardt, to adjourn the meeting. Mrs. Finch, Ms. Morhardt, Mrs. Rummel, Mr. Szymanski and Mrs. Walsh, voted for the motion, which carried. The meeting adjourned at 8:37 p.m.

Respectfully Submitted,

Patricia A. Collin, Recording Secretary

Sandra Fowler, Chairperson

Tracy Rummel, Secretary